

**The Parochial Church Council
of the Ecclesiastical Parish
of St Eustachius, Tavistock
Registered Charity No. 1130516**



**Annual Report and Financial Statements
for the year ending 31 December 2021**

**Incumbent: The Reverend Dr Christopher Hardwick
(retired, October 2021)**

Bank: TSB Bank plc, Bedford Square, Tavistock

**Independent Examiner: Simon Hirst,
Fellow of the Institute of Chartered Accountants in England and Wales**

WEDNESDAY 18TH MAY 2022

ANNUAL MEETING OF PARISHIONERS

AGENDA

- 1 Appointment of chairman for the meeting
- 2 Appointment of secretary for the meeting
- 3 Apologies for absence
- 4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

- 1 Apologies for absence
- 2 Minutes of APCM meeting 19th May 2021 and any matters arising
- 3 Elections to the PCC
- 5 Electoral roll report
- 6 The annual report
 - i. to receive the accounts and to appoint independent examiners
 - ii. reference to reports of the groups and the Diocesan and Deanery synods
- 7 Any other business
- 8 Date of next annual meeting

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

Clergy Report for 2021

At the beginning of 2021 the Covid19 pandemic continued and the country was still in lockdown. Churches were permitted to remain open under strict government guidelines. With our Vicar the Very Revd Christopher Hardwick and the ministry team morning worship continued with Peter Rowan recording the services which could be viewed on U-tube and the parish website. Gradually in March and April the government restrictions eased and although there were delays restrictions on weddings and funeral were abolished on the 19th July.

Congregational singing resumed and life began to return to a new normal. From July onwards Services gradually returned and the pattern of our seasonal worship resumed, with Harvest Festival, the Civic services, Remembrance Sunday with the service at the War Memorial and All Souls Service. The Tree Festival returned and on Christmas Eve the sound of sheep could be heard in St Eustachius once again as the wonderful live Nativity took place, our thanks to Revd Sue, her husband Roy for the sheep and the team that help them. Christmas services were well attended. Thank you to everyone who helped to make these services happen. Huge thanks to Scott Angell, director of music and the choir for their music which enhances our worship and is much appreciated.

Mini Messy Church was re- introduced, the vestry group returned now known as the Belfry group moved to their new location in September 2021. On the 29th November it was a joy to witness Harry, Amelia, Ross and Noah confirmed by the Bishop of Plymouth at the Deanery confirmation service held in Stowford church. Many thanks to Fiona Lang our Children's worker, Sarah Pendle, to our curate Rosie and to all those who support our children as together they explore the Christian faith and experience fellowship and fun. School ministry greatly hampered by the Pandemic returned in 2021. Rosie and Chris were able to lead worship in Mount Kelly after Easter; depending on the school being free of Covid19. In September school assemblies in St Rumons and St Peters returned led by Fiona, Rosie and Hazel.

Our Lent course was held via Zoom, led each week by a member of the ministry team. The course was based on the book from Revd Sam Wells titled A Cross in the heart of God.

Thanks to Mike Loader for his Bible Study group which continued to meet on Zoom. The Bereavement Group run by Sue Tucker recommenced again in the Parish Centre.

A highlight of the year was the Ordination to the Priesthood of our curates Rosie Illingworth and Hazel Butland by the Bishop of Plymouth. Rosie celebrated her first Mass in St Eustachius and Hazel in St Michael Du Rupe in Brent Tor making a memorable weekend. In October our vicar the very Revd Dr Chris Hardwick retired. A Service to give thanks to Chris and Sarah was held in St Eustachius followed by lunch and a presentation of gifts in the Parish centre. Following Chris's retirement two representatives were selected from each of our three churches and a parish profile was created for the position of Priest in charge to be advertised in January 2022.

All- in- all it has been a busy year. Very many thanks to Graham and Mary Whalley our Churchwardens who work tirelessly, very often behind the scenes, to ensure our church life continues. Also, thanks to Mary for her work as Verger. In September Jo Barton was appointed as our Parish Administrator. Many thanks go to Christine Everitt, Secretary to the Parochial Church Council; to Pat Morrison and Martin Pendle for producing a Virtual Parish Magazine on-line; to Nichola Heathman, Sacristan; to George Mudge, Tower Captain, and to all who have rung our Bells. To Elizabeth Maslen and Diana McDowell and the Pastoral Care Team; to Pam Hunter and her team for arranging flowers and to all who clean and look after the church; to our fabric team led by Nick Clark, and to Martin Pendle who manages the P700 programme and the Parish Website. We also thank Rick Crawford, Chairman of the Friends and all the Friends of St. Eustachius who have organized several activities in support of our church.

Following Chris's retirement, the Rural Dean Revd Andy Atkins supports us and attends ministry meetings when possible. My thanks to the ministry team of Rosie Illingworth, Hazel Butland, Sue Tucker, Mike Loader, Wendy Roderick, Liz Bastin, Sally Pancheri, Christopher Pancheri, John Reed and Tony Vigars who have stepped up and taken on extra responsibilities. Thank you one and all.

As a Parish we continue to play our full part in the life of the Deanery and also ecumenically as members of Tavistock Area Christians Together.

With our churchwardens and the PCC, John Rea, James Teague, Ann Townsend and the Finance Committee continue to work hard on the financial strategy and other financial matters. Thank you.

As Chris wrote last year so it is true for 2021, "together we have worshipped, prayed and cared for one another and the communities in which we live".

Thank you to everyone for being part of Tavistock Church, for your prayers and support and we look forward to 2022.

With God's Blessing

Revd Judith Blowey; Assistant Priest Tavistock, Gulworthy and Brent Tor.

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent: The Very Reverend Dr Christopher Hardwick (retired October 2021)

Assistant Curate: The Reverend Rosie Illingworth

Churchwardens: Mrs Mary Whalley
Mr Graham Whalley

Deanery Synod members: Mr Graham Whalley
Mrs Catherine Stoate
Ms Fiona Lang

Elected members: Mr Scott Angell
Mrs Juliette Bowers
Mr Tony Cutler
Mrs Christine Everitt
Miss Nichola Heathman
Mrs Pat Knock
Mr John Rea
Mr Peter Rowan
Mrs Elizabeth Bastin
Mrs Catherine Stoate
Mrs Catherine Barrow
Mr Brian Routledge
Mrs Roma Keogh

Co-opted member: Mr James Teague

MEETINGS

The PCC met 6 times during 2021. 2 meetings were by Zoom. 2 were special meetings in connection with the Vacancy.

STANDING COMMITTEE

The Standing Committee met 5 times during 2021. 3 meetings were by Zoom.

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair, the secretary, and the vice-chair.

REMOTE VOTES

During 2021 there has been 1 remote vote.

SAFEGUARDING

In line with the Parish Safeguarding Policy, steps are being taken to ensure that all those who volunteer to work with children, young people and vulnerable adults are suitably trained and, where required, have the necessary DBS checks carried out. Some training sessions and DBS checks have already been completed, and further training sessions will be arranged in due course. It is important that everyone who is involved with children, young people and vulnerable adults is aware of the situations which can give rise to abuse and can recognise them, and that volunteers are aware of how to keep themselves and others safe.

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673

Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT

There are 209 parishioners on the church electoral roll.

