

ST PETER'S CHURCH, CRINGLEFORD

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL**

for the year ended 31 December 2021

Rector

The Revd Graham Wilkins
The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC
Business Centre
Norwich

Independent Examiner:

**Hannah Ruth Lambert ACA (ICAEW)
8 Beatrice Road
Norwich
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NR1 4BB**

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2021

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Associate Priest & Pioneer Minister	The Revd Tim Yau	07964078330
(Ex-officio)	5 Poppy Close, Cringleford, NR4 7JZ	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Readers:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG.	506539
	(Safeguarding Officer)	

Deanery Synod

2021-2023	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2021-2023	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice Chairman)	507378

During the year the following served on the PCC, having been elected at the APCM in 2021 or prior years:

Two PCC members were due to retire at the 2020 APCM but due to the Covid 19 pandemic and the government orders to 'stay at home' from the 23rd March 2020 we were unable to hold the 2020 APCM, scheduled for the 25th March 2020. Therefore, the PCC members due to retire in 2020 were authorized by the Bishop of Norwich to continue as PCC members until the 2021 meeting. They were able to stand again at the 2021 APCM which they did and were duly elected for another 3 year term.

Elected Members (with period of election)

2021-2024	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2021-2024	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2021-2024	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH	451740
2021-2024	Mr David Shein, 58 Bluebell Road, NR4 7LG (Deputy Churchwarden)	506708
2021-2024	Mrs Elizabeth Shein, 58 Bluebell Road, NR4 7LG	506708
2021-2024	Mrs Carolyn Ball,, 15 Cringleford Chase, NR4 7RS	455664
2021-2024	Mrs Karen Prior, 21 Tizzick Close, NR5 9HB	731140
2021-2024	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2021-2024	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2021-2024	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2021-2024	Mrs Abigail Mayhew, 5 Rose Drive, NR4 7SZ (Treasurer)	-
2019-2022	Mrs Rachel Dorling, 3 Harmer Lane, NR4 7RT	457320
Co-opted	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	611916

Foundation Governors of Cringleford School

Revd Graham Wilkins
 Angus McCrum
 Mrs Rachel Dorling
 Julia Jones
 Deborah Yau
 Helen Morritt

Church Attendance

At the start of 2021 with Covid cases once again on the rise the government announced a second lockdown starting on the 4th January 2021. Church services went online once more and 'in person' services didn't resume until Holy Week starting on the 29th March 2021. During the second lockdown we held one service on Sunday at 10am via Zoom, average attendance during this time was 40. When in person services resumed It was decided that our 8am BCP communion service which normally took place weekly would move to a monthly service, in addition a monthly 4pm BCP service was introduced. A decision was taken to move the 9.30am service to 10am and stream the service via Zoom, average attendance online during this time was 25. At the beginning of September 2021 normal service times were resumed, 8am and 9.30am. We continued to stream the 9.30am service via Zoom and average attendance was 15.

Average 'in person' attendance when services resumed were:

8am/4pm services-7

10am/9.30am:21 (5<16)

For special services, Maundy Thursday, Good Friday, Armistice Day, Remembrance, Christingle, Crib service and Midnight Communion average attendance was 20>16 and 9<16.

Hub Church is a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. It is a contextual expression of church aiming to meet the needs of those who have never been part of church before. It usually meets weekly Mondays 8.00-9.30 pm at 5 Poppy Close, Round House Park, NR4 7JZ.

Electoral roll

The Church Electoral Roll comprised 104 individuals of whom 19 are not resident in the Parish.

[2020; 112 including 21 non-residents]

Baptisms, Weddings & Funerals

During 2021 6 baptisms took place but no weddings. Five funeral services took place in the church & nine funeral services were conducted by a member of our ministry team at a crematorium. In addition there were 10 interment of ashes.

Rectors Report 2021

If there was a weather report to discuss what life was like for St. Peter's in 2021, I think the headline would be "Sunshine with showers".

Firstly, the showers. Covid still played a massive part in our year which had a huge impact on pretty much all that we did. A massive surge in Covid cases caused by the Delta variant meant that St. Peter's went back to online services only for much of the first three months of 2021 and even when we returned it was for a while with fairly stringent restrictions. Much of what we love about St. Peter's family life, both on Sundays and during the rest of the week, didn't really fully start to open

until September.

Just when we thought that the vaccine roll out had spared us any further headaches an Omicron wave hit just in time for Christmas. While we were still, thankfully, able to keep doing things in person some people understandably stayed away either through caution or for legally having to isolate over Christmas (including, much to his chagrin, the rector...)

However, there were some bright spots and in many ways these are included in the reports that make up the rest of this document. Things did start to spring forth once more. The groups we used to do came back. We started to get back into the rhythms of parish life including doing some of the more major festivals including in person Remembrance services for the first time in two years. The bright spots were also often individuals in the church family and the wider Cringleford community doing so much to love their neighbour. We are hugely thankful for all the hard and often unseen work – the care, support and love shown by everyone. Indeed it was great to be able to organize a ‘Thank You’ event in the summer to recognize some of those who did so much during the first parts of the pandemic.

There were more bright spots as well. We kept going with things online. Our Sunday morning services are now much better broadcast than they ever were with my cobbled together laptop set up thanks to the technical gifts of Roger Danes and the financial gifts of an anonymous donor. It was wonderful to be able to expand, improve and commit to our streamed services as many other churches ended theirs. We were online again for another wonderful nativity and Open The Book managed to do a one off video for the school so those leaving, staff and students, could see one more Bible story acted out by our wonderful cast. Online Lent courses and school assemblies now almost seem normal but sometimes we need to remember this in itself is a sign of just how much the world has changed.

