THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHELMSFORD)

England & Wales · Charity number 1130512

Details

Other names	LEIGH ST. CLEMENT'S P.C.C.
Status	Registered
Legal form	Previously excepted
Registered	2009-07-10
Register	View on the Charity Commission register

Contact

Address	80 Leigh Hill Leigh-On-Sea Essex SS9 1AR
Phone	07884148148
Email	saintclementsleigh@outlook.com
Website	www.stclementschurch.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious and Social Activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£181,891	£176,305	-	-
2023-12-31	£129,571	£194,293	-	-
2022-12-31	£135,133	£174,945	-	-
2021-12-31	£203,234	£187,367	-	-
2020-12-31	£124,902	£157,316	-	-

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Trustees

Name	Role	Appointed
Rev Myles Ronald Owen	Chair	2024-09-10
Alexander William Pink		2024-04-21
Alexander Charles Gordon Jell		2024-04-21
CATHERINE MARY FOLLEY		
Carol Jean Chapman		2024-04-21
Christine Elizabeth Macallan		2024-04-21
Diane Elizabeth Harris		2026-04-26
Emily Rose Shanley		2026-04-26
Jane Irene Harwood		2023-04-23
Jennifer Amanda Jenson		2025-04-27
Katherine Margaret Willis		2025-04-27
LILIAN SMITH		2026-04-26
MARGARET ELISABETH HENNING		2025-03-01
Meri Sams		2018-04-29
Patricia Catherine Sibbons		2025-04-27
Rev CHERRY ELIZABETH SANDOVER PHD		
Roger Alexander Folley		2025-04-27
SHEILA ANN BRADLEY		
Steven John Hackett		2020-10-25
William Harold Dudley Todman		2026-04-26

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHEL

England & Wales - Charity number 1130512

Accounts

ST CLEMENT'S CHURCH, LEIGH-ON-SEA

TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2024

ST CLEMENTS CHURCH, LEIGH-ON-SEA

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St. Clement's Church Annual Report for 2024

Background
St. Clement's P.C.C. has the responsibility of co-operating with the incumbent in promoting the mission and work of the church in the ecclesiastical parish of Leigh-on-Sea. It has a duty to maintain the church building in good order and to put into effect decisions made by the Synods.

Membership of the P.C.C.
Members of the P.C.C. are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

The following have served as members of the P.C.C. since the Annual Meeting on April 21st 2024.

Incumbent: Fr. Myles Owen** since Sept 2024

Associate Priest: Mtr. Cherry Sandover

Evangelist: Miss. Sheila Bradley

Churchwardens: Miss. Sheila Bradley
Mr. Steve Hackett

Representatives on the Deanery Synod:
Miss. Sheila Bradley**
Mr. Steve Hackett
Mrs. Jane Harwood
**also members of the Diocesan Synod

Elected Members:
Ms. Gillian Alden *Safeguarding Officer*
Mrs. Carol Chapman
Mrs. Mary Folley (co-opted) *Secretary*
Mrs. Jane Harwood
Mr. Alex Jell
Mrs. Chris Macallan
Mr. Peter Monk
Mr. Alex Pink
Dr. Marcus Pittman *Vice Chair*
Mrs. Meri Sams *Treasurer*
Mrs. Lee Smith
Mrs. Hilary Stowe
Mrs. Kim Wilkins *Fundraising & Sunday School*
Mr. Peter Wilkins

The number declared on the Electoral Roll is 138.

Committees
The P.C.C. operates through a number of committees which meet between the meetings of the full council.

Standing Committee: This committee has the power to transact the business of the P.C.C. between its meetings subject to the direction of the council.

**Evangelism:* Develops the vital ministry of Evangelism, enabling us to share our Faith with the outside community and those on the fringe of the church.

Fabric: Attends to matters relating to the Church Building and Fabric. It plans a programme of work and meets with the church architect when necessary.

Finance: Advises the P.C.C. on the use of funds, produces the accounts and monitors the investments and encourages giving through the Stewardship scheme.

Fundraising: Co-ordinates events which raise money for the church and other charities.

Pastoral: Meets to consider the Pastoral needs of the Parish Community and co-ordinates the distribution of home Communion.

Young People's Committee: Organises the Sunday School and arranges activities for young people in the congregation.

*Evangelism Work continues as usual although the Committee has been unable to meet in 2024,

The Year at St. Clement's

January

Celebration of Epiphany.

The Deanery Service was attended by members of St. Clement's.

Mothers' Union AGM.

February

Ash Wednesday ashing ceremonies.

Lent Course - *'Four Gospel Portraits of the one Lord Jesus'* led by Marcus Pittman.

Stations of the Cross held on Fridays during Lent.

Fundraising Jumble Sale.

A variety of Lent books were available to browse through and borrow.

March

Tubes of Smarties were distributed raising valuable funds for The Children's Society.

Throughout Lent the Arts Chaplaincy displayed a series of paintings depicting Stations of the Cross.

The Archdeacon gave a sermon and presentation on Stewardship encouraging everyone to review their Stewardship giving and consider joining the Parish Giving Scheme.

A Craft Fair was held in the church.

Members of the congregation took part in The Big Plastic Count.

Fr. Neil celebrated at the Palm Sunday procession and Mass.

On Good Friday Stations of the Cross took place at various points in the Broadway, a Children's Activity was held in church and (Hot) Cross buns were enjoyed by all.

April

The church was decorated with lilies paid for by donations given in memory of loved ones whose names were displayed by the prayer candle.

Mtr. Claire presided over the solemnities of Holy Week and Easter.

Funds were raised for the Papua New Guinea Church Partnership.

Mtr. Claire was licensed as the Priest-in-Charge of Holy Trinity Southend.

The Churchwardens and the new P.C.C. were elected at the Annual Meeting.

A celebration of Access to Art by the Southend City College was held at a Private View and exhibition entitled 'Who Are We'.

The Mothers' Union listened to a talk on 'The Samaritans'.

May

Christian Aid Week raised funds for this international charity.

Bell Sunday was celebrated with 'Tours of the Tower'.

30 pilgrims took part in a day pilgrimage to Walsingham.

Peter Wilkins walked 100 miles (not all in one go!) raising money for Cancer Research.

Mother's Union annual lunch at Leigh Bistro.

Our new Rector Fr. Myles Owen was appointed.

June

The annual Dunkirk Memorial Service was held when people from Leigh who gave their lives rescuing others were remembered.

The Big Breakfast took place raising much needed funds for Christian Aid.

The Mothers' Union raised £344 at a Coffee Morning and Concert in aid of local and worldwide Mother's Union charities.

Thanks to Peter Monk and his team of helpers the rewilded churchyard flowered into a haven for wildlife.

Lyanne Beckerson, who started her faith journey at St. Clement's, was ordained Deacon in St. Paul's Cathedral.

July

St. Clement's was a venue for the Leigh Art Trail where paintings by Violette Dooley were exhibited and included a concert by Gaudeamus and activities for children.

A Summer Craft Fair was held in the church.

Refreshments were sold during the 'Shakespeare in the Park' event in the Library Gardens.

The fundraising barbecue was enjoyed by a large number of people.

The Mothers' Union held a Strawberry Tea in Gillian and Tony's Garden raising money for the 'Summer of Hope' appeal.

The Face2Face Arts Chaplaincy took part in in the Community Exhibition at the Forum in Southend.

August

A film afternoon was held, organised by the Children's Committee.

September

Fr. Myles was licensed as Rector of St. Clement's.

The parish welcomed him and his wife Emily at a joyful service of installation which was followed by a celebration of the Ministry of Cake and Wine.

Harvest Festival was celebrated including a Harvest Lunch enjoyed by all.

A MacMillian Coffee Morning was held.

The Parish Safeguarding Officer gave a presentation on Safeguarding at an open Meeting of the Mothers' Union.

October

Pet Blessing Service.

A successful autumn Craft Fair was held in the church.

A Quiet Day, held at St. Michael and All Angels, Daws Heath entitled *'Living Christ Like'*, was led by Fr. David Rollins.

A film afternoon for children showing *'Coco'* was held during half term.

November

The annual memorial service remembering our departed loved ones and those whose funerals have taken place during the year was held at the time of All Souls.

The Royal British Legion Service and parade took place on the afternoon of Remembrance Sunday.

An Act of Remembrance was held round the Calvary on Armistice Day.

108 gift filled shoeboxes were sent to the Link to Hope charity.

Fr. Myles spoke to the Mothers' Union about his time in Zimbabwe.

Our Patronal Festival was celebrated.

December

The successful and enjoyable Christmas Fair took place in the church.

The Christingle Service, raising money for the Children's Society was led by the Choir of North Street School.

The Advent Course, *'Isaiah's Promised Deliverer'* run by Fr. Myles took place on Tuesdays during Advent.

Books for Advent: *'Women of the Nativity'* by Paula Gooder and *'The Love that Moves the Sun'* by Paul Dominiak were available to borrow or purchase.

There was a full church for the Folk Carol Service with the traditional procession.

Southend Festival Chorus presented a concert – *'Sing a Song of Christmas'.*

On the Sunday before Christmas the choir led the *'Carols by Candlelight'* Service which was followed by mulled wine and mince pies.

There was also a full church for the lively Crib Service which concluded with Birthday Cake.

Copies of *'Follow the Star'* with 12 days of reflections for Christmas and New Year were available.

A *'Services and Activities'* bookmark was distributed at all services and activities.

Fr. Myles celebrated Midnight Mass and the Christmas day services for the first time as Rector of St. Clement's.

In Memoriam

The parish was saddened this year by the deaths of Paul Braby, Dave Butler, Peter Woods and Mary Wiggins all long-standing members or friends of the congregation.

May they Rest in Peace and Rise in Glory.

Weekly Events

The weekly Newsletter with the calendar of services and intentions and other events is widely circulated by post and e-mail.

Sunday School – Kim Wilkins ran a craft based session on the Gospel during the 9:30 Mass.

Open the Book- during term time, Sheila Bradley and the team take assembly in North Street School telling and acting out stories from the Bible.

Buggy Time- toys, craft, stories and singing for pre-school children.

Friday lunch – served following the 12 noon Mass raising funds for the church and a variety of other charities.

Meditation Space – A time of silent contemplative prayer, held in the Lady Chapel on Tuesday evenings.

Knit and Natter – Exactly that! Thursday morning in the Pastoral centre.

Coffee Mornings – run by the Fundraising Committee and other church organisations raising much needed funds for the church and other charities.

Monthly Events

The monthly *Magazine* containing a wide variety of articles, information on forthcoming events and photographs of church activities is published by our dedicated Magazine team. It includes Dot's poems and tips on being eco-friendly. Thanks goes to all the team.

We'll Meet Again – A relaxing and entertaining afternoon tea for older people.

Gents' Breakfast – A full English breakfast encouraging fellowship among male members of the congregation and wider community.

Mothers' Union – St. Clement's branch meets for a short service followed by lunch and an activity or speaker on the last Tuesday of the month.

Other Activities

St. Clement's supports the HARP project both financially and with collections of food and clothes.

Support is also given to the local Food Bank.

St. Clement's continued its commitment to support Mtr. Cherry and her work at St. Mark's Southend. We thank her for her regular articles and Art Reflections in the Magazine.

We are grateful to Sylvia Locke for organising the housekeeping team and to Margaret Stride and the Flower Ladies for ensuring the church is kept clean and beautiful.

The Parochial Church Council (P.C.C.)

The P.C.C. met 6 times during the year.

At the scheduled meetings the Council addressed current matters concerning the church, received minutes from its committees and reports from our Synod representatives, Safeguarding and Health and Safety officers. It also authorised and managed necessary and on-going work to the fabric of the building.

Our Parish Share was paid in full and as well as HARP we supported The Children's Society, St Andrew's Wellingborough, North Street School, The College of St. Barnabas and Southend YMCA with grants and donations.

The P.C.C. is very aware of its duty of care to ensure the protection of everyone in the church community particularly children and other vulnerable people. All P.C.C. members have completed their Safeguarding training, the Safeguarding Policy and checklist was reviewed as required and there were no incidents reported during the year.

Risk Assessments have been prepared for all church activities and Health and Safety concerns are reported to the Health & Safety officer.

Fabric Committee

The Fabric Committee met five times, furthering and completing several projects.

- The disabled access door was repaired following vandalism.
- The *'Good Shepherd'* window was also repaired after it was vandalised.
- A large poster, drawing attention to the Donation Box was installed.
- The churchyard was rewilded and is being kept as a wildlife area with mown paths and new planting. This is being cared for by Peter and Gill Monk.
- Estimates for the re-decoration of the Sacristy were obtained with a view to having the work carried out early in 2025.
- Routine works of repair and maintenance have been attended to.
- All surveys and tests required by law have been carried out.
- Health and Safety Risk Assessments have been carried out for all activities and events.

