

A Year in Review

Annual Report on 2021



Welcome to the report booklet prepared for the St Mary's Annual Meetings on Tuesday 26 April 2022. The reports in this booklet are on church activities in 2021. Please do try to come to the meeting which starts at 7.30pm in the Church Hall. There is a service of Holy Communion at 7pm prior to the meeting.

The agenda for the meeting is enclosed and a full report on church activities for you to read before the meeting. There will be a chance to ask questions on the reports but as usual the reports themselves won't be read out. You will find the accounts in a supplement in the centre of the booklet and you can find the minutes of last year's meeting, which we need to approve, at the back.

Revd Matthew Jackson, April 2022

for the Annual Parochial Church Meeting
of St Mary's Church Attleborough

Tuesday 26 April 2022
7.30pm in the Church Hall and on Zoom
preceded by Holy Communion at 7pm

THE ANNUAL PARISH CHURCH MEETING

Tuesday 26 April 2022 at 7.30pm in St Mary's Church Hall
and on Zoom

AGENDA

Meeting 1

- 1 Apologies for absence
- 2 Minutes of the last meeting (13 April 2021)
- 3 Election of three Churchwardens
- 4 Close of meeting

Meeting 2

- 1 Apologies for absence
- 2 Minutes of the previous APCM/Matters arising (13 April 2021)
- 3 Elections
Parochial Church Council – four places for three years
- 4 Reports:
 - a. PCC
 - b. Churchwardens
(including Fabric, presentation of Log Book and Terrier)
 - c. Presentation of Church Accounts
 - d. Chairman's report: Revd Matthew Jackson
- 5 Opportunity to ask questions on the reports in this booklet
- 6 Appointment of Independent Examiner
- 7 Presentation and Adoption of Electoral Roll
- 8 Appointment of Sidespeople
- 9 Any other business, including time for general discussion
of any matters of concern which may be brought to
the meeting

A short meeting of the new PCC will follow this meeting

ST MARY'S CHURCH – ANNUAL REPORT FOR 2021

Administrative information

St Mary's Church, Attleborough is part of the Norwich Diocese in the Thetford & Rockland Deanery. The correspondence address is St Mary's Church Office, Church Street, Attleborough, NR17 2AH. The Parochial Church Council (PCC) is registered with the Charity Commission (Number: 1130508).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Mary's PCC has the responsibility of co-operating with the Incumbent and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the building.

The main activities of the PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work and teaching adults through home and prayer groups.

PCC membership and Report

Members of the PCC are either ex officio or elected at the Annual Parish Church Meeting (APCM), in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	Revd Matthew Jackson	<i>(Chairman)</i>
<i>Assistant Priest:</i>	Revd Andrew Slater	
<i>Assistant Curate:</i>	Revd Richard Washington	<i>(from July 2021)</i>
<i>Licensed Lay Minister {PtO}</i>	Robert Andrews	
<i>Licensed Lay Minister</i>	Brenda Greig	<i>(also Deanery Synod rep)</i>
<i>Churchwardens:</i>	David Bartington	
	Marion Dawe	<i>(Lay Vice-Chairman)</i>
	Cherry Saunders	

Deanery Synod rep: Eileen Roberts

Elected members: Catherine Buckley
 Carole Burt
 Sally Crockford
 Christopher MacKinnon
 Sharon Negus
 Emma Neve
 David Stubbert
 Susan Wilson
 Jonathan Tidnam
 Dorothy Woolliscroft
 Peter Wright
Co-opted: Paul Andrew (Fabric Officer)

Director of Music: Ben Miller
Secretary: Pat Buttolph
Treasurer: Yvonne O'Dell

There are currently twenty one people serving on the PCC – eight ex-officio, twelve elected for a three-year term of office (including Deanery Synod representatives) and one co-option. Pat Buttolph, Ben Miller and Yvonne O'Dell attend meetings as Secretary, Director of Music and treasurer respectively. Sally Crockford, Sharon Negus and Jonathan Tidnam will retire after having completed a three year term of office, but are eligible to stand for a further three years if they wish. Peter Wright retires after having completed the maximum term of six years. We thank them for their commitment to the life of St Mary's over this time. There were 10 PCC meetings during 2021, with the first 7 of the year only on Zoom and meetings from September held in the Church Hall and also on Zoom. The average attendance at meetings during the year was 17. Reports were given at meetings on finance, deanery matters, youth & children's work, social & fundraising, church hall, fabric and music, when appropriate. Other business discussed and implemented during the year included general maintenance of the church, plans for the seasons of Lent, Easter, Advent and Christmas, working around Covid. Plans for the grand summer fete were discussed regularly. Safeguarding was an item on each PCC meeting agenda. An approved copy of the minutes of the most recent PCC meeting is always displayed on the notice board at the back of the church. Parishioners are encouraged to read the minutes and minutes of past meetings, which are available on request at the Church Office between Monday-Friday, 10-12 noon.

Pat Buttolph

Church attendance

On 31 December 2021 there were 121 parishioners on the Church Electoral Roll, of whom 32 were not resident within the parish. Weekly attendance, taken on a 'normal' Sunday was 88 adults and 10 children, **with online**. Easter communicants numbered 86, Christmas communicants numbered 83. There were 22 baptisms during the year, 3 weddings, 22 funerals held in the church and 17 conducted at crematoriums or Colney Wood.

PCC account holders

Barclays Bank PLC, 45 Market Street, Wymondham, NR18 0AL.
 CCLA Investment Management Limited, The CBF Church of England Fund, Senator House, 85 Queen Victoria Street, London, EC4V 4ET.

Signed on behalf of the PCC by Revd Matthew Jackson

26 April 2022

REPORTS ON PARISH LIFE

Bell Ringing

There has been no ringing done during the pandemic due to covid restrictions and the severe lack of available ringers. We hope to begin ringing again in April 2022. Before the pandemic a large proportion of ringers were elderly, aged 80 years or more, and few younger people were taking up ringing due to the time commitment needed to become proficient. Many older ringers have now decided to stop ringing or to limit ringing to their home towers. We currently have 5 ringers attached to our tower, one fewer than needed as our 6th ringer has moved away, but ringing 5 bells still sounds good.

I will continue to try to get bands when asked but please be mindful that this is now much more difficult than before the pandemic.

Jan May

Bible Study Group

Undaunted by Covid, the Monday evening Bible Study Group has continued to meet regularly during term time. The year began with Zoom meetings which enabled most of our regular members to take part, but as restrictions eased, we were able to move to the church hall, remaining socially distant but able to talk face to face. A series of studies entitled "What can we believe these days" covered topics ranging from *The Bible in an age of science*, *Doubts*, *Miracles*, and *Sharing our faith*. More recently we have been thinking about *The Fruit of The Spirit*. New members are always welcome, and no knowledge of the Bible is required!

Bob Baker

Children's Society

The covid pandemic curtailed many of our usual fund raising events in 2021 however we were finally allowed to empty house collecting boxes. This was a momentous occasion and we counted £799.20 which was then taken to the bank in a wheeled suitcase!

In November we were able to hold a coffee morning, which again was well supported and raised £369.62. This included some generous donations. Thank you to all who have continued to support the Society and especially the seven people who have taken new house boxes. We shall take them in for emptying at our next coffee morning in June.

The work of the Children's Society has been active during the pandemic as more children than ever have needed help and encouragement. My sincere thanks to those who continue to help.

Pauline Parnell-Hopkinson

Christian Aid

The challenges brought on by Covid and the range of restrictions including a national lockdown for the first three months of 2021 meant the Group had to come up with new money-raising ideas and, as the Norfolk motto goes, "Do Different".

This we did, and a Tana Lawn Cushion Draw, Easter Egg Raffle and Adopt a Country Appeal were introduced to replace the curry evening, Lent lunches, the main quiz, and the concert. These events together with the established knit-in, wine tasting evening, an Autumn quiz and the Benefice Christmas card enabled the Group to raise more than £5700 for Christian Aid. USAID match-funding of 17:1 on £1850 of this translated into an additional £31,450 being generated.

In addition, delivery-only envelopes enabled £764 to be raised for Christian Aid Week.

I am grateful to be part of such a supportive Group which in turn is given tremendous support from the clergy and congregation at St Mary's and increasingly (and pleasingly) from outside the church.

Peter Wright

Church Hall

Due to the Covid pandemic, the Hall had to be closed for a while and the Day Centre was suspended.

After a while the Day Centre were able to use the kitchen at a reduced hire rate to enable hot meals to be prepared on 5 days per week and delivered around the town.

The Hall committee has not met during the last 2 years as there was no reason, but we hope to be calling a meeting shortly to catch up. After many years Anne Tinker

has retired as secretary and we are all indebted to her for her long service and hard work. Andrea Lawson has kindly agreed to take on the role.

As you will see from the accounts the Hall income has been very modest as for some time we were not able open, and then only for limited use. As everything seems to be settling down now we look forward to returning to full strength before long.

David Stubbart, Chairman

Churchwardens

As I write this report I reflect on yet another year like no other. We have had restrictions lifted but as a community have remained cautious. A prudent measure. As wardens we have undertaken some of the duties you would expect prior to lockdown but to comply with the covid-19 regulations we did not undertake our usual duties. We still did our best to get the services to run smoothly and to offer a welcome to everyone but it has been a challenge behind a mask !

Newcomers were asked for a name for test and trace... not our usual style but I know we got to know a few more people this way so every cloud ...

AS I write this we are looking forward to back to normal... many of us have had covid 19 but we need to be mindful of all who remain scared or hesitant or who have just got out of the habit of coming to church.

My thanks go to my fellow wardens, David and Cherry, both of whom have worked tirelessly to make sure things run smoothly. Our thanks to everyone who has worked hard to ensure the life and witness at St Mary's has continued.

Marion Dawe

Coffee & Chat

It was a real joy to be able to open Coffee and Chat in September 2021, to greet old friends and to welcome some new faces too, tinged also with some sadness for the people that are no longer able to join us.

We are continuing much as before, although I think everyone will agree that Sean is not only missed for his company but also for the delicious scones and cakes that he kindly baked for us. We do thank him for his devotion and generosity. It has also been strange not to have Robert with us in the kitchen. I know many of you enjoyed his unique 'humour', and I have certainly missed his administration and accounting skills. Happily, he is now back in the UK and has told me that he has not hung up his pinny yet!

We are blessed with a team of lovely volunteers, who willingly give up their Saturday mornings to help with the running of Coffee and Chat; thank you ladies and gents, your help is invaluable and your smiles welcoming.

