THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVISTOCK

England & Wales · Charity number 1130516

Details

Other names	ST EUSTACHIUS' PCC, TAVISTOCK
Status	Registered
Legal form	Previously excepted
Registered	2009-07-13
Register	View on the Charity Commission register

Contact

Address	Parish Office 5A Plymouth Road Tavistock PL19 8AU
Phone	01822617228
Email	parishoffice@tavychurch.eclipse.co.uk
Website	www.tavistockparishchurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promoting in the ecclesiastical parish the whole mission of the church

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£211,129	£158,591	-	-
2023-12-31	£199,423	£170,973	-	-
2022-12-31	£187,910	£209,574	-	-
2021-12-31	£126,138	£148,560	-	-
2020-12-31	£108,772	£119,718	-	-

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Trustees

Name	Role	Appointed
Alison Elizabeth Boulter		2023-05-17
Ann Townsend		2023-04-23
Catherine Margaret Sherlock		2023-04-23
Charles Herbert		2023-04-23
Dr William Robert Owens		2025-03-23
Elizabeth Bastin		2020-10-17
Irene Joy Loader		2022-05-18
JAMES EDWIN TEAGUE		2017-04-27
JENNIFER MARY MOORE		2024-04-28
Julia Rita Hurle		2023-05-17
Juliette Anne Bowers		2026-04-19
Martin Erle John Pendle		2022-05-18
Matthew Hibbert		2023-05-17
Nicholas Ridley Clark		2025-11-19
PAMELA JEAN HUNTER		2023-04-23
Peter Rowan		2019-04-24
Rev Hazel Judith Butland		2020-09-12
Rev Judith Blowey		2018-09-29
Rev Matthew Fenton Godfrey		2022-09-21
Sarah Elizabeth Hackel		2025-05-21
Suzanne Jane Littlewood		2024-04-28
Vanessa Bowles		2026-05-20
Wendy Ann Roderick Hake		2023-05-17

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVIST

England & Wales - Charity number 1130516

Accounts

The Parochial Church Council

of the Ecclesiastical Parish

# of St Eustachius, Tavistock

Registered Charity No. 1130516



Annual Report and Financial Statements

for the year ending 31 December 2024

Incumbent: The Reverend Matthew Godfrey

Bank: TSB Bank plc, Bedford Square, Tavistock

Independent Examiner: Simon Hirst,
Fellow of the Institute of Chartered Accountants in England and Wales

tavistockparishchurch.org.uk

SUNDAY 23rd MARCH 2025

ANNUAL MEETING OF PARISHIONERS

AGENDA

1 Appointment of chairman for the meeting
2 Appointment of secretary for the meeting
3 Apologies for absence
4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1 Apologies for absence
2 Minutes of APCM meeting 28th April 2024 and any matters arising
3 Elections to the PCC
4 Elections to Deanery Synod
5 Electoral roll report
6 The annual report

   i. to receive the accounts and to appoint independent examiners
   ii. reference to reports of the groups and the Deanery synod

7 Any other business
8 Date of next annual meeting

Clergy Report for 2024

Report from the Incumbent

The Reverend Matthew F. Godfrey,
Priest in Charge

I begin this Annual Report, with a reminder of the three tasks of the Diocesan Vision – to grow in prayer, to make disciples and to serve the people of Devon with joy. Everything we do should be aligned with one (or more) of these tasks because, taken together, they encapsulate how we seek to live out our overall purpose, notably to share the Good News of Jesus Christ with the people of our town. The following reports illustrate the many and varied ways in which we have sought to do so during 2024.

In November, the Diocese of Exeter welcomed Bishop Mike Hamilton as our new Bishop. We then had the privilege of welcoming him to the Benefice just before Christmas, when he preached at our carol service. Bishop Mike will want to bring a fresh perspective to our vision, so we look forward to moving ahead in mission under his leadership.

There are, of course, a vast array of things that need to happen in the background to provide the platform for our mission, however that is expressed. Caring for the fabric of our buildings; managing our finances; cleaning; fundraising; sorting out the audio-visual system; producing notices; thinking about our IT needs; looking after the churchyard; governance and administration. All these things happen quietly and without fanfare but involve lots of hard work from lots of people; thank you all.

I would like to offer a particular note of thanks to our Churchwardens, who have been at the heart of so much of what this activity, from worship to recycling bins and everything in between! Having a team, comprised of two Churchwardens and three Deputy Churchwardens (an unofficial but increasingly common role in big parishes), has proved to be a real success, especially as regards sharing the workload and bring many years of collective experience to bear on often thorny problems.

Tavistock is a hugely busy parish and there has been much to celebrate and give thanks for over the last twelve months. As I reflect on 2024, though, the area that stands out both in terms of importance and progress is safeguarding. From a Church of England perspective, undoubtedly the most significant occurrence during 2024 was the resignation in November of the Archbishop of Canterbury, the Most Reverend Justin Welby, in the wake of the Makin Report. This event hammers home two imperatives: Firstly, that safeguarding must be at the heart of everything we do (it must be part of our 'church culture'), and secondly, that safeguarding remains the top priority for 2025. It is one of the key foundation blocks on which our mission needs to rest.

We have made considerable progress with safeguarding over the last 12 months: Objectively, using the Parish Dashboard as an indicator, we have gone from 14% in February 2024 to 64% as I write. I wish I could say that the figure was higher, but transparency is crucial. There is more to do, and it is a huge, pressing undertaking. However, much of the background administration (e.g. policies, procedures, training and the documentation of training) is now in place to enable us to build on this in the months ahead. In getting us to where we are now, I would like to offer fulsome thanks to Wendy Roderick for her indefatigable support and wise counsel. Looking forward, I am delighted that we now have a new Parish Safeguarding Representative. Paul Jowett brings experience of safeguarding from his professional life and his endeavours will be bolstered by Sarah Pendle, who has also joined what is a fledgling safeguarding *team*, and who also brings considerable experience. Ultimately, the plan is to work together across the Benefice to affect a cultural shift across all our parishes.

Another significant moment of 2024 was the Archdeacon's Charge, given in St Eustachius' Church at the Annual Visitation in July. The Archdeacon spoke about the need for us "to grow our churches

younger." In short, we urgently need to bring down the age profile of our churches. This will involve us focussing on our ministry with children and young people while continuing to minister to our existing (older) congregations. This must be one of our main priorities for 2025 and will require a financial commitment, as well as time and energy. Thankfully, we are already blessed to have a lot of excellent ministry in this area, including Little Deers (our parent and toddler group), St Eustachius Storytellers (formerly Open the Book), Vestry Group (on Sunday mornings) and our schools' ministry (including our foundation governors). Furthermore, Messy Church went from strength-to-strength last year, with increased numbers and a real deepening of people's engagement with the worship. Lastly, the reinstatement of a children's area in the main body of the church was an important statement of intent. Thank you to everyone who was involved in making that happen and who continues to share God's love through these various ministries.

There is not space here to list every area of our ministry and mission, nor to thank everyone by name. Every single person's contribution, no matter how seemingly inconsequential, provides a unique and wonderful part of the whole. I would, however, like to highlight a few things: Warm Welcome and Breaking Bread have become key events in our outreach, alongside the Friendly Friday coffee morning. The renovation of the Sacristy gave everyone involved in leading worship a real boost. Thanks to the sterling efforts of Martin Pendle, the progress made with fundraising for the Galley & Toilets project was also a real fillip. The fact that our finances are in such good order is testimony to the diligence and hard work of the Finance Team, led by James Teague. The Friends of St Eustachius continue to be wonderful companions on the way – thank you all, especially Vanessa Bowles for taking on running the Christmas Tree Festival. The Exon Festival was fantastic again and our thanks go to Mary Leth for taking up that baton. Meanwhile, our Director of Music, Mary Mazur-Park, led the Church Choir admirably and Nichola Heathman, as Sacristan, once again quietly provided everything needed for the worshipping life of our church. It has been brilliant also to have Alison Boulter as our Verger at the many Occasional Offices (i.e. funerals and weddings), along with many different people who helped with welcoming people to our schools' services and other big services such as the scouts service and the vigil for Ukraine. Last but not least, on behalf of us all, I would like to thank our splendid team of ministers (lay and ordained) for their leadership this past year. We are very blessed to have them with their varied gifts.

In summary, there has been a huge amount to celebrate and be thankful for over the last year. It is no exaggeration to say that, in a host of ways, Tavistock Parish Church touched the lives of thousands of people during 2024. I feel very privileged to be part of this community and never cease to give thanks to the Lord for you all. There is more to do, of course, as we seek to respond faithfully and attentively to the promptings of the Holy Spirit and look towards the future with hope. We want to be a church characterised by love, by creative and vibrant worship; a church where the Scriptures are broken open and read with eager anticipation; and a church where all find a joyful welcome and a place where they can flourish.

Finally, as I write, we await the Church Commissioners' decision regarding the draft Pastoral Scheme for joining our existing Benefice into a new 'mission community' (team) along with the parishes of Bere Ferrers, Mary Tavy, Peter Tavy and Whitchurch. If this is approved it will mean an exciting time ahead, requiring energy and prayer, as we work out how *together* we can better share the good news of Jesus Christ with the people of this area.

Your brother in Christ,

Matthew+

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	Reverend Matthew Godfrey
Assistant Priest:	The Reverend Judith Blowey
Assistant Curate:	The Reverend Hazel Butland
Churchwardens:	Mrs Catherine Stoate elected 28/4/24
	Mrs Pam Hunter 28/4/24
LLM	Mrs Elizabeth Bastin
	Mrs Wendy Roderick
Deanery Synod members:	Mrs Catherine Stoate elected 28/4/23
	Mr Charles Herbert elected 23/04/23
	Mr Matthew Hibbert 2023
	Mrs Jenny Moore 2024
Elected members:	Mrs Christine Everitt elected 23/4/23
	Miss Nichola Heathman elected 23/4/23
	Mrs Roma Keogh elected 23/4/23
	Mrs Ann Townsend 23/4/23
	Mrs Suzanne Littlewood 28/4/24
	Mrs Cathy Sherlock 23/4/23
	Mrs Julia Hurle 23/4/23
	Mrs Hilary Johnson elected 2022
	Mrs Joy Loader elected 2022
	Mr Martin Pendle elected 2022
	Mr Peter Rowan elected 2022
	Mrs Jenny Moore elected 28/4/24
	Mrs Suzanne Littlewood 28/4/24
Co-opted members:	Mr James Teague 08/05/24
	Mrs Alison Boulter 08/05/24
	Mr Harry James 18/09/24

MEETINGS
The PCC met 6 times during 2024.

STANDING COMMITTEE
The Standing Committee met 7 times during 2024.
This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair**,** Project 700 chair, the secretary, and the vice-chair.

SAFEGUARDING

Following a review of the processes and procedures of the PCC and the implementation of appropriate changes, the PCC is satisfied that it has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT
The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673
Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT
There are 158 parishioners on the church electoral roll.

FABRIC REPORT
1. The following significant tasks were completed in 2024:
Replaced the old Parish Centre kitchen gas oven with a new electric equivalent.
Installed a new water boiler in the Parish Centre kitchen.
Installed a motion-triggered floodlight over the Parish Centre car park area.

Refurbished the Church pewter display cabinet.
Power-washed and oiled all the Church oak doors. The west door is suffering from significant weathering deterioration damage; its repair is on the Potential Projects list.
Installed a timer on the Church porch light, to provide illumination during the long dark winter evenings.
Repairs to: three choir stalls, the Tower roof lead floor, the Church west door handle, the Parish Centre radiator covers, the Parish Centre Gents loo door lock and the car park floodlight power cable.
2. Rats in the Church emerged as a significant issue towards the end of 2023; we had caught nine plus one mouse in the heating ducts. It was obvious to all they were living beneath the churchyard walls and monuments and enjoying a freedom of the town centre with confidence. A contractor was engaged in March 2024 who inserted poison deep into their lairs. Within four weeks all their activity had ceased. Signs erected to warn the public to keep dogs on a lead prompted a significant number of complaints. These were responded to with an assurance from the contractor the poison was "species specific to rats and mice only." Nil rats were subsequently caught in the heating ducts until 31 Dec 24.
3. In 2023 UK Safety Management Ltd of Leeds submitted a claim against the Church for non-payment of fees for electrical portable appliances testing supposedly carried out in 2022. The PCC agreed to defend this claim on grounds including that: we had not requested the work, the company were guilty of 'pressure selling' [1] in a phone call to the Parish Administrator, the company had forged the Parish Administrator's signature on an invoice and that they had not carried out work for which they had claimed. On 22 Mar 24 a Plymouth County Court Judge directed them to "file and serve a notice of discontinuance." With the approval of the PCC our Defence document was sent to Trading Standards in Exeter.
4. Our planning permission Faculty for the Galley and Toilets project was due to expire on 16 Dec 24. On 18 Jun 24 the Diocesan Registrar granted a three-year extension, now valid until 16 Dec 27. The project is ready to go to tender pending successful fundraising.
5. The Church has been without a gardener since 2020. The Town Council voluntarily cuts the churchyard grass and clears fallen leaves, but there is much else that needs to be done to avoid it becoming overgrown and looking unkempt. A contractor was employed once in 2024 to: cut back vegetation, tackle the weeds, including on top of the Parish Centre roof, clear the drains and drainage channels, power-wash the moss from the paths and remove all the arisings. It was a great improvement and a funding line has been introduced into the draft budget to repeat this in the future.
Nick Clark

[1] Pressure Selling is illegal under the Consumer Protection from Unfair Trading Regulations 2008.

Tavistock PCC

Analysis of income and expenditure
Selected period: 01 January 2024 to 31 December 2024

	General	Designated	Restricted	Endowment	Total This year	Total Last year
Incoming resources						
Incoming resources from generated funds						
0101 - Standing Orders	11,188	-	40	-	11,228	12,983
0102 - Parish Giving Scheme	47,149	-	300	-	47,449	46,179
0110 - Gift Aid - Envelopes	6,163	-	75	-	6,238	7,641
0201 - Other Planned Giving - not Gift Aided	259	-	-	-	259	70
0301 - Loose plate / service collections	7,304	-	-	-	7,304	7,191
0401 - Mount Kelly (Chaplaincy)	4,500	-	-	-	4,500	4,500
0402 - Vicar's Mission	-	200	-	-	200	1,200
0403 - Donations for Bibles	-	-	518	-	518	833
0410 - Church Boxes	5,400	-	-	-	5,400	5,915
0501 - One-off gifts	2,799	-	65	-	2,864	11,144
0504 - Card Machine Receipts	3,591	-	-	-	3,591	4,034
0505 - Vestry Refurbishment	-	-	500	-	500	9,625
0506 - Vestry Group	-	-	-	-	-	863
0601 - Tax recoverable on Gift Aid	18,981	-	402	-	19,383	17,172
0701 - Legacies	9,000	-	-	-	9,000	-
0801 - Grants	-	-	-	-	-	11,136
0806 - Messy Church	-	-	472	-	472	538
1224 - 700 - Galley & Toilets	-	-	25,000	-	25,000	-
0902 - Coffee & Social	569	-	-	-	569	643
0903 - Friendly Fridays	-	3,619	-	-	3,619	5,480
0904 - Choir	-	3,039	-	-	3,039	225
0910 - Bazaar & Other Fundraising	1,361	-	204	-	1,565	447
0911 - Live Streaming	3,000	-	-	-	3,000	1,250
1230 - Concerts	3,183	-	-	-	3,183	2,639
1240 - Church Centre Lettings	7,322	-	-	-	7,322	4,213
1020 - Bank Interest	2,459	1,860	3,106	-	7,425	3,528
Incoming resources from generated funds Totals	**134,230**	**8,718**	**30,682**	**-**	**173,630**	**159,451**
Incoming resources from charitable activities						
0802 - Holiday Lunch Club Income	-	-	-	-	-	141
0803 - Warm Welcome Donations & Grants	-	243	-	-	243	100
0804 - Litte Deers Donations	-	148	-	-	148	271
1101 - Fees for weddings	4,116	-	-	-	4,116	2,443
1102 - Fees for Funerals	7,378	-	-	-	7,378	6,461
1103 - Fees for Verger	500	-	-	-	500	-
1105 - Fee for Travel Expenses for Funerals and Weddings	1,440	-	-	-	1,440	-
Incoming resources from charitable activities Totals	**13,434**	**391**	**-**	**-**	**13,825**	**9,417**
Other incoming resources						
0805 - Rural Churches Grant - For Dora's Cupboard	-	-	-	-	-	2,265
1304 - Contribution to Clergy Exp - Gulworthy	496	-	-	-	496	957
1305 - Contribution to Clergy Exp - Brentor	496	-	-	-	496	957
1306 - Friends of St Eustachius	(24)	-	22,706	-	22,682	26,377

	General	Designated	Restricted	Endowment	Total This year	Total Last year
Other incoming resources Totals	**967**	**-**	**22,706**	**-**	**23,673**	**30,556**
Incoming resources Grand totals	**148,631**	**9,110**	**53,388**	**-**	**211,129**	**199,423**
Resources used						
Cost of generating funds						
1730 - Bazaar & Other Fundraising Costs	-	-	-	-	-	20
1731 - Social Costs	-	-	-	-	-	107
1734 - Fundraising Other	215	-	-	-	215	-
1735 - Sound & Vision	274	-	-	-	274	1,708
1736 - Sum Up Fees	81	-	-	-	81	162
1737 - Guide Books	160	-	-	-	160	-
Cost of generating funds Totals	**730**	**-**	**-**	**-**	**730**	**1,997**
Charitable activities						
1801 - Charitable Giving	3,342	-	-	-	3,342	2,664
1803 - School Bibles	-	-	500	-	500	765
1910 - Common Fund	74,958	-	-	-	74,958	81,853
2001 - Cleaner Salary	2,378	-	-	-	2,378	1,325
2002 - Verger Salary	340	-	-	-	340	-
2004 - Organist Salary	3,050	-	-	-	3,050	2,926
2050 - Office Administrator Salary	5,981	-	-	-	5,981	5,578
2053 - Holiday Lunch Club	-	80	-	-	80	232
2054 - Warm Welcome	-	603	-	-	603	393
2055 - Litte Deers Expenses	-	186	-	-	186	161
2056 - Vestry Group	-	-	31	-	31	203
2101 - Ministers' Expenses	3,919	-	-	-	3,919	4,851
2102 - Vicar's Mission Fund	-	125	-	-	125	1,487
2103 - LLM Conference & Training	570	-	-	-	570	-
2104 - Safeguarding	18	-	-	-	18	-
2203 - TACT Subscription	200	-	-	-	200	200
2270 - Messy Church	-	-	698	-	698	948
2271 - Youth & Schools Ministry	751	-	600	-	1,351	-
2301 - Insurance	7,183	-	-	-	7,183	7,012
2311 - Office Costs - Stationery	765	-	-	-	765	304
2313 - Office Sundry Costs	136	-	-	-	136	143
2314 - Office Costs - Phone and Broadband	548	-	-	-	548	500
2315 - Bank Charges	86	-	-	-	86	111
2320 - Choir Expenses	404	2,635	-	-	3,040	362
2330 - Tree & Altar Rail	944	-	-	-	944	500
2332 - Church & PC Fabric Maintenance	3,159	-	-	-	3,159	2,631
2333 - Organ & Piano Tuning	858	-	-	-	858	342
2340 - Candles, Santiflex & Hosts	1,846	-	-	-	1,846	1,974
2341 - Upkeep of Services (Churchwardens)	635	-	-	-	635	36
2343 - Church Music Licences (CCLI)	315	-	-	-	315	291
2344 - Rememberance Wreath	-	-	-	-	-	19
2345 - Church Broadband	403	-	-	-	403	415
2346 - Website Hosting	154	-	-	-	154	-
2347 - Hymn Books & Service Booklets	-	2,938	-	-	2,938	-
2350 - Tree Felling Exp	996	-	-	-	996	-

	General	Designated	Restricted	Endowment	Total This year	Total Last year
2401 - Church Electricity	7,328	-	-	-	7,328	7,744
2430 - Church Gas	9,470	-	-	-	9,470	14,067
2440 - Church Water	477	-	-	-	477	316
2520 - Church Centre Gas	2,266	-	-	-	2,266	3,810
2530 - Church Centre Electricity	1,389	-	-	-	1,389	1,131
2560 - Church Centre - Maintenance	43	-	-	-	43	1,560
2561 - Church Centre Maintenance - Fabric Fund	-	-	-	-	-	435
2580 - Church Centre Consumables	326	-	-	-	326	338
2709 - Churchyard Trees - Major Works	420	-	-	-	420	-
3001 - Depreciation of Millenium Bells	-	-	459	-	459	459
Charitable activities Totals	**135,658**	**6,568**	**2,288**	**-**	**144,514**	**148,085**
Other resources used						
2303 - Gardener	525	-	-	-	525	-
2351 - Doras' Cupboard Refurbishment	-	-	-	-	-	2,719
2352 - Vestry Refurbishment	-	-	5,770	-	5,770	11,584
2600 - Friends of St Eustachius	-	-	-	-	-	4,351
2707 - 700 - Galley & Toilets Expenditure	-	-	2,802	-	2,802	2,239
2801 - Parish Centre Refurbishment	-	1,500	2,750	-	4,250	-
Other resources used Totals	**525**	**1,500**	**11,322**	**-**	**13,347**	**20,893**
Resources used Grand totals	**136,913**	**8,068**	**13,610**	**-**	**158,591**	**170,975**

Tavistock PCC

Balance Sheet detailed

		As at 31/12/2024	As at 31/12/2023
Fixed assets			
	6430: Millenium Bells	45,877	45,877
	6431: Millenium Bells Depreciation	(11,905)	(11,446)
	6432: Church Centre	11,407	11,407
	6433: Church Centre Depreciation	(11,407)	(11,407)
	6434: Fixtures & Fittings	83,327	83,327
	6435: Fixtures & Fittings Depreciation	(83,327)	(83,327)
	Total Fixed assets	**33,972**	**34,431**
Current assets			
	6501: Bank current account	5,856	3,134
	6502: Bank book account	-	-
	6503: 700th Anniversary Bank Account	6	6
	6505: Bank deposit account TSB	36,219	3,098
	6510: CCLA (CBF) deposit account	185,291	152,987
	6511: CCLA 700th Anniversary Appeal	8	8
	6515: Friends	21,539	36,868
	6520: Cash in hand	404	-
	6555: Other Debtors	8,561	8,612
	655O: Income Tax Recoverable	-	-
	Z05: Accounts Receivable	1,251	1,592
	Total Current assets	**259,133**	**206,305**
Liabilities			
	6650: Income Received in Advance	1,260	(100)
	6655: Current Creditors	6,237	2,977
	6699: Agency collections	(431)	-
	Z04: Accounts Payable	-	4,358
	Total Liabilities	**7,067**	**7,235**
	Net Asset surplus (deficit)	**286,039**	**233,501**
Reserves			
	Excess/(deficit) to date	52,538	(120,959)
	Z01: Starting balances	233,501	354,459
	Total Reserves	**286,039**	**233,501**

Represented by Funds

General (Unrestricted)	59,488	52,286
Designated	57,607	43,561
Restricted	168,944	137,654
Total	**286,039**	**233,501**

Tavistock PCC

Fund movement summary

Selected period: 01 January 2024 to 31 December 2024

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
General - General fund	52,286	148,631	136,913	(4,516)	-	-	59,488
General D - General Fund (Designated)	(27)	-	-	8,027	-	-	8,000
2 - PEGGY SALMON LEGACY (DEVELOPMENT)	8,646	345	-	-	-	-	8,991
2a - PEGGY SALMON LEGACY (WORSHIP)	4,008	160	-	-	-	-	4,168
3 - FABRIC FUND (Restricted)	507	468	-	(974)	-	-	-
4 - GALLEY & TOILETS (Designated)	24,920	1,094	-	4,977	-	-	30,991
4a - GALLEY & TOILETS - GRANT INCOME	-	25,000	-	-	-	-	25,000
5 - GALLEY & TOILETS (Restricted)	48,054	1,903	2,802	-	-	-	47,155
6 - FRIENDS' FABRIC FUND (Restricted)	45,716	24,202	3,350	(7,975)	-	-	58,592
7 - VESTRY GROUP	1,172	46	31	-	-	-	1,188
8 - MELANESIAN BROTHERS (Restricted)	45	2	-	-	-	-	47
9 - WARM WELCOME (Designated)	1,294	286	683	-	-	-	896
10 - FLOWER FESTIVAL FUND (Restricted)	262	10	-	-	-	-	272
11 - BELLS (Restricted)	518	21	-	11	-	-	550
12 - ORGAN RESTORATION FUND (Restricted)	1,052	42	-	-	-	-	1,094
14 - MESSY CHURCH FUND	689	504	698	450	-	-	944
15 - VICAR'S MISSION FUND - Designated	216	228	125	-	-	-	319
16 - LITTLE DEERS	487	148	186	-	-	-	449
17. - Dora's Cupboard	-	-	-	-	-	-	-
18 - FRIENDLY FRIDAY	3,634	3,748	4,438	-	-	-	2,944
19 - FAMILY LUNCH CLUB	370	15	-	-	-	-	385
20 - VESTRY & SACRISTRY REFURBISHMENT	5,068	713	5,770	-	-	-	11
21 - Bible Fund	154	524	500	-	-	-	178
22 - Choir Fund	-	3,039	2,635	-	-	-	404
FrChUp - Friends - Church Upkeep Fund	-	-	-	-	-	-	-
Leg EW - Legacy Enid Williams	-	-	-	-	-	-	-
700th - 700th Anniversary Church Restructuring	-	-	-	-	-	-	-
OrganM - Organ Maintenance Fund	-	-	-	-	-	-	-
Bell - Bell Appeal	34,431	-	459	-	-	-	33,972
Essery - Essery Fund	-	-	-	-	-	-	-
Legacy - Legacy 2012	-	-	-	-	-	-	-
Totals	**233,501**	**211,129**	**158,591**	**-**	**-**	**-**	**286,039**

Tavistock PCC

Sofa Separate Designated

For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds	-	-	-	-	-
Voluntary income	115,903	200	27,132	143,235	141,025
Activities for generating funds	12,789	6,659	-	19,447	14,897
Investment income	7,425	-	-	7,425	3,528
Incoming resources from charitable activities	11,915	360	-	12,275	9,417
Other incoming resources	1,032	-	22,706	23,738	30,556
Total income	**149,063**	**7,219**	**49,838**	**206,120**	**199,423**
Resources used					
Cost of generating funds	-	-	-	-	-
Cost of generating voluntary income	696	-	-	696	1,997
Charitable activities	134,004	6,568	1,229	141,801	148,085
Other resources used	525	1,500	11,322	13,347	20,893
Total expenditure	**135,225**	**8,068**	**12,551**	**155,844**	**170,975**
Net income / (expenditure) resources before transfer	**13,837**	**(849)**	**37,287**	**50,276**	**28,448**
Transfers:					
Gross transfers between funds - in	9,560	4,977	486	15,023	30,991
Gross transfers between funds - out	(5,463)	-	(9,560)	(15,023)	(30,991)
Other recognised gains / losses					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	**17,934**	**4,128**	**28,213**	**50,276**	**28,448**
Reconciliation of funds					
Total funds brought forward	**52,286**	**43,561**	**137,654**	**233,501**	**205,053**
Total funds carried forward	**70,220**	**47,689**	**165,867**	**283,776**	**233,501**
Represented by					
Unrestricted					
General fund	69,085	-	-	69,085	51,150
Designated					
Choir Fund	-	404	-	404	-
FAMILY LUNCH CLUB	-	370	-	370	370
FRIENDLY FRIDAY	-	2,816	-	2,816	3,634
GALLEY & TOILETS (Designated)	-	29,897	-	29,897	24,920
GENERAL FUND - Designated	-	(27)	-	(27)	(27)
LITTLE DEERS	-	418	-	418	487
PEGGY SALMON LEGACY (DEVELOPMENT)	-	8,646	-	8,646	8,646
PEGGY SALMON LEGACY (WORSHIP)	-	4,008	-	4,008	4,008
VESTRY GROUP	-	13	-	13	13
VICAR'S MISSION FUND - Designated	-	291	-	291	216
WARM WELCOME (Designated)	-	853	-	853	1,294
Restricted					
Bell Appeal	-	-	34,431	34,431	34,431
BELLS (Restricted)	-	-	988	988	977
Bible Fund	-	-	171	171	154
FABRIC FUND (Restricted)	-	-	(586)	(586)	507
FLOWER FESTIVAL FUND (Restricted)	-	-	262	262	262
FRIENDS' FABRIC FUND (Restricted)	-	-	57,706	57,706	45,716
GALLEY & TOILETS - GRANT INCOME	-	-	25,000	25,000	-
GALLEY & TOILETS (Restricted)	-	-	45,292	45,292	48,054
MELANESIAN BROTHERS (Restricted)	-	-	45	45	45
MESSY CHURCH FUND	-	-	913	913	689
ORGAN RESTORATION FUND (Restricted)	-	-	1,052	1,052	1,052
VESTRY & SACRISTRY REFURBISHMENT	-	-	(77)	(77)	5,068
VESTRY GROUP	-	-	1,805	1,805	1,836

Parochial Church Council of St Eustachius' Tavistock - 1130516

Notes to the Financial Statements
For the period from 01 January 2024 to 31 December 2024

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available on 31 December 2024, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.
The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. Al financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

	Unrestricted	2024	2023
Wages and salaries	£	£	£
	9,829	9,829	10,829

The charity employed three members of staff : Parish Administrator, Cleaner and Organist. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

Tavistock Parochial Church Council Reserves Policy

1. General policy

1.1 The trustees of Tavistock Parochial Church Council recognise the importance of a reserves policy to help demonstrate good stewardship and financial management and to manage its reputation.

1.2 Our policy is to retain sufficient reserves:

- To ensure that the church has sufficient funds to meet its financial commitments.
- To demonstrate that the church is sustainable into the future.
- To ensure that the church can manage future unforeseen financial difficulties.
- To ensure that excessive funds are not held without any identifiable reason or for any identifiable purpose.

1.3 This reserves policy relates only to the charity's unrestricted funds (which include designated funds). Restricted funds may be held in addition to be used for the restricted purpose for which they were given.

1.4 The overall responsibility for this policy and its implementation rests with the trustees of Tavistock Parochial Church Council.

1.5 In constructing this policy, the trustees have paid due consideration to the Charity Commission guidance on charities and reserves.

2. Calculating reserves

2.1 Financial reserves are considered in three parts:

- General reserves that are deemed necessary to meet future operational requirements and to protect the church against future financial uncertainties including loss of income and unexpected increases in operating costs.
- Reserves set aside to meet future financial commitments for a specific significant project or venture or planned future commitment.
- Risk Register – Reserves set aside to meet unplanned expenditure for items identified and recorded on the risk register.

2.2 General reserves are calculated after assessing the financial risks faced by the church and determining:

- The size of any contingency fund required to meet unforeseen operational costs.
- Any uncertainty that might exist over the continuation of future income flows including donations and other grants.
- An amount that might be required to cover expected deficits in the cash budget.
- An amount that might be needed to meet an unforeseen emergency.
- For the Financial Year 2025, the sum set aside for Reserves is £24,749 (equal to approximately 2 months expenditure) for the general budget.
- For the Financial Year 2025, the sum set aside for the Galley & Toilet Project is £30,991.

- For the Financial Year 2025, the sum set aside for Mission is £12,517 as part of Peggy Salmon's Legacy and Legacies:
    - Development £8,991.
    - Worship £4,168.
- Legacies £8,000.
- For the Financial Year 2025 the sum set aside for Churchyard Tree Maintenance is £5,000
- For the Financial Year 2025 the sum set aside for the Risk Register (separate document) is £2,000.
- For the Financial Year 2025 the sum set aside for possible additional staffing and IT / Office and Communications implementation is £22,800

2.3 Specific reserves are calculated with reference to a planned spending commitment or to fund a specific project or other venture. Generally specific reserves will be treated as designated funds.

2.4 Reserves will be reassessed regularly and specifically in the following circumstances:

- A significant change in the core operations of the charity.
- Information coming to light that casts doubt on the charity's future income flows.
- A significant change to the wider environment in which the church operates, including the overriding economic climate.
- Annually, if no other re-assessment has taken place.

3. Using reserves

If the charity has excess reserves, the trustees will consider how these funds might be effectively used in the future.

4. Reporting the reserves policy

4.1 The trustees will include an explanation of the reserves policy in their annual report setting out:

- A brief statement of the general policy.
- The level of reserves held and a brief explanation of why they are held.
- Where material funds have been designated, the amount and the purpose of the designation.
- Where designated funds relate to future expenditure, the likely timing of that expenditure.

4.2 If the trustees conclude that no reserves are required, this will be explained in their annual report.

5. Adoption of this policy

5.1 The trustees of Tavistock Parochial Church Council formally accepted this policy at the

Signed:

Date:

Review Date: March 2026

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius, Tavistock.

I report to the PCC on my examination of the accounts of St. Eustachius for the year ended 31 December 2024, which are set out on pages 1 to 8 of the Financial Statements Section in the Annual Report and Financial Statements for the year ending 31 December 2024. I note that the Annual Report and Financial Statements were unanimously approved by the PCC at its meeting held on 12th March 2025.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 14th March 2025

ST EUSTACHIUS' PROGRAMME 700 REPORT TO APCM COVERING 2024

How it Works:

A scheme of work for this programme, now in its seventh year, is used by the Standing Committee and PCC, in which all of the prioritised findings from Quinquennial Inspections which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme are divided into:

- **Active Projects** – those currently being worked on
- **Potential Projects** – those to be prioritised and turned into active projects when required
- **Future Big Bid Project** – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising.

Projects Completed in 2024:

Choir Vestry Refurbishment: Complete refurbishment of the Choir Vestry as a shared space for the children's activities and the Choir. Work included installation of wardrobes to replace the free standing clothing rails for the choir, installation of built in shelving for choir music, a chest for the storage of live streaming equipment, storage for the resources required for children's activities and carpeting of the space to make it a softer area for children. Funding was achieved through donations from the Friends of St Eustachius, the Diocese and some generous personal donations. Project Manager Martin Pendle

Installation of a Safety Rail behind the Main Altar: This is a rail behind the main altar to enable chalice bearers to safely descend the steps from the altar to the communion rail. Project Manager Martin Pendle

Active Projects at the end of 2024:

Provision of Galley and Toilets: A presentation was given to an audience of 83 congregation, Electoral Roll members and Friends of St Eustachius in February. Only 3 people present voiced objections to the project. The audience was also invited to make known any objections to PCC members if they did not choose to raise them at the meeting. At the March PCC meeting no further objections had been raised and the PCC re-endorsed the project and approved a proposal to appoint a professional fundraiser who Martin Pendle will work with to help raise the required funding from external trusts. At the time of this report (Feb 2025), this funding drive has resulted in a £25,000 donation from the Garfield Weston Foundation, a conditional offer of £5,000 (conditional on achieving the remaining funding) from the Beatrice Laing Trust and £5,700 from the Benefact Trust. Applications to other Trusts are ongoing. Project Manager: Nick Clark

Refurbishment of the Sacristy: This commenced in 2024 and will complete in January 2025. Work includes replacement of the wardrobe and lights, re-plastering of the ceiling and repairs to

the walls, painting and carpet replacement. This has been entirely funded by a single anonymous donor. Project Manager Martin Pendle

Tree and Shrubbery Management in the Churchyard: A full survey has been carried out of the trees and major shrubbery in the churchyard. The results have been screened by the PCC and quotes are being sought for the work the PCC wishes to take forward. Project Manager: Richard Crawford

Martin Pendle
P700 Programme Manager

Tavistock Bellringers

Secretary's report for 2024 presented at AGM, 17th February 2025

The major event this year was the Guild 150th anniversary in June, where we catered for over 90 ringers at the Parish Centre. It was a great day and very successful. My huge thanks go to all the ringers who produced food for what turned out to be a sumptuous lunch and especially to the great "kitchen team" which included Carol, Chris, Kathy, Donna, Elaine, Rosemary and Sally for making our time in the kitchen so much fun. We had a lot of laughs in between all the activity.

It was very pleasing to know that net amount raised from donations for the food was £489.00 which was a terrific result for the Devon Church Bells Restoration Fund.

We also entered a team once again for the Friends of St Eustachius Quiz, where "The Clangers" came somewhere in the middle, so not a win, but a respectable ranking!

Weddings and funerals

The number of weddings has picked up and we had 11 weddings during the year. We just need to make sure of the communication to any updates of timings/dates for these weddings as there seems to be a small trend of couples making very late changes to their plans.

Ringing for funerals is proving to be a popular offering and we had 6 funerals to ring for. Most families requested that the funeral bells be half-muffled and there were a couple of requests for tolling of the years too. Obviously, there can only be short notice for these requests and they are often during the week, so it's especially impressive that we managed to get bands for all that were requested. It also takes a good amount of time to put on and then take muffles off the bells, so many thanks to The Mufflers for their extra time!

Visiting ringers

Tavistock is a popular place for visiting bands and we had 8 visiting bands during the year. Especially appreciated by the town were the ringers from St. Paul's Cathedral back in February, who inspired quite a number of compliments from the Tavistock townsfolk asking about the lovely ringing and where they were from.

Finally, our grateful thanks to Donna for all the *Tales from the Tower* articles she has written over the years for the Parish Magazine. These were not only entertaining, but provided a useful and friendly link between church and tower. It's also super to see Donna back in the tower and looking hale and hearty after what can only be called, to quote our late Queen, a bit of an "annus horribilis"!