Music

The small, but faithful, choir have continued to lead the sung services during the year. With the limited numbers we are not able to extend our repertoire at present. During the winter months we have been practicing on a Sunday morning at 11:15 and would welcome anyone who would like to join us.

Fundraising

The Fundraising team led by Kim Wilkins works energetically on behalf of St. Clement's. Much needed funds are raised at coffee mornings, selling on-line, Craft Fairs, Jumble Sales, the Christmas Fair, the Summer Barbecue and other social events. Our thanks goes to all the team.

Children and Young People

This committee was re-formed in July under the chairmanship of Kate Willis. Several successful film afternoons and activity sessions have taken place and a re-launch of the Sunday School is planned for early 2025.

Bellringing

The bells are rung to call people to worship, for weddings and other national and local occasions. A successful Quarter Peal was rung, two district *'Surprise'* practices held when we were joined by ringers from other local towers and two bands from other parts of the country visited us as part of their ringing tours. We invited visitors into the tower on Bell Sunday, won the District Striking competition and members of the St. Clement's band were part of the team who won the Diocesan competition. We rang for the 9:30 Mass on every Sunday and also for Four Weddings and a Funeral!

We started 2024 in Vacancy. During that time the Churchwardens worked tirelessly to see that regular worship continued, for which we thank them. We are also indebted to Mtr. Claire, Fr. David, Fr. Neil and Revd. Wendy as well as Mtr. Cherry and Mtr. Lizzy for saying Mass and keeping our regular schedule of services going.

We were therefore delighted when Fr. Myles was appointed Rector of St. Clement's and it was with great pleasure that we welcomed him and his wife Emily to the Parish at his Licensing and Induction in September.

We look forward to the future under Fr. Myles' leadership in the knowledge that God is with us all and that we trust Him to guide us forward in Faith and Hope and Love.

St Clements, Leigh on Sea
January - December 2024
Statement of Financial Accounts

	2024				2023 Total Funds
	Non Restricted	Restricted	Designated	Total Funds	
Income and Endowments					
Voluntary Income					
Stewardship Giving	40,964			40,964	39,342
Charity Collections	2,609			2,609	5,498
Donation Box	9,029			9,029	9,253
Donations	4,639			4,639	2,837
Specific Donations	250			250	1,568
Legacies			11,000	11,000	8,204
Grants	0			0	760
	57,492	**0**	**11,000**	**68,492**	**67,463**
Gift Aid Recovery	**12,479**			**12,479**	**10,761**
Activities for Generating Funds					
Fundraising Fairs	8,163			8,163	7,379
Church Shop, Fair Trade Stall	0			0	0
Friday Lunches	5,377			5,377	4,851
Magazine	0			0	300
	13,539	**0**	**0**	**13,539**	**12,530**
Investment Income					
Dividends		38,131		38,131	33,102
Bank Interest	837			837	355
Loan Interest (HARP)	40,500			40,500	0
Fund Transfers (Westminster)	50,000			50,000	40,000
	91,337	**38,131**	**0**	**129,468**	**73,457**
Church Activities					
Wedding and Funeral Fees	5,096			5,096	4,503
Held Groups Income	859			859	857
	5,955	**0**	**0**	**5,955**	**5,360**
Other Incoming Resources					
Insurance Claims			1,959	1,959	0
	0	**0**	**1,959**	**1,959**	**0**
Total	**180,802**	**38,131**	**12,959**	**231,891**	**169,571**

St Clements, Leigh on Sea
January - December 2024
Statement of Financial Accounts

	2024				2023 Total Funds
	Non Restricted	Restricted	Designated	Total Funds	
Expenditure					
Church Activites					
Parish Share	93,160			93,160	90,647
Diocese Fees	1,253			1,253	1,963
Wages of Parish Staff		11,624		11,624	12,026
Payroll Running Costs	1,231			1,231	494
Clergy Expenses	0			0	4,643
Church Insurance	4,246			4,246	4,125
Vacancy Costs	3,456			3,456	0
Office Costs	1,384			1,384	1,107
Music Costs	8,749			8,749	8,670
Maintenance and Upkeep	4,065			4,065	5,302
Cleaning	743			743	608
Upkeep of Services	2,011			2,011	2,449
Wedding Costs	2,013			2,013	840
Printing and Stationery	1,688			1,688	4,084
Utilities	11,784			11,784	16,956
Internet	754			754	705
Magazine Expenses	980			980	991
	137,517	**11,624**	**0**	**149,141**	**155,611**
Alternative Accommodation					
Hall Hire	711			711	705
Storage	960			960	930
	1,671	**0**	**0**	**1,671**	**1,635**
Church Repairs and Maintenance					
Repair Projects	7,341		4,834	12,175	20,307
Decorating	0			0	0
	7,341	**0**	**4,834**	**12,175**	**20,307**
Giving and Donations					
Overseas Giving	840			840	652
Relief & Development	551			551	3,042
Other Donations	4,309		4,500	8,809	8,255
	5,700	**0**	**4,500**	**10,200**	**11,949**
Cost of Generating Funds					
Church Events and Catering	1,149			1,149	627
Church Shop, Fair Trade Stall	0			0	0
Bank Charges	222			222	221
Donation Box Fees	582			582	533
	1,953	**0**	**0**	**1,953**	**1,381**
Governance Costs					
Independent Examination Costs	756			756	744
Trustee Training	0			0	0
	756	**0**	**0**	**756**	**744**
Sundry Expenses	409			409	2,667
	409	**0**	**0**	**409**	**2,667**
Total	**155,347**	**11,624**	**9,334**	**176,305**	**194,293**
Net Incoming Resources	**25,455**	**26,507**	**3,626**	**55,587**	**-24,723**

St Clements, Leigh on Sea
January - December 2024
Statement of Financial Accounts

Fund Movements

	2024				2023
	Non Restricted	Restricted	Designated		
Funds at the start of year	439,963	1,373,628	612,925	2,426,517	2,370,530
Net Incoming Resources	25,455	26,507	3,626	55,587	-24,723
Fund Transfer	-223,493	-26,507	250,000	0	0
Investment Draw Downs	-50,000			-50,000	0
Investment Funds Revaluation	21,776	31,440		53,216	73,678
Funds at end of year	213,700	1,405,068	866,551	2,485,320	2,426,517

Balance Sheet

	Balance at 31.12.24	Balance at 31.12.23
Fixed Assets	0	0
	0	0
Current Assets		
Debtors and Prepayments	2,489	4,387
Westminister Investment Fund	416,995	445,219
HARP Investment Loan	600,000	600,000
CCLA Investment Fund	1,405,068	1,373,628
Cash at Bank and In Hand	71,157	18,755
	2,495,709	2,441,990
Total Assets	2,495,709	2,441,990
Liabilities		
Accured Expenditure and Advance Income	10,390	15,473
	10,390	15,473
Net Assets	2,485,319	2,426,516

Represented By

Designated Funds		
HARP Investment Loan	600,000	600,000
Westminster Investment Fund	250,000	0
Stephen Jenkins Fund	8,425	12,925
Maintenance Fund	8,126	0
	866,551	612,925
Restricted Funds		
Development Fund (Church Hall Sale)	1,405,068	1,373,628
	1,405,068	1,373,628
Non-Restricted Funds		
Westminster Investment Fund	166,995	445,219
General Reserves	46,705	-5,256
	213,700	439,963
Total	2,485,319	2,426,516

MERI SAMS
TREASURER
08.03.25

SHEILA BRADLEY
CHURCH WARDEN
08.03.25

ST CLEMENTS CHURCH, LEIGH-ON-SEA

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2024

ACCOUNTING POLICIES

1 Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historic costs convention except for the valuation of Properties.

2 Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

3 Incoming Resources

All income whether of voluntary or planned giving, investment income, legacies or capital is recognised only when received. Receipts are shown gross with any related costs shown as resources used. Income tax recoverable on covenanted and gift aid donations is recognised when the income is recognised.

4 Resources Used

The diocesan quota for the year was £93,160 all of which has been fully paid during the year.

5 Fixed Assets

Equipment purchased for use in the church hall is written off as replacements arise.

6 Current Assets

CCLA Investment fund and Westminster Wealth Management Funds are shown at their market value at 31st December 2024.

7 Related Party Transactions

The charity has made the following related party transactions to it's trustees during the year.

Roger Folley was paid remuneration of £5,428 for duties as the church organist.

INDEPENDENT EXAMINERS REPORT
TO THE PCC OF ST CLEMENTS CHURCH, LEIGH-ON-SEA

This report on the accounts of the PCC for the year ended 31st December 2024, which are set out on pages 4 to 7 is in respect of an examination carried out under regulation 3 (C) of the Church Accounting Regulations 2006 and s.43 (2) of the Charities Act 1993.

Respective Responsibilities of the Trustees Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1193 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and in accordance with the terms of Regulation 25 of the Church Accounting Regulation 2006;
  to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement
In connection with our examination, no matter has come to our attention:

1 Which gives us reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with s.41 of the Act: and
   - to prepare accounts with accord with the accounting records and to comply with requirements of the 1993 Act, as also contained in the Church Accounting Regulations 2006.

   Have not been met: or

2 to which in our opinion, attention should be draw on order to enable a proper understanding of the accounts to be reached.

Jon Clarke F.C.C.A
CKS Accountancy Limited
1349/1353 London Road
Leigh-On-Sea
Essex SS9 2AB
4th April 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHEL

England & Wales - Charity number 1130512

Accounts

ST CLEMENT'S CHURCH, LEIGH-ON-SEA

TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

ST CLEMENTS CHURCH, LEIGH-ON-SEA

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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St. Clement's Church Annual Report for 2023

Background
St. Clement's P.C.C. has the responsibility of co-operating with the incumbent in promoting the mission and work of the church in the ecclesiastical parish of Leigh-on-Sea. It has a duty to maintain the church building in good order and to put into effect decisions made by the Synods.

Membership of the P.C.C.
Members of the P.C.C. are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

The following have served as members of the P.C.C. since the Annual Meeting on April 23rd 2023

Incumbent:	Fr. Clive Hillman**(until Nov.)
Associate Priest	Mtr. Cherry Sandover
Deacon:	Mtr. Lizzy Youngs (until Sept.)
Evangelist:	Miss. Sheila Bradley
Churchwardens:	Miss. Sheila Bradley Mr. Steve Hackett

Representatives on the Deanery Synod:
Miss. Sheila Bradley**
Mr. Steve Hackett
Mrs. Jane Harwood
Canon Ronald McLernon**
**also members of the Diocesan Synod

Elected Members:
Ms. Gillian Alden *Safeguarding Officer*
Mrs. Mary Folley *Secretary*
Mr. Roger Folley
Mr. Peter Monk
Mr. Ross Norman-Clarke
Dr. Marcus Pittman *Vice Chair*
Mrs. Meri Sams *Treasurer*
Mrs. Lee Smith
Mrs. Hilary Stowe
Mrs. Kim Wilkins *Fundraising & Sunday School*
Mr. Peter Wilkins

The number declared on the Electoral Roll is 134

Committees
The P.C.C. operates through a number of committees which meet between the meetings of the full council.

Standing Committee: This committee has the power to transact the business of the P.C.C. between its meetings subject to the direction of the council.

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Pastoral: Meets to consider the Pastoral needs of the Parish Community and co-ordinates the distribution of home Communion.

**Young People's Committee:* Organises the Sunday School and arranges activities for young people in the congregation.

*Evangelism and Children's Work continues as usual although the Committees have been unable to meet in 2023,

The Year at St. Clement's

January
Celebration of Epiphany.
The Deanery Service was attended by members of St. Clement's.

February
Bishop Guli visited St. Clement's as part of her Lenten Pilgrimage. Her visit coincided with Buggy Time and she was able to meet many of the babies, toddlers and their parents who regularly attend.

Children and accompanying adults enjoyed 'Shrek on Shrove Tuesday' snuggling down to film and eating pancakes.

March
Two Lent courses were held 'The Atonement' run by Marcus Pittman and 'At the Foot of The Cross' run by Fr. Clive. In addition to the Lent books on the bookstall copies of 'Sacred Space' were available for people to buy.

Tubes of Smarties were distributed raising £586 for The Children's Society.

Throughout Lent the Arts Chaplaincy displayed a series of paintings depicting the Stations of the Cross.

Members of the PCC visited the HARP Bluebird project in Southend, a project which St. Clement's helped to fund.

A Craft Fair was held in the church.

April

Holy Week and Easter was celebrated with the due solemnity that the season requires.

On Good Friday Stations of the Cross took place at various points in the Broadway, a Children's Activity was held in church and (Hot) Cross buns were enjoyed by all.