We do thank all our regular guests for their support not just for returning after the pandemic, but also before. I know that some of you have been coming to Coffee and Chat for many, many years.

We are a non-profit group and the funds that we raise are distributed to mainly local charities. Since September 2021, with the support of our customers we have been able to donate to the following causes;

Uganda Support Fund, Drop In and Play, St Martins Housing Trust.

Total donation amount of £200.00

We also received a donation from Catherine Clark who sold her cards when the Listening Ear group came on 23 October. The amount was £12.00.

If you run a local charity/organisation, or would like to suggest one, please let me know as we would be pleased to be able to help you financially if we can.

Finally, if you have yet to visit us, please do. We are open every Saturday (apart from Christmas week) from 10am to 11.30am.

Alison Sayer

Community Lunch

We are a very friendly group who usually meet on the first, third and fifth Fridays of the month. We gather in the church hall from 12.00 onwards, aiming to serve the meal at 12.30 p.m. Diners each bring a small raffle prize and pay 20 pence for two raffle tickets; the proceeds go towards Christmas gifts for diners and volunteers.

We did not meet between March 2020 and September 2021. When we resumed, we asked the Day Centre to provide us with our first course, which is always delicious and plentiful. Dorothy supplies a variety of puddings. We have a loyal band of volunteers who set the tables, serve the meals and wash up. The meal costs £6 and is intended for those who live alone and would benefit from a good midday meal enjoyed in company. Applications should be made *via* the Rector.

Dorothy Woolliscroft

Deanery Synod

There were two meetings of the Thetford & Rockland Deanery Synod in 2021.

The first of these was on 20 June at Eccles, this being the first meeting since September 2019! Revd Canon Steve Wright was Commissioned as Rural Dean at this meeting by the Rt Revd Alan Winton, following Revd Matthew Jackson retiring from this role after 11 years.

The second meeting was on 19 October at Old Buckenham when Revd Canon Steve Wright led us in discussion on the subject of 'Diocesan Vision and Reality – What can happen when the two collide?'

St Mary's representatives on the Synod are Brenda Greig and Eileen Roberts, with myself as Secretary.

Pat Buttolph

Drop-in & Play

Drop in and Play started again in May 2021 under the new name of Book in and Play in order to meet contemporary government coronavirus guidelines. This in itself was no mean feat as we were managing the group before the July target of all adults being offered Covid vaccines. However, guided by the Local Outbreak Management team in Wymondham we were able to produce and implement an appropriate Covid 19 Risk Assessment which served us well. Due to Covid rates we opted to give provision in term time only. Our main priority was to afford enough space for adults and children to meet and play safely in a Covid secure environment. Alison Sayer sourced new and beautiful baby blankets and an abundance of ergonomically designed baby toys. Each baby was given their own "pod" with a thick blanket and their own box of toys for use in the session to avoid cross contamination. This system was welcomed by parents and is still in use at the time of writing. We split the Hall into defined Baby and Toddler areas to facilitate safe play and provided a changing weekly provision of crafts, miniature world, books, puzzles and games. Alison produced beautiful Play Plans to help support this new way of working. We had many comments expressing gratitude that at long last parents could socialise their tots and babies in a group environment to help improve their development which had suffered in the isolation of the pandemic. We served roughly 20 families according to our track and trace register, with average weekly attendance between 12- 16 children albeit with big variations depending on infection rates and illness. As Covid rules relaxed we very gradually eased our infection control protocols, so that by the end of the year we were able to introduce singing at the request of parents. At Christmas Matthew showed the group a charming cartoon version of the Christmas Story as seen through the eyes of a mouse living in the stable. 10 hard back books about the Christmas Story were given to families. I would like to take this opportunity to say a sincere thank you to Alison, Joan, Margaret, Jenny, Jonathan, Linda, Catherine and Barbara for their dedicated solid hard work in making the group such a success.

Cherry Saunders

Electoral Roll

The past year has seen 4 additional names added to the Electoral Roll and 3 people who sadly died during the year have been removed. The current total, as at 4 April 2022, stands at 123.

Carole Burt

Fabric

During 2021 no structural work was carried out on St Mary's.

At the beginning of the year the diocese informed the PCC of a scheme that offered help in installing roof alarms to the church as several churches around East Anglia had lead stripped from their roofs. Although it was felt that our building was

safer than rural churches, the PCC agreed to having an alarm fitted, which was installed on 28 May.

During the early spring an area of plaster fell from the wall close to the south (link) door. We have received a quote for repair (£2,500); the company who quoted specified that their workload was such that they couldn't take on the work immediately. It was felt that as long as there was no danger in prolonging the repair, this should be delayed.

In August the heating boilers were serviced and in November an in-depth electrical survey was carried out by Alan Cross Electricians. This is required for insurance purposes.

Paul Andrew

Foodbank

The Methodist Church is closing, Pastor Sean will be delivering his last sermon over the Easter period. I'm pleased to report, that the Foodbank will continue to have access to the Church Hall and facilities for some time, but no definite finite date. In regard to an alternative suitable premises, that is in the hands of the Thetford Trussell Trust.

We are currently running with two small teams on a fortnightly rota, to serve the need of the local community, every Saturday morning. This has been the situation since the onset of the Covid pandemic. We are now looking for volunteers especially Team Leaders which will enable expansion of the rota.

We receive many food donations from individuals and the local Churches, which is most appreciated. There is always a greater need over holiday periods, Christmas was very busy and we were able to provide extra festive food, including frozen chickens and various meat joints.

Our volunteer Teams are there to serve and help, often people have a need to talk and share their problems; we are good listeners! Pastor Sean was available every Saturday, providing pastoral care and good advice on many personal problems and issues, he will be greatly missed.

Peter Rowles

Flowers

2021 was a disrupted year for us all and when on 4 January we went into lockdown, schools closed and church became an online event. Flowers in church stopped too of course. What joy therefore to be able to arrange flowers again for Easter in April.

Thank you to the people who have given donations in memory of loved ones or in celebration of special occasions. Our weekly flowers are appreciated by members of the congregation and visitors.

Thank you to the ladies who take a turn to arrange our pulpit flowers and to Joan Smith who assists me in many ways in the planning at festivals. New arrangers are welcome.

Donations can be given to Pat in the church office for flowers at any time but particularly for festivals.

Pauline Parnell-Hopkinson

Friday Fun Club

This group met infrequently during the last year and there was an element of stop start due to the pandemic. Our fundraising activities came to a halt as did any of the other things we did. We managed to keep in touch and have now resumed our regular sessions and look forward to many exciting new opportunities.

Marion Dawe

Friends of St Mary's Church

A quiet year for the 'Friends', The trustees have met and the clerk has ensured we have complied with charity regulation. Funds have slowly accumulated through regular giving and donations coming through 'Easyfundraising'.

As we move out of Covid restrictions it is hoped to become more proactive, though this may need to be considered in the context of wider Church Building development plans.

James Trounce, Chair and Treasurer

Gift Aid

In 2021 we were able to claim back from HMRC the sum of £11951.47 on donations made by people who had either signed a gift aid declaration or used one of the yellow envelopes. This figure includes our annual allowance for plate collections.

The designated weekly envelopes were used by 14 people of which 5 were gift aided. Monthly bank standing order donations were made by 53 people and 44 of these were gift aided.

During the periods when the church was closed due to the pandemic, more use was made of the options to donate online and by direct credit to the bank. When the church is open it is also possible to donate via the card reader. Now that there are several different ways to donate it is important that donors consider whether they are able to gift aid their donations. If they can, a signed gift aid declaration is required which enables us to claim an extra 25% at no cost to the donor.

Please contact me if you would like a gift aid declaration form or if you are not sure if you are eligible to gift aid.

Arthur Peters

Magazine distribution and collation

The Link is issued ten times per year. The price remains 50 pence per copy (£5 per year). Four hundred copies are printed in house by Pat Buttolph and a new cover is created for each month. Christine Beales arranges for local firms to advertise in the magazine and heads the collation team which meets usually on the last Thursday or Friday in the month. Nineteen distributors then deliver to the subscribers on their round. What used to be the Diocesan News magazine is now discontinued, but news from the Norwich diocese is now available weekly on their website.

For a few months during the pandemic The Link did not appear, but soon became available monthly on the parish website, as it still is. Last year all subscriptions were collected in June to bring all payments in line and they will henceforth be collected in June for the following year. After a baptism the family receives the magazine free for a year.

May I thank once again those who collate and distribute. I do urge all members of our congregation to read the magazine. It contains details of coming events, reports on our activities and interesting articles. Recently we have made a great effort to increase the variety and interest of the magazine's content and the Rector will welcome contributions from parishioners.

Dorothy Woolliscroft

Mothers' Union

Following an 18 month break during the Covid pandemic we were finally able to meet in September 2021.

A general meeting was held to discuss the way forward for the branch in the coming year. As our branch leader had been unable to continue through ill health, it was decided to run the branch by committee. Many of our existing members attended this meeting, plus three new people who transferred from other branches having moved to the area and who are now members of our congregation.

The October meeting was a social event where members could introduce themselves to others and in November we looked at the long history of our church including a tour of the church pointing out interesting details.

Our annual carol service followed by refreshments took place in December and we had arranged a full programme of speakers and events for the coming year.

Discussions with High Oak and Wymondham Abbey branches took place with the hope that we can collaborate more closely in future, joining together for some meetings and events.

We are very fortunate to have excellent support from our clergy and a positive response from our members which will enable us to keep this branch moving forward.

Mary Dark

Music

The COVID-19 pandemic has continued to affect music-making at St Mary's this year, with the choir not permitted to sing at services during the spring lockdown. During this time, the weekly 10am Sunday service was streamed online from the church, with hymns played on the organ, and the choir had a go at some online singing (although it was agreed by all that singing together is much easier in person!). Following an easing in the government restrictions, we were permitted to have singers again during Holy Week, with soloists providing music on Maundy Thursday and Good Friday, and a quartet of socially distanced singers singing on Easter Eve (including a joyful rendition of Mozart's *Spatzenmesse*) and Easter Day. Over the following weeks, services were sung by either men's voices or upper voices (all socially distanced by two metres), occasionally joining together for larger services including a successful "Hymns from home" so that members of the congregation could sing hymns together from home. Unfortunately, the rules changed again in May meaning that only groups of 6 singers were permitted, but the choir nobly rose to this challenge and a rota system was soon established to allow four-part harmony to return! At the end of June, we resumed our monthly Choral Evensong, and by July congregational hymn singing was back (although with face masks) and the full choir was able to return and sing through the entire summer. In the autumn the choir resumed a relatively normal schedule of rehearsals and services, singing for the weekly 10am Parish Eucharist and monthly services of Choral Evensong, plus occasional extra evening services. The men again sang for the Patronal Festival at All Saints' Church, Besthorpe, and the full choir enjoyed singing for Choral Evensong at Harvest (3 October), Eucharist on Christ the King (21 November, including Mozart's *Missa Brevis in D, KV 194*) and two Christmas carol services at Besthorpe and St Mary's (19 December).