Sarah Hinton

BEREAVEMENT GROUP

The bereavement group which has been running for the past nine years has met on the third Thursday of the month at 2.00pm in the Parish Centre. After Easter we will meet at 2.00pm on the third Wednesday of the month.

It is a time for a short quiet reflection after which together we try and make sense of what we have heard and link it to how we are feeling in our own bereavement and loss all is undergirded by prayer.

This group together has helped so many people in the past and continues to do so today in a safe and confidential space where we can share our sadness, and our joys, there are tears and laughter, a lightening of the load of bereavement and a gradual looking forward into a different way of life.

All are very welcome, there are no pressures you can join and leave when you feel ready, or just stay and help others in their journey of grief. Many come back at times of anniversaries and birthdays, we care for each other.

There is always tea and coffee, good cake and a time to chat, everyone is very welcome whether you attend church or not.

Eighteen of us enjoyed a Christmas lunch in the Parish rooms, Christmas being a very difficult time for those who have lost a loved one the group felt safe in the confines of the Parish rooms.

Jenny Tremaine and Mary Wills have been a tremendous help since the group was formed as was Pat Knock who sadly died last year.

Jesus knows our pains and sorrows and gives only as he can give His comfort and His peace.
With every blessing, Rev. Sue
Revd Sue Tucker 01822 860177

CHURCHWARDENS

Throughout the year, the committed and hardworking team of Churchwardens and Deputies have continued to share in the leadership of our church and to support Rev Matt and the Ministry Team as much as possible. We meet with them on a regular basis to pray, plan and discuss forthcoming events.

Highlights of the year have included Easter, Harvest, All Souls, Civic and School Services and the wonderful Advent and Christmas Celebrations, including an inspiring Carol Service when we welcomed Bishop Mike, the recently appointed Bishop of Exeter. During Advent and Christmas, we welcomed over 3,000 people of all ages to our services.

God is working through our growing outreach to the community: Messy Church, Little Deers, Warm Welcome, Friendly Friday and other activities reach a wide number of people of all ages. The number of families staying for the meal after Messy Church is now almost exceeding our seating capacity!

As wardens, we have a responsibility to the church building and are eager to see the Galley and Toilets Project come to fruition. We are also committed to making the church a welcoming place for children and have started developing an attractive Children's Area available during services and for children visiting the church with their carers during the week. It is humbling to see just how many people visit our church every day of the week; it is so good that the church is unlocked throughout the day, and we are grateful to the stewards who man the church during the summer months, the Holy Dusters who faithfully clean and dust, and the Flower Arrangers who beautify our church with such special care.

We are especially grateful to the congregation for their support. We have tried to be friendly, approachable, caring and willing to listen.

We are the Church of Christ set in the centre of Tavistock Town. Together we seek, with God's guidance and grace, to enable our church community to move forward in mission and ministry. We ask for your prayers and ideas as we look forward to a time of renewal and revival at St Eustachius.

Pam Hunter, Catherine Stoate, Alison Boulter, Hilary Johnson and Cathy Sherlock

CHOIR AND MUSIC

The talented, dedicated, lively and friendly church choir at St. Eustachius Church, Tavistock had a wonderful year singing songs of celebration, reflection and remembrance. The Choir continues to support and enhance the singing in weekly Communion Services, Choral Evensongs and many special services. This year the choir was also honoured to be asked to sing many lovely musical requests for numerous funerals and weddings. Members of the choir continue to attend outside workshops and singing events throughout the year.

Friday evening choir practices have been intense but joyful (usually mixed with a little laughter and sometimes cake and prosecco!) This year we were pleased to welcome several new members aged between 16 and 60+.

On Palm Sunday the Choir was joined by singers from various churches and organizations in a performance of Stainer's Crucifixion which was directed by Andrew Lundie. Catering was deliciously undertaken by Carolyn Anderton.During the annual August choir break some members - who call themselves The Summer Singers – assembled in the north aisle pews and added their voices to the Sunday morning services. This was appreciated by clergy and congregation.

December was a particularly busy month for Tavistock Church Choir. The choir participated in the Christmas Tree Festival event and many outside activities which involved singing for several residential homes and at Tavistock Hospital. The repertoire for the Advent Carol Service included the amazing O Magnum Mysterium by Lauridsen. The Christmas Carol Service was a highlight of the year for the choir with Sean Sweeney joining us as organist and the choir 's Musical Director,

Mary Mazur-Park, as conductor. It was wonderful to join with Brentor Choir on this occasion. The music included two specially composed Christmas works by Wendy Roderick and our resident composer Leslie Mazur-Park. The Bishop of Exeter was present and one member of the congregation noted that the singing enhanced "a wonderfully joyous family celebration."
Mary Mazur Park

DEANERY SYNOD

There were meetings in February, June and October. In the course of the year Nick Shutt left to take up a new role in the Diocese of Truro and was replaced by Andrew Thomas.
The Deanery is obviously in the midst of a reorganisation and this has been a recurring theme along with finances. The Diocese is in financial difficulty, we have heard lots from the Deanery Treasurer: there will need to be changes, exactly what those might be will hopefully become clearer over the coming months.
St Eustachius has paid its Common Fund contribution in full and have paid an additional voluntary contribution too but this is a challenge that is not going to go away.
We had some great presentations during the year.
In February the new Archdeacon of Plymouth, Jane Bakker, who answered questions on Diocesan funding and our vision for mission to and work with young people as well as telling us something of her life.
In June Rev David Runcorn gave an interactive presentation entitled "Endings, Beginnings and the Space Between" on managing change, particularly the importance of recognising past experiences and where people are coming from, handling transition and how you can not change what you do not love.
In October we heard from Sarah Chalker, the Diocesan Creation Care Officer. She was very interesting and spoke about how focus on Creation can be an outlet for proclaiming the gospel as well as many other matters such as taking practical steps to look after our little corner of the world through for example taking an interest in land under our control. She also pointed us towards some simple opportunities to improve matters and even resources available to help.
Matthew Hibbert
On behalf of Deanery Synod members from St Eustachius

FLOWER ARRANGER

Sadly no one has come forward to oversee the Flower Arrangers. However, we have maintained a rota for 2024 and come together to decorate for major festivals. Special thanks to Liz Bastin, Ruth Glanville and Alison Watt for ensuring that decoration for Christmas went ahead.
If you would like to know more about leading the team please see Pam Hunter.
Pam Hunter

Friendly Friday Coffee Mornings

The Friendly Friday coffee mornings continue to be a busy social morning for many who attend weekly. We also have regular visitors from Plymouth and the out-lying villages, who join us when they visit the town.
These mornings also provide a safe, welcoming place for those who need the church and someone to talk to.
We have many willing helpers each week, who provide an array of savouries, cakes and biscuits.
Each week we are fortunate to have a resident from the Lawns come along to serve and wash dishes.

3. Fixed Assets

As at 31st Dec 2024 all fixed assets have a book value of 0 except for the Millennium Bells whose net book value is £33,972.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'.

Galley & Toilets Fund: A fund from the Friends of St Eustachius' towards the cost of the Galley & Toilets Project.

Galley & Toilets Fund (Grant Income): A new fund for grant income received from external grant giving bodies (currently at £25,000)

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 2022 Tavistock PCC received £13,986 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

6. Charitable Giving

In addition to the 2.5% of income set aside for missional and charity giving the PCC wishes to record that other congregational giving goes on throughout the year. In 2024 this totalled £1947.19.

We have fund raising activities in the Parish Hall on Friday afternoons throughout the year, recently we had a Valentines tea party.
The Friendly Fridays are very much part of the outreach of the church, and are seen as part of the town of Tavistock.
Barbara Miller



THE FRIENDS OF ST EUSTACHIUS'

The Parish Office, 5a Plymouth Road, Tavistock PL19 8AU

Our first event of the year was the annual Friends' Quiz. I am delighted to report that the Parish Centre was absolutely packed with keen quizzers. They were confronted with a wide range of questions, under the beady eye of quiz master Hugh Walkington, and a great evening was had by all. I am delighted to be able to report that we also managed to raise over £700 on the night – a record for this enjoyable event.

It was a great pleasure to be able to hold our annual Summer Fete on the church green in early July. We now deliberately choose the Saturday that coincides with the farmers' market in the town square as well as the annual "Tavi Fringe" music and performance event, as this means that the town is thronged with happy people. We were once again blessed with good weather. I would like to offer my sincere thanks to all those who put in many hours of work to ensure that the event was such a success – the tent-erectors, the stall holders and the "gophers" who willingly ferried tables and chairs in all directions, both at the setting-up and dismantling of the Fete. The Friends are extremely grateful to the support of the Lions Club whose members were simply invaluable in ensuring that the event was a great success. I am delighted to say that the event raised just over £5,300, smashing the previous record.

The Christmas Tree Festival, this year for the first time masterminded by Vanessa Bowles, was another triumphant success. This was thanks in part to the great template of the event provided by Pat Morrison who has now retired. With the maximum number of 66 trees, the church was a blaze of colour and excitement throughout the festival. As ever, the Friends are sincerely grateful to the many volunteers who put in many hours of selfless work to ensure that the Festival runs so seamlessly and is so valued by the local community. I know Vanessa Bowles would like me to highlight the contribution of John Collacott, without whose electrical wizardry the lights would not shine. Nick Clark and his team of helpers ensure that trestles and stands and trees are put in place every year, and magically disappear again at the end of the festival. My thanks go to the Handicraft Group along with Pam Hunter and her team at Vintage Green who produce an astonishing range of beautiful items for sale every year – and every year they deservedly sell like hot cakes. On the subject of cakes, I am also grateful to all those who made and brought jams and marmalades for sale, and who made cakes for our refreshments stall. I am most grateful to Mount Kelly and St Peter's for providing musicians at the private view and opening ceremony respectively, and also enormous thanks to the many musicians, groups and choirs who offered

their services to provide live music throughout the ten days. Everyone remarked on the extremely positive and warm atmosphere in the church, and I am delighted to be able to confirm that we raised around £14,000, another wonderful total.

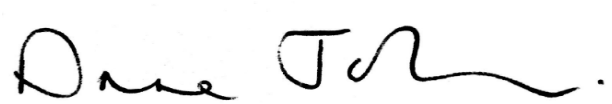
The funds committed to the Galley and Toilet project now stand at £100,000 remaining ring-fenced for that purpose, but costs sadly have continued to escalate, so there remain hurdles to be crossed in order to bring this vital project to a successful conclusion.

We have continued to commit funds for the church building insurance as this is clearly a vital aspect of protecting the fabric of the building. We continue to liaise closely with the PCC and the Project 700 steering group, who oversee plans for refurbishment of the church, and have contributed to the replacement of the Parish Centre floor, a new cooker for the Parish Centre and carpet for the childrens' area at the front of the Clothworkers Aisle.

We are very grateful to the support, both financial and practical of our sponsors, and to the wider membership. I am very grateful to the committee of the Friends for their support during the year. It has been a pleasure to welcome Peter Hoade to the committee, as our treasurer.

It would be remiss indeed not to single out Pat Morrison, who after many years' service to the Friends as Secretary and organiser of the Christmas Tree Festival is stepping down at the AGM. Pat has given so much to the work of the committee, and indeed the whole organisation of the Friends, she will be greatly missed. Thank you, Pat for what you have done on our behalf.

Finally, I would like to thank the church wardens, ministry team, and in particular Father Matt for their support over the past year. Matt has worked tirelessly in support of all of our events, his active support is hugely appreciated by all of us.



Chairman of the Friends of St. Eustachius'
14th January 2025.

HANDICRAFT GROUP

We have had another good year. Around 8 members belong to the group but everyone is welcome even if only for a chat and a cuppa. The next meeting is on March 26th in the Parish Centre from 2 till 4. We have a stall every Friday in church, also at the Summer Fair and the Christmas Tree Festival to sell what we have made. We are pleased to say we have helped pay for items in church and in the Parish centre. We also gave £200 to the bellringers towards new ropes. Hoping 2025 will be just as good.
Ruth Glanville

INTERCESSORS' PRAYER GROUP

We continue to meet in church on the second Saturday of most months at 10am.
We have warmly welcomed new intercessors and thank all who provide such a valued ministry. Please contact sarah.pendle0@gmail.com if you feel called become an intercessor.
Sarah Pendle

Ladies prayer and Bible study group

The group has grown this year, often 6-9 meeting together weekly and in all we number 13 from various home churches around Tavistock.
Following last April's report the group continued reading the whole of John chapter by chapter spending some time in particular looking at the events and characters of the passion narrative.
For some weeks we thought around topics using the Susan Sayers book 'Reflective Services' and simply followed a theme such as patience, forgiveness and the evidence of the Trinity in the Old Testament. As always everyone is encouraged to participate and bring thoughts often from their personal daily Bible study notes (Scripture Union or similar).
The group helps each of us not to be discouraged in prayer, especially as we pray for some long-term issues. We are blessed to spend much time in prayer and are faithful in doing so and so thankful to the Lord for His listening ear.
We started this year a WhatsApp group to keep us better connected and for more immediate prayer needs.
Eunice Weemys very kindly hosts the group most weeks and organises social events such as our Summer & Christmas dinners at the Peter Tavy Inn.
Contacts: Pen Rowan & Catherine Stoate
Penny Rowan

Little Deers

Our delightfully named baby and toddler group meets every Tuesday during term time for play, snacks and singing, ending with a short interactive Bible story and prayer. Pastorally, it's a great chance to speak with carers – sometimes things come up that we can help with even if it is just a listening ear. However, it is definitely flourishing with an average attendance of 25. If you would like to join our friendly team please contact sarah.pendle0@gmail.com
Sarah Pendle

Recording and Live Streaming of Services

Since March 2020 we have recorded and put on YouTube and the Church websites all our services on a Sunday morning together with weddings and funerals.
From the feedback I am getting from various people who have watched the services, they are well received and value the opportunity of listening to our services when they have not been able to physically attend Church. It is surprising who listens and watches and where they live. I know there are people who live in South Wales, the Midlands, islands of Scotland and even Australia who regularly listen and watch our services. The ability for family, who cannot attend funerals, to watch the service remotely is greatly appreciated and in a funeral this week, we had live connections to Australia, Canada and Central Africa.
We also provide a DVD of the Wedding and Funeral Services when asked.
The present system requires the cameras to be set up on the Saturday evening and taken down immediately after the service. This also for Weddings and Funerals. As I have said in earlier reports, in the short term this is sustainable but in the long term there needs to be a built-in system which will negate having to set up the system on a weekly and ad hoc basis.
I am assisted on Sundays by Bethan Godfrey and Harry James. Bethan and Harry now deal with all the vision mixing and I control live streaming sound. Jayden and Tash Jewell are now helping with Church Sound and hopefully will also start to learn how to live stream.

I repeat, it would be good for others who are slightly technically minded to get involved in the process. Also, we need others to help us to deal with the sound at Church on a Sunday and other services and I am very happy to train them to use this system.
I am again indebted to Martin Pendle who looks after the website and the YouTube platform for facilitating livestreaming at the end of the process and our prayers are that those who watch these services will be blessed by the worship they see and, in some way, can take part in it.
Peter Rowan

‘Living Creation’ groups
Three discussion and study groups on the theme of ‘Living Creation’ were held in the Parish Centre on the afternoons of 15, 22, and 29 October 2024. These were designed to deepen and strengthen understanding of God’s creation and how as Christians we should respond to the ecological crisis in which the world finds itself. We focussed on what ‘Living Creation’ means to us in our lives, actions, and witness as followers of Jesus. Some 34 people attended one or more of the Groups—19 (Group 1), 20 (Group 2), and 25 (Group 3)—representing 11 Christian communities in and around Tavistock.
The first Group explored scriptural accounts of Creation, ‘Fall’, Flood, Ark, and Rainbow, asking: what do these ancient stories say to us as Christians now? The second Group discussed creation in the Psalms and the Gospels asking: how do these passages help us understand our role in caring for creation? The third Group reflected on our Christian hope for the renewal of creation, asking: how does this hope shape our response to climate change?
Responses to the Groups were positive. Each session included small-group discussion around key questions. To end, participants reflected on what we as Christians needed to change, individually and collectively. Points noted included:

- Importance of **building relationships** with all Christians and people of other faiths.
- Need to engage **whole church ‘families’** in exploration of implications of ‘Creation Care’.
- Heightened sense of **responsibility to act**, e.g. ask ourselves as ‘consumers’, do we **need** this, or just **want** it?
- **Each of us has a role in caring for creation**—including being an example and using the gifts God has given each one of us.
- **Keep believing** in God’s love and power ultimately to ‘make all things well’.

Bob & Patti Owens

‘Living Water’ Lent Day
A Lent Day on the theme of ‘Living Water’ was held in the Parish Centre on Saturday 17 February 2024. Attendance was open to everyone, and about twenty people attended from several Christian communities in Tavistock and the surrounding area. The aim of the day was to renew and strengthen our faith and encourage us all to engage in a deeper way with the meaning of Lent as it leads towards Easter. It provided an opportunity for Christians to meet for spiritual development and support.
The morning session centred on a guided Bible reading of selected passages on the theme of water. Water in the Bible is often represented as one of God’s most precious gifts to humanity. We reflected on the spiritual significance of the metaphor of water in scripture, and asked how we might relate this to current concerns about climate change and its serious implications for access to water as a resource.
The afternoon session was devoted to John 4:1–42, the Woman at the Well. First, we did a ‘reading with the heart’ exercise (*lectio divina*), followed by an Ignatian-style ‘guided meditation’, where we drew on our imaginations to gain a fresh perspective on this famous passage. The day ended with a closing act of worship.
Patti & Bob Owens

MESSY CHURCH

Messy Church has grown this year! We now have an average of 65 attending each month, so we are really seeing the Holy Spirit at work with our families. We generally meet on the first Wednesday of the month for worship, hospitality, activities, and a delicious hot meal. Many families have been coming to Messy Church for several years and have encouraged their friends to come too. We have an amazing Messy Team of cooks, meeters and greeters and crafty helpers. Messy Church values are about being Christ-centred, for all ages, based on creativity, hospitality and celebration. It's a very different type of ministry: busy and definitely messy, but incredibly uplifting too. As we are growing we do need extra help, so if anyone feels called to this special ministry by joining us please let me know. We are always grateful for help with food!

Contact sarah.pendle0@gmail.com to find out more.

Sarah Pendle

PASTORAL CARE

This year has seen work done on DBS and Safeguarding.

A provisional date of 5th February 2025 has been set for a group training session to support the few people who still need to do Safeguarding training.

Links with local care homes have continued to grow.

Services with Holy Communion are led at Abbeyfield, Abbotsfield, Chollacott, Crelake (expected to start in January), Parkwood Court, Blackdown (Mary Tavy) and Spring House (Peter Tavy).

We are encouraging members from the congregation to come and support services.

Pastoral visits to individuals are made between monthly services.

We have two new members on the PCT; Josie Whitfield, who is a trained Anna Chaplain and leads services at Blackdown and Parkwood Court and Judith Davies who is taking on valuable visiting in the community.

We hope to gain team members throughout this year.

Telephone contact is maintained with many people and Home Communion taken to more than a dozen people in their homes.

People who we phone are not necessarily church goers, but have come our way.

We have a bi-monthly meeting, usually on the second Wednesday of a month, to come together. This is a time to talk about things that have struck us as being important or valuable to share about our pastoral work; always showing strong regard for confidentiality.

An aim for this year is to increase the number who come to these gatherings, as all who do attend find them worthwhile.

Diana McDowell

PCT Coordinator

PRAYER AND STILLNESS

The Prayer and Stillness Group met eleven times during 2024, on the second Monday of each month except August. Meetings were held in the Parish Centre. Attendance is up on last year, ranging from about ten to fifteen people each time. It is an ecumenical Group, affiliated to the national Julian Meetings network. People attending come from four or five local Christian communities and churches.

For anyone who may not know about the Prayer and Stillness Groups, they offer an opportunity for Christians to be together with God in contemplative prayer and stillness. Each hour-long session includes prayers, some music, and—at the centre of it all—two periods of shared silence following short readings. The session ends with refreshments and a time of fellowship.

Everyone is welcome to come to the Group. If you are interested to know more, please contact Patti Owens on 07507 805 074, or email Bob Owens: bobowensreader@outlook.com. They will be able to tell you in detail about the Group and how it works.

Patti and Bob Owens

St Rumon's and St Peter's CE Schools – Spring 2024 Reflections

During 2024, St Peter's and St Rumon's school have maintained their close links with St Eustachius church with members of the clergy visiting each school fortnightly to lead worships and our programme of services in church including, Harvest, All Saints, Pentecost, Christmas and Easter. Our links with the church through the governing body have also remained strong with several members of the church community serving as governors. This has continued to ensure that the Christian Ethos of the school remains a key component in all our school based discussion and improvement.

Over the first part of 2024 we were continuing with work embedding our new Relationships based Spirituality framework: Relationship with self, Relationship with other, Relationship with the world and beyond and Relationship with God and the transcendent. This runs through our programme of Worship and is also linked into our curriculum and lessons. Our children have become more confident in articulating what this means to them.

In September we began work with our staff and children that will take our vision of 'Dream, Achieve, Inspire' (John 10:10 Living life in all its fullness) to the next level. We have introduced a set of 'Learning Powers' that will support children to explore our vision in much more depth and really think hard about how they as a person can develop their relationship with themselves to become stronger learners and be well prepared for life beyond primary school. This journey has started well and we look forward to seeing it develop as the 2024 2025 school year unfolds.

Headteacher
St Peter's and St Rumon's School

VESTRY GROUP

Vestry Group continues to enjoy our wonderfully refurbished space, shared with the choir. We generally have at least two faithful young disciples who really love learning from the Bible, talking about Jesus, doing crafts and activities that enhance their understanding of God. If you know any young people who would like to join in, please bring them along as they will be very welcome.

Sarah Pendle

Vintage Green

This has been another difficult year for Vintage Green, losing another valued member of our team, Pat Knock. Luckily friends and family have rallied round and Sheila Deacon has now joined us.

We had a successful Summer Fete, raising over £500 and despite the cancellation of Dickensian Evening we were thrilled to have made in excess of £2000 at the Christmas Tree Festival.

However, we feel that it is not just about making money. We have many conversations with people during our events. Sometimes people welcome a friendly face to have a chat about our items and quite often just to talk. Some people come back year after year, either to buy or just to catch up. Whatever the reason, we love to see them.

We are already preparing the year ahead, so please continue to support us.

Pam Hunter

WARM WELCOME

Well what a successful year we have had with WW.

We have had an increase in numbers with a regular attendance of 20 every week. Overall we have 30 people on our books which is a marked increase from last year.

It's been very noticeable this year that our 'regulars' have developed a great friendship for each other and feel very relaxed in each other's company. They

welcome newcomers enthusiastically and make a point of including them in the conversation.
People continue to enjoy what WW offers in terms of friendship, the warm welcome, the delicious homemade soups, cakes and biscuits, the challenges of the puzzles as well as the intricate colouring pictures, all topped off nicely with plenty of tea and coffee and a good natter!
We continue to open our doors every week (Monday) from the beginning of October to the end of March 10.00-14.00. From April through to September WW will be held on the first Monday of every month.
Although there is no expectation for attendees to contribute financially we regularly receive on average £15.00 per week in donations. WW is such a wonderful resource for our community we hope there is sufficient funds to continue it for a further year.
We are reminded EVERY week why our wonderful team willingly give up their time to make this happen. People are so grateful for all we do and for some who attend it is the highlight of their week.
We welcomed two new volunteers (Kathy Palmer and Peggy Burge) to the WW team bringing the number of volunteers to 7. Without all that they do WW wouldn't happen so a very big thank you to you all.

Sue Eve
susaneve15@hotmail.com

Signatures:

The Reverend Matthew Godfrey, Chairman of the PCC

Christine Everitt, Secretary to the PCC

Date: 23rd March 2025

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON SUNDAY, 28th APRIL 2024

MEETING TO ELECT CHURCHWARDENS

Present 42 parishioners were present

Opening Prayers The meeting was preceded by a service of Holy Communion.

Apologies: Simon Hirst, Judy Hannaford Hirst, James Teague, Pat Morrison, Ann Townsend, Rita Bilverstone, Roma Keogh, Felicity Barnaby, Juliette Bowers, Pat Morrison, Reg and Joan Symons

Chairman The Reverend Matthew Godfrey was appointed to chair the meeting.

Secretary It was agreed that Christine Everitt be appointed Secretary.

Election of Churchwardens Two nominations had been received for the position of Churchwarden –
Catherine Stoate was proposed by Terry Goodyer and seconded by William Owens. She was declared elected.

Pam Hunter was proposed by Catherine Barrow and seconded by Nichola Heathman. She was declared elected.

The Churchwardesn and Deputy Church wardens were thanked for their work.

ANNUAL PAROCHIAL CHURCH MEETING
Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes The Minutes of April 23rd 2023 Annual Parochial Church Meeting were approved as a true reflection of the meeting. Acceptance was proposed by Pam Hunter and seconded by Alison Boulter. There were no matters arising.

Elections to the Parochial Church Council The Reverend Matthew Godfrey thanked Catherine Barrow, Brian Routledge and Mary Jane Traber, who were standing down, for their service on the PCC. There were 5 vacancies and 1 nominee. Suzanne Littlewood was nominated by Catherine Stoate and seconded by John Littlewood. She was elected by the meeting.

Election to Tavistock Deanery Synod There was one nomination to fill the 1 vacancy. Jennifer Moore was proposed by Pamela Hunter and seconded by Catherine Stoate. She was elected by the meeting.

Electoral Roll It was reported that there were 211 currently on the electoral roll.

The Annual Report

All those contributing to the Annual Report were thanked.

The financial statements were received by the meeting, proposed by Catherine Stoate and seconded by Nichola Heathman. Simon Hirst was appointed Independent Examiner. His appointment was proposed by Wendy Roderick and seconded by Cathy Sherlock.

The Finance Committee were thanked for all their work.

Group Reports These were received by the meeting. Acceptance was proposed by Martin Pendle and seconded by Alan Cuttler.

AOB

Safeguarding The importance of safeguarding was stressed. Rita Bilverstone was the parish Safeguarding Officer and, in a large parish, this was a large, ongoing task. It was essential to be able to show evidence that all required training and checks had been completed.

The Reverend Matthew Godfrey proposed that all members of the PCC must have completed all checks and training before the Archdeacon's Visitation. This condition would be added to the Parish Safeguarding Policy at its review by the PCC on May 8th 2024. Wendy seconded this proposal and it was approved.

Date of Next Meeting Sunday 23rd March 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVIST

England & Wales - Charity number 1130516

Accounts

The Parochial Church Council

of the Ecclesiastical Parish

# of St Eustachius, Tavistock

Registered Charity No. 1130516



Annual Report and Financial Statements

for the year ending 31 December 2023

Incumbent: The Reverend Matthew Godfrey

Bank: TSB Bank plc, Bedford Square, Tavistock

Independent Examiner: Simon Hirst,
Fellow of the Institute of Chartered Accountants in England and Wales

tavistockparishchurch.org.uk

SUNDAY 28th APRIL 2024

ANNUAL MEETING OF PARISHIONERS

AGENDA

1 Appointment of chairman for the meeting
2 Appointment of secretary for the meeting
3 Apologies for absence
4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1 Apologies for absence
2 Minutes of APCM meeting 23rd April 2023 and any matters arising
3 Elections to the PCC
4 Elections to Deanery Synod
5 Electoral roll report
6 The annual report

   i. to receive the accounts and to appoint independent examiners
   ii. reference to reports of the groups and the Diocesan and Deanery synods

7 Any other business
8 Date of next annual meeting

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	Reverend Matthew Godfrey
Assistant Curate:	
Assistant Priest:	The Reverend Judith Blowey
Churchwardens:	Mrs Catherine Stoate elected 23/4/23
Deanery Synod members:	Mrs Catherine Stoate elected 23/4/23 Mr Charles Herbert elected 23/04/23 Mr Matthew Hibbert 2023
Elected members:	
	Mrs Christine Everitt elected 23/4/23 Miss Nichola Heathman elected 23/4/23 Mrs Roma Keogh elected 23/4/23 Mrs Ann Townsend 23/4/23 Mrs Pam Hunter 23/4/23 Mrs Cathy Sherlock 23/4/23 Mrs Julia Hurle 23/4/23 Mrs Hilary Johnson elected 2022 Mrs Joy Loader elected 2022 Mr Martin Pendle elected 2022 Mr Peter Rowan elected 2022 Mrs Elizabeth Bastin elected 2021 Mrs Catherine Barrow elected 2021 Mr Brian Routledge elected 2021
Co-opted members:	Mr James Teague 17/05/23 Mrs Wendy Roderick 17/05/23 Mrs Alison Boulter 17/05/23

MEETINGS

The PCC met 6 times during 2023.

STANDING COMMITTEE

The Standing Committee met 7 times during 2023.

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair**,** Project 700 chair, the secretary, and the vice-chair.

SAFEGUARDING

Following a review of the processes and procedures of the PCC and the implementation of appropriate changes, the PCC is satisfied that it has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673
Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT

There are 211 parishioners on the church electoral roll.

Report from the Incumbent

The Reverend Matthew F. Godfrey,
Priest in Charge

It is my privilege to introduce the Annual Report on the life of Tavistock Parish Church during 2023, following my first full year as Incumbent. In doing so, I remind you of the Diocesan Vision, which must be the litmus test for all our endeavours. This is summed up in the three key tasks – to grow in prayer, to make disciples and to serve the people of Devon with joy.

This is a busy parish and there has been a lot to celebrate, to give thanks for and to be encouraged by over the last year. The church building continues to be a place that people are drawn to for a host of reasons seeking peace, quietness and, in many cases, to encounter the Lord. At the same time, the living, breathing church, that Scripture calls the Body of Christ, continues to be a dynamic presence in the life of the town and surrounding area. Thus, in a huge variety of ways in through countless individual encounters, the Good News of Jesus Christ is lived out day by day. Referring to the work of the Holy Spirit, Our Lord said that we can feel the wind blowing but we don't know where it comes from or where it goes. So it is that the following reports give but an indication of the ways in which the mission of the Church continues here.

Perhaps most importantly, given the state our finances had been in, the year began with the PCC having approved a balanced budget that was focussed on redressing the deficit. This was due to the tremendous hard work of James Teague, Ann Townsend and the Finance Committee. It is a ministry that goes on week by week, largely unnoticed, yet without which we would not be able to do any of the things we feel called to do. By the grace of God, who, as ever is generous and faithful, I am happy to report that, by the end of the year, we were in a far healthier position, as the accounts herein demonstrate.

The year also began with us welcoming Mary Mazur-Park as our new Organist. Mary's arrival, along with Andrew Lundie kindly offering to take on the role of de facto Director of Music, enabled the Choir to flourish musically and to begin to grow numerically during the course of the year. Our thanks go to both of them and to Rita Bilverstone, who not only acts as 'music librarian' but has joined the group that meets, together with me as Incumbent, to choose our music.

At the APCM we elected just one Churchwarden, Mrs Catherine Stoate, but, at the next PCC meeting, appointed Mrs Pam Hunter as Acting Churchwarden. We also stood up a team of three 'Deputy Churchwardens', comprised of Ali Boulter, Cathy Sherlock and Hilary Johnson, to create a team that has worked hard to help shape and guide the life of the Parish, particularly in terms of the day-to-day practicalities.

This year also saw our two Curates, The Rev'd Rosie Illingworth and The Rev'd Dr Hazel Butland, complete their training and be signed-off by Bishop Robert. Rev'd Rosie departed in

July to take up her first post, as Chaplain at St Alban's High School for Girls, while Rev'd Hazel joined the Ministers Team here in the Benefice as a Self-Supporting Minister (SSM). We are hugely grateful to them both for all they contributed to the life of the Parish and Benefice during their Curacies.

We were also blessed with more new arrivals in the shape of Bob and Patti Owens, who were licensed as LLMs (Licensed Lay Ministers) in June. Although they had been worshipping at St Eustachius for about a year and, indeed, ran a well-received Lent Course for us, it was great to finally have them become formally part of the team. Their teaching gifts are a real asset and they also ran an Advent course towards the end of the calendar year.

Worship continues to be the bedrock of our life together. There were three services every Sunday (0800, 0945 and 1800) and the Daily Offices were said Monday to Saturday. The only change to our pattern of worship during the year was that choral evensong now only takes place on Principal Feasts and one or two other occasions, e.g. harvest. This decision was taken after discussion with the Choir.

In talking about our worship, I would also like to take the opportunity to thank Peter Rowan, who, assisted by Bethan Godfrey, has live-streamed so many of our services during the course of the year. This ministry, with the allied responsibility of looking after the sound system, enables people who are unable to get to church to watch the services and thus maintain that connection. It has been invaluable for a number of funerals, too, where family members are spread around the world.

As well as our regular worship, there were many additional services at St Eustachius during the course of the year. In February we welcomed the cadets and staff of the Plymouth & Cornwall Wing of the Air Training Corps for their annual parade service. In June we hosted the licensing of the new Archdeacon of Plymouth and the Archdeacon's Visitation service. The Exon Festival in July featured a Choral Evensong that was recorded by the BBC and was broadcast on Radio 3. Spectacularly, we also had our first ever 'Messy Baptism' in the summer, too, featuring Rev'd Rosie and a paddling pool! In October more than 100 people attended the All Souls' service. Over the course of the year, there were almost 20 schools' services at which we welcomed not only the children and staff, but also the families of hundreds of young people. Lastly, but importantly, on Low Sunday (i.e. the Sunday after Easter), St Eustachius hosted a Benefice Service at which we came together with our brothers and sisters from Brent Tor and Gulworthy to celebrate Our Lord's resurrection as one body. This joint approach will be increasingly important as we look towards a future that will include Pastoral Reorganisation, as we seek to become a Mission Community in fact as well as name.

The number of occasional offices (i.e. baptisms, weddings and funerals) increased noticeably during 2023 by comparison to the previous few years, when numbers were affected by the Covid pandemic. Our thanks go to the Ministers Team and to everyone who, whether as verger or organist, ably assisted them in providing those pastoral services so beautifully. It is an overlooked fact that the Occasional Offices are not only opportunities to minister God's love but are also opportunities for mission and growth.

In fact, there are many areas of our Parish life which provide those twin opportunities of ministry and mission. Our ministry to children, young people and their families, which includes Vestry Group, Little Deers and Messy Church, is one example, run so brilliantly by Sarah Pendle and her team. Allied to this is the Open the Book Team, led by Mary Jane Traber. Another example would be the Bereavement Group run so deftly by Rev'd Sue Tucker. Our Pastoral Care Team, led now by Diana McDowell, is yet another area where people are not only cared for (and listened to) but are drawn closer to the Lord. In this area we have taken big strides this year to reengage with the care homes, a ministry that had become neglected. Our Warm Welcome ministry on Mondays, led by Sue Eve, has provided a wonderful space for people to come and be cared for. Meanwhile, the Breaking Bread initiative started this year has begun to offer an opportunity for us to eat together as a church community and to deepen those bonds of love which are so important for our flourishing as Christians.

Maintaining our buildings is, of course, fundamental to the ongoing life of the church. I would like, therefore, to thank in particular Nick Clark, Martin Pendle and the Fabric Team for all their hard work during the course of 2023. A lot of the work is not glamourous (e.g. clearing out the gutters and drains, digesting the findings of October's Quinquennial Inspection), but it is essential. One of the big ticket items last year was the renovation of the Parish Centre floor after the parquet flooring suffered irreparable damage in early September. Thanks to the diligent work of James Teague, we were able to cover most of the cost of replacing the flooring via an insurance claim, while the Friends of St Eustachius generously covering the shortfall.

Another big step forward in terms of fabric is that, thanks to the assiduous work of the fabric team along with the Finance Team, the PCC was able in November to take the decision to reactivate the Galley & Toilets project. This had been put on hold in 2022 due to our financial situation.

Finally, a huge debt of thanks to Martin and Sarah Pendle for their hard work in fundraising for and refurbishing the Vestry to make it into a shared space for the use of both the Choir and our Sunday children's ministry. Not only did they put together the grant application, but Martin single-handedly delivered the renovation from start to finish. The 'East Room' is now a fabulous, welcoming space.

Our schools ministry has flourished this year. In the Church Schools, St Rumon's and St Peter's, we have some new Foundation Governors, a Christian Ethos Group that meets termly and there has been clergy and lay led worship every week. Lastly, members of the Ministry Team have also been in roughly once a term to help with RE lessons. At Tavistock Primary School, I was invited in on a termly basis to lead an assembly and help with an RE lesson. Meanwhile, our ministry at Mount Kelly College was led for the first half of the year by Rev'd Rosie Illingworth. After she left, I assembled a team of our LLMs – Wendy Roderick, plus Bob and Patti Owens – to help lead their weekly Chapel Services through the autumn term. This has been well-received and is developing into a good way of working.

Trying to cover every aspect of the life of this Parish in a report runs the risk of missing out vital areas of our ministry. If I have omitted something, please accept my sincere apology; it certainly was not on purpose. Whether it is Friendly Friday, such a key part of our outreach,

the quiet work of the Holy Dusters, our regular Fair Trade stall, our fantastic team of bell ringers, the opening of the church on Goose Fair day as a quiet space for those exhausted by the hustle and bustle outside, the diligent work of Nichola Heathman, our Sacristan, the crucial ministry of welcome provided Sunday by Sunday as people come into church, the work of Rachel Toms, our Cleaner, and Jo Barton, our Administrator, those who have helped move tables, chairs and staging (and then move it all back again!), our Flower Arrangers whose skill beautifies our church, whether it is those who lead our intercessions, read the Scriptures for us, our servers and chalice assistants, those who contribute to the pew-sheet or who put up notices, all of this – and more – is what makes up the life of the church in this place.

