

# STAINES CONGREGATIONAL CHAPEL

England & Wales · Charity number 1130460

## Details

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**Other names** STAINES CONGREGATIONAL CHURCH

**Status** Registered

**Legal form** Trust

**Registered** 2009-07-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Staines Congregational Church  
Stainash Crescent  
Staines-Upon-Thames  
Middlesex  
TW18 1AY

**Phone** 01784 453256

**Email** [office@stainescong.org](mailto:office@stainescong.org)

**Website** <https://www.stainescong.org/>

## Activities

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**Objects:** THE TRUSTEES SHALL PERMIT THE BUILDINGS BELONGING TO THE CHARITY TO BE USED OCCUPIED AND ENJOYED AS A PLACE FOR THE PUBLIC WORSHIP OF GOD AND FOR PREACHING THE GOSPEL OF THE LORD JESUS CHRIST ACCORDING TO THE PRINCIPLES AND USAGE'S FOR THE TIME BEING OF PROTESTANTS OF THE CONGREGATIONAL DENOMINATION COMMONLY CALLED INDEPENDENTS BEING PAEDOBAPTISTS UNDER THE DIRECTION OF THE CHRISTIAN CHURCH FOR THE TIME BEING ASSEMBLING FOR WORSHIP IN THE CHAPEL BELONGING TO THE CHARITY AND FOR THE INSTRUCTION OF CHILDREN AND ADULTS AND FOR THE PROMOTION OF SUCH OTHER CHARITABLE PURPOSES WHETHER RELIGIOUS OR PHILANTHROPIC IN CONNECTION THEREWITH AS THE CHURCH SHALL FROM TIME TO TIME DIRECT.

**Activities:** Services for the public worship of God. Sunday School classes for children Meetings for adult bible instruction and Youth work Supporting missionaries Support secular activities in the community. e.g a Contact Centre where parents and children from broken homes can meet Church buildings are used for benefit of the local community. e.g. Guides, Brownies, Poetry Reading, pre school playgroup,

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Chad
- Indonesia
- Uganda
- Surrey

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£164,455	£169,408	-	-
2024-03-31	£206,740	£159,697	-	-
2023-03-31	£128,385	£141,117	-	-
2022-03-31	£120,961	£134,591	-	-
2021-03-31	£126,233	£137,293	-	-

## Trustees

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Name	Role	Appointed
<b>Laura Catherine Stevens</b>	Chair	2024-05-15
BILL DODSWORTH		
Catherine Rose Elliott		2025-05-21
Della Jane Herd		2024-05-15
Ian David Santry		2021-04-01
JOHN MICHAEL HAWTHORN		
KEVIN RONALD MOORE		2012-12-02
Lee Anthony Wilson		2021-04-01
REV NICK GRAY		2012-12-02
Shazia David		2022-05-20
Timothy John Kerlake		2021-04-01

## Linked charities

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- STAINES CONGREGATIONAL CHAPEL TRUST PROPERTY (1130460-2)

**STAINES CONGREGATIONAL CHAPEL**

England & Wales - Charity number 1130460

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# Accounts

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**Charity number: 1130460**

**Staines Congregational Chapel known as Staines Congregational Church**

Independently examined

Trustees' Report and Financial Statements for the year ended 31 March 2025

Reference and Administrative Details of the Charity, its Trustees and Advisors for the year ended 31 March 2025.

**Trustees**

*Holding and Managing:*

Shazia David

Martin Heaton

Della Herd

Timothy Kerlake

Ian Santry

Laura Stevens (Secretary)

Lee Wilson

*Managing only:*

William Dodsworth

Rev Nick Gray

John Hawthorn

Kevin Moore

*Changes:*

Laura Stevens appointed as a Holding and Managing Trustee from 15 May 2024 (Secretary)

Della Herd appointed as a Holding and Managing Trustee from 15 May 2024

**Principal office**

Staines Congregational Church

Kingston Road

Staines

Middlesex

TW18 IAY

**Pastor**

Rev Nick Gray

**Secretary**

Laura Stevens

**Treasurer**

William Dodsworth (Acting Treasurer)

**Independent Examiner**

Trevor Wells F.C.A

**Bankers**

Barclays Bank PLC

High St

Staines

## **Staines Congregational Chapel known as Staines Congregational Church**

### **Trustees Report for the year ended 31 March 2025**

The Trustees confirm that the annual report and financial statements of the Staines Congregational Chapel (the charity) for the year ended 31 March 2025 have been prepared on the accruals basis and in accordance with the Statement of Recommended Practice: "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" issued on the 16 July 2014 and the Charities Act 2011.

The charity operates under the name Staines Congregational Chapel but is also known as Staines Congregational Church.

### **STUCTURE, GOVERNANCE AND MANAGEMENT**

#### **a) CONSTITUTION**

Staines Congregational Church was formed in 1789 as an Independent Chapel and the principles of the Founders Declaration are still held and are recited at our AGM. The current Church is established under a Memorandum of Choice and Appointment of Trustees, executed in September 1966 which references a Scheme accepted by the Charity Commission on 13 February 1951.

#### **b) ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The trust powers, directions and authorities given to or vested in the Trustees are accomplished by agreement of a majority of the Trustees. The Church has adopted the principle that the Church Officers, consisting of Deacons, the Church Treasurer, the Church Secretary and the Minister of the Church shall constitute a diaconate who fulfil the duties of managing the day to day running of the Church. Decisions made by the diaconate are presented to the Church members at either an ordinary Church meeting, held as a rule bi-monthly or, if the issue requires a special Church meeting, it is arranged as appropriate. All Church members are entitled to attend and vote at an ordinary Church meeting where decisions are made on a majority basis. The Trustees meet every other month. Our 2025 AGM is to be held on 21 May 2025.

#### **c) RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

### **OBJECTIVES AND ACTIVITIES**

#### **POLICIES AND OBJECTIVES**

The buildings belonging to the charity are used, occupied, and enjoyed as a place for the public worship of God and for the preaching of the Gospel of the Lord Jesus Christ according to the principles and usage of Protestants of the Congregational denomination commonly called Independents being Paedo-Baptists under the direction of the Christian Church. Assembling for worship in the chapel belonging to the charity and for the instruction of children and adults and for the promotion of such other charitable purposes whether religious or philanthropic in connection therewith as the Church shall from time to time direct.

#### **PUBLIC BENEFIT**

When reviewing our aims and objectives and in planning our future activities we have referred to the guidelines in the Charity Commission's general guidance on public benefit. In particular, the Trustees, on an ongoing basis, consider how planned activities, especially in these difficult days, will contribute to the aims and objectives they have set.

The Church provides Bible-based teaching, which is totally relevant to living in society today, It seeks to be a Christ-centred, Spirit-filled, and Bible-based fellowship, to know Jesus Christ and make Him known

throughout Staines and the rest of the world. The Church provides a range of services and midweek meetings, including social events and youth activities.

Our concern for Christian outreach nationally and internationally is expressed through prayerful and financial assistance to the Evangelical Alliance, the Evangelical Fellowship of Congregational Churches and internationally through participating in the work of a range of international missionary agencies. We support persecuted Christians across the world through a charity called, 'Open Doors'. We give financial and prayerful support to an Indonesian national to do important work amongst the Muslim community. We continue to support Sam and Abbey Baguma, a Mission Aviation Fellowship (MAF) programme manager and his wife in Uganda. We also support a young man and his family, who was brought up in this Church, who works with young people in Wales. Further we assist with a pregnancy advice centre in Ashford and Canaan Christian Ministries, a Christian resources and bookshop in Staines town centre.

## **ACHIEVEMENTS AND PERFORMANCE**

Our membership as at the end of March 2025 was 74 (March 2024: 73). Average Sunday congregation exceeds this and is composed of a large proportion of young people.

## **FUTURE PLANS**

With an eye to the longer term, we are continuing to seek an approach to financing an overall upgrade of our buildings.

## **FINANCIAL REVIEW**

### **RESERVES POLICY**

To allow for a controlled rundown of activities if income dries up and to even out cash flow peaks and troughs, and in the light of possible plans for improvements to the buildings, we are aiming to maintain free reserves of 75%, by planning for a 3-5% minimum surplus of income over expenditure.

### **THE YEAR'S ACTIVITY**

During the year donations and legacies decreased from £160,458 (FY23/24) to £134,663. This reflects the impact of two significant one-off donations received during FY23/24 which gave rise to a significant increase in Unrestricted Voluntary income. Grants in the year contributed to Restricted Voluntary income by £12,398 (FY23/24: £31,700) and were provided to the charity to fund ongoing redevelopment and Youth work. Expenses on Charitable activities rose from £133,115 (FY23/24) to £165,808 driven by the impact of inflation on wages and grants to missionary partners and the cost of maintaining aging premises. Unrestricted funds showed a surplus of £13,824 (FY23/24 – surplus of £46,025). Restricted funds showed a deficit of £18,777 (FY23/24 – surplus of £1,017) driven by investment in Youth work and the aging premises. We believe that the balance sheet remains strong, and, in our opinion, there is no reason to believe the Trust will not be able to function as a going concern for the twelve-month period from the date of approval of this year's accounts. Indeed, the Trustees are encouraged in the way members have continued to support the Church financially.

### **INCOMING RESOURCES**

Freewill offerings, and donations, show in the accounts as being accounted for as received. Legacies will not appear in the accounts until they are received. Gifts in Kind, donated services and facilities will generally not show in the accounts, other than a possible mention in the notes. Members are encouraged to liaise with the Church regarding gifts in kind at an early stage. In order that the Church can obtain the benefit of warranties, guarantees etc. it may be preferable for the Church to make the purchase in its own name, with the donor underwriting the cost. No substantial Gifts in Kind were received during the financial year.


## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each

financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. This report was approved by the Trustees on 8 May 2025 and signed on their behalf, by:

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

**Laura Stevens**  
Chairperson  
8 May 2025

## **Independent examiner's report to the trustees of Staines Congregational Chapel**

I report to the trustees on my examination of the accounts of the Staines Congregational Chapel for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the charity trustees of Staines Congregational Chapel you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns, and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

31 Elizabeth Avenue,  
Laleham,  
Staines,  
Middlesex.  
TW18 1JW

8 May 2025



Trevor Wells FCA  
Independent Examiner  
Member of the Institute of Chartered Accountants in  
England and Wales

Staines Congregational Church			Charity No (if any)	1130460	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01/04/2024	<b>To</b>	Period end date	31/03/2025	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>			-	-	-	-	-
Voluntary income		S01	130,978	16,083	-	147,061	192,158
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	15,084	2,310	-	17,394	14,582
<b>Incoming resources from charitable activities</b>		S04	-	-	-	-	-
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	146,062	18,393	-	164,455	206,740
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
<b>Charitable activities</b>		S10	142,199	23,609	-	165,808	133,115
<b>Governance costs</b>		S11	-	-	-	-	-
<b>Other resources expended</b>		S12	-	3,600	-	3,600	26,582
<b>Total resources expended</b>		S13	142,199	27,209	-	169,408	159,697
<b>Net incoming/(outgoing) resources before transfers</b>		S14	3,863	8,816	-	4,953	47,042
<b>Gross transfers between funds</b>		S15	9,961	9,961	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	13,824	18,777	-	4,953	47,042
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	13,824	18,777	-	4,953	47,042
<b>Total funds brought forward</b>		S20	420,842	186,885	-	607,727	560,685
<b>Total funds carried forward</b>		S21	434,666	168,109	-	602,775	607,727

## Section B

## Balance sheet

		Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
			F01	F02	F03	F04	F05
<b>Fixed assets</b>							
Tangible assets	(Note 9)	B01	229,047			229,047	227,565
		B02	-			-	-
Investments	(Note 10)	B03	-			-	-
<b>Total fixed assets</b>		B04	229,047	-	-	229,047	227,565
<b>Current assets</b>							
Stock and work in progress		B05	-			-	-
Debtors	(Note 11)	B06	25,557			25,557	23,218
(Short term) investments		B07	-			-	-
Cash at bank and in hand		B08	183,729	171,709		355,438	358,919
<b>Total current assets</b>		B09	209,286	171,709	-	380,995	382,137
Creditors: amounts falling due within one year	(Note 12)	B10	3,667	3,600	-	7,267	1,975
<b>Net current assets/(liabilities)</b>		B11	205,620	168,109	-	373,728	380,162
<b>Total assets less current liabilities</b>		B12	434,666	168,109	-	602,775	607,727
Creditors: amounts falling due after one year	(Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges		B14	-	-	-	-	-
<b>Net assets</b>		B15	434,666	168,109	-	602,775	607,727
<b>Funds of the Charity</b>							
Unrestricted funds		B16	434,666			434,666	420,842
		B17	-			-	-
Restricted income funds (Note 13)		B18		168,109		168,109	186,885
Endowment funds (Note 13)		B19			-	-	-
<b>Total funds</b>		B20	434,666	168,109	-	602,775	607,727

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M.D. Heaton	MARTIN HEATON	8.5.25

Note 1 **Basis of preparation**

*This section should be completed by all charities .*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	
<b>Gifts in kind</b>	

**Donated services and facilities**

**Volunteer help** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income** This is included in the accounts when receivable.

**Investment gains and losses**

**EXPENDITURE AND LIABILITIES**

**Liability recognition** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

**Grants payable without performance conditions** These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support Costs**

**ASSETS**

**Tangible fixed assets for use by charity** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

**Stocks and work in progress**

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations and gifts	109,105	137,240
	Gift Aid	25,557	23,218
	General grants provided by government/other charities	12,398	31,700
	Other	-	-
	<b>Total</b>	147,061	192,158
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment income</b>	Interest income	2,310	680
	Rental and leasing income	15,084	13,902
		-	-
		-	-
	<b>Total</b>	17,394	14,582
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Worship and pastoral care	55,726	40,636
	Wider Witness	48,426	43,914
	Care of God's House	37,414	23,178
	Depreciation	8,480	7,399
	Admin	15,762	17,987
	Legal and Professional fees	-	-
	<b>Total</b>	165,808	133,115
<b>Other resources expended</b>	Building Development	3,600	26,582
		-	-
	<b>Total</b>	3,600	26,582

**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid (£)

This year	Last year
4	5
Cost re- imbursement	Cost re- imbursement
£8,240	£9,881

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
nil	nil
nil	nil

## Section C

## Notes to the accounts

(cont)

**Note 7**                      **Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	76,336	66,495
Employer's National Insurance costs	6,238	5,061
Pension costs	6,772	6,684
<b>Total staff costs</b>	<b>89,346</b>	<b>78,240</b>

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work	<b>Fundraising</b>	-
	<b>Charitable Activities</b>	2
	<b>Governance</b>	1
	<b>Other</b>	1
	<b>Total</b>	<b>4</b>

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

Operated for church employees through 3rd party providers

	This year £	Last year £
The costs of the scheme to the charity for the year	6,772	6,684
The amount of any contributions outstanding at the year end	£nil	£nil
The amount of any contributions prepaid at the year end	none	none

**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
Rio Sibrani - christian ministry	-	4,700
Stephen Bird - christian ministry	-	5,400
Support of a worker in Uganda	4,500	-
General support	7,620	-
<b>Total</b>	<b>12,120</b>	<b>10,100</b>

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£Nil
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**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
Mission Aviation Fellowship	Support of a worker in Uganda	4,500
Canaan Bookshop Staines	General support	1,620
Stanwell Congregational Church	General support	4,800
Open Doors	General support	1,200
<b>Total grants to institutions</b>		<b>12,120</b>

**Note 9 Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

**9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	302,562	-	5,507	95,444	-	403,513
Additions	-	-	3,480	6,481	-	9,961
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	302,562	-	8,987	101,925	-	413,474

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	RB		RB	RB	
<b>** Rate</b>	2.50%		15%	15%	

Balance brought forward	85,370	-	4,485	86,093	-	175,948
Depreciation charge for year	5,430	-	675	2,375	-	8,480
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	90,800	-	5,160	88,468	-	184,428

**9.3 Net book value**

Brought forward	217,192	-	1,022	9,351	-	227,565
Carried forward	211,762	-	3,827	13,457	-	229,046

**9.4 Revaluation**

If any fixed assets have been revalued please give details of the valuer and method of valuation

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors (Gift Aid)	25,557	23,218	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>25,557</b>	<b>23,218</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	7,267	1,975	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>7,267</b>	<b>1,975</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 13 Endowment and restricted income funds**

Please complete this section if the charity has any endowment or restricted income funds.

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Capital Expenditure	R	Capital and building development expenditure
Potential New Trainee	R	
Youth Work	R	
Pastor's Salary Contribution	R	Contributions from organisations to Pastor's Salary and Pension
Specific collections in year	R	Various

**13.2 Movements of major funds**

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Capital Expenditure	171,481	2,310	6,999	9,961	-	156,831
Potential New Trainee	8,484	2,000	-	-	-	10,484
Youth Work	6,920	7,403	14,323	-	-	-
Pastor's Salary Contribution	-	4,995	4,995	-	-	-
Specific collections in year	-	1,685	891	-	-	794
<b>Total Funds</b>	<b>186,885</b>	<b>18,393</b>	<b>27,208</b>	<b>9,961</b>	<b>-</b>	<b>168,109</b>

**13.3 Transfers between funds**

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount
Capital Expenditure	Unrestricted funds	Capitalisation of costs to Tangible assets	9,961

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Rev. N. Gray (Salary and Pension)		45,021	41,735
The pastor works full time for the church			

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

**i) Going Concern**

At the end of the financial year, the church has £183,729 of unrestricted cash. This more than covers the expected cash outflows in the next financial year. The trustees, therefore, hold the opinion it is correct for these accounts to be prepared on the going concern basis.

**STAINES CONGREGATIONAL CHAPEL**

England & Wales - Charity number 1130460

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# Accounts

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## **Independent examiner's report to the trustees of Staines Congregational Chapel**

I report to the trustees on my examination of the accounts of the Staines Congregational Chapel for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity trustees of Staines Congregational Chapel you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns, and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

31 Elizabeth Avenue,  
Laleham,  
Staines,  
Middlesex.  
TW18 1JW

24 September 2024



Trevor Wells FCA  
Independent Examiner  
Member of the Institute of Chartered Accountants in  
England and Wales

**Charity number: 1130460**

**Staines Congregational Chapel known as Staines Congregational Church**

Independently examined

Trustees' Report and Financial Statements for the year ended 31 March 2024

Reference and Administrative Details of the Charity, its Trustees and Advisors for the year ended 31 March 2024.

**Trustees**

*Holding and Managing:*

Martin Heaton  
Timothy Kerlake  
Ian Santry  
Lee Wilson  
Shazia David

*Managing only:*

William Dodsworth  
Rev Nick Gray  
John Hawthorn  
Kevin Moore

*Changes:*

Sarah Boldero stepped down as a Holding and Managing trustee from January 2024 (Secretary)  
Mark Pratt stepped down as a Managing Trustee from January 2024.  
Neil Stevens stepped down as a Holding and Managing Trustee from January 2024  
Laura Catherine Stevens appointed Holding and Managing trustee from 15 May 2024 (Secretary)  
Della Jane Herd appointed Holding and Managing trustee from 15 May 2024

**Principal office**

Staines Congregational Church  
Kingston Road  
Staines  
Middlesex  
TW18 IAY

**Pastor**

Rev Nick Gray

**Secretary**

Laura Stevens

**Treasurer**

William Dodsworth (Acting Treasurer)

**Independent Examiner**

Trevor Wells F.C.A

**Bankers**

Barclays Bank PLC  
High St  
Staines

## **Staines Congregational Chapel known as Staines Congregational Church**

### **Trustees Report for the year ended 31 March 2024**

The Trustees confirm that the annual report and financial statements of the Staines Congregational Chapel (the charity) for the year ended 31 March 2024 have been prepared on the accruals basis and in accordance with the Statement of Recommended Practice: "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" issued on the 16 July 2014 and the Charities Act 2011.

The charity operates under the name Staines Congregational Chapel but is also known as Staines Congregational Church.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **a) CONSTITUTION**

Staines Congregational Church was formed in 1789 as an Independent Chapel and the principles of the Founders Declaration are still held and are recited at our AGM. The current Church is established under a Memorandum of Choice and Appointment of Trustees, executed in September 1966 which references a Scheme accepted by the Charity Commission on 13 February 1951.

