THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales · Charity number 1130484

Details

Other names	CRINGLEFORD PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-07-09
Register	View on the Charity Commission register

Contact

Address	St. Peters Church Hall Newmarket Road Cringleford Norwich NR4 6UE
Phone	01603259138
Email	church.cringleford@tiscali.co.uk
Website	www.cringlefordchurch.co.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: RELIGIOUS ACTIVITIES

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£109,777	£143,087	-	-
2024-12-31	£145,182	£126,006	-	-
2023-12-31	£106,381	£113,228	-	-
2022-12-31	£100,962	£94,568	-	-
2021-12-31	£103,042	£79,800	-	-
2020-12-31	£82,005	£76,460	-	-

Trustees

Name	Role	Appointed
Rev GRAHAM PAUL WILKINS	Chair	2016-11-01
Alison Lamont		2026-04-26
CHRISTOPHER JOHN DOGGETT		2023-04-26
Daniel Graham Morritt		2024-04-28
ELISABETH FRANCES TALBOT		
JANE LOUISE WEBSTER		2024-04-28
Jennifer Smith		2026-04-26
LOIS ELIZABETH KING		2024-04-28
MARY EDITH EDWARDS		2024-04-28
PAMELA ANN SCUTTER		2024-04-28
PHILIP JAMES TALBOT		2026-04-26
Roger Charles Danes		2026-04-26
Timothy John Harle		2026-04-26

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England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2025

RECTOR
THE REVD GRAHAM WILKINS
THE VICARAGE
7A NEWMARKET ROAD
NORWICH, NR4 6UE

BANK:
BARCLAYS BANK PLC
BUSINESS CENTRE
NORWICH

INDEPENDENT EXAMINER:
ADELE THIEL ACA
19 POLLYWIGGLE CLOSE
NORWICH
NORFOLK
NR5 9PG

REGISTERED CHARITY NO: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2025

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical, It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which came into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

During the year the following served on the PCC, having been elected at the APCM in 2025 or prior years:

		Telephone
Chairman:	The Revd. Graham Wilkins	
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	458467
Curate:	The Revd. John Wigfield	
(Ex-officio)	8 Brown Close, Cringleford, NR4 7WD	–
Curate:	The Revd. Charlotte Eagles	07858 283185
(Ex-officio)	77, Edinburgh Road, Norwich	
Churchwardens:		
(Ex-officio)	Mrs Elisabeth F Talbot, 61, Keswick Road, NR4 6UQ	507378
(Ex-officio)	Mrs Jane Webster 3, Colney Drive, NR4 7RH (Safeguarding Officer)	07506 534377

Deanery Synod

2023-2026	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2023-2026	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2023-2026	Mrs Alison Lamont, 24 Kingfisher Close, NR4 7LL	-

Elected Members (with period of election)

2023-2026	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice chair)	507378
2024-2027	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2024-2027	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2024-2027	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2024-2027	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2024-2027	Mr Christopher Doggett 14 Keswick Road, NR4 6UG (Treasurer)	458564
Co-opted 2025-2026	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	07546531753

Foundation Governors of Cringleford School

Revd Graham Wilkins
Mrs Catherine Berwick
Mr David Rawlings

Church Attendance

Average 'in person' attendance during 2025 was:
8am: 13 Adults
9.30am: 42 (9 <16)
For special services, Ash Wednesday, Maundy Thursday, Good Friday, Remembrance, All Souls, Christingle, Crib service and Midnight Communion average attendance was 43>16 and 23<16.

Electoral roll

In 2025 a new Church Electoral Roll was completed. The number on the new electoral roll was 95 individuals of whom 20 are not resident in the Parish. [*2024; 103 including 23 non-residents*]

Baptisms, Weddings & Funerals

During 2025, 1 baptism took place and 3 weddings. Four funeral services took place in the church & two services of Thanksgiving. Four funeral services were conducted by a member of our ministry team at a crematorium. In addition there were ten interment of ashes & four corporeal burials.

Rectors Report

There has been so much good stuff to think through when thinking about 2025. In fact in many ways I have been thinking through so much of what we have seen God do and have been thinking about the following verse (which we say every week at our 8am BCP Service)

"Let your light shine before others, that they may see your good deeds and glorify your Father in heaven." — Matthew 5:16

God chooses to glorify himself through his church. Now I am thankful for lots of things about this but especially:

1) God's church is much bigger than just us and encompasses Christians from a multitude of nations, ethnicities and denominations.

2) But that it does also include us. One of the reasons we exist is to glorify our heavenly Father.

3) That God is gracious enough that works through us for his Glory.

So when we make a cup of tea after church we are not just making a cup of tea but glorifying your Father in heaven.

When you welcome someone to one of our buildings or an event – you are glorifying your Father in heaven.

We you care for a neighbour, a family member or someone you have never seen before – you are glorifying your Father in heaven.

When you help at Cringletots, Lunch Club, Memory Café, Men's Breakfast, Sunday Club – you are

glorifying your Father in heaven.

When you give to the Foodbank, or the community pantry, or St. Martin's housing trust, or the Salvation Army, or the Vidyal Trust, or the church – you are glorifying your Father in heaven.

When you clean the buildings are look after the churchyard – you are glorifying your Father in heaven.

When you help in our Sunday worship with prayers, and music and reading- you are glorifying your Father in heaven.

When you worship God in song, in word or in deed – you are glorifying your Father in heaven.

And as Jesus says in our verse form Matthew – others see what we do and it leads them to question why we do it. Why we care. And God can use that to bring them to Glorify him.

I am in awe of how God has blessed this community with all of you and I am so thankful for each and every one of you and how you Glorify our Father in who you are and what you do. As we go on into this year let us think about how we can continue to use the gifts that God has given us to bring him glory.

Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen. Ephesians 3:20-21

Revd. Graham Wilkins

Churchwardens report

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

The Church

The last Quinquennial Report stated that the building was generally in good condition. Reference was made to the poor state of the churchyard boundary wall to the north and east due in large part to ivy growing through the wall mortar. Thanks to an anonymous donation a repair has since been carried out.

Services continue to be live streamed at 9.30am and we would like to record our thanks to Roger Danes for enabling this. The service pattern tries to provide for all ages and worship styles. We have a thriving Sunday Club for our younger members thanks to the commitment of their leadership team.

We also thank Graham Webster and Roger Danes for their work in all aspects of church maintenance, the church flower arrangers and those who have helped to keep the building clean.

The Churchyard

We thank Graham Webster for continuing the biannual safety check of the gravestones stability. The PCC has adopted a 'no further reservation' policy as there are very few single plots for burial remaining. The number of plots for interment of ashes does not give rise for any concern. Grateful thanks go to Richard and Carolyn Ball and the churchyard working party for their hard work and expertise in keeping the whole area colourful, tidy and accessible. Grass cutting is regularly undertaken by Chris Eke.

The Church Hall Centre

Two significant projects were undertaken last year.

First, the car park was re-laid and now provides for additional parking. As a consequence of this work it was identified that the fence adjoining the rectory garden was in poor condition and has now been replaced. In addition a path has been laid providing for wheelchair access from the emergency exit.

Second, the hall toilet facilities were refitted, the floors replaced and hand driers installed.

This work was largely funded by the Enterprise Club.

Grateful thanks go to all those who help to maintain the Centre, both inside and out, keeping the hedges and curtilage tidy and the flower border colourful and welcoming.

The Church Hall Centre is an important part of our outreach, used regularly by groups, organisations and individuals.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower motor. As a PCC we are guided by the insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk. Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2025 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

Our thanks to Shirley Wood who retired at the APCM for her considerable contribution over many years to the work at St Peter's in her capacity as Churchwarden and Safeguarding Officer.

We are blessed to have Revd Graham Wilkins as our Rector, supported by Revd John Wigfield, Revd Charlotte Eagles, Shirley Wood and Tim Harle. A huge amount of work goes on behind the scenes in order to maintain the life at St Peter's and its involvement with the wider community. In whichever way you contribute we are extremely grateful and thank you for your invaluable support. Elisabeth Talbot and Jane Webster - Churchwardens

Safeguarding Report

The aim of this report is to update the APCM on the actions that have taken place since the last APCM 2025.

Safeguarding has been in the news this year for a number of reasons. It has highlighted our need to be ever vigilant and mindful of our responsibilities to safeguard our most vulnerable in society.

The National Safeguarding Team have been updating and revising all safeguarding documents. The following documents having been updated and are currently being again revised following a consultation, -

Promoting a Safer Church

Codes of Practice

The Parish Safeguarding Toolkit

The Parish Safeguarding Dashboard

Roles and Responsibilities

The final document is due to go to House of Bishops for approval in October this year. We will be keeping the PCC updated throughout the year.

In August 2023, INEQE Safeguarding Group was appointed by the Archbishops` council to carry out the next round of independent external audits of Church of England dioceses and cathedrals. The purpose of these audits is to make sure dioceses and cathedrals are doing all they can to create environments where everyone feels safe, valued and respected. The Dioceses of Norwich will receive an audit visit in January 2027.

Although as a church we are confident we are discharging our duties in aspects of safeguarding it is important to review and refresh our plans on a regular basis. As a Church we have signed up to the policies for a Safer Church (endorsed by the PCC), information is displayed within our buildings and we have an active dashboard which identifies areas for focus on an ongoing basis. As such at the first PCC following the APCM, the safeguarding lead will present the outstanding areas to be addressed in the parish dashboard. This review will form the basis for the safeguarding action plan for the year and to ensure we are fully prepared for the forthcoming audit.

We are very blessed to have such a wide range of groups within St Peters, including children and vulnerable adults. Our leaders and volunteers for these groups have an understanding of our safeguarding duties and it is important that all training is maintained and refreshed on a regular basis. This also includes ensuring DBS checks are reviewed every 3 years for those who are identified leaders of these groups.

As a new PCC starts its year it is the duty of every member of the PCC to ensure they are compliant in their training and as such I will continue to be vigilant in this area.

Safeguarding is everyone's business; the online courses available on the Church of England website are very accessible and informative. I would strongly encourage every one of you to undertake the basic and foundation training courses.

As the PSO all my training is up to date and I also have completed the safeguarding leadership course. Graham and I meet regularly throughout the year to discuss safeguarding as well as always having safeguarding as an agenda item on every PCC meeting. Please speak to myself, Graham or any member of the PCC if you are concerned on any area of safeguarding, it is so important to keep safeguarding a live topic. As Christians we care for one another, as a member of St Peter`s please make safeguarding your responsibility.

The APCM are asked to -

- Note the contents of this report and the progress made this year

- Note that the PSO will continue to provide a report to every PCC throughout the year

Jane Webster Safeguarding Officer

Deanery Synod report

Norwich South Deanery Synod has met twice since our last APCM. What would have been the third such meeting didn't happen because of a short interregnum; instead our lay chair invited all lay members for lunch and an opportunity to update on news and to complete a questionnaire for lay members, from Living Out.

We're very happy to support the Deanery's thanks to Revd. Patrick Richmond, for his service as Rural Dean, and to welcome our own Revd. Graham Wilkins, licensed as new Rural Dean at the meeting of 24th February.

The tone of meetings is very co-operative, despite (perhaps in some measure because of) the wide variety of traditions and theology of the various parishes comprising South Norwich Deanery.

Presentations this year have been received from the diocese **Caring for Creation** team; and from **Raise!** Children and young people's work group.

Leaflets and information on Raise! Available for the PCC, for discussion as to whether the PCC could support a bronze level subscription, in order to support and enhance our children's work and Assembly ministry.

We have discussed several topics current with Diocesan and General Synod, in particular Safeguarding and Prayers for/ Living in Love and Faith. Reports back by Revd. Patrick Richmond, our outgoing Rural Dean and clergy representative at the recent General Synod, have been particularly clear and even-handed. A reminder that God is in the quiet of win-less compromise as well as in the loud cymbals and dances.

The parish representatives also been sharing news of the different ways our congregations work in their communities; often these stories are uplifting, sometimes difficult. We give thanks together for God's active presence throughout our deanery.

Roger Danes & Ali Lamont-Deanery Synod Representatives

St Peter's Community Pantry Report

In February 2025, the PCC agreed to place a set of drawers in the porch that would serve as an emergency food supply for people in need. Approval to leave the porch unlocked overnight was given by the insurers and the initiative was launched. The current phrase might be a 'soft launch' as no fanfare was made, just a post on the church Facebook page. There was no information available to gauge how 'successful' the venture might be, indeed the PCC even discussed what might be done with food products that go out of date. Sadly, that was never an issue. The Pantry has proven to be used so regularly that it has been a challenge to keep up at times.

In May, the decision was made to track the usage and record the income we received and the expenditure. Since those records began, we have seen some distinct trends and now have a wealth of data to help us maintain supplies. The drawers are typically checked daily and refilled with items that have been taken. When the demand is heavy, during school holidays, for example, we have needed to restock on two or more occasions.

The foods we offer are simple but wholesome, there are all the elements required to make a breakfast or main meal. During school holidays we do provide snacks, e.g. raisins and plain biscuits, to satisfy hungry tummies. What are our most 'popular' foods? Long-life milk goes almost as soon as it is placed in the drawers. Canned meat pies and all forms of meat/fish products are also frequently taken. Baked beans and spaghetti hoops, with or without sausages are firm favourites. The other elements of a hot meal disappear quickly too, canned vegetables, pasta products, noodles and microwaveable rice are regularly replaced. Other essentials include tea, coffee, sugar, cereals, simple desserts like rice pudding and a small range of personal hygiene products; of which toilet paper is the most popular.

In the seven and a half months we kept records for during 2025, we replaced over 2100 items. Of that total, approximately 87.5% were food stuffs. If you are interested, please do ask for the detailed spreadsheets that we keep; they make both fascinating and salutary reading/interrogation.

In terms of trends, the end and beginning of each month seems to be a 'pinch point' with money tight as wages run out and still tight as regular bills are paid. When you couple that with school holidays then we have observed a huge increase in need. Next year we will be able to look across each month and assess when things are at their toughest for our neighbours, but already we have seen a much stronger than 'normal' demand in January and February.

It is bittersweet to report the 'success' of this initiative but we are clearly serving Our Saviour - ‘Truly, I say to you, as you did it to one of the least of these my brothers, you did

it to me.' (Matt 25. 40) In conclusion, let one of the Pantry's users express their own gratitude...

"God bless the people of this church, your donations really go a long way. One day I pray to return the favour, God bless you."

Ali Lamont and Sue Johns. On behalf of St Peter's PCC

Church Hall report

Once again throughout 2025 the church hall was well used by many local groups.

We did lose 3 regular hirers during the year. One group, due to falling numbers moved to a smaller venue and the other two groups stopped completely. One group only hired the hall once a month and the other two groups used the Committee Room for 1 hour a week so the monetary loss was minimal. We continued with our 'one off ' hires, mainly for children's birthday parties with many of the hirers 'repeat customers'.

In April we once again welcomed and fed Student Cross who stayed in the church hall on their way to Walsingham for Good Friday. We would like to thank the Parish Council for allowing the pilgrims to use the showers at the Willow Centre for which they were extremely thankful.

On the 17th June the five yearly electrical safety testing was completed by Kevin Edwards in the church hall and the church with no issues and on the 18th June the annual gas inspection was undertaken by Panks Engineering in the church hall. The only gas appliances we have now are the 2 space heaters in the hall and the boiler in the kitchen. All passed with no issues. The gas safety inspection of the boiler in the church was undertaken in July by Jason Clayton and passed with no issues.

The electrical safety testing and the gas inspection are both legal requirements and as such the certificates are displayed in the church hall and the church.

During the summer holidays work on extending the car park to give much needed extra parking was completed and a new cycle rack was installed & our thanks go to Graham Webster for coordinating the work in the car park. In addition the ladies and men's toilets were completely refurbished, with new sanitary ware and flooring and were repainted including the disabled toilet. We also installed new hot air hand dryers which are more environmentally friendly than the blue rolls which weren't recyclable. The majority of the work was funded by the Enterprise Club with additional funding from the general repair fund.

It is hoped that work on updating the church hall will continue in 2026.

We would also like to thank the volunteers who kept the flower bed at the church hall looking so colourful during the year and for the help they and other volunteers gave in cutting the hedge & taking all the cuttings to the tip.

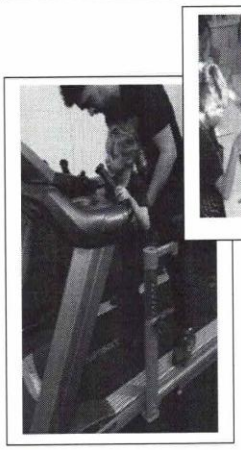
John 10.10 That you will have life in all its fullness
Cringleford CE VA Primary School aims to celebrate its diverse community by providing an inclusive education of the highest quality through the Christian beliefs of compassion and courage.

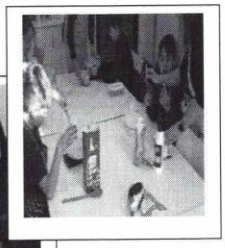
Report for the Annual Church Meeting 2026

This brief report captures a few of the key moments and highlights from the past year at Cringleford CEVA Primary School. Our newsletter, which generally is published every few weeks, celebrates the recent events and activities so I would encourage you to take a look using this link – News, Letters and Forms | Cringleford CE VA Primary School

RE Quality Mark – in the Autumn term we applied for the RE Quality Mark which involves a lengthy and robust process in which the school self-evaluates the quality of RE teaching and the impact this is having on the children's learning. With the strong SIAMS report supporting us we felt relatively confident that we were meeting the silver standard but were delighted when the assessor (who met with the RE lead, the head, staff and children during the validation process) determined that we had met the **Gold** standard, the highest achievement.

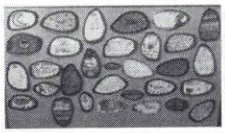
SIAMS – Statutory Inspection of Angican & Methodist Schools
Last May, we were inspected under the SIAMS framework which looks to determine whether the school is living up to its Christian vision. Throughout the inspection we were able to very confidently talk about and provide evidence to support this. We were delighted with the final report which speaks of **inclusion being a particular strength**–*'its diverse community is supported by a comprehensive and broad ranging offer. Social, emotional and academic support is highly effective resulting in positive change which enriches and equips people for life'.* And *'the school's distinctive Christian vision motivates and inspires, it is the driving force of action and policy. Founded on the Christian values of compassion and courage,* ***people thrive in this supportive and cohesive community'.*** Developing the language of spirituality is an area we agreed we will work on. If you would like to read the full report it can be found on our website - Key Information | Cringleford CE VA Primary School





Tuesday cooking group – a small group of children who benefit from the opportunity to learn how to take turns, collaborate and manage themselves in social situations, attend a weekly cooking group where they make some delicious dishes. The photo on the left shows them in action.
Able to Be gymnastics sessions – a few of our younger children who need a bespoke curriculum within our mainstream school have accessed 5 sessions at a local gymnastics club. Please see the picture to the left.
Prayer group – a few Christian parents gather every half term in school to pray. This new group has been set up by a mum who felt called to pray on the school site.

Lent and Draw Near – we were gifted copies of the Draw Near reflections book by St Peters. Children in Year 5 created these pebbles of hope after thinking about Proverbs 25 v 11.







And, in case you are interested in the facts and figures –

Pupil Numbers – we currently have 458 children which is around the same as last year. Unlike many schools where low birth rates are resulting in a fall in numbers, our yearly intake into Reception remains at 60.

Performance data – our summer 2025 outcomes for Year 6 (where children skills in reading, writing and maths are tested and measured against the national standard) remained **very strong** compared to the national outcomes UK wide, with a significant strength again in reading which saw **93% meet the expected standard and 58% the greater depth standard.** Since September 2021, when we introduced a new phonics and early reading scheme to the younger children, we have been clear in our collective ambition that every child will be well equipped to read before they transfer to high school. Evidence proves that the ability to read well is the key which unlocks potential future success.

Mrs. J. Humphrey (Headteacher)

Treasurer's annual report – Year ended 31 December 2025

Receipts

Total receipts for the year amounted to £113,255 (Prior Year £148,238) a decrease of £34,983 on prior year. The fall in income was due to:

- the very successful 2024 Stewardship campaign which had boasted our income by an additional donation of £21,500 (before Gift Aid)
- higher one-off donations received in 2024 for specific exceptional projects including the removal of the Guide Hut and major repairs to the Churchyard Wall. Specific donations in 2025 compared to 2024 fell by £14,568.

Excluding the above exceptionals our overall receipts, including our Parish Giving, were broadly similar to the prior year.

There were no legacies received during the year. The Church has recorded no legacy income in the past three years.

Fundraising events raised £5,258 (PY £6,559). This included the hugely successful Easter & Christmas Fair together with two enjoyable Quiz evenings.

Church fee income, which include fees related to weddings and funerals, significantly increased in 2025 to £9,610 (PY £4,951).

Church Hall hired income and donations received towards the hall upkeep amounted to £14,232 (PY £15,045). In addition, the Church Hall Enterprise Club Fund, which operates a 100 Club draw, with all surplus funds restricted towards the future maintenance of the Church Hall, raised income of £5,010 (PY £5,231).

Expenditure

Total expenditure for the year amounted to £146,565 (PY £129,063) an increase of £17,502 on prior year.

Our increase in cost was due to major Church Hall improvements of £29,284 which included enlarging the Hall carpark, including a disabled access path and a major refurbishment to the toilet facilities. The exceptional cost was funded entirely from prior year retained funds with Church Hall Enterprise Club funding £21,000 (72% of the total cost) and the balance funded from our retained Repair fund.

When comparing overall expenditure in 2025 versus 2024 we should note that in 2024 we incurred £16,935 of exceptional cost relating to the Churchyard Wall repairs (£11,445) and the removal of the Guide Hut (£5,490).

Other non-exceptional cost broadly increased by inflation but with a welcomed reduction in our overall energy related costs.

Unrestricted general expenditure included our Parish Share allocation of £66,524 (PY £64,764). Following on from 2024 I am delighted to note that we were able to again pay, in full, our Parish Share requested by the Diocesan Office. The Parish Share contribution is towards the cost of our clergy, housing and importantly access to other pastoral support services paid directly by the Diocese.

Funds as at 31st December 2025

Our total net funds at the end of the year amounted to £51,192 (PY £84,502). This includes £13,383 (PY £34,563) restricted funds, £26,488 (PY £28,648) designated and £11,320 (PY £21,291) unrestricted. The fall in overall funds broadly resulted from the funding of the Church Hall major improvements commented on earlier in the report.

The movement in restricted and delegated funds during the year were: -

Restricted	Bal. B/Fwd	Receipts	Payments	Transfer	**Carr.Fwd,**
Hall Enterprise Club	21,924	5,010	(23,020)		**3,914**
Organ Fund	6,540	15			**6,555**
Church Wall Repair	3,000		(3,000)		**0**
Churchyard maintenance	2,589	1,205	(1,390)		**2,404**
Defibrillator Fund	510				**510**
Total Restricted	34,563	6,230	(27,410)	0	**13,383**

- The Church Hall Enterprise Club draw was set up as a fun way of financially supporting the Church Hall which is also widely used by a number of local community groups. Membership includes an annual subscription, equivalent to £1 a week, with 14 'prize draw' opportunities during the year to win a cash prize. The gross subscription receipts less cash prizes are reinvested, in full, solely for the benefit of future Hall maintenance.
  During 2025 the Enterprise Club raised, net of prize money, £2,990 towards the Hall maintenance fund. This is in addition to £21,000 paid from the Club's retained funds towards the major Church Hall improvements.
- The Organ fund was created in 2024 to raise funds for major repair work needed on the current organ. A sum of £6,555 has been raised to date together with a further £3,125 shown below under designated funds.
- The Church wall repair work had been substantially completed during 2024 with the final balance of £3,000 paid out in 2025.
- The Churchyard Fund included restricted donations including an annual grant from Cringleford Parish Council.

Designated	Bal. B/Fwd	Receipts	Payments	Transfer	**Carr.Fwd,**
General Repair Fund	21,001	3,533	(8,284)		**16,250**
Organ Fund		3,125			**3,125**
Church Wall Fund	500				**500**
Hub Church	6,591		(547)		**6,044**
Church Hall Coffee Account	232	246	(102)	-250	**126**
Memory café	324	381	(263)		**442**
Total Designated	28,648	7,286	(9,196)	-250	**26,488**

The General Repair Fund holds reserves for future repairs and maintenance of our Church buildings with funds accumulated by designating 20% of all Church hire receipts from external Hall users. During the year funds were allocated towards the major Church Hall improvements.

Reserve Policy

The PCC reserve policy is to hold unrestricted funds, including delegated funds, equivalent to a minimum of three months payments. This equates to an average fund balance of ~£27,500. We currently adhere to this policy.

Accounting Policies

The Financial Statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 and meet the requirements of the Charities Act 2011 using the Receipts and Payment basis.

In line with Charity regulations the Accounts have been independently examined and a duly signed Examiners Certificate is attached. There were no matters to report.

St Peter's Church Cringleford

Year Ended 31 December 2025

Receipts

Actual Total 31/12/24			Actual Unrestrd 31/12/25	Actual Desgntd 31/12/25	Actual Restrd 31/12/25	Actual Total 31/12/25
£			£	£	£	£
2,221	Voluntary Income	Plate Collections & Envelopes	3,863			3,863
45,977		Parish Giving Scheme & Standing Order	46,157			46,157
17,494		Donations	5,911	2,500	15	8,426
21,500		Donation Stewardship Campaign				0
5,500		Donation Guide Hut				0
16,344	Inland Revenue	Gift Aid reclaimed	13,950	625		14,575
-	Legacies & Bequests					0
6,559	Fund Raising		5,256			5,256
2,333	Magazine	Sales	2,273			2,273
2,855	Magazine	Advertising	823			823
1,870	Hall Hire Cringletots		2,440			2,440
13,013	Hall Hire other		9,283	2,333		11,617
162	Hall Donations		175			175
4,951	Fees		9,610			9,610
5,231	Hall Enterprise Fund				5,010	5,010
1,235	Churchyard				1,205	1,205
128	Donations for other charities					0
-	Property boundary fence contribution			1,200		1,200
276	Church Hall - Coffee Account			246		246
589	Memory Café Account (includes prior year)			381		381
148,238	**Total Receipts**		**99,739**	**7,286**	**6,230**	**113,255**

Payments

Total Actual 31/12/24			Actual Unrestrd 31/12/25	Actual Desgntd 31/12/25	Actual Restrd 31/12/25	Actual Total 31/12/25
£			£	£	£	£
508	Church	Cleaning & Maintenance	1,721			1,721
2,888		Heat/Light/Water	1,761			1,761
265		Organ	610			610
1,590		Insurance	1,706			1,706
1,812	Churchyard				1,390	1,390
14,445	Churchyard Wall				3,000	3,000
907	Clergy Expenses inc Telephone		981			981
2,928	Fees		3,478			3,478
2,040	Choir/Organist		1,990			1,990
2,484	Pastoral & Misc Church Expenses		2,618			2,618
13,080	Office	Salaries/Staff Costs	14,253			14,253
508		Printing & Stationery	553			553
560		Telephone	549			549
73		Postage	84			84
-		Office laptop	799			799
64,764	Parish Share		66,524			66,524
3,691	Magazine Expenses		3,540			3,540
1,686	Hall	Maintenance (incl. Hall Kitchen)	2,487			2,487
3,547		Heat/Light/Water	3,713			3,713
2,282		Cleaning	1,422			1,422
281		Insurance	569			569
-		Major Repairs		8,284	21,000	29,284
156	Breakfast Church	The Hub		547		547
274	Church Hall - Coffee Account			102		102
264	Memory Café Account			263		263
128	Collections/Donations for other Charities					0
5,490	Guide Hut Removal					0
1,870	Hall Enterprise Fund				2,020	2,020
67	Cringletots Expenses		203			203
475	Fund-raising expenses		400			400
129,063	**Total Payments**		**109,960**	**9,196**	**27,410**	**146,565**
19,175	**TOTAL NET**		**(10,221)**	**(1,910)**	**(21,180)**	**(33,310)**

St Peter's Church Cringleford

Year Ended 31 December 2025

Statement of Balances and Reconciliation of Accounts as at 31st December 2025

	Balance at 31/12/24	Movement in year	Balance at 31/12/25
	£	£	£
Barclays General	42,570	(20,668)	21,902
Barclays No 2	27,150	1,213	28,363
Barclays Church Hall Enterprise Club	21,924	(18,010)	3,914
Petty Cash: Coffee Fund	232	(106)	126
Petty Cash: Memory Café Fund	36	18	55
Debtors		599	599
Creditors	(7,411)	3,643	(3,768)
Total Balance of Funds	**84,502**	**(33,310)**	**51,192**

Allocation of Funds as at 31st December 2025

Total Funds 31/12/24	Fund	Classification	Unrestricted	Designated	Restricted	Balance at 31/12/2025
			£	£	£	£
21,291	General	Unrestricted	11,320			11,320
6,591	Hub Church	Designated Fund		6,044		6,044
232	Church Hall Coffee Acct	Designated Fund		126		126
324	Memory Café	Designated Fund		442		442
6,540	Organ Fund	Restricted & Designated Fund		3,125	6,555	9,680
3,000	Church Wall Repair	Restricted Fund			0	0
500	Church Wall Repair	Designated Fund		500		500
21,001	Repair Fund	Designated Fund		16,250		16,250
19,924	Church Hall Enterprise	Restricted Hall Repair Fund			1,914	1,914
2,000	Church Hall Enterprise	Restricted Prize Account			2,000	2,000
2,589	Churchyard Fund	Restricted Fund			2,404	2,404
510	Defibrator Fund	Restricted Fund			510	510
84,502	**Total Balance of Funds**		**11,320**	**26,488**	**13,383**	**51,192**

Approval

We confirm our approval of the annexed accounts.