FABRIC REPORT

1. Fabric maintenance was able to continue relatively unaffected by Covid restrictions throughout 2021. The End of Year Account is included below. It would have been £ 291 overspent against budget without the Friends' ex-gratia contribution of £ 731, primarily because the fire extinguishers inspection cost £ 372 more than anticipated. We didn't have one in 2020 and 9 of our 21 extinguishers were out of date and needed to be replaced, at £ 64 (CO₂) or £ 60 (foam) each. Eight of the extinguishers and all of the extension leads are used solely for the Christmas Tree Festival.

2. Actions from the 2020 mandatory quinquennial electrical inspection concluded with the installation of Residual Current Devices in both the Church and Parish Centre. RCDs protect against electrical shocks.

3. The insurance broker, Trinitas, specified forensic tracing lacquer was required on the Parish Centre roof flashing leadwork, for theft deterrence. Previously it was only mandated for the Church

4. The water boiler in Dora's Cupboard needs a new electrical circuit board; it's tripping to earth. This exact same fault occurred in January 2019 and cost £ 580 to replace, with a one year warranty. In light of the planned Galley and Toilets project it was agreed not to repair it this time, but rather to use the Burco boiler instead.

5. During sustained rainfall the local water table rises above the level of the boiler room floor and ingresses up through the soakaway drain, in December 2020 measured at a peak inflow rate of 95 litres per minute. A new sump pump capable of dealing with this was installed in 2019, however the flood alarm still activated three times during 2020. The boiler room at that time had been full of rubbish and builders' rubble. Grit from the rubble was draining into the sump and blocking the pump's non-return valve. All the rubbish and rubble has been removed and a weir constructed to intercept the grit that still comes off the walls and ingresses through gaps between the walls and floor. The flood alarm didn't activate once during 2021.



6. The south door wheelchair access sender had been inoperative since 2018, due to battery acid leaking onto the sensitive circuit board. For three years the door manufacturers, Glassolutions of Bristol, were uncooperative to my requests for assistance and demanded significant up front payments. Eventually I managed to find the manufacturers of the sender itself, JWS Access Control in Bath, who sent me a new one and told me how to programme it to the door.

7. Two spend-to-save capital investment tasks were completed in 2021:

- 7 day heating programme timer was installed in the Parish Centre. This allows the thermostat to be set at a lower temperature over the weekends.
- e heating pipes in the boiler room were lagged with insulation.

A

Th

8. A Churchyard tree blew down during Storm Barra on 7 December. The Town Council are only responsible for cutting the grass, clearing leaves and pruning low-hanging branches, so the Fabric Team cut it up and took it to the dump.



GALLEY AND TOILETS PROJECT

9.

The Statement of Requirement had been written by the Friends and adopted by the PCC as the Architect's Brief in July 2019.

•

Due to Covid restrictions an initial informal advice meeting with the Diocesan Advisory Committee was delayed until October 2020. This identified a number of parameters within which the facility needed to be constrained.

•

The Project Team, of representatives from the Standing and Friends committees, considered fourteen subtly different iterations of outline design options between January and May 2021.

•

Their preferred option was approved by the PCC on 14 July and submitted for a Faculty, the Church of England's equivalent of planning permission, on 1 August.

•

This option was costed by our Chartered Quantity Surveyor. His total project cost estimate is £186,565.

•

The DAC considered our Faculty application on 4 October and their Notification of Advice was issued on 18 October.

•

The statutory 28 day Public Notice period concluded on 18 November.

•

The Chancellor granted our Faculty in the Consistory Court on 16 December, valid for three years.

10. The Faculty submission process involves online consultation with various national bodies:

•

Historic England, formerly English Heritage, gave it their unequivocal support.

•

The CofE Church Buildings Council are fully supportive of the requirement, in what they described as "clearly a very busy and well-used church." Due to the historical significance of the pews, they requested that "a number" of them be retained "in their entirety" within the Church. The Project Team does not consider this to be feasible, and the Faculty endorses that view.

•

The Victorian Society considers the proposed quality oak timber exterior finish would be "jarring and incongruous" and requested it be painted in a colour "which would harmonise with the stonework of the walls." In his Faculty the Chancellor compromises by instructing the proposed finish be built, and reviewed by the DAC on completion. In the event the DAC agrees with the Victorian Society the matter should return to the Chancellor for determination

11. The detailed design specifications are now being drawn up by a team of nine appointed by the PCC. Their recommendations will be presented to the PCC for approval prior to going out to tender. Critical to their subsequent decision to let a contract will be the success of adequate funding having been secured.

Nick Clark

St Eustachius' Fabric Maint Plan 2021

End of Year Account

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
1	Statutory Obligations, Contractual Commitments, Health and Safety Reqmts				
	Fire extinguishers - inspection and replacements	602			Totnes Fire Protection
	Portable Appliance Testing - extension leads	129			Totnes Fire Protection
	- Friends ex-gratia contribution - Christmas Tree Festival liabilities	-731			
	Gas appliances annual svc - Church	243			DB Htg
	Gas appliances annual svc - Parish Centre	189			DB Htg
	Electrical remedial works - Install RCDs - Church	166			SDG Electrical
	Electrical remedial works - Install RCDs - Parish Centre	482			SDG Electrical
	Selecta DNA security marking lacquer for P/C roof flashing lead	189			Selectamark
2	Maintain and Prevent Deterioration of Existing Fabric				
	P/C htg preventative maintenance recommendations			Not this yr	DB Htg Est £ 700
	Dora's Cupboard water boiler repair - fault diagnosis	46			DB Htg
	Boiler Room floor drain pump sump grit trap weir	49			Jewsons & Long Ash
	NRC materials claim dtd 13/5/21	11			
	Vestry loo seat	38			B&Q
	NRC materials claim dtd 5/6/21	63			
	P/C dishwasher and boiler repair	735			DB Htg
	NRC materials claim dtd 11/9/21	7			
	South door wheelchair access exterior opening sender	87			JWS Access Control
	NRC materials claim dtd 23/9/21	30			
3	Capital Investment - Spend to Save				
	P/C htg 7 day timer	178			DB Htg
	Boiler Room heating pipes insulation lagging	537			DB Htg
4	Facilities Improvements				
	P/C front door key safe	20			Amazon
	East wall downpipe gullies steel grills	77			Lakeland Steel
	Totals	3,147	0	0	
		3,147			
Projects					
2019/20	Galley and Toilets - Fees	1,560			Le Page Architects
	Galley and Toilets - Expenses & sundries	30			Le Page Architects
2021	Galley and Toilets - Fees	1,920	8,970		Le Page Architects
	Galley and Toilets - Expenses, sundries & contingency	213		357	Le Page & NR Clark
	Galley and Toilets - QS fee	1,050			Martin Jury CQS
	Galley and Toilets - Drains survey	120			Moor Drains
	Galley and Toilets - Written Scheme of Investigation		180		AC Archaeology
	Galley and Toilets - Faculty application fee	263			% Stephens Scown LLP
	Church roof leak repair above the south aisle		3,238		Alan Greening
	Totals Projects 2021	3,566	12,388	357	
		15,954			
	Galley and Toilets total cost estimate			186,565	

ST EUSTACHIUS PROGRAMME 700

How it Works:

A scheme of work for this programme, now in its fourth year, is used by the Standing Committee and PCC, in which all of the prioritised findings from the 2018 Quinquennial Inspection which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme was changed early in 2021, in order to concentrate effort on high priority projects. So the programme (the list of all the projects), is now divided into

- Active Projects – those currently being worked on
- Potential Projects – those to be prioritised and turned into active projects when required
- Future Big Bid Project – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising. In raising funds for the Galley and Toilets project, particular thanks are due to those who have made generous donations, and to Barbara Miller and her team, and the others who have actively raised funds as well.

