

# Trinity Methodist Church.

England & Wales · Charity number 1130417

## Details

|             |                                                         |
|-------------|---------------------------------------------------------|
| Other names | TRINITY METHODIST CHURCH LOWESTOFT                      |
| Status      | Registered                                              |
| Legal form  | Previously excepted                                     |
| Registered  | 2009-06-30                                              |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                              |
|---------|----------------------------------------------------------------------------------------------|
| Address | Trinity Methodist Church<br>High Street<br>Lowestoft<br>Suffolk<br>NR32 1HU                  |
| Phone   | 01502512810                                                                                  |
| Email   | <a href="mailto:trinitymethodistlowestoft@gmail.com">trinitymethodistlowestoft@gmail.com</a> |
| Website | <a href="http://www.trinitymethodistlowestoft.uk">www.trinitymethodistlowestoft.uk</a>       |

## Activities

**Objects:** The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Activities:** Religious Activities for general public

## Classification

- **How:** Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Suffolk

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-08-31 | £154,842 | £161,018    | -      | -         |
| 2024-08-31 | £139,198 | £134,269    | -      | -         |
| 2023-08-31 | £115,226 | £115,232    | -      | -         |
| 2022-08-31 | £94,212  | £110,111    | -      | -         |
| 2021-08-31 | £126,890 | £137,549    | -      | -         |
| 2020-08-31 | £124,856 | £117,617    | -      | -         |

## Trustees

| Name                           | Role  | Appointed  |
|--------------------------------|-------|------------|
| <b>Rev Martin Lewis Keenan</b> | Chair | 2022-09-01 |
| B Joan Porter                  |       | 2017-10-08 |
| CAROL BARBARA SECRET           |       |            |
| CHARLES DAVID GEORGE REYNOLDS  |       |            |
| Chloe Guy-Pearson              |       | 2019-02-07 |
| DANIEL JOHN HOWLETT            |       |            |
| Edna Olive Earl                |       | 2017-10-08 |
| JULIAN R D ROGERS              |       |            |
| Jane Spall                     |       |            |
| Margaret Ann Oldham            |       | 2016-10-20 |
| Margaret Jennifer WATSON       |       | 2009-06-30 |
| Molly Ellen Jeffries           |       | 2022-06-16 |
| PATRICIA JOY WALL              |       | 2012-01-05 |
| RITA ETHEL CARTER              |       | 2022-06-14 |
| Rosemary Roberts               |       | 2016-10-20 |
| SALLY ANN REYNOLDS             |       |            |
| Sonia Valerie Barker           |       | 2022-06-16 |
| TREVOR JOHN MERVYN DANIELS     |       |            |
| VALERIE BRENDA HOWLETT         |       |            |
| YVONNE DANIELS                 |       |            |

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

|                          |        |
|--------------------------|--------|
| TRINITY METHODIST CHURCH | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2025

|                                  |             |      |
|----------------------------------|-------------|------|
| Law & East. S. Methodist Circuit | Circuit no. | 14/7 |
|----------------------------------|-------------|------|

Registered Charity - Charity Registration number

1130417

If not a registered charity His Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                    |
|--------------------|
| REV. MARTIN KEENAN |
|--------------------|

Church Stewards:

|                  |               |
|------------------|---------------|
| Julian Rogers    | Chloe Pearson |
| Charles Reynolds | Jane Ramsden  |
| Sally Reynolds   | Val Woods     |
| Rosie Roberts    |               |
| Edna Earl        |               |
| Pat Wall         |               |
| Carol Secret     |               |

Treasurer:

