

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Eustachius, Tavistock  
Registered Charity No. 1130516**



**Annual Report and Financial Statements**

**for the year ending 31 December 2022**

**Incumbent: The Reverend Matthew Godfrey**

**Bank: TSB Bank plc, Bedford Square, Tavistock**

**Independent Examiner: Simon Hirst,  
Fellow of the Institute of Chartered Accountants in England and Wales**

**SUNDAY 23<sup>rd</sup> APRIL 2023**

**ANNUAL MEETING OF PARISHIONERS**

**AGENDA**

- 1 Appointment of chairman for the meeting
- 2 Appointment of secretary for the meeting
- 3 Apologies for absence
- 4 Election of churchwardens

**ANNUAL PAROCHIAL CHURCH MEETING**

**AGENDA**

- 1 Apologies for absence
- 2 Minutes of APCM meeting 18<sup>th</sup> May 2022 and any matters arising
- 3 Elections to the PCC
- 4 Elections to Deanery Synod
- 5 Electoral roll report
- 6 The annual report
  - i. to receive the accounts and to appoint independent examiners
  - ii. reference to reports of the groups and the Diocesan and Deanery synods
- 7 Any other business
- 8 Date of next annual meeting

## **Clergy Report for 2022**

### **Report from the Priest-in-Charge, The Reverend Matthew Godfrey**

It is my privilege to introduce the Annual Report on the life of Tavistock Parish Church during 2022, my first Annual Report as Incumbent. In doing so, I invite you to call to mind Bishop Robert's vision for the Diocese; summed up in the three key tasks – to grow in prayer, to make disciples and to serve the people of Devon with joy.

There has been a lot to celebrate, to give thanks for and to be encouraged by over the last year. Tavistock Parish Church remains a busy place that is, at the same time, an oasis of peace in the middle of the town. It is at the centre of the community and worship is offered there every day of the year. The reports that follow give an indication of the large number of people who contribute to making the church such a lively and engaged community.

The year began with the Benefice still in interregnum and a lot of people hard at work, living out their faith in a host of ways. The year ended with an incumbent in post, and a lot of people hard at work, living out their faith in a host of ways. I hope you will forgive the rhetoric, but that is the nature of the life of the church. Actually, as we reach the end of the year, across the Benefice there are signs that, as church communities, we are starting to 'go up through the gears' following an interregnum which was probably three months longer than all parties would have liked. We are starting to look at how we can be effective in witnessing to the Good News of Jesus Christ in this generation and there is a sense of excitement.

I was licensed as the Priest-in-Charge on the Feast of St Matthew, 21<sup>st</sup> September. However, on 8<sup>th</sup> September the nation had received the news of the death of Her Late Majesty, Queen Elizabeth II. The day before that, I had received a telephone call from the Archdeacon of Plymouth, who said, 'with regard to your licensing, all bets are off, crack on!' We immediately convened a meeting of the Ministry Team and the Churchwardens to coordinate our response, as a Benefice, to the imminent death of Queen Elizabeth II. Once the sad news was confirmed, our churches were opened in very short order, with candles and books of remembrance, services were organised, flags were half-masted and so forth. At St Eustachius', the first people arrived to pay their respects within half-an-hour of the announcement and the church then remained open for the whole period of national mourning. The following week, the church hosted one of the four civic services of commemoration for Devon.

As well as the regular drum-beat of worship throughout the Church Year, the Ministry Team has continued to lead the occasional offices (i.e. baptisms, weddings and funerals), along with a range of other services, schools, harvest, civic and remembrance, to name but a few. Funerals continued apace, as did baptisms. Once again, there were very few weddings in 2022, although, towards the end of the year, there were signs that those numbers might be increasing again, post pandemic. My thanks go to all those who help lead Morning Prayer and Evening Prayer, Monday to Saturday, week in week out. Often they are on their own, occasionally one or two might join them, but those individuals have been there faithfully, praying on behalf of us all and for us all.

Music always plays an important part in the life and worship of St Eustachius' and this year was no exception. As well as concerts and another fantastic festival given by the Exon Singers, the choir went to Exeter Cathedral to sing as part of the St Boniface Festival, a real highlight. With the departure in September of Scott Angell, who left to train for ordination, and finances not allowing for the recruitment of a new Director of Music, Andrew Lundie kindly offered to step in to help lead the choir and for that he has my grateful thanks. I also congratulate Mary Mazur-Park on her appointment as our Organist, from the beginning of January 2023.

Our ministry to children, young people and their families has continued to be a strength of the now and a source of hope for the future. The numbers taking part in Messy Church and/or coming to our parent and toddler group, Little Deers, are really encouraging. The Sunday Vestry Group continues to nurture the faith of our children. Open the Book continues to take the Gospel into our schools in such an attractive way and, of course, our Ministry Team has continued to support the schools with Collective Worship (assemblies) and with their festival services in church. On behalf of us all, I would like to thank Sarah Pendle, The Rev'd Rosie Illingworth, Maryjane Traber and all those who work so hard in this vital area of ministry.

Another strength of the church over the last year has been our large Pastoral Care Team, which quietly works to share God's love with so many people who are sick, housebound or going through difficult times for one reason or another – visiting, taking Holy Communion or simply keeping in touch by telephone. For a number of years now, we have been blessed to have had Elizabeth Maslen to lead and coordinate this important area of ministry. As she now hands over the baton to Diana McDowell, I would like to thank her for the utter dedication, love and wisdom with which she has exercised this ministry in our midst.

The Friendly Friday fellowship morning is yet another aspect of the life of the church which should be mentioned here. My thanks go to Barbara Miller and all the wonderful helpers who make Friday mornings a place of such warmth and hospitality. The welcome that so many people find here week by week might remind us of Jesus' parable of the mustard seed (see Mark 4). And thanks to vision of the Friendly Friday team, their hard work in raising funds and with the generous support of The Ven Nick Shutt, Archdeacon of Plymouth, the kitchen facilities in Dora's Cupboard were renovated during the first part of 2023.

Thinking about hospitality and welcome, the cost of living crisis that has engulfed the country, coupled with soaring energy costs, led to many churches throughout Britain taking part in an initiative broadly termed warm spaces. Thousands of buildings, including churches and church halls, started being opened and refreshments and meals provided, along with hospitality and fellowship, to support those who cannot afford to heat their homes or who, for a variety of reasons, value the opportunity to be with others. We, as a church, decided to set aside Mondays to provide such a space, called Warm Welcome. In an example of what is sometimes called God-incidence, it turned out that four other churches in Tavistock had all planned, without consultation with one another, to do the same thing, on five different days. So, there has been somewhere for people to go from Monday to Friday.

The work of the Churchwardens during an interregnum is significant and I would, therefore, like to thank Graham and Mary Whalley, for their tremendous hard work and commitment. Not only have they had all the behind-the-scenes work to do, they have also continued to take an active role in our regular worship, to verge for weddings and funerals and to be there to welcome people into church for concerts.



The Parish Office continued to be staffed between 10am and 12 noon and I would like to thank Jo Barton, our Administrator, for her careful management of the diary, Parish Centre bookings and much else besides. I would also like to thank Rachel Toms for her work keeping both the Parish Centre and the church looking clean and tidy.

Tavistock, along with the other parishes in our Benefice, has continued to play its part in the life of the Deanery this year, regularly hosting Deanery Synod at the Parish Centre. I would like to thank The Rev'd Andy Atkins who, as Rural Dean for most of the year has supported this parish tremendously, offering advice and encouragement during the interregnum.

Our relationship with the other Christian churches in the town and the wider area, through TACT, has continued to be a source of mutual encouragement and joyful fellowship. The annual unity service, the Lent Lunches and the Easter services were all great opportunities to worship together and to witness together to God's transforming love.

Towards the end of 2022, the Finance Committee, ably led by James Teague and supported by Ann Townsend, did a tremendous amount of work to address the deficit in our budget for 2023. Thanks to their hard work, the PCC was able to approve a budget which will, by the grace of God, and in conjunction with a review of our financial procedures to be carried out in early 2023, mean that our financial position looked much clearer by the end of this year. However, in the light of the deficit, a decision was made at the November PCC meeting to put the Galley & Toilets project on hold. The reasons for the decision were that it is not possible to apply for grants while running deficit and that, given the financial situation facing the country, it was not the right time to approach local businesses for contributions.