Last, but by no means least, this report would not be complete without mention of the work of The Friends of St Eustachius. Over the course of the last year, once again the Friends have supported the church financially and done a fabulous amount of fundraising. Equally importantly, many of the events they have put on have contributed hugely to our common life and brought a lot of fun and laughter: The quiz night, the summer fête and, of course, the Christmas Tree Festival are highlights of our calendar.

In summary, there is a huge amount to celebrate and be thankful for. There is more to do, of course, as we seek to respond faithfully and attentively to the promptings of the Holy Spirit and look to the future. We want to be a church characterised by love, where the worship has a noble simplicity, where the Scriptures are broken open and read with eager anticipation, where all find a hospitality, welcome and a place where they can flourish. Administration, safeguarding and the long-anticipated Pastoral Reorganisation are areas that will require our attention and effort in the months and years ahead. However, those are 'internal' things and we must soon start to get our heads up and start looking beyond the boundaries we are comfortable with. I still believe home groups will be vital if we are to grow and to 'make new disciples'. Likewise we need to think about having some way for people who want to learn more about the Christian faith to do so. Along with that, we need an alternative slot somewhere in the week for a service featuring more contemporary worship. Finally, we need to pluck up the courage to get out and engage with the young people of our town. Dietrich Bonhoeffer wrote that the church exists for the benefit of those who are not its members and that seems like a good note to finish on, that and the motto of the Society of Jesus (the Jesuits), *Ad maiorem Dei gloriam* – to the greater glory of God.

Your brother in Christ,

Father Matt

Parochial Church Council of St Eustachius' Tavistock - 1130516

Notes to the Financial Statements
For the period from 01 January 2023 to 31 December 2023

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available on 31 December 2023, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.
The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. Al financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

	Unrestricted	2023	2022
Wages and salaries	£	£	£
	10,829	10,829	12,190

The charity employed four members of staff including the newly appointed Office Administrator. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

3. Fixed Assets

As at 31st Dec 2023 all fixed assets have a book value of 0 except for the Millennium Bells whose net book value is £34,431.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'.

Galley & Toilets Fund: A fund from the Friends of St Eustachius' towards the cost of the Galley & Toilets Project. The project remains on hold but should resume in the Spring of 2024.

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 2022 Tavistock PCC received £12,187 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

Tavistock PCC

Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

	General	Designated	Restricted	This year	Total Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Standing Orders	12,983	-	-	12,983	14,417
0102 - Parish Giving Scheme	46,179	-	-	46,179	38,248
0110 - Gift Aid - Envelopes	7,641	-	-	7,641	7,756
0201 - Other Planned Giving - not Gift Aided	70	-	-	70	-
0301 - Loose plate / service collections	6,978	-	213	7,191	5,052
0401 - Mount Kelly (Chaplaincy)	4,500	-	-	4,500	4,500
0402 - Vicar's Mission	-	1,200	-	1,200	-
0403 - Donations for Bibles	-	-	833	833	-
0410 - Church Boxes	5,915	-	-	5,915	5,799
0501 - One-off gifts	11,144	-	-	11,144	-
0504 - Card Machine Receipts	4,004	20	10	4,034	5,226
0505 - Vestry Refurbishment	-	-	9,625	9,625	-
0506 - Vestry Group	-	-	863	863	-
0601 - Tax recoverable on Gift Aid	17,167	-	5	17,172	17,023
0701 - Legacies	-	-	-	-	24,988
0801 - Grants	9,136	-	2,000	11,136	85
0806 - Messy Church	-	-	538	538	-
08A1 - Youth Worker Grant	-	-	-	-	4,000
1224 - 700 - Galley & Toilets	-	-	-	-	629
0502 - Redecoration of Vicarage	-	-	-	-	5,208
0902 - Coffee & Social	643	-	-	643	143
0903 - Friendly Fridays	1,647	3,833	-	5,480	5,093
0904 - Choir	225	-	-	225	3
0910 - Bazaar & Other Fundraising	447	-	-	447	134
0911 - Live Streaming	1,250	-	-	1,250	500
1230 - Concerts	2,639	-	-	2,639	1,623
1240 - Church Centre Lettings	4,213	-	-	4,213	4,968
1020 - Bank Interest	3,528	-	-	3,528	687
Incoming resources from generated funds Totals	**140,311**	**5,053**	**14,086**	**159,451**	**146,081**
Incoming resources from charitable activities					
0802 - Holiday Lunch Club Income	-	141	-	141	629
0803 - Warm Welcome Donations & Grants	-	100	-	100	-
0804 - Litte Deers Donations	-	271	-	271	674
1101 - Fees for weddings	2,443	-	-	2,443	1,774
1102 - Fees for Funerals	6,461	-	-	6,461	5,368
Incoming resources from charitable activities Totals	**8,904**	**513**	**-**	**9,417**	**8,445**
Other incoming resources					
0805 - Rural Churches Grant - For Dora's Cupboard	-	-	2,265	2,265	-
1304 - Contribution to Clergy Exp - Gulworthy	957	-	-	957	1,170
1305 - Contribution to Clergy Exp - Brentor	957	-	-	957	1,170
1306 - Friends of St Eustachius	-	-	26,377	26,377	23,018

	General	Designated	Restricted	Total This year	Total Last year
Other incoming resources Totals	**1,914**	**-**	**28,642**	**30,556**	**25,358**
Incoming resources Grand totals	**151,128**	**5,566**	**42,728**	**199,423**	**179,884**
Resources used					
Cost of generating funds					
1730 - Bazaar & Other Fundraising Costs	20	-	-	20	502
1731 - Social Costs	107	-	-	107	-
1734 - BMI Fundraising Costs	-	-	-	-	23
1735 - Sound & Vision	1,708	-	-	1,708	691
1736 - Sum Up Fees	160	-	-	160	-
Cost of generating funds Totals	**1,995**	**-**	**-**	**1,995**	**1,215**
Charitable activities					
1801 - Missionary Giving	2,664	-	-	2,664	6,036
1803 - School Bibles	-	-	765	765	-
1910 - Common Fund	81,853	-	-	81,853	98,758
2001 - Cleaner Salary	1,325	-	-	1,325	1,210
2004 - Organist Salary	2,926	-	-	2,926	4,890
2050 - Office Administrator Salary	5,578	-	-	5,578	5,200
2052 - Youth Worker Salary	-	-	-	-	4,695
2053 - Holiday Lunch Club	-	232	-	232	474
2054 - Warm Welcome	-	393	-	393	146
2055 - Litte Deers Expenses	(20)	181	-	161	286
2056 - Vestry Group	-	-	203	203	-
2101 - Ministers' Expenses	4,851	-	-	4,851	5,033
2102 - Vicar's Mission Fund	-	1,487	-	1,487	-
2145 - Redecoration of Vicarage	-	-	-	-	10,392
2202 - Passion Play	-	-	-	-	2,450
2203 - TACT Subscription	200	-	-	200	-
2270 - Messy Church	-	-	948	948	121
2301 - Insurance	7,012	-	-	7,012	6,913
2311 - Office Costs - Stationery	304	-	-	304	184
2313 - Office Sundry Costs	143	-	-	143	339
2314 - Office Costs - Phone and Broadband	500	-	-	500	644
2315 - Bank Charges	111	-	-	111	79
2320 - Choir Expenses	362	-	-	362	273
2330 - Church Maintenance	-	-	500	500	33
2332 - Church Fabric Maintenance	(540)	-	3,171	2,631	3,555
2333 - Organ & Piano Tuning	342	-	-	342	613
2340 - Candles, Santiflex & Hosts	1,974	-	-	1,974	2,027
2341 - Lectionaries	36	-	-	36	-
2343 - Church Music Licences (CCLI)	291	-	-	291	-
2344 - Rememberance Wreath	19	-	-	19	-
2345 - Church Broadband	415	-	-	415	-
2401 - Church Running - Electricity	7,744	-	-	7,744	4,977
2430 - Church Running - Gas	14,067	-	-	14,067	4,739
2440 - Church Running - Water	316	-	-	316	274
2520 - Church Centre Running - Gas	3,810	-	-	3,810	1,311
2530 - Church Centre - Electricity	1,131	-	-	1,131	760

	General	Designated	Restricted	Total This year	Total Last year
2550 - Church Centre - Insurance	-	-	-	-	660
2560 - Church Centre - Maintenance	-	-	1,560	1,560	-
2561 - Church Centre Maintenance - Fabric Fund	-	-	435	435	355
2580 - Church Centre Consumables	338	-	-	338	370
2703 - 700 Phase 0 - Roof Leak S.valley-E.end	-	-	-	-	5,338
3001 - Depreciation of Millenium Bells	-	-	459	459	459
Charitable activities Totals	**137,752**	**2,292**	**8,040**	**148,085**	**173,591**
Governance costs					
2130 - Vacancy Costs	-	-	-	-	1,253
Governance costs Totals	**-**	**-**	**-**	**-**	**1,253**
Other resources used					
2351 - Doras' Cupboard Refurbishment	-	-	2,719	2,719	-
2352 - Vestry Refurbishment	-	-	11,584	11,584	-
2600 - Friends of St Eustachius	-	-	4,351	4,351	3,477
2707 - 700 - Galley & Toilets Expenditure	-	-	2,239	2,239	22,986
Other resources used Totals	**-**	**-**	**20,893**	**20,893**	**26,463**
Resources used Grand totals	**139,748**	**2,292**	**28,933**	**170,973**	**202,522**

Tavistock PCC

Balance Sheet detailed

		As at 31/12/2023	As at 31/12/2022
Fixed assets			
	6430: Millenium Bells	45,877	45,877
	6431: Millenium Bells Depreciation	(11,446)	(10,987)
	6432: Church Centre	11,407	11,407
	6433: Church Centre Depreciation	(11,407)	(11,407)
	6434: Fixtures & Fittings	83,327	83,327
	6435: Fixtures & Fittings Depreciation	(83,327)	(83,327)
	Total Fixed assets	**34,431**	**34,890**
Current assets			
	6501: Bank current account	3,136	11,574
	6502: Bank book account	-	-
	6503: 700th Anniversary Bank Account	6	6
	6505: Bank deposit account TSB	3,098	135,033
	6510: CCLA (CBF) deposit account	152,987	186
	6511: CCLA 700th Anniversary Appeal	8	7
	6515: Friends	36,868	25,657
	6520: Cash in hand	-	-
	6555: Other Debtors	8,612	5,550
	655O: Income Tax Recoverable	-	-
	Z05: Accounts Receivable	1,592	-
	Total Current assets	**206,307**	**178,013**
Liabilities			
	6650: Income Received in Advance	(100)	858
	6655: Current Creditors	2,977	4,423
	6699: Agency collections	-	1,658
	Z04: Accounts Payable	4,358	910
	Total Liabilities	**7,235**	**7,850**
	Net Asset surplus (deficit)	**233,503**	**205,053**
Reserves			
	Excess/(deficit) to date	28,450	(149,406)
	Z01: Starting balances	205,053	354,459
	Total Reserves	**233,503**	**205,053**

Represented by Funds

General (Unrestricted)	54,539	35,175
Designated	42,626	40,072
Restricted	136,338	129,807
Total	**233,503**	**205,053**

Tavistock PCC

Fund movement summary

Selected period: 01 January 2023 to 31 December 2023

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
Unrestricted							
General - General fund	35,175	151,128	139,748	7,983	-	-	54,539
Sub-totals	**35,175**	**151,128**	**139,748**	**7,983**	**-**	**-**	**54,539**
Designated							
2 - PEGGY SALMON LEGACY (DEVELOPMENT)	8,511	-	-	-	-	-	8,511
2a - PEGGY SALMON LEGACY (WORSHIP)	4,008	-	-	-	-	-	4,008
4 - GALLEY & TOILETS (Designated)	24,373	20	-	-	-	-	24,393
7 - VESTRY GROUP	(205)	-	-	205	-	-	0
9 - WARM WELCOME (Designated)	2,792	100	393	(1,250)	-	-	1,250
15 - VICAR'S MISSION FUND - Designated	-	1,200	1,487	500	-	-	213
16 - LITTLE DEERS	388	271	181	-	-	-	478
18 - FRIENDLY FRIDAY	-	3,833	-	(219)	-	-	3,614
19 - FAMILY LUNCH CLUB	205	141	232	250	-	-	364
Sub-totals	**40,072**	**5,566**	**2,292**	**(514)**	**-**	**-**	**42,831**
Restricted							
3 - FABRIC FUND (Restricted)	4,113	-	5,166	1,560	-	-	507
5 - GALLEY & TOILETS (Restricted)	49,252	-	2,239	-	-	-	47,013
6 - FRIENDS' FABRIC FUND (Restricted)	38,345	26,377	4,851	(14,560)	-	-	45,311
7 - VESTRY GROUP	205	863	203	295	-	-	1,159
8 - MELANESIAN BROTHERS (Restricted)	44	-	-	-	-	-	44
10 - FLOWER FESTIVAL FUND (Restricted)	256	-	-	-	-	-	256
11 - BELLS (Restricted)	518	-	-	-	-	-	518
12 - ORGAN RESTORATION FUND (Restricted)	1,030	-	-	-	-	-	1,030
14 - MESSY CHURCH FUND	1,070	548	948	-	-	-	670
17. - Dora's Cupboard	-	2,483	2,719	236	-	-	-
20 - VESTRY & SACRISTRY REFURBISHMENT	-	11,625	11,584	5,000	-	-	5,041
21 - Bible Fund	85	833	765	-	-	-	154
Bell - Bell Appeal	34,890	-	459	-	-	-	34,431
Sub-totals	**129,807**	**42,728**	**28,933**	**(7,469)**	**-**	**-**	**136,133**
Totals	**205,053**	**199,423**	**170,973**	**-**	**-**	**-**	**233,503**

Tavistock PCC

Statement of Assets and Liabilities (by code)
As at: 31 December 2023

Class and nominal code	General (Unrestricted)	Designated	Restricted	Endowment	Total	Last year
Fixed Asset - Heritage assets						
6430: Millenium Bells	2,986	(60)	42,951	-	45,877	45,877
6431: Millenium Bells Depreciation	(918)	-	(10,528)	-	(11,446)	(10,987)
Total	**2,068**	**(60)**	**32,423**	**-**	**34,431**	**34,890**
Fixed Asset - Tangible Assets						
6432: Church Centre	-	11,407	-	-	11,407	11,407
6433: Church Centre Depreciation	(1,603)	(9,804)	-	-	(11,407)	(11,407)
6434: Fixtures & Fittings	2,467	65,035	15,825	-	83,327	83,327
6435: Fixtures & Fittings Depreciation	(19,639)	(50,799)	(12,889)	-	(83,327)	(83,327)
Total	**(18,775)**	**15,839**	**2,936**	**-**	**-**	**-**
Current Asset - Cash At Bank And In Hand						
6501: Bank current account	19,200	(116,040)	99,976	-	3,136	11,574
6503: 700th Anniversary Bank Account	-	-	6	-	6	6
6505: Bank deposit account TSB	70,048	2,274	(69,224)	-	3,098	135,033
6510: CCLA (CBF) deposit account	30,149	110,839	12,000	-	152,987	186
6511: CCLA 700th Anniversary Appeal	1	-	7	-	8	7
6515: Friends	(43,765)	20,674	59,959	-	36,868	25,657
Total	**75,632**	**17,747**	**102,724**	**-**	**196,103**	**172,463**
Current Asset - Debtors						
6555: Other Debtors	8,526	-	86	-	8,612	5,550
Z05: Accounts Receivable	572	-	1,020	-	1,592	-
Total	**9,097**	**-**	**1,106**	**-**	**10,204**	**5,550**
Liability - Agency Accounts						
6699: Agency collections	20	-	(20)	-	-	1,658
Total	**20**	**-**	**(20)**	**-**	**-**	**1,658**
Liability - Creditors: Amounts Falling Due In One Year						
6650: Income Received in Advance	(100)	-	-	-	(100)	858
6655: Current Creditors	2,958	20	-	-	2,977	4,423
Z04: Accounts Payable	11,742	(9,120)	1,736	-	4,358	910
Total	**14,600**	**(9,100)**	**1,736**	**-**	**7,235**	**6,192**
Net total assets	**53,403**	**42,626**	**137,473**	**-**	**233,503**	**205,053**

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius, Tavistock.

I report to the PCC on my examination of the accounts of St Eustachius for the year ended 31 December 2023, which are set out on pages 1 to 6.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

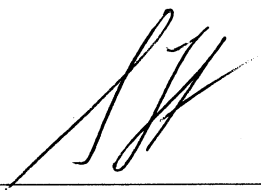
I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 19th March 2024

FABRIC REPORT

1. The 2023 End of Year Fabric account is shown below. The following significant tasks were completed:

- Made a new hardwood Tower roof access door.
- The top hinge pivot pin of the Essery glass south door severed and was replaced by contractors.
- From April to July inclusive we caught four rats in the traps laid in the Church under-floor heating ducts, then nothing throughout the summer. During November and December we caught another five rats and one mouse.

2. The parquet floor of the Parish Centre hall bubbled up and fractured; the wooden tiles had absorbed moisture and expanded, and the bituminous adhesive layer beneath binding them to the concrete base had dried out and turned to dust. It was replaced with a vinyl laminate equivalent.

3. A Monuments Condition Survey was carried out, which had been recommended in 2007 but never actioned. There are nil urgent issues; one small monument is recommended to have its cramps replaced within five years and two within ten years. The rest are fine, including all the large monuments.

4. The mandatory Quinquennial Inspection was carried out. The only novel issue is the churchyard trees, which is being addressed as a potential project by the P700 Steering Group:

- The roots of some are pushing the churchyard perimeter walls out into the footpaths.
- In the north churchyard they're encroaching onto the north transept gable end wall, causing potential damp issues by restricting natural ventilation.

All the other issues raised are already addressed in the extant Projects Programme, put together from the recommendations of the previous 2018 QI report, or feature on the Fabric Team To-Do list.

Nick Clark

St Eustachius' Fabric Account 2023

End of year account

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
1	**Statutory Obligations, Contractual Commitments, Health and Safety Reqmts**				
	Gas appliances annual svc - Church	336			
	Gas appliances annual svc - Parish Centre	215			
	Quinquennial Inspection	1,364			
	Vacuum filters - cleaning out the Church heating floor ducts	20			
	Rat catching - traps qty 3, disposable gloves	37			
	PAT testing - extension leads	Friends			
2	**Maintenance and Repair**				
	Light bulbs and glass lens	55			
	New P/C Gents toiiet door closer	70			
	Miscellaneous (batteries, dust sheets, epoxy)	25			
	New Tower roof door	142			
	Timber preservative oil - roof access doors and ventilation louvres	36			
	Glass south door top hinge repair	1,025			
	- Friends' ex-gratia contribution	-500			
	Weedkiller & pressure vessel	63			
	Noticeboards refurbishment	103			
3	**Capital Investment - Spend to Save**				
4	**Facilities Improvements**				
	Hot water supply to the Sacristy sink	Donation			
	P/C hot water urn	75			
	Totals	3,066	0	0	
		3,066			
		3,066			Budget £ 3,000
Projects					
2002	Church lights	32,125			
2014	Glass South Door	30,600			
2016	Church roof ventilation louvres qty 18	5,025			
2018	Vestry Roof	95,921			
2018/19	Church Heating	35,597			
2019	Drains clearing, survey and manholes construction	1,969			
2019-22	Church roof repairs	8,326			
2023	Monuments condition survey	816			
2023	Parish Centre vinyl floor	8,900			Friends and insurance
2019-23	Galley and Toilets - Fees	11,453			
	Galley and Toilets - Expenses & sundries	525			
	Galley and Toilets - QS fee	1,800			
	Galley and Toilets - Drains survey	120			
	Galley and Toilets - Faculty application fee	263			
	Galley and Toilets - Reordering Wks - Four wall-mounted monuments	12,720			
	Galley and Toilets - Reordering Wks - Architect's fees	1,621			
	Galley and Toilets - Reordering Wks - Remove heating convector	1,001			
	Galley and Toilets - Reordering Wks - Self-help tasks	207			
	Total Galley and Toilets Project 2019/20/21/22/23	29,710			
2025	Galley and Toilets - Reordering Wks - War Memorial wreaths shelf			293	
	Galley and Toilets - Facility construction			194,235	
	Galley and Toilets - Facility construction - Unforeseen risks			2,000	
	Galley and Toilets - Facility construction - Building Control Insp's fee			310	
	Galley and Toilets - Facility construction - Archaeologist's fee			2,520	
	Galley and Toilets - Facility construction - Architect's fee			12,315	
	Galley and Toilets - Expenses, sundries & contingency			75	
	Totals 2025	0	0	211,748	

ST EUSTACHIUS PROGRAMME 700 REPORT TO APCM COVERING 2023

How it Works:

A scheme of work for this programme, now in its sixth year, is used by the Standing Committee and PCC, in which all of the prioritised findings from Quinquennial Inspections which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme are divided into:

- **Active Projects** – those currently being worked on
- **Potential Projects** – those to be prioritised and turned into active projects when required
- **Future Big Bid Project** – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising.

Projects Completed in 2023:

Parish Centre new flooring: Work completed in November 2023.

Active Projects at the end of 2023:

Provision of Galley and Toilets: Due to an improvement in church finances the PCC decided to re-activate this project in November 2023, with a condition that it will be necessary to give a presentation to the congregation to ensure there is an understanding of the design of the project and what has been done so far, before proceeding with fundraising to cover the remaining shortfall in the project estimated cost and subsequently, with PCC approval, running a bidding competition to find a suitable contractor to do the work.

Refurbishment of the Choir Vestry: This project was mostly carried out in the autumn of 2023, with the intention of not only refurbishing the space but also making it suitable for shared use both for the choir and for young children. Funding was achieved through donations from the Friends of St Eustachius, the Diocese and some generous personal donations. The work is nearly finished and expected to complete in early 2024.

Potential Projects Expected to be approved as the next Active Projects:

Installation of a Safety Rail: behind the main altar to enable chalice bearers to safely descend the steps from the altar to the communion rail.

Refurbishment of the Sacristy

Tree and Shrubbery Management in the Churchyard: Trimming work on trees and shrubs as recommended by the 2023 Quinquennial Inspection.

Martin Pendle
P700 Programme Manager

Friendly Friday

The Friendly Friday event remains a very lively and important part of the church outreach. Each week people from Tavistock, Plymouth and the surrounding districts come to meet with friends and to help welcome visitors and newcomers into the church. We are extremely grateful to all those who provide the cakes and savouries each week and for helping man the kitchen and help with the setting up of the tables and chairs.

The money we raise each Friday, and at the fund-raising events which take place throughout the year, helps to pay for various projects and items for the benefit of the church. We have been able to renovate the kitchen, purchase the Gospel for the altar as well as other items required.

Monies raised this year have been used to buy new hymn books, which will be dedicated in the memory of our dear friend Hilary. Hilary was always very proactive each Friday and our lead organiser for all the fund-raising events we did for the church. She is sadly missed.

We will be holding a tea party in her memory during April, the proceeds will help towards our next project, which is to purchase a new cooker for the kitchen

This year we have held a very happy and successful Candlemas tea, in March we are having a fashion show to raise funds for the church at Gulworthy. There will be various fund-raising activities throughout the year to which everyone is invited.

Barbara Miller

Bellringers

The Year started with Tavistock hosting the Guild of Devonshire Bellringers South West Branch AGM. In February "The Clangers" team entered the Friends of St Eustachius' quiz night and had an enjoyable evening. During the year, there were several groups of visiting ringers both local and from further afield which included several Quarter Peals. There have been few weddings to ring for during 2023 but all arrangements went well and smoothly.

One of the highlights of 2023 was the ringing that took place for the Coronation of King Charles III. On the morning of Saturday 7th May 2023, the Tavistock 20 ringers gathered to ring in celebration before the Coronation. This was the culmination of the "Ring for the King" recruitment campaign and included our very own "Ring for the King" recruits, Emma, Mark and Sam. It was really great to be present when Donna became our very own 'Double Coronation' ringer. We also rang handbells in the Vicarage garden before the barbecue lunch. A Quarter Peal of Grandsire Caters was also rung.

At Christmas we rang handbells at the Crib Service and also rang carols at the residential care home at Bridestowe.

We would like to thank Donna for continuing to write the 'Tales from the Tower' and articles for the Tavi times, doing such a good job publicising and promoting ringing.

Sarah Hinton

BEREAVEMENT GROUP

The bereavement group meets on the third Thursday of every month at two pm in the Parish centre. It is a group which numbers fluctuate from month to month, the newly bereaved coming to find solace and friendship when life has changed and that heaviness of the heart overwhelms them, to life gradually becoming easier but different, some move on and take up new ventures, whilst others value very much the time when after a short homily spoken by Jesus himself leads us into conversation. We can express how we are feeling; we laugh and cry about all sorts of things. It is a safe confidential place where no one says "surely you must be feeling better by now"

There is no right or wrong about how we deal with grief but over a cup of tea or coffee and good cake we care share how we are feeling as we tread a new path together.

We end in prayer, remembering a loved one's anniversary, praying for those we know who are sick, the recently departed and other areas we would wish to pray for. There are no expectations just being with others who are experiencing being bereaved can be of enormous help. Please do join us,

Every Blessing,

Revd Sue Tucker 01822 860177

CHURCHWARDENS

This year we have established a dedicated, united and hardworking team of Churchwardens and deputies, consisting of Catherine Stoate, Pam Hunter, Alison Boulter, Hilary Johnson and Cathy Sherlock. Our main role is to share in the leadership of our church and to support Rev Matt as much as possible. We have met with him on a regular basis to pray, plan and discuss forthcoming events. During the year we have created teams to welcome people to services. This role is hugely important. We have also created various rotas to enable our services to run smoothly. We have supported Rev Matt in the planning and improvement of Harvest, Goose Fair, All Souls, Christmas, Civic and school services. We have encouraged the congregation to participate and liaised with other church groups to enable the smooth operation of these services. In particular, we have provided a friendly welcome to staff, pupils and parents from our local schools. Christmas time was particularly busy when hundreds of children came to church.

We have regularly attended Friendly Friday Coffee Mornings, where there has often been the opportunity to talk to visitors and members of the congregation over a cup of coffee and a piece of cake.
We are especially grateful to the congregation for their support. We have tried to be friendly, approachable, caring and willing to listen.
We have worked together to produce a draft Mission Action Plan which, with God's guidance and blessing, will enable our church community to move forward in mission and ministry. We ask for your prayers as we look forward to an exciting future at St Eustachius.
Catherine Stoate and Pam Hunter

CHOIR AND MUSIC

What a wonderful year of choral singing! All made possible because St. Eustachius has a talented, dedicated, friendly and animated group of singers. The choir has helped to bring choral beauty through words and music every Sunday morning and for Festival Evensongs with only a short break in August.
Beautiful anthems and settings of mass and canticles were heard in every service with a particular fantastic abundance for the Archdeacon's Visitation, King's Coronation Commemoration, Tavistock Civic Service, and Advent and Christmas Carol Services. St. Eustachius Choir was booked to sing hymns and anthems at several funerals and Memorial Services this year. The choir took part in the Christmas Tree Festival, attended workshops and external events such as Evensong at Colyton and Advent Carol Service at Buckfast Abbey, sang in residential homes and for Christmas Celebrations (Horn of Plenty) and I will always treasure their attendance as a choir at our Wedding anniversary celebrations in Lifton St, Mary's. The choir premiered a few works written by our composer-in-residence Leslie Mazur-Park.
We are most grateful to Andrew Lundie. He has enhanced the singing as conductor and choirmaster and with his amazing tenor voice both as soloist, cantor and choral singer.
Mary Mazur Park

DEANERY SYNOD

The Deanery Synod meets three times a year. Since the last AGPM we have discussed how we see God working in our parishes and mission communities, and considered what we do well and where can we improve.
At our June meeting, Sharon Blythe, the Diocesan Children`s and Families Mission Enabler gave us an interactive presentation on how we could spread the Gospel to children and young people. She suggested that schools are the biggest 'mission field' and that the best way to approach children was through their parents. Education was the best way of empowering children.
At the October meeting, the Rural Dean, Andy Atkins, gave a presentation entitled "Engaging with our Rural Farming Community". He highlighted that the farming community is in crisis and that farmers are asking for help. The Farming Community Network (FCN) provides support and churches are urged to consider donations to them. The support needs to be where the farmers are comfortable so chaplaincy at cattle markets and other places is needed, as well as positive invitations to the farming community to join our services and festivals.
Archdeacon Jane invited questions from the representatives at the meeting in February 2024. She answered questions about how the Diocese uses the Parish Common Fund. We had to repeat to each other, "We are the Diocese." Archdeacon Jane spoke about the serious Diocesan deficit of £2.5 million: if this deficit is not reduced, we will have to cut down the number of clergy. This fact needs to be communicated to all our congregations; if every participant gave just an extra £5 per week, this deficit could be virtually paid. Giving is an expression of our faith.
Archdeacon Jane then answered questions about our mission to those who do not come to church. She gave us a challenge to be open to change and new ways of church expression. It is not enough to think, "Well, we have always done things this way." Our challenge is to pray that we will begin

to see our church through the eyes of the "unchurched", mentioning children, young people and families in particular.
Catherine Stoate

FLOWER ARRANGERS

This will be my final report as I will be hanging up my secateurs and watering can on 31 March. During the year the Flower Arrangers have continued to put flowers in key places in the church. Along with most flower arrangers we are trying to do without the use of oasis for most of the time, using vases with lots of foliage to support the flowers, hopefully this will encourage some new people.

I am particularly grateful to Liz Bastin for her wonderful and creative designs for each of the main festivals. They have attracted a great many favourable comments. I also thank Ruth Glanville and Alison Watt for their help. I must pay tribute to Pat Alexander who is also retiring after doing the church flowers for 30 years. She will be greatly missed. We will also miss Hilary Sanders.

I am hoping to find 2 people to work together to take over from me. Please let me know if you are interested.

Pam Hunter

THE FRIENDS OF ST EUSTACHIUS'

Our first event of the year was the annual Friends' Quiz, postponed from 2022. I am delighted to report that the Parish Centre was absolutely packed with keen quizzers. They were confronted with a wide range of questions, under the beady eye of quiz master Hugh Walkington, and a great evening was had by all. I am delighted to be able to report that we also managed to raise over £600 on the night – a record for this enjoyable event.

It was a great pleasure to be able to hold our annual Summer Fete on the church green in early July. We now deliberately choose the Saturday that coincides with the farmers' market in the town square as well as the annual "Tavi Fringe" music and performance event, as this means that the town is thronged with happy people. We were once again blessed with good weather, which had certainly not been guaranteed according to weather forecasts earlier in the week. I would like to offer my sincere thanks to all those who put in many hours of work to ensure that the event was such a success – the tent-erectors, the stall holders and the "gophers" who willingly ferried tables and chairs in all directions, both at the setting-up and dismantling of the Fete. The Friends are extremely grateful to the support of the Lions Club whose members were simply invaluable in ensuring that the event was a great success. I am delighted to say that the event raised just over £4,000, smashing the previous record.

The Christmas Tree Festival, as ever masterminded by the indefatigable Pat Morrison, was another triumphant success. With the maximum number of 62 trees, the church was a blaze of colour and excitement throughout the festival. Dickensian Evening was particularly busy. As ever, the Friends are sincerely grateful to the many volunteers who put in many hours of selfless work to ensure that the Festival runs so seamlessly and is so valued by the local community. I know Pat Morrison would like me to highlight the contribution of John Collacott, without whose electrical wizardry the lights would not shine. Nick Clark and his team of helpers ensure that trestles and stands and trees are put in place every year, and magically disappear again at the end of the festival. My thanks go to the Handicraft Group along with Pam Hunter and her team at Vintage Green who produce an astonishing range of beautiful items for sale every year – and every year they deservedly sell like hot cakes. On the subject of cakes, I am also grateful to all those who made and brought jams and marmalades for sale, and who made soup and cakes for our refreshments stall. I am most grateful to Mount Kelly and St Peter's for providing musicians at the private view

and opening ceremony respectively, and also enormous thanks to the many musicians, groups and choirs who offered their services to provide live music throughout the ten days. Everyone remarked on the extremely positive and warm atmosphere in the church, and I am delighted to be able to confirm that we raised around £14,500, another wonderful total.

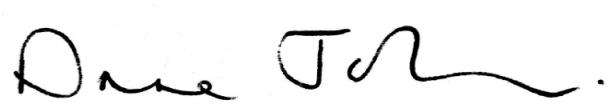
The PCC have confirmed that the Galley & Toilets project is once again "live", and there will be a parish meeting in February to explain the current situation. The funds that we have already committed to this project remain ring-fenced for that purpose, but costs sadly have continued to escalate, so there remain hurdles to be crossed in order to bring this vital project to a successful conclusion.

We have continued to commit funds for the church building insurance as this is clearly a vital aspect of protecting the fabric of the building. We continue to liaise closely with the PCC and the Project 700 steering group, who oversee plans for refurbishment of the church, and have contributed to the very successful refurbishment of the church vestry, as well as the replacement of the Parish Centre floor.

We are very grateful to the support, both financial and practical of our sponsors, and to the wider membership. I am very grateful to the committee of the Friends for their support during the year. It has been a pleasure to welcome Judy Hirst back to the committee – her experience, know-how and enthusiasm for the work of the Friends is an enormous asset to us all.

It would be remiss indeed not to single out Tony Sherlock, who after 18 years' service to the Friends as Treasurer is stepping down at the AGM. I cannot think of any individual who has given more to the work of the committee, or indeed the whole organisation of the Friends, than Tony, and to say that he will be missed is a massive understatement. Thank you Tony for what you have done on our behalf.

Finally I would like to thank the church wardens, ministry team, and in particular Father Matt for their support over the past year. Matt has worked tirelessly in support of all of our events, particularly at the Christmas Tree Festival, and his active support is hugely appreciated by all of us.



Chairman of the Friends of St. Eustachius'

HANDICRAFT GROUP

We have had a good year, meeting Wednesdays 2 – 4pm every fortnight, selling our craft every Friday at coffee mornings and at the Friends Summer Fete and Tree Festival. We are pleased to say we have made nearly £2000 over the year. Also, we knitted poppies for a display for remembrance in church. We are always happy for new members to join us.

Ruth Glanville

HOLY DUSTERS

The little team of Holy Dusters continues to meet, usually on the first Friday of every month, at about 10am.We enjoy getting together plus the wonderful refreshments at Friendly Friday. Some find it more convenient to do their bit at other times, which is also welcome. If you would like to find out what is involved, please pop along to church on the first Friday of the month or contact **Hilary Johnson** on 01822 614791.

INTERCESSORS' PRAYER GROUP

We continue to meet in church on the second Saturday of most months at 10am. We have warmly welcomed new intercessors and thank all who provide such a valued ministry. Please contact sarah.pendle0@gmail.com if you feel called become an intercessor.

Sarah Pendle

Ladies House Group

Thankfulness has been a theme throughout the year as we have been blessed with real miracles of healing and have been given perseverance, patience and joy when times have been hard. We share our challenges, knowing the group will support us with honesty and with confidentiality.

We have grappled with scripture contending for the truth without being contentious!

It has been noted that it is important to us that we are an ecumenical bunch bridging and keeping the wider church together.

Topics from the Scriptures we have looked at this year include the Lord's prayer, hope, the first part of the book of Acts, forgiveness, and since praying is such a vital part of our hour and half together we asked what the Bible teaches us about prayer. We are now studying the Gospel of John.

Our grateful thanks go to those that host us week by week especially Eunice Weemys. She very kindly organized social events for us too including a super Christmas lunch at the Peter Tavy Inn.

Group contacts Penelope Rowan & Catherine Stoate

Penny Rowan

Little Deers

Our delightfully named baby and toddler group meets every Tuesday during term time for play, snacks and singing, ending with a short interactive Bible story and prayer. Little Deers was established by Rosie and we really miss her joyful leadership, as she loved the little ones so much. However, it is definitely flourishing with an average attendance of 22. If you would like to join our friendly team please contact sarah.pendle0@gmail.com

Recording and Live Streaming of Services

Since March 2020 we have recorded and put on YouTube and the Church websites all our services on a Sunday morning together with weddings and funerals

From the feedback I am getting from various people who have watched the services, they are well received and value the opportunity of listening to our services when they have not been able to physically attend Church. It is surprising who listens and watches and where they live. I know there are people who live in South Wales, the Midlands, islands of Scotland and even Australia who regularly listen and watch our services. The ability for family, who cannot attend funerals, to watch the service remotely is greatly appreciated and in a funeral this week, we had live connections to Australia, Canada and Central Africa.

The present system requires the cameras to be set up on the Saturday evening and taken down immediately after the service. As I have said in earlier reports, in the short term this is sustainable but in the long term there needs to be a built-in system which will also enable services to be livestreamed and when I am not at Church. However, that is for the future and while I am able to do so and in Tavistock, livestreaming will continue.

I am assisted on Sundays by Bethan Godfrey. She is responsible for all vision mixing and is very good at it!!. Without her help it would be difficult to manage sound mixing as well.

I repeat, it would be good for others who are slightly technically minded to get involved in the process. Also, we need others to help us to deal with the sound at Church on a Sunday and other services and I am very happy to train them to use this system.

I am again indebted to Martin Pendle who looks after the website and the YouTube platform for facilitating livestreaming at the end of the process and our prayers are that those who watch these services will be blessed by the worship they see and, in some way, can take part in it.
Peter Rowan

MESSY CHURCH

Messy Church is still going strong, with an average of 50 each month, generally meeting on the first Wednesday of the month. Many families have come to Messy Church from Little Deers and the Family Lunch Club we held during the summer holidays. We have an amazing Messy Team of cooks, meeters and greeters and crafty helpers. We share unique and dynamic worship, with Rosie's paddling pool baptism being a highlight in 2023. Messy Church values are about being Christ-centred, for all ages, based on creativity, hospitality and celebration. It's a very different type of ministry: it's challenging, messy, busy and joyful – just like any family life!
Contact sarah.pendle0@gmail.com to find out more.

