

Minutes of the Trinity Church Council meeting held on 24 February 2022 in the church lounge taken by Julian Rogers.

1. Opening devotions were led by the Rev. Peter Rayson - a period of reflection followed by Kyrie Eleison.
2. Present: Rev Peter Rayson, June Harmer, Sally Reynolds, Charles Reynolds, Yvonne Daniels, Trevor Daniels, Carol Secret, Julian Rogers, Jane Spall, Joan Porter, Jenny Watson, Pat Wall, Paul Gee, Val Howlett, Danny Howlett, Margaret Oldham, Val woods, Edna Earl, Rosemary Roberts
3. Apologies: Sue Groome, Gill Wintle, Rosie Roberts, Ans Bates, Revd. Louise Morrissey, Rev Robert Soanes, Jeanette Soanes, Janet Ramsden
4. The membership of the meeting was affirmed as the same as the previous meeting.
5. Appointment of TCC Secretary: Margaret Oldham was appointed with thanks by the meeting to the role of Church Council Secretary. She will be supported by a rota or 'minute takers'.
6. Correspondence: None noted
7. Minutes of the Previous Meeting: There were four amendments. Para 14 – add Val Howlett as Worship Leader; Para 18 – change 'Heather' to 'Val Howlett'; Para 10 – last line – remove word 'unanimously'. In addition, it should have been recorded under 'Finance' that the financial schedule for 20/21 had been presented and accepted. These were then accepted as a true and accurate record and signed by Revd. Peter.
8. Matters Arising: None noted.
9. Pastoral Committee had continued to meet with their community either in person or via phone. Ann Amos and Joan Porter were welcomed to the team after completion of their training. Joan will focus on the Ladies group and Ann will visit others in near future. There are now 8 pastoral visitors with each playing their role in visiting/phoning one or more people. The meeting voted and agreed to accept Ann and Joan formally as part of the team. It was also noted that Sonia Barker had requested her membership be moved to Trinity. The meeting voted and agreed to her membership. A suitable service – possibly Easter – would be used to formally welcome her.
10. Steward's Report: A written report has been circulated. This is attached to these minutes. The meeting agreed to the Stewards making decisions on the level of Covid precautions to be followed going forward. It was noted that Kessingland are continuing to 'Zoom' their services each Sunday. In addition to the events noted in the report it was highlighted that there would also be an Easter Coffee Morning with raffle to help with church funds.
11. Finance: A written report has been circulated and is attached to these minutes. There remains general concern over the level of income v the amount expended – particularly for assessment although general expenses were likely to rise significantly too. The meeting agreed that the Manchester reserve of £9706.58 could be withdrawn. The church community would be reminded of our financial position and invited to consider raising their giving by at least £1 per week
12. Property: The committee continued to meet. Their focus had been on the financial situation. There were no significant capital costs anticipated. A new internal water meter had been installed. Heating in the main worship space would continue to be

manually activated and not left on timer. Money had been raised (through events and donations) for a defibrillator. Further investigation was still required but it was hoped to install an automatic system on the external wall of the church (near the lounge).

13. Risk assessment: It is necessary for each group (Including worship) to undertake or update their risk assessments. Each activity needs a responsible person to ensure this is undertaken. Carol Secret had potential templates. The stewarding team would help coordinate with the various groups (eg Ladies Group, Café, Cleaning, Flower, Worship, Playgroup) to ensure it was completed. The completed assessments would be kept by the Church Council Secretary.
14. Playgroup: 12-14 children currently - below optimum due to loss of 3yr olds. Funding not matching costs. We are required to pay National Living Wage and consequently we hope to secure financial support from the District to allow this to happen (it was not clear how long this might be for). The potential consequence of no help with funding is that we would have to reduce staff numbers.
15. Cafe: This continues to be a well used service and popular with its customers. Over an approx. 21 week period the café had contributed about £1288 to church funds. We would continue to advertise when it is open and hope more church users as well as wider community use the facility.
16. Safeguarding: There is a written report attached to these minutes. No issues to report. Thanks were expressed to Alan Stevens for his work with the team.
17. GDPR: An annual checklist was currently being completed. The meeting was reminded of everyone's responsibility for GDPR matters. The policy was displayed on the notice board opposite the toilets.
18. Connexion, District, Circuit: Rev Julian Pursehouse is back and in good health following a period of illness. Due to current financial pressure on churches assessments had been set slightly lower than last year. However, the consequence of this is that Circuit would have all their reserves committed and no funds would be available for grants. On a positive note a new Superintendent Minister – Rev Martin Keenan and a new Deacon – Rev Linda Kincherton would be taking up appointment in September 2022.
19. God in Love Unites Us: Rev Robert had expressed an interest in being authorised to take same sex weddings. Julian Rogers (and Charles Reynolds) are the two trustees that can sign the necessary authorisation forms.
20. Future Events: Other than those already noted in the Stewards report it was mentioned that there would be an Easter Coffee Morning (TBC) and that the next General Church Meeting would be on 26th June following the service
21. AOB: COVID restrictions/precautions would be reviewed by the Stewards. It was likely that people would be asked to remain sensitive to others and keep wearing masks whilst in close proximity.
22. Dates: 26 June 12.00pm General Church Meeting (in worship area), 14 July 7pm – Church Council (lounge), 13 October 7.00pm Church Council (lounge).
Meeting closed at 8.30pm with the Grace

