

LINCOLN BAPTIST CHURCH

Lincoln Baptist Church – Registered Charity 1130524

Consolidated Accounts

For the year ending:

31st December 2021

(Including Notes and Subsidiary Accounts)

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the above charity, Lincoln Baptist Church for the year ended 31st December 2021 which are set out on pages 3 to 16.

Responsibilities and Basis of Report

As the charity trustees of the Lincoln Baptist Church, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

I report in respect of my examination of the Lincoln Baptist Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ryan Rousseau MAAT AATQB
RFBS Accounting Ltd
48 Shannon Avenue
Lincoln
Lincolnshire
LN6 7JE
Date: 1st March 2022

Lincoln Baptist Church

The Trustees Report, the Consolidated Accounts and Notes relating to the year ending 31st December 2021 have been approved by the Leadership Team as Managing Trustees of the Church in compliance with the Statement of Recommended Accounting Practice. Further Subsidiary Accounts relate to the same year and are provided for the information of Church Members for their approval at the June Church Members meeting.

Mrs Marion Watson (Treasurer)

Dated: 1st March 2022

Report of Trustees

Lincoln Baptist Church is governed under God by the Church Meeting, being those properly admitted members under the rules. It is affiliated to the Baptist Union of Great Britain and holds property under the ultimate trust of the East Midland Baptist Trust Company who permits the Church to manage their affairs locally. Further details are contained in:

- The Approved Governing Document (B.U. & Charity Commission) adopted 1st February 2009
- Baptist Model Trust for Chapels and Halls (BUC B8) obtainable from: The Baptist Union Corporation, Baptist House, 149 Broadway, DDCOT, Oxon

Under these rules the Leadership Team including the Pastor act as Trustees of a Charity (Lincoln Baptist Church Reg 1130524 13th July 2009 and revised in 2017) and Managing Trustees of the property. They are now appointed and elected in accordance with the Governing Document.

- Pastor: Ross Ferguson (appointed 1 August 2018)

The following leaders were elected during the last three years to serve on the Leadership Team alongside the Minister: (when in post)

- Leader: (Secretary): Mr Colin Evans (re-elected in June 2021)
- Leader: (Treasurer): Mrs. Marion Watson (re-elected in June 2021)
- Leader: Dr. Richard Windle (re-elected in September 2021)
- Leader: Dr. Ola Ogunyemi (re-elected in September 2021)

The Trusteeship Secretary of the East Midland Baptist Association is Mr Tim Chowns contactable at the Baptist House (see above).

Agents and Advisors

Ryan Rousseau MAAT AATQB [RFBS Accounting Ltd] as Independent Examiner

Anthony Collins

134 Edmund Street, BIRMINGHAM B32ES

as Solicitors

Golding and Young

Station Road, NORTH HYKEHAM

as Valuers in earlier years

Investment Powers

The Treasurer and other members of the leadership team manage the church's monies independently under the authority of the Church Meeting and are permitted to authorise capital expenditure (according to a schedule of authorities) for repairs, renewals, improvements, investments and loans. Matters concerning sale, lease or license of lands and buildings require consultation with our Ultimate Trustees.

Our Vision Statement is taken straight from the Great Commission. We are focused on seeing people become believers in Jesus, and then growing in their faith.

To make and grow disciples in Jesus

Alongside this sits our Mission Statement, based on Acts 2:42:

Lincoln Baptist Church is devoted to:

- Teaching the Bible
- Sharing in Fellowship
- The Gospel through Communion
- Meaningful prayer

Public Benefit

As a charity, we also need to address the public benefit reporting requirements that now apply. This report concentrates on what the charity seeks to achieve, through the Vision Statement and the activities of the church in seeking to meet the needs of its members, friends and the wider community.

When planning our activities, the Leadership Team have considered the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion in particular. We try to enable ordinary people to live out their faith as part of the community through:

- Worship, prayer, preaching and study of God's word to develop their knowledge of, and trust in Jesus.
- Provision of pastoral care for people in our community
- Mission and outreach work

Activities

The Pastor, Church Secretary or other members of the Leadership Team normally preside over the main activities of the church which include:

- Worship at Sunday services, including communion services
- Monthly Leadership team meetings for prayer, planning and administration
- Monthly prayer meetings
- Bi-monthly Church meetings
- Planning and coordinating the regular House Groups held in locations across the City plus surrounding villages
- Coordinating the Family Ministries teaching such as Junior Church
- Pastoral care, including visitation and assistance of the elderly and sick
- Personal counseling of those in need of spiritual support or guidance

The Church meeting and Leadership team delegate authority to others within the fellowship to lead the House groups and other activities.

