

**The Parish of Swanley St.Paul
& Hextable St.Peter**

Registered Charity Number 1130513

**Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2022**

Bank:

Barclays Bank Plc
30 Swanley Centre
Swanley
Kent
BR8 7TJ

Independent Examiners:

Sargeant Partnership LLP
Chartered Accountants
5 White Oak Square
London Road
Swanley
Kent BR8 7AG

St Paul's Swanley Village and St Peter's Hextable – Annual Report for 2022

The Parochial Church Council of the Ecclesiastical Parish of Swanley St Paul and Hextable St Peter (PCC) present their report, with the financial statements of the charity, for the year ended 31 December 2022. The PCC have adopted the provisions of *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)*.

1. ADMINISTRATIVE INFORMATION

St Paul's Church is situated in Swanley Village and St Peter's Church is in the nearby village of Hextable. Both villages are adjacent to the town of Swanley, which is just inside the M25 in Kent. Although there are two buildings, it is one parish and has one PCC. The Church is in the Diocese of Rochester, within the Church of England. The correspondence address is St Peter's Church Office, College Road, Hextable, Kent BR8 7RH.

The PCC has been registered as a charity (number 1130513) with the Charity Commission from July 2009.

PCC members (the trustees) who have served at any time from 1st January 2022 until the date this report was approved are:

Vicar and PCC Chair Revd Johnny Douglas

Ex-officio members

Church Wardens: Mrs Susan Haward
Mr John Wigginton

Deanery Representatives Mr David Pearson *PCC Secretary*

Elected PCC Members:

Mr Martin Andrews *(retired April 2023)*
Mrs Barbara Ball *(to May 2022)*
Mr Andy Birmingham *Parish Safeguarding Officer (to May 2022)*
Mr Robert Boswell
Mrs Angela Chapman
Mr James French
Mr John Hussey *(from May 2022)*
Emmanuel Itoje *(from May 2022)*
Mrs Karen Ledger *(retired April 2023)*
Mr Stuart Matthews *(from April 2023)*
Mrs Sally Minett
Mr Kevin Swift
Mr Steve Webster *(from April 2023)*

Co-opted Members Mrs Debbie Sams *Parish Safeguarding Officer (from May 2022)*
Mr Chris Redmond *Treasurer*

2 AIMS AND PURPOSES

The PCC has the responsibility of co-operating with the vicar in promoting in the parish the whole mission of the Church, its life of worship and its role as the Church in the community. The PCC also has responsibility for policy decisions and financial stewardship of funds used in support of the ministry in the Parish Church and for the maintenance of the Church buildings.

3 STRUCTURE, GOVERNANCE AND MANAGEMENT

Members of the PCC (the trustees) are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the Church Representation Rules 2020. Based on a resolution passed at the October 2020 APCM, a limit of 2 x 3-year terms applies for elected PCC members from May 2021. As charity trustees, all PCC members are required to sign a declaration that they are willing and eligible to act as trustees (ie not legally disqualified), that they understand their charity's purposes and have passed any checks required, as the charity works with children and vulnerable people

PCC members are expected to comply with our code of practice, based on legal and other good practice guidance and set within the context of the St Peter's and St Paul's work plan. The code takes account of Charity Commission requirements, the Charity Governance Code and the Church Representation Rules (our governing document).

During the year there were 185 adults in formal membership of the church, a slight increase on the previous year, but more than this in regular Sunday attendance. All Church attendees are encouraged to register on the Electoral Roll and participate in the election to the PCC and offices of Wardens and the APCM.

During 2022 the PCC met in January, February, April, June, September and November, for rather more than 2 hours at a time. These six meetings compare with eight ordinary meetings and three special meetings the previous year, reflecting a marked reduction in workload as a result of the completion of the annexe building project (with café management responsibilities, transferring to a NDH Board of Directors) and the ending of the various pandemic lockdowns. Any urgent matters are agreed by correspondence between meetings which is permissible under the Church Rules. All meetings were conducted with most members present. Minutes are available to all church members on request from the PCC Secretary once they have been agreed at the next PCC meeting.

