

**Shanklin  
United Reformed Church Charity**

**Annual Report and  
Financial Statements  
for the Year**

**Ended 31 December 2020**

# **Shanklin United Reformed Church Charity**

## **Annual Report for the year ended 31 December 2020**

### **Administrative Information**

Charity Number 1130459

Shanklin URC is situated in the High Street, Shanklin, on the corner of Landguard Road, the building being held in trust by The United Reformed Church (Wessex) Trust Limited.

The Elders of the Church who have served from 1 January 2020 until the date this report was approved are:

Minister	Rev Brian Harley	Chairman
Elected Elders	Mr Peter Dawson	
	Mr Alastair Rye	
	Miss Carole Smith	
	Mr Malcolm Stevens	
	Mr Colin Tamcken	Treasurer
	Mr Robin Wightman	Secretary
	Miss Carol Williams	
	Ms Lou-Rosanna Jupe	
	Mrs Yvonne Sparks	

### **Structure, Governance and Management**

The Elders Meeting operates under the Basis of Union and the Manual of the United Reformed Church. The Elders are elected from among the Church Members in accordance with the Constitution of Shanklin United Reformed Church. Monthly meetings would normally take place but more regular meetings were held online from late March onwards to help navigate the ever-changing situation.

### **Objectives and Activities**

The Elders Meeting exercises oversight of the spiritual life of the local church. Church Members' Meetings are usually held six times a year but only the January meeting went ahead and all other meetings were cancelled. The Elders continued to meet online and made decisions on behalf of everyone with information shared by email, weekly bulletins, letters and the magazine.

The Church Vision Statement reads:

*Our aim is to build up a lively Church as an effective witness to Jesus Christ in the community and to provide a central and flexible resource for all ages and abilities.*

The church is part of the Isle of Wight URC Group alongside the congregations at Freshwater and Ryde, though they remain three separate churches served by the one ordained minister. He continues to work 75% of the time for Shanklin and 25% for Ryde, while also giving oversight to the fellowship at Freshwater Bay.

### **Achievements and Performance**

At the end of 2020, the membership of the church stood at 85. Two members have died and four have moved away. There were no new people received into membership due to the lockdown..

Church life was significantly affected by the global pandemic with services being suspended after 15 March under the government restrictions. The first online service was broadcast live on 22 March and since then Sunday services have remained online, being streamed to Facebook. The Tuesday Bible Bite also went online and has continued almost every week. A weekly information sheet with notes on the Sunday theme have been distributed every week by email and by hand to those not online.

# **Shanklin United Reformed Church Charity**

## **Annual Report for the year ended 31 December 2020**

Various people have been involved in leading worship and developing the technology through Zoom. Small scale services were held in the building on Tuesdays and Saturdays under strict Covid restrictions during October and again in December after the second lockdown but were again suspended before the year end. A special event for families was held on Zoom on 31 October and Messy Church just before Christmas.

All other church activities have sadly been on hold, though contact has been maintained with many families from the CatURpillars toddler group through weekly singing times on Facebook. Much effort has gone into keeping in contact with everyone and sharing news. Members have been very generous in supporting our work over this difficult year and we have continued to support wider mission including our partner church in Uganda and IW Youth For Christ. There has also been additional giving to special appeals for re-carpeting and decoration of the main worship space and also to support struggling teachers in Uganda, the local Foodbank at Harvest and Operation Mobilisation at Christmas.

Whilst the building was closed in the summer, redecoration took place and the new carpet fitted, which was the final phase of a 15-year programme to refurbish the whole premises.

### **Financial Review**

The covid pandemic and the accompanying lockdowns has significantly affected the activities and finance of the church, particularly the General Fund.