Active Projects at the end of 2021:

Provision of Galley and Toilets: Good progress has been made and is reported under Nick Clark's Fabric Report. Nick is the Project Manager and has done an excellent job in managing the project. Significant to the fundraising effort was the granting of Faculty Approval (essentially planning permission) in December 2021, which allowed the major funding bid to the National Churches Trust to go forward. At the end of 2021, the funds raised stood at:

From PCC (including £5938 from fundraising):	£10,938
From Donations:	£12,721
From the Friends of St Eustachius:	£75,000
<u>Anticipated Listed Place of Worship Grant</u>	<u>£31,000</u>
Total:	£129,659

The professionally estimated cost for the project is £186,555, so at the end of 2021 the shortfall of funds was £56,896. The bid to the National Churches Trust was for £50,000 and their decision will be received in early March 2022 (which could be nothing, part or full). If sufficient funding is received it is hoped to complete this project in 2022.

Church Roof Repairs: Work to repair slates and flashing on the roof costing £3,238 has been funded and approved by the PCC and is waiting to be done.

Tower Abseil Work: Work recommended in the last Quinquennial Inspection (2018) will be included when a mandatory inspection of the Tower lightening conductor is carried out in 2022. Total cost is estimated at £2,000.

PCC Finance Committee Report for 2021

Introduction

The Finance Committee was established in July 2015, and 2021 was the sixth full year of its operation. The Committee works under the delegated responsibility of the PCC; its responsibilities include:

- Monitoring the implementation of the PCC's Financial Strategy.
- Drawing up a draft budget for consideration by the PCC.
- Delivering the budget agreed by the PCC and reporting to each meeting of the PCC on the position against the agreed budget and the financial strategy.
- Assisting with the preparation of the annual financial statements of the PCC.
- Working with the Giving Group to maximise the church's income.
- Helping to achieve effective cost control and value for money in all areas of expenditure.

The committee met 3 times in 2021 (June, Sept, and Nov). Earlier meetings were cancelled due to Covid restrictions, but communication has continued by email throughout the year.

John Rea (Vice-Chair of the PCC), Nick Clark (Fabric Officer), Mary Whalley (Churchwarden), Graham Whalley (Churchwarden) Cathy Sherlock, Ann Townsend (Treasury Clerk), Martin Pendle (P700 Chair), Chris Hardwick (Vicar), Helen Burrige (Data Entry Clerk), Rosie Illingworth (Assistant Curate) and James Teague (Chairman of the Committee) served as members of the committee during the year.

Covid-19

2021 has proved another challenging year for the finances:

- With churches closed for the first part of the year and all fundraising curtailed the original budget forecast a £25,000 deficit and again the Common Fund was reduced to 70% to protect cash flow and reserves.
- By July as everything began to open again fundraising remerged, visitors returned and the Parish Centre recommenced bookings.
- In September a new part-time Office Administrator was recruited (Jo Barton)
- By November it was clear that the finances were settling down and that a small surplus was likely. As a result, the shortfall in Common Fund was paid and by the end of the year the contribution was back up to 100%
- The PCC reconfirmed its commitment to pay the Common Fund in full and on time for 2021 and onwards.

Financial Outturn for 2021

The final outturn for the General Income and Expenditure Budget for 2021 was a total income of £156,722 with expenditure for the year at £134,551 a surplus of £22,171. This surplus has funded various ongoing maintenance requirements of church buildings, tree work and organ maintenance (£4982) and fundraising commitments to the Galley & Toilets project (£8415).

Capital Projects

The Refurbishment of the Parish Centre was completed in 2021 (£59349) and planning continued for The Galley & Toilets and various other projects under the stewardship of Martin Pendle (P700 committee).

Fund Raising

Fund raising has improved in 2021 and online and digital giving platforms are now fully embedded in church life. The installation of Fibre Broadband has helped with this. And we are now able to Live Stream Services (including weddings and funerals).

Legacies

There were several unrestricted legacies received in 2021 totally £18,122 including interest.

2022

Looking ahead into 2022 it was agreed that the Financial Strategy would be updated after 5 years and that Stewardship in the form of a Giving Campaign would be developed next year.

Thanks

The committee would like to express its grateful thanks to the following people:

Simon Hirst for his work as our independent examiner

The Friends for their continued support and fundraising efforts in 2021

Barbara Miller & Team for their unfaltering commitment for social fundraising.

I would like to also say a huge thank you to everyone on the committee for their work and support in 2021 and especially Ann Townsend who undertakes the day-to-day duties of traditional treasurer.

James Teague

1st March 2022

BEREAVEMENT GROUP

The bereavement group meets on the third Thursday of the month in the Parish Rooms from 2.00pm until 4.00pm. We start with a short theological reflection only about three minutes, where Jesus is talking to us about all the things that weigh heavily on our hearts. We then enjoy tea and coffee with cakes and biscuits where we can share our lows and our highs our tears and laughter, it is not a sad group, it is a group of encouragement and love.

I have three amazing helpers, Mary, Jenny and Pat who provide refreshments and always have a listening ear. The group is for anyone who has lost a loved one, not only a husband or wife but anyone close to them and is completely confidential, it is a safe place to express how we are feeling.

We finish in prayer and everyone is given the opportunity to ask prayers for themselves or people who are struggling and those whose years mind we remember. The bereavement group has met as often as the guidelines have allowed and in these time of covid, isolation, fear and the courage to step out of ones houses this group has been a great comfort in coming together again.

We held a Christmas tea party which was very well attended where we shared reminiscences and thoughts of our loved ones no longer with us. Christmas can be a very difficult time for those coming to terms with the loss of a loved one and in a confidential space it allowed us to laugh and shed a few tears.

This group is open to anyone, church attendee or not and you will always find a very warm welcome, so if you would like to, please do come and join us.

If you would like to find out more please telephone or email

Tel no 01822 860177 email rural.sue@tiscali.co.uk

Blessings,

The Revd. Sue Tucker

BRASS BAND

Our band of willing helpers continue to keep the brass in church sparkling, in fact we are often complimented by visitors on how beautifully clean it is. Sadly, one or two people have felt that they are no longer able to manage to do their bit and I thank them sincerely for all that they have done in the past, but there are always kind volunteers ready to take over, for which I am truly grateful.

Mary Whalley

CHOIR AND MUSIC

He says, I will declare your name to my brothers and sisters; in the assembly I will sing your praises: (*Hebrews 2:12*)

Sing to the Lord a new song; sing to the Lord, all the earth (*Psalms 96:1*)

These verses of scripture have shown how much music can enhance worship and how singing praises does help people with knowing God more deeply. A high amount of choirs, since returning from the last 18 months, unfortunately have not restarted and actually disbanded, which is a great shame as having choral music does develop the worship of the church in worshipping God within services.