It has been heartening to receive so much support from members of the choir throughout all the difficulties of this year – even when COVID-19 guidance and rules have changed at relatively short notice! I'm pleased to report that numbers in the choir have remained steady, although unfortunately several choristers have not returned after the lockdowns and restrictions on our singing. That said, we have three very dedicated choristers who sing with us regularly, and I'm hopeful that we can rebuild the number of choristers as we emerge from the pandemic. The choir is always on the look-out for new members (both adults and children), so do please get in touch if you might be interested in finding out more about joining.

Despite the pandemic, we were able to hold two concerts in 2021, including a performance by early music trio *Hexachordia* (23 May) and an organ and harpsichord recital by Malcolm Archer (former Director of Music at Wells and St Paul's Cathedrals), including a selection from Bach's *Goldberg Variations* (28 August). We were also kindly gifted a grand piano for the church, so many thanks to the donor (who wishes to remain anonymous) for this very generous gift, which will be used to support our music-making over the coming years. In addition, we were awarded a grant by Youth Music to establish a music outreach programme for

children in the local community, working in partnership with the Norfolk Music Hub. This grant will be used to fund a part-time music outreach worker to be based at St Mary's and working with local schools from 2022, and will kick start our music project.

Overall, the year has not been without its troubles, but I'm pleased to report that music-making has been able to continue strongly at St Mary's over the last 12 months. None of this would be possible without the support of many people, so many thanks to all members of the choir, our organists (especially Nigel Waring, Assistant Director of Music, but also David Barnard, Simon Cole, Bob Gee and David Hilton as assistant organists covering occasional services), and the parents of the choristers, for all their commitment and support over the past year. Thanks also go to all of those who have supported our concerts, events and who have donated to the choir fund and help fundraise for the music project.

The organ has experienced a few minor faults over the past year, as expected with an ageing instrument, but these have been repaired by EJ Johnson & Son Ltd, who continue to maintain and tune the organ. Faculty permission has now been granted for the proposed organ rebuild. Choir funds this year have been used to purchase new copies of music (anthems and communion service settings).

Ben Miller

Open the Book

As with so many activities, regular Open the Book (OTB) presentations in schools came to an abrupt end in March 2020. Though Matthew was able to resume assemblies online, the OTB teams did not function through most of 2021 because of the Covid restrictions in place in schools.

However, with the installation of the new camera and sound system in St Mary's in the first half of 2021, it became apparent that this could be used to broadcast live OTB presentations into assemblies at Attleborough Primary, without the need to be physically present. After receiving a positive response to the idea from the school, Matthew asked Richard to take on this project and discuss it with the members of the OTB teams.

In October 2021 it was decided with the teams to test out the viability of doing this during a regular 10am Service at St Mary's. All 10am Eucharists are now broadcast live on YouTube providing an effective testing environment. There was also the added benefit of allowing the regular 10am congregation a chance to get a better sense of this important element of our church community's mission and evangelism to young people.

The All Saints' Service on 31 October was chosen because the Gospel reading for that day (John 11.32-44) corresponded exactly to Module 4/1 of the *Year Three Bible Story Book*. The plan was announced in the weeks before All Saints' with an invitation to all church members to join the project should they wish to.

Working together as one team, seasoned team members, joined by some new faces, planned and rehearsed the presentation. They then presented the story during the service on 31 October in place of the sermon. It went well and was well received, showing that an online broadcast could work as a means of presenting Bible stories to children in assemblies. Equally, the successful presentation led to a renewed sense of purpose for the project and a plan to start broadcasts direct into Attleborough Primary from January 2022.

Warm and heartfelt thanks to all involved for their enthusiasm, talents and commitment and for what was a fun, fulfilling and engaging experience.

Richard Washington

Safeguarding

The Church of England states clearly that, "The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of our church."

Over the past year, we have sought to help people involved at Saint Mary's to understand their responsibilities and to know what to do if they have a concern. A new safeguarding poster and a leaflet have been produced with contact details and information about what to do.

In January, a short presentation took place after the 10.00 a.m. Eucharist. Twenty-eight questionnaires were completed regarding safeguarding practice which allowed me to get a snap shot of what further training may be necessary. The results were presented to a P.C.C. meeting in February and were also published in the Parish Magazine. The questionnaires were anonymous and informed a discussion after they were completed as part of the presentation.

Safeguarding does not have to be a complicated thing. If you have a concern about anybody involved in a church activity, please pass it on. All concerns will be taken seriously and will be discussed. If necessary, they will be passed on to the diocesan safeguarding officers for their consideration.

Safeguarding is everybody's responsibility. Please never be afraid of raising a concern.

Andrew Slater

Servers

Over the last two years the Serving team have spent a good deal of time in "hibernation".

When we were able to recommence activities it was, of necessity, in a very modest way and we all look forward to being "back to normal" at Easter.

Many of you will have noticed that Margaret Smith and Jasmin Jackson have now retired. We are very grateful for their unstinting work over many years and wish them a restful retirement.

We have been fortunate that Mike Rayner has been a very enthusiastic addition to our serving team as he has a lifetime of serving experience to share. Paul has been able to return after a short break and we look forward to Nina's return in the summer, when we all hope to be back stronger and fitter.

We have been blessed with a great team, willing to learn something new, and very helpful and cooperative and we are all most grateful for their continued work to the Glory of God.

As usual if anyone feels called to this ministry please contact me, or any of the clergy; no previous experience is necessary.

David Stubbart

Sidespeople

Our excellent sides people have had very little continuity in their roles this year. Meet and greet seemed to consist of signing in and washing hands and keeping our distance so we look forward with hope to the next year when we can get back to having our sidespeople to meet and greet as before. This is such a vital role in the church as we are often judged by the greeting we give.

Marion Dawe

Sunday Club

2021 was a challenging year in many ways and started with a national lockdown. This meant that Sunday Club was unable to meet safely until lockdown restrictions eased later in the year.

In the spring of 2021, Marion Dawes, who coordinated Sunday Club for many years and organised inspiring and creative lessons, decided to step down from the role. We are hugely grateful for all she has done for Sunday club during her time leading it and want to thank her for her dedication to the children and young people in St. Mary's.

In June, COVID restrictions had eased, and Sunday Club was able to restart. We held lessons outside in the churchyard to begin with and moved back into the church hall once the weather turned cooler in the Autumn Term. It has been wonderful to see children coming together in Sunday Club again and I would like to thank all those who have supported Sunday Club this year by running sessions and supervising children.

It was a joy to be able to hold a nativity again this year. The children loved putting on their costumes and acting out the Christmas story. The nativity wouldn't have taken place without Marion who wrote the script, cast the parts, and organised the children perfectly.

Lorna Goodrich

Uganda Support Fund

Due to the ongoing pandemic, our fundraising in 2021 was very limited.

Schools in Uganda remained closed until January 2022 but we sent some funds to New Glory School for ongoing maintenance which was made possible due to kind donations from individual supporters.

Scovia qualified as a midwife and we were able to support her with her nursing registration fees. Thank you to various supporters who continue to donate monthly.

Our regular stalls at coffee and chat have started again now and we are grateful for your support at these. Now that schools have opened in Uganda, we are continuing to support New Glory School and various individual children who require school fees.

Please do contact us for further information.

Clare Bakashaba & Sylvia Webster

Minutes of the Annual Church Meetings held on Tuesday 13 April 2021 at 7.30pm on Zoom

Parishioners Meeting

1. Apologies for absence

David Bartington, Catherine Buckley, Sharon Negus.

Twenty six people were in attendance at this Zoom meeting.

2. Minutes of the Parishioners meeting held on 10 November 2020

It was proposed by Brenda Greig, seconded by Susan Wilson and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

3. Election of churchwardens

The Rector thanked the Churchwardens of the past difficult year, Paul Andrew, Marion Dawe and Ed Tyrer for their hard work and support. Ed had fulfilled the maximum of 6 years in this role and Paul wished to stand down from this post owing to other commitments and all expressed their thanks to them for the work they had given to St Mary's as Churchwardens.

Nominations for three churchwardens for the year April 2021/2022 had been put forward before the meeting.

Churchwardens are elected annually and usually cannot stand for more than 6 years in succession.

	<u>Proposer</u>	<u>Seconder</u>
David Bartington	Edward Tyrer	Marion Dawe
Marion Dawe	Anne Tinker	Cliff Amos
Jacqueline (Cherry) Saunders	Paul Andrew	Eileen Roberts

With there being no further nomination forms received by the Chairman prior to the meeting the above elections were agreed unanimously.

4. Close of meeting The meeting closed at 7.35pm.

Annual Parochial Church Meeting

1. Apologies for absence

David Bartington, Catherine Buckley, Sharon Negus,

2. Minutes of the APCM meeting held on 10 November 2020

It was proposed by David Stubbert, seconded by Eileen Roberts and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

3. Elections

(a) PCC members *(four places for three years)*

At the APCM in 2011 it had been agreed that although PCC members stand for a period of 3 years, members could be put forward to be elected for a further 3 year period, but could not stand for more than 6 years in succession.

The following were proposed and seconded to stand on the Attleborough PCC for a three year term:

	<u>Proposer</u>	<u>Seconder</u>
Catherine Buckley	Mary Dark	Susan Wilson
Chris MacKinnon	Sally Crockford	David Stubbert
Emma Neve	Ben Miller	Emma Jackson
Dorothy Woolliscroft	Pauline Parnell-Hopkinson	Yvonne O'Dell

2 Reports

Reports of the PCC, Deanery Synod and Churchwardens (including Fabric) were presented.

The Terrier and Log Book had been updated during the year and were available for inspection in the church office.

(b) Treasurer

Presentation of Audited Church Accounts for year ending 31.12.2020

In the Treasurer's absence the Chairman presented the accounts for the year ending 31 December 2020.