The General Fund is used for the day to day running of the Church and associate activities and the accounts show the offertory income (and the tax reclaimed on it) totalled £55,430 this year, which is £5,151 down on last year (£60,851). This reduction is largely due to the suspension of the Sunday services and the loss of the collection monies. We are extremely grateful to our regular congregation who have continued to support us financially, many of whom have switched to paying by standing order. However the loss of the Sunday collections has meant we have not been able to take full advantage of the Gift Aid Small Donations Scheme (GASDS). We would normally claim the full £2,000 available under this scheme each year but during 2020 we could only claim £140.

As a result of the reduction in church activities due to the pandemic the expenses have decreased this year, this taken together with the drop in offertory income has given us a net loss of £3,693 on the General Fund for the year. We are however still left with a reasonably healthy cash balance at the year end of £11,308 (last year £16,601).

The Youth Worker Fund stands at £9,274 at the year end, the same as last year. We are still considering the best way to move forward with the youth work.

The Maintenance Fund stands at £8,227 at the year end (last year £1,360). We received donations of £18,310 towards the redecoration of the interior of the Church, this together with a grant from the URC Wessex Synod enabled us to redecorate and recarpet the main body of the church building. There is still a small amount of redecoration to be done (the entrance lobby, office, bookshop etc) and this will take place in 2021. We are currently transferring £200 per month from the General Fund to the Maintenance Fund as a provision towards the ongoing maintenance of the Church.

For some time it has been the Church's policy that, funds permitting, we would make donations of at least 10% of the Offertory given to the General Fund (including any Tax Reclaimed). These donations would be made to other charities or individuals as agreed by the Church Meeting. This year we have made gifts slightly in excess of the 10%.

# Shanklin United Reformed Church Charity Financial Statements Year Ended 31 December 2020

## Treasurers Statement

I have prepared the financial statements on pages 4 to 11 for the year ended 31 December 2020.

  
Colin Tamcken

Date 25/06/21

## Independent Examiners Report

I report on the financial statements of Shanklin URC for the year ended 31 December 2020, which are set out on pages 4 to 11.

### Respective responsibilities

The church is responsible for the preparation of the financial statements, and considers that the audit requirement of Sect 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specific in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions of the Charity Commissioners. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

### Independent Examiner's statement

In connection with my examination of the church funds, nothing came to my attention which gave me cause to believe otherwise than that the financial statements accord with the accounting records of the church, and that those records satisfied the requirements of the Act. I am not aware of any matter to which attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed by the Independent Examiner:  Date: 20.07.2021

Name and address of the Independent Examiner:

Willowherst  
St. Lawrence  
Isle of Wight

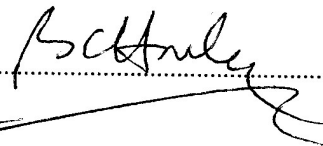
## Authorisation Statement

The Annual Report and Financial Statements on pages 1 to 11 were approved by the Shanklin URC Church Meeting on 22/7/2021 and signed on its behalf by

