

ST PETER'S CHURCH, CRINGLEFORD

**ANNUAL REPORT  
AND  
FINANCIAL STATEMENTS  
OF THE  
PAROCHIAL CHURCH COUNCIL**

for the year ended 31 December 2024

**Rector**

The Revd Graham Wilkins  
The Vicarage  
7a Newmarket Road  
Norwich, NR4 6UE

**Bank:**

Barclays Bank PLC  
Business Centre  
Norwich

**Independent Examiner:**

**Adele Thiel ACA  
19 Pollywiggles Close  
Norwich  
Norfolk  
NR5 9PG**

**Registered Charity No: 1130484**

# ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2024

## Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

## Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
<b>Chairman:</b>	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
<b>Curate</b>	The Revd. John Wigfield	-
(Ex-officio)	8 Brown Close, Cringleford, NR4 7WD	
<b>Curate</b>	The Revd. Charlotte Eagles	07858 283185
(Ex-officio)	77, Edinburgh Road, Norwich,	
<b>Churchwardens:</b>		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
<b>Licensed Lay Minister</b>		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG.	506539

## Deanery Synod

2023-2026	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2023-2026	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2023-2026	Ms Alison Lamont, 24 Kingfisher Close, NR4 7LL	-

During the year 2024/25 the following served on the PCC.

At the 2024 APCM 8 members of the PCC were due to retire or stand down. Five stood again, three stood down with immediate effect-Mrs Karen Prior, Mrs Abigail Mayhew and Mrs Carolyn Ball . In addition Mr Chris Doggett, who had been co-opted stood for election as a full member of the PCC. All were duly elected.

#### **Elected Members (with period of election)**

2023-2026	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice chair)	507378
2024-2027	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2024-2027	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH (Safeguarding Officer)	451740
2024-2027	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2024-2027	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2024-2027	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2024-2027	Mr Christopher Doggett (Treasurer) 14 Keswick Road, NR4 6UG	458564
Co-opted 2024-2025	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	07905 531753

#### **Foundation Governors of Cringleford School**

Revd Graham Wilkins  
 Angus McCrum  
 Helen Morritt  
 Dr Madeline Rudwick  
 Mrs Catherine Berwick

## **Church Attendance**

Average 'in person' attendance during 2024 was:

8am: 16 Adults

9.30am: 40 (9 <16)

For special services, Maundy Thursday, Good Friday, Remembrance, All Souls, Christingle, Crib service and Midnight Communion average attendance was 47>16 and 20<16.

## **Electoral roll**

The 2024 Church Electoral Roll comprised 103 individuals of whom 23 are not resident in the Parish.  
[2023; 105 including 22 non-residents]

## **Baptisms, Weddings & Funerals**

During 2024, 5 baptisms took place. There were no weddings in 2024. Two funeral services took place in the church & eight funeral services were conducted by a member of our ministry team at a crematorium. In addition there were four interment of ashes & no corporeal burials.

## **RECTORS REPORT**

2024 was a tough year.

In my last APCM report I wrote the following

"In many ways the great triumph of 2023, remembering that our reports are done by calendar year, is that things have continued to grow in a world where we have seen conditions that are sometimes far from ideal for growth. In the midst of issues with the cost of living, global wars and a general sense of unease we have continued to see God's growth in the things that we have done. In times of global darkness we have been still seeing the light of Jesus."

In many ways I want to say that that 2024 was this and then some.

Wars continued in The Holy Land, Ukraine and Sudan. The American election has added an added level of uncertainty to a lot of life. We have been reminded by the Makin report and the subsequent resignation of the Archbishop of Canterbury of the hurt, damage and abuse that can be caused inside the church and not just outside of it. We have been faced with fragility, uncertainty and ongoing global darkness.

There has been more reasons than most this year to reflect on the words of the Lord through Isaiah the prophet:

"Fear not, for I have redeemed you;  
I have called you by name, you are mine.



When you pass through the waters, I will be with you;  
and through the rivers, they shall not overwhelm you;  
when you walk through fire you shall not be burned,  
and the flame shall not consume you.  
For I am the Lord your God,  
the Holy One of Israel, your Saviour.”

It is the presence of God that allows us to continue to love and serve our community through the waters and the flood. To step into a world of darkness with the light of Jesus held out brightly. In a work of fiction which I try to limit my quoting of to only 3 times a day a gift is given that is given with the words “May It Be a Light to You in Dark Places, When All Other Lights Go Out.” This to me is a apt description of the Light of Jesus.

It says in the Bible, a book I don’t limit my number of quotes from, that we are to “Shine as lights in the world”. Thank you for being those who bear the light of Jesus in all the dark corners of this world.