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

TRINITY METHODIST CHURCH	Church
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FOR THE YEAR ENDED

31 August 2021

LOWESTON & EAST SUFFOLK METHODIST	Circuit	Circuit no 4/7	
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Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV PETER RAYSON / REV LOUISE MORRISSEY

Church Stewards:

JULIAN ROGERS	CAROL SECRET
CHARLES REYNOLDS	EDNA EARL
SALLY REYNOLDS	CHLOE PEARSON
JUNE HARTER	ANG BATES
PAT WALL	
JANET RAMSDEN	
ROSIE ROBERTS	

Treasurer:

VALERIE HOWELL

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	32624		32624	33389
a3	Bank and CFB interest and Investment income	42		42	220
a4	Lettings	10014		10014	15962
a5	Other receipts	9073	14135	23208	30382
a6	TOTAL RECEIPTS	51753	14135	65888 (a7)	79953

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	34542		34542	36956
b3	Donations			-	517
b4	Repairs and Maintenance	2340	30211	32551	14021
b5	Utilities (Insurances, water charges, heating & lighting)	4633		4633	5473
b6	TELEPHONE	747		747	733
b7	Other payments	1518	6116	7634	4625
b8	TOTAL PAYMENTS	43780	36327	80107 (b9)	62325

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	7973	(22192)	(14219)	17628
c2	Total funds brought forward from last year	57885	31180	89065 (c6)	71437
c3	Sub total (c1+c2)	65858	8988	74846	89065
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	65858	8988	74846 (c8)	89065 (c)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)		£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations		1301		1479
d3	Offerings/Gifts - passed to external organisations		1301		1479
d4	BALANCE STILL TO BE PAID (d1+d2-d3)				

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2 PLATGLOWP	61002	56880	4122		41656	45778
e3						
e4 COMMUNITY CAFE	-	562	(562)		562	-
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	61002	57442	3560		42218 (e11)	45778 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	65883 (a7)	80107 (b9)	(14219)		89065 (c6)	74846 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	126890	137549	(10659)		131283 (x)	120624 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	42354	19250
f3 Bank Deposit Account	35416	44286
f4 Central Finance Board		
f5 Trustees for Methodist Church Purposes	4707	9722
f6 Other funds	1588	1588
f7 SUB TOTAL - Church accounts	89065 (c6)	74846 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	42218 (e11)	45778 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	131283 (x)	120624 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	2682838	2614836
g3 Other Assets		71047
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Trinity Methodist Church No. 1417

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer [Signature] Date 14.10.2021

Name and address of treasurer VALERIE HOWETT 11 STONKS WALK
OXFORD ROAD LUNESTON SURFORD Post Code NE33 9HG

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the meeting of the Church trustees held on 14th October 2021

Signature of the Chair of the meeting: [Signature]

Name of the Chair of the meeting: Rev. Peter Rogers Date 14.10.2021

Independent Examiner's Report to the Trustees of the

Trinity Methodist Church

Charity Number 1120417

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2021 set out on pages 2. to 3.. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *SA*

Name of independent examiner *STEWART BUCH*

Relevant professional qualification of independent examiner *FCCA*

Name of firm (where appropriate) *TRUSTS FOR CHURCH PURPOSES LTD*

Address *18 GORDON ROAD LOWESTOFT*

..... *SUFFOLK* Post Code *NR32 1VL*

Date *12-10-2021*

* delete or circle as appropriate

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STANDARD FORM OF ACCOUNTS

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Signature of independent examiner *SA*

Name of independent examiner *STEWART BUCH*

Relevant professional qualification of independent examiner *FCCA*

Name of firm (where appropriate) *TRUSTS FOR CHURCH PURPOSES LTD*

Address *18 GORDON ROAD LOWESTOFT*

..... *SUFFOLK* Post Code *NR32 1VL*

Date *12-10-2021*

* delete or circle as appropriate