The church was decorated with lilies paid for by donations given in memory of loved ones whose names were displayed by the prayer candle.

Four new servers, Mark, Harry, Edward and Bill were admitted to the Guild of St. Hugh.

Kim and Peter celebrated their Silver Wedding Anniversary with a special service when they renewed their vows.

A successful Jumble Sale was held organised by the Fundraising Team

The legislation regarding the status of the parish was revoked allowing Fr. Clive to become Rector rather than Priest-in-charge.

May

The Coronation of King Charles and Queen Camilla was celebrated with a party in church with everyone having a great time of games, quizzes, food and fellowship. All those who attended were given a commemorative Coronation Mug.

The church held an Open Day on the Coronation bank holiday.

The Essex Association of Change Ringers rang a full peal of Double Norwich Court Bob Major in celebration of the Coronation.

34 pilgrims took part in a day pilgrimage to Walsingham.

The Big Breakfast took place raising much needed funds for Christian Aid.

June

The annual Dunkirk Memorial Service was held when people from Leigh who gave their lives rescuing others were remembered.

The Leigh Folk Festival held events in church including Story Telling

July

St. Clement's was a venue for the Leigh Art Trail and included creative workshops run by Violette Dooley our exhibiting artist.

Refreshments were sold during the 'Shakespeare in the Park' event in the Library Gardens.

The fundraising barbecue was enjoyed by a large number of people.

The Mothers' Union held a Strawberry Tea in Gillian and Tony's Garden raising money for the 'Summer of Hope' appeal.

September

Mtr. Lizzy was ordained priest by Bishop Guli at All Saints Hutton. A wonderful service attended by several members of St. Clement's.

Harvest Festival was celebrated including a Harvest Lunch enjoyed by all.

October

St Clement's said goodbye to Mtr. Lizzy after the celebration of her first Mass and wished her well in her new appointment as Assistant Priest at St. Alban's Westcliff.

The Face2Face arts Chaplaincy started '*ArtSpace*' a monthly opportunity for anyone, artistic or not, to share a time of creativity painting and drawing, sharing ideas and inspirations.

A small group of people from St. Clement's made a three day Pilgrimage to the Shrine of Our Lady of Walsingham for a time of spiritual renewal, fellowship and relaxation.

A successful autumn Craft Fair was held in the church.

After almost 10 years as our Parish Priest Fr. Clive celebrated his final Mass at St. Clement's on Sunday 22nd. This was followed by lunch and later in the afternoon, Evensong. Both services were very moving and well attended. He will be greatly missed and we wish him well in his new post in Australia.

November

The annual memorial service remembering our departed loved ones and those whose funerals have taken place during the year was held at the time of All Souls.

The British Legion Service and parade took place on the afternoon of Remembrance Sunday.

An Act of Remembrance was held round the Calvary on Armistice Day.

The PCC met to set in motion the process of appointing a new incumbent. Sheila Bradley and Steve Hackett were appointed our representatives to work with Archdeacon in this important undertaking.

Arabella, Elizabeth, Jodene, John, Liza and Seph were confirmed by Bishop Guli in Chelmsford Cathedral.

80 gift filled shoeboxes were sent to the Link of Hope charity.

December

The successful and enjoyable Christmas Fair took place in the church.

The Christingle Service, raising money for the Children's Society was led by the Choir of North Street School.

The Advent Course, *Patriarch, Prophet, Priest,* took place on Tuesdays during Advent.

There was a full church for the Folk Carol Service with baby William playing the part of the baby Jesus in the traditional procession. On the following Sunday the choir led the Carols by Candlelight Service which was followed by mulled wine and mince pies.

There was also a full church for the lively Crib Service which concluded with Birthday Cake.

Copies of *'Follow the Star'* with 12 days of reflections for Christmas and New Year were available.

A *'Services and Activities'* leaflet was distributed throughout the parish.

Mtr. Cherry celebrated Midnight Mass and the Archdeacon presided at our Christmas day services.

The parish was saddened this year by the deaths of Betty Crabtree, Grant Littler and John Macallan all long-standing members or friends of the congregation.

May they Rest in Peace and Rise in Glory.

Weekly Events

The weekly Newsletter with the calendar of services and intentions and other events is widely circulated by post and e-mail.

Sunday School – Kim Wilkins ran a craft based session on the Gospel during the 9:30 Mass.

Open the Book- during term time, Sheila Bradley and the team take assembly in North Street School telling and acting out stories from the Bible.

Buggy Time- toys, craft, stories and singing for pre-school children.

Friday lunch – served following the 12 noon Mass raising funds for the church and a variety of other charities.

Meditation Space – A time of silent contemplative prayer, held in the Lady Chapel on Tuesday evenings.

Knit and Natter – Exactly that! Thursday morning in the Pastoral centre.

Coffee Mornings – run by various church organisations raising much needed funds for the church and other charities.

Monthly Events

The monthly *Magazine* containing a wide variety of articles, information on forthcoming events and photographs of church activities is published by our dedicated Magazine team. Thanks goes to Chris Steggles who has stepped down after twenty years as sub-editor.

We'll Meet Again – A relaxing and entertaining afternoon tea for older people.

Gents' Breakfast – A full English breakfast encouraging fellowship among male members of the congregation and wider community.

Mothers' Union – St. Clement's branch meets for a short service followed by lunch and an activity or speaker on the last Tuesday of the month.

St. Clement's supports the *'Serving the Homeless'* project with collections of food and clothes and fundraising events were attended by several people. Thanks to Sarah Ball for co-ordinating this.

St. Clement's continued its commitment to support Mtr. Cherry and her work at St. Mark's Southend.

We thank her for her regular articles and Art Reflections in the Magazine.

The Eight22 group publishes ways in we can all be more eco-friendly.

We are grateful to Sylvia Locke for organising the housekeeping team and our Flower Ladies for ensuring the church is kept clean and beautiful.

The Parochial Church Council (PCC)

The PCC met 6 times during the year.

At the scheduled meetings the Council addressed current matters concerning the church, received minutes from its committees and reports from our Synod representatives, Safeguarding and Health and Safety officers. It also authorised and managed necessary and on-going work to the fabric of the building.

Our Parish Share was paid in full and as well as HARP we supported The Children's Society, St Andrew's Wellingborough, North Street School, The College of St. Barnabas, The Bulbulir Basa Orphanage in Kolkata and the Havens Hospices with grants and donations.

The PCC is very aware of its duty of care to ensure the protection of everyone in the church community particularly children and other vulnerable people.

All PCC members have completed their Safeguarding training, the Safeguarding Policy and checklist was reviewed as required and there were no incidents reported during the year.

Risk Assessments have been prepared for all church activities and Health and Safety concerns are reported to the Health & Safety officer.

The Fabric Committee met five times furthering and completing several projects.

- The conservation work on the North Aisle Floor was completed.
- A 'Welcome Banner' is now displayed in the churchyard.
- The churchyard is being kept as a wildlife area with mown paths and new planting. This is being cared for by Peter and Gill Monk.
- A new circuit board was fitted and a light switch Indicator chart provided.
- Routine works of repair and maintenance have been attended to.
- All surveys and tests required by law have been carried out.
- Health and Safety Risk Assessments have been carried out for all activities and events.

Music

The small, but faithful, choir have continued to lead the sung services during the year. With the limited numbers we are not able to extend our repertoire at present. During the winter months we have been practicing on a Sunday morning at 11.15 and would welcome anyone who would like to join us. We will revert to practicing on Thursday evenings when the weather warms up.

Fundraising

The Fundraising team led by Kim Wilkins works energetically on behalf of St. Clement's. Much needed funds are raised at coffee mornings, Craft Fairs, the Christmas Fair, the Summer Barbecue and other social events.
Our thanks goes to all the team.

Bellringing

The bells are rung to call people to worship, for weddings and other national and local occasions. A full peal (3 hours ringing) was rung to celebrate the Coronation and six quarter peals (45 mins. ringing) were rung marking other events.
Two district meetings were held when we were joined by ringers from other local towers and two bands from other parts of the country included our church on ringing tours.

2023 has been a year of change at St. Clement's due to Fr. Clive's departure. Since then, the Churchwardens have worked tirelessly to see that regular worship continues, for which we thank them. We are also indebted to Mtr. Claire, Fr. David, Fr. Neil and Revd. Wendy for saying Mass and keeping our regular schedule of services going.

We face the future knowing that whatever it holds, God is with us and we trust Him to guide us forwards in Faith and Hope and Love.

St Clements, Leigh on Sea
January - December 2023
Statement of Financial Accounts

		2023				2022 Total
		Non Restricted	Restricted	Designated	Total Funds	Funds
Income and Endowments						
Voluntary Income	Stewardship Giving	39,342			39,342	37,934
	Charity Collections	5,498			5,498	7,005
	Donation Box	9,253			9,253	8,183
	Donations	2,837			2,837	3,027
	Specific Donations	1,568			1,568	0
	Legacies	8,204			8,204	2,507
	Grants	760			760	0
		67,463	**0**	**0**	**67,463**	**58,656**
Gift Aid Recovery		**10,761**			**10,761**	**9,862**
Activities for Generating Funds	Fundraising Fairs	7,379			7,379	6,790
	Church Shop, Fair Trade Stall	0			0	1,114
	Friday Lunches	4,851			4,851	2,808
	Magazine	300			300	761
		12,530	**0**	**0**	**12,530**	**11,473**
Investment Income	Dividends		33,102		33,102	47,538
	Bank Interest	355			355	154
	Fund Transfers from Westmister	40,000			40,000	0
	Fund Transfers from Metro Bank				0	4
		40,355	**33,102**	**0**	**73,457**	**47,696**
Church Activities	Wedding and Funeral Fees	4,503			4,503	6,734
	Held Groups Income	857			857	711
		5,360	**0**	**0**	**5,360**	**7,445**
Other Incoming Resources	Insurance Claims				0	0
		0	**0**	**0**	**0**	**0**
Total		**136,469**	**33,102**	**0**	**169,571**	**135,133**

St Clements, Leigh on Sea
January - December 2023
Statement of Financial Accounts

		2023				2022 Total Funds
		Non Restricted	Restricted	Designated	Total Funds	
Expenditure						
Church Activites	Parish Share	90,647			90,647	90,137
	Diocese Fees	1,963			1,963	2,610
	Wages of Parish Staff		12,026		12,026	14,191
	Payroll Running Costs	494			494	0
	Clergy Expenses	4,643			4,643	1,729
	Church Insurance	4,125			4,125	3,869
	Office Costs	1,107			1,107	418
	Music Costs	8,670			8,670	8,534
	Maintenance and Upkeep	5,302			5,302	1,614
	Cleaning	608			608	1,466
	Upkeep of Services	2,449			2,449	1,888
	Wedding Costs	840			840	2,200
	Printing and Stationery	4,084			4,084	2,933
	Utilities	16,956			16,956	13,307
	Internet	705			705	706
	Magazine Expenses	991			991	860
		143,585	**12,026**	**0**	**155,611**	**146,461**
Alternative Accommodation	Hall Hire	705			705	700
	Storage	930			930	900
		1,635	**0**	**0**	**1,635**	**1,600**
Church Repairs and Maintenance	Repair Projects	20,307			20,307	10,191
	Decorating	0			0	0
		20,307	**0**	**0**	**20,307**	**10,191**
Giving and Donations	Overseas Giving	652			652	567
	Relief & Development	3,042			3,042	6,517
	Other Donations	4,055		4,200	8,255	5,875
		7,749	**0**	**4,200**	**11,949**	**12,959**
Cost of Generating Funds	Church Events and Catering	627			627	400
	Fair Trade Stall	0			0	396
	Bank Charges	221			221	264
	Donation Box Fees	533			533	316
		1,381	**0**	**0**	**1,381**	**1,376**
Governance Costs	Independent Examination Costs	744			744	720
	Trustee Training	0			0	0
		744	**0**	**0**	**744**	**720**
Sundry Expenses		2,667			2,667	1,637
		2,667	**0**	**0**	**2,667**	**1,637**
Total		**178,068**	**12,026**	**4,200**	**194,293**	**174,945**
Net Incoming Resources		**-41,599**	**21,077**	**-4,200**	**-24,723**	**-39,812**

St Clements, Leigh on Sea
January - December 2023
Statement of Financial Accounts

	2023				2022 Total
	Non Restricted	Restricted	Designated	Total Funds	Funds
Fund Movements					
	2023				2022
	Non Restricted	Restricted	Designated		
Funds at the start of year	477,404	1,276,001	617,125	2,370,530	2,621,729
Net Incoming Resources	-41,599	21,077	-4,200	-24,723	-39,812
Fund Transfer	21,077	-21,077	0	0	0
HARP Investment Loan				0	0
Movement to closure of SJP investment		7,032		7,032	0
Investment Funds Revaluation	-16,918	90,596	0	73,678	-211,387
Funds at end of year	439,963	1,373,628	612,925	2,426,517	2,370,530

Balance Sheet

			Balance at 31.12.23	Balance at 31.12.22
	Fixed Assets		0	0
			0	**0**
	Current Assets	Debtors and Prepayments	4,387	5,381
		Westminister Investment Fund	445,219	462,137
		HARP Investment Loan	600,000	600,000
		CCLA Investment Fund	1,373,628	1,276,001
		Cash at Bank and In Hand	18,755	38,418
			2,441,990	**2,381,937**
	Total Assets		**2,441,990**	**2,381,937**
	Liabilities	Accured Expenditure and Advance Income	15,473	11,406
			15,473	**11,406**
	Net Assets		**2,426,516**	**2,370,530**
Represented By				
	Designated Funds	HARP Investment Loan	600,000	600,000
		Stephen Jenkins Fund	12,925	17,125
			612,925	**617,125**
	Restricted Funds	Development Fund (Church Hall Sale)	1,373,628	1,276,001
			1,373,628	**1,276,001**
	Non-Restricted Funds	Westminster Investment Fund	445,219	462,137
		General Reserves	-5,256	15,267
			439,963	**477,404**
Total			**2,426,516**	**2,370,530**

Meri Sams
Treasurer
St Clements
16.04.24

S. J. HACKETT
CHURCH WARDEN
ST. CLEMENT'S
16.04.24.

ST CLEMENTS CHURCH, LEIGH-ON-SEA

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2023

ACCOUNTING POLICIES

1 Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historic costs convention except for the valuation of Properties.

