

The Parochial Church Council of The Ecclesiastical Parish of St Luke, Formby

Registered Charity Number 1130493
St Luke's Church Road, Formby, Liverpool L37 2DF
Parish No. 505

Annual Report for year ended 31st December 2021

ADMINISTRATION

Official correspondence to Parochial Church Council (PCC) Secretary at the above address.

Trustees (PCC members) are:-

Vicar	Rev Dr Matt Davis
Readers	Prof Allan Hobson Mrs Anne Dixon Mrs Jean Watts
Reader Emeritus	Mr Colin Trollope
Churchwardens	Mrs Fiona Grieveson Mr Steve Ginn
Deputy Churchwardens	Dr Peter Griffin Mr John McGibbon Mrs Sheila Rodger Ms Andrea Brown (Until May 2021)
Deanery Synod Representatives	Mr Andrew Cox Mr James Patterson Mrs Christine Payne – PCC Secretary Mr David Moore
Elected members	Mrs Gwyneth Croft Mr Ken Davies* Mrs Maggie Elkington Mr Colin Trollope Mrs Rachel Patterson Mrs Jean Watts Mr Steve Ginn Mrs June McGibbon* (Data Protection Officer) Prof Allan Hobson Ms Andrea Brown Mrs Ann Dixon Dr Peter Griffin Mrs Sheila Rodger Mrs Ann Dennison
Co-opted Members	Mr Hugh Dixon (Treasurer)

Officers

Parish Safeguarding Officer	Mrs Joyce Eddlestone (also Child Protection Officer)
Vulnerable Adults Officer	Rev Dr Matt Davis
Bankers	HSBC Bank plc
Independent Examiner	Mrs Hillary Griffin
Magazine Editor	Mrs Margaret Cooke
Health & Safety Officer	Churchwardens

Day to day management control of the Church is exercised by the PCC Standing Committee: Rev Dr Matt Davis, Mrs Fiona Grieveson, Mr Steve Ginn, Mr Hugh Dixon and Mrs Christine Payne, contactable via the above address.

STRUCTURE, MANAGEMENT & GOVERNANCE

St. Luke's Formby PCC is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is a charity registered with the Charity Commission: Charity number 1130493.

Other related Trusts:

Shyira Trust – Registered Charity Number 1118979. Two members of the PCC, indicated by an asterisk (*) are Trustees.

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC operates one committee: Standing Committee.

Standing Committee: As above.

Risk Assessments

Procedures are in place to manage risks.

Financial Risk

The PCC has implemented internal controls for annual accounts, cash and cheque handling. An annual budget is prepared. Income and expenditure are monitored against the budget throughout the year.

Health and Safety

Churchwardens have assessed the church for any immediate health and safety concerns. Any immediate issues have been addressed (e.g., making safe the concrete bench plinth behind meeting room and unsafe trees following storm damage). The outcomes of the various assessments, along with recommendations in the fabric report will be documented in the written RA for the church.

Child and Vulnerable Adult Protection

The PCC and all other church members involved in work with young people and vulnerable adults are required to have DBS clearance. (We follow and adhere to the Liverpool Diocese Safeguarding Matters 2015 guidelines.)

OBJECTIVES AND ACTIVITIES

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

St. Luke's has a mission statement which confirms our mission to proclaim the Gospel of our

Lord Jesus Christ according to the doctrines and practices of the Church of England, both through the Word and our deeds, to love the Lord our God and to love his children – our neighbours – and to love each other in our fellowship.