Each meeting is planned, providing members with full briefing notes on the range of matters on the agenda. Certain standing items are considered at all routine meetings concerning finance, safeguarding, Deanery or Diocesan matters and general correspondence. The PCC and the staff group each routinely review our activities and services as soon as possible after an event to ensure any lessons learned are applied for the future.

Given its wide responsibilities the PCC has several committees. The Church Representation Rules 2020 allow for the appointment of working groups to discuss certain subjects thoroughly in detail and they may co-opt members from beyond the PCC. All such Committees are required to report to the PCC who retain the legal responsibility for decision-making. There is a requirement that the Incumbent is an ex-officio member of each. Seven such committees (known as teams) operated through the year; others are planned for the future. In addition to these appointed Committees, which have a visionary mandate, many other valuable non- decision-making working groups exist in the church, undertaking and coordinating a variety of essential activities, for which the PCC are very grateful.

We continue to be committed to enabling as many people as possible to worship at our two church buildings and to take an active part in the life of the Parish. The PCC maintains an overview of worship in both churches and, with the vicar, reviews how our services can reach out to and better serve all who live within our parish. Our services and worship put faith into practice through prayer and scripture, music (both contemporary and traditional), sacrament and in its outworking through service to the community.

4 AN OVERVIEW OF CHURCH LIFE DURING 2022

We are so pleased that during 2022 we were at last able to move away from the closures and special arrangements of the pandemic years which had totally impacted the activities of the church and the daily lives of the whole community. Looking back, we believe the church responded well to the challenges. We are grateful for the agility and adaptability shown by people and the teamwork with others in our community in serving the vulnerable and isolated and in so many ways. We believe this partnership has been and will continue to prove a real blessing to our mission as demonstrated in the enthusiastic welcome received from the village (after years of negativity) on the opening of 'Next Door Hextable' in March 2022 and the ongoing popularity of the café.

The pandemic effectively forced the church to stop its routine activities and for periods of time we became a church without walls, learning afresh that, essentially, the church is about people, rather than buildings. The period of online services enabled us to reach people in the local community and beyond with several 'first timers' at services in both church buildings when they reopened. Significantly, at St Paul's, attendance at the traditional 8.30am service more than quadrupled compared to pre-covid times with attendances maintained at that level through the year with many new to church attending St Peter's too.

At the beginning of 2022, the PCC and other leaders used the break to prayerfully consider how we might re-set the church, rather than just resurrect activities, which had laid dormant. We were very conscious that one of the biggest impacts of Covid had been on the lives of children and young people and their families. This had also had a severe impact on our work and for many months, even when we were beginning to regather as church, it wasn't possible for young people's activities to recommence. Apart from the Covid restrictions we hadn't the numbers of workers we needed. We are so pleased that in the summer of 2022 we are able to appoint Bea Reid as Children, Family and Youth Pastor.

The PCC thanks our small staff team and volunteers who have given of their time to serve the church at St Paul's and St Peter's in so many capacities. We are blessed with many who freely volunteer in leadership roles, worship, outreach, administration and in the many 'unseen' but essential activities. We could not operate without the whole body working together! The aim is that every member will be involved in some way or another and most church members serve in at least one voluntary activity. In addition to those volunteering in the church there are 40 or so volunteers from the church and community working in the café.

The PCC would like to acknowledge and sincerely thank our Vicar, Johnny Douglas, for his leadership over another exceptionally demanding year and in bringing the annex and café 'in to land', on top of all his parish responsibilities with the additional demands of the pandemic. We are also thankful for the commitment of so many key team members whose service in the church continues to be an inspiration. Thanks to all who have contributed through your hard work and financially over the past year. We so appreciate the increased regular giving and additional building fund gifts which again have enabled us to end the year in a reasonable

financial position. Thank you also to everyone who has made provision for a legacy gift to the church in their Will.