Date: 10.03.2026

Mr Christopher Doggett FCMA CGMA (Treasurer)
14 Keswick Road
Cringleford
Norwich
NR4 6UG

Date: 10/03/26

Revd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	St. Peter's Church Cringleford
On accounts for the year ended:	31st December 2025
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/25.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ICAEW]]~~. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: A-Thiel Date: 28/2/26

Name: ADELE THIEL

Relevant professional qualification(s) or body (if any)	ICAEW : CHARTERED ACCOUNTANT

Address:

19 POLLYWIGGLE CLOSE
NORWICH
NR5 9PG

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

The Parish of St Peter's Church, Cringleford
SAFEGUARDING POLICY
PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 21st March 2023 & will be reviewed and signed off by the PCC annually.

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Jane Webster** as the Parish Safeguarding Officer

Incumbent .....

Churchwardens .....

Date reviewed:10th March 2026

01.08.18 v1

Policy on Safeguarding

THE CHURCH OF ENGLAND
Diocese of Norwich

Children and Young People in the Church

This policy was adopted by St Peter's, Cringleford at the Parochial Church Council meeting held on 10th March 2025 It will be displayed in a prominent position, reviewed annually, and amended as necessary.

1. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional or spiritual abuse of children and young people, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Children and Young People. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Child Protection Training that is offered by the Diocese and they may be required to obtain a DBS disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of children and young people is **Jane Webster**

Signed by :-

Named Person: Jane Webster Tel: 07506 534377

Incumbent : Rev Graham Wilkins

Churchwarden: Elisabeth Talbot

Churchwarden: Jane Webster

Date 10th March 2026

Policy on Safeguarding

THE CHURCH OF ENGLAND
Diocese of Norwich

Vulnerable Adults in the Church

This policy was adopted by St Peter's Cringleford (Parish) at the Parochial Church Council meeting held on 10th March 2026 It will be displayed in a prominent position, reviewed annually, and amended as necessary.

1. We recognise that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional or spiritual abuse or neglect of adults who are vulnerable, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Vulnerable Adults. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Safeguarding Training that is offered by the Diocese and they may be required to obtain a DBS disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of vulnerable adults is **Jane Webster**

Signed by :-

Named Person: Jane Webster

Tel: 07506 534377

Incumbent : Rev Graham Wilkins

Churchwarden: Elisabeth Talbot

Churchwarden: Jane Webster

Date: 10/03/2026

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place please notify one of the church wardens, the Rector or Juliet Godier in the church office and complete the accident/defects record. These are available on the notice board in the church porch and the church hall centre.

The following matters should always be referred to a churchwarden: all manual handling such as lifting, carrying and moving or awkward loads and all changing of light bulbs.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided. First aid kits in the vestry in the church and in the kitchen in the church hall centre. In case of fire the assembly point for both the church and the church hall centre is the vicarage forecourt.
b) No electrical equipment of any kind whatsoever must be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.
c) All volunteers should ensure that any equipment which they own and kindly use is not used by anyone other than the owners, is in safe condition and used in a safe way.
d) Try to avoid being in the church or church hall centre on your own but in any case, if you are in either building you are advised to make sure there is a mobile phone available to cover an unexpected emergency.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually.

Dated..10th March 2026.....

Signed..C.Wells..... Rector or Lay Vice Chair

Signed..L.F Talbot.....Churchwarden

Signed.....Churchwarden

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events, activities and services and process your gift aid donations and keep you informed about diocesan events.
- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;
- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -
    - the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

- there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data[1]?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link].

Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/exercise of official authority); direct marketing and processing for the purposes of scientific/historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

[1] Details about retention periods can currently be found in the Record Management Guides located on the Church of England website at: - https://www.churchofengland.org/about-us/structure/churchcommissioners/administration/librariesandarchives/recordsmanagementguides.aspx

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.

You can contact the Information Commissioners Office on 0303 123 1113 or via email https://ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.

The church's greatest resource continues to be the time and skill given by so many people to forwarding the life of the church. It is impossible to put a value on the help that is given in so many ways. Warm and grateful thanks are expressed to all of them. Rather than a detailed report of each we list below the groups and activities and the person(s) responsible for co-ordinating them from whom more information can be obtained:

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers – Parish Office
Deanery Synod – Roger Danes or Ali Lamont
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Cringleford Assembly-Rev Charlotte Eagles. Contact the Parish Office (259138)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Voluntary Aided Church of England Primary School Julia Humphrey Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance – Contact the Parish Office (259138)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
Cringleford Lunch Club – Isobel Brewin (503770)
Food Bank—Parish Office (259138)
Community Pantry-Sue Johns & Alison Lamont. Contact via Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH
The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2024

Rector

The Revd Graham Wilkins

The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC

Business Centre

Norwich

Independent Examiner:

Adele Thiel ACA
19 Pollywiggle Close
Norwich
Norfolk
NR5 9PG

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2024

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Curate	The Revd. John Wigfield	-
(Ex-officio)	8 Brown Close, Cringleford, NR4 7WD	
Curate	The Revd. Charlotte Eagles	07858 283185
(Ex-officio)	77, Edinburgh Road, Norwich,	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane,NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Licensed Lay Minister		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG.	506539

Deanery Synod

2023-2026	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2023-2026	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2023-2026	Ms Alison Lamont, 24 Kingfisher Close, NR4 7LL	-

During the year 2024/25 the following served on the PCC.
At the 2024 APCM 8 members of the PCC were due to retire or stand down. Five stood again, three-stood down with immediate effect-Mrs Karen Prior, Mrs Abigail Mayhew and Mrs Carolyn Ball . In addition Mr Chris Doggett, who had been co–opted stood for election as a full member of the PCC. All were duly elected.

Elected Members (with period of election)

2023-2026	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice chair)	507378
2024-2027	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2024-2027	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH (Safeguarding Officer)	451740
2024-2027	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2024-2027	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2024-2027	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2024-2027	Mr Christopher Doggett (Treasurer) 14 Keswick Road, NR4 6UG	458564
Co-opted 2024-2025	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	07905 531753

Foundation Governors of Cringleford School

Revd Graham Wilkins
Angus McCrum
Helen Morritt
Dr Madeline Rudwick
Mrs Catherine Berwick

Church Attendance

Average 'in person' attendance during 2024 was:
8am: 16 Adults
9.30am: 40 (9 <16)
For special services, Maundy Thursday, Good Friday, Remembrance, All Souls, Christingle, Crib service and Midnight Communion average attendance was 47>16 and 20<16.

Electoral roll

The 2024 Church Electoral Roll comprised 103 individuals of whom 23 are not resident in the Parish. [*2023; 105 including 22 non-residents*]

Baptisms, Weddings & Funerals

During 2024, 5 baptisms took place. There were no weddings in 2024. Two funeral services took place in the church & eight funeral services were conducted by a member of our ministry team at a crematorium. In addition there were four interment of ashes & no corporeal burials.

RECTORS REPORT

2024 was a tough year.

In my last APCM report I wrote the following

"In many ways the great triumph of 2023, remembering that our reports are done by calendar year, is that things have continued to grow in a world where we have seen conditions that are sometimes far from ideal for growth. In the midst of issues with the cost of living, global wars and a general sense of unease we have continued to see God's growth in the things that we have done. In times of global darkness we have been still seeing the light of Jesus."

In many ways I want to say that that 2024 was this and then some.

Wars continued in The Holy Land, Ukraine and Sudan. The American election has added an added level of uncertainty to a lot of life. We have been reminded by the Makin report and the subsequent resignation of the Archbishop of Canterbury of the hurt, damage and abuse that can be caused inside the church and not just outside of it. We have been faced with fragility, uncertainty and ongoing global darkness.

There has been more reasons than most this year to reflect on the words of the Lord through Isaiah the prophet:

"Fear not, for I have redeemed you;
I have called you by name, you are mine.

When you pass through the waters, I will be with you;
and through the rivers, they shall not overwhelm you;
when you walk through fire you shall not be burned,
and the flame shall not consume you.
For I am the Lord your God,
the Holy One of Israel, your Saviour."

It is the presence of God that allows us to continue to love and serve our community through the waters and the flood. To step into a world of darkness with the light of Jesus held out brightly. In a work of fiction which I try to limit my quoting of to only 3 times a day a gift is given that is given with the words "May It Be a Light to You in Dark Places, When All Other Lights Go Out." This to me is a apt description of the Light of Jesus.

It says in the Bible, a book I don't limit my number of quotes from, that we are to "Shine as lights in the world". Thank you for being those who bear the light of Jesus in all the dark corners of this world.

In 2024 we said officially welcomed Tim Harle as a licensed Lay Minister here in the benefice and also welcomed the Revd Charlotte Eagles as our curate after her first ordination (there is a second one coming up this summer!). They are amazing additions to our church. There is so much, and so many to be thankful for in the course of this year and I am extremely grateful to our God for every single one of you and all that you do – which I know an APCM report is only a merest snapshot of things.

There are a few people I would like to mention by name. Firstly Jane Webster who has taken up the role of Safeguarding Officer and is doing a fabulous job of it. Secondly Juliet who is continuing to make sure everything works smoothly and being a forward facing presence to so many in our community. I also want to thank our churchwardens Shirley and Elisabeth for the incredible amount of work that they do. I particularly want to thank Shirley who is stepping down as Churchwarden after 7 years in the post and has always shown that calm, pastoral and efficient gifting that she has been given.

Revd Graham Wilkins

CHURCHWARDENS REPORT FOR 2024

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

During 2024 church life returned to normal and the Covid 19 epidemic restrictions became a distant memory. The operation of the church building and the church hall as well as all church activities had returned to post Covid normal. The services of Holy Communion continue to be affected in that no intinction of wafers is allowed following Church of England advice.

The Church

The last Quinquennial Report stated that the fabric of the church is generally in good condition with the exception of the roof. Our church architect, Ruth Brennan, supervised further investigations and particular issues raised in the last Quinquennial Report were addressed. The churchyard boundary wall with Newmarket Road needed repair, flints having become loose. Repairs were carried out and it was discovered that part of the problem was caused by ivy which had grown through the wall mortar from the graveyard. This problem will need to be monitored in the future and any growth of ivy removed or prevented.

The Guide hut situated in the Parish Hall car park was dismantled and removed. The brick foundations remain, and it is planned to re-order the car park in 2025.

Services continue to be broadcast on zoom at 9.30am and are used by a small number of the congregation who are housebound. We would like to thank Roger Danes for using his expertise in this field and for operating the zoom camera and sound on a weekly basis with help from Douglas Bird.

The church continues to be looked after by a conscientious and effective PCC. The popularity of unattended cremations followed by memorial services in church is growing, and the PCC have adopted a policy of making a charge for such services which is in keeping with Church of England funeral charges.

We thank Roger Danes and Graham Webster for their work in all the aspects of church and church hall maintenance, the church flower arrangers and all those who have helped to keep the church building clean.

The Churchyard

Gravestone safety check: We would like to thank Graham Webster for continuing to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified. Previously the PCC had adopted a ‘no further reservation’ policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern.

Particular thanks must go to Richard and Carolyn Ball and the churchyard working party for their hard work and expertise in keeping this area colourful, tidy and accessible.

The Church Hall Centre

With grateful thanks to Graham Webster for his time and hard work in maintaining the Church Hall. We are also grateful to the working party who helped to keep the hedges and curtilage tidy and to the “gardeners” for keeping the flower border colourful and welcoming. The Church Hall Centre is an

important part of our outreach and continues to be regularly used by groups, organisations and individuals from within the local community. The building benefits from money raised through the Church Hall Enterprise scheme and we wish to thank David Shein for his many years managing it for us.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2024 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

We are blessed to have Revd Graham Wilkins as our Rector, Revd John Wigfield, Curate, Shirley Wood, (LLM) and Tim Harle (LLM) and thank them for their spiritual leadership. In 2024 we welcomed Revd Charlotte Eagles to the ministry team as a newly ordained curate. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members in order to carry forward the different aspects of the life of St Peter's and its involvement with the wider community. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

Elisabeth F. Talbot and Shirley J. Wood – Churchwardens

SAFEGUARDING REPORT 2024

The aim of this report is to update the APCM on the actions that have taken place since the last APCM in 2024.

Safeguarding has been in the news this year for a number of reasons. It has highlighted our need to be ever vigilant and mindful of our responsibilities in order to safeguard our most vulnerable in society. The General Synod earlier this year as a direct response, are reviewing the legal and practical requirements for moving safeguarding to an external scrutiny body, more clarity to follow. The Diocesan Safeguarding Team have informed us that the Parish Safeguarding Toolkit will be updated later in 2025 and will replace the current parish safeguarding handbook. This toolkit will only be available on line so that it is always up to date, unlike the current handbook which was published in 2019. Hardcopies must be available in each church and as such the Diocesan safeguarding team are exploring providing each church with a printed copy.

Although as a church we are confident we are discharging our duties in aspects of safeguarding it is important to review and refresh our plans on a regular basis. As a Church we have signed up to the policies for a Safer Church (endorsed by the PCC), information is displayed within our buildings and we have an active dashboard which identifies areas for focus on an ongoing basis. As such at the first PCC following the APCM, the safeguarding lead will present the outstanding areas to be addressed in the

parish dashboard. This review will form the basis for the safeguarding action plan for the year.
We are very blessed to have such a wide range of groups within St Peters, including children and vulnerable adults. Our leaders and volunteers for these groups have an understanding of our safeguarding duties and it is important that all training is maintained and refreshed on a regular basis. This also includes ensuring DBS checks are reviewed every 3 years for those who are identified leaders of these groups. This year the PSO reviewed safeguarding understanding within all the groups which come under the name of St Peters, one of the areas which remain ongoing is ensuring training remains current.
As a new PCC starts its year it is the duty of every member of the PCC to ensure they are compliant in their training and as such I will continue to be vigilant in this area.
Safeguarding is everyone's business, the online courses available on the church of England website are very accessible and informative. I would strongly encourage everyone of you to undertake the basic and foundation training courses.
As the PSO all my training is up to date and I also have completed the safeguarding leadership course. Graham and I meet regularly throughout the year to discuss safeguarding as well as always having safeguarding as an agenda item at every PCC meeting. Please speak to myself, Graham or any member of the PCC if you are concerned on any area of safeguarding, it is so important to keep safeguarding a live topic. As Christians we care for one another, as a member of St Peter`s please make safeguarding your responsibility.
The APCM are asked to -
- Note the contents of this report and the progress made this year
- Note that the PSO will continue to provide a report at every PCC throughout the year

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.
Jane Webster– St Peter's Safeguarding Office

DEANERY SYNOD REPORT 2024

The main piece of news from Deanery Synod for 2024 was that we changed to a new Deanery Synod! Our old Deanery of Humbleyard was dissolved at Easter 2024 and we were, with the full support of the PCC, moved into Norwich South Deanery. This has been a great blessing this year and among the good things there has been a joint ascension day which Graham preached at, a presentation by Trussell/Broadland housing at one deanery synod and a presentation about Community Money Advice at another.

CHURCH MUSIC

We are grateful to the choir and music group for leading our worship in song through the year. We try to maintain a balance between traditional hymns and contemporary worship songs always happy to try new material. If you are interested in finding out more, please contact Philip. We are always pleased to welcome new members.

SUNDAY CLUB

It is great to see a good number of children in our Sunday Club and we have been very blessed by some of the amazing things we have looked at this year. We have an excellent group of volunteers leading Sunday Club who have used materials to talk about the Christmas story (through the medium of Lego naturally!), who we are in God's eyes, and what it is like being part of the Christian Community.

MEN'S BREAKFAST

We've enjoyed time together and listening to speakers who have taken us to a variety of places including Hong Kong, the Palestinian Refugee Camp in Bethlehem, and nearer to home, the Norfolk Lowland Search and Rescue service, the County Chaplaincy service, curious characters from Norwich Cathedral, not forgetting the odd sing song or two and the Open Meeting in November featuring the Norwich Foodbank.

SOCIAL & FUNDRAISING

It is pleasing to report another successful year of activities which included an Easter Fair, a concert by The Anglian Singers, Spring and Autumn quizzes, and a Christmas Fair. As always the main aim is to reach out to the wider village community at the same time as raising funds for the church. Grateful thanks to all involved in organising, funding or supporting these events.

CRINGLETOTS

Cringletots is run by a fantastic group of volunteers who not only provide food, drinks, craft and song they crucially provide the kind of welcome that makes people feel like they belong and want to keep coming back. We are grateful for all those who help with Cringletots.

MEMORY LANE CAFÉ

Memory Lane Café welcomed a number of new people last year and ran two open events for the café and local community. The events were run by Chris and Hannah from Home Instead and covered Scam Awareness and How to Stay Safe and Out of Hospital.

We continue to theme our activities each month and strive to serve the community, offering companionship and friendship to all.

The main concern/risk to the café being able to operate in the current legislative climate is having enough volunteers to run the cafe, particularly in a committee role. If you would like to help us, please do get in touch with Graham Wilkins or Anita Wood.

CRINGLEFORD LUNCH CLUB

Cringleford Lunch Club has continued to provide lunches during term time throughout the year. We have extended the area for accepting members to include Eaton as well as the McCarthy Stone retirement complex. This has helped to keep numbers high so that we now have to maintain a waiting list. The Church Hall library is now available for use by the members at each meal. Mary Edwards has undertaken to organise this. An extra oven shelf was purchased for the oven. As from April 2025 the cost of the meal will be £7.00. Isobel Brewin

CHURCHYARD WORKING PARTY

The Churchyard Working Party have had a successful 2024 in keeping the churchyard in good order. The volunteers always strive to keep to an acceptable standard and feel we have achieved this. The work can be hard but very enjoyable. Our visits nearly always culminate in coffee, biscuits and a 'mardle'. The 2025 season has just begun.

CHURCH HALL

Once again throughout 2024 the church hall was well used by many local groups. We had three new groups start during the year, Fencing training on a Monday evening, Pilates on a Thursday and once a month on a Thursday evening 'Gong & Soundbath'. In addition we continued with our 'one off ' hires, mainly for children's birthday parties with many of the hirers 'repeat customers'.

In March we once again welcomed and fed Student Cross who stayed in the church hall on their way to Walsingham for Good Friday.

In April we said farewell to the Guide Hut which has stood in the grounds of the church hall for over 40 (I think) years. It didn't take much to take it down. We received guidance from our church architect on what we could do with the space which was most useful. More about that in the 2025 report.

On the 19th June the annual gas inspection which is a legal requirement was undertaken in the church hall. The only gas appliances we have now are the 2 space heaters in the hall and the boiler in the kitchen. All passed with no issues.

In December the cleaner who for many years cleaned the hall gave notice, so a new cleaner was found and started in early 2025.

We would also like to thank the volunteers who kept the flower bed at the church hall looking so colourful during the year and for the help they and other volunteers gave in cutting the hedge & taking all the cuttings to the tip.

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two "star prizes", one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund.

During 2024 our treasurer, Chris Doggett took over the running of the Enterprise Club after David Shein stood down having set up and run the club since 2014. Chris has continued the good work David did and was to be found at the Christmas Fair signing up new members.

It is hoped that in 2025 some of the money raised by the Enterprise Club will be used in the church hall, mainly in the car park after the Guide Hut was taken down during the year. More on that in next years report.

The VIDIYAL TRUST

Overseas our main focus continues to be assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly women without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai.

In 2024 our annual fund raising lunch raised an incredible £4050.00 for the Vidiyal Trust.

Of the money raised £2,500 will be used to keep the *Cringle Ford drop-in centre* for the slum elders open for a full year. Amazingly, this sum of money will pay for a hot meal each day for about 50 indigent elderly women as well as some periodic nurse visits. The centre, which also provides a place for these women to meet and share activities, is deeply appreciated and life-enhancing.

The remaining amount, just over £1,500 will be used to continue providing help to children from the slum with cancer. It will help pay for transport to hospital visits, medication which the local hospital cannot always provide, extra nutrition for those from the poorest families and some activities for the children in hospital. Pat, the founder of the charity, has told us that our help has already saved several lives. Our help for young people with cancer is known locally as the *Cringleford Project*.

OUR LOCAL OUTREACH

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the **Salvation Army** and **St Martin's Trust**. Gifts for the children were passed on through the Salvation Army. In a letter to us the local administrator said: "please pass on grateful thanks to your congregation who contributed to the appeal both by way of cheques, but also by the donation of beautiful toys. We are incredibly grateful for your help with this appeal" like-wise St Martin's Trust were grateful for all the donations and said our donations were able to provide: "not just shelter, but also a sense of warmth, care, and community to those who are most vulnerable. We were able to give residents warm meals, festive treats, and gifts to remind them that they are valued and not forgotten. Your generosity helped create a memorable and uplifting holiday season for those in need."

We continue to collect items for the **Food Bank**, which, sadly, remains very busy. Food items are collected during the third week of each month and are delivered directly to the Food Bank. We would like to thank our three volunteers who collect and deliver the food each month on behalf of St Peter's .

Our thanks also to Elisabeth Talbot who each month is given money by some congregation members to shop on their behalf-Elisabeth spends a lot of time in Tesco's-other supermarkets are available!

In addition, several members of the congregation pay a monthly standing order direct to the Food Bank.

SAMARITANS PURSE

Thank you to everyone who once again rose to the challenge and filled a shoebox and returned them to the office & to Shirley & Roger Wood who took the filled shoeboxes to the collection point in Wymondham.

John 10.10 That you will have life in all its fullness

Cringleford CE VA Primary School aims to celebrate its diverse community by providing an inclusive education of the highest quality through the Christian beliefs of compassion and courage.

Report for the Annual Church Meeting – 11th May 2025

I hope you enjoy reading this brief report about a few of the areas we have engaged with over the past year at Cringleford CEVA Primary School.

In our school vision (see above) and through every collective worship when we meet with the children, we talk about being a compassionate community. This is an aspiration we aim to keep at the heart of all our decision making.



In the last few weeks, we have been looking at words Jesus said, with one being, 'A tree is known by its fruit', Luke 6 v 43.

We shared an image of a Cringleford red sweatshirt which displayed the fruits of the spirit (see above) In our discussion we highlighted that the word kindness (or compassion) is included.

Pupil Premium – our Pupil Premium plan this year, not only looks to offer children additional learning in small groups but also aims to provide, wherever possible, experiences beyond those we offer within school.

Young Carers – this year we are shining a light on children who care for a parent, sibling or other relative. Having linked with The Benjamin Foundation who visited and spoke to the children in an assembly, we are looking to provide opportunities for these children to engage with children in other local schools.

Children from Year 4 wrote persuasive letters to request that Norwich was given one of the Paddington Bear benches which are being installed across the country.



A culture of Justice and Responsibility – this phrase is used by inspectors when they visit church schools under the SIAMS inspection, and it resonates perfectly with our school vision in which we aim to build a strong community within and beyond the school walls. Last year we began a closer working relationship with Cavell Court through weekly reading sessions which benefited the residents and our children with wonderful relationships flourishing. Since then, we have extended the range of activities between our two communities. In the Autumn, residents joined our Harvest Festival celebrations and at Christmas, they came to see the children perform. They enjoyed hearing children sing and joined in familiar songs.

In January, to recognise the RSPB Garden Bird Watch, ten Year 5 children and two staff spent a few hours with the residents sharing in the making of bird feeders (fat and seed balls, strings of cereal loops). The residents were quite competitive and asked the children to count how many hoops they had strung together! During March, another group of ten Year 4 children began participating in an up-cycling workshop in which they decorated old footstools. Later in the month they will up-cycle an old chair from the staff room.





Our times with Cavell Court and the Rotary Club's Young Artist competition award evening.







Enrichment – visits and visitors

This year we have established a partnership with **Norwich High School for Girls**. Several of their sixth form students join us on a Monday lunchtime each week, supporting children in their play, for example joining chess club, playing board and card games, running games on the playground such as skipping and basket-ball. The children have really enjoyed engaging with these activities and getting to know the students.

Kapla – this term the whole school enjoyed three days of DT construction using Kapla (a wooden brick). Using their collaborative skills, they created amazing structures – this picture is an example.



Trips out – each term children visit places linked with the curriculum such as Gressenhall, Duxford and Hunters Boat Yard for a day yachting, with Year 4 and Year 6 going on a three day residential.

Sporting achievements

It is only because of the ongoing commitment from the staff team who work so hard in organising the sports and other enrichment activities alongside the day to day planning and delivering classroom based learning. We continue to excel in the cross country with our girls and boys teams both awarded with first place in the league (they both achieved this in 2024 making this two years in a row). Children have participated in a cricket, football and dance festival and we continue to play friendly and competitive football games against other schools.

Street Child – this year we have decided to channel almost all fund raising activities into supporting Street Child. Ximema (their Fundraising Manager) made a presentation to the School Council, Young Interpreters and Culture Society. So far, we have raised over £500, towards our target of £1500 which will fund building a new classroom.

And, in case you are interested in the basic facts and figures –

Pupil Numbers – we currently have 459 children which is an increase from last year due to the continued housing growth and appeals.

Demographics – we are above the local and national figures for children with English as an Additional Language (EAL). This term we have joined EAL training and networked with the LA with a focus on supporting EAL writers. In our work with the Diocese, we have joined 3 other schools in establishing a Racial Justice Champion group. The staff who meet will co-write sets of resources for other schools to use when teaching about equality, diversity and inclusiveness. The number of children eligible for free school meals is comparatively lower than the national picture, though we continue to see this figure rise.

Special Educational Needs – Mrs Richardson, our new SENCO, joined the school in September. Similar to last year, we have seen an increase in higher special educational and medical needs on entry to the EYFS classes and we anticipate this will continue with the September 2025 intake and beyond.

Looked After and Previously Looked After Children – our work with the Virtual School for Looked After children continues to grow with all staff attending a day of training on trauma in September. In addition, one of our teachers successfully completed a Diploma in Trauma Informed Practice during 2024. She is qualified now to support specific children in school using a range of certified activities. This same member of staff is currently completing the National Professional Qualification for Special Educational Needs.

Performance data – our summer 2024 outcomes for Year 6 (where children skills in reading, writing and maths are tested and measured against the national standard) remained very strong with a significant strength in reading in which 45% achieved greater depth against the national figure of 28%.

Our newsletter, which generally is published every few weeks, celebrates the recent events and activities so if time allows, please take a look using this link – News, Letters and Forms | Cringleford CE VA Primary School

Mrs. J. Humphrey (Headteacher)

TREASURER'S ANNUAL REPORT – Year ended 31 December 2024

Receipts

Total receipts amounted to £148,238 (Prior Year £110,961). This included unrestricted receipts of £123,455 an increase of 24% on prior year. This welcomed increase was underpinned by a very successful Stewardship campaign that raised unrestricted voluntary donations of £18,000 before gift aid.

There were no legacies received during the year.

Fundraising events raised £6,559. This included hugely successful Easter & Christmas Fair, two enjoyable Quiz evenings and a concert in aid of the Organ Fund.

Church Hall hired income and donations amounted to £15,045 (£14,888). In addition, the Church Hall Enterprise Club Fund, which operates a 100 Club draw that restricts net proceeds to the maintenance of the Church Hall, raised income of £5,231(PY £5,417).

Expenditure

Total expenditure amounted to £129,062 (PY £117,808). This included unrestricted payments of £104,542 (£105,153). A welcomed reduction in costs compared to prior year helped by a fall in energy related costs.

Unrestricted payments included our Parish Share allocation of £64,764 (£56,700). Pleasingly this equated to 100% of parish share requested by the Diocesan Office. The parish share contribution is towards the cost of our clergy, housing and access to pastoral support services paid directly by the Diocese. In the prior year we paid 92% of our share due to the deficit recorded on our 2023 Accounts and the lack of retained unrestricted reserves.

Funds as at 31st December 2024

Our total net funds amounted to £84,502 (PY £65,326). This includes £34,563 restricted funds, £28,648 designated and £21,291 unrestricted. Our unrestricted funds had made a welcomed

improvement during the year of £18,913 (PY -£5,881).

