

Parochial Church Council of St Augustine's of Hippo, Hedon

Trustees Report and Financial Statements

31st December 2020

Parochial Church Council of St. Augustine of Hippo, Hedon

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Parochial Church Council of St. Augustine of Hippo, Hedon

Charity Information

Architect

David Sherriff acts as consultant Architect and Project Manager and is paid in accordance with standard rates.

David Sherriff, BA (Hons), Arch Dip Arch, AABC
30-35 Dock Street
LEEDS
LS10 1JF

Independent Examiner

David Gray, NLFCA
Main Road
Thorngumbald
HU12 9LS

Bankers

All banking of Church Accounts are held with:

HSBC
3-4 Jameson Street
Hull HU1 3JX

Insurers

All insurance policies are held with:

Ecclesiastical Insurance Group plc
Beaufort House
Brunswick Road
Gloucester
GL1 1JZ

Parochial Church Council of St. Augustine of Hippo, Hedon Registered Charity

Report of the Trustees

for the year ended 31st December 2020

St. Augustine's Church is situated in the town of Hedon in the East Riding of Yorkshire. It is part of the Diocese of York within the Church of England

Objectives and Public Benefit

The promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC aims to promote the whole mission of the Church – pastoral, evangelistic, social and ecumenical within the Parish.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, especially, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community and to facilitate this it is important that we maintain the fabric of St. Augustine's Church.

Mission Statement

To witness the love of God through worship, fellowship and service.

Safeguarding

The Parochial Church Council has adopted and is implementing The House of Bishops' Safeguarding Policy 'Promoting a Safer Church'.

Benefice

St. Augustine's Church is one of four Churches forming the Benefice of Hedon, Paull, Sproatley and Preston in Holderness.

Responsible Body

Responsible Body is the Parochial Church Council of St. Augustine's Church, Church lane, Hedon HU12 7TQ.
Charity Registration No. 1130525.

Principal Offices

Sheena Baylis, 10 Cedar Court, Farrand Road, Hedon, HU12 8XL – PCC Secretary

Parochial Church Trustees

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Any named person on the Church Electoral Roll was eligible for nomination and election as a Church Trustee.

PCC Membership 1st January 2020 to 26th April 2020

Ex Officio

Rev Dr Susan H Pulko – Rector

Warrant Branton – Church Warden

Parochial Church Council of St. Augustine of Hippo, Hedon Registered Charity

Report of the Trustees (continued)

For the year ended 31st December 2020

Carol Gronous – Church Warden
Norma Branton - Co-opted as Treasurer
Dorothy Winter - Diocesan Synod Representative
David Thompson - Deanery Synod Representative

Elected Members

Ann Anderton (*Resigned 26.04.20*)
Heather Burwell (*Resigned 26.04.20*)
Wendy Bond (*Resigned 26.04.20*)
Catherine Dunn
Brenda Goldspink
Shirley Grayson
John Groome
Mavis Lane
Susan Swales

PCC Membership – 26th April 2020 to 15th November 2020

Ex Officio

Rev. Dr. Susan H. Pulko - Rector
Carol Gronous - Church Warden
Warren Branton - Church Warden
Norma Branton - Treasurer
Dorothy Winter – Diocesan Synod Representative
David Thompson - Deanery Synod Representative

Elected Members

Catherine Dunn
Brenda Goldspink
Shirley Grayson
John Groome
Jennifer Jones
Mavis Lane
Susan Swales

PCC Membership – 15th November 2020 to 31st December 2020

Ex Officio

Rev Dr Susan H Pulko - Rector
Warren Branton - Church Warden
Simon Richardson – Church Warden
Norma Branton - Treasurer – Co-opted
Dorothy Winter - Diocesan Synod Representative
David Thompson - Deanery Synod Representative

Elected Members

Catherine Dunn
Paul Franzen
Brenda Goldspink
Shirley Grayson
John Groome
Barbara Harrington – *Resigned on 18th November due to sudden family illness*
Jennifer Jones
Mavis Lane
Susan Swales

Remuneration/expenses

The Rector's Stipend is paid directly by the Diocese who also provides the living accommodation and attendant costs. No remuneration is paid to any other Trustee or Officer other than repayment of direct expenses where appropriate.

PCC Standing Committee

PCC Standing Committee comprising Rector, Churchwardens, Treasurer and Lay Vice Chairman. One Standing Committee meeting was held during 2020 to prepare a plan for the Covid secure re-opening of the church following the first nationwide lockdown.

PCC Committee

Basic Safeguarding Awareness training is ongoing, delayed by pandemic restrictions for some members who do not have access to a computer.

Eleven planned meetings took place (all meetings, except one, after March have taken place via Zoom). Average attendance – 8 Trustees. Issues relating to Services, Finance, Building Restoration and Development, Special Events, restrictions and risk assessments due to the Pandemic and all other matters necessary for the day to day running of the Church were discussed and dealt with at PCC Meetings.

In January this year – Reverend Dr Susan H Pulko was collated as Rector of the Benefice of Hedon, Paull, Preston and Sproatley.

In February the appointment of David Sherriff as the new Architect was approved and he commenced the Quinquennial inspection during the year; the full report has not yet been received.

