



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	Month09	Year2022		Day31	Month08	Year2023

## Section A Reference and administration details

<b>Charity name</b>	Maldon Community Pre School
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1130470
<b>Charity's principal address</b>	Wantz Chase
	Maldon
	Essex
<b>Postcode</b>	CM9 5DN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cheryl Geddes	Treasurer		
2	Toni Harris	Chair	16/03/22 - Present	
3	Jade polley	Secretary	16/03/22 - Present	
4	Madeline Whittle		16/03/22 - Present	
5	Joanna Burton		16/03/22 - Present	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Pre School Learning Alliance
Trustee selection methods (eg. appointed by, elected by)	

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The advance of education of children below compulsory school age.

Providing safe and satisfying group play in which parents have the right to take part. Encouraging other charitable activities through which parents can help their children.  
Encouraging an understanding of diversity and inclusion.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Furthering the aims of the Pre School Learning Alliance.  
We are currently creating a sensory area which we feel is a great tool in encouraging development in all children.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Although committee managed, the success of the Group is dependent on dedicated staff members who continue to provide high quality childcare and education.

The Pre School continues to take part in local activities which not only helps to raise funds but also promotes the availability of the provision of good quality child care in the Maldon and surrounding area.

The Pre school has had a focus on children with diverse backgrounds or special educational needs this year and we feel that we are an inclusive and friendly place.

The Pre School continues to promote good links with other providers and local primary schools.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Our policy is to retain sufficient reserves for the upkeep and maintenance of the building as well as maintaining a safe and secure outside play area.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	C D Geddes	
<b>Full name(s)</b>	Cheryl Dawn Geddes	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	25/09/2023	

# Maldon Community Pre School

## Accounts

1 September 2022 - 31 August 2023

Income	£	£	Payments	£	£
Fees					
Parents	12,455.09		Staff - Salaries	89,256.97	
Nursery Education Funding	100,516.52		Staff - Training	<u>470.00</u>	
		<b>112,971.61</b>			<b>89,726.97</b>
			Premises/Insurance/Subscriptions		12,632.74
			Equipment		3,531.32
Fundraising Income			Supplies		2416.85
Income	1049.16		Printing, Stationery, Postage		2,813.92
less Costs	<u>442.23</u>	606.93	Administration		4,704.22
Donations		75.16	Other Expenditure		3,298.23
Grants		374.75			
Other Income		570.91			
					<b>119,124.25</b>
			Excess Income over Expenditure		-4,524.89
		<b><u>£114,599.36</u></b>			<b>125,415.73</b>

## Accumulated Fund

b/f at 1 September 2022	34,440.48
Profit to 31 August 2023	-4,524.89
Balance c/f 31 August 2023	<b><u>£29,915.59</u></b>



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Maldon Community Pre School

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1130470

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Date:** 25/09/2023

**Name:** Mrs Janice M Martin

**Relevant professional  
qualification(s) or body  
(if any):**

Previous bookkeeper

<b>Address:</b>	10 Dryden close
	Maldon
	CM9 6DG

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.



**Give here brief details of any items that the examiner wishes to disclose.**