

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST THOMAS THE APOSTLE, HANWELL

England & Wales · Charity number 1130519

Details

Other names	ST THOMAS THE APOSTLE PCC, HANWELL
Status	Registered
Legal form	Previously excepted
Registered	2009-07-13
Register	View on the Charity Commission register

Contact

Address	St Thomas The Apostle Church Boston Road London W7 2AD
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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work Teaching of Christianity Promoting the whole mission of the Church Supporting other charities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Ealing

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£141,930	£130,842	-	-
2023-12-31	£127,307	£128,157	-	-
2022-12-31	£115,578	£111,861	-	-
2021-12-31	£120,261	£129,177	-	-
2020-12-31	£100,740	£95,962	-	-

Trustees

Name	Role	Appointed
Rev Julia Palmer	Chair	2024-04-18
ALISON BAXENDALE		2013-06-06
CHARLOTTE CAROTENUTO		2013-06-06
COLIN LOMAS		2014-05-20
David Mark Gilbert		2015-04-19
Dr Annabel Mary Crowe		2017-04-30
Dr NICHOLAS ROBINSON		
Fade Solanke-Mitterer		2022-05-15
GILLIAN SHAW		2013-06-06
Kirsten Eleanor Allen		2016-04-24
PAULINE BRITTON		
Robert John Pearce		2025-05-18
Roger Grange		2013-04-21
SUSAN CUNNINGHAM		
Stephen John Purcell		2022-05-15

Accounts



**Annual Report
and Financial Statements
of the Parochial Church Council
of the Ecclesiastical Parish of
St Thomas the Apostle, Hanwell
for the Year Ended
31st December 2024**



Annual Report of the Parochial Church Council for the Year Ended 31st December 2024

ADMINISTRATIVE INFORMATION

St Thomas Church is situated in Boston Road, Hanwell. It is part of the Diocese of London within the Church of England. Within the Diocese, St Thomas' comes under the pastoral care of the Area Bishop of Willesden. The correspondence address is The Vicarage, 182 Boston Road, Hanwell, London W7 2AD. The Parochial Church Council (PCC) is registered with the Charity Commission as Charity No 1130519.

Aims and purposes

St Thomas' Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, Revd Julia Palmer, in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Public Benefit

In managing and overseeing the affairs of St Thomas the Apostle, Hanwell during 2024, the PCC, as trustees of the Charity have had regard to the Charity Commission's guidance on public benefit.

Objectives and Activities

The PCC has responsibility for both the pastoral and social mission of the Church within the Parish. Up It is committed to enabling as many people as possible to worship at our church and continues to maintain access to our main Eucharist service on Sunday mornings and some weekday services via Facebook. It also has responsibility for the maintenance of the Church building and the Church Hall.

Structure, governance and management

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2022. At St Thomas' the PCC consists of the incumbent, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC

Risk Assessment

The trustees have a duty to identify and review the risks to which the charity is exposed; they must ensure that appropriate controls are in place to avoid or mitigate the impact of hazards that might be regarded as reasonably possible.

Safeguarding

The PCC, pursuant to §5 of the Safeguarding and Clergy Discipline Measure 2016, has had due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

PCC Members

The PCC members who have served from 1st January 2024 until the date this report was approved are:

Ex officio members

Interim Priest: Revd Dean Ayres until 14th April 2024 (Chair)

Vicar: Revd Julia Palmer from 18th April 2024 (Chair)

Church Wardens: Steve Purcell and Fade Solanke-Mitterer,

Deanery Synod Representatives: Charlotte Carotenuto, and Nicholas Robinson.

Elected PCC members:

Served until APCM 2024: Bev Tremayne.

To Serve until APCM 2025: Roger Grange, Alison Baxendale and Kirsten Allen

To serve until APCM 2026: Annabel Crowe, Pauline Britton, Gill Shaw and Colin Lomas.

To serve until APCM 2027: David Gilbert and Sue Cunningham.

Co-opted PCC members:

Caroline Lumb (Treasurer) was a co-opted member throughout 2024

Robert Pearce (Treasurer designate) was co-opted on 24th September 2024

Stephen Brooks (Parish Administrator) resigned from the PCC on March 19th 2024 and was co-opted as a non-voting member on the same date.

PCC Committees

Standing Committee

This committee is required by law and has powers to transact the business of the PCC between meetings, subject to the directions given by the Council.

Fabric Committee

The Fabric Committee provide support and guidance to the PCC on matters affecting the maintenance and management of the church premises and grounds. It has delegated responsibility to ensure that necessary maintenance needs are identified, and regular statutory tests are carried out, so that compliance with relevant regulatory standards is maintained.

Mission Committee

The committee continues to look at matters relating to the financial support of ministry within the local church, to the community and the world.

Worship and Music Committee

The committee facilitates detailed and focused discussion on matters of forms of worship, Church year and liturgy. It provides oversight and guidance in matters relating to music at St Thomas', and actively promotes a strong culture of music-making in the Church.

Finance Committee

This was established during 2024 to provide support to the incoming Treasurer on matters of financial governance, and to assist the PCC in its accountability for ensuring good standards of financial governance.

ACHIEVEMENTS AND PERFORMANCE

Mission Statistics

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Electoral Roll	132	138	142	142	128	128	128	128	128	129
Weddings/blessings	3	1	1	1	1	0	1	1	0	1
Baptisms	12	6	7	7	3	0	0	6	1	0
Confirmations	9	6	0	8	3	0	0	0	0	8
Funerals, total	4	4	4	6	8	3	11	3	1	6
Funerals in church	4	4	1	4	4	0	9	3	1	4

PARISH PRIEST'S REPORT

I was appointed parish priest at St Thomas in April 2024 and have had the privilege of serving this community in many ways.

Worship

The worshipping life of the church is vibrant and well organised. The main parish Mass is 10am on a Sunday morning and this is a main point of gathering for the church community. The altar is now westward facing and we have one main order of service with everything in it needed for the service. This makes it easier for any newcomers to the church to follow the service. The choir enhances the worship and has grown in size. We regularly have young people singing in the choir.

A new format for a family Mass has been developed, with the young people regularly helping with the service. This has proved to be popular, attracting more families. We had a very special Confirmation service in September, taken by Bishop Lusa, where eight of our young people were confirmed. The Remembrance service in November was very well attended as was the Christingle service. The unformed organisations of the parish supported both of these. At Christmas we had a very successful Carol service where the local primary school took part.

On a Sunday evening we continue to have 6.30 Evening Prayer using the Book of Common Prayer order as well as a midweek Mass at 12 on Tuesday which is generally well attended. The 'Creation Care' Sunday service was very successful which we held outside in the vicarage Garden. This was the launch of the 'Eco Group' which meets regularly to consult on environment issues linked to the church.

Children and young People

This was identified as an important area to develop in the Parish profile and we have looked to enhance this ministry. The Junior Church has grown in numbers and now has a rota of leaders who help with this. The Junior Church comes into the main service towards the end and they share what they have been learning with the adult congregation.

We have also started a new youth group. This meets on a Sunday afternoon, 4-5.30 term time, and has proved to be an important time for the young people. This is a mixture of learning about the faith and having fun, with activities like ten pin bowling.

St Thomas Tots group meets on a Wednesday morning from 10-11.30 and regularly has over 25 preschool children attending with their parents/carers. There is a very good team of leaders and helpers who provide a welcoming, nurturing and safe space for the children and their parents/carers.

Fabric

In terms of the building we have had the electrics in the church upgraded and have updated the microphone system, which now works. There has also been a lot of planning for the roof on the south side of the church. The copper roof tiles need replacing and this work will start in April 2025.

Much energy has gone into the hall renovation project. A small team have put together a plan for the development of the hall to include the renovating of the stage area, the development of a community café and the refurbishment of the north side of the hall to be made into meeting rooms, to include the provision of a counselling rooms. Grants have been applied for and we await decisions. Fund raising activities are planned to help raise the money.

The hall presently is used by many community groups and the refurbishment will make it even more available for community use.

Pastoral work

I have taken home communion to those who are housebound and we have a regular service in Hanwell House, a local home for those with Dementia. Funerals have increased in number and we have had one wedding. These provide many pastoral opportunities. The over 50's group meets once a month, over a meal and often has an after lunch speaker. This provides a much valued social opportunity.

This year we supported the Ealing Winter Night Shelter by using the hall to provide beds for the homeless for four Sundays in December. This was supported by a large team of volunteers and was much appreciated by the clients who used the service.

Mission

Many of our activities provide opportunity for mission. Making the church more accessible for worship, supporting Thomas tots, having a well organised Junior Church all make the church welcoming and friendly to newcomers. We also have 'Pictures by the Park' which attracts people who don't normally attend church.

Christian education

Over the year we ran a Confirmation course for young people and we also had an advent course called Journey to the Manger, which was popular.

This has been a good year with several new things starting. I look forward to an exciting 2025.

FINANCIAL REVIEW

The income for 2024 proved to be higher than expected as noted below and expenditure was controlled against budget, leading to a welcome surplus of £10,667 for the year in Unrestricted Funds.

Income

The main source of income for the Church remains stewardship and this increased in the final few months of the year, to from just over £41,000 to £45,781. The total number of stewards was 61, down from 63 in 2023. Much of this income is gift-aided, enabling recovery of more than £10,000 from HMRC. The Church also takes advantage of the GASDS scheme to recover tax on smaller cash donations.

The next biggest source of income comes from the lease of the bell tower for public telecommunications purposes. This income was unchanged at £32,770 and is not expected to change for the next few years.

Interest rates increased further in 2024 and the effect was an increase in income from £11,500 to £14,800. Interest rates are now, however, gradually reducing.

Income for use of the Hall continued to improve during 2024 and, boosted by 2 Elections, increased from £18,345 to £23,934. The hall continues to be offered at discounted rates for local charities and church sponsored organisations. The surplus funds of £12,750 have been set aside in the fund designated for maintenance and improvement of the hall.

General fundraising efforts in 2024 included a well-received relaunch of our Pantomime as well as our Quiz Night in November and the Christmas Fair.

The Church is most grateful to all in our congregation and wider community who contribute financially or give their time and talents to help with fundraising.

Expenditure

As in many years, the most significant expenditure item was the Parish's payment to the London Diocesan Common Fund, this being a contribution towards the overall cost of clergy stipends, clergy housing and administration. Our pledged Common Fund contribution for 2024 was £69,660 including the discretionary 1% donation to the Bishop of Willesden charitable fund and this was paid in full. The PCC has pledged to increase its contribution to £73,143 for 2025.

The Church and Hall continue to benefit from fixed price energy contracts agreed before prices rose in 2022. Work continues to upgrade lighting in both Church and Hall to improve energy efficiency and reduce running costs.

Church & Hall running costs are kept low thanks to the efforts of many of our congregation to help with maintenance and administration tasks without charge and we are most grateful to them.

In line with Church policy, £4,578 being 10% of our stewardship income has been set aside for general Church maintenance such as regular safety inspections and general upkeep.

Expenditure on missionary and charitable giving from unrestricted funds was £4,510 as shown in note 10 to the Annual Accounts. In line with church policy, 10% of our stewardship income during 2024 has been added to funds available from 2025 onwards.

The Fabric committee has been working with our Architect on preparatory work for essential repairs to the south roof of the Church. This work is expected to commence early in 2025.

Summary

Net current assets (money in current and deposit accounts, allowing for amounts owed to and by the Parish) total £336,871. The comparative figure for 2023 was £325,783. This is a good position to be in, however, there will be significant expenditure on the Church in 2025 and the Hall is also in great need of improvement work.

The PCC considers that St Thomas the Apostle, Hanwell is a going concern since we have prepared what we consider to be a viable budget showing that at the current level of unrestricted reserves there is adequate support for the general activities planned for 2025 and for the foreseeable future.

A major fundraising campaign has been launched to refurbish the Church Hall and major improvement work will only take place if and when sufficient funding has been secured.

Therefore these accounts are prepared on a going concern basis.

Reserves Policy

It is the PCC's policy to maintain a balance of unrestricted funds, if possible, to cover 6 months of church expenditure, including the Common Fund payments. This balance is held to smooth out fluctuations in cash flow and to meet unforeseen circumstances. The required figure was around £50,000 for 2024 and will increase to at least £52,000 from 2025 to allow for the increased Common Fund pledge.

At £304,773 the total sum in the unrestricted funds remains considerably higher than the minimum reserves, however, the PCC is aware that the Church and Hall both require significant repairs and essential maintenance work to ensure their continued use by the local community.

**Approved by the Parochial Church Council on 29th April 2025
and signed on its behalf by**



The Reverend Julia Palmer (PCC Chair)

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE HANWELL FOR THE YEAR ENDED 31st DECEMBER 2024

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Thomas the Apostle Church Hanwell for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of St Thomas the Apostle Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Maria Bob

Maria Bob, FCCA
Association of Chartered Certified Accountants
15 Beaconsfield Road
London
W5 5JE

Date: 30th of April 2025

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Statement of Financial Activities for the year ended 31 December 2024

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2024 £	2023 £
INCOME					
Donations & legacies	2a	61,220	258	61,478	56,079
Income from charitable activities	2b	57,728		57,728	51,316
Other trading activities	2c	5,938	1,950	7,888	8,363
Investments	2d	13,627	1,210	14,837	11,549
TOTAL INCOME		138,512	3,418	141,930	127,307
EXPENDITURE					
Raising Funds	3a	2,439	71	2,510	2,902
Church activities	3b	125,406	2,926	128,332	125,254
TOTAL EXPENDITURE		127,845	2,997	130,842	128,157
NET INCOME/(EXPENDITURE)		10,667	421	11,088	(850)
TRANSFER BETWEEN FUNDS	9	0	0	0	0
NET MOVEMENT IN FUNDS		10,667	421	11,088	(850)
TOTAL FUNDS BROUGHT FORWARD	9	294,106	31,677	325,783	326,633
TOTAL FUNDS CARRIED FORWARD	10	<u>304,773</u>	<u>32,098</u>	<u>336,871</u>	<u>325,783</u>

The notes on pages 11 to 15 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Balance sheet as at 31 December 2024

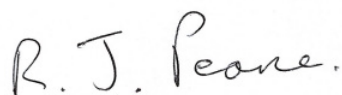
	Note	2024 £	2023 £
FIXED ASSETS			
Tangible assets	6	0	0
CURRENT ASSETS			
Debtors and Prepayments	7	11,419	9,002
Short Term Deposits		301,183	256,556
Cash at bank and in hand		<u>35,896</u>	<u>69,415</u>
		348,498	334,973
LIABILITIES			
Creditors - amounts falling due within one year	8	<u>(11,627)</u>	<u>(9,190)</u>
NET CURRENT ASSETS		<u>336,871</u>	<u>325,783</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		336,871	325,783
Creditors - amounts falling due after one year			
TOTAL NET ASSETS		<u>336,871</u>	<u>325,783</u>
PARISH FUNDS			
Unrestricted	9 & 10	304,773	294,460
Restricted	9 & 10	32,098	31,323
		<u>336,871</u>	<u>325,783</u>

The notes on pages 11 to 15 form part of these accounts

**Approved by the Parochial Church Council on 29th April 2025
and signed on its behalf by**



The Reverend Julia Palmer (PCC Chair)



Robert Pearce (Treasurer)

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Notes to the accounts for the year ending 31 December 2024

Note 1 – Accounting Policies

The PCC is a public benefit entity within the meaning of the Charities Act. The financial statements have been prepared under the Church Accounting Regulations 2006, in accordance with the Charities Statement of Recommended Practice (FRS 102) second edition – October 2019, and the Charities Act 2011.

The financial statements include all transactions, assets and liabilities for which the Trustees (PCC) are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor to those that are informal gatherings of church members.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources and the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Fundraising Costs - Funds raised from events and trading activities are reported gross in the SOFA, i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations - These are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims - income for the financial year includes tax reclaimable on all qualifying stewardship income received during the year together with tax reclaimed under the GASDS scheme at the end of the relevant tax year.

Volunteer help - the value of voluntary help received is not included in the accounts.

Rental income for the use of the Hall is recognised when received. Rental for use of the Church tower is paid quarterly in advance but recognised in the year for which it is due.

Expenditure and Liabilities

Liability recognition – Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

Consecrated and benefice property – In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. The PCC considers the church hall building to be an inalienable property and therefore it has not been capitalised nor included in the balance sheet.

Moveable church furnishings - All items are included in the Church inventory.

Tangible Fixed Assets for use by the charity – These are capitalised if they can be used for more than a year and cost at least £1,000. They are valued at cost. Depreciation is calculated over four years.

Short Term Deposits – Includes cash held on deposit with the CBF Church of England Funds.

Funds

Unrestricted Funds – These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

Designated Funds —These are general funds set aside by the trustees for use in the future.

Designated funds remain unrestricted, and the trustees may move any surplus to other unrestricted funds.

Restricted Funds – These are income funds that must be spent on restricted purpose and details of the funds held are shown in the notes to the accounts.