|                 |
|-----------------|
| Valerie Howlett |
|-----------------|

| SECTION A                                                                           |                                                                                 | Unrestricted Funds | Restricted Funds | Totals this year   | Totals last year   |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--------------------|------------------|--------------------|--------------------|
|                                                                                     | Note                                                                            | £                  | £                | £                  | £                  |
| a1                                                                                  | <b>RECEIPTS</b>                                                                 |                    |                  |                    |                    |
| a2                                                                                  | Offerings and Tax recovered                                                     | 33,014             | -                | 33,014             | 29,883             |
| a3                                                                                  | Bank and CFB interest and Investment income                                     | 879                | -                | 879                | 839                |
| a4                                                                                  | Lettings                                                                        | 16,618             | -                | 16,618             | 19,405             |
| a5                                                                                  | Other receipts                                                                  | 11,452             | 1,679            | 13,131             | 12,883             |
| a6                                                                                  | <b>TOTAL RECEIPTS</b>                                                           | <b>61,963</b>      | <b>1,679</b>     | <b>63,642</b> (a7) | <b>63,010</b>      |
| SECTION B                                                                           |                                                                                 |                    |                  |                    |                    |
| b1                                                                                  | <b>PAYMENTS</b>                                                                 |                    |                  |                    |                    |
| b2                                                                                  | Circuit Assessment or Share                                                     | 40,805             | -                | 40,805             | 41,532             |
| b3                                                                                  | Donations                                                                       | -                  | -                | -                  | -                  |
| b4                                                                                  | Repairs and Maintenance                                                         | 9,373              | -                | 9,373              | 12,865             |
| b5                                                                                  | Utilities (Insurances, water charges, heating & lighting)                       | 8,835              | -                | 8,835              | 7,270              |
| b6                                                                                  |                                                                                 |                    |                  |                    |                    |
| b7                                                                                  | Other payments                                                                  | 6,943              | -                | 6,943              | 4,873              |
| b8                                                                                  | <b>TOTAL PAYMENTS</b>                                                           | <b>65,956</b>      | <b>-</b>         | <b>65,956</b> (b9) | <b>66,540</b>      |
| SECTION C                                                                           |                                                                                 |                    |                  |                    |                    |
| c1                                                                                  | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b> (a6-b8)                               | <b>(3,993)</b>     | <b>1,679</b>     | <b>(2,314)</b>     | <b>(3,530)</b>     |
| c2                                                                                  | Total funds brought forward from last year                                      | 71,719             | -                | 71,719 (c6)        | 74,709             |
| c3                                                                                  | <b>Sub total</b> (c1+c2)                                                        | <b>67,726</b>      | <b>1,679</b>     | <b>69,405</b>      | <b>71,719</b>      |
| c4                                                                                  | Transfers and adjustments                                                       | -                  | -                | - (c7)             | -                  |
| c5                                                                                  | <b>TOTAL FUNDS AT END OF YEAR</b> (c3+c4)                                       | <b>67,726</b>      | <b>1,679</b>     | <b>69,405</b> (c8) | <b>71,719</b> (c6) |
| SECTION D                                                                           |                                                                                 |                    |                  |                    |                    |
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |                    |                  |                    |                    |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |                    |                  | £                  | £                  |
| d1                                                                                  | Balance brought forward from last year                                          |                    |                  | 332                | 332                |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           |                    |                  | 1,246              | 1,785              |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              |                    |                  | 1,246              | 1,785              |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b> (d1+d2-d3)                                      |                    |                  | <b>332</b>         | <b>332</b>         |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2025 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1 Playgroup                                                            | 91,200         | 95,062         | (3,862)                   | 1,000       | 38,631              | 35,769           |
| e2                                                                      |                |                |                           |             |                     |                  |
| e3                                                                      |                |                |                           |             |                     |                  |
| e4                                                                      |                |                |                           |             |                     |                  |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 91,200         | 95,062         | (3,862)                   | 1,000       | 38,631 (e11)        | 35,769 (e12)     |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 63,642 (a7)    | 65,956 (b9)    | (2,314)                   | -           | 71,179 (c6)         | 69,405 (c8)      |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 154,842        | 161,018        | (6,176)                   | 1,000 (c7)  | 109,810 (x)         | 105,174 (y)      |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2025

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            |                     |                     |
| f2 Bank Current Account                                                                    | 7,630               | 12,331              |
| f3 Bank Deposit Account                                                                    | 63,212              | 56,237              |
| f4 Central Finance Board                                                                   |                     |                     |
| f5 Trustees for Methodist Church Purposes                                                  |                     |                     |
| f6 Other funds                                                                             | 337                 | 837                 |
| f7 SUB TOTAL - Church accounts                                                             | 71,179 (c6)         | 69,405 (c8)         |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 38,631 (e11)        | 35,769 (e12)        |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 109,810 (x)         | 105,174 (y)         |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2024 | At<br>31 August 2025 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 3,386,065              | 3,580,752            |
| g3 Other Assets                                    | 92,002                 | 107,730              |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church TRINITY METHODIST Church No. 1417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2025 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer G. Bennett Date 22.10.25

Name and address of treasurer V. HAWLEY 11 SHOALS WALK  
OUTON ROAD LANECASTER SURREY Post Code NR33 9HG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2025 were/will be\* presented to the meeting of the Church trustees held on 22nd Oct. 2025

Signature of the Chair of the meeting M. L. Keenan

Name of the Chair of the meeting M. L. KEENAN Date 22/10/25

### Independent Examiner's Report to the Trustees of the

Trinity Methodist Church Church

Charity Number 1130417

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2025 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Trinity Methodist Church No 1130417

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner Lauren Barber

Name of independent examiner Lauren Barber

Relevant professional qualification of independent examiner ACA

Name of firm (where appropriate) Barnard Sampson LLP

Address 3a Quay View Business Park, Barnards Way, Lowestoft,  
Suffolk

Post Code NR32 2HD

Date 24 October 2025

\* delete or circle as appropriate

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS  
(SHORT FORM)