One thing that has changed in 2021 is that Neil Henery left Cringleford Primary School after a decade at the helm and an enormous amount of good work done. Mrs. Julia Humphrey took up the reins in September and it has been a real joy to begin to work with her as we continue to have strong links with our local school. We also have had people join St. Peter’s as part of their training for the ordained ministry. It was wonderful to have Sam Luscombe on a month’s placement in the summer and fantastic to welcome Fiona Munn as she began a longer placement here with us.

As you will well know I am always trepidatious when it comes to naming people to thank – partly because I want to thank everybody, partly because I am terrified I will forget someone and partly because it can turn into a bit of an Oscars’ acceptance speech! I would however like to thank a few people specifically in print. Shirley and Elisabeth have once again excelled as churchwardens in the midst of ever changing regulations and procedures. Juliet has been a true star in the office making sure what we do works and David Shein has been superb making sure the hall and the church building itself works. Finally a huge thank you Tim who has been utterly superb continuing to reach out to the community, a great support to me personally and very willing to fill in at short notice – particularly appreciated with the Wilkins’ family’s track record of picking up every bit of Covid going these last six months.

We pray for 2022 – a year which I think has the potential to be exciting as we see what God is doing

in our hearts, our community and our world.

Not to us, LORD, not to us
but to your name be the glory,
because of your love and faithfulness.

Psalm 115:1

Revd. Graham Wilkins

CHURCHWARDENS REPORT FOR 2021

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

2021 was the second year of the Covid 19 pandemic and this continued to affect church life. The operation of the church building and the church hall as well as all church activities were governed by national government guidelines as interpreted by the Church of England. These guidelines and regulations can all be found on the appropriate web sites. The church was kept open for as much of the year as was possible and Sunday services were observed as far as possible under the Covid 19 guidelines.

The Church

As was stated in the last Quinquennial Report dated 7th November 2018 the fabric of the church is generally in good condition with the exception of the roof. Our new church architect, Ruth Brennan, will supervise further investigation to be carried out in 2022 when the weather improves, and particular issues raised in the last Quinquennial Report will be addressed.

The church was closed for public worship during the first national lock down and when allowed to open, it needed to be made Covid – secure in accordance with the published regulations and guidelines. After the second national lockdown at the end of December 2020 the church was closed for public worship reopening at Easter. During this closure services were broadcast on zoom at 10am. From Easter Sunday services were held both in church and on zoom at 10am. At the beginning of September the 10am service reverted to 9.30am. We are grateful to a member of the congregation for a donation towards improved equipment which has made the zoom experience less obtrusive and easier for the priest to operate. We would also like to thank Roger Danes for using his expertise in this field and for operating the zoom camera and sound on a weekly basis.

The church continues to be looked after by a conscientious and effective PCC.

We thank David Shein for his unstinting work as fabric officer and also John Canham, Roger Danes and Graham Webster who support David in all the aspects of church and church hall maintenance.

The Churchyard

Gravestone safety check: We would like to thank Graham Webster for continuing to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified.

Previously the PCC had adopted a 'no further reservation' policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern. In November one of the churchyard benches became unsafe and was roped off prior to removal to prevent an accident. The plaque on the bench showing a dedication to Ernest and May Moore was removed for safekeeping although all efforts to contact surviving relatives were unsuccessful.

Particular thanks must go to the churchyard working party for their hard work and expertise in keeping this area tidy and accessible.

The Church Hall Centre

With grateful thanks to David Shein and John Canham for their considerable time and hard work in maintaining the Church Hall. We are also grateful to the working party who helped to keep the hedges and curtilage tidy and to the "gardeners" for keeping the flower border colourful and welcoming. The Church Hall Centre is an important part of our outreach and continues to be regularly used by groups, organisations and individuals from within the local community and beyond although this was severely restricted in 2021.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2021 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

We are blessed to have Revd Graham as our Rector and thank him for his spiritual leadership. Particularly in these Covid years, he has had to adapt to the pandemic restraints on his normal working practice and his technical ability has been a blessing to us all. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members in order to carry forward the different aspects of the life of St Peter's and its involvement with the wider community. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

Elisabeth F. Talbot and Shirley J. Wood – Churchwardens

Safeguarding Report 2021

It is good practice to have Safeguarding as an item on the agenda for every PCC meeting and this has been advice followed whenever there has been anything to bring to the attention of the PCC.

Norwich Diocese encourages all benefices to start to use software called 'Parish Dashboards' to record and monitor Safeguarding policies and records of information to show compliance. This has been used to produce a 'Parish Dashboards Safeguarding Action Plan for Cringleford' which can be used to help the PCC to formulate and take forward a Safeguarding action plan for the Parish.

The Independent Inquiry into Child Sexual Abuse (IICSA) is a statutory inquiry set up because of serious concerns that some organisations had failed and were continuing to fail to protect children from sexual abuse. The Anglican Church in England and Wales is one of 15 investigations being looked at by the Inquiry chaired by Professor Jay. The overarching report from this investigation was published on **6 October 2020. A major reorganisation and review of Safeguarding procedures in the Church of England nationally and in Norwich Diocese locally has taken place and changes are being implemented when notification is received.**

The Safeguarding Training modules are all being revised and up - dated and many of these are available online through the Church of England Safeguarding website.

At the PCC meetings held in March and July the new procedure for reporting Safeguarding Serious Incidents was discussed and the policy recommended by Norwich Diocese was adopted. A group of three PCC members was formed to assist the Parish Safeguarding Officer with Safeguarding matters.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.