The movement in restricted and delegated funds during the year were: -

Restricted	Bal. B/Fwd	Receipts	Payments	Transfer	Carr.Fwd,
Organ Fund	0	6,615	-75		6,540
Church Wall Repair	15,000	2,445	-14,445		3,000
Hall Enterprise Club	18,563	5,393	-1,875	-157	21,924
Churchyard maintenance	3,156	1,235	-1,812		2,579
Guide Hut removal		5,500	-5,490		10
Defibrillator Fund	510				510
Donations to other charities		128	-128		0
Total	37,229	21,316	-23,825	-157	34,563

- The Organ fund was opened this year to raise funds for major repair work needed on the current organ. A sum of £6.540 has been raised to date. This included a fundraising concert and restricted donations, including gift aid, received as a response to the recent stewardship campaign.
- The Church wall repair work was substantially completed during the year with the final balance of £3,000 to be paid on completion in Spring 2025.
- The Church Hall Enterprise Club draw was set up as a fun way of financially supporting the Church Hall which is also widely used by a number of local community groups. Membership includes an annual subscription with 14 'prize draw' opportunities during the year to win a cash prize. The gross subscription receipts less cash prizes are reinvested, in full, solely for the benefit of future Hall maintenance.
- The redundant, dilapidated, former Guide hut was removed this year from the Church Hall carpark and was funded by a generous donation. The removal should allow a future opportunity to make further improvements to the current car parking arrangement.

Designated	Bal. B/Fwd.	Receipts	Payments	Transfer	Carr.Fwd,
General Repair Fund	18,399	2,602			21,001
Church Wall Fund	500				500
Hub Church	6,747		-156		6,591
Church Hall Coffee Account		276	-274	230	232
Memory café		588	-264		324
Total	25,646	3,466	-694	230	28,648

The General Repair Fund is a provision for future repairs and maintenance of buildings with funds accumulated by designating 20% of all hire receipts from external Hall users.

Reserve Policy : The PCC reserve policy is to hold unrestricted funds, including delegated funds, equivalent to a minimum of three months payments. This equates to an average of ~£26,250. We currently adhere to this policy.

Accounting Policies: The Financial Statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 and meet the requirements of the Charities Act 2011 using the Receipts and Payment basis.

In line with Charity regulations the Accounts have been independently examined and a duly signed Examiners Certificate is attached. There were no matters to report.

2024 Accounts

St Peter's Church Cringleford

Year Ended 31 December 2024

Receipts

Actual Total 31/12/23			Actual Unrestrd 31/12/24	Actual Desgntd 31/12/24	Actual Restrd 31/12/24	Actual Total 31/12/24
£			£	£	£	£
2,990	Voluntary Income	Plate Collections & Envelopes	2,221			2,221
47,973		Parish Giving Scheme & Standing/Order	45,977			45,977
4,723		Donations	13,944		1,105	15,049
		Donation Stewardship Campaign	18,000		3,500	21,500
		Donation Church Wall	0		2,445	2,445
		Donation Guide Hut	0		5,500	5,500
10,378	Inland Revenue	Gift Aid reclaimed	15,444		900	16,344
	Legacies & Bequests					0
7,414	Fund Raising		5,449	0	1,110	6,559
2,989	Magazine	Sales	2,333			2,333
4,545	Magazine	Advertising	2,855			2,855
1,990	Hall Hire Cringletots		1,870			1,870
12,048	Hall Hire other		10,411	2,603		13,013
850	Hall Donations				162	162
6,699	Fees		4,951			4,951
5,417	Hall Enterprise Fund				5,231	5,231
445	Breakfast Church	The Hub		0		0
205	Churchyard				1,235	1,235
42	Donations for other charities				128	128
1,500	Grants		0			0
753	Other Receipts		0			0
	Church Hall - Coffee Account			276		276
	Memory Café Account (includes prior year)			589		589
110,961	**Total Receipts**		**123,455**	**3,467**	**21,316**	**148,238**

Payments

Total Actual 31/12/23			Actual Unrestrd 31/12/24	Actual Desgntd 31/12/24	Actual Restrd 31/12/24	Actual Total 31/12/24
£			£	£	£	£
2,376	Church	Cleaning & Maintenance	508		0	508
4,006		Heat/Light/Water	2,888			2,888
435		Organ	265			265
1,154		Insurance	1,590			1,590
907		Major Repairs	0			0
2,088	Churchyard				1,812	1,812
	Churchyard Wall				14,445	14,445
836	Clergy Expenses inc Telephone		907			907
4,580	Fees		2,928			2,928
2,095	Choir/Organist		2,040			2,040
2,299	Pastoral & Misc Church Expenses		2,484			2,484
12,819	Office	Salaries/Staff Costs	13,080			13,080
803		Printing & Stationery	508			508
532		Telephone	560			560
39		Postage	73			73
207		Website	0			0
56,700	Parish Share		64,764			64,764
3,775	Magazine Expenses		3,691			3,691
862	Hall	Maintenance (incl. Hall Kitchen)	1,681		5	1,686
5,864		Heat/Light/Water	3,547			3,547
1,948		Cleaning	2,282			2,282
1,064		Insurance	281			281
6,280		Major Repairs	0			0
687	Breakfast Church	The Hub		156		156
	Church Hall - Coffee Account			274		274
	Memory Café Account			264		264
42	Collections/Donations for other Charities				128	128
	Guide Hut Removal				5,490	5,490
2,680	Hall Enterprise Fund				1,870	1,870
340	Other Sundry Expenses		67			67
2,390	Fund-raising expenses		400		75	475
117,808	**Total Payments**		**104,542**	**695**	**23,825**	**129,062**
(6,847)	**TOTAL NET**		**18,913**	**2,772**	**(2,510)**	**19,176**

Aviva: Confidential
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St Peter's Church Cringleford

Year Ended 31 December 2024

Statement of Balances and Reconciliation of Accounts as at 31st December 2024

	Balance at 31/12/23	Movement in year	Balance at 31/12/24
	£	£	£
Barclays General	29,569	13,001	**42,570**
Barclays No 2	21,414	5,735	**27,150**
Barclays Church Hall Enterprise Club	18,563	3,361	**21,924**
Petty Cash: Coffee Fund	231	1	**232**
Petty Cash: Memory Café Fund		36	**36**
Petty Cash: Office	7	(7)	**0**
Debtors		(100)	**0**
Creditors	(4,558)	(2,852)	**(7,411)**
Total Balance of Funds	**65,226**	**19,176**	**84,502**

Allocation of Funds as at 31st December 2024

Total Funds 31/12/23	Fund	Classification	Unrestricted	Designated	Restricted	Balance at 31/12/2024
			£	£	£	£
2,451	General	Unrestricted	21,291			**21,291**
6,747	Hub Church	Designated Fund		6,591		**6,591**
	Church Hall Coffee Acc	Designated Fund		232		**232**
	Memory Café	Designated Fund		324		**324**
	Organ Fund	Restricted Fund			6,540	**6,540**
	Guide Hut Removal	Restricted Fund			10	**10**
15,000	Church Wall Repair	Restricted Fund			3,000	**3,000**
500	Church Wall Repair	Designated Fund		500		**500**
18,399	Repair Fund	Designated Fund		21,001		**21,001**
16,563	Church Hall Enterprise	Restricted Hall Repair Fund			19,924	**19,924**
2,000	Church Hall Enterprise	Restricted Prize Account			2,000	**2,000**
3,156	Churchyard Fund	Restricted Fund			2,579	**2,579**
510	Defibrator Fund	Restricted Fund			510	**510**
65,326	**Total Balance of Funds**		**21,291**	**28,648**	**34,563**	**84,502**

Approval

We confirm our approval of the annexed accounts.

Date: 13/03/2025

Mr Christopher Doggett FCMA CGMA (Treasurer)
14 Keswick Road
Cringleford
Norwich
NR4 6UG

Date: 13/03/2025

Revd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

Aviva: Confidential
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THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	ST. PETER'S CHURCH, CRINGLEFORD
On accounts for the year ended:	31ST DECEMBER 2024
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 24.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [_____~~]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: A Thiel Date: 26/02/2025

Name: ADELE THIEL

Relevant professional qualification(s) or body (if any)	CHARTERED ACCOUNTANT (ICAEW – ACA)
Address:	19 POLLYWIGGLE CLOSE
	NORWICH
	NR5 9PG

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Policy Statements-

Parish Safeguarding Handbook
Church of England

Cringleford Safeguarding Policy

The Parish of St Peter's Church, Cringleford
SAFEGUARDING POLICY
PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 21st March 2023

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
  Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
  Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Jane Webster** as the Parish Safeguarding Officer

Incumbent C. Webster

Churchwardens E.F. Talbot L.J. Wood

Date: 21st March 2024

01.08.18 v1

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.

b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.

c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;

- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -

◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.
You can contact the Information Commissioners Office on 0303 123 1113 or via email https:// ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.
b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers - Annie Tann
Deanery Synod - Dr Roger Wood (506539)
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Mothers' Union – Parish Office (259138)
Cringleford Voluntary Aided Church of England Primary School
Julia Humphrey Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance Group – Contact the Parish Office (259138)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)
Advertising & Co-ordination of Distribution—Parish Office (259138)
Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
Cringleford Lunch Club – Isobel Brewin (503770)
Food Bank—Parish Office (259138)
Community Pantry-Sue Johns & Alison Lamont. Contact via Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2023

Rector

The Revd Graham Wilkins

The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC

Business Centre

Norwich

Independent Examiner:

Adele Thiel ACA
19 Pollywiggle Close
Norwich
Norfolk
NR5 9PG

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2023

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Curate	The Revd. John Wigfield	
(Ex-officio)	8 Brown Close, Cringleford, NR4 7WD	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane,NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Licensed Lay Minister		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG.	506539
	(Safeguarding Officer– stood down November 2023)	

Deanery Synod

2023-2026	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2023-2026	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2023-2026	Ms Alison Lamont, 24 Kingfisher Close, NR4 7LL	

During the year 2023/24 the following served on the PCC. You will note that most of the elected PCC members are due to retire or stand for for re-election at the 2024 APCM. This is due to the pandemic when we were unable to hold the 2020 APCM and were directed that all PCC members due to retire at the 2020 APCM should have their term of office extended by 1 year. They, along with other PCC members due to retire at the 2021 APCM and who agreed to stand for re-election meant that we have a situation at the 2024 APCM where most of the PCC's terms of office are up for re-election. Mr David Shein, Mrs Elisabeth Shein & Mrs Rachel Dorling all stood down at the 2023 APCM with immediate effect. In addition Mr Roger Danes stood down from the PCC and was elected as a Deanery Synod Rep.

Elected Members (with period of election)

2021-2024	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2021-2024	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH (Safeguarding Officer-from November 2023)	451740
2021-2024	Mrs Abigail Mayhew, 5 Rose Drive, NR4 7SZ	-
2021-2024	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2021-2024	Mrs Carolyn Ball, 15 Cringleford Chase, NR4 7RS	455664
2021-2024	Mrs Karen Prior, 21 Tizzick Close, NR5 9HB	731140
2021-2024	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2021-2024	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2023-2026	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice chair)	507378

Co-opted 2023-2024	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	07905 531753
Co-opted 2023-2024	Mr Christopher Doggett (Treasurer) 14 Keswick Road, NR4 6UG	458564

Foundation Governors of Cringleford School

Revd Graham Wilkins
Angus McCrum
Helen Morritt
Dr Madeline Rudwick
Mrs Catherine Berwick

Church Attendance

In 2023 we saw church life returning to normal and the number of people joining the 9.30am services on zoom dropped from an average of 13 households in 2022 to just one or two during 2023. Average 'in person' attendance during 2023 were:
8am: 11
9.30am:43 (12<16)
For special services, Maundy Thursday, Good Friday, Armistice Day, Remembrance, Christingle, Crib service and Midnight Communion average attendance was 42>16 and 22<16.

Electoral roll

The Church Electoral Roll comprised 103 individuals of whom 22 are not resident in the Parish. [*2022; 101 including 19 non-residents*]

Baptisms, Weddings & Funerals

During 2023 10 baptisms took place & 1 wedding Seven funeral services took place in the church & seven funeral services were conducted by a member of our ministry team at a crematorium. In addition there were nine interment of ashes & one corporeal burial.

Rectors Report

I finished off last year's report with the following:

"In many ways it feels like 2022 was a time of plants re-emerging after a long winter. We pray that 2023 will be a year where we see God continue that growth and that we will see his plans for this community flourish."

In many ways the great triumph of 2023, remembering that our reports are done by calendar year, is that things have continued to grow in a world where we have seen conditions that are sometimes far from ideal for growth. In the midst of issues with the cost of living, global wars and a general sense of unease we have continued to see God's growth in the things that we have done. In times of global darkness we have been still seeing the light of Jesus.

Fleming Rutledge, the theologian and preacher, describes the scene of there being a cosmic battle between light and dark, good and evil, God and all that binds us. She points out that although it takes the great victory of the death and resurrection of Jesus to win the decisive battle that it will be an unknown time before we see the total victory.

Yet while we wait every prayer prayed, every act of kindness, every deed of service, every small act of worship to God is a rebellion in the face of the unimaginable darkness of this world, an act of

resistance against all that enslaves humankind.

And therefore not only am I thankful to you all for all the myriad of things that you have done this year – I am thankful to God for all of you and for all those ways you have served him.

For those who have made unimaginable cups of tea at the things we have put on.

For all those who have welcomed people in.

For those who have spoken to a neighbour or looked after a stranger.

For those who led us in prayers and worship, sung or otherwise.

For those who have preached and for those who have led small groups.

For those who have led or helped with group after group after group as we serve all we can in this community.

For everyone who has donned a tea towel for Open the Book or the Nativity play.

For all those who have wielded tea towels in the church hall kitchen.

For all those who have helped us keep the churchyard and building looking beautiful and well presented.

For those, and they are loads of you, who have chipped in here and there to do what is needed for our community and our church.

For the myriad of things and people that I haven't had space to mention – I am so grateful to our God for you and the way you use your gifts.

In 2023 we said goodbye, with thanks, to Tim Yau as he moved to a role in Sprowston and to Fiona Munn as she moved to start her curacy at King's Lynn Minster. We also had the great joy of seeing John Wigfield ordained Priest and Tim Harle join us as Licensed Lay Minister (even if his official start was a few days into 2024 I reckon it really belongs here!) As well as being thankful for all these I also want to mention Shirley, Elisabeth and Juliet for their roles in supporting the ministry of the church and of keeping me on roughly the right track.

Revd Graham Wilkins

Churchwardens report for 2023

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

The Church

As was stated in the Quinquennial Report dated April 2023 the building is generally in a fair to good condition with the exception of the roof which we will continue to monitor. The churchyard boundary wall with Newmarket Road was found to be needing repair, flints having become loose. Repairs are planned to take place in 2024.

During 2023 church life continued to recover from the Covid 19 epidemic restrictions. By the end of the year the operation of the church building and the church hall as well as all church activities had returned to pre Covid normal with the exception that services of Holy Communion in that no intinction of wafers is allowed following Church of England advice.

Services continue to be held in person and broadcast on zoom at 9.30am. Improved equipment has made the zoom experience less obtrusive for the congregation and easier for the priest to operate although there is now no facility for those using hearing aids to use a 'Loop' option. We would like to thank Roger Danes for using his expertise in this field and for operating the zoom camera and sound on a weekly basis with help from Douglas Bird.

The church continues to be looked after by a conscientious and effective PCC.

We thank David Shein, Roger Danes and Graham Webster for their work in all the aspects of church and church hall maintenance. Our grateful thanks also go to the church flower arrangers who do the wonderful displays in the church for Easter, Harvest & Christmas. We would also like to thank Jackie Petherick who after many years has 'retired' from flower arranging duties. Lastly, many thanks to the church cleaners who go in and clean the church on a fortnightly basis.

The Churchyard

Gravestone safety check: We would like to thank Graham Webster for continuing to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified. Previously the PCC had adopted a 'no further reservation' policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern.

Particular thanks must go to Richard and Carolyn Ball and the churchyard working party for their hard work and expertise in keeping this area tidy and accessible.

The Church Hall Centre

Grateful thanks go to David Shein and Graham Webster for their time and hard work in maintaining the Church Hall, to the working party who helped to keep the hedges and curtilage tidy and to the "gardeners" for keeping the flower border colourful and welcoming. The Church Hall Centre is an important part of our outreach and continues to be regularly used by groups, organisations and

individuals from within the local community.

The Guide Hut is no longer used and consideration is being given to its removal.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2023 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

We are blessed to have Revd Graham as our Rector, Revd John Wigfield, Curate and Shirley Wood, Reader and thank them for their spiritual leadership. Tim Yau, Pioneer Minister left in February to become Associate Team Vicar at Sprowston. Fiona Munn who had spent time with us on a placement as part of her training left us in July upon her Ordination as Deacon moving to Kings Lynn. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members and the wider community in order to carry forward the different aspects of the life of St Peter's. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

Elisabeth F. Talbot and Shirley J. Wood – Churchwardens

Safeguarding Report 2023

The aim of this report is to update the APCM on the actions that have taken place since the appointment of Jane Webster to the role of Parish Safeguarding Officer (PSO) at the PCC meeting on 29th November 2023. Prior to this date, Shirley Wood had held the role of Parish Safeguarding Officer since the inception of the role and for a number of years. Our thanks go to Shirley for undertaking this role so diligently over the years and I am very grateful for such a comprehensive handover.
On Tuesday 5th December 2023, the PSO attended the Parish Safeguarding Officer Induction and Pathway training at Diocese House. Following the training, in order to receive the certificate to complete the training, the PSO was asked to complete an action plan for the parish. This was to ensure the PSO fully understood the role and to ensure a thorough review and understanding of next steps was agreed with the parish and Diocese house.
An action plan was completed and agreed with Graham at a meeting on the 19th December, this was

subsequently submitted to the safe guarding team at Diocese House. An email approving the action plan and accompanying certificate was received by the PSO on 8th January 2024.
Although as a church we are confident we are discharging our duties in aspects of safeguarding it is important to review and refresh our plans on a regular basis, it is therefore timely we use this time of handover as an opportunity to check ourselves and for the new PSO to become familiar with what is in place.
The PSO is currently reviewing safeguarding understanding within all the groups which come under the name of St Peters.
We are very blessed to have such a wide range of groups within St Peters, including children and vulnerable adults. Our leaders and volunteers for these groups have an understanding of our safeguarding duties and it is important that all training is maintained and refreshed on a regular basis.
Safeguarding is everyone's business, the online courses available on the Church of England website are very accessible and informative. I would strongly encourage every one of you to undertake the basic and foundation training courses.

The APCM are asked to -
- Note the contents of this report and the progress made since appointment of Jane Webster into the role of PSO
- Note that an action plan is in place to review all safeguarding duties to ensure we remain compliant to the safeguarding responsibilities of the Church of England
- Note that the PSO will provide a report to every PCC meeting throughout the year.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.

Jane Webster– St Peter's Safeguarding Office

Deanery Synod Report 2023

There was no meeting of Humbleyard Deanery in 2023. This was because there had been a most unpleasant meeting held in 2022 with one of the clergy members objecting to the Diocese Registrar having been invited to the meeting and so the appetite for further meetings just went!. However, the Deanery itself is likely to undergo a reorganisation. The Archdeacon had written out to Deanery Synod members asking whether there were any objections to the proposed reorganisation. A meeting was going to be held to discuss the proposals but had to be cancelled because proposed Deanery Lay Chair resigned as he ran into problems regarding one of the clergy members of Deanery Synod. The proposed reorganisation had been fully discussed within the Cringleford PCC and had been supported with respect to the future of the Cringleford and Colney Benefice.

There had been objections from one Benefice but a meeting was unable to be arranged to discuss the proposed rearrangement.

As previously there were many issues which should have been discussed (and in particular the Living in Love and Faith Report) but such discussion was set aside as few wished for the ill-feeling to be perpetuated.

The vacancy in Hethersett has now been filled. For Wymondham Father Christopher Davies was appointed on a short-term basis and a permanent priest in charge has been advertised.

But the Deanery is still without a Rural Dean having lost 3 in the past 4 years. Also, it was announced in 2022 that the Deanery would be losing the Upper Tas Valley Benefice. That does affect the anticipated Lay Chair of the Deanery from mid-2023.

Roger Wood

CHURCH MUSIC

The choir and music group continue to lead the music for our services and we thank them for their commitment. It has been an encouragement to have new members join us during the year. We endeavour to choose music appropriate for the style of service and breadth of tradition within our congregation.

SUNDAY CLUB

It is great to see a good number of children in our Sunday Club and we have been very blessed by some of the amazing things we have looked at this year. We have an excellent group of volunteers leading Sunday Club but a few additional helpers wouldn't go amiss.

MEN'S BREAKFAST

A full programme of meetings was held. Always a challenge to find interesting speakers. The highlight was the Open Meeting and hearing Matthew Prior and Sam Davey relate their experience at the World Scout Jamboree in South Korea.
Philip Talbot

SOCIAL & FUNDRAISING

Another successful year of social events which included an Easter Coffee Morning, Spring & Autumn Quizzes and Christmas Fair. Grateful thanks to all involved in organising these activities and for the hard work of the fundraising committee.

Defibrillator

Thanks to the successful fundraising concert given by the Anglian Singers and other donations we have been able to install a defibrillator on the outside wall of the hall.

CHURCHYARD WORKING PARTY

It is a pleasure to keep the local St Peter's churchyard in good order.
We do so even though we are a small band of volunteers and would be grateful of any extra help.

CHURCH HALL

In June the fridge in the kitchen gave up the ghost after many years-we think maybe 15 years (plus) old. We did arrange for someone to come and look at the fridge but had confirmation that it couldn't be repaired. A new fridge /freezer was purchased and installed on the 28th June. The purchase was partly funded by the Enterprise Club with the rest coming from General Church Funds.

Also on the 28th June the annual gas safety inspection, which is a legal requirement was carried out by a qualified gas service engineer on the gas heaters in the hall and the cooker. Unfortunately the cooker in the kitchen failed the inspection. It was decided to replace the cooker with an electric cooker. We are very grateful to the Lunch Club who made a donation towards the cost of replacing the cooker. The balance was paid for by the Enterprise Club.

We would also like to thank the volunteers who kept the flower bed at the church hall looking so colourful during the year and for the help they, and other volunteers gave in cutting the hedge & taking all the cuttings to the tip.

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two "star prizes", one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund.

During 2023 the Church Hall Enterprise Cub paid for all the lights in the hall to be replaced with LED's, which it was hoped would help with our electricity consumption & reduce our carbon footprint. In addition the Enterprise Club contributed towards the cost of replacing the fridge and the cooker in the kitchen.

At the end of the year, David Shein who was the driving force in setting up and running the Enterprise Club for over 10 years, decided to hand over the reins to someone else. We would like to thank David for all his hard work over the years in keeping the Enterprise Club running, doing all the paperwork and organising the work carried out over the years funded by the Enterprise Club. He will be hugely missed but we are confident someone else will take it over.

THE VIDIYAL TRUST

Overseas our main focus continues to be assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly women without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai.

We held a fund-raising lunch for the Trust in September. Those who came were able to hear Pat Atkinson, the managing trustee, give a moving talk about her recent visit. Thanks to very generous donations from those who attended and other members of our congregation and their friends, we raised a total of £3853.75 bringing the total raised since 2010 to almost £53,000. Of the money raised this year £2,500 is being used to keep open for the whole of next year our 'Cringle Ford' drop-in centre, which provides more than 50 elderly and indigent people from the slum with a daily meal, periodic health checks by a visiting nurse, and very importantly much needed love and attention from the Trust's staff and volunteers. The remaining £1,300 is being used to help children with cancer. It will provide stimulating games and activities for the children who are in hospital and essential medicines and extra nutrition for those who have returned home. Pat told us that the help for these children made possible by our donations last year, without any doubt at all, saved many lives. She also said that for people confined to small crowded shacks with no electricity, water or sanitation the fact that people far away in Cringleford are trying to help them brings not only relief but hope.

OUR LOCAL OUTREACH

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the **Salvation Army** and **St Martin's Trust**. Once again, some members of the congregation purchased gifts for distribution while others made a financial donation that was used by the two organisations to buy gifts in our name tailored to the people who needed them. We have had letters from both the Salvation Army and St Martin's Trust asking for us to warmly thank all who contributed. They wrote that our gifts had brought the light of Christmas into the lives of some of Norwich's most disadvantaged people.

We continue to collect items for the **Food Bank**, which, sadly, remains very busy. Food items are collected during the third week of each month and are delivered directly to the Food Bank. We would like to thank our three volunteers who collect and deliver the food each month on behalf of St Peter's . In addition, several members of the congregation pay a monthly standing order direct to the Food Bank.

SAMARITANS PURSE

Thank you to everyone who filled a shoebox and returned them to the office & to Shirley & Roger Wood who took the 23 filled shoeboxes to the collection point in Wymondham. This was the last year that Veronica and Tony Roper were going to be sourcing and beautifully wrapping shoeboxes for people to fill and our thanks go to them both.

MEMORY LANE CAFÉ

Memory Lane Café had another successful year providing companionship, friendship and support to nearly 40 people, including volunteers. Our cafés have 'taken us to the beach', flown aeroplanes, planted spring baskets and celebrated the coronation. Monthly themed activities include a quiz, craft, singing, poems and jigsaws and we serve light refreshments.

Our main challenge for 2024 is to keep the café running. Not for a lack of volunteers but encouraging new people to come and join us. We promise it isn't what most people think it is and you definitely ***DO NOT*** need to have memory problems in order to attend!

Other local Dementia Cafés are no longer running so please support us to enable this much valued resource to continue.

Anita Wood
Memory Lane Café

CRINGLEFORD LUNCH CLUB

We are pleased to report that throughout the past year Luncheon Club has continued with the service of providing lunches on a weekly basis. We have extended our invitation to attend our lunches beyond the local neighbourhood, to those living in the nearby communities.

There were three major celebrations during the year – the King's Coronation, 40 Years of Lunch Club and finally Christmas Lunch when we were thrilled to welcome back to entertain us the school choir from Cringleford CE VA Primary School.

We were honoured to be asked to provide refreshments after the memorial service of Roger Glasbey (husband of one of the founders of the club) held in St Peter's Church.

We are grateful to all our volunteers, both cooks and drivers, who continue to provide their services unstintingly and cheerfully.

Isobel Brewin

CRINGLETOTS

Families love coming to Cringletots and there is an amazing atmosphere building connections. Also some amazing volunteers working really hard to serve our community. Our sadness this year has been missing Veronica and we send her our best wishes.

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers - Annie Tann
Deanery Synod - Dr Roger Wood 506539)
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Mothers' Union – Parish Office (259138)
Cringleford Voluntary Aided Church of England Primary School
Julia Humphrey Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance Group – Contact the Parish Office (259138)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)
Advertising & Co-ordination of Distribution—Parish Office (259138)
Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
Faith in Action – Michael Blackwell (504248)
Christian Aid – Elizabeth Armstrong (454608)
Cringleford Lunch Club – Isobel Brewin (503770)
Food Bank—Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

Cringleford Primary School

John 10.10 That you will have life in all its fullness
Cringleford CE VA Primary School aims to celebrate its diverse community by providing an inclusive education of the highest quality through the Christian beliefs of compassion and courage.

Report for the Church Meeting – 28th April 2024

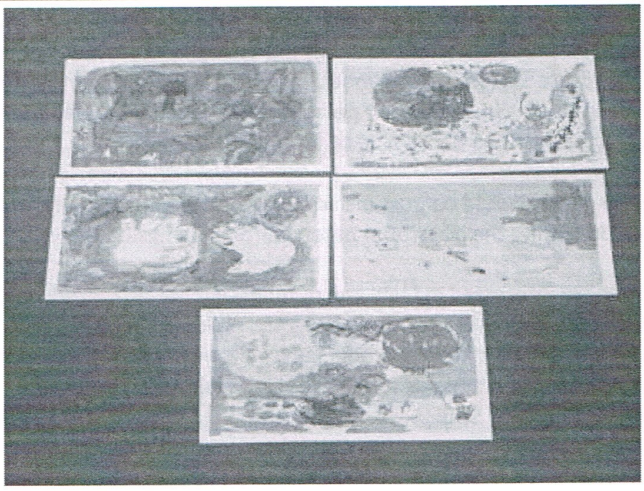
In any typical school day or week and over the year, our school community enjoys moments of success and joy alongside periods of challenge and difficulty. We remain a strong team of staff who will always go the extra mile when they know how much of a difference it will make for the children. This brief report aims to celebrate some of the many highlights of the last year.

Last year, for example, one of our younger pupils died of a condition they had been diagnosed with less than a year before. Through this difficult time, conversations about life and death opened up within the staff team and children since then, parents have shared their own experiences of grief and current worries with staff too. We have connected with people beyond the school such as Nelson's Journey who support children and young people in Norfolk who've experienced the death of a significant person. This February, we became the first school in Norfolk who was awarded as a **Friend of Nelson's Journey** – you may have heard Rachel Bradshaw, our Deputy Head, on the local radio on the day we were given the award. Through a fund raising event and the generosity of Notcutts Garden Centre, who provided planting, gravel and two staff, work began on this wonderful memorial garden in March. Once completed, we hope many families will enjoy spending time here.