The hard work of our Ministry Team over the last year has been remarkable and my heartfelt thanks go to each of them. It was a real bonus when I took on the role as Priest-in-Charge, to know that there was such a great team in place already. It was then a great joy, in my first week in post, to attend the licensing of Amanda Harris as a Licensed Lay Minister for the Benefice at Exeter Cathedral on 1<sup>st</sup> October.

My thanks go to John Rea for his support and wise counsel as Vice-Chair of the PCC, to Anne Johnson for her work as Chair of the Friends of St Eustachius', and to Pat Morrison and all those on the Friends of St Eustachius' Committee who organised another hugely successful Christmas Tree Festival in December. Likewise, I am hugely grateful to Christine Everitt, the Secretary of the PCC, without whose organisational gifts, we would be in a pickle; to our Tower Captain, George Mudge, and our bell ringers; to Peter Rowan, both for his role as Parish Giving Officer and his work with the sound system and livestreaming of services; and to Nick Clark and the Fabric Team, whose diligence and hard work keeps our buildings in good shape; to Martin Pendle for managing our website, producing the parish magazine and leading the Project 700 team; to Rita Bilverstone for her work as Parish Safeguarding Rep; to Nichola Heathman, our Sacristan; to Pam Hunter for organising the altar team; to Rev'd Sue Tucker for leading the bereavement group; to those who serve as foundation governors in our schools; to our stewards, Holy Dusters, brass cleaners, readers, intercessors, servers, chalice assistants, and to each and every one of you. It is worth bearing in mind St Paul's famous analogy of the church as a body, made up of different parts, all of which are vital for the functioning of the whole. Please forgive me for not being able to mention everyone by name but, *to everyone*: thank you!

To finish, I would like to draw your attention back to the second task in Bishop Robert's vision for the Diocese, to make disciples. This is what we must be about as we go forward now into a new year. Everything we do must either directly or indirectly be in support of this aim because, in the words of the German theologian and martyr, Dietrich Bonhoeffer, 'the church is only truly the church, when it is so for others' – so let us be bold to share the Good News!

Your brother in Christ,

Father Matt

## BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

## MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	Reverend Matthew Godfrey
Assistant Curate:	The Reverend Rosie Illingworth
Assistant Priest:	The Reverend Judith Blowey
Churchwardens:	Mrs Mary Whalley Mr Graham Whalley
Deanery Synod members:	Mr Graham Whalley Mrs Catherine Stoate Mrs Penny Rowan Mr John Rea
Elected members:	Mr Scott Angell (resigned September 2022) Mrs Christine Everitt Miss Nichola Heathman Mrs Hilary Johnson Mrs Pat Knock Mrs Joy Loader Mr Martin Pendle Mr Peter Rowan Mrs Elizabeth Bastin Mrs Catherine Barrow Mr Brian Routledge Mrs Roma Keogh (Resigned November 2022)
Co-opted members:	Mr James Teague Mrs Wendy Roderick

## MEETINGS

The PCC met 7 times during 2022.

## STANDING COMMITTEE

The Standing Committee met 7 times during 2022.

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair, Project 700 chair, the secretary, and the vice-chair.

## **SAFEGUARDING**

In line with the Parish Safeguarding Policy, steps are being taken to ensure that all those who volunteer to work with children, young people and vulnerable adults are suitably trained and, where required, have the necessary DBS checks carried out. Some training sessions and DBS checks have already been completed, and further training sessions will be arranged in due course. It is important that everyone who is involved with children, young people and vulnerable adults is aware of the situations which can give rise to abuse and can recognise them, and that volunteers are aware of how to keep themselves and others safe.

## **DATA PROTECTION**

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

## **PUBLIC BENEFIT**

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673

Email: [parishoffice@tavistockparishchurch.org.uk](mailto:parishoffice@tavistockparishchurch.org.uk)

## **ELECTORAL ROLL REPORT**

There are 200 parishioners on the church electoral roll.

## **FABRIC REPORT**

1. The end-of-year Fabric Team account is included below. Two roof leak repairs were carried out in 2022: above the west end of the south aisle and above the Abbey floor tiles display cabinet, the latter funded by the Friends. This brings to £ 8,326 the total spent on roof repairs in the last four years. Consequently, the middle and south valleys, Tower and Vestry roofs are now in sound condition. There are still a number of broken and fallen tiles in the north valley, which will need to be replaced if and when a leak becomes apparent.

2. The Abseil Works task combined the mandatory quadrennial lightning conductors inspection with the 2018 Quinquennial Inspection recommendation to examine the integrity of the Tower faces. The contractor also unblocked the Tower roof rainfall downpipe hoppers and removed the Buddleia that had taken root behind the north face downpipe. Shown here are the pieces of weather-induced spalling removed by hand from the stone tracery mullions to the Belfry louvres; the largest taken from above Church Lane. An Architect's inspection and possible stonemason's repairs have been written into the scope of the external scaffolding works potential project.



3. The 55 column-mounted candle holders, made by John Collacott's father in 1971, have been refurbished.

## **GALLEY AND TOILETS PROJECT**

4. The Outline Design had achieved Faculty approval from the Chancellor on 16 Dec 21, valid until Dec 24. A Detailed Design Team was appointed and their recommendations were adopted by the PCC at their meetings of 20 Apr and 20 Jul 22.

5. The Reordering Works elements of the project were all completed by 3 Nov 22:

- a. The contractor raised the Lethbridge and Fortescue monuments on the north wall to maintain their visibility above the facility, and cleaned them and the Hawke and Bridgeman monuments to improve their readability.
- b. The heating convector and built-in storage chest at the west end of the south aisle were both removed.
- c. The Great War memorial, Abbots and Vicars board, three brass Benson memorial plaques, four flags, five Stations of the Cross and the Deschwanden painting were all relocated by the Fabric Team to save on costs.

Still outstanding is to build a wreaths shelf below the Great War memorial using a redundant pew's bench seat once the facility construction phase has started.

6. The project was put on hold at the PCC meeting of 16 Nov 22 for financial reasons.

Nick Clark

# St Eustachius' Fabric Maint Plan 2022

End of year account

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
<b>1</b>	<b>Statutory Obligations, Contractual Commitments, Health and Safety Reqmts</b>				
	Gas appliances annual svc - Church	220			
	Gas appliances annual svc - Parish Centre	208			
	South door floor slate grouting	34			
	Lightning conductors & tower face inspections (abseil works)	1,176			
	Asphalt - Churchyard paths	14			
<b>2</b>	<b>Maintain and Prevent Deterioration of Existing Fabric</b>				
	P/C PIR floodlight	48			
	Light bulbs	205			
	New timers for the fire torches battery chargers	12			
	Church heating - corrosion inhibitor and flue drain valve	275			
	Parish Office LED ceiling light unit	52			
	Church sack trolley wheel repair	21			
	Church roof middle valley parapet rendering repair	815			
	NRC claim dtd 8 Jul 22 - miscellaneous	7			
	Sealant - Vestry loo leak	20			
	Dora's Cupboard wall-mounted water boiler repair	257			
<b>3</b>	<b>Capital Investment - Spend to Save</b>				
	Church heating convactor fans water thermostat	16			
	Raise Church heating water temp from 60° to 75°	71			
<b>4</b>	<b>Facilities Improvements</b>				
	Lockable cover for the P/C heating thermostat programmer	32			
	New stage floor panel	26			
	Church column-mounted candle holders refurbishment	207			
	P/C rooflight cover panel	13			
	P/C kitchen cupboard air vent grills	36			
		3,765	0	0	
	<b>Totals</b>	3,765			
		3,765			
<b>Projects</b>					
2018	Vestry Roof	95,921			
2018/19	Church Heating	35,597			
2019	Drains clearing, survey and manholes construction	1,969			
2019-21	Galley and Toilets - Fees	3,480			
	Galley and Toilets - Expenses & sundries	243			
	Galley and Toilets - QS fee	1,050			
	Galley and Toilets - Drains survey	120			
	Galley and Toilets - Faculty application fee	263			
	Total Galley and Toilets Project 2019/20/21	5,156			
2022	Galley and Toilets - Fees	7,973	997		
	Galley and Toilets - Expenses, sundries & contingency	76		281	
	Galley and Toilets - Written Scheme of Investigation		180		
	Galley and Toilets - QS fee	750			
	Galley and Toilets - Reordering Wks - Four wall-mounted monuments	12,720			
	Galley and Toilets - Reordering Wks - Architect's fees	405	1,216		
	Galley and Toilets - Reordering Wks - Remove heating convactor	1,001			
	Galley and Toilets - Reordering Wks - Self-help tasks	207		293	
	Galley and Toilets - Monuments condition survey		1,440		
	Church roof leak repair above the south aisle	3,586			
	Church roof leak repair above the Abbey floor tiles display cabinet	1,752			
	<b>Totals Projects 2022</b>	28,470	3,833	574	
		32,303			
		32,877			
	Galley and Toilets total cost estimate			244,076	