Shirley Wood, Parish Safeguarding Officer

AN OVERVIEW OF CHURCH LIFE IN 2021

Church life during 2021 was once again interrupted due to the Covid 19 pandemic so our usual reports may be shorter than normal but no less important. Not all of our usual groups will have written a report for 2021 as they may not have been able to meet or carry out their usual activities. Don't worry if your group or activity isn't featured in this report we are sure they will be back at some point during 2022.

SUNDAY CLUB

Like so much in church life it was a real heartache not to be able to run Sunday Club for the first half of 2021. However it was wonderful to see some returning and some new faces when we could, finally, bring it back. Great plans for early 2022 include Youth Alpha for the slightly older younger people and using the amazing Cheeky Pandas material with the younger, younger people! A massive

thank you to all those who plan, cut, teach and pray as part of this vital part of our common church life together.

CHURCH MUSIC

As with any group activity it has been another difficult year but I am grateful to all members actively involved with leading our music at services for their commitment. There have been two particular highlights to celebrate, a return to the service of Carols and Lessons which took place on Sunday 19th December and then the work which Roger Danes has done with our sound system allowing for music to be 'zoomed' into peoples homes who otherwise are unable to attend services in person. Thank you Roger and thanks to the anonymous donor for funding the work!

Philip Talbot

Organist and Music Group leader

CHURCHYARD WORKING PARTY

The Churchyard Working Party has continued meeting during this last year. Although we are only 7, our aim is to keep the area around the Church neat and tidy.

MEN'S BREAKFAST

Another year and another programme disrupted by Covid, it wasn't until July that we were able to meet face to face. We 'gathered' in February on Zoom and dedicated the meeting in memory of our dear friend Maswood Jalil. Otherwise we enjoyed listening to talks from Roger Danes about the Bure Valley Railway and Nick Brewin who shared his experience of meeting two visitors to Norwich, Dippy the dinosaur and Gaia the spectacular model of planet earth. Hoping for a return to something like normality in 2022! 'Normal' means meeting on the 3rd Saturday monthly in the church hall at 8.00am and enjoying good company and refreshment whilst hearing about a topic of interest.

Philip Talbot

SOCIAL AND FUNDRAISING COMMITTEE REPORT

Once again activities were curtailed due to Covid but we were very thankful to be able to hold the Christmas Fair in December. It was a busy morning enjoyed by many people and raised over £1200 for church funds. My thanks go to all who contributed in one way or another to this event.

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two “star prizes”, one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund. In the eight years since we started fund raising we have raised nearly £30,000 for the hall. Some of it has been spent, on new entry doors to improve the wheelchair access, we contributed towards having the roof made watertight, and insulated, and in 2019 we funded the refurbishment of the kitchen, assisted by some generous donations.

We still have a long wish list, which include; improving the heating, redecorating throughout, updating the toilets, replacing the carpet tiles in the hallway and committee room, replacing the roof lights in the kitchen. This is a community asset and we need to keep it updated and in a good condition.

If you would like to join us in our efforts, you can pick up an application form, from Juliet in the Office or contact David Shein (01603 506708). For just £1 a week you would be helping to keep the Church Hall alive, remember all the money we raise is restricted to use within the Church Hall. We look forward to hearing from you.

CHURCH HALL

With the easing of Covid related meeting restrictions hall bookings are slowly returning. Covid over the last two years has cost us dearly in terms of income.

We would like to thank, Nicky Roberts and her team of “Lady Gardeners”, who keep the flower beds in front of the hall looking so colourful and welcoming. Chris Eke and the working party for keeping the hedge round the car park trimmed so nicely.

The Girl Guide group have found a more suitable meeting place and we now have to find a way to remove the old Guide Hut, so that in the future we can enlarge and improve the car parking area.

David Shein

ST PETERS COMMUNITY ACTIVITIES

Despite the limitations imposed by the Covid-19 pandemic, St Peters has been able to continue with its outreach to groups in need—both overseas and at home.

THE VIDIYAL TRUST

Overseas our main focus has been assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly woman without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai. In previous years, we raised all the money we needed at a fund-raising lunch, but once again this wasn't possible in 2021. There was no lunch, but donations were made nonetheless. In fact, our congregation's commitment to this project is so deep that, when we counted up the money, we had raised more than ever before a fantastic £4, 437.

In a report on how our money was being used during the pandemic year, the Trust told us that the Vidiyal staff and volunteers had continued to organise a daily feeding programme in the slum. During the worst of the pandemic, staff prepared about 150 hot meals every day. In addition, the Trust

provided medication where needed and continued to provide extra tuition for the slum children. For people confined to small crowded shacks with no electricity, water or sanitation these daily contacts brought relief and hope.

The regular support for children with cancer and their families and for those living in the leper colony outside the city were also continued and deeply appreciated.

THE SUNDAY CLUB TANZANIA PROJECT

After ten successful years in collaboration with St Peter's and Sunday club, we have made the difficult decision to close the Norwich Tanzania Association. Difficulties operating in Tanzania and changed demands on trustees' time have made it increasingly challenging to operate the charity. We therefore decided that completion of the final school building project would be an appropriate close to the charity's work.

St Peter's has helped fund the installation and repair of water wells, the transport of donated school furniture, the installation of toilets in a number of schools and the repair or building of four school classrooms.

In addition, we are pleased to have helped to give the children at Sunday club a sense of connection with people in another continent and we have been really moved and uplifted by the way in which our young people and the whole congregation of St Peter's have engaged in these projects over a long period. The popular annual fund-raising brunch has been a firm fixture for both the children of Sunday club and the wider congregation.