Our school vision speaks about being a compassionate community. This is an aspiration we aim to keep at the heart of all our decision making.

Pupil Premium – children deemed by the government as 'vulnerable' through a means tested criteria are offered additional learning support and opportunities for enrichment. Recently, a small group of children in Year 1 (5 – 6 years of age) entered the Norwich Rotary Club Young Artist competition. They worked with one of our Midday Supervisors to create a piece of art based on the word 're-building'. The work was displayed at the hospital and after judging, two of our children were awarded prizes by the Mayor of Norwich. One has been put forward for the regional finals.





Courageous advocacy - a small group of children from Year 5, along with Mrs Bradshaw, visited Cavell Court to read with some of the residents there. The children chose the books they most wanted to read and share with the residents. The choice of books ranged from Diary of a Wimpy Kid to a non-fiction book about Queen Victoria. Mrs Bradshaw and the residents from Cavell Court were so impressed with how friendly and enthusiastic the children were. The children were able to find out lots about the resident's lives before they lived at Cavell Court. One lady had been a farmer in a previous life and another had been a Children's Nurse working in Cambridge. We hope to make this a regular event and have another visit booked in already. It gives our children a great opportunity to put Cringleford Primary's 3C values of Compassion, Courage and Community into action. A big thank you to everyone at Cavell Court for making us feel so welcome! We hope to extend this to other activities such as chess, music and craft in the future.

Foodbank – with the rising cost of food and other commodities, and with the initial help from Harford Manor Tesco, we have set up a box of non-perishable foods which staff and parents can take or add to.



We have seen continued success in **sports** events, in particular in the cross country where both the boys' and girls' teams were awarded first place – a school first. To achieve this, it took a whole team effort (7 runners) and the ongoing commitment from supportive staff to cheer them on. Many children achieved a personal best which contributed to the team scores.

In addition to sports events, music tuition and clubs in school, we continue to offer a wide range of **enrichment** experiences, trips and visits. So far this this school year
Early Years – Owl visit, Gressenhall,
Year 1 – Dinosaur Park, theatre trip to see the Gruffalo's Child, walk to Sainsbury's Centre for Visual Arts
Year 2 – Imperial War Museum Duxford to learn about flight, Christmas in a Box, Fire Brigade visit,
Year 3 – Stone Age Day, Roman Day, Norfolk Show,
Year 4 – a 3 day residential trip to How Hill, weekly swimming lessons, Anglian Water, Easter in the Box
Year 5 – National Space Centre, Strangers Hall, Harry Potter Studios and the annual dance show
Year 6 – Yachting, an evacuee experience at Gressenhall with the residential at Hill Top and Crucial Crew to come.
The children recently enjoyed a whole school Karate assembly and taster day, a rowing and canoe club assembly and we have a day of calm soon.

Our **School Council** with help from the Young Interpreters, are leading the work of friendship building at playtime. The Culture Society have planned events to celebrate Chinese New Year, Eid and Ramadan with a number of children visiting classes to share their personal experience of Ramadan. We received our School of Sanctuary certificate this Spring and plan to encourage other schools to participate.

None of this would be possible without the ongoing commitment from the staff team who work so hard in planning and delivering the classroom based learning alongside the visits.

For those interested in facts and numbers –
Pupil Numbers – We currently have 453 children on role, across 15 classes, with almost every class at capacity (30 children) or in 4 classes, numbers up to 32. With the growth of the housing along Colney Lane, we continue to see applications and appeals for all the years which are already full.
Demographics – School records show that we remain at the national average for children with English as an Additional Language i.e. 33%. Our school improvement plans include screening all new starters (Year 1-6) to

ascertain their knowledge of phonics, reading and comprehension skills before planning catch up or intervention sessions to equip all children in meeting age related expectations in reading by the time they leave in Year 6.
We were successful, through the Diocese, in securing a 6-week curriculum programme for Year 6's and 3 twilight training sessions for staff, called **Game Changers.** This training will challenge us to think about Racial Justice, our behaviours, perceptions and the words we use. Staff are particularly interested in their training on managing difficult discussions where, for instance, discrimination has occurred between children and parents have to be informed.
Special Educational Needs – We have seen an increase in the number of children with high and significant needs who have joined us in Early Years or taken places across Years 1 – 6. Our figures are now similar to the national picture. It is worth noting that previously, and for many years, we have been significantly below national.
Looked After and Previously Looked After – The Local Authority Virtual School, who hold responsibility for fostered and adopted children have noted the high number we have in our school. They have offered us a range of training and support. We have arranged further whole school training on Trauma, and the effect this can have on learning and behaviour, for September 2024.
Performance Data – We continue to see success in all year groups where children undertake national screening checks or tests. For example, our Summer 2023 outcomes were above the national average in Year 6 with better than average progress in reading.

Overall, I hope that this short report allows you to see that we strive to provide all children, over the 7 years they are with us, with the skills and understanding which will set them up for their next stage in education when they move on to high school. We balance this with a rich range of experiences as we firmly believe that, in order to fulfil our vision, academic success is important alongside the development of character.

I shall look forward to any questions you should have during the meeting.

Mrs. J. Humphrey

2023 Accounts

St Peter's Church Cringleford

Year Ended 31 December 2023

Income

Actual Total 31/12/22			Actual Unrestrd 31/12/23	Actual Desgntd 31/12/23	Actual Restrd 31/12/23	Actual Total 31/12/23
£			£	£	£	£
4,616	Voluntary Income	Plate Collections & Envelopes	2,990			2,990
20,252		Parish Giving Scheme & Standing/Order	47,973			47,973
15,770		Donations	4,423		100	4,523
4,358		CAF Vouchers	200			200
10,074	Inland Revenue	Gift Aid reclaimed	10,378			10,378
3,000	Legacies & Bequests					
5,144	Fund Raising		5,194	0	2,220	7,414
2,562	Magazine	Sales	2,589			2,589
3,790	Magazine	Advertising	4,065			4,065
1,565	Hall Hire Cringletots		1,990			1,990
10,551	Hall Hire other		9,639	2,410		12,048
100	Hall Donations				850	850
6,377	Fees		7,099			7,099
5,473	Hall Enterprise Fund				5,417	5,417
8,730	Breakfast Church	The Hub		445		445
1,041	Churchyard				205	205
100	Donations for other charities				42	42
	Grants		1,980			1,980
31	Other Receipts		753			753
500	Church Wall Repair Fund					
104,034	**Total Receipts**		**99,272**	**2,855**	**8,834**	**110,961**

Expenditure

Total Actual 31/12/22			Actual Unrestrd 31/12/23	Actual Desgntd 31/12/23	Actual Restrd 31/12/23	Actual Total 31/12/23
£			£	£	£	£
1,408	Church	Cleaning & Maintenance	2,276		100	2,376
983		Heat/Light/Water	4,006			4,006
266		Organ	435			435
1,367		Insurance	1,154			1,154
-		Major Repairs	907			907
1,615	Churchyard				2,088	2,088
742	Clergy Expenses inc Telephone		836			836
3,072	Fees		4,580			4,580
2,600	Choir/Organist		2,095			2,095
1,054	Pastoral & Misc Church Expenses		2,299			2,299
10,414	Office	Salaries/Staff Costs	12,819			12,819
604		Printing & Stationery	803			803
509		Telephone	532			532
62		Postage	39			39
		Website	207			207
54,000	Parish Share		56,700			56,700
3,695	Magazine Expenses		3,775			3,775
2,375	Hall	Maintenance (incl. Hall Kitchen)	862			862
2,460		Heat/Light/Water	5,864			5,864
1,095		Cleaning	1,948			1,948
1,194		Insurance	1,064			1,064
-		Major Repairs	932		5,348	6,280
1,438	Breakfast Church	The Hub		687		687
3,385	Collections/Donations for other Charities				42	42
2,080	Hall Enterprise Fund				2,680	2,680
746	Other Sundry Expenses		340			340
476	Fund-raising expenses		680		1,710	2,390
97,640	**Total Payments**		**105,153**	**687**	**11,968**	**117,808**
6,394	**TOTAL NET**		**(5,881)**	**2,168**	**(3,134)**	**(6,847)**

St Peter's Church Cringleford

Year Ended 31 December 2023

Statement of Balances and Reconciliation of Accounts as at 31st December 2023

	Balance at 31/12/22	Movement in year	Balance at 31/12/23
	£	£	£
Barclays	26,890	2,679	**29,569**
TSB/Barclays No2	25,115	(3,701)	**21,414**
Hall Enterprise	20,325	(1,761)	**18,563**
Coffee Money	154	77	**231**
Petty Cash	9	(2)	**7**
Debtors		100	**100**
Creditors	(320)	(4,238)	**(4,558)**
Total Balance of Funds	**72,173**	**(6,847)**	**65,326**

Allocation of Funds as at 31st December 2023

Total Funds 31/12/22			Unrestricted	Designated	Restricted	Total Funds
			£	£	£	£
8,331	General		2,451			**2,451**
6,989	Hub Church			6,747		**6,747**
15,500	Church Wall Repair			500	15,000	**15,500**
15,989	Repair Fund			18,399		**18,399**
18,325	Church Hall Enterprise	Restricted Hall Repair Fund			16,563	**16,563**
2,000	Church Hall Enterprise	Restricted Prize Account			2,000	**2,000**
5,039	Churchyard Fund				3,156	**3,156**
	Defibrator Fund				510	**510**
72,173	**Total Balance of Funds**		**2,451**	**25,646**	**37,230**	**65,326**

Approval

We confirm our approval of the annexed accounts.

C J Doggett **Date:** 21st March 2024

Mr Christopher Doggett FCMA CGMA (Treasurer)
14 Keswick Road
Cringleford
Norwich
NR4 6UG

G Wilkins **Date:** 21/03/2024

Revd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

Treasurer's Annual Report – Year ended 31 December 2023

Income

Total income amounted to £110,961 (Prior Year £104,034) an increase of 7%. Of this voluntary income i.e. regular giving, plate collection and donations accounted for £55,686 (PY £44,996) a welcomed increase of 24% year on year.

There we no legacies received during the year (PY £3,000).

Fundraising amounted to £7,414 (£5,144). This included the very successful Easter & Christmas Fair, two Quiz evenings and the annual Norfolk Cycle ride event. In addition, the sum of £2,220 was raised for a new defibrillator which has now been installed at the Church Hall.

Church Hall hired income and donations amounted to £14,888 (£12,216) an improvement of 22%.

The Enterprise Fund, which restricts all net proceeds to the maintenance of the Church Hall, raised income of £5,417 (PY £5,473).

Expenditure

Total expenditure amounted to £117,808 (PY £97,640) an increase of 21%. Inflation, which has been much higher this year than average, significantly increased many of the Churches regular expenses.

In addition to inflationary cost pressure major expenditure was also required at the Church Hall with £6,280 spent on replacing the cooker, fridge and installing LED lighting. Retained reserve funds of £4,500 were allocated from the restricted Enterprise account towards the cost of funding the Hall's exceptional major expenditure. Excluding the cost of the Hall's major repairs the Hall's regular expenditure was £9,738 (PY £7,124).

Overall expenditure included our Parish Share payment of £56,700 (£54,000). Whilst this payment was higher than previous year it was £4,976 less than the £61,676 requested by the Diocesan Office which pays the cost of our clergy and pastoral support services directly. The Parish Share shortfall was not able to be paid due to the 2023 account's deficit and the lack of retained unrestricted reserves. However, the PCC remains committed to paying the Parish share request in full in the future. The approved PCC 2024 Budget reflects this aspiration.

Funds as at 31st December 2023

Our total funds amounted to £65,326 (PY £72,173). The year-on-year reduction in funds represented the annual deficit for the year of £6,847. Of our total funds £37,230 are restricted only funds, £25,646 designated and only £2,451 remain unrestricted. This level of free unrestricted reserves is well below our formal reserves policy.

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 and S43 of the Charities Act 2005 on an accrual's basis.

Christopher Doggett

13th March 2024

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	ST PETER'S CHURCH CRINGLEFORD
On accounts for the year ended:	31st DECEMBER 2023
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [_____]]. Delete [ ] if not applicable~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: A Thiel Date: 15th March 2024

Name: Adele Thiel

Relevant professional qualification(s) or body (if any)	ICAEW Chartered Accountant (ACA qualified)

Address:

19 Pollywiggle Close

Norwich

NR5 9PG

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Policy Statements-

Parish Safeguarding Handbook
Church of England

Cringleford Safeguarding Policy

The Parish of St Peter's Church, Cringleford
SAFEGUARDING POLICY
PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 8th March 2023

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Dr Shirley Wood as the Parish Safeguarding Officer

Incumbent .....

Churchwardens .....

Date: 8th March 2023.

01.08.18 v1

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.

b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.

c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;

- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -

◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.
You can contact the Information Commissioners Office on 0303 123 1113 or via email https:// ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.
b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and

maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2022

Rector

The Revd Graham Wilkins

The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC

Business Centre

Norwich

Independent Examiner:

Hannah Ruth Lambert ACA (ICAEW)
8 Beatrice Road
Norwich
Norfolk
NR1 4BB

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2022

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Associate Priest & Pioneer Minister	The Revd Tim Yau	07964078330
(Ex-officio)	5 Poppy Close, Cringleford, NR4 7JZ	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane,NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Readers:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG. (Safeguarding Officer)	506539

Deanery Synod

2021-2023	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2021-2023	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice Chairman)	507378

During the year the following served on the PCC, having been elected at the APCM in 2022 or prior years:

Elected Members (with period of election)

2021-2024	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2021-2024	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2021-2024	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH	451740
2021-2024	Mr David Shein, 58 Bluebell Road, NR4 7LG (Deputy Churchwarden)	506708
2021-2024	Mrs Elizabeth Shein, 58 Bluebell Road, NR4 7LG	506708
2021-2024	Mrs Carolyn Ball,, 15 Cringleford Chase, NR4 7RS	455664
2021-2024	Mrs Karen Prior, 21 Tizzick Close, NR5 9HB	731140
2021-2024	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2021-2024	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2021-2024	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2021-2024	Mrs Abigail Mayhew, 5 Rose Drive, NR4 7SZ (Treasurer)	-
2022-2025	Mrs Rachel Dorling, 3 Harmer Lane, NR4 7RT	457320
Co-opted	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	611916

Foundation Governors of Cringleford School

Revd Graham Wilkins
Angus McCrum
Mrs Rachel Dorling
Helen Morritt

Church Attendance

In 2022 we saw church services return to normal after the covid pandemic. However, church attendance has taken longer to get back to 'normal' and we continue to stream our 9.30am service on Zoom—averaging 13 households logging in.
Average 'in person' attendance when services resumed were:
8am: 11
9.30am:35 (10<16)
For special services, Maundy Thursday, Good Friday, Armistice Day, Remembrance, Christingle, Crib service and Midnight Communion average attendance was 54>16 and 27<16.

Hub Church is a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. It is a contextual expression of church aiming to meet the needs of those who have never been part of church before. It usually meets weekly Mondays 8.00-9.30 pm at 5 Poppy Close, Round House Park, NR4 7JZ.

Electoral roll

The Church Electoral Roll comprised 101 individuals of whom 19 are not resident in the Parish. [*2021; 104 including 20 non-residents*]

Baptisms, Weddings & Funerals

During 2022 13 baptisms took place, 1 wedding & 1 renewal of wedding vows. Seven funeral services took place in the church & ten funeral services were conducted by a member of our ministry team at a crematorium. In addition there were six interment of ashes.

Rectors Report

There are enjoyable and frustrating things about APCM reports. The frustrating thing is that it is done by calendar year so I can't, technically mention any of the things that have happened since New Year's Day. But one of the real enjoyable things is looking back at last year's report and spotting signs of God's ongoing faithfulness year by year. It really is so often a sign of his mercies being new every morning.

One of the huge differences between 2021 and 2022 is how we have got back into a regular swing with so many of our activities which Covid curtailed or changed even into 2021. It seems like a lifetime away but in reality such little time has passed since our activities were essentially stopped in many ways.

So this has been a year of rebirth in many ways and we have seen some real blessings as we see how Jesus is making all things new in this time as well as in the end.

A lot of our groups have been now meeting uninterrupted over 2022 and you will find many reports of this throughout this larger report. These groups are a vital part of the worshipping life of our

church family and a key way in which we serve our local community. Whether it is Lunch Club, Cringletots, Memory Lane Café or any of our other wonderful groups they are a way that we can share the love of Jesus in our community.

A number of our church activities which were forced online in 2020-2021 are now back in person. We are regularly back into the school with Open The Book, a cast larger than some musicals took to the stage for our nativity, and we have been able to have some certainty that we can meet for church services in person – even if we now have the added option of being online. Our Lent and Advent courses have also been in person in 2022. Advent was a particularly wonderful course looking at how strange the Christmas Story is and meeting up in two groups to give people more options to join. Listening to feedback there is a slight alteration to 2023's Lent courses, which hopefully will lead into being home groups, that we now have an afternoon and an evening group. 2022 also saw a return of the Quiz, an Easter Coffee Morning and the Christmas Fair.

As well as regular church activity we have once again been a focus of some of local celebrations and remembrance. We held events to celebrate the Queen's Platinum Jubilee and then later in the year to commemorate her death. We were able to hold Remembrance services 'normally' for the first time in a few years. We hosted school events at Christmas. We continued to rejoice with those who rejoiced and weep with those who weep. We also had a full return to Sunday Club life and it has been wonderful to see so many people benefitting from and leading in this ministry.

And yet there is always something new happening in God's good grace. One of those things this year is that we have been blessed by having John Wigfield join us as curate. It has been wonderful to welcome him to Cringleford and life at St. Peter's.

As always there are a huge number of people to thank – far too many to mention. A special mention for Elisabeth and Shirley as Churchwarden, Juliet for everything (and it really is everything!) that she does and for Tim for his support and desire to see where God is moving in our community. Tim is off to Sprowston in 2023 and we pray that he will bless the people of North Norwich as he has blessed us.

I know that how God is working in this place is more than all that is in this report or this booklet. It is how we have all been serving God's in acts of obedience, love and generosity. If you have a moment take a piece of paper and write down what you would like to thank God for this year and what you would love to see in the year to come.

In many ways it feels like 2022 was a time of plants re-emerging after a long winter. We pray that 2023 will be a year where we see God continue that growth and that we will see his plans for this community flourish.

Revd. Graham Wilkins
Rector

Churchwardens report for 2022

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc. have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

The Church

The last Quinquennial report on 7th November 2018 stated that the fabric of the church was generally in good condition with the exception of the roof. The next report is scheduled for 2023 when the condition of the roof will be investigated further.

Following two years of Covid restrictions church life was more or less back to normal. Church services continued to be held in person and on "Zoom". We are grateful to Roger Danes for his time and expertise which has primarily helped to improve the quality of the output for those joining us on Zoom.

We were pleased to welcome Archdeacon Steven Betts at our services on Sunday March 13th as part of his Visitation to the parish.

We thank David Shein for his diligent work as Fabric Officer and the support he gets from the small group of willing helpers. We are also grateful to those who helped to give the church a "deep clean" in the Spring.

The Churchyard

We are grateful to Graham Webster who continues to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified in this respect. A new wooden seat has replaced one that had become unsafe. The PCC has adopted a 'no further reservation' policy for burial. There are plentiful plots for interment of ashes. We remain grateful to the churchyard working party headed by Richard and Carolyn Ball which meets regularly to keep the area safe and looking beautiful throughout the year.

The Church Hall Centre

The church hall remains an important part of our outreach to the wider village and community. We thank those who have helped in keeping the hall and surrounds well maintained, including the flower border and hedges. The Guide Hut is no longer used and consideration is being given to its removal.

Insurance

The Church's Insurance Policy covers both our buildings, the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the insurers as to the sums to be insured.

Charity Commission

The church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk. Our Parish Administrator is

the correspondent for the Charity Commission and will be filing our report and accounts for 2022 and updating the list of trustees after the APCM on behalf of the PCC.

In Summary

Under Revd Graham's continued spiritual leadership the church continues to thrive and we are encouraged by the numbers of new faces we see regularly. He has been blessed by the support of the Revd Tim Yau, Shirley Wood, John Wigfield and Fiona Munn. So much is done by volunteers drawn from both the church and the wider community in order to maintain and grow the life of the church at St Peter's. To all those who contribute in so many different ways we express our grateful thanks for this invaluable support.

Elisabeth Talbot & Shirley Wood-Churchwardens

Safeguarding Report 2022

It is good practice to have Safeguarding as an item on the agenda for every PCC meeting and this has been advice followed whenever there has been anything to bring to the attention of the PCC.
Norwich Diocese encourages all benefices to start to use software called 'Parish Dashboards' to record and monitor Safeguarding policies and records of information to show compliance. This has been used to produce a 'Parish Dashboards Safeguarding Action Plan for Cringleford' which can be used to help the PCC to formulate and take forward a Safeguarding action plan for the Parish.

The new House of Bishops Guidance, Safer Recruitment and People Management has now been published and came into effect on 4th January 2022.

It is a large piece of guidance but it is important to note that we do not need to apply the new guidance for people who already have a church officer role and we have until January 2024 to fully implement the changes required.

The notable areas of change are:

1. Job/Role adverts for both volunteer and paid roles should now include:
    - The church body's commitment to safeguarding.
    - What pre appointment checks are required for this role
2. Ensure gaps in employment are addressed/queried.
3. Ask for proof of qualifications.
4. DBS checks will change to 3 yearly:
    - The safeguarding team have had a meeting with Due Diligence Checking (DDC) the umbrella service used to work out the best way to smoothly transition this and on the basis of the data received it is considered simplest to change the date for all DBS checks for parish roles on 1st March 2022.

Those who have to be elected (parish positions) are not subject to the SRPM prior to being elected- essentially we are reliant on individuals making a declaration that they are not subject to barring and

they also complete the Confidential Declaration Form.

In June I attended an Induction Course for Parish Safeguarding Officers run by Ruth Walker, the Diocesan Safeguarding Trainer for Norwich Diocese. Since the report by the Independent Inquiry into Child Sexual Abuse (IICSA) on child safeguarding in the Church of England made recommendations which have been accepted by the Archbishops' Council and the Bishops, many changes in Safeguarding practice and procedures have been made since 2020.

'The Goal Posts have moved' and we need to keep abreast of these changes.

The Parish Safeguarding Handbook is now largely out of date, and it is hoped that a new version will be published later this year.

Training courses have been modified and renamed and many of them are available online through the Church of England Safeguarding website training portal.

It is a requirement for all PCC members to complete the Foundations course in Safeguarding as well as course on Safer Recruitment and Domestic Abuse. which are all available via the Church of England Safeguarding website training portal.

Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.

Shirley Wood, Parish Safeguarding Officer

Deanery Synod Report 2022

There was one hybrid Deanery Synod meeting held in 2022. This was a most unpleasant meeting with one of the clergy members objecting to the Diocese Registrar having been invited to the meeting. Most members supported his presence. The intention was for some of the history that had occurred within the Deanery to be set aside and some reconciliation to occur. In the event nothing was resolved! That resulted in many issues which should have been discussed (and in particular the Living in Love and Faith Report) to be set aside as few wished for the ill-feeling to be perpetuated.

However, since then, Wymondham has gained a permanent priest and has held a valid APCM in 2023 at which Deanery Representatives have been elected.

But the Deanery is still without a Rural Dean having lost 3 in the past 3 years. Also, it was announced in 2022 that the Deanery would be losing the Upper Tas Valley Benefice. That does affect the anticipated Lay Chair of the Deanery from mid-2023.

Roger Wood

Cringleford HUB

2022 was a good year for Cringleford Hub as Covid stopped having such a huge impact on our activities and the things we helped to support.

During 2022 we ran the following…

Bounce and Rhyme Toddler Group

This resumed after the pandemic and met weekly throughout the year as a place for young children and their adults to come and meet and get chance to be together.

Cringleford Assembly

This is a monthly place for people to get to meet their neighbors and think together about what life is all about. It meets on a Sunday morning in Cringleford School Hall and there is always coffee, croissants and craft as well as lego and challenges to give people of any age chance to engage not just with the them of the day but also with each other.

Easter

To commemorate Easter the Hub created a series of ten reflections to retell the story of Jesus at Easter, through the medium of Lego bricks. The pictures and thoughts were posted everyday on social media on the ten days leading up to Easter Sunday. Also, posters featuring the material were hung on the small grove of trees opposite Cringleford School. The ten vignettes used the Easter story to explore the following themes: happiness; lonliness; betrayal; humiliation, burden, slavery, murder; trust, grief, and wonder. On each poster there was the opportunity to scan a QR code so that you could watch an animation of the Lego Easter story on Youtube.

Jubilee Picnic

As one of the events to mark Queen Elizabeth's platinum jubilee we hosted a bring your own picnic with jubilee themed games and music. This was a great success with people from all over the community as we gathered with games and picnics to celebrate the Jubilee. A particular shout out to all those who dressed as a monarch, to those who brought (and shared!) a platinum pudding and to the school who allowed us to move inside when it became clear the afternoon was going to be very wet indeed.

Halloween—Light in the dark

The Hub and St. Peter's Church joined forces and hit the streets dressed as angels, spreading some light on a dark night, all treats, no tricks. We gave out 300 glow sticks and over 400 lollipops, whilst meeting our neighbours, having fun and bringing some light.

Christmas with the PTA

This year The Hub combined with the School PTA's Christmas event to share a fun filled evening of carols, games and other Christmas Music with some amazing things put on by the PTA as part of it.

AN OVERVIEW OF CHURCH LIFE IN 2022

Church life during 2022 finally got back to normal and our groups were once again able to meet on a regular basis. On the next few pages is an overview of what they did during the year.

SUNDAY CLUB

Sunday Club has continued to be a place for the younger members of our congregation to gather on the 2nd and 4th Sundays of the month for learning more about God and having fun together. It has been amazing to see how it has grown these last 12 months. A huge thank you to the small but brilliant team which run our session and also a thank you to the Cheeky Pandas who have provided quite a bit of video joy over the last 12 months as well.

CHURCH MUSIC

There has been much to celebrate; a return to live singing with the lifting of Covid restrictions, some new faces and technical improvements to the sound system. It has been a delight to welcome Lyn Glover and Anne Abbott. We are also very grateful to Roger Danes who has given generously of his time and knowledge to improve the sound system for us and in the process simplifying the setting up. My grateful thanks to all those who contribute to the music, for their commitment and enthusiasm.

Philip Talbot—Organist and Music Group leader

SOCIAL AND FUNDRAISING COMMITTEE REPORT

It is pleasing to report a successful year of fundraising following the lifting of Covid restrictions. As always the main aim is to reach out to the wider village community at the same time raising funds for the church. The Easter Coffee Morning proved to be very popular with cakes and produce for sale, a plant stall, raffle and Easter egg tombola. The Autumn quiz was a sell-out with a quiche and salad supper followed by magnum ice creams. Our grateful thanks go to Pete and Sue Johns for organising this and to Ivan Fisher Funeral Director for his very generous sponsorship. The year ended with the ever popular Christmas Fair. Thanks must go to the small band of hard working committee members including Carolyn Ball and Gill Wright who have stood down after many years but we are pleased to welcome Linda Meanwell to our group.

CHURCHYARD WORKING PARTY

The Churchyard Working Party met monthly during 2022 (March to end November) to keep St Peter's Churchyard in a presentable and acceptable order. Due to the unusually hot summer, the grass did not require cutting as often as normal especially in July and August. This however, gave us the opportunity to concentrate more on maintenance and tidying up.

Graham Reeder cuts the grass when needed and has now completed at least twenty two years doing this work. Strimming around the many gravestones and the path edges was done as and when needed. Sweeping all the pathed areas was carried out regularly.

The front hedge was tidied up and low lying tree branches were removed as necessary. The shrubbery around the pathway from the Church entrance to the Vestry was cut back twice. The Rose Garden necessitated more frequent attention to ensure the flowers continual growth and to keep it pristine and greenfly free. The area adjacent to the Rose Garden was similarly attended to. A large area of wild garlic near the toilet area was treated or it would have become very invasive on and between the graves.

Unfortunately newly planted plants and fresh pots of flowers seem to go 'missing' too often! Redundant terracotta and stone pots were often found 'dumped' behind trees and shrubs. These we clear away but the practice continues.

The Working Party is a small band of ageing volunteers and although we do manage to 'keep our heads above water' we could do with more help especially during the heavy part of the growing season. However, we do look forward as a group to again keeping St Peter's Churchyard in a presentable condition and to not only enjoy the fellowship but our usual cup of tea/coffee and biscuits after the labours of the day.

MEN'S BREAKFAST

The highlight was our meeting in August when we put on a fundraiser to help two of our younger church members Matthew Prior and Sam Davey who have been selected to attend the next World Scout Jamboree taking place in South Korea in 2023. We wish them well and look forward to hearing about their experience! Other guest speakers during the year included Andy Sexton who spoke to our Open meeting about the work of the Matthew Project and Trevor Wang, chair of the parish council who spoke about the challenges and opportunities presented by the continued growth of Cringleford. The group meets on the third Saturday of the month at 8.00am. Friendship and fellowship assured, new members always welcome.