## **ST EUSTACHIUS PROGRAMME 700**

### **How it Works:**

A scheme of work for this programme, now in its fifth year, is used by the Standing Committee and PCC, in which all of the prioritised findings from the 2018 Quinquennial Inspection which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme are divided into:

- Active Projects – those currently being worked on
- Potential Projects – those to be prioritised and turned into active projects when required
- Future Big Bid Project – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising.

### **Projects Completed in 2022:**

**Church Roof Repairs:** Work to repair slates and flashing on the roof.

**Tower Abseil Work:** Work recommended in the last Quinquennial Inspection (2018) was included when a mandatory inspection of the Tower lightening conductor was carried out.

### **Active Projects at the end of 2022:**

Provision of Galley and Toilets:

Detailed design work has continued this year for this project, under the skilful management of Nick Clark, the Project Manager. Nick also oversaw a separate contract with Westcountry Stonemasons to do the preparatory work of moving wall mounted memorials which will be in the way of the planned facility.

Unfortunately, we found in March 2022 that the bid to the National Churches Trust was unsuccessful. Added to this, the post Covid effects on church income, coupled with inflationary pressures, have placed the church finances in a difficult situation which, although containable, mean that funding set aside for the Galley and Toilets might not be immediately available. This shifting baseline is not a good picture to present when bidding for trust funding. As well, the current general financial situation makes it difficult to successfully approach local businesses for contributions. The decision was therefore taken in November by the PCC to put the next phase of the project on hold for the time being until the financial situation improves.

Martin Pendle  
P700 Programme Manager

**Parochial Church Council of St Eustachius' Tavistock - 1130516**

**Notes to the Financial Statements**

**For the period from 01 January 2022 to 31 December 2022**

**1. Accounting framework and accounting policies**

**Accounting framework**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

**Basis of preparation**

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

**Going concern**

Based on the monetary assets and human resource available at 31 December 2022, the PCC believes that it is a going concern.

**Funds**

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

**Income**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.



## Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

## Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.

The Millennium Bells are being depreciated at the rate of 1% per annum.

## Financial Instruments

*Classification:* The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. All financial instruments are classified as basic.

## Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

## Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

### 2. (a) Staff costs

Wages and salaries	Unrestricted	2022	2021
	£	£	£
	12,190	12,190	13,165

These figures include pension contributions but do not include wages paid out and claimed back as part of the Furlough Scheme. The charity employed four members of staff including the newly appointed Office Administrator. No employees received employee benefits over £60,000.

### 2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

### **3. Fixed Assets**

As at 31<sup>st</sup> Dec 2022 all fixed assets have a book value of 0 with the exception of the Millennium Bells whose net book value is £34,890.

### **4. Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The Tavistock Passion Play Fund which was unrestricted was resolved in 2022 in consultation with other churches in TACT that has donated money. It was agreed to return the surplus in the fund to the churches in proportion to their gift. The PCC kept £2882 and Warm Welcome Fund was created.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'.

Galley & Toilets Fund: A fund from the Friends' of St Eustachius' towards the cost of the Galley & Toilets Project. The project is currently on hold but progress was made in detailed scheme of works and the movement of memorials; following full approval from the DAC.

### **5. Unrestricted Planned Giving by PCC Members (Trustees)**

During 2022 Tavistock PCC received £11,890 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

Tavistock PCC

Analysis of income and expenditure  
Selected period: 01 January 2022 to 31 December 2022

	General	Designated	Restricted	This year	Total Last year
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
0101 - Gift Aid - Bank	14,417	-	-	14,417	13,940
0102 - Parish Giving Scheme	38,248	-	-	38,248	40,716
0110 - Gift Aid - Envelopes	7,756	-	-	7,756	8,253
0301 - Loose plate / service collections	5,001	-	51	5,052	3,743
0401 - Mount Kelly (Chaplaincy)	4,500	-	-	4,500	4,500
0410 - Church Boxes	4,476	20	1,303	5,799	8,281
0504 - Card Machine Receipts	5,089	-	137	5,226	2,556
0601 - Tax recoverable on Gift Aid	17,023	-	-	17,023	25,358
0701 - Legacies	24,988	-	-	24,988	18,122
0801 - Grants	-	-	85	85	7,870
08A1 - Youth Worker Grant	4,000	-	-	4,000	6,000
1224 - 700 - Galley & Toilets	-	600	29	629	10,020
1228 - 700 Phase 0 - Sound System	-	-	-	-	2,400
0502 - Redecoration of Vicarage	-	-	5,208	5,208	-
0902 - Coffee & Social	143	-	-	143	-
0903 - BMI Fundraising	5,093	-	-	5,093	3,205
0904 - Choir	3	-	-	3	60
0910 - Bazaar & Other Fundraising	134	-	-	134	1,514
0911 - Live Streaming	500	-	-	500	-
1230 - Concerts	1,623	-	-	1,623	140
1240 - Church Centre Lettings	4,968	-	-	4,968	2,950
1020 - Bank Interest	687	-	-	687	478
<b>Incoming resources from generated funds Totals</b>	<b>138,648</b>	<b>620</b>	<b>6,813</b>	<b>146,081</b>	<b>160,106</b>
<b>Incoming resources from charitable activities</b>					
0802 - Holiday Lunch Club Income	-	-	629	629	-
0804 - Little Deers Donations	-	674	-	674	-
1101 - Fees for weddings	1,774	-	-	1,774	3,266
1102 - Fees for Funerals	5,368	-	-	5,368	4,943
<b>Incoming resources from charitable activities Totals</b>	<b>7,142</b>	<b>674</b>	<b>629</b>	<b>8,445</b>	<b>8,209</b>
<b>Other incoming resources</b>					
1302 - Contribution to Office Costs - Gulworthy	-	-	-	-	(450)
1304 - Contribution to Clergy Exp - Gulworthy	1,170	-	-	1,170	1,387
1305 - Contribution to Clergy Exp - Brentor	1,170	-	-	1,170	(248)
1306 - Friends of St Eustachius	-	-	23,018	23,018	18,906
<b>Other incoming resources Totals</b>	<b>2,340</b>	<b>-</b>	<b>23,018</b>	<b>25,358</b>	<b>19,595</b>
<b>Incoming resources Grand totals</b>	<b>148,130</b>	<b>1,294</b>	<b>30,460</b>	<b>179,884</b>	<b>187,910</b>