These had been approved by the PCC and signed by the Chairman and Treasurer at a PCC meeting on 9 March 2021 for presentation to the APCM.

With there being no questions raised, it was proposed by Dorothy Woolliscroft, seconded by Susan Wilson, and agreed by all present that the accounts for 2020 be commended.

The Chairman wished to record his thanks to treasurer Yvonne O'Dell for her conscientious dedication and sound handling of the St Mary's finances.

(c) Rector's Report

Revd Matthew Jackson gave his report as Rector of the parish and Chairman of the Attleborough PCC.

A copy of this would be printed in the May 2021 edition of *The Link* parish magazine and filed on record with the 2020 Annual Report. Printed copies were also available on the table at the back of the church.

6. Appointment of Independent Examiner

Thanks was expressed to Anne Lister who had been the Independent Examiner for the 2020 accounts but felt that she did not wish to continue in this role.

It was therefore proposed by Dorothy Woolliscroft, seconded by David Stubbart and agreed by all present that George Ridgway be appointed Independent Examiner for the coming year.

With their being no further nominations the above was duly appointed.

It was agreed that Anne Lister be presented with a gift from the PCC in thanks for her work as Examiner in 2020.

7. Presentation and adoption of Electoral Roll

There were 122 members on the Church Electoral Roll as at 29 March 2021.

It was proposed by Marion Dawe, seconded by Susan Wilson and agreed by all present that the 2020/21 Roll be adopted.

The Rector wished to record his thanks to Carole on behalf of the parish for her work as Electoral Roll Officer throughout the year.

8. Appointment of sidespeople

Owing to the current Covid restrictions regarding sidespeople it was agreed that that these elections be deferred until the next APCM.

9. Any Other Business

(a) Thank you to Matthew

Marion Dawe thanked Matthew, on behalf of the parish, for his dedicated ministry and leadership as Rector during the past year. Also to Matthew's wife Emma and his family for their vital support behind the scenes.

10. Close of meeting

The meeting closed at 8.10pm with The Grace being said together.

Financial Report and Accounts for the year ended 31 December 2021

Financial Review

General fund

A third Government national lockdown was imposed in the early part of the year as the Coronavirus pandemic continued and St Mary's, as other churches, was again unable to hold 'in person' worship from early January until almost the end of March. This resulted in income items in the General Fund Account being lower than had been hoped for in 2021 and were not sufficient to cover expenditure, thereby producing a deficit in net income of £(3,893).

Income from giving (collections, donations, and any Gift Aid claims thereon) and standing order donations have increased in 2021 compared to 2020, and online and card reader donations have continued to enhance this income. Income from magazine sales has increased but no advertising income was received during the year due to the disruption caused to local advertisers by covid.

With the relaxed coronavirus measures, some weddings were held and therefore wedding fees have increased slightly over 2020.

St Mary's was able to hold a Summer Fete this year and with other fundraising gave income of a little over £5,400. Salary payments remain similar to 2020 although less was received from the Government as the furlough scheme was phased out during the year.

A withdrawal from the deposit account was necessary in March since there was insufficient income into the General Fund to meet on-going expenditure. There was a large income from a legacy in September and a transfer of £5,000 from the Unrestricted Legacies Fund to the General Fund has been shown.

It is hoped subsequent years will show improved income and more usual results.

Designated Legacies Fund (Unrestricted)

A legacy of £28,437 was received during the year. Expenses were for the online worship streaming installation, which was covered by grants, and for the cost of electrical testing and certification.

Designated Hall Fund

Following phased lifting of the Government's lockdown and coronavirus measures, there was increased use of the hall, resulting in this year's income being higher than 2020. Servicing to the boiler and fans incurred a cost of £1,891.

Fabric & Heating Fund (Restricted)

A feasibility study of the church and rooms was carried out, with some of this expenditure being offset by way of a grant.

Other Restricted Funds

There was a new restricted fund, the Music Project Fund. Donations received during the year were mainly in respect of this fund.

Fixed Assets

The mid market value of the two trust fund investment assets at the year end was £12,879 (2020: £11,268).

Reserves Policy

It is PCC policy to maintain at least an available current asset balance on the General Fund which equates to approximately four months' unrestricted payments excluding the Parish Share to cover potential creditors. The unrestricted legacies' fund is available to meet one off costs and any emergency situations that may arise. The balance of net current assets of the General Fund at the end of the year 2021 approximately meets that policy. The designated Hall Fund retains a balance to meet future maintenance costs for the hall. The balances for the various other restricted funds are the result of monies raised or donated for their respective purposes. It is the policy of the PCC to invest the available fund balances with the Church of England Deposit fund.

The accounts were approved on behalf of the Parochial Church Council on 8/3/2022 by:

..... m. c. [signature] Chairman

..... YHO Dell Treasurer

Unrestricted Funds Statement of Financial Activities

General fund		2021	2020			2021	2020
INCOMING RESOURCES		£	£	RESOURCES EXPENDED		£	£
Collections		4,582	2,788	Parish share		55,503	55,407
Non-Gift Aid planned giving		2,222	1,562	Clergy expenses		618	392
Collections Gift Aid		5,603	5,473	Other Clergy Costs		1,633	2,365
Standing Order Gift Aid		28,469	28,930	Church Admin. salaries & NI		7,750	7,596
Standing Order Non Gift Aid		4,476	4,532	Stationery, postage, misc.admin.		5,708	5,393
Tax refund on Gift Aid		11,902	9,971	Insurance & Associated Costs		2,843	2,708
Fees Weddings		1,278	984	Heating & Lighting		1,959	2,291
Funeral Services & memorials		2,736	3,415	Cleaning/Misc. minor maint.		255	267
Utilities		480	400	Norwich Dioc. Assoc. of Bells		10	10
Donations wall safe & candles		980	1,226	Director of music		6,237	5,441
Donations Give a Little via website (SumUp)		3,303	1,779	Other Music expenses		559	543
Donations Give a Little via card reader (SumUp)		657	186	Stewardship expenses		111	112
Other donations		2,525	3,787	Online Worship		198	50
Donations Gift Aid		2,400	1,055				
Donations for Charities		1,259	882	Donations to charities		1,456	896
Dividends/Interest (deposit a/c's)		330	366				
Donations for Virtual Fete		0	1,243				
Bazaar & other fundraising		5,407	710	Fund raising Expenses		0	80
Patronal Festival		320	0	Patronal Festival Expenses		265	0
Magazines and cards etc		1,289	854	Church magazine and cards		460	0
Magazines advertising		0	1,650	Publicity		0	0
Donations for printing		8	85	Donations & gifts		19	13
Other income		0	0	Miscellaneous		0	0
Hire/Donations for use of church		0	1,005				
Boiler grant		0	324	Boiler		339	324
Church Admin. salaries furlough payments		351	527	Youth & Children's Work		0	0
Norwich diocese grant for children's activities		450	0	Transfer to Youth fund		0	0
Transfer from Designated Legacies Fund		5,000	10,000				
Transfer from Designated Hall Fund (Parish Share)		1,000	0				
TOTAL Incoming Resources		87,027	81,734	TOTAL Resources Expended		85,921	83,889
NET INCOMING RESOURCES		1,107	(2,155)				
Cash BALANCES B/FWD 1 JANUARY.		8,996	11,151	Note:			
Cash BALANCES C/FWD 31 DECEMBER.		10,102	8,996	Services in Crematorium			
				Contributions to Parish Share:		600	
Total asset balance b/fwd 1 JANUARY.		15,734	17,889				
Total asset balance c/fwd 31 DECEMBER.		16,840	15,734				
Designated Legacies Fund		2021	2020			2021	2020
INCOMING RESOURCES	£	£		RESOURCES EXPENDED	£	£	
Legacies		28,437	5,000	Electrical testing & certification		1,195	0
Interest (deposit a/c's)		14	213	Piano/organ/microphone		743	330
				Transfer to General Fund		5,000	10,000
Online worship streaming installation							
Online worship - Att Town Lands Charity grant		14295	0	Online worship - installation		15098	0
Online worship - Allchurches Trust grant		4550	0	Online worship - Allchurches Trust grant		2892	0
TOTAL INCOMING RESOURCES		47,296	5,213	TOTAL RESOURCES EXPENDED		24,927	10,330
NET INCOMING RESOURCES		22,369	(5,117)				
BALANCES B/FWD 1 JANUARY		45,127	50,244				
BALANCES C/FWD 31 DECEMBER		67,496	45,127				

Designated Hall Fund	2021	2020
INCOMING RESOURCES	£	£
Day Care Hire fees	21,005	17,356
Community Luncheon Club	704	120
Coffee & Chat	191	110
Slimming World	1,634	1,485
Dementia Café	0	198
Other Hire fees	754	419
Other Income	0	0
Dividends & Interest	17	127
Administration salaries & NI furlough payments	2,680	3,927
TOTAL INCOME RESOURCES	26,986	23,742
NET INCOMING RESOURCES	1,258	34
BALANCES B/FWD 1 JANUARY	29,239	29,205
BALANCES C/FWD 31 DECEMBER	30,497	29,239

Restricted Funds Statement of Financial Activities

Fabric & Heating Fund	2021	2020
INCOMING RESOURCES	£	£
Interest (deposit a/c's) Fabric	24	116
Legacy	0	18,175
Donations	0	0
Grant for VAT on Building work	0	3,243
Grant for feasibility study of church & rooms	1,900	0
TOTAL INCOMING RESOURCES	1,924	21,535
NET INCOMING RESOURCES	(7,076)	19,861
BALANCES B/FWD 1 JANUARY	47,267	27,407
BALANCES C/FWD 31 DECEMBER	40,191	47,267

Other Restricted Funds	2021	2020
INCOMING RESOURCES	£	£
Flowers donations	40	50
Choir Fundraising	0	0
Choir Fund donations	199	0
Choir Fund fees	100	0
Community Lunch	503	398
Messy Church Fund	0	7
t/f PCC Resolution to Friday Fun Club	0	0
Friday Fun Club	6	394
Grant for Friday Fun Club	0	0
Drop In & Play	163	43
Drop In & Play donations	97	0
Organ Fundraising	0	0
Organ Fund donations	493	678
Music Project Fundraising	5	0
Music Project Fund donations	3,000	0
Donations to Window Fund	0	20,100
Donations to Window Fund tax refund on Gift Aid	0	5,000
Grant for VAT on Window Restoration	0	5,140
Transfer from Fabric & Heating Fund	0	1,008
Interest (deposit a/c's) Bells	1	8
TOTAL INCOMING RESOURCES	4,807	32,825
NET INCOMING RESOURCES	2,458	500
BALANCES b/fwd 1 JANUARY	5,992	5,493
BALANCES c/fwd 31 DECEMBER	8,451	5,992