PASTORAL CARE

This year has seen the re-establishing of Pastoral Care links with local care homes; these broke down during Covid
Holy Communion Services are held on a regular basis at Chollacott, Abbotsfield, Blackdown in Mary Tavy and Spring House in Peter Tavy.
Crelake and Parkwood Court are soon to be added.
The Choir visited Crelake and Chollacott for carol singing in the week leading up to Christmas.
Elizabeth has stepped aside from the organisation of the PCT leaving this to Diana. She is in telephone contact with many people.
Diana and Elizabeth try to meet every couple of weeks to catch-up and support each other.
We continue to hold a bi-monthly meeting for the whole team, Matt makes it a priority to be there.
Attendance is not as good as it should be. We are highlighting the importance of coming to meetings to evaluate what we are doing and to be there for each other.
We need to recruit more members to the team.
We are looking into holding a training program for people who are interested.
This will be based on the Anna Chaplaincy Training developed by BRF that Diana and Josie have completed and are qualified to deliver.
We have more than 150 people who we maintain contact with,
many by phone, some through visits, some who receive Home Communion.
Two more members of the team are going to start taking Home Communion to people.
We aim to reach out to all those who may benefit from our support and are always grateful when members of the congregation let us know of those who are unwell or bereaved or supporting others who are ill.
As always, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry;
We keep in close touch with the Derriford chaplaincy and the Live Well chaplaincy, when we have people who are in any of the local hospitals. **Diana McDowell**

PRAYER AND STILLNESS

The Prayer and Stillness Group met eleven times during 2023, on the second Monday of each month except August. Meetings were held in the Parish Centre. Attendance ranged from about six to twelve people each time. It is an ecumenical Group, with attendees from other local faith communities.
Up until the summer, the Group was led by Elizabeth Watkins. Having been in this leadership role for about thirty years, Liz felt that the time had come for her to hand over to others. After discussion in the Group, Patti and Bob Owens became joint leaders. At the meeting in September, Liz was thanked most warmly for her amazing commitment to the Group over so many years.

For anyone who may not know about the Prayer and Stillness Group, each hour-long session includes prayers, some music, and—at the centre of it all—two periods of silence for meditation, following short readings. These periods of silence and stillness offer a special way of being together with God. The session ends with refreshments and a time of fellowship. Everyone is welcome to come to the Group. If you are interested and would like to know more, please contact Patti and Bob on 01822 762078, who will be able to tell you more.
Patti and Bob Owens

St Rumon's and St Peter's CE Schools – Spring 2024 Reflections

Over the last year in St Rumon's and St Peter's schools, our Christian Ethos work has very much focused on continuing to make sure that all our pupils flourish by securing best possible access to their curriculum and a wide range of enrichment activities. The methods we use for this are wide ranging. From securing day to day scaffolds that support children to learn a concept e.g. a concrete resource for base 10 in a maths lesson through to more complex provision to support a social or emotional need. Embodied in all of this and of huge importance is the concept of spirituality which permeates all we do as humans.

Over the last year in our schools, we have really focused on the idea of spirituality because for us to get the most out of what we do we need to be able to develop our spiritual understanding of the world around us. We began with some questions:

What is spirituality?

How do we talk about spirituality?

Do we understand spirituality?

It quickly became apparent that understanding in the majority of our staff and children was shaky at best – after all it is quite a tricky concept! We started working with members of the diocese education team, Rev Rosie Illingworth and our governors to build a definition that would allow growth in understanding of spirituality for all in school – from our reception pupils to our leaders. And so was born our Relational Approach to Spirituality which Catherine Stoate fully explained in our last PCC piece. (Such was the strength of this that the model was also tailored and adopted for the wider St Christopher's Trust).

The focus of our work then shifted to how we embed this into day to day life in school – Worship, lessons, classrooms, behaviour discussions, relationship development. We began in September with some launch Worship and lessons and the work is ongoing to constantly review, share best practice that is emerging and therefore develop understanding and awareness of spirituality through all we do in school.

It was not long after this that the effectiveness of this work was put to the test...

The work that is done in all the Church of England Schools in England, as well as being at the direction of the Department for Education, is also very much guided by the Church of England vision for education of '*promoting education... that allows children and young people to flourish in the widest sense'.*

The Statutory Inspection of Anglican and Methodist Schools (SIAMS) is the Church of England and Methodist Church's outworking of the requirements of section 48 of the Education Act 2005. It is a key element of the life of all Church of England and Methodist schools in England.

SIAMS explores ways in which each school's theologically rooted Christian vision drives its work and enables the school to live up to its foundation as a Church school. It does so by seeking to answer a set of seven questions which can be read here:

https://www.churchofengland.org/about/education-and-schools/church-schools-and-academies/siams-inspections

At St Rumon's and St Peter's schools, as we go about our work, these questions are never far from our minds and heavily influence the way we choose to provide for our children. Our work on spirituality and other development foci in our schools were put to the test when a SIAMs team completed a full inspection of St Peter's in December 2023.

During the day, the inspectors interrogated every aspect of school life, probing and triangulating, asking questions, visiting lessons and Worship, looking at books and interviewing clergy, parents, trust directors, governors and children! As the analysis unfolded so emerged the inspectors' perspective and judgements of the school and we are delighted this led to secure and positive outcomes with particular praise for our work on spirituality.
The full inspection report can be read here: https://www.stpetersjunior.co.uk/key-information/item/28/inspection-reports
But the following is the inspector's summary of St Peter's strengths:

- The vision is at the heart of this community, pupils articulate a significant understanding of its importance and where it makes a difference for them. It creates a loving family, where all are valued and show one another a high degree of dignity and respect.
- The importance of spirituality is rising rapidly, where it permeates and shapes pupils 'thinking and actions. Pupils become reflective thinkers, curious to learn, enabling each to fulfil the vision.
- Enthusiastic religious education (RE) leaders introduce new approaches enhancing the impact the subject makes. 'Big questions' challenge and deepen pupils' thinking, whilst teaching and learning is at least good with examples of high-quality practice.
- The vision inspires leaders to provide effective support to nurture pupils' diverse needs. Staff reach out to families, walking alongside them through challenging times, making a significant difference.
- Leaders give clear direction to improvements in this Church school, shaped by its vision, creating a dedicated staff team. The trust provides substantial support, effectively enriching through sharing best practice.

As with any inspection process it is essential that it leads to further progress for the school. This will be driven over the coming terms and years by the following areas for development identified:

- Deepen pupils' understanding of injustice and develop the skills they need to become independent agents for change, both locally and globally.
- Enable pupils to take a greater role in planning and leading collective worship, so they develop greater ownership and contribute to evaluations and lead improvements.
- Refine approaches to assessment in RE so that pupils' progress can be readily monitored leading to further support for vulnerable pupils so they can flourish.

Of course, the beauty of St Rumon's and St Peter's working tightly with the same vision, values, policies and curriculum is that this learning can and will be applied to both settings. With this positive outcome for our schools, we know that the work we do is leading to pupils flourishing but also, we have faith in our direction and focus for our ongoing development of our schools.
Headteacher
St Peter's and St Rumon's School

VESTRY GROUP

There have been some great changes to Vestry Group, as we now share a wonderfully refurbished space with the choir! Prayers were requested last year as we contemplated a move from the tower and they certainly have been answered, with the vestry having had a complete makeover, with carpets and specially made storage for choir and children. Money was raised from a diocesan grant, very generous donations from the congregation and the Friends of St. Eustachius, plus Vestry Group also doing their own fund raising. Huge thanks go to Martin for all his hard work in planning, building, decorating and renovating. It's now a warm and welcoming place to meet, play and learn together about God. We love it and you are welcome to pop in and have a look.
Sarah Pendle

Vintage Green

This been a very sad and difficult year for Vintage Green. Sadly we lost one of most lovely, generous and talented members, Hilary Sanders. Her loss has affected us hugely but we were

determined to honour her memory by raising as much money as possible, something she would have wanted us to do.
With help from a few extra people both from the church and outside we had a very successful Summer Fete and Christmas Tree Festival. We also participated at the mini Autumn Bazaar. We have raised over £2500 in all.
We thank everyone who has donated fabric and other items for sale. We have been given a lot of Hilary's fabric and look forward to making more items for sale at the Friends' Summer Fete and the Christmas Tree Festival.
Pam Hunter

WARM WELCOME

The success of Warm Welcome (WW) last year prompted the team to continue offering this to the community this year. We opened our doors in October last year and intend to finish at the end of March this year.
WW is held every Monday from 10.00 hrs-14.00 hrs. We offer a 'space' that is welcoming, friendly, inclusive and non-judgemental. It's a 'space' where people catch up with each other or make new friends. It's a 'space' where we discuss local news as well as international news, with the occasional healthy debate! It's a' space' where people can enjoy nourishing home made soup, crusty bread, cheese, cakes, biscuits and as much coffee and tea they wish to drink. It's a 'space' for those who wish to sit quietly to try their luck at the crossword / puzzle books or read the local papers. It's a 'space' where week after week we are told how much our visitors enjoy coming and thank us for everything we do. It's a 'space' where, when we close the door to go home we know we are doing the right thing in giving up our time.
The number of people that come varies from 12-24 and although there is no expectation for people to donate any money for the food and drink they have, most people donate generously. The donations will go back into the funding stream so that in October WW will hopefully be partially self-funding.
I would like to take this opportunity to thank Sian and Simon, Cathy, Julian, Sarah and Matt for their help and continued support.

Sue Eve
susaneve15@hotmail.com

Signatures:

The Reverend Matthew Godfrey, Chairman of the PCC

Christine Everitt, Secretary to the PCC

Date: 28th April 2024

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON WEDNESDAY, 23rd April 2023

Present 60 parishioners were present

Opening Prayers The meeting was preceded by a service of Holy Communion and then opened with prayer.

Apologies: Simon Hirst, Judy Hannaford Hirst, Rita Bilverstone, Joy and Mike Loader, Lesley Morris

Chairman The Reverend Matthew Godfrey was appointed to chair the meeting. He was proposed by Christine Everitt and seconded by Nichola Heathman.

Secretary It was agreed that Christine Everitt be appointed Secretary. This was proposed by Pamela Hunter and seconded by Elizabeth Bastin.

Election of Churchwardens One nomination had been received for the position of Churchwarden –
Catherine Stoate was proposed by Penny Rowan and seconded by Pamela Hunter. There were 54 votes in favour and 5 abstentions. She was declared elected.

ANNUAL PAROCHIAL CHURCH MEETING
Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes The Minutes of May 18th 2022 Annual Parochial Church Meeting were approved as a true reflection of the meeting. Acceptance was proposed by Brian Routledge and seconded by Martin Pendle. There were no matters arising.

Election to Tavistock Deanery Synod The Reverend Matthew Godfrey thanked John Rea and Penny Rowan, who were standing down. There were two nominations to fill the 4 vacancies. Charles Herbert and Catherine Stoate were elected, proposed by Nichola Heathman and seconded by Ann Townsend.

Elections to the Parochial Church Council The Reverend Matthew Godfrey thanked Pat Knock and John Rea, who were standing down, for their service on the PCC. There were 7 vacancies and 7 nominees. The nominees were Nichola Heathman, Christine Everitt, Roma Keough, Cathy Sherlock, Pam Hunter, Ann Townsend and Mary Jane Traber. Penny Rowan proposed the election of all 7 and James Teague seconded this. They were elected by the meeting.

Electoral Roll It was reported that there were 204 currently on the electoral roll.

The Annual Report

The financial statements were received by the meeting, proposed by the Catherine Stoate and seconded by Ann Johnson.

Group Reports These were received by the meeting. Acceptance was proposed by Nichola Heathman and seconded by Felicity Barnaby.

AOB

a) The Reverend Matthew Godfrey thanked Mary and Graham Whalley for their hard work as churchwardens.
   He also thanked all those involved in the work of the church and specially thanked John Rea as he stepped down.
b) James Teague gave a vote of thanks to John Rea for over 15 years of service to the church and the Friends of St Eustachius. He also thanked Rosemary Rea for her support over those years.

Date of Next Meeting Sunday 28th April 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVIST

England & Wales - Charity number 1130516

Accounts

The Parochial Church Council

of the Ecclesiastical Parish

# of St Eustachius, Tavistock

Registered Charity No. 1130516



Annual Report and Financial Statements

for the year ending 31 December 2022

Incumbent: The Reverend Matthew Godfrey

Bank: TSB Bank plc, Bedford Square, Tavistock

Independent Examiner: Simon Hirst,
Fellow of the Institute of Chartered Accountants in England and Wales

SUNDAY 23rd APRIL 2023

ANNUAL MEETING OF PARISHIONERS

AGENDA

1 Appointment of chairman for the meeting
2 Appointment of secretary for the meeting
3 Apologies for absence
4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1 Apologies for absence
2 Minutes of APCM meeting 18th May 2022 and any matters arising
3 Elections to the PCC
4 Elections to Deanery Synod
5 Electoral roll report
6 The annual report

   i. to receive the accounts and to appoint independent examiners
   ii. reference to reports of the groups and the Diocesan and Deanery synods

7 Any other business
8 Date of next annual meeting

Clergy Report for 2022

Report from the Priest-in-Charge, The Reverend Matthew Godfrey

It is my privilege to introduce the Annual Report on the life of Tavistock Parish Church during 2022, my first Annual Report as Incumbent. In doing so, I invite you to call to mind Bishop Robert's vision for the Diocese; summed up in the three key tasks – to grow in prayer, to make disciples and to serve the people of Devon with joy.

There has been a lot to celebrate, to give thanks for and to be encouraged by over the last year. Tavistock Parish Church remains a busy place that is, at the same time, an oasis of peace in the middle of the town. It is at the centre of the community and worship is offered there every day of the year. The reports that follow give an indication of the large number of people who contribute to making the church such a lively and engaged community.

The year began with the Benefice still in interregnum and a lot of people hard at work, living out their faith in a host of ways. The year ended with an incumbent in post, and a lot of people hard at work, living out their faith in a host of ways. I hope you will forgive the rhetoric, but that is the nature of the life of the church. Actually, as we reach the end of the year, across the Benefice there are signs that, as church communities, we are starting to 'go up through the gears' following an interregnum which was probably three months longer than all parties would have liked. We are starting to look at how we can be effective in witnessing to the Good News of Jesus Christ in this generation and there is a sense of excitement.

I was licensed as the Priest-in-Charge on the Feast of St Matthew, 21st September. However, on 8th September the nation had received the news of the death of Her Late Majesty, Queen Elizabeth II. The day before that, I had received a telephone call from the Archdeacon of Plymouth, who said, 'with regard to your licensing, all bets are off, crack on!' We immediately convened a meeting of the Ministry Team and the Churchwardens to coordinate our response, as a Benefice, to the imminent death of Queen Elizabeth II. Once the sad news was confirmed, our churches were opened in very short order, with candles and books of remembrance, services were organised, flags were half-masted and so forth. At St Eustachius', the first people arrived to pay their respects within half-an-hour of the announcement and the church then remained open for the whole period of national mourning. The following week, the church hosted one of the four civic services of commemoration for Devon.

As well as the regular drum-beat of worship throughout the Church Year, the Ministry Team has continued to lead the occasional offices (i.e. baptisms, weddings and funerals), along with a range of other services, schools, harvest, civic and remembrance, to name but a few. Funerals continued apace, as did baptisms. Once again, there were very few weddings in 2022, although, towards the end of the year, there were signs that those numbers might be increasing again, post pandemic. My thanks go to all those who help lead Morning Prayer and Evening Prayer, Monday to Saturday, week in week out. Often they are on their own, occasionally one or two might join them, but those individuals have been there faithfully, praying on behalf of us all and for us all.

Music always plays an important part in the life and worship of St Eustachius' and this year was no exception. As well as concerts and another fantastic festival given by the Exon Singers, the choir went to Exeter Cathedral to sing as part of the St Boniface Festival, a real highlight. With the departure in September of Scott Angell, who left to train for ordination, and finances not allowing for the recruitment of a new Director of Music, Andrew Lundie kindly offered to step in to help lead the choir and for that he has my grateful thanks. I also congratulate Mary Mazur-Park on her appointment as our Organist, from the beginning of January 2023.

Our ministry to children, young people and their families has continued to be a strength of the now and a source of hope for the future. The numbers taking part in Messy Church and/or coming to our parent and toddler group, Little Deers, are really encouraging. The Sunday Vestry Group continues to nurture the faith of our children. Open the Book continues to take the Gospel into our schools in such an attractive way and, of course, our Ministry Team has continued to support the schools with Collective Worship (assemblies) and with their festival services in church. On behalf of us all, I would like to thank Sarah Pendle, The Rev'd Rosie Illingworth, Maryjane Traber and all those who work so hard in this vital area of ministry.

Another strength of the church over the last year has been our large Pastoral Care Team, which quietly works to share God's love with so many people who are sick, housebound or going through difficult times for one reason or another – visiting, taking Holy Communion or simply keeping in touch by telephone. For a number of years now, we have been blessed to have had Elizabeth Maslen to lead and coordinate this important area of ministry. As she now hands over the baton to Diana McDowell, I would like to thank her for the utter dedication, love and wisdom with which she has exercised this ministry in our midst.

The Friendly Friday fellowship morning is yet another aspect of the life of the church which should be mentioned here. My thanks go to Barbara Miller and all the wonderful helpers who make Friday mornings a place of such warmth and hospitality. The welcome that so many people find here week by week might remind us of Jesus' parable of the mustard seed (see Mark 4). And thanks to vision of the Friendly Friday team, their hard work in raising funds and with the generous support of The Ven Nick Shutt, Archdeacon of Plymouth, the kitchen facilities in Dora's Cupboard were renovated during the first part of 2023.

Thinking about hospitality and welcome, the cost of living crisis that has engulfed the country, coupled with soaring energy costs, led to many churches throughout Britain taking part in an initiative broadly termed warm spaces. Thousands of buildings, including churches and church halls, started being opened and refreshments and meals provided, along with hospitality and fellowship, to support those who cannot afford to heat their homes or who, for a variety of reasons, value the opportunity to be with others. We, as a church, decided to set aside Mondays to provide such a space, called Warm Welcome. In an example of what is sometimes called God-incidence, it turned out that four other churches in Tavistock had all planned, without consultation with one another, to do the same thing, on five different days. So, there has been somewhere for people to go from Monday to Friday.

The work of the Churchwardens during an interregnum is significant and I would, therefore, like to thank Graham and Mary Whalley, for their tremendous hard work and commitment. Not only have they had all the behind-the-scenes work to do, they have also continued to take an active role in our regular worship, to verge for weddings and funerals and to be there to welcome people into church for concerts.

The Parish Office continued to be staffed between 10am and 12 noon and I would like to thank Jo Barton, our Administrator, for her careful management of the diary, Parish Centre bookings and much else besides. I would also like to thank Rachel Toms for her work keeping both the Parish Centre and the church looking clean and tidy.

Tavistock, along with the other parishes in our Benefice, has continued to play its part in the life of the Deanery this year, regularly hosting Deanery Synod at the Parish Centre. I would like to thank The Rev'd Andy Atkins who, as Rural Dean for most of the year has supported this parish tremendously, offering advice and encouragement during the interregnum.

Our relationship with the other Christian churches in the town and the wider area, through TACT, has continued to be a source of mutual encouragement and joyful fellowship. The annual unity service, the Lent Lunches and the Easter services were all great opportunities to worship together and to witness together to God's transforming love.

Towards the end of 2022, the Finance Committee, ably led by James Teague and supported by Ann Townsend, did a tremendous amount of work to address the deficit in our budget for 2023. Thanks to their hard work, the PCC was able to approve a budget which will, by the grace of God, and in conjunction with a review of our financial procedures to be carried out in early 2023, mean that our financial position looked much clearer by the end of this year. However, in the light of the deficit, a decision was made at the November PCC meeting to put the Galley & Toilets project on hold. The reasons for the decision were that it is not possible to apply for grants while running deficit and that, given the financial situation facing the country, it was not the right time to approach local businesses for contributions.

The hard work of our Ministry Team over the last year has been remarkable and my heartfelt thanks go to each of them. It was a real bonus when I took on the role as Priest-in-Charge, to know that there was such a great team in place already. It was then a great joy, in my first week in post, to attend the licensing of Amanda Harris as a Licensed Lay Minister for the Benefice at Exeter Cathedral on 1st October.

My thanks go to John Rea for his support and wise counsel as Vice-Chair of the PCC, to Anne Johnson for her work as Chair of the Friends of St Eustachius', and to Pat Morrison and all those on the Friends of St Eustachius' Committee who organised another hugely successful Christmas Tree Festival in December. Likewise, I am hugely grateful to Christine Everitt, the Secretary of the PCC, without whose organisational gifts, we would be in a pickle; to our Tower Captain, George Mudge, and our bell ringers; to Peter Rowan, both for his role as Parish Giving Officer and his work with the sound system and livestreaming of services; and to Nick Clark and the Fabric Team, whose diligence and hard work keeps our buildings in good shape; to Martin Pendle for managing our website, producing the parish magazine and leading the Project 700 team; to Rita Bilverstone for her work as Parish Safeguarding Rep; to Nichola Heathman, our Sacristan; to Pam Hunter for organising the altar team; to Rev'd Sue Tucker for leading the bereavement group; to those who serve as foundation governors in our schools; to our stewards, Holy Dusters, brass cleaners, readers, intercessors, servers, chalice assistants, and to each and every one of you. It is worth bearing in mind St Paul's famous analogy of the church as a body, made up of different parts, all of which are vital for the functioning of the whole. Please forgive me for not being able to mention everyone by name but, *to everyone*: thank you!

To finish, I would like to draw your attention back to the second task in Bishop Robert's vision for the Diocese, to make disciples. This is what we must be about as we go forward now into a new year. Everything we do must either directly or indirectly be in support of this aim because, in the words of the German theologian and martyr, Dietrich Bonhoeffer, 'the church is only truly the church, when it is so for others' – so let us be bold to share the Good News!

Your brother in Christ,

Father Matt

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	Reverend Matthew Godfrey
Assistant Curate:	The Reverend Rosie Illingworth
Assistant Priest:	The Reverend Judith Blowey
Churchwardens:	Mrs Mary Whalley
	Mr Graham Whalley
Deanery Synod members:	Mr Graham Whalley
	Mrs Catherine Stoate
	Mrs Penny Rowan
	Mr John Rea
Elected members:	Mr Scott Angell (resigned September 2022)
	Mrs Christine Everitt
	Miss Nichola Heathman
	Mrs Hilary Johnson
	Mrs Pat Knock
	Mrs Joy Loader
	Mr Martin Pendle
	Mr Peter Rowan
	Mrs Elizabeth Bastin
	Mrs Catherine Barrow
	Mr Brian Routledge
	Mrs Roma Keogh (Resigned November 2022)
Co-opted members:	Mr James Teague
	Mrs Wendy Roderick

MEETINGS

The PCC met 7 times during 2022.

STANDING COMMITTEE

The Standing Committee met 7 times during 2022.

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair**,** Project 700 chair, the secretary, and the vice-chair.

SAFEGUARDING

In line with the Parish Safeguarding Policy, steps are being taken to ensure that all those who volunteer to work with children, young people and vulnerable adults are suitably trained and, where required, have the necessary DBS checks carried out. Some training sessions and DBS checks have already been completed, and further training sessions will be arranged in due course. It is important that everyone who is involved with children, young people and vulnerable adults is aware of the situations which can give rise to abuse and can recognise them, and that volunteers are aware of how to keep themselves and others safe.

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673
Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT

There are 200 parishioners on the church electoral roll.

FABRIC REPORT

1. The end-of-year Fabric Team account is included below. Two roof leak repairs were carried out in 2022: above the west end of the south aisle and above the Abbey floor tiles display cabinet, the latter funded by the Friends. This brings to £ 8,326 the total spent on roof repairs in the last four years. Consequently, the middle and south valleys, Tower and Vestry roofs are now in sound condition. There are still a number of broken and fallen tiles in the north valley, which will need to be replaced if and when a leak becomes apparent.

2. The Abseil Works task combined the mandatory quadrennial lightning conductors inspection with the 2018 Quinquennial Inspection recommendation to examine the integrity of the Tower faces. The contractor also unblocked the Tower roof rainfall downpipe hoppers and removed the Buddleia that had taken root behind the north face downpipe. Shown here are the pieces of weather-induced spalling removed by hand from the stone tracery mullions to the Belfry louvres; the largest taken from above Church Lane. An Architect's inspection and possible stonemason's repairs have been written into the scope of the external scaffolding works potential project.



3. The 55 column-mounted candle holders, made by John Collacott's father in 1971, have been refurbished.

GALLEY AND TOILETS PROJECT

4. The Outline Design had achieved Faculty approval from the Chancellor on 16 Dec 21, valid until Dec 24. A Detailed Design Team was appointed and their recommendations were adopted by the PCC at their meetings of 20 Apr and 20 Jul 22.

5. The Reordering Works elements of the project were all completed by 3 Nov 22:

a. The contractor raised the Lethbridge and Fortescue monuments on the north wall to maintain their visibility above the facility, and cleaned them and the Hawke and Bridgeman monuments to improve their readability.
b. The heating convector and built-in storage chest at the west end of the south aisle were both removed.
c. The Great War memorial, Abbots and Vicars board, three brass Benson memorial plaques, four flags, five Stations of the Cross and the Deschwanden painting were all relocated by the Fabric Team to save on costs.

Still outstanding is to build a wreaths shelf below the Great War memorial using a redundant pew's bench seat once the facility construction phase has started.

6. The project was put on hold at the PCC meeting of 16 Nov 22 for financial reasons.

Nick Clark

St Eustachius' Fabric Maint Plan 2022

End of year account

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
1	**Statutory Obligations, Contractual Commitments, Health and Safety Reqmts**				
	Gas appliances annual svc - Church	220			
	Gas appliances annual svc - Parish Centre	208			
	South door floor slate grouting	34			
	Lightning conductors & tower face inspections (abseil works)	1,176			
	Asphalt - Churchyard paths	14			
2	**Maintain and Prevent Deterioration of Existing Fabric**				
	P/C PIR floodlight	48			
	Light bulbs	205			
	New timers for the fire torches battery chargers	12			
	Church heating - corrosion inhibitor and flue drain valve	275			
	Parish Office LED ceiling light unit	52			
	Church sack trolley wheel repair	21			
	Church roof middle valley parapet rendering repair	815			
	NRC claim dtd 8 Jul 22 - miscellaneous	7			
	Sealant - Vestry loo leak	20			
	Dora's Cupboard wall-mounted water boiler repair	257			
3	**Capital Investment - Spend to Save**				
	Church heating convector fans water thermostat	16			
	Raise Church heating water temp from 60º to 75º	71			
4	**Facilities Improvements**				
	Lockable cover for the P/C heating thermostat programmer	32			
	New stage floor panel	26			
	Church column-mounted candle holders refurbishment	207			
	P/C rooflight cover panel	13			
	P/C kitchen cupboard air vent grills	36			
		3,765	0	0	
	Totals	3,765			
		3,765			
Projects					
2018	Vestry Roof	95,921			
2018/19	Church Heating	35,597			
2019	Drains clearing, survey and manholes construction	1,969			
2019-21	Galley and Toilets - Fees	3,480			
	Galley and Toilets - Expenses & sundries	243			
	Galley and Toilets - QS fee	1,050			
	Galley and Toilets - Drains survey	120			
	Galley and Toilets - Faculty application fee	263			
	Total Galley and Toilets Project 2019/20/21	5,156			
2022	Galley and Toilets - Fees	7,973	997		
	Galley and Toilets - Expenses, sundries & contingency	76		281	
	Galley and Toilets - Written Scheme of Investigation		180		
	Galley and Toilets - QS fee	750			
	Galley and Toilets - Reordering Wks - Four wall-mounted monuments	12,720			
	Galley and Toilets - Reordering Wks - Architect's fees	405	1,216		
	Galley and Toilets - Reordering Wks - Remove heating convector	1,001			
	Galley and Toilets - Reordering Wks - Self-help tasks	207		293	
	Galley and Toilets - Monuments condition survey		1,440		
	Church roof leak repair above the south aisle	3,586			
	Church roof leak repair above the Abbey floor tiles display cabinet	1,752			
	Totals Projects 2022	28,470	3,833	574	
		32,303			
		32,877			
	Galley and Toilets total cost estimate			244,076	

ST EUSTACHIUS PROGRAMME 700

How it Works:

A scheme of work for this programme, now in its fifth year, is used by the Standing Committee and PCC, in which all of the prioritised findings from the 2018 Quinquennial Inspection which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme are divided into:

- Active Projects – those currently being worked on
- Potential Projects – those to be prioritised and turned into active projects when required
- Future Big Bid Project – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising.

Projects Completed in 2022:

Church Roof Repairs: Work to repair slates and flashing on the roof.

Tower Abseil Work: Work recommended in the last Quinquennial Inspection (2018) was included when a mandatory inspection of the Tower lightening conductor was carried out.

Active Projects at the end of 2022:

Provision of Galley and Toilets:
Detailed design work has continued this year for this project, under the skilful management of Nick Clark, the Project Manager. Nick also oversaw a separate contract with Westcountry Stonemasons to do the preparatory work of moving wall mounted memorials which will be in the way of the planned facility.
Unfortunately, we found in March 2022 that the bid to the National Churches Trust was unsuccessful. Added to this, the post Covid effects on church income, coupled with inflationary pressures, have placed the church finances in a difficult situation which, although containable, mean that funding set aside for the Galley and Toilets might not be immediately available, This shifting baseline is not a good picture to present when bidding for trust funding. As well, the current general financial situation makes it difficult to successfully approach local businesses for contributions. The decision was therefore taken in November by the PCC to put the next phase of the project on hold for the time being until the financial situation improves.

Martin Pendle
P700 Programme Manager

Parochial Church Council of St Eustachius' Tavistock - 1130516

Notes to the Financial Statements
For the period from 01 January 2022 to 31 December 2022

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available at 31 December 2022, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.
The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. Al financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

	Unrestricted	2022	2021
Wages and salaries	£	£	£
	12,190	12,190	13,165

These figures include pension contributions but do not include wages paid out and claimed back as part of the Furlough Scheme. The charity employed four members of staff including the newly appointed Office Administrator. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

3. Fixed Assets

As at 31st Dec 2022 all fixed assets have a book value of 0 with the exception of the Millennium Bells whose net book value is £34,890.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The Tavistock Passion Play Fund which was unrestricted was resolved in 2022 in consultation with other churches in TACT that has donated money. It was agreed to return the surplus in the fund to the churches in proportion to their gift. The PCC kept £2882 and Warm Welcome Fund was created.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'.

Galley & Toilets Fund: A fund from the Friends' of St Eustachius' towards the cost of the Galley & Toilets Project. The project is currently on hold but progress was made in detailed scheme of works and the movement of memorials; following full approval from the DAC.

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 2022 Tavistock PCC received £11,890 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

Tavistock PCC

Analysis of income and expenditure
Selected period: 01 January 2022 to 31 December 2022

	General	Designated	Restricted	This year	Total Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Gift Aid - Bank	14,417	-	-	14,417	13,940
0102 - Parish Giving Scheme	38,248	-	-	38,248	40,716
0110 - Gift Aid - Envelopes	7,756	-	-	7,756	8,253
0301 - Loose plate / service collections	5,001	-	51	5,052	3,743
0401 - Mount Kelly (Chaplaincy)	4,500	-	-	4,500	4,500
0410 - Church Boxes	4,476	20	1,303	5,799	8,281
0504 - Card Machine Receipts	5,089	-	137	5,226	2,556
0601 - Tax recoverable on Gift Aid	17,023	-	-	17,023	25,358
0701 - Legacies	24,988	-	-	24,988	18,122
0801 - Grants	-	-	85	85	7,870
08A1 - Youth Worker Grant	4,000	-	-	4,000	6,000
1224 - 700 - Galley & Toilets	-	600	29	629	10,020
1228 - 700 Phase 0 - Sound System	-	-	-	-	2,400
0502 - Redecoration of Vicarage	-	-	5,208	5,208	-
0902 - Coffee & Social	143	-	-	143	-
0903 - BMI Fundraising	5,093	-	-	5,093	3,205
0904 - Choir	3	-	-	3	60
0910 - Bazaar & Other Fundraising	134	-	-	134	1,514
0911 - Live Streaming	500	-	-	500	-
1230 - Concerts	1,623	-	-	1,623	140
1240 - Church Centre Lettings	4,968	-	-	4,968	2,950
1020 - Bank Interest	687	-	-	687	478
Incoming resources from generated funds Totals	**138,648**	**620**	**6,813**	**146,081**	**160,106**
Incoming resources from charitable activities					
0802 - Holiday Lunch Club Income	-	-	629	629	-
0804 - Litte Deers Donations	-	674	-	674	-
1101 - Fees for weddings	1,774	-	-	1,774	3,266
1102 - Fees for Funerals	5,368	-	-	5,368	4,943
Incoming resources from charitable activities Totals	**7,142**	**674**	**629**	**8,445**	**8,209**
Other incoming resources					
1302 - Contribution to Office Costs - Gulworthy	-	-	-	-	(450)
1304 - Contribution to Clergy Exp - Gulworthy	1,170	-	-	1,170	1,387
1305 - Contribution to Clergy Exp - Brentor	1,170	-	-	1,170	(248)
1306 - Friends of St Eustachius	-	-	23,018	23,018	18,906
Other incoming resources Totals	**2,340**	**-**	**23,018**	**25,358**	**19,595**
Incoming resources Grand totals	**148,130**	**1,294**	**30,460**	**179,884**	**187,910**
Resources used					

	General	Designated	Restricted	Total This year	Total Last year
Cost of generating funds					
1730 - Bazaar & Other Fundraising Costs	502	-	-	502	324
1734 - BMI Fundraising Costs	23	-	-	23	-
1735 - Sound & Vision	691	-	-	691	-
Cost of generating funds Totals	**1,215**	**-**	**-**	**1,215**	**324**
Charitable activities					
1801 - Missionary Giving	5,933	-	103	6,036	3,394
1802 - Campaign Donations	-	-	-	-	75
1910 - Common Fund	98,758	-	-	98,758	97,746
2001 - Cleaner Salary	1,210	-	-	1,210	1,168
2004 - Organist Salary	4,890	-	-	4,890	3,494
2050 - Office Administrator Salary	5,200	-	-	5,200	1,380
2052 - Youth Worker Salary	4,695	-	-	4,695	7,124
2053 - Holiday Lunch Club	-	-	474	474	-
2054 - Warm Welcome	-	146	-	146	-
2055 - Litte Deers Expenses	-	286	-	286	-
2101 - Ministers' Expenses	5,033	-	-	5,033	2,793
2145 - Redecoration of Vicarage	-	-	10,392	10,392	-
2202 - Passion Play	-	2,450	-	2,450	-
2270 - Messy Church	-	-	121	121	213
2301 - Insurance	6,913	-	-	6,913	5,398
2311 - Office Costs - Stationery	184	-	-	184	177
2313 - Office Sundry Costs	270	-	-	270	149
2314 - Office Costs - Phone and Broadband	644	-	-	644	569
2315 - Bank Charges	79	-	-	79	74
2320 - Choir Expenses	273	-	-	273	170
2330 - Church Maintenance	33	-	-	33	243
2332 - Church Fabric Maintenance	-	-	3,555	3,555	1,968
2333 - Organ & Piano Tuning	-	-	349	349	505
2340 - Candles, Santiflex & Hosts	2,027	-	-	2,027	1,968
2350 - Tree Felling Exp	-	-	-	-	600
2401 - Church Running - Electricity	4,977	-	-	4,977	2,642
2430 - Church Running - Gas	4,739	-	-	4,739	3,456
2440 - Church Running - Water	274	-	-	274	181
2520 - Church Centre Running - Gas	1,311	-	-	1,311	783
2530 - Church Centre - Electricity	760	-	-	760	387
2550 - Church Centre - Insurance	660	-	-	660	660
2560 - Church Centre - Maintenance	-	-	-	-	41
2561 - Church Centre Maintenance - Fabric Fund	-	-	355	355	1,910
2580 - Church Centre Consumables	370	-	-	370	289
2703 - 700 Phase 0 - Roof Leak S.valley-E.end	-	-	5,338	5,338	-
2708 - 700 - Sound System Replacement	-	-	-	-	2,990
3001 - Depreciation of Millenium Bells	-	-	459	459	459
Charitable activities Totals	**149,231**	**2,882**	**21,145**	**173,258**	**143,006**
Governance costs					
2130 - Vacancy Costs	1,253	-	-	1,253	-
Governance costs Totals	**1,253**	**-**	**-**	**1,253**	**-**

	General	Designated	Restricted	Total This year	Total Last year
Other resources used					
2600 - Friends of St Eustachius	-	-	3,477	3,477	3,329
2707 - 700 - Galley & Toilets Expenditure	-	-	22,986	22,986	3,566
2801 - Parish Centre Refurbishment	-	-	-	-	59,349
Other resources used Totals	**-**	**-**	**26,463**	**26,463**	**66,244**
Resources used Grand totals	**151,700**	**2,882**	**47,608**	**202,190**	**209,574**

Tavistock PCC

Balance Sheet detailed

			As at 31/12/2022	As at 31/12/2021
Fixed assets				
	6430: Millenium Bells		45,877	45,877
	6431: Millenium Bells Depreciation		(10,987)	(10,528)
	6432: Church Centre		11,407	11,407
	6433: Church Centre Depreciation		(11,407)	(11,407)
	6434: Fixtures & Fittings		83,327	83,327
	6435: Fixtures & Fittings Depreciation		(83,327)	(83,327)
		Total Fixed assets	**34,890**	**35,349**
Current assets				
	6501: Bank current account		11,574	11,148
	6502: Bank book account		-	-
	6503: 700th Anniversary Bank Account		6	6
	6505: Bank deposit account TSB		135,033	170,990
	6510: CCLA (CBF) deposit account		186	184
	6511: CCLA 700th Anniversary Appeal		7	7
	6515: Friends		25,657	14,146
	6520: Cash in hand		-	-
	6555: Other Debtors		5,550	6,591
	655O: Income Tax Recoverable		-	-
	Z05: Accounts Receivable		-	-
		Total Current assets	**178,013**	**203,071**
Liabilities				
	6650: Income Received in Advance		858	4,288
	6655: Current Creditors		4,090	5,515
	6699: Agency collections		1,658	925
	Z04: Accounts Payable		910	-
		Total Liabilities	**7,517**	**10,728**
		Net Asset surplus (deficit)	**205,386**	**227,692**
Reserves				
	Excess/(deficit) to date		(22,306)	(21,664)
	Z01: Starting balances		227,692	249,355
		Total Reserves	**205,386**	**227,692**

Represented by Funds

General (Unrestricted)	35,507	34,592
Designated	40,072	46,106
Restricted	129,807	146,995
Total	**205,386**	**227,692**

Tavistock PCC

Fund movement summary

Selected period: 01 January 2022 to 31 December 2022

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances Carried forward
General - General fund	34,592	148,130	151,700	4,485	-	-	35,507
2 - PEGGY SALMON LEGACY (DEVELOPMENT)	-	-	-	8,511	-	-	8,511
2a - PEGGY SALMON LEGACY (WORSHIP)	-	-	-	4,008	-	-	4,008
3 - FABRIC FUND (Restricted)	11,682	5,301	19,638	6,768	-	-	4,113
4 - GALLEY & TOILETS (Designated)	23,659	620	-	94	-	-	24,373
5 - GALLEY & TOILETS (Restricted)	71,550	-	22,986	688	-	-	49,252
6 - FRIENDS' FABRIC FUND (Restricted)	26,540	23,155	3,477	(7,873)	-	-	38,345
7 - YOUNG PEOPLE FUND (Restricted)	-	1,867	510	(1,153)	-	-	205
8 - MELANESIAN BROTHERS (Restricted)	77	51	103	19	-	-	44
9 - WARM WELCOME (Designated)	5,372	-	2,596	16	-	-	2,792
10 - FLOWER FESTIVAL FUND (Restricted)	255	-	-	1	-	-	256
11 - BELLS (Restricted)	516	-	-	2	-	-	518
12 - ORGAN RESTORATION FUND (Restricted)	1,026	-	-	4	-	-	1,030
13 - GENERAL FUND - Designated	17,074	-	-	(17,074)	-	-	-
14 - MESSY CHURCH FUND	-	-	85	1,155	-	-	1,070
16 - LITTLE DEERS	-	674	286	1	-	-	388
WC - Watts Charity - Books Of Divinity	-	85	-	-	-	-	85
700th - 700th Anniversary Church Restructuring	-	-	-	-	-	-	-
OrganM - Organ Maintenance Fund	-	-	349	349	-	-	-
Bell - Bell Appeal	35,349	-	459	-	-	-	34,890
Totals	**227,692**	**179,884**	**202,190**	**-**	**-**	**-**	**205,386**

Tavistock PCC

Statement of Financial Activities

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds	-	-	-	-	-
Voluntary income	125,497	620	1,605	127,722	151,759
Activities for generating funds	12,464	-	5,208	17,672	7,869
Investment income	687	-	-	687	478
Incoming resources from charitable activities	7,142	674	629	8,445	8,209
Other incoming resources	2,340	-	23,018	25,358	19,595
Total income	**148,130**	**1,294**	**30,460**	**179,884**	**187,910**
Resources used					
Cost of generating funds	-	-	-	-	-
Cost of generating voluntary income	1,215	-	-	1,215	324
Charitable activities	149,231	2,882	21,145	173,258	143,006
Governance costs	1,253	-	-	1,253	-
Other resources used	-	-	26,463	26,463	66,244
Total expenditure	**151,700**	**2,882**	**47,608**	**202,190**	**209,574**
Net income / (expenditure) resources before transfer	**(3,569)**	**(1,589)**	**(17,148)**	**(22,306)**	**(21,664)**
Transfers:					
Gross transfers between funds - in	37,568	29,593	9,113	76,274	76,682
Gross transfers between funds - out	(33,083)	(34,038)	(9,153)	(76,274)	(76,682)
Other recognised gains / losses					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	**916**	**(6,034)**	**(17,188)**	**(22,306)**	**(21,664)**
Reconciliation of funds					
Total funds brought forward	**34,592**	**46,106**	**146,995**	**227,692**	**249,355**
Total funds carried forward	**35,507**	**40,072**	**129,807**	**205,386**	**227,692**

There may be minor discrepancies in the totals if the pence are not being shown

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius, Tavistock.