#### **b) ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The trust powers, directions and authorities given to or vested in the Trustees are accomplished by agreement of a majority of the Trustees. The Church has adopted the principle that the Church Officers, consisting of Deacons, the Church Treasurer, the Church Secretary and the Minister of the Church shall constitute a diaconate who fulfil the duties of managing the day to day running of the Church. Decisions made by the diaconate are presented to the Church members at either an ordinary Church meeting, held as a rule bi-monthly or, if the issue requires a special Church meeting, it is arranged as appropriate. All Church members are entitled to attend and vote at an ordinary Church meeting where decisions are made on a majority basis. The Trustees meet every other month. Our 2024 AGM was held in May 2024.

#### **c) RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

### **OBJECTIVES AND ACTIVITIES**

#### **POLICIES AND OBJECTIVES**

The buildings belonging to the charity are used, occupied, and enjoyed as a place for the public worship of God and for the preaching of the Gospel of the Lord Jesus Christ according to the principles and usage of Protestants of the Congregational denomination commonly called Independents being Paedo-Baptists under the direction of the Christian Church. Assembling for worship in the chapel belonging to the charity and for the instruction of children and adults and for the promotion of such other charitable purposes whether religious or philanthropic in connection therewith as the Church shall from time to time direct.

#### **PUBLIC BENEFIT**

When reviewing our aims and objectives and in planning our future activities we have referred to the guidelines in the Charity Commission's general guidance on public benefit. In particular, the Trustees, on an ongoing basis, consider how planned activities, especially in these difficult days, will contribute to the aims and objectives they have set.

The Church provides Bible-based teaching, which is totally relevant to living in society today, It seeks to be a Christ-centred, Spirit-filled, and Bible-based fellowship, to know Jesus Christ and make Him known

throughout Staines and the rest of the world. The Church provides a range of services and midweek meetings, including social events and youth activities.

Our concern for Christian outreach nationally and internationally is expressed through prayerful and financial assistance to the Evangelical Alliance, the Evangelical Fellowship of Congregational Churches and internationally through participating in the work of a range of international missionary agencies. We support persecuted Christians across the world through a charity called, 'Open Doors'. We give financial and prayerful support to an Indonesian national to do important work amongst the Muslim community. We continue to support Sam and Abbey Baguma, a Mission Aviation Fellowship (MAF) programme manager and his wife in Uganda. We also support a young man and his family, who was brought up in this Church, who works with young people in Wales. Further we assist with a pregnancy advice centre in Ashford and Canaan Christian Ministries, a Christian resources and bookshop in Staines town centre.

## **ACHIEVEMENTS AND PERFORMANCE**

Our membership as at the end of March 2024 was 73. Average Sunday attendance exceeds this, with a large proportion of youth present.

## **FUTURE PLANS**

Work to ensure our current buildings comply with current day legislation has been undertaken, though there is still some outstanding work.

With an eye to the longer term, we are continuing to seek an approach to financing an overall upgrade of our buildings as schemes suggested so far have not proved viable.

## **FINANCIAL REVIEW**

### **RESERVES POLICY**

To allow for a controlled rundown of activities if income dries up and to even out cash flow peaks and troughs, and in the light of possible plans for improvements to the buildings, we are aiming to maintain free reserves of 75%, by planning for a 3-5% minimum surplus of income over expenditure.

### **THE YEAR'S ACTIVITY**

During the year donations and legacies increased from £108,436 to £160,458. Two significant one-off donations were received in the year which gave rise to a significant increase in Unrestricted Voluntary income. Grants in the year increased Restricted Voluntary income from £4,656 to £31,700, provided to the charity to fund ongoing redevelopment and Youth work. Expenses on Charitable activities remained relatively consistent year on year at £133,115 (FY23: £137,657) however Other resources expended rose significantly from £3,460 to £26,582 driven by remedial works on the buildings and finalisation of works undertaken by architects and advisors assisting with the potential future site development. As a result, Unrestricted funds showed a surplus of £46,025 (FY23: deficit of £9,809). Restricted funds showed a minor surplus of £1,017 (FY23: deficit of £2,923). We believe that the balance sheet remains strong, and, in our opinion, there is no reason to believe the Trust will not be able to function as a going concern for the twelve-month period from the date of approval of this year's accounts. Indeed, the Trustees are encouraged in the way members have continued to support the Church financially.

### **INCOMING RESOURCES**

Freewill offerings, and donations, show in the accounts as being accounted for as received. Legacies will not appear in the accounts until they are actually received. Gifts in Kind, donated services and facilities will generally not show in the accounts, other than a possible mention in the notes. Members are encouraged to liaise with the Church regarding gifts in kind at an early stage. In order that the Church can obtain the benefit of warranties, guarantees etc. it may be preferable for the Church to make the purchase in its own name, with the donor underwriting the cost. No substantial Gifts in Kind were received during the financial year.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. This report was approved by the Trustees on 21 September 2024 and signed on their behalf, by:



**Laura Stevens**

Chairperson

24 September 2024

Staines Congregational Church			Charity No (if any)	1130460	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01/04/2023	To	Period end date	31/03/2024	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>							
	Voluntary income	S01	160,458	31,700	-	192,158	113,092
	Activities for generating funds	S02	-	-	-	-	-
	Investment income	S03	13,902	680	-	14,582	15,293
<b>Incoming resources from charitable activities</b>							
		S04	-	-	-	-	-
<b>Other incoming resources</b>							
		S05	-	-	-	-	-
<b>Total incoming resources</b>			S06	174,360	32,380	206,740	128,385
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>							
	Costs of generating voluntary income	S07	-	-	-	-	-
	Fundraising trading costs	S08	-	-	-	-	-
	Investment management costs	S09	-	-	-	-	-
<b>Charitable activities</b>			S10	128,335	4,780	133,115	137,657
<b>Governance costs</b>			S11	-	-	-	-
<b>Other resources expended</b>			S12	-	26,582	26,582	3,460
<b>Total resources expended</b>			S13	128,335	31,362	159,697	141,117
<b>Net incoming/(outgoing) resources before transfers</b>			S14	46,025	1,017	47,042	- 12,732
<b>Gross transfers between funds</b>			S15	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			S16	46,025	1,017	47,042	- 12,732
<b>Other recognised gains/(losses)</b>							
	Gains and losses on revaluation of fixed assets for the charity's own use	S17	-	-	-	-	-
	Gains and losses on investment assets	S18	-	-	-	-	-
<b>Net movement in funds</b>			S19	46,025	1,017	47,042	- 12,732
<b>Total funds brought forward</b>			S20	374,817	185,868	560,685	573,417
<b>Total funds carried forward</b>			S21	420,842	186,885	607,727	560,685

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	227,565			227,565	234,964
	B02	-			-	-
Investments (Note 10)	B03	-			-	-
<b>Total fixed assets</b>	B04	227,565	-	-	227,565	234,964
<b>Current assets</b>						
Stock and work in progress	B05	-			-	-
Debtors (Note 11)	B06	23,218			23,218	20,644
(Short term) investments	B07	-			-	-
Cash at bank and in hand	B08	172,034	186,885		358,919	306,158
<b>Total current assets</b>	B09	195,252	186,885	-	382,137	326,802
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	1,975	-	-	1,975	1,081
<b>Net current assets/(liabilities)</b>	B11	193,277	186,885	-	380,162	325,721
<b>Total assets less current liabilities</b>	B12	420,842	186,885	-	607,727	560,685
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	420,842	186,885	-	607,727	560,685
<b>Funds of the Charity</b>						
Unrestricted funds	B16	420,842			420,842	374,817
	B17	-			-	-
Restricted income funds (Note 13)	B18		186,885		186,885	185,868
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	420,842	186,885	-	607,727	560,685

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
M. D. Heaton	MARTIN HEATON	24/9/24

Note 1 **Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or
- Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	
<b>Gifts in kind</b>	

**Donated services and facilities**

**Volunteer help** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income** This is included in the accounts when receivable.

**Investment gains and losses**

**EXPENDITURE AND LIABILITIES**

**Liability recognition** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions**

**Grants payable without performance conditions** These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.  
**Support Costs**

**ASSETS**

**Tangible fixed assets for use by charity** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments**

**Stocks and work in progress**

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

--

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations and gifts	168,940	92,448
	Gift Aid	23,218	20,644
	General grants provided by government/other charities	-	-
	Other	-	-
	<b>Total</b>	<b>192,158</b>	<b>113,092</b>
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>	Interest income	680	536
	Rental and leasing income	13,902	14,756
		-	-
		-	-
	<b>Total</b>	<b>14,582</b>	<b>15,293</b>
<b>Incoming resources from charitable activities</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>

## Note 4

## Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Costs of generating voluntary income		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Fundraising trading costs		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Investment management costs		-	-
		-	-
		-	-
	<b>Total</b>	-	-
Charitable activities	Worship and pastoral care	40,636	42,267
	Wider Witness	43,914	43,808
	Care of God's House	23,178	27,478
	Depreciation	7,399	7,865
	Admin	17,987	14,954
	Legal and Professional fees	-	1,285
	<b>Total</b>	133,115	137,657
Other resources expended	Building Development	26,582	3,460
		-	-
		-	-
	<b>Total</b>	26,582	3,460

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 5 Support Costs**

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure**

**6.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid (£)

This year	Last year
5	5
Cost re- imbursement	Cost re- imbursement
£9,881	£1,409

**6.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
nil	nil
nil	nil

**Note 7 Paid employees**

Please complete this note if the charity has any employees.