TOTALS INCOMING and EXPENDED RESOURCES

	2021	2020
£	£	£
TOTAL INCOMING RESOURCES and MOVEMENT IN FUNDS	167,840	165,050
NET INCOMING RESOURCES and MOVEMENT IN FUNDS	20,116	13,123
BALANCES b/fwd 1 JANUARY	143,360	130,237
BALANCES c/fwd 31 DECEMBER	163,475	143,360

RESOURCES EXPENDED	2021	2020
£	£	£
Administration salaries & NI	13,433	13,547
Insurance & Associated Costs	2,843	2,708
Heating & Lighting	3,918	4,582
Water	485	574
Cleaning & misc. & sundries	1,287	1,848
Repairs and Hall upkeep	1,891	108
Health & Safety	870	342
Donations to charities	0	0
Transfer to General Fund (Parish Share)	1,000	0
TOTAL RESOURCES EXPENDED	25,728	23,708

RESOURCES EXPENDED	2021	2020
£	£	£
Architects fees	0	0
Structural Engineers fees	0	666
Church Heating/New Boiler	0	0
Church & rooms feasibility study & CAD drawings	9,000	0
Transfer to Window Fund	0	1,008
TOTAL RESOURCES EXPENDED	9,000	1,674

RESOURCES EXPENDED	2021	2020
£	£	£
Flowers	100	121
Choir expenses	164	100
Community Lunch Expenses	508	489
Messy Church Fund Expenses	0	82
Friday Fun Club	90	178
Drop In & Play	439	0
Organ Fund	0	0
Music Project Fund	849	0
Window Fund	0	31,248
Bells expenses	0	108
TOTAL RESOURCES EXPENDED	2,149	32,326

	2021	2020
£	£	£
TOTAL RESOURCES EXPENDED	147,725	151,927

Attleborough Parochial Church Council

Balance Sheet at 31 December 2021

(Figures rounded to nearest £)

	Unrestricted General Fund	Designated Legacy Fund	Hall Fund	Restricted Fabric & Heating Fund	Other Restricted funds	Total
	£	£	£	£	£	£
FIXED ASSETS						
Investments CBF	6,738					6,738
CURRENT ASSETS						
Barclays Bank	22,366	34,102	1,690	7,629	6,524	72,311
Deposit CBF	0	33,394	29,964	32,563	1,927	97,847
Cash						0
Debtors	4,411	0	0	0	0	4,411
less Suspense	0					
TOTAL CURRENT ASSETS	26,777	67,496	31,655	40,191	8,451	174,569
Less Current Liabilities	16,674		0	1,157	0	17,832
TOTAL NET CURRENT	10,102	67,496	30,497	40,191	8,451	156,738
TOTAL NET ASSETS	16,840	67,496	30,497	40,191	8,451	163,476

2020

	£	£	£	£	£	£
FIXED ASSETS						
Investments CBF	6,738					6,738
CURRENT ASSETS						
Barclays Bank	6,787	747	1,119	5,729	4,067	18,449
Deposit CBF	0	44,380	29,947	41,538	1,926	117,791
Cash						0
Debtors	4,165	0	0	0	0	4,165
less Suspense	0					
TOTAL CURRENT ASSETS	10,952	45,127	31,066	47,267	5,993	140,405
Less Current Liabilities	1,956	0	1,827	0	0	3,784
TOTAL NET CURRENT	8,996	45,127	29,239	47,267	5,993	136,622
TOTAL NET ASSETS	15,734	45,127	29,239	47,267	5,993	143,360

Analysis of 'Other' restricted funds

FUND Year	Bells	Window Fund	Flower Fund	Community Lunch	Choir	Messy Church Fund	Youth Work/ Friday Fun Club	Drop in & Play	Organ Fund	Music Project Fund	TOTAL Other
2021	1,835	0	586	284	300	651	758	386	1,495	2,156	8,451
2020	1,834	0	646	290	164	651	842	565	1,002	0	5,993

Notes to the financial statements for the year ended 31 December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention except for revaluation of two trust fund investment assets. The investments of two trust funds (Attleborough Bell Pightle and Attleborough Church Lands) were revalued at 31 December 2006 and subsequent movement in the market value is not material. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body.

Funds

Restricted funds represent income, donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not invest separately for each fund. Interest is apportioned to individual funds on an average balance basis. Figures are rounded to nearest £.

Unrestricted funds are general funds which can be used for PCC purposes. The Hall Fund has been designated by the PCC to provide for future maintenance of the Hall from the income generated by the lettings. It is an unrestricted fund and the PCC can decide to spend it for any other purpose. In particular, it has delegated to the Hall Committee responsibility to spend some of the funds generated by lettings on donations to charities.

In the year 2008 the PCC agreed to a new designated fund for unrestricted legacies to show a clear view of how these are spent.

2. Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Investment income and interest on deposits are recognised when received. All incoming resources are accounted for gross.

3. Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation. The diocesan parish share is accounted for the amount decided by the PCC that it can reasonably afford from its unrestricted funds and has been fully paid for many years. All other expenditure is generally recognised when it is incurred and is accounted for gross.

4. Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the rector and churchwardens on special trust for the PCC and require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently all expenditure has been written off when incurred.

The Diocesan Board of Finance holds the assets of the two trust funds with investment in the Income Shares of the CBF Church of England Fund. The income from these trusts is for the ecclesiastical purposes of the parish and is included in the Incoming resources of the General fund.

5. Staff Costs

a) During the year the PCC employed a secretary, church and hall cleaners, all part time. Total salaries paid during the year were £20,050 (2020: £19,796).

b) Payments to PCC members

As organist Mr. J B Miller, who was a co-opted member of the PCC, was paid £4,495 and this payment is included in Director of Music expenses.

6. Debtors

For 2021 General fund 'Debtors' is uncleared banked cheques of £821 from services over the Christmas period, a tax refund due from Gift Aid of £3,396 (2020: Gift aid refund £3,014), and donations of £194.

Creditors (Current Liabilities)

The year 2021 General fund 'Current Liabilities' are the outstanding instalments for Parish Share £13,502, outstanding fees payable to the Dioceses of £1,241, insurance £746 (2020: £902), electricity and gas bills of £118 (2020: £306), miscellaneous other £1,067 (2020: £748).

The Hall Fund 'Current Liability' is the outstanding instalments of its share of the insurance £746 (2020: £902), electricity and gas bills of £235 (2020: £611) and miscellaneous other £176 (2020: £314).

Independent Examiners Certificate

Report to the trustees/ members of:

ATTLEBOROUGH PAROCHIAL CHURCH COUNCIL

On accounts for the year ended:

31 DECEMBER 2021

Charity no (if any):

1130508

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []].~~ Delete [] if not applicable.

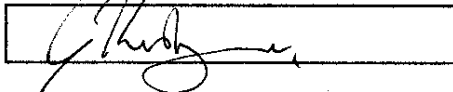
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

21 FEBRUARY 2022

Name:

GEORGE RIDGWAY

Relevant professional qualification(s) or body (if any)

CHARTERED ACCOUNTANT ICAEW

Address:

ALMA HOUSE

STATION ROAD

ATTLEBOROUGH NORFOLK NR17 2AS

Section B

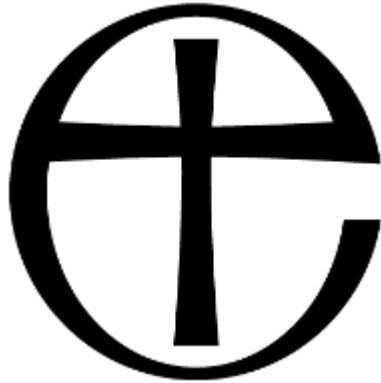
Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

A Year in Review

Annual Report on 2021



Welcome to the report booklet prepared for the St Mary's Annual Meetings on Tuesday 26 April 2022. The reports in this booklet are on church activities in 2021. Please do try to come to the meeting which starts at 7.30pm in the Church Hall. There is a service of Holy Communion at 7pm prior to the meeting.

The agenda for the meeting is enclosed and a full report on church activities for you to read before the meeting. There will be a chance to ask questions on the reports but as usual the reports themselves won't be read out. You will find the accounts in a supplement in the centre of the booklet and you can find the minutes of last year's meeting, which we need to approve, at the back.

Revd Matthew Jackson, April 2022

for the Annual Parochial Church Meeting
of St Mary's Church Attleborough

Tuesday 26 April 2022
7.30pm in the Church Hall and on Zoom
preceded by Holy Communion at 7pm

THE ANNUAL PARISH CHURCH MEETING

Tuesday 26 April 2022 at 7.30pm in St Mary's Church Hall
and on Zoom

AGENDA

Meeting 1

- 1 Apologies for absence
- 2 Minutes of the last meeting (13 April 2021)
- 3 Election of three Churchwardens
- 4 Close of meeting

Meeting 2

- 1 Apologies for absence
- 2 Minutes of the previous APCM/Matters arising (13 April 2021)
- 3 Elections
Parochial Church Council – four places for three years
- 4 Reports:
 - a. PCC
 - b. Churchwardens
(including Fabric, presentation of Log Book and Terrier)
 - c. Presentation of Church Accounts
 - d. Chairman's report: Revd Matthew Jackson
- 5 Opportunity to ask questions on the reports in this booklet
- 6 Appointment of Independent Examiner
- 7 Presentation and Adoption of Electoral Roll
- 8 Appointment of Sidespeople
- 9 Any other business, including time for general discussion
of any matters of concern which may be brought to
the meeting

A short meeting of the new PCC will follow this meeting

ST MARY'S CHURCH – ANNUAL REPORT FOR 2021

Administrative information

St Mary's Church, Attleborough is part of the Norwich Diocese in the Thetford & Rockland Deanery. The correspondence address is St Mary's Church Office, Church Street, Attleborough, NR17 2AH. The Parochial Church Council (PCC) is registered with the Charity Commission (Number: 1130508).

Structure, governance and management

The function and purpose of the PCC is outlined in the Parochial Church Councils (Powers) Measure 1956.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St Mary's PCC has the responsibility of co-operating with the Incumbent and Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the building.

