

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2025

RECTOR

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ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2025

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which came into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

During the year the following served on the PCC, having been elected at the APCM in 2025 or prior years:

		Telephone
Chairman:	The Revd. Graham Wilkins	
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	458467
Curate:	The Revd. John Wigfield	
(Ex-officio)	8 Brown Close, Cringleford, NR4 7WD	—
Curate:	The Revd. Charlotte Eagles	07858 283185
(Ex-officio)	77, Edinburgh Road, Norwich	
Churchwardens:		
(Ex-officio)	Mrs Elisabeth F Talbot, 61, Keswick Road, NR4 6UQ	507378
(Ex-officio)	Mrs Jane Webster 3, Colney Drive, NR4 7RH (Safeguarding Officer)	07506 534377

Deanery Synod

2023-2026	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539 07770
2023-2026	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	808176
2023-2026	Mrs Alison Lamont, 24 Kingfisher Close, NR4 7LL	-
Elected Members (with period of election)		
2023-2026	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice chair)	507378
2024-2027	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2024-2027	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2024-2027	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2024-2027	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2024-2027	Mr Christopher Doggett 14 Keswick Road, NR4 6UG (Treasurer)	458564
Co-opted 2025-2026	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	07546531753

Foundation Governors of Cringleford School

Revd Graham Wilkins
Mrs Catherine Berwick
Mr David Rawlings

Church Attendance

Average 'in person' attendance during 2025 was:

8am: 13 Adults

9.30am: 42 (9 <16)

For special services, Ash Wednesday, Maundy Thursday, Good Friday, Remembrance, All Souls, Christingle, Crib service and Midnight Communion average attendance was 43>16 and 23<16.

Electoral roll

In 2025 a new Church Electoral Roll was completed. The number on the new electoral roll was 95 individuals of whom 20 are not resident in the Parish. [2024; 103 including 23 non-residents]

Baptisms, Weddings & Funerals

During 2025, 1 baptism took place and 3 weddings. Four funeral services took place in the church & two services of Thanksgiving. Four funeral services were conducted by a member of our ministry team at a crematorium. In addition there were ten interment of ashes & four corporeal burials.

Rectors Report

There has been so much good stuff to think through when thinking about 2025. In fact in many ways I have been thinking through so much of what we have seen God do and have been thinking about the following verse (which we say every week at our 8am BCP Service)

"Let your light shine before others, that they may see your good deeds and glorify your Father in heaven." — Matthew 5:16

God chooses to glorify himself through his church. Now I am thankful for lots of things about this but especially:

- 1) God's church is much bigger than just us and encompasses Christians from a multitude of nations, ethnicities and denominations.
- 2) But that it does also include us. One of the reasons we exist is to glorify our heavenly Father.
- 3) That God is gracious enough that works through us for his Glory.

So when we make a cup of tea after church we are not just making a cup of tea but glorifying your Father in heaven.

When you welcome someone to one of our buildings or an event – you are glorifying your Father in heaven.

We you care for a neighbour, a family member or someone you have never seen before – you are glorifying your Father in heaven.

When you help at Cringletots, Lunch Club, Memory Café, Men's Breakfast, Sunday Club – you are

glorifying your Father in heaven.

When you give to the Foodbank, or the community pantry, or St. Martin's housing trust, or the Salvation Army, or the Vidyal Trust, or the church – you are glorifying your Father in heaven.

When you clean the buildings or look after the churchyard – you are glorifying your Father in heaven.

When you help in our Sunday worship with prayers, and music and reading- you are glorifying your Father in heaven.

When you worship God in song, in word or in deed – you are glorifying your Father in heaven.

And as Jesus says in our verse from Matthew – others see what we do and it leads them to question why we do it. Why we care. And God can use that to bring them to Glorify him.

I am in awe of how God has blessed this community with all of you and I am so thankful for each and every one of you and how you Glorify our Father in who you are and what you do. As we go on into this year let us think about how we can continue to use the gifts that God has given us to bring him glory.

Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen. Ephesians 3:20-21

Revd. Graham Wilkins

Churchwardens report

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

The Church

The last Quinquennial Report stated that the building was generally in good condition. Reference was made to the poor state of the churchyard boundary wall to the north and east due in large part to ivy growing through the wall mortar. Thanks to an anonymous donation a repair has since been carried out.

