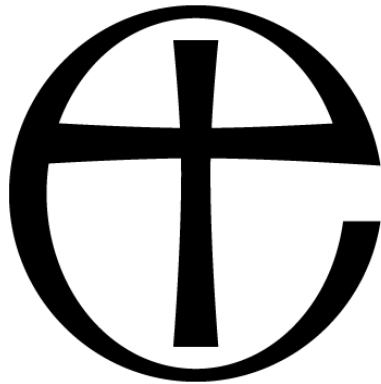


# A Year in Review

## Annual Report on 2022



for the Annual Parochial Church Meeting  
of St Mary's Church Attleborough

Tuesday 18 April 2023  
7.30pm in the Church Hall and on Zoom  
preceded by Holy Communion at 7pm

*Registered Charity No: 1130508*

Welcome to the report booklet prepared for the St Mary's Annual Meetings on Tuesday 18 April 2023. The reports in this booklet are on church activities in 2022. Please do try to come to the meeting which starts at 7.30pm in the Church Hall. There is a service of Holy Communion at 7pm prior to the meeting.

The agenda for the meeting is enclosed and a full report on church activities for you to read before the meeting. There will be a chance to ask questions on the reports but as usual the reports themselves won't be read out. You will find the accounts in a supplement in the centre of the booklet and you can find the minutes of last year's meeting, which we need to approve, at the back.

*Revd Matthew Jackson, April 2023*

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*Agenda*  
*PCC Annual Report*  
*Reports on Parish Life*  
*Financial Report*  
*Minutes of the last meetings*

## THE ANNUAL PARISH CHURCH MEETING

Tuesday 18 April 2023 at 7.30pm in St Mary's Church Hall  
and on Zoom

### AGENDA

#### Meeting 1

- 1 Apologies for absence
- 2 Minutes of the last meeting (26 April 2022)
- 3 Election of three Churchwardens
- 4 Close of meeting

#### Meeting 2

- 1 Apologies for absence
- 2 Minutes of the previous APCM/Matters arising (26 April 2022)
- 3 Elections  
Parochial Church Council – four places for three years  
– one place for two years  
Deanery Synod – three places for three years
- 4 Reports:
  - a. PCC
  - b. Churchwardens  
(including Fabric, presentation of Log Book and Terrier)
  - c. Presentation of Church Accounts
  - d. Chairman's report: Revd Matthew Jackson
- 5 Opportunity to ask questions on the reports in this booklet
- 6 Appointment of Independent Examiner
- 7 Presentation and Adoption of Electoral Roll
- 8 Appointment of Sidespeople
- 9 Any other business, including time for general discussion  
of any matters of concern which may be brought to  
the meeting

*A short meeting of the new PCC will follow this meeting*

## ST MARY'S CHURCH – ANNUAL REPORT FOR 2022

### Administrative information

St Mary's Church, Attleborough is part of the Norwich Diocese in the Thetford & Rockland Deanery. The correspondence address is St Mary's Church Office, Church Street, Attleborough, NR17 2AH. The Parochial Church Council (PCC) is registered with the Charity Commission (Number: 1130508).

### Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### Objectives and activities

St Mary's PCC has the responsibility of co-operating with the Incumbent and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the building.

The main activities of the PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work and teaching adults through home and prayer groups.

### PCC membership and Report

Members of the PCC are either ex officio or elected at the Annual Parish Church Meeting (APCM), in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	Revd Matthew Jackson	<i>(Chairman)</i>
<i>Assistant Priest:</i>	Revd Andrew Slater	
<i>Assistant Curate:</i>	Revd Richard WASHINGTON	
<i>Licensed Lay Minister (PtO)</i>	Robert Andrews	
<i>Licensed Lay Minister</i>	Brenda Greig	<i>(also Deanery Synod rep)</i>
<i>Churchwardens:</i>	David Bartington	
	Marion Dawe	<i>(Lay Vice-Chairman)</i>
	Cherry Saunders	

*Deanery Synod rep:* Eileen Roberts

*Elected members:* Paul Andrew  
Catherine Buckley  
Carole Burt  
Christopher MacKinnon  
Emma Neve  
Arthur Peters  
David Stubbert  
Jonathan Tidnam  
Susan Wilson  
Dorothy Woolliscroft

*Director of Music:* Ben Miller  
*Secretary:* Pat Buttolph  
*Treasurer:* Yvonne O'Dell

There are currently nineteen people serving on the PCC – eight ex-officio, and eleven elected for a three-year term of office (including Deanery Synod representatives).

Pat Buttolph, Ben Miller and Yvonne O'Dell can attend meetings as Secretary, Director of Music and treasurer respectively.

Carole Burt retires after having completed a three-year term of office, but is eligible to stand for a further three years if she wishes. David Stubbert and Susan Wilson retire after having completed the maximum term of six years. Arthur Peters wishes to retire from the PCC after having completed a one-year term. We thank them for their commitment to the life of St Mary's over this time.

There were 11 PCC meetings during 2022, all being held in the Church Hall and on Zoom. The average attendance at meetings during the year was 15.

Reports were given at meetings on finance, deanery matters, youth & children's work, social & fundraising, church hall, fabric and music, when appropriate.

Other business discussed and implemented during the year included general maintenance of the church and plans for the seasons of Lent, Easter, Advent and Christmas. The new monthly craft markets and summer fete were discussed regularly.

Members were informed regularly of the progress of AMP (the Attleborough Music Project) and the work of the Christian Aid Committee.

Safeguarding was an item on each PCC meeting agenda.

An approved copy of the minutes of the most recent PCC meeting is always displayed on the notice board in the church porch. Parishioners are encouraged to read the minutes and minutes of past meetings, which are available on request at the Church Office between Monday-Friday, 10-12 noon.

*Pat Buttolph*

## **Church attendance**

On 31 December 2022 there were 128 parishioners on the Church Electoral Roll, of whom 37 were not resident within the parish.

Weekly attendance, taken on a 'normal' Sunday was 84 adults, 10 children and 8 online. Easter communicants numbered 99, Christmas communicants numbered 80. There were 27 baptisms during the year, 10 weddings, 26 funerals held in the church and 13 conducted at crematoriums or Colney Wood.

## **PCC account holders**

Barclays Bank PLC and  
CCLA Investment Management Limited, The CBF Church of England Fund,  
Senator House, 85 Queen Victoria Street, London, EC4V 4ET.

*Signed on behalf of the PCC by Revd Matthew Jackson*

*18 April 2023*

## **REPORTS ON PARISH LIFE**

### **Bell ringing**

Throughout 2022, bell ringing teams were assembled for particular services and for weddings by the Revd Jan May and her family. We are extremely grateful to Jan and her team members for their service to our Benefice.

### **Bible Study Group**

The Bible Study Group, which meets on Monday evenings in the Church Hall, has made a good recovery from the limitations of Covid restrictions and now has more members than ever. In the course of the year we have studied passages from both Old and New Testaments, learning new things about the Bible and the way it relates to our own discipleship and contemporary issues. Our discussions are relaxed and wide ranging and occasionally provoke lively debate! In the autumn we went "back to basics" with a series of studies looking at the fundamentals of our faith. We were delighted to be joined by some of those looking forward to Confirmation as part of their preparation.

The group is always ready to welcome new members. Further details from Canon Bob Baker.

*Bob Baker*

### **Children's Society**

It was good to be able to return to our normal routine in 2022 and have two coffee mornings and house box openings during the year.

At our June and November coffee mornings we took a total of £469.

The two box collections raised £777.

Many thanks to those who regularly support the Children's Society by coming to our fund raising events, baking, giving items for sale, donations and especially buying from our stalls and raffle.

The Harvest Quiz profit of £315 was also given as was the money donated for the church Christmas card of £401.

New house boxes are available for anyone who feels able to put their loose change into one.

Children's wellbeing is doubly important as many have been affected by the lack of regular school attendance and ongoing issues caused by the Covid situation. The Society is working to help children in need. Thank you, your support is appreciated.

*Pauline Parnell-Hopkinson*

### **Christian Aid**

The lifting of Covid restrictions in 2022 enabled us to resume our previous fundraising activities, starting with the curry evening in January and ending with the wine tasting evening in November. We try and hold one new event each year and for 2022 it was 'Hoisting of The Flags'.

In total £5028 was raised for the year with an additional £717 raised for Christian Aid Week. The combined totals were about £700 less than was raised for 2021.

This was not caused by the cost-of-living crisis which is a testament to the continued generosity of our supporters but to easing back on some fundraising events to enable funds to be raised for the equally important Children's Society and John Aves Education Project, and an exceptional sum being raised by the Tana Lawn Cushion Draw in 2021.

*Peter Wright*

### **Church Hall**

After a long break the Hall Committee were at last able to meet in November and outstanding items were dealt with.

A small freezer was purchased for the sole use of church activities.

The emergency lighting was all replaced as a survey revealed that the existing system was no longer satisfactory.

The ceiling fans were removed, but as yet, it has not been possible to dispose of them.