5 SERVICES AND ACHIEVEMENTS

Some specific areas of activity during 2022 are detailed below:

- a. **Special services.** As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. We celebrated 10 weddings and 22 baptisms and held 18 funerals during 2022. Many weddings and baptisms were delayed and re-arranged because of national restrictions applying through 2020/21. Occasional offices, as these are known within the Anglican church, are a phenomenal opportunity to serve many who would not normally attend church.
- b. **Services to children and young people.** Bea Reid took up her post of Children, Family and Youth Pastor on the 1st August 2022. From September Bea set up several weekly groups – Youth Hangout, Babies and Toddlers and the After School Club and leading Sunday children and youth activities. In addition to these church-based groups, Bea also works with our two local schools. All these groups are proving popular and have very successfully re-established our work with children after the Covid years.

Chris Redmond and Lyn Moseley from the church served as Foundation Governors at St Paul's School through 2022. The Revd Douglas has met monthly with the head teacher and other staff exploring ways in which the church and school can develop our relationship further. The church and school remain committed to working together in whatever ways are possible.

- c. **Alterations to the existing St Peter's building.**
Following on from major works in 2020 which involved constructing a new church entrance, remodelling the former lounge area, creating two small meeting rooms and reforming the worship area stage, during the reporting year the PCC re-equipped the main hall with quality chairs and installed new seating in the entrance area. The PCC also developed plans for extensive refurbishment works to the 'old schoolhouse' (toilets and kitchen areas) and improving the insulation to this part of the building. The work was completed in 2023.

- d. **Church Annexe and Café - Next Door Hextable.**

The building was handed over from Theobalds, the builders, mid-March 2022 and formally opened on the 15th May by the Bishop of Tonbridge in the presence of local dignitaries which included Laura Trott, MP, and village and district councillors. This marked the completion of a £1.7m project after many years in the planning and development. The building was largely financed by church members over time. To bring the scheme to fruition we also developed a wider community patrons' scheme and were successful in raising a few grants and loans.

Theobalds' work has been of an exceptionally high standard and the PCC are very appreciative for their timely delivery of such a quality building and surrounds. The café and centre opened for business on the 23rd of March 2022. We were delighted to welcome Rachel Woodhouse as Café Manager and later in the year Gemma Bedford as her Deputy, together with other staff and many volunteers from the church and community appointed during the year. Initially the cafe was open from Wednesday to Saturday but from the beginning of January 2023, it has been open from

Monday to Saturday with varied opening times and for occasional 'Sunday Specials' and other 'pop up' events. A huge thank you to all who are helping us in this process.

For legal and financial reasons, the PCC established a legally separate Community Interest Company (CIC), to operate the café. The PCC are responsible for appointing the Directors. The staff and volunteers are therefore the responsibility of the Company, though we have a resources sharing agreement between the CIC and PCC, which ensures a close working relationship and a seamless operation of the 'Next Door Hextable' community rooms in the annex and in the church, remain the responsibility of the PCC. The Company is structured in a way that means that any profits are covenanted to the PCC but charitable church funds are protected from any losses. The aim is to at least break-even; any profits will be used by the PCC to benefit the local community. The café has got off to a very good start and is developing beyond our expectations.

There has been much appreciation from the local community on the vast improvements achieved in the centre of the village, demonstrated by the donation of hundreds of pounds worth of plants for the flower beds, from local people, through the Parish Council. The PCC wish to express their appreciation to all the staff and volunteers. This has not been an easy project to set up and much credit is due to our excellent team. This has been and continues to be a real success story.

- e. **Public benefit.** In our activities during the year and in our future planning, we have fully considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish and through specific funding initiatives, particularly our community compassion fund.
- Service to the community in the parish and beyond, working with local government and other agencies, which is ongoing.
- The development of a community annexe and café at St Peter's ('Next Door Hextable'), with the involvement of the local community, to better serve the practical and social needs of people in the area.
- The exploration of how we might better meet the needs of the Swanley Village community through St Paul's Church, taking advantage of its beautiful building and setting.