Tavistock choir have been fantastic and have shown the love of God in their hearts by having that intense commitment to want to return as soon as covid restrictions allowed. Like most things if you do not practice and keep doing something things will slip. This does include singing with the intensity that sometimes music requires. Even cathedral choirs have had to readjust to the life of

singing music with the emphasis on tonality and actually leading worship after the time where no singing was officially allowed.

I want to personally thank every single one of our choir for the hard work they have done up to this time. It has been not always easy to keep the music going due to the constant changes of the rules from either the RSCM, Government or Church of England guidance. But hopefully you will agree as a church community we need to be very thankful for them as many choirs as stated above have not started again. It is always something that I want to ensure is developed each week and music chosen help people sing/ hear things in a new way, hence some newer music/ hymns we are now singing on a Sunday.

2022 does have a lot of things planned including singing Stephen Trahair's version of the Crucifixion on Palm Sunday. This will be the first time it has ever been 'performed'. Stephen will be the guest conductor and I will be playing. It would be lovely for as many of you to come to this to both listen to it and to help your own prayer and discipleship getting ready for Holy week.

Lastly as you will have seen we are very low on Tenors and Basses so, if this is you and you would like to join, please come and see me.

Lord God, please send down your blessings on the Tavistock church choir and all who pray to you through music. May the music help us all see you more clearly, love you more deeply and worship you with our heart's minds and voices.

Amen

Thanks Scotty

Scott Angell

DEANERY SYNOD

As well as the continued support for Ukraine, churches in Devon (including St Eustachius) have been collecting for Mary's Meals which provides life changing meals to hungry children every school day. Visiting guests at Deanery Synod meetings come up with Ideas of how churches can work together, raising money, getting people back to church and supporting their own communities.

The latest is to start 'Begin Well' Antenatal Classes within the Deanery as a trial run and if successful could spread to all Churches in the Diocese and beyond. Please ask me (Graham) for further info.

grahamwhalley@hotmail.co.uk

DIOCESAN SYNOD

The Living in Love and Faith programme is still ongoing and support for countries where there is Covid and other diseases continues.

This year has been dominated by the terrible situation in Ukraine, but on a happier note, The Queen's Platinum Jubilee. The Diocese of Exeter and others around the country would like to celebrate the Jubilee by planting a tree in every churchyard.

This is to create a legacy in honour of the Queen's leadership of the UK. If you would like to plant a tree, please see Graham for more information, approval from the PCC is required beforehand.

As for Ukraine, to date over 250 homes have offered to accept families and support them in any way possible. We at Tavistock are also offering assistance. Information about how you can help is situated at the back of church.

Graham Whalley

FLOWER ARRANGERS

Again, we have been affected by the pandemic. When the opening of the church was restricted, we were able to provide only one vase of flowers. As the church gradually re-opened, we returned to doing as much as possible. Easter, Harvest and Christmas enabled us to get together to decorate the church fully which was appreciated by both the congregation and visitors.

Sadly, one of our most faithful and generous arrangers Joan Torvell passed away earlier in the year. I am so grateful for all the support she gave over many years. We also remember Olive Gibbins who

helped when she was able. I must also thank Pat Alexander, Ruth Glanville, Alison Watt and Liz Bastin for their help and support.

It is increasingly difficult to fill the flower rota so if you can put flowers in a vase please volunteer to do that in church!

Pam Hunter

FRIENDLY FRIDAY

We have been able to enjoy each Friday coffee morning in the Parish Centre, however, as from February 11th we will return to the church each Friday.

During our time since the end of lock down, we have held various fund-raising events.

A Fashion Parade

Soup Lunch

Bingo and Tea.

A Valentine Lunch.

We have a future programme of events for this year, which includes a Bazaar in the Butchers Hall in September.

All monies raised will be for the new galley and toilets.

Barbara Miller

THE FRIENDS OF ST EUSTACHIUS'

There was considerable hope that as we entered 2021, the Friends would be able to run its usual programme of events. In fact, it was not till mid-year that covid vaccination began to have an effect and restrictions began to be lifted or reduced.

Activities in 2021

Despite a certain amount of trepidation, we decided to hold the Summer Fete. Our original date was planned for late June, but in the event, we had to put that back to the 7th August. My thanks must go to all those who put considerable effort into getting the event off the ground. This includes all the stall holders, the tent helpers and the tea makers and of course those who attended. The day itself was hindered by some very indifferent weather, but nonetheless £2,500 was raised and perhaps more importantly it showed that life was opening up again and the Friends were once more up and running.

Continuing concerns over covid resulted in a number of lesser events being put on hold for this year, though we did run a successful golf tournament.

However, we were really keen to once more hold the Christmas Tree Festival. We had sponsorship for sixty trees, our visitors really appreciated the church being open and by and large kept to the guidance of mask wearing and social distancing, and it resulted in a very festive and joyous event. The opening ceremony by the Mayor of Tavistock, along with St Peter's and St. Rumon's' school choirs, was on the afternoon of Friday 3rd and the opening evening coincided with the Tavistock Dickensian Evening. Once again Vintage Green gave great support and homemade marmalade and chutney also sold well. The festival concluded on Sunday 12th December with the Christingle service.

Although numbers were slightly down on previous years, the Festival still raised over £11,000.

Parish Centre Refurbishment

The enforced shut down of many church activities has resulted in the Parish Centre being largely out of action. One positive consequence of this has been the opportunity for work to continue largely unhindered on its refurbishment. This entailed far more work than was originally envisaged, but everything was completed by August. The venue is now available both for church groups and also outside functions. A pop up Italian Restaurant has already made good use of it and we hope this will lead to many more events and also a much

needed income stream. This was all made possible by the generous bequest from Enid Williams who was a staunch supporter of both the church and the Friends. We hope it will be a lasting tribute to her.

Transfer of Funds to the PCC

The eventual cost of the refurbishment was more than first planned, and the loss of events, particularly the summer fete and Christmas Tree Festival of 2020, has meant the available funds for financial support to the church has been hugely reduced. For the future we wish to restart our support of the project to install a galley and toilets in the back of the church. We have already donated £75,000 to this but are keen to help with others in raising sufficient money to be able to let a building contract now the diocese has granted a faculty. In the past we have also provided funds for the church building insurance and the general maintenance budget. We continue to debate how we can best support this as well as supporting the new project. We have however donated £730 for the testing of electrical systems and fire extinguishers.

Membership

Membership has remained very constant as have our sponsors. We are of course indebted to both groups for their continued support, without which it would be nigh impossible to run properly. The membership of the Committee has remained largely the same for many years, but it was with great pleasure that in the summer we welcomed Anne Johnson to our ranks. Anne of course is a serving Councillor and has been Mayor of the Town four times. Her experience and input will be of tremendous benefit to the Friends.

A number of the Committee have decided that now is the time to step aside, including myself as Chairman and Judy Hirst as Vice Chairman. This will take place at the AGM though both of us intend to remain involved with Friends events. Judy in particular has been a stalwart of the committee and the Friends' activities for many years and will be sorely missed. The appointment of people to the various specific positions of responsibility will be voted on at the AGM which takes place on Sunday 30th January after the morning service.