Services continue to be live streamed at 9.30am and we would like to record our thanks to Roger Danes for enabling this. The service pattern tries to provide for all ages and worship styles. We have a thriving Sunday Club for our younger members thanks to the commitment of their leadership team.

We also thank Graham Webster and Roger Danes for their work in all aspects of church maintenance, the church flower arrangers and those who have helped to keep the building clean.

The Churchyard

We thank Graham Webster for continuing the biannual safety check of the gravestones stability. The PCC has adopted a 'no further reservation' policy as there are very few single plots for burial remaining. The number of plots for interment of ashes does not give rise for any concern. Grateful thanks go to Richard and Carolyn Ball and the churchyard working party for their hard work and expertise in keeping the whole area colourful, tidy and accessible. Grass cutting is regularly undertaken by Chris Eke.

The Church Hall Centre

Two significant projects were undertaken last year.

First, the car park was re-laid and now provides for additional parking. As a consequence of this work it was identified that the fence adjoining the rectory garden was in poor condition and has now been replaced. In addition a path has been laid providing for wheelchair access from the emergency exit.

Second, the hall toilet facilities were refitted, the floors replaced and hand driers installed.

This work was largely funded by the Enterprise Club.

Grateful thanks go to all those who help to maintain the Centre, both inside and out, keeping the hedges and curtilage tidy and the flower border colourful and welcoming.

The Church Hall Centre is an important part of our outreach, used regularly by groups, organisations and individuals.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower motor. As a PCC we are guided by the insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk. Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2025 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

Our thanks to Shirley Wood who retired at the APCM for her considerable contribution over many years to the work at St Peter's in her capacity as Churchwarden and Safeguarding Officer.

We are blessed to have Revd Graham Wilkins as our Rector, supported by Revd John Wigfield, Revd Charlotte Eagles, Shirley Wood and Tim Harle. A huge amount of work goes on behind the scenes in order to maintain the life at St Peter's and its involvement with the wider community. In whichever way you contribute we are extremely grateful and thank you for your invaluable support. Elisabeth Talbot and Jane Webster - Churchwardens

Safeguarding Report

The aim of this report is to update the APCM on the actions that have taken place since the last APCM 2025.

Safeguarding has been in the news this year for a number of reasons. It has highlighted our need to be ever vigilant and mindful of our responsibilities to safeguard our most vulnerable in society.

The National Safeguarding Team have been updating and revising all safeguarding documents. The following documents having been updated and are currently being again revised following a consultation, -

Promoting a Safer Church

Codes of Practice

The Parish Safeguarding Toolkit

The Parish Safeguarding Dashboard

Roles and Responsibilities

The final document is due to go to House of Bishops for approval in October this year. We will be keeping the PCC updated throughout the year.

In August 2023, INEQE Safeguarding Group was appointed by the Archbishops' council to carry out the next round of independent external audits of Church of England dioceses and cathedrals. The purpose of these audits is to make sure dioceses and cathedrals are doing all they can to create environments where everyone feels safe, valued and respected. The Dioceses of Norwich will receive an audit visit in January 2027.

Although as a church we are confident we are discharging our duties in aspects of safeguarding it is important to review and refresh our plans on a regular basis. As a Church we have signed up to the policies for a Safer Church (endorsed by the PCC), information is displayed within our buildings and we have an active dashboard which identifies areas for focus on an ongoing basis. As such at the first PCC following the APCM, the safeguarding lead will present the outstanding areas to be addressed in the parish dashboard. This review will form the basis for the safeguarding action plan for the year and to ensure we are fully prepared for the forthcoming audit.

We are very blessed to have such a wide range of groups within St Peters, including children and vulnerable adults. Our leaders and volunteers for these groups have an understanding of our safeguarding duties and it is important that all training is maintained and refreshed on a regular basis. This also includes ensuring DBS checks are reviewed every 3 years for those who are identified leaders of these groups.

As a new PCC starts its year it is the duty of every member of the PCC to ensure they are compliant in their training and as such I will continue to be vigilant in this area.

Safeguarding is everyone's business; the online courses available on the Church of England website are very accessible and informative. I would strongly encourage every one of you to undertake the basic and foundation training courses.