- f. **Safeguarding.** The Parish Safeguarding Officer, Andy Birmingham retired in May 2022 and was succeeded by Debbie Sams. Assisted by a small team they continued during 2022 to monitor and develop policies and best practice for the PCC. In accordance with CoE national and diocesan policies all working with, or having some responsibilities for, children and adults at risk in the church, are required to participate in online training. In accordance with the Church Representation Rules, the PCC confirm that we have complied with our duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. This we are happy to do and whilst we cannot afford to be complacent in such matters, we believe we are in a good place in terms of the procedures we are following. We would like to record our thanks to our hardworking safeguarding teams and the leaders of activities for their cooperation with the safeguarding arrangements.

- g. **Mission giving.** During 2021 we agreed a policy of allocating 10% of non-designated income (after deducting our parish share to the Diocese) to missions. This is based a 'thirds' approach of the 10%. ie to local (parish), regional & national and international causes. Priority is given to funding individuals, missions and causes known to the church and therefore given in the context of other care and practical support. Through 2022 we also funded people in need locally through the Community Compassion Fund, specific church and NDH outreach projects through our 'refresh' fund.
- h. **Deanery and Diocesan Synod.** David Pearson represented the PCC on the Deanery Synod. David and Johnny Douglas are also Deanery representatives on the Diocesan Synod. This provides the PCC with an important link between the parish and the wider structures of the church.

6. FINANCIAL REVIEW

Total receipts on unrestricted funds were £239,273, of which £162,071 was unrestricted voluntary donations, a further £21,297 from Gift Aid and £55,905 from other sources. Restricted donations of £25,905 were also received and are detailed in the Financial Statements.

During 2022 there was a gain of £43,159 in the PCC funds and an overall loss of £182,120, the gain in the PCC funds was primarily driven by increased income, while the large overall loss was driven by the final part of capital spending on the St Peter's Building Project.

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £30,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £128,960 held on unrestricted funds at the year end was comfortably in excess of this target.

7 FUTURE PLANS

During 2021 and into 2022 we went through a time of post-covid recovery, reimagination and reset, with the pandemic seemingly having shifted the goalposts several times. Planning the way forward in such an uncertain environment was quite a challenge, but at the same time it provided a unique opportunity. We have been sustained by God and are so thankful for the growth and progress we have seen in so many areas. We are thankful too for all who faithfully give to the work. As the financial report shows, we are today in a totally different position from where we were with a deficit budget a few years back.

A goal as a PCC continues to be one of developing the spiritual leadership of the church. We want to continue to grow healthy leaders and flourishing teams, increasing the resources to extend the mission of the church to our communities. We are encouraged by the developments in relation to our work with children, youth, and families, but urgently need more volunteers to assist, as well as a seniors' lead and others to develop our ministry with older people. The year concluded with plans also to establish and appointing much needed worship leader and caretaking posts at St Peter's .

With the new opportunities on the completion of 'Next Door Hextable', we look forward to welcoming people from across our community and to seeing the centre and the café become a parish meeting point, where we as church can more effectively reach and meet needs in our communities of Hextable and Swanley Village. We want the centre and church to be a place where people feel 'at home', are valued, accepted and thrive together.

Prepared for the PCC by David Pearson, PCC Secretary 13th September 2023

Signed on behalf of the PCC by the Reverend Johnny Douglas (PCC Chair).

Signed: 
Revd JWD Douglas.

Date: 13.ix.2023

The Parish of Swanley St Paul
Notes to the Financial Statements for the year ended 31 December 2022

1. ACCOUNTING POLICIES

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Designated funds are those set aside for a particular purpose by the PCC. They are also unrestricted.

Restricted funds are those which have been given, and can only be used for, a particular purpose.

Endowment funds are monies or assets which are given to the Church. They are restricted and they, or their generated income, can be under specific instruction.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church Groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Reserves Policy

It is the policy of the PCC to maintain general unrestricted funds, at a level which would not normally exceed three months of general unrestricted expenditure.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Gift Aid recovered on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Other ordinary income

Rental income from the letting of Church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation to the PCC.