Thanks

I remain hugely grateful to all the committee members for reacting to the last two years in such a positive and upbeat manner, the committee remains in good hands. I would also like to thank our clergy and church wardens for their ready support and allowing us to be able to plan events which have the potential to disrupt the normal routines of the church.

I do have some confidence that the Friends of St Eustachius will be able to run more normally in 2022. We hope to see you at our events and we remain grateful to all those who help us in our endeavours to improve and enhance our church.



Chairman of the Friends of St. Eustachius

HANDICRAFT GROUP

The Handicraft Group met on and off throughout the past year – Covid permitting. We did not manage Friendly Friday Coffee Mornings or the Summer Fete, but we did have a stall at the Autumn Fair – so our contribution to church coffers wasn't great. However, the stall we ran at the Christmas Tree Festival managed to raise £451.71 for the Friends. Sales of our recycled cards during the year raised about £100.

With dwindling numbers, we would love to welcome new members who might like to knit and natter, stitch and chat – or just come for company and to talk. We meet every other Wednesday in the Parish Centre – bookings permitting,

In February we are hoping to resume our stall at Friendly Friday Coffee Mornings and to take part in suitable money-raising projects.

Ruth Glanville and Janet Kennerly

INTERCESSORS' PRAYER GROUP

The Intercessors' Prayer Group resumed meetings on Saturday 11 September 2021 after an 18 month gap due to the pandemic. It was good to be able to meet up for prayer and fellowship, but unfortunately, we are forgoing refreshments for the time being. We continue to meet in church on the second Saturday of most months at 10am.

We have warmly welcomed new intercessors and thank all who provide such a valued ministry.

Sarah Pendle

Ladies House Group

This year we have continued to be a friendly group of 11 ladies of which approximately six at a time meet together weekly.

Last spring/summer we followed a challenging book called "The good, the bad and the ugly" looking at the uncomfortable history of Judges and completed it with one of David Pawson's insightful presentations called "Unlocking the Bible" which gave an overview and explained to us the need to read Judges and Ruth together and why they were once one book and how they point to Jesus.

In the autumn the 'Living in love and faith' course was completed.

For advent we looked at carols, rounding the time off with mince pies and a fun quiz trying to recognise from scripture certain carols and learned a little bit more about the words, for example, the 'Mercy Seat'.

We are following at present John Ortberg's "Life you always wanted" series, although an older book and DVD which a few of us did some time ago, it has raised some pertinent issues for our group and helped us rethink our Christian behaviour and has helped us know and support each other better.

As always, we spend time in prayer and through listening to God's Word, we pray for ourselves, our loved ones and all those things the Holy Spirit leads us to, it is from this group that the initiative came to have a focused time of prayers for the new incumbent.

We always welcome more to join us.

Penny Rowan

Recording and Live Streaming of Services

Since March 2020 I have been recording all Sunday morning services at Church and after editing the services they have been put on the Church website via the YouTube platform.

When the country was in lockdown, the Vicar and Wardens decided to keep the Church open and we were able to record services each week and a large number of people were able to worship via the online service facility which was a great help in maintaining contact with the members of the Church and others living some distance away. On average, around 40-50 logins on the YouTube account were noted and in some cases this was very much higher for special occasions.

We have now moved on since the beginning of January to live streaming the services and have now included funerals and weddings if so required. With people not wishing to travel, the facility to live-stream the service in real time is proving a great help to many and again the services are both viewed and stored on the Church YouTube site so they can be replayed after the service.

The present system requires that the four cameras used in the live streaming have to be set up on the Saturday evening together with the edit workstation which is situated at the front of the church and derigged after the Sunday service. This procedure is also required for weddings and funerals. It is time-consuming and in the short term sustainable but in the long term and when funds allow, a "built-in" system that would not require setting up the day before the service or derigging after is

being considered. It would be far easier for others, who are not particularly technically minded, to operate. However, that is for the future and while I am here and able to do so, live streaming will continue.

It would be good for others, who are slightly technically minded, to get involved in the process so that when I am away live streaming can continue. I am very happy to train those to use the system! I am indebted to Martin Pendle who looks after the website and YouTube platform for facilitating live streaming at his end of the process and our prayer is that those who watch the services will be blessed by the worship they see and, in some way, can take part in.

Peter Rowan

MELANESIAN BROTHERHOOD

Having held off for some time, Covid has now found its way to the Solomons and surrounding islands.

Like us, getting medical supplies and other help is proving difficult, more so because of their location and access.

We as Companions are still praying for them and when we have enough funds available, we send it to them, usually for the Brothers and Sisters, but this time the money is going to help with supplies etc.

Our intention (if possible) is to organise a 'Whist drive' or other activity to raise as much as possible to send to them. So, please keep them in your thoughts, details of any future ways of extracting money from you will be issued in due course.

Thank you to Tavistock Companions for your loyal support and long may it continue.

Graham Whalley

MESSY CHURCH

Messy Church sessions were held monthly online, with sessions posted on the Church website and FaceBook page. However, we were really excited to resume in 'real life' on Wednesday 9 June 2021 with a welcome back session. Having done careful risk assessments, we decided to have Mini Messy sessions of one hour, with no hot meal for families and reduced activities. Crafts and resources are pre prepared in bags; we still have a full worship session and have been learning to sign instead of sing our worship songs! Attendance is lower than before the pandemic, but we are still getting 4-6 families who enjoy coming regularly.

We are looking forward to getting back to full Messy Church as soon as possible.

Sarah Pendle

OPEN THE BOOK

This group has been unable to function during the pandemic.

Mary-Jane Traber

PASTORAL CARE

This year, the pandemic has continued to affect the way we have been able to deliver pastoral care. Until very recently, we have not been able to meet as a team, but this does not mean that we have ceased to support where we can. Diana and I try to contact members of the team frequently, so that they can let us know how they and their contacts are coping with the way of life we now have and the anxieties that tends to bring with it. We aim to phone as many people as we can, at often as we can - and the list continues to grow as it has done throughout the pandemic, as we hear of more people who might find that kind of support helpful. Inevitably, house visits continue to be suspended, but we try to keep those without computers as much in touch with the church and the community as we can. So we all try to remain alongside those who are ill, housebound, or bereaved, and those who are suffering from seclusion and the mental stresses that shielding and lockdown often bring. We continue to have at least 200 people on our lists at the moment, and as always we are anxious to hear if anyone knows of someone we should contact. As always, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry; and we are helped to renew our commitments by Diana's admirable taking up of

the Anna Chaplaincy course, as recommended by the diocese. We also continue to keep in close touch with the Derriford chaplaincy, when any of our people are patients there.

Elizabeth Maslen Diana McDowell

PRAYER AND STILLNESS

The Prayer and Stillness (Julian) Group usually meets for an hour each month for meditation and intercession. Sadly, this has not been possible for the last two years but it is hoped to start again after Easter. Members of the group have valued this opportunity to withdraw from our busy lives, relax and just 'be' and we would welcome others joining us. For more information, please contact me on 613922 or watch the church magazine, pew sheet and website.