In 2024 we said officially welcomed Tim Harle as a licensed Lay Minister here in the benefice and also welcomed the Revd Charlotte Eagles as our curate after her first ordination (there is a second one coming up this summer!). They are amazing additions to our church. There is so much, and so many to be thankful for in the course of this year and I am extremely grateful to our God for every single one of you and all that you do – which I know an APCM report is only a merest snapshot of things.

There are a few people I would like to mention by name. Firstly Jane Webster who has taken up the role of Safeguarding Officer and is doing a fabulous job of it. Secondly Juliet who is continuing to make sure everything works smoothly and being a forward facing presence to so many in our community. I also want to thank our churchwardens Shirley and Elisabeth for the incredible amount of work that they do. I particularly want to thank Shirley who is stepping down as Churchwarden after 7 years in the post and has always shown that calm, pastoral and efficient gifting that she has been given.

Revd Graham Wilkins

## **CHURCHWARDENS REPORT FOR 2024**

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

During 2024 church life returned to normal and the Covid 19 epidemic restrictions became a distant memory. The operation of the church building and the church hall as well as all church activities had returned to post Covid normal. The services of Holy Communion continue to be affected in that no intinction of wafers is allowed following Church of England advice.

### **The Church**

The last Quinquennial Report stated that the fabric of the church is generally in good condition with the exception of the roof. Our church architect, Ruth Brennan, supervised further investigations and particular issues raised in the last Quinquennial Report were addressed. The churchyard boundary wall with Newmarket Road needed repair, flints having become loose. Repairs were carried out and it was discovered that part of the problem was caused by ivy which had grown through the wall mortar from the graveyard. This problem will need to be monitored in the future and any growth of ivy removed or prevented.

The Guide hut situated in the Parish Hall car park was dismantled and removed. The brick foundations remain, and it is planned to re-order the car park in 2025.

Services continue to be broadcast on zoom at 9.30am and are used by a small number of the congregation who are housebound. We would like to thank Roger Danes for using his expertise in this field and for operating the zoom camera and sound on a weekly basis with help from Douglas Bird.

The church continues to be looked after by a conscientious and effective PCC. The popularity of unattended cremations followed by memorial services in church is growing, and the PCC have adopted a policy of making a charge for such services which is in keeping with Church of England funeral charges.

We thank Roger Danes and Graham Webster for their work in all the aspects of church and church hall maintenance, the church flower arrangers and all those who have helped to keep the church building clean.

### **The Churchyard**

Gravestone safety check: We would like to thank Graham Webster for continuing to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified.

Previously the PCC had adopted a 'no further reservation' policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern.

Particular thanks must go to Richard and Carolyn Ball and the churchyard working party for their hard work and expertise in keeping this area colourful, tidy and accessible.

### **The Church Hall Centre**

With grateful thanks to Graham Webster for his time and hard work in maintaining the Church Hall. We are also grateful to the working party who helped to keep the hedges and curtilage tidy and to the "gardeners" for keeping the flower border colourful and welcoming. The Church Hall Centre is an

important part of our outreach and continues to be regularly used by groups, organisations and individuals from within the local community. The building benefits from money raised through the Church Hall Enterprise scheme and we wish to thank David Shein for his many years managing it for us.

### **Insurance**

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

### **Charity Commission**

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk) Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2024 and updating the list of trustees after the APCM on behalf of the PCC.

### **And Finally**

We are blessed to have Revd Graham Wilkins as our Rector, Revd John Wigfield, Curate, Shirley Wood, (LLM) and Tim Harle (LLM) and thank them for their spiritual leadership. In 2024 we welcomed Revd Charlotte Eagles to the ministry team as a newly ordained curate. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members in order to carry forward the different aspects of the life of St Peter's and its involvement with the wider community. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

**Elisabeth F. Talbot and Shirley J. Wood – Churchwardens**

### **SAFEGUARDING REPORT 2024**

The aim of this report is to update the APCM on the actions that have taken place since the last APCM in 2024.

Safeguarding has been in the news this year for a number of reasons. It has highlighted our need to be ever vigilant and mindful of our responsibilities in order to safeguard our most vulnerable in society. The General Synod earlier this year as a direct response, are reviewing the legal and practical requirements for moving safeguarding to an external scrutiny body, more clarity to follow. The Diocesan Safeguarding Team have informed us that the Parish Safeguarding Toolkit will be updated later in 2025 and will replace the current parish safeguarding handbook. This toolkit will only be available on line so that it is always up to date, unlike the current handbook which was published in 2019. Hardcopies must be available in each church and as such the Diocesan safeguarding team are exploring providing each church with a printed copy.