The Hall bookings have now returned to a more satisfactory position and we hope to maintain this situation.

*David Stubbart, Chairman*

### **Churchwardens**

As Covid restrictions eased the role of the warden has reverted to what it has traditionally been on a Sunday.

We have tried to ensure that the services have run well and that those who were hesitant about returning to church have felt comfortable.

Covid gave us many opportunities to learn new ways of doing things, social distancing became the norm, although not everyone understood, and as wardens we had to ensure that we stuck to the guidelines. For this we would thank the congregation who were all so understanding of the challenges we faced together. As I step down as warden having served my full term of office, my thanks go to my fellow wardens, David and Cherry, both of whom have worked tirelessly to make sure things run smoothly. Our thanks to everyone who has worked hard to ensure the life and witness at St Mary's has continued and slowly returned to what it was before Covid, and more; and for that we thank God.

*Marion Dawe*

### **Coffee & Chat**

We are very thankful for all those who continued to support Coffee and Chat during 2022 as we continued meeting regularly every Saturday morning from 10am to 11.30am in the Church Hall.

We are also thankful for our dedicated team of lovely volunteers, who willingly give up their Saturday mornings to serve hot drinks and cakes with a smile and warm welcome for all our customers.

We are a non-profit group and the money raised is donated to mainly local charities. During 2022 we gave to the following charities:

St Mary's Sunday Club  
St Martin's Housing Trust  
Ukraine Relief Fund  
Friday Fun Club  
Drop In and Play  
Attleborough Music Project  
Club 99  
Christian Aid  
Air Ambulance  
MacMillan Cancer Support  
Uganda Support Fund  
Sparklers  
Alzheimer's Society

The Bring and Share table is available for people to visit during Coffee and Chat and is a help and blessing for many people.

*Alison Sayer*

## Community Lunch

We are a very friendly group who usually meet on the first, third and fifth Friday of the month. We gather in the church hall from 12.00 onwards, aiming to serve the meal at 12.30 p.m. Diners each bring a small raffle prize and pay 30 pence for a raffle ticket; the proceeds of this raffle pay for Christmas gifts for diners and volunteer helpers. The Day Centre provides our first course which is always delicious and plentiful. Dorothy supplies a variety of puddings. We have a loyal band of volunteers who set the tables, serve the meals and wash up. The meal costs £6, payable on the day, and is intended for those who live alone and who wish to benefit from a good midday meal enjoyed in company. Applications should be made via the Rector.

*Dorothy Woolliscroft*

## Deanery Synod

There were four meetings of the Thetford & Rockland Deanery Synod in 2022. The first was on 12 January at Cloverfield Community Church when Revd Jennifer Elliott de Riverol gave a talk and led discussion on Visions and Reality: seeking a rich prayer life through spiritual direction. At this meeting Revd Canon Steve Wright informed members that he would be taking up a post in Northumberland in February and therefore this would be the last Synod meeting he would chair as Rural Dean.

The Rt Revd Graham Usher, Bishop of Norwich, took part in a Questions and Answers session in St James's Church, Great Ellingham on 31 March. A service of Compline followed, during which Bishop Graham Commissioned Revd Matthew Jackson as Rural Dean of the Thetford & Rockland deanery. This would be the second time that Matthew had held this office.

On Ascension Day, 26 May, all in the deanery were invited to attend a sung Holy Eucharist service in St Mary's, Attleborough if there were no services planned in their own parishes.

On 9 June Revd Richard Washington, Assistant Curate in the Attleborough and Besthorpe benefice, spoke to members at All Saints' Besthorpe of his knowledge and first-hand experiences of working in the Diocese in Europe.

In November members met in The Garnier Hall, Eccles when Revd Canon Bob Bakers spoke of YANA (You Are Not Alone), a local charity which supports the mental health of farmers and others who have countryside occupations.

St Mary's Deanery representatives on the Synod are Brenda Greig and Eileen Roberts, with myself as Secretary. Elections for three candidates to stand for three years on the Synod will take place at the APCM in April 2023.

*Pat Buttolph*

## Drop-in & Play

Drop in and Play 2022 proved another successful year with attendance averaging 18 - 23 children most weeks we were open. Towards the end of the year the Methodist Church sadly closed and with it the Tall and Small toddler group. This change benefitted our numbers and our attendance increased steadily to the mid 20s with an abundance of toddlers. We opened for a few weeks of the summer holidays to our 0-5s plus older siblings, but this was deemed unsuccessful due to overcrowding because of a very high take up. The children enjoyed the activities very much. We were able to take advantage of the increase in donations to make some exciting purchases: a space rocket with figures, a large metallic stacking tower and metallic mystery balls (which have proved extremely popular with our young guests) a set of super hero figures, ocean scene creatures and various mats for the Tuff Tray. Due to serious illness in Cherry's family, from October onwards the group was driven forward by Alison, Linda and Catherine under Alison's thoughtful leadership ably assisted by Joan, Jenny, Margaret and Barbara. If you would like to volunteer to help at a session, please have a word with Alison Sayer. New volunteers always welcome, whether you want to do one session a month or every week.

*Cherry Saunders*

## Drop-in & Share

Towards the Autumn I felt moved to set up a Sharing Table in St Mary's Church to help people who were struggling with the cost of living crisis occasioned by the war in Ukraine and runaway food inflation. This came about after conversations with some young mums and my own observations about the ever-increasing cost of food. I concluded that a lot of people who wouldn't qualify for foodbank help needed a top up of a few items to help stretch their housekeeping. Also, we could help to prevent food waste by encouraging donations of items near their sell by date. After talking with Matthew, Enid and Paul and Jacq and Cliff, Catherine and Alison we decided this was the right course of action for a Christian Community. The decision was taken to run the table consecutively with Drop in and Play I am to 12 noon every Thursday but including holidays. In this way we could help young families as well as pensioners and other groups likely to be struggling. Donations of tinned and packaged food items were sought from the congregation and community along the lines of "bring, share and take". Matthew supported with advertising and flyers to schools to reach as wide an audience as possible. It soon became obvious that items like toothpaste, deodorant and baby items were also needed. Initially people felt very shy about taking items, but by the end of the year we were regularly helping about 8 families connected to Drop in and Play and lone individuals in need. After encouragement from Matthew I applied for a Town Council Grant in October and was awarded £250 to spend on food. We decided to eke this out on a weekly spend of £10 augmented by congregational donations, to navigate the energy intensive winter months. I would like to take this opportunity to thank

Matthew, Enid Andrew, Robin Nash, Bobbie Aughton, Marion Dawe, Sara Shaw and Linda Goff for all their support for this venture, and to all parishioners who have so generously donated food/toiletry items to benefit others less fortunate than themselves. Thank you. At Matthew's suggestion we ended the year by applying to become a referral agency for Thetford Food Bank and working towards setting up a second Sharing Table at Saturday Coffee and Chat in the Link Corridor. Items needed include UHT milk, tea, coffee, sugar, tinned meat and fish, pasta, tinned tomato juice and squash, soups, tinned beans and pasta. Items can be left in the upper room or brought in on Sharing Table days.

*Cherry Saunders*

### **Electoral Roll**

The past year has seen 16 additional names added to the Electoral Roll and 2 people who sadly died during the year have been removed. The current total, as at 3 April 2023, stands at 137.

*Carole Burt*

### **Fabric**

We are indebted to Mike May who took on the task of clearing a great deal of pigeon guano from the bell tower. Mike also arranged to have the louvres repaired/replaced and new wire netting fitted to stop the pigeons entering. There are a number of other issues with the fabric of the church which have been reported in previous reports. It has been agreed to include these issues in the fund raising scheme as we are planning to refurbish the organ, reorder the church, and extend the parish hall. We are confident that grants will be available for the scheme if we are able to raise a percentage of the funds ourselves.

### **Foodbank**

Although the Methodist Church closed in April 2022, we were allowed to continue using the building for the Foodbank until an alternative suitable premises was found. Our team continued to serve the local community on a fortnightly rota, every Saturday morning. It was noticeable the increase of people needing to use the Foodbank, due to rising energy costs and inflation.

We were still receiving many food donations from individuals and local Churches, on a weekly basis.

On 8<sup>th</sup> November, The Lighthouse Community Church, in agreement with the Thetford Trussell Trust, took on the responsibility of the Foodbank. We were informed that the day would also change to a Tuesday from 10am to 11am. As most of our team of volunteers worked during the week, we had suggested that Saturday was the best day to serve those in need, but to no avail. Therefore, not being available on a week-day, all of the original volunteers have been lost. I do not serve on The Lighthouse team, but still continue to take the St Mary's Church foodbank donations to the Community Church, on an opportunity basis.

*Peter Rowles*

### **Flowers**

What a joy it has been to have regular services and flowers back in our church in 2022.

Our usual pulpit arrangements are skillfully placed by the team of ladies who do their job without fuss or recompense. I am grateful to them for their support and talent.