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	66,495	65,691
Employer's National Insurance costs	5,061	5,341
Pension costs	6,684	6,418
<b>Total staff costs</b>	<b>78,240</b>	<b>77,451</b>

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	2	2
Governance	1	1
Other	1	1
<b>Total</b>	<b>4</b>	<b>4</b>

**7.3 Defined contribution pension scheme**

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Operated for church employees through 3rd party providers

	This year £	Last year £
The costs of the scheme to the charity for the year	6,684	6,418
The amount of any contributions outstanding at the year end	£nil	£nil
The amount of any contributions prepaid at the year end	none	none

**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
Rio Sibrani - christian ministry	-	4,360
Stephen Bird - christian ministry	-	5,400
Support of a worker in Uganda	4,200	
General support	7,036	
	-	-
	-	-
<b>Total</b>	<b>11,236</b>	<b>9,760</b>

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£Nil

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
Mission Aviation Fellowship	Support of a worker in Uganda	4,200
Ashford Congregational Church	General support	1,988
Canaan Bookshop Staines	General support	1,560
Stanwell Congregational Church	General support	1,200
Tearfund	General support	709
EFCC	General Support	500
Other		1,080
<b>Total grants to institutions</b>		<b>11,236</b>

**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	302,562	-	5,507	95,444	-	403,513
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	302,562	-	5,507	95,444	-	403,513

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	RB		RB	RB	
<b>** Rate</b>	2.50%		15%	15%	

Balance brought forward	79,801	-	4,305	84,443	-	168,549
Depreciation charge for year	5,569	-	180	1,650	-	7,399
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	85,370	-	4,485	86,093	-	175,948

**9.3 Net book value**

Brought forward	222,761	-	1,202	11,001	-	234,964
Carried forward	217,192	-	1,022	9,351	-	227,565

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end  £	10.3 Income from investments for the year  £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors (Gift Aid)	23,218	20,644	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>23,218</b>	<b>20,644</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	1,975	1,081	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>1,975</b>	<b>1,081</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Note 13 Endowment and restricted income funds**

Please complete this section if the charity has any endowment or restricted income funds.

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Stuart Way Proceeds	R	Capital and building development expenditure
Potential New Trainee	R	
Youth Work	R	
Specific Fabric Proceeds	R	Other capital and building development expenditure
Sundry	R	Various
Pastor's Salary Contribution	R	
Specific collections in year	R	

**13.2 Movements of major funds**

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Stuart Way Proceeds	175,524	680	4,722	-	-	171,482
Potential New Trainee	8,484		-	-	-	8,484
Youth Work	-	6,920	-	-	-	6,920
Specific Fabric Proceeds	1,293	20,000	21,293	-	-	0
Sundry	567	-	567	-	-	-
Pastor's Salary Contribution	-	4,780	4,780	-	-	-
Specific collections in year	-	-	-	-	-	-
<b>Total Funds</b>	<b>185,868</b>	<b>32,380</b>	<b>31,362</b>	<b>-</b>	<b>-</b>	<b>186,885</b>

**13.3 Transfers between funds**

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Rev. N. Gray (Salary and Pension)		41,735	41,735
The pastor works full time for the church			

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

## i) Going Concern

At the end of the financial year, the church has £172,034 of unrestricted cash. This more than covers the expected cash outflows in the next financial year. The trustees, therefore, hold the opinion it is correct for these accounts to be prepared on the going concern basis.

**STAINES CONGREGATIONAL CHAPEL**

England & Wales - Charity number 1130460

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# Accounts

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## **Independent examiner's report to the trustees of Staines Congregational Chapel**

I report to the trustees on my examination of the accounts of the Staines Congregational Chapel for the year ended 31 March 2023.

### **Responsibilities and basis of report.**

As the charity trustees of Staines Congregational Chapel you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement.**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

31 Elizabeth Avenue,  
Laleham, Staines, Middlesex.  
TW18 1JW

*Trevor Wells*

Trevor Wells FCA  
Independent Examiner  
Member of the Institute of Chartered Accountants in  
England and Wales

.....<sup>13</sup>.....January 2024

Charity number: 1130460

**Staines Congregational Chapel known as Staines Congregational Church**

Independently examined

Trustees' Report and Financial Statements for the year ended 31 March 2023

Reference and Administrative Details of the Charity, its Trustees and Advisors for the year ended 31 March 2023.

**Trustees**

**Holding and Managing:**

Sarah Boldero (Secretary)

Martin Heaton

Timothy Kerslake

Ian Santry

Neil Stevens

Lee Wilson

**Managing only:**

Rev Nick Gray

John Hawthorn

Kevin Moore

William Dodsworth

Mark Pratt

**Changes:**

Johanna Pursey stepped down as a Holding and Managing Trustee from May 2022. Mark Pratt joined as a Managing Trustee from May 2022. Robert Gee stepped down as a Managing Trustee from July 2022.

**Principal office:**

Staines Congregational Church

Kingston Road

Staines

Middlesex

TW18 1AY

**Pastor**

Rev Nick Gray

**Secretary**

Sarah Boldero

**Treasurer**

William Dodsworth (Acting Treasurer)

**Independent Examiner**

Trevor Wells F.C.A

**Bankers**

Barclays Bank PLC

High St

Staines

## **Staines Congregational Chapel known as Staines Congregational Church**

### **Trustees Report for the year ended 31 March 2023**

The Trustees confirm that the annual report and financial statements of the Staines Congregational Chapel (the charity) for the year ended 31 March 2023 have been prepared on the accruals basis and in accordance with the Statement of Recommended Practice: "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" issued on the 16 July 2014 and the Charities Act 2011".

The charity operates under the name Staines Congregational Chapel but is also known as Staines Congregational Church.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **a) CONSTITUTION**

Staines Congregational Church was formed in 1789 as an Independent Chapel and the principles of the Founders Declaration are still held. They are still recited at our AGM.

The current Church is established under a Memorandum of Choice and Appointment of Trustees, executed in September 1966 which references a Scheme accepted by the Charity Commission on 13 February 1951.

#### **b) ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The trust powers, directions and authorities given to or vested in the Trustees are accomplished by agreement of a majority of the Trustees. The Church has adopted the principle that the Church Officers, consisting of Deacons, the Church Treasurer, the Church Secretary and the Minister of the Church shall constitute a diaconate who fulfil the duties of managing the day to day running of the Church.

Decisions made by the diaconate are presented to the Church members at either an ordinary Church meeting, held as a rule bi-monthly, or if the issue requires a special Church meeting it is arranged as appropriate. All Church members are entitled to attend and vote at an ordinary Church meeting where decisions are made on a majority basis. The Trustees meet every other month. Our 2023 AGM was held in May 2023.

#### **c) RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, including but not limited to the recent pandemic. We are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

### **OBJECTIVES AND ACTIVITIES**

#### **POLICIES AND OBJECTIVES**

The buildings belonging to the charity are used, occupied, and enjoyed as a place for the public worship of God and for the preaching of the Gospel of the Lord Jesus Christ according to the principles and usage of Protestants of the Congregational denomination commonly called Independents being Paedo-Baptists under the direction of the Christian Church. Assembling for worship in the chapel belonging to the charity and for the instruction of children and adults and for the promotion of such other charitable purposes whether religious or philanthropic in connection therewith as the Church shall from time to time direct.

#### **PUBLIC BENEFIT**

When reviewing our aims and objectives and in planning our future activities we have referred to the guidelines in the Charity Commission's general guidance on public benefit. In particular, the Trustees, on an ongoing basis, consider how planned activities, especially in these difficult days, will contribute to the aims and objectives they have set.

The Church provides Bible-based teaching, which is totally relevant to living in society today. It seeks to be a Christ-centred, Spirit-filled, and Bible-based fellowship, to know Jesus Christ and make Him known throughout Staines and the rest of the world.

The Church provides a range of services and midweek meetings, including social events and youth activities. Our concern for Christian outreach nationally and internationally is expressed through prayerful and financial assistance to the Evangelical Alliance, the Evangelical Fellowship of Congregational Churches and internationally through participating in the work of a range of international missionary agencies. We give financial and prayerful support to an Indonesian national to do important work amongst the Muslim community. We continue to support Sam & Abbey Baguma, a Mission Aviation Fellowship (MAF) programme manager and his wife in Uganda. We also support a young man and his family, who was brought up in this Church, who works with young people in Wales. We also assist with a pregnancy advice centre in Ashford and Canaan Christian Ministries, a Christian resources and bookshop in Staines town centre.

#### ACHIEVEMENTS AND PERFORMANCE

Our membership as at the end of March 2023 was 78 and average Sunday attendance exceeds this, with a large proportion of youth present.

#### FUTURE PLANS

A decision was made towards the end of 2019 to look closely at the suitability of our premises. Specialist architects were appointed, and a feasibility study commissioned. This work continued up to March 2022. The decision was then made to work with a different set of architects who could explore our vision further and provide accurate information on costing. A design is currently being finalised. Necessary work to ensure our current building complies with current day legislation has been undertaken, though there is still some outstanding work.

#### FINANCIAL REVIEW

##### RESERVES POLICY

To allow for a controlled rundown of activities if income dries up and to even out cash flow peaks and troughs, unrestricted reserves of around 30-40% of anticipated annual expenditure are thought appropriate. However, following professional advice and possible plans for improvements to the property it is thought prudent to increase the free reserves to 75% over a period, by planning for a 3-5% minimum surplus of income over expenditure.

##### THE YEAR'S ACTIVITY

During the year donations and legacies increased from £104,876 to £108,436. Cash offerings continue to remain lower than before the pandemic. However, expenses remained relatively consistent year on year and, as a result, general funds showed a deficit of £9,809. This is a lower deficit than last year's (£14,829). We believe that the balance sheet remains strong, and, in our opinion, there is no reason to believe the Trust will not be able to function as a going concern for the twelve-month period from the date of approval of this year's accounts. Indeed, the Trustees are encouraged in the way members have continued to support the Church financially.

##### INCOMING RESOURCES

Freewill offerings, and donations, show in the accounts as being accounted for as received. Legacies will not appear in the accounts until they are actually received. Gifts in Kind, donated services and facilities will

generally not show in the accounts, other than a possible mention in the notes. Members are encouraged to liaise with the Church regarding gifts in kind at an early stage. In order that the Church can obtain the benefit of warranties, guarantees etc. it may be preferable for the Church to make the purchase in its own name, with the donor underwriting the cost. No substantial Gifts in Kind were received during the financial year.


## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

This report was approved by the Trustees on 9<sup>th</sup> January 2024 and signed on their behalf, by:



Sarah Boldero  
Chairperson



Staines Congregational Church			Charity No (if any)	1130460	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01/04/2022	To	Period end date	31/03/2023	

## Section A Statement of financial activities

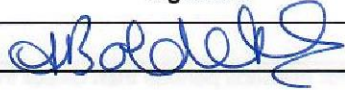
Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	Income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	108,436	4,656	-	113,092	110,517
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	14,756	536	-	15,293	10,444
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	123,192	5,192	-	128,385	120,961
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	133,001	4,656	-	137,657	134,591
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	-	3,460	-	3,460	-
<b>Total resources expended</b>		S13	133,001	8,116	-	141,117	134,591
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 9,809	- 2,923	-	- 12,732	- 13,630
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 9,809	- 2,923	-	- 12,732	- 13,630
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	- 9,809	- 2,923	-	- 12,732	- 13,630
<b>Total funds brought forward</b>		S20	384,626	188,791	-	573,417	587,047
<b>Total funds carried forward</b>		S21	374,817	185,868	-	560,685	573,417

## Section B

## Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	234,964			234,964	242,829
	B02	-			-	-
Investments (Note 10)	B03	-			-	-
<b>Total fixed assets</b>	B04	234,964	-	-	234,964	242,829
<b>Current assets</b>						
Stock and work in progress	B05	-			-	-
Debtors (Note 11)	B06	20,644			20,644	39,156
(Short term) investments	B07	-			-	-
Cash at bank and in hand	B08	120,290	185,868		306,158	294,375
<b>Total current assets</b>	B09	140,934	185,868	-	326,802	333,531
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	1,081	-	-	1,081	2,943
<b>Net current assets/(liabilities)</b>	B11	139,853	185,868	-	325,721	330,588
<b>Total assets less current liabilities</b>	B12	374,817	185,868	-	560,685	573,417
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
<b>Provisions for liabilities and charges</b>	B14	-	-	-	-	-
<b>Net assets</b>	B15	374,817	185,868	-	560,685	573,417
<b>Funds of the Charity</b>						
Unrestricted funds	B16	374,817			374,817	384,626
	B17	-			-	-
Restricted income funds (Note 13)	B18		185,868		185,868	188,791
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	374,817	185,868	-	560,685	573,417

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SARAH BOLDERO	12/1/24

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**Give details in this box of any material changes that have been made.**

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

**Give details in this box of any material changes that have been made.**

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>• the charity becomes entitled to the resources;</li> <li>• the trustees are virtually certain they will receive the resources; and</li> <li>• the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	
<b>Gifts in kind</b>	

**Donated services and facilities**

<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	
<b>Stocks and work in progress</b>	

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations and gifts	92,448	91,728
	Gift Aid	20,644	18,789
	General grants provided by government/other charities	-	-
	Other	-	-
	<b>Total</b>	<b>113,092</b>	<b>110,517</b>
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>	Interest income	536	600
	Rental and leasing income	14,756	9,845
		-	-
		-	-
	<b>Total</b>	<b>15,293</b>	<b>10,444</b>
<b>Incoming resources from charitable activities</b>	Sportsreach Income	-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>

**Section C** **Notes to the accounts** **(cont)**

**Note 4** **Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Worship and pastoral care	42,267	43,119
	Wider Witness	43,808	46,368
	Care of God's House	27,478	19,588
	Depreciation	7,865	8,392
	Admin	14,954	12,350
	Legal and Professional fees	1,285	4,775
	<b>Total</b>	137,657	134,591
<b>Other resources expended</b>	Building Development	3,460	-
		-	-
	<b>Total</b>	3,460	-

**Note 5 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

	This year	Last year
Number of trustees who were paid expenses	5	None
Nature of the expenses	Cost re- imbursement	n/a
Total amount paid (£)	1409	£Nil

**6.2 Fees for examination or audit of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

	This year £	Last year £
Independent examiner's or auditors' fees for reporting on the accounts	nil	nil
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	nil	nil

**Section C Notes to the accounts (cont)**

**Note 7 Paid employees**  
 Please complete this note if the charity has any employees.

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	65,691	63,745
Employer's National Insurance costs	5,341	4,903
Pension costs	6,418	6,622
<b>Total staff costs</b>	<b>77,451</b>	<b>75,269</b>

**7.2 Average number of full-time equivalent employees in the year**

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	2	2
Governance	1	1
Other	1	1
<b>Total</b>	<b>4</b>	<b>4</b>

**7.3 Defined contribution pension scheme**

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Operated for church employees through 3rd party providers

	This year £	Last year £
The costs of the scheme to the charity for the year	6,418	6,622
The amount of any contributions outstanding at the year end	£nil	1,731
The amount of any contributions prepaid at the year end	none	none

**Note 8 Grantmaking**

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
Rio Sibrani - christian ministry	-	4,360
Stephen Bird - christian ministry	-	5,400
Support of a worker in Uganda	4,125	
General support	4,422	
	-	-
	-	-
<b>Total</b>	<b>8,547</b>	<b>9,760</b>

**8.1 Grantmaking costs**

If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.

Support costs of grantmaking

£Nil

**8.3 Grants made to institutions**

If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.

Names of institutions	Purpose	Total amount of grants paid £
Mission Aviation Fellowship	Support of a worker in Uganda	4,125
Open Doors	General Support	1,600
Canaan Bookshop Staines	General support	1,480
Evangelical Alliance	General support	100
EFCC	General support	500
Ashford Congregational Church	General support	240
Urban Saints	General support	252
FACT	General Support	250
		-
<b>Total grants to institutions</b>		<b>8,547</b>

**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	302,562	-	5,507	95,444	-	403,513
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	302,562	-	5,507	95,444	-	403,513

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	RB		RB	RB	
<b>** Rate</b>	2.50%		15%	15%	

Balance brought forward	74,089	-	4,093	82,502	-	160,684
Depreciation charge for year	5,712	-	212	1,941	-	7,865
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	79,801	-	4,305	84,443	-	168,549

**9.3 Net book value**

Brought forward	228,473	-	1,414	12,942	-	242,829
Carried forward	222,761	-	1,202	11,001	-	234,964

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

Please complete this note if the charity has any investment assets.

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


## Section C

## Notes to the accounts

(cont)

**Note 11 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments.*

## Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors (Gift Aid)	20,644	39,156	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>20,644</b>	<b>39,156</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.*

## 12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	1,081	2,943	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>1,081</b>	<b>2,943</b>	<b>-</b>	<b>-</b>

## 12.2 Security over assets

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Stuart Way Proceeds	R	Capital and building development expenditure
Potential New Trainee	R	
Youth Work	R	
Specific Fabric Proceeds	R	
Sundry	R	
Pastor's Salary Contribution	R	
Specific collections in year	R	

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Stuart Way Proceeds	178,447	536	3,459	-	-	175,524
Potential New Trainee	8,484	-	-	-	-	8,484
Youth Work	-	-	-	-	-	-
Specific Fabric Proceeds	1,293	-	-	-	-	1,293
Sundry	567	-	-	-	-	567
Pastor's Salary Contribution	-	4,656	4,656	-	-	-
Specific collections in year	-	-	-	-	-	-
<b>Total Funds</b>	<b>188,791</b>	<b>5,192</b>	<b>8,115</b>	<b>-</b>	<b>-</b>	<b>185,868</b>

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Rev. N. Gray (Salary and Pension)		41,735	40,619
The pastor works full time for the church			

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15 Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

i) Going Concern

At the end of the financial year, the church has £120,290 of unrestricted cash. This predominantly covers the expected cash outflows in the next financial year - with any minor shortfall covered by future donations from church members (which are usually around £100,000 per annum). The trustees, therefore, hold the opinion it is correct for these accounts to be prepared on the going concern basis.

Name of trustee or connected party	Legal authority (eg order, governing document)	Amount paid or benefit received	
		This year	Last year
		£	£

Name of trustee or connected party	Legal authority	Amount received	
		This year	Last year
		£	£

Name of the trustee or connected party	Relationship to church	Description of the transaction(s)	This year	Last year
			£	£

**STAINES CONGREGATIONAL CHAPEL**

England & Wales - Charity number 1130460

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# Accounts

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## **Independent examiner's report to the trustees of Staines Congregational Chapel**

I report to the trustees on my examination of the accounts of the Staines Congregational Chapel for the year ended 31 March 2022.

### **Responsibilities and basis of report.**

As the charity trustees of Staines Congregational Chapel you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement.**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

31 Elizabeth Avenue,  
Laleham, Staines, Middlesex.  
TW18 1JW  
in

*Trevor Wells*

Trevor Wells FCA  
Independent Examiner

Member of the Institute of Chartered Accountants

England and Wales

.....<sup>2</sup>May 2023

Charity number: 1130460

**Staines Congregational Chapel known as Staines Congregational Church**

Independently examined

Trustees' Report and Financial Statements for the year ended 31 March 2022

Reference and Administrative Details of the Charity, its Trustees and Advisors for the year ended 31 March 2022.

**Trustees**

Holding and Managing:

Martin Heaton  
Johanna Pursey  
Sarah Boldero (Secretary)  
Neil Stevens

Managing only:

Ken Gamston (Treasurer)  
Rev Nick Gray  
John Hawthorn  
Kevin Moore  
William Dodsworth  
Robert Gee

Changes:

Christine Best stepped down as a Holding and Managing Trustee from January 2022.

Principal office:

Staines Congregational Church  
Kingston Road  
Staines  
Middlesex  
TW18 1AY

Pastor

Rev Nick Gray

Secretary

Sarah Boldero

Treasurer

Ken Gamston

Independent Examiner

Trevor Wells F.C.A

Bankers

Barclays Bank PLC  
High St  
Staines

## **Staines Congregational Chapel known as Staines Congregational Church**

### **Trustees Report for the year ended 31 March 2022**

The Trustees confirm that the annual report and financial statements of the Staines Congregational Chapel (the charity) for the year ended 31 March 2022 have been prepared on the accruals basis and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on the 16 July 2014 and the Charities Act 2011".

The charity operates under the name Staines Congregational Chapel but is also known as Staines Congregational Church.

#### **STUCTURE, GOVERNANCE AND MANAGEMENT**

##### **a) CONSTITUTION**

Staines Congregational Church was formed in 1789 as an Independent Chapel and the principles of the Founders Declaration are still held. They are still recited at our AGM.

The current Church is established under a Memorandum of Choice and Appointment of Trustees, executed in September 1966 which references a Scheme accepted by the Charity Commission on 13 February 1951.

##### **b) ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The trust powers, directions and authorities given to or vested in the Trustees are accomplished by agreement of a majority of the Trustees. The Church has adopted the principle that the Church Officers, consisting of Deacons, the Church Treasurer, the Church Secretary and the Minister of the Church shall constitute a diaconate who fulfil the duties of managing the day to day running of the Church.