The main activities of the PCC are the provision of church services, baptisms, weddings, funerals, youth and children's work and teaching adults through home and prayer groups.

PCC membership and Report

Members of the PCC are either ex officio or elected at the Annual Parish Church Meeting (APCM), in accordance with the Church Representation Rules.

During the year the following served as members of the PCC:

<i>Incumbent:</i>	Revd Matthew Jackson	<i>(Chairman)</i>
<i>Assistant Priest:</i>	Revd Andrew Slater	
<i>Assistant Curate:</i>	Revd Richard Washington	<i>(from July 2021)</i>
<i>Licensed Lay Minister {PtO}</i>	Robert Andrews	
<i>Licensed Lay Minister</i>	Brenda Greig	<i>(also Deanery Synod rep)</i>
<i>Churchwardens:</i>	David Bartington	
	Marion Dawe	<i>(Lay Vice-Chairman)</i>
	Cherry Saunders	

Deanery Synod rep: Eileen Roberts

Elected members: Catherine Buckley
 Carole Burt
 Sally Crockford
 Christopher MacKinnon
 Sharon Negus
 Emma Neve
 David Stubbert
 Susan Wilson
 Jonathan Tidnam
 Dorothy Woolliscroft
 Peter Wright

Co-opted: Paul Andrew (Fabric Officer)

Director of Music: Ben Miller
Secretary: Pat Buttolph
Treasurer: Yvonne O'Dell

There are currently twenty one people serving on the PCC – eight ex-officio, twelve elected for a three-year term of office (including Deanery Synod representatives) and one co-option. Pat Buttolph, Ben Miller and Yvonne O'Dell attend meetings as Secretary, Director of Music and treasurer respectively. Sally Crockford, Sharon Negus and Jonathan Tidnam will retire after having completed a three year term of office, but are eligible to stand for a further three years if they wish. Peter Wright retires after having completed the maximum term of six years. We thank them for their commitment to the life of St Mary's over this time. There were 10 PCC meetings during 2021, with the first 7 of the year only on Zoom and meetings from September held in the Church Hall and also on Zoom. The average attendance at meetings during the year was 17. Reports were given at meetings on finance, deanery matters, youth & children's work, social & fundraising, church hall, fabric and music, when appropriate. Other business discussed and implemented during the year included general maintenance of the church, plans for the seasons of Lent, Easter, Advent and Christmas, working around Covid. Plans for the grand summer fete were discussed regularly. Safeguarding was an item on each PCC meeting agenda. An approved copy of the minutes of the most recent PCC meeting is always displayed on the notice board at the back of the church. Parishioners are encouraged to read the minutes and minutes of past meetings, which are available on request at the Church Office between Monday-Friday, 10-12 noon.

Pat Buttolph

Church attendance

On 31 December 2021 there were 121 parishioners on the Church Electoral Roll, of whom 32 were not resident within the parish. Weekly attendance, taken on a 'normal' Sunday was 88 adults and 10 children, **with online**. Easter communicants numbered 86, Christmas communicants numbered 83. There were 22 baptisms during the year, 3 weddings, 22 funerals held in the church and 17 conducted at crematoriums or Colney Wood.

PCC account holders

Barclays Bank PLC, 45 Market Street, Wymondham, NR18 0AL.
 CCLA Investment Management Limited, The CBF Church of England Fund, Senator House, 85 Queen Victoria Street, London, EC4V 4ET.

Signed on behalf of the PCC by Revd Matthew Jackson

26 April 2022

REPORTS ON PARISH LIFE

Bell Ringing

There has been no ringing done during the pandemic due to covid restrictions and the severe lack of available ringers. We hope to begin ringing again in April 2022. Before the pandemic a large proportion of ringers were elderly, aged 80 years or more, and few younger people were taking up ringing due to the time commitment needed to become proficient. Many older ringers have now decided to stop ringing or to limit ringing to their home towers. We currently have 5 ringers attached to our tower, one fewer than needed as our 6th ringer has moved away, but ringing 5 bells still sounds good.

I will continue to try to get bands when asked but please be mindful that this is now much more difficult than before the pandemic.

Jan May

Bible Study Group

Undaunted by Covid, the Monday evening Bible Study Group has continued to meet regularly during term time. The year began with Zoom meetings which enabled most of our regular members to take part, but as restrictions eased, we were able to move to the church hall, remaining socially distant but able to talk face to face. A series of studies entitled "What can we believe these days" covered topics ranging from *The Bible in an age of science*, *Doubts*, *Miracles*, and *Sharing our faith*. More recently we have been thinking about *The Fruit of The Spirit*. New members are always welcome, and no knowledge of the Bible is required!

Bob Baker

Children's Society

The covid pandemic curtailed many of our usual fund raising events in 2021 however we were finally allowed to empty house collecting boxes. This was a momentous occasion and we counted £799.20 which was then taken to the bank in a wheeled suitcase!

In November we were able to hold a coffee morning, which again was well supported and raised £369.62. This included some generous donations. Thank you to all who have continued to support the Society and especially the seven people who have taken new house boxes. We shall take them in for emptying at our next coffee morning in June.

The work of the Children's Society has been active during the pandemic as more children than ever have needed help and encouragement. My sincere thanks to those who continue to help.

Pauline Parnell-Hopkinson

Christian Aid

The challenges brought on by Covid and the range of restrictions including a national lockdown for the first three months of 2021 meant the Group had to come up with new money-raising ideas and, as the Norfolk motto goes, "Do Different".

This we did, and a Tana Lawn Cushion Draw, Easter Egg Raffle and Adopt a Country Appeal were introduced to replace the curry evening, Lent lunches, the main quiz, and the concert. These events together with the established knit-in, wine tasting evening, an Autumn quiz and the Benefice Christmas card enabled the Group to raise more than £5700 for Christian Aid. USAID match-funding of 17:1 on £1850 of this translated into an additional £31,450 being generated.

In addition, delivery-only envelopes enabled £764 to be raised for Christian Aid Week.

I am grateful to be part of such a supportive Group which in turn is given tremendous support from the clergy and congregation at St Mary's and increasingly (and pleasingly) from outside the church.

Peter Wright

Church Hall

Due to the Covid pandemic, the Hall had to be closed for a while and the Day Centre was suspended.

After a while the Day Centre were able to use the kitchen at a reduced hire rate to enable hot meals to be prepared on 5 days per week and delivered around the town.

The Hall committee has not met during the last 2 years as there was no reason, but we hope to be calling a meeting shortly to catch up. After many years Anne Tinker

has retired as secretary and we are all indebted to her for her long service and hard work. Andrea Lawson has kindly agreed to take on the role.

As you will see from the accounts the Hall income has been very modest as for some time we were not able open, and then only for limited use. As everything seems to be settling down now we look forward to returning to full strength before long.

David Stubbart, Chairman

Churchwardens

As I write this report I reflect on yet another year like no other. We have had restrictions lifted but as a community have remained cautious. A prudent measure. As wardens we have undertaken some of the duties you would expect prior to lockdown but to comply with the covid-19 regulations we did not undertake our usual duties. We still did our best to get the services to run smoothly and to offer a welcome to everyone but it has been a challenge behind a mask !

Newcomers were asked for a name for test and trace... not our usual style but I know we got to know a few more people this way so every cloud ...

AS I write this we are looking forward to back to normal... many of us have had covid 19 but we need to be mindful of all who remain scared or hesitant or who have just got out of the habit of coming to church.

My thanks go to my fellow wardens, David and Cherry, both of whom have worked tirelessly to make sure things run smoothly. Our thanks to everyone who has worked hard to ensure the life and witness at St Mary's has continued.

Marion Dawe

Coffee & Chat

It was a real joy to be able to open Coffee and Chat in September 2021, to greet old friends and to welcome some new faces too, tinged also with some sadness for the people that are no longer able to join us.

We are continuing much as before, although I think everyone will agree that Sean is not only missed for his company but also for the delicious scones and cakes that he kindly baked for us. We do thank him for his devotion and generosity. It has also been strange not to have Robert with us in the kitchen. I know many of you enjoyed his unique 'humour', and I have certainly missed his administration and accounting skills. Happily, he is now back in the UK and has told me that he has not hung up his pinny yet!

We are blessed with a team of lovely volunteers, who willingly give up their Saturday mornings to help with the running of Coffee and Chat; thank you ladies and gents, your help is invaluable and your smiles welcoming.

We do thank all our regular guests for their support not just for returning after the pandemic, but also before. I know that some of you have been coming to Coffee and Chat for many, many years.

We are a non-profit group and the funds that we raise are distributed to mainly local charities. Since September 2021, with the support of our customers we have been able to donate to the following causes;

Uganda Support Fund, Drop In and Play, St Martins Housing Trust.

Total donation amount of £200.00

We also received a donation from Catherine Clark who sold her cards when the Listening Ear group came on 23 October. The amount was £12.00.

If you run a local charity/organisation, or would like to suggest one, please let me know as we would be pleased to be able to help you financially if we can.

Finally, if you have yet to visit us, please do. We are open every Saturday (apart from Christmas week) from 10am to 11.30am.

Alison Sayer

Community Lunch

We are a very friendly group who usually meet on the first, third and fifth Fridays of the month. We gather in the church hall from 12.00 onwards, aiming to serve the meal at 12.30 p.m. Diners each bring a small raffle prize and pay 20 pence for two raffle tickets; the proceeds go towards Christmas gifts for diners and volunteers.

We did not meet between March 2020 and September 2021. When we resumed, we asked the Day Centre to provide us with our first course, which is always delicious and plentiful. Dorothy supplies a variety of puddings. We have a loyal band of volunteers who set the tables, serve the meals and wash up. The meal costs £6 and is intended for those who live alone and would benefit from a good midday meal enjoyed in company. Applications should be made *via* the Rector.

Dorothy Woolliscroft

Deanery Synod

There were two meetings of the Thetford & Rockland Deanery Synod in 2021.

The first of these was on 20 June at Eccles, this being the first meeting since September 2019! Revd Canon Steve Wright was Commissioned as Rural Dean at this meeting by the Rt Revd Alan Winton, following Revd Matthew Jackson retiring from this role after 11 years.

The second meeting was on 19 October at Old Buckenham when Revd Canon Steve Wright led us in discussion on the subject of 'Diocesan Vision and Reality – What can happen when the two collide?'

St Mary's representatives on the Synod are Brenda Greig and Eileen Roberts, with myself as Secretary.