As the PSO all my training is up to date and I also have completed the safeguarding leadership course. Graham and I meet regularly throughout the year to discuss safeguarding as well as always having safeguarding as an agenda item on every PCC meeting. Please speak to myself, Graham or any member of the PCC if you are concerned on any area of safeguarding, it is so important to keep safeguarding a live topic. As Christians we care for one another, as a member of St Peter's please make safeguarding your responsibility.

The APCM are asked to -

- Note the contents of this report and the progress made this year
- Note that the PSO will continue to provide a report to every PCC throughout the year

Jane Webster Safeguarding Officer

Deanery Synod report

Norwich South Deanery Synod has met twice since our last APCM. What would have been the third such meeting didn't happen because of a short interregnum; instead our lay chair invited all lay members for lunch and an opportunity to update on news and to complete a questionnaire for lay members, from Living Out.

We're very happy to support the Deanery's thanks to Revd. Patrick Richmond, for his service as Rural Dean, and to welcome our own Revd. Graham Wilkins, licensed as new Rural Dean at the meeting of 24th February.

The tone of meetings is very co-operative, despite (perhaps in some measure because of) the wide variety of traditions and theology of the various parishes comprising South Norwich Deanery.

Presentations this year have been received from the diocese **Caring for Creation** team; and from **Raise!** Children and young people's work group.

Leaflets and information on Raise! Available for the PCC, for discussion as to whether the PCC could support a bronze level subscription, in order to support and enhance our children's work and Assembly ministry.

We have discussed several topics current with Diocesan and General Synod, in particular Safeguarding and Prayers for/ Living in Love and Faith. Reports back by Revd. Patrick Richmond, our outgoing Rural Dean and clergy representative at the recent General Synod, have been particularly clear and even-handed. A reminder that God is in the quiet of win-less compromise as well as in the loud cymbals and dances.

The parish representatives also been sharing news of the different ways our congregations work in their communities; often these stories are uplifting, sometimes difficult. We give thanks together for God's active presence throughout our deanery.

Roger Danes & Ali Lamont-Deanery Synod Representatives

St Peter's Community Pantry Report

In February 2025, the PCC agreed to place a set of drawers in the porch that would serve as an emergency food supply for people in need. Approval to leave the porch unlocked overnight was given by the insurers and the initiative was launched. The current phrase might be a 'soft launch' as no fanfare was made, just a post on the church Facebook page. There was no information available to gauge how 'successful' the venture might be, indeed the PCC even discussed what might be done with food products that go out of date. Sadly, that was never an issue. The Pantry has proven to be used so regularly that it has been a challenge to keep up at times.

In May, the decision was made to track the usage and record the income we received and the expenditure. Since those records began, we have seen some distinct trends and now have a wealth of data to help us maintain supplies. The drawers are typically checked daily and refilled with items that have been taken. When the demand is heavy, during school holidays, for example, we have needed to restock on two or more occasions.

The foods we offer are simple but wholesome, there are all the elements required to make a breakfast or main meal. During school holidays we do provide snacks, e.g. raisins and plain biscuits, to satisfy hungry tummies. What are our most 'popular' foods? Long-life milk goes almost as soon as it is placed in the drawers. Canned meat pies and all forms of meat/fish products are also frequently taken. Baked beans and spaghetti hoops, with or without sausages are firm favourites. The other elements of a hot meal disappear quickly too, canned vegetables, pasta products, noodles and microwaveable rice are regularly replaced. Other essentials include tea, coffee, sugar, cereals, simple desserts like rice pudding and a small range of personal hygiene products; of which toilet paper is the most popular.

In the seven and a half months we kept records for during 2025, we replaced over 2100 items. Of that total, approximately 87.5% were food stuffs. If you are interested, please do ask for the detailed spreadsheets that we keep; they make both fascinating and salutary reading/interrogation.

In terms of trends, the end and beginning of each month seems to be a 'pinch point' with money tight as wages run out and still tight as regular bills are paid. When you couple that with school holidays then we have observed a huge increase in need. Next year we will be able to look across each month and assess when things are at their toughest for our neighbours, but already we have seen a much stronger than 'normal' demand in January and February.

It is bittersweet to report the 'success' of this initiative but we are clearly serving Our Saviour - 'Truly, I say to you, as you did it to one of the least of these my brothers, you did

it to me.' (Matt 25. 40) In conclusion, let one of the Pantry's users express their own gratitude...