Note 2 - Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	2023 £
2a Donations & legacies				
Stewardship	45,781		45,781	41,108
Collections at services	3,645	245	3,891	2,201
Other donations	1,645		1,645	1,617
Income Tax recoverable	10,149	13	10,161	10,283
Grants	0	0	0	870
	<u>61,220</u>	<u>258</u>	<u>61,478</u>	<u>56,079</u>
2b Income from charitable activities				
Fees	1,024		1,024	201
Church Income	32,770		32,770	32,770
Hall income	23,934		23,934	18,345
	<u>57,728</u>		<u>57,728</u>	<u>51,316</u>
2c Other trading activities				
Trident	392		392	468
Fundraising	5,545	1,950	7,496	7,895
	<u>5,938</u>	<u>1,950</u>	<u>7,888</u>	<u>8,363</u>
2d Income from Investments				
Interest	13,627	1,210	14,837	11,549
	<u>13,627</u>	<u>1,210</u>	<u>14,837</u>	<u>11,549</u>
Total Income	138,512	3,418	141,930	127,307

Note 3 - Expenditure

3a Expenditure on raising funds				
Stewardship/digital collections	214		214	238
Cost of fundraising events	2,225	71	2,296	2,664
	<u>2,439</u>	<u>71</u>	<u>2,510</u>	<u>2,902</u>
3b Expenditure on charitable activities				
Home Mission	50		50	800
Donations to secular charities	4,460	1,059	5,519	6,576
Costs of ministry				
- Diocesan parish contribution	69,660		69,660	66,660
- Other clergy expenses	2,159		2,159	2,599
Gifts and Honoraria			0	0
Director of music & other music costs	330	1,368	1,698	3,330
Insurance	4,532		4,532	4,380
Church running costs	6,301		6,301	4,751
Church maintenance & repairs	2,258		2,258	6,876
Church office costs/Parish Administrator	16,438		16,438	1,832
Garden maintenance	97		97	90
Hall running costs	5,565	499	6,064	6,040
Hall maintenance & repairs	1,633		1,633	8,178
Education & Mission	479		479	0
Website	800		800	0
Independent Examination fee	260		260	260
Church major repairs - structure	10,385		10,385	12,882
Depreciation			0	0
	<u>125,406</u>	<u>2,926</u>	<u>128,332</u>	<u>125,254</u>
Total Expenditure	127,845	2,997	130,842	128,157

Note 4 Staff costs

	2024	2023
	£	£
Note 4a Payments to Parish Administrator		
Wages and salaries (Gross)	12,468	0
Employer social security costs (Gross)	472	0
Employer social security costs (Net)	0	0
Employer pension contributions	168	0

The Net employer social security cost is the cost after deduction of the Government's NICs Employment Allowance.
For the whole of 2024 there was one employee, a Parish Administrator (part time; 0.37 full time equivalent)

Note 5 Related Parties

Mr Stephen Brooks, a co-opted member of the PCC, was employed as Parish Administrator (part-time) during the year. No other payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

Note 6 Fixed assets

Church Buildings	Insurance Value	£
		16,630,000
Equipment comprises	£	
	3,208 Printer	
	1,259 Digital Piano	
	5,320 Humidifier	
	1,600 Candle Votive	
	2,553 CCTV	
	<u>13,941</u>	

All equipment had been fully depreciated in the accounts as at 1st January 2024

Note 7 Current assets

	2024	2023
	£	£
Prepayments	1,808	808
Other debtors and accrued income	9,611	8,194
	<u>11,419</u>	<u>9,002</u>

Note 8 Liabilities

	£	£
Amounts falling due in one year		
Deferred Income	7,960	7,900
Other Creditors	3,667	1,290
	<u>11,627</u>	<u>9,190</u>

Note 9 Fund movements

	Balance b/fwd £	Incoming resources £	Outgoing resources £	Funds transfers £	Balance c/fwd £
Unrestricted funds					
General Fund	48,115	128,528	(108,951)	(21,421)	46,271
Designated funds					
Church Maintenance	23,603		(12,751)	4,578	15,430
Hall Maintenance	26,170		(1,633)	12,265	36,802
Legacies	193,955	9,985			203,939
Mission Fund (see note 11)	2,263		(4,510)	4,578	2,331
Total unrestricted and designated	294,106	138,512	(127,845)	0	304,773
Restricted funds					
Dalmatics	98				98
Hall Improvements	4,448	1,259	(500)		5,206
Hearing Loops	1,301	67			1,368
Mission donations	2,254	949	(1,129)		2,075
Organ Fund	7,823	377	(1,368)		6,832
Reredos	14,887	766			15,653
St Thomas' Players	866				866
Total restricted funds	31,677	3,418	(2,997)	0	32,098

Note 10 Summary of assets by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current Assets	316,400	32,098	348,498
Liabilities - amounts falling due in one year	(11,627)	0	(11,627)
	<u>304,773</u>	<u>32,098</u>	<u>336,871</u>

Note 11 Mission and charitable giving

	2024 £	2023 £
Donations from designated mission funds		
Home mission		
Church Website		374
Internet		176
Tots Group	50	250
Local charities		
Ealing Churches Winter Night Shelter (2024/25)	400	
Ealing Street Pastors (closed 31.12.23)		120
Ealing Food Bank	240	240
Boston Manor Pop-in	200	200
A Rocha	200	200
Mayor of Ealing charities	200	
UK and worldwide charities		
British Legion	20	20
Ethiopaïd	200	200
Feed The Minds	200	200
Five Talents	200	200
Mission Aviation Fellowship	200	200
Mission to Seafarers	200	200
Mothers Union	200	200
British Red Cross	200	200
Self Help Africa	200	200
St Mungo's	200	200
The Leprosy Mission	200	200
USPG	400	400
VSO	200	200
Wellfound	200	200
Wycliffe Bible Translators	200	200
Responses to emergencies		
Grenada Disaster appeal	200	
DEC (Pakistan)		200
Ukraine (via St Martin's Acton)		200
Christian Aid (Libya floods)		200
British Red Cross (Israel & OPT)		200
Total from designated mission funds	4,510	5,380

Accounts



**Annual Report and Financial
Statements of the Parochial
Church Council of the Ecclesiastical
Parish of St Thomas the Apostle,
Hanwell
for the Year Ended
31st December 2023**



Annual Report of the Parochial Church Council for the Year Ended 31st December 2023

Administrative information

St Thomas Church is situated in Boston Road, Hanwell. It is part of the Diocese of London within the Church of England. Within the Diocese, St Thomas' comes under the pastoral care of the Area Bishop of Willesden. The correspondence address is The Vicarage, 182 Boston Road, Hanwell, London W7 2AD. The Parochial Church Council (PCC) is a registered charity with the Charity Commission. The Parochial Church Council of the Ecclesiastical Parish of St Thomas the Apostle Hanwell. Registered No 1130519

Aims and purposes

St Thomas' Parochial Church Council (PCC) has the responsibility of cooperating with the interim vicar, Father Dean Ayres (from October) in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the Church and the hall.

Public Benefit

In managing and overseeing the affairs of St Thomas the Apostle, Hanwell during 2023, the PCC, as trustees of the Charity have had regard to the Charity Commission's guidance on public benefit.

Objectives and Activities

The PCC has been led by the Lay Vice-Chair during a year of Interregnum, and has responsibility for both the pastoral and social mission of the Church within the Parish. It is committed to enabling as many people as possible to worship at our church and continues to maintain access to our main Eucharist service on Sunday mornings and some weekday services via Facebook.

It also has responsibility for the maintenance of the Church building and the Parish hall.

Structure, governance and management

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2022. At St Thomas' the PCC consists of the incumbent (position vacant during 2023), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members who have served from 1st January 2023 until the date this report was approved are:

Reverend Dean Ayres, Interim Priest (ex officio) from October 2023 – 14th April 2024

Reverend Julia Palmer from 18th April 2024

Church Wardens (ex officio): Steve Purcell and Fade Solanke-Mitterer,

Deanery Synod Representatives: Charlotte Carotenuto, and Nicholas Robinson (ex officio).

Elected (lay representatives) PCC members:

To serve until APCM 2024 David Gilbert, Bev Tremayne and Sue Cunningham.

To Serve until APCM 2025 Roger Grange, Alison Baxendale and Kirsten Allen

To serve until APCM 2026 Annabel Crowe, Pauline Britton, Gill Shaw and Colin Lomas.

Caroline Lumb (Treasurer) is a co-opted member

Stephen Brooks resigned from the PCC on March 19th 2024 and was co-opted as a non-voting member.

PCC Committees

Standing Committee

This committee is required by law and has powers to transact the business of the PCC between meetings, subject to the directions given by the Council.

Mission Committee

The committee continues to look at matters relating to the financial support of ministry within the local church, to the community and the world.

Fabric Committee

The Fabric Committee provide support and guidance to the PCC on matters affecting the maintenance and management of the church premises and grounds. It has delegated responsibility to ensure that necessary maintenance needs are identified, and regular statutory tests are carried out, so that compliance with Health & Safety, fire and environmental regulations is achieved and maintained.

Worship and Music Committee

The committee facilitates detailed and focused discussion on matters of forms of worship, Church year and liturgy. It provides oversight and guidance in matters relating to music at St Thomas', and actively promotes a strong culture of music-making in the Church.

Achievements and Performance

Mission Statistics

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Electoral Roll	132	132	138	142	142	128	128	128	128	128
Weddings/blessings	2	3	1	1	1	1	0	1	1	0
Baptisms	3	12	6	7	7	3	0	0	6	1
Confirmations	0	9	6	0	8	3	0	0	0	0
Funerals, total	4	4	4	4	6	8	3	11	3	1
Funerals in church	1	4	4	1	4	4	0	9	3	1

Into Interregnum

At the start of 2023 – in fact on the very first Sunday — we said goodbye to Fr Robert Chapman, our well-loved parish priest who had been with us since 2011. The Parish subsequently remained in interregnum for the whole of 2023.

The Appointment of a New Vicar

Interviews for the post of Parish Priest were held at the end of June. Prior to this, considerable effort was put into the creation of a Parish Profile document outlining the main characteristics of the Parish and the desired personal qualities of the appointee being sought. Input to the Profile document was first obtained from a general consultation and discussion exercise convened within the worshipping congregation. This was followed by a PCC 'Awayday' meeting where a skilled facilitator helped us to interpret the results of the consultation, and to elicit key factors and drafting techniques. Before being finalised, the Parish Profile document was taken through a review meeting chaired by the Bishop of Willesden. Despite an encouraging number of applications for the post from strong candidates, the interview panel felt that they were unable to appoint anyone at the June interview round. The post was therefore re-advertised, and further interviews held in November that resulted in an appointment being made. Our new Vicar will take post during April 2024.

Worship

For the first 9 months of the interregnum, we were able to sustain a fairly normal pattern of Sunday worship with the normal 10:00 am Mass continuing. We were also able to provide a Tuesday Mass at 12 noon on about 50% of occasions. This would not have been possible without the very willing support of a whole host of clergy, mainly from Ealing Deanery, supplemented by a backbone of support provided by the former Bishop of Willesden now working in retirement. For all the many clergy who supported us during 2023, we are extremely grateful and indebted.

For services not requiring an ordained priest — Morning and Evening Prayer, and Compline — these continued, led by lay persons, principally the head server and supported by others. The practice of broadcast streaming via Facebook of the Sunday 10:00 am Mass and some weekday services continued throughout. Encouragingly, attendance at services of worship during 2023 was maintained at roughly similar levels compared with the pre-interregnum situation with a distinct increase in the number regularly attending Tuesday Mass.

From October onwards, an interim priest, Revd Dean Ayres was seconded to the parish to work full-time. This provided us with some welcome stability on the worship front. Just as important, it allowed resumption of pastoral work in the community, for example, spiritual support for housebound parishioners and those on the fringes of the church. Included within this document is a separate report from Revd Dean.

At the end of December our long-serving Director of Music, Keith Spillett, retired, although continuing to be a member of the choir. Keith's stepping-down is a tremendous loss and has left a big gap in the leadership of

the choir and the oversight of music at St Thomas', that is now being addressed on a voluntary basis by various choir members. Options for the appointment of a replacement are being explored during 2024.

Outreach

Our weekly term-time playgroup, Thomas' Tots continued as normal during the interregnum, staffed by lay volunteers from the parish and their friends. This provided valuable social interaction between local parents and carers, as well as the tots themselves. Publicity being spread by word of mouth, the numbers attending grew significantly during the year, so that from the summer term onwards, it was not unusual to welcome 30 tots and their associated carers at each session.

The church's over 50's Lunch Club continued to function on a 'bring and share' basis, once per month, during the whole year. Talks on specific topics were provided on some occasions. This provided a useful and enjoyable forum for building relationships within the church, and meeting partners and friends of church family members.

Fund Raising

Several one-off fund-raising events were held during 2023, including a Fun Run, a Quiz Night, and a Christmas Fayre. At regular intervals during the year, there were meetings of our Saturday night film club, 'Pictures in the Park', offering screenings of well-loved films. All of these events were attended by a mix of parishioners and local residents, and resulted in a welcome support for our church finances.

Community use of Church & Hall

During 2023 we were very pleased to be able to utilise the large and flexible space in our church nave for the purposes of holding evening concerts by 2 local choral and musical groups. These events resulted in very full attendance from residents of many parts of West London and beyond. Throughout the year, a wifi 3 & 4 hub (enhanced to Wi-Fi 5 during 2023), operated from our church tower, facilitating mobile phone and associated coverage across the whole of South Hanwell, including parts of the Piccadilly Line and M4 motorway.

Our church hall continued to be used as a venue by many local community groups and for various different purposes. These purposes included choir and musical theatre rehearsals; a children's dance class; a yoga group; taekwondo; an asian women's community group; a 'pop-in' community meeting place. With most of these groups meeting weekly, with estimated footfall being between 400 and 500 people, our building continued to operate as an intensely-used community resource.

Fabric

The programme of routine maintenance of both the church and church hall gained impetus during 2023. Before Easter, some church plasterwork above the church chancel and in the Lady Chapel was repaired or replaced. Both in the church and the hall, electrical upgrades were undertaken following routine testing. In the hall, a start was made on a series of improvements to bring the building up to more acceptable standards for users. The measures taken included scrubbing and resealing of the main floor; replacement of life-expired fluorescent tube lighting units with LED units; upgrade of the kitchen equipment; major overhaul of the heating system.

Interim Parish Priest's Report

I was invited by Bishop Lusa to become Interim Priest at St. Thomas the Apostle during the interregnum. My first Sunday was 1st October 2023, and I continued until Revd Julia Palmer was installed as Vicar on 18 April 2024. Whilst only the first three months of my secondment fall within the period of this annual report, I will describe the entire period here.

Worship

The worshipping life of the church is rich, well-resourced, and well-organised. Stephen Brooks is efficient and knowledgeable in supporting worship through the creation of the weekly pew sheet. Throughout my time in the parish, I met with him weekly to plan and discuss the weekly services. The excellent choir contribute a weekly motet or anthem, which at my suggestion has been moved from the end of the distribution of communion to immediately after the sermon. I believe that this improves the pace of the end of the service, and places the reception of communion at the heart of the Mass. Other than this change, I have mostly worked within the pattern of services set by the previous incumbent, whilst seeking to bring a lightness of touch to leading worship that balances the drama and power of the liturgy.

Children and Young People

We have a dedicated team of volunteers running Sunday School. They do a great job, and there is a need to recruit more leaders to work with them so that Sunday School can be expanded.

I worked with the team on planning a very successful Christingle service, and to put energy into regular Family Services. I also sought to make the 10am Mass on Easter Day a little more child friendly, while still being a joyful celebration for all ages.

I attended St. Thomas Tots most weeks, re-establishing the regular presence of a clergyperson at their meetings. Tots requires considerable organisation, which the team of leaders handle almost transparently, allowing them to focus on the real work of providing a welcoming, nurturing and safe space for children and their parents and carers.

Pastoral Visiting

One of my first tasks when I arrived in October was to begin visiting the sick and housebound, mostly on a one-off basis, but I have returned when invited. I've also picked up pastoral conversations with a good number of parishioners, often over a coffee.

Christian Education and Discipleship

In the first few weeks of my secondment, I heard people saying they wanted opportunities for deeper engagement with the Christian faith. I responded by offering courses in Advent and Lent, and two standalone meetings on prayer. All were remarkably well-attended, full of lively discussing and deep listening. I chose the Lent course, in particular, to explore some of the fundamentals of the Christian faith at a deep level. The way that attendees engaged with the course suggest that we have some mature Christians wishing to learn and grow. I hope that Revd Julia will continue to offer learning opportunities like these, perhaps with an emphasis on mission and care for the poor and oppressed.

Appointment of a Church Administrator

In early 2024 I worked with the Standing Committee and PCC to appoint Stephen Brooks as part-time church administrator. Stephen has put time and skill into many aspects of church organisation throughout the interregnum, and this appointment recognises his past contribution and secures his services as Revd Julia settles into her role as Vicar.

Mission

Part of my brief from Bishop Lusa was to secure opportunities for mission in the life of the parish in preparation for Rev Julia's arrival. To this end I have attended St. Thomas Tots, seen the way that Pictures by the Park attracts people beyond the church community, and sought to make services on High Days and Holidays accessible and interesting to people who don't worship with us regularly. St. Thomas does much that brings people into the ambit of the church, and I hope the PCC will work enthusiastically with Revd Julia to develop a strategy for mission that helps them to discover the faith that we share.

Finally

My time at St. Thomas the Apostle has been a joy and a blessing to me, and I believe it has been for you, too. I hand over to Revd Julia, knowing that you will welcome her with the same enthusiasm and love with which you welcomed me, and that she will bring wisdom and energy to the next phase of the life of the Church of St. Thomas the Apostle.

The Reverend Dean Ayres,

Interim Priest

Financial Review

At the start of 2023, the PCC agreed a balanced budget for the year which showed modest, continuing recovery of income post Covid restrictions and controlled expenditure on essential outgoings. The actual figures for the year have proved to be in line with predictions.

Income

The main source of income for the Church remains stewardship and this has remained at the same level of around £41,000 for the past few years. The number of stewards is also broadly steady. Much of this income is gift aided, enabling recovery of more than £10,000 from HMRC. The Church also takes advantage of the GASDS scheme to recover tax on smaller cash donations.

The next biggest source of income comes from the lease of the bell tower for public telecommunications purpose. This income was unchanged at £32,770 and is not expected to change for the next few years.

Interest rates increased significantly during 2023 and the effect is an increase in income from around £3,285 to just under £11,550.

Bookings for the Hall continued to improve during 2023, increasing by £3,000 to £18,345. The hall continues to be offered at discounted rates for local charities and church sponsored organisations. The surplus funds of £8,705 have been set aside in the fund designated for maintenance and improvement of the hall. In addition, the sum of £1,114 has been generated by specific fund raising activities in aid of the hall including our popular "Pictures by the Park" film events and the Terracycle collections.

This year, fundraising efforts have been increased significantly. Events included the Ceilidh in September, Quiz Night in November and the Christmas Fair. There have also been a number of specific fund raising events for charity and these can be seen in the Mission report at note 11a.

The Church is most grateful to all in our congregation and wider community who contribute financially or give their time and talents to help with fundraising.

Expenditure

As in many years, the most significant expenditure item was the Parish's payment to the London Diocesan Common Fund, this being a contribution towards the overall cost of clergy stipends, clergy housing and administration. Our pledged Common Fund contribution for 2023 was £66,660 including the discretionary 1% donation to the Bishop of Willesden charitable fund and this was paid in full. The PCC has pledged to increase its contribution to £69,560 for 2024.

The Church and Hall continue to benefit from fixed price energy contracts agreed before prices rose in 2022. The remote-controlled heating system in the Hall has led to reduced expenditure on gas and the strip lighting in Hall and Church has recently been replaced with modern fittings. As a result, utility costs are well contained.

Church & Hall running costs are kept low thanks to the efforts of many of our congregation to help with maintenance and administration tasks without charge and we are most grateful to them.

In line with Church policy, 10% of our stewardship income is set aside for general Church maintenance such as regular safety inspections and general upkeep. Major work on the replastering of areas of the Church was completed last year and we were pleased to be able to reclaim VAT on these costs via the “Listed Places of Worship” grant scheme.

Expenditure on missionary and charitable giving from unrestricted funds was £5,380 as shown in note 11b to the Annual Accounts. In line with church policy, 10% of our stewardship income during 2023 (£4,103) has been added to funds available from 2024 onwards.

Summary

The expenditure from all unrestricted funds exceeded income by just under £3,000, mainly due to the church building repair work. However, general incoming funds exceeded expenditure by £4,000 as can be seen in note 9 to the Annual Accounts.