2 Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

3 Incoming Resources

All income whether of voluntary or planned giving, investment income, legacies or capital is recognised only when received. Receipts are shown gross with any related costs shown as resources used. Income tax recoverable on covenanted and gift aid donations is recognised when the income is recognised.

4 Resources Used

The diocesan quota for the year was £90,647 all of which has been fully paid during the year.

5 Fixed Assets

Equipment purchased for use in the church hall is written off as replacements arise.

6 Current Assets

CCLA Investment fund and Westminster Wealth Management Funds are shown at their market value at 31st December 2023.

7 Related Party Transactions

The charity has made the following related party transactions to it's trustees during the year.
Fr. Clive Hillman was paid for reimbursable expenses of £3,185.68
Roger Folley was paid remuneration of £4,708 for duties as the church organist.

INDEPENDENT EXAMINERS REPORT
TO THE PCC OF ST CLEMENTS CHURCH, LEIGH-ON-SEA

This report on the accounts of the PCC for the year ended 31st December 2023, which are set out on pages 4 to 7 is in respect of an examination carried out under regulation 3 (C) of the Church Accounting Regulations 2006 and s.43 (2) of the Charities Act 1993.

Respective Responsibilities of the Trustees Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1193 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and in accordance with the terms of Regulation 25 of the Church Accounting Regulation 2006;
  to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement
In connection with our examination, no matter has come to our attention:

1 Which gives us reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.41 of the Act: and
- to prepare accounts with accord with the accounting records and to comply with requirements of the 1993 Act, as also contained in the Church Accounting Regulations 2006.

Have not been met: or

2 to which in our opinion, attention should be draw on order to enable a proper understanding of the accounts to be reached.

Jon Clarke F.C.C.A
CKS Accountancy Limited
1349/1353 London Road
Leigh-On-Sea
Essex SS9 2AB
5th April 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHEL

England & Wales - Charity number 1130512

Accounts

ST CLEMENT'S CHURCH, LEIGH-ON-SEA

TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

ST CLEMENTS CHURCH, LEIGH-ON-SEA

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Income and Expenditure Account	**6 – 7**
Balance Sheet	**8**
Notes to the Financial Statements	**9 - 10**
Independent Examiners Report	**11**

St. Clement's Church Annual Report for 2022

Background
St. Clement's P.C.C. has the responsibility of co-operating with the incumbent in promoting the mission and work of the church in the ecclesiastical parish of Leigh-on-Sea. It has a duty to maintain the church building in good order and to put into effect decisions made by the Synods.

Membership of the P.C.C.
Members of the P.C.C. are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

The following have served as members of the P.C.C. since the Annual Meeting on April 24th 2022

Incumbent:	Fr. Clive Hillman**
Associate Priest:	Mtr. Cherry Sandover
Deacon:	Mtr. Lizzy Youngs – from Sept.
Evangelist:	Miss Sheila Bradley
Churchwardens:	Miss Sheila Bradley Mr. Steve Hackett

Representatives on the Deanery Synod:
Dr. Lyanne Beckerson - to Sept.2022
Miss Sheila Bradley**
Canon Ronald McLernon**
Mr. Steven Hackett – from Sept 2022
**also members of the Diocesan Synod

Elected Members:
Mr. Colin Burwell
Mrs. Mary Folley *Secretary*
Mr. Roger Folley
Mr. Ross Norman-Clarke
Mrs. Pat Sibbons
Mrs. Lee Smith
Mrs. Hilary Stowe
Mr. Peter Wilkins
Ms. Kate Willis
Mrs Cate Willoughby

Co-opted Members
Dr. Marcus Pittman *Vice Chair/Chair of Finance*
Mrs. Meri Sams *Treasurer*

The number declared on the Electoral Roll is 134

Committees
The P.C.C. operates through a number of committees which meet between the meetings of the full council.

Standing Committee: This committee has the power to transact the business of the P.C.C. between its meetings subject to the direction of the council.

**Evangelism:* Develops the vital ministry of Evangelism, enabling us to share our Faith with the outside community and those on the fringe of the church.

Fabric: Attends to matters relating to the Church Building and Fabric. It plans a programme of work and meets with the church architect when necessary.

Finance: Advises the P.C.C. on the use of funds, produces the accounts and monitors the investments and encourages giving through the Stewardship scheme.

Fundraising: Co-ordinates events which raise money for the church and other charities.

Pastoral: Meets to consider the Pastoral needs of the Parish Community and co-ordinates the distribution of home Communion.

**Young People's Committee:* Organises the Sunday School and arranges activities for young people in the congregation.

Eight22: Romans Ch. 8 v. 22: Looks into ways in which St. Clement's can reduce its carbon footprint, combat the effects of climate change and support people whose lives are endangered because of its negative impact.

*Although Evangelism and Children's work continues the committees were unable to meet during 2022. It is hoped that they will be re-formed in 2023.

Particular thanks must go to Fr. Clive for steering St. Clement's through another challenging year. The gradual raising of restrictions meant that we could resume much of our church life but with the crises surrounding fuel and the cost of living and the need to keep the church Covid safe this was not an easy task. So, we thank him for his leadership and patience through what has been a very unsettling time.

The Year at St. Clement's

2022 started with everyone and everything being in a partial lockdown due to the march of the Covid 19 Omicron strain. Mass and other acts if worship still took place in church but were also livestreamed for those who were unable to attend in person and there were no social activities. Morning and Evening Prayer and Rosary took place on Zoom as did the January Meeting of the PCC. There was no service for the Week of Prayer for Christian Unity but a prayer leaflet 'Follow the Star' was distributed.

Restrictions began to be lifted at the beginning of February and social activities gradually restarted beginning with a celebration in the Pastoral Centre following the Mass for Candlemas. A full Peal was rung on the church bells to celebrate the 70th anniversary of the Queen's accession to the throne and later in the month a day of Prayer and reflection was held entitled 'Loving Our Planet' when we were encouraged to consider ways in which we can help sustain God's creation. A collection was taken in support of the DEC's appeal for Afghanistan and a Friday Fast encouraged to raise further funds.

Two Lent Courses were held: 'Living the Gospel' run by Fr. Clive and 'People of the Passion' by Mtr. Cherry and the recommended Lent book was 'Live Lent - Embracing Justice' a 40 day challenge by Isabelle Hamley and 'Ash & Dash' was offered in the Triangle on Ash Wednesday.

Throughout Lent the Arts Chaplaincy displayed a series of paintings depicting the Stations of the Cross and on Good Friday a Children's Activity event was held in the church.

On the second anniversary of the first Covid Lockdown a dusk Vigil was held and a Requiem Mass said for all those who had died of Covid.

The results of a questionnaire to discover how our life as a worshipping community could be restored and to plan the way forward resulted in a return to the chalice being offered and the physical sharing of the Peace starting on Maundy Thursday. This was followed by a Parish Meeting entitled Restoring Our Life and focusing on moving forward and facing reality especially in the current, challenging financial situation.

The PCC held an emergency Meeting to consider our response to the DEC's humanitarian appeal for Ukraine and £1,000 was donated from general funds. Other church organisations were encouraged to contribute with the result that a total of £2,709 was raised and further support was also given to a Ukrainian Family hosted locally. Funds were also raised for the Lent Charity – The Papua New Guinea Church Partnership

After Easter there was a concert by 'Broomdasher' and another organised by the Leigh Folk Festival, raising money for church funds.

In May pilgrims from St. Clement's joined the National Pilgrimage to Walsingham and later in the month St. Clement's own pilgrimage took place.

The Christian Aid Big Breakfast was a great success and several people took part in 'The Big Plastic Count' to obtain information and draw the attention of the government to the existential Plastic Problem.

We were delighted to welcome Bishop John to St. Clement's on 15th May when he confirmed Hazel and Carol and, on the 22nd, Bishop Peter Ramsden from PNGPP - the Charity supported during Lent.

At the end of the month the Face2Face Arts chaplaincy mounted an exhibition in the Community Centre of paintings as diverse as the artists themselves.

The annual Dunkirk Memorial Service was held at the beginning of June when the people who gave their lives rescuing others were remembered.

The Queen's Platinum Jubilee was celebrated with a bring and share lunch, a quarter peal, and the planting of a Jubilee Rose in the churchyard.

As Covid restrictions continued to be eased the Folk Festival was supported with events in the church and we returned to serving Friday Lunches raising money for the church and other charities.

On 29th June Fr. Clive celebrated Mass to mark the 25th anniversary of his ordination to the priesthood. The Mass was followed, in true St. Clement's fashion, by a celebration including bubbly and cake.

The church remained open during the summer months when Stewards were available, allowing visitors to look around the church or just sit quietly.

Refreshments were served for the 'Shakespeare in the Park' event, school visits re-started, the Mothers' Union held a garden party, dogs were blessed on St. Roch's Day and a successful Children's Activity Day was held near the end of August.

The sad passing of Queen Elizabeth and the Accession of King Charles was marked with solemnity. A Requiem Mass was celebrated and the church opened for private prayer and reflection. A book of condolence was set up and our M.P. and other local representatives joined us for a Community Service.

Bible Study classes resumed in September and the book stall offered a selection of books on our interaction with climate and Climate Change. A Quarter Peal was rung in memory of Fr. Richard Rowe, a curate of St. Clement's in the 1980's and Fr Clive led a pilgrimage to Barking Abbey.

Mtr. Lizzy was ordained as a Deacon by Bishop Guli in Chelmsford Cathedral and we welcomed her at her first Sunday Mass as an ordained minister on 18th September. Lyanne Beckerson left St. Clement's to begin her training for the priesthood at St. Stephen's House in Oxford. The parish presented her with a parting gift wished her every success as she pursues her Vocation.

A Craft Fair was held near the end of the month and on the following Sunday, Harvest Festival was celebrated with a Harvest Lunch following the Parish Mass.

In October a mid-week pilgrimage from St. Clement's to Walsingham took place when 10 pilgrims spent three days at the shrine. The Pet Blessing service took place at Francis tide.

A quiet day – 'A Day with St. Ignatius' was organised at St. Michal's Daws Heath and run by Fr. Ben Kerridge, and for the second time in 2022 we welcomed Bishop John to St. Clement's when Alex, Karen and Nadina were confirmed and.

A coffee morning for the Women's World Day of Prayer, which included a concert by 'The Two Elizabeths' was enjoyed by members of the congregation and other visitors.

The caretaker, Niall Windass resigned and his jobs were taken over by various members of the congregation. We wish him well as he starts his career.

The Memorial Service remembering those whose funerals have taken place during the year and our departed loved ones was held at the time of All Saints and All Souls. The British Legion Service and Parade took place on the afternoon of Remembrance Sunday and an Act of Remembrance was held round the Calvary on Armistice Day. Later in the month we welcomed Archdeacon Mike Power who preached at our Patronal Festival.

The Christmas Fair raised £2,600 for church funds. Thanks must be given to the Fundraising team for their hard working in organising the event.

In December a three-week Advent Course on prayer entitled 'Staying in Touch' was run by Fr. Clive and the recommended book for Advent was 'Ready, Steady, Slow' an anthology of readings, prayers and reflections.