We would like to thank everyone for their generous support over the past ten years, without which the charity would not have been able to successfully complete these projects.

Catherine and Greg Gibson

OUR LOCAL OUTREACH

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the Salvation Army and St Martin's Trust. This year some members of the congregation purchased gifts for distribution but, like last year, most made a financial donation which was used by the two organisations to buy gifts in our name tailored to the people who needed them.

We have had letters from both the Salvation Army and St Martin's Trust asking for us to warmly thank all who contributed. They wrote that that our gifts had brought the light of Christmas into the lives of some of Norwich's most disadvantaged people.

This year we began once again to collect items for the **Food Bank**, which, sadly, has been as busy as ever. Food items are collected during the third week of each month and are delivered directly to the Food Bank. The year before when we had been advised not to buy and deliver physical food items, we had recommended that congregation pay a monthly standing order direct to the Food Bank and many continue to do this.

MEMORY LANE CAFÉ

Memory Lane Café resumed in September 2021 having not met up since February 2020. It was a tentative start with everyone feeling justifiably nervous and having lost a key volunteer, we felt like we were starting again.

We agreed to dip our toe in the water, focus on companionship and friendship, meet for a shorter time, all with new covid secure measures in place. And you know what? It felt so good to be back and we realised how much this café was missed! We resolved to continue despite being nervous ourselves.

During the 18 months layoff we delivered Goodie Bags to the café attendees at Christmas 2020, Easter 2021, Summer 2021 and Christmas 2021.

Each bag was themed accordingly and contained some puzzles & quizzes, memory joggers, a craft activity, some colouring sheets, tea bag and biscuits, chocolates to name but a few of the contents. The bags were always gratefully received and were seen as a joy and positive distraction during some very tough times for many. There was also an overwhelming feeling our attendees hadn't been forgotten. My grateful thanks to the committee past & present for their help in pulling these bags together.

In October 2021 we enjoyed a visit to the Gaia Exhibition at St Peter Mancroft, followed by refreshments. 20 people attended and we were given a private tour plus a trip up to the Bell Tower which gave us a unique view of the northern hemisphere.

We made an early decision back in September not to run the café in December and January, which proved to be a wise choice as the Omicron variant took hold and Covid-19 began to spread more widely in the community. We resumed again in February this year.

Looking ahead, my chief concern is whether we have enough volunteers who are willing and able to help. Even with a scaled down version of the café we require at least 6-8 volunteers each month to be able to run the café safely. The monthly organisation and administration of the café requires additional resource.

The country's response to the Coronavirus pandemic has now changed as we learn to 'live with the virus'. However, there is still a need to remain cautious and we will continue to operate with Covid safe measures. Some people will naturally wish to reduce their risk of catching the virus and we are still being encouraged to 'self isolate' if we have Covid. This could prove to be challenging on such a small team of volunteers. We have put a process in place to cancel the café at short notice, should we not have sufficient volunteers to run it.

Our regular attendees say Cringleford Memory Lane Café provides so much friendship and joy to so many each month. Having learnt that other local Dementia Cafés are no longer running let's hope we can continue with such a valued resource.

Anita Wood

Memory Lane Café

CRINGLEFORD LUNCH CLUB

Luncheon Club is pleased to report that during 2021, it managed to maintain a service to its members, either by a fortnightly home delivery or serving lunch in the Church Hall. After an initial tea party in the Church Hall during the month of August, weekly lunches began in September 2021 and we managed to provide this right up to Christmas. Unfortunately, the special Christmas meal was cancelled due to the unpredictability of the new Omnicron variant but we did provide a home delivery on that day, so all was not lost. After the New Year our monthly routine has resumed on a regular basis. Following consultation with the church secretary and vicar, the volunteers decided on what preventive measures should be taken both in the kitchen and hall while serving as well as with our car lift service. We continue to use these measures despite restrictions being lifted. Our members are most vulnerable and we do not want to be the cause of an infection. At our AGM held this year in February, we were brought up to date on the latest food safety regulations, including Natasha's Law. Our membership of diners continues to be strong. The number of volunteers is also reasonably constant although a lack of drivers makes it difficult for us to offer this service to all those members who do not have adequate mobility measures.

Isobel Brewin

CRINGLETOTS

2021 saw challenges and joys for Cringletots. With precautions and regulations in place for the first half of the year we were unable to run Cringletots until September. However it was wonderful to see so many people return when we did open welcoming new and existing members, catching up with those who were born during the pandemic, seeing another year of children pass the Cringletots bear. A huge thank you to all those who run Cringletots – from welcoming, to biscuits, to singing, to clearing up. There is an amazing team providing this amazing service for our community.

CRINGLEFORD HUB REPORT

"Going deeper, living well and loving our community."

The Hub slowly began to emerge from the Covid-19 lockdowns with some online activities moving to in-person on-site gatherings, whilst some online activities came to an end. Overall, it has felt like a restart for the majority of our groups and events. Here's the highlights.

Hope Tree

This was a visual focus in the community, a place to reflect and participate in hope. After a difficult year it seemed right to get ready for hope as Easter is a time of new beginnings and the promise of new-life.

Therefore, before the Easter break, on the last week of term, we gave out wooden egg ornaments on the green opposite the school. People were encouraged to decorate these wooden eggs and reflect on these questions:

What are you hopeful for coming out of lockdown?

Who is it you're hoping to spend time with?



How will you live out hope after Covid-19?

We asked people to write on the eggs their messages of hope, then hang them on the Hope Tree.