The Coronavirus Pandemic during 2021 continued to have a significant impact on the life of Lincoln Baptist Church. With effect from the 22 March most church based activities ceased with the exception of the Children's Centre which opened when restrictions allowed.

Sunday Church services continued "on-line" and bi-weekly Leadership Team meetings and Church Members meetings were conducted via Zoom. Bi-weekly prayer meetings and eventually House Group meetings were also facilitated by Zoom. The church was able to meet again in person from the end of July 2021 although Zoom has continued to be used for the majority of the House Groups.

The development and improvement of the Church's website and on-line capability enabled the gospel outreach to have a wider impact than simply the local church family. This was facilitated through the appointment of a Media Assistant. For those not able to access services via the internet, paper copies of sermons and other teaching and prayer materials were posted out to members and friends.

Financial Affairs

Funds are raised in a variety of ways:

- Regular giving through standing orders, (many covered by Gift Aid declarations), to the general funds of Lincoln Baptist Church
- Occasional special offerings for nominated charities
- Occasional sales in support of a particular cause or activity
- Contract parking charges in respect of the church car-park
- Letting of the premises for regular Children's groups, meetings and other bookings
- Charges for weddings and funerals
- Legacies and in memoriam donations

A lease agreement between Lincoln Baptist Church as the landlord, and Lincolnshire County Council (Children's Services) as the tenant runs to June 2026. This permits use of the Abbey Suite of rooms at the church premises on Croft Street by the tenant each weekday from 8.30am – 5.00pm. Under the terms of the lease which was approved and countersigned by East Midlands Baptist Trust Co. Ltd as well as both parties, calculated utility costs, service charges (cleaning and waste), car parking and premises rent are now invoiced quarterly to the tenant, in advance, according to the terms of the lease.

Small amounts of cash (via a locked collection box in the building) coming into the main church fund are handled by the treasurer. An immediate BACS transfer is witnessed being made into the church general fund by a second member. All payments from the church general fund are managed by on-line BACS payments, debit card payment or other bank transactions.

The main costs of the church are the salaries and operating expenses of the Pastor, maintenance of the church building, heating and lighting, and administration. Payroll includes the salary of a part-time Media Assistant and a caretaker.

During 2021 improvements were made to the church and manse buildings including:

- Repairs and replacement of front doors to church
- Fire safety improvements
- Roof repairs/replacement to Abbey Suite
- Boiler replacement to Abbey Suite
- Electrical upgrades to church

- Fence replacement and insulation upgrades to the manse

The disbursement of funds beyond the church is equally varied:

- Disbursal of funds collected for specific causes
- Budgeted support for: Baptist Home Mission; BMS World Mission; New Tribes Mission; Tearfund; Shepherd Food Ministries; Leprosy Mission
- Small donations to people in need at the discretion of Pastor or Leaders
- Specific grants to individuals or causes based on *ad hoc* decisions of the Church.
- Annual disbursement of money, determined by the Leadership Team, to various causes.

All organisations and individuals who have received significant sums are listed in the accounts.

The Annual General Meeting at the end of 2000 agreed to permit temporary resort to overdraft in future years. Giving to outside causes from unrestricted funds can be reduced if income falls. All employees' contracts include a clause allowing termination within no more than nine months ensuring that the commitments of the organisation can be matched to its actual resources.

The Treasurer Mrs Marion Watson is assisted by Mr Malcolm Morton (Finance administration). Church members Mr Colin Evans, Mr Malcolm Morton, and Mrs Marion Watson (Treasurer) are signatories for the church bank accounts, with any two required to authorise payments including on-line payments, using the agreed e-mail authorisation and internal audit processes. The Treasurer draws up a budget for approval at the November Church meeting (or at the next quorate Church meeting). This sets out the financial plan and objectives for the year, authorising the Treasurer, Leaders and other delegates.

The following groups in the church undertake their own banking via current or savings accounts.

- LiFT – Mr Colin Evans
- FiSH – Mr Malcolm Morton

Each organisation with its own banking is required to have two signatories for transactions and to adhere to Rules for Church Organisations. These funds are reported in the following Accounts and consolidated into the Church Statement.

Income during 2021 exceeded budget expectations mainly as a result of the closure of a savings account and transfer of these funds to the current account, a slight increase in giving and greater funds through letting (following the renewal of the lease for the Abbey Suite). Additional expenditure occurred as a result of significant payments made of a 'caring' nature; property maintenance and upgrade projects to the church building.