Net current assets (money in current and deposit accounts, allowing for amounts owed to and by the Parish) totalled £325,783. The comparative figure for 2022 was £326,633. This puts us in good stead for various Church and Church Hall building works that are in prospect for 2023 and beyond.

The PCC considers that St Thomas the Apostle, Hanwell is a going concern since we have prepared what we consider to be a viable budget showing that at the current level of unrestricted reserves there is adequate support for the activities planned for 2024 and for the foreseeable future. Therefore these accounts are prepared on a going concern basis.

Reserves Policy

It is the PCC's policy to maintain a balance of unrestricted funds, if possible, to cover 6 months of church expenditure, including the Common Fund payments. This balance is held to smooth out fluctuations in cash flow and to meet unforeseen circumstances. The required figure was around £42,000 for 2023 and will increase to at least £45,000 from 2024 onwards based on the budget for 2024.

At £294,106 the total sum in the unrestricted funds remains considerably higher than the optimum reserves, however, the PCC is aware that the Church and Hall both require significant repairs and improvement works to ensure their continued use by the local community.

Risk Assessment

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against error.

Safeguarding

The PCC, pursuant to §5 of the Safeguarding and Clergy Discipline Measure 2016, has had due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

Approved by the Parochial Church Council on 23rd April 2024

and signed on its behalf

by

A handwritten signature in black ink, appearing to read 'Rev J. Palmer', is written over a light yellow rectangular background.

The Reverend Julia Palmer (PCC Chair)

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE HANWELL FOR THE YEAR ENDED 31 DECEMBER 2023

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Thomas The Apostle Church Hanwell for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of St Thomas the Apostle Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Maria Bob

Maria Bob, FCCA
Association of Chartered Certified Accountants
15 Beaconsfield Road
London
W5 5JE

Date: 24th of April 2024

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Statement of Financial Activities for the year ended 31 December 2023

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2023 £	2022 £
INCOME					
Donations & legacies	2a	55,209	870	56,079	57,628
Income from charitable activities	2b	51,316		51,316	50,111
Other trading activities	2c	3,885	4,478	8,363	4,553
Investments	2d	10,493	1,056	11,549	3,285
TOTAL INCOME		120,903	6,404	127,307	115,578
EXPENDITURE					
Raising Funds	3a	1,712	1,190	2,902	1,832
Church activities	3b	122,149	3,106	125,254	110,029
TOTAL EXPENDITURE		123,861	4,296	128,157	111,861
NET INCOME/(EXPENDITURE)		(2,958)	2,108	(850)	3,717
TRANSFER BETWEEN FUNDS	5	0	0	0	0
NET MOVEMENT IN FUNDS		(2,958)	2,108	(850)	3,717
TOTAL FUNDS BROUGHT FORWARD	10	297,064	29,569	326,633	322,916
TOTAL FUNDS CARRIED FORWARD	11	294,106	31,677	325,783	326,633

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Balance sheet as at 31 December 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible assets	6	0	0
CURRENT ASSETS			
Debtors and Prepayments	7	9,002	3,657
Short Term Deposits		256,556	248,589
Cash at bank and in hand		69,415	87,112
		<u>334,973</u>	<u>339,359</u>
LIABILITIES			
Creditors - amounts falling due within one year	8	<u>(9,190)</u>	<u>(12,726)</u>
NET CURRENT ASSETS		<u>325,783</u>	<u>326,633</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		325,783	326,633
Creditors - amounts falling due after one year			
TOTAL NET ASSETS		<u><u>325,783</u></u>	<u><u>326,633</u></u>
PARISH FUNDS			
Unrestricted	9 & 10	294,106	297,064
Restricted	9 & 10	31,677	29,569
		<u><u>325,783</u></u>	<u><u>326,633</u></u>

Approved by the Parochial Church Council on 23rd April 2024

and signed on its behalf

by



The reverend Julia Palmer (PCC Chair)



Caroline Lumb (Treasurer)

The notes on pages 14-18 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Notes to the accounts for the year ending 31 December 2023

Note 1 – Accounting Policies

The PCC is a public benefit entity within the meaning of the Charities Act. The financial statements have been prepared under the Church Accounting Regulations 2006, in accordance with the Charities Statement of Recommended Practice (FRS 102) second edition – October 2019, and the Charities Act 2011.

The financial statements include all transactions, assets and liabilities for which the Trustees (PCC) are responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor to those that are informal gatherings of church members.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources and the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Fundraising Costs - Funds raised from events and trading activities are reported gross in the SOFA, i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations - These are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims - income for the financial year includes tax reclaimable on all qualifying stewardship income received during the year together with tax reclaimed under the GASDS scheme at the end of the relevant tax year.

Volunteer help - the value of voluntary help received is not included in the accounts.

Rental income for the use of the Hall is recognised when received. Rental for use of the Church tower is paid quarterly in advance but recognised in the year for which it is due.

Expenditure and Liabilities

Liability recognition – Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

Consecrated and benefice property – In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. The PCC considers the church hall building to be an inalienable property and therefore it has not been capitalised nor included in the balance sheet.

Moveable church furnishings - All items are included in the Church inventory.

Tangible Fixed Assets for use by the charity – These are capitalised if they can be used for more than

a year and cost at least £1,000. They are valued at cost. Depreciation is calculated over four years.
Short Term Deposits – Includes cash held on deposit with the CBF Church of England Funds.

Funds

Unrestricted Funds – These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC.

Designated Funds —These are general funds set aside by the trustees for use in the future.

Designated funds remain unrestricted, and the trustees may move any surplus to other unrestricted funds.

Restricted Funds – These are income funds that must be spent on restricted purpose and details of the funds held are shown in the notes to the accounts.

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Notes to the accounts for the year ended 31 December 2023

Note 2 - Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
2a Donations & legacies				
Stewardship	41,108		41,108	41,391
Collections at services	2,201		2,201	1,916
Other donations	1,617		1,617	1,978
Income Tax recoverable	10,283		10,283	10,343
Grants		870	870	2,000
	<u>55,209</u>	<u>870</u>	<u>56,079</u>	<u>57,628</u>
2b Income from charitable activities				
Fees	201		201	1,191
Church Income	32,770		32,770	33,570
Hall income	18,345		18,345	15,350
	<u>51,316</u>		<u>51,316</u>	<u>50,111</u>
2c Other trading activities				
Trident	468		468	305
Fundraising	3,417	4,478	7,895	4,249
	<u>3,885</u>	<u>4,478</u>	<u>8,363</u>	<u>4,553</u>
2d Income from Investments				
Interest	10,493	1,056	11,549	3,285
	<u>10,493</u>	<u>1,056</u>	<u>11,549</u>	<u>3,285</u>
Total Income	120,903	6,404	127,307	115,578

Note 3 - Expenditure

3a Expenditure on raising funds				
Stewardship/digital collections	238		238	237
Cost of fundraising events	1,474	1,190	2,664	1,595
	<u>1,712</u>	<u>1,190</u>	<u>2,902</u>	<u>1,832</u>
3b Expenditure on charitable activities				
Home Mission	800		800	2,988
Donations to secular charities	4580	1996	6576	3870
Costs of ministry				
- Diocesan parish contribution	66,660		66,660	64,236
- Other clergy expenses	2,599		2,599	1,324
Gifts and Honoraria			0	369
Director of music & other music costs	3,090	240	3,330	2,965
Insurance	4,380		4,380	4,057
Church running costs	4,751		4,751	5,637
Church maintenance & repairs	6,876		6,876	9,192
Church office costs	1,832		1,832	1,750
Garden maintenance	90		90	82
Hall running costs	6,040		6,040	6,314
Hall maintenance & repairs	7,308	870	8,178	1,399
Independent Examination fee	260		260	240
Church major repairs - structure	12,882		12,882	4,803
Depreciation			0	802
	<u>122,149</u>	<u>3,106</u>	<u>125,254</u>	<u>110,029</u>
Total Expenditure	123,861	4,296	128,157	111,861

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Notes to the accounts for the year ended 31 December 2023

4 Staff costs

Wages and Salaries - no one was employed by the Church during the year.

4a Payments to PCC members

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

5 Analysis of transfers between funds

No funds were transferred between Unrestricted and Restricted funds.

6 Fixed assets

		£
Church Buildings	Insurance Value	16,630,000
Equipment comprises	£	
	3,208 Printer	
	1,259 Digital Piano	
	5,320 Humidifier	
	1,600 Candle Votive	
	2,553 CCTV	
	<u>13,941</u>	

All equipment had been fully depreciated in the accounts as at 1st January 2023

7 Current assets

	2023 £	2022 £
Prepayments	808	694
Other debtors and accrued income	8,194	2,963
	<u>9,002</u>	<u>11,559</u>

8 Liabilities

	£	£
Amounts falling due in one year		
Deferred Income	7,900	7,900
Other Creditors	1,290	4,826
	<u>9,190</u>	<u>12,726</u>

9 Fund movements

	Balance b/fwd £	Incoming resources £	Outgoing resources £	Funds transfers £	Balance c/fwd £
Unrestricted funds					
General Fund	44,049	112,393	(91,415)	(16,911)	48,115
Designated funds					
Church Maintenance	39,258		(19,758)	4,103	23,603
Hall Maintenance	24,773		(7,308)	8,705	26,170
Legacies	185,444	8,510			193,955
Mission Fund (see note 11b)	3,540		(5,380)	4,103	2,263
Total unrestricted and designated	<u>297,064</u>	<u>120,903</u>	<u>(123,861)</u>	<u>0</u>	<u>294,106</u>
Restricted funds					
Dalmatics	98				98
Hall Improvements	3,334	1,114			4,448
Hearing Loops	1,244	57			1,301
Mission donations (see note 11a)	2,076	4,234	(4,056)		2,254
Organ Fund	7,717	346	(240)		7,823
Reredos	14,234	653			14,887
St Thomas' Players	866				866
Total restricted funds	<u>29,569</u>	<u>6,404</u>	<u>(4,296)</u>	<u>0</u>	<u>31,677</u>

10 Summary of assets by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Current Assets	303,296	31,677	334,973
Liabilities - amounts falling due in one year	(9,190)	0	(9,190)
	<u>294,106</u>	<u>31,677</u>	<u>325,783</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

Notes to the accounts for the year ended 31 December 2023

Note 11 Mission and charitable giving

	2023 £	2022 £
Note 11a Grants and fundraising (net of costs)		
Grant from Charity of William Hobbayne for Hall cooker	870	
Trussel Trust (January Ceilidh)	1,350	
British Red Cross (Easter Cake Sale)	96	
Shelter (St Thomas' Fun Run)	295	
Ealing Foodbank (Harvest Cake Sale)	42	
Ealing Soup Kitchen (International Evening)	51	
Royal British Legion (Quiz Night)	162	
Vicar's Relief Fund		150
Church & Hall Noticeboards		4,000
Total from restricted mission funds	2,866	4,150
Note 11b Donations from designated mission funds		
Home mission		
Church Website	374	265
Internet	176	139
Church Anthems & Carols Books		424
Tots Group	250	
Local charities		
Ealing Street Pastors	120	120
Ealing Food Bank	240	260
Boston Manor Pop-in	200	200
A Rocha	200	200
UK and worldwide charities		
British Legion	20	
Ethiopaidd	200	200
Feed The Minds	200	200
Five Talents	200	200
Mission Aviation Fellowship	200	200
Mission to Seafarers	200	200
Mothers Union	200	200
Red Cross	200	200
Self Help Arica	200	200
St Mungo's	200	200
The Leprosy Mission	200	200
USPG	400	400
VSO	200	
Wellfound	200	200
Wycliffe Bible Translators	200	200
Responses to emergencies		
DEC (Pakistan)	200	200
Ukraine (via St Martin's Acton)	200	
Christian Aid (Libya floods)	200	
British Red Cross (Israel & OPT)	200	
DEC (Ukraine)		200
Total from designated mission funds	5,380	4,808

Accounts



**Annual Report and Accounts of the
Parochial Church Council of the
Ecclesiastical Parish of St Thomas
the Apostle, Hanwell
for the Year Ended
31st December 2022**



Annual Report of the Parochial Church Council for the Year Ended 31st December 2022

Administrative information

St Thomas Church is situated in Boston Road, Hanwell. It is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, 182 Boston Road, Hanwell, London W7 2AD. The Parochial Church Council (PCC) is a registered charity with the Charity Commission. The Parochial Church Council of the Ecclesiastical Parish of St Thomas the Apostle Hanwell. Registered No 1130519

Aims and purposes

St Thomas' Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, Father Robert Chapman (until 31st December 2022) in promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the Church and the hall.

Public Benefit

In managing and overseeing the affairs of St Thomas the Apostle, Hanwell during 2022, the PCC, as trustees of the Charity have had regard to the Charity Commission's guidance on public benefit.

Objectives and Activities

The PCC is led by and in co-operation with the Vicar, Father Robert Chapman (until 31st December 2022), and has responsibility for both the pastoral and social mission of the Church within the Parish. It is committed to enabling as many people as possible to worship at our church and has enabled access to our main Eucharist service on Sunday mornings via Facebook.

It also has responsibility for the maintenance of the Church building and the Parish hall.

Mission Statistics

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Electoral Roll	127	132	132	138	142	142	128	128	128	128
Weddings/blessings	1	2	3	1	1	1	1	0	1	1
Baptisms	4	3	12	6	7	7	3	0	0	6
Confirmations	6	0	9	6	0	8	3	0	0	0
Funerals, total	8	4	4	4	4	6	8	3	11	3
Funerals in church	3	1	4	4	1	4	4	0	9	3

Structure, governance and management

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2022. At St Thomas' the PCC consists of the incumbent (Father Robert Chapman until December 31st 2022), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members who have served from 1st January 2022 until the date this report was approved are:

Incumbent: Father Robert Chapman (until December 31st 2022); Church Wardens (ex officio): Lizzie McLeod and Chloe Mason (until APCM 2022); Steve Purcell and Fade Solanke-Mitterer (from APCM 2022). Deanery Synod Representatives: Charlotte Carotenuto, Fade Solanke-Mitterer, and Nicholas Robinson (ex officio); Jess Nelson – non-voting co-opted PCC secretary (until APCM 2022)

Elected (lay representatives) PCC members:

To serve until APCM 2023 Annabel Crowe, Pauline Britton, Gill Shaw and Colin Lomas.

To serve until APCM 2024 David Gilbert, Bev Tremayne, Sue Cunningham and Stephen Brooks.

To Serve until APCM 2025 Roger Grange, Alison Baxendale and Kirsten Allen

Caroline Lumb (Treasurer) is a co-opted member

PCC Committees

Standing Committee

This committee is required by law and has powers to transact the business of the PCC between meetings, subject to the directions given by the Council.

Mission Committee

The committee continues to look at matters relating to the financial support of ministry within the local church, to the community and the world.

Achievements and Performance

Parish Priest's Report

This year my report is more a closing aria to what has been 11 amazing years. The nature of the report is to look backwards and point to the future.

To the backwards bit first. This year has continued to see a gradual and slow recovery from the COVID pandemic. Mass attendance has been adversely affected here as in other parishes. From observation and conversation, this is largely due to attendance being less frequent, rather than from the loss of communicants. Again, the dark, long shadow of COVID has meant, for many, the pull to visit family and friends seems like an opportunity too good to miss, not knowing if visiting will suddenly be stopped because of another lockdown.

The concomitant effect of this has meant that it has felt like resources are stretched more thinly, but also it served as a reminder of the quality and faithfulness of many at St Thomas' who have continued to 'just get on with it'.

St Thomas' is very blessed in having very able and faithful people, and this will serve you and the future parish priest well. As ever at this time I am very conscious of all those who have done so much

to make the life of St Thomas' what it is. Too many to mention I hope you know who you are, and what joy and value you bring to this church! Because of this the Mass is faithfully offered each week and is done to the sound of wonderful music and the voices of young and old people alike.

As well as our worship the life and mission of St Thomas' goes on. In fact the year ended with a very vibrant Christmas and pre-Christmas season. The Fair returned and so too did the Nine Lessons and Carols, Christingle and Nativity. These hopeful shoots will, I pray, re-invigorate you for this next year. This next year will be a challenge, but also a unique opportunity to pray and reflect on what St Thomas' is and what its future can look like.

During the interregnum you will have the chance to map out a missionary journey which your next very lucky priest will be able to join you on. Please use this chance, and I am sure the blessing will flow richly.

Finally, I would like to offer a very deep, heartfelt thanks to you all for the past 11 years. Sat in my new vicarage awaiting my licensing I am very conscious of the impact my time with you has had on me. As your priest I will look back on so many joyous and surprising times in ministry ("oh yes I will!"). I remember those who have joined the saints in heaven and you the saints on earth with gratitude and joy; so thank you!!!

Also, thank you for allowing us as a family to share our lives with you, and you sharing yours with us, that has meant so very much, you will be in all of our hearts.

So, may God bless you as you continue to serve him, and be assured of our constant love and prayers.

With love and joy for the past 11 years and hope for the next.

Your friend and (former) priest,

Fr. Robert

Rev'd Dr. Robert B. Chapman

FINANCIAL REVIEW

During 2021, the PCC agreed a balanced budget for 2022 which showed modest, continuing recovery of income post Covid restrictions and controlled expenditure on essential outgoings. The actual figures for the year have proved to be in line with predictions.

Income

The main source of income for the Church remains stewardship and this has remained at the same level of around £41,000 for the past few years. The number of stewards is also broadly steady. Much of this income is gift aided, enabling recovery of more than £10,000 from HMRC. The Church also takes advantage of the GASDS scheme to recover tax on smaller cash donations.

The next biggest source of income comes from the lease of the bell tower for public telecommunications purposes and this increased by £1,600 to £33,570. It should be noted that the prior year figure includes a one-off payment of backdated charges.

Our main fundraising event in previous years has been our Pantomime, however, this was cancelled in 2021 and again in 2022 due to Covid. However, we were able to hold our Fun Run and Christmas Fair along with resuming our Annual Quiz, all of which were well supported and raised money for general Church funds.

Additionally, £1,400 has been raised for the Hall Buildings Fund. This is mainly from our Terracycle collections but the monthly Pictures by the Park film shows are becoming increasingly popular and starting to make a significant contribution to funds.

The Church is most grateful to all in our congregation and wider community who contribute financially or give their time and talents to help with fundraising.

The income from Hall Hire charges in 2022 was more than double the previous year's income, again a reflection of our emergence from pandemic restrictions and the return of most of our regular hirers. This has enabled the Hall to contribute £2,400 to Church running costs and generate £7,600 towards future Hall Maintenance work.

Expenditure

In line with church policy, 10% of our stewardship income during 2022 (£4,139) has been earmarked for missionary and charitable giving during 2023. Expenditure on missionary and charitable giving from unrestricted funds was £4,808. A further £4,150 was spent on such purposes from restricted funds, including £4,000 for new Church and Hall noticeboards, received as grant funding from Ealing Deanery Synod.