Trinity Methodist Church

Church

FOR THE YEAR ENDED

31 August 2024

Howesoft & East Suffolk Methodist Circuit

Circuit no

14/7

Registered Charity - Charity Registration number

1130417

If not a registered charity His Majesty's Revenue and Customs  
Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Martii Keenan

Church Stewards:

Julian Rogers

Carol Sacket

Charles Reynolds

Edna Earl

Sally Reynolds

Chbe Reason

Tanek Ramsden

Val Woods

Pat Wall

Rosie Roberts

Treasurer:

Valerie Hewlett

|        |                     |
|--------|---------------------|
| Church | Church - Short Form |
|--------|---------------------|

ACCOUNTS FOR THE YEAR ENDED 31 August 2024

| SECTION A                                                                           |            | This year's amount<br>to the nearest £ | Last year's amount to<br>the nearest £ |
|-------------------------------------------------------------------------------------|------------|----------------------------------------|----------------------------------------|
| <b>1 RECEIPTS</b>                                                                   | Note       | £                                      | £                                      |
| 2 Offerings and Tax recovered                                                       |            | 29,883                                 | 34,047                                 |
| 3 Bank and CFB interest & investment income                                         |            | 839                                    | 245                                    |
| 4 Lettings                                                                          |            | 19,405                                 | 16,400                                 |
| 5 Other receipts                                                                    |            | 12,883                                 | 17,932                                 |
| 6 <b>TOTAL RECEIPTS</b>                                                             |            | 63,010                                 | 68,624                                 |
| <b>SECTION B</b>                                                                    |            |                                        |                                        |
| <b>1 PAYMENTS</b>                                                                   |            |                                        |                                        |
| 2 Circuit Assessment or Share                                                       |            | 41,532                                 | 39,494                                 |
| 3 Donations                                                                         |            | -                                      | -                                      |
| 4 Repairs and Maintenance                                                           |            | 12,865                                 | 12,970                                 |
| 5 Utilities (Insurances, water charges, heating & lighting)                         |            | 7,270                                  | 5,295                                  |
| 6 Other payments                                                                    |            | 4,873                                  | 5,894                                  |
| 7 <b>TOTAL PAYMENTS</b>                                                             |            | 66,540                                 | 63,653                                 |
| <b>SECTION C</b>                                                                    |            |                                        |                                        |
| <b>1 NET RECEIPTS/PAYMENTS FOR THE YEAR</b>                                         | (a6 - b7)  | (3,530)                                | 4,971                                  |
| 2 Total funds brought forward from last year                                        |            | 74,709 (c7)                            | 69,738                                 |
| <b>3 TOTAL FUNDS AT END OF YEAR</b>                                                 | (c1 + c2)  | 71,179                                 | 74,709 (c7)                            |
| 4 State here the total of any other assets of the Church                            |            |                                        |                                        |
| 5 State here the total of any liabilities of the Church                             |            |                                        |                                        |
| 6 State here the insured value of the Church premises and contents                  |            |                                        |                                        |
| <b>SECTION D ANALYSIS OF FUNDS</b>                                                  |            |                                        |                                        |
| Balances held at TMCP at 31 August                                                  |            |                                        |                                        |
| Balances held at CFB at 31 August                                                   |            |                                        |                                        |
| Bank and cash balances at 31 August                                                 |            | 71,179                                 | 74,709                                 |
| <b>TOTAL (= Box c3)</b>                                                             |            | 71,179                                 | 74,709                                 |
| <b>SECTION E</b>                                                                    |            |                                        |                                        |
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |            |                                        |                                        |
| (these amounts are not to be included in total receipts/payments figures above)     |            |                                        |                                        |
| Balance brought forward from last year                                              |            | 332                                    | 344                                    |
| Offerings/Gifts - received for external organisations                               |            | 1,785                                  | 2,613                                  |
| Offerings/Gifts - passed to external organisations                                  |            | 1,785                                  | 2,625                                  |
| <b>BALANCE STILL TO BE PAID</b>                                                     | (e1+e2-e3) | 332                                    | 332                                    |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1 Playgroup                                                            | 76,188         | 67,729         | 8,459                     |             | 30,172              | 38,631           |
| e2                                                                      |                |                |                           |             |                     |                  |
| e3                                                                      |                |                |                           |             |                     |                  |
| e4                                                                      |                |                |                           |             |                     |                  |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 76,188         | 67,729         | 8,459                     |             | 30,172 (e11)        | 38,631 (e12)     |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 63,010 (a7)    | 66,540 (b9)    | (3,530)                   |             | 74,709 (c6)         | 71,179 (c8)      |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 139,198        | 134,269        | 4,929                     |             | 104,881 (x)         | 109,810 (y)      |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2024