After Lent it is such a wonderful contrast to have Easter flowers filling the church to celebrate our Lord's resurrection. Visitors often comment on how beautiful our church is and like to see our flowers.

Thank you to people who have given donations in memory of loved ones or to celebrate an anniversary or birthday. Money can be given to Pat in the church office and this helps with our weekly costs and particularly for festivals.

My thanks to all the ladies (and new helpers are welcome) but especially to Joan Smith who is my right-hand girl!

*Pauline Parnell-Hopkinson*

### **Friday Fun Club**

After the stop start of the pandemic we were finally able to resume our meetings. Some of the young people had moved away and many had grown up and out of the group, so our numbers were depleted.

We had fun together, cooking, playing, learning and creating through a whole range of activities. Throughout the year we raised money through our monthly 'green' challenges, the proceeds from which were donated to a variety of good causes, from Christian Aid to the Benjamin Foundation and the East Anglian Air Ambulance to name but a few.

As ever particular thanks to Glynis Baker and Catherine Buckley who provided regular support for this group.

*Marion Dawe*

### **Friends of St Mary's Church**

The trustees have met twice, and the clerk has ensured we have complied with charity regulation. Funds have slowly accumulated through regular giving and donations coming through 'Easyfundraising'.

To broaden the Trustee base approaches have been made to both the Town Council and to the Attleborough Heritage Group asking for nominations.

As the Church Development project gathers momentum the role of the 'Friends' will need to be considered in the wider context.

*James Trounce, Chair and Treasurer*

## Gift Aid

The amount of Gift Aid claimed back from HMRC in 2022 was £12974.15. Of this, £852.21 was from donations to the Music Project and £327.50 from donations to the Organ Fund.

People who donated online when the church was closed during the pandemic have continued to do so and more people are now using the card reader. This has reduced the use of both weekly and yellow envelopes. At the end of 2022 there were 13 people using weekly envelopes of which 4 were gift aided. The number of people donating by standing order stayed broadly the same with 51 using this method of which 41 were able to gift aid their donations.

I would encourage donors to check whether they are eligible to gift aid their donations as, if so, the church can claim an additional 25% at no cost to themselves. Gift aid declaration forms can be obtained from me or the Parish Office.

*Arthur Peters*

## Magazine distribution and collation

**The Link** is issued ten times per year. December/January and July/August are joint issues. The price remains 50 pence per copy (£5 per year). Four hundred copies are printed in house by Pat Buttolph and a new cover is created for each month. Christine Beales arranges for local firms to advertise in the magazine and heads the collation team which meet usually on the last Thursday or Friday of the month. Nineteen distributor then deliver to subscribers on their round. Annual subscriptions are collected in June. After a baptism the family receives the magazine free for a year. Diocesan news is available weekly on the Diocese of Norwich website.

May I offer my annual thanks to those who collate and distribute. I do urge all members of the congregation to read *The Link*, either in its paper form or online: Matthew sends an electronic copy out at the beginning of each month. It contains details of coming events, reports on our activities and interesting articles. In the past couple of years we have made a great effort to increase the variety and interest of the magazine's content and the Rector will welcome contributions from parishioners.

*Dorothy Woolliscroft*

## Monthly Craft Market

St Mary's announced a new summer venture in 2022 and the monthly craft markets were introduced. The idea was to encourage residents and visitors to come and enjoy the church and its beautiful surroundings at the same time as offering local crafters and small businesses the opportunity to showcase their homemade produce, gifts and treats. What a success it was! On the 2<sup>nd</sup> Saturday of each month from April through to June we welcomed on average 15 stalls a month. The sun seemed to always be shining which helped to create a wonderful atmosphere and the churchyard was a hive of activity. Word spread and each

month the number of stall holders and visitors increased, we even added an extra date in September. Due to the success of this new venture, we are doing it all again in 2023!

*Susan Wilson*

## Mothers' Union

Although we sadly lost our branch leader Pauline Simper during the first part of the year we were able to keep the branch moving forwards with excellent support from our members and committee.

2022 proved a very positive year with a full programme of events, good attendance at meetings, three enrolments into the branch and new people coming along with the likelihood of joining in the future.

Apart from our regular meetings with a variety of interesting speakers we held our annual coffee morning to raise money for the AFIA project, which helps to provide holidays for families in need of a break from their problems. We also had an enjoyable summer tea in a member's garden during the hot weather and were joined by members of High Oak branch. Collaboration between High Oak and Little Melton branches has proved very supportive.

The branch was also able to contribute to other Mothers' Union initiatives including the Mothering Sunday Appeal funding literacy workers in Africa, the Jubilee Summer of Hope helping needy families in the UK and abroad and the Angel Tree project which provides gifts for prisoners' children in this area.

*Mary Dark*

## Music

Music-making at St Mary's this year has returned to normal again following the pandemic, with the full choir singing for the weekly 10am Parish Eucharist and monthly services of Choral Evensong, plus occasional extra evening services. The choir has enjoyed being able to sing together regularly again, and highlights included Handel's *Hallelujah! Chorus* on Easter Eve, our Christmas carol service (including Howell's *A Spotless Rose* and Lauridsen's *O magnum mysterium*) and a joint concert with the Sillars Orchestra on 2 July (including *Jerusalem* and *Land of hope and glory* with full orchestra). On Sunday 26 June, we enjoyed singing for Richard's first Eucharist, which included Bruckner's *Locus iste* and Leighton's *Communion Service in D*, and then a trip to Norwich Cathedral in the afternoon to sing with the combined choirs from across Norfolk for the Royal School of Church Music Festival Service. We marked the Platinum Jubilee of Queen Elizabeth II with a special service on Sunday 5 June (including the anthem *In our service*, composed by Hewitt Jones and sung by choirs across the country), and then joined the national mourning following the death of the Queen with a special service on Friday 16 September (including Purcell's *Thou knowest, Lord, the secrets of our hearts*). The upper voices sang for the Patronal Festival at All Saints' Church, Besthorpe (30 October), and the full choir enjoyed singing in Besthorpe for Choral Evensong at Harvest (3 October) and the Village Carol Service (18 December). This year we also welcomed the

Wymondham Choristers to sing Choral Evensong at St Mary's on two Sundays (13 February and 10 July).

Numbers in the choir have remained steady in the last year and we have welcomed two new adult members (and no new choristers). The choir is always on the lookout for new members (both adults and children), so do get in touch if you're interested in singing with the choir.

In 2022 we held a number of concerts, including the South Norfolk Youth Symphonic Band (7 May), Classical Chill with violinist Noel Vine (21 May), Norwich Cathedral Choir (19 June), Sillars Orchestra and St Mary's Church Choir (2 July), Hitchin Concert Band (21 August), and an Organ Recital performed by Ashley Grote, Director of Music at Norwich Cathedral (17 September). These concerts have helped to raise funds to support our music project (the Attleborough Music Project, AMP), whilst also allowing us to welcome many new people into our wonderful building. Our biggest fundraising event was the Hymn Marathon (Friday 26 – Monday 29 August), when we sang the entire way through our hymn book non-stop. In total it took 56 hours to complete and was only possible through the help of lots of volunteers including 29 organists, 100s of singers, and a team serving refreshments during the day and night! The event was a fantastic weekend and managed to raise over £10,000 for AMP, so many thanks again to everyone who was involved, provided help or sponsorship.

I'm pleased to report that Judith Williams started as our music outreach worker at the end of August 2022. Judith immediately went into the schools to lead singing sessions and formed the children's choir AMP Voices in the autumn term. The choir had their first performance at St Mary's at the Carol-oke (27 November), with over 30 children singing (with great enthusiasm!) one of the songs that they had been learning from the Norfolk schools pantomime.

Overall, I'm glad to report that music-making at St Mary's has been able to continue strongly over the last 12 months, whilst also embark on new activities, including our outreach work and renewed concerts programme. None of this would be possible without the support of many people, so my thanks go to all members of the choir, our organists (especially Nigel Waring, Assistant Director of Music, but also David Barnard, Simon Cole, Bob Gee and David Hilton as assistant organists covering occasional services), Judith Williams, and the parents of the choristers, for all their commitment and support over the past year. Thanks also go to all of those who have supported our concerts, events and who have donated to the choir fund and helped with fundraising for AMP.

The organ has experienced a few minor faults over the past year, as expected with an ageing instrument, but these have been repaired by EJ Johnson & Son Ltd, who continue to maintain and tune the organ. There is no major update on the organ rebuild work; the necessary faculty permission remains in place and fundraising continues. Choir funds this year have been used to purchase new copies of music (anthems and communion service settings).

*Ben Miller*

## **Open the Book**

Open the Book Bible presentations were able to re-establish themselves and grow from strength to strength throughout 2022.

Presentations took place twice a month on Wednesdays during term time, at Attleborough Primary in the morning and Rosecroft Primary in the afternoon. Two teams, led by volunteers and supported by the clergy, offered performed Bible stories for Attleborough Primary. For Rosecroft Primary, Matthew and Richard offered a clergy double-act, reading the Open the Book Bible stories and using the supporting materials.