As in many years, the most significant expenditure item was the Parish's payment to the London Diocesan Common Fund, this being a contribution towards the overall cost of clergy stipends, clergy housing and administration. Our pledged Common Fund contribution for 2022 was £64,236 including the discretionary 1% donation to the Bishop of Willesden charitable fund and this was paid in full.

The Church has managed to maintain its level of Common Fund payment throughout the challenges of Covid. The recent strong recovery of income means that the PCC has pledged to increase its total contribution to £66,660 for 2023.

The Church was very fortunate to have entered into new medium term contracts for supply of gas & electricity effective from March 2022 before general prices increased. As a result, the general running costs excluding maintenance, have been kept at a similar level to 2021. There has been a continued move towards low energy lighting which will reduce our carbon footprint. The Hall also has a remote-controlled heating system to ensure effective heating for our hirers whilst controlling costs.

Church & Hall running costs are kept low thanks to the efforts of many of our congregation to help with maintenance and administration tasks without charge and we are most grateful to them.

In line with Church policy, 10% of our stewardship income is set aside for general Church maintenance such as regular safety inspections and general upkeep.

Summary

The net unrestricted income was £4,071 (income in excess of expenditure). Net current assets (money in current and deposit accounts, also allowing for amounts owed to and by the Parish) totalled £326,663. The comparative figure for 2021 was £322,916. This puts us in good stead for various Church and Church Hall building works that are in prospect for 2023 and beyond.

The PCC considers that St Thomas the Apostle, Hanwell is a going concern since we have prepared what we consider to be a viable budget showing that at the current level of unrestricted reserves there is adequate support for the activities planned for 2023 and for the foreseeable future. Therefore, these accounts are prepared on a going concern basis.

Reserves Policy

It is the PCC's policy to maintain a balance of unrestricted funds, if possible, to cover 6 months of church expenditure, including the Common Fund payments. This balance is held to smooth out fluctuations in cash flow and to meet unforeseen circumstances. The required figure is around £40,000 based on the figures from the last few years and the budget for 2023.

At £297,064, the total sum in the unrestricted funds remains considerably higher than the optimum reserves figure.

However, the PCC is aware that the Church Hall requires a considerable amount of work over the next few years to ensure that it can continue to be used for the benefit of the local community. The Church itself also requires ongoing maintenance to preserve its fabric and the recent Quinquennial inspection has identified an issue with part of the roof. The position should become clearer during 2023 including the need to seek external grant funding and/or undertake fundraising.

Risk Assessment

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against and error.

Safeguarding

The PCC, pursuant to §5 of the Safeguarding and Clergy Discipline Measure 2016, has had due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

Signed  Date 3.5.23

Annabel Crowe (Vice-chair of the PCC)

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE HANWELL FOR THE YEAR ENDED 31 DECEMBER 2022

I report to the trustees on my examination of the accounts of the Parochial Church Council of St Thomas The Apostle Hanwell for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of St Thomas, The Apostle Church you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Maria Bob

Maria Bob, FCCA
Association of Chartered Certified Accountants
15 Beaconsfield Road
London
W5 5JE

Date: 3rd of May 2023

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

STATEMENT OF FINANCIAL ACTIVITIES

For the year ending 31 December 2022

		Unrestricted Funds	Restricted Funds	Total Funds	
	Note	£	£	2022 £	2021 £
INCOME					
Donations & legacies	2a	55,378	2,250	57,628	56,678
Activities for generating funds	2b	3,146	1,407	4,553	2,911
Income from Investments	2c	2,989	295	3,285	138
Church Activities	2d	50,111		50,111	60,535
TOTAL INCOME		<u>111,625</u>	<u>3,953</u>	<u>115,578</u>	<u>120,261</u>
EXPENDITURE					
Church Activities	3a	105,879	4,150	110,029	128,583
Raising Funds	3b	1,675	157	1,832	594
TOTAL EXPENDITURE		<u>107,554</u>	<u>4,307</u>	<u>111,861</u>	<u>129,177</u>
NET INCOME/(EXPENDITURE)		4,071	-354	3,717	-8,916
TRANSFER BETWEEN FUNDS	5				
NET MOVEMENT IN FUNDS		<u>4,071</u>	<u>-354</u>	<u>3,717</u>	<u>-8,916</u>
TOTAL FUNDS BROUGHT FORWARD	10	292,993	29,923	322,916	331,832
TOTAL FUNDS CARRIED FORWARD	11	<u>297,064</u>	<u>29,569</u>	<u>326,633</u>	<u>322,916</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible	6	0	802
CURRENT ASSETS			
Debtors and Prepayments	7	3,657	11,559
Short Term Deposits		248,589	245,362
Cash at bank and in hand		87,112	80,539
		<u>339,359</u>	<u>337,460</u>
LIABILITIES			
Creditors - amounts falling due within one year	8	<u>(12,726)</u>	<u>(15,346)</u>
NET CURRENT ASSETS		<u>326,633</u>	<u>322,114</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		326,633	322,916
Creditors - amounts falling due after one year			
TOTAL NET ASSETS		<u><u>326,633</u></u>	<u><u>322,916</u></u>
PARISH FUNDS			
Unrestricted	10 & 11	297,064	292,993
Restricted	10 & 11	29,569	29,923
Approved by the Parochial Church Council on and signed on its behalf by		<u><u>326,633</u></u>	<u><u>322,916</u></u>

Signed  Date 3.5.23

Annabel Crowe (Vice-chair of the PCC)

The notes on pages 10-14 form part of these accounts

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

Note 1 – Accounting Policies

The PCC is a public benefit entity within the meaning of the Charities Act. The financial statements have been prepared under the Church Accounting Regulations 2006, in accordance with the Charities Statement of Recommended Practice (FRS 102) second edition – October 2019, and the Charities Act 2011.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources and the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Fundraising Costs - Funds raised from events and trading activities are reported gross in the SOFA, i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations - These are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims - income for the financial year includes tax reclaimable on all qualifying stewardship income received during the year together with tax reclaimed under the GASDS scheme at the end of the relevant tax year.

Volunteer help - the value of voluntary help received is not included in the accounts.

Rental income for the use of the Hall is recognised when received. Rental for use of the Church tower is paid quarterly in advance but recognised in the year for which it is due.

Expenditure and Liabilities

Liability recognition – Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

Consecrated and benefice property – In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. The PCC considers the church hall building to be an inalienable property and therefore it has not been capitalised nor included in the balance sheet.

Moveable church furnishings - All items are included in the Church inventory.

Tangible Fixed Assets for use by the charity – These are capitalised if they can be used for more than a year and cost at least £1,000. They are valued at cost. Depreciation is calculated over four years. Short Term Deposits – Includes cash held on deposit with the CBF Church of England Funds.

Fund

Unrestricted Funds – These represent the remaining income funds of the PCC that are available for

spending on the general purposes of the PCC, including amounts designated by the PCC for specific purposes .

Restricted Funds – These are income funds that must be spent on restricted purpose and details of the funds held are shown in the notes to the accounts.

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

Note 2 - Income

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2022 £	2021 £
2a Donations & legacies				
Stewardship	41,391		41,391	40,448
Income Tax recoverable	10,293	50	10,343	10,271
Cash	1,916		1,916	888
Donations	1,440	2,200	3,640	4,708
Legacies	0		0	0
Friends	338		338	363
	<u>55,378</u>	<u>2,250</u>	<u>57,628</u>	<u>56,678</u>
2b Activities for generating funds				
Trident	305		305	260
Fundraising	2,842	1,407	4,249	2,651
	<u>3,146</u>	<u>1,407</u>	<u>4,553</u>	<u>2,911</u>
2c Income from Investments				
Interest	2,989	295	3,285	138
	<u>2,989</u>	<u>295</u>	<u>3,285</u>	<u>138</u>
2d Income from Church Activities				
Fees	1,191		1,191	1,158
Church Income	33,570		33,570	52,102
Hall income	15,350		15,350	7,275
	<u>50,111</u>		<u>50,111</u>	<u>60,535</u>
Total Income	<u>111,625</u>	<u>3,953</u>	<u>115,578</u>	<u>120,261</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2022 (Continued)

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	2021 £
3a Church Activities				
Missionary and charitable giving				
Church Website	265		265	452
Internet	139		139	132
Ealing Street Pastors	120		120	120
Ealing Food Bank	260		260	240
Hanwell Neighbourly Care	200		200	200
Leprosy Mission	200		200	200
USPG	400		400	400
Five Talents	200		200	200
A Rocha	200		200	100
Wycliffe Bible Translators	200		200	200
Feed The Minds	200		200	200
Mothers Union	200		200	200
Mission Aviation Fellowship	200		200	200
Ethiopaid	200		200	200
Well Found	200		200	200
Red Cross	200		200	200
Self Help Arica	200		200	200
St Mungo's	200		200	200
Mission to Seafarers	200		200	200
DEC (Coronavirus)				200
DEC (Ukraine)	200		200	
DEC (Pakistan)	200		200	
Christian Aid				
Church Anthems & Carols Books	424		424	
Vicar's Relief Fund		150	150	
Church & Hall Noticeboards		4,000	4,000	
Digital Collection Plate				54
Choir Robes				534
	<u>4,808</u>	<u>4,150</u>	<u>8,958</u>	<u>4,632</u>
Ministry:				
Diocesan quota	64,236		64,236	64,236
Clergy Expenses	908		908	737
Gifts and Honoraria	269		269	
Vicarage Water Rates	417		417	402
Church - running expenses				
Insurance	4,057		4,057	3,929
Gas	2,438		2,438	2,778
Electricity	745		745	723
Rates	151		151	145
Supplies/garden	876		876	403
Church Maintenance	11,487		11,487	32,863
Equipment	507		507	
Depreciation	802		802	802
Music	2,965		2,965	3,264
Church Hall running costs				
Hall Cleaner	1,392		1,392	324
Maintenance	1,399		1,399	7,459
Insurance	1,501		1,501	1,453
Gas	1,080		1,080	301
Electricity	1,041		1,041	795
Rates	229		229	230
Supplies	77		77	19
Equipment	370		370	140
Sundries	625		625	38
Church Management and Administration				
Office Expenses	1,750		1,750	1,244
Sundries	1,509		1,509	1,357
Independent Examiner's Fee	240		240	240
	<u>105,879</u>	<u>4,150</u>	<u>110,029</u>	<u>128,515</u>
3b Raising Funds				
Cost of events	1,675	157	1,832	594
	<u>1,675</u>	<u>157</u>	<u>1,832</u>	<u>594</u>
TOTAL RESOURCES EXPENDED	<u>107,554</u>	<u>4,307</u>	<u>111,861</u>	<u>129,109</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2022 (Continued)

4 STAFF COSTS

	2022	2021
	£	£
Wages and Salaries		
No one was employed by the Church during the year.		

4a PAYMENTS TO PCC MEMBERS

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

5 ANALYSIS OF TRANSFER BETWEEN FUNDS

No funds were transferred between Unrestricted and Restricted funds.

6 FIXED ASSETS

		EQUIPMENT
		£
GROSS BOOK VALUE	At 1st January 2022	13,941
	Additions	0
	Disposal of Equipment	0
	At 31st December 2022	<u>13,941</u>
DEPRECIATION	At 1st January 2022	13,138
	Depreciation for year	802
	Disposal of Equipment	
	At 31st December 2022	<u>13,940</u>
NET BOOK VALUE	At 31st December 2022	<u>0</u>
	At 31st December 2021	<u>802</u>
Church Buildings	Insurance Value	14,780,000
Equipment comprises	£	
	3,208 Printer	
	1,259 Digital Piano	
	5,320 Humidifier	
	1,600 Candle Votive	
	2,553 CCTV	
	<u>13,941</u>	

7 CURRENT ASSETS

	2022	2021
	£	£
Prepayments	694	1,818
Other Debtors	2,963	9,741
	<u>3,657</u>	<u>11,559</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
8 LIABILITIES		
Amounts falling due in one year		
Deferred Income	7,900	7,700
Other Creditors	4,826	7,646
	<u>12,726</u>	<u>15,346</u>

9 FUNDS	
The restricted funds comprise:-	£
Buildings	3,334
Mission and Charities	2,076
Hall Maintenance	14,234
Organ	7,717
Hearing Loops	1,243
Reredos	
St Thomas Players	866
Dalmatics	98
	<u>29,569</u>
The designated funds comprise	£
Church Maintenance	39,258
Hall Maintenance	24,774
Mission and Charities	3,540
	<u>67,572</u>

10 SUMMARY OF FUND MOVEMENTS

UNRESTRICTED FUNDS

	<u>GENERAL</u>		<u>LEGACIES</u>
	<u>CHURCH</u>	<u>HALL</u>	
	£	£	£
Brought Forward	39,663		187,782
Income	93,810	15,350	2,466
Expenditure	(83,545)	(5,338)	(4,803)
Hall transfer	2,400	(2,400)	
10% Stewardship	(8,278)		
Exceptional income			
(Surplus)/Deficit		(7,612)	
Carried Forward	<u>44,049</u>		<u>185,444</u>

	<u>HALL</u>	<u>DESIGNATED FUNDS</u>	<u>MISSION &</u>
	<u>MAINTENANCE</u>	<u>MAINTENANCE</u>	<u>CHARITIES</u>
	£	£	£
Brought Forward	19,537	41,803	4,209
Expenditure	(2,376)	(6,684)	(4,808)
10% Stewardship		4,139	4,139
Exceptional income			
Surplus/(Deficit)	7,612		
Carried Forward	<u>24,774</u>	<u>39,258</u>	<u>3,540</u>

	<u>TOTAL UNRESTRICTED FUNDS</u>
	£
Brought Forward	292,993
Income	111,625
Expenditure	(107,554)
Carried Forward	<u>297,064</u>

RESTRICTED FUNDS

	<u>MISSION &</u>	<u>HEARING</u>	<u>DALMATICS</u>	<u>ORGAN</u>	<u>ST THOMAS</u>
	<u>CHARITIES</u>	<u>LOOPS</u>			<u>PLAYERS</u>
	£	£	£	£	£
Brought Forward	4,226	1,227	98	7,623	866
Income	2,000	16		94	
Expenditure	(4,150)				
Carried Forward	<u>2,076</u>	<u>1,243</u>	<u>98</u>	<u>7,717</u>	<u>866</u>

	<u>HALL MAINT</u>	<u>REREDOS</u>	<u>TOTAL</u>
	£	£	£
Brought Forward	1,833	14,049	29,923
Income	1,657	185	3,953
Expenditure	(157)		(4,307)
Carried Forward	<u>3,334</u>	<u>14,234</u>	<u>29,569</u>

11 SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Current Assets	309,790	29,569	339,359
Liabilities - amounts falling due in one year	(12,726)		(12,726)
	<u>297,064</u>	<u>29,569</u>	<u>326,633</u>

Accounts

5

Annual Report of the Parochial Church Council for the Year Ended 31st December 2021

Administrative information

St Thomas Church is situated in Boston Road, Hanwell. It is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, 182 Boston Road, Hanwell, London W7 2AD. The Parochial Church Council (PCC) is a registered charity with the Charity Commission. The Parochial Church Council of the Ecclesiastical Parish of St Thomas the Apostle Hanwell. Registered No 1130519

PCC members who have served from 1st January 2021 until the date this report was approved are: Incumbent: Father Robert Chapman; Church Wardens (ex officio): Lizzie McLeod and Chloe Mason; Deanery Synod Representatives from APCM: Charlotte Carotenuto, Fade Solanke-Mitterer, and Nicholas Robinson (ex officio);

Elected (lay representatives) P.C.C. members:

To serve until APCM 2022 Roger Grange, Angela Sinclair, Alison Baxendale, and Kirsten Allen.

To serve until APCM 2023 Annabel Crowe, Pauline Britton, Gill Shaw and Colin Lomas.

To serve until APCM 2024 David Gilbert, Bev Tremayne, Sue Cunningham and Stephen Brooks.

Caroline Lumb (Treasurer) and Celia Mason are co-opted members

Jess Nelson served as non-voting, co-opted PCC Secretary.

Structure, governance and management - Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules 2022. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC Committees:

Standing Committee inc. Finance

This committee is required by law and has powers to transact the business of the PCC between meetings, subject to the directions given by the Council. It also oversees the financial dealings of St Thomas' by monitoring income and expenditure, setting the budget, and stewardship. Members are Fr Robert Chapman, The Churchwardens, the Treasurer, and PCC Secretary and Sue Cunningham.

Church Buildings & Grounds Committee.

Attends to matters around the care of the church, and church hall and its fabric, building and grounds. Members are Father Robert Chapman, The Wardens, Nicholas Robinson, Alison Baxendale and Charlotte Carotenuto.

Mission and Advertising Committee

This committee meets to address how the Vision Statement might best be achieved and communicated within the church and wider community. The committee continues to look at matters relating to the financial support of ministry within the local church, to the community and the world. Members are, Sarah Holroyd (Chairman with a focus on the Financial support of mission), Fr Robert Chapman (Chairman with a focus on wider advertising and communication aspect of the committee), Caroline Lumb, Chloe Mason, and Nicholas Robinson.

Youth Groups Committee

This draws together representation of all the youth group and the youth ministers at St Thomas' for mutual support and communication. Members are, Bev Tremayne (Chairman), Pauline Britton, Bev Tremayne, Sunday School and Father Robert Chapman.

Worship and Music Outreach Committee

Seeks to discuss the development of worship in the parish. Members are Father Robert Chapman, Keith Spillett, David Gilbert, Roger Grange and Caroline Lumb.

Eco Group

This committee was formed in 2020 to ensure St Thomas' commitment and on-going engagement with environmental and green issues remains a key part of our mission. Members are: Father Robert Chapman, The treasurer, Nicholas Robinson, Chloe Mason, Lizzie McLeod and Pauline Britton.

Objectives and Activities

The PCC is led by and in co-operation with the Vicar, Father Robert Chapman, and has responsibility for both the pastoral and social mission of the Church with in the Parish. It also has responsibility for the maintenance of the Church building and the Parish hall.

Church Statistics

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Electoral Roll	128	128	128	142	142	138	132	132	127	189
Weddings or Wedding Blessing	1	0	1	1	1	3	2	1	1	
Baptisms	0	0	3	7	7	6	12	3	4	4
Confirmations	0	0	3	8	0	6	9	0	6	6
Funerals	11	3	8	6	4	4	4	4	8	4
of which the numbers in church were	9	0	4	4	1	4	4	1	3	2

Review of the Year

2021 continued to be affected by the Coronavirus (COVID19) pandemic. This resulted in the church building being closed for public worship at points. This uncertain state of affairs dominated the devotional life of the parish. From April 2021 St Thomas' had the services of Fr. Adam Dobrzynski Associate Priest at St Peter's, Ealing. This was while Fr. Robert underwent treatment for cancer (lymphoma). The PCC met six times during the year, and a full summary of the business conducted is contained in the PCC Secretary's Report, but the summary as per Committees is as follows:

Church Buildings & Grounds Committee.