Although as a church we are confident we are discharging our duties in aspects of safeguarding it is important to review and refresh our plans on a regular basis. As a Church we have signed up to the policies for a Safer Church (endorsed by the PCC), information is displayed within our buildings and we have an active dashboard which identifies areas for focus on an ongoing basis. As such at the first PCC following the APCM, the safeguarding lead will present the outstanding areas to be addressed in the

parish dashboard. This review will form the basis for the safeguarding action plan for the year. We are very blessed to have such a wide range of groups within St Peters, including children and vulnerable adults. Our leaders and volunteers for these groups have an understanding of our safeguarding duties and it is important that all training is maintained and refreshed on a regular basis. This also includes ensuring DBS checks are reviewed every 3 years for those who are identified leaders of these groups. This year the PSO reviewed safeguarding understanding within all the groups which come under the name of St Peters, one of the areas which remain ongoing is ensuring training remains current.

As a new PCC starts its year it is the duty of every member of the PCC to ensure they are compliant in their training and as such I will continue to be vigilant in this area.

Safeguarding is everyone's business, the online courses available on the church of England website are very accessible and informative. I would strongly encourage everyone of you to undertake the basic and foundation training courses.

As the PSO all my training is up to date and I also have completed the safeguarding leadership course. Graham and I meet regularly throughout the year to discuss safeguarding as well as always having safeguarding as an agenda item at every PCC meeting. Please speak to myself, Graham or any member of the PCC if you are concerned on any area of safeguarding, it is so important to keep safeguarding a live topic. As Christians we care for one another, as a member of St Peter's please make safeguarding your responsibility.

The APCM are asked to -

- Note the contents of this report and the progress made this year
- Note that the PSO will continue to provide a report at every PCC throughout the year

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.

Jane Webster— St Peter's Safeguarding Office

## **DEANERY SYNOD REPORT 2024**

The main piece of news from Deanery Synod for 2024 was that we changed to a new Deanery Synod! Our old Deanery of Humbleyard was dissolved at Easter 2024 and we were, with the full support of the PCC, moved into Norwich South Deanery. This has been a great blessing this year and among the good things there has been a joint ascension day which Graham preached at, a presentation by Trussell/Broadland housing at one deanery synod and a presentation about Community Money Advice at another.

## **CHURCH MUSIC**

We are grateful to the choir and music group for leading our worship in song through the year. We try to maintain a balance between traditional hymns and contemporary worship songs always happy to try new material. If you are interested in finding out more, please contact Philip. We are always pleased to welcome new members.

## **SUNDAY CLUB**

It is great to see a good number of children in our Sunday Club and we have been very blessed by some of the amazing things we have looked at this year. We have an excellent group of volunteers leading Sunday Club who have used materials to talk about the Christmas story (through the medium of Lego naturally!), who we are in God's eyes, and what it is like being part of the Christian Community.

## **MEN'S BREAKFAST**

We've enjoyed time together and listening to speakers who have taken us to a variety of places including Hong Kong, the Palestinian Refugee Camp in Bethlehem, and nearer to home, the Norfolk Lowland Search and Rescue service, the County Chaplaincy service, curious characters from Norwich Cathedral, not forgetting the odd sing song or two and the Open Meeting in November featuring the Norwich Foodbank.

## **SOCIAL & FUNDRAISING**

It is pleasing to report another successful year of activities which included an Easter Fair, a concert by The Anglian Singers, Spring and Autumn quizzes, and a Christmas Fair. As always the main aim is to reach out to the wider village community at the same time as raising funds for the church. Grateful thanks to all involved in organising, funding or supporting these events.

## **CRINGLETOTS**

Cringletots is run by a fantastic group of volunteers who not only provide food, drinks, craft and song they crucially provide the kind of welcome that makes people feel like they belong and want to keep coming back. We are grateful for all those who help with Cringletots.

## **MEMORY LANE CAFÉ**

Memory Lane Café welcomed a number of new people last year and ran two open events for the café and local community. The events were run by Chris and Hannah from Home Instead and covered Scam Awareness and How to Stay Safe and Out of Hospital.

We continue to theme our activities each month and strive to serve the community, offering companionship and friendship to all.

The main concern/risk to the café being able to operate in the current legislative climate is having enough volunteers to run the cafe, particularly in a committee role. If you would like to help us, please do get in touch with Graham Wilkins or Anita Wood.