Our Statement of Public Benefit is:

1. Regular public worship open to all
2. The provision of sacred space for personal prayer and contemplation
3. Pastoral work, including visiting the sick and bereaved
4. Teaching of Christianity through sermons, courses and small groups
5. Taking of religious assemblies in schools
6. Promotion of Christianity through the staging of events and meetings, and the distribution of literature
7. Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers, young people and other special needs groups
8. Supporting other Christian charities in the UK and overseas

During 2021 we achieved the following:

- Our regular public worship was open to people of all ages and stages.
- We offered varying worship styles with the traditional organ, music group and children's musical videos.
- During the lockdown, we again successfully transferred online to Zoom for Sunday services, with facilities for those without Zoom to participate by telephone.
- Our regular Sunday groups for children has seen growth in numbers of children (babies, pre-school and primary) and leaders.
- We have restarted baptisms after a pause during the pandemic.
- Teaching of Christianity through sermons, courses and small groups has continued.
- Two regular house groups have met regularly.
- We started termly 'What if' courses for those seeking to explore Christianity and ask questions. Six people came to faith.
- A dozen people attended the 'Living in Love and Faith' course.
- We continued our prayer triplets and email prayer chain to help people seeking assistance.
- We appointed a Pastoral Coordinator to lead the Visiting Team to elderly members.
- Our Woodlands Workshop has continued to look after the beautiful woods and green area surrounding our church for people to visit.
- We achieved both bronze and silver awards in the ECO Church certification.
- We gained a tenant for our Parish Hall (a bi-lingual nursery) following renovations.
- Our close connection with St. Luke's Primary School continued through Governors, assemblies, church services, and visits to the church. Many of our primary aged children attend St Luke's School.
- We hosted services for Habla Nursery, St Luke's Primary School and Range High School.
- We continued to offer an art prize for local schoolchildren.
- During lockdown, one of our members sent out a daily bulletin to all parishioners to keep everybody together and informed. This was discontinued once normal Sunday services were reinstated and semi-regular email mailing list was started.
- The Lifeboat Tea Room was reinstated in the summer attracting many people, as well as live music groups.
- The monthly Craft Mornings and fortnightly Tuesday lunches recommenced in September.
- The monthly parish breakfast to link the 8.30 am and 10.30am services restarted.
- Refreshments after the 10.30am service has resumed and has been introduced after the 8.30am service, with the majority of service goers staying for fellowship.
- We held a very successful Light Festival as an alternative to Halloween, with a light trail, bonfire, crafts and fire performers.

- The annual Memorial Service for bereaved family members restarted after the pandemic.
 - Our Christingle Service was very popular, with Christingles made by St Luke's School.
 - Working with Churches Together, we took part in the annual Formby Nativity Play.
 - A number of our congregation visited local Care Homes to sing Carols.
 - We held a 'Blue Christmas Service' for those who find Christmas difficult.
 - Our Candlelit Carol Service had a capacity congregation.
 - On Christmas Eve, we offered a Crib Service and Midnight Service.
 - Our links with the Percy French Society continued and made plans for an event in 2022.
- We continued our link with Shyira in Rwanda, by supporting them financially and in prayer, and working with Shyira Trust. A book written by Allan Hobson entitled "*Linking Parishes, Harvesting Friendship*" was published which chronicles our link with Shyira.
- Support for other Christian charities in the UK and overseas, such as Southport Soup Kitchen and Operation Christmas Child has continued.
 - Dementia awareness is ongoing and we have membership of the Dementia Action Alliance.
 - We continued knitting teddy bears for Teddies for Tragedy
 - We contributed to the preparation of hampers for needy families at Christmas, through our association with the Soup Kitchen in Southport.
 - The vicar and three members of PCC attended the residential course, 'Leading your Church into Growth' and have started teaching the course to the PCC.
 - Our PCC and Standing Committees have continued to meet regularly via Zoom.
 - We participated in the Deanery working groups on Parish Share and Diversity.