Decisions made by the diaconate are presented to the Church members at either an ordinary Church meeting, held as a rule bi-monthly, or if the issue requires a special Church meeting it is arranged as appropriate. All Church members are entitled to attend and vote at an ordinary Church meeting where decisions are made on a majority basis. The Trustees meet every other month. Our 2022 AGM will be held in May 2023.

##### **c) RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, including but not limited to the recent pandemic. We are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

#### **OBJECTIVES AND ACTIVITIES**

##### **POLICIES AND OBJECTIVES**

The buildings belonging to the charity are used, occupied, and enjoyed as a place for the public worship of God and for the preaching of the Gospel of the Lord Jesus Christ according to the principles and usage of Protestants of the Congregational denomination commonly called Independents being Paedo-Baptists under the direction of the Christian Church. Assembling for worship in the chapel belonging to the charity and for the instruction of children and adults and for the promotion of such other charitable purposes whether religious or philanthropic in connection therewith as the Church shall from time to time direct.

In accordance with legislation, from April 2021 we were able to resume in person Sunday services with restricted numbers to allow for social distancing. From July 2021, we were able to return to normal without the need to restrict attendance. These services were open to any member of the public to attend. In addition, our services also continued to be shared via Zoom as some of our congregation who have mobility issues preferred the option of joining our services in this way. Our youth-oriented activities, as well as being able to

allow our external hall hirers to return, was made possible from September 2021.

## PUBLIC BENEFIT

When reviewing our aims and objectives and in planning our future activities we have referred to the guidelines in the Charity Commission's general guidance on public benefit. In particular, the Trustees, on an ongoing basis, consider how planned activities, especially in these difficult days, will contribute to the aims and objectives they have set.

The Church provides Bible-based teaching, which is totally relevant to living in society today. It seeks to be a Christ-centred, Spirit-filled, and Bible-based fellowship, to know Jesus Christ and make Him known throughout Staines and the rest of the world.

In normal times, the Church provided a range of services and midweek meetings, including social events, although it was not possible to hold all such activities during the year to March 2022. Our concern for Christian outreach nationally and internationally is expressed through prayerful and financial assistance to the Evangelical Alliance, the Evangelical Fellowship of Congregational Churches and internationally through participating in the work of a range of international missionary agencies. We give financial and prayerful support to an Indonesian national to do important work amongst the Muslim community. We continue to support Sam & Abbey Baguma, a Mission Aviation Fellowship (MAF) programme manager and his wife in Uganda. We also support a young man and his family, who was brought up in this Church, who works with young people in Wales. We also assist with a pregnancy advice centre in Ashford and Canaan Christian Ministries, a Christian resources and bookshop in Staines.

## ACHIEVEMENTS AND PERFORMANCE

Our membership as at the end of March 2022 was 65 and average Sunday attendance was around 80, albeit in person attendance was lower between April and July 2021 due to lockdown measures previously stated.

## FUTURE PLANS

A decision was made towards the end of 2019 to look closely at the suitability of our premises. Specialist architects were appointed, and a feasibility study commissioned. Notwithstanding the pandemic and the future impact this may have on attendance/usage etc., the Trustees had sufficient confidence to allow this work to continue with the architects reporting to a focus group comprising a mixed membership across the Church. This work continued up to March 2022 and will continue into the next year, as we take time, and prayerfully consider, all options available to us.

## FINANCIAL REVIEW

### RESERVES POLICY

To allow for a controlled rundown of activities if income dries up and to even out cash flow peaks and troughs, unrestricted reserves of around 30-40% of anticipated annual expenditure are thought appropriate. However, following professional advice and possible plans for improvements to the property it is thought prudent to increase the free reserves to 75% over a period, by planning for a 3-5% minimum surplus of income over expenditure.

## THE YEAR'S ACTIVITY

During the year donations and legacies reduced from £114,403 to £104,876. Lock-down measures had a significant impact on "cash" offerings which largely accounted for this. However, expenses remained relatively consistent year on year and, as a result, general funds showed a deficit of £14,829. We believe, however, that the balance sheet remains strong, and, in our opinion, there is no reason to believe the Trust will not be able to function as a going concern for the twelve-month period from the date of approval of this year's accounts. Indeed, the Trustees are encouraged in the way members have continued to support the Church financially.

## INCOMING RESOURCES

Freewill offerings, and donations, show in the accounts as being accounted for as received. Legacies will not appear in the accounts until they are actually received. Gifts in Kind, donated services and facilities will generally not show in the accounts, other than a possible mention in the notes. Members are encouraged to liaise with the Church regarding gifts in kind at an early stage. In order that the Church can obtain the benefit of warranties, guarantees etc. it may be preferable for the Church to make the purchase in its own name, with the donor underwriting the cost. No substantial Gifts in Kind were received during the financial year.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

This report was approved by the Trustees on 8 May 2023 and signed on their behalf, by:



Sarah Boldero  
Chairperson



Staines Congregational Church			Charity No (if any)	1130460	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01/04/2021	<b>To</b>	Period end date	31/03/2022	

## Section A Statement of financial activities

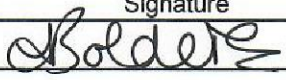
Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>							
	Voluntary income	S01	104,876	5,640	-	110,517	120,553
	Activities for generating funds	S02	-	-	-	-	-
	Investment income	S03	9,845	600	-	10,444	5,680
<b>Incoming resources from charitable activities</b>							
		S04	-	-	-	-	-
<b>Other incoming resources</b>							
		S05	-	-	-	-	-
	<b>Total incoming resources</b>	S06	114,721	6,240	-	120,961	126,233
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>							
	Costs of generating voluntary income	S07	-	-	-	-	-
	Fundraising trading costs	S08	-	-	-	-	-
	Investment management costs	S09	-	-	-	-	-
	<b>Charitable activities</b>	S10	129,550	5,040	-	134,591	137,293
	<b>Governance costs</b>	S11	-	-	-	-	-
<b>Other resources expended</b>							
		S12	-	-	-	-	-
	<b>Total resources expended</b>	S13	129,550	5,040	-	134,591	137,293
	<b>Net incoming/(outgoing) resources before transfers</b>	S14	- 14,829	1,200	-	- 13,630	- 11,060
<b>Gross transfers between funds</b>							
		S15	-	-	-	-	-
	<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	S16	- 14,829	1,200	-	- 13,630	- 11,060
<b>Other recognised gains/(losses)</b>							
	Gains and losses on revaluation of fixed assets for the charity's own use	S17	-	-	-	-	-
	Gains and losses on investment assets	S18	-	-	-	-	-
	<b>Net movement in funds</b>	S19	- 14,829	1,200	-	- 13,630	- 11,060
<b>Total funds brought forward</b>							
		S20	399,455	187,591	-	587,047	598,107
<b>Total funds carried forward</b>							
		S21	384,626	188,791	-	573,417	587,047

**Section B**

**Balance sheet**

		Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Fixed assets</b>							
Tangible assets	(Note 9)	B01	242,829			242,829	251,221
		B02	-			-	-
Investments	(Note 10)	B03	-			-	-
	<b>Total fixed assets</b>	B04	242,829	-	-	242,829	251,221
<b>Current assets</b>							
Stock and work in progress		B05	-			-	-
Debtors	(Note 11)	B06	39,156			39,156	20,367
(Short term) investments		B07	-			-	-
Cash at bank and in hand		B08	105,584	188,791		294,375	316,697
	<b>Total current assets</b>	B09	144,740	188,791	-	333,531	337,064
Creditors: amounts falling due within one year	(Note 12)	B10	2,943	-	-	2,943	1,238
	<b>Net current assets/(liabilities)</b>	B11	141,797	188,791	-	330,588	335,826
	<b>Total assets less current liabilities</b>	B12	384,626	188,791	-	573,417	587,047
Creditors: amounts falling due after one year	(Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges		B14	-	-	-	-	-
	<b>Net assets</b>	B15	384,626	188,791	-	573,417	587,047
<b>Funds of the Charity</b>							
Unrestricted funds		B16	384,626			384,626	399,455
		B17	-			-	-
Restricted income funds (Note 13)		B18		188,791		188,791	187,591
Endowment funds (Note 13)		B19			-	-	-
	<b>Total funds</b>	B20	384,626	188,791	-	573,417	587,047

Signed by one or two trustees on behalf of all

Signature	Print Name	Date of
	SARAH BOLDERO	8.5.23

**Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or
- Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

*Give details in this box if a different standard has been followed.*

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

*Give details in this box of any material changes that have been made.*

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

*Give details in this box of any material changes that have been made.*

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES****Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**Contractual income and performance related grants****Gifts in kind****Donated services and facilities****Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses****EXPENDITURE AND LIABILITIES****Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

**Grants with performance conditions****Grants payable without performance conditions  
Support Costs**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**ASSETS****Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

**Investments****Stocks and work in progress**

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations and gifts	91,728	99,858
	Gift Aid	18,789	20,695
	General grants provided by government/other charities	-	-
	Other	-	-
	<b>Total</b>	<b>110,517</b>	<b>120,553</b>
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>	Interest income	600	1,125
	Rental and leasing income	9,845	4,555
		-	-
		-	-
	<b>Total</b>	<b>10,444</b>	<b>5,680</b>
<b>Incoming resources from charitable activities</b>	Sportsreach Income	-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Advertising, marketing, direct mail and publicity	-	154
		-	-
		-	-
		-	-
	<b>Total</b>	-	154
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Worship and pastoral care	43,119	42,331
	Wider Witness	46,368	43,547
	Care of God's House	19,588	27,432
	Depreciation	8,392	8,989
	Admin	12,350	12,269
	Sportsreach costs	-	-
	Legal and Professional fees	4,775	2,570
	<b>Total</b>	134,591	137,139
<b>Governance costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-

**Note 5 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
None	None
n/a	n/a
£Nil	£Nil

**6.2 Fees for examination or audit of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
0	0
0	0

**Note 7** Paid employees

Please complete this note if the charity has any employees.