Philip Talbot

CHURCH HALL

We would like to thank, Nicky Roberts and her team of "Lady Gardeners", who keep the flower beds in front of the hall looking so colourful and welcoming. Chris Eke and the working party for keeping the hedge round the car park trimmed so nicely, and last but by no means least, Graham Webster, who regularly comes to my aid, when I have a problem that needs to be dealt with urgently. Thank you all.

David Shein

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two "star prizes", one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund.

In the nine years since we started fund raising we have raised just over £31,000 for the hall. Some of it has been spent, on new entry doors to improve the wheelchair access, we contributed towards having the roof made watertight, and insulated, and in 2019 we funded the refurbishment of the kitchen, assisted by some generous donations.

Hopefully, by the time this APCM is held, we will have replaced all the main lights in the hall with LED's, which should reduce our electricity consumption by just over 50%. Unfortunately this won't reduce our bill as our unit costs for electricity have more than doubled

The next thing we are looking at is how we can reduce our carbon footprint even more, and our fuel bill, by changing the old gas heaters in the hall, for air source heat pumps. Our unit price for gas in the hall has risen by over 300%, so this move will undoubtable save us money in the longer term. But, and there is always "a but", we have nowhere near sufficient funds to finance this for the foreseeable future.

So that remains on our wish list, which includes, redecorating throughout, updating the toilets, replacing the carpet tiles in the hallway and committee room, replacing the roof lights in the kitchen, improving the car park surface at the entrance, removing the old guide hut, and increasing the size of the car park This is a community asset and we need to keep it updated and in a good condition, for future generations.

If you would like to join us in our efforts, you can pick up an application form, from Juliet in the Office or contact David Shein (01603 506708). For just £1 a week you would be helping to keep the Church Hall alive, remember all the money we raise is restricted to use within the Church Hall. We look forward to hearing from you.

David Shein

St Peters Outreach Activities

The past year has seen us slowly emerge from the restrictions of the Covid-19 pandemic and we have had more direct contacts with our outreach partners—both overseas and at home.

The Vidiyal Trust

Overseas our main focus continues to be assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly women without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai.

In October, we held our first fund-raising lunch since 2019. Those who came were able to hear Pat Atkinson, the managing trustee, give a moving talk about her recent visit. Thanks to very generous donations from those who attended and other members of our congregation and their friends, we raised £3,514. £2,500 of this will be used to keep open for the whole of next year our 'Cringle Ford' drop-in centre, which provides more than 50 elderly and indigent people from the slum with a daily meal, periodic health checks by a visiting nurse, and very importantly much needed love and attention from the Trust's staff and volunteers. The remaining £1,000 will be used to help children with cancer. It will provide stimulating games and activities for the children who are in hospital and essential medicines and extra nutrition for those who have returned home. Pat told us that the help for these children made possible by our donations last year, without any doubt at all, saved many lives. She also said that for people confined to small crowded shacks with no electricity, water or sanitation the fact that people far away in Cringleford are trying to help them brings not only relief but hope.

Our Local Outreach

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the **Salvation Army** and **St Martin's Trust**. Once again, some members of the congregation purchased gifts for distribution while others made a financial donation that was used by the two organisations to buy gifts in our name tailored to the people who needed them. We have had letters from both the Salvation Army and St Martin's Trust asking for us to warmly thank all who contributed. They wrote that our gifts had brought the light of Christmas into the lives of some of Norwich's most disadvantaged people.

We continue to collect items for the **Food Bank**, which, sadly, has been busier than ever. Food items are collected during the third week of each month and are delivered directly to the Food Bank. In addition, several members of the congregation pay a monthly standing order direct to the Food Bank.

CRINGLEFORD LUNCH CLUB

Luncheon Club is pleased to report that in 2022 lunch was served in the Church Hall on a regular basis throughout. It remains a popular event, so much so a waiting list is in use. A tea party was held in the Church Hall in August.

Luncheon Club was nominated by one of its members, Freda Turk, for an award under the Community Group of the Year section, organised by South Norfolk District Council. The Club made it through to the final shortlist, although we didn't actually win.

The Queen's Jubilee was celebrated with a three-course meal based on the menu that the Queen was served on her day of coronation in 1953. This was served to all the members, with volunteers invited to join the members for a light buffet lunch with tea and coffee and cake while light music was provided by a duo of saxophonist Satyadaka and his pianist Charles. Christmas was also celebrated with a fine meal followed by everyone singing carols with music provided by the Church Organist. In addition, because the Christmas holiday was unusually long an extra meal, serving soup and a pudding, for all those who wanted to attend was held.

MEMORY LANE CAFÉ

Apart from July, when it was just too hot for many of us to do anything, Memory Lane Café ran as planned during 2022. It was the first full year of monthly activities since 2019. With Covid-19 still at the forefront of our minds last January 2022 and also the knowledge that it could still be a threat to some of our more vulnerable members, we ran the café with our covid secure measures in place and met for a shorter time period. We also continued with a flexible and simple approach, focussing on friendship and companionship. This served us well despite a couple of incidents that could have derailed our plans.
As the year progressed and our confidence returned, we reverted to running for 2 hours again.

We delivered Goodie Bags twice last year; at Christmas and also at very short notice in July. This was a last minute decision due to the heat, to convert all the planned activities into a pack for everyone to enjoy in their own time. Once again the bags brought much joy and in one case, great hilarity due to using too much glue in the process of making crackers! My grateful thanks to the committee and a key volunteer member for their help in pulling these bags together.

We said our thanks and goodbyes to Sharon Smith in the summer as she wished to focus on her family. She had been a founding member of the café since it began in 2014 and we miss her insight, help and support.

Our experiences over the year proved our strategy to run a scaled down version of the café works well and we can safely run with only 5-6 volunteers each month. We will continue on this basis for the foreseeable future. That doesn't mean we should become complacent and looking ahead to this year, my chief concern continues to be whether we have enough volunteers who are willing and able to

help. Plus the monthly organisation and administration of the café which requires additional resource.

Our regular attendees say Cringleford Memory Lane Café provides so much friendship and joy to so many each month. Having learnt that other local Dementia Cafés are no longer running let's hope we can continue with such a valued resource.

Anita Wood
Memory Lane Café

CRINGLETOTS

Cringletots has, as usual, been utterly fantastic and usually very, very busy. It still seems to be the first port of call for parents with new children in Cringleford and I think it is a sign of the wonderful hospitality shown by our fantastic cringletots helpers through this year. One thing we are especially thankful for is the new fencing at the back of the church hall, funded by the Enterprise Club, so the little ones can get outside in the warmer months. A huge thank you to all those who help out and everyone who comes and makes Thursday mornings in the Church Hall such a warm and welcoming place to be.

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers - Annie Tann
Deanery Synod - Dr Roger Wood 506539)
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops and holiday club), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Mothers' Union – Parish Office (259138)
Cringleford Voluntary Aided Church of England Primary School
Julia Humphrey Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance Group – David Shein (506708)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)
Advertising & Co-ordination of Distribution—Parish Office (259138)
Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
Faith in Action – Michael Blackwell (504248)
Christian Aid – Elizabeth Armstrong (454608)
Cringleford Lunch Club – Isobel Brewin (503770)
Food Bank—Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

CRINGLEFORD CE VA PRIMARY SCHOOL

We are delighted to share a brief overview of the highlights from Cringleford CEVA Primary School. Background – since our last report, we have seen a few changes to staff and the staff structure in school. Rachel Bradshaw, who previously taught Year 1 until 2021 when she also became an Assistant Headteacher, has stepped into a full time Deputy Head role. She completed the Senior Mental Health Lead training and is instrumental in our work around well-being. Two new full time teachers joined us in September 2022 along with 5 teaching assistants and a finance officer. Steven McNicholas has continued with his dual role of Year 6 Teacher and Assistant Head, with the majority of his leadership time focused on instructional coaching – our in-house training which focusses on teaching and learning skills.

We continue to seek opportunities to network with other schools and educational groups with much of our subject leadership training delivered through St Benet's MAT. We engage with the Angles Maths Hub and NCETM for maths mastery training, participate in the Diocese Racial Justice groups, the LA EAL and safeguarding networks. We have been delighted to offer 2 PGCE places and 2 City College student places this year. Where possible, we visit local schools to see and reflect on their provision, with reciprocal visits to our school. We often host external training in the Adult Learning Room.

Pupil Numbers – we currently have 448 children in the school, across 15 classes. There are very few vacancies though, when a child moves away or returns home to another part of the world, the places are quickly filled. Appeals, where there are no spaces, tend to take place a few times each half term. We anticipate welcoming 60 children into the Early Years Class again this September.

Demographics – as reported last time, we remain in line with the national data for children recorded as having English as a second language. Our work to develop the Young Interpreters continues and we have submitted an application to be accredited as a School of Sanctuary. We have established links with schools in Norwich who have similar pupil profiles, meeting with staff, arranging for the children to meet too and working collaboratively in writing plans for Black History Month. And, as mentioned above, through our engagement in Racial Justice networks and EAL groups, we are in the process of setting up a Culture Society, with children applying for the opportunity. In June we shall hold a Day of Welcome, incorporating this with a celebration of the school's 10th Birthday (on the current 'new' site)

School development highlights so far this year –

- School Vision – we use our new vision statement – **CE VA Primary School aims to celebrate its diverse community by providing an inclusive education of the highest quality through the Christian beliefs of compassion and courage** to inform all aspects of our provision and in particular, through Collective Worship, we explore each of the value words – compassion, courage and community, and discuss how we can learn from others and put what we hear into action in our communities. The wonderful Open the Book Team have returned to lead Collective Worship twice a month – they are such a dedicated group and the children love to see them.

- Phonics – our newly introduced (September 2021) Little Wandle phonics scheme last year has continued to be developed this year. We were very encouraged by the 2022 end of year data from the national screening check in Year 1 where 87% met the expected standard – higher than the national average of 75%. This year, children who arrive new to the school in Year 3 or above and those who need additional support with phonics and reading, have embarked on a programme built into Little Wandle called Rapid Catch up.

- Year 6 – we were also very pleased with the 2022 Year 6 outcomes from the national SATS tests where, in reading, writing and maths, our data was above the national. Children also demonstrated great progress from their end of Year 2 SATS tests. While test data is important, we know that preparation for high school is too. Each year we look to support transition and character development with an end of year residential, school play, music performances and leavers assemblies.

- Forest School – we have been delighted that the Forest School offer which had always been incorporated into the Early Years curriculum, has, this year, been extended into Year 1. Through the employment of a Forest School Lead, we have begun developing the school grounds – the pond has been cleared, new trees planted and the willow dome undergoing some much needed work.

- Enrichment – we continue to participate in the Norwich Sports Partnership events and competitions with recent success in the cross country, football and netball. Music and instrument tuition remain strong with 85 children currently attending instrument lessons (violin, cello, guitar and ukulele, piano and woodwind, plus drums) on site. Our musicians love to play as the rest of the children join Friday's celebration assembly. Trips and visits have continued this year with the addition of a Year 5 visit to the Leicester Space Centre in December. We have recently participated in maths competitions against other schools. Children from St Michaels Primary School met with our school council children this year and the school participated in a Black History Month online quiz together. Our School Council have worked alongside the Norse catering manager in gathering feedback and suggesting alternatives to the dinner menu. The introduction of ketchup to fish and chip day was very well received! Our PTA continue to organize bake, ice cream and book sales, discos and Christmas raffles. Recently they have started to sell nearly new school uniform, coats, Christmas jumpers and World Book Day outfits.

- Parent sessions – in addition to open evenings and parent consultations, we have arranged an information and training session about phonics with the Early Years and Year 1 parents, and some online computing training for all. Our newsletter now includes a 'spotlight on' section where we aim to highlight and promote an aspect of the curriculum.

And finally

- Ofsted – our inspection in November 2022 and the report which followed, motivated us further in our refinement of the school curriculum. It gave us time to work with an external group to validate our self evaluations and confirm our next steps.

Following the publication, we were delighted to receive a letter from Paul Dunning, the Diocese of Norwich's Director of Education. He was delighted that the report had captured the way we are successfully and passionately living out our Christian ethos.
He was keen to highlight these themes and phrases -

◊ A shared vision for achieving the very best for pupils

◊ A curriculum with ambition at its core

◊ Good support for pupils with SEND delivered with compassion for the full range of pupils' needs by well trained staff

◊ Leaders at all levels are reflective and reinforce high expectations

◊ Everyone celebrates ethnicities, cultures and languages of the school community with pupils seeing uniqueness as a strength.

As with our previous report, it is hard to cover everything about the school but we hope this gives you a flavour of life at Cringleford CEVA Primary. Please let me know if you have any questions or suggestions.

Julia Humphrey Headteacher

St Peter's Church Cringleford

Comparison to Budget **31 December 2022**

Receipts

31/12/21			Actual Unrestrd 31/12/22	Actual Designtd 31/12/22	Actual Restrd 31/12/22	Actual Total 31/12/22
£			£	£	£	£
2,516	Voluntary Income	Plate Collections	4,616			4,616
-		Envelopes	-			-
30,406		Gift Aid Standing/Order	20,252			20,252
6,581		Donations	15,774			15,774
800		CAF Vouchers	4,356			4,356
12,142	Inland Revenue	Tax Reclaimed	10,074			10,074
500	Legacies & Bequests		3,000			3,000
2,640	Fund Raising		5144		-	5,144
2,953	Magazine	Sales	2,562			2,562
5,845		Advertising	3,790			3,790
547	Cringletots		1,585			1,585
4,522	Hall Hire etc		8,440	2,110		10,551
50	Hall Donations			100		100
5,722	Fees		6,377			6,377
-	Appeal Fund		-			-
5,626	Hall Enterprise Fund		-		5,473	5,473
-	Breakfast Church	The Hub		6,730		6,730
19	Bank Interest		-			-
1,939	Churchyard				1,041	1,041
-	Parish Day		-			-
700	Donations for other charities				100	100
2,000	Grants		-			-
2,893	JRS Grants			-		-
250	Guide Hut		-			-
9	Other Receipts		31			31
	Church Wall Repair Fund			500		
88,042	Total Receipts		85,980	11,440	6,614	104,034
						100,962.15 TOTAL net of Diocese share of Fees

Payments			Actual Unrestrd	Actual Designtd	Actual Restrd	Actual Total	
31/12/21	Payments		31/12/22	31/12/22	31/12/22	31/12/22	
£			£	£	£	£	
2,339	Church	Cleaning & Maintenance	1,408			1,408	
1,026		Heat/Light/Water	983			983	
282		Organ	256	-		256	
1,355		Insurance	1,367			1,367	
-		Major Repairs	-	-	-	-	
830	Churchyard		-		1,615	1,615	
618	Clergy Expenses inc Telephone		742			742	
3,390	Fees paid to Diocese		3,072			3,072	
2,245	Choir/Organist/Verger		2,600			2,600	
1,650	Pastoral & Misc Church Expenses		1,054			1,054	
10,433	Office	Salaries/Staff Costs	10,414			10,414	
406		Printing & Stationery	604			604	
527		Telephone	509			509	
17		Postage	62			62	
60		Website	-			-	
42,000	Parish Share		54,000			54,000	
3,409	Magazine Expenses		3,695			3,695	
981	Hall	Maintenance (incl. Hall Kitchen)	2,375			2,375	
949		Heat/Light/Water	2,460			2,460	
577		Cleaning	1,095			1,095	
-		Performance Licence	-			-	
952		Insurance	1,194			1,194	
-		Major Repairs	-	-	-	-	
504		Hall hire refunds (Covid)	-	-	-	-	
-	Cringletots		-			-	
666	Breakfast Church	The Hub		1,438		1,438	
776	Collections/Donations for other Charities		-		3,365	3,365	
3,190	Hall Enterprise Fund		-		2,080	2,080	
-	Guide Hut		-			-	
697	Other Sundry Expenses		744			744	
-	Fund-raising expenses		476			476	
79,800	Total Payments		88,122	1,438	7,060	97,640	
						94,567.73	TOTAL net of Diocise share of Fees
8,242	TOTAL NET		- 3,141	10,002	- 466	6,394	

Total 31/12/21	Movement in Funds for the Year	Unrestrd 31/12/22	Designtd 31/12/22	Restrd 31/12/22	Total 31/12/22
23,242	Excess of Income over Payments	- 3,141	10,002	- 466	6,394
-	Debtors/Creditors previous year	-	-	-	-
-	Debtors	-	-	-	-
640	Creditors	-	-	-	-
-	Prepayments	-	-	-	-
23,882	Movement in Funds for the Year	- 3,141	10,002	- 466	6,394

Statement of Balances and Reconciliation of Accounts for 2022

As at	31/12/22	Balance at 31/12/21	Movement in year	Balance now
		£	£	£
	Barclays	16,748	10,142	26,890
	TSB/Barclays No2	32,436	- 7,321	25,115
	Hall Enterprise	16,832	3,493	20,325
	Coffee Money	74	80	154
	Petty Cash	9	-	9
	Debtors	-	-	-
	Creditors	- 320	-	- 320
	Total Balance of Funds	**65,779**	**6,394**	**72,173**

Allocation of Funds 01/01/21	31/12/22		Unrestricte	Designated	Restricted	Current Total
			£	£	£	£
15,178	General		8,651			8,651
-	Legacies			-		-
15,000	Church Wall Repair	Designated Fund		500	15,000	15,500
13,779	Repair Fund	Designated Fund		15,989		15,989
14,832	Hall Enterprise	Repair Fund			18,325	18,325
2,000	Hall Enterprise	Prize Fund			2,000	2,000
5,613	Churchyard Fund				5,039	5,039
- 303	Hub Church	Designated Fund		6,989		6,989
-	Debtors		-		-	-
- 320	Creditors		- 320		-	- 320
65,779	**Total Balance of Funds**		**8,331.16**	**23,478.28**	**40,363.63**	**72,173.07**

Approval
We confirm our approval of the annexed accounts

Date: 9th April 2023

Mrs Abigail Mayhew (Treasurer)
5 Rose Drive
Cringleford
Norwich
NR4 7SZ

Date: 06/04/23

Rvd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

Full Year 2022 Treasurer's Annual Report

Income

Income in 2022 totalled £104,034 (£88042). The increase is due largely to a donation of £8,730 following closure of the Hub Charity and these funds are designated for use in connection with church activities on Round House Park. Voluntary income from plate collections, envelopes, standing orders and Gift Aid totalled £55,072 (£52,245). Hall income and fundraising income has substantially returned to pre Covid levels.

Expenditure

Expenditure in 2022 totalled £97,640 (£79,800) and included payment of £54,330 towards the parish share request for £57,707.

Cash in hand

Total funds at the end of 2022 amounted to £72,173 of which £63,842 is either restricted or designated for church/church hall repairs including the church wall. There was an increase in funds of £6,394 mainly due to the Hub transfer.

Outlook for 2023

The budget for 2023 reflects our continued determination to pay our parish share in full and a recognition of the increased energy costs.

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 and S43 of the Charities Act 2005 on an accruals basis

Funds

General funds represent the funds of the PCC that are available for application to the general purposes of the PCC. These include funds designated for a specific purpose by the PCC.

Reserves

At the 31st December 2022 the Church's level of free reserves was below the requirement of our formal reserves policy. This was a key reason for not being able to meet our parish share request in full.

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of: ST PETERS CRINGLEFORD

On accounts for the year ended: 31 DECEMBER 2022

Charity no (if any): 1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/22

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: [signature] Date: 30/3/23

Name: HANNAH LAMBERT

Relevant professional qualification(s) or body (if any)	ACA / ICAEW
Address:	8 BEATRICE RD, NORWICH, NR1 4BB

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Policy Statements-

Parish Safeguarding Handbook
Church of England

Parish Safeguarding Policy

The Parish of St Peter's, Cringleford and St Andrew's, Colney
SAFEGUARDING POLICY PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 9th March 2022

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Incumbent ..... C. Wells

Churchwardens ..... J. Talbot ..... L. J. Wood .....

Date: 1/03/2022.

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;

- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -

◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link].
Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.
You can contact the Information Commissioners Office on 0303 123 1113 or via email https:// ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.

b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.

c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.

b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2021

Rector

The Revd Graham Wilkins

The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC

Business Centre

Norwich

Independent Examiner:

Hannah Ruth Lambert ACA (ICAEW)
8 Beatrice Road
Norwich
Norfolk
NR1 4BB

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2021

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Associate Priest & Pioneer Minister	The Revd Tim Yau	07964078330
(Ex-officio)	5 Poppy Close, Cringleford, NR4 7JZ	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane,NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Readers:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG. (Safeguarding Officer)	506539

Deanery Synod

2021-2023	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
2021-2023	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (PCC Lay Vice Chairman)	507378

During the year the following served on the PCC, having been elected at the APCM in 2021 or prior years:

Two PCC members were due to retire at the 2020 APCM but due to due to the Covid 19 pandemic and the government orders to 'stay at home' from the 23rd March 2020 we were unable to hold the 2020 APCM, scheduled for the 25th March 2020. Therefore, the PCC members due to retire in 2020 were authorized by the Bishop of Norwich to continue as PCC members until the 2021 meeting. They were able to stand again at the 2021 APCM which they did and were duly elected for another 3 year term.

Elected Members (with period of election)

2021-2024	Mrs Pam Scutter, 1 Brettingham Avenue, NR4 6XG	454841
2021-2024	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2021-2024	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH	451740
2021-2024	Mr David Shein, 58 Bluebell Road, NR4 7LG (Deputy Churchwarden)	506708
2021-2024	Mrs Elizabeth Shein, 58 Bluebell Road, NR4 7LG	506708
2021-2024	Mrs Carolyn Ball,, 15 Cringleford Chase, NR4 7RS	455664
2021-2024	Mrs Karen Prior, 21 Tizzick Close, NR5 9HB	731140
2021-2024	Mr Daniel Morritt, 45 Keswick Road, NR4 6UG	07971 665694
2021-2024	Mr Roger Danes, 24 Kingfisher Close, NR4 7LL	07770 808176
2021-2024	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302
2021-2024	Mrs Abigail Mayhew, 5 Rose Drive, NR4 7SZ (Treasurer)	-
2019-2022	Mrs Rachel Dorling, 3 Harmer Lane, NR4 7RT	457320
Co-opted	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	611916

Foundation Governors of Cringleford School

Revd Graham Wilkins
Angus McCrum
Mrs Rachel Dorling
Julia Jones
Deborah Yau
Helen Morritt

Church Attendance

At the start of 2021 with Covid cases once again on the rise the government announced a second lockdown starting on the 4th January 2021. Church services went online once more and 'in person' services didn't resume until Holy Week starting on the 29th March 2021. During the second lock-down we held one service on Sunday at 10am via Zoom, average attendance during this time was 40. When in person services resumed It was decided that our 8am BCP communion service which normally took place weekly would move to a monthly service, in addition a monthly 4pm BCP service was introduced. A decision was taken to move the 9.30am service to 10am and stream the service via Zoom, average attendance online during this time was 25. At the beginning of September 2021 normal service times were resumed, 8am and 9.30am. We continued to stream the 9.30am service via Zoom and average attendance was 15.
Average 'in person' attendance when services resumed were:
8am/4pm services-7
10am/9.30am:21 (5<16)
For special services, Maundy Thursday, Good Friday, Armistice Day, Remembrance, Christingle, Crib service and Midnight Communion average attendance was 20>16 and 9<16.

Hub Church is a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. It is a contextual expression of church aiming to meet the needs of those who have never been part of church before. It usually meets weekly Mondays 8.00-9.30 pm at 5 Poppy Close, Round House Park, NR4 7JZ.

Electoral roll

The Church Electoral Roll comprised 104 individuals of whom 19 are not resident in the Parish. [*2020; 112 including 21 non-residents*]

Baptisms, Weddings & Funerals

During 2021 6 baptisms took place but no weddings. Five funeral services took place in the church & nine funeral services were conducted by a member of our ministry team at a crematorium. In addition there were 10 interment of ashes.

Rectors Report 2021

If there was a weather report to discuss what life was like for St. Peter's in 2021, I think the headline would be "Sunshine with showers".

Firstly, the showers. Covid still played a massive part in our year which had a huge impact on pretty much all that we did. A massive surge in Covid cases caused by the Delta variant meant that St. Peter's went back to online services only for much of the first three months of 2021 and even when we returned it was for a while with fairly stringent restrictions. Much of what we love about St. Peter's family life, both on Sundays and during the rest of the week, didn't really fully start to open

until September.

Just when we thought that the vaccine role out had spared us any further headaches an Omicron wave hit just in time for Christmas. While we were still, thankfully, able to keep doing things in person some people understandably stayed away either through caution or for legally having to isolate over Christmas (including, much to his chagrin, the rector…)
However, there were some bright spots and in many ways these are included in the reports that make up the rest of this document. Things did start to spring forth once more. The groups we used to do came back. We started to get back into the rhythms of parish life including doing some of the more major festivals including in person Remembrance services for the first time in two years. The bright spots were also often individuals in the church family and the wider Cringleford community doing so much to love their neighbour. We are hugely thankful for all the hard and often unseen work – the care, support and love shown by everyone. Indeed it was great to be able to organize a 'Thank You' event in the summer to recognize some of those who did so much during the first parts of the pandemic.

There were more bright spots as well. We kept going with things online. Our Sunday morning services are now much better broadcast than they ever were with my cobbled together laptop set up thanks to the technical gifts of Roger Danes and the financial gifts of an anonymous donor. It was wonderful to be able to expand, improve and commit to our streamed services as many other churches ended theirs. We were online again for another wonderful nativity and Open The Book managed to do a one off video for the school so those leaving, staff and students, could see one more Bible story acted out by our wonderful cast. Online Lent courses and school assemblies now almost seem normal but sometimes we need to remember this in it self is a sign of just how much the world has changed.

One thing that has changed in 2021 is that Neil Henery left Cringleford Primary School after a decade at the helm and an enormous amount of good work done. Mrs. Julia Humphrey took up the reins in September and it has been a real joy to begin to work with her as we continue to have strong links with our local school. We also have had people join St. Peter's as part of their training for the ordained ministry. It was wonderful to have Sam Luscombe on a month's placement in the summer and fantastic to welcome Fiona Munn as she began a longer placement here with us.

As you will well know I am always trepidatious when it comes to naming people to thank – partly because I want to thank everybody, partly because I am terrified I will forget someone and partly because it can turn into a bit of an Oscars' acceptance speech! I would however like to thank a few people specifically in print. Shirley and Elisabeth have once again excelled as churchwardens in the midst of ever changing regulations and procedures. Juliet has been a true star in the office making sure what we do works and David Shein has been superb making sure the hall and the church building itself works. Finally a huge thank you Tim who has been utterly superb continuing to reach out to the community, a great support to me personally and very willing to fill in at short notice – particularly appreciated with the Wilkins' family's track record of picking up every bit of Covid going these last six months.

We pray for 2022 – a year which I think has the potential to be exciting as we see what God is doing

in our hearts, our community and our world.

Not to us, LORD, not to us
but to your name be the glory,
because of your love and faithfulness.

Psalm 115:1

Revd. Graham Wilkins

CHURCHWARDENS REPORT FOR 2021

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

2021 was the second year of the Covid 19 pandemic and this continued to affect church life. The operation of the church building and the church hall as well as all church activities were governed by national government guidelines as interpreted by the Church of England. These guidelines and regulations can all be found on the appropriate web sites. The church was kept open for as much of the year as was possible and Sunday services were observed as far as possible under the Covid 19 guidelines.

The Church

As was stated in the last Quinquennial Report dated 7th November 2018 the fabric of the church is generally in good condition with the exception of the roof. Our new church architect, Ruth Brennan, will supervise further investigation to be carried out in 2022 when the weather improves, and particular issues raised in the last Quinquennial Report will be addressed.

The church was closed for public worship during the first national lock down and when allowed to open, it needed to be made Covid – secure in accordance with the published regulations and guidelines. After the second national lockdown at the end of December 2020 the church was closed for public worship reopening at Easter. During this closure services were broadcast on zoom at 10am. From Easter Sunday services were held both in church and on zoom at 10am. At the beginning of September the 10am service reverted to 9.30am. We are grateful to a member of the congregation for a donation towards improved equipment which has made the zoom experience less obtrusive and easier for the priest to operate. We would also like to thank Roger Danes for using his expertise in this field and for operating the zoom camera and sound on a weekly basis.

The church continues to be looked after by a conscientious and effective PCC.

We thank David Shein for his unstinting work as fabric officer and also John Canham, Roger Danes and Graham Webster who support David in all the aspects of church and church hall maintenance.

The Churchyard

Gravestone safety check: We would like to thank Graham Webster for continuing to carry out regular checks of the gravestones biannually to ensure their stability. No problems have been identified.

Previously the PCC had adopted a 'no further reservation' policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern. In November one of the churchyard benches became unsafe and was roped off prior to removal to prevent an accident. The plaque on the bench showing a dedication to Ernest and May Moore was removed for safekeeping although all efforts to contact surviving relatives were unsuccessful.