## **CRINGLEFORD LUNCH CLUB**

Cringleford Lunch Club has continued to provide lunches during term time throughout the year. We have extended the area for accepting members to include Eaton as well as the McCarthy Stone retirement complex. This has helped to keep numbers high so that we now have to maintain a waiting list. The Church Hall library is now available for use by the members at each meal. Mary Edwards has undertaken to organise this. An extra oven shelf was purchased for the oven. As from April 2025 the cost of the meal will be £7.00. Isobel Brewin

## **CHURCHYARD WORKING PARTY**

The Churchyard Working Party have had a successful 2024 in keeping the churchyard in good order. The volunteers always strive to keep to an acceptable standard and feel we have achieved this. The work can be hard but very enjoyable. Our visits nearly always culminate in coffee, biscuits and a 'mardle'. The 2025 season has just begun.

## **CHURCH HALL**

Once again throughout 2024 the church hall was well used by many local groups. We had three new groups start during the year, Fencing training on a Monday evening, Pilates on a Thursday and once a month on a Thursday evening 'Gong & Soundbath'. In addition we continued with our 'one off' hires, mainly for children's birthday parties with many of the hirers 'repeat customers'.

In March we once again welcomed and fed Student Cross who stayed in the church hall on their way to Walsingham for Good Friday.

In April we said farewell to the Guide Hut which has stood in the grounds of the church hall for over 40 (I think) years. It didn't take much to take it down. We received guidance from our church architect on what we could do with the space which was most useful. More about that in the 2025 report.

On the 19th June the annual gas inspection which is a legal requirement was undertaken in the church hall. The only gas appliances we have now are the 2 space heaters in the hall and the boiler in the kitchen. All passed with no issues.

In December the cleaner who for many years cleaned the hall gave notice, so a new cleaner was found and started in early 2025.

We would also like to thank the volunteers who kept the flower bed at the church hall looking so colourful during the year and for the help they and other volunteers gave in cutting the hedge & taking all the cuttings to the tip.

## **CHURCH HALL ENTERPRISE CLUB**

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two "star prizes", one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund.

During 2024 our treasurer, Chris Doggett took over the running of the Enterprise Club after David Shein stood down having set up and run the club since 2014. Chris has continued the good work David did and was to be found at the Christmas Fair signing up new members.

It is hoped that in 2025 some of the money raised by the Enterprise Club will be used in the church hall, mainly in the car park after the Guide Hut was taken down during the year. More on that in next years report.

## **The VIDIYAL TRUST**

Overseas our main focus continues to be assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly women without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai.

In 2024 our annual fund raising lunch raised an incredible £4050.00 for the Vidiyal Trust.

Of the money raised £2,500 will be used to keep the *Cringle Ford drop-in centre* for the slum elders open for a full year. Amazingly, this sum of money will pay for a hot meal each day for about 50 indigent elderly women as well as some periodic nurse visits. The centre, which also provides a place for these women to meet and share activities, is deeply appreciated and life-enhancing.

The remaining amount, just over £1,500 will be used to continue providing help to children from the slum with cancer. It will help pay for transport to hospital visits, medication which the local hospital cannot always provide, extra nutrition for those from the poorest families and some activities for the children in hospital. Pat, the founder of the charity, has told us that our help has already saved several lives. Our help for young people with cancer is known locally as the *Cringleford Project*.

## **OUR LOCAL OUTREACH**

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the **Salvation Army** and **St Martin's Trust**. Gifts for the children were passed on through the Salvation Army. In a letter to us the local administrator said: "please pass on grateful thanks to your congregation who contributed to the appeal both by way of cheques, but also by the donation of beautiful toys. We are incredibly grateful for your help with this appeal" likewise St Martin's Trust were grateful for all the donations and said our donations were able to provide: "not just shelter, but also a sense of warmth, care, and community to those who are most vulnerable. We were able to give residents warm meals, festive treats, and gifts to remind them that they are valued and not forgotten. Your generosity helped create a memorable and uplifting holiday season for those in need."

We continue to collect items for the **Food Bank**, which, sadly, remains very busy. Food items are collected during the third week of each month and are delivered directly to the Food Bank. We would like to thank our three volunteers who collect and deliver the food each month on behalf of St Peter's.

Our thanks also to Elisabeth Talbot who each month is given money by some congregation members to shop on their behalf-Elisabeth spends a lot of time in Tesco's-other supermarkets are available!

In addition, several members of the congregation pay a monthly standing order direct to the Food Bank.

## **SAMARITANS PURSE**

Thank you to everyone who once again rose to the challenge and filled a shoebox and returned them to the office & to Shirley & Roger Wood who took the filled shoeboxes to the collection point in Wymondham.



**John 10.10 That you will have life in all its fullness**

**Cringelford CE VA Primary School aims to celebrate its diverse **community** by providing an inclusive education of the highest quality through the Christian beliefs of **compassion** and **courage**.**

### **Report for the Annual Church Meeting – 11th May 2025**

I hope you enjoy reading this brief report about a few of the areas we have engaged with over the past year at Cringelford CEVA Primary School.