PLANS FOR 2022

General Plans include

- Helping the whole congregation to know and love Jesus better as he speaks to us through his Word by his Spirit.
- Continuing to consider how services can be adapted to encourage and welcome everyone who comes on a Sunday and make it easier for newcomers.
- Building up the music groups and choir after the pandemic.
- Starting a group for high school age children on a Sunday (from September).
- Starting midweek children's group(s) that they can bring their friends to.
- Arranging a discipleship course (*What Next?*) for people who have been on *What If?*
- Launching new Home Groups for new and current members.
- Praying together regularly (at prayer meetings and committee meetings).
- Linking visitors to the Lifeboat Tea Room, Tuesday Lunches and Saturday Drop In with other church activities.
- Adapting current activities and planning new activities with a view towards church growth.
- Redesigning our church website.
- Continuing the strong links with St. Luke's Primary School and Habla Nursery and building upon links with Range High School and Woodlands Primary School.
- Continuing outreach events to local families.
- Continuing to support Christian-based charities in the UK and abroad (financially and otherwise).

Membership

The Electoral Roll at 31st December 2021 stood at 130.

Weekly Sunday Worship Attendance for 4th quarter of 2021 –

8.30 service – 19 adults

10.30 service – 58 adults and 12 children

FINANCES

The accounts for the year to 31 December 2021 and the Independent Examiner's report are set out in the Appendix.

Voluntary Giving – £92,875

Reserve Policy

The reserves policy is to maintain unrestricted cash balances sufficient to cover three months' expenditure. Cash balances for unrestricted funds total – £79,777

Custodianship

In addition to our Church Meeting Room, and Church Hall in Formby, we are responsible for the upkeep of graves at Barnet and Bournemouth Cemeteries.

Parish Church Council of St Luke's, Formby								
Charity Number 1130493								
Statement of Financial Activities								
For the year to 31 December 2021								
		Unrestricted Funds		Restricted Funds	Endowment Funds		Total Funds	
		St Luke's Church	Church Hall				2021	2020
	Notes	£	£	£	£		£	£
INCOMING RESOURCES								
Voluntary Income	2a	£93,080.00	£0.00	£9,571.00	£0.00		£102,651.00	£83,689.00
Activities for generating Funds	2b	£1,626.00	£0.00	£0.00	£0.00		£1,626.00	£825.00
Income from investments	2c	£101.00	£0.00	£3.00	£0.00		£104.00	£274.00
Church Activities	2d	£12,740.00	£4,170.00	£0.00	£0.00		£16,910.00	£6,793.00
Other incoming resources	2e	£1,743.00	£0.00	£0.00	£0.00		£1,743.00	£2,595.00
TOTAL INCOMING RESOURCES		£109,290.00	£4,170.00	£9,574.00	£0.00		£123,034.00	£94,176.00
RESOURCES EXPENDED								
Cost of generating voluntary inc	3b	£0.00	£0.00	£0.00	£0.00		£0.00	£18.00
Fund-raising trading costs	3c	£1,751.00	£0.00	£0.00	£0.00		£1,751.00	£0.00
Church Activities	3a	£98,936.00	£5,604.00	£7,027.00	£0.00		£111,567.00	£109,707.00
Staff Costs	4	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00
TOTAL RESOURCES EXPENDED		£100,687.00	£5,604.00	£7,027.00	£0.00		£113,318.00	£109,725.00
RECOGNIZED GAINS AND LOSSES		£8,603.00	-£1,434.00	£2,547.00	£0.00		£9,716.00	-£15,549.00
Gains on investment assets:								
on disposal	5b	£0.00	£0.00	£0.00	£0.00		£0.00	£0.00
on revaluation	5b	£0.00	£0.00	£0.00	£388.00		£388.00	£179.00
NET MOVEMENTS IN FUNDS		£8,603.00	-£1,434.00	£2,547.00	£388.00		£10,104.00	-£15,370.00
BALANCE B/FWD AT 1 JANUARY 2021		£88,524.00	£0.00	£12,044.00	£3,881.00		£104,449.00	£119,819.00
BALANCE C/FWD AT 31 DECEMBER 2021		£97,127.00	-£1,434.00	£14,591.00	£4,269.00		£114,553.00	£104,449.00