Particular thanks must go to the churchyard working party for their hard work and expertise in keeping this area tidy and accessible.

The Church Hall Centre

With grateful thanks to David Shein and John Canham for their considerable time and hard work in maintaining the Church Hall. We are also grateful to the working party who helped to keep the hedges and curtilage tidy and to the "gardeners" for keeping the flower border colourful and welcoming. The Church Hall Centre is an important part of our outreach and continues to be regularly used by groups, organisations and individuals from within the local community and beyond although this was severely restricted in 2021.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2021 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

We are blessed to have Revd Graham as our Rector and thank him for his spiritual leadership. Particularly in these Covid years, he has had to adapt to the pandemic restraints on his normal working practice and his technical ability has been a blessing to us all. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members in order to carry forward the different aspects of the life of St Peter's and its involvement with the wider community. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

Elisabeth F. Talbot and Shirley J. Wood – Churchwardens

Safeguarding Report 2021

It is good practice to have Safeguarding as an item on the agenda for every PCC meeting and this has been advice followed whenever there has been anything to bring to the attention of the PCC.

Norwich Diocese encourages all benefices to start to use software called 'Parish Dashboards' to record and monitor Safeguarding policies and records of information to show compliance. This has been used to produce a 'Parish Dashboards Safeguarding Action Plan for Cringleford' which can be used to help the PCC to formulate and take forward a Safeguarding action plan for the Parish.

The Independent Inquiry into Child Sexual Abuse (IICSA) is a statutory inquiry set up because of serious concerns that some organisations had failed and were continuing to fail to protect children from sexual abuse. The Anglican Church in England and Wales is one of 15 investigations being looked at by the Inquiry chaired by Professor Jay. The overarching report from this investigation was published on **6 October 2020. A major reorganisation and review of Safeguarding procedures in the Church of England nationally and in Norwich Diocese locally has taken place and changes are being implemented when notification is received.**

The Safeguarding Training modules are all being revised and up - dated and many of these are available online through the Church of England Safeguarding website.

At the PCC meetings held in March and July the new procedure for reporting Safeguarding Serious Incidents was discussed and the policy recommended by Norwich Diocese was adopted. A group of three PCC members was formed to assist the Parish Safeguarding Officer with Safeguarding matters.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. Safeguarding policies are reviewed and signed off by the PCC annually and displayed in the church and church hall.

Shirley Wood, Parish Safeguarding Officer

AN OVERVIEW OF CHURCH LIFE IN 2021

Church life during 2021 was once again interrupted due to the Covid 19 pandemic so our usual reports may be shorter than normal but no less important. Not all of our usual groups will have written a report for 2021 as they may not have been able to meet or carry out their usual activities. Don't worry if your group or activity isn't featured in this report we are sure they will be back at some point during 2022.

SUNDAY CLUB

Like so much in church life it was a real heartache not to be able to run Sunday Club for the first half of 2021. However it was wonderful to see some returning and some new faces when we could, finally, bring it back. Great plans for early 2022 include Youth Alpha for the slightly older younger people and using the amazing Cheeky Pandas material with the younger,younger people! A massive

thank you to all those who plan, cut, teach and pray as part of this vital part of our common church life together.

CHURCH MUSIC

As with any group activity it has been another difficult year but I am grateful to all members actively involved with leading our music at services for their commitment. There have been two particular highlights to celebrate, a return to the service of Carols and Lessons which took place on Sunday 19th December and then the work which Roger Danes has done with our sound system allowing for music to be 'zoomed' into peoples homes who otherwise are unable to attend services in person. Thank you Roger and thanks to the anonymous donor for funding the work!

Philip Talbot

Organist and Music Group leader

CHURCHYARD WORKING PARTY

The Churchyard Working Party has continued meeting during this last year. Although we are only 7, our aim is to keep the area around the Church neat and tidy.

MEN'S BREAKFAST

Another year and another programme disrupted by Covid, it wasn't until July that we were able to meet face to face. We 'gathered' in February on Zoom and dedicated the meeting in memory of our dear friend Maswood Jalil. Otherwise we enjoyed listening to talks from Roger Danes about the Bure Valley Railway and Nick Brewin who shared his experience of meeting two visitors to Norwich, Dippy the dinosaur and Gaia the spectacular model of planet earth. Hoping for a return to something like normality in 2022! 'Normal' means meeting on the 3rd Saturday monthly in the church hall at 8.00am and enjoying good company and refreshment whilst hearing about a topic of interest.

Philip Talbot

SOCIAL AND FUNDRAISING COMMITTEE REPORT

Once again activities were curtailed due to Covid but we were very thankful to be able to hold the Christmas Fair in December. It was a busy morning enjoyed by many people and raised over £1200 for church funds. My thanks go to all who contributed in one way or another to this event.

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the Church Hall. We have one prize draw each month, and in addition we have two "star prizes", one at Christmas and the second in the spring. Our prize fund is between 40% and 50% of our total fund.
In the eight years since we started fund raising we have raised nearly £30,000 for the hall. Some of it has been spent, on new entry doors to improve the wheelchair access, we contributed towards having the roof made watertight, and insulated, and in 2019 we funded the refurbishment of the kitchen, assisted by some generous donations.
We still have a long wish list, which include; improving the heating, redecorating throughout, updating the toilets, replacing the carpet tiles in the hallway and committee room, replacing the roof lights in the kitchen. This is a community asset and we need to keep it updated and in a good condition.
If you would like to join us in our efforts, you can pick up an application form, from Juliet in the Office or contact David Shein (01603 506708). For just £1 a week you would be helping to keep the Church Hall alive, remember all the money we raise is restricted to use within the Church Hall. We look forward to hearing from you.

CHURCH HALL

With the easing of Covid related meeting restrictions hall bookings are slowly returning. Covid over the last two years has cost us dearly in terms of income.
We would like to thank, Nicky Roberts and her team of "Lady Gardeners", who keep the flower beds in front of the hall looking so colourful and welcoming. Chris Eke and the working party for keeping the hedge round the car park trimmed so nicely.
The Girl Guide group have found a more suitable meeting place and we now have to find a way to remove the old Guide Hut, so that in the future we can enlarge and improve the car parking area.
David Shein

ST PETERS COMMUNITY ACTIVITIES

Despite the limitations imposed by the Covid-19 pandemic, St Peters has been able to continue with its outreach to groups in need—both overseas and at home.

THE VIDIYAL TRUST

Overseas our main focus has been assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly woman without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai. In previous years, we raised all the money we needed at a fund-raising lunch, but once again this wasn't possible in 2021. There was no lunch, but donations were made nonetheless. In fact, our congregation's commitment to this project is so deep that, when we counted up the money, we had raised more than ever before a fantastic £4, 437.
In a report on how our money was being used during the pandemic year, the Trust told us that the Vidiyal staff and volunteers had continued to organise a daily feeding programme in the slum. During the worst of the pandemic, staff prepared about 150 hot meals every day. In addition, the Trust

provided medication where needed and continued to provide extra tuition for the slum children. For people confined to small crowded shacks with no electricity, water or sanitation these daily contacts brought relief and hope.
The regular support for children with cancer and their families and for those living in the leper colony outside the city were also continued and deeply appreciated.

THE SUNDAY CLUB TANZANIA PROJECT

After ten successful years in collaboration with St Peter's and Sunday club, we have made the difficult decision to close the Norwich Tanzania Association. Difficulties operating in Tanzania and changed demands on trustees' time have made it increasingly challenging to operate the charity. We therefore decided that completion of the final school building project would be an appropriate close to the charity's work.
St Peter's has helped fund the installation and repair of water wells, the transport of donated school furniture, the installation of toilets in a number of schools and the repair or building of four school classrooms.
In addition, we are pleased to have helped to give the children at Sunday club a sense of connection with people in another continent and we have been really moved and uplifted by the way in which our young people and the whole congregation of St Peter's have engaged in these projects over a long period. The popular annual fund-raising brunch has been a firm fixture for both the children of Sunday club and the wider congregation.
We would like to thank everyone for their generous support over the past ten years, without which the charity would not have been able to successfully complete these projects.

Catherine and Greg Gibson

OUR LOCAL OUTREACH

We continued to provide gifts and support for local disadvantaged children and homeless adults through our two outreach partners, the Salvation Army and St Martin's Trust. This year some members of the congregation purchased gifts for distribution but, like last year, most made a financial donation which was used by the two organisations to buy gifts in our name tailored to the people who needed them.
We have had letters from both the Salvation Army and St Martin's Trust asking for us to warmly thank all who contributed. They wrote that that our gifts had brought the light of Christmas into the lives of some of Norwich's most disadvantaged people.
This year we began once again to collect items for the **Food Bank**, which, sadly, has been as busy as ever. Food items are collected during the third week of each month and are delivered directly to the Food Bank. The year before when we had been advised not to buy and deliver physical food items, we had recommended that congregation pay a monthly standing order direct to the Food Bank and many continue to do this.

MEMORY LANE CAFÉ

Memory Lane Café resumed in September 2021 having not met up since February 2020. It was a tentative start with everyone feeling justifiably nervous and having lost a key volunteer, we felt like we were starting again.
We agreed to dip our toe in the water, focus on companionship and friendship, meet for a shorter time, all with new covid secure measures in place. And you know what? It felt so good to be back and we realised how much this café was missed! We resolved to continue despite being nervous ourselves.

During the 18 months layoff we delivered Goodie Bags to the café attendees at Christmas 2020, Easter 2021, Summer 2021 and Christmas 2021.
Each bag was themed accordingly and contained some puzzles & quizzes, memory joggers, a craft activity, some colouring sheets, tea bag and biscuits, chocolates to name but a few of the contents. The bags were always gratefully received and were seen as a joy and positive distraction during some very tough times for many. There was also an overwhelming feeling our attendees hadn't been forgotten. My grateful thanks to the committee past & present for their help in pulling these bags together.

In October 2021 we enjoyed a visit to the Gaia Exhibition at St Peter Mancroft, followed by refreshments. 20 people attended and we were given a private tour plus a trip up to the Bell Tower which gave us a unique view of the northern hemisphere.
We made an early decision back in September not to run the café in December and January, which proved to be a wise choice as the Omicron variant took hold and Covid-19 began to spread more widely in the community. We resumed again in February this year.

Looking ahead, my chief concern is whether we have enough volunteers who are willing and able to help. Even with a scaled down version of the café we require at least 6-8 volunteers each month to be able to run the café safely. The monthly organisation and administration of the café requires additional resource.

The country's response to the Coronavirus pandemic has now changed as we learn to 'live with the virus'. However, there is still a need to remain cautious and we will continue to operate with Covid safe measures. Some people will naturally wish to reduce their risk of catching the virus and we are still being encouraged to 'self isolate' if we have Covid. This could prove to be challenging on such a small team of volunteers. We have put a process in place to cancel the café at short notice, should we not have sufficient volunteers to run it.

Our regular attendees say Cringleford Memory Lane Café provides so much friendship and joy to so many each month. Having learnt that other local Dementia Cafés are no longer running let's hope we can continue with such a valued resource.

Anita Wood
Memory Lane Café

CRINGLEFORD LUNCH CLUB

Luncheon Club is pleased to report that during 2021, it managed to maintain a service to its members, either by a fortnightly home delivery or serving lunch in the Church Hall. After an initial tea party in the Church Hall during the month of August, weekly lunches began in September 2021 and we managed to provide this right up to Christmas. Unfortunately, the special Christmas meal was cancelled due to the unpredictability of the new Omnicron variant but we did provide a home delivery on that day, so all was not lost. After the New Year our monthly routine has resumed on a regular basis. Following consultation with the church secretary and vicar, the volunteers decided on what preventive measures should be taken both in the kitchen and hall while serving as well as with our car lift service. We continue to use these measures despite restrictions being lifted. Our members are most vulnerable and we do not want to be the cause of an infection. At our AGM held this year in February, we were brought up to date on the latest food safety regulations, including Natasha's Law. Our membership of diners continues to be strong. The number of volunteers is also reasonably constant although a lack of drivers makes it difficult for us to offer this service to all those members who do not have adequate mobility measures.

Isobel Brewin

CRINGLETOTS

2021 saw challenges and joys for Cringletots. With precautions and regulations in place for the first half of the year we were unable to run Cringletots until September. However it was wonderful to see so many people return when we did open welcoming new and existing members, catching up with those who were born during the pandemic, seeing another year of children pass the Cringletots bear. A huge thank you to all those who run Cringletots – from welcoming, to biscuits, to singing, to clearing up. There is an amazing team providing this amazing service for our community.

CRINGLEFORD HUB REPORT

"Going deeper, living well and loving our community."

The Hub slowly began to emerge from the Covid-19 lockdowns with some online activities moving to in-person on-site gatherings, whilst some online activities came to an end. Overall, it has felt like a restart for the majority of our groups and events. Here's the highlights.



Hope Tree

This was a visual focus in the community, a place to reflect and participate in hope. After a difficult year it seemed right to get ready for hope as Easter is a time of new beginnings and the promise of new-life.

Therefore, before the Easter break, on the last week of term, we gave out wooden egg ornaments on the green opposite the school. People were encouraged to decorate these wooden eggs and reflect on these questions:

What are you hopeful for coming out of lockdown?

Who is it you're hoping to spend time with?



How will you live out hope after Covid-19?

We asked people to write on the eggs their messages of hope, then hang them on the Hope Tree.

Hope Quotes

After Easter the Hope Tree continued to be a place of hope and reflection. In life there are lots of things we can't be sure about, but there is always hope. Hope is more than believing that good things will happen, it is a strong and trustworthy anchor for our souls. So, we covered the Hope Tree in inspiring quotes about hope. Here's an example:



"Hope is being able to see that there is light despite all of the darkness." —Desmond Tutu.

I encouraged people to take a quote from the Hope Tree,

which they found on Round House Park, Dragonfly Lane Green, opposite the school.

Bounce & Rhyme

Unfortunately the toddler group didn't resume in-person Tuesday morning gatherings at the Willow Centre on the 13th April. After attending some training by Norfolk County Council's Children's Services it became clear that it would be extremely problematic to run Bounce & Rhyme until further easing in post-lockdown legislation was in place. Therefore, Bounce & Rhyme Online continued on www.facebook.com/groups/toddlersincringleford

The last online session was the 13th July 2021 finishing a run of 65 sessions of bible stories, crafts and songs. Each week the crafts lined up my shelves and became part of telling the whole Bible big picture. In fact I was interviewed on Talking Hope (Episode 26) about it which can be viewed here: https://youtu.be/iS7DW3_RwNU



We finished the summer term with a session in the park and then started back on 21st Sept 2021 in the Willow Centre for 'Stay & Play' every Tuesday during term-time 9.00-11.00 am. Play, story and Songs for tiddlers and toddlers (must be accompanied by an adult). Help yourself tea & coffee available. Bring your own snacks for your kids. Recommended £2.50 donation.

Easter Family Egg Decorating Competition

This saw local families getting creative making Easter egg scenes. Phil Whiting, the manager of Cringleford Tesco Express, ran the competition and provided the prizes. He said:



“Decorating eggs can be tricky and little ones will need help so we have decided to make this competition a family entry.”

There were some amazing entries and lots of fun had exploring the Easter themes of bunnies, chicks and eggs.

In Search of Easter

This followed on from something we ran at Christmas 2021. It was a treasure hunt situated on Dragonfly Lane Green, opposite the school, for children and families, using a series of videos to encourage conversation and help crack a code. Videos were accessed by scanning QR codes, as the groups explore the local area. It was a fun, interactive resource that engaged children in exploring, walking, and sharing their thoughts on the Easter story.



The trail also encouraged families to engage with their immediate surroundings looking for natural things that helped illustrate the Easter story.

Cringleford Thank You Picnic

The Hub celebrated 'Freedom Day' with our big 'Thank You Picnic' on Saturday the 24th of July. Sixty plus people gathered to celebrate and give thanks for all the ways Cringleford has survived the pandemic.



People brought their own picnics, although there was some generous sharing of homemade treats, as we enjoyed the summer sun. There were various oversized garden games played with and enjoyed: Giant Jenga, Snakes & Ladders, Connect Four, Tangrams, Puzzle Cube and an enormous football. There was also a graffiti wall where you could write up your thanks. However, the spaghetti and marshmallow tower building challenge went down (or should I say up) the best.

The highlight of the event was celebrating local heroes, we gave bunches of flowers to keyworkers and for participants to give out to neighbours who had done their all to support each other through the various lockdowns. A big thank you to Mel Spillman of Eaton Waitrose who provided the Hub with a voucher which allowed us to procure the blooms for the presentation.

Finally, there was a special presentation to Joanne Foulger, manager of Cringleford Store on Intwood Road. During the pandemic Jo went above-and-beyond the normal duties of a local shopkeeper by delivering food, running errands and checking up on people, so-much-so that she is going to be awarded a Medal of the Order of the British Empire in the Queen's Honours list for services to our community during Covid-19.

Cringleford Assembly

During the lockdown our monthly community gathering, which launched in January 2020, was moved onto Cringleford Hub's Youtube channel .What had intended to be a community gathering morphed into a thought for the week and ran for 33 sessions, which are still available to view online here: www.youtube.com/channel/UCSn8DRq6FtZ-K4IVRHxwG_g

From October 2021 we started back onsite and in person at Cringleford School Hall for refreshments, fun, play, music, songs, games, activities, thought-for-the-day. However, to try and catch more foot-fall we did it on the second Monday of the month straight after school.



The aim of Cringleford Assembly is to gather as a community to form deeper relationships: to explore the big questions in life and what it means to 'live well'; and to celebrate being pro-active neighbours.

Sadly due to school hall bookings and a spike in Covid cases we had to cancel the December event and in March 2022 we moved it back to the third Sunday of the month at 9.30am.

Cringleford Halloween 2021

Over the Autumn half-term break the Hub promoted a Halloween Pumpkin Carving Competition, with prizes donated by Phil Whiting, the manager of Cringleford Tesco Express. In the end we had 40 entrants, with prizes for winners and runners-up for 0-7s, 8-11s, 12-17s and 18+.

Along with the usual trick-or-treating Rev. Graham and Rev. Tim dressed as Halloween Street Angels: all treats and no tricks. They dressed as angels and lit themselves up with lights to walk the streets of Round House Park, being a 'light on a dark night'. With loud music and songs about light they met hundreds of surprised and delighted people, who were pleased to see a couple of priests out spreading some joy on Halloween. Many of the kids recognised the would-be angels from school assemblies and it was great for parents and carers to make the connection between the school and St. Peter's church.

Kindness Klub

Started back on Thursday lunchtimes at Cringleford School. With craft activities to explore kindness with the kids..



Hub Church Online & On-site

This weekly continued gathering as a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. We met on Zoom until the legislation changed and then we met in-person.

Cringleford Community Christmas Tree

The end of 2021 was a tricky time with the sudden rise in Omicron Covid-19 cases. So we moved our Christmas Star Workshop outside to Dragonfly Lane Green. The residents and kids of Round House Park brightened up the crooked fir tree with some crafted festive sparkle. The wooden star decorations were decorated and individualised with messages of peace, hope and love at Christmas.

Cringlekidz Film Club & Christmas Crafts

We ran this on Tues. 21st Dec. 9.30am-Noon at the Willow Centre for 0-11-year-olds
Children were accompanied by an adults and we enjoyed watching the Polar Express.



Cringleford Community Carols on the Green was cancelled due to a Covid scare.

Cringleford Valentine's Week. We encouraged people to ‘share the love’ during February half-term by decorating the trees opposite the school with love hearts with love quotes written on them.

Cringleford Pancake Day Races 2022

This was our their third annual Cringleford Pancake Day Race it should have been our fourth year of racing but the Covid-19 pandemic meant we had to cancel last years. So, this year we’d been really looking forward to getting the community together for some neighbourly fun.

With renewed energy the hopeful racers gathered outside Cringleford Primary school on Dragonfly Lane Green straight after school hours for some pancake flipping fun. There were races for all the different age groups, with about 70 people joining in.

A crate of chocolate bunnies and a box of Easter eggs were kindly donated by Cringleford’s Tesco Express, the sponsor of the event. The store manager, Phil Whiting, commented, “Always happy to support the local community, especially the great work that Tim and the Cringleford Hub do. It was great fun today, so good to be able to celebrate pancake day properly again.”

Rev. Tim Yau

Community Pioneer
Roundhouse Park
07964 078330
Tim@cringlefordhub.co.uk
www.cringlefordhub.co.uk

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers - Liz Shein (506708)
Deanery Synod - Dr Roger Wood 506539)
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops and holiday club), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Mothers' Union – Parish Office (259138)
Cringleford Voluntary Aided Church of England Primary School
Julia Humphrey Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance Group – John Canham (505357) & David Shein (506708)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)
Advertising & Co-ordination of Distribution—Parish Office (259138)
Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
HUB Church/Thirdspace Rev Tim Yau (07964 078330
Faith in Action – Michael Blackwell (504248)
The Children's Society – Neville Stanley (501236)
Christian Aid – Elizabeth Armstrong (454608)
Cringleford Lunch Club – Isobel Brewin (503770)
Food Bank—Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

CRINGLEFORD CE VA PRIMARY SCHOOL

As you would expect, the last year in Cringleford CEVA Primary School has continued to be busy and, at times, difficult as we have worked hard to regain 'normality' in our provision while battling with peaks of covid cases in staff and children. Nonetheless, we remain a happy team who are keen to push on to enable the children to have a good year and get the best experiences. Here is a summary of the high-lights.

Pupil Numbers – We currently have 449 children on role, across 15 classes, with almost every class at capacity (30 children) or in 4 classes, numbers up to 32. The current Year 2 cohort is the 'bulge year' which saw the school accept 3 classes when they began in Reception in September 2019.

Demographics – The school currently records 30% of the children as those with English as an Additional Language (EAL). This is in line with the national average for the UK and a change from previous years where our number was around 20%. As such, we have engaged with a number of agencies in order to learn how we can best support these children, and their families, especially if they arrive with no English. We shall look to develop skills in staff and children as Young Interpreters, taking a lead in settling new children into our school. In June we shall hold a Schools of Sanctuary Day of Welcome, ahead of celebrating International Week.

Staff – We continue to be blessed with a full complement of great staff. We thankfully continue to attract high caliber candidates when roles are advertised, with appointments this year for class teachers, teaching assistants, a site manager and caretaker. Our specialist PE coach and music teachers strengthen the provision and offer really high quality teaching. At the end of August 2021 Neil Henery passed the leadership of the school, through a number of superbly supportive handover meetings, over to me. He has continued to pop in to see us, join classes on trips and meet with me during training events in the Diocese.

School Improvement focus this year -

Phonics – we have introduced a new phonics and decodable book scheme to the children Early Years, Year 1 and 2 with great impact and positive feedback from staff, children and parents.

Maths – staff from 5 different year groups have undertaken training with the Maths Hub on maths mastery.

Curriculum – along with the other schools in our cluster, we have focused on equipping staff in providing inspiration Science and RE learning and considered how we can meaningfully assess children's learning in these subjects.

Disadvantaged – as already mentioned, we have begun to strengthen our approaches for children who have special educational needs, and those who deemed disadvantaged in any way.

Vision and values – we have developed the use of our JONK (Joy of Not Knowing) values – Curiosity, Creativity, Collaboration, Resourceful, Resilient and Reflective, teaching the children what these skills and attitudes 'look like' and celebrating children who work hard in demonstrating them each Friday morning. With support from Jon Moule at the Diocese, we have reviewed our vision and Bible statement (John 10.10)

Please take a look at this picture of a display below, which was created to show how we offer a rich experience for children beyond that of the national curriculum.



Community engagement - Through our links with Tim Yau, we have been able to open the school up again for the Cringleford Hub events, members of the church have been coming to school each week to run Kindness Club at lunchtimes and we have enjoyed watching Tim or Reverend's Graham's recorded assemblies each Wednesday.
Harvest was celebrated in school, with collections of food made for the Salvation Army as this tied in with those made by St Peter's. Reverend Graham joined us for both Key Stage 1 and 2's harvest.
At Christmas we collected sugar for Crisis at Christmas and participated in a Santa dash to raise money for St Andrew's Hall so that vulnerable and lonely people could enjoy Christmas Dinner together. The children from Year 1 held their Nativity in the church which, as expected was very special. In December the children in Year 2 enjoyed a day of Christmas in a Box with Andy Jones from Raise Kids Work and in the week before Easter, Year 4 held an Easter in a Box day. Children who join Voice Squad each week have sung for the residents at Cavell Court on two occasions. We have planted trees around the school environment with Richard Beese.
In March we were asked to lead the Collective Worship at the annual Diocese Headteacher and Leader conference in Norwich Cathedral. We took 9 children down to the venue, all who spoke confidently and with beaming smiles. We also managed to 'virtually' take the entire school through a pre-recorded Cringleford Blessing and the children from Clay Club decorated stones for each Headteacher at the conference as a gift.
Throughout the year we have been able to invite parents into school for class assemblies. As you would expect, this has been welcomed by all following 18 months of restrictions. We held an open evening for parents this March where they were able to come into the classrooms (for some, this was the first occasion they had been in school) to look at books and displays with their children. There was a wonderful 'buzz' around school during the evening.
Enrichment – Throughout the past year, though at times we have had to re-arrange the dates, we have been able to offer after school sports clubs, trips and events. All year groups have been able to venture off site to places which have linked with the learning, such as the coast, Eaton Vale, the Sainsbury's Centre for Visual Arts, Banham Zoo, Strangers Hall, Gressenhall, the Dinosaur Park and the theatre. We have many more planned for the summer of 2022 including residential trips. Some year groups have

enjoyed Roman and Stone Age days in school and others have had parents in to talk about their jobs. We have celebrated Science week, Book Day and various other charitable days.

Sports events have allowed children to join with other schools for Cross County (for which we have won the Norfolk School Sports Partnership shield for first place overall), football, netball, a dance festival and bounce (trampoline) event. Year 4 and 5 have had swimming lessons each week. **Instrument** lessons have continued and Year 4 have been learning how to play the trombone through music service provision. We have enjoyed several concerts from the musicians and they play for us in Collective Worship too.

I trust this gives a flavour of life in our school and I shall look forward to any questions you should have during the meeting.

Mrs. J. Humphrey

DEANERY SYNOD REPORT FOR 2021

There was one virtual Deanery Synod meeting and one "Emergency" physical meeting held in 2021. This was principally due to the difficulties resulting from the COVID-19 pandemic. Oher deaneries in the Diocese suffered likewise. In addition, there were some "local difficulties" within the Deanery which did not help the situation. The "Emergency" meeting was subsequently to have been incorrectly called.

But on the positive side, most Deanery Lay Chairs within the Diocese were able to report on an enhanced caring approach prevailing throughout the individual parishes during the pandemic. Most Benefices had taken due note of the Diocesan document "Clergy care and wellbeing and the local church".

It is anticipated that Deanery Synod meetings will get back to normal in 2022 and that the Synod will be used more effectively within the formal CofE structure.

There was no appointed Deanery Secretary throughout all of 2021 (though someone had been identified in January 2022).

Our thanks must go to Graham Wilkins, who retired as the Humbleyard Rural Dean in November 2021, for all the work that he has carried out during his term of office. His replacement will be appointed in 2022.