Elizabeth Watkins

St Rumon's and St Peter's CE Schools – Spring 2022 Reflections

The last academic year has been one full of the challenges posed by COVID. But as the year has progressed, purposeful day to day learning and wider enrichment opportunities have thankfully once again become our main focus.

On return to school following the Spring 2021 Lockdown our children were relieved and excited yet sometimes a little nervous. Our teachers ensured that rebuilding relationships and reinvigorating our learning environments were our key focus. We took the time to secure mental health, general well-being and readiness for learning across St Rumon's and St Peter's.

As restrictions gradually relaxed, we enjoyed the return to more normal school provision such as free flow access to playgrounds and gathering for collective Worship. We were delighted when visitors were able to return to school and we were able to begin offsite visits once more.

Fortunately, this return to normality has continued and our program of after school clubs, visitors to school, sports fixtures, church services, curriculum visits and now even residential trips has continued apace.

We are extremely thankful to so many members of the Tavistock community who have supported us through COVID where they could or who have returned since to re-engage with us. A particular thanks must go to our new governors, including three from the church community, who are working hard to challenge and support us.

Ongoing development of our day-to-day educational provision has continued against all odds! To mention just a few: A review of maths provision at the beginning of the Autumn Term highlighted the significant impact of our 'Mastery Maths' project on pupils' mastery of maths language and imagery. Another project to develop investigative and question approaches in Humanities and Science are leading to enhanced engagement, confidence and learning in these subjects.

As the children returned from Lockdowns, teachers thought hard about lost areas of learning and the gaps that needed filling. Across the schools teaching has been adjusted to secure children's knowledge before moving on. In KS1 this has included a thorough consideration of pupil language and social and emotional needs. This has led us to resource and embed a 'Discovery Curriculum' approach. Children receive focused, precise learning input which is reinforced with hands on, investigative learning in a continuous learning environment. The improved engagement of pupils in their learning and positive feedback from children and parents has proved to us the significant positive impact of the move to this approach.

St Rumon's and St Peter's are so lucky to have a team of staff who care passionately for their schools and the children in their care. Staff who reflect and learn so that our schools can move from strength to strength. And as staff we are so lucky to have a community of children who fill our schools with their thirst for learning and love of life.

Headteacher

St Peter's and St Rumon's School

STEWARDS

We were eventually able to go back to something approaching normality during 2021, although we did start a little later than normal. We obviously received less visitors than is usual, but those who do come always remark on how nice it is to be greeted by a member of the congregation.

We are currently a small, but very willing band of people who enjoy helping with this very important aspect of the church's ministry. However, our numbers have dwindled substantially over the last couple of years and we are in serious need of some new volunteers. The ideal situation is to have two people to fill each 2 hour slot, not only for the benefit of the visitors, but also for our own safety, and last year I could not fill all the slots and most stewards were on their own. Stewarding is a very enjoyable task and not at all difficult, especially if you are like me and enjoy a chat! All the information about the church is readily to hand and we do meet some very interesting people from all around the world. Most people do two hours once a fortnight, so it is really not very onerous.

So... this is a heartfelt plea, if you think that this is something you would like to help with, please do get in touch.

Mary Whalley

VESTRY GROUP

Vestry Group continued its 'virtual' ministry from January 2021. Weekly sessions were posted online, via the Church website and FaceBook page. We also had very successful and popular Zoom Vestry Group worship on the first Sunday of the month led by Rosie. These were interactive and enjoyable, with lots of activities, shared prayers and singing. It was really great to see each other through screens if not in person!

We resumed Vestry Group in church (hurray!) in September 2021 and celebrated with a big removal from the Clothworkers Aisle into the tower. This involved a lot of sorting through of resources and toys. We bought new storage and had some kind donations that have helped us move into our new home. We are enjoying having our own space, but still feel that we are very much part of the church. We have also got a new name – Belfry Group, a brilliant suggestion by Liz Watkins. Please come and visit us at the end of the service to see what we've been doing.

Sarah Pendle

Vintage Green

Although Covid restrictions were still in place for most of 2022, Vintage Green were imaginative in contriving ways to still sew creatively!

Thankyou Quirky Quilts were made and presented to a few special people who had helped us through the pandemic.

Our two main fundraising events were the Craft Fair in the Butchers' Hall in September and the Christmas Tree Festival, and a total of nearly £2000 was raised.

Despite the remaining restrictions, we were able to keep in contact and sew whilst still being 'socially distanced'!

Planning is already in place for future events in 2022 and we hope that we will be able to further our contribution to the fundraising for St Eustachius'.

Vintage Green are grateful for all the support received whether it be donations, monetary or of unwanted materials, or simply encouragement! We look forward to another successful year in 2022. Thanks to all our supporters.

Hilary Sanders

Signatures:

John Rea, Chairman of the PCC

Christine Everitt, Secretary to the PCC

Date: 18th May 2022

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON SUNDAY, 19th MAY 2021

MEETING TO ELECT CHURCHWARDENS

Present 27 parishioners were present

Opening Prayers The meeting was preceded by a service of Holy Communion.

Apologies: Simon Hirst, Judy Hannaford Hirst, James Teague, Elizabeth Watkins and Elizabeth Maslen

Chairman It was unanimously agreed that the Very Reverend Dr Christopher Hardwick be appointed Chairman.

Secretary It was unanimously agreed that Christine Everitt be appointed Secretary.

Two nominations had been received for the position of Churchwarden – Mary Whalley was proposed by Brian Routledge and seconded by Elizabeth Watkins. Mary's nomination was unanimously agreed.

Graham Whalley was proposed by Pat Knock and seconded by Catherine Barrow. Graham's nomination was unanimously agreed. Congratulations were given to Mary and Graham.

Graham and Mary were thanked for their hard work over the past difficult year.

ANNUAL PAROCHIAL CHURCH MEETING

Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes

The Minutes of the 2020 Annual Parochial Church Meeting were approved unanimously as a true reflection of the meeting. There were no matters arising.

Election to Tavistock Deanery Synod

Fiona Lang was nominated by Sarah Pendle and seconded by Martin Pendle. She was elected unanimously.

Elections to the Parochial Church Council

Chris thanked Pam Hunter and Ruth Glanville, who were standing down, for their service on the PCC.

There were four nominations for membership of the PCC with five vacancies available. Roma Keogh was nominated by Mary Whalley and seconded by Elizabeth Watkins. Brian Routledge was nominated by Nichola Heathman and seconded by Pat Knock. Juliette Bowers was nominated by Christine Everitt and

seconded by Scott Angell. Catherine Barrow was nominated by Pat Knock and seconded by Pam Hunter. These candidates were elected unanimously.

Electoral Roll

It was reported that there were 211 currently on the electoral roll.

The Annual Report

The financial statements were received unanimously by the meeting (proposed by Peter Rowan and seconded by Brian Routledge).

Simon Hirst was unanimously appointed as Independent Examiner (proposed by John Rea and seconded by Christine Everitt)

John Rea reported that during 2020 there had been continued pressure on income due to the pandemic. Expenditure had been held back. Only 80% of the Common Fund payment had been made and the role of Parish Administrator had been cut, making Mandy redundant. The deficit for the year had been close to £10000. This had been funded from reserves.