The financial performance is tracked during the year and reported on a regular basis by reports and notes circulated amongst the Leadership team and church members. The Treasurer, Pastor and Church Secretary have the authority to agree expenditure of up to a maximum of £500 on one item, and the Leadership team have the authority to spend up to a maximum of £2,000 on one item. In addition, both the Caretaker and Fabrics coordinator have the authority to spend up to a maximum of £250 on one item in the case of an emergency. Expenditure of £2,000 or over must be agreed by the Members by vote at a Church Meeting. (These figures were revised by Members during 2015.) Annual Accounts are presented after Independent Examination to a meeting of Members each spring.

1. ACCOUNTING POLICIES

The accounts have been prepared in accordance with applicable Accounting Standards and the Charities SORP (Statements of Recommended Practice).
The accounts have been prepared under the historical cost convention as modified by the revaluation of the Church land and buildings.

A. Funds

General funds represent the funds of the Church that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated for a particular purpose by the trustees are also unrestricted.

The accounts include all transactions, assets and liabilities for which the trustees are responsible in law. They do not include the accounts of church based groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

B. Incoming resources

Donations

Collections are recognised when received or certificated by or on behalf of the Church.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is received.

Grants and legacies are accounted for as soon as the Church is notified of its legal entitlement and the amount due.

Other income

Other income is accounted for when payment is received.

Income from investments

Dividends and interest are accounted for when receivable.

C. Fixed assets

The Church land and buildings

Church is regarded as a specialised building under the provisions of Financial Reporting Standard no. 15 and is valued on the basis of depreciated replacement cost. The trustees' best estimate of this value is the rebuilding costs for insurance purposes plus the market value of the land. The surplus over the original cost is credited to a revaluation reserve which is shown separately on the balance sheet. There are considerable practical difficulties in obtaining the precise measurement of the original cost of the land and buildings, not least due to the passage of time. The Treasurer and Finance team have made the most accurate assessment that is possible in the circumstances. The amount of the Church valuation transferred to the Capital Reserve, therefore, is the best estimate available.

Manse land and buildings

The manse is a non-specialised building and included in the accounts at valuation less accumulated depreciation. Depreciation is charged at the annual rate of 2% on cost.

Other fixtures, fittings and office equipment

Depreciation of equipment used within the church premises is on a 'straight-line' basis at the rate of 10% or 20% per annum according to the anticipated 5 or 10 year life of the asset. The register has been updated to reflect the situation at the end of 2021 and to include only those items with a purchase value of £500 or above.

2. EMPLOYEES' REMUNERATION

Total remuneration (all employees) for the year was £50,382

No employee earned £40,000 p.a. or more.

The number of paid staff for the year was: 3

- a) Pastor
- b) Media Assistant (part-time)
- c) Caretaker (part-time)

3. TRUSTEES REMUNERATION AND EXPENSES

The Pastor is also a trustee of Lincoln Baptist Church. Remuneration (including salary, pension contributions and travel expenses) for the Pastor was £32,381 during 2021.

4. FIXED ASSETS - Tangible

	Church	Manse	Fixtures and Equipment	Total
COST OR VALUATION				
At 1 January 2021	£1,164,081	£288,054	£71,748	£1,523,883
Additions			£18,295	
Disposals				
At 31 December 2021	£1,164,081	£288,054	£90,043	£1,542,178
DEPRECIATION				
At 1 January 2021		£5,761	£48,522	£54,283
Change for the year		£5,761	£11,642	£17,403
On disposal				
At 31 December 2021		£11,522	£60,164	£71,686
NET BOOK VALUE				
At 31 December 2021	£1,164,081	£276,532	£29,879	£1,470,492
At 1 January 2021	£1,164,081	£282,293	£23,226	£1,469,600

Supplementary financial information

Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>INCOME COST CENTRE</i>		£	£	
Opening Balance Current Account - Jan '21		£120,446.80	£120,446.80	
200	Revenue - Offering Standing Orders	£62,000.00	£68,762.41	
205	Revenue - Loose Offering & Additional Gifts	£2,000.00	£5,429.03	
215	Revenue - Gift Aid Recovery	£14,000.00	£18,130.50	
220	Revenue - Legacies	£0.00	£5,335.00	
230	Revenue - Lettings	£10,600.00	£21,642.28	LCC Children's centre, Car park, room hire
240	Revenue - Dedicated Gifts	£4,500.00	£4,630.00	
260	Revenue - Misc.	£3,000.00	£77,855.47	Included closure of a savings account and transfer of funds here
<i>TOTAL</i>		<i>£216,546.80</i>	<i>£322,231.49</i>	

Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>STAFFING COST CENTRE</i>		£	£	
300	Staffing - Pastor Gross Pay	£27,000.00	£30,382.22	Including love gift on leaving as per CMM agreement
302	Staffing - Pastor Pensions Contributions	£3,000.00	£1,847.53	
303	Staffing - Pastor Expenses	£1000.00	£151.65	
310	Staffing - Media Gross Pay	£12,000.00	£11,240.00	
312	Staffing - Media Pensions Contributions	£500.00	£1,510.00	
313	Staffing - Media Expenses	£2,000.00	£1,104.07	
320	Staffing - Caretaking	£7,300.00	£4,146.70	External Cleaning Company CONTRACT included in budget here in error
<i>TOTAL</i>		<i>£52,800.00</i>	<i>£50,382.17</i>	

Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>PROPERTY COST CENTRE</i>		£	£	
400	Manse - Insurance	£500.00	£435.01	
401	Manse - Council Tax & Water Rates	£3,000.00	£2,540.23	

402	Manse - Maintenance Requirements	£3,000.00	£3,332.50	
410	Church - Insurances	£3,500.00	£3,436.01	
411	Church - Water	£500.00	£60.00	
412	Church - Electricity	£3,750.00	£2,314.35	
413	Church - Gas	£3,500.00	£2,125.97	
414	Church - Health & Safety/Security	£1,000.00	£2,179.79	Use of reserves as agreed at CMM
415	Church - Maintenance Requirements	£4,000.00	£35,571.83	Use of reserves as agreed at CMM
416	Church - Cleaning Materials	£1,500.00	£704.41	
417	Church - Refuse Collection	£1,500.00	£1,692.13	
418	Church - Cleaning Contractors	£0.00	£6,694.00	Budget included in STAFFING in error
419	Church - Grounds Maintenance	£0.00	£192.00	
<i>TOTAL</i>		<i>£25,750.00</i>	<i>£61,278.23</i>	
Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>ADMINISTRATION COST CENTRE</i>		<i>£</i>	<i>£</i>	
500	Admin - Mobile, Phone & Broadband	£2,800.00	£1,286.57	
501	Admin - Subscriptions & Licences	£1,300.00	£3,039.97	
502	Admin - Photocopier	£500.00	£468.00	
504	Admin - Misc.	£2,800.00	£51,562.75	Included transfer of £50,000 into a separate account - agreed emergency reserves
510	Admin - Auditors Fees	£300.00	£240.00	
512	Admin - Bank Charges	£200.00	£120.35	
512	Admin - Payroll Charges	£0.00	£100.80	
<i>TOTAL</i>		<i>£7,900.00</i>	<i>£56,818.44</i>	
Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>GLOBAL COMMUNITY COST CENTRE</i>		<i>£</i>	<i>£</i>	
600	Global Community - Online Church	£0.00	£1,051.04	
<i>TOTAL</i>		<i>£0.00</i>	<i>£1,051.04</i>	

Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>GLOBAL MISSIONS COST CENTRE</i>		£	£	
610	Global Missions - BMS	£4,000.00	£4,000.00	
611	Global Missions - EMBA Home Mission	£3,000.00	£3,000.00	
612	Global Missions - NTM	£3,000.00	£3,000.00	
613	Global Missions - Tear Fund	£3,000.00	£3,000.00	
614	Global Missions - SFM	£4,200.00	£4,200.00	Included an 'owed' amount from last year
615	Global Missions - Leprosy Mission	£3,000.00	£3,000.00	
616	Global Missions - General	£0.00	£96.90	
<i>TOTAL</i>		<i>£20,200.00</i>	<i>£20,296.90</i>	
Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>LOCAL COMMUNITY COST CENTRE</i>		£	£	
710	Local Community - Homeless and Vulnerable Adults	£1,800.00	£500.00	
712	Local Community - General	£2,000.00	£1,560.00	
713	Local Community - Monks Abbey School	£0.00	£1,680.00	
714	Local Community - CAP	£0.00	£540.00	
<i>TOTAL</i>		<i>£3,800.00</i>	<i>£4,280.00</i>	
Ledger Ref	Ledger Reference Description	2021 Budget	Actual Position 31.12.2021	NOTES
<i>LOCAL CHURCH COST CENTRE</i>		£	£	
723	Local Church - Fellowship Meals etc	£0.00	£1,010.22	
724	Local Church - Caring Needs	£6,000.00	£13,255.49	
725	Local Church - Caring Needs Loans	£2,000.00	£2,000.00	
726	Local Church - Family Ministries	£500.00	£501.66	
740	Local Church - Training & Development	£3,500.00	£110.50	
741	Local Church - Books and Resources	£500.00	£672.60	