Hope Quotes

After Easter the Hope Tree continued to be a place of hope and reflection. In life there are lots of things we can't be sure about, but there is always hope. Hope is more than believing that good things will happen, it is a strong and trustworthy anchor for our souls. So, we covered the Hope Tree in inspiring quotes about hope. Here's an

example:

"Hope is being able to see that there is light despite all of the darkness." —Desmond Tutu.

I encouraged people to take a quote from the Hope Tree,



which they found on Round House Park, Dragonfly Lane Green, opposite the school.

Bounce & Rhyme

Unfortunately the toddler group didn't resume in-person Tuesday morning gatherings at the Willow Centre on the 13th April. After attending some training by Norfolk County Council's Children's Services it became clear that it would be extremely problematic to run Bounce & Rhyme until further easing in post-lockdown legislation was in place. Therefore, Bounce & Rhyme Online continued on www.facebook.com/groups/toddlersincrangleford

The last online session was the 13th July 2021 finishing a run of 65 sessions of bible stories, crafts and songs. Each week the crafts lined up my shelves and became part of telling the whole Bible big picture. In fact I was interviewed on Talking Hope (Episode 26) about it which can be viewed here: https://youtu.be/iS7DW3_RwNU



We finished the summer term with a session in the park and then started back on 21st Sept 2021 in the Willow Centre for 'Stay & Play' every Tuesday during term-time 9.00-11.00 am. Play, story and Songs for tiddlers and toddlers (must be accompanied by an adult). Help yourself tea & coffee available. Bring your own snacks for your kids. Recommended £2.50 donation.

Easter Family Egg Decorating Competition

This saw local families getting creative making Easter egg scenes. Phil Whiting, the manager of Cringleford Tesco Express, ran the competition and provided the prizes. He said:

“Decorating eggs can be tricky and little ones will need help so we have decided to make this competition a family entry.”

There were some amazing entries and lots of fun had exploring the Easter themes of bunnies, chicks and eggs.

In Search of Easter

This followed on from something we ran at Christmas 2021. It was a treasure hunt situated on Dragonfly Lane Green, opposite the school, for children and families, using a series of videos to encourage conversation and help crack a code. Videos were accessed by scanning QR codes, as the



groups explore the local area. It was a fun, interactive resource that engaged children in exploring, walking, and sharing their thoughts on the Easter story.

The trail also encouraged families to engage with their immediate surroundings looking for natural things that helped illustrate the Easter story.



Cringleford Thank You Picnic

The Hub celebrated 'Freedom Day' with our big 'Thank You Picnic' on Saturday the 24th of July. Sixty plus people gathered to celebrate and give thanks for all the ways Cringleford has survived the pandemic.

People brought their own picnics, although there was some generous sharing of homemade treats, as we enjoyed the summer sun. There were various oversized garden games played with and enjoyed: Giant Jenga, Snakes & Ladders, Connect Four, Tangrams, Puzzle Cube and an enormous football. There was also a graffiti wall where you could write up your thanks. However, the spaghetti and marshmallow tower building challenge went down (or should I say up) the best.

The highlight of the event was celebrating local heroes, we gave bunches of flowers to keyworkers and for participants to give out to neighbours who had done their all to support each other through the various lockdowns. A big thank you to Mel Spillman of Eaton Waitrose who provided the Hub with a voucher which allowed us to procure the blooms for the presentation.



Finally, there was a special presentation to Joanne Foulger, manager of Cringleford Store on Intwood Road. During the pandemic Jo went above-and-beyond the normal duties of a local shopkeeper by delivering food, running errands and checking up on people, so-much-so that she is going to be awarded a Medal of the Order of the British Empire in the Queen's Honours list for services to our community during Covid-19.

Cringleford Assembly

During the lockdown our monthly community gathering, which launched in January 2020, was moved onto Cringleford Hub's Youtube channel .What had intended to be a community gathering morphed into a thought for the week and ran for 33 sessions, which are still available to view online here: www.youtube.com/channel/UCSn8DRq6FtZ-K4IVRHxwG_g

From October 2021 we started back onsite and in person at Cringleford School Hall for refreshments, fun, play, music, songs, games, activities, thought-for-the-day. However, to try and catch more foot-fall we did it on the second Monday of the month straight after school.

The aim of Cringleford Assembly is to gather as a community to form deeper relationships: to explore the big questions in life and what it means to 'live well'; and to celebrate being pro-active neighbours.



Sadly due to school hall bookings and a spike in Covid cases we had to cancel the December event and in March 2022 we moved it back to the third Sunday of the month at 9.30am.

Cringleford Halloween 2021

Over the Autumn half-term break the Hub promoted a Halloween Pumpkin Carving Competition, with prizes donated by Phil Whiting, the manager of Cringleford Tesco Express. In the end we had 40 entrants, with prizes for winners and runners-up for 0-7s, 8-11s, 12-17s and 18+.

Along with the usual trick-or-treating Rev. Graham and Rev. Tim dressed as Halloween Street Angels: all treats and no tricks. They dressed as angels and lit themselves up with lights to walk the streets of Round House Park, being a 'light on a dark night'. With loud music and songs about light they met hundreds of surprised and delighted people, who were pleased to see a couple of priests out spreading some joy on Halloween. Many of the kids recognised the would-be angels from school assemblies and it was great for parents and carers to make the connection between the school and St. Peter's church.

Kindness Klub

Started back on Thursday lunchtimes at Cringleford School. With craft activities to explore kindness with the kids..

Hub Church Online & On-site

This weekly continued gathering as a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. We met on Zoom until the legislation changed and then we met in-person.