"God bless the people of this church, your donations really go a long way. One day I pray to return the favour, God bless you."

Ali Lamont and Sue Johns. On behalf of St Peter's PCC

Church Hall report

Once again throughout 2025 the church hall was well used by many local groups.

We did lose 3 regular hirers during the year. One group, due to falling numbers moved to a smaller venue and the other two groups stopped completely. One group only hired the hall once a month and the other two groups used the Committee Room for 1 hour a week so the monetary loss was minimal. We continued with our 'one off' hires, mainly for children's birthday parties with many of the hirers 'repeat customers'.

In April we once again welcomed and fed Student Cross who stayed in the church hall on their way to Walsingham for Good Friday. We would like to thank the Parish Council for allowing the pilgrims to use the showers at the Willow Centre for which they were extremely thankful.

On the 17th June the five yearly electrical safety testing was completed by Kevin Edwards in the church hall and the church with no issues and on the 18th June the annual gas inspection was undertaken by Panks Engineering in the church hall. The only gas appliances we have now are the 2 space heaters in the hall and the boiler in the kitchen. All passed with no issues. The gas safety inspection of the boiler in the church was undertaken in July by Jason Clayton and passed with no issues.

The electrical safety testing and the gas inspection are both legal requirements and as such the certificates are displayed in the church hall and the church.

During the summer holidays work on extending the car park to give much needed extra parking was completed and a new cycle rack was installed & our thanks go to Graham Webster for coordinating the work in the car park. In addition the ladies and men's toilets were completely refurbished, with new sanitary ware and flooring and were repainted including the disabled toilet. We also installed new hot air hand dryers which are more environmentally friendly than the blue rolls which weren't recyclable. The majority of the work was funded by the Enterprise Club with additional funding from the general repair fund.

It is hoped that work on updating the church hall will continue in 2026.

We would also like to thank the volunteers who kept the flower bed at the church hall looking so colourful during the year and for the help they and other volunteers gave in cutting the hedge & taking all the cuttings to the tip.



John 10.10 That you will have life in all its fullness

Cringelford CE VA Primary School aims to celebrate its diverse community by providing an inclusive education of the highest quality through the Christian beliefs of compassion and courage.

Report for the Annual Church Meeting 2026

This brief report captures a few of the key moments and highlights from the past year at Cringelford CEVA Primary School. Our newsletter, which generally is published every few weeks, celebrates the recent events and activities so I would encourage you to take a look using this link – [News, Letters and Forms | Cringelford CE VA Primary School](#)

RE Quality Mark – in the Autumn term we applied for the RE Quality Mark which involves a lengthy and robust process in which the school self-evaluates the quality of RE teaching and the impact this is having on the children's learning. With the strong SIAMS report supporting us we felt relatively confident that we were meeting the silver standard but were delighted when the assessor (who met with the RE lead, the head, staff and children during the validation process) determined that we had met the **Gold** standard, the highest achievement.



SIAMS – Statutory Inspection of Anglican & Methodist Schools

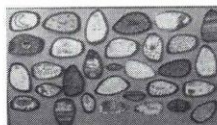
Last May, we were inspected under the SIAMS framework which looks to determine whether the school is living up to its Christian vision. Throughout the inspection we were able to very confidently talk about and provide evidence to support this. We were delighted with the final report which speaks of **inclusion being a particular strength**—‘its diverse community is supported by a comprehensive and broad ranging offer. Social, emotional and academic support is highly effective resulting in positive change which enriches and equips people for life’. And ‘the school's distinctive Christian vision motivates and inspires, it is the driving force of action and policy. Founded on the Christian values of compassion and courage, **people thrive in this supportive and cohesive community**’. Developing the language of spirituality is an area we agreed we will work on. If you would like to read the full report it can be found on our website - [Key Information | Cringelford CE VA Primary School](#)

Tuesday cooking group – a small group of children who benefit from the opportunity to learn how to take turns, collaborate and manage themselves in social situations, attend a weekly cooking group where they make some delicious dishes. The photo on the left shows them in action.

Able to Be gymnastics sessions – a few of our younger children who need a bespoke curriculum within our mainstream school have accessed 5 sessions at a local gymnastics club. Please see the picture to the left.