Name

Rev B C Hargreaves

Signature



# Shanklin United Reformed Church Charity

## Statement of Financial Activities for the Year Ended 31 December 2020

	<u>Notes</u>	<u>General</u> <u>Fund</u> £	<u>Designated</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> £	<u>2019</u> <u>Total</u> £
<b><u>Income</u></b>						
Offeritory Cash		17,706	8,260	0	25,966	19,450
Gift Aid		30,198	8,050	0	38,248	31,580
Tax reclaimed		7,526	2,000	0	9,526	9,822
Other Income		1,598	0		1,598	5,969
		<u>57,028</u>	<u>18,310</u>	<u>0</u>	<u>75,338</u>	<u>66,821</u>
Bookshop			1,629		1,629	2,968
Shanklin URC Youth			0		0	0
Dividends and Interest		2		0	2	2
Miscellaneous		2,191	0	0	2,191	2,952
Caturpillars			472		472	1,667
Grants		463		0	463	429
<b>Total Income</b>		<u><b>59,684</b></u>	<u><b>20,411</b></u>	<u><b>0</b></u>	<u><b>80,095</b></u>	<u><b>74,839</b></u>
<b><u>Payments</u></b>						
Ministry & Mission Fund		36,864			36,864	36,600
Bookshop			1,348		1,348	2,918
Shanklin URC Youth			25		25	200
Manse		2,900			2,900	2,811
Church		12,078	13,843		25,921	21,218
Donations	6	5,990			5,990	8,440
Miscellaneous		3,145			3,145	5,615
Caturpillars			303		303	1,437
Depreciation	2	0			0	136
Youthworker				0	0	0
<b>Total Payments</b>		<u><b>60,977</b></u>	<u><b>15,519</b></u>	<u><b>0</b></u>	<u><b>76,496</b></u>	<u><b>79,375</b></u>
<b>Transfers Between Funds</b>		-2,400	2,400	0	0	0
<b>Net Income</b>		-3,693	7,292	0	3,599	-4,536
<b>Fund Balances Brought Forward</b>		17,144	7,387	9,274	33,805	38,342
<b>Fund Balances Carried Forward</b>		<u><b>13,451</b></u>	<u><b>14,679</b></u>	<u><b>9,274</b></u>	<u><b>37,404</b></u>	<u><b>33,806</b></u>

The notes on pages 6 to 11 form part of this Financial Statement

# Shanklin United Reformed Church Charity

## Balance Sheet as at 31 December 2020

	<u>Note:</u>	<u>General</u> <u>Fund</u> £	<u>Designated</u> <u>Funds</u> £	<u>Restricted</u> <u>Fund</u> £	<u>Total</u> <u>Fund</u> £	<u>2019</u> <u>Total</u> £
<b>Fixed Assets</b>	2	0			0	0
<b>Current Assets</b>						
Debtors		2592	25		2,617	1,202
Bookshop Stock			1850		1,850	1,587
Cash at bank		11308	8202	9274	28,784	27,235
Shanklin URC Youth Account			809		809	834
Bookshop accounts			2941		2,941	2,923
Cash in Hand		0	852		852	683
<b>Total Current Assets</b>		<u>13,900</u>	<u>14,679</u>	<u>9,274</u>	<u>37,853</u>	<u>34,465</u>
<b>Current Liabilities</b>						
Agency Collections	5	449			449	660
Creditors		0			0	0
<b>Total Current Liabilities</b>		<u>449</u>	<u>0</u>	<u>0</u>	<u>449</u>	<u>660</u>
<b>Net Assets</b>		<u><u>13,451</u></u>	<u><u>14,679</u></u>	<u><u>9,274</u></u>	<u><u>37,404</u></u>	<u><u>33,805</u></u>

	<u>Note:</u>	<u>General</u> <u>Fund</u> £	<u>Designated</u> <u>Funds</u> £	<u>Restricted</u> <u>Fund</u> £	<u>Total</u> <u>Fund</u> £	<u>2019</u> <u>Total</u> £
<b>Church Funds</b>						
General Fund	3	13451			13,451	17,144
Bookshop	3		4791		4,791	4,510
Shanklin URC Youth Account	3		809		809	834
Maintenance Fund			8227		8,227	1,360
Caturpillars Fund			852		852	683
Youth Worker Fund				9274	9,274	9,274
<b>Total Church Funds</b>		<u><u>13,451</u></u>	<u><u>14,679</u></u>	<u><u>9,274</u></u>	<u><u>37,404</u></u>	<u><u>33,805</u></u>