**Resources used**

	General	Designated	Restricted	This year	Total Last year
<b>Cost of generating funds</b>					
1730 - Bazaar & Other Fundraising Costs	502	-	-	502	324
1734 - BMI Fundraising Costs	23	-	-	23	-
1735 - Sound & Vision	691	-	-	691	-
<b>Cost of generating funds Totals</b>	<b>1,215</b>	<b>-</b>	<b>-</b>	<b>1,215</b>	<b>324</b>
<b>Charitable activities</b>					
1801 - Missionary Giving	5,933	-	103	6,036	3,394
1802 - Campaign Donations	-	-	-	-	75
1910 - Common Fund	98,758	-	-	98,758	97,746
2001 - Cleaner Salary	1,210	-	-	1,210	1,168
2004 - Organist Salary	4,890	-	-	4,890	3,494
2050 - Office Administrator Salary	5,200	-	-	5,200	1,380
2052 - Youth Worker Salary	4,695	-	-	4,695	7,124
2053 - Holiday Lunch Club	-	-	474	474	-
2054 - Warm Welcome	-	146	-	146	-
2055 - Little Deers Expenses	-	286	-	286	-
2101 - Ministers' Expenses	5,033	-	-	5,033	2,793
2145 - Redecoration of Vicarage	-	-	10,392	10,392	-
2202 - Passion Play	-	2,450	-	2,450	-
2270 - Messy Church	-	-	121	121	213
2301 - Insurance	6,913	-	-	6,913	5,398
2311 - Office Costs - Stationery	184	-	-	184	177
2313 - Office Sundry Costs	270	-	-	270	149
2314 - Office Costs - Phone and Broadband	644	-	-	644	569
2315 - Bank Charges	79	-	-	79	74
2320 - Choir Expenses	273	-	-	273	170
2330 - Church Maintenance	33	-	-	33	243
2332 - Church Fabric Maintenance	-	-	3,555	3,555	1,968
2333 - Organ & Piano Tuning	-	-	349	349	505
2340 - Candles, Santiflex & Hosts	2,027	-	-	2,027	1,968
2350 - Tree Felling Exp	-	-	-	-	600
2401 - Church Running - Electricity	4,977	-	-	4,977	2,642
2430 - Church Running - Gas	4,739	-	-	4,739	3,456
2440 - Church Running - Water	274	-	-	274	181
2520 - Church Centre Running - Gas	1,311	-	-	1,311	783
2530 - Church Centre - Electricity	760	-	-	760	387
2550 - Church Centre - Insurance	660	-	-	660	660
2560 - Church Centre - Maintenance	-	-	-	-	41
2561 - Church Centre Maintenance - Fabric Fund	-	-	355	355	1,910
2580 - Church Centre Consumables	370	-	-	370	289
2703 - 700 Phase 0 - Roof Leak S.valley-E.end	-	-	5,338	5,338	-
2708 - 700 - Sound System Replacement	-	-	-	-	2,990
3001 - Depreciation of Millenium Bells	-	-	459	459	459
<b>Charitable activities Totals</b>	<b>149,231</b>	<b>2,882</b>	<b>21,145</b>	<b>173,258</b>	<b>143,006</b>
<b>Governance costs</b>					
2130 - Vacancy Costs	1,253	-	-	1,253	-
<b>Governance costs Totals</b>	<b>1,253</b>	<b>-</b>	<b>-</b>	<b>1,253</b>	<b>-</b>

	General	Designated	Restricted	This year	Total Last year
<b>Other resources used</b>					
2600 - Friends of St Eustachius	-	-	3,477	3,477	3,329
2707 - 700 - Galley & Toilets Expenditure	-	-	22,986	22,986	3,566
2801 - Parish Centre Refurbishment	-	-	-	-	59,349
<b>Other resources used Totals</b>	-	-	<b>26,463</b>	<b>26,463</b>	<b>66,244</b>
<b>Resources used Grand totals</b>	<b>151,700</b>	<b>2,882</b>	<b>47,608</b>	<b>202,190</b>	<b>209,574</b>

# Tavistock PCC

## Balance Sheet detailed

	As at 31/12/2022	As at 31/12/2021
<b>Fixed assets</b>		
6430: Millenium Bells	45,877	45,877
6431: Millenium Bells Depreciation	(10,987)	(10,528)
6432: Church Centre	11,407	11,407
6433: Church Centre Depreciation	(11,407)	(11,407)
6434: Fixtures & Fittings	83,327	83,327
6435: Fixtures & Fittings Depreciation	(83,327)	(83,327)
<b>Total Fixed assets</b>	<b>34,890</b>	<b>35,349</b>
<b>Current assets</b>		
6501: Bank current account	11,574	11,148
6502: Bank book account	-	-
6503: 700th Anniversary Bank Account	6	6
6505: Bank deposit account TSB	135,033	170,990
6510: CCLA (CBF) deposit account	186	184
6511: CCLA 700th Anniversary Appeal	7	7
6515: Friends	25,657	14,146
6520: Cash in hand	-	-
6555: Other Debtors	5,550	6,591
6550: Income Tax Recoverable	-	-
Z05: Accounts Receivable	-	-
<b>Total Current assets</b>	<b>178,013</b>	<b>203,071</b>
<b>Liabilities</b>		
6650: Income Received in Advance	858	4,288
6655: Current Creditors	4,090	5,515
6699: Agency collections	1,658	925
Z04: Accounts Payable	910	-
<b>Total Liabilities</b>	<b>7,517</b>	<b>10,728</b>
<b>Net Asset surplus (deficit)</b>	<b>205,386</b>	<b>227,692</b>
<b>Reserves</b>		
Excess/(deficit) to date	(22,306)	(21,664)
Z01: Starting balances	227,692	249,355
<b>Total Reserves</b>	<b>205,386</b>	<b>227,692</b>

### Represented by Funds

General (Unrestricted)	35,507	34,592
Designated	40,072	46,106
Restricted	129,807	146,995
<b>Total</b>	<b>205,386</b>	<b>227,692</b>

**Tavistock PCC**  
**Fund movement summary**  
**Selected period: 01 January 2022 to 31 December 2022**

<b>Fund</b>	<b>Fund balances brought forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Gains and Losses</b>	<b>Journal Entries</b>	<b>Fund balances Carried forward</b>
General - General fund	34,592	148,130	151,700	4,485	-	-	35,507
2 - PEGGY SALMON LEGACY (DEVELOPMENT)	-	-	-	8,511	-	-	8,511
2a - PEGGY SALMON LEGACY (WORSHIP)	-	-	-	4,008	-	-	4,008
3 - FABRIC FUND (Restricted)	11,682	5,301	19,638	6,768	-	-	4,113
4 - GALLEY & TOILETS (Designated)	23,659	620	-	94	-	-	24,373
5 - GALLEY & TOILETS (Restricted)	71,550	-	22,986	688	-	-	49,252
6 - FRIENDS' FABRIC FUND (Restricted)	26,540	23,155	3,477	(7,873)	-	-	38,345
7 - YOUNG PEOPLE FUND (Restricted)	-	1,867	510	(1,153)	-	-	205
8 - MELANESIAN BROTHERS (Restricted)	77	51	103	19	-	-	44
9 - WARM WELCOME (Designated)	5,372	-	2,596	16	-	-	2,792
10 - FLOWER FESTIVAL FUND (Restricted)	255	-	-	1	-	-	256
11 - BELLS (Restricted)	516	-	-	2	-	-	518
12 - ORGAN RESTORATION FUND (Restricted)	1,026	-	-	4	-	-	1,030
13 - GENERAL FUND - Designated	17,074	-	-	(17,074)	-	-	-
14 - MESSY CHURCH FUND	-	-	85	1,155	-	-	1,070
16 - LITTLE DEERS	-	674	286	1	-	-	388
WC - Watts Charity - Books Of Divinity	-	85	-	-	-	-	85
700th - 700th Anniversary Church Restructuring	-	-	-	-	-	-	-
OrganM - Organ Maintenance Fund	-	-	349	349	-	-	-
Bell - Bell Appeal	35,349	-	459	-	-	-	34,890
<b>Totals</b>	<b>227,692</b>	<b>179,884</b>	<b>202,190</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>205,386</b>