Prayer group – a few Christian parents gather every half term in school to pray. This new group has been set up by a mum who felt called to pray on the school site.

Lent and Draw Near – we were gifted copies of the Draw Near reflections book by St Peters. Children in Year 5 created these pebbles of hope after thinking about Proverbs 25 v 11.



And, in case you are interested in the facts and figures –

Pupil Numbers – we currently have 458 children which is around the same as last year. Unlike many schools where low birth rates are resulting in a fall in numbers, our yearly intake into Reception remains at 60.

Performance data – our summer 2025 outcomes for Year 6 (where children skills in reading, writing and maths are tested and measured against the national standard) remained **very strong** compared to the national outcomes UK wide, with a significant strength again in reading which saw **93% meet the expected standard and 58% the greater depth standard**. Since September 2021, when we introduced a new phonics and early reading scheme to the younger children, we have been clear in our collective ambition that every child will be well equipped to read before they transfer to high school. Evidence proves that the ability to read well is the key which unlocks potential future success.

Mrs. J. Humphrey (Headteacher)

Treasurer's annual report – Year ended 31 December 2025

Receipts

Total receipts for the year amounted to £113,255 (Prior Year £148,238) a decrease of £34,983 on prior year. The fall in income was due to:

- the very successful 2024 Stewardship campaign which had boasted our income by an additional donation of £21,500 (before Gift Aid)
- higher one-off donations received in 2024 for specific exceptional projects including the removal of the Guide Hut and major repairs to the Churchyard Wall. Specific donations in 2025 compared to 2024 fell by £14,568.

Excluding the above exceptionals our overall receipts, including our Parish Giving, were broadly similar to the prior year.

There were no legacies received during the year. The Church has recorded no legacy income in the past three years.

Fundraising events raised £5,258 (PY £6,559). This included the hugely successful Easter & Christmas Fair together with two enjoyable Quiz evenings.

Church fee income, which include fees related to weddings and funerals, significantly increased in 2025 to £9,610 (PY £4,951).

Church Hall hired income and donations received towards the hall upkeep amounted to £14,232 (PY £15,045). In addition, the Church Hall Enterprise Club Fund, which operates a 100 Club draw, with all surplus funds restricted towards the future maintenance of the Church Hall, raised income of £5,010 (PY £5,231).

Expenditure

Total expenditure for the year amounted to £146,565 (PY £129,063) an increase of £17,502 on prior year.

Our increase in cost was due to major Church Hall improvements of £29,284 which included enlarging the Hall carpark, including a disabled access path and a major refurbishment to the toilet facilities. The exceptional cost was funded entirely from prior year retained funds with Church Hall Enterprise Club funding £21,000 (72% of the total cost) and the balance funded from our retained Repair fund.

When comparing overall expenditure in 2025 versus 2024 we should note that in 2024 we incurred £16,935 of exceptional cost relating to the Churchyard Wall repairs (£11,445) and the removal of the Guide Hut (£5,490).

Other non-exceptional cost broadly increased by inflation but with a welcomed reduction in our overall energy related costs.

Unrestricted general expenditure included our Parish Share allocation of £66,524 (PY £64,764). Following on from 2024 I am delighted to note that we were able to again pay, in full, our Parish Share requested by the Diocesan Office. The Parish Share contribution is towards the cost of our clergy, housing and importantly access to other pastoral support services paid directly by the Diocese.

Funds as at 31st December 2025

Our total net funds at the end of the year amounted to £51,192 (PY £84,502). This includes £13,383 (PY £34,563) restricted funds, £26,488 (PY £28,648) designated and £11,320 (PY £21,291) unrestricted. The fall in overall funds broadly resulted from the funding of the Church Hall major improvements commented on earlier in the report.