The notes on pages 6 to 11 form part of this Financial Statement

# Shanklin United Reformed Church Charity

## General Fund Statement for the Year Ended 31 December 2020

### General Fund

<u>Receipts</u>			<u>Payments</u>		
	<u>Notes</u>	<u>2020</u>	<u>2019</u>		
Offertory - Cash		17,706	19,449	Ministry & Mission Fund	36,864
- Gift Aid		30,198	31,580		36,600
Tax Reclaimed		7,526	9,822		
Legacy		0	0	<u>Manse</u>	
Bookshop Donations		1,150	1,550	Water	489
Link		20	0	Insurance	0
Catering		428	419	Council Tax	1,948
Weddings		0	0	Maintenance	463
		57,028	62,820		2,900
					2,811
<u>Dividends and Interest</u>				<u>Church</u>	
Investments		0	0	Electricity	1,339
Bank Interest		2	2	Gas	863
		2	2	Water	225
				Insurance	4,291
				Maintenance (Garden)	0
				Piano Tuning	0
				PA/Projection Expenses	1,850
				Cleaning	560
				Mileage/Travel costs	698
				Fixed Car Allowance	1,366
				Post and Telephone	886
					12,078
					13,876
<u>Miscellaneous</u>				<u>Donations</u>	
Photocopying/Tapes		0	11	Donations Made	5,990
Ryde URC Expenses Contribution		1,385	1,460		8,440
CBB's		150	400		
Fellowship Lunch		568	616		
Freedom in Christ Books		10	17		
Paul Jones Concert		0	268		
Other		78	180		
		2,191	2,952		
				<u>Miscellaneous</u>	
				Audit	0
				Pulpit Supply	340
				Copyright Licence	945
				Office Requisites	935
				Teaching Materials	180
				Catering	0
				Messy Church	0
				Fellowship Lunch	581
				Paul Jones Concert	0
				Other	164
					3,145
					5,615
<u>Grants</u>				<u>Transfers Between Funds</u>	
Other Grant		0	0	Transfer to Maintenance Fund	2,400
Manse Repairs Grant		463	429		2,400
		463	429		
<u>Transfers Between Funds</u>				<u>Depreciation</u>	
		0	0		0
					136
<b>Total Receipts</b>		<b>59,684</b>	<b>66,203</b>	<b>Total Payments</b>	<b>63,377</b>
<b>Net Income - General Fund</b>		<b>-3,693</b>	<b>-3,675</b>		<b>69,878</b>

## Shanklin URC Bookshop

### Profit and Loss 1st January 2020 to 31st December 2020

	<u>2020</u>		<u>2019</u>
<b>Sales</b>		1,629	2,968
Opening Stock	1,587		1,533
Purchases	456		1,286
	<u>2,043</u>		<u>2,819</u>
Less closing stock	<u>1,850</u>	193	<u>1,587</u>
			1,232
Gross Profit		1,436	1,736
<b>Expenses</b>			
Bags/labels	0		0
Staff	0		115
General Expenses	5		5
Postage & Stationery	0		16
Shop Maintenance	<u>0</u>	5	<u>0</u>
			136
Less: Donations to General Fund		1,150	1,550
Net Profit		<u><u>281</u></u>	<u><u>50</u></u>

<b>Bookshop Assets</b>			
Stock	1,850		1,587
Current Account	2,911		2,893
Cash in Hand	<u>30</u>		<u>30</u>
	<u><u>4,791</u></u>		<u><u>4,510</u></u>

## Shanklin URC Youth Account

### Designated Fund Statement for the Year Ended 31st December 2020

	<u>2020</u>		<u>2019</u>
<b><u>Receipts</u></b>			
Basement Café	0		0
Transfer from General Fund	0		0
Other Receipts	0		0
Compassion	<u>0</u>		<u>0</u>
Total Receipts	0		0
<b><u>Payments</u></b>			
Basement Café Costs	0		0
Trips Out	0		0
Resources	0		0
Compassion	25		200
Miscellaneous	<u>0</u>	25	<u>0</u>
			200
Net Income/Deficit		<u><u>-25</u></u>	<u><u>-200</u></u>
<b>Youth Accounts</b>			
Cash in Hand	0		0
Cash at Bank	<u>809</u>		<u>834</u>
	<u><u>809</u></u>		<u><u>834</u></u>