**Tavistock PCC**  
**Statement of Financial Activities**  
**For the period from 01 January 2022 to 31 December 2022**

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds	-	-	-	-	-
Voluntary income	125,497	620	1,605	127,722	151,759
Activities for generating funds	12,464	-	5,208	17,672	7,869
Investment income	687	-	-	687	478
Incoming resources from charitable activities	7,142	674	629	8,445	8,209
Other incoming resources	2,340	-	23,018	25,358	19,595
<b>Total income</b>	<b>148,130</b>	<b>1,294</b>	<b>30,460</b>	<b>179,884</b>	<b>187,910</b>
<b>Resources used</b>					
Cost of generating funds	-	-	-	-	-
Cost of generating voluntary income	1,215	-	-	1,215	324
Charitable activities	149,231	2,882	21,145	173,258	143,006
Governance costs	1,253	-	-	1,253	-
Other resources used	-	-	26,463	26,463	66,244
<b>Total expenditure</b>	<b>151,700</b>	<b>2,882</b>	<b>47,608</b>	<b>202,190</b>	<b>209,574</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(3,569)</b>	<b>(1,589)</b>	<b>(17,148)</b>	<b>(22,306)</b>	<b>(21,664)</b>
<b>Transfers:</b>					
Gross transfers between funds - in	37,568	29,593	9,113	76,274	76,682
Gross transfers between funds - out	(33,083)	(34,038)	(9,153)	(76,274)	(76,682)
<b>Other recognised gains / losses</b>					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
<b>Net movement in funds</b>	<b>916</b>	<b>(6,034)</b>	<b>(17,188)</b>	<b>(22,306)</b>	<b>(21,664)</b>
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>	<b>34,592</b>	<b>46,106</b>	<b>146,995</b>	<b>227,692</b>	<b>249,355</b>
<b>Total funds carried forward</b>	<b>35,507</b>	<b>40,072</b>	<b>129,807</b>	<b>205,386</b>	<b>227,692</b>

*There may be minor discrepancies in the totals if the pence are not being shown*



## **Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius, Tavistock.**

I report to the PCC on my examination of the accounts of St Eustachius for the year ended 31 December 2022, which are set out on pages 1 to 6.

### **Responsibilities and basis of report**

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

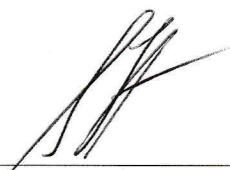
I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date

16<sup>th</sup> March 2023.

## **BEREAVEMENT GROUP**

Bereavement Support Group.

The Bereavement Group continues to meet on the third Thursday of the month at 2.00pm in the Parish Centre.

It is a time for a short quiet reflection when together we will try and make sense of what we have heard and link it to how we are feeling in our own bereavement and loss undergirded by prayer.

This group together has helped so many people in the past and continues to do so today in a safe and confidential space where we can share our sadness, and our joys, there are tears and laughter, a lightening of the load of bereavement and a gradual looking forward into a different way of life.

You will be made very welcome, there are no pressures and you can join us and leave when you feel ready, or just stay. Many come at times of anniversaries and birthdays, we care for each other.

We enjoyed a New Year Lunch attended by eighteen people which was much valued and enjoyed.

Jesus knows our pains and sorrows and gives us His comfort and His peace that only He can give.

With every blessing,

**Revd. Sue**

## **BRASS BAND**

As usual our Brass band do a wonderful job in keeping the brass shiny. Everyone does their own little (or bigger) bit with enthusiasm and I am extremely grateful to them all for everything they do, as is everyone who comes into the church.

**Mary Whalley**

## **CHOIR AND MUSIC**

This past year has seen significant changes for the choir. Scott Angell was successful in his application to commence training for ordination and left us in the middle of September. A few days later, Rev Matt Godfrey was licensed as our new Priest in Charge. We then had to start the process of acquiring a new Organist, and were very fortunate, in a relatively short space of time, to obtain the services of Mary Mazur-Park, someone well-known to us all. She took up her post from the beginning of January. The period between Scott's departure and Mary's arrival was a hiatus which was filled, on a temporary basis, by a number of organists, some of whom had played for us before on various occasions, and some who were new to us. Between them, they kept us going through until Christmas. This proved a challenging period for us all.

We have welcomed several new members to the choir in the course of the year, one of whom, Andrew Lundie, is now acting as our Conductor and is working in tandem with Mary on the music for our regular Sunday services. We hope all those who have joined us feel that they belong to us as a part of the "choir family".

The main events in which the choir has been involved during the past year include:

Singing Evensong at Colyton (Rev Dr Steve Martin's church) with people from other Devon choirs  
Singing Stainer's Crucifixion at Buckfast Abbey arranged by Devon Area RSCM, again with people from other choirs across Devon

As a Parish Church Choir, we were invited to sing Festival Evensong at Exeter Cathedral for the St Boniface Award service  
Singing for a special Devon Area Civic Memorial Service for Her late Majesty Queen Elizabeth II in Tavistock  
Singing for Rev Matt Godfrey's licensing service  
Participating in the RSCM Devon Area Festival in Exeter Cathedral  
Participating in the RSCM Devon Area Advent Carol Service at Buckfast Abbey

We sang for the Tavistock Town Civic Service, and were also asked to sing for some funerals at Gulworthy and Tavistock.

November and December were busy with the Christmas Tree Festival, Advent and Christmas services and carol singing at Drake Lodge and Tavistock hospital.

As a choir, we are looking forward to settling down with our new Organist, Mary Mazur-Park, and we hope that this will prove a fruitful and beneficial period for us all.

**Rita Bilverstone**

### **DEANERY SYNOD**

The Deanery Synod held their last meeting in October 22. and first on the agenda was to welcome our new vicar, the Revd Matt Godfrey to the meeting and wished him and his family every success at Tavistock.

Also present were the Revd Nick Law who has temporarily taken up the position of Rural Dean.

We then had a presentation by Jon Curtis about the development of Lay ministry, Lay leadership and how we work together as a church. Group discussion followed and copies of 'Grass Roots:' were handed round. If anyone wants more information, please let me know (Graham)

Other items covered,

Some Ordinands (inc Rosie, Hazel and Scott) were given cheques to go towards books for training. Money from the C of E will be available to assist with heating and power costs to all churches in the Diocese, actual amounts yet to be decided.

Papers referring to the 'Next Steps' and 'Parish Health Check' will be available in due course.

Finally, we said a big thankyou to our Lay Chair Annie Jefferies and our Secretary Annie Inman who after nine years of loyal service are standing down. If anyone wishes to take up these important positions please come forward, thank you.

G. Whalley

Deanery Rep

[grahamwhalley@hotmail.co.uk](mailto:grahamwhalley@hotmail.co.uk)

### **DIOCESAN SYNOD**

The Diocesan Synod is the next step down from the General Synod (where all the legal and political decisions are made before going public) They act on behalf of the Deanery Synod who themselves act on behalf of the PCC's.

These are some of the items brought up at the last meeting.

1. Grants would be available for heating to all parishes.
2. The budget for 23/24 would be in the hope of not reducing the number of clergy.
3. The number of worshippers in 21/22 had dropped by 8%.
4. Safeguarding Dashboard-- Development in progress to link all parishes.

There are many subjects including-- Environmental issues, 'Next Steps' and Parish Health Checks.

If you require any more information, please see me (Graham W)

Finally, we said 'Goodbye' to our retiring Archdeacon Ven Preb. Nick Shutt.

That's all folks.....

**Graham Whalley**

### **FLOWER ARRANGERS**

With the lifting of Covid restrictions the Flower Arrangers have been able to resume the decorating of the church, something which has been much appreciated by both regulars and visitors.

We were delighted to welcome our new vicar, Matt, with special arrangements to celebrate his licensing in September.

Two of our longest serving arrangers, Pat Alexander and Alison Watt, celebrated their 90th birthdays this year and I am so grateful for their loyal service and support over the years. I must also thank Liz Bastin for her wonderful arrangements at Easter, Harvest and Christmas. They were something completely different and very much admired.

Again, I have not been able to complete the flower rota for 2023, so if you can put flowers in a vase at home, come and do one in church! Age and inexperience are no barrier. Alternatively, perhaps you would like to give money to one of our regular arrangers to do flowers for you, maybe in memory of a loved one.

**Pam Hunter**

### **FRIENDLY FRIDAY**

The Friendly Friday coffee mornings continue to be a busy social morning for many who attend weekly. We also have regular visitors from Plymouth and the outlying villages, who join us when they visit the town.