Pat Buttolph

Drop-in & Play

Drop in and Play started again in May 2021 under the new name of Book in and Play in order to meet contemporary government coronavirus guidelines. This in itself was no mean feat as we were managing the group before the July target of all adults being offered Covid vaccines. However, guided by the Local Outbreak Management team in Wymondham we were able to produce and implement an appropriate Covid 19 Risk Assessment which served us well. Due to Covid rates we opted to give provision in term time only. Our main priority was to afford enough space for adults and children to meet and play safely in a Covid secure environment. Alison Sayer sourced new and beautiful baby blankets and an abundance of ergonomically designed baby toys. Each baby was given their own "pod" with a thick blanket and their own box of toys for use in the session to avoid cross contamination. This system was welcomed by parents and is still in use at the time of writing. We split the Hall into defined Baby and Toddler areas to facilitate safe play and provided a changing weekly provision of crafts, miniature world, books, puzzles and games. Alison produced beautiful Play Plans to help support this new way of working. We had many comments expressing gratitude that at long last parents could socialise their tots and babies in a group environment to help improve their development which had suffered in the isolation of the pandemic. We served roughly 20 families according to our track and trace register, with average weekly attendance between 12- 16 children albeit with big variations depending on infection rates and illness. As Covid rules relaxed we very gradually eased our infection control protocols, so that by the end of the year we were able to introduce singing at the request of parents. At Christmas Matthew showed the group a charming cartoon version of the Christmas Story as seen through the eyes of a mouse living in the stable. 10 hard back books about the Christmas Story were given to families. I would like to take this opportunity to say a sincere thank you to Alison, Joan, Margaret, Jenny, Jonathan, Linda, Catherine and Barbara for their dedicated solid hard work in making the group such a success.

Cherry Saunders

Electoral Roll

The past year has seen 4 additional names added to the Electoral Roll and 3 people who sadly died during the year have been removed. The current total, as at 4 April 2022, stands at 123.

Carole Burt

Fabric

During 2021 no structural work was carried out on St Mary's.

At the beginning of the year the diocese informed the PCC of a scheme that offered help in installing roof alarms to the church as several churches around East Anglia had lead stripped from their roofs. Although it was felt that our building was

safer than rural churches, the PCC agreed to having an alarm fitted, which was installed on 28 May.

During the early spring an area of plaster fell from the wall close to the south (link) door. We have received a quote for repair (£2,500); the company who quoted specified that their workload was such that they couldn't take on the work immediately. It was felt that as long as there was no danger in prolonging the repair, this should be delayed.

In August the heating boilers were serviced and in November an in-depth electrical survey was carried out by Alan Cross Electricians. This is required for insurance purposes.

Paul Andrew

Foodbank

The Methodist Church is closing, Pastor Sean will be delivering his last sermon over the Easter period. I'm pleased to report, that the Foodbank will continue to have access to the Church Hall and facilities for some time, but no definite finite date. In regard to an alternative suitable premises, that is in the hands of the Thetford Trussell Trust.

We are currently running with two small teams on a fortnightly rota, to serve the need of the local community, every Saturday morning. This has been the situation since the onset of the Covid pandemic. We are now looking for volunteers especially Team Leaders which will enable expansion of the rota.

We receive many food donations from individuals and the local Churches, which is most appreciated. There is always a greater need over holiday periods, Christmas was very busy and we were able to provide extra festive food, including frozen chickens and various meat joints.

Our volunteer Teams are there to serve and help, often people have a need to talk and share their problems; we are good listeners! Pastor Sean was available every Saturday, providing pastoral care and good advice on many personal problems and issues, he will be greatly missed.

Peter Rowles

Flowers

2021 was a disrupted year for us all and when on 4 January we went into lockdown, schools closed and church became an online event. Flowers in church stopped too of course. What joy therefore to be able to arrange flowers again for Easter in April.

Thank you to the people who have given donations in memory of loved ones or in celebration of special occasions. Our weekly flowers are appreciated by members of the congregation and visitors.

Thank you to the ladies who take a turn to arrange our pulpit flowers and to Joan Smith who assists me in many ways in the planning at festivals. New arrangers are welcome.

Donations can be given to Pat in the church office for flowers at any time but particularly for festivals.

Pauline Parnell-Hopkinson

Friday Fun Club

This group met infrequently during the last year and there was an element of stop start due to the pandemic. Our fundraising activities came to a halt as did any of the other things we did. We managed to keep in touch and have now resumed our regular sessions and look forward to many exciting new opportunities.

Marion Dawe

Friends of St Mary's Church

A quiet year for the 'Friends', The trustees have met and the clerk has ensured we have complied with charity regulation. Funds have slowly accumulated through regular giving and donations coming through 'Easyfundraising'.

As we move out of Covid restrictions it is hoped to become more proactive, though this may need to be considered in the context of wider Church Building development plans.

James Trounce, Chair and Treasurer

Gift Aid

In 2021 we were able to claim back from HMRC the sum of £11951.47 on donations made by people who had either signed a gift aid declaration or used one of the yellow envelopes. This figure includes our annual allowance for plate collections.

The designated weekly envelopes were used by 14 people of which 5 were gift aided. Monthly bank standing order donations were made by 53 people and 44 of these were gift aided.

During the periods when the church was closed due to the pandemic, more use was made of the options to donate online and by direct credit to the bank. When the church is open it is also possible to donate via the card reader. Now that there are several different ways to donate it is important that donors consider whether they are able to gift aid their donations. If they can, a signed gift aid declaration is required which enables us to claim an extra 25% at no cost to the donor.

Please contact me if you would like a gift aid declaration form or if you are not sure if you are eligible to gift aid.

Arthur Peters

Magazine distribution and collation

The Link is issued ten times per year. The price remains 50 pence per copy (£5 per year). Four hundred copies are printed in house by Pat Buttolph and a new cover is created for each month. Christine Beales arranges for local firms to advertise in the magazine and heads the collation team which meets usually on the last Thursday or Friday in the month. Nineteen distributors then deliver to the subscribers on their round. What used to be the Diocesan News magazine is now discontinued, but news from the Norwich diocese is now available weekly on their website.

For a few months during the pandemic The Link did not appear, but soon became available monthly on the parish website, as it still is. Last year all subscriptions were collected in June to bring all payments in line and they will henceforth be collected in June for the following year. After a baptism the family receives the magazine free for a year.

May I thank once again those who collate and distribute. I do urge all members of our congregation to read the magazine. It contains details of coming events, reports on our activities and interesting articles. Recently we have made a great effort to increase the variety and interest of the magazine's content and the Rector will welcome contributions from parishioners.

Dorothy Woolliscroft

Mothers' Union

Following an 18 month break during the Covid pandemic we were finally able to meet in September 2021.

A general meeting was held to discuss the way forward for the branch in the coming year. As our branch leader had been unable to continue through ill health, it was decided to run the branch by committee. Many of our existing members attended this meeting, plus three new people who transferred from other branches having moved to the area and who are now members of our congregation.

The October meeting was a social event where members could introduce themselves to others and in November we looked at the long history of our church including a tour of the church pointing out interesting details.

Our annual carol service followed by refreshments took place in December and we had arranged a full programme of speakers and events for the coming year.

Discussions with High Oak and Wymondham Abbey branches took place with the hope that we can collaborate more closely in future, joining together for some meetings and events.

We are very fortunate to have excellent support from our clergy and a positive response from our members which will enable us to keep this branch moving forward.

Mary Dark

Music

The COVID-19 pandemic has continued to affect music-making at St Mary's this year, with the choir not permitted to sing at services during the spring lockdown. During this time, the weekly 10am Sunday service was streamed online from the church, with hymns played on the organ, and the choir had a go at some online singing (although it was agreed by all that singing together is much easier in person!). Following an easing in the government restrictions, we were permitted to have singers again during Holy Week, with soloists providing music on Maundy Thursday and Good Friday, and a quartet of socially distanced singers singing on Easter Eve (including a joyful rendition of Mozart's *Spatzenmesse*) and Easter Day. Over the following weeks, services were sung by either men's voices or upper voices (all socially distanced by two metres), occasionally joining together for larger services including a successful "Hymns from home" so that members of the congregation could sing hymns together from home. Unfortunately, the rules changed again in May meaning that only groups of 6 singers were permitted, but the choir nobly rose to this challenge and a rota system was soon established to allow four-part harmony to return! At the end of June, we resumed our monthly Choral Evensong, and by July congregational hymn singing was back (although with face masks) and the full choir was able to return and sing through the entire summer. In the autumn the choir resumed a relatively normal schedule of rehearsals and services, singing for the weekly 10am Parish Eucharist and monthly services of Choral Evensong, plus occasional extra evening services. The men again sang for the Patronal Festival at All Saints' Church, Besthorpe, and the full choir enjoyed singing for Choral Evensong at Harvest (3 October), Eucharist on Christ the King (21 November, including Mozart's *Missa Brevis in D, KV 194*) and two Christmas carol services at Besthorpe and St Mary's (19 December).

It has been heartening to receive so much support from members of the choir throughout all the difficulties of this year – even when COVID-19 guidance and rules have changed at relatively short notice! I'm pleased to report that numbers in the choir have remained steady, although unfortunately several choristers have not returned after the lockdowns and restrictions on our singing. That said, we have three very dedicated choristers who sing with us regularly, and I'm hopeful that we can rebuild the number of choristers as we emerge from the pandemic. The choir is always on the look-out for new members (both adults and children), so do please get in touch if you might be interested in finding out more about joining.

Despite the pandemic, we were able to hold two concerts in 2021, including a performance by early music trio *Hexachordia* (23 May) and an organ and harpsichord recital by Malcolm Archer (former Director of Music at Wells and St Paul's Cathedrals), including a selection from Bach's *Goldberg Variations* (28 August). We were also kindly gifted a grand piano for the church, so many thanks to the donor (who wishes to remain anonymous) for this very generous gift, which will be used to support our music-making over the coming years. In addition, we were awarded a grant by Youth Music to establish a music outreach programme for

children in the local community, working in partnership with the Norfolk Music Hub. This grant will be used to fund a part-time music outreach worker to be based at St Mary's and working with local schools from 2022, and will kick start our music project.

Overall, the year has not been without its troubles, but I'm pleased to report that music-making has been able to continue strongly at St Mary's over the last 12 months. None of this would be possible without the support of many people, so many thanks to all members of the choir, our organists (especially Nigel Waring, Assistant Director of Music, but also David Barnard, Simon Cole, Bob Gee and David Hilton as assistant organists covering occasional services), and the parents of the choristers, for all their commitment and support over the past year. Thanks also go to all of those who have supported our concerts, events and who have donated to the choir fund and help fundraise for the music project.