The Christingle Service was held to raise money for the Children's Society led by the Choir of North Street School. This was followed by the Folk Carol Service, our Parish Carol Service and the Crib Service with 2-month-old Elouise playing the part of the baby Jesus. It was wonderful to welcome people back into the church for Christmas celebrations after the restrictions due to Covid.

The weekly Newsletter with the calendar of services and intentions and other events widely circulated by e-mail and the monthly Magazine containing the clergy's letters to the parish, a wide range of articles, information on forthcoming events and photographs of church activities was published by our dedicated Magazine Team.

Thanks to a generous donation a St. George's Pennant continued to be flown throughout the year, St. Clement's supported the *'Serving the Homeless'* project with collections of food and clothes being co-ordinated by Steve Hackett and fundraising events were attended by several people. We continued our support for Maella in Haiti, 60 shoeboxes were sent to 'Link to Hope' and coffee mornings were held to raise money for the Walsingham cell, Marie Curie nurses and general church funds.

The Eight22 Group continues to look into and suggest ways that the church can be more eco-friendly. Traidcraft goods are sold each month, we were awarded a bronze eco award by A Rocha and regular articles which include lifestyle tips are published in the Magazine.

Many thanks goes to Sylvia for organising the cleaning teams and the talents of the flower arrangers continued to enhance the church and its worship.

'Open the Book' was filmed in church for later use in North Street School but after Easter the team were once again able to go into the school and lead the assemblies in person.

The Sunday School restarted in the autumn under the leadership of Kim Wilkins. The young people meet in the Pastoral Centre during Parish Worship learning about the Gospel for the day through stories and craft and then sharing their work with the congregation at the end of the Mass

St. Clement's continued its commitment to support Mtr. Cherry and her work at St. Mark's Southend and it is good to read her regular articles in the Parish Magazine. Help and support is also given to Fr. Neil at St. Alban's both practically and financially.

Our Parish Share was paid in full and as well as HARP we supported The Children's Society, St. Andrew's Wellingborough, North Street School, The College of St Barnabas, St. Alban's and St. Mark's, St Andrew's Basildon, The Bulbulir Basa Orphanage and Little Haven with grants and donations.

The parish was saddened this year by the deaths of Dan Knight, Barbara Simpson and Fr. Richard Rowe faithful members or friends of St. Clement's

May they Rest in Peace and Rise in Glory.

The Parochial Church Council (PCC)
The P.C.C. met 6 times during the year, and had one extraordinary meeting to discuss our contribution to the Parish Share.

At the scheduled meetings the Council addressed current matters concerning the church, received minutes from its committees and reports from our Synod representatives and Safeguarding Officer. It also authorised and managed necessary and on-going work.

The sudden rise in the cost of living and in particular the price of energy meant that the PCC had to look carefully as to where money could be saved

Safeguarding

The PCC is very aware of its duty of care to ensure the protection of the vulnerable in their church community. At the July Meeting, Gillian Alden our Safeguarding Officer and the Churchwardens, delivered a presentation explaining the up-dated regulations produced by the C of E. Following this, the PCC formally adopted the House of Bishop's *'Promoting a Safer Church'* Safeguarding Policy. All members of the PCC have now to complete the Recruitment, Support and Training programme in order to promote a strong safeguarding culture within the church.

Fabric
The Fabric Committee oversees the church building and the projects that keep it in good order.

- The Quinquennial report was commissioned and carried out in the summer. The church is reported to be in good order and well looked after. The work recommended is already scheduled or will be carried out as a matter of course.
- The churchyard is being kept as a wildlife area with mown paths and new planting. A rose bush was ceremoniously planted in the churchyard to celebrate the Queen's Platinum Jubilee.
- Poles were erected in the churchyard overlooking the Broadway so that banners advertising church events can be displayed to advantage.
- The pulpit was removed.
- Specialised carpet was laid in the choir area which will protect the underlying memorials whilst allowing access for inspection.
- A donation box was installed with both cash and contactless facilities.
- Investigative work was carried out on the North Aisle floor. The work on conserving the floor can now go ahead.
- Routine works of repair and maintenance have been attended to and surveys and tests required by law have been carried out.
- Health and Safety and Risk Assessments have been carried out for activities and events.
- Caretaking jobs were taken over by various people following the caretaker's resignation.

Music
The small but faithful members of the choir have led the singing at the Parish Mass and other sung services during the year. With the decrease in numbers in the choir we have had to adapt the items we are able to sing. We were able to re-establish the carol service this year but with the emphasis on congregational singing. We welcome any who would wish to join the choir. We practice on Thursday evenings from 7.p.m. and finish, at the latest, by 9.p.m.

Bellringing

The bells are rung to call people to worship, for weddings and other local and national occasions.

A full Peal, in celebration of the 70th Anniversary of the Queen's accession was rung on 6th February and 10 celebratory quarter peals were rung during the year. We also hosted an Association of Ringing Teachers' training session and two District events when we were joined by ringers form other local towers. We are fortunate that we have some keen learners now and hope they will eventually be able join the bands ringing for services.

The first steps have been taken on a project to renovate and repair the bells. A generous donation has already been made by Leigh Town Council to help with the repair of the town clock bell.

Fundraising Committee

Kim continued to sell bric-a-brac and other items on-line but in addition the team organised successful Craft and Christmas Fairs. Coffee Mornings were also held and the church calendar compiled by Janet Lynch raised a further £363 for church funds.

Mothers' Union

The St. Clement's branch of the Mothers' Union meets on the last Tuesday of the month for a short service followed by lunch and an activity. We were unable to meet in January, due to the lockdown but resumed in February when the AGM was held and the future programme discussed.
After that, meetings went ahead on a monthly basis for the rest of the year with a variety of speakers and activities.
'Tax, Care and Toy Boys' was a talk delivered by the Co-op as part of their initiative to give back to the community, flowers for distribution on Mothering Sunday were donated, the annual lunch was held at the end of May and in July the strawberry tea raised £280 for the M.U. 'Summer of Hope' Appeal.
Maxine Paul, Diocesan President spoke about her work and a hands-on flower arranging session produced delightful results. At the end of July the strawberry tea raised £280 for the M.U. 'Summer of Hope' Appeal.

We were delighted to welcome Hilary, Pat and Margaret who were enrolled into the M.U. in September and thank Jane for her work in leading us and for her inspiring and interesting published in the magazine.

2022 was another strange and unsettling year. Just as we opened up and began to get back to normal we were hit with sky high fuel bills and increasing pressures on the cost of living. These, of course, impacted on the church as much as anywhere else but we face the future knowing that, whatever it holds, God is with us and we trust Him to guide us forwards in Faith and Hope and Love.

St Clements, Leigh on Sea
January - December 2022
Statement of Financial Accounts

		2022				2021 Total Funds
		Non Restricted	Restricted	Designated	Total Funds	
Incoming Resources						
From donors	Stewardship	37,934			37,934	35,156
	Income Tax Received	9,862			9,862	11,085
	Collections	6,963			6,963	6,045
	Sundry Donations	5,534			5,534	5,722
		60,294	**0**	**0**	**60,294**	**58,008**
Other Voluntary Income	Donations, Appeals, Weddings	18,295			18,295	6,094
	Legacies, Bequests, Wills				0	10,000
	Fundraising Fairs	4,812			4,812	2,052
		23,108	**0**	**0**	**23,108**	**18,146**
Charitiable & Ancillary	Magazine	761			761	1,064
	Church Shop	466			466	272
	Friday Lunches	2,808			2,808	0
		4,035	**0**	**0**	**4,035**	**1,336**
Other Ordinary Income	Insurance Claims				0	350
		0	**0**	**0**	**0**	**350**
	Fund Transfers from Metro Bank		4		4	86,302
	Interest & Dividends	154	47,538		47,692	39,442
		154	**47,542**	**0**	**47,696**	**125,744**
Total		**87,591**	**47,542**	**0**	**135,133**	**203,584**

Resources Used

		2022				2021 Total
		Non Restricted	Restricted	Designated	Total Funds	Funds
Donations	Church Overseas	567			567	728
	Relief & Development	6,517			6,517	6,429
	Home Missions			5,875	5,875	6,000
		7,084	**0**	**5,875**	**12,959**	**13,157**
Church Related Activites	Parish Share	90,137			90,137	82,743
	Clergy Expenses	1,729			1,729	4,578
	Church Running Expenses	14,773			14,773	11,085
	Church Insurance	3,869			3,869	3,691
	Church Maintenance	10,191			10,191	8,073
	Upkeep of Services	3,389			3,389	1,810
	Church Shop, Magazine, Bulletin She	1,341			1,341	764
	Church Catering	523			523	1,963
	Alternative Accommodation	900			900	900
	Major Investment & Associated Costs				0	6,221
	Organist and Music Costs, Parish Ad	9,464	14,191		23,655	40,503
		136,316	**14,191**	**0**	**150,507**	**162,331**
Fundraising & Publicity	Church Fairs, Fundraising Costs	1,009			1,009	936
		1,009	**0**	**0**	**1,009**	**936**
Administration	2020 Adj for petty cash				0	20
	Printing, Photocoping	2,451			2,451	3,743
	Independent Examiners' Fee, CDBF Fe	5,530			5,530	720
	Bank Charges	264			264	146
	Donation Box Fees	316			316	0
	Subscriptions	700			700	100
	Internet Line	706			706	6,064
	Sundry Expenditure	502			502	150
		10,469	**0**	**0**	**10,469**	**10,943**
Total		**154,879**	**14,191**	**5,875**	**174,945**	**187,367**
Net Incoming Resources		**-67,288**	**33,351**	**-5,875**	**-39,812**	**16,217**

Funds at Commencement of the Year

	2022			2,022	2,021
	Non Restricted	Restricted	Designated		
	173,168	**2,414,361**	**34,200**	**2,621,729**	**2,561,205**
Net Incoming Resources	-67,288	33,351	-5,875	-39,812	16,217
Funds Transfer	44,551	-33,351	-11,200	0	-600,000
Historic Fund Transfers	369,467	-969,467	600,000	0	0
Metro Bank Savings Account				0	-85,000
HARP Investment Loan				0	600,000
Westminister Wealth Management Funds	-42,494			-42,494	38,291
Funds Revaluation St James Place		-168,893		-168,893	91,016
Funds at end of year	**477,404**	**1,276,001**	**617,125**	**2,370,530**	**2,621,729**

Balance Sheet

			Balance at 31.12.22	Balance at 31.12.21
	Fixed Assets		0	0
			0	**0**
	Current Assets	Debtors and Prepayments	5,381	0
		Westminister Investment Fund	462,137	504,631
		HARP Investment Loan	600,000	600,000
		St James Place Investment Fund	1,276,001	1,444,894
		Cash at Bank and In Hand	38,418	79,145
			2,381,937	**2,628,670**
	Total Assets		**2,381,937**	**2,628,670**
	Liabilities	Accured Expenditure and Advance Income	11,406	6,941
			11,406	**6,941**
	Net Assets		**2,370,530**	**2,621,729**
Represe	Designated Funds	Church Fabric Fund		25,319
		St Clements Youth Project		2,331
		Vestment Fund		6,550
		HARP Investment Loan	600,000	600,000
		Stephen Jenkins Fund	17,125	
			617,125	**634,200**
	Restricted Funds	Development Fund (Church Hall Sale)	1,276,001	1,444,894
			1,276,001	**1,444,894**
	Non-Restricted Funds	Westminster Investment Fund	462,137	504,631
		General Reserves	15,267	38,004
			477,404	**542,635**
Total			**2,370,530**	**2,621,729**

MERI SAMS
TREASURER

fr Clive R Hillman
PARISH PRIEST

ST CLEMENTS CHURCH, LEIGH-ON-SEA

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2022

ACCOUNTING POLICIES

1 Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historic costs convention except for the valuation of Properties.

2 Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

3 Incoming Resources

All income whether of voluntary or planned giving, investment income, legacies or capital is recognised only when received. Receipts are shown gross with any related costs shown as resources used. Income tax recoverable on covenanted and gift aid donations is recognised when the income is recognised.

4 Resources Used

The diocesan quota for the year was £90,137 all of which has been fully paid during the year.

5 Fixed Assets

Equipment purchased for use in the church hall is written off as replacements arise.

6 Current Assets

St James Investment fund and Westminster Wealth Management Funds are shown at their market value at 31st December 2022.

7 Related Party Transactions

The charity has made the following related party transactions to it's trustees during the year.
Fr. Clive Hillman was paid for reimbursable expenses of £1,537
Roger Folley was paid remuneration of £3,924 for duties as the church organist.

INDEPENDENT EXAMINERS REPORT
TO THE PCC OF ST CLEMENTS CHURCH, LEIGH-ON-SEA

This report on the accounts of the PCC for the year ended 31st December 2022, which are set out on pages 4 to 7 is in respect of an examination carried out under regulation 3 (C) of the Church Accounting Regulations 2006 and s.43 (2) of the Charities Act 1993.