The PCC had accepted a budget for 2021 based on very cautious assumptions with only 70% of the Common Fund payment being made. This budget predicted a deficit of about £10000. However, planned giving was being maintained and fund raising was due to restart.

John thanked Simon Hirst for his thorough work and help. He also thanked James Teague and the Finance Committee for their work during another year. Ann Townsend was also thanked for her input.

Chris expressed his thanks to John. He also thanked the rest of the committee. He also thanked Simon Hirst for his excellent work and advice.

Group Reports

Because of the pandemic meetings had to be kept as short as possible so these reports were taken as read. Chris thanked all those who had written reports and all those involved in the individual groups, which give such valuable support to the church and church members. He pointed out that the annual report would be a useful source document for future students of the second Elizabethan pandemic.

Acceptance of these reports was proposed by Mary Whalley and seconded by Pam Hunter. They were accepted unanimously.

AOB

John Rea thanked Chris for his exceptional leadership through a very difficult time and for his efforts to keep the church open when possible. He also commended the successful streaming of services.

Date of Next Meeting

Wednesday 18th May 2022
The meeting ended at 8pm.

Tavistock PCC
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
Incoming resources				
Incoming resources from generated funds	-	-	-	
Voluntary income	151,719	40	151,759	103,462
Activities for generating funds	7,869	-	7,869	11,530
Investment income	177	301	478	1,021
Incoming resources from charitable activities	8,209	-	8,209	5,767
Other incoming resources	689	18,906	19,595	4,358
Total income	168,663	19,247	187,910	126,138
Resources used				
Cost of generating funds	-	-	-	
Cost of generating voluntary income	324	-	324	735
Charitable activities	138,857	4,148	143,006	144,910
Other resources used	-	66,244	66,244	2,915
Total expenditure	139,181	70,392	209,574	148,560
Net income / (expenditure)	29,481	-51,145	-21,664	-22,422
Transfers:				
Gross transfers between	22,455	54,227	76,682	152,783
Gross transfers between	-25,942	-50,740	-76,682	-152,783
Other recognised gains / losses				
Gains/losses on investment	-	-	-	
Gains on revaluation, fixed	-	-	-	
Net movement in funds	25,995	-47,658	-21,664	-22,422
Reconciliation of funds				
Total funds brought forward	54,703	194,653	249,355	271,778
Total funds carried forward	80,697	146,995	227,692	249,355

There may be minor discrepancies in the totals if the pence are not being shown

Tavistock PCC
Fund movement summary
Selected period: 01 January 2021 to 31 December 2021

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
G&T Des - Galley & Toilets (Designated)	5,000	10,244	-	8,415	23,659
G&T Res - Galley & Toilets (Restricted)	25,000	117	3,566	50,000	71,550
Leg EW - Legacy Enid Williams	-	-	-	-	-
LegacyLC - Legacy - Leslie Cornish (Bibles)	134	0	134	0	-
General - General fund	27,269	156,006	134,551	-14,132	34,592
GenDes - General Fund - Designated	17,074	-	-	-	17,074
FabricGen - Fabric Fund	10,984	35	2,838	3,500	11,682
FabricFr - Friends' Fabric Fund	120,887	19,061	62,677	-50,731	26,540
700th - 700th Anniversary Church Restructuring	-	-	-	-	-
Young - Young People Fund	-	-	213	213	-
Melanesian - Melanesian Brothers	47	30	-	-	77
OrganM - Organ Maintenance Fund	-	-	505	505	-
OrganR - Organ Restoration Fund	1,023	2	-	-	1,026
FlowerFest - Flower Festival Fund	254	1	-	-	255
Bell - Bell Appeal	35,808	-	459	-	35,349
Bells - Bells	515	1	-	-	516
FabricDes - Fabric Fund (Designated)	-	2,400	4,630	2,230	-
TPP - Tavistock Passion Play	5,360	13	-	-	5,372
Totals	249,355	187,910	209,574 -		227,692

Tavistock PCC

Analysis of income and expenditure Selected period: 01 January 2021 to 31 December 2021

	General	Designated	Restricted	Total	
				This year	Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Gift Aid - Bank	13,940	-	-	13,940	61,999
0102 - Parish Giving Scheme	40,716	-	-	40,716	-
0301 - Loose plate / service collections	3,743	-	-	3,743	1,906
0310 - Gift Aid - Envelopes	8,228	-	25	8,253	2,735
0401 - Ex -Gratia Payment from Mount Kelly	4,500	-	-	4,500	4,500
0410 - Church Box and non-service Gifts	8,271	-	10	8,281	4,472
0503 - Tree Felling	-	-	-	-	580
0504 - Campaign Giving	2,551	-	5	2,556	-
0601 - Tax recoverable on Gift Aid	25,358	-	-	25,358	11,461
0701 - Legacies	18,122	-	-	18,122	1,000
0801 - Grants	7,870	-	-	7,870	-
08A1 - Youth Worker Grant	6,000	-	-	6,000	2,000
1224 - 700 - Galley & Toilets	-	10,020	-	10,020	-
1228 - 700 Phase 0 - Sound System	-	2,400	-	2,400	12,809
0902 - Coffee & Social	-	-	-	-	100
0903 - BMI Fundraising	3,055	150	-	3,205	3,468
0904 - Choir	60	-	-	60	-
0910 - Bazaar & Other Fundraising	1,514	-	-	1,514	2,170
1230 - Concerts	140	-	-	140	1,358
1240 - Church Centre Lettings	2,950	-	-	2,950	1,883
1250 - Parish Mag Adv - Non Sponsors	-	-	-	-	756
1260 - Parish magazine sales - Subscription	-	-	-	-	1,796
1020 - Bank and building society interest	90	87	301	478	1,021
Totals	147,108	12,657	341	160,106	116,014
Incoming resources from charitable activities					
1101 - Fees for weddings	3,266	-	-	3,266	960
1102 - Fees for Funerals	4,943	-	-	4,943	4,807
Totals	8,209	-	-	8,209	5,767
Other incoming resources					
1301 - External Printing	-	-	-	-	269
1302 - Contribution to Office Costs - Gulworthy	-450	-	-	-450	450
1304 - Contribution to Clergy Exp - Gulworthy	1,387	-	-	1,387	-992
1305 - Contribution to Clergy Exp - Brentor	-248	-	-	-248	643
1306 - Friends of St Eustachius	-	-	18,906	18,906	3,988
Other incoming resources Totals	689	-	18,906	19,595	4,358
Incoming resources Grand totals	156,006	12,657	19,247	187,910	126,138

Resources used**Cost of generating funds**

1730 - Bazaar & Other Fundraising Costs	324	-	-	324	735
---	-----	---	---	-----	-----

Cost of generating funds Totals

324	-	-	324	735
------------	----------	----------	------------	------------

Charitable activities

1801 - Missionary Giving	3,260	-	134	3,394	3,129
--------------------------	-------	---	-----	-------	-------

1802 - Campaign Donations	75	-	-	75	-
---------------------------	----	---	---	----	---

1910 - Common Fund	97,746	-	-	97,746	78,197
--------------------	--------	---	---	--------	--------

2001 - Cleaner Salary	1,168	-	-	1,168	757
-----------------------	-------	---	---	-------	-----

2004 - Organist Salary	3,494	-	-	3,494	1,926
------------------------	-------	---	---	-------	-------