In our school vision (see above) and through every collective worship when we meet with the children, we talk about being a compassionate community. This is an aspiration we aim to keep at the heart of all our decision making.



In the last few weeks, we have been looking at words Jesus said, with one being, 'A tree is known by its fruit', Luke 6 v 43.

We shared an image of a Cringelford red sweatshirt which displayed the fruits of the spirit (see above) In our discussion we highlighted that the word kindness (or compassion) is included.

**Pupil Premium** – our Pupil Premium plan this year, not only looks to offer children additional learning in small groups but also aims to provide, wherever possible, experiences beyond those we offer within school.

**Young Carers** – this year we are shining a light on children who care for a parent, sibling or other relative. Having linked with The Benjamin Foundation who visited and spoke to the children in an assembly, we are looking to provide opportunities for these children to engage with children in other local schools.

Children from Year 4 wrote persuasive letters to request that Norwich was given one of the Paddington Bear benches which are being installed across the country.



**A culture of Justice and Responsibility** – this phrase is used by inspectors when they visit church schools under the SIAMS inspection, and it resonates perfectly with our school vision in which we aim to build a strong community

within and beyond the school walls. Last year we began a closer working relationship with Cavell Court through weekly reading sessions which benefited the residents and our children with wonderful relationships flourishing. Since then, we have extended the range of activities between our two communities. In the Autumn, residents joined our Harvest Festival celebrations and at Christmas, they came to see the children perform. They enjoyed hearing children sing and joined in familiar songs.

In January, to recognise the RSPB Garden Bird Watch, ten Year 5 children and two staff spent a few hours with the residents sharing in the making of bird feeders (fat and seed balls, strings of cereal loops). The residents were quite competitive and asked the children to count how many hoops they had strung together! During March, another group of ten Year 4 children began participating in an up-cycling workshop in which they decorated old footstools. Later in the month they will up-cycle an old chair from the staff room.





Our times with Cavell Court and the Rotary Club's Young Artist competition award evening.



### Enrichment – visits and visitors

This year we have established a partnership with **Norwich High School for Girls**. Several of their sixth form students join us on a Monday lunchtime each week, supporting children in their play, for example joining chess club, playing board and card games, running games on the playground such as skipping and basketball. The children have really enjoyed engaging with these activities and getting to know the students.

**Kapla** – this term the whole school enjoyed three days of DT construction using Kapla (a wooden brick). Using their collaborative skills, they created amazing structures – this picture is an example.



**Trips out** – each term children visit places linked with the curriculum such as Gressenhall, Duxford and Hunters Boat Yard for a day yachting, with Year 4 and Year 6 going on a three day residential.

### Sporting achievements

It is only because of the ongoing commitment from the staff team who work so hard in organising the sports and other enrichment activities alongside the day to day planning and delivering classroom based learning. We continue to excel in the cross country with our girls and boys teams both awarded with first place in the league (they both achieved this in 2024 making this two years in a row). Children have participated in a cricket, football and dance festival and we continue to play friendly and competitive football games against other schools.

**Street Child** – this year we have decided to channel almost all fund raising activities into supporting Street Child. Ximema (their Fundraising Manager) made a presentation to the School Council, Young Interpreters and Culture Society. So far, we have raised over £500, towards our target of £1500 which will fund building a new classroom.

And, in case you are interested in the basic facts and figures –

**Pupil Numbers** – we currently have 459 children which is an increase from last year due to the continued housing growth and appeals.

**Demographics** – we are above the local and national figures for children with English as an Additional Language (EAL). This term we have joined EAL training and networked with the LA with a focus on supporting EAL writers. In our work with the Diocese, we have joined 3 other schools in establishing a Racial Justice Champion group. The staff who meet will co-write sets of resources for other schools to use when teaching about equality, diversity and inclusiveness. The number of children eligible for free school meals is comparatively lower than the national picture, though we continue to see this figure rise.

**Special Educational Needs** – Mrs Richardson, our new SENCO, joined the school in September. Similar to last year, we have seen an increase in higher special educational and medical needs on entry to the EYFS classes and we anticipate this will continue with the September 2025 intake and beyond.

**Looked After and Previously Looked After Children** – our work with the Virtual School for Looked After children continues to grow with all staff attending a day of training on trauma in September. In addition, one of our teachers successfully completed a Diploma in Trauma Informed Practice during 2024. She is qualified now to support specific children in school using a range of certified activities. This same member of staff is currently completing the National Professional Qualification for Special Educational Needs.

**Performance data** – our summer 2024 outcomes for Year 6 (where children skills in reading, writing and maths are tested and measured against the national standard) remained very strong with a significant strength in reading in which 45% achieved greater depth against the national figure of 28%.