For the Spring Term of 2022 all the work was done online. The plan to live-broadcast Open the Book presentations into Attleborough Primary, which had been devised the previous autumn, was put into action. The teams performed the stories using St Mary's camera system, supported by Matthew and Richard. For Rosecroft, Matthew and Richard made live broadcasts using a lap top.

Occasional problems with IT and communications from the schools meant that sometimes these broadcasts were not able to go ahead. Nonetheless the experience was a positive one, allowing the teams to establish their work together after the long hiatus caused by the pandemic. This served to ready us for a return to in-person assemblies.

To everyone's relief, on 27 April 2022 in-person presentations resumed and were very well received. These continued throughout the Summer and Autumn Terms of 2022. It was a great joy to be back to interacting directly with the children and staff. As Covid restrictions eased we were able to involve children at Attleborough Primary directly in the action, with children playing Biblical characters.

We have been very blessed and grateful to be able to take the Bible into schools in this way. We pray that our work is having a positive impact on the lives of the children we meet. Many thanks to everyone on the teams for their talent and their commitment to enabling this ongoing mission to our primary aged children.

*Richard Washington*

## **Safeguarding**

The Church of England states clearly that, "The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of our church."

Safeguarding does not have to be a complicated thing. If you have a concern about anybody involved in a church activity, young or old, please pass it on. All concerns will be taken seriously and will be discussed. If necessary, they will be passed on to the diocesan safeguarding officers for their consideration.

Safeguarding is everybody's responsibility. Please never be afraid of raising a concern.

*Andrew Slater*



## **Servers**

I am pleased to report that the Serving team is back to full strength and we are very grateful for their continued work. However we were sorry that Mike decided to retire and we thank him for his service.

Full strength means that we have just enough Servers to fulfil the demands of the services, but we are as usual always looking out for more volunteers to spread the load. If you feel a call to help out in this valuable and rewarding way please do mention it to the Clergy or me. No previous experience is necessary as full training will be given.

*David Stubbart*

## **Sidespeople**

During the last year the role of the sidesperson has changed a little. We have moved from the constant lockdown and a closed church to slightly more relaxed covid precautions interspersed with caution both from those attending to those supporting worship.

During the last year we have relied on our excellent sidespeople to be the friendly face at the door either from behind a mask and socially distanced or face to face. We are grateful to everyone who has undertaken this most important role.

*Marion Dawe*

## **Summer Fete 9 July 2022**

It all started in February 2022 with the first fete planning meeting. All meetings were well attended and took place online throughout the preparation stages. It was an early start, but the sun was shining on the 9<sup>th</sup> July, the whole church family was involved in making the 2022 fete a real success. We welcomed five local groups who performed in the entertainments area. There were 22 craft stalls which were pitched both inside and outside the church. There was an array of our own manned stalls such as plants and garden produce, children's clothes, toys and games, jigsaws, books, bric a brac, jars tombola, cakes, bottles tombola, water into wine, jewellery, tombola and raffle.

We received support from the local businesses who donated items such as eggs, BBQ items and raffle prizes which we were very grateful for. There was a wonderful atmosphere with lots of enjoyment had. The fete was well attended and supported by the whole town community.

Thanks goes to everyone who helped towards this year's fete, for all those who donated items to sell, organised, prepared and manned a stall, advertised the event, helped with setting up and clearing away as well as organising the finances and behind the scenes administration. It is such a team effort by the whole church family.

The total raised was £3,365.

*Susan Wilson*

## **Sunday Club**

Sunday Club ran every other week during term time in 2022. Between 7 and 12 children typically attended each session. We are extremely grateful for the small core of parents who have supported Sunday Club by helping out during lessons or leading sessions.

Sessions typically start with a game, or introductory activity. Afterwards, the children hear the story for the day (usually the Gospel reading) and then consolidate their learning with a craft activity. The children have enjoyed the opportunity to share their learning with the rest of the congregation, on their return to the service at communion.

At Easter, the children were kindly donated Easter Eggs which were gratefully received.

A highlight of the year is always the Sunday Club nativity play. We had a small cast of children playing the main roles. Some of the older children took on the responsibility of narrating. The nativity play ended with the children singing away in a manger, supported by the choir.

*Lorna Goodrich*

# Minutes of the Annual Church Meetings held on Tuesday 26 April 2022 at 7.30pm in St Mary's Church Hall and on Zoom

## Parishioners Meeting

### 1. Apologies for absence

Carole Burt, James and Sue Lynch, Graham and Sharon Negus, Arthur Peters, Joan Smith, David and Penny Stubbert, Revd Richard Washington, Peter Wright.

Fifteen people were in attendance in person at this meeting with eight on Zoom.

### 2. Minutes of the Parishioners meeting held on 13 April 2021

It was proposed by Susan Wilson, seconded by Jonathan Tidnam and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

### 3. Election of churchwardens

The Rector thanked the Churchwardens of the past year, David Bartington, Marion Dawe and Cherry Saunders for their hard work and support.

Nominations for three churchwardens for the year April 2022/2023 had been put forward before the meeting.  
Churchwardens are elected annually and usually cannot stand for more than 6 years in succession.

	<u>Proposer</u>	<u>Seconder</u>
<b>David Bartington</b>	Pauline Parnell Hopkinson	Eileen Roberts
<b>Marion Dawe</b>	Ben Miller	Sally Crockford
<b>Jacqueline (Cherry) Saunders</b>	Dorothy Woolliscroft	Linda Trounce

With there being no further nomination forms received by the Chairman prior to the meeting the above elections were agreed unanimously.

### 4. Close of meeting      The meeting closed at 7.40pm.

## Annual Parochial Church Meeting

### 1. Apologies for absence

Carole Burt, James and Sue Lynch, Graham and Sharon Negus, Arthur Peters, Joan Smith, David and Penny Stubbert, Revd Richard Washington, Peter Wright.

### 2. Minutes of the APCM meeting held on 13 April 2021

It was proposed by Marion Dawe, seconded by Ben Miller and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

### 3. Elections

#### (a) PCC members *(four places for three years)*

At the APCM in 2011 it had been agreed that although PCC members stand for a period of 3 years, members could be put forward to be elected for a further 3-year period, but could not stand for more than 6 years in succession.

The following were proposed and seconded to stand on the Attleborough PCC for a three-year term:

	<u>Proposer</u>	<u>Seconder</u>
<b>Paul Andrew</b>	Jacqueline (Cherry) Saunders	Marion Dawe
<b>Arthur Peters</b>	Paul Andrew	Susan Wilson
<b>Jonathan Tidnam</b>	Chris MacKinnon	Enid Andrew

### 4. Reports

#### (a) PCC, Deanery Synod, Churchwardens

Reports of the PCC, Deanery Synod and Churchwardens (including Fabric) were presented.

The Terrier and Log Book had been updated during the year and were available for inspection in the church office.

#### (b) Treasurer

#### Presentation of Audited Church Accounts for year ending 31.12.2021

The Chairman presented the accounts for the year ending 31 December 2021.

These had been approved by the PCC and signed by the Chairman and Treasurer at a PCC meeting on 8 March 2022 for presentation to the APCM.

With there being no questions raised, it was proposed by Dorothy Woolliscroft, seconded by Susan Wilson, and agreed by all present that the accounts for 2021 be commended.

The Chairman wished to record his thanks on behalf of the PCC to Yvonne O'Dell as treasurer for her conscientious dedication and sound handling of the St Mary's finances.

**(c) Rector's Report**

Revd Matthew Jackson gave his report as Rector of the parish and Chairman of the Attleborough PCC.

A copy of this would be printed in the May 2022 edition of *The Link* parish magazine and filed on record with the 2021 Annual Report. Printed copies were also available on the table at the back of the church.

**5. Appointment of Independent Examiner**

Thanks was expressed to George Ridgway who had been the Independent Examiner for the past year.

It was proposed by Dorothy Woolliscroft, seconded by Marion Dawe and agreed by all present that George Ridgway be appointed Independent Examiner for the coming year.

With their being no further nominations the above was duly appointed.

It was agreed that Mr Ridgway be presented with a gift of wine for carrying out this task

**6. Presentation and adoption of Electoral Roll**

There were 123 members on the Church Electoral Roll as at 4 April 2022.

It was proposed by Marion Dawe, seconded by Susan Wilson and agreed by all present that the 2022/23 Roll be adopted.

The Rector wished to record his thanks to Carole on behalf of the parish for her work as Electoral Roll Officer throughout the year.

**7. Appointment of sidespeople**

The Rector thanked the sidespeople who had attempted to carry out the task of welcoming people during the past year, under difficult circumstances.

It was hoped that this role may return to a more normal welcome in the coming year as things slowly return to past sidesperson duties pre pandemic.