**7.1 Staff Costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind	63,745	62,815
Employer's National Insurance costs	4,903	4,841
Pension costs	6,622	7,350
<b>Total staff costs</b>	<b>75,269</b>	<b>75,006</b>

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	-	-
Charitable Activities	2	2
Governance	1	1
Other	1	1
<b>Total</b>	<b>4</b>	<b>4</b>

**7.3 Defined contribution pension scheme**

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Operated for church employees through 3rd party providers

	This year £	Last year £
The costs of the scheme to the charity for the year	6,622	7,350
The amount of any contributions outstanding at the year end	1,731	1,238
The amount of any contributions prepaid at the year end	none	none



**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	302,562	-	5,507	95,444	-	403,513
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	302,562	-	5,507	95,444	-	403,513

**9.2 Accumulated depreciation and impairment provisions**

**Basis	RB		RB	RB	
** Rate	2.50%		15%	15%	

Balance brought forward	62,223	-	3,549	77,531	-	152,292
Depreciation charge for year	5,858	-	250	2,284	-	8,392
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	74,089	-	4,093	82,502	-	160,684

**9.3 Net book value**

Brought forward	234,331	-	1,664	15,226	-	251,221
Carried forward	228,473	-	1,414	12,942	-	242,829

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

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\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

Please complete this note if the charity has any investment assets.

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors (Gift Aid)	39,156	20,367	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>39,156</b>	<b>20,367</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	2,943	1,238	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>2,943</b>	<b>1,238</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Note 13 Endowment and restricted income funds**

Please complete this section if the charity has any endowment or restricted income funds.

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Stuart Way Proceeds	R	
Potential New Trainee	R	
Youth Work	R	
Specific Fabric Proceeds	R	
Sundry	R	
Pastor's Salary Contribution	R	
Specific collections in year	R	

**13.2 Movements of major funds**

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Stuart Way Proceeds	177,847	600	-	-	-	178,447
Potential New Trainee	7,884	600	-	-	-	8,484
Youth Work	-	-	-	-	-	-
Specific Fabric Proceeds	1,293	-	-	-	-	1,293
Sundry	567	-	-	-	-	567
Pastor's Salary Contribution	-	4,656	4,656	-	-	-
Specific collections in year	-	384	384	-	-	-
<b>Total Funds</b>	<b>187,591</b>	<b>6,240</b>	<b>5,040</b>	<b>-</b>	<b>-</b>	<b>188,791</b>

**13.3 Transfers between funds**

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

## Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.

### 14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Rev. N. Gray (Salary and Pension)		40,619	40,259
The pastor works full time for the church			

### 14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

### 14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Note 15****Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

## i) Going Concern

At the end of the financial year, the church has £105,584 of unrestricted cash. This predominantly covers the expected cash outflows in the next financial year - with any minor shortfall covered by future donations from church members (which are usually around £100,000 per annum). The trustees, therefore, hold the opinion it is correct for these accounts to be prepared on the going concern basis.

**STAINES CONGREGATIONAL CHAPEL**

England & Wales - Charity number 1130460

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# Accounts

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Charity number: 1130460

**Staines Congregational Chapel known as Staines Congregational Church**

Independently examined

Trustees' Report and Financial Statements for the year ended 31 March 2021

Reference and Administrative Details of the Charity, its Trustees and Advisors for the year ended 31 March 2021.

**Trustees**

Holding and Managing:

Martin Heaton  
Johanna Pursey  
Sarah Boldero (Secretary)  
Timothy Kerslake  
Christine Best  
Neil Stevens

Managing only:

Ken Gamston (Treasurer)  
Rev Nick Gray  
John Hawthorn  
Kevin Moore  
William Dodsworth  
Robert Gee

Changes:

Dorothy Bailey stepped down as a Holding and Managing Trustee in September 2020.

Principal office:

Staines Congregational Church  
Kingston Road  
Staines  
Middlesex  
TW18 1AY

Pastor

Rev Nick Gray

Secretary

Sarah Boldero

Treasurer

Ken Gamston

Independent Examiner

Trevor Wells F.C.A

Bankers

Barclays Bank PLC  
High St  
Staines

## **Staines Congregational Chapel known as Staines Congregational Church**

### **Trustees Report for the year ended 31 March 2021**

The Trustees confirm that the annual report and financial statements of the Staines Congregational Chapel (the charity) for the year ended 31 March 2021 have been prepared on the accruals basis and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on the 16 July 2014 and the Charities Act 2011".

The charity operates under the name Staines Congregational Chapel but is also known as Staines Congregational Church.

#### **STUCTURE, GOVERNANCE AND MANAGEMENT**

##### **a) CONSTITUTION**

Staines Congregational Church was formed in 1789 as an Independent Chapel and the principles of the Founders Declaration are still held. They are still recited at our AGM.

The current Church is established under a Memorandum of Choice and Appointment of Trustees, executed in September 1966 which references a Scheme accepted by the Charity Commission on 13 February 1951.

##### **b) ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The trust powers, directions and authorities given to or vested in the Trustees are accomplished by agreement of a majority of the Trustees. The Church has adopted the principle that the Church Officers, consisting of Deacons, the Church Treasurer, the Church Secretary and the Minister of the Church shall constitute a diaconate who fulfil the duties of managing the day to day running of the Church.

Decisions made by the diaconate are presented to the Church members at either an ordinary Church meeting, held as a rule bi-monthly, or if the issue requires a special Church meeting it is arranged as appropriate. All Church members are entitled to attend and vote at an ordinary Church meeting where decisions are made on a majority basis.

Prior to the various Covid 'lock-downs' the Trustees met formally ten times during the year. During the year in question, April 2020 to March 2021, on-line meetings were held, rather than in person, and they were held every other month, rather than monthly. Our 2021 AGM was held on-line in May.

##### **c) RISK MANAGEMENT**

The Trustees have assessed the major risks to which the charity is exposed, including but not limited to the current pandemic. We are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

#### **OBJECTIVES AND ACTIVITIES**

##### **POLICIES AND OBJECTIVES**

The buildings belonging to the charity are used, occupied, and enjoyed as a place for the public worship of God and for the preaching of the Gospel of the Lord Jesus Christ according to the principles and usage of Protestants of the Congregational denomination commonly called Independents being Paedo-Baptists under the direction of the Christian Church. Assembling for worship in the chapel belonging to the charity and for the instruction of children and adults and for the promotion of such other charitable purposes whether religious or philanthropic in connection therewith as the Church shall from time to time direct.

As of March 2020, in accordance with law related to the various Covid 'lock-downs', services moved from

attended events to being hosted on-line every week. These services were open to any member of the public to attend. All additional activities arranged by the Church, including prayer meetings and Bible studies, had to cease from March 2020. In August 2020, we were able to resume in-person Sunday services, albeit this was only held once a month, and social distancing rules had to be applied. In December 2020, we had to suspend attended services once again, and these did not resume until April 2021.

In October 2020 to January 2021, our Pastor took a pre-planned Sabbatical. With valuable preaching assistance from our friends at Ashford Congregational Church, and the sacrificial commitments in terms of time and talents from our Eldership we were able to proceed with the pattern of activities allowed during periods of 'lock-down'.

## PUBLIC BENEFIT

When reviewing our aims and objectives and in planning our future activities we have referred to the guidelines in the Charity Commission's general guidance on public benefit. In particular, the Trustees, on an ongoing basis, consider how planned activities, especially in these difficult days, will contribute to the aims and objectives they have set.

The Church provides Bible-based teaching, which is totally relevant to living in society today. It seeks to be a Christ-centred, Spirit-filled, and Bible-based fellowship, to know Jesus Christ and make Him known throughout Staines and the rest of the world.

In normal times, the Church provided a range of services and midweek meetings, including social events, although it was not possible to hold such activities during the year to March 2021. Our concern for Christian outreach nationally and internationally is expressed through prayerful and financial assistance to the Evangelical Alliance, the Evangelical Fellowship of Congregational Churches and internationally through participating in the work of a range of international missionary agencies. We give financial and prayerful support to an Indonesian national to do important work amongst the Muslim community. We continue to support Sam & Abbey Baguma, a Mission Aviation Fellowship (MAF) programme manager and his wife in Uganda. We also support a young man and his family, who was brought up in this Church, who works with young people in Wales. We also assist with a pregnancy advice centre in Ashford and Canaan Christian Ministries, a Christian resources and bookshop in Staines.

## ACHIEVEMENTS AND PERFORMANCE

Our membership as at the end of March 2021 was 65 and average Sunday attendance was around 90.

## FUTURE PLANS

A decision was made towards the end of 2019 to look closely at the suitability of our premises. Specialist architects were appointed, and a feasibility study commissioned. Notwithstanding the pandemic and the future impact this may have on attendance/usage etc., the Trustees had sufficient confidence to allow this work to continue with the architects reporting to a focus group comprising a mixed membership across the Church. This work continued up to March 2021 and will continue into the next year, as we take time, and prayerfully consider, all options available to us.

## FINANCIAL REVIEW

### RESERVES POLICY

To allow for a controlled rundown of activities if income dries up and to even out cash flow peaks and troughs, unrestricted reserves of around 30-40% of anticipated annual expenditure are thought appropriate. However, following professional advice and possible plans for improvements to the property it is thought prudent to increase the free reserves to 75% over a period, by planning for a 3-5% minimum surplus of income over expenditure.

## THE YEAR'S ACTIVITY

During the year donations and legacies reduced from £128,160 to £114,403. Lock-down measures had a significant impact on "cash" offerings which largely accounted for this. However, expenses remained relatively consistent year on year and, as a result, general funds showed a deficit of £13,542. We believe, however, that the balance sheet remains strong, and, in our opinion, there is no reason to believe the Trust will not be able to function as a going concern for the twelve-month period from the date of approval of this year's accounts. Indeed, the Trustees are encouraged in the way members have continued to support the Church financially.

## INCOMING RESOURCES

Freewill offerings, and donations, show in the accounts as being accounted for as received. Legacies will not appear in the accounts until they are actually received. Gifts in Kind, donated services and facilities will generally not show in the accounts, other than a possible mention in the notes. Members are encouraged to liaise with the Church regarding gifts in kind at an early stage. In order that the Church can obtain the benefit of warranties, guarantees etc. it may be preferable for the Church to make the purchase in its own name, with the donor underwriting the cost. No substantial Gifts in Kind were received during the financial year.

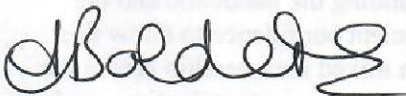
## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations. Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of control, financial and otherwise. The Trustees are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

This report was approved by the Trustees on 25 January 2023 and signed on their behalf, by:



Sarah Boldero  
Chairperson

## **Independent examiner's report to the trustees of Staines Congregational Chapel**

I report to the trustees on my examination of the accounts of the Staines Congregational Chapel for the year ended 31 March 2021.