The first cases of what was to become a worldwide pandemic, Coronavirus (Covid 19), appeared in the UK in January; anyone with symptoms was advised to self-isolate at home for 7 days. By Monday 16th March the government advised all people over 70 and those with underlying health problems to self-isolate at home for 12 weeks. Everyone else was advised to practice 'social distancing' and limit contact with others outside their immediate household by keeping 2 metres apart, everyone who could do so was asked to work from home. During this 'lockdown' period all unnecessary travel was stopped. By March all 'non-essential' business premises and churches were ordered to close and face masks were to be worn in all public indoor spaces. Reverend Sue and others started to make face masks for the community as they were not initially easy to come by. From this point onwards restrictions were to be in place for the rest of the year in various different forms. The initial UK wide lockdown restrictions were eased in May with businesses and churches allowed to reopen and areas with high incidence of the virus were put into local lockdowns. A second lockdown was ordered in England for 4 weeks in November ending on 2nd December; areas with high numbers would continue to remain under tighter restriction rules. Social distancing remained the one constant restriction throughout. During this period successful vaccine trials were announced with the hope that, if approved, mass vaccination could begin at the end of December (the first vaccination took place on 8 December 2020). We ended 2020 with Covid19 cases continuing to rise. In July it was agreed that St Augustine's would take over the foodbank run by a local primary school, initially for the school holidays but later extended for at least a year. This has seen a gradual increase in regular customers and was allowed to remain open during lockdown. During half term two families were supported at the church with free hot lunches supplied by a local business. Annual Parish meetings (APCM) were not able to take place in April and a deadline was given by the Diocese for all APCM to take place by the end of November with St Augustine's meeting taking place virtually on 15th November 2020 via Zoom.

Finance

The accounts enclosed with this report are self-explanatory, but the following notes help to explain the result. The total income for the year was £30688 and total expenditure £29797. These figures reflect the significant impact of the loss of income caused by the Covid 19 Pandemic with all events and most other fundraising activities cancelled in 2020. Despite this we have managed to meet our obligations to the Diocese this year and hope that in 2021 we will see an improving financial situation Covid19 restrictions permitting!



Sheena Baylis — Secretary



Norma Branton - Treasurer

Independent Examiner's Report to the Trustees of the Parochial Church Council of St. Augustine of Hippo, Hedon

I am reporting on the Church's accounts for the year ended 31st December 2020, set out on the attached pages 7 to 10.

Respective responsibilities of the Trustees and the Examiner

The Trustees are responsible for the preparation of the accounts; consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act); and consider that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the following statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements to a) keep accounting records in accordance with section 130 of the 2011 Act, and b) prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Gray, NLFCA
Main Road, Thorngumbald, HU12 9LS

8th March 2021.

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David Gray



PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31st DECEMBER 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Incoming resources					
Voluntary income:					
Donations and gifts		2861	2165	5026	7057
Activities for generating funds:					
Services and activities		15091	5904	20995	40253
Other income:					
Gift Aid and VAT refund		4649		4649	5170
Other income		18		18	1477
Total incoming resources	2	22619	8069	30688	53957
Resources expended					
Charitable activities	3	23824	5973	29797	45311
Net Incoming resources		(1205)	2096	891	8646
Transfer between funds		0	0	0	0
Balances brought forward at 1st January 2020		16318	19408	35726	27080
Balances carried forward at 31st December 2020		15113	21504	36617	35726

The notes on pages 9 and 10 form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON

BALANCE SHEET AT 31st DECEMBER 2020

	Notes	2020 £	2019 £
Current assets			
Cash at bank and in hand:			
– General account		15113	16318
– Development account		3193	2911
– Ann Watson account		1755	1875
– Occasional account		0	0
– Restoration account		<u>16556</u>	<u>14622</u>
Total Cash assets		<u><u>36617</u></u>	<u><u>35726</u></u>
 The funds of the Parochial church Council of St. Augustine of Hippo, Hedon			
Unrestricted funds		15113	16318
Restricted funds		<u>21504</u>	<u>19408</u>
		<u><u>36617</u></u>	<u><u>35726</u></u>

Approved by the Board of Trustees on
and signed on its behalf by



The notes on pages 9 and 10 form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

1. Accounting Policies

Basis of preparation of the financial statements

The financial statements of the PCC have been prepared using the receipts and payments basis.

The financial statements include all transactions, asset and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body or those that are informal gatherings of church members.

Fund Accounting

Incoming resources that may be applied for the Church's general purposes are treated as 'unrestricted' incoming resources and are credited to the 'unrestricted funds'. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as a 'restricted' incoming resource and is credited to the appropriate 'restricted fund'.

2. Incoming Resources

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Regular giving	11583		11583	11289
Collection plate	1300		1300	3403
Donations	2861	2165	5026	7057
Special service collection	0		0	20
Events	691	51	742	4232
Magazines/Benefice bulletin	3		3	229
Coffee Mornings	23		23	1349
Gift Aid tax claimed	4649		4649	5170
Weddings/Funerals	1491	5853	7344	19731
Other Income	18		18	1477
Total Incoming Resources	22619	8069	30688	53957

PAROCHIAL CHURCH COUNCIL OF ST. AUGUSTINE OF HIPPO, HEDON

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

3. Resources Expended

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Freewill offering	10800		10800	4500
Insurance	7913		7913	7703
Light and Heat	2146		2146	4443
Water	107		107	111
Vicar's Expenses	203		203	350
Repairs	1066		1066	5430
Office Expenses	838		838	1120
Sundry	20		20	0
Donations and Gifts	0		0	85
Statement of Significance	0		0	650
Accountancy	0		0	2640
Ann Watson Trust Expenses		120	120	375
Weddings and Funerals		5853	5853	16286
Organ and Piano Tuning/Repairs	0		0	875
Licence Expenses	317		317	0
Cleaning and P.P.E.	327		327	0
Church Expenses	87		87	743
Total Resources Expended	23824	5973	29797	45311

4. Restricted Funds

	Brought forward £	Incoming Resources £	Resources Expended £	Transfers £	Carried Forward £
Development Account	2911	282			3193
Ann Watson Account	1875		120		1755
Occasional Account	0	5853	5853		0
Restoration Account	14622	1934			16556
	19408	8069	5973		21504