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            |                     |                     |
| f2 Bank Current Account                                                                    | 13,038              | 7,630               |
| f3 Bank Deposit Account                                                                    | 61,303              | 63,212              |
| f4 Central Finance Board                                                                   |                     |                     |
| f5 Trustees for Methodist Church Purposes                                                  |                     |                     |
| f6 Other funds                                                                             | 368                 | 337                 |
| f7 SUB TOTAL - Church accounts                                                             | 74,709 (c6)         | 71,179 (c8)         |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 30,172 (e11)        | 38,631 (e12)        |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 104,881 (x)         | 109,810 (y)         |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2023 | At<br>31 August 2024 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 3,287,444              | 3,386,065            |
| g3 Other Assets                                    | 89,322                 | 92,002               |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Trinity Methodist Church No. 1417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer [Signature] Date 17.10.24

Name and address of treasurer 11 Shoals walk 2 Broad  
Loweslope Post Code NK 33 946

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting [Signature]

Name of the Chair of the meeting M L KEENE Date 17/10/24

### Independent Examiner's Report to the Trustees of the

Trinity Methodist Church.....Church

Charity Number 1130417

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist..... Church for the year ended 31 August 2024 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ...Trinity Methodist Church..... No 1130417

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ...~~Lauren Barber~~.....

Name of independent examiner ...Lauren Barber.....

Relevant professional qualification of independent examiner ...ACA.....

Name of firm (where appropriate) ...Barnard Sampson LLP.....

Address ...3a Quay View Business Park, Barnards way, Lowestoft,.....

...Suffolk..... Post Code NR32 2HD.

Date ...4 October 2024.....

\* delete or circle as appropriate

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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## **Trinity Methodist Church Council Minutes for 29<sup>th</sup> February 2024**

**Opening Devotions-** Rev. Martin opening the meeting with a passage from Paul's letter to the Ephesians, Chapter 1, which he used as a prayer, and which emphasised the Spirit of wisdom, enlightenment and riches – for all of us.

**Apologies** – Paul Gee and June Harmer.

**Membership of the Meeting** – Carol Secret, Jeanette Soanes, Molly Jeffries, Rita Carter, Chloe Pearson, Jenny Watson, Danny Howlett, Val Howlett, Sonia Barker, Pat Wall, Rosemary Roberts, Janet Ramsden, Edna Earl, Sally and Charles Reynolds, Jane Spall, Joan Porter, Trevor and Yvonne Daniels, Julian Rogers, Val Woods and Margaret Oldham. Margaret asked if people who can no longer attend have to be taken off the list of trustees, and the answer was Yes.

**Conflict of Interest** – none to report.

**Notification of AOB** – Jeanette, posters, and Margaret, Baby Basics.

**Minutes of the previous Meeting held on the 19<sup>th</sup> October 2023-** Signed as correct by Rev Martin Keenan.

**Matters arising from the Minutes-** Margaret to check if Alan Stevens was present, as people did not think he was, and this would then need amending.

**Minutes of the Extraordinary Meeting held on 9<sup>th</sup> November 2023** – (regarding the change of name on our Bank account) Agreed by those present and signed by Rev. Martin Keenan.

**Future Events-** See in Julian's Steward's Report, with the addition of telling all about an Eco-Day at Carlton Marshes on the 28<sup>th</sup> April.

**Pastoral Update-**There have been no major changes to the structure of our pastoral system since the last report and the visitors are still: myself (Sally Reynolds), Trevor Phelps, Pat Wall, Rosie Roberts, Janet Ramsden, Ans Bates, Ann Amos and Joan Porter.

Between us we continue to visit and/or keep in contact via phone or correspondence with a handful of people and keep a more informal check on a few other people and, via Joan, the welfare of the members of Trinity Ladies Group is monitored. We continue to mainly focus on people in Trinity's family who are no longer able to regularly come to church and who do not have a lot of contact with Trinity. Rev. Martin continues to visit folk on Trinity's membership list. We are very grateful to everyone at Trinity who continue to offer informal support and care to each other and who offer a warm welcome to any visitors or new regular worshippers.

As always, if you know of anyone else who might welcome a Pastoral Visitor then please let one of our team know. If you have any particular issues or worries about yourself or someone else then please talk to one of the Pastoral Group or to the Minister. Sally Reynolds.

**Steward's Report-** Since last Church Council the Stewards Team have supported church life in many ways: We helped show several groups of pupils from Poplars Primary School around the church over several weeks.

Over the weekend of 28th October, members of several churches came together to put on a performance of the musical 'Saints Alive', written by Roger Jones and on the Sunday, the service was led by Roger Jones.