Respective Responsibilities of the Trustees Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1193 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and in accordance with the terms of Regulation 25 of the Church Accounting Regulation 2006;
  to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement
In connection with our examination, no matter has come to our attention:

1 Which gives us reasonable cause to believe that in any material respect the requirements
   - to keep accounting records in accordance with s.41 of the Act: and
   - to prepare accounts with accord with the accounting records and to comply with requirements of the 1993 Act, as also contained in the Church Accounting Regulations 2006.

   Have not been met: or

2 to which in our opinion, attention should be draw on order to enable a proper understanding of the accounts to be reached.



Jon Clarke F.C.C.A
CKS Accountancy Limited
1349/1353 London Road
Leigh-On-Sea
Essex SS9 2AB

22nd March 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHEL

England & Wales - Charity number 1130512

Accounts

ST CLEMENT'S CHURCH, LEIGH-ON-SEA

TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

ST CLEMENTS CHURCH, LEIGH-ON-SEA

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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St. Clement's Church Annual Report for 2021

Background

St. Clement's P.C.C. has the responsibility of co-operating with the incumbent in promoting the mission and work of the church in the ecclesiastical parish of Leigh-on-Sea. It has a duty to maintain the church building in good order and to put into effect decisions made by the Synods.

Membership of the P.C.C.

Members of the P.C.C. are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

The following have served as members of the P.C.C. since the Annual Meeting on April 25th 2021

Incumbent: Fr. Clive Hillman**

Associate Priest: Mtr. Cherry Sandover

Evangelist: Miss Sheila Bradley

Churchwardens: Mr. Peter Monk
Mr. Steve Hackett

Representatives on the Deanery Synod:
Dr. Lyanne Beckerson
Miss Sheila Bradley**
Canon Ronald McLernon**
**also members of the Diocesan Synod

Elected Members:
- Mr. Mike Bahirathan *Treasurer*
- Dr. Lyanne Beckerson
- Mr. Colin Burwell
- Mrs. Mary Folley *Secretary*
- Mr. Roger Folley
- Mr. Ian McLernon
- Mr. Ross Norman-Clarke
- Dr. Marcus Pittman *Vice Chair*
- Mrs. Meri Sams *Children & Young People*
- Mrs. Pat Sibbons
- Mrs. Kim Wilkins *Fundraising & Sunday School*
- Ms. Kate Willis
- Mrs Cate Willoughby

Co-opted member: Mrs. Hilary Stowe

The number declared on the Electoral Roll is 134

Committees

The P.C.C. operates through a number of committees which meet between the meetings of the full council.

Standing Committee: This committee has the power to transact the business of the P.C.C. between its meetings subject to the direction of the council.

Evangelism: Develops the vital ministry of Evangelism, enabling us to share our Faith with the outside community and those on the fringe of the church.

Fabric: Attends to matters relating to the Church Building and Fabric. It plans a programme of work and meets with the church architect when necessary.

Finance: Advises the P.C.C. on the use of funds, produces the accounts and monitors the investments and encourages giving through the Stewardship scheme.

Fundraising: Co-ordinates events which raise money for the church and other charities.

Pastoral: Meets to consider the Pastoral needs of the Parish Community and co-ordinates the distribution of home Communion.

Young People's Committee: Organises the Sunday School and arranges activities for young people in the congregation.

Eight22: Romans Ch. 8 v. 22 Looks into ways in which St. Clement's can reduce its carbon footprint, combat the effects of climate change and support people whose lives are endangered because of its negative impact.

Particular thanks must go to Fr. Clive for steering St. Clement's through this extraordinary and challenging year. The ever-changing restrictions with the need to keep the church Covid safe must have, at times, seemed a frustrating if not impossible task. So, we thank him for his fortitude and determination strange and sometimes bewildering times.

The Year at St. Clement's

As was 2020, 2021 will probably be remembered as one of the strangest and most unsettling years many of us can remember.

The year started with everyone and everything being in lockdown due to the resurgence of the Covid 19 pandemic. Mass was livestreamed from St Clement's every day except on Mondays when it came from St. Alban's. Morning and Evening Prayer and Rosary took place on Zoom. The January Meeting of the PCC and a hastily called Standing Committee were also attended on Zoom as were Bible Study sessions and a series of conversations entitled 'God Talk.' A regular Covid Prayer Vigil was held on Tuesdays at noon and the Ash Wednesday Services and Stations of the Cross during Lent were all Live-streamed.

Two Lent Courses were held by Zoom 'Saints and Heretics' run by Fr. Clive and 'Art and Creation' by Mtr. Cherry and the recommended Lent book was 'Master God – This is Anna', by Fynn.

St. Clement's once again welcomed worshippers into the church on Sunday 14th March - Mothering Sunday - but continued to live-stream services for those who were unable to attend in person. On re-opening we returned to the pattern of worship and practices which were developed in the summer of 2020 thus allowing us to keep much of Lent, Holy Week and Easter in church.

After Easter the church re-opened for private prayer while Bible Study and Rosary continued by Zoom. An on-line Quiet day was held and a four-week conversational course entitled 'Faith, Grief and Covid 19' took place.

The results of a questionnaire to discover how the Covid restrictions had affected church life showed that not only had the opportunity to worship been greatly missed but how much the friendship and fellowship of the church was valued by so many people.

In May a 'Walsingham in Leigh' home pilgrimage was held, the British Legion celebrated their centenary and the annual Dunkirk Memorial Service was live-streamed.

Clements Historical Interesting Pilgrimage Society (C.H.I.P.S.) organised pilgrimage walks to Hadleigh, Benfleet, Prittlewell Priory and London.

Concern for environmental issues led to the introduction of the book 'L is for Lifestyle' by Ruth Valerio. This resulted in the forming of *Eight22* (see above) a steering group looking into the ways in which we could, both as individuals and as a church family, reduce our negative impact on the environment and begin to live more sustainably. This group reports to the PCC and publishes ideas regularly. A *Traidcraft* stall run by Kate Willis has been set up and goods are on sale once a month. A Declaration of a Climate Emergency was affirmed to urge groups and individuals to take urgent action to combat and reduce the effects of climate change.

Restrictions were eased in June and we could once again gather for coffee and a chat after Mass which meant we could help Fr. Clive celebrate a significant birthday in our usual bubbles and cake style.

The church remained open for public worship and private prayer throughout the summer. Grateful thanks must be given to the Churchwardens, Dr. Marcus Pittman and others who made the church Covid secure and to Lynda McLernon who organised a Stewards rota enabling people to visit the church in safety.

Sue Hutcheon stepped down as Verger/Caretaker and Niall Windass was employed as Caretaker for up to 10 hrs. per week. Grateful thanks goes to Sue for all her sterling work especially in helping Fr. Clive and Marcus to keep St. Clement's Covid safe.

In September, as some restrictions were lifted, Buggy Time, Gents' Breakfast, Knit and Natter and We'll Meet Again resumed. Plans were made to restart Friday Lunches but these were put on hold when restrictions were once again imposed in December. St. Clement's took part in the Leigh Art Trail with an exhibition of paintings in church and hosted two eco events including activities for children organised by Sheila Bradley and the Evangelism Committee.

In October the first pilgrimage from St. Clement's to Walsingham took place when 11 pilgrims spent three days at the shrine.

Mtr. Sally Jones preached at the Patronal Festival which was used as a time of celebration and for reconnecting the church family.

A three week course of 'Advent Reflections' was held in December but by the time Christmas came a partial lockdown was in place and the children's Nativity Services had to be cancelled. Fr. Clive unfortunately succumbed to Covid and had to isolate over the Christmas period but it was fortunate that Bishop John, Mtr. Cherry, Fr. Neil and Mtr. Brenda

were able to officiate for us. Grateful thanks must go to them.

During the time the church building was closed, church life had continued in a different way. The weekly Newsletter featuring thoughts by Mtr. Cherry on works of art and the monthly Magazine were widely circulated by e-mail and people kept in touch with one another through social media, phone calls and Sunday coffee on Zoom.

A St. George's Pennant was flown in support of the NHS and other key workers and St. Clement's continued to support the *'Serving the Homeless'* project with collections of food and clothes being co-ordinated by Steve Hackett. We continued our support for Maella in Haiti, 38 shoeboxes were sent to 'Link to Hope' and coffee mornings were held to raise money for the Walsingham cell, Marie Curie nurses and general church funds.

Thanks to Sylvia for organising the cleaning teams and the talents of the flower arrangers continued to enhance the church and its worship.

'Open the Book' carried on being filmed in church for later use in North Street School and included a Christingle relayed by Zoom.

The Children's Service with Mass was to be celebrated every Sunday at 12 noon attracting an increasing number of families and included two baptisms.

St. Clement's continued its commitment to support Mtr. Cherry and her work at St. Mark's Southend, both financially and practically. The PCC discussed and approved the formation of the *Corpus Christi Partnership,* a Mission and Ministry Unit providing mutual support for parishes within the group, which includes St. Mark's, St. Alban's, All Saints and Holy Trinity, Southchurch.

Lizzy Youngs continued her training towards ordination and we look forward to the start of her ministry at St. Clement's in the autumn of 2022

Our Parish Share was paid in full but with a condition (see below). As well as HARP we supported The Children's Society, St. Andrew's Wellingborough, North Street School, The College of St Barnabas, The Bulbulir Basa Orphanage and Trust Links with grants and donations.

The parish was saddened this year by the deaths of Malcolm Slater and Peter Bosch faithful members of the congregation and of Sir David Amess M.P. who was a good friend of St. Clement's

May they Rest in Peace and Rise in Glory.

The Parochial Church Council (PCC)

The P.C.C. met 6 times during the year, and had one extraordinary meeting to discuss the Harp loan. At the scheduled meetings the Council addressed current matters concerning the church, received minutes from its committees and reports from our Synod representatives. It also authorised and managed necessary and on-going work.

The loan to HARP of £600,000 was eventually signed off in October but due to increased administration costs, brought about by the inefficiency and procrastination at diocesan level, the PCC agreed to show its frustration and disappointment by withholding £2,310.00 from our Parish Share, but gifting that amount to the diocese as a gesture of goodwill.

Mike Bahirathan retired from the position of Treasurer at the end of the year. We are very grateful to Mike for all his work over many years and he leaves the church's finances in good order and securely invested.

Fabric

The Fabric Committee continued to meet by Zoom and eventually in person, furthering and completing several projects.

- The churchyard is being kept as a wildlife area with mown paths and new planting. This was blessed by Bishop John when he visited in June.
- Broadband was installed and connected to the sound system allowing direct live-streaming and a greater versatility of use.
- Damage to the East Window caused by vandalism has been repaired.
- The halliard on the flagpole broke and had to be replaced.
- Two candle sconces in memory of Norman Firminger were commissioned and fixed by the statue of St. Clement.
- A bench was commissioned and installed in the churchyard in memory of Michael Guy a former editor of the Leigh Times.

- The Tudor porch was tidied up and storage cupboards installed and curtains hung in the West door alcoves.
- Routine works of repair and maintenance have been attended to and surveys and tests required by law have been carried out.

The Fabric Committee eventually met with James Ford our newly appointed church architect and started the project to renovate the North Aisle floor.

The first steps have been taken in the project to install a memorial to those who have lost their lives in the Covid pandemic. This will be in two parts – a remodelling of the area in front of the Calvary and an internal memorial depicting the Saints of Essex.

Health and Safety and Risk Assessments this year have been centred on keeping the church Covid safe but all necessary checks have been carried out.

Music

Music was again very limited during the pandemic this year: As restrictions eased, we were able to restore a degree of pre pandemic normality and by the end of the year were nearly back to normal. Thanks is given to David and the choir for their loyalty during this difficult period. For various reasons our numbers have reduced, limiting our repertoire. If you like singing please do come along and join us. We practice on Thursdays from 7 p.m. You would be most welcome.

Bellringing

The bells continued to be rung before Mass for most of the year but for much of the time we were limited to 6 ringers. The Tenor bell was tolled 100 times for Capt. Sir Tom Moore, 99 times for Prince Philip and 126 times for the Marie Curie Day of Reflection (1 for every 1,000 Covid deaths). The bells were also rung to raise awareness of the COP 26 Climate Change conference in November and when the coffin of Sir David Amess passed through the Broadway. We are fortunate that we have some keen learners now and hope they will eventually be able join the bands ringing for services.

Fundraising Committee

We were unable to hold fundraising events for the first six months of 2021 but Kim continued to sell bric-a-brac and other items on-line. Once restrictions were lifted a parish barbecue was held, there was a bric-a-brac sale, successful Craft and Christmas Fairs and an enjoyable Indian meal. The church calendar compiled by Janet Lynch raised £363 for church funds, a splendid amount considering the difficulties experienced promoting it when the church was closed.