There was major work to the windows and pointing at the west end of the church during the year. Our Church Architect did the Quinquennial Inspection and made recommendations. Annual maintenance works to fire extinguishers, gutters and downpipes. The Hall also kept up its ongoing maintenance and repair works. However, due to the poor state of the roof a full quantity survey was done by Alex Baldwin of Edward Wilson. This report highlighted a number of issues with the hall, but helpfully way forward in terms of work.

Mission and Advertising Committee

Over the year it has donated to many charities well known to St. Thomas's including Hanwell Neighborly Care, Leprosy Mission, USPG, Mothers' Union, Five Talents, A Rocha, Wycliffe Bible Translators, Feed the Minds, MAF, Ethiopaid, British Red Cross, Self Help Africa, St. Mungo's and Mission to Seafarers plus a new charity called Wellfound and the DEC for Coronavirus. The Mission Committee has also continued with its regular monthly contributions to Ealing Street Pastors and the local food bank.

Youth Groups

The uniformed Youth Groups continue to be very popular and we would be able to offer places to more children if we had more leaders. The Sunday School is lead by Olivia Hewlett and a good number of volunteers who help on a rota basis. The Scouting section continues to meet at Trumper's Way, and remain affiliated to St Thomas'. 2021 has been an interesting and very varied year for us!

The Girlguiding section started in lockdown with all groups meeting on Zoom. In Spring they were able to meet again out of doors and the Rainbows and Brownies made use of the Church Garden a few times. The Guides met out in Elthorne Park. The evenings closed in early so we had to meet earlier than usual. The starting up of in person outdoor meetings saw an influx of new members. It was great for the girls to be able to meet up and have fun together after such a long time. As soon as we were able to meet indoors we did so. There were no residential camps and holidays were able to go ahead though, but the Autumn Term saw life getting a bit back to normal. The leaders are as follows: Bev Tremayne & Marlon Newlands; Bev and Pauline Britton (Brownies); Bev, Natalie Cooper and Claire O'Neill (Guides) and Natalie and Kirsty Pitcher (Rangers).

The Wednesday Tots Group, for pre-school children with their parents, run by Linda Williams is thriving and is an important outreach into the community

Worship and Music Outreach

In 'normal' times St Thomas' observes fully the Liturgical Calendar, mark the Church's holy days as well as three services on Sunday (10am Parish Eucharist, 6.30pm BCP Evening Prayer). The daily offices of Morning and Evening Prayer were said throughout the year by Fr. Robert, then Fr. Adam. There was a regular midweek Said Mass on Tuesday. When public worship was not happening the services were live-streamed on Facebook. This practice has continued even when public worship resumed. We are grateful to those who have made this possible. We are indebted to the fine band of servers, readers, sidesmen, those who lead the intercessions, who faithfully help with the Parish Eucharist. Keith Spillett is the Director of Music (self-employed). He is assisted by a roster of volunteers as Organists. Communal singing made a welcome return in a tentative way towards the end of the year. This has, like 2020, proved a challenging year as St Thomas' sought to continue its devotional life under the shadow of COVID.

Other events

Our usual diet of events was curtailed by the pandemic, but imaginative use of technology allowed for some additional events.

Financial Review

Income received for Unrestricted Funds for the year was £115,560 (2020 : £94,596), boosted by £20,000 of backdated rent on the phone masts. Total expenditure was £107,781 (2020 : £93,955). This reflects the increased expenditure on urgent and scheduled repairs to the Church and Hall. The overall Unrestricted Funds increased by £7,778 and we are grateful to all those who have continued to support the Church generously by maintaining Stewardship donations and other means. The income to Restricted Funds was £4,702 (2020 : £6,145) and expenditure was £21,396 (2020 : £2,189). Increased expenditure part funded essential planned structural repairs to the Church brickwork. Details can be found in the financial statements.

Reserves Policy

It is the PCC's policy to maintain a balance of unrestricted funds, if possible, to cover six months of church expenditure, including the Common Fund payments. The required figure is around £40,000, based on the figures from the last few years and budget for 2022.

Whilst the total sum in the unrestricted funds remains high at just under £293,000, the PCC is conscious that a significant sum will need to be spent on the Hall and more structural work is required on the Church.

The PCC has therefore approved a conservative budget for 2022, excluding expenditure on building works, which maintains around £40,000 in the "General" unrestricted funds. Note 10 – Summary of Fund Movements shows the fund stands at £39,663 (2020 : £39,309).

Risk Assessment

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against and error.

Safeguarding

The PCC, pursuant to §5 of the Safeguarding and Clergy Discipline Measure 2016, has had due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE
APOSTLE CHURCH, HANWELL FOR THE YEAR ENDED 31 DECEMBER 2021

This report on the financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2021, which are set out on pages 11 to 20 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

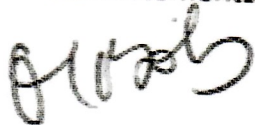
Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
a) to keep accounting records in accordance with section 130 of the Act; and b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Maria Bob, FCCA
15 Beaconfield Road
London
W5 5JE
Dated: 16th of March 2022

**Receipt of Annual Accounts for year ended 31st December 2021/2 and
Treasurer's Report, including:
Statement of Financial Activities**

For the year ending 31 December 2021

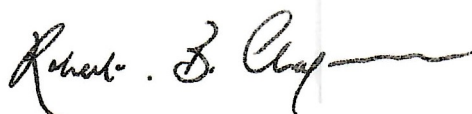
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
INCOME					
Donations & legacies	2a	53,758	2,920	56,678	60,500
Activities for generating funds	2b	1,149	1,762	2,911	6,376
Income from Investments	2c	118	20	138	1,143
Church Activities	2d	60,535		60,535	32,721
Other Income	2e				
TOTAL INCOME		<u>115,560</u>	<u>4,702</u>	<u>120,261</u>	<u>100,740</u>
EXPENDITURE					
Church Activities	3a	107,198	21,385	128,583	93,081
Raising Funds	3b	583	11	594	2,881
TOTAL EXPENDITURE		<u>107,781</u>	<u>21,396</u>	<u>129,177</u>	<u>95,962</u>
NET INCOME/(EXPENDITURE)		<u>7,778</u>	<u>-16,694</u>	<u>-8,916</u>	<u>4,778</u>
TRANSFER BETWEEN FUNDS	5				
NET MOVEMENT IN FUNDS		<u>7,778</u>	<u>-16,694</u>	<u>-8,916</u>	<u>4,778</u>
TOTAL FUNDS BROUGHT FORWARD	10	285,215	46,617	331,832	327,054
TOTAL FUNDS CARRIED FORWARD	11	<u>292,993</u>	<u>29,923</u>	<u>322,916</u>	<u>331,832</u>

6. a (continued)

Balance Sheet for year ended 31st December 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible	6	802	1,604
CURRENT ASSETS			
Debtors and Prepayments	7	11,559	6,904
Short Term Deposits		245,362	270,224
Cash at bank and in hand		80,539	63,747
		<u>337,460</u>	<u>340,875</u>
LIABILITIES			
Creditors - amounts falling due within one year	8	(15,346)	(10,648)
NET CURRENT ASSETS		<u>322,114</u>	<u>330,228</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>322,916</u>	<u>331,832</u>
Creditors - amounts falling due after one year			
TOTAL NET ASSETS		<u><u>322,916</u></u>	<u><u>331,832</u></u>
PARISH FUNDS			
Unrestricted	10 & 11	292,993	285,215
Restricted	10 & 11	29,923	46,617
Approved by the Parochial Church Council on and signed on its behalf by		<u><u>322,916</u></u>	<u><u>331,832</u></u>

PCC Chairman



29th March 2022

Treasurer

Caroline Lumb

The notes on pp. 13-17 form part of these accounts.

6. a (continued)

Cash Flow Statement for year ended 31st December 2021

	2021		2020
	£	£	£
Net cash from operating activities		(8,208)	4,437
Cash flows from investing activities			
Interest	138		1,143
Purchase of Tangible Fixed Assets for the use of the PCC	0		0
Net cash provided by/(used in) investing activities		138	1,143
Change in cash and cash equivalents in the reporting period		(8,070)	5,580
Cash and cash equivalents at 1 January		333,971	333,971
Cash and cash equivalents at 31 December		<u>325,901</u>	<u>339,551</u>
Reconciliation of net income/(expenditure)			
Net Income 31 December		(8,916)	4,778
Adjustments for:			
Depreciation charges		802	802
Interest		(138)	(1,143)
Decrease/(increase) in debtors		(4,654)	0
(Decrease)/increase in creditors		4,698	0
Net Cash provided by/(used in) operating activities		<u>(8,208)</u>	<u>4,437</u>
Analysis of cash and cash equivalents			
Deposits		245,362	270,224
Cash in hand		80,539	63,747
		<u>325,901</u>	<u>333,971</u>

6. a (continued)

Notes to the Financial Statements above for year ended 31st December 2021

2 INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
2a Donations & legacies				
Stewardship	40,448		40,448	41,667
Income Tax recoverable	10,121	150	10,271	11,619
Cash	888		888	1,068
Donations	1,938	2,770	4,708	5,784
Legacies	0		0	0
Friends	363		363	363
	<u>53,758</u>	<u>2,920</u>	<u>56,678</u>	<u>60,500</u>
2d Income from Charitable Activities				
Fees	1,158		1,158	0
Church Income	52,102		52,102	26,300
Hall income	7,275		7,275	6,421
	<u>60,535</u>		<u>60,535</u>	<u>32,721</u>
2c Other Trading Activities				
Trident	260		260	533
Fundraising	889	1,762	2,651	5,844
	<u>1,149</u>	<u>1,762</u>	<u>2,911</u>	<u>6,376</u>
2d Income from Investments				
Interest	118	20	138	1,143
	<u>118</u>	<u>20</u>	<u>138</u>	<u>1,143</u>
2e Other Income				
	<u>115,560</u>	<u>4,702</u>	<u>120,261</u>	<u>100,740</u>
Total Income				
	<u>115,560</u>	<u>4,702</u>	<u>120,261</u>	<u>100,740</u>

6. a (continued)

Notes (continued) to the Financial Statements above for year ended 31st December 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	2020 £
3a Church Activities				
Missionary and charitable giving				
Church Website	452		452	246
Internet	132		132	140
Ealing Street Pastors	120		120	120
Ealing Food Bank	240		240	60
Hanwell Neighbourly Care	200		200	
Leprosy Mission	200		200	200
USPG	400		400	400
Five Talents	200		200	200
A Rocha	100		100	100
Wycliffe Bible Translators	200		200	
Feed The Minds	200		200	
Mothers Union	200		200	200
Mission Aviation Fellowship	200		200	
Ethiopaïd	200		200	200
Well Found	200		200	598
Red Cross	200		200	200
Self Help Africa	200		200	200
St Mungo's	200		200	200
Mission to Seafarers	200		200	
DEC (Coronavirus)	200			
Toilet Twinning				314
Christian Aid				229
St Thomas's Tots				32
Digital Collection Plate		54	54	321
Choir Robes		534	534	1,707
December Trident				
	4,112	588	4,632	5,667
Ministry:				
Diocesan quota	64,236		64,236	64,236
Clergy Expenses	737		737	554
Vicarage Water Rates	402		402	385
Church - running expenses				
Insurance	3,929		3,929	4,091
Gas	2,778		2,778	2,148
Electricity	723		723	738
Rates	145		145	87
Supplies/garden	403		403	873
Church Maintenance	12,330	20,533	32,863	3,118
Equipment				47
Depreciation	802		802	802
Music	3,000	264	3,264	2,875
Church Hall running costs				
Hall Cleaner	324		324	530
Maintenance	7,459		7,459	379
Insurance	1,453		1,453	1,509
Gas	301		301	553
Electricity	795		795	635
Rates	230		230	140
Supplies	19		19	
Equipment	140		140	50
Sundries	38		38	
Church Management and Administration				
Office Expenses	1,244		1,244	1,150
Sundries	1,357		1,357	2,475
Independent Examiner's Fee	240		240	240
	107,198	21,385	128,515	93,081
3b Raising Funds				
Cost of events	583	11	594	2,881
TOTAL RESOURCES EXPENDED	107,781	21,396	129,109	95,962

6. a (continued)

Notes (continued) to the Financial Statements above for year ended 31st December 2021

4 STAFF COSTS

	2021	2020
	£	£
Wages and Salaries		
No one was employed by the Church during the year.		

4a PAYMENTS TO PCC MEMBERS

No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.

5 ANALYSIS OF TRANSFER BETWEEN FUNDS

No funds were transferred between Unrestricted and Restricted funds.

6 FIXED ASSETS

EQUIPMENT

		£
GROSS BOOK VALUE	At 1st January 2021	13,941
	Additions	0
	Disposal of Equipment	0
	At 31st December 2021	<u>13,941</u>
DEPRECIATION	At 1st January 2020	12,336
	Depreciation for year	802
	Disposal of Equipment	
	At 31st December 2020	<u>13,138</u>
NET BOOK VALUE	At 31st December 2021	<u>802</u>
	At 31st December 2020	<u>1,604</u>

Church Buildings Insurance Value 14,490,000

Equipment comprises

£
3,208 Printer
1,259 Digital Piano
5,320 Humidifier
1,600 Candle Votive
2,553 CCTV
<u>13,941</u>

7 CURRENT ASSETS

	2021	2019
	£	£
Prepayments	1,818	1,079
Other Debtors	9,741	5,826
	<u>11,559</u>	<u>6,904</u>

6. (continued)

Notes (continued) to the Financial Statements above for year ended 31st December 2021

8 LIABILITIES	2021 £	2020 £
Amounts falling due in one year		
Deferred Income	7,700	6,347
Other Creditors	7,646	4,301
	<u>15,346</u>	<u>10,648</u>
9 FUNDS		
The restricted funds comprise:-	£	
Buildings	0	
Mission and Charities	4,226	
Hall Maintenance	1,833	
Organ	7,623	
Hearing Loops	1,227	
Reredos	14,049	
St Thomas Players	866	
Dalmatics	98	
	<u>29,923</u>	
The designated funds comprise	£	
Church Maintenance	41,803	
Hall Maintenance	19,537	
Mission and Charities	4,309	
	<u>65,649</u>	

10 SUMMARY OF FUND MOVEMENTS

UNRESTRICTED FUNDS

	GENERAL		LEGACIES
	CHURCH	HALL	
	£	£	£
Brought Forward	39,309		204,841
Income	108,180	7,379	184
Expenditure	(80,579)	(3,301)	(17,164)
Hall transfer	840	(840)	
10% Stewardship	(8,088)		
Exceptional Income	(20,000)		
(Surplus)/Deficit		(3,134)	
Carried Forward	<u>39,662</u>		<u>187,782</u>

DESIGNATED FUNDS

	HALL MAINTENANCE	MAINTENANCE RESERVE	MISSION & CHARITIES
	£	£	£
Brought Forward	17,904	18,884	4,277
Expenditure	(1,301)	(1,134)	(4,112)
10% Stewardship		4,044	4,044
Exceptional Income		20,820	
Surplus/(Deficit)	3,134		
Carried Forward	<u>19,537</u>	<u>41,803</u>	<u>4,309</u>

TOTAL UNRESTRICTED FUNDS

	£
Brought Forward	285,215
Income	115,568
Expenditure	(187,781)
Carried Forward	<u>292,993</u>

RESTRICTED FUNDS

	MISSION & CHARITIES	HEARING LOOPS	DALMATICS	ORGAN	ST THOMAS PLAYERS
	£	£	£	£	£
Brought Forward	2,814	1,226	98	7,133	866
Income	2,000	1		734	
Expenditure	(389)			(264)	
Carried Forward	<u>4,226</u>	<u>1,227</u>	<u>98</u>	<u>7,623</u>	<u>866</u>

	BUILDINGS	HALL MAINT	REDOS	TOTAL
	£	£	£	£
Brought Forward	20,375	63	14,042	46,615
Income	158	1,782	7	4,702
Expenditure	(20,533)	(11)		(21,396)
Carried Forward	<u>(0)</u>	<u>1,833</u>	<u>14,049</u>	<u>29,923</u>

11 SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Current Assets	388,075	30,187	398,262
Liabilities - amounts falling due in one year	(15,883)	(264)	(16,147)
	<u>292,993</u>	<u>29,923</u>	<u>322,916</u>

6. a (continued)

Notes (continued) to the Financial Statements above for year ended 31st December 2021

Accounting Policies

Basis of preparation

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources and the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Fundraising Costs - Funds raised from events and trading activities are reported gross in the SOFA, i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations - These are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims - These are included in the SOFA when the claim is received.

Volunteer help - the value of voluntary help received is not included in the accounts.

Rental Income - This is recognised when received.

Expenditure and Liabilities

Liability recognition - Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

Consecrated and benefice property - In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings - All items are included in the Church inventory.

Tangible Fixed Assets for use by the charity - These are capitalised if they can be used for more than a year and cost at least £1,000. They are valued at cost. Depreciation is calculated over four years.

Short Term Deposits - Includes cash held on deposit with the CBF Church of England Funds.

Funds

Unrestricted Funds - These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for specific purposes.

Restricted Funds - These are income funds that must be spent on restricted purpose and details of the funds held are shown in the notes to the accounts.

Accounts



**Annual Reports & Papers for the
Annual Parochial
Church Meeting
For year ending 31st December 2020**

**11:30am 23rd May 2021
In the church**



Our vision is to be a place of welcome to all, sharing the joy of our Christian faith, and building on over 80 years of service within our community using our gifts for the benefit of all people.

ANNUAL PARISHIONER'S MEETING & PAROCHIAL CHURCH MEETING Held on Sunday 23rd MAY 2021 IN THE CHURCH

Annual Parishioner's Meeting (Vestry Meeting) Agenda

1. Apologies for absence
2. The appointment of the Churchwardens 2021-2022

Annual Parochial Church Meeting Agenda

1. Appointment of Lizzie McLeod - Turabi as clerk to the meeting
2. Apologies for absence
3. The minutes of the Annual Parochial Church Meeting 2020
4. Matters arising
5. A report on the changes to the Electoral Roll
6. Annual Report of the Parochial Church Council for the Year Ended 31st December 2020 (Trustees' Report)
7. Receipt of Annual Accounts for year ended 31st December 2020 & Treasurer's Report, including:
Independent Examiner's Report
 1. 2021 Budget
 2. Statutory Financial Reports
Statement of Financial Activities Balance Sheet
Cash Flow Statement
Notes to the Financial Statements
8. Stewardship Report
9. Sidesmen, Mission and Worship reports
10. The Churchwarden's Report on the fabric, goods and ornaments of the church including Hall Report
11. PCC Secretary's Report proceedings and activities of PCC
12. A report on the proceedings of the Deanery Synod
13. To note current Deanery Synod representatives (serving the second year of their three year terms)
14. Election of Lay representatives to serve on the PCC
15. Appointment of an Independent Examiner for the 2021 accounts
16. Reports from Groups
17. Receipt of the Child Protection Policy to go to PCC
18. Any Other Business

The meeting shall formally close.