Our newsletter, which generally is published every few weeks, celebrates the recent events and activities so if time allows, please take a look using this link – [News, Letters and Forms | Cringleford CE VA Primary School](#)

Mrs. J. Humphrey (Headteacher)

### **TREASURER'S ANNUAL REPORT – Year ended 31 December 2024**

#### **Receipts**

Total receipts amounted to £148,238 (Prior Year £110,961). This included unrestricted receipts of £123,455 an increase of 24% on prior year. This welcomed increase was underpinned by a very successful Stewardship campaign that raised unrestricted voluntary donations of £18,000 before gift aid.

There were no legacies received during the year.

Fundraising events raised £6,559. This included hugely successful Easter & Christmas Fair, two enjoyable Quiz evenings and a concert in aid of the Organ Fund.

Church Hall hired income and donations amounted to £15,045 (£14,888). In addition, the Church Hall Enterprise Club Fund, which operates a 100 Club draw that restricts net proceeds to the maintenance of the Church Hall, raised income of £5,231 (PY £5,417).

#### **Expenditure**

Total expenditure amounted to £129,062 (PY £117,808). This included unrestricted payments of £104,542 (£105,153). A welcomed reduction in costs compared to prior year helped by a fall in energy related costs.

Unrestricted payments included our Parish Share allocation of £64,764 (£56,700). Pleasingly this equated to 100% of parish share requested by the Diocesan Office. The parish share contribution is towards the cost of our clergy, housing and access to pastoral support services paid directly by the Diocese. In the prior year we paid 92% of our share due to the deficit recorded on our 2023 Accounts and the lack of retained unrestricted reserves.

#### **Funds as at 31<sup>st</sup> December 2024**

Our total net funds amounted to £84,502 (PY £65,326). This includes £34,563 restricted funds, £28,648 designated and £21,291 unrestricted. Our unrestricted funds had made a welcomed

improvement during the year of £18,913 (PY -£5,881).

The movement in restricted and delegated funds during the year were: -

<u>Restricted</u>	Bal. B/Fwd	Receipts	Payments	Transfer	Carr.Fwd,
Organ Fund	0	6,615	-75		6,540
Church Wall Repair	15,000	2,445	-14,445		3,000
Hall Enterprise Club	18,563	5,393	-1,875	-157	21,924
Churchyard maintenance	3,156	1,235	-1,812		2,579
Guide Hut removal		5,500	-5,490		10
Defibrillator Fund	510				510
Donations to other charities		128	-128		0
<b>Total</b>	<b>37,229</b>	<b>21,316</b>	<b>-23,825</b>	<b>-157</b>	<b>34,563</b>

- The Organ fund was opened this year to raise funds for major repair work needed on the current organ. A sum of £6,540 has been raised to date. This included a fundraising concert and restricted donations, including gift aid, received as a response to the recent stewardship campaign.
- The Church wall repair work was substantially completed during the year with the final balance of £3,000 to be paid on completion in Spring 2025.
- The Church Hall Enterprise Club draw was set up as a fun way of financially supporting the Church Hall which is also widely used by a number of local community groups. Membership includes an annual subscription with 14 'prize draw' opportunities during the year to win a cash prize. The gross subscription receipts less cash prizes are reinvested, in full, solely for the benefit of future Hall maintenance.
- The redundant, dilapidated, former Guide hut was removed this year from the Church Hall carpark and was funded by a generous donation. The removal should allow a future opportunity to make further improvements to the current car parking arrangement.

<u>Designated</u>	Bal. B/Fwd.	Receipts	Payments	Transfer	Carr.Fwd,
General Repair Fund	18,399	2,602			21,001
Church Wall Fund	500				500
Hub Church	6,747		-156		6,591
Church Hall Coffee Account		276	-274	230	232
Memory café		588	-264		324
<b>Total</b>	<b>25,646</b>	<b>3,466</b>	<b>-694</b>	<b>230</b>	<b>28,648</b>

The General Repair Fund is a provision for future repairs and maintenance of buildings with funds accumulated by designating 20% of all hire receipts from external Hall users.

Reserve Policy : The PCC reserve policy is to hold unrestricted funds, including delegated funds, equivalent to a minimum of three months payments. This equates to an average of ~£26,250. We currently adhere to this policy.

Accounting Policies: The Financial Statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 and meet the requirements of the Charities Act 2011 using the Receipts and Payment basis.

In line with Charity regulations the Accounts have been independently examined and a duly signed Examiners Certificate is attached. There were no matters to report.