I report to the PCC on my examination of the accounts of St Eustachius for the year ended 31 December 2022, which are set out on pages 1 to 6.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

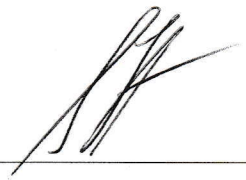
I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 16th March 2023.

BEREAVEMENT GROUP

Bereavement Support Group.

The Bereavement Group continues to meet on the third Thursday of the month at 2.00pm in the Parish Centre.
It is a time for a short quiet reflection when together we will try and make sense of what we have heard and link it to how we are feeling in our own bereavement and loss undergirded by prayer.
This group together has helped so many people in the past and continues to do so today in a safe and confidential space where we can share our sadness, and our joys, there are tears and laughter, a lightening of the load of bereavement and a gradual looking forward into a different way of life.
You will be made very welcome, there are no pressures and you can join us and leave when you feel ready, or just stay. Many come at times of anniversaries and birthdays, we care for each other.
We enjoyed a New Year Lunch attended by eighteen people which was much valued and enjoyed.
Jesus knows our pains and sorrows and gives us His comfort and His peace that only He can give.
With every blessing,
Revd. Sue

BRASS BAND

As usual our Brass band do a wonderful job in keeping the brass shiny. Everyone does their own little (or bigger) bit with enthusiasm and I am extremely grateful to them all for everything they do, as is everyone who comes into the church.
Mary Whalley

CHOIR AND MUSIC

This past year has seen significant changes for the choir. Scott Angell was successful in his application to commence training for ordination and left us in the middle of September. A few days later, Rev Matt Godfrey was licensed as our new Priest in Charge. We then had to start the process of acquiring a new Organist, and were very fortunate, in a relatively short space of time, to obtain the services of Mary Mazur-Park, someone well-known to us all. She took up her post from the beginning of January. The period between Scott's departure and Mary's arrival was a hiatus which was filled, on a temporary basis, by a number of organists, some of whom had played for us before on various occasions, and some who were new to us. Between them, they kept us going through until Christmas. This proved a challenging period for us all.

We have welcomed several new members to the choir in the course of the year, one of whom, Andrew Lundie, is now acting as our Conductor and is working in tandem with Mary on the music for our regular Sunday services. We hope all those who have joined us feel that they belong to us as a part of the "choir family".

The main events in which the choir has been involved during the past year include:

Singing Evensong at Colyton (Rev Dr Steve Martin's church) with people from other Devon choirs
Singing Stainer's Crucifixion at Buckfast Abbey arranged by Devon Area RSCM, again with people from other choirs across Devon

As a Parish Church Choir, we were invited to sing Festival Evensong at Exeter Cathedral for the St Boniface Award service
Singing for a special Devon Area Civic Memorial Service for Her late Majesty Queen Elizabeth II in Tavistock
Singing for Rev Matt Godfrey's licensing service
Participating in the RSCM Devon Area Festival in Exeter Cathedral
Participating in the RSCM Devon Area Advent Carol Service at Buckfast Abbey

We sang for the Tavistock Town Civic Service, and were also asked to sing for some funerals at Gulworthy and Tavistock.

November and December were busy with the Christmas Tree Festival, Advent and Christmas services and carol singing at Drake Lodge and Tavistock hospital.

As a choir, we are looking forward to settling down with our new Organist, Mary Mazur-Park, and we hope that this will prove a fruitful and beneficial period for us all.
Rita Bilverstone

DEANERY SYNOD
The Deanery Synod held their last meeting in October 22. and first on the agenda was to welcome our new vicar, the Revd Matt Godfrey to the meeting and wished him and his family every success at Tavistock.
Also present were the Revd Nick Law who has temporarily taken up the position of Rural Dean.
We then had a presentation by Jon Curtis about the development of Lay ministry, Lay leadership and how we work together as a church. Group discussion followed and copies of 'Grass Roots:' were handed round. If anyone wants more information, please let me know (Graham)
Other items covered,
Some Ordinands (inc Rosie, Hazel and Scott) were given cheques to go towards books for training.
Money from the C of E will be available to assist with heating and power costs to all churches in the Diocese, actual amounts yet to be decided.
Papers referring to the 'Next Steps' and 'Parish Health Check' will be available in due course.
Finally, we said a big thankyou to our Lay Chair Annie Jefferies and our Secretary Annie Inman who after nine years of loyal service are standing down. If anyone wishes to take up these important positions please come forward, thank you.
G. Whalley
Deanery Rep
grahamwhalley@hotmail.co.uk

DIOCESAN SYNOD
The Diocesan Synod is the next step down from the General Synod (where all the legal and political decisions are made before going public) They act on behalf of the Deanery Synod who themselves act on behalf of the PCC's.
These are some of the items brought up at the last meeting.
1. Grants would be available for heating to all parishes.
2. The budget for 23/24 would be in the hope of not reducing the number of clergy.
3. The number of worshippers in 21/22 had dropped by 8%.
4. Safeguarding Dashboard-- Development in progress to link all parishes.
There are many subjects including-- Environmental issues, 'Next Steps' and Parish Health Checks.
If you require any more information, please see me (Graham W)
Finally, we said 'Goodbye' to our retiring Archdeacon Ven Preb. Nick Shutt.
That's all folks…….
Graham Whalley

FLOWER ARRANGERS

With the lifting of Covid restrictions the Flower Arrangers have been able to resume the decorating of the church, something which has been much appreciated by both regulars and visitors.

We were delighted to welcome our new vicar, Matt, with special arrangements to celebrate his licensing in September.

Two of our longest serving arrangers, Pat Alexander and Alison Watt, celebrated their 90th birthdays this year and I am so grateful for their loyal service and support over the years. I must also thank Liz Bastin for her wonderful arrangements at Easter, Harvest and Christmas. They were something completely different and very much admired.

Again, I have not been able to complete the flower rota for 2023, so if you can put flowers in a vase at home, come and do one in church! Age and inexperience are no barrier. Alternatively, perhaps you would like to give money to one of our regular arrangers to do flowers for you, maybe in memory of a loved one.

Pam Hunter

FRIENDLY FRIDAY

The Friendly Friday coffee mornings continue to be a busy social morning for many who attend weekly. We also have regular visitors from Plymouth and the outlying villages, who join us when they visit the town.

These mornings also provide a safe, welcoming place for those who need the church and someone to talk to.

We have many willing helpers each week, who provide an array of savouries, cakes and biscuits. Each week we are fortunate to have a resident from the Lawns come along to serve and wash dishes.

We have fund raising activities in the Parish Hall on Friday afternoons throughout the year, recently we had a Valentines tea party.

The Friendly Fridays are very much part of the outreach of the church, and are seen as part of the town of Tavistock.

Barbara Miller

THE FRIENDS OF ST EUSTACHIUS'

Covid sadly continued to curtail our activities to a certain extent, but I am delighted to be able to report that the Friends have had another very successful year.

It was a particular pleasure to be able to hold our annual Summer Fete on the church green in early July. We managed to choose a date that coincided with the farmers' market in the town square as well as the annual "Tavi Fringe" music and performance event, which meant that the town was thronged with happy people. The cherry on top was that it was a beautiful sunny day. I would like to offer my sincere thanks to all those who put in many hours of work to ensure that the event was such a success – the tent-erectors, the stall holders and the "gophers" who willingly ferried tables and chairs in all directions, both at the setting-up and dismantling of the Fete. The Friends are extremely grateful to the support of the Lions Club and the ATC whose personnel were simply invaluable in ensuring that the event was a great success. I am delighted to say that the event raised just over £2,800.

The Christmas Tree Festival, as ever masterminded by the indefatigable Pat Morrison, was another triumphant success. With the maximum number of 63 trees (and a dozen already on the waiting list for next year), the church was a blaze of colour and excitement throughout the festival. Dickensian

Evening was particularly busy. As ever, the Friends are sincerely grateful to the many volunteers who put in many hours of selfless work to ensure that the Festival runs so seamlessly and is so valued by the local community. I know Pat Morrison would like me to highlight the contribution of John Collacott, without whose electrical wizardry the lights would not shine. Nick Clark and his team of helpers ensure that trestles and stands and trees are put in place every year, and magically disappear again at the end of the festival. Pam Hunter and her team at Vintage Green produce an astonishing range of beautiful items for sale every year – and every year they deservedly sell like hot cakes. My grateful thanks to Mount Kelly and St Peter's for providing musicians at the private view and opening ceremony respectively, and also enormous thanks to the many musicians, groups and choirs who offered their services to provide live music throughout the ten days. Everyone remarked on the extremely positive and warm atmosphere in the church, and I am delighted to be able to confirm that we raised just under £14,000.

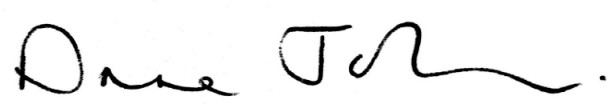
We decided to postpone the quiz that was scheduled to take place in September because of the death of Her Majesty Queen Elizabeth. I am delighted to announce that we have just confirmed a new date for it to take place – Saturday 18th February – and Hugh Walkington will be sending round more details shortly. We do hope you will be able to support what has always been an evening of great fun.

As you will no doubt be aware, Covid and other factors have resulted in the cost of building materials rocketing. As a result, the PCC have had to put the galley and toilets project on temporary hold while they review the financial impact of committing to the whole project. Valuable initial work has been done however, including obtaining the necessary diocesan permissions, and achieving the relocation of one or two memorials and items within the church in order to facilitate construction when the financial climate allows. The funds that we have already committed to this project remain ring-fenced for that purpose.

We have committed to providing funds for the church building insurance as this is clearly a vital aspect of protecting the fabric of the building. We continue to liaise closely with the PCC and the Project 700 steering group who oversee plans for refurbishment of the church.

We are very grateful to the support, both financial and practical of our sponsors, and to the wider membership. I am very grateful to the committee of the Friends for their support during the first year of my chairmanship. James Metcalf, Vanessa Bowles and Graham Whalley have joined the committee this year and we are all grateful for their input and insight. Sibylle Schuenemann has decided to step down, but I am delighted that she has reaffirmed her commitment to helping with the many events at which she has provided stalwart support over the years.

Finally, I would like to thank the church wardens, ministry team, and in particular Father Matt for their support over the past year. Matt has worked tirelessly in support of all of our events, particularly at the Christmas Tree festival, and his active support is hugely appreciated by all of us.



Chairman of the Friends of St. Eustachius'

HANDICRAFT GROUP

The Handicraft Group have half a doze4n regular members. We meet in the Parish Centre every other Wednesday afternoon during term time from 2 pm until 4 pm. We make things to sell at th e Autumn Bazaar, Christmas Tree Festival, Summer Fete and Friendly Friday Coffee Mornings – monies raised going to church funds.

We chat a lot whilst working and often have members of church who drop in 'for a chat'. We hope to continue and we'd welcome any other folk who would like to craft and perhaps broaden our spectrum.

Janet Kennerly

HOLY DUSTERS

The Holy Dusters have got back to work recently, having been unable to do much previously due to Covid restrictions and so on. Not everyone who helped with this very important work in the past has felt that able to carry on but, happily others have been willing to fill the gaps, for which I am truly grateful.

We meet on the first Friday of every month at about 10am, although one or two find it more convenient to do their bit at other times and, as the saying goes, 'many hands make light work' but, if you think you can help, please do not hesitate, you will be more than welcome.

Mary Whalley

INTERCESSORS' PRAYER GROUP

We continue to meet in church on the second Saturday of most months at 10am.

We have warmly welcomed new intercessors and are grateful to all who provide such a valued and diverse ministry.

Sarah Pendle

Ladies House Group

We continue to meet from across the Benefice and TMC for Bible study and prayer, also welcoming recently a visitor from Kenya. This year we have moved from the more formal following of DVDs because of a desire to allow more personal contributions, which was the consensus of the majority. We have seen the group grow strong together in support of each other and knowledge of our Lord.

Last spring those that were able joined the fascinating Lent course led by Mike Loader. Later in the year, we followed themes such as the parables of Matthew 13, and we discussed each of the fruits of the Holy Spirit (Galatians 6).

We are now working our way through each of the Beatitudes in Matthew 5

Pen Rowan has stepped down from leadership and we all now contribute our thoughts, prayers and ideas.

We are grateful to Eunice Weemys, Angela Jowett and Catherine Stoate for hosting us week by week.

Please feel free to join us; you would be very welcome! We meet each Monday afternoon at 3:45. Email Catherine at catherinestoate@gmail.com if you would like to know more.

Penny Rowan

Little Deers

Little Deers is our baby and toddler group, newly begun in September 2022. Our Children and Families Worker, Fiona Lang, took responsibility for applying for a grant from Action For Children, which was for seed funding to enable the 'covid generation' (babies born just before or during the Covid pandemic who missed out on early socialisation) to spend time with adults and children other than those within their family.

We received a grant of £500, which has been spent on resources, toys, and refreshments to enable the group to be free at point of access for the parents and carers who come, though donations are welcome. The Tavistock community, both church and elsewhere, have also been hugely generous in donating toys that have been outgrown. Tea and coffee are available for the adults, and water and healthy snacks for the children, and we hugely value our team of volunteers who help in the kitchen making hot drinks and preparing snacks – the hospitality that is offered makes a significant difference.
On Tuesdays during Term Time we welcome around 15 adults and a few more children to the parish centre. The session is largely free play, giving the adults a chance to chat and the children to play – sometimes with the messy toys (like playdoh) that aren't always welcome at home! We then have snacks, and everyone helps to pack the toys away, and end with a song, bible story, and prayer. We have wonderful volunteers who play with the children whose adults need a bit of a break, and build relationships, and offer signposting to other areas of support that are available.
This new initiative has led to significant numbers of children and adults joining us at Messy Church, and at the occasional services in the year which are particularly family-friendly, such as the Christingle and Crib Service (and hopefully more in the future!). It's a gently missional opportunity, and enables us to build links with the young children and families in the parish at a very early age. In the future, I'd love to provide opportunities for adults to explore faith, and more stepping stones to offer ways for all our Little Deers to participate in more of what goes on in St Eustachius.

The Reverend Rosie Illingworth

Recording and Live Streaming of Services

Since recording of live services in Church started in March 2020, we have been recording and live streaming all Sunday morning services at Church and recently started to record and transmit funerals and other special services. These can be viewed on the Church's website via the YouTube platform. This facility has been a great help in maintaining contact with members of the Church and others living some distance away or as yet uncertain about attending a live service.

There are three ways in which this service can be watched:

1) Live by logging onto the Church website and going to the "live services" panel and the service can be watched in real time.
2) By going onto the Church website after the service is completed and there will be a panel with the date of the service and its title, by logging on that panel the service can be watched in total.
3) The service can be watched direct from the website without going onto the YouTube platform.

There is no record of how many "views" we get from the Church's website but we can get an indication of views from the YouTube channel. Over the last 16 services, there have been an average of 98 views per week. We do not know whether they are single people or couples but without being over ambitious, it is clear that well over 100 people on average view the services on a weekly basis. The service following the death of Her Majesty the Queen which was held commemorating her life, we had 653 views.

Since the last report, I have been able to have built a desk which is located at the front of the clothworker's aisle in which all the transmission, recording and switching equipment is stored. Having it built in one desk, this saves considerable time weekly in setting the system up. The cameras, which are located on three supports, still must be set up on a weekly basis but having the mixing desk now in situ has been of great assistance.

The disadvantage at present is that, when I am away, live streaming cannot take place because of the difficulty in setting up the cameras. However, when funds allow, it would be good to have cameras built into the fabric of the building and then live streaming could take place on a continual weekly basis.

For the past few weeks, I have been assisted by Bethan Godfrey who has now taken over completely the vision mixing side of live streaming, leaving me to deal with sound for the church and sound which is totally separate for the streaming programme. Her help has been invaluable and frankly I could not continue with the live streaming programme without her assistance as there is simply too much to do!

We continue to live stream each Sunday, when available, to live stream funerals when required and, as yet, have not live streamed a wedding. I am again indebted to Martin Pendle who looks after the website and YouTube platform, facilitating live streaming at his end of the process and our prayer is that those who watch the services will be blessed by the worship they see and, in some way, can take part in the services.
Peter Rowan

Companions of the MELANESIAN BROTHERHOOD
At this time the people of Melanesia continue to struggle with climate change and more recently outbreaks of Covid. Despite this their faith is strong and we as Companions pray for them and when possible send funds to go towards much needed supplies and hopefully proceeds towards a second island boat similar to their present one the Southern Cross used to get to all islands.
The Anglican Church of Melanesia has responded by supplying toiletries, training equipment, funds for desperate families, and vaccination equipment.
Our Companions in UK are continuing to help whenever possible.

Our old friend and Companion Brother Leonard (remember him?) has gone up through the ranks, Brother, Priest, Bishop, now holds the highest position of Archbishop of Melanesia. He attended the Lambeth Conference and addressed those present about the climate and the need to support each other especially in our prayers. It is hoped that some of the Brothers and Sisters will visit the UK this year. Thank you for your continued support.
Graham
Chair CoMB
Graham Whalley

MESSY CHURCH
After 2 years of Covid regulations, with virtual online sessions and then mini Messy Church, we jubilantly resumed full Messy Church on Wednesday 4 May 2022, welcoming 37 adults and children to worship and family mealtime. Since then, Messy Church has grown even more and in February 2023 we had a total of 51 people. Many families have come to Messy Church from Little Deers and the Family Lunch Club we held during the summer holidays. We have an amazing Messy Team of cooks, meeters and greeters and crafty helpers. We have specially enjoyed Rosie's and Sue's worship slots. Messy Church values are about being Christ-centred, for all ages, based on creativity, hospitality and celebration. It's a very different type of ministry: it's challenging, messy, busy and joyful – just like any family life! We are inclusive and accessible and everyone is welcome to join us.
It's worth noting that many members of our Messy Team are very much involved with other areas of mission and ministry and as we're growing we would greatly appreciate more help, so if you feel called to be a cook, cleaner, crafter or greeter please contact us. We aim to meet on the first

Wednesday of the month, 3.30-5.30pm meeting in church for worship and eating in the Parish Centre.
Since we started, we have been funded thanks to a very generous legacy and donation from the family of the late Gill Tromans and we receive some contributions from families. However, we provide abundantly, including takeaways, so we will need financial support in the future.
Please contact sarah.pendle0@gmail.com if you'd like to find out more about Messy Church.
Sarah Pendle

PASTORAL CARE

This year, as we put the pandemic years behind us, we are able to look ahead and make new plans. Diana is now leading the team, while Elizabeth gives her full support and continues to make regular phone calls to a range of people. At our meetings, we are now discussing how to move forward and what can change – we can work more closely with the other pastoral organisations, such as the Anna Chaplaincy to which Diana also belongs; we can recruit more members for the team, both to visit and to keep in touch by phone – and we are fortunate to have Father Matt's help and guidance in all that we plan and do. As a team, we continue to meet every couple of months, when we can share our experiences and any concerns that we have. We reach out to all those who may benefit from our support and are always grateful when members of the congregation let us know of those who are unwell or bereaved or supporting others who are ill. We continue to have a large number of people on our lists at the moment, and, as always, we are anxious to hear if anyone knows of someone we should contact. As always, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry; we also keep in close touch with the Derriford chaplaincy and the emerging Live Well chaplaincy, when we have people who are in any of the local hospitals.
Diana McDowell and Elizabeth Maslen

PRAYER AND STILLNESS

The Prayer and Stillness Group met several times last year after a break caused by the pandemic. We have had to find a new venue, change of day and time and it sometimes felt like starting up a new group. We are now meeting in the Parish Centre on the second Monday of each month at 2.30pm.
Sessions last about an hour, with relaxation, readings, gentle music, prayer and, above all, silence for meditation. The group is ecumenical and everyone is welcome.
Elizabeth Watkins

St Rumon's and St Peter's CE Schools – Spring 2023 Reflections–

The past year in St Peter's and St Rumon's school has represented my second year as headteacher across the federation. It has been over this period that I have been able to reflect and feel that I now hold a comprehensive overview of our schools and the staff and children in them.
My journey of getting to know the schools began in January 2021 – the point of second lockdown. I have no doubt that this slowed, but perhaps also enhanced my learning process. In some ways, timing has been fortuitous. Whilst periods in lockdown posed us a whole variety of new challenges, it also allowed me to learn about St Rumon's and St Peter's in different ways which then became developed and enhanced further as we returned to full schooling. The Autumn term of 2021 saw the arrival of Mr Woodgates to the schools as deputy head and over the Autumn, Spring and Summer term we were able to begin work on securing effective teams and structures.
Thus, the arrival of Ofsted at St Peter's in April 2022 came at a perfect time. With our teams, structures and curriculum growing and becoming ever stronger we went into Ofsted with cautious optimism and were delighted when the inspection team came to its 'Good' judgement. With findings such as:
'Staff and pupils follow the school values in all they do. Pupils are polite, kind and show respect for each other.'

'Teachers support pupils to practise and remember prior knowledge, skills and vocabulary... well. This helps pupils to build secure knowledge over time.'
However, with St Rumon's last inspected in 2010 we knew another inspection was imminent. Over the Autumn and Spring Term of 2021 and 2022, we introduced an ambitious new method of curriculum delivery in our year 1 and 2 classrooms. Our 'Discovery' model with hands on exploration and investigation alongside traditional teaching was developed to enhance children's learning through hands on activity and to allow greater opportunity to rehearse and revisit learning. Our ongoing work to secure this, quality first teaching for all pupils and a strong curriculum meant that when Ofsted visited St Rumon's in December 2022, we achieved another 'Good' judgement with findings stating:
'The values of 'joy, love, respect, forgiveness, perseverance and truthfulness' are clear in all that pupils of St Rumon's do.'
'The 'discovery curriculum' allows pupils opportunities to secure their knowledge so that they build new learning successfully'
However, whilst these Ofsted judgements are important to us; as a church school and a community with a passion for enabling our children to flourish in all areas of life, we have continued to pursue our wider vision for children to 'Dream, Achieve and Inspire'.
Over the last year we have continued to secure further opportunities for our children. For example, at St Rumon's we have succeeded in appointing a 'Sports Leader' who is enhancing learning for all our children. Not just partaking in sport but accessing wider learning through sport also. In both our schools we have continued to grow our participation in community, sport, cultural, spiritual and moral experiences within and beyond school. With Fr Matt in the parish, we look forward to new ways to explore this alongside our church community emerging over time.
Of course, our mission to improve our school continues. To ensure this is a community wide venture, this term we gathered pupil, parent, governor and staff views on 'a child's journey through primary school'. Over the weeks and terms ahead, this will allow us to re-energise and evolve and establish new foci and aspirations for our schools for the future of our children.
Headteacher
St Peter's and St Rumon's School

STEWARDS
Things seem to have returned pretty much to normal now and we were
able to have almost a full rota of Stewards last year, however, there is always room for more. As I have said before, this is a most important part of our ministry here in Tavistock and our visitors are always very appreciative of the welcome they receive when they come into church.
It is a very enjoyable way of spending a couple of hours once a fortnight, which is all that is required of anyone.
I would like to thank all our Stewards for their help and trust that we will be able to carry on in the future as we have done for so many years.
Mary Whalley

BELFRY/VESTRY GROUP
At the time of writing, our Sunday morning children's group has been in a bit of transition. The move to the Tower was really successful in allowing better storage of resources, but is proving to be less successful as somewhere for the children to meet, worship and play. We have now been meeting in the choir vestry (thanks choir!), which is much better as it's next to the loo, warm and well-lit and we can do our Bible based activities while listening to the service as it's being relayed through. However, there are still very many challenges and we have been doing a lot of thinking and praying about how these can be resolved and how we can best share our very limited space. We desperately need everyone's prayers and support for this absolutely vital aspect of our Church family Ministry: this is the future of our church.
Sarah Pendle

Vintage Green

Vintage Green was formed in 2014 by a group of church ladies who love to sew and craft. They take old and unwanted materials and objects that have been donated or discarded and turn them into beautiful new items that are then sold to raise funds for St. Eustachius' Church. Although the group continued behind the scenes during the Covid years, this past 12 months has seen them going to further heights and producing an increased range of goods for sale – all made with much love and fun!

This year Vintage Green has made items to sell at the Friends' Summer Fete, a pop-up stall at a Friendly Friday Coffee morning and the Christmas Tree Festival, making well in excess of £2,500 profit in 2022. We are very grateful for donations of fabric and furniture which we have been able to up–cycle.

Hilary Sanders

WARM WELCOME

St. Eustachius Warm Welcome, along with other TACT churches, was formed in response to the current cost of living crisis. It started on Monday 17 October 2022 and is open every Monday in the Parish Centre from 10am-2pm. Hot drinks and refreshments are served, as well as soup for lunch. We don't have vast numbers - generally about 12 - 18 regulars plus a few drop ins who very much enjoy the warm, safe space we offer along with friendship and food. We sometimes have jigsaws or other games on the go and Sue recently gave a cooking lesson, which really helped with learning some basic skills.

We are truly blessed with generous and talented cooks who make this possible and the delicious homemade food has been a big attraction! We also offer takeaways.

Our visitors have described us as being a 'life saver' and as a 'sanctuary'. Volunteers have found it to be a very rewarding and enjoyable ministry and a positive experience. We plan to continue until the end of March, but is this a ministry that needs to continue in some way?

It has been funded by the PCC's donation of surplus Passion Play money.

Again, like Messy Church, many of our team do lots of other church activities, so more help would be gratefully received. If you'd like to join our friendly team of volunteers, please contact sarah.pendle0@gmail.com

Signatures:

The Reverend Matthew Godfrey, Chairman of the PCC

Christine Everitt, Secretary to the PCC

Date: 23rd April 2023

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON WEDNESDAY, 18th MAY 2022

MEETING TO ELECT CHURCHWARDENS

Present 30 parishioners were present

Opening Prayers The meeting was preceded by a service of Holy Communion.

Apologies: Simon Hirst, Judy Hannaford Hirst, Peter Rowan, Penelope Rowan, Elizabeth Maslen, James Teague, Brian Routledge and Scott Angell

Chairman In the Vacancy the Rural Dean, the Reverend Andy Atkins chaired the meeting.

Secretary It was unanimously agreed that Christine Everitt be appointed Secretary.

Minutes of the 19th May 2021 These were accepted as a correct record. Acceptance was proposed by Mary Whalley and seconded by Nichola Heathman.

Two nominations had been received for the position of Churchwarden –
Mary Whalley was proposed by Scott Angell and seconded by Julia Hurle. Mary's nomination was unanimously agreed.

Graham Whalley was proposed by Scott Angell and seconded by Christine Everitt. Graham's nomination was unanimously agreed. Congratulations were given to Mary and Graham.

Graham and Mary were thanked for their hard work over the past year.

ANNUAL PAROCHIAL CHURCH MEETING
Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes The Minutes of May 19th 2021 Annual Parochial Church Meeting were approved unanimously as a true reflection of the meeting. Acceptance was proposed by Graham Whalley and seconded by the Reverend Rosie Illingworth. There were no matters arising.

Election to Tavistock Deanery Synod The Reverend Andy Atkins thanked Fiona Lang, who was standing down, for her service on the Deanery Synod and PCC. John Rea and Penelope Rowan were nominated for the two vacancies and unopposed. By a show of hands they were elected.

Elections to the Parochial Church Council The Reverend Andy Atkins thanked Tony Cutler and Juliette Bowers, who were standing down, for their service on the PCC.

There were seven nominations for membership of the PCC with 4 vacancies available. An election was held. Rita Bilverstone acted as teller and Hilary Sanders as scrutineer. Hilary Johnson, Joy Loader, Martin Pendle, and Peter Rowan were elected.

Electoral Roll It was reported that there were 207 currently on the electoral roll.

The Annual Report

The financial statements were received unanimously by the meeting (proposed by the Reverend Andy Atkins and seconded by Nichola Heathman).

Simon Hirst was unanimously appointed as Independent Examiner (proposed by the Reverend Andy Atkins and seconded by Mary Whalley).

Group Reports There were no questions about the group reports.

Churchwardens The Reverend Andy Atkins asked if the churchwardens wished to speak. Mary wanted to record her thanks to Nick Clark for his superb work. The secretary was asked to write to Nick with the thanks of the parish.

Graham asked for volunteers to help with the preparation of the vicarage.

AOB

a) John Rea thanked the Reverend Andy Atkins for his work to support the PCC and parish during the vacancy.
b) The Reverend Andy Atkins thanked Rita for her hard work on safeguarding. At each PCC meeting three questions should be addressed. These were:
    1. Is there anyone we wish to appoint to a position who will need to be subject to our safer recruitment procedures and/or DBS checks?
    2. Is there anyone or any situation that is causing us concern from a safeguarding point of view?
    3. Are there any training needs for new members or others in the congregation or refresher training for existing appointees?
c) The Reverend Andy Atkins had met with the new incumbent to view the vicarage. The Diocese were spending a considerable amount on works there. However, there was much not covered by this. A working party of volunteers including the Tavistock Lions would be formed to clean and decorate. However, the carpet in the hall and office needed replacement and the PCCs of the three churches were asked to help with this financially. This would be discussed at the next Standing Committee meeting.
d) Mary advertised a shared lunch on the 5th June to celebrate the jubilee.

Date of Next Meeting Wednesday 19th April 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVIST

England & Wales - Charity number 1130516

Accounts

The Parochial Church Council

of the Ecclesiastical Parish

of St Eustachius, Tavistock

Registered Charity No. 1130516



Annual Report and Financial Statements

for the year ending 31 December 2021

Incumbent: The Reverend Dr Christopher Hardwick
(retired, October 2021)

Bank: TSB Bank plc, Bedford Square, Tavistock

Independent Examiner: Simon Hirst,
Fellow of the Institute of Chartered Accountants in England and Wales

WEDNESDAY 18TH MAY 2022

ANNUAL MEETING OF PARISHIONERS

AGENDA

1 Appointment of chairman for the meeting
2 Appointment of secretary for the meeting
3 Apologies for absence
4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1 Apologies for absence
2 Minutes of APCM meeting 19th May 2021 and any matters arising
3 Elections to the PCC
5 Electoral roll report
6 The annual report

i. to receive the accounts and to appoint independent examiners
ii. reference to reports of the groups and the Diocesan and Deanery synods

7 Any other business
8 Date of next annual meeting

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

Clergy Report for 2021

At the beginning of 2021 the Covid19 pandemic continued and the country was still in lockdown. Churches were permitted to remain open under strict government guidelines. With our Vicar the Very Revd Christopher Hardwick and the ministry team morning worship continued with Peter Rowan recording the services which could be viewed on U-tube and the parish website. Gradually in March and April the government restrictions eased and although there were delays restrictions on weddings and funeral were abolished on the 19th July.

Congregational singing resumed and life began to return to a new normal. From July onwards Services gradually returned and the pattern of our seasonal worship resumed, with Harvest Festival, the Civic services, Remembrance Sunday with the service at the War Memorial and All Souls Service. The Tree Festival returned and on Christmas Eve the sound of sheep could be heard in St Eustachius once again as the wonderful live Nativity took place, our thanks to Revd Sue, her husband Roy for the sheep and the team that help them. Christmas services were well attended. Thank you to everyone who helped to make these services happen. Huge thanks to Scott Angell, director of music and the choir for their music which enhances our worship and is much appreciated.

Mini Messy Church was re- introduced, the vestry group returned now known as the Belfry group moved to their new location in September 2021. On the 29th November it was a joy to witness Harry, Amelia, Ross and Noah confirmed by the Bishop of Plymouth at the Deanery confirmation service held in Stowford church. Many thanks to Fiona Lang our Children's worker, Sarah Pendle, to our curate Rosie and to all those who support our children as together they explore the Christian faith and experience fellowship and fun.

School ministry greatly hampered by the Pandemic returned in 2021. Rosie and Chris were able to lead worship in Mount Kelly after Easter; depending on the school being free of Covid19. In September school assemblies in St Rumons and St Peters returned led by Fiona, Rosie and Hazel.

Our Lent course was held via Zoom, led each week by a member of the ministry team. The course was based on the book from Revd Sam Wells titled A Cross in the heart of God. Thanks to Mike Loader for his Bible Study group which continued to meet on Zoom. The Bereavement Group run by Sue Tucker recommenced again in the Parish Centre.

A highlight of the year was the Ordination to the Priesthood of our curates Rosie Illingworth and Hazel Butland by the Bishop of Plymouth. Rosie celebrated her first Mass in St Eustachius and Hazel in St Michael Du Rupe in Brent Tor making a memorable weekend.