The first meeting of the newly elected Parochial Church Council (25th May) shall appoint:

A Lay Vice Chairman, A Secretary, A Treasurer, An Electoral Roll Officer, Members of the Standing Committee, Church Safeguarding Officer, Children's Champion, and co-opt up to two further members of the PCC as it sees fit.

Minutes of the Annual Parishioners' Meeting (Vestry Meeting) followed by the 100th Annual Parochial Church Meeting Held on Tuesday 27th October 2020 via Zoom

Annual Parishioner's Meeting (Vestry Meeting)

In accordance with the Church Representation Rules, the Vestry and Parochial Meeting is held immediately preceding the Annual Parochial Meeting. The sole purpose of this meeting is to appoint the Churchwardens for the following year.

Present:

Fr Robert Chapman (chair) and 24 parishioners.
The meeting began with a prayer.

Apologies for absence:

Annabel Crowe

Appointment of the Churchwardens 2019-2020

Leanda Homer and Gill Shaw are both stepping down as Churchwardens. Huge thanks to them for all their work.

The following nominations were made:

Lizzie McLeod-Turabi (proposed Fade Solanke Mitterer, seconded Kirsten Allen)
Chloe Mason (proposed Sue Cunningham, seconded Gill Shaw).

Both were approved unanimously.

The meeting was formally closed.

The 100th Annual Parochial Church Meeting

Present: Father Robert and 24 parishioners.

1. Apologies for absence

Annabel Crowe

2. Approval of minutes from last meeting

Approval of the minutes of the meeting held on 28th April 2019 was proposed by Wendy Robertson and seconded by Sheila Burt. The minutes were unanimously approved and signed by Fr Robert Chapman as an accurate record of proceedings.

3. Matters arising

There were no matters arising.

4. A report on the numbers entered on the Electoral Roll

There are 128 individuals on the roll; six have been removed and six added.

Father Robert thanked Alison Baxendale for maintaining the roll.

5. Annual Report of the Parochial Church Council

The Annual Report of the PCC for the year ending 31st December 2019 was received and accepted (copy attached). There were no questions.

6. Annual Accounts and Treasurer's Report

The Annual Accounts and Treasurer's Report for the year ending 31st December 2019 were received and accepted (copies attached). There was a question about the nature of legacies; it was explained that some are publicly announced while others are kept confidential, and that some are ring-fenced for particular purposes while others are not. It was noted that these legacies are of great importance to the church's finances.

Fr Robert expressed his deep gratitude to Caroline Lumb for her work as Treasurer. Caroline noted that Sheila Burt had continued to be very supportive. She stated that 2019 had been a good year financially for the church and stressed how fortunate we are to have the money from the mobile phone mast. Fr Robert urged parishioners to consider joining the parish giving scheme as it is efficient and provides the church with a stable income.

7. Church Wardens' Reports on the fabric, goods and ornaments of the Church and Church Hall

Gill Shaw reported that a lot of work had been done on the church building, while some repairs and reorganization had also been undertaken in the church hall. She noted that the English lessons that had taken place in the hall had now ceased and that the Scout group

no longer used the hall for Beavers or Cubs. Gill also expressed her thanks to Charlotte Carotenuto who had looked after the hall while Gill had been unavailable. Fr Robert also explained why Ealing Council had put bollards round the church hall car park. Fr Robert expressed his thanks to Gill and Leanda.

8. PCC Secretary's Report proceedings and activities of the PCC

The report was accepted (copy attached). There were no questions.

9. Report on the proceedings of the Deanery Synod

The report was accepted (copy attached). There were no questions. Fr Robert expressed his thanks to Nicholas Robinson and Colin Lomas and urged parishioners to read the report.

10. Election of the representatives to the Deanery Synod

Nicholas Robinson and Colin Lomas indicated their willingness to stand again. There were two further volunteers: Fade Solanke Mitterer (proposed Lizzie McLeod, seconded Kate Horn) and Charlotte Carotenuto (proposed Caroline Lumb, seconded Gill Shaw). Colin indicated his willingness to stand down to allow an alternative representative. Nicholas Robinson was proposed by Jessica Nelson, seconded Kirsten Allen.

Fade, Charlotte and Nicholas were accepted unanimously.

Fr Robert thanked all current and new representative.

11. Election of additional Lay representatives to serve on the PCC

There were four vacancies as Lay representatives out of a total of 14 allowed. The following nominations were made:

Pauline Britton – nominated Bev Tremayne, seconded Pauline Harrison

Gill Shaw – nominated Rose Davies, seconded Eileen Sinclair

Annabel Crowe – nominated Roger Grange, seconded Elaine Webb

Colin Lomas – nominated Sheila Burt, Andrew Lumsden.

Fr Robert thanked all those currently serving and willing to serve.

12. Confirmation/Appointment of Sidesmen

There are currently 17 sidesmen working in teams of four; their work is coordinated to Pauline Britton. Anyone interested in taking joining the team can talk to Pauline. Fr Robert thanked Pauline and all the sidesmen for their work.

13. Appointment of an Independent Examiner for 2020 accounts

Fr Robert explained that the church currently needs a qualified accountant to act as Independent Examiner due to levels of income but will not need one in the future.

Caroline said that she would like to continue working with Maria Bob, even once her status as a qualified accountant is not necessary. Caroline proposed Maria Bob's appointment as Independent Examiner, seconded Sarah Spillet, accepted unanimously. Fr Robert thanked Maria for her work.

14. Reports from Groups

Reports attached. There were no questions. Fr Robert noted the wide range of groups and thanked everyone involved in the groups. Keith Spillet noted how proud he was of the choir.

15. Receipt of the Child Protection Policy to go to the PCC

The Safeguarding policy adopted is the diocesan policy.

16. Parish Priest's Report

Report attached. Fr Robert thanked everyone for their contribution to the life and mission of the church, in particular the wardens, PCC and all of the groups.

17. Any Other Business

None. Thanks were expressed to Father Robert.

The meeting closed with the Grace at 9pm.

Signed.....

Date.....

The Electoral Roll as at April 2021

(no new additions since the APCM 2020)

1	Felicia	Adjei	65	Dorothy	Jones
2	Jon	Allen	66	Rachel	Jones
3	Kirsten	Allen	67	Doreen	Joseph
4	Cleo	Apostolou	68	Colin	Kelly
5	Gillian	Ashcroft	69	Emily	Lamb
6	Anna	Barber	70	Nicholas	Larsen
7	David	Barber	71	Everard	Lendor
8	Alison	Baxendale	72	Marion	Lewis
9	Pearl	Baxendale	73	Davina	Lindsay
10	Rose	Baxendale	74	Oswald	Lindsay
11	Caroline	Baxter	75	June	Lloyd
12	Pauline	Britton	76	Colin	Lomas
13	Davina	Brooks	77	Caroline	Lumb
14	Nigel	Brooks	78	Andrew	Lumsden
15	Stephen	Brooks	79	Daher	Maidaa
16	Letticia	Brown	80	Celia	Mason
17	Sheila	Burt	81	Chloe	Mason
18	Charlotte	Carotenuto	82	Daniel	Mason
19	Ivan	Carter	83	Elizabeth	McLeod Turabi
20	Sophie	Cash	84	Arda	Metcalf
21	Isobel	Chapman	85	Joseph	Metcalf
22	Sarah	Chapman	86	Stefanie	Metcalf
23	Noel	Chardon	87	Christopher	Michell
24	Annabel	Crowe	88	Julie	Michell
25	Keith	Cunningham	89	Anita	Milne
26	Susan	Cunningham	90	Sam	Mitchell-Innes
27	Jeffrey	Dawes	91	Jessica	Nelson
28	Rosemary	Dawes	92	Marion	Newlands
29	Sara	Doherty	93	Teresita	Newlyn
30	Daphne	Dorival	94	Cynthia	Noel
31	Estriana	Douglas	95	Rose	Noel
32	Leopold	Douglas	96	Matthew	Pickin
33	Adrian	Duce	97	Samuel	Pickin
34	Joan	Dyson	98	Lesley	Porter
35	Nicole	Edwards	99	Susan	Porter
36	Terez	Egho	100	Helen	Purcell
37	Norman	Everard	101	Stephen	Purcell
38	Olivia	Fennell	102	Dorothy	Reeves
39	Heather	Fernandes	103	Christine	Reynolds
40	Kirstie	Ferrett	104	Wendy	Robertson

41	Richard	Ferrett	105	Nicholas	Robinson
42	John	Gammon	106	Ann	Ross
43	Antoinette	George-Lendor	107	Alex	Russell
44	David	Gilbert	108	Alex	Shaw
45	Saul	Gilbert	109	Christopher	Shaw
46	Roger	Grange	110	Gillian	Shaw
47	Sue	Grange	111	Edna	Simon
48	Michelle	Griffiths	112	Angela	Sinclair
49	Benjamin	Harrison	113	Eileen	Sinclair
50	Michael	Harrison	114	Marie	Skull
51	Pauline	Harrison	115	Federera	Solanke-Mitterer
52	Camilla	Holroyd	116	Josephine	Spencer
53	Natalie	Holroyd	117	Keith	Spillett
54	Nigel	Holroyd	118	Sara	Spillett
55	Sarah	Holroyd	119	Tracey	Sugden
56	Leanda	Homer	120	Caragh	Taylor
57	Katherine	Horn	121	Janet	Taylor
58	Michael	Horn	122	Nicholas	Taylor
59	Will	Howson	123	Jane	Tozer
60	Meg	Howson	124	John	Tozer
61	Elizabeth	Hulme	125	Bev	Tremayne
62	John	Hulme	126	Victoria	Watkins
63	Stuart	Hutcheson	127	Elaine	Webb
64	Terry	Hutcheson	128	Linda	Williams

Annual Report of the Parochial Church Council for the Year Ended 31st December 2020

St Thomas Church is situated in Boston Road, Hanwell. It is part of the Diocese of London within the Church of England. The correspondence address is The Vicarage, 182 Boston Road, Hanwell, London W7 2AD. The Parochial Church Council (PCC) is a registered charity with the Charity Commission. The Parochial Church Council of the Ecclesiastical Parish of St Thomas the Apostle Hanwell. Registered No 1130519

The PCC members who served from year beginning 1st January 2020 until the date of this report were: Incumbent: Father Robert Chapman; Ass. Curate: Mother Susy Dand (ex officio left Parish 24th June 2020); Church Wardens (ex officio): Leanda Homer, Gill Shaw; both until 27th October then Elizabeth McLeod-Turabi and Chloe Mason from 27th October. Deanery Synod Representatives from APCM: Charlotte Carotenuto, Fade Solanke-Mitterer, and Nicholas Robinson (ex officio); Elected (lay representatives) PCC members:

To serve until APCM 2021 Bev Tremayne, Tracey Sugden and David Gilbert.

To serve until APCM 2022 Sue Cunningham, Roger Grange, Alison Baxendale, Kirsten Allen, Celia Mason & Angela Sinclair.

To serve until APCM 2023 Pauline Britton, Annabel Crowe, Colin Lomas and Gill Shaw. David Gilbert was elected Vice-chair of the PCC.

Caroline Lumb was appointed Treasurer and co-opted onto the PCC.

Jess Nelson served as non-voting PCC Secretary.

Structure, governance and management - Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC Committees:

Standing Committee inc. Finance

This committee is required by law and has powers to transact the business of the PCC between meetings, subject to the directions given by the Council. It also oversees the financial dealings of St Thomas' by monitoring income and expenditure, setting the budget, and stewardship. Members are Fr Robert Chapman, Mtr. Susy Dand (until 24th June), The Churchwardens, the Treasurer, and Sue Cunningham.

Church Buildings & Grounds Committee.

Attends to matters around the care of the church, and church hall and its fabric, building and grounds. Members are Father Robert Chapman, The Wardens, Nicholas Robinson, Alison Baxendale and Charlotte Carotenuto.

Mission and Advertising Committee

This committee meets to address how the Vision Statement might best be achieved and communicated within the church and wider community. The committee continues to look at matters relating to the financial support of ministry within the local church, to the community and the world. Members are, Sarah Holroyd (Chairman with a focus on the Financial support of mission), Fr Robert Chapman (Chairman with a focus on wider advertising and communication aspect of the committee), Caroline Lumb, Chloe Mason, and

Nicholas Robinson.

Youth Groups Committee

This draws together representation of all the youth group and the youth ministers at St Thomas' for mutual support and communication. Members are, Bev Tremayne (Chairman), Gill Shaw, Pauline Britton, Bev Tremayne, Charlotte, Leanda, and Father Robert Chapman.

Worship and Music Outreach Committee

Seeks to discuss the development of worship in the parish. Members are Father Robert Chapman, Keith Spillett DoM, David Gilbert, Roger Grange and Caroline Lumb.

Eco Group

This committee was formed during 2020 to ensure St Thomas' commitment and on-going engagement with environmental and green issues. Members are Father Robert, The Treasurer, Nicholas Robinson, Chloe Mason, Celia Mason, Lizzie McLeod-Turabi, and Pauline Britton.

Objectives and Activities

The PCC is led by and in co-operation with the Vicar, Father Robert Chapman, and has responsibility for both the pastoral and social mission of the Church within the Parish. It also has responsibility for the maintenance of the Church building and the Parish hall.

Church Statistics	2020	2019	2018	2017	2016	2015	2014	2013	2012
Electoral Roll	128	128	142	142	138	132	132	127	189
Weddings/Wedding Blessing	0	1	1	1	1	3	2	1	1
Baptisms	0	3	7	7	6	12	3	4	4
Confirmations	0	3	8	0	6	9	0	6	6
Funerals	3	8	6	4	4	4	4	8	4
of which the numbers in church were	0	4	4	1	4	4	1	3	2

Review of the Year

The Coronavirus (COVID19) pandemic had an enormous impact on the activity of the Church and associated Groups. This impact cannot be understated, and is reflected in the reports below. The church even closed for Public Worship for two significant periods during the year from 18th March. The PCC met 4 times during the year, and a full summary of the business conducted is contained in the PCC Secretary's Report, but the summary as per Committees is as follows:

Church Buildings & Grounds Committee.

During this exceptional year the Church Building was temporarily modified in order to make it as COVID-safe as possible. Full risk assessments were done.

CES came and produced a new lighting scheme for outside which aims to be less light polluting but able to highlight features and be 'greener'. The scheme has been forwarded to London DAC for comments and Faculty.

During the year the rental on the aerials was up for renewal and we await the conclusions. On-going aerial maintenance is managed by Shared Access.

The Hall Roof is in a poor state of repair and the PCC will look to find a longer term satisfactory solution in consultation with the architect.

Quotes are continuing to be sourced for the repairs of the windows and re-pointing before work will begin in 2021.

Do to the very limited use of the buildings on-going maintenance has been minimal.

Mission and Advertising Committee

Over the year the Mission Committee has supported some continued to support very many charities, groups and crises that have arisen. This year this has included Mothers Union, British Red Cross, USPG, The Leprosy Mission, Ethiopaid, St Mungo's and Self-Help Africa. The Committee also makes regular donations to Ealing Street Pastors and Ealing Foodbank. A full list of donations can be found at Note 3a to the Financial Statements.

Youth Groups

The uniformed Youth Groups continue to be very popular and we would be able to offer places to more children if we had more leaders. The leadership of the Sunday School is done on a rota basis and this coordinated by Olivia Hewlett, Kirsten Allen and Bess Hulme and there are a number of volunteers helping to make this successful even in Lockdown with Zoom Children's Church.

The Scout group continues to thrive and met at Trumper's Way. They still remain affiliated to St Thomas'.

All our Girlguiding units began the year with great enthusiasm. The Guides even managed a weekend away in early March! Then everything stopped. We were not able to meet again until the Autumn! So all our groups Rainbows, Brownies, Guides and Rangers resorted to meeting on Zoom. This, of course, curtailed our activities but we were able to keep in contact with most of our girls. No residential trips were possible – 3 planned ones cancelled! The Autumn term saw the Brownies meeting again – outside at first and then for a few weeks we even managed indoors but only with a maximum of 15 girls. Then we were shut down again. So it was back to Zoom. Rainbows, Guides and Rangers had continued on Zoom throughout. We have lost quite a few of our girls but are pleased to say our Leaders are all still active and looking forward to 2021

Rainbows: Lydia with Marion, Angie and 3 Young Leaders; Brownies: Bev and Pauline with 2 Young Leaders; Guides: Bev, Natalie and Claire; Rangers: Natalie and Kirsty.

Bev Tremayne is sure numbers will pick up again once we are able to meet again in person. The Wednesday Tots Group, ceased due to the Pandemic in March 2020, and has, so far, not re-opened.

Worship and Music Outreach

In 'normal' times St Thomas' fully observes the Liturgical Calendar to mark the Church's holy days as well as three services on Sunday (8am BCP Said Mass, 10am Parish Eucharist, 6.30pm BCP Evening Prayer). The daily offices of Morning and Evening Prayer were said throughout the year remotely or in person. There are two regular midweek Said Masses on Tuesday and Wednesday. We are indebted to the fine band of servers, readers, sidesmen, those who lead the intercessions, who faithfully help with the Parish Eucharist. This pattern has been modified during the year to take into account the needs of worshipping community sometimes *in absentia*. Therefore, this year has seen Live-Streamed broadcasts and a new Sunday afternoon Children's Service sometimes in person sometimes remotely.

Mr. Keith Spillett is the Director of Music and is self-employed, as a consultant. Mr. Spillett continues to focus on developing the musical tradition of St Thomas' and widening its impact on the community. This has been immensely challenging this year, but his expertise in sound recording has enabled high quality live-Stream broadcasts and music to be heard in the absence of communal singing since 18th March.

Other events

The usual fundraising events have not taken place this year, but on-line events have happened such as quizzes and film nights.

Financial Review

Income received for Unrestricted Funds for the year was £94,596 (2019 : £312,944 including legacies of £196,545). Total Expenditure was £93,955 (2019 : £101,363).

Unrestricted Funds therefore increased by £641 to give a balance of £284,199 (2019 : £283,558). We are grateful to all those who have given so generously this year or continued to maintain Stewardship donations during a difficult year.

Total Restricted Funds' income was £6,145 (2019 : £2,189) and expenditure was £3,024 (2019 : £7,532). These funds increased by £3,121 to give a balance of £46,617 (2019 : £43,496).

Details can be found in the financial statements.

Reserves Policy

It is the PCC's policy to maintain a balance on unrestricted funds (if possible) which equates to approximately six months' unrestricted payments to cover emergency situations that may arise from time to time. The balance of £284,199 on unrestricted funds at the year-end exceeds this target.

Funds not required for continuing operations have been transferred to our account with the CBF Church of England Deposit Fund in accordance with the PCC policy and will be released as required for essential Church building repairs or other building projects for the Church or Hall.