Cringleford Community Christmas Tree

The end of 2021 was a tricky time with the sudden rise in Omicron Covid-19 cases. So we moved our Christmas Star Workshop outside to Dragonfly Lane Green. The residents and kids of Round House Park brightened up the crooked fir tree with some crafted festive sparkle. The wooden star decorations were decorated and individualised with messages of peace, hope and love at Christmas.

Cringlekidz Film Club & Christmas Crafts

We ran this on Tues. 21st Dec. 9.30am-Noon at the Willow Centre for 0-11-year-olds

Children were accompanied by an adults and we enjoyed watching the Polar Express.

Cringleford Community Carols on the Green was cancelled due to a Covid scare.



Cringleford Valentine's Week. We encouraged people to 'share the love' during February half-term by decorating the trees opposite the school with love hearts with love quotes written on them.

Cringleford Pancake Day Races 2022

This was our third annual Cringleford Pancake Day Race it should have been our fourth year of racing but the Covid-19 pandemic meant we had to cancel last years. So, this year we'd been really looking forward to getting the community together for some neighbourly fun.

With renewed energy the hopeful racers gathered outside Cringleford Primary school on Dragonfly Lane Green straight after school hours for some pancake flipping fun. There were races for all the different age groups, with about 70 people joining in.

A crate of chocolate bunnies and a box of Easter eggs were kindly donated by Cringleford's Tesco Express, the sponsor of the event. The store manager, Phil Whiting, commented, "Always happy to support the local community, especially the great work that Tim and the Cringleford Hub do. It was great fun today, so good to be able to celebrate pancake day properly again."

Rev. Tim Yau

Community Pioneer
Roundhouse Park
07964 078330
Tim@cringlefordhub.co.uk
www.cringlefordhub.co.uk

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)

Flowers - Liz Shein (506708)

Deanery Synod - Dr Roger Wood 506539)

Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)

Youth and Children (including seasonal workshops and holiday club), First Sunday, “Sunday Club” (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)

Men’s Breakfast – Philip Talbot (507378)

Church Library – Mary Edwards (455302)

Cringleford Mothers' Union – Parish Office (259138)

Cringleford Voluntary Aided Church of England Primary School

Julia Humphrey Head Teacher

Church Cleaning – Contact Parish Office (259138)

Church Hall Centre Maintenance Group – John Canham (505357) & David Shein (506708)

Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)

Advertising & Co-ordination of Distribution—Parish Office (259138)

Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.

Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)

Cringletons (Mother & toddler group) Rev Graham Wilkins (01603 458467)

HUB Church/Thirdspace Rev Tim Yau (07964 078330)

Faith in Action – Michael Blackwell (504248)

The Children’s Society – Neville Stanley (501236)

Christian Aid – Elizabeth Armstrong (454608)

Cringleford Lunch Club – Isobel Brewin (503770)

Food Bank—Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)

Gift Aid – Kai Davey (01603 – 452114)

CRINGLEFORD CE VA PRIMARY SCHOOL

As you would expect, the last year in Cringleford CEVA Primary School has continued to be busy and, at times, difficult as we have worked hard to regain 'normality' in our provision while battling with peaks of covid cases in staff and children. Nonetheless, we remain a happy team who are keen to push on to enable the children to have a good year and get the best experiences. Here is a summary of the highlights.

Pupil Numbers – We currently have 449 children on role, across 15 classes, with almost every class at capacity (30 children) or in 4 classes, numbers up to 32. The current Year 2 cohort is the 'bulge year' which saw the school accept 3 classes when they began in Reception in September 2019.

Demographics – The school currently records 30% of the children as those with English as an Additional Language (EAL). This is in line with the national average for the UK and a change from previous years where our number was around 20%. As such, we have engaged with a number of agencies in order to learn how we can best support these children, and their families, especially if they arrive with no English. We shall look to develop skills in staff and children as Young Interpreters, taking a lead in settling new children into our school. In June we shall hold a Schools of Sanctuary Day of Welcome, ahead of celebrating International Week.

Staff – We continue to be blessed with a full complement of great staff. We thankfully continue to attract high caliber candidates when roles are advertised, with appointments this year for class teachers, teaching assistants, a site manager and caretaker. Our specialist PE coach and music teachers strengthen the provision and offer really high quality teaching. At the end of August 2021 Neil Henery passed the leadership of the school, through a number of superbly supportive handover meetings, over to me. He has continued to pop in to see us, join classes on trips and meet with me during training events in the Diocese.

School Improvement focus this year -

Phonics – we have introduced a new phonics and decodable book scheme to the children Early Years, Year 1 and 2 with great impact and positive feedback from staff, children and parents.

Maths – staff from 5 different year groups have undertaken training with the Maths Hub on maths mastery.

Curriculum – along with the other schools in our cluster, we have focused on equipping staff in providing inspiration Science and RE learning and considered how we can meaningfully assess children's learning in these subjects.

Disadvantaged – as already mentioned, we have begun to strengthen our approaches for children who have special educational needs, and those who deemed disadvantaged in any way.

Vision and values – we have developed the use of our JONK (Joy of Not Knowing) values – Curiosity, Creativity, Collaboration, Resourceful, Resilient and Reflective, teaching the children what these skills and attitudes 'look like' and celebrating children who work hard in demonstrating them each Friday morning. With support from Jon Moule at the Diocese, we have reviewed our vision and Bible statement (John 10.10)

Please take a look at this picture of a display below, which was created to show how we offer a rich experience for children beyond that of the national curriculum.



Community engagement - Through our links with Tim Yau, we have been able to open the school up again for the Cringleford Hub events, members of the church have been coming to school each week to run Kindness Club at lunchtimes and we have enjoyed watching Tim or Reverend's Graham's recorded assemblies each Wednesday.