In October our vicar the very Revd Dr Chris Hardwick retired. A Service to give thanks to Chris and Sarah was held in St Eustachius followed by lunch and a presentation of gifts in the Parish centre. Following Chris's retirement two representatives were selected from each of our three churches and a parish profile was created for the position of Priest in charge to be advertised in January 2022.

All- in- all it has been a busy year. Very many thanks to Graham and Mary Whalley our Churchwardens who work tirelessly, very often behind the scenes, to ensure our church life continues. Also, thanks to Mary for her work as Verger. In September Jo Barton was appointed as our Parish Administrator. Many thanks go to Christine Everitt, Secretary to the Parochial Church Council; to Pat Morrison and Martin Pendle for producing a Virtual Parish Magazine on-line; to Nichola Heathman, Sacristan; to George Mudge, Tower Captain, and to all who have rung our Bells. To Elizabeth Maslen and Diana McDowell and the Pastoral Care Team; to Pam Hunter and her team for arranging flowers and to all who clean and look after the church; to our fabric team led by Nick Clark, and to Martin Pendle who manages the P700 programme and the Parish Website. We also thank Rick Crawford, Chairman of the Friends and all the Friends of St. Eustachius who have organized several activities in support of our church.

Following Chris's retirement, the Rural Dean Revd Andy Atkins supports us and attends ministry meetings when possible. My thanks to the ministry team of Rosie Illingworth, Hazel Butland, Sue Tucker, Mike Loader, Wendy Roderick, Liz Bastin, Sally Pancheri, Christopher Pancheri, John Reed and Tony Vigars who have stepped up and taken on extra responsibilities. Thank you one and all.
As a Parish we continue to play our full part in the life of the Deanery and also ecumenically as members of Tavistock Area Christians Together.
With our churchwardens and the PCC, John Rea, James Teague, Ann Townsend and the Finance Committee continue to work hard on the financial strategy and other financial matters. Thank you.
As Chris wrote last year so it is true for 2021, "together we have worshipped, prayed and cared for one another and the communities in which we live".
Thank you to everyone for being part of Tavistock Church, for your prayers and support and we look forward to 2022.

With God's Blessing
Revd Judith Blowey; Assistant Priest Tavistock, Gulworthy and Brent Tor.

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MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	The Very Reverend Dr Christopher Hardwick (retired October 2021)
Assistant Curate:	The Reverend Rosie Illingworth
Churchwardens:	Mrs Mary Whalley Mr Graham Whalley
Deanery Synod members:	Mr Graham Whalley Mrs Catherine Stoate Ms Fiona Lang
Elected members:	Mr Scott Angell Mrs Juliette Bowers Mr Tony Cutler Mrs Christine Everitt Miss Nichola Heathman Mrs Pat Knock Mr John Rea Mr Peter Rowan Mrs Elizabeth Bastin Mrs Catherine Stoate Mrs Catherine Barrow Mr Brian Routledge Mrs Roma Keogh
Co-opted member:	Mr James Teague

MEETINGS

The PCC met 6 times during 2021. 2 meetings were by Zoom. 2 were special meetings in connection with the Vacancy.

STANDING COMMITTEE

The Standing Committee met 5 times during 2021. 3 meetings were by Zoom.
This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair**,** the secretary, and the vice-chair.

REMOTE VOTES

During 2021 there has been 1 remote vote.

SAFEGUARDING

In line with the Parish Safeguarding Policy, steps are being taken to ensure that all those who volunteer to work with children, young people and vulnerable adults are suitably trained and, where required, have the necessary DBS checks carried out. Some training sessions and DBS checks have already been completed, and further training sessions will be arranged in due course. It is important that everyone who is involved with children, young people and vulnerable adults is aware of the situations which can give rise to abuse and can recognise them, and that volunteers are aware of how to keep themselves and others safe.

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673
Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT

There are 209 parishioners on the church electoral roll.

FABRIC REPORT

1. Fabric maintenance was able to continue relatively unaffected by Covid restrictions throughout 2021. The End of Year Account is included below. It would have been £ 291 overspent against budget without the Friends' ex-gratia contribution of £ 731, primarily because the fire extinguishers inspection cost £ 372 more than anticipated. We didn't have one in 2020 and 9 of our 21 extinguishers were out of date and needed to be replaced, at £ 64 (CO_2) or £ 60 (foam) each. Eight of the extinguishers and all of the extension leads are used solely for the Christmas Tree Festival.
2. Actions from the 2020 mandatory quinquennial electrical inspection concluded with the installation of Residual Current Devices in both the Church and Parish Centre. RCDs protect against electrical shocks.
3. The insurance broker, Trinitas, specified forensic tracing lacquer was required on the Parish Centre roof flashing leadwork, for theft deterrence. Previously it was only mandated for the Church
4. The water boiler in Dora's Cupboard needs a new electrical circuit board; it's tripping to earth. This exact same fault occurred in January 2019 and cost £ 580 to replace, with a one year warranty. In light of the planned Galley and Toilets project it was agreed not to repair it this time, but rather to use the Burco boiler instead.



5. During sustained rainfall the local water table rises above the level of the boiler room floor and ingresses up through the soakaway drain, in December 2020 measured at a peak inflow rate of 95 litres per minute. A new sump pump capable of dealing with this was installed in 2019, however the flood alarm still activated three times during 2020. The boiler room at that time had been full of rubbish and builders' rubble. Grit from the rubble was draining into the sump and blocking the pump's non-return valve. All the rubbish and rubble has been removed and a weir constructed to intercept the grit that still comes off the walls and ingresses through gaps between the walls and floor. The flood alarm didn't activate once during 2021.
6. The south door wheelchair access sender had been inoperative since 2018, due to battery acid leaking onto the sensitive circuit board. For three years the door manufacturers, Glassolutions of Bristol, were uncooperative to my requests for assistance and demanded significant up front payments. Eventually I managed to find the manufacturers of the sender itself, JWS Access Control in Bath, who sent me a new one and told me how to programme it to the door.
7. Two spend-to-save capital investment tasks were completed in 2021:
   - A 7 day heating programme timer was installed in the Parish Centre. This allows the thermostat to be set at a lower temperature over the weekends.
   - The heating pipes in the boiler room were lagged with insulation.

8. A Churchyard tree blew down during Storm Barra on 7 December. The Town Council are only responsible for cutting the grass, clearing leaves and pruning low-hanging branches, so the Fabric Team cut it up and took it to the dump.



GALLEY AND TOILETS PROJECT

9.

The Statement of Requirement had been written by the Friends and adopted by the PCC as the Architect's Brief in July 2019.

- Due to Covid restrictions an initial informal advice meeting with the Diocesan Advisory Committee was delayed until October 2020. This identified a number of parameters within which the facility needed to be constrained.
- The Project Team, of representatives from the Standing and Friends committees, considered fourteen subtly different iterations of outline design options between January and May 2021.
- Their preferred option was approved by the PCC on 14 July and submitted for a Faculty, the Church of England's equivalent of planning permission, on 1 August.
- This option was costed by our Chartered Quantity Surveyor. His total project cost estimate is £ 186,565.
- The DAC considered our Faculty application on 4 October and their Notification of Advice was issued on 18 October.
- The statutory 28 day Public Notice period concluded on 18 November.
- The Chancellor granted our Faculty in the Consistory Court on 16 December, valid for three years.

10. The Faculty submission process involves online consultation with various national bodies:

- Historic England, formerly English Heritage, gave it their unequivocal support.
- The CofE Church Buildings Council are fully supportive of the requirement, in what they described as "clearly a very busy and well-used church." Due to the historical significance of the pews, they requested that "a number" of them be retained "in their entirety" within the Church. The Project Team does not consider this to be feasible, and the Faculty endorses that view.
- The Victorian Society considers the proposed quality oak timber exterior finish would be "jarring and incongruous" and requested it be painted in a colour "which would harmonise with the stonework of the walls." In his Faculty the Chancellor compromises by instructing the proposed finish be built, and reviewed by the DAC on completion. In the event the DAC agrees with the Victorian Society the matter should return to the Chancellor for determination

11. The detailed design specifications are now being drawn up by a team of nine appointed by the PCC. Their recommendations will be presented to the PCC for approval prior to going out to tender. Critical to their subsequent decision to let a contract will be the success of adequate funding having been secured.

Nick Clark

St Eustachius' Fabric Maint Plan 2021

End of Year Account

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
1	**Statutory Obligations, Contractual Commitments, Health and Safety Reqmts**				
	Fire extinguishers - inspection and replacements	602			Totnes Fire Protection
	Portable Appliance Testing - extension leads	129			Totnes Fire Protection
	- Friends ex-gratia contribution - Christmas Tree Festival liabilities	-731			
	Gas appliances annual svc - Church	243			DB Htg
	Gas appliances annual svc - Parish Centre	189			DB Htg
	Electrical remedial works - Install RCDs - Church	166			SDG Electrical
	Electrical remedial works - Install RCDs - Parish Centre	482			SDG Electrical
	Selecta DNA security marking lacquer for P/C roof flashing lead	189			Selectamark
2	**Maintain and Prevent Deterioration of Existing Fabric**				
	P/C htg preventative maintenance recommendations			Not this yr	DB Htg Est £ 700
	Dora's Cupboard water boiler repair - fault diagnosis	46			DB Htg
	Boiler Room floor drain pump sump grit trap weir	49			Jewsons & Long Ash
	NRC materials claim dtd 13/5/21	11			
	Vestry loo seat	38			B&Q
	NRC materials claim dtd 5/6/21	63			
	P/C dishwasher and boiler repair	735			DB Htg
	NRC materials claim dtd 11/9/21	7			
	South door wheelchair access exterior opening sender	87			JWS Access Control
	NRC materials claim dtd 23/9/21	30			
3	**Capital Investment - Spend to Save**				
	P/C htg 7 day timer	178			DB Htg
	Boiler Room heating pipes insulation lagging	537			DB Htg
4	**Facilities Improvements**				
	P/C front door key safe	20			Amazon
	East wall downpipe gullies steel grills	77			Lakeland Steel
	Totals	3,147	0	0	
		3,147			
Projects					
2019/20	Galley and Toilets - Fees	1,560			Le Page Architects
	Galley and Toilets - Expenses & sundries	30			Le Page Architects
2021	Galley and Toilets - Fees	1,920	8,970		Le Page Architects
	Galley and Toilets - Expenses, sundries & contingency	213		357	Le Page & NR Clark
	Galley and Toilets - QS fee	1,050			Martin Jury CQS
	Galley and Toilets - Drains survey	120			Moor Drains
	Galley and Toilets - Written Scheme of Investigation		180		AC Archaeology
	Galley and Toilets - Faculty application fee	263			% Stephens Scown LLP
	Church roof leak repair above the south aisle		3,238		Alan Greening
	Totals Projects 2021	3,566	12,388	357	
		15,954			
	Galley and Toilets total cost estimate			186,565	

ST EUSTACHIUS PROGRAMME 700

How it Works:
A scheme of work for this programme, now in its fourth year, is used by the Standing Committee and PCC, in which all of the prioritised findings from the 2018 Quinquennial Inspection which require fixing have been merged into a programme with other major maintenance projects and projects for the modernisation of the church. Recognising the resource limitations that we have, the categorisation of the projects in the programme was changed early in 2021, in order to concentrate effort on high priority projects. So the programme (the list of all the projects), is now divided into

- Active Projects – those currently being worked on
- Potential Projects – those to be prioritised and turned into active projects when required
- Future Big Bid Project – this comprises major cost items, such as updating the church lighting system, major roof repairs and painting the church ceiling, which could form the basis of a future major project, requiring funding from something like the National Lottery Heritage Fund

The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager and coordinates the funding of Active Projects. He also writes and submits the bids for external funding. The larger individual projects have dedicated project managers – all volunteers.

Funding for the projects within the programme comes from a variety of sources: private donations, PCC, Friends of St Eustachius, grants from external trusts and direct local fundraising. In raising funds for the Galley and Toilets project, particular thanks are due to those who have made generous donations, and to Barbara Miller and her team, and the others who have actively raised funds as well.

Active Projects at the end of 2021:

Provision of Galley and Toilets: Good progress has been made and is reported under Nick Clark's Fabric Report. Nick is the Project Manager and has done an excellent job in managing the project. Significant to the fundraising effort was the granting of Faculty Approval (essentially planning permission) in December 2021, which allowed the major funding bid to the National Churches Trust to go forward. At the end of 2021, the funds raised stood at:

From PCC (including £5938 from fundraising):	£10,938
From Donations:	£12,721
From the Friends of St Eustachius:	£75,000
Anticipated Listed Place of Worship Grant	£31,000
Total:	£129,659

The professionally estimated cost for the project is £186,555, so at the end of 2021 the shortfall of funds was £56,896. The bid to the National Churches Trust was for £50,000 and their decision will be received in early March 2022 (which could be nothing, part or full). If sufficient funding is received it is hoped to complete this project in 2022.

Church Roof Repairs: Work to repair slates and flashing on the roof costing £3,238 has been funded and approved by the PCC and is waiting to be done.

Tower Abseil Work: Work recommended in the last Quinquennial Inspection (2018) will be included when a mandatory inspection of the Tower lightening conductor is carried out in 2022. Total cost is estimated at £2,000.

Martin Pendle
P700 Programme Manager

PCC Finance Committee Report for 2021

Introduction

The Finance Committee was established in July 2015, and 2021 was the sixth full year of its operation. The Committee works under the delegated responsibility of the PCC; its responsibilities include:

• Monitoring the implementation of the PCC's Financial Strategy.
• Drawing up a draft budget for consideration by the PCC.
• Delivering the budget agreed by the PCC and reporting to each meeting of the PCC on the position against the agreed budget and the financial strategy.
• Assisting with the preparation of the annual financial statements of the PCC.
• Working with the Giving Group to maximise the church's income.
• Helping to achieve effective cost control and value for money in all areas of expenditure.

The committee met 3 times in 2021 (June, Sept, and Nov). Earlier meetings were cancelled due to Covid restrictions, but communication has continued by email throughout the year.
John Rea (Vice-Chair of the PCC), Nick Clark (Fabric Officer), Mary Whalley (Churchwarden), Graham Whalley (Churchwarden) Cathy Sherlock, Ann Townsend (Treasury Clerk), Martin Pendle (P700 Chair), Chris Hardwick (Vicar), Helen Burridge (Data Entry Clerk), Rosie Illingworth (Assistant Curate) and James Teague (Chairman of the Committee) served as members of the committee during the year.

Covid-19

2021 has proved another challenging year for the finances:

- With churches closed for the first part of the year and all fundraising curtailed the original budget forecast a £25,000 deficit and again the Common Fund was reduced to 70% to protect cash flow and reserves.
- By July as everything began to open again fundraising remerged, visitors returned and the Parish Centre recommenced bookings.
- In September a new part-time Office Administrator was recruited (Jo Barton)
- By November it was clear that the finances were settling down and that a small surplus was likely. As a result, the shortfall in Common Fund was paid and by the end of the year the contribution was back up to 100%
- The PCC reconfirmed its commitment to pay the Common Fund in full and on time for 2021 and onwards.

Financial Outturn for 2021

The final outturn for the General Income and Expenditure Budget for 2021 was a total income of £156,722 with expenditure for the year at £134,551 a surplus of £22,171. This surplus has funded various ongoing maintenance requirements of church buildings, tree work and organ maintenance (£4982) and fundraising commitments to the Galley & Toilets project (£8415).

Capital Projects

The Refurbishment of the Parish Centre was completed in 2021 (£59349) and planning continued for The Galley & Toilets and various other projects under the stewardship of Martin Pendle (P700 committee).

Fund Raising

Fund raising has improved in 2021 and online and digital giving platforms are now fully embedded in church life. The installation of Fibre Broadband has helped with this. And we are now able to Live Stream Services (including weddings and funerals).

Legacies

There were several unrestricted legacies received in 2021 totally £18,122 including interest.

2022

Looking ahead into 2022 it was agreed that the Financial Strategy would be updated after 5 years and that Stewardship in the form of a Giving Campaign would be developed next year.

Thanks

The committee would like to express its grateful thanks to the following people:

Simon Hirst for his work as our independent examiner

The Friends for their continued support and fundraising efforts in 2021

Barbara Miller & Team for their unfaltering commitment for social fundraising.

I would like to also say a huge thank you to everyone on the committee for their work and support in 2021 and especially Ann Townsend who undertakes the day-to-day duties of traditional treasurer.

James Teague
1st March 2022

BEREAVEMENT GROUP

The bereavement group meets on the third Thursday of the month in the Parish Rooms from 2.00pm until 4.00pm. We start with a short theological reflection only about three minutes, where Jesus is talking to us about all the things that weigh heavily on our hearts. We then enjoy tea and coffee with cakes and biscuits where we can share our lows and our highs our tears and laughter, it is not a sad group, it is a group of encouragement and love.
I have three amazing helpers, Mary, Jenny and Pat who provide refreshments and always have a listening ear. The group is for anyone who has lost a loved one, not only a husband or wife but anyone close to them and is completely confidential, it is a safe place to express how we are feeling.
We finish in prayer and everyone is given the opportunity to ask prayers for themselves or people who are struggling and those whose years mind we remember.
The bereavement group has met as often as the guidelines have allowed and in these time of covid, isolation, fear and the courage to step out of ones houses this group has been a great comfort in coming together again.
We held a Christmas tea party which was very well attended where we shared reminiscences and thoughts of our loved ones no longer with us. Christmas can be a very difficult time for those coming to terms with the loss of a loved one and in a confidential space it allowed us to laugh and shed a few tears.
This group is open to anyone, church attendee or not and you will always find a very warm welcome, so if you would like to, please do come and join us.
If you would like to find out more please telephone or email
Tel no 01822 860177 email rural.sue@tiscali.co.uk
Blessings,
The Revd. Sue Tucker

BRASS BAND

Our band of willing helpers continue to keep the brass in church sparkling, in fact we are often complimented by visitors on how beautifully clean it is. Sadly, one or two people have felt that they are no longer able to manage to do their bit and I thank them sincerely for all that they have done in the past, but there are always kind volunteers ready to take over, for which I am truly grateful.
Mary Whalley

CHOIR AND MUSIC

He says, I will declare your name to my brothers and sisters; in the assembly I will sing your praises: *(Hebrews 2:12)*
Sing to the Lord a new song; sing to the Lord, all the earth *(Psalm 96:1)*
These verses of scripture have shown how much music can enhance worship and how singing praises does help people with knowing God more deeply. A high amount of choirs, since returning from the last 18 months, unfortunately have not restarted and actually disbanded, which is a great shame as having choral music does develop the worship of the church in worshipping God within services.
Tavistock choir have been fantastic and have shown the love of God in their hearts by having that intense commitment to want to return as soon as covid restrictions allowed. Like most things if you do not practice and keep doing something things will slip. This does include singing with the intensity that sometimes music requires. Even cathedral choirs have had to readjust to the life of

singing music with the emphasis on tonality and actually leading worship after the time where no singing was officially allowed.
I want to personally thank every single one of our choir for the hard work they have done up to this time. It has been not always easy to keep the music going due to the constant changes of the rules from either the RSCM, Government or Church of England guidance. But hopefully you will agree as a church community we need to be very thankful for them as many choirs as stated above have not started again. It is always something that I want to ensure is developed each week and music chosen help people sing/ hear things in a new way, hence some newer music/ hymns we are now singing on a Sunday.
2022 does have a lot of things planned including singing Stephen Trahair's version of the Crucifixion on Palm Sunday. This will be the first time it has ever been 'performed'. Stephen will be the guest conductor and I will be playing. It would be lovely for as many of you to come to this to both listen to it and to help your own prayer and discipleship getting ready for Holy week.
Lastly as you will have seen we are very low on Tenors and Basses so, if this is you and you would like to join, please come and see me.
Lord God, please send down your blessings on the Tavistock church choir and all who pray to you through music. May the music help us all see you more clearly, love you more deeply and worship you with our heart's minds and voices.
Amen
Thanks Scotty
Scott Angell

DEANERY SYNOD

As well as the continued support for Ukraine, churches in Devon (including St Eustachius) have been collecting for Mary's Meals which provides life changing meals to hungry children every school day.
Visiting guests at Deanery Synod meetings come up with Ideas of how churches can work together, raising money, getting people back to church and supporting their own communities.
The latest is to start 'Begin Well' Antenatal Classes within the Deanery as a trial run and if successful could spread to all Churches in the Diocese and beyond. Please ask me (Graham) for further info.
grahamwhalley@hotmail.co.uk

DIOCESAN SYNOD

The Living in Love and Faith programme is still ongoing and support for countries where there is Covid and other diseases continues.
This year has been dominated by the terrible situation in Ukraine, but on a happier note, The Queen's Platinum Jubilee. The Diocese of Exeter and others around the country would like to celebrate the Jubilee by planting a tree in every churchyard.
This is to create a legacy in honour of the Queen's leadership of the UK. If you would like to plant a tree, please see Graham for more information, approval from the PCC is required beforehand.

As for Ukraine, to date over 250 homes have offered to accept families and support them in any way possible. We at Tavistock are also offering assistance. Information about how you can help is situated at the back of church.
Graham Whalley

FLOWER ARRANGERS

Again, we have been affected by the pandemic. When the opening of the church was restricted, we were able to provide only one vase of flowers. As the church gradually re-opened, we returned to doing as much as possible. Easter, Harvest and Christmas enabled us to get together to decorate the church fully which was appreciate by both the congregation and visitors.
Sadly, one of our most faithful and generous arrangers Joan Torvell passed away earlier in the year. I am so grateful for all the support she gave over many years. We also remember Olive Gibbins who

helped when she was able. I must also thank Pat Alexander, Ruth Glanville, Alison Watt and Liz Bastin for their help and support.
It is increasingly difficult to fill the flower rota so if you can put flowers in a vase please volunteer to do that in church!
Pam Hunter

FRIENDLY FRIDAY
We have been able to enjoy each Friday coffee morning in the Parish Centre, however, as from February 11th we will return to the church each Friday.
During our time since the end of lock down, we have held various fund-raising events.

A Fashion Parade
Soup Lunch
Bingo and Tea.
A Valentine Lunch.

We have a future programme of events for this year, which includes a Bazaar in the Butchers Hall in September.
All monies raised will be for the new galley and toilets.
Barbara Miller

THE FRIENDS OF ST EUSTACHIUS'
There was considerable hope that as we entered 2021, the Friends would be able to run its usual programme of events. In fact, it was not till mid-year that covid vaccination began to have an effect and restrictions began to be lifted or reduced.

Activities in 2021

Despite a certain amount of trepidation, we decided to hold the Summer Fete. Our original date was planned for late June, but in the event, we had to put that back to the 7th August. My thanks must go to all those who put considerable effort into getting the event off the ground. This includes all the stall holders, the tent helpers and the tea makers and of course those who attended. The day itself was hindered by some very indifferent weather, but nonetheless £2,500 was raised and perhaps more importantly it showed that life was opening up again and the Friends were once more up and running.

Continuing concerns over covid resulted in a number of lesser events being put on hold for this year, though we did run a successful golf tournament.

However, we were really keen to once more hold the Christmas Tree Festival. We had sponsorship for sixty trees, our visitors really appreciated the church being open and by and large kept to the guidance of mask wearing and social distancing, and it resulted in a very festive and joyous event. The opening ceremony by the Mayor of Tavistock, along with St Peter's and St. Rumon's' school choirs, was on the afternoon of Friday 3rd and the opening evening coincided with the Tavistock Dickensian Evening. Once again Vintage Green gave great support and homemade marmalade and chutney also sold well. The festival concluded on Sunday 12th December with the Christingle service.
Although numbers were slightly down on previous years, the Festival still raised over £11,000.

Parish Centre Refurbishment

The enforced shut down of many church activities has resulted in the Parish Centre being largely out of action. One positive consequence of this has been the opportunity for work to continue largely unhindered on its refurbishment. This entailed far more work than was originally envisaged, but everything was completed by August. The venue is now available both for church groups and also outside functions. A pop up Italian Restaurant has already made good use of it and we hope this will lead to many more events and also a much

needed income stream. This was all made possible by the generous bequest from Enid Williams who was a staunch supporter of both the church and the Friends. We hope it will be a lasting tribute to her.

Transfer of Funds to the PCC

The eventual cost of the refurbishment was more than first planned, and the loss of events, particularly the summer fete and Christmas Tree Festival of 2020, has meant the available funds for financial support to the church has been hugely reduced. For the future we wish to restart our support of the project to install a galley and toilets in the back of the church. We have already donated £75,000 to this but are keen to help with others in raising sufficient money to be able to let a building contract now the diocese has granted a faculty. In the past we have also provided funds for the church building insurance and the general maintenance budget. We continue to debate how we can best support this as well as supporting the new project. We have however donated £730 for the testing of electrical systems and fire extinguishers.

Membership

Membership has remained very constant as have our sponsors. We are of course indebted to both groups for their continued support, without which it would be nigh impossible to run properly. The membership of the Committee has remained largely the same for many years, but it was with great pleasure that in the summer we welcomed Anne Johnson to our ranks. Anne of course is a serving Councillor and has been Mayor of the Town four times. Her experience and input will be of tremendous benefit to the Friends.

A number of the Committee have decided that now is the time to step aside, including myself as Chairman and Judy Hirst as Vice Chairman. This will take place at the AGM though both of us intend to remain involved with Friends events. Judy in particular has been a stalwart of the committee and the Friends' activities for many years and will be sorely missed. The appointment of people to the various specific positions of responsibility will be voted on at the AGM which takes place on Sunday 30th January after the morning service.

Thanks

I remain hugely grateful to all the committee members for reacting to the last two years in such a positive and upbeat manner, the committee remains in good hands. I would also like to thank our clergy and church wardens for their ready support and allowing us to be able to plan events which have the potential to disrupt the normal routines of the church.

I do have some confidence that the Friends of St Eustachius will be able to run more normally in 2022. We hope to see you at our events and we remain grateful to all those who help us in our endeavours to improve and enhance our church.



Chairman of the Friends of St. Eustachius

HANDICRAFT GROUP

The Handicraft Group met on and off throughout the past year – Covid permitting. We did not manage Friendly Friday Coffee Mornings or the Summer Fete, but we did have a stall at the Autumn Fair – so our contribution to church coffers wasn't great. However, the stall we ran at the Christmas Tree Festival managed to raise £451.71 for the Friends. Sales of our recycled cards during the year raised about £100.

With dwindling numbers, we would love to welcome new members who might like to knit and natter, stitch and chat – or just come for company and to talk. We meet every other Wednesday in the Parish Centre – bookings permitting,

In February we are hoping to resume our stall at Friendly Friday Coffee Mornings and to take part in suitable money-raising projects.
Ruth Glanville and Janet Kennerly

INTERCESSORS' PRAYER GROUP

The Intercessors' Prayer Group resumed meetings on Saturday 11 September 2021 after an 18 month gap due to the pandemic. It was good to be able to meet up for prayer and fellowship, but unfortunately, we are forgoing refreshments for the time being. We continue to meet in church on the second Saturday of most months at 10am.
We have warmly welcomed new intercessors and thank all who provide such a valued ministry.
Sarah Pendle

Ladies House Group

This year we have continued to be a friendly group of 11 ladies of which approximately six at a time meet together weekly.
Last spring/summer we followed a challenging book called "The good, the bad and the ugly" looking at the uncomfortable history of Judges and completed it with one of David Pawson's insightful presentations called "Unlocking the Bible" which gave an overview and explained to us the need to read Judges and Ruth together and why they were once one book and how they point to Jesus.
In the autumn the 'Living in love and faith' course was completed.
For advent we looked at carols, rounding the time off with mince pies and a fun quiz trying to recognise from scripture certain carols and learned a little bit more about the words, for example, the 'Mercy Seat'.
We are following at present John Ortberg's "Life you always wanted" series, although an older book and DVD which a few of us did some time ago, it has raised some pertinent issues for our group and helped us rethink our Christian behaviour and has helped us know and support each other better.
As always, we spend time in prayer and through listening to God's Word, we pray for ourselves, our loved ones and all those things the Holy Spirit leads us to, it is from this group that the initiative came to have a focused time of prayers for the new incumbent.
We always welcome more to join us.
Penny Rowan

Recording and Live Streaming of Services

Since March 2020 I have been recording all Sunday morning services at Church and after editing the services they have been put on the Church website via the YouTube platform.
When the country was in lockdown, the Vicar and Wardens decided to keep the Church open and we were able to record services each week and a large number of people were able to worship via the online service facility which was a great help in maintaining contact with the members of the Church and others living some distance away. On average, around 40-50 logins on the YouTube account were noted and in some cases this was very much higher for special occasions.
We have now moved on since the beginning of January to live streaming the services and have now included funerals and weddings if so required. With people not wishing to travel, the facility to live-stream the service in real time is proving a great help to many and again the services are both viewed and stored on the Church YouTube site so they can be replayed after the service.
The present system requires that the four cameras used in the live streaming have to be set up on the Saturday evening together with the edit workstation which is situated at the front of the church and derigged after the Sunday service. This procedure is also required for weddings and funerals. It is time-consuming and in the short term sustainable but in the long term and when funds allow, a "built-in" system that would not require setting up the day before the service or derigging after is

being considered. It would be far easier for others, who are not particularly technically minded, to operate. However, that is for the future and while I am here and able to do so, live streaming will continue.
It would be good for others, who are slightly technically minded, to get involved in the process so that when I am away live streaming can continue. I am very happy to train those to use the system!
I am indebted to Martin Pendle who looks after the website and YouTube platform for facilitating live streaming at his end of the process and our prayer is that those who watch the services will be blessed by the worship they see and, in some way, can take part in.
Peter Rowan

MELANESIAN BROTHERHOOD

Having held off for some time, Covid has now found its way to the Solomons and surrounding islands.
Like us, getting medical supplies and other help is proving difficult, more so because of their location and access.
We as Companions are still praying for them and when we have enough funds available, we send it to them, usually for the Brothers and Sisters, but this time the money is going to help with supplies etc.
Our intention (if possible) is to organise a 'Whist drive' or other activity to raise as much as possible to send to them. So, please keep them in your thoughts, details of any future ways of extracting money from you will be issued in due course.
Thank you to Tavistock Companions for your loyal support and long may it continue.
Graham Whalley

MESSY CHURCH

Messy Church sessions were held monthly online, with sessions posted on the Church website and FaceBook page. However, we were really excited to resume in 'real life' on Wednesday 9 June 2021 with a welcome back session. Having done careful risk assessments, we decided to have Mini Messy sessions of one hour, with no hot meal for families and reduced activities. Crafts and resources are pre prepared in bags; we still have a full worship session and have been learning to sign instead of sing our worship songs! Attendance is lower than before the pandemic, but we are still getting 4-6 families who enjoy coming regularly.
We are looking forward to getting back to full Messy Church as soon as possible.
Sarah Pendle

OPEN THE BOOK

This group has been unable to function during the pandemic.
Mary-Jane Traber

PASTORAL CARE

This year, the pandemic has continued to affect the way we have been able to deliver pastoral care. Until very recently, we have not been able to meet as a team, but this does not mean that we have ceased to support where we can. Diana and I try to contact members of the team frequently, so that they can let us know how they and their contacts are coping with the way of life we now have and the anxieties that tends to bring with it. We aim to phone as many people as we can, at often as we can - and the list continues to grow as it has done throughout the pandemic, as we hear of more people who might find that kind of support helpful. Inevitably, house visits continue to be suspended, but we try to keep those without computers as much in touch with the church and the community as we can. So we all try to remain alongside those who are ill, housebound, or bereaved, and those who are suffering from seclusion and the mental stresses that shielding and lockdown often bring. We continue to have at least 200 people on our lists at the moment, and as always we are anxious to hear if anyone knows of someone we should contact. As always, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry; and we are helped to renew our commitments by Diana's admirable taking up of

the Anna Chaplaincy course, as recommended by the diocese. We also continue to keep in close touch with the Derriford chaplaincy, when any of our people are patients there.
Elizabeth Maslen Diana McDowell

PRAYER AND STILLNESS
The Prayer and Stillness (Julian) Group usually meets for an hour each month for meditation and intercession. Sadly, this has not been possible for the last two years but it is hoped to start again after Easter. Members of the group have valued this opportunity to withdraw from our busy lives, relax and just 'be' and we would welcome others joining us. For more information, please contact me on 613922 or watch the church magazine, pew sheet and website.
Elizabeth Watkins

St Rumon's and St Peter's CE Schools – Spring 2022 Reflections
The last academic year has been one full of the challenges posed by COVID. But as the year has progressed, purposeful day to day learning and wider enrichment opportunities have thankfully once again become our main focus.
On return to school following the Spring 2021 Lockdown our children were relieved and excited yet sometimes a little nervous. Our teachers ensured that rebuilding relationships and reinvigorating our learning environments were our key focus. We took the time to secure mental health, general well-being and readiness for learning across St Rumon's and St Peter's.
As restrictions gradually relaxed, we enjoyed the return to more normal school provision such as free flow access to playgrounds and gathering for collective Worship. We were delighted when visitors were able to return to school and we were able to begin offsite visits once more.
Fortunately, this return to normality has continued and our program of after school clubs, visitors to school, sports fixtures, church services, curriculum visits and now even residential trips has continued apace.
We are extremely thankful to so many members of the Tavistock community who have supported us through COVID where they could or who have returned since to re-engage with us. A particular thanks must go to our new governors, including three from the church community, who are working hard to challenge and support us.
Ongoing development of our day-to-day educational provision has continued against all odds! To mention just a few: A review of maths provision at the beginning of the Autumn Term highlighted the significant impact of our 'Mastery Maths' project on pupils' mastery of maths language and imagery. Another project to develop investigative and question approaches in Humanities and Science are leading to enhanced engagement, confidence and learning in these subjects.
As the children returned from Lockdowns, teachers thought hard about lost areas of learning and the gaps that needed filling. Across the schools teaching has been adjusted to secure children's knowledge before moving on. In KS1 this has included a thorough consideration of pupil language and social and emotional needs. This has led us to resource and embed a 'Discovery Curriculum' approach. Children receive focused, precise learning input which is reinforced with hands on, investigative learning in a continuous learning environment. The improved engagement of pupils in their learning and positive feedback from children and parents has proved to us the significant positive impact of the move to this approach.
St Rumon's and St Peter's are so lucky to have a team of staff who care passionately for their schools and the children in their care. Staff who reflect and learn so that our schools can move from strength to strength. And as staff we are so lucky to have a community of children who fill our schools with their thirst for learning and love of life.
Headteacher
St Peter's and St Rumon's School

STEWARDS

We were eventually able to go back to something approaching normality during 2021, although we did start a little later than normal. We obviously received less visitors than is usual, but those who do come always remark on how nice it is to be greeted by a member of the congregation.

We are currently a small, but very willing band of people who enjoy helping with this very important aspect of the church's ministry. However, our numbers have dwindled substantially over the last couple of years and we are in serious need of some new volunteers. The ideal situation is to have two people to fill each 2 hour slot, not only for the benefit of the visitors, but also for our own safety, and last year I could not fill all the slots and most stewards were on their own. Stewarding is a very enjoyable task and not at all difficult, especially if you are like me and enjoy a chat! All the information about the church is readily to hand and we do meet some very interesting people from all around the world. Most people do two hours once a fortnight, so it is really not very onerous.

So... this is a heartfelt plea, if you think that this is something you would like to help with, please do get in touch.

Mary Whalley

VESTRY GROUP

Vestry Group continued its 'virtual' ministry from January 2021. Weekly sessions were posted online, via the Church website and FaceBook page. We also had very successful and popular Zoom Vestry Group worship on the first Sunday of the month led by Rosie. These were interactive and enjoyable, with lots of activities, shared prayers and singing. It was really great to see each other through screens if not in person!

We resumed Vestry Group in church (hurray!) in September 2021 and celebrated with a big removal from the Clothworkers Aisle into the tower. This involved a lot of sorting through of resources and toys. We bought new storage and had some kind donations that have helped us move into our new home. We are enjoying having our own space, but still feel that we are very much part of the church. We have also got a new name – Belfry Group, a brilliant suggestion by Liz Watkins. Please come and visit us at the end of the service to see what we've been doing.

Sarah Pendle

Vintage Green

Although Covid restrictions were still in place for most of 2022, Vintage Green were imaginative in contriving ways to still sew creatively!

Thankyou Quirky Quilts were made and presented to a few special people who had helped us through the pandemic.

Our two main fundraising events were the Craft Fair in the Butchers' Hall in September and the Christmas Tree Festival, and a total of nearly £2000 was raised.

Despite the remaining restrictions, we were able to keep in contact and sew whilst still being 'socially distanced'!

Planning is already in place for future events in 2022 and we hope that we will be able to further our contribution to the fundraising for St Eustachius'.

Vintage Green are grateful for all the support received whether it be donations, monetary or of unwanted materials, or simply encouragement! We look forward to another successful year in 2022. Thanks to all our supporters.

Hilary Sanders

Signatures:

John Rea, Chairman of the PCC

Christine Everitt, Secretary to the PCC

Date: 18th May 2022

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK HELD IN THE PARISH CHURCH ON SUNDAY, 19th MAY 2021

MEETING TO ELECT CHURCHWARDENS

Present 27 parishioners were present

Opening Prayers The meeting was preceded by a service of Holy Communion.

Apologies: Simon Hirst, Judy Hannaford Hirst, James Teague, Elizabeth Watkins and Elizabeth Maslen

Chairman It was unanimously agreed that the Very Reverend Dr Christopher Hardwick be appointed Chairman.

Secretary It was unanimously agreed that Christine Everitt be appointed Secretary.