2021 Accounts

St Peter's Church Cringleford

Comparison to Budget **31 December 2021**

Receipts

Full Year 2020			Unrestricted 31/12/21	Designated 31/12/21	Restricted 31/12/21	Total 31/12/21
£			£	£	£	£
1,344	Voluntary Income	Plate Collections	2,516			2,516
393		Envelopes	-			-
29,715		Gift Aid Standing/Order	30,406			30,406
8,462		Donations	6,581			6,581
6,890		CAF Vouchers	600			600
6,006	Inland Revenue	Tax Reclaimed	12,142			12,142
3,000	Legacies & Bequests		500			500
1,316	Fund Raising		2,640		-	2,640
2,039	Magazine	Sales	2,953			2,953
2,587		Advertising	5,845			5,845
437	Cringletots		547			547
5,353	Hall Hire etc		3,618	904		4,522
-	Hall Donations			50		50
2,910	Fees		5,722			5,722
-	Appeal Fund		-			-
5,551	Hall Enterprise Fund		-		5,526	5,526
340	Breakfast Church	The Hub		-		-
522	Bank Interest		19			19
134	Churchyard				1,939	1,939
-	Parish Day		-			-
85	Donations for other charities				700	700
-	Grants		2,000			2,000
4,388	JRS Grants			2,593		2,593
500	Guide Hut		250			250
33	Other Receipts		- 9		-	9
-	Church Wall Repair Fund			15,000		
82,005	**Total Receipts**		**76,329**	**18,547**	**8,165**	**103,042**

TOTAL net of Diocise share of Fees
99,651.53

Payments

Full Year 2020	Payments		Unrestricted 31/12/21	Designated 31/12/21	Restricted 31/12/21	Total 31/12/21	
£			£	£	£	£	
2,078	Church	Cleaning & Maintenance	2,339			2,339	
1,263		Heat/Light/Water	1,026			1,026	
1,525		Organ	292	-		292	
1,156		Insurance	1,365			1,365	
-		Major Repairs	-	-	-	-	
290	Churchyard		-		830	830	
643	Clergy Expenses inc Telephone		618			618	
2,242	Fees paid to Diocese		3,390			3,390	
2,025	Choir/Organist/Verger		2,245			2,245	
588	Pastoral & Misc Church Expenses		1,650			1,650	
10,244	Office	Salaries/Staff Costs	10,433			10,433	
449		Printing & Stationery	406			406	
359		Telephone	527			527	
34		Postage	17			17	
107		Website	60			60	
43,000	Parish Share		42,000			42,000	
3,334	Magazine Expenses		3,409			3,409	
1,528	Hall	Maintenance (incl. Hall Kit	981			981	
1,547		Heat/Light/Water	949			949	
354		Cleaning	577			577	
56		Performance Licence	-			-	
1,156		Insurance	952			952	
-		Major Repairs	-	-	-	-	
-		Hall hire refunds (Covid)	504	-	-	504	
109	Cringletots		-			-	
366	Breakfast Church	The Hub		668		668	
333	Collections/Donations for other Charities		-		776	776	
1,280	Hall Enterprise Fund		-		3,190	3,190	
-	Guide Hut		-			-	
395	Other Sundry Expenses		597			597	
-	Fund-raising expenses		-			-	
76,460	**Total Payments**		**74,336**	**668**	**4,796**	**79,800**	
						76,409.85	TOTAL net of Diocise share of Fees
5,545	**TOTAL NET**		**1,993**	**17,879**	**3,370**	**23,242**	
	Movement in Funds for the Year						
5,545	Excess of Income over Payments		1,993	17,879	3,370	23,242	
-	Debtors/Creditors previous year		-	-	-	-	
-480	Debtors		-	-	-	-	
-480	Creditors		640	-	-	640	
0	Prepayments		-	-	-	-	
4,585	**Movement in Funds for the Year**		**2,633**	**17,879**	**3,370**	**23,882**	

As at	31/12/21	Balance at 31/12/20	Movement in year	Balance now
		£	£	£
	Barclays	11,729	5,020	16,748
	TSB/Barclays No2	16,407	16,028	32,436
	Hall Enterprise	14,496	2,336	16,832
	Coffee Money	216	- 142	74
	Petty Cash	9	-	9
	Debtors	- 480	480	-
	Creditors	- 480	160	- 320
	Total Balance of Funds	**41,897**	**23,882**	**65,779**

Allocation of Funds
01/01/20

				Unrestricted	Designated	Restricted	Current Total	
				£	£	£	£	
-	1,715	General		15,178			**15,178**	*General & Legacies*
	17,305	Legacies			-		**-**	*merged in Aug 2021*
	-	Church Wall Repair	Designated Fund		15,000		**15,000**	
	10,232	Repair Fund	Designated Fund		13,779		**13,779**	
	12,496	Hall Enterprise	Repair Fund			14,832	**14,832**	
	2,000	Hall Enterprise	Prize Fund			2,000	**2,000**	
	2,174	Churchyard Fund				5,613	**5,613**	
	365	Breakfast Church	Designated Fund		- 303		**- 303**	
-	480	Debtors		-		-	**-**	
-	480	Creditors		- 320		-	**- 320**	
	41,897	**Total Balance of Funds**		**14,857.87**	**28,476.15**	**22,444.63**	**65,778.65**	

Approval

We confirm our approval of the annexed accounts

A Mayhew **Date:** 28/01/22

Mrs Abigail Mayhew (Treasurer)
5 Rose Drive
Cringleford
Norwich
NR4 7SZ

G Wilkins **Date:** 15/04/2022

Rvd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	St Peter's, Cringleford
On accounts for the year ended:	31st December 2021
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: [signature] Date: 1 April 2022

Name: HANNAH LAMBERT

Relevant professional qualification(s) or body (if any): ACA / ICAEW

Address: 8 BEATRICE RD, NORWICH, NR1 4BB

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Full Year 2021 Treasurer's Annual Report

Income

Income in 2021 totalled £99,651 (2020 £82,005) and represents an increase of 21.5%. The increase is due largely to an anonymous and generous donation of £15,000 towards a church wall repair and which is expected to be spent in 2022. Voluntary income from plate collections, envelopes, standing orders, donations and Gift Aid totalled £52,245 (2020 £52,810). We continued to feel the impact of Covid on both hall hire and fund raising income. We received Covid related grants totalling £4,593 towards the loss of hall income and the Job Retention scheme whilst Juliet Godier, our administrator was furloughed.

Expenditure

Expenditure in 2021 totalled £76,409 (2020 £76,460). Expenditure includes payment of £42,000 towards parish share against a request for payment of £57,500.

Cash in hand

Total funds at the end of 2021 amounted to £65,779 of which £50,920 is either restricted or designated for church/church hall repairs including the church wall. There was an increase in funds in the year of £23,882 mainly thanks to the anonymous church wall repair donation.

Outlook for 2022

The budget for 2022 reflects assumptions that the church and church hall income streams and associated costs will broadly realign with pre-pandemic levels and our determination to restore parish share payment to the full amount.

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 and S43 of the Charities Act 2005 on an accruals basis.

Funds

General funds represent the funds of the PCC that are available for application to the general purposes of the PCC. These include funds designated for a specific purpose by the PCC.

Reserves

At the 31st December 2021 the Church's level of free reserves was below the requirement of our formal reserves policy. This was a key reason for not being able to meet our parish share request in full.

Policy Statements-

Parish Safeguarding Handbook
Church of England

Parish Safeguarding Policy

The Parish of St Peter's, Cringleford and St Andrew's, Colney
SAFEGUARDING POLICY PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 9th March 2022

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Incumbent ..... C. Wells

Churchwardens ..... J. Talbot ..... L. J. Wood .....

Date: 1/03/2022.

DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events,

activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;

- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -

◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;

- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.
You can contact the Information Commissioners Office on 0303 123 1113 or via email https:// ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.

b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.

c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.

b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent a safety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, CRINGLEFORD

England & Wales - Charity number 1130484

Accounts

ST PETER'S CHURCH, CRINGLEFORD

ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL

for the year ended 31 December 2020

Rector

The Revd Graham Wilkins

The Vicarage
7a Newmarket Road
Norwich, NR4 6UE

Bank:

Barclays Bank PLC

Business Centre

Norwich

Independent Examiner:

Hannah Ruth Lambert ACA (ICAEW)
8 Beatrice Road
Norwich
Norfolk
NR1 4BB

Registered Charity No: 1130484

ST. PETER'S CHURCH, CRINGLEFORD – ANNUAL REPORT FOR 2020

Background

St. Peter's PCC has the responsibility of co-operating with the incumbent for promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St Peter's Church, Church Hall Centre, and the grounds on which they stand on Newmarket Road, Cringleford.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. It was determined at the 2019 APCM that elected members of the PCC may if they wish, serve as many three year terms on the PCC without having to have a break of a year. It was agreed unanimously to adopt this method which comes into force at the APCM in 2020. It was determined by the 2011 APCM that, with effect from the 2012 APCM, the number of Elected Lay Members of the PCC should be twelve. A further two Lay Members may be co-opted.

		Telephone
Chairman:	The Revd Graham Wilkins	458467
(Ex-officio)	7a Newmarket Road, Cringleford, NR4 6UE	
Associate Priest & Pioneer Minister	The Revd Tim Yau	07964078330
(Ex-officio)	5 Poppy Close, Cringleford, NR4 7JZ	
Churchwardens:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane,NR4 7RG	506539
(Ex-officio)	Mrs E F Talbot, 61 Keswick Road, NR4 6UQ	507378
Readers:		
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG. (Safeguarding Officer)	506539

Deanery Synod

(Ex-officio)	Dr Roger Wood, 65 Colney Lane, NR4 7RG.	506539
(Ex-officio)	Dr Shirley Wood, 65 Colney Lane, NR4 7RG.	506539
2019-2020	Mr Philip Talbot, 61, Keswick Road, NR4 6UQ (Lay Vice Chairman)	507378
2019-2020	Mrs Mary Edwards, 4 Harmer Crescent, NR4 7RX	455302

During the year the following served on the PCC, having been elected at the APCM in 2019 or prior years:

Elected Members (with period of election)

2017-2020	Mrs Pam Scutter, 1 Brettingham Aven ue, NR4 6XG	454841
2017-2020	Mrs Lois Elizabeth King, 14 Gurney Lane, NR4 7SB	507235
2018-2021	Mrs Jane Webster, Tall Trees, 3 Colney Drive, NR4 7RH	451740
2018-2021	Mr David Shein, 58 Bluebell Road, NR4 7LG (Deputy Churchwarden)	506708
2018-2021	Mrs Elizabeth Shein, 58 Bluebell Road, NR4 7LG	506708
2018-2021	Mrs Carolyn Ball,, 15 Cringleford Chase, NR4 7RS	455664
2019-2022	Mrs Rachel Dorling, 3 Harmer Lane, NR4 7RT	457320
Co-opted	Mrs Juliet Godier, 47 Gloucester Street, NR2 2DX (PCC Secretary & Electoral Roll Officer)	611916
Co-opted	Mr John Canham,, 2, Oakfields Close, NR4 6XH	505357

Due to the Covid 19 pandemic and the government orders to 'stay at home' from the 23rd March 2020 we were unable to hold the 2020 APCM, scheduled for the 25th March 2020. Although the Diocese extended the deadline for holding the APCM in 2020 the PCC voted against holding the meeting. Therefore, the PCC members due to retire in 2020 were authorized by the Bishop of Norwich to continue as PCC members until the 2021 meeting.

Foundation Governors of Cringleford School

Revd Graham Wilkins
Angus McCrum
Mrs Rachel Dorling
Julia Jones
Deborah Yau
Helen Morritt

Church Attendance

During 2020 due to the Covid 19 pandemic church attendance was sporadic. From March 2020 and in line with government and Church of England guidance, church services were suspended. The Rector was able to continue with services online using Zoom.
Church services resumed briefly in September and October but in November the country went into a second lockdown and once again in person church services were suspended but services continued on line via Zoom. We were able to open the church up again for some Christmas services which were also streamed via zoom. These services were well attended in line with covid restrictions. Average attendance on line throughout the year was 50.

Hub Church is a community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us. It is a contextual expression of church aiming to meet the needs of those who have never been part of church before. It usually meets weekly Mondays 7.30-9.30 pm at 5 Poppy Close, Round House Park, NR4 7JZ, but during 2020 due to the Covid 19 pandemic meetings were suspended.

Electoral roll

The Church Electoral Roll comprised 112 individuals of whom 18 are not resident in the Parish. [*2019; 117 including 21 non-residents*]

Baptisms, Weddings & Funerals

During 2020 because of the Covid 19 pandemic and the restrictions put in place by the government no baptisms or weddings took place at St Peter's. Three funeral services took place in the church and one service took place at the graveside. In addition there were three interment of ashes.

Rectors Report 2020

Rector's Reports are always hard to write. To find the right words in a short space to give a condensing of so much that will be found on various pages of this report. In some ways one part of the problem is to work out what the biggest single thing to focus on when I look back at a year in the life of St.Peter's Church. That at least isn't a problem for this report.

All the reports for this year's APCM are dominated by the Covid-19 pandemic that has up ended so much of the world since the beginning of 2020 – its impact starting to be felt here in March of that year. But before I outline briefly what that has meant for St.Peter's I want to acknowledge that it is the people who make up the church and the impact it has had on all of us – I know for us all it has been a difficult year. We have had to change what we do, we have had less time with family and friends, any plans have been cancelled or changed, we may have worried for our job security or health, we may have lost those whom we have loved. For all of us we have found ourselves reacting to an ever-changing world around us.

This has been no different for St.Peter's as a whole. You will notice that the reports in this document will talk about a lot of good work done – but done very differently as our ways of being as a church – connecting, communicating, making relationships and nourishing people have been most hit by the precautions taken to love our neighbours by trying to keep them safe. But I am aware that so many of the church as individuals have still been sharing the love of Jesus with our community by supporting

those who live near in kind words or actions. The ministry of Jesus has still been ongoing even though the doors of the building may have been shut for a good part of the last twelve months. I want to thank you for all that you over these last 12 months especially when life has been so hard. Thank you for all those who have served our community. Thank you to all those who have run activities and helped with groups. Thank you to all those who have helped the church in more formal ways as well. I want to particularly thank all the members of the PCC and the standing committee who have had to put up with long emails from me about regulations and have had difficult decisions to make about our life as a church while balancing theological truths, health legislation and a desperation to care for our community. A particular thank you to Juliet, Shirley and Elisabeth who have had to deal with so much change and disruption in the last 12 months and to Philip for his role in choosing the music for our Sunday gatherings.

For many of us the differences in our church services will have been the main point of difference as far as St.Peter's goes when it comes to Coronavirus. Between March 2020 and March 2021 the building was closed for regular physical services for 7 months. When we were open the physical services have been missing many parts that people loved – the singing, the taking of communion in both kinds, the after church coffee. We have also missed our get togethers for quizzes, fairs and a myriad of other times we came together as church family. We have also had to pause a lot of what we did as groups – which will be evident in other reports. Our Church Hall, which has so often been a hub of church and community activity, has also been too often quiet these last twelve months. These have not only had a spiritual and relational impact but also a financial one on the life of St. Peter's but we have been, as always, astounded by the generosity of the church family in your continued giving to all that we do as a church.

Although much has been paused this past year there are many things that have continued in different ways and a few which have begun – a lot of which you will read in the following pages.

As for our regular services we have needed to embrace worshipping online using zoom as a way to keep people connected. Although this hasn't always gone smoothly (!) and there will always be things we lament about not meeting together it has allowed most of us to worship together as a community. This has allowed people who have not been able to get to church in a long while being able to join us. I imagine that we will be running hybrid services – both in person and online for the foreseeable future.

Other things have been done digitally which I never thought would be the case. We held a prayer course, started a Bible study that managed to get through the Gospel of Mark bit by bit, week by week. St.Peter's has found space in the digital world with a YouTube Channel, a twitter account and a FaceBook page. Tim and I have continued our connection with the school with a programme of online assemblies meaning that for a lot of the year – whether the children have been in school or not we have been able to connect with them. Although physically meeting has been impossible for many of our groups I am aware that they have continued to serve their members with love and dedication by delivering signs of hope at different times of year like with the Lunch Club and Memory Café. The magazine has continued to be produced when our printers have been running, the churchyard and the hall garden have been tended to provide rest, peace and beauty in a challenging world.

One of the great things has been that despite the restrictions we managed to have some different types of Christmas celebration – including a zoom nativity! I think Christmas really highlighted for me what might be kept over these coming years. We managed to have a traditional (if different!) midnight communion and a mainly digital Christmas morning service – but we also had to think differently about our engagement with the wider community. This led to outdoor Christmas Eve Carols with around 100 people attending in a socially distanced way. Despite the snowstorm (!) it seemed to be well received and paid testament to the continued place the church has in the

community. A thank you here to Tim for all the myriad ways he has kept building and nurturing community in a time when community has seemed so at risk

This leads us to what we do going forwards. Many activities have been paused but the world has gone on. It only takes a short walk or drive to see that the community that we have the privilege to serve has expanded in the last 12 months…and will continue in the next 12. Although there is a lot of talk of building back better we need to work out at St.Peter's how we are going to move forward – of all the uncertainties of life it is certain that the place we are post-pandemic will not be the same place that it was in those distant days of early 2020. Our challenge under God is how we are willing to change and adapt to continue to share the love of Jesus with our community.

God is our refuge and strength,
an ever-present help in trouble.

Psalm 46:1

CHURCHWARDENS REPORT FOR 2020

We are required to report on the fabric, goods and ornaments of the church. We can confirm that the Terrier (inventory) is current and up to date. It is available for inspection upon request. The old record books recording baptisms, marriages, service records etc have been indexed and deposited with the Norfolk Records Office in accordance with Diocesan policy.

2020 was the year of the Covid 19 pandemic and this affected church life from March until December. The operation of the church building and the church hall as well as all church activities were governed by national government guidelines as interpreted by the Church of England. These guidelines and regulations can all be found on the appropriate web sites.

The Church

As was stated in the last Quinquennial Report dated 7th November 2018 the fabric of the church is generally in good condition with the exception of the roof. We have a new church architect, Ruth Brennan, appointed to replace David Bonner. In the Autumn of 2020, some tiles were displaced from the roof and remedial work was carried out. Further investigation will be carried out in 2021 when the weather improves, and particular issues raised in the last Quinquennial Report will be addressed.

The church was closed for public worship during the first national lock down and when allowed to open, it needed to be made Covid – secure in accordance with the published regulations and guidelines. Services were held at 10am on a Sunday morning and the church was open on a Wednesday afternoon n for private prayer whenever the regulations permitted. During the lock down and continuing until December, the 10am service was broadcast on zoom to members of the congregation so that it was possible either to attend the service in person or watch and listen at home via zoom.

The church continues to be looked after by a conscientious and effective PCC.

The Churchyard

Gravestone safety check: Regular checks of the gravestones continue to be undertaken biannually by Graham Webster to ensure their stability. No problems have been identified. Previously the PCC had adopted a 'no further reservation' policy as there are very few single plots for burial remaining. However, and whilst not limitless, the number of plots for interment of ashes do not give any rise for concern. In March, the PCC passed a motion to allow faculties to be applied for to reserve ashes plots.

Particular thanks must go to the churchyard working party for their hard work and expertise in keeping this area tidy and accessible.

The Church Hall Centre

With grateful thanks to David Shein and John Canham for their considerable time and hard work in maintaining the Church Hall. We are also grateful to the working party who helped to keep the hedges and curtilage tidy and to the "gardeners" for keeping the flower border colourful and welcoming. The Church Hall Centre is an important part of our outreach and continues to be regularly used by groups, organisations and individuals from within the local community and beyond although this was severely restricted in 2020.

Insurance

The Church's Insurance Policy covers both our buildings and the liability of the church to third parties as well as an engineering policy which covers inspection and examination of the boilers in the church and church hall and the organ blower. As a PCC we are guided by the Insurers as to the sums to be insured and we have always adopted a policy of carrying full insurance. We wish to thank Philip Talbot for handling the last renewal on behalf of the PCC.

Charity Commission

The Church is a registered charity (1130484) under the control of the Charity Commission and as such members of the PCC are 'de facto' trustees of the charity. If you have any questions about this please visit the Charity Commissioners website www.charitycommission.gov.uk Our Parish Administrator is the correspondent for the Charity Commission and will be filing our Report and Accounts for 2020 and updating the list of trustees after the APCM on behalf of the PCC.

And Finally

We are blessed to have Revd Graham as our Rector and thank him for his spiritual leadership. Particularly in this year he has had to adapt to the pandemic restraints on his normal working practice and his technical ability has been a blessing to us all. The Wardens are also very mindful of the huge amount of work which goes on behind the scenes week by week. So much is done by church members in order to carry forward the different aspects of the life of St Peter's and its involvement with the wider community. For this we are extremely grateful. In whichever way you contribute, thank you all so much for your invaluable support.

Elisabeth F. Talbot and Shirley J. Wood – Churchwardens

Safeguarding Report

It is good practice to have Safeguarding as an item on the agenda for every PCC meeting and this is a summary of the topics which were covered.

In April 2020, Norwich Diocese published a guide 'Think Safeguarding' on the webpage. 'Each of us can also take action to become more vigilant and aware of safeguarding issues that impact on people who feel especially lonely or isolated during lockdown.' 'Go to 'Think Safeguarding' on our webpage, for signposting to useful resources and information from partner organisations that will allow you to develop your safeguarding knowledge in relation to Domestic Abuse , Scams and Modern Slavery.'

In June 2020 we were alerted to a scam involving payment for Covid test kits (which are free of charge).

In July 2020, Norwich Diocese encouraged all benefices to start to use software called 'Parish Dashboards' to record and monitor Safeguarding policies and records of information to show compliance. This led to the 'Parish Dashboards Safeguarding Action Plan for Cringleford' which is in the early stages of development and cannot develop further until more training courses are available, hopefully in 2021.

The Independent Inquiry into Child Sexual Abuse (IICSA) is a statutory inquiry set up because of serious concerns that some organisations had failed and were continuing to fail to protect children from sexual abuse.
The Anglican Church in England and Wales is one of 15 investigations being looked at by the Inquiry chaired by Professor Jay. The overarching report from this investigation was published on 6 October 2020. This led to a major reorganisation and review of Safeguarding procedures in the Church of England nationally and in Norwich Diocese locally.
In November 2020, a new revised Confidential Declaration Form was issued for use when recruiting volunteers or employees in any capacity.
The Safeguarding Training modules are all being revised and up - dated and these will possibly be available in 2021.
In its investigation report (*Anglican Church Case Studies: Chichester/Peter Ball (May 2019)*), the Independent Inquiry into Child Sexual Abuse considered that the requirement to "have due regard", while acceptable as a legal term, was misunderstood by many.

The Inquiry recommended that this phrase be amended, and work is being carried out to do that. In the meantime, the Legal Office of the National Church Institutions, in consultation with the National Safeguarding Team, has prepared **an explanatory note which is available to download here: www.DofN.org/have-due-regard**

This is a brief extract:

'What does 'due regard' mean? Where legislation –whether an Act of Parliament or a Church Measure –imposes a duty on a person to "have due regard" to guidance of this sort, the law understands that duty in a particular way. The legal duty to have due regard means that the person to whom the guidance is directed is not free to follow the guidance or not as he or she chooses. As a matter of law, the guidance should be given great weight and must be followed unless there are 'cogent reasons' for not doing so'.

Shirley Wood, Parish Safeguarding Officer

AN OVERVIEW OF CHURCH LIFE IN 2020

Church life during 2020 was very different due to the Covid 19 pandemic so our usual reports will be much shorter than normal but no less important. Not all of our usual groups will have written a report for 2020 as they may not have been able to meet or carry out their usual activities. Don't worry if your group or activity isn't featured in this report we are sure they will be back at some point during 2021.

SUNDAY CLUB

In many ways Sunday Club hardly got started post-Christmas before Covid led to the cancellation of all physical services and the groups that surrounded them. We aim to get them back up and underway in 2021. A special mention of thanks to Carole and Mike Blackwell for doing such a splendid job writing and producing our Zoom Nativity which was a great success at Christmas.

CHURCH MUSIC

I'm sure I speak for us all, whether directly involved with delivering the music or from the wider church family, in saying we were all deeply saddened and shocked by the loss of William Brewin. It was a privilege for us to share with William his enthusiasm and love of music and the magnificent sound of his favourite hymns being sung at the thanksgiving service will echo long in our hearts. His fortitude and determination in leading a life in the face of adversity brought about through bearing a life-long condition has been an example to us all and he will be hugely missed. With church services suspended in March, choir and music group vocal chords have been "mothballed" for the time being. I can report that in addition to the annual tuning visit some necessary maintenance work was carried out on the organ by Messrs Boggis & Co partly funded by some legacy money.

CHURCHYARD WORKING PARTY

The Churchyard Working Party managed to meet monthly when allowed during 2020 (March to end November) and kept the churchyard in a presentable and acceptable order.

Graham Reeder regularly cut the grass and has done so for over 20 years. Strimming around the grave stones and sweeping all the paths was carried out monthly.

The front hedge was tidied up and low-lying tree branches were removed as necessary. The shrubbery around he pathway from the Church entrance to the Vestry was cut back twice. The Rose Garden necessitated more frequent attention to keep it pristine and greenfly free.

We hope to return to some normality as a group at sometime in the future and enjoy not only the fellowship but a cup of tea/coffee after the labours of the day."

MEN'S BREAKFAST

We were only able to meet on a couple of occasions before the lock down curtailed our activity in March. At the last meeting in February we were given an informative presentation by Callum Harding, a personal fitness trainer. Such was the interest that Callum followed up by offering fitness sessions at the Willow Centre concentrating on falls prevention and balance which several members took advantage of. Since then it has only been possible to meet on Zoom. Nevertheless we were still able to hold our annual Open Meeting when we were delighted to welcome (on Zoom of course) Lottie Gibson who gave us an impassioned account of her work with the humanitarian aid charity Care4Calais. In normal circumstances our meetings take place on the third Saturday of each month commencing 8.00am.

Philip Talbot

SOCIAL AND FUNDRAISING COMMITTEE REPORT

Sadly and because of Covid we were only able to hold one social event. This took place on Sunday 15th March when we were delighted to welcome to St. Peter's the girl choristers, lay clerks and choral scholars from Norwich Cathedral for a concert comprising a wide range of choral works. The committee organised refreshments which were enjoyed in the church hall afterwards and were very grateful to all those who had baked delicious cakes. Grateful thanks must also go to Juliet and Nigel who made sandwiches and organised tea for all of the choristers- more than 30 of them! Little did we know that we were about to go into lockdown and that this would be the last fundraising event that we would hold in 2020.

CHURCH HALL ENTERPRISE CLUB

This was set up in 2014, specifically to provide a fund for the maintenance and improvement of the church hall. We have a prize draw each month, in addition we have two "star prizes", one at Christmas and a second in the spring. Our prize fund is between 40% and 50% of the total fund.

We have a long "wish list", which includes improving the car park, updating the toilets, replacing the roof lights in the kitchen, improving the heating, replacing the carpet tiles in the hallway and committee room, redecorating throughout. We do need your support to keep the Church Hall up to date, it's a valuable community asset. We are always looking for new members to join us, if you'd like to find out more please pick up an application form from Juliet Godier in the office or contact David Shein, for just £1 a week, you would be helping us keep the Church Hall alive, remember all our funds are restricted to use within the Church Hall. We look forward to hearing from you.

CHURCH HALL

At the beginning of the year, most of our group lettings were cancelled, due to social distancing being brought in. We were able to get one or two maintenance issues sorted out while the Hall wasn't being used. All the fire exit lights have been updated, and we have outside lights covering the path from the fire exit at the side of the hall, to the car park.

We would like to thank the working party, led by Chris Eke, who trimmed the hedge around the hall car park, and the gardening ladies, who keep the flower beds at the front of the Hall looking so colourful and welcoming. Even though we have been in lockdown, and the Hall hasn't been open these things still have to be done.

David Shein

ST PETERS COMMUNITY ACTIVITIES

Despite the limitations imposed by the Covid-19 pandemic, St Peters has been able to continue with its outreach to groups in need—both overseas and at home.

The Vidiyal Trust

Overseas our main focus has been assisting the Vidiyal Trust in its work with indigent slum dwellers in the city of Madurai in Southern India. St Peters has for several years provided help to elderly woman without resources, to children with cancer and to families living in the leper colony on the outskirts of Madurai. In previous years, we raised all the money we needed at a fund-raising lunch, but this wasn't possible in 2020. There was no lunch but donations were made nonetheless. In fact, our congregation's commitment to this project is so deep that, when we counted up the money, we had raised a fantastic £4, 197.

In a report on how our money was being used during the pandemic, the Trust told us that the Vidiyal staff and volunteers had been given permission by the local authorities and police to organise a daily feeding programme in the slum. Initially, this was just for the elders but as the lockdown continued it was extended to the children. In addition, the Trust provided medication where needed and continued to provide extra tuition for the slum children. The regular help for children with cancer was supplemented by the delivery of a daily food parcel to their families. Since, the family members were not able to get out to buy food during the lockdown, these parcels were a real lifeline.

The Sunday Club Tanzania Project

Our overseas outreach project in Tanzania has always been organised and promoted by the children of Sunday Club in cooperation with The Norwich Tanzania Association (NTA). On Sunday 8th March 2020, just days before the lockdown, the children and parents of Sunday Club organised another fund-raising brunch in the church hall. An amazing £1,300 was raised. Catherine Gibson of the NTA sent thanks to everyone involved for their support and reported that this money had been used to complete two classrooms at Two Wings Primary Schools near Iringa, as well as to carry out repairs on existing classrooms. This completed the classroom building project at the school. Previously, children had to attend school in rotation due to lack of classroom space; now all classes have a classroom for their lessons, which is transformational for the school.

Our Local Outreach adapted to the Lockdown

Our normal campaign of buying Christmas gifts for local disadvantaged children and homeless adults had to be put on hold in 2020. We contacted our two outreach partners, the Salvation Army and St Martin's Trust, who told us that the need for gifts this Christmas was greater than ever. We told them that we had collected in some gifts but we felt that it was just too risky to ask people to go out and shop for more. Both organisations said that they understood our dilemma and suggested that if our community could make gifts of money to them this year, they would use it to buy the gifts themselves. And so, that's what we did. We dropped off the gifts we had collected in mid-December along with the cheques people had left in the Church Office. We explained that, in addition, many of our usual contributors had made their donations directly online through bank transfers. (For this reason, we cannot give an exact tally for the amount of money raised this year—only that it was several hundred pounds.)

We have had letters from both the Salvation Army and St Martin's Trust asking for us to warmly thank all who contributed. They wrote that the experiment had been successful and that our gifts had brought the light of Christmas into the lives of some of Norwich's most disadvantaged people.