Marion Dawe proposed the following en-bloc for election to serve as sidespeople during the year April 2022/2023, with Pat Buttolph acting as Senior Sidesperson: Enid & Paul Andrew, Jill Atkins, Bobbie Aughton, Sandra Blyth, Pat Buttolph, Bob Gandell, Pauline Parnell Hopkinson, Joan Smith, Catherine and Steve Taylor, Susan Wilson.

These were seconded by Dorothy Woolliscroft.

With there being no further nominations the above twelve persons listed were duly elected.

**8. Any Other Business**

**Thank you to Matthew**

Marion Dawe thanked Matthew, on behalf of the parish, for his dedicated ministry and leadership as Rector during the past year. She also thanked Matthew's wife Emma and his family for their vital support behind the scenes.

**9. Close of meeting**

The meeting closed at 8.15pm with The Grace being said together.

## Financial Report and Accounts for the year ended 31 December 2022

### Financial Review

#### General fund

Overall income from giving (collections, standing orders, donations and Gift Aid claims) was almost £3,500 higher than in 2021. Income from wedding/funeral fees was almost £3,000 above 2021. In addition to the annual fete, craft markets were held during the year and income from fundraising was £700 more than 2021. Income was received from advertising in 2022 of £1,920 whereas none had been received in 2021.

Expenditure for 2022 was some £6,000 higher than in 2021, in part due to the rising cost of heating, together with the general increase in the cost of living.

A transfer of £3,000 from the Unrestricted Legacies Fund to the General Fund has been shown, towards the Parish Share.

The overall result for the General fund is very satisfactory, with a net income of £1,590.

#### Designated Legacies Fund (Unrestricted)

There was a large income from a legacy of £27,799 in April. The cost of electrical testing and certification was taken from this fund.

#### Designated Hall Fund

There was increased use of the hall in 2022, resulting in this year's income being some £2,500 higher than 2021 but this was offset by increased expenditure, mainly due to the large increases to the cost of gas and electricity and the cost of living. Net income is therefore similar to that of 2021.

#### Fabric & Heating Fund (Restricted)

Received was a small legacy of £500 and a residual legacy of £360 restricted to be used for the church fabric.

#### Other Restricted Funds

The restricted fund for the Music Project Fund established in 2021 was renamed the Attleborough Music Project (AMP). The AMP held a successful Hymn Marathon during the August Bank Holiday weekend which raised over £10,400. Additional donations were received during the year for this fund and also for the organ fund.

A grant was received from the National Fund Youth Music for a specialist Music Outreach Worker who was employed in August to lead music outreach activities with children, the elderly and disabled people in the local community.

New restricted funds for Mother's Union and for Drop In & Share Sharing Table were created, the latter receiving a grant for its start-up.

#### Fixed Assets

The mid market value of the two trust fund investment assets at the year end was £11,363 (2021: £12,879).

#### Reserves Policy

It is PCC policy to maintain at least an available current asset balance on the General Fund which equates to approximately four months' unrestricted payments excluding the Parish Share to cover potential creditors. The unrestricted legacies' fund is available to meet one off costs and any emergency situations that may arise. The balance of net current assets of the General Fund at the end of the year 2022 approximately meets that policy. The designated Hall Fund retains a balance to meet future maintenance costs for the hall. The balances for the various other restricted funds are the result of monies raised or donated for their respective purposes. It is the policy of the PCC to invest the available fund balances with the Church of England Deposit fund.

The accounts were approved on behalf of the Parochial Church Council on 16th 17th by:

.....*A. C. [Signature]*..... Chairman

.....*YHO. Dell*..... Treasurer

**St Mary's Church, Attleborough**

FINANCIAL STATEMENT for the Year to 31 December 2022

**Unrestricted Funds Statement of Financial Activities**

General fund	2022	2021		2022	2021
INCOMING RESOURCES	£	£	RESOURCES EXPENDED	£	£
Collections	6,560	4,582	Parish share	56,128	55,503
Non-Gift Aid planned giving	2,417	2,222	Clergy expenses	983	618
Collections Gift Aid	4,583	5,603	Other Clergy Costs	2,688	1,633
Standing Order Gift Aid	27,567	28,469	Church Admin. salaries & NI	8,035	7,750
Standing Order Non Gift Aid	6,557	4,476	Stationery, postage, misc.admin.	6,369	5,708
Tax refund on Gift Aid	11,774	11,902	Insurance & Associated Costs	3,556	2,843
Fees			Heating & Lighting	3,040	1,959
Weddings	2,887	1,278	Cleaning/Misc. minor maint.	743	255
Funeral Services & memorials	4,030	2,736	Norwich Dioc. Assoc. of Bells	10	10
Utilities	600	480	Director of music	7,210	6,237
Donations wall safe & candles	1,010	980	Other Music expenses	580	559
Donations Give a Little online (SumUp)	2,622	3,303	Stewardship expenses	82	111
Donations Give a Little card reader (SumUp)	1,431	657	Online Worship Streaming Licence	144	198
Other donations	5,089	2,525			
Donations Gift Aid	976	2,400	Donations to charities	2,047	1,456
Donations for Charities	2,147	1,259			
Dividends/Interest (deposit a/c's)	449	330	Fund raising Expenses	134	0
Summer fête & other fundraising	6,106	5,407	Patronal Festival Expenses	0	265
Patronal Festival	0	320	Church magazine and cards	486	460
Magazines and cards etc	1,289	1,289	Publicity	0	0
Magazines advertising	1,920	0	Donations & gifts	43	19
Donations for printing	25	8	Miscellaneous	0	0
Other Income	0	0			
Hire/Donations for use of church	830	0	Boiler	0	339
Boiler grant	0	0			
Church Admin. salaries furlough payments	0	351			
Norwich diocese grant for children's activities	0	450			
Transfer from Designated Legacies Fund (Parish Share)	3,000	5,000			
Transfer from Designated Hall Fund (Parish Share)	0	1,000			
<b>TOTAL Incoming Resources</b>	<b>93,868</b>	<b>87,027</b>	<b>TOTAL Resources Expended</b>	<b>92,278</b>	<b>85,921</b>
<b>NET INCOMING RESOURCES</b>	<b>1,590</b>	<b>1,107</b>			
Cash BALANCES B/FWD 1 JANUARY	10,102	8,996	Note:		
Cash BALANCES C/FWD 31 DECEMBER	11,693	10,102	Services in Crematorium		
			Contributions to Parish Share:	420	
Total asset balance b/fwd 1 JANUARY	16,840	15,734			
Total asset balance c/fwd 31 DECEMBER	18,431	16,840			
<b>Designated Legacies Fund</b>	<b>2022</b>	<b>2021</b>		<b>2022</b>	<b>2021</b>
<b>INCOMING RESOURCES</b>	<b>£</b>	<b>£</b>	<b>RESOURCES EXPENDED</b>	<b>£</b>	<b>£</b>
Legacies	27,758	28,437	Electrical testing & certification	5,461	1,195
Interest (deposit a/c's)	439	14	Piano/organ/microphone	1,688	743
			Transfer to General Fund (Parish Share)	3,000	5,000
<b>Online worship streaming installation</b>					
Online worship - Att Town Lands Charity grant	0	14,295	Online worship - installation	0	15,098
Online worship - Allchurches Trust grant	0	4,550	Online worship - Allchurches Trust grant	0	2,892
<b>TOTAL INCOMING RESOURCES</b>	<b>28,197</b>	<b>47,296</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>10,149</b>	<b>24,927</b>
<b>NET INCOMING RESOURCES</b>	<b>18,048</b>	<b>22,369</b>			
BALANCES B/FWD 1 JANUARY	67,496	45,127			
BALANCES C/FWD 31 DECEMBER	85,544	67,496			

<b>Designated Hall Fund</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Day Care Hire fees	23,652	21,005	Administration salaries & NI	13,747	13,433
Community Luncheon Club	0	704	Insurance & Associated Costs	2,607	2,843
Coffee & Chat	480	191	Heating & Lighting	6,031	3,918
Slimming World	2,965	1,634	Water	1,229	485
Other Hire fees	1,949	754	Cleaning & misc. & sundries	1,738	1,287
Other Income	40	0	Repairs and Hall upkeep	2,383	1,891
Dividends & Interest	394	17	Health & Safety	1,085	870
Administration salaries & NI furlough payments	0	2,680	Donations to charities	0	0
			Transfer to General Fund (Parish Share)	0	1,000
<b>TOTAL INCOME RESOURCES</b>	<b>29,480</b>	<b>26,986</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>28,819</b>	<b>25,728</b>
<b>NET INCOMING RESOURCES</b>	<b>661</b>	<b>1,258</b>			
<b>BALANCES B/FWD 1 JANUARY</b>	<b>30,497</b>	<b>29,239</b>			
<b>BALANCES C/FWD 31 DECEMBER</b>	<b>31,158</b>	<b>30,497</b>			