Two nominations had been received for the position of Churchwarden –
Mary Whalley was proposed by Brian Routledge and seconded by Elizabeth Watkins. Mary's nomination was unanimously agreed.

Graham Whalley was proposed by Pat Knock and seconded by Catherine Barrow. Graham's nomination was unanimously agreed. Congratulations were given to Mary and Graham.

Graham and Mary were thanked for their hard work over the past difficult year.

ANNUAL PAROCHIAL CHURCH MEETING
Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes

The Minutes of the 2020 Annual Parochial Church Meeting were approved unanimously as a true reflection of the meeting. There were no matters arising.

Election to Tavistock Deanery Synod

Fiona Lang was nominated by Sarah Pendle and seconded by Martin Pendle. She was elected unanimously.

Elections to the Parochial Church Council

Chris thanked Pam Hunter and Ruth Glanville, who were standing down, for their service on the PCC.

There were four nominations for membership of the PCC with five vacancies available. Roma Keogh was nominated by Mary Whalley and seconded by Elizabeth Watkins. Brian Routledge was nominated by Nichola Heathman and seconded by Pat Knock. Juliette Bowers was nominated by Christine Everitt and

seconded by Scott Angell. Catherine Barrow was nominated by Pat Knock and seconded by Pam Hunter. These candidates were elected unanimously.

Electoral Roll

It was reported that there were 211 currently on the electoral roll.

The Annual Report

The financial statements were received unanimously by the meeting (proposed by Peter Rowan and seconded by Brian Routledge).
Simon Hirst was unanimously appointed as Independent Examiner (proposed by John Rea and seconded by Christine Everitt)

John Rea reported that during 2020 there had been continued pressure on income due to the pandemic. Expenditure had been held back. Only 80% of the Common Fund payment had been made and the role of Parish Administrator had been cut, making Mandy redundant. The deficit for the year had been close to £10000. This had been funded from reserves.

The PCC had accepted a budget for 2021 based on very cautious assumptions with only 70% of the Common Fund payment being made. This budget predicted a deficit of about £10000. However, planned giving was being maintained and fund raising was due to restart.

John thanked Simon Hirst for his thorough work and help. He also thanked James Teague and the Finance Committee for their work during another year. Ann Townsend was also thanked for her input.

Chris expressed his thanks to John. He also thanked the rest of the committee. He also thanked Simon Hirst for his excellent work and advice.

Group Reports

Because of the pandemic meetings had to be kept as short as possible so these reports were taken as read. Chris thanked all those who had written reports and all those involved in the individual groups, which give such valuable support to the church and church members. He pointed out that the annual report would be a useful source document for future students of the second Elizabethan pandemic.

Acceptance of these reports was proposed by Mary Whalley and seconded by Pam Hunter. They were accepted unanimously.

AOB

John Rea thanked Chris for his exceptional leadership through a very difficult time and for his efforts to keep the church open when possible. He also commended the successful streaming of services.

Date of Next Meeting

Wednesday 18th May 2022
The meeting ended at 8pm.

Tavistock PCC
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
Incoming resources				
Incoming resources from generated funds	-	-	-	-
Voluntary income	151,719	40	151,759	103,462
Activities for generating funds	7,869	-	7,869	11,530
Investment income	177	301	478	1,021
Incoming resources from charitable activities	8,209	-	8,209	5,767
Other incoming resources	689	18,906	19,595	4,358
Total income	**168,663**	**19,247**	**187,910**	**126,138**
Resources used				
Cost of generating funds	-	-	-	-
Cost of generating voluntary income	324	-	324	735
Charitable activities	138,857	4,148	143,006	144,910
Other resources used	-	66,244	66,244	2,915
Total expenditure	**139,181**	**70,392**	**209,574**	**148,560**
Net income / (expenditure)	**29,481**	**-51,145**	**-21,664**	**-22,422**
Transfers:				
Gross transfers between	22,455	54,227	76,682	152,783
Gross transfers between	-25,942	-50,740	-76,682	-152,783
Other recognised gains / losses				
Gains/losses on investment	-	-	-	-
Gains on revaluation, fixed	-	-	-	-
Net movement in funds	**25,995**	**-47,658**	**-21,664**	**-22,422**
Reconciliation of funds				
Total funds brought forward	**54,703**	**194,653**	**249,355**	**271,778**
Total funds carried forward	**80,697**	**146,995**	**227,692**	**249,355**

There may be minor discrepancies in the totals if the pence are not being shown

Tavistock PCC
Fund movement summary
Selected period: 01 January 2021 to 31 December 2021

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
G&T Des - Galley & Toilets (Designated)	5,000	10,244	-	8,415	23,659
G&T Res - Galley & Toilets (Restricted)	25,000	117	3,566	50,000	71,550
Leg EW - Legacy Enid Williams	-	-	-	-	-
LegacyLC - Legacy - Leslie Cornish (Bibles)	134	0	134	0	-
General - General fund	27,269	156,006	134,551	-14,132	34,592
GenDes - General Fund - Designated	17,074	-	-	-	17,074
FabricGen - Fabric Fund	10,984	35	2,838	3,500	11,682
FabricFr - Friends' Fabric Fund	120,887	19,061	62,677	-50,731	26,540
700th - 700th Anniversary Church Restructuring	-	-	-	-	-
Young - Young People Fund	-	-	213	213	-
Melanesian - Melanesian Brothers	47	30	-	-	77
OrganM - Organ Maintenance Fund	-	-	505	505	-
OrganR - Organ Restoration Fund	1,023	2	-	-	1,026
FlowerFest - Flower Festival Fund	254	1	-	-	255
Bell - Bell Appeal	35,808	-	459	-	35,349
Bells - Bells	515	1	-	-	516
FabricDes - Fabric Fund (Designated)	-	2,400	4,630	2,230	-
TPP - Tavistock Passion Play	5,360	13	-	-	5,372
Totals	**249,355**	**187,910**	**209,574**	**-**	**227,692**

Tavistock PCC

Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

	General	Designated	Restricted	Total This year	Total Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Gift Aid - Bank	13,940	-	-	13,940	61,999
0102 - Parish Giving Scheme	40,716	-	-	40,716	-
0301 - Loose plate / service collections	3,743	-	-	3,743	1,906
0310 - Gift Aid - Envelopes	8,228	-	25	8,253	2,735
0401 - Ex -Gratia Payment from Mount Kelly	4,500	-	-	4,500	4,500
0410 - Church Box and non-service Gifts	8,271	-	10	8,281	4,472
0503 - Tree Felling	-	-	-	-	580
0504 - Campaign Giving	2,551	-	5	2,556	-
0601 - Tax recoverable on Gift Aid	25,358	-	-	25,358	11,461
0701 - Legacies	18,122	-	-	18,122	1,000
0801 - Grants	7,870	-	-	7,870	-
08A1 - Youth Worker Grant	6,000	-	-	6,000	2,000
1224 - 700 - Galley & Toilets	-	10,020	-	10,020	-
1228 - 700 Phase 0 - Sound System	-	2,400	-	2,400	12,809
0902 - Coffee & Social	-	-	-	-	100
0903 - BMI Fundraising	3,055	150	-	3,205	3,468
0904 - Choir	60	-	-	60	-
0910 - Bazaar & Other Fundraising	1,514	-	-	1,514	2,170
1230 - Concerts	140	-	-	140	1,358
1240 - Church Centre Lettings	2,950	-	-	2,950	1,883
1250 - Parish Mag Adv - Non Sponsors	-	-	-	-	756
1260 - Parish magazine sales - Subscription	-	-	-	-	1,796
1020 - Bank and building society interest	90	87	301	478	1,021
Totals	**147,108**	**12,657**	**341**	**160,106**	**116,014**
Incoming resources from charitable activities					
1101 - Fees for weddings	3,266	-	-	3,266	960
1102 - Fees for Funerals	4,943	-	-	4,943	4,807
Totals	**8,209**	**-**	**-**	**8,209**	**5,767**
Other incoming resources					
1301 - External Printing	-	-	-	-	269
1302 - Contribution to Office Costs - Gulworthy	-450	-	-	-450	450
1304 - Contribution to Clergy Exp - Gulworthy	1,387	-	-	1,387	-992
1305 - Contribution to Clergy Exp - Brentor	-248	-	-	-248	643
1306 - Friends of St Eustachius	-	-	18,906	18,906	3,988
Other incoming resources Totals	689	-	18,906	19,595	4,358
Incoming resources Grand totals	**156,006**	**12,657**	**19,247**	**187,910**	**126,138**

Resources used					
Cost of generating funds					
1730 - Bazaar & Other Fundraising Costs	324	-	-	324	735
Cost of generating funds Totals	**324**	**-**	**-**	**324**	**735**
Charitable activities					
1801 - Missionary Giving	3,260	-	134	3,394	3,129
1802 - Campaign Donations	75	-	-	75	-
1910 - Common Fund	97,746	-	-	97,746	78,197
2001 - Cleaner Salary	1,168	-	-	1,168	757
2004 - Organist Salary	3,494	-	-	3,494	1,926
2050 - Office Administrator Salary	1,380	-	-	1,380	7,361
2051 - Pension Contribution (PCC)	-	-	-	-	279
2052 - Youth Worker Salary	7,124	-	-	7,124	2,529
2101 - Ministers' Expenses	2,793	-	-	2,793	3,217
2170 - Youth, Families and Education	-	-	213	213	20
2301 - Church Insurance	5,398	-	-	5,398	5,291
2311 - Office Costs - Stationery	177	-	-	177	248
2312 - Office Costs - Photocopier Contract	-	-	-	-	674
2313 - Office Costs - Printing	149	-	-	149	341
2314 - Office Costs - Other	569	-	-	569	605
2315 - Bank Charges	74	-	-	74	79
2320 - Choir Expenses	170	-	-	170	107
2330 - Church Maintenance	243	-	-	243	155
2332 - Church Maintenance - Fabric Team	-	-	1,968	1,968	1,083
2333 - Organ & Piano Maintenance	-	-	505	505	494
2340 - Upkeep of Services	1,968	-	-	1,968	1,865
2350 - Tree Felling Exp	-	600	-	600	-
2401 - Church Running - Electricity	2,642	-	-	2,642	2,248
2430 - Church Running - Gas	3,456	-	-	3,456	4,904
2440 - Church Running - Water etc.	181	-	-	181	188
2520 - Church Centre Running - Gas	783	-	-	783	931
2530 - Church Centre - Electricity	387	-	-	387	507
2550 - Church Centre - Insurance	660	-	-	660	660
2560 - Church Centre - Maintenance	41	-	-	41	-70
2561 - Church Centre Maintenance - Fabric Fund	-	1,041	869	1,910	284
2580 - Church Centre - Other	289	-	-	289	203
2708 - 700 - Sound System Replacement	-	2,990	-	2,990	26,239
3001 - Depreciation of Millenium Bells	-	-	459	459	459
Charitable activities Totals	**134,227**	**4,630**	**4,148**	**143,006**	**144,910**
Other resources used					
2303 - Gardener	-	-	-	-	28
2600 - Friends of St Eustachius	-	-	3,329	3,329	661
2707 - 700 - Galley & Toilets Expenditure	-	-	3,566	3,566	381
2801 - Parish Centre Refurbishment	-	-	59,349	59,349	1,845
Other resources used Totals	-	-	66,244	66,244	2,915
Resources used Grand totals	**134,551**	**4,630**	**70,392**	**209,574**	**148,560**

Tavistock PCC

Balance Sheet detailed

		As at 31/12/21	As at 31/12/20
Fixed assets			
	6430: Millenium Bells	45,877	45,877
	6431: Millenium Bells Depreciation	-10,528	-10,069
	6432: Church Centre	11,407	11,407
	6433: Church Centre Depreciation	-11,407	-11,407
	6434: Fixtures & Fittings	83,327	83,327
	6435: Fixtures & Fittings Depreciation	-83,327	-83,327
	Total Fixed assets	**35,349**	**35,808**
Current assets			
	6501: Bank current account	11,148	23,092
	6502: Bank book account	-	-
	6503: 700th Anniversary Bank Account	6	6
	6505: Bank deposit account TSB	170,990	135,512
	6510: CCLA (CBF) deposit account	184	184
	6511: CCLA 700th Anniversary Appeal	7	7
	6515: Friends	14,146	58,649
	6520: Cash in hand	-	-
	6555: Other Debtors	6,591	8,090
	655O: Income Tax Recoverable	-	-
	Z05: Accounts Receivable	-	-
	Total Current assets	**203,071**	**225,538**
Liabilities			
	6650: Income Received in Advance	4,288	4,000
	6655: Current Creditors	5,515	6,809
	6699: Agency collections	925	1,182
	Z04: Accounts Payable	-	-
	Total Liabilities	**10,728**	**11,991**
	Net Asset surplus (deficit)	**227,692**	**249,355**
Reserves			
	Excess/(deficit) to date	-21,664	-22,422
	Z01: Starting balances	249,355	271,778
	Total Reserves	**227,692**	**249,355**

Represented by Funds

General (Unrestricted)	34,592	27,269
Designated	46,106	27,434
Restricted	146,995	194,653
Total	**227,692**	**249,355**

Parochial Church Council of St Eustachius' Tavistock - 1130516

Notes to the Financial Statements
For the period from 01 January 2021 to 31 December 2021

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available at 31 December 2021, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.
The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. Al financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

	Unrestricted	2021	2020
	£	£	£
Wages and salaries	13,165	13,165	12,610

These figures include pension contributions but do not include wages paid out and claimed back as part of the Furlough Scheme. The charity employed four members of staff including the newly appointed Office Administrator. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

3. Fixed Assets

As at 31st Dec 2021 all fixed assets have a book value of 0 with the exception of the Millennium Bells whose net book value is £35,349.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The Tavistock Passion Play Fund remains unrestricted only while the terms of a restricted fund are decided.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'. During 2021 the refurbishment of the Parish Centre was completed and design and scoping was underway for the Galley & Toilets Project to which Friends' have contributed £75,000 (which has been transferred to the Galley & Toilets (Res) Fund).

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 2021 Tavistock PCC received £9,635 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

6. Missionary Giving

Although the currently policy for Missionary Giving is 2.5% of income as a Parish we give more than is expressed in the accounts by way of Agency Collections in the form usually of retiring collections and Campaigns. In 2021 this was as follows:

Missionary Giving £4,054

Retiring Collections £240

Campaigns £2,555

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius' Tavistock

I report to the PCC on my examination of the accounts of St Eustachius' for the year ended 31 December 2021, which are set out on pages 1 to 4.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 21st March 2022

JOHN REA Acting Chair PCC

16.3.2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. EUSTACHIUS, TAVIST

England & Wales - Charity number 1130516

Accounts

The Parochial Church Council

of the Ecclesiastical Parish

of St Eustachius, Tavistock

Registered Charity No. 1130516



Annual Report and Financial Statements

for the year ending 31 December 2020

Incumbent: The Very Reverend Dr Christopher Hardwick

Bank: TSB Bank plc, Bedford Square, Tavistock

Independent Examiner:

Simon Hirst, Fellow of the Institute of Chartered Accountants in England and Wales

WEDNESDAY 19TH MAY 2021

ANNUAL MEETING OF PARISHIONERS

AGENDA

1 Appointment of chairman for the meeting
2 Appointment of secretary for the meeting
3 Apologies for absence
4 Election of churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1 Apologies for absence
2 Minutes of APCM meeting 11th October 2020 and any matters arising
3 Elections to the deanery synod and PCC
4 Electoral roll report
5 The annual report

   i. to receive the accounts and to appoint independent examiners
   ii. reference to reports of the groups and the diocesan and deanery synods

6 Any other business
7 Date of next annual meetings

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

THE VERY REVEREND DR CHRISTOPHER HARDWICK'S REPORT

Early into 2020 the Covid19 pandemic took hold and as a country we were asked to stay at home. Church Services were suspended on the 23rd March. I returned early from Sabbatical and within days began recording services, reflections and messages from the Vicarage using hitherto dormant, and many newly learnt, technical skills, as Holy Week and Easter were celebrated. Live and pre-recorded services were sent out to all three parishes and made available on the Tavistock Website and Facebook pages. A variety of services were produced and broadcast: Eucharistic, Morning and Evening Prayer, prayers from the children of the Tavistock Vestry Group, personal choices of favourite hymns, and readings from members of the Benefice. In addition, I hosted weekly ZOOM coffee mornings which was always well attended and many other ZOOM gatherings. It quickly became clear from comments and messages received that these services and gatherings on social media were reaching a wide audience. For parishioners not on the internet or with access to social media, a phone line titled "Daily Hope" a phone line of hymns, reflections and prayers was made available on 08008048044. Regularly Pastoral letters have been sent out.

Under strict Covid19 government regulations it became possible to re-open St. Eustachius' Church for private prayer on a Wednesday and Sunday. Funeral services were held although with limited numbers permitted. Again, with restricted numbers, regular Sunday worship resumed in the Clothworkers Aisle on the 5th July and Peter Rowan was able to record and broadcast these. Sadly, services in Church were suspended again on the 5th November and production and broadcast of worship returned to the Vicarage until the 6th December when the second lockdown was lifted.

With congregational singing not permitted, limited numbers, and strict COVID19 protocols in place, it was, thankfully, possible to record a "combined choir only" carol service, and hold Midnight Mass and a Christmas Morning Eucharist. Government and Diocesan guidelines were very regularly updated during this period and none of these services has been easy or straightforward to plan or manage. I thank everyone involved.

As I write this, we are experiencing our 3rd lockdown, however, under Government guidelines our services are continuing. I express my thanks to Peter Rowan in Tavistock, and David Harris in Brentor, for recording and streaming services from our churches each week. From the positive feedback received it is very clear that, moving forward, the live streaming of worship is something we will need to invest in. I hope we will be able to make this a priority.

Month by month we have found new ways of worshiping together. Sadly, Messy Church was unable to continue due to the pandemic, however children's activities moved "on-line" and our "Virtual Vestry Group" was created. The Virtual Vestry Group seeks to bring all age groups together to take part in activities based around themes of the Bible. This is an innovative way of exploring the Christian faith and experiencing fellowship and worship in a different way. My thanks to Sarah Pendle, and to Fiona Lang, our newly appointed Children and Families worker, and to all who support this ministry. It has been very encouraging to see new technology being enthusiastically embraced.

Sadly, schools work has been very greatly curtailed because of the pandemic. Whilst is has been possible to hold Governing body meetings via ZOOM and for pastoral contact to be maintained by telephone and email, Open-the-Book has not been possible. I have provided video messages recorded from my study to both St.Peter's and Mount Kelly.

All-in-all, not the year anticipated at the beginning of 2020. My thanks to Hilary Sanders for all her hard work and dedication as Churchwarden over the last six years, and to Mary Whalley now in her second year as Churchwarden. Both Hilary and Mary have worked tirelessly, very often behind the

scenes, to ensure that our Church life could continue with all the restrictions imposed upon it. I am extremely grateful indeed to them. I also thank Mary for her work as Verger. In October, Hilary's period of office as Churchwarden came to an end and, at our delayed APCM, we welcomed Graham Whalley as a new churchwarden. In March, again, because of the pandemic, the Parish Office was closed. Following a period of furlough and with the office remaining closed for the foreseeable future, we said farewell to Mandy Betts our Parish Administrator. I was pleased to thank Mandy for all her support and dedicated hard work over some eight years and to present a gift to her on behalf of the Benefice. My thanks to Christine Everitt, Secretary to the Parochial Church Council; to Pat Morrison and Martin Pendle for producing a Virtual Parish Magazine on-line; to Nichola Heathman, Sacristan; to George Mudge, Tower Captain, and to all who have rung our Bells when it has been possible to do so. To Elizabeth Maslen and Diana McDowell and the Pastoral Care Team; to Pam Hunter for arranging flowers when it has been possible to do so; to all who clean and look after the church; to our fabric team led by Nick Clark, and to Martin Pendle who manages the P700 programme. I would also like to express my thanks to Rick Crawford, Chairmam of the Friends' and all the Friends' of St. Eustachius who have organised several activities to support our Church during the pandemic. Hopefully, our Summer Fete, Church Bazaar and Christmas Tree Festival will be able to take place in 2021.

My thanks to Mike Loader for offering regularly ZOOM Bible Studies. These have taken place alongside other ZOOM meetings.

During the year Judith Blowey completed her curacy with us and was appointed by Bishop Robert as an Assistant Priest in the Benefice. Bishop Robert also asked us to train two curates, and in September 2020, I was delighted to attend Exeter Cathedral on our behalf to receive Rosie Illingworth and Hazel Butland. In October, Liz Bastin was licenced as a Reader to service in this Benefice. I welcome them all.

Our ministry team has met regularly via ZOOM throughout the year and I express my thanks to all who assist me here, at Gulworthy, and at Christ Church and St. Michael de Rupe Brent Tor. In particular, I thank Rosie Illingworth, Hazel Butland, Mike Loader, Sue Tucker, Judith Blowey, Christopher Pancheri, Sally Pancheri, Wendy Roderick, Liz Bastin, John Reed and Tony Vigars. Thank you one and all.

I want to express my thanks to Scott Angell, Director of Music, and to our Choir, for their contribution to our worship. With congregational singing not permitted I have been extremely grateful to Scott and our musicians for the music they have been able to provide. I know their contribution to our worship has been very much appreciated.

As a parish we continue to play our full part in the life of the Deanery and also ecumenically as members of Tavistock Area Christians Together. These meeting have continued via ZOOM and we were able to produce Advent and Christmas material together.

Despite many difficulties, much has been achieved on our development plans for the Church, known as "The P700 Programme". My thanks to Martin Pendle who oversees this program on behalf of the Parochial Church Council. During the year a new sound system was installed in the Church, and detailed work undertaken for the provision of a new galley and toilets in the future. My thanks to Peter Rowan and Nick Clark for their work managing these projects.

With our churchwarden and the PCC, John Rea, James Teague, Ann Townsend and the Finance Committee continue to work hard on our financial strategy and other financial matters. You will see from the report presented later that the pandemic is having a devastating impact on our finances, I am extremely grateful for all the work the Finance Committee is doing on our behalf at this time.

Thank you. John Rea's term of office as Chairman of the Finance Committee came to an end at the APCM in October and I was delighted to be able to acknowledge and to thank John publicly for this tremendous hard work, wisdom and guidance, as Chair of that committee. I was also very pleased that John has agreed to remain as a member of the committee and that James Teague has agreed to become the new chairman. I thank them both, and everyone involved for their work during these very challenging times.

This year, we have worshipped, prayed, and cared for one another and the communities in which we live, in a challenging context and amid much suffering and many painful situations. The COVID-19 pandemic has affected us all. I thank each and every one of you for being part of the Tavistock Parish Church, and for your prayers, and for your support. I pray that 2021 will be a better year for all.

With God's Blessing

Christopher Hardwick, Vicar

BACKGROUND

Saint Eustachius' Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It is governed by the Parochial Church Council Powers Measure (1956) as amended, and by Church Representation Rules. It has maintenance responsibilities for the church building and the parish church centre, Plymouth Road, Tavistock.

MEMBERSHIP

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting (APCM).

Incumbent:	The Very Reverend Dr Christopher Hardwick
Assistant Curate:	The Reverend Rosie Illingworth
Churchwardens:	Mrs Mary Whalley Mr Graham Whalley
Deanery Synod members:	Mr Graham Whalley Mrs Catherine Stoate
Elected members:	Mr Scott Angell Mrs Juliette Bowers Mr Tony Cutler Mrs Christine Everitt Mrs Ruth Glanville Miss Nichola Heathman Mrs Pam Hunter Mrs Pat Knock Ms Fiona Lang Mr John Rea Mr Peter Rowan Mrs Elizabeth Bastin
Co-opted member:	Mr James Teague

MEETINGS
The PCC met 2 times during 2020. 4 meetings had to be cancelled due to the pandemic.

STANDING COMMITTEE
The Standing Committee met 4 times during 2020
This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the PCC. Its members are the Vicar (chair), the churchwardens, finance chair, fabric chair**,** the secretary, and the vice-chair.

REMOTE VOTES
During 2020 there have been 9 remote votes.

SAFEGUARDING

In line with the Parish Safeguarding Policy, steps are being taken to ensure that all those who volunteer to work with children, young people and vulnerable adults are suitably trained and, where required, have the necessary DBS checks carried out. Some training sessions and DBS checks have already been completed, and further training sessions will be arranged in due course. It is important that everyone who is involved with children, young people and vulnerable adults is aware of the situations which can give rise to abuse and can recognise them, and that volunteers are aware of how to keep themselves and others safe.

DATA PROTECTION

We are conscious that personal information which we as a parish hold on church members must be kept securely and that we must comply with Data Protection legislation. Personal information, mainly in the form of the Electoral Roll, is held securely on the Parish computer system, with access only by password. A printed copy of the Electoral Roll is held securely by the Electoral Roll Officer.

PUBLIC BENEFIT

The PCC has considered the Charity Commission's guidance and public benefit. It considers that it meets this guidance through the following activities:

1. Making available facilities for any member of the public to worship God in the Christian context.
2. Making available the church for funeral services for any resident of the parish.
3. Supporting the pastoral care work of the incumbent
4. Making available the church and parish centre for hire by public groups.

Contact details of the PCC: Telephone No. 01822 616673
Email: parishoffice@tavistockparishchurch.org.uk

ELECTORAL ROLL REPORT
There are 209 parishioners on the church electoral roll.

FABRIC REPORT
1. Covid-19 restrictions significantly influenced the Fabric Team activities in 2020. An anticipated shortfall in Church income caused expenditure against the Fabric Fund to be suspended. Its end of year account is enclosed below, showing total outgoings of £ 1,367.
2. The mandatory annual servicing of gas appliances and quinquennial electrical inspection were completed. Nil Immediate Remedial Action Required electrical issues were identified and the recommendations were sent to the Project 700 Steering Group for prioritisation against competing potential projects.
3. The Boiler Room flooded twice, in February and again in December. In sustained heavy rainfall the water table rises to an extent that water ingresses up through its floor soakaway drain. In December it was measured to be coming in at 95 litres per minute. The floor sump pump renewed in 2019 has the capacity to cope with this flow, but on both occasions blockages interrupted its effectiveness: first grit in the system's non-return check valve and then leaves blocking the overflow drain gully. The alarm system also installed in 2019 enabled me to be alerted and effect a repair the following day. On both occasions the water level had risen to the base of the new central heating boiler, but no damage was done.
4. The usual programme of routine minor maintenance was carried out, including finally being able to replace the spotlight bulb above St George's Chapel.

PROJECTS
5. **Galley and Toilets**.
a. The Statement of Requirement (SOR) was written by the Friends and approved by the PCC in July 2019.
b. The Architect, Simon Crosbie, of Le Page Architects in Plymouth was also appointed in July 2019.
c. From the SOR, a Statement of Significance and Need was drafted in conjunction with the Architect and submitted for comment, along with three concept design options, to the Diocesan Advisory Committee (DAC). Subsequently an informal on site Faculty pre-application meeting was scheduled for 18 March 2020, but the national lockdown caused that to be postponed.
d. The meeting eventually took place on 1 October, with attendance limited to six persons total. The DAC's representatives emphasised St Eustachius' prominent cultural significance in the South West. Their subsequent meeting notes highlight a number of principles that will shape the options eventually offered to the PCC for approval:

- The facility should not encroach onto the Ordulph ledger stone, nor may the stone be resited.
- Removal of pews should be minimised and must be vital to achievement of the Need.
- The facility should not read in a dominant way from the Church entrance or Nave.
- The facility should not break up the visual rhythm of the pews, columns or windows.
- The Victorian essence of the current Church internal arrangement should not be compromised.

e. Revised Outline Design options are being reviewed by a Project Team comprising members of the Standing Committee and Friends Committee. Those chosen will be costed by a Chartered Quantity Surveyor prior to their submission to the PCC. The PCC's choice will be submitted for Faculty approval.

Nick Clark

St Eustachius' Fabric Maint Plan 2020

As at : End of Year a/c

Prices include VAT

Priority		Actual Spent	Actual Committed	Estimate	
1	**Statutory Obligations, Contractual Commitments, Health and Safety Reqmts**				
	Gas appliances annual svc - Church	250			DB Htg
	Gas appliances annual svc - Parish Centre	173			DB Htg
	Electrical installation quinquennial inspection - Church	665			SDG Electrical
	Electrical installation quinquennial inspection - Parish Centre	95			SDG Electrical
2	**Maintain and Prevent Deterioration of Existing Fabric**				
	Boiler room submersible pump hire - post Storm Dennis	42			Tavy Hire
	Boiler room sump pump maint	59			DB Htg
	NRC materials claim 16/4/20	20			
	Spotlights and Vestry loo bulbs	64			Worth Elec
3	**Capital Investment - Spend to Save**				
4	**Facilities Improvements**				
		1,367	0	0	
	Totals	1,367			1,367
Projects					
2019	Galley and Toilets	1,200			Le Page Architects
2020	Galley and Toilets	360	840		Le Page Architects
	Galley and Toilets			2,400	QS fees
	Galley and Toilets	31		569	Expenses & contingency
	Roof leak repair above Abbey floor tiles display cabinet		1752		Funded by Friends
	Totals Projects	4,183			7,152

ST EUSTACHIUS PROGRAMME 700

How it Works:

A scheme of work for this programme, now in its third year, is used by the Standing Committee and PCC, in which all of the prioritised findings from the 2018 Quinquennial Inspection which require fixing have been merged into a programme with other major maintenance and projects for the modernisation of the church. These are separated into phases, commencing with Phase 0, which addresses for the most part the urgent items of maintenance or replacement and some modernisation work, followed by Phase 1, which includes lesser priority items of maintenance, but includes additional items of modernisation. The programme is agreed as an overall plan by the Standing Committee and PCC, but the individual projects within it all need to go through pricing, funding and a tendering process before gaining full approval by the PCC, and subsequent placement of contracts. Martin Pendle acts as the overall programme manager, and chairs the Steering Group for the programme. The larger individual projects have dedicated project managers – all volunteers.

Funding:

Funding for the projects within the programme come from a variety of sources:

- The PCC
- The Friends of St Eustachius
- Grants from External Trusts
- Direct Local Fundraising

Gill Hiles set up and very successfully ran the applications from External Trusts, but has relinquished this role now. I'm very grateful for the work that she put into this.

Joanna Steevenson ran the Direct Local Fundraising part of the programme, but has also stood down from this role now, and I'm also grateful for her work.

Completed Projects This Year:

Sound System Replacement for St Eustachius': Although the pandemic has necessarily slowed a lot of the work of the programme, it also provided an opportunity for the replacement of the sound system in the church, during the first lockdown while the church was not in use. The work was done by Alive Church System Ltd and completed in early June. Funding came from the PCC, private donations, the Diocese, our Bellringers, Allchurches Trust and Morris Brothers.

Projects Now Underway:

Provision of Galley and Toilets: Nick Clark is the Project Manager for this project, and has reported on it in detail in his Fabric Report. In summary, although slowed down by the pandemic, the project continues to move forward, and designs are being refined and selected by the project team for PCC consideration in due course. Funding for this project stands at £80,000 (£75,000 from the Friends of St Eustachius and £5,000 from PCC restricted funds) out of an estimated £150,000 for the total cost. The total cost will have greater confidence once the selected design undergoes valuation by a quantity surveyer.

Combined Maintenance Project: A smaller project combining several minor essential maintenance tasks will be the next project to move forward, and will be the subject of a bid for funding from the National Churches Trust, to assist other finding from PCC restricted maintenance funds.

Martin Pendle
P700 Programme Manager

FINANCE REPORT

Introduction

The Finance Committee was established in July 2015, and 2020 was the fifth full year of its operation. The Committee works under the delegated responsibility of the PCC; its responsibilities include:

• Monitoring the implementation of the PCC's Financial Strategy.
• Drawing up a draft budget for consideration by the PCC.
• Delivering the budget agreed by the PCC, and reporting to each meeting of the PCC on the position against the agreed budget and the financial strategy.
• Assisting with the preparation of the annual financial statements of the PCC.
• Working with the Giving Group to maximise the church's income.
• Helping to achieve effective cost control and value for money in all areas of expenditure.

The committee met once in 2020 in January. The February meeting was postponed and it wasn't possible to meet again. Communication has continued by email throughout the year.

John Rea (Chairman of the Committee & Vice-Chair of the PCC), Nick Clark (Fabric Officer), Hilary Sanders (Churchwarden), Mary Whalley (Churchwarden), Cathy Sherlock, Ann Townsend (Treasury Clerk), Martin Pendle (P700 Chair), Chris Hardwick (Vicar) and James Teague served as members of the committee during the year.

In September John Rea stood down as Chair of the Committee after 5 years and James Teague was appointed as his successor. John remains a key member of the committee. Hilary Sanders stood down as a member following her retirement as Churchwarden.

Covid-19

2020 has proved an extremely challenging year for the finances:

- Following the announcement of the national lockdown in March and closure of the churches and parish centre our three members of staff (Parish Administrator, Organist and Cleaner) were fully furloughed.
- By the end of the year both our Organist and Cleaner had returned to work for part of their hours and sadly following lengthy discussions**,** the Parish Administrator post was made redundant in October.
- A full financial risk assessment was done in early April to predict losses in income and areas where expenditure could be reduced. A revised budget was adopted forecasting a drop in income from around £164,000 for the year to £120,000 and **e**xpenditure down from £167,000 to £148,000. (resulting in an increase in the predicted annual deficit from £3,000 to £28,000).
- Following this revision of the budget a decision was taken in October by the PCC to reduce our Common Fund contribution by 20% for the year (£19549) in order to reduce the predicted deficit.
- The Diocese of Exeter asked us to complete Parish Finance Questionnaire**s** in July and in September to help them understand how Parishes were managing and to enable the Diocese to plan for 2020 and 2021.

Financial Outturn for 2020
The final outturn for the General Income and Expenditure Budget for 2020 was a total income of £108,772 with expenditure for the year at £119,718 a deficit of £10,948, which was funded from general reserves.
The main areas that were affected by the closure of the church and the parish centre were the elimination of income from letting the parish centre, and major reductions in unplanned giving and fee income (especially weddings).

Capital Projects
Planning for Capital projects continued for The Galley & Toilets and the Refurbishment of the Parish Centre. The Sound System was replaced in 2020 at a cost of £26,239 funded mostly by fundraising. The work on the Parish Centre refurbishment, generously funded by the Friends of St Eustachius is due to start early in 2021.

Fund Raising
Fund raising was very difficult in 2020 with social fundraising, Friends events and the Christmas Bazaar all being cancelled. Online Campaign fundraising emerged and a number of very successful initiatives were launched raising money for local and national charities (including NHS, Tavistock Children's Centre) as well as much needed funds for the church.
Gillian Hiles and Joanna Steevenson both stood down from their roles as fundraisers during the year.

Legacies
A single legacy of £1,000 was received in 2020 form the estate of the late Dorothy Cotton.

Thanks
The committee would like to express its grateful thanks to the following people:
Simon Hirst for his work as our independent examiner
John Rea for his leadership and vision as he retires as Chair of the Finance Committee
The Friends for their continued support and especially for agreeing to meet the entire cost of the roof leak.
Gillian Hiles for her work exploring and applying for grants
Joanna Steevenson for her work as Fund Raiser
Hilary Sanders for her service to the Finance Committee over the last 5 years

I would like to also say a huge thank you to everyone on the committee for their work and support in 2020 and for John Rea's wisdom over the years. I hope that we can meet in person again in 2021. I would especially like to thank Ann Townsend who undertakes the day-to-day duties of traditional treasurer – for her sterling efforts in keeping everything on track and organised including me.

James Teague
27th February 2021

Parochial Church Council of St Eustachius' Tavistock - 1130518

Notes to the Financial Statements
For the period from 01 January 2020 to 31 December 2020

1. Accounting framework and accounting policies

Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as amended by Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Advantage has been taken of disclosure exemptions as set out in FRS102.1.12 and FRS101 1A.7 from the requirement to produce a cash flow on the grounds it qualifies as a small charity.

Basis of preparation

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, which are described in this note, the PCC is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historically known factors and experience. Therefore, the PCC does not perceive there to be any critical areas of Judgement or key sources of estimation uncertainty in the formulation of the financial statements.

Going concern

Based on the monetary assets and human resource available at 31 December 2020, the PCC believes that it is a going concern.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Income

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the income to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when received, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s. 10(2)(a) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Individual items of equipment costing £2,000 or less are written off when the asset is acquired.
The Millennium Bells are being depreciated at the rate of 1% per annum.

Financial Instruments

Classification: The company holds the following financial instruments:

- Short term trade and other debtors and creditors, and
- Cash and bank balances. Al financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled. These instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Reserves Policy

It is the current PCC policy to maintain unrestricted/undesignated funds which equate to two months' unrestricted expenditure, to have adequate cash flow.

It is PCC policy to invest surplus funds to achieve a return. This with the TSB Business Deposit Account and CBF Church of England Deposit Fund.

2. (a) Staff costs

	Unrestricted	2020	2019
	£	£	£
Wages and salaries	12,610	12,610	21,506

These figures include pension contributions but do not include wages paid out and claimed back as part of the Furlough Scheme. The charity employed four members of staff including the newly appointed Children & Families worker. The job of the Parish Administrator was made redundant following the long-term closure of the Parish Office. No employees received employee benefits over £60,000.

2. (b) Payments to PCC Members and related party transactions

No payments or expenses were paid to any PCC members, persons closely connected or related parties. No transactions with related parties were undertaken during the year.

3. Fixed Assets

As at 31st Dec 2020 all fixed assets have a book value of 0 with the exception of the Millennium Bells whose net book value is £35,808.

4. Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their uses and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The Tavistock Passion Play Fund remains unrestricted only while the terms of a restricted fund are decided.