## Shanklin United Reformed Church Charity

### Designated Fund Statements for the Year Ended 31 December 2020

#### Maintenance Fund

<u>Receipts</u>	<u>2020</u>	<u>2019</u>	<u>Payments</u>	<u>2020</u>	<u>2019</u>
Gift Day Donation - Cash	8,260	1	Fire/Intruder Alarms	191	593
Gift Day Donation - Gift Aid	8,050	0	Boiler Servicing Etc	180	180
Tax Reclaimed	2,000	0	Other Repairs	696	483
Gift from Ryde URC	0	4,000	Building Work	12,236	6,086
			Asbestos Survey	540	0
Transfer From General Fund	2,400	2,400			
	<u>20,710</u>	<u>6,401</u>		<u>13,843</u>	<u>7,342</u>
<b>Net Income/Deficit</b>	<b>6,867</b>	<b>-941</b>			

#### Caturpillars Fund

<u>Receipts</u>	<u>2020</u>	<u>2019</u>	<u>Payments</u>	<u>2020</u>	<u>2019</u>
Subscriptions	472	1,632	Food/Drink	92	598
Donations	0	35	Equipment	70	144
Other Income	0	0	Stationery	10	5
			Craft Materials	0	302
			Donations	55	78
			To Shanklin URC (Gen Fund)	76	310
	<u>472</u>	<u>1,667</u>		<u>303</u>	<u>1,437</u>
<b>Net Income/Deficit</b>	<b>169</b>	<b>230</b>			

## Shanklin United Reformed Church Charity

### Restricted Fund Statements for the Year Ended 31 December 2020

#### Youth Worker Fund

<u>Receipts</u>	<u>2020</u>	<u>2019</u>	<u>Payments</u>	<u>2020</u>	<u>2019</u>
Donations - Cash	0	0	Misc Expenses	0	0
Donations - Gift Aid	0	0	Travel Costs	0	0
Tax Reclaimed	0	0			
Grants Received	0	0			
	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>
<b>Net Income/Deficit</b>	<b>0</b>	<b>0</b>			

# **Shanklin United Reformed Church Charity**

## **Notes to the Financial Statements Year Ended 31 December 2020**

### **1 Accounting Policies**

#### **1a Basis of Accounting**

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued by the Charity Commission, and the United Reformed Church guidance. The accruals basis of accounting has been adopted and the principal accounting policies set out below are applied consistently.

#### **1b Fund Accounting**

Unrestricted funds are available for use at the discretion of the church in furtherance of its charitable objectives. Designated funds are unrestricted funds that have been set aside by the church for a particular purpose. Restricted funds are subjected to restrictions on their expenditure imposed by the donor, or contained in the terms of a grant.

#### **1c Tangible Fixed Assets**

Freehold property: The Trustees of the church and manse buildings are the URC Wessex Synod Trust .

Expenditure incurred on the church and manse is written off in the year it is incurred.

Equipment: Depreciation is provided at the following annual rates calculated to write off assets over their estimated useful lives:

Fixtures and Fittings

Coffee House Equipment 20% straight line (over 5 years)

Other - Furniture Etc 10% straight line (over 10 years)

#### **1d Incoming Resources**

All voluntary giving is included in the financial statements for the period in which it is received.

Donations under Gift Aid plus the associated tax recovery are recognised as income when the donation is received.

Legacies are accounted for when their receipt is certain and can be properly quantified.

All other income is generally recognised when it is receivable.

#### **1e Resources Expended**

The URC Ministry & Mission Fund contribution is paid regularly and is included in the financial statements for the year to which it relates.

Resources expended are recognised in the period to which they are incurred and include attributable VAT which cannot be recovered. They are allocated to the particular activity to which they relate.

As most of the management and activity of the church is carried out by volunteers, this intangible cost is not included in the financial statements as this voluntary contribution to the life of the church is incalculable.