Activities directly relating to the work of the Church

The Diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the accounts by s.96 (2) (a) of the Charities Act 1993.

No value is placed on movable Church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for the disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Depreciation of fixed asset properties

Depreciation on fixed asset property has not been provided in these accounts as any charge is considered to be not material, on the basis that the asset has a very long useful life, based on its current value, which is not materially different from its carrying value.

Other fixtures, fittings and office equipment

Equipment used within the Church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £5000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove not collectable.

The Parish of Swanley St. Paul

Balance Sheet at 31 December 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets		-	-
Current Assets		£	£
Debtors	6	56,672	14,234
Funds with Diocese	8	1,304	1,298
Cash in Hand and at Bank		<u>210,228</u>	<u>218,148</u>
		268,205	233,681
Current Liabilities	7	<u>1,380</u>	<u>1,521</u>
Net Current Assets		266,825	232,159
Non Current Liabilities		216,786	-
Net Assets		<u><u>50,039</u></u>	<u><u>232,159</u></u>
Funds	9		
General		159,487	116,328
Designated		12,878	12,556
Restricted		(122,326)	103,275
		<u><u>50,039</u></u>	<u><u>232,159</u></u>

Signed on behalf of the Parochial Church Council

Reverend Johnny Douglas (PCC Chair)



Chris Redmond (Treasurer)



13/9/2023

The notes numbered 2 to 10 form part of these accounts

The Parish of Swanley St. Paul

Statement of Financial Activities

For the year ended 31 December 2022

		Unrestricted Funds General £	Funds Designated £	Restricted Funds £	TOTAL 2022 £	FUNDS 2021 £
INCOME AND ENDOWMENTS						
Donations and Legacies	2(a)	183,367		38,002	221,370	543,498
Other Trading Activities	2(b)	34,870			34,870	16,969
Income from Investments	2(c)	391	17	1	409	89
Income from Charitable Activities	2(d)	20,644		-	20,644	16,144
Other Income	2(e)	-	-	-	-	-
TOTAL INCOMING RESOURCES		239,273	17	38,003	277,293	576,700
EXPENDITURE						
Voluntary Income Costs	3(a)				-	-
Investment Costs	3(c)				-	-
Charitable Activities	3(d)	170,110	13,700	275,603	459,413	520,537
TOTAL RESOURCES EXPENDED		170,110	13,700	275,603	459,413	520,537
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		69,163	(13,683)	(237,601)	(182,120)	56,163
TRANSFERS BETWEEN FUNDS		(26,004)	14,004	12,000	-	-
NET INCOME/(OUTGOING) RESOURCES		43,159	321	(225,601)	(182,120)	56,163
NET MOVEMENT IN FUNDS		43,159	321	(225,601)	(182,120)	56,163
BALANCES BROUGHT FORWARD AT 1 January 2022 (2021)		116,328	12,556	103,275	232,159	175,997
BALANCES CARRIED FORWARD AT 31 December 2022 (2021)		159,487	12,878	(122,326)	50,039	232,159

The Parish of Swanley St. Paul
Notes to the Financial Statements for the year ended 31 December 2022

<u>2. INCOME AND ENDOWMENTS</u>	Unrestricted General	Funds Designated	Restricted Fund	Total	Funds
				2022	2021
	£	£	£	£	£
2(a) Donations and Legacies					
Gift Aid Donations	80,236		17,261	97,497	129,779
Income Tax Recoverable	20,059		4,315	24,374	32,447
GASDS	1,238			1,238	570
Collections at Services	5,602			5,602	2,377
Donations	76,233		8,643	84,877	223,825
Grants			7,783	7,783	154,500
Legacy - St Pauls Guild				-	-
	<u>183,367</u>	<u>-</u>	<u>38,002</u>	<u>221,370</u>	<u>543,498</u>
2(b) Other Trading Activities					
Church Lettings	34,870			34,870	16,969
	<u>34,870</u>	<u>-</u>	<u>-</u>	<u>34,870</u>	<u>16,969</u>
2(c) Investment Income					
Interest	391	17	1	409	89
	<u>391</u>	<u>17</u>	<u>1</u>	<u>409</u>	<u>89</u>
2(d) Income from Charitable Activities					
Bookstall & Fair Trade				-	117
Church Groups				-	4,000
Fees-Church	16,273			16,273	11,622
Fees-DBF	4,371			4,371	405
	<u>20,644</u>	<u>-</u>	<u>-</u>	<u>20,644</u>	<u>16,144</u>
2(e) Other Income					
Development Fund - Insurance Claim		-		-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Incoming Resources	<u>239,273</u>	<u>17</u>	<u>38,003</u>	<u>277,293</u>	<u>576,700</u>