Restricted funds represent income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

The main **restricted** funds are as follows:

Millennium Bell Appeal: An appeal to assist with the purchase of two new bells in 1998. This is a non-cash fund as is being depreciated at 1% per annum.

Friends' Fabric Fund: A fund to "*beautify and maintain*" the church provided by the Friends' of St Eustachius'. At 31st December 2020 The Friends' have set aside the following sums:

- £75,000 for the proposed 'Galley & Toilets Project' - currently undergoing scoping.
- £50,000 for the refurbishment of the Parish Centre, which will be undertaken in early 2021.

5. Unrestricted Planned Giving by PCC Members (Trustees)

During 20120 Tavistock PCC received £6642 in donations from trustees (PCC members) and their close relatives. The donors did not attach any conditions to their gifts which required the charity (PCC) to significantly alter the nature of its existing activities.

6. Missionary Giving

Although the currently policy for Missionary Giving is 2.5% of income as a Parish we give more than is expressed in the accounts by way of Agency Collections in the form usually of retiring collections and Campaigns. In 2020 this was as follows:

Missionary Giving £3129

Retiring Collections £250

Campaigns £4950

Independent Examiner's Report to the PCC of the Ecclesiastical Parish of St Eustachius' Tavistock

I report to the PCC on my examination of the accounts of St Eustachius for the year ended 31 December 2020, which are set out on pages 1 to 4.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the church's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Simon Hirst.

Fellow of the Institute of Chartered Accountants in England and Wales.

4 Ordulf Road, Tavistock, Devon PL19 8NE.

Date 24th March 2021

Tavistock PCC
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
Incoming resources				
Incoming resources from generated funds	-	-	-	-
Voluntary income	103,442	20	103,462	213,853
Activities for generating funds	11,530	-	11,530	32,238
Investment income	1,021	0	1,021	1,094
Incoming resources from charitable activities	5,767	-	5,767	7,977
Other incoming resources	370	3,988	4,358	36,903
Total income	**122,130**	**4,008**	**126,138**	**292,065**
Resources used				
Charitable activities	142,404	2,506	144,910	187,638
Other resources used	28	2,887	2,915	9,243
Cost of generating funds	-	-	-	-
Cost of generating voluntary income	735	-	735	1,569
Fundraising trading cost of goods sold and other costs	-	-	-	-
Investment management costs	-	-	-	-
Governance costs	-	-	-	-
Total expenditure	*143,167*	*5,394*	*148,560*	*198,449*
Net income/(expenditure) resources	*-21,036*	*-1,386*	*-22,422*	*93,616*
Transfers:				
Gross transfers between funds - in	69,640	83,143	152,783	59,132
Gross transfers between funds - out	-59,694	-93,089	-152,783	-59,132
Other recognised gains / losses				
Gains/losses on investment assets	-	-	-	-
Gains on revaluation, fixed assets,	-	-	-	-
Net movement in funds	*-11,091*	*-11,332*	*-22,422*	*93,616*
Reconciliation of funds				
Total funds brought forward	*65,793*	*205,984*	*271,778*	*178,162*
Total funds carried forward	*54,703*	*194,653*	*249,355*	*271,778*

Tavistock PCC -1130516
Fund movement summary
Selected period: 01 January 2020 to 31 December 2020

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
G&T Des - Galley & Toilets (Designated)	-	-	-	5,000	-	5,000
G&T Res - Galley & Toilets (Restricted)	-	-	-	25,000	-	25,000
LegacyLC - Legacy - Leslie Cornish (Bibles)	134	-	-	1	-	134
General - General fund	34,820	108,772	119,718	3,395	-	27,269
GenDes - General Fund - Designated	17,000	-	-	74	-	17,074
FabricGen - Fabric Fund	17,500	-	2,125	-4,390	-	10,984
FabricFr - Friends' Fabric Fund	149,797	3,988	1,845	-31,053	-	120,887
700th - 700th Anniversary Church Restructuring	-	0	-	0	-	-
Young - Young People Fund	-	-	20	20	-	-
Melanesian - Melanesian Brothers	496	-	450	1	-	47
OrganM - Organ Maintenance Fund	-	20	494	474	-	-
OrganR - Organ Restoration Fund	1,023	-	-	-	-	1,023
FlowerFest - Flower Festival Fund	253	-	-	1	-	254
Bell - Bell Appeal	36,267	-	459	-	-	35,808
Bells - Bells	515	-	-	-	-	515
FabricDes - Fabric Fund (Designated)	8,637	13,359	23,449	1,453	-	-
TPP - Tavistock Passion Play	5,336	-	-	23	-	5,360
Totals	**271,778**	**126,138**	**148,560**	**-**	**-**	**249,355**

~~Page 1~~ C Everitt

Tavistock PCC

Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

	General	Designated	Restricted	Total This year	Total Last year
Incoming resources					
Incoming resources from generated funds					
0101 - Gift Aid - Bank	61,999	-	-	61,999	64,294
0111 - Gift Aid - Planned Giving Envelopes	-	-	-	-	2,102
0301 - Loose plate / service collections	1,906	-	-	1,906	7,391
0310 - Gift Aid - Envelopes	2,735	-	-	2,735	4,766
0401 - Ex -Gratia Payment - Mount Kelly	4,500	-	-	4,500	1,500
0410 - Church Box and non-service Gifts	4,452	-	20	4,472	8,166
0503 - Tree Felling	30	550	-	580	-
0601 - Tax recoverable on Gift Aid	11,461	-	-	11,461	16,759
0701 - Legacies	1,000	-	-	1,000	103,875
08A1 - Youth Worker Grant	2,000	-	-	2,000	-
1228 - 700 Phase 0 - Sound System	-	12,809	-	12,809	2,000
1229 - 700 - Heating Phase 2	-	-	-	-	3,000
0902 - Coffee & Social	100	-	-	100	568
0903 - BMI Fundraising	3,468	-	-	3,468	6,974
0904 - Choir	-	-	-	-	960
0910 - Bazaar & Other Fundraising	2,170	-	-	2,170	5,428
1230 - Concerts	1,358	-	-	1,358	4,048
1240 - Church Centre Lettings	1,883	-	-	1,883	10,299
1250 - Parish Mag Adv. - Non Sponsors	756	-	-	756	1,064
1251 - Parish Mag Advertising - Sponsors	-	-	-	-	550
1260 - Parish magazine sales - Subs	1,796	-	-	1,796	1,046
1261 - Parish Magazine Sales - Other	-	-	-	-	1,300
1020 - Bank and building society interest	1,021	-	0	1,021	1,094
Incoming resources from generated funds Totals	*102,635*	*13,359*	*20*	*116,014*	*247,185*
Incoming resources from charitable activities					
1101 - Fees for weddings	960	-	-	960	3,500
1102 - Fees for Funerals	4,807	-	-	4,807	4,448
1226 - 700th Anniv. Church Restructuring	-	-	-	-	30
Totals	5,767	-	-	5,767	7,977
Other incoming resources					
1301 - External Printing	269	-	-	269	954
1302 - Contr. to Office Costs - Gulworthy	450	-	-	450	1,800
1303 - Contr. to Office Costs - Brentor	-	-	-	-	900
1304 - Contr. to Clergy Exp - Gulworthy	-992	-	-	-992	1,635
1305 - Contr. to Clergy Exp - Brentor	643	-	-	643	1,624
1306 - Friends of St Eustachius	-	-	3,988	3,988	29,990
Other incoming resources Totals	370	-	3,988	4,358	36,903
Incoming resources Grand totals	108,772	13,359	4,008	126,138	292,065

Resources used					
Cost of generating funds					
1730 - Bazaar & Other Fundraising Costs	735	-	-	735	1,466
1731 - Social Costs	-	-	-	-	103
Charitable activities					
1801 - Missionary Giving	2,679	-	450	3,129	3,779
1910 - Common Fund	78,197	-	-	78,197	107,936
2001 - Cleaner Salary	757	-	-	757	3,169
2004 - Organist Salary	1,926	-	-	1,926	3,650
2050 - Parish Administrator Salary	7,361	-	-	7,361	14,332
2051 - Pension Contribution (PCC)	279	-	-	279	357
2052 - Youth Worker Salary	2,529	-	-	2,529	-
2101 - Ministers' Expenses	3,217	-	-	3,217	8,136
2170 - Education & Youth	-	-	20	20	-
2201 - Parish Training and Mission	-	-	-	-	915
2301 - Church Insurance	5,291	-	-	5,291	6,719
2311 - Office Costs - Stationery	248	-	-	248	917
2312 - Office Costs - Photocopier Contract	674	-	-	674	1,236
2313 - Office Costs - Printing	341	-	-	341	1,247
2314 - Office Costs - Other	605	-	-	605	1,895
2315 - Bank Charges	79	-	-	79	117
2320 - Choir Expenses	107	-	-	107	533
2330 - Church Maintenance	1,907	-1,752	-	155	1,274
2332 - Church Maintenance - Fabric Team	-	-	1,083	1,083	2,113
2333 - Organ & Piano Maintenance	-	-	494	494	1,466
2340 - Upkeep of Services	1,865	-	-	1,865	3,101
2401 - Church Running - Electricity	2,248	-	-	2,248	3,273
2430 - Church Running - Gas	4,904	-	-	4,904	1,422
2440 - Church Running - Water etc.	188	-	-	188	282
2520 - Church Centre Running - Gas	931	-	-	931	1,218
2530 - Church Centre - Electricity	507	-	-	507	874
2550 - Church Centre - Insurance	660	-	-	660	660
2560 - Church Centre - Maintenance	-70	-	-	-70	302
2561 - Church Centre Maint. - Fabric Fund	-	284	-	284	927
2580 - Church Centre - Other	203	-	-	203	861
2701 - 700th Anniv. Church Restructuring	-	-	-	-	50
2702 - Vestry Roof	-	-	-	-	116
2703 - 700 Phase 0 - Roof Leak	-	-	-	-	2,173
2704 - 700 Phase 0 Boiler Replacement	-	-	-	-	301
2705 - 700 Phase 0 - Scoping of Drains	40	-40	-	-	1,929
2706 - 700 Phase 0 - Heating Phase 2	1,281	-1,281	-	-	6,407
2708 - 700 - Sound System Replacement	-	26,239	-	26,239	-
3001 - Depreciation of Millenium Bells	-	-	459	459	459
3003 - Depreciation of Fixtures & Fittings	-	-	-	-	3,491
Charitable activities Totals	118,954	23,449	2,506	144,910	187,638
Other resources used					
2303 - Gardener	28	-	-	28	1,274
2600 - Friends of St Eustachius	-	-	661	661	6,758
2707 - 700 - Galley & Toilets Expenditure	-	-	381	381	1,211
2801 - Parish Centre Refurbishment	-	-	1,845	1,845	-
Other resources used Totals	28	-	2,887	2,915	9,243
Resources used Grand totals	119,718	23,449	5,394	148,560	198,449

Tavistock PCC

Balance Sheet detailed

		As at 31/12/2020	As at 31/12/2019
Fixed assets			
	6430: Millenium Bells	45,877	45,877
	6431: Millenium Bells Depreciation	-10,069	-9,610
	6432: Church Centre	11,407	11,407
	6433: Church Centre Depreciation	-11,407	-11,407
	6434: Fixtures & Fittings	83,327	83,327
	6435: Fixtures & Fittings Depreciation	-83,327	-83,327
	Total Fixed assets	**35,808**	**36,267**
Current assets			
	6501: Bank current account	23,092	8,248
	6502: Bank book account	-	-
	6503: 700th Anniversary Bank Account	6	6
	6505: Bank deposit account TSB	135,512	128,391
	6510: CCLA (CBF) deposit account	184	183
	6511: CCLA 700th Anniversary Appeal	7	7
	6515: Friends	58,649	89,419
	6520: Cash in hand	-	-
	6555: Other Debtors	8,090	13,729
	655O: Income Tax Recoverable	-	-
	Z05: Accounts Receivable	-	-
	Total Current assets	**225,538**	**239,984**
Liabilities			
	6650: Income Received in Advance	4,000	840
	6655: Current Creditors	6,809	2,110
	6699: Agency collections	1,182	808
	Z04: Accounts Payable	-	715
	Total Liabilities	**11,991**	**4,473**
	Net Asset surplus (deficit)	**249,355**	**271,778**
Reserves			
	Excess/(deficit) to date	-22,422	-82,682
	Z01: Starting balances	271,778	354,459
	Total Reserves	**249,355**	**271,778**

Represented by Funds

General (Unrestricted)	27,269	34,820
Designated	27,434	30,974
Restricted	194,653	205,984
Total	**249,355**	**271,778**

These accounts were approved by the Parochial Church Council on ***24th March 2021*** *and are signed on its behalf by:*

.....

The Very Reverend Christopher Hardwick, Vicar

24th March 2021

C. Everitt

Christine Everitt
PCC Secretary

24th March 202

BEREAVEMENT GROUP

The Bereavement group continued until Match 2020 with an average of between ten and fifteen attending. The group meets once a month and value their time together finding friendship and help in a safe and confidential place.
The group was about to start up again when further restrictions came into place at the end of summer with The West Devon Club offering us space to meet.
The group is hoping to meet again once everyone has received their vaccinations and the Parish Rooms are again open or if we can find another venue to meet in the short term.
Restrictions at the moment say that bereavement groups can continue to meet with all the restrictions strictly adhered to but not in a private home.
We have missed meeting together giving each other care, support and love when faced with such sadness and loss. This is a group for anyone who is bereaved Christian or non-Christian and a short homily and prayer form the structure of this group.
I feel humbled to be part of this group and feel sure there will be much work to be done in the future once life returns to some sort of normality
The Revd. Sue

BRASS BAND

My thanks go to all the members of the Brass Band who are continuing to keep the brass in the church in such good condition.
Unfortunately, we have lost 4 members of the team, so we urgently need members of the congregation to volunteer to help,
Barbara Miller

CHOIR AND MUSIC

What a year it has been for us all, something I never thought would ever happen in my lifetime. At the start of the year I had planned a number of events and special music to happen for the parish.

Choral evensong at Exeter cathedral, Another visit to Wells Cathedral to sing services.
RSCM special evensong at Tavistock.
Joint choir with Crediton and Colyton for the Crediton anniversary.
Lent and Advent Carol service at Buckfast Abbey
Start of the new children's choir
Plus 2 of the choir completing external RSCM exams.

Unfortunately, as we know, for a number of months the church had to close and the choir had to stop right before Easter. Since then I have been bound by the Church of England and RSCM guidance on singing. Luckily, we have managed to keep music going as much as possible throughout the pandemic but some choir members have been isolating.

I have a few plans already for 2021 but again this will depend on how the current pandemic continues to see about restarting the choir.

The RSCM has had a restructure and all local areas have now been disbanded, however Nick Brown from Colyton and myself are continuing in our roles so we have got potential plans for July. I will keep you informed.

Lastly, I want to send a massive thank you to all the choir for their support throughout the year and their commitment to the church. A number of church choirs have disbanded completely but I know and pray Tavistock will continue and go from strength to strength when we return properly.
Thanks, Scotty
Scott Angell

COFFEE ROTA

There is nothing to report due to the pandemic.

Barbara Miller

DEANERY SYNOD

All Archdeacons and Rural Deans were busy looking at the support the churches could offer during Covid. Due to frequent changes in restrictions throughout the whole country this task was throwing up many difficulties. It was decided to keep as many churches open for private prayer but there would not be any formal services, of course covid restrictions being adhered to. When we were told that all churches had to be closed new ways to bring worship to the communities was established. Contact by phone and/or computer/zoom helped and generally the public appreciated the efforts Other news, Revd Nick Law was standing down as Rural Dean after 9 years in office. We thanked him and wished him well. Revd Andy Atkins was appointed our new Rural Dean. Good luck to him.

All planned activities for 2020 were cancelled and hopes to re-organise them for 2021 remain in the balance. Any queries re Deanery/Diocesan Synod please contact your rep Graham on..... grahamwhalley@hotmail.co.uk

FLOWER ARRANGERS

As with so many other church activities we were severely affected by the Coronavirus Pandemic. We were able to get together, socially distanced, to provide decorations for Harvest, Remembrance Sunday, the Schools TreeFest and Christmas. I know that these efforts were greatly appreciated by the congregation and visitors alike. I wish to thank those who turned up to help at these events. We look forward to a time when it is safe to decorate our beautiful church.

Pam Hunter

FRIENDLY FRIDAY

There is nothing to report due to the pandemic.

Barbara Miller

THE FRIENDS OF ST EUSTACHIUS'

This time last year the Friends had every hope that 2020 would be an exciting and prosperous year. Little did we know that in March we would be entering a lockdown and thereafter we would be unable to hold any more of our programmed events. In particular we had to cancel both the summer fete and the Christmas Tree Festival.

The result of this has meant that our income for 2020 has been greatly reduced. Normally we would expect to raise approximately £25,000, but this year it has been just under £4,000 and over half of that has come from the membership and sponsors. Recognising that businesses would have been very hard hit we did offer our sponsors the opportunity not to pay this year but remain on the list and our advertising material, but most have continued with payments for which we are very grateful.

Activities in 2020

Before being affected by the pandemic, we did hold a very successful quiz in February. This is now a regular starter event to our year, and attended and enjoyed by over fifty people raising just under £300.

Despite the many problems everybody has faced, the Friends sought to keep life going and plan for brighter times. Our stalwart Marmalade Makers made a batch in January 2020 which we subsequently sold on line when it became clear that our usual sales outlet, the Christmas Tree Festival, would not be open to us. We offered a free delivery service, and it was eagerly taken up with sales of £300.

Our decision to cancel this year's Christmas Tree Festival was met with a great deal of disappointment, from both within the church and in the community. Out of subsequent discussions, including BID, came about the plan from other church members as well as ourselves to take the trees out into the town for businesses to decorate them, yet linking them back to the church. A walking trail was organised and a booklet published detailing the 40+ shops and businesses which had participated. A Schools TreeFest was also held where the local schools decorated their own trees in the church and visitors could view them over a period of two weeks in December. This proved extremely popular and well over £2,000 was raised for St. Eustachius. The Friends helped both with the organisation and also stewarding in the church, and although footfall was light at times, the atmosphere more than made up for it, and it was wonderful to see some Christmas lights once again in the church.

Bequest –The late Enid Williams

Last year I reported the very generous bequest by Enid Williams and that we planned to use a sizeable amount of that money to carry out a major refurbishment of the Parish Centre and to purchase some new Parish Centre chairs. Having drawn up a detailed specification and then carried out a tendering process we have awarded the contract for the work. We had hoped the work could start before Christmas but a number of issues, partly Covid related, have caused delays. However the work should now start by the end of January. The overall cost will be about £45,000. This could result in limited access to the Parish Centre while building work takes place.

Eliminating the Deficit

We continue to help the church to reduce the budget deficit by providing an annual sum to the PCC towards the day to day church maintenance tasks and the costs of the building insurance. This year we paid £5,000.

Further Support
The pledge of £25,000 toward the Galley and Toilets project was transferred over to the PCC, bringing our contribution so far to £75,000.

The Friends have always stood ready to help out with emergencies and this year donated £1,750 to carry out work on the church roof to repair a leak. Further delay could have jeopardized some of the church internal structure.

Membership
Our ongoing success depends on the active support of the all the Friends and Sponsors, which currently stands at 254 Friends and 14 sponsors.

Thanks
I remain ever grateful for the excellent work done by the officers of the Friends: Judy Hirst, Vice-Chairman; Pat Morrison, Secretary; Tony Sherlock, Treasurer; and Hugh Walkington, Membership and Sponsorship Secretary, and I thank all the members of my hard-working team.

I am also extremely grateful for the interest and support given by our clergy team and especially the Vicar, the Very Revd Dr Chris Hardwick.

Rick Crawford
Chairman of the Friends

HANDICRAFT GROUP

Due to Covid 19, the group met very few times in 2020; neither did we run our stall at the Friendly Friday coffee mornings.
We did, however, manage a stall in the mini Christmas Tree week at the beginning of December selling items made during the year by members of the group.
When life resumes normality we would be delighted to welcome new members.
We will continue to meet on Wednesday afternoons from 2pm to 4pm in the Church Centre.
Janet Kennerly

THE HOLY DUSTERS

There is nothing to report due to the pandemic.
Pat Knock

INTERCESSORS' PRAYER GROUP

The Intercessors' Prayer Group, has not been able to meet since February 2020.
Intercessions have continued to be given for church and online services.
These prayers are very much valued and many thanks to all who have contributed.
Intercessors continue to provide monthly prayers for the Parish Magazine.
Sarah Pendle

Ladies House Group

It has been more important than ever for us to meet this last year to maintain our love and support for one another and grow strong in our faith and love for Jesus. Following Government guidance has meant meeting sometimes in smaller groups and taking advantage of the weather to meet outside. Early in 2020 we started a book/DVD series on 'Storylines', a map to understanding the bible as a complete picture. When we were prevented from meeting indoors the usual format of watching videos had to stop and so we now look forward to continuing that series when we next can gather round a DVD player.
Meeting informally most weeks we have been able to each share our experiences old and new and favourite passages of scripture and it was always so encouraging to hear what the Lord had spoken through personal daily readings that week. A little more formally we started a insightful series on 'Women of Faith' (from the Good Book Company) To start we tested our knowledge of women in the bible with a fun '*BBC Pointless*' style quiz. We remembered amazingly less known characters such as Hephzibah and Rizpah.
At the moment we are so thankful to be able to join together on Zoom for just an hour to gather thoughts and prayers for the week. Thanks go to Catherine Stoate for arranging that each week. We have had a crossover with the Tuesday Zoom group with Mike Loader too which has wonderfully doubled the contact with church for some of us and increased our bible knowledge no end. We remember those that find the technology too much of a challenge and try to keep up to date with news by phone calls and emails. We had a lovely 80th birthday celebration blessed with the sun last summer and lastly, I give special thanks to all those that opened their gardens which allowed us to meet last year.
Penny Rowan

MELANESIAN BROTHERHOOD

There is nothing to report due to the pandemic.
Graham Whalley

MESSY CHURCH

The last Messy Church held in church was on Wednesday 4 March 2020. Despite increasing concerns about the spread of the Coronavirus, we went ahead with extra handwashing and hygiene facilities. The theme of the session was about Lent being a time to get closer to God, using the Bible verse James 4: 8: 'when you draw close to God, God will draw close to you.' Amazingly, the very next line in the Living Bible version is 'wash your hands'! How prescient of the situation we are still in.

Like Vestry Group, sessions then went online each month, reaching our regular families via email, FaceBook and the Church website. We also had two real time sessions in November and December. Unfortunately, our Festival of Light in November had no families attending, probably because it was the day before Lockdown 2! However, the Christingle Messy style service devised and led by Sue and Rosie on Sunday 13 December, with 'paper bag in the pew' Christingle making was extremely well attended and we are hoping to develop this idea in the future. Again, all past virtual Messy Church sessions are available on the Church website.

The work of Messy Church and Vestry Group has latterly been greatly supported by the appointment of Fiona Lang our new Children's and Families Worker, who started in September.

Sarah Pendle

MISSION OF THE MONTH

I was appointed coordinator as Eileen Hooper after many years in this role was unable to continue. Thank you, Eileen, for so many years devoted to the missions.

The 11 monthly missions (we don't have one in December) are January the Melanesian Brotherhood—February Cyprus and the Gulf diocese—March Church Missionary Society – April Mother's union—May Christian Aid --- June Farming Community Network ---July Mission to Seafarers --- August the Seed Project in Zimbabwe --- September the United Society for the Propagation of the Gospel ---October the Bible Society --- November Christian Solidarity Worldwide

During the COVID-19 restrictions (–when we were unable to have our usual fundraising coffee morning on Wednesdays in church-) contributions received are:-

Christian Aid £411.75 - Farming Community Network £137.50 - Mission to seafarers £191- United Society for the Propagation of the Gospel £187.50 ---Christian Solidarity Worldwide £ 125

Mission representatives for the Seed Project and Christian Solidarity Worldwide – formerly Eileen - are required. If you would to cover one or both of these please contact me 01822 612751 or Email iansilcox77@gmail.com

Ian Silcox

OPEN THE BOOK

Because of the pandemic there has been no activity this year. However, the team are looking forward to being back in schools as soon as it is safe to be there.

Mary-Jane Traber

PASTORAL CARE

This year, the pandemic has of necessity led to many changes in the way we have given pastoral support. Since March we have not been able to meet as a team, but this does not mean that we have ceased to support where we can. Diana and I contact the members of the team every two months, so that they can let us know how their contacts are coping with the current restrictions. Diana and her husband have been distributing the vicar's letters to those we know have no computer, and we now phone as many people as we can, at least once a fortnight [and the list keeps growing as we hear of more people who might find that kind of support helpful]. Inevitably, house visits have had to be suspended, but we try to keep those without computers as much in touch with the church and the community as we can. So we aim, as far as we can, to remain alongside those who are ill, housebound, or bereaved, and increasingly those who are suffering from loneliness and the mental

stresses that shielding and lockdown have brought to so many. We have at least 200 people on our lists at the moment, and, as always, we are anxious to hear if anyone knows of someone we should contact. Again, we would stress that we take confidentiality very seriously, and we constantly remind ourselves of our priorities as a listening ministry. We also continue to keep in close touch with the Derriford chaplaincy, when any of our people are patients there.
Elizabeth Maslen

PRAYER AND STILLNESS

Our Prayer and Stillness Group, affiliated to the national organisation of Julian meditation groups, usually meets on the first Tuesday of each month, but in 2020 we only met three times in January, February and March before the first lockdown. Meetings are normally held at 10 Courtlands Road, Tavistock at 7.30 pm and use music and two readings to lead us into silent meditation. We shall have to see as this year progresses, whether it will be possible to resume our meetings "virtually" in order to maintain the regular practice of meditation at home while still being under lockdown.
Elizabeth Watkins (Tel.613922)

SCHOOLS

It is wonderful to have taken up my new Headteacher position at St Peter's and St Rumon's School. I am very excited about the journey that lies ahead for the school. I am fortunate to be working alongside Jo Arscott who has been superbly guiding me through my first weeks in the school. These weeks have of course been a trickier time than usual but due to everybody's hard work and commitment we were able to offer places at school to our Critical Worker and Vulnerable children straight away. We continue to juggle our provision in order to accommodate anyone who needs us. We have rolled out frozen meals and food parcels to our Free School Meal pupils and will again support those where we identify a need.

Staff across St Rumon's and St Peter's have worked together to ensure full curriculum provision online. We have an agreed entitlement to ensure consistency, high-quality provision, consideration for mental health and well-being, live lesson support and feedback for all our pupils. Staff will be contacting pupils weekly and we will have extra phone and online support in place for our vulnerable and SEND pupils. We will be including a weekly online Worship to share Christian Values and celebrate the achievements of our pupils.

It has been a fast-paced week or two, but the brilliant teams in the school and St Christopher's trust have pulled together to ensure our children's needs are met.

Suzy Dyter
Headteacher
St Peter's and St Rumon's Schools

STEWARDS

Stewarding has obviously been very different during this last year. First of all we were locked down completely and then the Church was only open for a short time on a couple of days a week for private prayer, as it still is. However, I have a small but very willing band of Stewards who have been happy to be in Church to keep a record of names and contact numbers of people who have visited us and also to ensure that they only go into the parts of the Church which are Covid safe, and I am so grateful for their help. I would add, however, that there is always room for anyone else who would like to help with this as it is very important that we are able to keep the Church open, for however short a time.

We all hope that things will eventually return to something approaching normal when we will be able to have the Church open all the time and, when that time does come, I will be looking for the usual number of Stewards to meet the many visitors who we hope will come to our lovely Church.
Mary Whalley

TAVISTOCK AREA CHRISTIANS TOGETHER (TACT)

Appropriately the TACT Annual General Meeting and United Service was held during the week of prayer of Christian Unity on 19th. January 2019 at St, Eustachius Church. In the unavoidable absence of the chair David Palmer, the meeting was led by Robert Weston the vice chair. Officers were elected David Palmer Chair, Robert Weston vice –chair, Kathy Palmer Treasurer and Jackie Palmer –no relation-as secretary.
In the absence of David Palmer, Robert Weston read David's report speaking about his great and encouraging words, the Treasurer reported that there was relatively little activity during the year thanking all member churches for their donations. £300 was due to be paid for the hiring of the Town Hall for the Easter Monday praise service – which sadly because of the Covid restriction could not take place and £500 to the Redeeming our Communities with details of the popular group project Illuminate visiting schools and also inviting schools to a Friday evening ' gig ' at Kings church for which Tavistock college and Mount Kelly being very enthusiastic.
Other reports were the weekend evening Street Pastors. 2019 was their 10th anniversary year. Their re emphasis to show what has been termed their 'unusual kindness'. Also, to celebrate the anniversary with a wonderful evening at Abbey Chapel. Also, Catalyst with members speaking enthusiastically about their ministry with 2 members, Laura and Jack currently on the South west Youth Ministry degree course in theology at Moorlands Bible College. Appreciation was expressed for the financial support received from member churches
Men in Sheds group report was made by Chris Pancheri with good news that a double garage has been found near Tavistock town centre that needs extension; West Devon Borough Council are considering supporting this.
Further written reports were made by the daytime Street Pastors, the Ignatian prayer group, Food for Thought, the Open book, the Healing rooms, DATA – the debt Advice Tavistock Area, the Food bank and the Tavistock Fairtrade Group with a report by Annie Jefferies, the lay chair of Tavistock Deanery Synod
Events planned were the 'Risen' Easter Monday celebration on 13th. April and the Christian Aid big breakfast on 14thMay and street collections which with many other TACT sponsored events sadly, with COVID restrictions, had to be cancelled or curtailed
Currently during this year the Ignatian prayer group meets fortnightly by Zoom and the 2021 AGM and Unity Service were held on Sunday 24th January also by Zoom as are TACT leaders and representatives quarterly meetings
Ian Silcox
Parish TACT Representative

TOWER

2020 in the Tower (or not, as it mostly turned out!)

It seems incredible, looking back, that at this time last year we had no idea what lay ahead and how it would affect our ringing of the bells.

By mid-January we were beginning to be aware that something disturbing was happening in China and by mid-February we were beginning to see the effects here as the coronavirus, later named Covid-19, started to emerge in Europe. In early March we decided to give up the Tuesday evening practices for the time being and simply ring on Sundays. Within days, even that decision had been reversed as we went into our first national lockdown,

Since then, ringing has been intermittent. For long periods, no ringing has been allowed anywhere in the country and, even when it was permitted, social distancing and Covid hygiene has restricted how many ringers could be allowed in a church tower. The ropes are too close to each other for the bells to be rung in their normal sequence, so at best it is only possible to ring every other bell. In Tavistock, the weight of the heaviest bells (the tenor being 24cwt) means that those bells cannot be rung at all since they take two people to raise to the ringing position.

With the occasional help of family members, who can work together, we have, however, been able to ring six of the ten for certain special occasions, including two weddings, Remembrance Day and Christmas. Being now in our third lockdown, which looks like being a long one, we are now back to no ringing at all and it is not at all certain when we will be able to start again.

I am very glad to say, however, that we have not been idle. Thanks to our vice captain Phil, we have enjoyed regular Tuesday evening Zoom meetings and several of us have also joined a popular 'virtual' ringing system called Ringing Room, which has enabled many of the newer ringers not only to maintain their method technique but even to increase their skills - mentally, at least. It will be very interesting to see how this is translated to active ringing when we eventually meet again in the tower.

What we do know is that the time *will* come when we can ring again, when we will be able to ring all ten bells, and when we will be able to resume both Sunday service ringing and our regular Tuesday evening practices. I hope that next year's Report will be all about how and when this happy time came about.

Donna Baker (Secretary, Tavistock Bell Ringers)

VESTRY GROUP

The year started as usual with weekly Church based sessions, until we went into our first Lockdown. Since then we have rarely been able to meet in person and have instead been having Virtual Vestry Group (VVG) online. Since Sunday 29 March 2020, there have been 44 online sessions (at the time of writing), posted regularly every week, ranging from Easter Garden making, Sea Sunday and this year's season of Epiphany, with crafts, Bible stories and songs. Families have been able to interact by posting their pictures and crafts on line via FaceBook and the Church website and resources have been delivered to families to keep them in touch. Families have also been able to join in worship by sending in their video prayers for online services too. All past sessions are still available on the Church website. For the future, we have exciting plans for monthly Vestry Group Zoom sessions starting in February.

Sarah Pendle

Vintage Green

Whilst the Coronavirus curtailed most of our social activities, the Vintage Green team were fortunate in still being able to be creative and sew - and have some fun along the way!

We had some highs and lows during 2020, the lows mainly consisting of not being able to meet and sew together and, of course, not having the usual outlets such as the Summer Fete and Bazaar to sell what we produced.

However, as we are creative and imaginative souls, the highs helped us raise money for the Community as well as St. Eustachius' and overall we have had a rewarding year despite the current difficulties.

In March/April an online and word of mouth sale of face masks and rainbow themed goods raised £2342 for Tavistock Hospital and this money helped buy Doppler machines urgently needed by the community nurses. A rainbow quilt was also given to the hospital to be raffled later in the year.

Sarah and Pam (with occasional company from others) completed a sponsored walking marathon in sunny June weather around the Meadows and the centre of Tavistock, raising a magnificent £1461 for the West Devon Children's Centre – all without blisters or sunburn!

Although the usual Friends' Christmas Tree Festival was not possible, Vintage Green made sure that they were able to sell their wares at the Schools TreeFest instead and netted nearly £ 1200.

Vintage Green are grateful for all the support received whether it be donations, monetary or of unwanted materials, or simply encouragement! We look forward to another successful year in 2021. Thanks to all our supporters.

Vintage Green Team
Hilary Sanders

Christine Everitt

24/3/21

MINUTES OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS AND THE ANNUAL PAROCHIAL CHURCH MEETING OF THE PARISH CHURCH OF SAINT EUSTACHIUS, TAVISTOCK

HELD IN THE PARISH CHURCH ON SUNDAY, 11 OCTOBER 2020

MEETING TO ELECT CHURCHWARDENS

Present 32 parishioners were present

Opening Prayers The meeting followed the Sunday morning service.

Chairman It was unanimously agreed that the Very Reverend Dr Christopher Hardwick be appointed Chairman.

Secretary It was unanimously agreed that Christine Everitt be appointed Secretary.

Apologies: Peter Rowan, Edna Bennallack, Judy Hannaford hirst, Simon Hirst, Cathy Sherlock, Chris Rickard and Felicity Luckman

One nomination had been received for the position of Churchwarden –
Mary Whalley was proposed by Mary Wills and seconded by Janet Kennerley. Mary's nomination was unanimously agreed. Congratulations were given to Mary.

Hilary Sanders was thanked for her 6 years as Churchwarden. During that time, she had been very supportive, working diligently in a professional manner. Chris expressed his tremendous gratitude to her personally and for the parish. She was presented with a gift. She then spoke to the meeting of her thanks for their support and stressed the challenges that lay ahead. She also thanked Mary, her fellow churchwarden who had had to take on more work during the pandemic.
Chris added his thanks to Mary. He asked the parishioners to pray for a second candidate to come forward.

ANNUAL PAROCHIAL CHURCH MEETING

Apologies for the Meeting to Elect Churchwardens were carried forward.

Minutes

The Minutes of the 2019 Annual Parochial Church Meeting were approved unanimously as a true reflection of the meeting. There were no matters arising.

Chris thanked Barbara Miller, Tony Miller and Edna Bennallack for their service on the PCC and Deanery Synod. They were stepping down at this point. George Mudge was thanked for his service having stepped down during the year.

Election to Tavistock Deanery Synod

Graham Walley was nominated by Mary Wills and seconded by Elizabeth Watkins. Catherine Stoate was nominated by Peter Rowan and seconded by Penny Rowan. Both were unanimously elected. There remain two vacancies on the Deanery Synod.

Elections to the Parochial Church Council

There were six nominations for membership of the PCC with seven vacancies available. Nichola Heathman was nominated by Pat Knock and seconded by Mary Wills. Christine Everitt was

nominated by Graham Whalley and seconded by Mary Whalley. Scott Angell was nominated by Christine Everitt and seconded by Mary Whalley. Pat Knock was nominated by Nichola Heathman and seconded by Jenny Tremaine. John Rea was nominated by Martin Pendle and seconded by Pat Knock. Fiona Lang was nominated By Christopher Hardwick and seconded by Martin Pendle. These candidates were elected unanimously.

Electoral Roll

It was reported that there were 211 currently on the electoral roll.

The Annual Report

The financial statements were received by the meeting (proposed by Nichola Heathman and seconded by Rita Bilverstone)

Simon Hirst was unanimously appointed as Independent Examiner (proposed by John Rea and seconded by Graham Whalley)

John Rea reported that during 2019 there had been continued pressure on income. Fundraising activities had been excellent. Capital projects totaling £35000 had been undertaken. A significant legacy had been received from the estate of Enid Williams.

James Teague, the Chair of the Finance Committee gave a short report on 2020 so far. It was going to be a very tough year due to the pandemic which had eliminated major income streams.

Chris expressed his thanks to John who had stepped down as Chair of the Finance Committee but would continue to serve on that committee. He also thanked James and the rest of the committee. He also thanked Simon Hirst for his excellent work and advice.

Group Reports

Each of the group reports was reviewed and thanks were given to all those who had written reports and all those involved in the individual groups, which give such valuable support to the church and church members.

AOB

Christine said she would send the APCM reports to anyone who wanted them if they provided an email address.

Date of Next Meeting

19 May 2021

Date of Next Meeting

Wednesday 18th May 2022

The meeting ended at 8.45 p.m.