742	Local Church - Preaching Supply & Needs	£700.00	£1,040.73	
	<i>TOTAL</i>	<i>£13,200.00</i>	<i>£18,591.20</i>	

Current Account	<i>£109,533.51</i>	<i>ACTUAL BALANCE/CARRY FORWARD , matching bank statement, at 31 December 2021</i>
Savings Account	<i>£50,000.03</i>	<i>ACTUAL BALANCE/CARRY FORWARD , matching bank statement, at 31 December 2021</i>
All LBC Accounts	<i>159,533.54</i>	

OTHER MINISTRIES ASSOCIATED WITH LINCOLN BAPTIST CHURCH

FiSH Accounts 2021

<i>INCOME</i>	<i>£</i>	<i>£</i>
Balance Brought Forward	£8,223.150	
Lincoln Coop Community Fund	£742.72	
LBC (Gift Aid Claim)	£300.00	
Christmas Postage Donations (LBC)	£145.00	
Other Donations (10 individuals)	£2,851.69	
<i>TOTAL</i>	<i>£12,262.56</i>	<i>£12,262.56</i>
<i>EXPENDITURE</i>	<i>£</i>	<i>£</i>
Christmas 2020 vouchers	£2,800.00	
Easter 2021 vouchers	£870.00	
Summer 2021 vouchers	£2,950.00	
<i>TOTAL</i>	<i>£6,620.00</i>	<i>£6,620.00</i>
<i>BALANCE CARRIED FORWARD</i>	<i>(bank account)</i>	<i>£5,642.56</i>

LiFT Accounts 2021

<i>INCOME</i>	<i>£</i>	<i>£</i>
Balance Brought Forward (bank account)	£3,875.04	
Balance Brought Forward (cash in hand)	£190.01	
Regular Donations	£1,000.00	
Donations for Specific Need	£1,000.00	
Surplus Clothing Sold	£66.30	
<i>TOTAL</i>	<i>£6,131.35</i>	<i>£6,131.35</i>
<i>EXPENDITURE</i>	<i>£</i>	
Office expenditure	£72.39	
Travel costs	£17.70	
General expenditure	£165.49	
Food for LiFT breakfasts	£1,480.79	
Covid-19 support	£109.61	
Phone rental and top up	£155.29	
Clothing purchased	£241.27	
<i>TOTAL</i>	<i>£2,242.54</i>	<i>£2,242.54</i>
<i>BALANCE CARRIED FORWARD</i>	<i>(bank account)</i>	<i>£3,842.67</i>
	<i>(cash in hand)</i>	<i>£46.14</i>
	<i>TOTAL</i>	<i>£3,888.81</i>

Consolidated statement of Financial Activities for the year ending 31 December 2021

<u>INCOMING RESOURCES</u>	<i>CURRENT BANK ACCOUNT</i>	<i>RESERVES BANK ACCOUNT</i>	<i>TOTAL FUNDS</i>
Standing Orders	£68,762		
Other Gifts to the Church	£5,429		
Gift Aid	£18,131		
Legacies	£5,335		
Lettings	£21,642		
Dedications Gifts	£4,630		
Other Income	£77,855		
TOTAL INCOMING RESOURCES	£201,785		
<u>RESOURCES USED</u>			
Staffing	£50,382		
Property	£61,278		
Administration	£57,869		
Global Mission Giving	£20,297		
Local Community Giving	£4,280		
Local Church Giving & Expenses	£18,591		
TOTAL RESOURCES USED	£212,698		
NET INCOME/(OUTGOING) RESOURCES 2021	-£10,913		
BALANCES BROUGHT FORWARD from 2020	£120,447		
BALANCES CARRIED FORWARD to 2022	£109,534	£50,000	£159,534

Balance Sheet as at 31 December 2021

<u>FIXED ASSETS</u>	
Tangible Fixed Assets	£1,470,492
<u>CURRENT ASSETS</u>	
Cash at bank (Current & Reserves Accounts)	£159,534
<u>CURRENT LIABILITIES</u>	
Loans, Creditors, Advance Receipts	£0
TOTAL ASSETS LESS CURRENT LIABILITIES	£1,630,026
General Fund	£815,258
Revaluation Reserve	£814,768
	£1,630,026