The Parish of Swanley St.Paul
Notes to the Financial Statements for the year ended 31 December 2022

3. EXPENDITURE

	Unrestricted Funds General	Funds Designated	Restricted Funds	Total 2022 £	Funds 2021 £
	£	£	£		
3(a) Voluntary Income Costs					
Building Envelopes	-	-	-	-	-
3(c) Investment Costs					
Church House Costs	-	-	-	-	-
3(d) Charitable Activities					
Missionary and Charitable Giving:					
Overseas Missions	-	9,200	-	9,200	8,100
Home Missions	-	4,500	-	4,500	15,500
Relief of the Poor in the Parish	-	-	4,129	4,129	2,661
	-	13,700	4,129	17,829	26,261
Ministry:					
Clergy Stipend	53,471	-	-	53,471	37,250
Clergy Expenses & Other Staff	10,357	-	-	10,357	6,407
	63,828	-	-	63,828	43,657
Parish Share:					
Diocesan Quota	11,350	-	-	11,350	7,750
	11,350	-	-	11,350	7,750
Church Running Expenses:					
Electricity & Gas	875	-	-	875	4,121
Other Utilities & Waste	10,022	-	-	10,022	2,829
Cleaning	9,982	-	-	9,982	2,603
Repairs & Improvements	22,052	-	169	22,221	14,734
Audio & Music	1,590	-	-	1,590	1,216
Services	2,313	-	-	2,313	7,572
Churchyards	9,046	-	-	9,046	2,158
Young Peoples Work	-	-	1,749	1,749	-
Insurance	4,098	-	-	4,098	4,058
Hospitality & Sundry	7,233	-	-	7,233	1,879
	67,212	-	1,918	69,130	41,171
New Building/Capital Work:					
Development Fund	-	-	-	-	14,000
St Peter's Building Project	-	-	269,557	269,557	359,732
	-	-	269,557	269,557	373,731
Management & Admin:					
Bookstall & Fair Trade	-	-	-	-	444
Church Groups	-	-	-	-	-
Staff Salary: Secretarial	10,617	-	-	10,617	9,100
Printing, Stationery, Telephone	17,103	-	-	17,103	18,423
	27,720	-	-	27,720	27,966
Totals of Charitable Activities	170,110	13,700	275,603	459,413	520,537
TOTAL RESOURCES EXPENDED	170,110	13,700	275,603	459,413	520,537

The Parish of Swanley St. Paul

Notes to the Financial Statements for the year ended 31 December 2022

4. Staff Costs (Vicar not included)

	2022	2021
	£	£
Salaries	22,766	18,843
Pension	-	363
Furlough scheme	-	(1,172)
	<u>22,766</u>	<u>18,034</u>

During the year the PCC employed a secretary and full time Children & Young Peoples Minister.

5. Related parties

During the year Sue Haward, a trustee, received gross remuneration of £10,617 for secretarial services and Revd Johnny Douglas received £9,567 in expenses.