We had a very busy but enjoyable festive period at Trinity. Our Christmas Coffee morning was a great success, with a raffle of Christmas hampers, some craft stalls, and a Christmas singalong, as well as refreshments. The playgroup performed their Nativity Play to an appreciative audience of family and friends. The James Paget Hospital Choir performed a Christmas concert which drew in a large audience and we also held our own traditional Carols and Mince Pies event. On Christmas Eve afternoon Rev. Martin Keenan led a Christingle and Nativity service, which attracted a large congregation of all ages. Later, at 11.15pm, a smaller congregation enjoyed a Candlelight Service, led by Mrs. S. Groome, to welcome in Christmas Day.

At all of these services and events, people made generous donations in our charity stockings, which this year raised a total of £807.18 (£168.82 for Shopmobility, £253.95 for Angels and Rainbows, £179.33 for the DEC Ukrainian Appeal and £205.08 for Blood Cancer Uk).

Moving into the new year, we have been excited to support a six week trial of a course entitled 'Crafting for Wellbeing'. It included activities such as nature collage, painting, mindful colouring, magazine art, using playdough, music, pebble art, board games, reading and textiles, with refreshments and a space to chat thrown in. It has been a great success, welcoming people from all walks of life and the decision has been taken to continue it. More people would be welcome, 9.45.-11.45. Also early in the year, we held a New Year party, with a Scottish theme.

We have also held a café style service, on the theme of 'love', led by Worship Leaders. Another one is in the planning for our Mothering Sunday Service.

Looking ahead to Easter time, we will be welcoming Rev. Martin Keenan to lead our Palm Sunday worship and we will be holding Holy Week reflections at 7pm, led by Rev. Robert Soanes on Monday, Lowestoft Chorale on Tuesday, Deacon Linda Kinchenton on Wednesday and Rev. Martin Keenan on Thursday. Our Easter Sunday service will be led by Rev. Robin Searle.

Further ahead we hope to have a spring walk, a 'songs of the British Isles' themed tea-party and reinstate a quiz. We would welcome ideas and particularly help for fundraising as well as social events.

Lastly, but not least I would like to record my huge thanks to June Harmer for all her years of service as a steward. June may not currently be able to fulfil the duties as she would wish but we hope she will feel well enough to continue to participate in ways she feels able. Julian Rogers

**Finance and Property reports-** Balance as at 26<sup>th</sup> February 2024

Current Account

£10,476.

(key deposits, benevolent fund, defib.parts, In Memoriam,  
grant advertising, fund raising, wedding deps, etc.)

£5,644.31

Minus Ring-fenced monies:-

Minus o/s Fire Maintenance £568, Electric £733.52 & Gas £642.19

£1,943.71

Current account (true figure)

**£2,888.69**

Business Reserve Account:

£61,679.92

A few facts: We have just paid our quarterly assessment of £10,382.95. On Thursday the Circuit discussed increases and it was decided that the assessment should remain the same for the next year. Good news as there was a possibility that our assessment would rise by over £2,000 a year. We are averaging £493.58 per week (offerings and standing orders). An additional £555.79 minus £75 rental costs has also been added to our offerings total over the last 5 months from the card reader.

The bookings are averaging £1,056.09 per month for the first 5 months of the financial year. The prayer meeting has been a huge help, also the Ladies Group and the short tennis. Café is averaging a profit of about £90 a week after expenses.

Maintenance costs have been kept to a minimum - £5,667.12 (this includes £2,203.00 for Playgroup, covered by insurance after the break-in). We did pay for the new outside doors to Playgroup at a cost of £1,595.12. These were not covered by the insurance as only the glass was broken and we felt that the old ones were no longer secure. Therefore total maintenance so far is £3,464.12.

Gas and Electric are averaging £30.30 per month. This year so far we have already spent almost £2,000 on energy bills. This time last year it was just over £700. The new contract began on 1<sup>st</sup> Jan.so there will be a significant increase when we get our next bill. (Increase 88.5% for the next 24 months as Gaia has not been able to get anything cheaper.) So we will need to be mindful of heating and lighting from now on as it will amount to over £1,000 per year on current usage.

Playgroups funds are good at the moment having just had a grant – only time will tell as Charles will explain. Thanks to Danny for doing the banking, and many thanks for all your support.

Howlett (Treasurer)

Val

**Property-** Continue to meet by zoom. Re Quinquennial report and actions - majority to be reviewed when weather permits. Electrical inspection carried out and arrangements in hand to clear weeds etc to north of building.

Report on the break-in – details provided. There was minimal damage. The police have kept our keys for evidence. The major expense was the replacement window, Apologies to CC for not acting re CCTV. Will investigate as matter of urgency- benefits and costs and comparisons with burglar alarm systems. We have now been advised by the Police that we should have CCTV. Jenny mentioned that she has lots of keys, some of which she does not know what or where they are for.