Parish Church Council of St Luke's, Formby									
Charity Number 1130493									
Balance sheet at 31 December 2021									
			Funds		Funds	Funds		2021	2020
			St Luke's Church	Church Hall					
	Notes		£	£	£	£		£	£
FIXED ASSETS									
	Tangible	5a	13,501.00		-	-		13,501.00	14,212.00
	Investment	5b	-		-	4,269.00		4,269.00	3,881.00
			13,501.00		-	4,269.00		17,770.00	18,093.00
CURRENT ASSETS									
	Stock		-		-	-		-	-
	Debtors	6	3,820.00		-	-		3,820.00	5,410.00
	Short term deposits		41,648.00		4,958.00	-		46,606.00	46,582.00
	Cash at bank and in hand		38,129.00		9,633.00	-		47,762.00	34,364.00
			83,597.00		14,591.00	-		98,188.00	86,356.00
LIABILITIES									
	Creditors - amount	7	1,405.00		-	-		1,405.00	-
	<i>Net current assets / (liabilities)</i>		82,192.00		14,591.00	-		96,783.00	86,356.00
	<i>Total assets less current liabilities</i>		95,693.00		14,591.00	4,269.00		114,553.00	104,449.00
	Creditors - amounts falling due after o		-		-	-		-	-
TOTAL NET ASSETS			95,693.00		14,591.00	4,269.00		114,553.00	104,449.00
PARISH FUNDS									
	Unrestricted		95,693.00		-	-		95,693.00	88,524.00
	Restricted		-		14,591.00	-		14,591.00	12,044.00
	Endowment		-		-	4,269.00		4,269.00	3,881.00
			95,693.00		14,591.00	4,269.00		114,553.00	104,449.00
Approved by the Parochial Church Council on			and signed on its behalf by						
The notes on Pages 3 to 6 form part of these accounts									

Notes to the Financial Statements

For the year ended 31 December 2021

1 Accounting policies

The financial statement has been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

2 Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

3 Incoming Resources

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

4 Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

5 Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) of the Charities Act 2011.

Movable church furnishing held by the vicar and churchwarden on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when occurred.

Equipment within the church premises and over 1 year old used is depreciated by 5% per annum. *Investments* are valued at market value at 31 December.

2	RESOURCES		Funds		Funds	Funds		2021		2020
			Church	Church Hall						
			£	£	£	£		£		£
2a	Voluntary Income									
	Planned giving									
		Parish Giving Scheme	70,408.00	-	-	-		70,408.00		55,898.00
		Gift Aid donations	11,587.00	-	108.00	-		11,695.00		14,859.00
		Tax recoverable	4,589.00	-	930.00	-		5,519.00		4,638.00
		Other	798.00	-	-	-		798.00		195.00
	Collections (open plate)		4,067.00	-	-	-		4,067.00		3,555.00
	Gift days		-	-	-	-		-		-
	Grants		205.00	-	-	-		205.00		1,300.00
	Donations, appeals, etc		1,428.00	-	8,533.00	-		9,961.00		3,244.00
	Legacies		-	-	-	-		-		-
			93,082.00	-	9,571.00	-		102,653.00		83,689.00
2b	Activities for generating funds									
	Fund raising (incl Tuesday Lunch, Open doors)		1,626.00	-	-	-		1,626.00		825.00
			1,626.00	-	-	-		1,626.00		825.00
2c	Income from investments									
	Dividends and interest including tax recoverable		101.00	-	3.00	-		104.00		274.00
2d	Income from church activities									
	Church Hall lettings		-	4,170.00	-	-		4,170.00		1,657.00
	Lifeboat Tea Rooms		6,929.00	-	-	-		6,929.00		2,030.00
	Meeting Room lettings & other income		600.00	-	-	-		600.00		75.00
	Fees		5,211.00	-	-	-		5,211.00		3,031.00
			12,740.00	4,170.00	-	-		16,910.00		6,793.00
2e	Other Income resources									
	Magazine sales & Adverts		1,598.00	-	-	-		1,598.00		2,040.00
	Sale of Books		145.00	-	-	-		145.00		115.00
	Sale of Calendars		-	-	-	-		-		440.00
			1,743.00	-	-	-		1,743.00		2,595.00
	Total incoming resources		109,292.00	4,170.00	9,574.00	-		123,036.00		94,176.00