### Restricted Funds Statement of Financial Activities

<b>Fabric &amp; Heating Fund</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Interest (deposit a/c's) Fabric	428	24	Architects fees	0	0
Legacy	860	0	Structural Engineers fees	0	0
Donations	0	0	Church Heating/New Boiler	0	0
Grant for feasibility study of church & rooms	0	1,900	Church & rooms feasibility study, CAD & Planning	600	9,000
Grant for VAT on feasibility study	1,465	0			
<b>TOTAL INCOMING RESOURCES</b>	<b>2,753</b>	<b>1,924</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>600</b>	<b>9,000</b>
<b>NET INCOMING RESOURCES</b>	<b>2,153</b>	<b>(7,076)</b>			
<b>BALANCES B/FWD 1 JANUARY</b>	<b>40,191</b>	<b>47,267</b>			
<b>BALANCES C/FWD 31 DECEMBER</b>	<b>42,345</b>	<b>40,191</b>			

<b>Other Restricted Funds</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Flowers donations	208	40	Flowers	189	100
Choir Fund	650	299	Choir	113	164
Community Lunch	2,143	503	Community Lunch	1,748	508
Messy Church Fund	0	0	Messy Church Fund	0	0
Friday Fun Club	139	6	Friday Fun Club	235	90
Grant for Friday Fun Club	0	0			
Drop In & Play	625	260	Drop In & Play	591	439
Drop In & Share Sharing Table	250	0	Drop In & Share Sharing Table	10	0
Mother's Union	142	0	Mother's Union	33	0
Organ Fund	1,938	493	Organ Fund	0	0
Attleborough Music Project	13,603	3,005	Attleborough Music Project	3,265	849
Grant for Music Outreach Worker	15,000	0	Music Outreach Worker costs	4,068	0
Interest (deposit a/c's) Bells	25	1	Bells expenses	0	0
<b>TOTAL INCOMING RESOURCES</b>	<b>34,722</b>	<b>4,607</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>10,252</b>	<b>2,149</b>
<b>NET INCOMING RESOURCES</b>	<b>24,470</b>	<b>2,458</b>			
<b>BALANCES b/fwd 1 JANUARY</b>	<b>8,451</b>	<b>5,992</b>			
<b>BALANCES c/fwd 31 DECEMBER</b>	<b>32,921</b>	<b>8,451</b>			

<b>TOTALS INCOMING and EXPENDED RESOURCES</b>	2022	2021		2022	2021
	£	£	<b>TOTAL RESOURCES EXPENDED</b>	£	£
<b>TOTAL INCOMING RESOURCES and MOVEMENT IN FUNDS</b>	<b>189,020</b>	<b>167,840</b>		<b>142,097</b>	<b>147,725</b>
<b>NET INCOMING RESOURCES and MOVEMENT IN FUNDS</b>	<b>46,923</b>	<b>20,116</b>			
<b>BALANCES b/fwd 1 JANUARY</b>	<b>163,475</b>	<b>143,360</b>			
<b>BALANCES c/fwd 31 DECEMBER</b>	<b>210,398</b>	<b>163,475</b>			

# Attleborough Parochial Church Council

## Balance Sheet at 31 December 2022

(Figures rounded to nearest £)

	Unrestricted			Restricted		Total
	General Fund	Designated Legacy Fund	Hall Fund	Fabric & Heating Fund	Other Restricted funds	
	£	£	£	£	£	£
<b>FIXED ASSETS</b>						
Investments CBF	6,738					6,738
<b>CURRENT ASSETS</b>						
Barclays Bank	25,115	51,711	3,021	9,354	30,759	119,959
Deposit CBF	0	33,833	30,358	32,991	1,952	99,134
Cash						0
Debtors	5,762	0	0	0	211	5,972
less Suspense	0					
<b>TOTAL CURRENT ASSETS</b>	<b>30,875</b>	<b>85,544</b>	<b>33,380</b>	<b>42,345</b>	<b>32,921</b>	<b>225,066</b>
Less Current Liabilities	19,183	0	2,222	0	0	21,404
<b>TOTAL NET CURRENT ASSETS</b>	<b>11,693</b>	<b>85,544</b>	<b>31,158</b>	<b>42,345</b>	<b>32,921</b>	<b>203,661</b>
<b>TOTAL NET ASSETS</b>	<b>18,431</b>	<b>85,544</b>	<b>31,158</b>	<b>42,345</b>	<b>32,921</b>	<b>210,399</b>

	2021			2021		
	£	£	£	£	£	£
<b>FIXED ASSETS</b>						
Investments CBF	6,738					6,738
<b>CURRENT ASSETS</b>						
Barclays Bank	22,366	34,102	1,690	7,629	6,524	72,311
Deposit CBF	0	33,394	29,964	32,563	1,927	97,847
Cash						0
Debtors	4,411	0	0	0	0	4,411
	0					
<b>TOTAL CURRENT ASSETS</b>	<b>26,777</b>	<b>67,496</b>	<b>31,655</b>	<b>40,191</b>	<b>8,451</b>	<b>174,569</b>
Less Current Liabilities	16,674	0	1,157	0	0	17,832
<b>TOTAL NET CURRENT ASSETS</b>	<b>10,102</b>	<b>67,496</b>	<b>30,497</b>	<b>40,191</b>	<b>8,451</b>	<b>156,738</b>
<b>TOTAL NET ASSETS</b>	<b>16,840</b>	<b>67,496</b>	<b>30,497</b>	<b>40,191</b>	<b>8,451</b>	<b>163,476</b>

### Analysis of 'Other' restricted funds

FUND Year	Bells	Flower Fund	Community Lunch	Choir	Messy Church Fund	Youth Work/ Friday Fun Club	Drop in & Play	Drop In & Share	Mother's Union	Organ Fund	Attleboro Music Project	Music Outreach Worker	TOTAL Other
2022	1,860	605	679	838	651	662	420	240	109	3,433	12,494	10,932	32,921
2021	1,835	586	284	300	651	758	386	0	0	1,495	2,156	0	8,451

## Notes to the financial statements for the year ended 31 December 2022

### 1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for revaluation of two trust fund investment assets. The investments of two trust funds (Attleborough Bell Pightle and Attleborough Church Lands) were revalued at 31 December 2006 and subsequent movement in the market value is not material. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body.

#### Funds

Restricted funds represent income, donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Interest is apportioned to individual funds on an average balance basis. Figures are rounded to nearest £.

Unrestricted funds are general funds which can be used for PCC purposes. The Hall Fund has been designated by the PCC to provide for future maintenance of the Hall from the income generated by the lettings. It is an unrestricted fund and the PCC can decide to spend it for any other purpose. In particular, it has delegated to the Hall Committee responsibility to spend some of the funds generated by lettings on donations to charities.

In the year 2008 the PCC agreed to a new designated fund for unrestricted legacies to show a clear view of how these are spent.

### 2. Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Investment income and interest on deposits are recognised when received. All incoming resources are accounted for gross.

### 3. Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation. The diocesan parish share is accounted for the amount decided by the PCC that it can reasonably afford from its unrestricted funds and has been fully paid for many years. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### 4. Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the rector and churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all expenditure has been written off when incurred.

The Diocesan Board of Finance holds the assets of the two trust funds with investment in the Income Shares of the CBF Church of England Fund. The income from these trusts is for the ecclesiastical purposes of the parish and is included in the Incoming resources of the General fund.

### 5. Staff Costs

a) During the year the PCC employed a secretary, church and hall cleaners, all part time. Total salaries paid during the year were £19,940 (2021: £20,050).

b) Payments to PCC members

As organist Mr. J B Miller, who was a co-opted member of the PCC, was paid £4,510 and this payment is included in Director of Music expenses.

### 6. Debtors

For 2022 General fund 'Debtors' is uncleared receipts of £2,422 from funerals held at the end of December, a tax refund due from Gift Aid of £3,539, of which £211 relates to the music and organ funds (2021: Gift aid refund £3,396), and donations of £11.

#### Creditors (Current Liabilities)

The year 2022 General fund 'Current Liabilities' are the outstanding instalments for Parish Share £13,128, outstanding fees payable to the Dioceses of £3,482, insurance £834 (2021: £746), electricity and gas bills of £535 (2021: £118), miscellaneous other £1,204 (2021: £1,067).

The Hall Fund 'Current Liability' is the outstanding instalments of its share of the insurance £834 (2021: £746), electricity and gas bills of £1,071 (2021: £235) and miscellaneous other £318 (2021: £176).