Defibrillator refresher. Arrangements to be made to provide this.

Working Party update. Drains in car park cleared by Alan Amos. Have cleared the “to do” room. Charles Reynolds

(Additional few points from the Minutes of the Property and Finance meeting held on 12-02-2024, taken by Trevor Phelps.)

The tarmac holes in the car park – this will be carried out when the weather improves.

The electrical inspection report was completed prior to Christmas and Danny has the report, and the insurers have asked that the lightening conductor be tested which has been done. Within the next two weeks the fire alarm and fire extinguisher inspections will be completed.

**Playgroup:-** Showing significant upturn in numbers of children which is positive.

In response to changes in government policy re childcare provision playgroup to move to 30 hour provision from April. Extra hours planned to be on Thursday and Friday although still being worked through. Parents very supportive of change.

Because of uncertainty on government funding being in place in time, together with need for new arrangements to settle down, playgroup are seeking councils agreement to the provision, if needed, of a loan to cover one months costs in the event that funding arrangements are not in place from Suffolk C.C. for the April change. This is to provide certainty and stability in short term whilst things settle. Charles asked that the Church Council agree this loan of no more than £6,000 to cover expenses for the Playgroup if required, and all were in favour.

Sonia asked if this meant that they would need to be more staff? Charles said yes, in order to cover the 30 hr provision, plus higher wages would be needed. He said that some parents were having problems to access the code to obtain the funding to go through.

**Café:** - Julian said this was a success because of the great team and his thanks went to June for doing the finances in the past. The team have now taken this job on, but they could always do with more support.

**Trinity Methodist Ladies group:** - Our meetings this year have started with an increase in numbers attending each month. Fortunately, the weather has been kind to us and enabled us all to meet. We are so grateful to be able to use the large hall

and for all the help received from our devoted committee.  
Joan Porter

Alan Cuttings is putting out the chairs and tables for the meeting but there is concern about him being in the building on his own doing this, particularly late at night putting them away, plus with his own ill-health. Rita said that lone working like that should not be allowed, and asked if the meeting could be held without the need for tables, but Joan thought not. Sonia suggested he phones Joan before he enters and after when he returns home.

**Safeguarding:** - The Safeguarding group met recently on zoom. We are pleased to report that Training is up to date, Julian has just completed his Advanced Training refresher course.

Risk Assessments continue to be updated. The possibility of a disruptive person being in attendance at the cafe was raised at a recent Stewards Meeting. An amendment has been added to that risk assessment advising to phone 111 for mental health issues, 101 for non-urgent Police assistance or if the behaviour is threatening dial 999. All risk assessments will be updated to include this.

Hannah produced her own detailed risk assessment for the activities and equipment used in her sessions, this just needs to have premises related risks to be added.

There was discussion around the attendance of vulnerable adults in our congregation. It was particularly based around the use of devices to aid their independence and the possibility of losing them. Apart from one incident when property was lost on the premises I am pleased to report no other incidents have happened to the best of my knowledge.

Thank you all for your continued vigilance with regard to safeguarding.

**GDPR:-** Julian reminded people in all the groups listed for this meeting that they must get rid of data that is not relevant and make sure that any personal details are kept secure and password protected.

**JDS:-** Nothing to report.

Sonia said that Relate had a model in Good Practice, when additional needs are respected and help with people's dignity.

**Charity Commission:** - Chloe said the amendment had been made on the Charity Commission website, so we are now known as Trinity Methodist Church (without the Lowestoft).

**Connection, Circuit and District Matters:-**

Rev. Martin said that he had not heard anything from District. We are in need of employing an Active Supernumerary to help. Martin had put together a Job description, but this will probably not happen this year as it has to be approved by the DPC who don't meet until June.

This would involve Martin and Aine moving from the Corton Road Manse to the Beccles Manse when it is vacant. Comments were made about his beautiful garden.

**Any Other Business:-**

**Baby Basics:** - Margaret had been approached by Peter Aldous M.P. who had met with Ruth Goddard from Gunton Baptist Church. They provide free Moses' baskets filled with nappies, baby wipes, shampoo, towels, blankets etc. for parents who cannot afford them. They are looking for alternative premises to set up their pop-up shop, and store some of their things, and wondered if we had any space that they could rent from us? This will be investigated by Rita and Mollie, as they both know Ruth Goddard. Margaret asked that they feed back to her please. **Posters:** -

Jeanette asked if she could purchase some new posters, particularly for Palm Sunday and Easter. They are £15 each which she knows is expensive. Julian said we do need to get rid of tatty, out-dated posters, plus outward facing posters. Martin asked about swapping with another Church like Kessingland, but Jeanette was not keen on this. Val said we had spare money in the advertising budget, so this was agreed.