The movement in restricted and delegated funds during the year were: -

<u>Restricted</u>	Bal. B/Fwd	Receipts	Payments	Transfer	Carr.Fwd,
Hall Enterprise Club	21,924	5,010	(23,020)		3,914
Organ Fund	6,540	15			6,555
Church Wall Repair	3,000		(3,000)		0
Churchyard maintenance	2,589	1,205	(1,390)		2,404
Defibrillator Fund	510				510
Total Restricted	34,563	6,230	(27,410)	0	13,383

- The Church Hall Enterprise Club draw was set up as a fun way of financially supporting the Church Hall which is also widely used by a number of local community groups. Membership includes an annual subscription, equivalent to £1 a week, with 14 'prize draw' opportunities during the year to win a cash prize. The gross subscription receipts less cash prizes are reinvested, in full, solely for the benefit of future Hall maintenance.
During 2025 the Enterprise Club raised, net of prize money, £2,990 towards the Hall maintenance fund. This is in addition to £21,000 paid from the Club's retained funds towards the major Church Hall improvements.
- The Organ fund was created in 2024 to raise funds for major repair work needed on the current organ. A sum of £6,555 has been raised to date together with a further £3,125 shown below under designated funds.
- The Church wall repair work had been substantially completed during 2024 with the final balance of £3,000 paid out in 2025.
- The Churchyard Fund included restricted donations including an annual grant from Cringleford Parish Council.

<u>Designated</u>	Bal. B/Fwd	Receipts	Payments	Transfer	Carr.Fwd,
General Repair Fund	21,001	3,533	(8,284)		16,250
Organ Fund		3,125			3,125
Church Wall Fund	500				500
Hub Church	6,591		(547)		6,044
Church Hall Coffee Account	232	246	(102)	-250	126
Memory café	324	381	(263)		442
Total Designated	28,648	7,286	(9,196)	-250	26,488

The General Repair Fund holds reserves for future repairs and maintenance of our Church buildings with funds accumulated by designating 20% of all Church hire receipts from external Hall users. During the year funds were allocated towards the major Church Hall improvements.

Reserve Policy

The PCC reserve policy is to hold unrestricted funds, including delegated funds, equivalent to a minimum of three months payments. This equates to an average fund balance of ~£27,500. We currently adhere to this policy.

Accounting Policies

The Financial Statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 and meet the requirements of the Charities Act 2011 using the Receipts and Payment basis.

In line with Charity regulations the Accounts have been independently examined and a duly signed Examiners Certificate is attached. There were no matters to report.

St Peter's Church Cringleford

Year Ended 31 December 2025

Receipts

Actual Total 31/12/24			Actual Unrestrd 31/12/25	Actual Desgntd 31/12/25	Actual Restr'd 31/12/25	Actual Total 31/12/25
£			£	£	£	£
2,221	Voluntary Income	Plate Collections & Envelopes	3,863			3,863
45,977		Parish Giving Scheme & Standing Order	46,157			46,157
17,494		Donations	5,911	2,500	15	8,426
21,500		Donation Stewardship Campaign				0
5,500		Donation Guide Hut				0
16,344	Inland Revenue	Gift Aid reclaimed	13,950	625		14,575
-	Legacies & Bequests					0
6,559	Fund Raising		5,256			5,256
2,333	Magazine	Sales	2,273			2,273
2,855	Magazine	Advertising	823			823
1,870	Hall Hire Cringletots		2,440			2,440
13,013	Hall Hire other		9,283	2,333		11,617
162	Hall Donations		175			175
4,951	Fees		9,610			9,610
5,231	Hall Enterprise Fund				5,010	5,010
1,235	Churchyard				1,205	1,205
128	Donations for other charities					0
-	Property boundary fence contribution			1,200		1,200
276	Church Hall - Coffee Account			246		246
589	Memory Café Account (includes prior year)			381		381
148,238	Total Receipts		99,739	7,286	6,230	113,255

Payments

Total Actual 31/12/24			Actual Unrestrd 31/12/25	Actual Desgntd 31/12/25	Actual Restr'd 31/12/25	Actual Total 31/12/25
£			£	£	£	£
508	Church	Cleaning & Maintenance	1,721			1,721
2,888		Heat/Light/Water	1,761			1,761
265		Organ	610			610
1,590		Insurance	1,706			1,706
1,812	Churchyard				1,390	1,390
14,445	Churchyard Wall				3,000	3,000
907	Clergy Expenses inc Telephone		981			981
2,928	Fees		3,478			3,478
2,040	Choir/Organist		1,990			1,990
2,484	Pastoral & Misc Church Expenses		2,618			2,618
13,080	Office	Salaries/Staff Costs	14,253			14,253
508		Printing & Stationery	553			553
560		Telephone	549			549
73		Postage	84			84
-		Office laptop	799			799
64,764	Parish Share		66,524			66,524
3,691	Magazine Expenses		3,540			3,540
1,686	Hall	Maintenance (incl. Hall Kitchen)	2,487			2,487
3,547		Heat/Light/Water	3,713			3,713
2,282		Cleaning	1,422			1,422
281		Insurance	569			569
-		Major Repairs		8,284	21,000	29,284
156	Breakfast Church	The Hub		547		547
274	Church Hall - Coffee Account			102		102
264	Memory Café Account			263		263
128	Collections/Donations for other Charities					0
5,490	Guide Hut Removal					0
1,870	Hall Enterprise Fund				2,020	2,020
67	Cringletons Expenses		203			203
475	Fund-raising expenses		400			400
129,063	Total Payments		109,960	9,196	27,410	146,565
19,175	TOTAL NET		(10,221)	(1,910)	(21,180)	(33,310)