These mornings also provide a safe, welcoming place for those who need the church and someone to talk to.

We have many willing helpers each week, who provide an array of savouries, cakes and biscuits. Each week we are fortunate to have a resident from the Lawns come along to serve and wash dishes.

We have fund raising activities in the Parish Hall on Friday afternoons throughout the year, recently we had a Valentines tea party.

The Friendly Fridays are very much part of the outreach of the church, and are seen as part of the town of Tavistock.

**Barbara Miller**

### **THE FRIENDS OF ST EUSTACHIUS'**

Covid sadly continued to curtail our activities to a certain extent, but I am delighted to be able to report that the Friends have had another very successful year.

It was a particular pleasure to be able to hold our annual Summer Fete on the church green in early July. We managed to choose a date that coincided with the farmers' market in the town square as well as the annual "Tavi Fringe" music and performance event, which meant that the town was thronged with happy people. The cherry on top was that it was a beautiful sunny day. I would like to offer my sincere thanks to all those who put in many hours of work to ensure that the event was such a success – the tent-erectors, the stall holders and the "gophers" who willingly ferried tables and chairs in all directions, both at the setting-up and dismantling of the Fete. The Friends are extremely grateful to the support of the Lions Club and the ATC whose personnel were simply invaluable in ensuring that the event was a great success. I am delighted to say that the event raised just over £2,800.

The Christmas Tree Festival, as ever masterminded by the indefatigable Pat Morrison, was another triumphant success. With the maximum number of 63 trees (and a dozen already on the waiting list for next year), the church was a blaze of colour and excitement throughout the festival. Dickensian

Evening was particularly busy. As ever, the Friends are sincerely grateful to the many volunteers who put in many hours of selfless work to ensure that the Festival runs so seamlessly and is so valued by the local community. I know Pat Morrison would like me to highlight the contribution of John Collacott, without whose electrical wizardry the lights would not shine. Nick Clark and his team of helpers ensure that trestles and stands and trees are put in place every year, and magically disappear again at the end of the festival. Pam Hunter and her team at Vintage Green produce an astonishing range of beautiful items for sale every year – and every year they deservedly sell like hot cakes. My grateful thanks to Mount Kelly and St Peter's for providing musicians at the private view and opening ceremony respectively, and also enormous thanks to the many musicians, groups and choirs who offered their services to provide live music throughout the ten days. Everyone remarked on the extremely positive and warm atmosphere in the church, and I am delighted to be able to confirm that we raised just under £14,000.

We decided to postpone the quiz that was scheduled to take place in September because of the death of Her Majesty Queen Elizabeth. I am delighted to announce that we have just confirmed a new date for it to take place – Saturday 18<sup>th</sup> February – and Hugh Walkington will be sending round more details shortly. We do hope you will be able to support what has always been an evening of great fun.

As you will no doubt be aware, Covid and other factors have resulted in the cost of building materials rocketing. As a result, the PCC have had to put the galley and toilets project on temporary hold while they review the financial impact of committing to the whole project. Valuable initial work has been done however, including obtaining the necessary diocesan permissions, and achieving the relocation of one or two memorials and items within the church in order to facilitate construction when the financial climate allows. The funds that we have already committed to this project remain ring-fenced for that purpose.

We have committed to providing funds for the church building insurance as this is clearly a vital aspect of protecting the fabric of the building. We continue to liaise closely with the PCC and the Project 700 steering group who oversee plans for refurbishment of the church.

We are very grateful to the support, both financial and practical of our sponsors, and to the wider membership. I am very grateful to the committee of the Friends for their support during the first year of my chairmanship. James Metcalf, Vanessa Bowles and Graham Whalley have joined the committee this year and we are all grateful for their input and insight. Sibylle Schuenemann has decided to step down, but I am delighted that she has reaffirmed her commitment to helping with the many events at which she has provided stalwart support over the years.

Finally, I would like to thank the church wardens, ministry team, and in particular Father Matt for their support over the past year. Matt has worked tirelessly in support of all of our events, particularly at the Christmas Tree festival, and his active support is hugely appreciated by all of us.



Chairman of the Friends of St. Eustachius'

### **HANDICRAFT GROUP**

The Handicraft Group have half a dozen regular members. We meet in the Parish Centre every other Wednesday afternoon during term time from 2 pm until 4 pm. We make things to sell at the Autumn Bazaar, Christmas Tree Festival, Summer Fete and Friendly Friday Coffee Mornings – monies raised going to church funds.

We chat a lot whilst working and often have members of church who drop in ‘for a chat’. We hope to continue and we’d welcome any other folk who would like to craft and perhaps broaden our spectrum.

**Janet Kennerly**

### **HOLY DUSTERS**

The Holy Dusters have got back to work recently, having been unable to do much previously due to Covid restrictions and so on. Not everyone who helped with this very important work in the past has felt that able to carry on but, happily others have been willing to fill the gaps, for which I am truly grateful.

We meet on the first Friday of every month at about 10am, although one or two find it more convenient to do their bit at other times and, as the saying goes, ‘many hands make light work’ but, if you think you can help, please do not hesitate, you will be more than welcome.

**Mary Whalley**

### **INTERCESSORS’ PRAYER GROUP**

We continue to meet in church on the second Saturday of most months at 10am.

We have warmly welcomed new intercessors and are grateful to all who provide such a valued and diverse ministry.

**Sarah Pendle**

### **Ladies House Group**

We continue to meet from across the Benefice and TMC for Bible study and prayer, also welcoming recently a visitor from Kenya. This year we have moved from the more formal following of DVDs because of a desire to allow more personal contributions, which was the consensus of the majority. We have seen the group grow strong together in support of each other and knowledge of our Lord.

Last spring those that were able joined the fascinating Lent course led by Mike Loader. Later in the year, we followed themes such as the parables of Matthew 13, and we discussed each of the fruits of the Holy Spirit (Galatians 6).

We are now working our way through each of the Beatitudes in Matthew 5

Pen Rowan has stepped down from leadership and we all now contribute our thoughts, prayers and ideas.

We are grateful to Eunice Weemys, Angela Jowett and Catherine Stoate for hosting us week by week.

Please feel free to join us; you would be very welcome! We meet each Monday afternoon at 3:45.

Email Catherine at [catherinestoate@gmail.com](mailto:catherinestoate@gmail.com) if you would like to know more.

**Penny Rowan**

### **Little Deers**

Little Deers is our baby and toddler group, newly begun in September 2022. Our Children and Families Worker, Fiona Lang, took responsibility for applying for a grant from Action For Children, which was for seed funding to enable the ‘covid generation’ (babies born just before or during the Covid pandemic who missed out on early socialisation) to spend time with adults and children other than those within their family.

We received a grant of £500, which has been spent on resources, toys, and refreshments to enable the group to be free at point of access for the parents and carers who come, though donations are welcome. The Tavistock community, both church and elsewhere, have also been hugely generous in donating toys that have been outgrown. Tea and coffee are available for the adults, and water and healthy snacks for the children, and we hugely value our team of volunteers who help in the kitchen making hot drinks and preparing snacks – the hospitality that is offered makes a significant difference.

On Tuesdays during Term Time we welcome around 15 adults and a few more children to the parish centre. The session is largely free play, giving the adults a chance to chat and the children to play – sometimes with the messy toys (like playdoh) that aren't always welcome at home! We then have snacks, and everyone helps to pack the toys away, and end with a song, bible story, and prayer. We have wonderful volunteers who play with the children whose adults need a bit of a break, and build relationships, and offer signposting to other areas of support that are available. This new initiative has led to significant numbers of children and adults joining us at Messy Church, and at the occasional services in the year which are particularly family-friendly, such as the Christingle and Crib Service (and hopefully more in the future!). It's a gently missional opportunity, and enables us to build links with the young children and families in the parish at a very early age. In the future, I'd love to provide opportunities for adults to explore faith, and more stepping stones to offer ways for all our Little Deers to participate in more of what goes on in St Eustachius.