#### **1f Taxation**

As part of the United Reformed Church, the church is an excepted charity within the meaning of the Taxes Acts. Accordingly it is potentially exempt from taxation in respect of income and capital gains received to the extent that such income or gains are applied to exclusively charitable purposes. No provision for taxation has been made in these financial statements.

# Shanklin United Reformed Church Charity

## Notes to the Financial Statements Year Ended 31 December 2020

### 2 Fixed Assets

	<u>2020</u>	<u>2019</u>
	Fixtures and Fittings	Fixtures and Fittings
<b>Cost</b>		
At 1 January	50,450	50,450
Additions	0	0
Disposals	0	0
At 31 December	<u>50,450</u>	<u>50,450</u>
<b>Depreciation</b>		
At 1 January	50,450	50,314
Charge for Year	0	136
Disposals in Year	0	0
At 31 December	<u>50,450</u>	<u>50,450</u>
<b>Net Book Value</b>		
At 31 December	<u>0</u>	<u>0</u>

Church - freehold valued for insurance purposes during 2020 at £7,865,750 (2019 £7,210,000)

Manse at 10 Dracaena Gardens - Insurance for the Manse is now paid by URC (Wessex) Trust Limited

The church and the manse are vested in the URC (Wessex) Trust Limited

Contents, Furniture Bookshop stock etc, valued for insurance purposes during 2020 at £164,934 (2019 £160,428)

### 3 Analysis of Net Assets by Funds

All funds comprise of cash held either in hand or at the bank except for the following:

	<u>General Fund</u>	<u>Bookshop</u>
Fixed Assets	0	0
Current Assets - Stock	0	1,850
- Debtors	2,592	0
- Cash in hand/bank	11,308	2,941
Current Liabilities - Creditors	-449	0
	<u>13,451</u>	<u>4,791</u>

### 4 Transfers Between Funds

	<u>2020</u>	<u>2019</u>
Transfer from General Fund to Maintenance Fund	2,400	2,400

# Shanklin United Reformed Church Charity

## Notes to the Financial Statements Year Ended 31 December 2020

### 5 Breakdown of Donations and Agency Collections

<u>Donations</u>	<u>2020</u>	<u>2019</u>	<u>Agency Collections</u>	<u>2020</u>	<u>2019</u>
IW Youth for Christ	1,200	1,200			
Romans One Eleven Trust	1,750	1,900	Romans One Eleven Trust	840	85
GEAR	500	500	Christian Aid	0	0
JCWGVA (God Pod)	500	500	IW Foodbank	225	0
Street Pastors	1,000	2,000	Tear Fund	0	241
CWTIS	40	40	Street Pastors	0	160
Wight Churches	150	150			
Evangelical Alliance	100	100	<u>Christmas Appeals</u>		
URC Wessex Trust - Zambia Appeal	250	0	Operation Mobilisation - 2020	450	0
Lionheart	0	1,000	Salvation Army - 2019	131	661
OM UK	0	200	for Homeless Shelter		
Jules Riding	0	250			
				<b>1,646</b>	<b>1,147</b>
<u>Persecuted Church</u>					
Release International	200	300			
Barnabas Fund	0	100			
Open Doors	150	0			
Elam UK	150	200			
	<b>5,990</b>	<b>8,440</b>			
Offertory Giving	55,430	60,851	<u>Agency Collections - Current Liabilities</u>		
			(Balance not paid over at Year End)		

Operation Mobilisation	449	0
Salvation Army	0	661
Foodbank	0	0

**Donations:** These are donations made to other Charities or individuals from the Church's general funds.

It is the Church's policy that, funds permitting, these donations should be at least 10% of the Offertory giving to the General Fund (including any Tax Reclaimed).

**Agency Collections:** These are donations received in response to specific appeals for other Charities, Organisations or Individuals.

These donations are then passed on in full to the appropriate Charity, Organisation or Individual.