St Peter's Church Cringleford
Year Ended 31 December 2025

Statement of Balances and Reconciliation of Accounts as at 31st December 2025

	Balance at 31/12/24	Movement in year	Balance at 31/12/25
	£	£	£
Barclays General	42,570	(20,668)	21,902
Barclays No 2	27,150	1,213	28,363
Barclays Church Hall Enterprise Club	21,924	(18,010)	3,914
Petty Cash: Coffee Fund	232	(106)	126
Petty Cash: Memory Café Fund	36	18	55
Debtors		599	599
Creditors	(7,411)	3,643	(3,768)
Total Balance of Funds	84,502	(33,310)	51,192

Allocation of Funds as at 31st December 2025

Total Funds 31/12/24	Fund	Classification	Unrestricted £	Designated £	Restricted £	Balance at 31/12/2025 £
21,291	General	Unrestricted	11,320			11,320
6,591	Hub Church	Designated Fund		6,044		6,044
232	Church Hall Coffee Acct	Designated Fund		126		126
324	Memory Café	Designated Fund		442		442
6,540	Organ Fund	Restricted & Designated Fund		3,125	6,555	9,680
3,000	Church Wall Repair	Restricted Fund			0	0
500	Church Wall Repair	Designated Fund		500		500
21,001	Repair Fund	Designated Fund		16,250		16,250
19,924	Church Hall Enterprise	Restricted Hall Repair Fund			1,914	1,914
2,000	Church Hall Enterprise	Restricted Prize Account			2,000	2,000
2,589	Churchyard Fund	Restricted Fund			2,404	2,404
510	Defibrator Fund	Restricted Fund			510	510
84,502	Total Balance of Funds		11,320	26,488	13,383	51,192

Approval

We confirm our approval of the annexed accounts.



Date: 10.03.2026

Mr Christopher Doggett FCMA CGMA (Treasurer)
14 Keswick Road
Cringleford
Norwich
NR4 6UG



Date: 10/03/26

Revd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

Independent Examiners Certificate

Report to the trustees/ members of:

St. Peter's Church Cringleford

On accounts for the year ended:

31st December 2025

Charity no (if any):

1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/25.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ICAEW]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A. Thiel

Date:

28/2/26

Name:

ADELE THIEL

Relevant professional qualification(s) or body (if any)

ICAEW : CHARTERED ACCOUNTANT

Address:

19 POLLYWIGGLE CLOSE

NORWICH

NR5 9PG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

The Parish of St Peter's Church, Cringleford
SAFEGUARDING POLICY
PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 21st March 2023 & will be reviewed and signed off by the PCC annually.

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Jane Webster** as the Parish Safeguarding Officer

Incumbent 

Churchwardens 

Date reviewed: 10th March 2026

01.08.18 v1

Policy on Safeguarding

Children and Young People in the Church



THE CHURCH
OF ENGLAND

Diocese of Norwich

This policy was adopted by St Peter's, Cringleford at the Parochial Church Council meeting held on 10th March 2025. It will be displayed in a prominent position, reviewed annually, and amended as necessary.