The Reverend Rosie Illingworth

### **Recording and Live Streaming of Services**

Since recording of live services in Church started in March 2020, we have been recording and live streaming all Sunday morning services at Church and recently started to record and transmit funerals and other special services. These can be viewed on the Church's website via the YouTube platform. This facility has been a great help in maintaining contact with members of the Church and others living some distance away or as yet uncertain about attending a live service.

There are three ways in which this service can be watched:

- 1) Live by logging onto the Church website and going to the "live services" panel and the service can be watched in real time.
- 2) By going onto the Church website after the service is completed and there will be a panel with the date of the service and its title, by logging on that panel the service can be watched in total.
- 3) The service can be watched direct from the website without going onto the YouTube platform.

There is no record of how many "views" we get from the Church's website but we can get an indication of views from the YouTube channel. Over the last 16 services, there have been an average of 98 views per week. We do not know whether they are single people or couples but without being over ambitious, it is clear that well over 100 people on average view the services on a weekly basis. The service following the death of Her Majesty the Queen which was held commemorating her life, we had 653 views.

Since the last report, I have been able to have built a desk which is located at the front of the clothworker's aisle in which all the transmission, recording and switching equipment is stored. Having it built in one desk, this saves considerable time weekly in setting the system up. The cameras, which are located on three supports, still must be set up on a weekly basis but having the mixing desk now in situ has been of great assistance.

The disadvantage at present is that, when I am away, live streaming cannot take place because of the difficulty in setting up the cameras. However, when funds allow, it would be good to have cameras built into the fabric of the building and then live streaming could take place on a continual weekly basis.

For the past few weeks, I have been assisted by Bethan Godfrey who has now taken over completely the vision mixing side of live streaming, leaving me to deal with sound for the church and sound which is totally separate for the streaming programme. Her help has been invaluable and frankly I could not continue with the live streaming programme without her assistance as there is simply too much to do!

We continue to live stream each Sunday, when available, to live stream funerals when required and, as yet, have not live streamed a wedding. I am again indebted to Martin Pendle who looks after the website and YouTube platform, facilitating live streaming at his end of the process and our prayer is that those who watch the services will be blessed by the worship they see and, in some way, can take part in the services.

**Peter Rowan**

### **Companions of the MELANESIAN BROTHERHOOD**

At this time the people of Melanesia continue to struggle with climate change and more recently outbreaks of Covid. Despite this their faith is strong and we as Companions pray for them and when possible send funds to go towards much needed supplies and hopefully proceeds towards a second island boat similar to their present one the Southern Cross used to get to all islands.

The Anglican Church of Melanesia has responded by supplying toiletries, training equipment, funds for desperate families, and vaccination equipment.

Our Companions in UK are continuing to help whenever possible.

Our old friend and Companion Brother Leonard (remember him?) has gone up through the ranks, Brother, Priest, Bishop, now holds the highest position of Archbishop of Melanesia. He attended the Lambeth Conference and addressed those present about the climate and the need to support each other especially in our prayers. It is hoped that some of the Brothers and Sisters will visit the UK this year. Thank you for your continued support.

Graham

Chair CoMB

**Graham Whalley**

### **MESSY CHURCH**

After 2 years of Covid regulations, with virtual online sessions and then mini Messy Church, we jubilantly resumed full Messy Church on Wednesday 4 May 2022, welcoming 37 adults and children to worship and family mealtime. Since then, Messy Church has grown even more and in February 2023 we had a total of 51 people. Many families have come to Messy Church from Little Deers and the Family Lunch Club we held during the summer holidays. We have an amazing Messy Team of cooks, meeters and greeters and crafty helpers. We have specially enjoyed Rosie's and Sue's worship slots. Messy Church values are about being Christ-centred, for all ages, based on creativity, hospitality and celebration. It's a very different type of ministry: it's challenging, messy, busy and joyful – just like any family life! We are inclusive and accessible and everyone is welcome to join us.

It's worth noting that many members of our Messy Team are very much involved with other areas of mission and ministry and as we're growing we would greatly appreciate more help, so if you feel called to be a cook, cleaner, crafter or greeter please contact us. We aim to meet on the first



Wednesday of the month, 3.30-5.30pm meeting in church for worship and eating in the Parish Centre.

Since we started, we have been funded thanks to a very generous legacy and donation from the family of the late Gill Tromans and we receive some contributions from families. However, we provide abundantly, including takeaways, so we will need financial support in the future.

Please contact [sarah.pendle0@gmail.com](mailto:sarah.pendle0@gmail.com) if you'd like to find out more about Messy Church.

**Sarah Pendle**

### **PASTORAL CARE**

This year, as we put the pandemic years behind us, we are able to look ahead and make new plans. Diana is now leading the team, while Elizabeth gives her full support and continues to make regular phone calls to a range of people. At our meetings, we are now discussing how to move forward and what can change – we can work more closely with the other pastoral organisations, such as the Anna Chaplaincy to which Diana also belongs; we can recruit more members for the team, both to visit and to keep in touch by phone – and we are fortunate to have Father Matt's help and guidance in all that we plan and do. As a team, we continue to meet every couple of months, when we can share our experiences and any concerns that we have. We reach out to all those who may benefit from our support and are always grateful when members of the congregation let us know of those who are unwell or bereaved or supporting others who are ill. We continue to have a large number of people on our lists at the moment, and, as always, we are anxious to hear if anyone knows of someone we should contact. As always, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry; we also keep in close touch with the Derriford chaplaincy and the emerging Live Well chaplaincy, when we have people who are in any of the local hospitals.

**Diana McDowell and Elizabeth Maslen**

### **PRAYER AND STILLNESS**

The Prayer and Stillness Group met several times last year after a break caused by the pandemic. We have had to find a new venue, change of day and time and it sometimes felt like starting up a new group. We are now meeting in the Parish Centre on the second Monday of each month at 2.30pm.

Sessions last about an hour, with relaxation, readings, gentle music, prayer and, above all, silence for meditation. The group is ecumenical and everyone is welcome.

**Elizabeth Watkins**

### **St Rumon's and St Peter's CE Schools – Spring 2023 Reflections–**

The past year in St Peter's and St Rumon's school has represented my second year as headteacher across the federation. It has been over this period that I have been able to reflect and feel that I now hold a comprehensive overview of our schools and the staff and children in them.

My journey of getting to know the schools began in January 2021 – the point of second lockdown. I have no doubt that this slowed, but perhaps also enhanced my learning process. In some ways, timing has been fortuitous. Whilst periods in lockdown posed us a whole variety of new challenges, it also allowed me to learn about St Rumon's and St Peter's in different ways which then became developed and enhanced further as we returned to full schooling. The Autumn term of 2021 saw the arrival of Mr Woodgates to the schools as deputy head and over the Autumn, Spring and Summer term we were able to begin work on securing effective teams and structures.

Thus, the arrival of Ofsted at St Peter's in April 2022 came at a perfect time. With our teams, structures and curriculum growing and becoming ever stronger we went into Ofsted with cautious optimism and were delighted when the inspection team came to its 'Good' judgement. With findings such as:

*'Staff and pupils follow the school values in all they do. Pupils are polite, kind and show respect for each other.'*

*'Teachers support pupils to practise and remember prior knowledge, skills and vocabulary... well. This helps pupils to build secure knowledge over time.'*

However, with St Rumon's last inspected in 2010 we knew another inspection was imminent. Over the Autumn and Spring Term of 2021 and 2022, we introduced an ambitious new method of curriculum delivery in our year 1 and 2 classrooms. Our 'Discovery' model with hands on exploration and investigation alongside traditional teaching was developed to enhance children's learning through hands on activity and to allow greater opportunity to rehearse and revisit learning. Our ongoing work to secure this, quality first teaching for all pupils and a strong curriculum meant that when Ofsted visited St Rumon's in December 2022, we achieved another 'Good' judgement with findings stating:

*'The values of joy, love, respect, forgiveness, perseverance and truthfulness' are clear in all that pupils of St Rumon's do.'*

*'The 'discovery curriculum' allows pupils opportunities to secure their knowledge so that they build new learning successfully'*

However, whilst these Ofsted judgements are important to us; as a church school and a community with a passion for enabling our children to flourish in all areas of life, we have continued to pursue our wider vision for children to 'Dream, Achieve and Inspire'.