**The Incident:** - Jenny brought this up but no further details were disclosed. Surely this was a safe-guarding issue, as they did not want it to happen again. Martin said the issue of keys which Jenny had brought up under the Property item needs to be looked at.

**Foodbank:-** Julian reminded everyone of the idea of Lent boxes of toiletries needed by the Foodbank.

**Date of Next Church Council meeting: - Thursday 27<sup>th</sup> June 2024**

Rev. Martin closed the meeting with a prayer.

## Church Council Financial Report 29<sup>th</sup> February 2024

Balance as at 26<sup>th</sup> February 2024

Current Account: £ 10,476.71

Minus Ring fenced monies:

(key deposits, benevolent fund, bal.defib.parts. In memoriam,

grant advertising, fund raising,wedding deps. Etc. £5,644.31

Minus o/s Fire Maint £568 & Elect: £733.52 to 4/2/24 £1,301.52

Current Account (true figure): **£3,530.88**

Business Reserve Account: £61,679.92

### A few facts:

We have just paid our quarterly assessment of £10,382.95. On Thursday the Circuit will discuss a further increase of £2,076.59 for Trinity, an increase of £519.14 per quarter. This is a huge increase and we may have to go to Reserves.

We are averaging £493.58 per week (offerings and standing orders). An additional £555.79 minus £75 rental costs has also been added to our offerings total over the last 5 months from the card reader.

The bookings are averaging £1,056.09 per month for the first 5 months of the financial year. The prayer meeting has been a huge help, also Ladies Group and short tennis.

Cafe is averaging a profit of about £90 per week after expenses.

Maintenance costs have been kept to a minimum. £5,667.12 (this includes £2,203.00 for Playgroup and covered by our Insurance after break-in.) We did pay for the new outside doors to Playgroup at a cost of £1,595.12. These were not covered by insurance as only the glass was broken and we felt that the old ones were no longer secure. Therefore total maintenance so far is £3,464.12.

Gas seems to average £122 per month and Electricity is already £1,027.25 for the first 5 months of financial year. February remains outstanding. This time last year it was just over £700. New contract will now take effect so there will be a significant increase when we get our next bill. (Increase 88.5% for next 24months as Gaia has not been able to get anything cheaper.) So we will need to be especially mindful of heating and lighting from now on as it will amount to another £1,000 per year on current usage.

Playgroup funds are good at the moment having just had a grant – only time will tell as Charles will explain.

Many thanks for all your support. Val Howlett (Treasurer)



THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

|                          |        |
|--------------------------|--------|
| Trinity Methodist Church | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2023

|                                            |                  |  |
|--------------------------------------------|------------------|--|
| Lowestoft + East Suffolk Methodist Circuit | Circuit no. 1417 |  |
|--------------------------------------------|------------------|--|

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Martin Keeman

Church Stewards:

|                  |                |
|------------------|----------------|
| Julian Rogers    | Carol Secret   |
| Charles Reynolds | Edna Earl      |
| Sally Reynolds   | Chloe Pearson. |
| June Harmer      | Val Woods      |
| Janet Ramsden    |                |
| Pat Wall         |                |
| Rosie Roberts    |                |

Treasurer:

Valerie Howlett

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year   | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|--------------------|------------------|
|           | Note                                        | £                  | £                | £                  | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                    |                  |
| a2        | Offerings and Tax recovered                 | 34,047             |                  | 34,047             | 29,591           |
| a3        | Bank and CFB interest and Investment income | 245                |                  | 245                | 20               |
| a4        | Lettings                                    | 16,400             |                  | 16,400             | 14,488           |
| a5        | Other receipts                              | 13,682             | 4,250            | 17,932             | 9,081            |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>64,374</b>      | <b>4,250</b>     | <b>68,624</b> (a7) | <b>53,180</b>    |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year   | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|--------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                    |                  |
| b2        | Circuit Assessment or Share                               | 39,494             |                  | 39,494             | 39,732           |
| b3        | Donations                                                 |                    |                  | -                  | -                |
| b4        | Repairs and Maintenance                                   | 9,220              | 3,750            | 12,970             | 4,664            |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 5,295              |                  | 5,295              | 6,458            |
| b6        | 35                                                        | 824                |                  | 824                | 795              |
| b7        | Other payments                                            | 5,070              |                  | 5,070              | 6,639            |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>59,903</b>      | <b>3,750</b>     | <b>63,653</b> (b9) | <b>58,288</b>    |