From March 2020 onwards, because of coronavirus restrictions, we had to discontinue our monthly practice of providing helpers for the Salvation Army **'soup run'**.

Similarly, we had to postpone the collection of physical food items for distribution to those in need through the local **Food Bank**. Congregation members were encouraged to make cash donations instead and many did so.

MEMORY LANE CAFÉ

Our last Memory Lane Café was held in February 2020 and like so many clubs and societies we have been unable to meet since. Lockdown 1 commenced, during which we received a number of reports of how our members were doing and how they missed the café.

As events evolved over the year and whilst some freedoms were permitted, we reluctantly made the decision that we wouldn't open despite the possibilities of being able to do so under very strict conditions. As cases of the virus increased again, another lockdown took place in November. Christmas was not far away.

Rather than risk meeting up I asked the committee if they would support me in pulling together a small pack including a quiz and a few puzzles which we could send out to all our members at Christmas. This idea morphed somewhat and we ended up with a wonderful goodie bag; a green, velvet bag containing a Christmas card, a couple of quizzes, memory joggers, a Christingle craft activity, some colouring sheets and pencils, some Christmas chocolates, a book of childhood memories from the Second

World War which had been written by three of our members, a CD of Christmas carols with words for a singalong and poems, to name but a few things!
We delivered 20 goodie bags on Tuesday before Christmas and the response from our members has been fantastic. They were gratefully received by many, a joy and distraction during a very tough time, and a feeling they hadn't been forgotten. My grateful thanks to the committee for their help in pulling this together.

Looking forward to better times, with the number of infections reducing significantly and the number of people vaccinated increasing substantially, I hope we can start the café once again. My concern is whether we have enough volunteers who are willing and able to help. We require approximately 8-10 volunteers each month to be able to run the café safely and that doesn't take in to account the people who organise it and do the necessary administration to enable it to run. The risk assessment and procedures for running the café once again will need to be revisited.

As Memory Lane Café is so vital to a lot of our members and provides friendship and joy to so many each month, I hope my concerns are unfounded.

Anita Wood

CRINGLEFORD LUNCH CLUB

This past year has been a trying year for everyone. Quite a few of our members live alone without family close by and so have found the lockdown imposed on us all difficult to manage. With this in mind, we realised it was important to keep in contact with our members. Our first step was to appeal to our helpers for folk willing to make a regular 'check-in' phone call to a member. Within a couple of days, we were able to allocate enough folk to ensure that every elderly member had at least two people regularly calling or emailing them.

We then decided to run a soup and pudding drop to the members every Tuesday. These drops were warmly received but when the virus spike looked to be peaking, we informed the members we would need to take a short break until we were on the downward slope. We still thought it important to keep all of us in touch - lunch club is much more than just food, it is also a chance to socialize. With this in mind, we came up with a way of helping all to get to know each other even better during the lockdown. We asked the members if they would like to share their life stories with each other, with the result that we have now circulated all the life stories of those members happy to share their memories. Some have also been keen to share their war time memories. In addition, we created a CD of favourite songs collected from each of our members as well as one of favourite Christmas carols. This has proved to be immensely popular, with some confessing that they love being able to sing along out aloud in the privacy of their homes.

After lockdown eased in May, Luncheon Club resumed providing light meals on a fortnightly basis, alternating the meal with the life story drop. In addition, Luncheon Club has managed to celebrate special days such as VE Day when we prepared a wonderful tea, Wimbledon with strawberries and a quiz and of course Christmas with all the trimmings.

We decided that it was not possible for Lunch Club to operate under the restricted conditions deemed necessary to maintain health and safe working conditions in the Church Hall during the Summer. In addition, at that time our volunteers were reluctant to commit themselves to provide such a service as were the members reluctant to attend. So, we have continued to provide a fortnightly delivery of a meal alternating with a social interest drop throughout these difficult months. Once the conditions are suitable for a resumption of our normal weekly lunches, we hope to restart this provision.

Isobel Brewin

CRINGLETOTS

As for many of the activities of St.Peter's over 2020 Cringletots has been badly hit by the Pandemic. In the first few months it continued to be a place of meeting and joy for those who came week by week. However as March rolled on the introduction of the First National Lockdown meant that Cringletots had to stop. Although the country has seen different levels of lockdown since it has not yet come to a point where it was practicable to restart it due to the ongoing restrictions. We are very much hoping that in 2021 there will come a time when we can begin meeting together again. A huge thank you to those who serve so ably with Cringletots and did get 10 weeks of good sessions at the beginning of 2020. We have attempted to keep some connection with those who come and to support those with children in Cringleford particularly through supplying Craft materials, playdough and at one point a book library (!) as a way of giving families something fresh to do as the world closed down around them.

Obviously, the Hub has not been immune to the effects of the pandemic lockdown in 2020-21. We have increased and maintained an online presence, as well as trying to initiate outdoor activities that were appropriate for Covid-19 restrictions. However, there is no escaping the fact that all our face-to-face activities have paused and it feels like we've lost momentum on some of the key areas we'd previously launched.

The Hub activities are mapped on the four-fold stage approach to creating community relationships, promoting living well and loving service.

Stage One: getting to know faces in the community
One-off events and activities to enable people to mix and engage in reflection:

Event	Objective	Activities	Partnerships/ Notes	#
Ribbons of Hope	Supporting key-workers	Tying ribbons around the trees on the tump		?
Rainbow Trail	An outside activity for families whilst out walking	Look for rainbows outside	Cringleford Facebook community	21 members
Cringleford Easter Interpretations	Exploring the story of Easter through images with reflections on Covid-19 and the pandemic.	Reflection and prayer outside and online. Set up in Round House Park and by the village sign.		?
Cringleford Cross	Creating an Easter focal point in the community	A cross erected on Good Friday and covered in ribbons on Easter Sunday		?
Star Wars Competition Online	Get participants to celebrate World Star Wars day for fun, to promote creativity and family engagement.	Create Star Wars themed art/videos	School	17
Chalk the Walk	Show some love in our community by sharing messages and prayers of hope and positivity	Chalking on the path opposite the school and by St. Peter's Church.	St. Peter's Church	?
Pumpkin Trail and Halloween competition Online	To go pumpkin spotting. When the kids found a pumpkin then their grown-ups would then give them a treat.	Creatively decorate your house and put a pumpkin picture in your window. Carve a pumpkin and take pics of costumes and post them online.	Tesco	128 members

Event	Objective	Activities	Partnerships/ Notes	#
Christmas Elfie Selfies Online	Promote creativity and family engagement.	Draw pictures of elves and put them in your window and post them online.	Tesco	115 members
Cringleford Christmas Trees	Encouraging people to write messages to the community	Decorate a bauble and hang it on the fir trees.	School	200 baubles
In Search of Christmas	Exploring the story of the first Christmas through films.	Poster with QR codes and clues to find.	St. Peter's Church	?
Tesco Carols	Share some Christmas joy	Singing	Tesco	?
Outdoor Crib & Carols	Get to know people and share the Christ-mas message	Singing & storytelling	St. Peter's Church	50+
Hope Magazines	Share good news at Christmas	Hope Magazine distributed	School & St. Peter's Church	450
Pancake Faces Online	Have some fun on pancake day. Pro-mote creativity and family engagement.	Create pancake faces with food.	Tesco	20 members
Food Bank Friday	Supporting our local Food Bank during term-time in Lent	Collection box for food stuffs outside school every Friday	School	?
Cringleford School Assemblies Online	Supporting our local school with Christian input	Weekly assemblies shared with families of school children	School & St. Peter's Church	?

Stage Two: developing community connections, repeat events

Event	Objective	Activities	#
Kindness Kafé Online (monthly)	An all age community café, enabling people to spread kindness, bringing people together, breaking down bar-riers, combatting isolation and welcoming new neigh-bours.	Fun, games, mind chal-lenges, and conversa-tion Ran monthly on Zoom but was cancelled due to lack of interest.	?
Bounce & Rhyme Online (weekly)	Toddlers and Carers' group. Support parents at home in the lockdown	Crafts, bible stories and songs	Average views per session: 59 Most views: 99
Six-Weeks of Celebration (weekly)	To encourage the community to share knowledge and skills for summer inspiration.	Over the school Sum-mer break every Mon-day morning the Hub posted challenges	?

Stage Three: meaningful relationship development, sharing initial steps of faith

Event	Objective	Activities
Cringleford Assembly Online	• Gather as a community to form deeper relationships; • Explore the big questions in life and what it means to 'live well', what is meaning and purpose; • Celebrate being pro-active neighbours.	Ran monthly on Zoom. Moved to weekly from September as a thought for the week on Youtube.
Cavel Court Church Service Online	Spiritual care of Christian residents at Cavell Court	Monthly service of the word with hymns
Pastoral Support	Support those encountered in Hub events with emotional and spiritual needs	Tim Yau's ministry

Stage Four: Discipleship

Event	Objective	Activities
Hub Church Online (Weekly)	A community of people seeking to live well together, becoming disciples of Christ and going deeper in life, resourced by faith and sharing the love of God with those around us.	Discipleship exploration. A number of courses have been engaged with, 6 regulars.

Sadly, this year the Hub had to cancel the following activities and events:

- Easter Egg Hunt
- Annual Summer Great Get Together Picnic
- Halloween: Light on a Dark Night
- Stalls at the School Fairs
- Pancake Races
- Bounce & Rhyme at the Willow Centre
- Cringlekidz Film Club and Easter/Christmas crafts
- Kindness Club at Cringleford School
- Cringleford Assembly monthly gathering
- Monthly Community Meal
- Monthly Cavel Court Church Service in person
- Kindness Kafé, monthly community café.

Rev. Tim Yau – Community Pioneer

Below is a list of contact names and numbers of all our church groups. If you would like any further information please contact the person listed.

CHURCH GROUPS

Music including the choir and music group - Philip Talbot Organist (507378)
Flowers - Liz Shein (506708)
Deanery Synod - Dr Roger Wood 506539)
Ecumenical Links St Peter's continues to provide hospitality to the German Lutheran Church who meet in the Church each month – Parish Office (259138)
Youth and Children (including seasonal workshops and holiday club), First Sunday, "Sunday Club" (2nd & 4th Sunday of each month) – Sunday Club team led by Anna and Rev Graham Wilkins (458467)
Men's Breakfast – Philip Talbot (507378)
Church Library – Mary Edwards (455302)
Cringleford Mothers' Union – Parish Office (259138)
Cringleford Voluntary Aided Church of England Primary School
Neil Henery - Head Teacher
Church Cleaning – Contact Parish Office (259138)
Church Hall Centre Maintenance Group – John Canham (505357) & David Shein (506708)
Churchyard Working Party—Carolyn & Richard Ball (455664)

MISSION & OUTREACH

Parish Magazine and Publicity – Contact Parish Office (259138)
Advertising & Co-ordination of Distribution—Parish Office (259138)
Any enquiries regarding the Parish Magazine or distribution should be directed to the Parish Office.
Memory Café—Committee appointed. Point of contact Anita Wood (01603 503573)
Cringletots (Mother & toddler group) Rev Graham Wilkins (01603 458467)
HUB Church/Thirdspace Rev Tim Yau (07964 078330
Faith in Action – Michael Blackwell (504248)
The Children's Society – Neville Stanley (501236)
Christian Aid – Elizabeth Armstrong (454608)
Cringleford Lunch Club – Isobel Brewin (503770)
Soup Run-Parish Office (259138)
Food Bank—Parish Office (259138)

SUPPORTING THE WORK AND MINISTRY OF THE CHURCH

The Parish Office and Resource Centre is a first point of contact for all sorts of enquiries from members of the church and local people. – Juliet Godier, Manager (01603 – 259138)
Gift Aid – Kai Davey (01603 – 452114)

CRINGLEFORD CE VA PRIMARY SCHOOL

This has been an extraordinary year for everyone and I could not have imagined the changes we have had to adapt to at school over the last 12 months as a result of the Coronavirus pandemic and resulting lockdowns. I look back with pride at the way that the whole staff team adapted to the challenge of having to provide remote learning for the vast majority of pupils from Easter to July 2020. During that time, the only children allowed in school were those of Critical Workers or those deemed 'vulnerable', for example those with Special Educational Needs. The context of the school is that we are situation very close to the hospital so we have a number of parents who are Critical Workers so the percentage of pupils in school was much higher than for many other schools. For this reason, when Reception and Year 1 pupils were allowed to return to school during the summer term, we were not able to do this as all our staff had to cover 'bubbles' of Critical Worker children and the only year group back allowed back in full was Year 6. To make the school as safe an environment as possible, some measures have become commonplace: regular sanitising and hand washing, more time spent outside, well ventilated classrooms, social distancing and staff wearing face coverings as well as lots and lots of cleaning!

All pupils were able to return in September 2020 and, fortunately, only a few children had to self-isolate for a limited period due to a positive case in the school community. We were all grateful that the children had the whole of the autumn term to get back into school routines, meet friends and catch up on lost learning. Since Christmas, we have, once again, faced another lockdown and two thirds of pupils are having to learn from home. Remote teaching has had to adapt and develop and live and recorded lessons are now a staple of what we offer daily. Many school development priorities have had to be put 'on hold' this year as we all focus on keeping everyone safe and provide the highest quality remote learning that we can. Government initiatives, such as the distribution of laptops to disadvantaged pupils, have helped to support certain families, although the challenge for parents and carers to oversee remote learning at the same time as working from home has been considerable.

The school is looking to spend Catch Up funding on some tutoring for targeted pupils and we have already bought learning packs for pupils to complement the home learning we are providing.

The pandemic has brought the whole school community closer in many ways, with teachers and parents working together to support pupils. Tim Yau and Reverend Graham have continued to be very supportive, providing weekly recorded assemblies and offering encouragement to the staff who have worked incredibly hard all year.

Having turned 60, and having led the school for nearly 10 years, I took the decision before Christmas to inform governors that I would be leaving the school in July. The governors have worked hard to advertise and recruit the next headteacher who will take over in September. The whole recruitment process had to be carried out remotely, but the result of two days of interviewing is that Mrs Julia Humphrey has been appointed. Julia is currently headteacher of Garboldisham Church Primary School. She has many years of headship experience and I am sure she will work very effectively with the staff and governors to move the school forward over the next few years.

I would personally like to thank everyone at St Peter's for the consistent support I have received as headteacher since I started. I hope it will not be long before we can all have assemblies together in the school hall and Open the Book volunteers are welcomed back.

The impact of the pandemic will likely continue for a long time. The school has served the community

during a very difficult time and will continue to do so, even if we all have to adapt to new ways of doing things. I have been so grateful to all the members of staff who have truly worked as a team throughout all the changes and will continue to put the interests of the children at the heart of everything they do.

Please continue to pray for the school during these challenging times.

Neil Henery - headteacher

DEANERY SYNOD REPORT FOR 2020

There were no physical or virtual Deanery Synod meetings held in 2020. This was principally due to the difficulties resulting from the COVID-19 pandemic. Other deaneries in the Diocese suffered likewise. In addition, there were some "local difficulties" within the Deanery which did not help the situation.

But on the positive side, most Deanery Lay Chairs within the Diocese were able to report on an enhanced caring approach prevailing throughout the individual parishes during the pandemic.

It is anticipated that Deanery Synod meetings will get back to normal in 2021 and that the Synod will be used more effectively within the formal CofE structure.

There was no appointed Deanery Secretary throughout all of 2020.

Our thanks must go to Colin Reed, who retired as the Humbleyard Rural Dean in December 2020, for all the work that he has carried out during his term of office. He is succeeded by Graham Wilkins as from January 2021.

2020 Accounts

St Peter's Church Cringleford - Charity 1130484
Receipts & Payments for the Year Ending 31st December 2020

Year 2019	Receipts		Unrestricted Dec-20	Designated Dec-20	Restricted Dec-20	Total Dec-20	
£			£	£	£	£	
4000	Voluntary Income	Plate Collections	1,344.34			1,344.34	
5644		Envelopes	393.30			393.30	
27481		Standing/Order	29,715.32			29,715.32	
6041		Donations	8,461.61			8,461.61	
0		CAF Vouchers	6,890.00			6,890.00	
8803	Inland Revenue	Tax Reclaimed	6,006.46			6,006.46	
2000	Legacies & Bequests		3,000.00			3,000.00	
4088	Fund Raising		1,315.75			1,315.75	
3266	Magazine	Sales	2,039.00			2,039.00	
4391		Advertising	2,586.50			2,586.50	
1738	Cringletots		437.36			437.36	
12507	Hall Hire etc		4,282.60	1,070.65		5,353.25	
170	Hall Donations			-		-	
6862	Fees		2,910.00			2,910.00	
0	Appeal Fund		-			-	
6727	Hall Enterprise Fund		-		5,551.00	5,551.00	
598	Hub Church		-	340.00		340.00	
0	Bank Interest		521.86			521.86	
139	Churchyard				134.00	134.00	
0	Parish Day		-			-	
452	Donations for other charities				85.00	85.00	
751	JRS Grants		4,387.59			4,387.59	
500	Guide Hut		500.00			500.00	
556	Other Receipts		33.00			33.00	
						-	
96714	**Total Receipts**		**74,824.69**	**1,410.65**	**5,770.00**	**82,005.34**	
						79,763.34	**TOTAL net of Diocise share of Fees**

Year 2019	Payments		Unrestricted Dec-20	Designated Dec-20	Restricted Dec-20	Total Dec-20	
£			£	£	£	£	
1461	Church	Cleaning & Maintenance	2,077.60			2,077.60	
1172		Heat/Light/Water	1,262.77			1,262.77	
510		Organ	253.00	1,272.00		1,525.00	
1070		Insurance	1,155.89			1,155.89	
5174		Major Repairs	-			-	
845	Churchyard		-		290.00	290.00	
694	Clergy Expenses inc Telephone		642.84			642.84	
3269	Fees paid to Diocese		2,242.00			2,242.00	
2358	Choir/Organist/Verger		2,025.00			2,025.00	
1633	Pastoral & Misc Church Expenses		587.65			587.65	
9924	Office	Salaries/Staff Costs	10,244.22			10,244.22	
1129		Printing & Stationery	449.35			449.35	
279		Telephone	359.45			359.45	
127		Postage	33.80			33.80	
50		Website	107.07			107.07	
54000	Parish Share		43,000.00			43,000.00	
6125	Magazine Expenses		3,333.80			3,333.80	
861	Hall	Maintenance	1,528.31			1,528.31	
1692		Heat/Light/Water	1,547.07			1,547.07	
1798		Cleaning	354.00			354.00	
0		Performance Licence	56.00			56.00	
1070		Insurance	1,155.89			1,155.89	
0		Major Repairs	-	-	-	-	
529	Cringletots		108.58			108.58	
0	Parish Day		-			-	
365	Hub Church		-	365.53		365.53	
573	Collections/Donations for other Charities		-		332.69	332.69	
2640	Hall Enterprise Fund	Prize Fund	-		1,280.00	1,280.00	
0	Guide Hut		-			-	
1758	Other Sundry Expenses		395.41			395.41	
375	Fund-raising expenses		-			-	
101481	**Total Payments**		**72,919.69**	**1,637.53**	**1,902.69**	**76,459.91**	
						74,217.91	**TOTAL net of Diocise share of Fees**
	Movement in Funds for the Year						
-4767	Excess of Income over Payments		1,905.00	(226.88)	3,867.31	5,545.43	
3064	Debtors		(980.00)		-	(980.00)	
-3121	Creditors		-		-	-	
583	Prepayments						
-6533	**Movement in Funds for the Year**		**925.00**	**(226.88)**	**3,867.31**	**4,565.43**	

St Peter's Church Cringleford - Charity 1130484
Statement of Balances and Reconciliation of Accounts for 2020

	01/01/2020	Movement in year	Balance at 31/12/20
	£	£	£
Barclays No1 Acct	14,424.08	(2,695.44)	11,728.64
TSB/Barclays No2 Acct	12,460.76	3,946.67	16,407.43
Hall Enterprise	10,224.63	4,271.00	14,495.63
Coffee Money	178.78	37.35	216.13
Petty Cash	23.29	(14.15)	9.14
Debtors	500.00	(980.00)	(480.00)
Creditors	(480.00)	-	(480.00)
Total Balance of Funds	**37,331.54**	**4,565.43**	**41,896.97**

Allocation of Funds
01/01/2020

			Unrestricted	Designated	Restricted	31/12/2020 Total
			£	£	£	£
10361.71	General		(1,715.01)			(1,715.01)
14305.00	Legacies		18,577.18	- 1,272		17,305.18
4773.48	Buildings Repair Fund	Designated Fund		10,231.72		10,231.72
11656.63	Hall Enterprise	Repair Fund			12,495.63	12,495.63
2000.00	Hall Enterprise	Prize Fund			2,000.00	2,000.00
0.00	Churchyard Fund				2,174.00	2,174.00
390.98	Breakfast Church			365.45		365.45
3064.00	Debtors		(480.00)		-	(480.00)
-3121.00	Creditors		(480.00)		-	(480.00)
43430.80	**Total Balance of Funds**		**15,902.17**	**9,325.17**	**16,669.63**	**41,896.97**

Approval
We confirm our approval of the annexed accounts

A Mayhew Date: 5/4/21

Mrs Abigail Mayhew (Treasurer)
5 Rose Drive
Cringleford
Norwich
NR4 7SZ

G. Wilkins Date: 29/03/21

Rvd Graham Wilkins (Rector)
The Vicarage
Newmarket Road
Cringleford
Norwich
NR4 6UE

THE CHURCH OF ENGLAND
Diocese of Norwich

Independent Examiners Certificate

Report to the trustees/ members of:	CRINGEFORD ST PETER'S
On accounts for the year ended:	31 DECEMBER 2020
Charity no (if any):	1130484

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [N/A]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: [signature] Date: 6.3.21

Name: HANNAH RUTH LAMBERT

Relevant professional qualification(s) or body (if any): INSTITUTE OF CHARTERED ACCOUNTANTS OF ENGLAND & WALES

Address: 8. BEATRICE ROAD
NORWICH, NORFOLK
NR1 4BB

Section B **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Full Year 2020 Treasurer's Annual Report

Income

Income in 2020 totalled £82,005 (2019 £97,928) and represents a fall of 17%. This is directly due to the impact of COVID-19 resulting in reductions of hall hire income of £7,788, fund raising income of £5,766 and wedding and funeral fees of £4,828. For the most part of the year the church building was closed for services, income from stewardships was maintained though thanks in part to an appeal. Under the Coronavirus Job Retention Scheme we were able to claim grants totalling £4388 covering the time Juliet Godier, our administrator, was furloughed.

Expenditure

Expenditure in 2020 totalled £76,460 (2019 £105,297). Expenditure includes payment of £43,000 towards parish share against a request for payment of £60,000. It should also be noted that expenditure in 2019 included the cost of the kitchen refurbishment.

Cash in hand

Balance in hand at the end of 2020 was £41,897 of which £16,670 is restricted (primarily relating to the Enterprise Club) and £10,232 designated for repairs. There was an increase in funds in the year of £5,724.

Outlook for 2021

The budget for 2021 is more uncertain than usual due to Covid-19 uncertainties, and the amount of donations which partly mitigated the Covid driven shortfalls in 2020 are unlikely to be repeated in 2021. Full payment of parish share (£57,250) is intended and will be carefully considered by the PCC as the year progresses and dependent upon meeting our reserves policy.

Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2096 and s43 of the Charities Act 2005 on an accruals basis.

Funds

General funds represent the funds of the PCC that are available for application to the general purposes of the PCC. These include funds designated for a specific purpose by the PCC.

Reserves

At the 31st December 2020 the Church's level of free reserves was below the requirement of our formal reserves policy. This was a key reason for not being able to meet our parish share request in full.

Policy Statements-

The Parish of St Peter's Church, Cringleford
SAFEGUARDING POLICY
PROMOTING A SAFER CHURCH

The following policy was agreed at the Parochial Church Council (PCC) meeting held on 27/03/19

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints Dr Shirley Wood as the Parish Safeguarding Officer

Incumbent G. Wilkes

Churchwardens E. Tailor ..... R. J. Wood .....

Date: 27th March 2019

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DATA PRIVACY NOTICE

The Parochial Church Council (PCC) of St Peter's Church, Cringleford.

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (the "GDPR").

2. Who are we?

The PCC of St Peter's, Cringleford is the data controller (contact details below) and the policy extends to its staff, volunteers and anyone else processing data on our behalf from time to time. This means it decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

The PCC of St Peter's, Cringleford complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes: -

- To administer membership records;
- To distribute the Parish Magazine, if subscribed to;
- To fundraise and promote the interests of the charity;
- To manage our employees and volunteers;
- To maintain our own accounts and records (including the processing of gift aid applications);
- To inform you of news, events, activities and services running at St Peter's
- To operate the Cringleford & Colney Churches website and deliver the services that individuals have requested.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about news, events, activities and services and process your gift aid donations and keep you informed about diocesan events.

- Processing is necessary for carrying out obligations under employment, social security or social protection law, or a collective agreement;

- Processing is carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided: -

◊ the processing relates only to members or former members (or those who have regular contact with it in connection with those purposes); and

◊ there is no disclosure to a third party without consent.

5. Sharing your personal data

Your personal data will be treated as strictly confidential and will only be shared with other members of the church in order to carry out a service to other church members or for purposes connected with the church. We will only share your data with third parties outside of the parish with your consent.

6. How long do we keep your personal data?

We keep data in accordance with the guidance set out in the guide "Keep or Bin: Care of Your Parish Records" which is available from the Church of England website [see footnote for link]. Specifically, we retain electoral roll data while it is still current; gift aid declarations and associated paperwork for up to 6 years after the calendar year to which they relate; and parish registers (baptisms, marriages, funerals) permanently.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which the PCC of St Peter's, Cringleford holds about you;
- The right to request that the PCC of St Peter's, Cringleford corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for the PCC of St Peter's, Cringleford to retain such data;
- The right to withdraw your consent to the processing at any time
- The right to request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability), (where applicable) [*Only applies where the processing is based on consent or is necessary for the performance of a contract with the data subject and in either case the data controller processes the data by automated means*].
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data, (where applicable) [*Only applies where processing is based on legitimate interests (or the performance of a task in the public interest/ exercise of official authority); direct marketing and processing for the purposes of scientific/ historical research and statistics*]
- The right to lodge a complaint with the Information Commissioners Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact the PCC

Secretary / Parish Administrator at St Peter's Parish Office, Newmarket Road, Cringleford, Norwich, NR4 6UE.
You can contact the Information Commissioners Office on 0303 123 1113 or via email https://ico.org.uk/global/contact-us/email/ or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9

Policy Statement on Health and Safety

The Parochial Church Council's policy is to take all reasonable steps to maintain a safe and healthy environment for the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre and comply with all relevant legislation including that relating to electricity and gas. It is the responsibility of the congregation, any volunteer workers, hirers of and visitors to church premises including the church hall centre to exercise due care and attention on their own and others' behalf. Should any hazard or defect be noticed or an accident involving an injury take place, please notify, one of the church wardens, the Rector or Juliet Godier in the Church Office and complete the accident/defects record located on the noticeboard in church hall centre.

The following matters should be noted by all:-

a) Appropriate fire extinguishers are provided in the church and church hall. In case of a fire the assembly point for both the church and the church hall centre is the vicarage forecourt.

b) First aid kits are located in the vestry in the church and in the kitchen in the church hall centre.

c) No portable appliances of any kind whatsoever should be brought on to church property (whether it be the church premises or the church hall premises) unless it has undergone an electrical test by a properly qualified person during the previous year and bears a proper sticker to confirm this.

The Parochial Church Council undertakes to display a copy of this policy statement in the church porch and at the church hall centre. This policy statement was agreed by the parochial church council of St Peter's and will be reviewed annually at the annual general meeting.

Policy Statement on Unsafe Gravestones

Faced with the problems of Health & Safety Issues arising out of gravestones which become a threat to personal safety, the Parochial Church Council ("the PCC") adopted a policy for dealing with gravestones which represent such a safety hazard. This policy, adopted at the PCC meeting held on 20th September 2006, is as follows:

a) Where the family* of the deceased can be traced and they are prepared to pay for the necessary repairs, these shall be carried out by a contractor approved by the PCC at the expense of the family.
b) If the family cannot be traced or if the family are not prepared to pay for any necessary repairs, the gravestone concerned shall be laid flat with the ground to eliminate the safety hazard. If subsequently a family member is identified who is prepared to pay for the necessary repairs the gravestone shall be re-erected by a contractor approved by the PCC at the expense of the family.

Families are reminded that gravestones are erected, with the approval of the incumbent, at the expense

of the family concerned and it is the family who have legal responsibility for the care and maintenance of such memorials. With the introduction of more stringent regulations regarding health and safety in churchyards, the PCC have an obligation to take action in respect of gravestones that represent asafety hazard.

Families are advised to check their memorials at least yearly and to ensure that such memorials are completely stable.

*The term family used throughout this statement includes the legal heirs of the deceased with whom the responsibility for maintenance of gravestones lies.