Over the last year we have continued to secure further opportunities for our children. For example, at St Rumon's we have succeeded in appointing a 'Sports Leader' who is enhancing learning for all our children. Not just partaking in sport but accessing wider learning through sport also. In both our schools we have continued to grow our participation in community, sport, cultural, spiritual and moral experiences within and beyond school. With Fr Matt in the parish, we look forward to new ways to explore this alongside our church community emerging over time.

Of course, our mission to improve our school continues. To ensure this is a community wide venture, this term we gathered pupil, parent, governor and staff views on 'a child's journey through primary school'. Over the weeks and terms ahead, this will allow us to re-energise and evolve and establish new foci and aspirations for our schools for the future of our children.

**Headteacher**

**St Peter's and St Rumon's School**

### **STEWARDS**

Things seem to have returned pretty much to normal now and we were able to have almost a full rota of Stewards last year, however, there is always room for more. As I have said before, this is a most important part of our ministry here in Tavistock and our visitors are always very appreciative of the welcome they receive when they come into church.

It is a very enjoyable way of spending a couple of hours once a fortnight, which is all that is required of anyone.

I would like to thank all our Stewards for their help and trust that we will be able to carry on in the future as we have done for so many years.

**Mary Whalley**

### **BELFRY/VESTRY GROUP**

At the time of writing, our Sunday morning children's group has been in a bit of transition. The move to the Tower was really successful in allowing better storage of resources, but is proving to be less successful as somewhere for the children to meet, worship and play. We have now been meeting in the choir vestry (thanks choir!), which is much better as it's next to the loo, warm and well-lit and we can do our Bible based activities while listening to the service as it's being relayed through. However, there are still very many challenges and we have been doing a lot of thinking and praying about how these can be resolved and how we can best share our very limited space.

We desperately need everyone's prayers and support for this absolutely vital aspect of our Church family Ministry: this is the future of our church.

**Sarah Pendle**



### Vintage Green

Vintage Green was formed in 2014 by a group of church ladies who love to sew and craft. They take old and unwanted materials and objects that have been donated or discarded and turn them into beautiful new items that are then sold to raise funds for St. Eustachius' Church. Although the group continued behind the scenes during the Covid years, this past 12 months has seen them going to further heights and producing an increased range of goods for sale – all made with much love and fun!

This year Vintage Green has made items to sell at the Friends' Summer Fete, a pop-up stall at a Friendly Friday Coffee morning and the Christmas Tree Festival, making well in excess of £2,500 profit in 2022. We are very grateful for donations of fabric and furniture which we have been able to up-cycle.

**Hilary Sanders**

### WARM WELCOME

St. Eustachius Warm Welcome, along with other TACT churches, was formed in response to the current cost of living crisis. It started on Monday 17 October 2022 and is open every Monday in the Parish Centre from 10am-2pm. Hot drinks and refreshments are served, as well as soup for lunch. We don't have vast numbers - generally about 12 - 18 regulars plus a few drop ins who very much enjoy the warm, safe space we offer along with friendship and food. We sometimes have jigsaws or other games on the go and Sue recently gave a cooking lesson, which really helped with learning some basic skills.

We are truly blessed with generous and talented cooks who make this possible and the delicious homemade food has been a big attraction! We also offer takeaways.

Our visitors have described us as being a 'life saver' and as a 'sanctuary'. Volunteers have found it to be a very rewarding and enjoyable ministry and a positive experience. We plan to continue until the end of March, but is this a ministry that needs to continue in some way?

It has been funded by the PCC's donation of surplus Passion Play money.

Again, like Messy Church, many of our team do lots of other church activities, so more help would be gratefully received. If you'd like to join our friendly team of volunteers, please contact

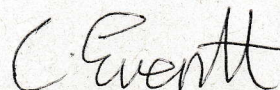
[sarah.pendle0@gmail.com](mailto:sarah.pendle0@gmail.com)

Signatures:



The Reverend Matthew Godfrey, Chairman of the PCC

Christine Everitt, Secretary to the PCC



Date: 23<sup>rd</sup> April 2023



**MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON WEDNESDAY, 18<sup>th</sup> MAY 2022**

**MEETING TO ELECT CHURCHWARDENS**

**Present** 30 parishioners were present

**Opening Prayers** The meeting was preceded by a service of Holy Communion.

**Apologies:** Simon Hirst, Judy Hannaford Hirst, Peter Rowan, Penelope Rowan, Elizabeth Maslen, James Teague, Brian Routledge and Scott Angell

**Chairman** In the Vacancy the Rural Dean, the Reverend Andy Atkins chaired the meeting.

**Secretary** It was unanimously agreed that Christine Everitt be appointed Secretary.

**Minutes of the 19<sup>th</sup> May 2021** These were accepted as a correct record. Acceptance was proposed by Mary Whalley and seconded by Nichola Heathman.

Two nominations had been received for the position of Churchwarden – Mary Whalley was proposed by Scott Angell and seconded by Julia Hurle. Mary's nomination was unanimously agreed.

Graham Whalley was proposed by Scott Angell and seconded by Christine Everitt. Graham's nomination was unanimously agreed. Congratulations were given to Mary and Graham.

Graham and Mary were thanked for their hard work over the past year.

**ANNUAL PAROCHIAL CHURCH MEETING**

**Apologies** for the Meeting to Elect Churchwardens were carried forward.

**Minutes** The Minutes of May 19th 2021 Annual Parochial Church Meeting were approved unanimously as a true reflection of the meeting. Acceptance was proposed by Graham Whalley and seconded by the Reverend Rosie Illingworth. There were no matters arising.

**Election to Tavistock Deanery Synod** The Reverend Andy Atkins thanked Fiona Lang, who was standing down, for her service on the Deanery Synod and PCC. John Rea and Penelope Rowan were nominated for the two vacancies and unopposed. By a show of hands they were elected.

**Elections to the Parochial Church Council** The Reverend Andy Atkins thanked Tony Cutler and Juliette Bowers, who were standing down, for their service on the PCC.

There were seven nominations for membership of the PCC with 4 vacancies available. An election was held. Rita Bilverstone acted as teller and Hilary Sanders as scrutineer. Hilary Johnson, Joy Loader, Martin Pendle, and Peter Rowan were elected.

**Electoral Roll** It was reported that there were 207 currently on the electoral roll.

**The Annual Report**

**The financial statements** were received unanimously by the meeting (proposed by the Reverend Andy Atkins and seconded by Nichola Heathman).

Simon Hirst was unanimously appointed as Independent Examiner (proposed by the Reverend Andy Atkins and seconded by Mary Whalley).

**Group Reports** There were no questions about the group reports.

**Churchwardens** The Reverend Andy Atkins asked if the churchwardens wished to speak. Mary wanted to record her thanks to Nick Clark for his superb work. The secretary was asked to write to Nick with the thanks of the parish.

Graham asked for volunteers to help with the preparation of the vicarage.

## **AOB**

- a) John Rea thanked the Reverend Andy Atkins for his work to support the PCC and parish during the vacancy.
- b) The Reverend Andy Atkins thanked Rita for her hard work on safeguarding. At each PCC meeting three questions should be addressed. These were:
  - 1. Is there anyone we wish to appoint to a position who will need to be subject to our safer recruitment procedures and/or DBS checks?
  - 2. Is there anyone or any situation that is causing us concern from a safeguarding point of view?
  - 3. Are there any training needs for new members or others in the congregation or refresher training for existing appointees?
- c) The Reverend Andy Atkins had met with the new incumbent to view the vicarage. The Diocese were spending a considerable amount on works there. However, there was much not covered by this. A working party of volunteers including the Tavistock Lions would be formed to clean and decorate. However, the carpet in the hall and office needed replacement and the PCCs of the three churches were asked to help with this financially. This would be discussed at the next Standing Committee meeting.
- d) Mary advertised a shared lunch on the 5<sup>th</sup> June to celebrate the jubilee.

**Date of Next Meeting** Wednesday 19<sup>th</sup> April 2023