Risk Assessment

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against and error.

Safeguarding

The PCC, pursuant to section 5 of the Safeguarding and Clergy Discipline Measure 2016, has had due regard to guidance issued by the House of Bishops on matters relating to the safeguarding of children and vulnerable adults.

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE
APOSTLE CHURCH, HANWELL FOR THE YEAR ENDED 31 DECEMBER 2020**

This report on the financial statements of the Parochial Church Council (PCC) for the year ended 31 December 2020, which are set out on pages 11 to 20 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the Examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and section 144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
a) to keep accounting records in accordance with section 130 of the Act; and b) to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Maria Bob, FCCA
15 Beaconfield Road
London
W5 5JE
Dated: 14th of March 2021

ST THOMAS THE APOSTLE, HANWELL
INCOME AND EXPENDITURE 2017 - 2020 + BUDGET 2021

CL 20/03/21

	ACTUAL 2017		ACTUAL 2018		ACTUAL 2019		BUDGET 2020		ACTUAL 2020	BUDGET 2021	
	£	£	£	£	£	£	£	£			
CHURCH INCOME											
Stewardship	40,111		44,225		40,815		43,000		41,667	42,000	
Tax Refund	11,072		12,172		15,108		12,000		10,894	11,000	
Cash	4,816		4,003		4,171		4,000		1,068	1,000	
Donations	1,130		6,248		2,092		1,300		1,526	2,000	
Fees	495		822		875		400			400	Funerals only
Fundraising	7,729		7,663		7,476		7,700		4,844	2,000	
Trident	718		657		691		650		533	400	
Friends	433		433		338		350		363	350	
Interest	66		121		289		250		109	100	
Insurance Claim			644								
Sale of asset					2,000						
Hall Contribution	3,600		3,600		3,600		3,600		1,500	1,800	Reduced hall income
TOTAL INCOME		70,170		80,587		77,455		73,250		62,502	61,050
EXPENDITURE											
Common Fund	58,984		60,701		62,317		64,236		64,236	64,236	
Expenses & Telephone	767		971		1,314		1,500		939	1,200	
Office Expenses	1,572		1,509		2,129		2,000		1,150	1,300	
Insurance	3,981		3,950		4,027		4,091		4,091	4,150	
Rates	469		451		480		480		87	150	Part refund 2020/new rate for church
Gas	2,389		2,835		3,709		4,000		2,148	2,500	VAT correction 2020
Electricity	1,105		1,270		1,235		1,400		738	1,100	
Organ & Piano Maintenance	3,000				120		60		0	60	
Director of Music/Organists	581		3,000		2,000		3,000		2,625	3,000	
Junior Choir Leader	330		10		0						
Organists' Fees			240		150		200		50	150	
Supplies	2,225		1,312		1,029		1,300		873	1,000	
Mission, Charities & Education	4,011		4,422		4,082		4,300		4,167	4,200	
Sundries	1,045		1,514		1,358		1,500		995	1,300	
Maintenance Reserve	4,011		4,422		4,082		4,300		4,167	4,200	
Fundraising Costs	2,962		3,421		3,197		3,300		2,246	500	
Independent Examiner's Fee	225		230		240		240		240	240	
Equipment/maintenance	163		2,502		0				47	0	
Bad debt from 2019							635		635	0	
Depreciation	1,645		1,645		802		802		802	802	
TOTAL EXPENDITURE		89,463		94,405		92,270		97,344		90,235	90,088
SURPLUS(DEFICIT)		(19,293)		(13,818)		(17,613)		(24,094)		(27,733)	(29,038)
HALL INCOME		14,162		14,876		15,222		15,200		6,421	8,000 1 term closed & lower usage
HALL EXPENDITURE											
Cleaner	2,500		2,110		2,025		2,400		530	1,200	
Insurance	1,409		1,461		1,470		1,508		1,509	1,550	
Rates	190		148		223		230		140	230	
Electricity	898		858		1,004		1,100		635	700	
Gas	951		1,058		1,229		1,250		553	700	
Supplies	176		93		138		200		0	100	
Sundries	135		51		101		150		60	100	
Services & Admin	3,600		3,600		3,600		3,600		1,500	1,800	9m x £200
Equipment	211		97		200		200		50	0	
TOTAL EXPENDITURE		10,071		9,476		9,990		10,638		4,977	6,380
SURPLUS(DEFICIT)		4,091		5,400		5,837		4,562		1,444	1,620
Exceptional Income											
Church Rent		26,300		26,300		26,300		26,300		26,300	31,700

Church Rent assumes increased income 1 mast from next installment. There may also be increase on 2nd aerial & back rent

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL										
STATEMENT OF FINANCIAL ACTIVITIES										
For the year ending 31 December 2020										
					Unrestricted	Restricted	Total Funds			
					Funds	Funds	2020		2019	
			Note		£	£	£		£	
INCOME										
Donations & legacies			2a		55,517	4,983	60,500		260,944	
Activities for generating funds			2b		5,376	1,000	6,376		8,167	
Inome from Investments			2c		981	161	1,143		1,625	
Church Activities			2d		32,721		32,721		42,397	
Other Income			2e						2,000	
TOTAL INCOME					94,596	6,145	100,740		315,133	
EXPENDITURE										
Church Activities			3a		90,058	3,024	93,081		105,698	
Raising Funds			3b		2,881		2,881		3,197	
TOTAL EXPENDITURE					92,939	3,024	95,962		108,895	
NET INCOME/(EXPENDITURE)					1,657	3,121	4,778		206,238	
TRANSFER BETWEEN FUNDS					5					
NET MOVEMENT IN FUNDS					1,657	3,121	4,778		206,238	
TOTAL FUNDS BROUGHT FORWARD					10	283,558	43,496	327,054	120,816	
TOTAL FUNDS CARRIED FORWARD					11	285,215	46,617	331,832	327,054	

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL								
CASH FLOW STATEMENT for the year ended 31 December 2020								
					2020			2019
					£	£	£	£
Net cash from operating activities						2,743		200,806
Cash flows from investing activities								
Interest					1,143		1,625	
Purchase of Tangible Fixed Assets for the use of the PCC					0		(3,208)	
Net cash provided by/(used in) investing activities						1,143		(1,583)
Change in cash and cash equivalents in the reporting period						3,886		199,243
Cash and cash equivalents at 1 January						330,085		130,842
Cash and cash equivalents at 31 December						<u>333,971</u>		<u>330,085</u>
Reconciliation of net income/(expenditure)								
Net Income 31 December						4,778		206,238
Adjustments for:								
Depreciation charges						802		2,447
Interest						(1,143)		(1,625)
Decrease/(increase) in debtors						(408)		(4,613)
(Decrease)/increase in creditors						(1,286)		(1,620)
Net Cash provided by/(used in) operating activities						<u>2,743</u>		<u>200,826</u>
Analysis of cash and cash equivalents								
Deposits						270,224		269,082
Cash in hand						63,747		61,003
						<u>333,971</u>		<u>330,085</u>

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL									
NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020									
2	INCOME			Unrestricted	Restricted	Total Funds			
				Funds	Funds	2020		2019	
				£	£	£		£	
2a	Donations & legacies								
		Stewardship		41,667		41,667		40,815	
		Income Tax recoverable		10,894	725	11,619		15,433	
		Cash		1,068		1,068		4,586	
		Donations		1,526	4,258	5,784		3,226	
		Legacies		0		0		196,545	
		Friends		363		363		338	
				55,517	4,983	60,500		260,944	
2d	Income from Charitable Activities								
		Fees		0		0		875	
		Church Income		26,300		26,300		26,300	
		Hall income		6,421		6,421		15,222	
				32,721		32,721		42,397	
2c	Other Trading Activities								
		Trident		533		533		691	
		Fundraising		4,844	1,000	5,844		7,476	
				5,376	1,000	6,376		8,167	
2d	Income from Investments								
		Interest		981	161	1,143		1,625	
				981	161	1,143		1,625	
2e	Other Income								
		Profit on disposal of asset				0		2,000	
				0		0		2,000	
Total Income				94,596	6,145	100,740		315,133	

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020 (Continued)									
3	EXPENDITURE								
					Unrestricted	Restricted	Total Funds		
					Funds	Funds	2020		2019
					£	£	£		£
3a	Church Activities								
	Missionary and charitable giving								
	Church Website				246		246		254
	Confirmation								92
	Ordination Buffet								200
	Hanwell Carnival Worksheets								10
	Hanwell Neighbourly Care								200
	Chalk 'A' board								222
	Leprosy Mission				200		200		200
	Ealing Street Pastors				120		120		120
	USPG				400		400		400
	Five Talents				200		200		200
	A Rocha				100		100		100
	Wycliffe Bible Translators								200
	Feed The Minds								200
	Hanwell Homeless Concern								200
	Mothers Union				200		200		200
	Mission Aviation Fellowship								200
	Medical Aid for Palestinians								200
	Ethiopiaid				200		200		200
	Well Found				200	398	598		
	Churches together in Hanwell								100
	Red Cross				200		200		200
	St Thomas's Tots				32		32		251
	Internet				140		140		146
	Self Help Arica				200		200		200
	DEC Hurricane Idai								200
	Ealing Food Bank				60		60		150
	St Mungo's				52	148	200		
	Toilet Twinning				94	220	314		
	Christian Aid					229	229		
	Digital Collection Plate					321	321		
	Choir Robes					1,707	1,707		
	December Trident								640
					2,644	3,024	5,667		5,285
	Ministry:								
	Diocesan quota				64,236		64,236		62,317
	Clergy Expenses				554		554		1,314
	Vicarage Water Rates				385		385		376
	Church - running expenses								
	Insurance				4,091		4,091		4,027
	Gas				2,148		2,148		3,709
	Electricity				738		738		1,235
	Rates				87		87		104
	Supplies				873		873		1,029
	Church Maintenance				3,118		3,118		10,346
	Equipment				47		47		
	Depreciation				802		802		2,447
	Music				2,675		2,675		2,294
	Church Hall running costs								
	Hall Cleaner				530		530		2,025
	Maintenance				379		379		1,126
	Insurance				1,509		1,509		1,470
	Gas				553		553		1,229
	Electricity				635		635		1,004
	Rates				140		140		223
	Supplies								138
	Equipment				50		50		172
	Sundries								101
	Church Management and Administration								
	Office Expenses				1,150		1,150		2,129
	Sundries				2,475		2,475		1,358
	Independent Examiner's Fee				240		240		240
					90,058	3,024	93,081		105,698
3b	Raising Funds								
	Cost of events				2,881		2,881		3,197
	TOTAL RESOURCES EXPENDED				92,939	3,024	95,962		108,895

PAROCHIAL CHURCH COUNCIL OF ST THOMAS THE APOSTLE, HANWELL								
NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020 (Continued)								
4	STAFF COSTS							
						2020		2019
						£		£
	Wages and Salaries							
	No one was employed by the Church during the year.							
4a	PAYMENTS TO PCC MEMBERS							
	No payments or expenses were paid to any PCC member, persons closely connected to them or related parties.							
5	ANALYSIS OF TRANSFER BETWEEN FUNDS							
	There were no transfers between funds in 2020							
6	FIXED ASSETS					EQUIPMENT		
						£		
	GROSS BOOK VALUE	At 1st January 2020				13,941		
		Additions				0		
		Disposal of Equipment				0		
		At 31st December 2020				13,941		
	DEPRECIATION	At 1st January 2020				11,534		
		Depreciation for year				802		
		Disposal of Equipment						
		At 31st December 2020				12,336		
	NET BOOK VALUE	At 31st December 2020				1,604		
		At 31st December 2019				2,406		
	Church Buildings	Insurance Value				14,000,000		
	Equipment comprises	£						
		3,208	Printer					
		1,259	Digital Piano					
		5,320	Humidifier					
		1,600	Candle Votive					
		2,553	CCTV					
		13,941						
7	CURRENT ASSETS					2020		2019
						£		£
		Prepayments				1,079		1,251
		Other Debtors				5,826		5,245
						6,904		6,496

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2020 (Continued)							2020	2019
							£	£
8	LIABILITIES							
	Amounts falling due in one year							
	Deferred Income						6,347	7,082
	Other Creditors						4,301	4,852
							10,648	11,933
9	FUNDS							
	The restricted funds comprise:-						£	
	Buildings						20,375	
	Mission and Charities						2,814	
	Hall Maintenance						63	
	Organ						7,133	
	Hearing Loops						1,227	
	Reredos						14,042	
	St Thomas Players						866	
	Dalmatics						98	
							46,617	
	The designated funds comprise						£	
	Church Maintenance						18,884	
	Hall Maintenance						17,904	
	Mission and Charities						4,277	
							41,064	
10	SUMMARY OF FUND MOVEMENTS							
	UNRESTRICTED FUNDS							
		GENERAL		LEGACIES				
		CHURCH	HALL					
		£	£	£				
	Brought Forward	40,757		205,435				
	Income	87,302	6,421	873				
	Expenditure	(81,916)	(3,477)	(1,466)				
	Transfers	1,500	(1,500)					
	10% Stewardship	(8,334)						
	(Surplus)/Deficit		(1,444)					
	Carried Forward	39,309		204,841				
		DESIGNATED FUNDS						
		HALL	MAINTENANCE		MISSION &			
		MAINTENANCE	RESERVE		CHARITIES			
		£	£		£			
	Brought Forward	16,778	17,834		2,754			
	Expenditure	(319)	(3,118)		(2,644)			
	10% Stewardship		4,167		4,167			
	Surplus/(Deficit)	1,444						
	Carried Forward	17,904	18,884		4,277			
		TOTAL UNRESTRICTED FUNDS						
		£						
	Brought Forward	283,558						
	Income	94,596						
	Expenditure	(92,939)						
	Carried Forward	285,215						
		RESTRICTED FUNDS						
		MISSION &	HEARING	DALMATICS	ORGAN	ST THOMAS		
		CHARITIES	LOOPS			PLAYERS		
		£	£	£	£	£		
	Brought Forward	2,154	1,223	98	4,982	866		
	Income	3,683	4		2,151			
	Expenditure	(3,024)						
	Carried Forward	2,814	1,227	98	7,133	866		
		BUILDINGS	HALL MAINT	REREDOS	TOTAL			
		£	£	£	£			
	Brought Forward	20,114	63	13,996	43,496			
	Income	261		46	6,145			
	Expenditure				(3,024)			
	Carried Forward	20,375	63	14,042	46,617			
11	SUMMARY OF ASSETS BY FUND							
				Unrestricted	Restricted	Total Funds		
				Funds	Funds	2019		
				£	£	£		
	Current Assets			295,542	46,938	342,480		
	Liabilities - amounts falling due in one year			(10,327)	(321)	(10,648)		
				285,215	46,617	331,832		

Accounting Policies

Basis of preparation

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations “true and fair view” provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the PCC becomes legally entitled to the use of the resources and the inflow of economic benefit is probable and the monetary value can be measured with sufficient reliability.

Fundraising Costs - Funds raised from events and trading activities are reported gross in the SOFA, i.e. before any related costs that may have been deducted from the gross proceeds.

Grants and Donations - These are included in the SOFA when any preconditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid Tax claims - These are included in the SOFA when the claim is received.

Volunteer help - the value of voluntary help received is not included in the accounts.

Rental Income – This is recognised when received.

Expenditure and Liabilities

Liability recognition – Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

Assets

Consecrated and benefice property – In so far as consecrated and benefice property of any kind is excluded from the statutory definition of “charity” by Section 10 (2) (a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings - All items are included in the Church inventory.

Tangible Fixed Assets for use by the charity – These are capitalised if they can be used for more than a year and cost at least £1,000. They are valued at cost. Depreciation is calculated over four years.

Short Term Deposits – Includes cash held on deposit with the CBF Church of England Funds.

Funds

Unrestricted Funds – These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for specific purposes.

Restricted Funds – These are income funds that must be spent on restricted purpose and details of the funds held are shown in the notes to the accounts.

Stewardship Report

As at 31st December 2020 we had 67 Stewards (74 at 31st December 2019) who gave either by standing order, weekly envelope, the Parish Giving Scheme, or as one-off donations.

Gift Aid is very important to our finances as a rebate of the tax already paid on donations by our Stewards. We would therefore urge anyone who pays tax equivalent to the amount of their donations to fill in the simple declaration form. Please do ask for a copy.

If you attend St Thomas's on a regular basis, please join our Stewardship programme if you are able to do so. Please consider giving via the Parish Giving Scheme
info@parishgiving.org.uk

To set up a regular donation, please go to this link:

<https://www.paritygiving.org.uk/donors/find-your-parish/hanwell-st-thomas-hanwell/>

If needed our parish reference is St Thomas 230623461 Hanwell London.

Please do contact me for further information if you are considering becoming a Steward.

Thank you.

Sheila Burt

Sidesman report

This last year has been a very different year for the sidesmen

Many of our sidesmen have been unable to fulfil their duties due to shielding

Those who have been available have done a fantastic job. It is not easy to smile at people through a mask

Duties included

Standing outside, greeting people at the door and reminding them to wear face masks and showing them to one if necessary

Directing people to communion

Counting the previous weeks money after it has had the necessary isolation

Generally seeing what needs doing and doing it

Mission Committee report

Many people have continued to give generously throughout the Covid crisis enabling the Mission Committee to send out this year's donations.

We have in return received some lovely letters of thanks and I would like to share some snippets from these with you.

Self Help Africa report "increasing harvest yields thus building better futures for their families." Feed the Minds and Five Talents say "projects enabling long term change for some of the poorest communities" and "confidence to earn, learn and grow," respectively. 'Nuhu has regained his mobility and independence "now I will be able to better care for my animals and land in Yangoji." ' thanks to his prosthesis from The Leprosy Mission's orthopaedic workshop in Nigeria.

Some projects are not running this year such as the winter night shelter so we have channelled those donations to St.Mungo's who are doing a lot of good work in this area.

The Food Bank has also been put under extra pressure this year so we have set up a monthly donation giving them a regular income.

In addition we have supported Wellfound, a Toilet Twinning project and the Toddler Group.

All of this has been facilitated by the sterling work of Caroline Lumb. Caroline has spent many hours tidying up the accounts, setting up on line payments and liaising with the

charities to ensure the money gets to the right place with speed and efficiency making my job so much easier.

We are always open to suggestions of new charities to donate to so please let us know if you have one in mind.