Harvest was celebrated in school, with collections of food made for the Salvation Army as this tied in with those made by St Peter's. Reverend Graham joined us for both Key Stage 1 and 2's harvest. At Christmas we collected sugar for Crisis at Christmas and participated in a Santa dash to raise money for St Andrew's Hall so that vulnerable and lonely people could enjoy Christmas Dinner together. The children from Year 1 held their Nativity in the church which, as expected was very special. In December the children in Year 2 enjoyed a day of Christmas in a Box with Andy Jones from Raise Kids Work and in the week before Easter, Year 4 held an Easter in a Box day. Children who join Voice Squad each week have sung for the residents at Cavell Court on two occasions. We have planted trees around the school environment with Richard Beese.

In March we were asked to lead the Collective Worship at the annual Diocese Headteacher and Leader conference in Norwich Cathedral. We took 9 children down to the venue, all who spoke confidently and with beaming smiles. We also managed to 'virtually' take the entire school through a pre-recorded Cringleford Blessing and the children from Clay Club decorated stones for each Headteacher at the conference as a gift.

Throughout the year we have been able to invite parents into school for class assemblies. As you would expect, this has been welcomed by all following 18 months of restrictions. We held an open evening for parents this March where they were able to come into the classrooms (for some, this was the first occasion they had been in school) to look at books and displays with their children. There was a wonderful 'buzz' around school during the evening.

Enrichment – Throughout the past year, though at times we have had to re-arrange the dates, we have been able to offer after school sports clubs, trips and events. All year groups have been able to venture off site to places which have linked with the learning, such as the coast, Eaton Vale, the Sainsbury's Centre for Visual Arts, Banham Zoo, Strangers Hall, Gressenhall, the Dinosaur Park and the theatre. We have many more planned for the summer of 2022 including residential trips. Some year groups have

enjoyed Roman and Stone Age days in school and others have had parents in to talk about their jobs. We have celebrated Science week, Book Day and various other charitable days.

Sports events have allowed children to join with other schools for Cross County (for which we have won the Norfolk School Sports Partnership shield for first place overall), football, netball, a dance festival and bounce (trampoline) event. Year 4 and 5 have had swimming lessons each week.

Instrument lessons have continued and Year 4 have been learning how to play the trombone through music service provision. We have enjoyed several concerts from the musicians and they play for us in Collective Worship too.

I trust this gives a flavour of life in our school and I shall look forward to any questions you should have during the meeting.

Mrs. J. Humphrey

DEANERY SYNOD REPORT FOR 2021

There was one virtual Deanery Synod meeting and one “Emergency” physical meeting held in 2021. This was principally due to the difficulties resulting from the COVID-19 pandemic. Other deaneries in the Diocese suffered likewise. In addition, there were some “local difficulties” within the Deanery which did not help the situation. The “Emergency” meeting was subsequently to have been incorrectly called.

But on the positive side, most Deanery Lay Chairs within the Diocese were able to report on an enhanced caring approach prevailing throughout the individual parishes during the pandemic. Most Benefices had taken due note of the Diocesan document “Clergy care and wellbeing and the local church”.

It is anticipated that Deanery Synod meetings will get back to normal in 2022 and that the Synod will be used more effectively within the formal CofE structure.

There was no appointed Deanery Secretary throughout all of 2021 (though someone had been identified in January 2022).

Our thanks must go to Graham Wilkins, who retired as the Humbleyard Rural Dean in November 2021, for all the work that he has carried out during his term of office. His replacement will be appointed in 2022.

2021 Accounts

St Peter's Church Cringleford

Comparison to Budget

31 December 2021

Receipts

Full Year			Unrestricted	Designated	Restricted	Total
2020			31/12/21	31/12/21	31/12/21	31/12/21
£			£	£	£	£
1,344	Voluntary Income	Plate Collections	2,516			2,516
393		Envelopes	-			-
29,715		Gift Aid Standing/Order	30,406			30,406
8,462		Donations	6,581			6,581
6,890		CAF Vouchers	600			600
6,006	Inland Revenue	Tax Reclaimed	12,142			12,142
3,000	Legacies & Bequests		500			500
1,316	Fund Raising		2,640		-	2,640
2,039	Magazine	Sales	2,953			2,953
2,587		Advertising	5,845			5,845
437	Cringletons		547			547
5,353	Hall Hire etc		3,618	904		4,522
-	Hall Donations			50		50
2,910	Fees		5,722			5,722
-	Appeal Fund		-			-
5,551	Hall Enterprise Fund		-		5,526	5,526
340	Breakfast Church	The Hub		-		-
522	Bank Interest		19			19
134	Churchyard				1,939	1,939
-	Parish Day		-			-
85	Donations for other charities				700	700
-	Grants		2,000			2,000
4,388	JRS Grants			2,593		2,593
500	Guide Hut		250			250
33	Other Receipts		9			9
-	Church Wall Repair Fund			15,000		
82,005	Total Receipts		76,329	18,547	8,165	103,042