### **Responsibilities and basis of report.**

As the charity trustees of Staines Congregational Chapel you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement.**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

31 Elizabeth Avenue,  
Laleham, Staines, Middlesex.  
TW18 1JW  
.....<sup>25</sup> January 2023

*Trevor Wells*  
Trevor Wells FCA  
Independent Examiner  
Member of the Institute of Chartered Accountants  
in England and Wales



Staines Congregational Church			Charity No (if any)	1130460	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	01/04/2020	<b>To</b>	Period end date	31/03/2021	

## Section A Statement of financial activities

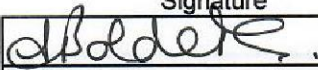
Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	114,403	6,150	-	120,553	143,108
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	4,555	1,125	-	5,680	18,606
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>			<b>118,958</b>	<b>7,275</b>	<b>-</b>	<b>126,233</b>	<b>161,714</b>
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	92
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	132,499	4,794	-	137,293	151,219
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	-	-	-	-	-
<b>Total resources expended</b>			<b>132,499</b>	<b>4,794</b>	<b>-</b>	<b>137,293</b>	<b>151,311</b>
<b>Net incoming/(outgoing) resources before transfers</b>			<b>- 13,542</b>	<b>2,481</b>	<b>-</b>	<b>- 11,060</b>	<b>10,403</b>
<b>Gross transfers between funds</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			<b>- 13,542</b>	<b>2,481</b>	<b>-</b>	<b>- 11,060</b>	<b>10,403</b>
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>			<b>- 13,542</b>	<b>2,481</b>	<b>-</b>	<b>- 11,060</b>	<b>10,403</b>
<b>Total funds brought forward</b>			<b>412,997</b>	<b>185,110</b>	<b>-</b>	<b>598,107</b>	<b>587,704</b>
<b>Total funds carried forward</b>			<b>399,455</b>	<b>187,591</b>	<b>-</b>	<b>587,047</b>	<b>598,107</b>

## Section B

## Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	251,221			251,221	260,210
	B02	-			-	-
Investments (Note 10)	B03	-			-	-
<b>Total fixed assets</b>	B04	251,221	-	-	251,221	260,210
<b>Current assets</b>						
Stock and work in progress	B05	-			-	-
Debtors (Note 11)	B06	20,367			20,367	9,316
(Short term) investments	B07	-			-	-
Cash at bank and in hand	B08	129,105	187,591		316,697	328,581
<b>Total current assets</b>	B09	149,472	187,591	-	337,064	337,897
Creditors: amounts falling due within one year (Note 12)	B10	1,238	-	-	1,238	-
<b>Net current assets/(liabilities)</b>	B11	148,234	187,591	-	335,826	337,897
<b>Total assets less current liabilities</b>	B12	399,455	187,591	-	587,047	598,107
Creditors: amounts falling due after one year (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	399,455	187,591	-	587,047	598,107
<b>Funds of the Charity</b>						
Unrestricted funds	B16	399,455			399,455	412,997
	B17	-			-	-
Restricted income funds (Note 13)	B18		187,591		187,591	185,110
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	399,455	187,591	-	587,047	598,107

Signed by one or two trustees on behalf of all

Signature	Print Name	Date of
	SARAH BOLDERO	25/1/23

**Section C****Notes to the accounts****Note 1 Basis of preparation**

*This section should be completed by all charities.*

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

**Give details in this box if a different standard has been followed.**

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**Give details in this box of any material changes that have been made.**

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

**Give details in this box of any material changes that have been made.**

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	
<b>Gifts in kind</b>	

**Donated services and facilities**

<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	
<b>Stocks and work in progress</b>	

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

--

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Donations and gifts	99,858	115,113
	Gift Aid	20,695	24,995
	General grants provided by government/other charities	-	3,000
	Other	-	-
	<b>Total</b>		<b>120,553</b>
<b>Activities for generating funds</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>		<b>-</b>
<b>Investment income</b>	Interest income	1,125	1,321
	Rental and leasing income	4,555	17,285
		-	-
		-	-
	<b>Total</b>		<b>5,680</b>
<b>Incoming resources from charitable activities</b>	Sportsreach Income	-	-
		-	-
		-	-
		-	-
	<b>Total</b>		<b>-</b>

## Note 4

## Analysis of resources expended

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Advertising, marketing, direct mail and publicity	154	92
		-	-
		-	-
	<b>Total</b>	154	92
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>		-	-
		-	-
	<b>Total</b>	-	-
<b>Charitable activities</b>	Worship and pastoral care	42,331	53,636
	Wider Witness	43,547	42,430
	Care of God's House	27,432	31,592
	Depreciation	8,989	9,669
	Admin	12,269	12,539
	Sportsreach costs	-	-
	Legal and Professional fees	2,570	1,353
<b>Total</b>	137,139	151,219	
<b>Governance costs</b>		-	-
		-	-
	<b>Total</b>	-	-

**Note 5 Support Costs**

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

	This year	Last year
Number of trustees who were paid expenses	None	None
Nature of the expenses	n/a	n/a
Total amount paid	£Nil	£Nil

**6.2 Fees for examination or audit of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

	This year £	Last year £
Independent examiner's or auditors' fees for reporting on the accounts	0	0
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	0	0

## Section C

## Notes to the accounts

(cont)

## Note 7

## Paid employees

Please complete this note if the charity has any employees.

## 7.1 Staff Costs

	This year £	Last year £
Gross wages, salaries and benefits in kind	62,815	61,716
Employer's National Insurance costs	4,841	4,845
Pension costs	7,350	5,839
<b>Total staff costs</b>	<b>75,006</b>	<b>72,400</b>

## 7.2 Average number of full-time equivalent employees in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	2	2
Governance	1	1
Other	1	1
<b>Total</b>	<b>4</b>	<b>4</b>

## 7.3 Defined contribution pension scheme

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

Operated for church employees through 3rd party providers

	This year £	Last year £
The costs of the scheme to the charity for the year	7,350	5,839
The amount of any contributions outstanding at the year end	1,238	none
The amount of any contributions prepaid at the year end	none	none

**Note 8 Grantmaking**

Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.

**8.1 Total value of grants**

Purpose for which grants made	Grants to Total amount £	Grants to Total amount £
Rio Sibrani - christian ministry	-	4,000
Stephen Bird - christian ministry	-	5,400
Stuart Watkins - christian ministry	-	4,560
Anna Black - gap year training	-	760
	-	-
	-	-
<b>Total</b>	-	<b>14,720</b>

**8.1 Grantmaking costs**

If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.

**Support costs of grantmaking**

£Nil

**8.3 Grants made to institutions**

If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.

Names of institutions	Purpose	Total amount of grants paid £
Mission Aviation Fellowship	Support of a worker in Uganda	3,720
Canaan Bookshop Staines	General support	1,320
Evangelical Alliance	General support	100
EFCC	General support	500
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions</b>		<b>5,640</b>

**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	302,562	-	5,507	95,444	-	403,513
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	302,562	-	5,507	95,444	-	403,513

**9.2 Accumulated depreciation and impairment provisions**

**Basis	RB		RB	RB	
** Rate	2.50%		15%	15%	

Balance brought forward	62,223	-	3,549	77,531	-	143,303
Depreciation charge for year	6,008	-	294	2,687	-	8,989
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	68,231	-	3,843	80,218	-	152,292

**9.3 Net book value**

Brought forward	240,339	-	1,958	17,913	-	260,210
Carried forward	234,331	-	1,664	15,226	-	251,221

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2** A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

**10.3** A breakdown of the income from investments agreeing with SOFA row S03.

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

Investment held

Market Value


## Section C

## Notes to the accounts

(cont)

**Note 11 Debtors and prepayments***Please complete this note if the charity has any debtors or prepayments.*

## Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	550	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors (Gift Aid)	20,367	7,599	-	-
Prepayments and accrued income	-	1,167	-	-
<b>Total</b>	<b>20,367</b>	<b>9,316</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.*

## 12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	1,238	-	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>1,238</b>	<b>-</b>	<b>-</b>	<b>-</b>

## 12.2 Security over assets

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Note 13 Endowment and restricted income funds**

Please complete this section if the charity has any endowment or restricted income funds.

**13.1 Funds held**

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions
Stuart Way Proceeds	R	
Potential New Trainee	R	
Youth Work	R	
Specific Fabric Proceeds	R	
Sundry	R	
Pastor's Salary Contribution	R	
Specific collections in year	R	

**13.2 Movements of major funds**

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Stuart Way Proceeds	176,722	1,125	-	-	-	177,847
Potential New Trainee	6,804	1,080	-	-	-	7,884
Youth Work	-	-	-	-	-	-
Specific Fabric Proceeds	1,293	-	-	-	-	1,293
Sundry	291	414	138	-	-	567
Pastor's Salary Contribution	-	4,656	4,656	-	-	-
Specific collections in year	-	-	-	-	-	-
<b>Total Funds</b>	<b>185,110</b>	<b>7,275</b>	<b>4,794</b>	<b>-</b>	<b>-</b>	<b>187,591</b>

**13.3 Transfers between funds**

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £
Rev. N. Gray (Salary and Pension)		40,259	40,759
The pastor works full time for the church			

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £

**Section C** **Notes to the accounts** **(cont)**

**Note 15** **Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

i) Going Concern

At the end of the financial year, the church has £129,105 of unrestricted cash. This predominantly covers the expected cash outflows in the next financial year - with any minor shortfall covered by future donations from church members (which are usually around £100,000 per annum). The trustees, therefore, hold the opinion it is correct for these accounts to be prepared on the going concern basis.

ii) Late Filing of Accounts

As referred to at the start of the Trustees Report in last year's return, the church suffered a complete computer failure in June 2020 whereby it lost all its records for the year to 31 March 2020. Back-up procedures were undertaken and eventually it was possible to produce that set of accounts from paper records available from the original computer system and the new version of the accounts package the church now uses. This, along with access to the Church being restricted due to Covid19, delayed last year's report significantly. This year's report is delayed due to the ongoing effect from last year.

Amount owing		Legal authority	Name of trustee or connected party
Last year	This year		
£	£		

Last year		This year		Description of the transaction(s)	Relationship to charity	Name of the trustee or connected party
£	£	£	£			