# 2024 Accounts

## St Peter's Church Cringleford

Year Ended 31 December 2024

### Receipts

Actual Total 31/12/23 £			Actual Unrestrd 31/12/24 £	Actual Desgntd 31/12/24 £	Actual Restrd 31/12/24 £	Actual Total 31/12/24 £
2,990	Voluntary Income	Plate Collections & Envelopes	2,221			2,221
47,973		Parish Giving Scheme & Standing/Order	45,977			45,977
4,723		Donations	13,944		1,105	15,049
		Donation Stewardship Campaign	18,000		3,500	21,500
		Donation Church Wall	0		2,445	2,445
		Donation Guide Hut	0		5,500	5,500
10,378	Inland Revenue	Gift Aid reclaimed	15,444		900	16,344
	Legacies & Bequests					0
7,414	Fund Raising		5,449	0	1,110	6,559
2,989	Magazine	Sales	2,333			2,333
4,545	Magazine	Advertising	2,855			2,855
1,990	Hall Hire Cringletons		1,870			1,870
12,048	Hall Hire other		10,411	2,603		13,013
850	Hall Donations				162	162
6,699	Fees		4,951			4,951
5,417	Hall Enterprise Fund				5,231	5,231
445	Breakfast Church	The Hub		0		0
205	Churchyard				1,235	1,235
42	Donations for other charities				128	128
1,500	Grants		0			0
753	Other Receipts		0			0
	Church Hall - Coffee Account			276		276
	Memory Café Account (includes prior year)			589		589
110,961	<b>Total Receipts</b>		123,455	3,467	21,316	148,238

### Payments

Total Actual 31/12/23 £			Actual Unrestrd 31/12/24 £	Actual Desgntd 31/12/24 £	Actual Restrd 31/12/24 £	Actual Total 31/12/24 £
2,376	Church	Cleaning & Maintenance	508		0	508
4,006		Heat/Light/Water	2,888			2,888
435		Organ	265			265
1,154		Insurance	1,590			1,590
907		Major Repairs	0			0
2,088	Churchyard				1,812	1,812
	Churchyard Wall				14,445	14,445
836	Clergy Expenses inc Telephone		907			907
4,580	Fees		2,928			2,928
2,095	Choir/Organist		2,040			2,040
2,299	Pastoral & Misc Church Expenses		2,484			2,484
12,819	Office	Salaries/Staff Costs	13,080			13,080
803		Printing & Stationery	508			508
532		Telephone	560			560
39		Postage	73			73
207		Website	0			0
56,700	Parish Share		64,764			64,764
3,775	Magazine Expenses		3,691			3,691
862	Hall	Maintenance (incl. Hall Kitchen)	1,681		5	1,686
5,864		Heat/Light/Water	3,547			3,547
1,948		Cleaning	2,282			2,282
1,064		Insurance	281			281
6,280		Major Repairs	0			0
687	Breakfast Church	The Hub		156		156
	Church Hall - Coffee Account			274		274
	Memory Café Account			264		264
42	Collections/Donations for other Charities				128	128
	Guide Hut Removal				5,490	5,490
2,680	Hall Enterprise Fund				1,870	1,870
340	Other Sundry Expenses		67			67
2,390	Fund-raising expenses		400		75	475
117,808	<b>Total Payments</b>		104,542	695	23,825	129,062
(6,847)	<b>TOTAL NET</b>		18,913	2,772	(2,510)	19,176

Aviva: Cringleford  
X0000\_Aviva: Internal



**St Peter's Church Cringleford**  
**Year Ended 31 December 2024**

**Statement of Balances and Reconciliation of Accounts as at 31st December 2024**

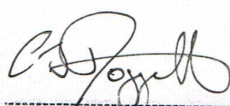
	Balance at 31/12/23	Movement in year	Balance at 31/12/24
	£	£	£
Barclays General	29,569	13,001	42,570
Barclays No 2	21,414	5,735	27,150
Barclays Church Hall Enterprise Club	18,563	3,361	21,924
Petty Cash: Coffee Fund	231	1	232
Petty Cash: Memory Café Fund		36	36
Petty Cash: Office	7	(7)	0
Debtors		(100)	0
Creditors	(4,558)	(2,852)	(7,411)
<b>Total Balance of Funds</b>	<b>65,226</b>	<b>19,176</b>	<b>84,502</b>