2050 - Office Administrator Salary	1,380	-	-	1,380	7,361
------------------------------------	-------	---	---	-------	-------

2051 - Pension Contribution (PCC)	-	-	-	-	279
-----------------------------------	---	---	---	---	-----

2052 - Youth Worker Salary	7,124	-	-	7,124	2,529
----------------------------	-------	---	---	-------	-------

2101 - Ministers' Expenses	2,793	-	-	2,793	3,217
----------------------------	-------	---	---	-------	-------

2170 - Youth, Families and Education	-	-	213	213	20
--------------------------------------	---	---	-----	-----	----

2301 - Church Insurance	5,398	-	-	5,398	5,291
-------------------------	-------	---	---	-------	-------

2311 - Office Costs - Stationery	177	-	-	177	248
----------------------------------	-----	---	---	-----	-----

2312 - Office Costs - Photocopier Contract	-	-	-	-	674
--	---	---	---	---	-----

2313 - Office Costs - Printing	149	-	-	149	341
--------------------------------	-----	---	---	-----	-----

2314 - Office Costs - Other	569	-	-	569	605
-----------------------------	-----	---	---	-----	-----

2315 - Bank Charges	74	-	-	74	79
---------------------	----	---	---	----	----

2320 - Choir Expenses	170	-	-	170	107
-----------------------	-----	---	---	-----	-----

2330 - Church Maintenance	243	-	-	243	155
---------------------------	-----	---	---	-----	-----

2332 - Church Maintenance - Fabric Team	-	-	1,968	1,968	1,083
---	---	---	-------	-------	-------

2333 - Organ & Piano Maintenance	-	-	505	505	494
----------------------------------	---	---	-----	-----	-----

2340 - Upkeep of Services	1,968	-	-	1,968	1,865
---------------------------	-------	---	---	-------	-------

2350 - Tree Felling Exp	-	600	-	600	-
-------------------------	---	-----	---	-----	---

2401 - Church Running - Electricity	2,642	-	-	2,642	2,248
-------------------------------------	-------	---	---	-------	-------

2430 - Church Running - Gas	3,456	-	-	3,456	4,904
-----------------------------	-------	---	---	-------	-------

2440 - Church Running - Water etc.	181	-	-	181	188
------------------------------------	-----	---	---	-----	-----

2520 - Church Centre Running - Gas	783	-	-	783	931
------------------------------------	-----	---	---	-----	-----

2530 - Church Centre - Electricity	387	-	-	387	507
------------------------------------	-----	---	---	-----	-----

2550 - Church Centre - Insurance	660	-	-	660	660
----------------------------------	-----	---	---	-----	-----

2560 - Church Centre - Maintenance	41	-	-	41	-70
------------------------------------	----	---	---	----	-----

2561 - Church Centre Maintenance - Fabric Fund	-	1,041	869	1,910	284
--	---	-------	-----	-------	-----

2580 - Church Centre - Other	289	-	-	289	203
------------------------------	-----	---	---	-----	-----

2708 - 700 - Sound System Replacement	-	2,990	-	2,990	26,239
---------------------------------------	---	-------	---	-------	--------

3001 - Depreciation of Millenium Bells	-	-	459	459	459
--	---	---	-----	-----	-----

Charitable activities Totals

134,227	4,630	4,148	143,006	144,910
----------------	--------------	--------------	----------------	----------------

Other resources used

2303 - Gardener	-	-	-	-	28
-----------------	---	---	---	---	----

2600 - Friends of St Eustachius	-	-	3,329	3,329	661
---------------------------------	---	---	-------	-------	-----

2707 - 700 - Galley & Toilets Expenditure	-	-	3,566	3,566	381
---	---	---	-------	-------	-----

2801 - Parish Centre Refurbishment	-	-	59,349	59,349	1,845
------------------------------------	---	---	--------	--------	-------

Other resources used Totals	-	-	66,244	66,244	2,915
-----------------------------	---	---	--------	--------	-------

Resources used Grand totals

134,551	4,630	70,392	209,574	148,560
----------------	--------------	---------------	----------------	----------------

Tavistock PCC

Balance Sheet detailed

	As at 31/12/21	As at 31/12/20
Fixed assets		
6430: Millenium Bells	45,877	45,877
6431: Millenium Bells Depreciation	-10,528	-10,069
6432: Church Centre	11,407	11,407
6433: Church Centre Depreciation	-11,407	-11,407
6434: Fixtures & Fittings	83,327	83,327
6435: Fixtures & Fittings Depreciation	-83,327	-83,327
Total Fixed assets	35,349	35,808
Current assets		
6501: Bank current account	11,148	23,092
6502: Bank book account	-	-
6503: 700th Anniversary Bank Account	6	6
6505: Bank deposit account TSB	170,990	135,512
6510: CCLA (CBF) deposit account	184	184
6511: CCLA 700th Anniversary Appeal	7	7
6515: Friends	14,146	58,649
6520: Cash in hand	-	-
6555: Other Debtors	6,591	8,090
6550: Income Tax Recoverable	-	-
Z05: Accounts Receivable	-	-
Total Current assets	203,071	225,538
Liabilities		
6650: Income Received in Advance	4,288	4,000
6655: Current Creditors	5,515	6,809
6699: Agency collections	925	1,182
Z04: Accounts Payable	-	-
Total Liabilities	10,728	11,991
Net Asset surplus (deficit)	227,692	249,355
Reserves		
Excess/(deficit) to date	-21,664	-22,422
Z01: Starting balances	249,355	271,778
Total Reserves	227,692	249,355

Represented by Funds

General (Unrestricted)	34,592	27,269
Designated	46,106	27,434
Restricted	146,995	194,653
Total	227,692	249,355

Parochial Church Council of St Eustachius' Tavistock - 1130516

Notes to the Financial Statements For the period from 01 January 2021 to 31 December 2021

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available at 31 December 2021, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.

The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. All financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

Wages and salaries	Unrestricted	2021	2020
	£	£	£
	13,165	13,165	12,610

These figures include pension contributions but do not include wages paid out and claimed back as part of the Furlough Scheme. The charity employed four members of staff including the newly appointed Office Administrator. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

3. Fixed Assets

As at 31st Dec 2021 all fixed assets have a book value of 0 with the exception of the Millennium Bells whose net book value is £35,349.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The Tavistock Passion Play Fund remains unrestricted only while the terms of a restricted fund are decided.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'. During 2021 the refurbishment of the Parish Centre was completed and design and scoping was underway for the Galley & Toilets Project to which Friends' have contributed £75,000 (which has been transferred to the Galley & Toilets (Res) Fund).

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 2021 Tavistock PCC received £9,635 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

6. Missionary Giving

Although the currently policy for Missionary Giving is 2.5% of income as a Parish we give more than is expressed in the accounts by way of Agency Collections in the form usually of retiring collections and Campaigns. In 2021 this was as follows:

Missionary Giving £4,054

Retiring Collections £240

Campaigns £2,555

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius' Tavistock

I report to the PCC on my examination of the accounts of St Eustachius' for the year ended 31 December 2021, which are set out on pages 1 to 4.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Signed: _____

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 21st March 2022



JOHN REA Acting Chair PCC

16.3.2022