Young People

Due to the changing restrictions, only limited events took place in 2021. However, the family service continued to thrive and be important to our community.

We were unable to hold our usual Good Friday craft morning but we were able to arrange an Easter Egg hunt round the church yard which allowed families in the community to find their own chocolate treat.

The Christmas activities were reduced too but Buggy Time still had their annual Christmas party. The usual Christingle service did not take place but one was organised during the 12 o'clock service and was enjoyed by everyone who attended. Unfortunately the Christmas Eve services were cancelled but we are hopeful for next year.

Kim Wilkins has stepped down as Sunday School leader and, as the numbers have significantly fallen, Sunday school has been temporarily stopped. Meri Sams has also stepped down as the Chairman of this committee.

Thanks must be given to both Kim and Meri for the splendid work they have done with our young people over the past few years.

Mothers' Union

As with most other organisations the St. Clement's branch of the Mothers' Union was unable to meet for much of last year but we were encouraged by the inspiring and thought-provoking articles written by Jane Harwood in the magazine. At the end of July, however, we managed to get together for a strawberry tea and raised £105 for the M.U. 'Summer of Hope' Appeal. Meetings went ahead on a monthly basis for the rest of the year each one consisting of a short service, a shared lunch and an activity. Unfortunately, the Christmas meeting was cancelled due to the re-introductions of Covid restrictions.

2021 was another strange, confusing and unsettling year but we face the future knowing that, whatever it holds, God is with us and we trust Him to guide us forwards in Faith and Hope and Love.

	Non-Restricted Funds	Designated Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
INCOMING RESOURCES					
2(a) From Donors					
Stewardship	35,156			35,156	37,214
Income Tax Recovered	11,085			11,085	3,556
Collections	6,045			6,045	4,071
Sundry Donations	5,722			5,722	3,273
	58,008	-	-	**58,008**	**48,114**
2(b) Other Voluntary Income					
Donations,Appeals,Wedding,Fund Raising etc	6,094		-	6,094	6,423
Legacies/Bequests/Will		10,000	-	10,000	25,445
Christmas Bazaar & May Fair	2,052			2,052	-
	8,146	**10,000**	-	**18,146**	**31,868**
2(c) Charitable & Ancillary					
Magazine	1,064			1,064	377
Bookstall	272			272	137
Rent from 109 OPD		-	-	-	-
	-			-	-
	1,336	-	-	**1,336**	**514**
2(d) Other Ordinary Income					
Insurance Claims	350			350	-
	350	-	-	**350**	-
Fund Transfer from Metro Bank Investment		86,302		86,302	-
Interest & Dividends	56	39,386		39,442	44,406
	56	**125,688**	-	**125,744**	**44,406**
				-	-
	67,896	**135,688**	-	**203,234**	**124,902**

RESOURCES USED					
3(a) Donations					
Missionary & Charitable :-					
Church Overseas	728				
Relief & Development	6,429			6,429	6,369
Home missions	-	6,000		6,000	10,200
Secular charities	-	-		-	-
	7,157	**6,000**	-	**12,429**	**16,569**
3(b) Church Related Activities					
Ministry: Parish Share	82,743			82,743	85,287
Clergy expenses	4,578			4,578	3,692
Church running expenses	11,085			11,085	11,415
Church maintenance	11,764			11,764	13,169
Upkeep of services	1,810			1,810	6,180
Bookstall & magazine/Bulletin Sheets	764			764	614
Church Catering	1,963	-		1,963	-
Cost for alternative accommodation	900			900	900
Major Investment & Associated costs		6,221		6,221	-
Major replacements				-	-
Organists salaries plus Associated Music Costs ; Parish Administrator	28,521	11,982		40,503	15,973
	144,129	**18,203**	-	**162,332**	**137,230**
3(c) Fundraising & Publicity					
Christmas Bazaar/May/Other Fundraising costs	936			936	-
	936	-	-	**936**	-
3(d) Management & Administration				-	-
2020 Adj for petty cash not reported £20	20			20	-
Printing & photocopying	3,743			3,743	2,660
Independent Examiner's Fee & CDBF fees due	720			720	697
Bank charges	146			146	60
Subscriptions	100			100	100
BT Line & WIFI	6,064			6,064	-
Sundry expenditure	150			150	-
	10,942	-	-	**11,878**	**3,517**
				-	-
	163,164	**24,203**	-	**187,367**	**157,316**
Net Incoming Resources	**- 95,268**	**111,485**	-	**16,217**	**- 32,414**

Funds at commencement of year	**756,951**	**1,770,054**	**34,200**	**2,561,205**	**2,572,489**
Net Incoming Resources	- 95,268	111,485	-	16,217	169,665
Funds transfer	- 488,515	- 111,485	-	- 600,000	-
				-	-
Metro Bank SAVINGS ACCOUNT (invd DEC 2019 - tfred to P&L in 2021)		- 85,000		- 85,000	85,000
New HARP Investment Loan (invested in Nov 2021)		600,000		600,000	
				-	-
New Westminister Wealth Management Funds 1 & 2 (movement in 2021)		38,291		38,291	40,087
		-		-	-
Funds revaluation (Wealth Acct 'actual year movement only)	-	91,016	-	91,016	73,064
Funds at end of year	173,168	2,414,361	34,200	2,621,729	**2,572,489**

St Clements Church P.C.C.

Balance Sheet

	Balance @ 31/12/2021	Balance @ 31/12/2020
FIXED ASSETS		
	-	-
	-	-
CURRENT ASSETS		
DEBTORS & PREPAYMENTS	-	-
Metro Bank Savings Account	-	85,000
WESTMINISTER INVESTMENT FUND (1 & 2)	504,631	466,340
HARP Investment Loan (Nov 2021)	600,000	
ST JAMES INVESTMENT FUND	1,444,894	1,353,878
CASH AT BANK AND IN HAND(incl petty cash)	79,145	656,398
nt Acc/CCLA Acc/CCLA acc/CCLA Acc/Petty Cash less checques not yet cashed	2,628,670	2,561,616
Total Assets	2,628,670	2,561,616
LIABILITIES		
ACCRUED EXPENDITURE/ADV INCOME	6,941	411
NET ASSETS	2,621,729	2,561,205
REPRESENTED BY :-		
Restricted Funds -		
CHURCH FABRIC FUND	25,319	25,319
ST CLEMENTS YOUTH PROJECT	2,331	2,331
VESTMENT FUND	6,550	6,550
	34,200	34,200
Designated Funds -		
DEVELOPMENT FUND (church hall sale)	1,444,894	1,353,878
	-	-
	1,444,894	1,353,878
Non-Restricted Funds -		
REVALUATION RESERVE	-	-
NEW INVESTMENT (WITH WESTMINSTER FUND)	504,631	466,340
HARP Investment loan	600,000	
GENERAL RESERVES	38,004	621,787
TOTAL	2,621,729	2,561,205

Signed:

Ftr Clive Hillman

Mrs Meri Sams (Treasurer)

ST CLEMENTS CHURCH, LEIGH-ON-SEA

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2021

ACCOUNTING POLICIES

1 Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historic costs convention except for the valuation of Properties.

2 Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

3 Incoming Resources

All income whether of voluntary or planned giving, investment income, legacies or capital is recognised only when received. Receipts are shown gross with any related costs shown as resources used. Income tax recoverable on covenanted and gift aid donations is recognised when the income is recognised.

4 Resources Used

The diocesan quota for the year was £82,743 all of which has been fully paid during the year.

5 Fixed Assets

Equipment purchased for use in the church hall is written off as replacements arise.

6 Current Assets

St James Investment fund and Westminster Wealth Management Funds are shown at their market value at 31st December 2021.

7 Related Party Transactions

The charity has made the following related party transactions to it's trustees during the year.
Fr. Clive Hillman was paid for reimbursable expenses of £1,622
Roger Folley was paid remuneration of £2,963 for duties as the church organist.

INDEPENDENT EXAMINERS REPORT
TO THE PCC OF ST CLEMENTS CHURCH, LEIGH-ON-SEA

This report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 4 to 7 is in respect of an examination carried out under regulation 3 (C) of the Church Accounting Regulations 2006 and s.43 (2) of the Charities Act 1993.

Respective Responsibilities of the Trustees Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1193 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and in accordance with the terms of Regulation 25 of the Church Accounting Regulation 2006;
  to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement
In connection with our examination, no matter has come to our attention:

1 Which gives us reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.41 of the Act: and
- to prepare accounts with accord with the accounting records and to comply with requirements of the 1993 Act, as also contained in the Church Accounting Regulations 2006.

Have not been met: or

2 to which in our opinion, attention should be draw on order to enable a proper understanding of the accounts to be reached.



Jon Clarke F.C.C.A
CKS Accountancy Limited
1349/1353 London Road
Leigh-On-Sea
Essex SS9 2AB

3rd March 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIATICAL PARISH OF LEIGH, (DIOCESE OF CHEL

England & Wales - Charity number 1130512

Accounts

ST CLEMENT'S CHURCH, LEIGH-ON-SEA

TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

ST CLEMENTS CHURCH, LEIGH-ON-SEA

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St. Clement's Church Annual Report for 2020

Background

St. Clement's P.C.C. has the responsibility of co-operating with the incumbent in promoting the mission and work of the church in the ecclesiastical parish of Leigh-on-Sea. It has a duty to maintain the church building in good order and to put into effect decisions made by the Synods.

Membership of the P.C.C.

Members of the P.C.C. are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation rules.

The following have served as members of the P.C.C. since the Annual Meeting on October 25th 2020

Incumbent: Fr. Clive Hillman**

Associate Priest: Mtr. Cherry Sandover

Evangelist: Miss Sheila Bradley

Churchwardens: Mr. Peter Monk
Mr. Steve Hackett

Representatives on the Deanery Synod:
Dr. Lyanne Beckerson
Miss Sheila Bradley**
Canon Ronald McLernon**

Member of the Diocesan Synod:
Mrs. Jill Healey

**also members of the Diocesan Synod

Elected Members:
- Dr. Lyanne Beckerson
- Mr. Colin Burwell
- Mr. Ian McLernon
- Dr. Marcus Pittman *Vice Chair*
- Mrs. Meri Sams *Children & Young People*
- Mrs. Pat Sibbons
- Mrs. Lee Smith
- Mrs. Hilary Stowe *Pastoral Care*
- Mrs. Kim Wilkins *Fundraising & Sunday School*
- Ms. Kate Willis
- Mrs Cate Willoughby
- Ms. Liz Youngs

Co-opted Members:
- Mr. Mike Bahirathan *Treasurer*
- Mrs. Mary Folley *Secretary*

The number declared on the Electoral Roll is 133

Committees

The P.C.C. operates through a number of committees which meet between the meetings of the full council.

Standing Committee: This committee has the power to transact the business of the P.C.C. between its meetings subject to the direction of the council.

Evangelism: Develops the vital ministry of Evangelism, enabling us to share our Faith with the outside community and those on the fringe of the church.

Fabric: Attends to matters relating to the Church Building and Fabric. It plans a programme of work and meets with the church architect when necessary.

Finance: Advises the P.C.C. on the use of funds, produces the accounts and monitors the investments and encourages giving through the Stewardship scheme.

Fundraising: Co-ordinates events which raise money for the church and other charities.

Young People's Committee: Organises the Sunday School and arranges activities for young people in the congregation.

The Year at St. Clement's

2020 will probably be remembered as one of the strangest and most unsettling years many of us can remember.

The year started normally enough. In January there was the children's Christmas Party, the Enquirers' Course started its six weeks run, many members of St. Clement's attended the Deanery Service and the Mothers' Union held its AGM. In February the fundraising committee organised an Indian Meal at the Maharajah, there was a concert with coffee in support of the World Day of Prayer and the cubs visited the church. Ash 'n Dash took place in the Broadway on Ash Wednesday, two Lent courses started and the Lent Book; The Wind, the Fountain and the Fire by Mark Barrett was introduced. The P.C.C. met in March and took the first steps towards appointing a Parish Nurse but as with so many other

things this had to be put 'on hold'. Later that month the World Day of Prayer service was held at St. Helen's and tubes of Smarties were distributed raising funds of The Children's Society.

Buggy Time, Open the Book, Friday Lunches, Gents' Breakfast, Coffee Mornings and Bellringing all took place as usual – Then EVERYTHING STOPPED when Covid gripped the land.

All public worship was suspended with Mass and the daily offices being offered privately in church until the Archbishops ordered, in the interest of public health and to comply with the general lockdown, all churches be closed completely.