## Independent Examiners Certificate

Report to the trustees/ members of:

ATTLEBOROUGH PAROCHIAL CHURCH COUNCIL

On accounts for the year ended:

31 DECEMBER 2022

Charity no (if any):

11 30 508

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

16 02 2023

Name:

GEORGE RIDGWAY

## Independent Examiners Certificate

<b>Report to the trustees/ members of:</b>	ATTLEBOROUGH PAROCHIAL Church Council
<b>On accounts for the year ended:</b>	31 DECEMBER 2022
<b>Charity no (if any):</b>	11 30 508

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND & WALES]]. Delete [ ] if not applicable.~~

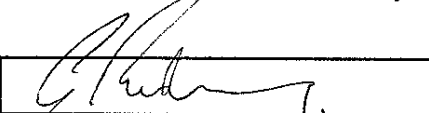
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

16 02 2023

Name:

GEORGE RIDGWAY

Relevant professional qualification(s) or body (if any)

FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS  
IN ENGLAND & WALES

Address:

ALMA HOUSE

STATION ROAD

ATTLEBOROUGH, NORFOLK, NR17 2AS

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

## Financial Report and Accounts for the year ended 31 December 2022

### Financial Review

#### General fund

Overall income from giving (collections, standing orders, donations and Gift Aid claims) was almost £3,500 higher than in 2021. Income from wedding/funeral fees was almost £3,000 above 2021. In addition to the annual fete, craft markets were held during the year and income from fundraising was £700 more than 2021. Income was received from advertising in 2022 of £1,920 whereas none had been received in 2021.

Expenditure for 2022 was some £6,000 higher than in 2021, in part due to the rising cost of heating, together with the general increase in the cost of living.

A transfer of £3,000 from the Unrestricted Legacies Fund to the General Fund has been shown, towards the Parish Share.

The overall result for the General fund is very satisfactory, with a net income of £1,590.

#### Designated Legacies Fund (Unrestricted)

There was a large income from a legacy of £27,799 in April. The cost of electrical testing and certification was taken from this fund.

#### Designated Hall Fund

There was increased use of the hall in 2022, resulting in this year's income being some £2,500 higher than 2021 but this was offset by increased expenditure, mainly due to the large increases to the cost of gas and electricity and the cost of living. Net income is therefore similar to that of 2021.

#### Fabric & Heating Fund (Restricted)

Received was a small legacy of £500 and a residual legacy of £360 restricted to be used for the church fabric.

#### Other Restricted Funds

The restricted fund for the Music Project Fund established in 2021 was renamed the Attleborough Music Project (AMP). The AMP held a successful Hymn Marathon during the August Bank Holiday weekend which raised over £10,400. Additional donations were received during the year for this fund and also for the organ fund.

A grant was received from the National Fund Youth Music for a specialist Music Outreach Worker who was employed in August to lead music outreach activities with children, the elderly and disabled people in the local community.

New restricted funds for Mother's Union and for Drop In & Share Sharing Table were created, the latter receiving a grant for its start-up.

#### Fixed Assets

The mid market value of the two trust fund investment assets at the year end was £11,363 (2021: £12,879).

#### Reserves Policy

It is PCC policy to maintain at least an available current asset balance on the General Fund which equates to approximately four months' unrestricted payments excluding the Parish Share to cover potential creditors. The unrestricted legacies' fund is available to meet one off costs and any emergency situations that may arise. The balance of net current assets of the General Fund at the end of the year 2022 approximately meets that policy. The designated Hall Fund retains a balance to meet future maintenance costs for the hall. The balances for the various other restricted funds are the result of monies raised or donated for their respective purposes. It is the policy of the PCC to invest the available fund balances with the Church of England Deposit fund.

The accounts were approved on behalf of the Parochial Church Council on 16th 17th by:

.....*A. C. [Signature]*..... Chairman

.....*YHO. Dell*..... Treasurer

**St Mary's Church, Attleborough**

FINANCIAL STATEMENT for the Year to 31 December 2022

**Unrestricted Funds Statement of Financial Activities**

General fund	2022	2021		2022	2021
INCOMING RESOURCES	£	£	RESOURCES EXPENDED	£	£
Collections	6,560	4,582	Parish share	56,128	55,503
Non-Gift Aid planned giving	2,417	2,222	Clergy expenses	983	618
Collections Gift Aid	4,583	5,603	Other Clergy Costs	2,688	1,633
Standing Order Gift Aid	27,567	28,469	Church Admin. salaries & NI	8,035	7,750
Standing Order Non Gift Aid	6,557	4,476	Stationery, postage, misc.admin.	6,369	5,708
Tax refund on Gift Aid	11,774	11,902	Insurance & Associated Costs	3,556	2,843
Fees Weddings	2,887	1,278	Heating & Lighting	3,040	1,959
Funeral Services & memorials	4,030	2,736	Cleaning/Misc. minor maint.	743	255
Utilities	600	480	Norwich Dioc. Assoc. of Bells	10	10
Donations wall safe & candles	1,010	980	Director of music	7,210	6,237
Donations Give a Little online (SumUp)	2,622	3,303	Other Music expenses	580	559
Donations Give a Little card reader (SumUp)	1,431	657	Stewardship expenses	82	111
Other donations	5,089	2,525	Online Worship Streaming Licence	144	198
Donations Gift Aid	976	2,400			
Donations for Charities	2,147	1,259	Donations to charities	2,047	1,456
Dividends/Interest (deposit a/c's)	449	330			
Summer fête & other fundraising	6,106	5,407	Fund raising Expenses	134	0
Patronal Festival	0	320	Patronal Festival Expenses	0	265
Magazines and cards etc	1,289	1,289	Church magazine and cards	486	460
Magazines advertising	1,920	0	Publicity	0	0
Donations for printing	25	8	Donations & gifts	43	19
Other Income	0	0	Miscellaneous	0	0
Hire/Donations for use of church	830	0			
Boiler grant	0	0	Boiler	0	339
Church Admin. salaries furlough payments	0	351			
Norwich diocese grant for children's activities	0	450			
Transfer from Designated Legacies Fund (Parish Share)	3,000	5,000			
Transfer from Designated Hall Fund (Parish Share)	0	1,000			
<b>TOTAL Incoming Resources</b>	<b>93,868</b>	<b>87,027</b>	<b>TOTAL Resources Expended</b>	<b>92,278</b>	<b>85,921</b>
<b>NET INCOMING RESOURCES</b>	<b>1,590</b>	<b>1,107</b>			
Cash BALANCES B/FWD 1 JANUARY	10,102	8,996	Note:		
Cash BALANCES C/FWD 31 DECEMBER	11,693	10,102	Services in Crematorium		
			Contributions to Parish Share:	420	
Total asset balance b/fwd 1 JANUARY	16,840	15,734			
Total asset balance c/fwd 31 DECEMBER	18,431	16,840			
<b>Designated Legacies Fund</b>	<b>2022</b>	<b>2021</b>		<b>2022</b>	<b>2021</b>
<b>INCOMING RESOURCES</b>	<b>£</b>	<b>£</b>	<b>RESOURCES EXPENDED</b>	<b>£</b>	<b>£</b>
Legacies	27,758	28,437	Electrical testing & certification	5,461	1,195
Interest (deposit a/c's)	439	14	Piano/organ/microphone	1,688	743
			Transfer to General Fund (Parish Share)	3,000	5,000
<b>Online worship streaming installation</b>					
Online worship - Att Town Lands Charity grant	0	14,295	Online worship - installation	0	15,098
Online worship - Allchurches Trust grant	0	4,550	Online worship - Allchurches Trust grant	0	2,892
<b>TOTAL INCOMING RESOURCES</b>	<b>28,197</b>	<b>47,296</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>10,149</b>	<b>24,927</b>
<b>NET INCOMING RESOURCES</b>	<b>18,048</b>	<b>22,369</b>			
BALANCES B/FWD 1 JANUARY	67,496	45,127			
BALANCES C/FWD 31 DECEMBER	85,544	67,496			

<b>Designated Hall Fund</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Day Care Hire fees	23,652	21,005	Administration salaries & NI	13,747	13,433
Community Luncheon Club	0	704	Insurance & Associated Costs	2,607	2,843
Coffee & Chat	480	191	Heating & Lighting	6,031	3,918
Slimming World	2,965	1,634	Water	1,229	485
Other Hire fees	1,949	754	Cleaning & misc. & sundries	1,738	1,287
Other Income	40	0	Repairs and Hall upkeep	2,383	1,891
Dividends & Interest	394	17	Health & Safety	1,085	870
Administration salaries & NI furlough payments	0	2,680	Donations to charities	0	0
			Transfer to General Fund (Parish Share)	0	1,000
<b>TOTAL INCOME RESOURCES</b>	<b>29,480</b>	<b>26,986</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>28,819</b>	<b>25,728</b>
<b>NET INCOMING RESOURCES</b>	<b>661</b>	<b>1,258</b>			
<b>BALANCES B/FWD 1 JANUARY</b>	<b>30,497</b>	<b>29,239</b>			
<b>BALANCES C/FWD 31 DECEMBER</b>	<b>31,158</b>	<b>30,497</b>			

### Restricted Funds Statement of Financial Activities

<b>Fabric &amp; Heating Fund</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Interest (deposit a/c's) Fabric	428	24	Architects fees	0	0
Legacy	860	0	Structural Engineers fees	0	0
Donations	0	0	Church Heating/New Boiler	0	0
Grant for feasibility study of church & rooms	0	1,900	Church & rooms feasibility study, CAD & Planning	600	9,000
Grant for VAT on feasibility study	1,465	0			
<b>TOTAL INCOMING RESOURCES</b>	<b>2,753</b>	<b>1,924</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>600</b>	<b>9,000</b>
<b>NET INCOMING RESOURCES</b>	<b>2,153</b>	<b>(7,076)</b>			
<b>BALANCES B/FWD 1 JANUARY</b>	<b>40,191</b>	<b>47,267</b>			
<b>BALANCES C/FWD 31 DECEMBER</b>	<b>42,345</b>	<b>40,191</b>			