TOTAL net of Diocese
99,651.53 share of Fees

Payments

Full Year 2020	Payments	Unrestricted 31/12/21	Designated 31/12/21	Restricted 31/12/21	Total 31/12/21
£		£	£	£	£
2,078	Church	2,339			2,339
1,263		1,026			1,026
1,525		292	-		292
1,156		1,365			1,365
-		-	-	-	-
290	Churchyard	-		830	830
643	Clergy Expenses inc Telephone	618			618
2,242	Fees paid to Diocese	3,390			3,390
2,025	Choir/Organist/Verger	2,245			2,245
588	Pastoral & Misc Church Expenses	1,650			1,650
10,244	Office	10,433			10,433
449		406			406
359		527			527
34		17			17
107		60			60
43,000	Parish Share	42,000			42,000
3,334	Magazine Expenses	3,409			3,409
1,528	Hall	981			981
1,547		949			949
354		577			577
56		-			-
1,156		952			952
-		-	-	-	-
-		504	-	-	504
109	Cringletons	-			-
366	Breakfast Church		668		668
333	Collections/Donations for other Charities	-		776	776
1,280	Hall Enterprise Fund	-		3,190	3,190
-	Guide Hut	-			-
395	Other Sundry Expenses	597			597
-	Fund-raising expenses	-			-
76,460	Total Payments	74,336	668	4,796	79,800
					76,409.85 TOTAL net of Diocese share of Fees
5,545	TOTAL NET	1,993	17,879	3,370	23,242
Movement in Funds for the Year					
5,545	Excess of Income over Payments	1,993	17,879	3,370	23,242
-	Debtors/Creditors previous year	-	-	-	-
-480	Debtors	-	-	-	-
-480	Creditors	640	-	-	640
0	Prepayments	-	-	-	-
4,585	Movement in Funds for the Year	2,633	17,879	3,370	23,882

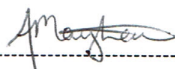
As at	31/12/21	Balance at 31/12/20	Movement in year	Balance now
		£	£	£
Barclays		11,729	5,020	16,748
TSB/Barclays No2		16,407	16,028	32,436
Hall Enterprise		14,496	2,336	16,832
Coffee Money		216	- 142	74
Petty Cash		9	-	9
Debtors		- 480	480	-
Creditors		- 480	160	- 320
Total Balance of Funds		41,897	23,882	65,779

Allocation of Funds
01/01/20

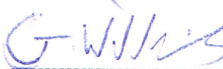
			Unrestricted	Designated	Restricted	Current Total	
			£	£	£	£	
- 1,715	General		15,178			15,178	General & Legacies
17,305	Legacies			-		-	merged in Aug 2021
-	Church Wall Repair	Designated Fund		15,000		15,000	
10,232	Repair Fund	Designated Fund		13,779		13,779	
12,496	Hall Enterprise	Repair Fund			14,832	14,832	
2,000	Hall Enterprise	Prize Fund			2,000	2,000	
2,174	Churchyard Fund				5,613	5,613	
365	Breakfast Church	Designated Fund		- 303	-	303	
- 480	Debtors		-		-	-	
- 480	Creditors		- 320		-	320	
41,897	Total Balance of Funds		14,857.87	28,476.15	22,444.63	65,778.65	

Approval

We confirm our approval of the annexed accounts

 Date: 28/01/22

Mrs Abigail Mayhew (Treasurer)
5 Rose Drive
Cringleford
Norwich
NR4 7SZ

 Date: 15/04/2022

Rvd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

Independent Examiners Certificate

Report to the trustees/ members of:

St Peter's, Cringleford

On accounts for the year ended:

31st December 2021

Charity no (if any):

1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

1 April 2022

Name:

HANNAH LAMBERT

Relevant professional qualification(s) or body (if any)

ACA / ICAEW

Address:

8 BEATRICE RD, NORWICH, NR1 4BB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Full Year 2021 Treasurer's Annual Report

Income

Income in 2021 totalled £99,651 (2020 £82,005) and represents an increase of 21.5%. The increase is due largely to an anonymous and generous donation of £15,000 towards a church wall repair and which is expected to be spent in 2022. Voluntary income from plate collections, envelopes, standing orders, donations and Gift Aid totalled £52,245 (2020 £52,810). We continued to feel the impact of Covid on both hall hire and fund raising income. We received Covid related grants totalling £4,593 towards the loss of hall income and the Job Retention scheme whilst Juliet Godier, our administrator was furloughed.

Expenditure

Expenditure in 2021 totalled £76,409 (2020 £76,460). Expenditure includes payment of £42,000 towards parish share against a request for payment of £57,500.

Cash in hand

Total funds at the end of 2021 amounted to £65,779 of which £50,920 is either restricted or designated for church/church hall repairs including the church wall. There was an increase in funds in the year of £23,882 mainly thanks to the anonymous church wall repair donation.

Outlook for 2022

The budget for 2022 reflects assumptions that the church and church hall income streams and associated costs will broadly realign with pre-pandemic levels and our determination to restore parish share payment to the full amount.

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 and S43 of the Charities Act 2005 on an accruals basis.

Funds

General funds represent the funds of the PCC that are available for application to the general purposes of the PCC. These include funds designated for a specific purpose by the PCC.

Reserves

At the 31st December 2021 the Church's level of free reserves was below the requirement of our formal reserves policy. This was a key reason for not being able to meet our parish share request in full.

Policy Statements-

Parish Safeguarding Handbook
Church of England

Parish Safeguarding Policy

The Parish of St Peter's, Cringleford and St Andrew's, Colney SAFEGUARDING POLICY PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 9th March 2022

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.


The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

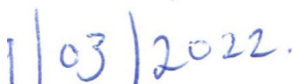
Incumbent


.....

Churchwardens

ens  
.....

Date:


1/03/2022.

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -
 - ◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and
 - ◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide “Keep or Bin: Care of Your Parish Records” which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter’s, Cringleford holds about you;
- The right to request that the PCC of St Peter’s, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter’s, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

- a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.
- b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.
- c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

- a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.
- b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