Along with everything else the APCM, due to be held at the end of April, was cancelled but the P.C.C. continued with the membership elected in April 2019 and met in June and September by Zoom; a new experience for many and a challenge for a few. Remarkably, for the first time in at least 50 years a 100% attendance was recorded at the June P.C.C. Meeting.

As soon as we were able, we opened the church for private prayer. Grateful thanks must be given to the Churchwardens and Sue Hutcheon who made the church Covid secure by roping off pews and putting a one-way system into operation and to Lynda McLernon who organised a Stewards rota enabling people to visit the church in safety.

Services were live streamed from various places in clergy homes, the Rosary was said and Bible Study took place using Zoom.

When the church once again opened for public worship a booking system was put in place so that the number attending mass in person could be controlled, but more Masses were offered enabling most people who felt able to do so, to attend Mass at some time.

The APCM was eventually held in on October 25th when Steve Hackett and Peter Monk were elected as Churchwardens and Lyanne Beckerson, Sheila Bradley and Ron McLernon, elected as our representatives on the Deanery Synod for the next three years.

The new P.C.C. met by Zoom in November and in January and March 2021.

A further lockdown came in November so once again we relied on live-streaming and recording. The Advent Course 'A New Heaven and a New Earth' focused on how, we as Christians, respond to Climate Change and ran alongside the study of Mtr. Sue Sayers book, This? How Christians respond to Climate Change.

The Christingle Service took on a very different form when it was relayed from the church into North Street School by Zoom giving the children the chance of making their own Christingles. We also gave every pupil a copy of 'It Begins in Bethlehem'- the story of the nativity in rhyme by Bob Hartmann

We were able to open again in December, but at Christmas the Children's Services were cancelled for safety reasons although the main services went ahead with social distancing in place and a Community Crib was set where anyone could leave an object and feel part of the Nativity without being there in person.

At the end of the year a third lockdown was announced and although church could legally stay open it was decided that it would be safer and more socially responsible to close and livestream services to the congregation.

The parish was saddened this year by the deaths of Rowena Alexander, Den Tubby, Norman Firminger, David Stook and Bessie Foster all long-standing members of the congregation.

May they Rest in Peace and Rise in Glory.

At the P.C.C. Meetings the Council addressed, as much as they could of the current matters concerning the church, received minutes from its committees and reports from our Synod representatives and authorised and managed necessary and on-going work.

Although the church building was closed, church life continued in a different way. The weekly Newsletter featuring thoughts by Mtr. Cherry on works of art and the monthly Magazine were widely circulated by e-mail and people kept in touch with one another through social media, phone calls and Sunday coffee on Zoom.

We wished Fr. Neil farewell when he moved on to become Priest in charge of St. Alban's Southend and following Bishop Stephen's elevation to the Archbishopric of York, Guli Francis-Dehqani was appointed the new Bishop of Chelmsford later in the year. We were also delighted to hear that Lizzy Youngs has been accepted for training to the priesthood.

A St. George's Pennant was flown in support of the NHS and other key workers and In June the tenor bell was tolled in memory of the victims of the Grenfell Tower disaster - once for every victim.

When Sunday services resumed the bellringers rang to call people to worship but were only able to ring four bells to maintain social distancing.

St. Clement's continued to support the 'Serving the Homeless' project with collections of food and clothes being co-ordinated by Steve Hackett.

A children's picnic was held in August and Kim held Zoom sessions for the Sunday School. In December there was a Film afternoon and a 'St. Clement in Leigh Scavenger Hunt' was organised around the town.

Open the Book resumed when the schools returned in the autumn but was relayed by Zoom and later was videoed for later use.

The Children's Service with Mass re-started on the first Sunday of October and a shorter, simpler Mass was introduced at 12 noon on other Sundays. This proved to be very worthwhile attracting a number of families.

St. Clement's continued its commitment to support Mtr. Cherry and her work at St. Mark's Southend, both financially and practically. The process of employing a Youth Worker who will work at St. Mark's, St. Alban's and St. Clement's was started as was the creation of a Mission and Ministry Unit (MMU) which will include the above parishes and also Holy Trinity Southchurch and All Saints' Southend.

Fabric

The Fabric Committee continued to meet by Zoom furthering and completing several projects.

- A handwashing sink has been installed in the kitchen area.
- The churchyard is being kept as a wildlife area with mown paths and new planting. This is being cared for by Peter and Gill Monk and Sue Hutcheon.
- A feasibility report for the installation of a fixed line telephone with Broadband was commissioned and eventually, after a few hitches the work was authorised and put in hand for 2021.
- All work detailed in the Quinquennial Report concerning the windows has been completed and the damage to the East Window caused by vandalism has been repaired.
- Routine works of repair and maintenance have been attended to and surveys and tests required by law have been carried out.

The project to renovate the North Aisle Floor had, necessarily, to be put on hold but we hope to resume this in 2021.

James Ford from Claque Architects was appointed as our new Church Architect but although two meetings were arranged both had to be cancelled due to lockdowns so we are still looking forward to meeting him, hopefully in the near future.

Health and Safety and Risk Assessments this year have been centred on keeping the church Covid safe and Sue, Peter and Fr. Clive with advice from Marcus have done a wonderful job.

Music

Music was very limited during the pandemic: The Choir was unable to meet and no congregational singing was permitted. However, once the church was re-opened a cantor was allowed to sing from behind a screen and the organ could accompany the Mass.

Fundraising Committee

Unfortunately, due to the Covid restrictions, from March onwards all fundraising events had to be cancelled.

Kim, however, took up the challenge and by selling donated objects on-line managed to raise £885 for church funds.

2020 was indeed and strange and unsettling year but we face the future knowing that, whatever it holds, God is with us and we trust Him to guide us forwards in Faith and Hope and Love.

	Non-Restricted Funds	Designated Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
INCOMING RESOURCES					
2(a) From Donors					
Stewardship	37,214			37,214	40,124
Income Tax Recovered	3,556			3,556	11,085
Collections	4,071			4,071	7,206
Sundry Donations	3,273			3,273	9,686
	48,114	**-**	**-**	**48,114**	**68,101**
2(b) Other Voluntary Income					
Donations,Appeals,Wedding,Fund Raising etc	6,423		-	6,423	18,909
Legacies/Bequests/Will		25,445	-	25,445	337,560
Bazaar & May Fair	-			-	9,258
	6,423	**25,445**	**-**	**31,868**	**365,727**
2(c) Charitable & Ancillary					
Magazine	377			377	1,666
Bookstall	137			137	767
	-			-	-
	514	**-**	**-**	**514**	**2,433**
2(d) Other Ordinary Income					
Insurance Claims				-	-
	-	-	-	-	-
Interest & Dividends	551	43,855		44,406	56,342
	551	**43,855**	**-**	**44,406**	**56,342**
				-	-
	55,602	**69,300**	**-**	**124,902**	**492,603**

RESOURCES USED					
3(a) Donations					
Missionary & Charitable :-					
Church Overseas					
Relief & Development	6,369			6,369	8,629
Home missions	-	10,200		10,200	8,000
Secular charities	-	-		-	2,150
	6,369	**10,200**	**-**	**16,569**	**18,779**
3(b) Church Related Activities					
Ministry: Parish Share	85,287			85,287	85,322
Clergy expenses	3,692			3,692	1,509
Church running expenses	11,415			11,415	16,138
Church maintenance	13,169			13,169	6,648
Upkeep of services	6,180			6,180	8,490
Bookstall & magazine/Bulletin Sheets	614			614	2,498
Property running costs		-		-	-
Cost for alternative accommodation	900			900	900
Major repairs/refurbishing				-	68,182
Major replacements				-	-
Organists salaries & Parish Administrator	5,632	10,341		15,973	20,567
	126,889	**10,341**	**-**	**137,230**	**210,254**
3(c) Fundraising & Publicity					
Christmas Bazaar/May/Other Fundraising costs	-			-	3,998
	-	**-**	**-**	**-**	**3,998**
3(d) Management & Administration				-	-
2016 Adj for cheque not cashed				-	-
Printing & photocopying	2,660			2,660	3,226
Independent Examiner's Fee & CDBF fees due	697			697	696
Bank charges	60			60	60
Subscriptions	100			100	925
New Investment (Metro Bank fixed interest savings acct)				-	85,000
Sundry expenditure				-	-
	3,517	**-**	**-**	**3,517**	**93,905**
				-	-
	136,775	**20,541**	**-**	**157,316**	**322,938**
Net Incoming Resources	**- 81,173**	**48,759**	**-**	**- 32,414**	**169,665**

Funds at commencement of year	**789,365**	**1,748,924**	**34,200**	**2,572,489**	**2,204,673**
Net Incoming Resources	- 81,173	48,759	-	- 32,414	169,665
Funds transfer	48,759	- 48,759	-	-	-
		-		-	-
Metro Bank SAVINGS ACCOUNT (invested DEC 2019)		-		-	85,000
				-	-
New Westminister Wealth Management Funds 1 & 2 (movement in 2020)		20,316		20,316	40,087
		-		-	-
Funds revaluation (Wealth Acct 'actual year movement only	-	814	-	814	73,064
Funds at end of year	756,951	1,770,054	34,200	2,561,205	**2,572,489**

St Clements Church P.C.C. **Balance Sheet**

	Balance @ 31/12/2020	Balance @ 31/12/2019
FIXED ASSETS		
	-	-
	-	-
CURRENT ASSETS		
STOCK	-	-
DEBTORS & PREPAYMENTS	2,885	4,000
METRO BANK SAVINGS ACCOUNT	85,000	85,000
WESTMINISTER INVESTMENT FUND (1 & 2)	466,340	446,024
ST JAMES INVESTMENT FUND	1,353,878	1,353,064
CASH AT BANK AND IN HAND(incl petty cash)	656,398	692,287
	2,564,501	2,580,375
Total Assets	2,564,501	2,580,375
LIABILITIES		
ACCRUED EXPENDITURE/ADV INCOME	3,296	7,886
NET ASSETS	2,561,205	2,572,489
REPRESENTED BY :-		
Restricted Funds -		
CHURCH FABRIC FUND	25,319	25,319
ST CLEMENTS YOUTH PROJECT	2,331	2,331
VESTMENT FUND	6,550	6,550
	34,200	34,200
Designated Funds -		
DEVELOPMENT FUND	1,353,878	1,353,064
	-	-
	1,353,878	1,353,064
Non-Restricted Funds -		
REVALUATION RESERVE	-	-
NEW INVESTMENT (WITH WESTMINSTER FUND)	466,340	446,024
METRO BANK SAVINGS ACCOUNT	85,000	85,000
GENERAL RESERVES	621,787	654,201
TOTAL	2,561,205	2,572,489

Fr CLIVE HILLMAN

MIKE BAHIRATHAN.

ST CLEMENTS CHURCH, LEIGH-ON-SEA

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2020

ACCOUNTING POLICIES

1 Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards.

The financial statements have been prepared under the historic costs convention except for the valuation of Properties.

2 Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

3 Incoming Resources

All income whether of voluntary or planned giving, investment income, legacies or capital is recognised only when received. Receipts are shown gross with any related costs shown as resources used. Income tax recoverable on covenanted and gift aid donations is recognised when the income is recognised.

4 Resources Used

The diocesan quota for the year was £85,287 all of which has been fully paid during the year.

5 Fixed Assets

Equipment purchased for use in the church hall is written off as replacements arise.

6 Current Assets

St James Investment fund and Westminster Wealth Management Funds are shown at their market value at 31st December 2020.

7 Related Party Transactions

The charity has made the following related party transactions to it's trustees during the year.
Fr. Clive Hillman was paid for reimbursable expenses of £1,263
Fr. Neil Dalley was paid for reimbursable expenses of £1,241
Roger Folley was paid remuneration of £1,121 for duties as the church organist.

INDEPENDENT EXAMINERS REPORT
TO THE PCC OF ST CLEMENTS CHURCH, LEIGH-ON-SEA

This report on the accounts of the PCC for the year ended 31st December 2020, which are set out on pages 4 to 7 is in respect of an examination carried out under regulation 3 (C) of the Church Accounting Regulations 2006 and s.43 (2) of the Charities Act 1993.

Respective Responsibilities of the Trustees Examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1193 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and in accordance with the terms of Regulation 25 of the Church Accounting Regulation 2006;
  to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiners Statement
In connection with our examination, no matter has come to our attention:

1 Which gives us reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s.41 of the Act: and
- to prepare accounts with accord with the accounting records and to comply with requirements of the 1993 Act, as also contained in the Church Accounting Regulations 2006.

Have not been met: or

2 to which in our opinion, attention should be draw on order to enable a proper understanding of the accounts to be reached.

Jon Clarke A.C.C.A
CKS Accountancy Limited
1349/1353 London Road
Leigh-On-Sea
Essex SS9 2AB

6th April 2021