6. Current Assets

	2022	2021
	£	£
Debtors+Prepayments+Stock		
Gift Aid Due - General fund	17,733	5,031
Debtors:Sundry	34,311	4,916
Prepayments	4,628	4,287
	<u>56,672</u>	<u>14,234</u>

7(a) Liabilities - Amounts falling due within 1 year

	2022	2021
	£	£
Creditors for goods and services	480	821
Wedding deposits	900	700
	<u>1,380</u>	<u>1,521</u>

7(b) Liabilities - Long-term Liability

	2022	2021
	£	£
Building Fund loans	216,786	-
Total Liabilities	<u>218,166</u>	<u>1,521</u>

The Parish of Swanley St.Paul

Notes to the Financial Statements for the year ended 31 December 2022

8. Church Repair Funds - held by Rochester Diocese

	St.Paul's Fund	St.Peter's Fund	Total Funds
B/Fwd. At 01/01/2022	1,282.49	15.67	1,298.16
2022 Deposits	0.00	0.00	0.00
2022 Withdrawals	0.00	0.00	0.00
2022 Interest	6.19	0.08	6.27
C/Fwd. At 31/12/2022	1,288.68	15.75	1,304.43

9. Fund Details

(a) General Fund - Comprises the PCC Management Fund

Church Groups Combined

St Peter's Bookstall Fund

Fair Trade Stall Fund

(b) Designated Fund - Comprises Church Repair Funds, General Mission Funds &

Development Fund for developing property and facilities

(c) Restricted Fund - Comprises an element of Direct Giving to Mission Funds,

the Care Fund for those in need in the Church,

the St Peter's Building Fund for major improvements to the building

Youth Work Fund for KCC grants and donations

Analysis of Net Assets by Fund
at 31 December 2022

	Unrestricted Funds		Restricted	Total
	General	Designated	Funds	
Current Assets	160,867	12,878	94,460	268,205
	160,867	12,878	94,460	268,205
Current Liabilities	1,380	-	-	1,380
Non Current Liabilities	-	-	216,786	216,786
	159,487	12,878	- 122,326	50,039
			-	0

The Parish of Swanley St Paul

Notes to the Financial Statements for the year ended 31 December 2022

10. Fund Movements

Funds	Balance at 01-Jan-22	Incoming Resources	Resources Expended	Transfers In	Transfers Out	Gains & Losses	Balance at 31-Dec-22
General							
PCC Funds	110,906	239,273	(170,110)	-	(26,004)	43,159	154,065
Church Groups	4,299	-	-	-	-	-	4,299
Fair Trade Stall	1,123	-	-	-	-	-	1,123
Total General	116,328	239,273	(170,110)	-	(26,004)	43,159	159,487
Designated							
Development Fund	2	6	-	-	-	6	9
Bookstall	919	-	-	-	-	-	919
Mission	11,635	11	(13,700)	14,004	-	315	11,950
Total Designated	12,556	17	(13,700)	14,004	-	321	12,878
Restricted							
Care Fund	4,387	1,105	(4,129)	-	-	(3,024)	1,364
Legacies	1,611	-	-	-	-	-	1,611
St Paul's Refurbish	-	169	(169)	-	-	-	-
St Peter's Building	94,796	28,946	(269,557)	12,000	-	(228,610)	(133,814)
Youth Work	2,481	7,783	(1,749)	-	-	6,034	8,514
Total Restricted	103,275	38,003	(275,603)	12,000	-	(225,601)	(122,326)
Totals	232,159	277,293	(459,413)	26,004	(26,004)	(182,120)	50,039

Chris Redmond
Hon. Treasurer
Sep-23

**Independent examiner's report
to the PCC of The Parish of Swanley St Paul and Hextable St Peter**

I report to the charity trustees on my examination of the accounts of The Parish of Swanley St Paul and Hextable St Peter, for the year ended 31 December 2022, which are set out on pages 9 to 16.

Responsibilities and basis of report

As the PCC of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act)

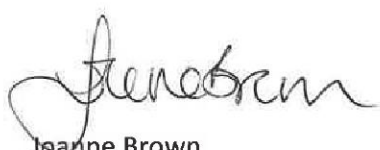
I report in respect of my examination of the Charity accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Joanne Brown
FCCA
Independent Examiner
Sargeant Partnership LLP
5 White Oak Square
London Road
Swanley
Kent BR8 7AG

Date: 19/09/2023