The organ has experienced a few minor faults over the past year, as expected with an ageing instrument, but these have been repaired by EJ Johnson & Son Ltd, who continue to maintain and tune the organ. Faculty permission has now been granted for the proposed organ rebuild. Choir funds this year have been used to purchase new copies of music (anthems and communion service settings).

Ben Miller

Open the Book

As with so many activities, regular Open the Book (OTB) presentations in schools came to an abrupt end in March 2020. Though Matthew was able to resume assemblies online, the OTB teams did not function through most of 2021 because of the Covid restrictions in place in schools.

However, with the installation of the new camera and sound system in St Mary's in the first half of 2021, it became apparent that this could be used to broadcast live OTB presentations into assemblies at Attleborough Primary, without the need to be physically present. After receiving a positive response to the idea from the school, Matthew asked Richard to take on this project and discuss it with the members of the OTB teams.

In October 2021 it was decided with the teams to test out the viability of doing this during a regular 10am Service at St Mary's. All 10am Eucharists are now broadcast live on YouTube providing an effective testing environment. There was also the added benefit of allowing the regular 10am congregation a chance to get a better sense of this important element of our church community's mission and evangelism to young people.

The All Saints' Service on 31 October was chosen because the Gospel reading for that day (John 11.32-44) corresponded exactly to Module 4/1 of the *Year Three Bible Story Book*. The plan was announced in the weeks before All Saints' with an invitation to all church members to join the project should they wish to.

Working together as one team, seasoned team members, joined by some new faces, planned and rehearsed the presentation. They then presented the story during the service on 31 October in place of the sermon. It went well and was well received, showing that an online broadcast could work as a means of presenting Bible stories to children in assemblies. Equally, the successful presentation led to a renewed sense of purpose for the project and a plan to start broadcasts direct into Attleborough Primary from January 2022.

Warm and heartfelt thanks to all involved for their enthusiasm, talents and commitment and for what was a fun, fulfilling and engaging experience.

Richard Washington

Safeguarding

The Church of England states clearly that, "The care and protection of children, young people and adults involved in church activities is the responsibility of everyone who participates in the life of our church."

Over the past year, we have sought to help people involved at Saint Mary's to understand their responsibilities and to know what to do if they have a concern. A new safeguarding poster and a leaflet have been produced with contact details and information about what to do.

In January, a short presentation took place after the 10.00 a.m. Eucharist. Twenty-eight questionnaires were completed regarding safeguarding practice which allowed me to get a snap shot of what further training may be necessary. The results were presented to a P.C.C. meeting in February and were also published in the Parish Magazine. The questionnaires were anonymous and informed a discussion after they were completed as part of the presentation.

Safeguarding does not have to be a complicated thing. If you have a concern about anybody involved in a church activity, please pass it on. All concerns will be taken seriously and will be discussed. If necessary, they will be passed on to the diocesan safeguarding officers for their consideration.

Safeguarding is everybody's responsibility. Please never be afraid of raising a concern.

Andrew Slater

Servers

Over the last two years the Serving team have spent a good deal of time in "hibernation".

When we were able to recommence activities it was, of necessity, in a very modest way and we all look forward to being "back to normal" at Easter.

Many of you will have noticed that Margaret Smith and Jasmin Jackson have now retired. We are very grateful for their unstinting work over many years and wish them a restful retirement.

We have been fortunate that Mike Rayner has been a very enthusiastic addition to our serving team as he has a lifetime of serving experience to share. Paul has been able to return after a short break and we look forward to Nina's return in the summer, when we all hope to be back stronger and fitter.

We have been blessed with a great team, willing to learn something new, and very helpful and cooperative and we are all most grateful for their continued work to the Glory of God.

As usual if anyone feels called to this ministry please contact me, or any of the clergy; no previous experience is necessary.

David Stubbart

Sidespeople

Our excellent sides people have had very little continuity in their roles this year. Meet and greet seemed to consist of signing in and washing hands and keeping our distance so we look forward with hope to the next year when we can get back to having our sidespeople to meet and greet as before. This is such a vital role in the church as we are often judged by the greeting we give.

Marion Dawe

Sunday Club

2021 was a challenging year in many ways and started with a national lockdown. This meant that Sunday Club was unable to meet safely until lockdown restrictions eased later in the year.

In the spring of 2021, Marion Dawes, who coordinated Sunday Club for many years and organised inspiring and creative lessons, decided to step down from the role. We are hugely grateful for all she has done for Sunday club during her time leading it and want to thank her for her dedication to the children and young people in St. Mary's.

In June, COVID restrictions had eased, and Sunday Club was able to restart. We held lessons outside in the churchyard to begin with and moved back into the church hall once the weather turned cooler in the Autumn Term. It has been wonderful to see children coming together in Sunday Club again and I would like to thank all those who have supported Sunday Club this year by running sessions and supervising children.

It was a joy to be able to hold a nativity again this year. The children loved putting on their costumes and acting out the Christmas story. The nativity wouldn't have taken place without Marion who wrote the script, cast the parts, and organised the children perfectly.

Lorna Goodrich

Uganda Support Fund

Due to the ongoing pandemic, our fundraising in 2021 was very limited.

Schools in Uganda remained closed until January 2022 but we sent some funds to New Glory School for ongoing maintenance which was made possible due to kind donations from individual supporters.

Scovia qualified as a midwife and we were able to support her with her nursing registration fees. Thank you to various supporters who continue to donate monthly.

Our regular stalls at coffee and chat have started again now and we are grateful for your support at these. Now that schools have opened in Uganda, we are continuing to support New Glory School and various individual children who require school fees.

Please do contact us for further information.

Clare Bakashaba & Sylvia Webster

Minutes of the Annual Church Meetings held on Tuesday 13 April 2021 at 7.30pm on Zoom

Parishioners Meeting

1. Apologies for absence

David Bartington, Catherine Buckley, Sharon Negus.

Twenty six people were in attendance at this Zoom meeting.

2. Minutes of the Parishioners meeting held on 10 November 2020

It was proposed by Brenda Greig, seconded by Susan Wilson and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

3. Election of churchwardens

The Rector thanked the Churchwardens of the past difficult year, Paul Andrew, Marion Dawe and Ed Tyrer for their hard work and support. Ed had fulfilled the maximum of 6 years in this role and Paul wished to stand down from this post owing to other commitments and all expressed their thanks to them for the work they had given to St Mary's as Churchwardens.

Nominations for three churchwardens for the year April 2021/2022 had been put forward before the meeting.

Churchwardens are elected annually and usually cannot stand for more than 6 years in succession.

	<u>Proposer</u>	<u>Seconder</u>
David Bartington	Edward Tyrer	Marion Dawe
Marion Dawe	Anne Tinker	Cliff Amos
Jacqueline (Cherry) Saunders	Paul Andrew	Eileen Roberts

With there being no further nomination forms received by the Chairman prior to the meeting the above elections were agreed unanimously.

4. Close of meeting The meeting closed at 7.35pm.

Annual Parochial Church Meeting

1. Apologies for absence

David Bartington, Catherine Buckley, Sharon Negus,

2. Minutes of the APCM meeting held on 10 November 2020

It was proposed by David Stubbert, seconded by Eileen Roberts and agreed by all who had been present at this meeting that the minutes were an accurate record of proceedings and these were signed by the Chairman accordingly.

3. Elections

(a) PCC members *(four places for three years)*

At the APCM in 2011 it had been agreed that although PCC members stand for a period of 3 years, members could be put forward to be elected for a further 3 year period, but could not stand for more than 6 years in succession.

The following were proposed and seconded to stand on the Attleborough PCC for a three year term:

	<u>Proposer</u>	<u>Seconder</u>
Catherine Buckley	Mary Dark	Susan Wilson
Chris MacKinnon	Sally Crockford	David Stubbert
Emma Neve	Ben Miller	Emma Jackson
Dorothy Woolliscroft	Pauline Parnell-Hopkinson	Yvonne O'Dell

2 Reports

Reports of the PCC, Deanery Synod and Churchwardens (including Fabric) were presented.

The Terrier and Log Book had been updated during the year and were available for inspection in the church office.

(b) Treasurer

Presentation of Audited Church Accounts for year ending 31.12.2020

In the Treasurer's absence the Chairman presented the accounts for the year ending 31 December 2020.

These had been approved by the PCC and signed by the Chairman and Treasurer at a PCC meeting on 9 March 2021 for presentation to the APCM.

With there being no questions raised, it was proposed by Dorothy Woolliscroft, seconded by Susan Wilson, and agreed by all present that the accounts for 2020 be commended.

The Chairman wished to record his thanks to treasurer Yvonne O'Dell for her conscientious dedication and sound handling of the St Mary's finances.

(c) Rector's Report

Revd Matthew Jackson gave his report as Rector of the parish and Chairman of the Attleborough PCC.

A copy of this would be printed in the May 2021 edition of *The Link* parish magazine and filed on record with the 2020 Annual Report. Printed copies were also available on the table at the back of the church.

6. Appointment of Independent Examiner

Thanks was expressed to Anne Lister who had been the Independent Examiner for the 2020 accounts but felt that she did not wish to continue in this role.

It was therefore proposed by Dorothy Woolliscroft, seconded by David Stubbart and agreed by all present that George Ridgway be appointed Independent Examiner for the coming year.

With their being no further nominations the above was duly appointed.

It was agreed that Anne Lister be presented with a gift from the PCC in thanks for her work as Examiner in 2020.

7. Presentation and adoption of Electoral Roll

There were 122 members on the Church Electoral Roll as at 29 March 2021.

It was proposed by Marion Dawe, seconded by Susan Wilson and agreed by all present that the 2020/21 Roll be adopted.

The Rector wished to record his thanks to Carole on behalf of the parish for her work as Electoral Roll Officer throughout the year.

8. Appointment of sidespeople

Owing to the current Covid restrictions regarding sidespeople it was agreed that that these elections be deferred until the next APCM.

9. Any Other Business

(a) Thank you to Matthew

Marion Dawe thanked Matthew, on behalf of the parish, for his dedicated ministry and leadership as Rector during the past year. Also to Matthew's wife Emma and his family for their vital support behind the scenes.

10. Close of meeting

The meeting closed at 8.10pm with The Grace being said together.