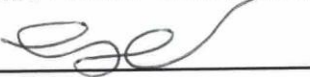
1. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional or spiritual abuse of children and young people, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Children and Young People. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Child Protection Training that is offered by the Diocese and they may be required to obtain a DBS disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of children and young people is **Jane Webster**

Signed by :-

Named Person: Jane Webster

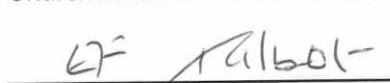
Tel: 07506 534377



Incumbent : Rev Graham Wilkins



Churchwarden: Elisabeth Talbot



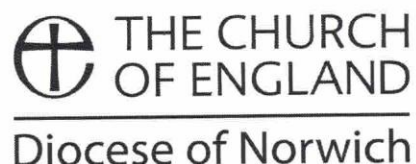
Churchwarden: Jane Webster



Date 10th March 2026

Policy on Safeguarding

Vulnerable Adults in the Church



This policy was adopted by St Peter's Cringleford (Parish) at the Parochial Church Council meeting held on 10th March 2026 It will be displayed in a prominent position, reviewed annually, and amended as necessary.

1. We recognise that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional or spiritual abuse or neglect of adults who are vulnerable, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Vulnerable Adults. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Safeguarding Training that is offered by the Diocese and they may be required to obtain a DBS disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of vulnerable adults is **Jane Webster**

Signed by :-

Named Person: Jane Webster

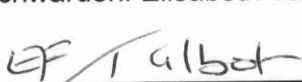
Tel: 07506 534377



Incumbent : Rev Graham Wilkins



Churchwarden: Elisabeth Talbot



Churchwarden: Jane Webster



Date: 10/03/2026

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place please notify one of the church wardens, the Rector or Juliet Godier in the church office and complete the accident/defects record. These are available on the notice board in the church porch and the church hall centre.

The following matters should always be referred to a churchwarden: all manual handling such as lifting, carrying and moving or awkward loads and all changing of light bulbs.

The following matters should be noted by all:-

- a) Appropriate fire extinguishers are provided. First aid kits in the vestry in the church and in the kitchen in the church hall centre. In case of fire the assembly point for both the church and the church hall centre is the vicarage forecourt.
- b) No electrical equipment of any kind whatsoever must be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.
- c) All volunteers should ensure that any equipment which they own and kindly use is not used by anyone other than the owners, is in safe condition and used in a safe way.
- d) Try to avoid being in the church or church hall centre on your own but in any case, if you are in either building you are advised to make sure there is a mobile phone available to cover an unexpected emergency.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually.

Dated 10th March 2026

Signed G. Williams Rector or Lay Vice Chair

Signed W. Talbot Churchwarden

Signed [Signature] Churchwarden

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events, activities and services and process your gift aid donations and keep you informed about diocesan events.
- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -
 - the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

- there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data¹?

We keep data in accordance with the guidance set out in the guide “Keep or Bin: Care of Your Parish Records” which is available from the Church of England website [see footnote for link].

Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter’s, Cringleford holds about you;
- The right to request that the PCC of St Peter’s, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter’s, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) *[Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means]*.
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) *[Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/exercise of official authority); direct marketing and processing for the purposes of scientific/historical research and statistics]*
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

¹ Details about retention periods can currently be found in the Record Management Guides located on the Church of England website at: - <https://www.churchofengland.org/about-us/structure/churchcommissioners/administration/librariesandarchives/recordsmanagementguides.aspx>

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

The church's greatest resource continues to be the time and skill given by so many people to forwarding the life of the church. It is impossible to put a value on the help that is given in so many ways. Warm and grateful thanks are expressed to all of them. Rather than a detailed report of each we list below the groups and activities and the person(s) responsible for co-ordinating them from whom more information can be obtained:

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)

Flowers – Parish Office

Deanery Synod – Roger Danes or Ali Lamont

Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)

Youth and Children (including seasonal workshops), First Sunday, “Sunday Club” (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)

Cringleford Assembly-Rev Charlotte Eagles. Contact the Parish Office (259138)

Men’s Breakfast – Philip Talbot (507378)

Church Library – Mary Edwards (455302)

Cringleford Voluntary Aided Church of England Primary School Julia Humphrey Head Teacher

Church Cleaning – Contact Parish Office (259138)

Church Hall Centre Maintenance – Contact the Parish Office (259138)

Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)

Cringletons (Mother & toddler group) Rev Graham Wilkins (01603 458467)

Cringleford Lunch Club – Isobel Brewin (503770)

Food Bank—Parish Office (259138)

Community Pantry-Sue Johns & Alison Lamont. Contact via Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)

Gift Aid – Kai Davey (01603 – 452114)