Sarah Holroyd

Director of Music Report January-December 2020

Following a musically successful 2019, 2020 was shaping up to be an eventful year, with several projects planned, including 'Messiah Choruses from Scratch', and a choral evensong collaboration with The Church of the Ascension in Ealing. Unfortunately, the year was to prove 'eventful' for undesirable reasons, during which public worship on church premises was suspended nationwide due to the Covid 19 Pandemic. Services 'went on line' and were streamed from the vicarage. Following several 'zoom meetings' between Fr Robert and myself, it was decided that the choir would try to record individual parts remotely at home, singing along 'karaoke style' to backing tracks that first Fr Robert, and subsequently myself, would source, recording their performances on smartphones, which I would then 'stitch together' in an edit to produce complete performances. This turned out to be highly successful, and we produced several multi-image video performances which were streamed as part of our service, and even managed to find their way into other church's streamed services too. We are fortunate to have two experienced audio engineers in the parish, one of whom has been a professional for over forty five years, so, when we were able to gain access to the church building again, we set up socially distanced recording sessions to lay down some of our repertoire with all the choir in the same space at the same time, which was quite a novelty by then, and the excitement surrounding that first session was electrifying! The choir quickly adjusted to being at least two metres away from everyone else, and the resulting recordings were then inserted into the live streams as part of Sunday worship.

When the church reopened for public worship, it was decided that although public singing was not permitted under government regulations, our recordings would be played through a 'beefed up' sound system, specially installed for the purpose by Andrew Lumsden. This system has been in use ever since. Perhaps the choir's greatest achievement has been the recording of the music for the concert of Nine Lessons and Carols that took place as usual the Sunday prior to Christmas. Choir members also recorded the readings, and a CD version of the event was produced, so people could sing their favourite carols in the comfort of their own homes, in a way they weren't allowed to do at the event. A copy of which was given to every family who attended the concert, as well as to anyone who wasn't able to be there due to shielding etc.

The CD seems to have been well received, and it was a highly uplifting experience for the choir to have been able to produce it.

From my point of view as Director of Music, I would like to publicly extend my heartfelt thanks to everybody who is involved in the musical life of our wonderful church, especially the choir and organists, without whom none of what we managed to achieve against the worst possible odds in 2020 would have been possible.

Hopefully the second half of 2021 will enable the situation to become a bit more like 'old normal' rather than 'new normal'. We shall see.....

Churchwarden's Report on the Fabric, Goods and Ornaments of the Church, Church Hall and Grounds for 2020

The Churchwardens, pursuant to section 50(1) of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018, caused an inspection to be made of the fabric of the church and all articles appertaining to the church. Gill Shaw, recently retired Churchwarden, undertook the inspection. The content of this report, now delivered pursuant to section 50(2) of the 2018 Measure, has had regard to that inspection.

The Church and garden

The interior layout of the church looked very different in 2020 as arrangements were put in place to enable services to continue in a Covid secure way when permitted. A lot of chairs etc had to be removed and stored in the hall. We are very grateful to Andrew for his work in installing a wi-fi connection from the hall to enable live streaming of services.

The Children's Chapel was brought into use for the mid-week services and is a wonderful sacred space with the addition of a new altar table and bench seating. These were made by Jon in limed oak to match the original church pieces and look so good that some visitors to the church from the 20th Century Society did think that they were original! He also refashioned a collection box into a lovely stand for our new screen reader for card donations.

Following receipt of a legacy donation, we commissioned the making of a new set of Advent altar hangings and banners. These were expertly made by Shaun and look wonderful in their magnificent blue and pink.

We agreed to install lighting to illuminate the outside of the church and the paths and the company who will carry out the work ran a demonstration for us in March. We are currently still waiting for faculty approval of the scheme.

Routine maintenance works have been undertaken, the fire extinguishers were tested and fire blankets checked. The gas heaters were inspected and gas safety certificates issued in Jan 2021. There is one heater which needs further work. Rainwater goods and drains have been routinely inspected and cleared as required.

Over the course of a hot summer it became apparent to the telecom companies responsible, that increased ventilation was needed to the equipment in the tower. There have been some problems with door openings and at present we are waiting on proposals for the repair/replacement of the original doors opening onto the main roof and a better fixing to secure the access doors high up on the tower.

Thank you to everyone who regularly cleans the church, the silver, launders the altar linen, maintains and improves the lighting and sound systems, carries out maintenance works, jet washes the path and creates floral displays including the wonderful foliage archway and star to the main door for the Christmas services.

The gardens have been very well kept and improved by our long serving team of regular gardeners. We are grateful for all their hard work, the creative stuff, the mowing, hedge trimming, pruning, watering, sweeping up, litter picking and making the best compost in Hanwell which is a huge benefit to the well-being of the plants. Thank you to Jon & Jamie who took up and re-laid the uneven paving slabs to the path outside the front porch and repaired the wooden seat in this area.

Church Hall & grounds

Again due to Covid restrictions the hall had a fraction of its usual use in 2020. All voluntarily run groups with the exception of the Brownies did not meet at all from March onwards. There were some limited runs of opening for the zumba and children's dance classes and

the BBC hired the hall for one day in November to record the sitcom Motherland. Events that did take place in the first 2 months of the year were St Thomas Panto, Scout Group Quiz and 3 private parties only.

The fire extinguishers have been inspected and replaced as necessary and gas safety certificates obtained for the 2 boilers and the cooker. During the summer, four of the exterior doors and two interior doors were repainted.

Maintenance and repair works have been undertaken as and when problems have arisen. This has mainly been water ingress from the main roof due to blocked hoppers & its deteriorating state and plumbing works to the toilets.

Quotes were obtained from 3 roofing contractors for the works to either repair or to replace the asphalt roof covering with a new fibreglass one and these ranged from £10,000 for a repair to £25,000 for a new covering. Advice from the Church Architect however was that we could not proceed with replacing a whole element of the structure without complying with current Building Regulations in regard to insulation of the roof which will require an assessment of its structural integrity.

The Architect will be asked in the Spring to look at drawing up proposals for a scheme of works to provide a completely new roof structure, which can then be tendered.

Thank you to Charlotte for her work in looking after the hall especially when I was unwell at the beginning of the year and to Pauline for tirelessly sorting and taking away all the terracycling left at the hall by the community far & wide.

Chloe Mason, Lizzie McLeod-Turabi, and Gill Shaw

PCC Secretary report

PCC meetings in 2020 moved from in person to Zoom because of the Covid-19 pandemic. This did not adversely affect the meetings, which were well-attended and included vigorous discussion.

Unsurprisingly, discussion at the meetings tended to be dominated by the effects of the pandemic on the community and the church, and St Thomas' response to the pandemic and the changing guidance over the course of the year. Topics included how best to support parishioners, practically and spiritually, during the lockdown and the effect of the lockdown on church finances.

Reports on the proceedings of the Deanery Synod

Minutes of the meeting held at All Saints, Ealing Common on Thursday 13th February 2020

Welcome and worship

Revd Steve Newbold, Area Dean, welcomed everyone to All Saints; thanks were expressed for the hospitality today. Revd Rachel Marszalek, Vicar of All Saints, gave a short introduction. The church was built 115 years ago to commemorate the life of Spencer Perceval, the only Prime Minister to have been assassinated. He was an evangelical Christian, a man of integrity and faith committed to his marriage and family, and who worked alongside William Wilberforce to bring an end to slavery.

Today, the church has adapted to welcome all ages. A few rows of pews at the front have been removed to make space for a creche area, the children enjoying pitta bread and grapes at communion time. The altar table is brought down to the floor in front of the congregation.

Rachel led a time of sung worship and prayer.

Deanery Synod and General Synod elections

Julian Duffus, Lay Chair, commented that this year we have elections both for Deanery Synod Members and then for General Synod. As the newly elected Deanery Synod members are the electorate for the General Synod Julia stressed the importance of notifying the Diocese promptly of the outcome of Deanery Synod member elections. This is particularly important given the timeframe for APCMs having been lengthened, until the end of May. From 2020 it is possible to conduct General Synod elections via email

Deanery Mission Team

Revd Christopher Ramsay explained when the Archdeacon Triennial Visitation to a parish occurs, a Deanery Mission team also visit, listening to the PCC and asking questions. The Team are looking for new members, clergy and lay, across the various traditions to join the team. If anyone is interested, they should speak to Christopher or Steve Newbold asap.

Ealing Deanery Plan

Outline

Revd Steve Newbold began by explaining the beginning of a Deanery Plan commenced in January 2017 when Bishop Ric Thorpe helped Ealing Synod plot our parishes and activities on a deanery map. Since then, there had been much prayer and discussion with the clergy, developing ideas including a conference with the Bishop last October. The Bishop gave criteria to guide planning, including that no extra money is available, but it was not a cost-cutting exercise, but to ensure the best use of resources is made. We are encouraged to be creative!

Bishop Pete put together the Willesden Plan of the 4 deaneries, which was shared with Area Council. Bishop Sarah is also producing a Diocesan Plan to replace Capital Vision 2020.

The Deanery Plan continues emerging, developing and re-shaping as we add our contribution.

There are 3 areas: gaps – things to start doing; stop doing; and improve
Steve highlighted points on the plan in all 3 areas.

Clergy are named to take forward each item but others can join the team. Comments were invited as to maybe what shouldn't be on the plan or what could be added.

Initial reaction

Wonderful plan, work in progress.

Everyone can be involved.

Our chance to make a difference in our Deanery.

We should include in our Annual Reports.

What is an Eco Church - one where the members make environmental changes to the way they live. Assess what we are doing, also to look at what to stop too.

Lot of focus on youth, but perhaps nothing for older population.

Specifics

1.1 Example from Hillingdon Deanery – a church site has been sold and used to invest in one church. So stopping things is also important – can we do more here?

1.2 & 1.4 New builds - how to meet people at the earliest opportunity, to tell them of community activities. Fresh expressions – explore what we can do for these new residents. Communication to new Christians as to how church works – lots of members still don't know. Try to get leaders involved, there is a need to communicate, advertise.

Also concentrate on how welcoming we are – people like to be welcomed

Ambassadors – huge amount of rented property at Greenford Quay, transitory population.

How do we reach them? See 'Everyday Faith' - C of E discipleship campaign

1.7 Explore the future of ministry & mission in West Twyford – the local Vicar is to lead a discussion on the future.

1.9 Youth work, schools – Karen Greenidge-Silcott is the Youth Advocate. Can she be included or invited onto the team?

Youth provision – West Ealing for example. Should we have provision all in one church?

Youth – prayer, how we reach out to people. Social media – we go to them, not them come to us.

St Mellitus College - 28 February evening event to learn about social media

2.3 Parish boundaries – clergy probably think of their boundaries, but there could be more overlap of parishes, for leafletting for example. Steve said 90% of clergy do work across boundaries but legalities sometimes need to be worked through.

2.5 Resources, printing etc. happening in every parish but an administrator could be shared between some smaller churches, which could free up monies for use elsewhere.

4.2 Eco church – every church should be encouraged, not just St Mary Norwood Green but the wider church. It's about spirituality, nature, how we are living our lifestyle.

Nothing specific on SSMs – maybe work in secular world; live out our faith in the world.

Rachel M - lay ministry important that we work as a team. There is information about LLMs on the Diocesan website. We can also be asking the Bishop to commission people.

'Everyday Faith' as mentioned above; 'Reframe' – brilliant course, empowering – free. Held at All Saints. Christopher Ramsay – stop thinking 'I want my church to flourish' but think of flourishing of others.

Link to Deanery Plan - <https://ealingdeanery.org/deanery-plan/>

The October meeting was held on Zoom

Welcome and worship

Revd Steve Newbold, Area Dean, welcomed everyone to this last meeting of the Synod triennium. Revd Caroline Newbold read Psalm 8 and then we prayed.

Thank You

Steve Newbold thanked all those who were coming to the end of their three year term on Synod and also welcomed those who had recently been elected to this role. A new Synod in early 2021 would need to elect the Standing Committee (Lay Chair, Secretary, Treasurer and lay/clergy members).

School Governor Elections

Andrew Bickley's term as **Director at the Twyford CoE School Academy Trust** was about to come to an end. The post had been advertised across Synod and one nomination had been received – from **Andrew Bickley** who is keen to serve again. His nomination was proposed by Julian Duffus (St Peters Acton Green), seconded by Lolita George (St John's Southall) and unanimously agreed.

Eco Church – what can we do in a socially distanced world

Steve Newbold reminded Synod that the Deanery Plan which we had agreed in February 2020 made a commitment to promoting Eco Church across the Deanery. This ambition is being incorporated in the Area Plan and the Diocesan Plan 2030. To help us achieve our objective, Revd Dave Bookless (Vicar St Mary's Norwood Green) shared some thoughts and allowed space for us to reflect on our own practice.

Synod divided into small groups to discuss the presentation. Various points were made and ideas shared. All parishes were asked to think how they could further the ambition to promote Eco Church objectives.

Revd Dave Bookless ended the meeting in prayer.

As a result, a small group was set up in St Thomas', to investigate the EcoChurch concept, led by Lizzy Mcleod (izziemcleod@yahoo.co.uk).

Election of representatives to Deanery Synod

We currently have 3 representatives on the Deanery Synod who were appointed at the APCM in October 2020 for 3 years and are in the middle of their first term of office. Nicholas Robinson, Fade Solanke-Mitterer and Charlotte Carotenuto.

Election of additional Lay representatives to serve on the PCC

Three members of the PCC have reached the end of their 3 year term of service: Bev Tremayne, Tracey Sugden and David Gilbert. David and Bev are standing for re-election.

One third of the PCC is required to resign. Sue Cunningham has offered to resign and will seek re-election.

Celia Mason will resign as an elected member and it is the intention of the PCC to co-opt her.

There is room for one further candidate to stand for election as a lay representative on the PCC.

Appointment of an Independent Examiner for the 2020 accounts

Current Independent Examiner: Maria Bob FCCA

Reports from groups

January to December 2020

50+ Fellowship Group

The Over 50s group had several lunches at the beginning of 2020 which were well attended. There was a film show of “The Pyjama Game” and then Covid struck and further activity was curtailed.

Scouting Groups

Obviously 2020 was a challenging year for 7th Hanwell beavers, cubs and scout groups. All groups were in lockdown from March until the end of the year with a brief period in the autumn when we were able to meet in socially distanced circumstances. The groups are just opening again now and hoping that 2021 will be a better year.

Nevertheless, there is something to report in each section:

Beavers

The Beavers were due to take part in an activity weekend, which would have been a first experience of nights away from home, when the lockdown was announced in March. Unfortunately, the event had to be cancelled. We had low membership and the numbers dropped to just two for most of the year. There was limited activity but we have initiated a recruitment drive and expect to back up to as healthy number as we restart in spring 2021.

Cubs

The cubs were preparing for a number of spring activities before lockdown shut the groups down.

The cubs started meeting again after the summer holidays. The highlight of the year saw most of the cub pack hike from Cookham to the district camp site in December and celebrate with a barbecue just before the second lockdown was announced. The leaders ran virtual meetings through this lockdown and there were some fun activities – making ‘armpit fudge’ a highlight. This has maintained engagement and we are ready to restart in spring 2021.

Scouts

Scouts took part in the annual district ‘freezer camp’ in February and then were also affected by the lockdown. The leaders ran some great virtual meetings to keep the scouts involved and we believe this had a positive impact on many when they were otherwise stuck at home most of the time. The scouts also hiked to the district camp site in December – the older scouts hiking a longer distance to earn their food. Archery sessions planned for December were cancelled but are planned for spring and the group is in good shape as we come out of the lockdown in the spring.

Special thanks to all the leaders who have maintained their enthusiasm through testing times. We will all be glad to get back to proper outside activities. Scouting on zoom kept us going but it’s not the real thing.

Doug Rowe, GSL, April 2021

Reports from Girlguiding Units

2020 began as normal with Rainbows, Brownies, Guides and Rangers all taking part in a District Thinking Day celebration. It is always good to recognise that we are just a small part of the largest worldwide organisation for girls and women. The activities included games and crafts from different countries and also a short ceremony that traditionally includes a renewal of promises.

The Guides had a great residential weekend along with 2nd Hanwell (Methodist) Guides that included a day visiting many sites in London. We had a tour of the Houses of Parliament and got to go down Downing Street. The highlight of that was seeing the Prime Ministers cat ! One of the Guides (Thea) made her Guide Promise on the steps of No 10 – a memorable occasion !

After that everything came to a grinding halt ! We were no longer able to meet and life changed for us all. After a few weeks in lockdown all 4 groups (Rainbows, Brownies, Guides and Rangers) started meeting regularly on Zoom. Challenges were sent home to the girls and many badges were completed at home.

The Autumn term saw the Brownies meeting again – outside and first and then for a few weeks we even managed indoors but only with a maximum of 15 girls. Then we were shut down again. So it was back to Zoom. Rainbows, Guides and Rangers had continued on Zoom throughout.

We are pleased to be able to report that all our leaders are still keen and hoping that life will soon get back to normal.

Rainbows: Lydia with Marion, Angie and 3 Young Leaders

Brownies: Bev and Pauline with 2 Young Leaders

Guides: Bev, Natalie and Claire

Rangers: Natalie and Kirsty.

Unfortunately, due to Covid, we have lost quite a few members who have decided not to return. We do have girls waiting to take their places though, so we anticipate being back to full strength before long.

Children's Church

Due to the situation, no new members but a regular attendance of approximately 5 or 6 families. To adapt, we started off with zoom sessions run by Mother Susy and Father Robert and children had fun taking part in home tasks such as creating an Easter garden. As we were allowed to meet again by summer, Sunday School took full advantage of the good weather and church garden where Father Robert conducted the services. The children are thoroughly enjoyed being back in the church. Volunteers rotate in leading the children's activities and the children have started to be included in their service by being given roles for example singing, acolytes or reading. They have really taken to the new format and are developing a better understanding of the church services and love being a part of them.

At Christmas, the children enjoyed taking part in the nativity which was filmed for St Thomas' Facebook group . With thanks to all who made it possible, particularly Olivia, Paddy and Victoria for bringing it together and providing the music.

Panto 2020

Our pantomime, Snow White, written by Ben Crocker, was performed during the first week of January 2020. It was a wonderful show, directed by Caroline Lumb, choreographed by Anna Barber, with Keith Spillett as MD. Our cast of adults and children were, as always a delight to work with.

Participation in the panto is open to all children who are age 7 and above (school year 3). We hold a kick-off BBQ in late August/early September with a read-through and auditions later in the month. We are always happy to welcome new performers both adult and children.

We would be unable to put on the pantomime without the help and support of our crew, technical experts, costume designers and others too many to mention, who give up their time to make our show a success. We owe them all a huge debt of gratitude. We are also very grateful for the support of the parents of the young people and all those who organized the catering for our all-day rehearsals.

Due to the pandemic, we were unable to rehearse a show during the latter part of 2020 and there was no pantomime in January 2021.

We very much hope that as restrictions become less over the coming months, that we will be able to rehearse and stage a panto in 2022.

Sue Cunningham.

Receipt of the Child Protection Policy to go to PCC

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 28 May 2019 to be adopted once available, thus, replacing the existing one. As it stands this Policy remains current.

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Fade Solanke-Mitterer as the Parish Safeguarding Officer
Incumbent Fr. Robert B. Chapman
Churchwardens: Chloe Mason & Lizzie McLeod-Turabi