3	RESOURCES EXPENDED				Funds		Funds	Funds		2021		Total	2020
					Church £	Church Hall £	Funds £	Funds £		£		£	
3a	Church Activities												
		Missionary and charitable giving											
		Overseas											
			CMS / MAM / SAMS		-	-	2,330.000	-		2,330.000		1,185.000	
			Shyira / Shyira Trust, Barnabus		870.000	-	2,437.000	-		3,307.000		2,310.000	
			Tearfund		870.000	-	-	-		870.000		730.000	
			Embrace the Middle East		870.000	-	-	-		870.000		730.000	
			Bible Society		870.000	-	-	-		870.000		730.000	
			Mercy Ships		870.000	-	-	-		870.000		730.000	
			Nigeria (LDBF)		-	-	-	-		-		133.000	
		Home											
			Churches together		100.000	-	-	-		100.000		200.000	
			St Luke's School		398.000	-	-	-		398.000		388.000	
			RBL		-	-	-	-		-		25.000	
			Southport Soup Kitchen		870.000	-	340.000	-		1,210.000		1,019.000	
			Scripture Union		870.000	-	-	-		870.000		730.000	
			Christians Against poverty		870.000	-	-	-		870.000		730.000	
			Y Kids		870.000	-	-	-		870.000		730.000	
			Others		15.000	-	-	-		15.000		229.000	
					9,213.000	-	5,107.000	-		14,320.000		11,329.000	
	Ministry	Diocesan Parish Share			72,671.000	-	-	-		72,671.000		77,016.000	
		Other Ministry costs			2,755.000					2,755.000		4,112.000	
		Church running Expenses			5,710.000	-	-	-		5,710.000		6,075.000	
		Depreciation			711.000	-	-	-		711.000		748.000	
		Church Maintenance - Internal items			1,123.000	-	-	-		1,123.000		718.000	
		Cost of services			1,224.000	-	-	-		1,224.000		575.000	
		Printing costs			1,342.000	-	-	-		1,342.000		1,297.000	
		Upkeep of churchyard			241.000	-	1,440.000	-		1,681.000		840.000	
		Bookstall / Bible study notes			115.000	-	-	-		115.000		92.000	
		Magazine			639.000	-	-	-		639.000		624.000	
		Hall Running Costs			-	5,604.000	-	-		5,604.000		2,409.000	
		Meeting Room Costs			2,185.000	-	-	-		2,185.000		2,535.000	
		Gubbins Grave Costs			-	-	-	-		-		-	
		Church Repairs			-	-	-	-		-		1,225.000	
		Junior Church, Youth club, Alpha			957.000	-	480.000	-		1,437.000		50.000	
		Church Administration			50.000	-	-	-		50.000		62.000	
		Organ / Cleaning costs			-	-	-	-		-		-	
					98,936.000	5,604.000	7,027.000	-		111,567.000		109,707.000	
3b	Generation of voluntary income												
		Cost of envelopes / posters			-	-	-	-		-		18.000	
3c	Fund raising costs												
		Tea Room costs			1,751.000	-	-	-		1,751.000		-	
		TOTAL RESOURCES EXPENDED			100,687.000	5,604.000	7,027.000	-		113,318.000		109,725.000	
4	(a) STAFF COSTS												
		Wages and salaries			-	-	-	-		-		-	

[illegible]



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

PCC OF SAINT LUKE'S FORMBY

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1130493

Set out on pages

1 - 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Hilary J. Griffin

Date:

25.3.2022

Name:

HILARY JANE GRIFFIN

Relevant professional
qualification(s) or body

ACA, CTA

(if any):

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Address:

4 CHURCH WAY
2124BY
MORSEYSIDE L37 2LP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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