<b>Other Restricted Funds</b>	2022	2021		2022	2021
<b>INCOMING RESOURCES</b>	£	£	<b>RESOURCES EXPENDED</b>	£	£
Flowers donations	208	40	Flowers	189	100
Choir Fund	650	299	Choir	113	164
Community Lunch	2,143	503	Community Lunch	1,748	508
Messy Church Fund	0	0	Messy Church Fund	0	0
Friday Fun Club	139	6	Friday Fun Club	235	90
Grant for Friday Fun Club	0	0			
Drop In & Play	625	260	Drop In & Play	591	439
Drop In & Share Sharing Table	250	0	Drop In & Share Sharing Table	10	0
Mother's Union	142	0	Mother's Union	33	0
Organ Fund	1,938	493	Organ Fund	0	0
Attleborough Music Project	13,603	3,005	Attleborough Music Project	3,265	849
Grant for Music Outreach Worker	15,000	0	Music Outreach Worker costs	4,068	0
Interest (deposit a/c's) Bells	25	1	Bells expenses	0	0
<b>TOTAL INCOMING RESOURCES</b>	<b>34,722</b>	<b>4,607</b>	<b>TOTAL RESOURCES EXPENDED</b>	<b>10,252</b>	<b>2,149</b>
<b>NET INCOMING RESOURCES</b>	<b>24,470</b>	<b>2,458</b>			
<b>BALANCES b/fwd 1 JANUARY</b>	<b>8,451</b>	<b>5,992</b>			
<b>BALANCES c/fwd 31 DECEMBER</b>	<b>32,921</b>	<b>8,451</b>			

<b>TOTALS INCOMING and EXPENDED RESOURCES</b>	2022	2021		2022	2021
	£	£	<b>TOTAL RESOURCES EXPENDED</b>	£	£
<b>TOTAL INCOMING RESOURCES and MOVEMENT IN FUNDS</b>	<b>189,020</b>	<b>167,840</b>		<b>142,097</b>	<b>147,725</b>
<b>NET INCOMING RESOURCES and MOVEMENT IN FUNDS</b>	<b>46,923</b>	<b>20,116</b>			
<b>BALANCES b/fwd 1 JANUARY</b>	<b>163,475</b>	<b>143,360</b>			
<b>BALANCES c/fwd 31 DECEMBER</b>	<b>210,398</b>	<b>163,475</b>			

# Attleborough Parochial Church Council

## Balance Sheet at 31 December 2022

(Figures rounded to nearest £)

	Unrestricted			Restricted		Total
	General Fund	Designated Legacy Fund	Hall Fund	Fabric & Heating Fund	Other Restricted funds	
	£	£	£	£	£	£
<b>FIXED ASSETS</b>						
Investments CBF	6,738					6,738
<b>CURRENT ASSETS</b>						
Barclays Bank	25,115	51,711	3,021	9,354	30,759	119,959
Deposit CBF	0	33,833	30,358	32,991	1,952	99,134
Cash						0
Debtors	5,762	0	0	0	211	5,972
less Suspense	0					
<b>TOTAL CURRENT ASSETS</b>	<b>30,875</b>	<b>85,544</b>	<b>33,380</b>	<b>42,345</b>	<b>32,921</b>	<b>225,066</b>
Less Current Liabilities	19,183	0	2,222	0	0	21,404
<b>TOTAL NET CURRENT ASSETS</b>	<b>11,693</b>	<b>85,544</b>	<b>31,158</b>	<b>42,345</b>	<b>32,921</b>	<b>203,661</b>
<b>TOTAL NET ASSETS</b>	<b>18,431</b>	<b>85,544</b>	<b>31,158</b>	<b>42,345</b>	<b>32,921</b>	<b>210,399</b>

	2021					
	£	£	£	£	£	£
<b>FIXED ASSETS</b>						
Investments CBF	6,738					6,738
<b>CURRENT ASSETS</b>						
Barclays Bank	22,366	34,102	1,690	7,629	6,524	72,311
Deposit CBF	0	33,394	29,964	32,563	1,927	97,847
Cash						0
Debtors	4,411	0	0	0	0	4,411
	0					
<b>TOTAL CURRENT ASSETS</b>	<b>26,777</b>	<b>67,496</b>	<b>31,655</b>	<b>40,191</b>	<b>8,451</b>	<b>174,569</b>
Less Current Liabilities	16,674	0	1,157	0	0	17,832
<b>TOTAL NET CURRENT ASSETS</b>	<b>10,102</b>	<b>67,496</b>	<b>30,497</b>	<b>40,191</b>	<b>8,451</b>	<b>156,738</b>
<b>TOTAL NET ASSETS</b>	<b>16,840</b>	<b>67,496</b>	<b>30,497</b>	<b>40,191</b>	<b>8,451</b>	<b>163,476</b>

### Analysis of 'Other' restricted funds

FUND Year	Bells	Flower Fund	Community Lunch	Choir	Messy Church Fund	Youth Work/ Friday Fun Club	Drop in & Play	Drop In & Share	Mother's Union	Organ Fund	Attleboro Music Project	Music Outreach Worker	TOTAL Other
2022	1,860	605	679	838	651	662	420	240	109	3,433	12,494	10,932	32,921
2021	1,835	586	284	300	651	758	386	0	0	1,495	2,156	0	8,451

## Notes to the financial statements for the year ended 31 December 2022

### 1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for revaluation of two trust fund investment assets. The investments of two trust funds (Attleborough Bell Pightle and Attleborough Church Lands) were revalued at 31 December 2006 and subsequent movement in the market value is not material. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body.

#### Funds

Restricted funds represent income, donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Interest is apportioned to individual funds on an average balance basis. Figures are rounded to nearest £.

Unrestricted funds are general funds which can be used for PCC purposes. The Hall Fund has been designated by the PCC to provide for future maintenance of the Hall from the income generated by the lettings. It is an unrestricted fund and the PCC can decide to spend it for any other purpose. In particular, it has delegated to the Hall Committee responsibility to spend some of the funds generated by lettings on donations to charities.

In the year 2008 the PCC agreed to a new designated fund for unrestricted legacies to show a clear view of how these are spent.

### 2. Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Investment income and interest on deposits are recognised when received. All incoming resources are accounted for gross.

### 3. Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation. The diocesan parish share is accounted for the amount decided by the PCC that it can reasonably afford from its unrestricted funds and has been fully paid for many years. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### 4. Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the rector and churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all expenditure has been written off when incurred.

The Diocesan Board of Finance holds the assets of the two trust funds with investment in the Income Shares of the CBF Church of England Fund. The income from these trusts is for the ecclesiastical purposes of the parish and is included in the Incoming resources of the General fund.

### 5. Staff Costs

a) During the year the PCC employed a secretary, church and hall cleaners, all part time. Total salaries paid during the year were £19,940 (2021: £20,050).

b) Payments to PCC members

As organist Mr. J B Miller, who was a co-opted member of the PCC, was paid £4,510 and this payment is included in Director of Music expenses.

### 6. Debtors

For 2022 General fund 'Debtors' is uncleared receipts of £2,422 from funerals held at the end of December, a tax refund due from Gift Aid of £3,539, of which £211 relates to the music and organ funds (2021: Gift aid refund £3,396), and donations of £11.

#### Creditors (Current Liabilities)

The year 2022 General fund 'Current Liabilities' are the outstanding instalments for Parish Share £13,128, outstanding fees payable to the Dioceses of £3,482, insurance £834 (2021: £746), electricity and gas bills of £535 (2021: £118), miscellaneous other £1,204 (2021: £1,067).

The Hall Fund 'Current Liability' is the outstanding instalments of its share of the insurance £834 (2021: £746), electricity and gas bills of £1,071 (2021: £235) and miscellaneous other £318 (2021: £176).



## Independent Examiners Certificate

Report to the trustees/ members of:

ATTLEBOROUGH PAROCHIAL CHURCH COUNCIL

On accounts for the year ended:

31 DECEMBER 2022

Charity no (if any):

11 30 508

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

### Responsibilities and basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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Signed:



Date:

16 02 2023

Name:

GEORGE RIDGWAY

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31 DECEMBER 2022

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Signed:



Date:

16 02 2023

Name:

GEORGE RIDGWAY

Relevant professional qualification(s) or body (if any)

FELLOW OF INSTITUTE OF CHARTERED ACCOUNTANTS  
IN ENGLAND & WALES

Address:

ALMA HOUSE

STATION ROAD

ATTLEBOROUGH, NORFOLK, NR17 2AS

## Section B

### Disclosure

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Give here brief details of any items that the examiner wishes to disclose