**Allocation of Funds as at 31st December 2024**

Total Funds 31/12/23	Fund	Classification	Unrestricted	Designated	Restricted	Balance at 31/12/2024
			£	£	£	£
2,451	General	Unrestricted	21,291			21,291
6,747	Hub Church	Designated Fund		6,591		6,591
	Church Hall Coffee Acc	Designated Fund		232		232
	Memory Café	Designated Fund		324		324
	Organ Fund	Restricted Fund			6,540	6,540
	Guide Hut Removal	Restricted Fund			10	10
15,000	Church Wall Repair	Restricted Fund			3,000	3,000
500	Church Wall Repair	Designated Fund		500		500
18,399	Repair Fund	Designated Fund		21,001		21,001
16,563	Church Hall Enterprise	Restricted Hall Repair Fund			19,924	19,924
2,000	Church Hall Enterprise	Restricted Prize Account			2,000	2,000
3,156	Churchyard Fund	Restricted Fund			2,579	2,579
510	Defibrator Fund	Restricted Fund			510	510
<b>65,326</b>	<b>Total Balance of Funds</b>		<b>21,291</b>	<b>28,648</b>	<b>34,563</b>	<b>84,502</b>

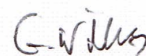
**Approval**

We confirm our approval of the annexed accounts.



Date: 13/03/2025

Mr Christopher Doggett FCMA CGMA (Treasurer)  
 14 Keswick Road  
 Cringleford  
 Norwich  
 NR4 6UG



Date: 13/03/2025

Revd Graham Wilkins (Rector)  
 The Vicarage  
 Newmarket Road  
 Cringleford  
 Norwich  
 NR4 6UE



## Independent Examiners Certificate

Report to the trustees/ members of:	ST. PETER'S CHURCH, CRINGLEFORD
On accounts for the year ended:	31 <sup>st</sup> DECEMBER 2024
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 24.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

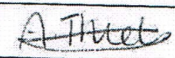
~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date: 26/02/2025

Name: ADELE THIEL



Relevant professional qualification(s) or body (if any)

CHARTERED ACCOUNTANT (ICAEW - ACA)

Address:

1A POLLYMGGLE CLOSE

NORWICH

NR5 9PG

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

# Policy Statements-

Parish Safeguarding Handbook  
Church of England

Cringleford Safeguarding Policy

## **The Parish of St Peter's Church, Cringleford SAFEGUARDING POLICY PROMOTING A SAFER CHURCH**

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 21<sup>st</sup> March 2023

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Jane Webster** as the Parish Safeguarding Officer

Incumbent C. Webster

Churchwardens EF Talbot BJ Wood

Date: 21<sup>st</sup> March 2024



### **Policy Statement on Health and Safety**

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

- a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.
- b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.
- c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

## **DATA PRIVACY NOTICE**

### **The Parochial Church Council (PCC) of St Peter's Church, Cringleford.**

#### **1. Your personal data – what is it?**

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

#### **2. Who are we?**

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

#### **3. How do we process your personal data?**

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

#### **4. What is the legal basis for processing your personal data?**

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -
  - ◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and
  - ◊ there is no disclosure to a third party without consent.

## **5. Sharing your personal data**

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

## **6. How long do we keep your personal data?**

We keep data in accordance with the guidance set out in the guide “Keep or Bin: Care of Your Parish Records” which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

## **7. Your rights and your personal data**

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter’s, Cringleford holds about you;
- The right to request that the PCC of St Peter’s, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter’s, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

## **8. Further processing**

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

## **9. Contact Details**

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

## **Policy Statement on Unsafe Gravestones**

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

- a) Where the family\* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.
- b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

\*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

### **CHURCH GROUPS**

**Music including the choir and music group - Philip Talbot Organist (507378)**

**Flowers - Annie Tann**

**Deanery Synod - Dr Roger Wood (506539)**

**Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)**

**Youth and Children (including seasonal workshops), First Sunday, “Sunday Club” (2<sup>nd</sup> & 4<sup>th</sup> Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)**

**Men’s Breakfast – Philip Talbot (507378)**

**Church Library – Mary Edwards (455302)**

**Cringleford Mothers' Union – Parish Office (259138)**

**Cringleford Voluntary Aided Church of England Primary School**

**Julia Humphrey Head Teacher**

**Church Cleaning – Contact Parish Office ( 259138)**

**Church Hall Centre Maintenance Group – Contact the Parish Office (259138)**

**Churchyard Working Party—Carolyn & Richard Ball (455664)**

### **MISSION & OUTREACH**

**Parish Magazine and Publicity – Contact Parish Office (259138)**

**Advertising & Co-ordination of Distribution—Parish Office (259138)**

**Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.**

**Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)**

**Cringletons (Mother & toddler group) Rev Graham Wilkins (01603 458467)**

**Cringleford Lunch Club – Isobel Brewin (503770)**

**Food Bank—Parish Office (259138)**

**Community Pantry-Sue Johns & Alison Lamont. Contact via Parish Office (259138)**

### **SUPPORTING THE WORK AND MINISTRY OF THE CHURCH**

**The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)**

**Gift Aid – Kai Davey (01603 – 452114)**