| SECTION C |                                                   | Unrestricted Funds | Restricted Funds | Totals this year   | Totals last year   |
|-----------|---------------------------------------------------|--------------------|------------------|--------------------|--------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b> (a6-b8) | <b>4,471</b>       | <b>500</b>       | <b>4,971</b>       | <b>(5,108)</b>     |
| c2        | Total funds brought forward from last year        | 60,960             | 8,778            | 69,738 (c6)        | 74,846             |
| c3        | <b>Sub total</b> (c1+c2)                          | <b>65,431</b>      | <b>9,278</b>     | <b>74,709</b>      | <b>69,738</b>      |
| c4        | Transfers and adjustments                         |                    |                  |                    |                    |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b> (c3+c4)         | <b>65,431</b>      | <b>9,278</b>     | <b>74,709</b> (c8) | <b>69,738</b> (c6) |

| SECTION D                                                                           |                                                                                 | £          | £     |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------|-------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |                                                                                 |            |       |
| d                                                                                   | (these amounts are not to be included in total receipts/payments figures above) |            |       |
| d1                                                                                  | Balance brought forward from last year                                          | 344        |       |
| d2                                                                                  | Offerings/Gifts - received for external organisations                           | 2,613      | 1,602 |
| d3                                                                                  | Offerings/Gifts - passed to external organisations                              | 2,625      | 1,602 |
| d4                                                                                  | <b>BALANCE STILL TO BE PAID</b> (d1+d2-d3)                                      | <b>332</b> |       |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                        | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1 Play group                                                                 | 46,602         | 51,579         | (4,977)                   |             | 35,149              | 30,172           |
| e2                                                                            |                |                |                           |             |                     |                  |
| e3                                                                            |                |                |                           |             |                     |                  |
| e4                                                                            |                |                |                           |             |                     |                  |
| e5                                                                            |                |                |                           |             |                     |                  |
| e6                                                                            |                |                |                           |             |                     |                  |
| e7                                                                            |                |                |                           |             |                     |                  |
| e8 Sub total of Internal<br>Organisations funds                               | 46,602         | 51,579         | (4,977)                   |             | 35,149 (e11)        | 30,172 (e12)     |
| e9 Church accounts (totals<br>brought forward from page<br>2 - totals column) | 68,624 (a7)    | 63,653 (b9)    | 4,971                     | (c7)        | 69,738 (c6)         | 74,709 (c8)      |
| e10 TOTAL CASH FUNDS HELD<br>BY CHURCH                                        | 115,226        | 115,232        | (6)                       |             | 104,887 (x)         | 104,881 (y)      |
| Continue on a separate sheet<br>if necessary and bring the<br>totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2023

|                                                                                               | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|-----------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                               |                     |                     |
| f2 Bank Current Account                                                                       | 12,387              | 13,038              |
| f3 Bank Deposit Account                                                                       | 57,021              | 61,303              |
| f4 Central Finance Board                                                                      |                     |                     |
| f5 Trustees for Methodist Church Purposes                                                     |                     |                     |
| f6 Other funds                                                                                | 330                 | 368                 |
| f7 SUB TOTAL - Church accounts                                                                | 69,738 (c6)         | 74,709 (c8)         |
| f8 Total funds held by Internal Organisations (the closing<br>balance total from above) (e12) | 35,149 (e11)        | 30,172 (e12)        |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                            | 104,887 (x)         | 104,881 (y)         |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2022 | At<br>31 August 2023 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (Include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2,878,695              | 3,287,444            |
| g3 Other Assets                                    | 78,216                 | 89,322               |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other Investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Trinity Methodist Church No. 1417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer G. Hawlett Date 18.10.23

Name and address of treasurer 11. Shear's Walk

Lewes Road Supper Post Code NE33 9HG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be\* presented to the meeting of the Church trustees held on 18th 19th Oct 2023

Signature of the Chair of the meeting M. L. Keenan

Name of the Chair of the meeting M. L. KEENAN Date 19.10.23

### Independent Examiner's Report to the Trustees of the

Trinity Methodist Church Church

Charity Number 1130417

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2023 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church ...Trinity Methodist Church..... No 1130417

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ...~~Lauren~~ Barber.....

Name of independent examiner ...Lauren Barber.....

Relevant professional qualification of independent examiner ...ACA -.....

Name of firm (where appropriate) ...Barnard Sampson LLP.....

Address ...3a Quay View Business Park, Barnards Way,.....

Lowestoft, Suffolk..... Post Code NR32 2HD

Date ...23 October 2023.....

\* delete or circle as appropriate

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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## **Trinity Methodist Church Council Minutes for Thursday 13<sup>th</sup> October 2022**

**Present:** - Rev Martin Keenan, Deacon Linda Kinchenton, Julian Rogers, Sally and Charles Reynolds, Margaret Oldham, Rosemary Roberts, Yvonne and Trevor Daniels, Val and Danny Howlett, Pat Wall, Edna Earl, Paul Gee, Joan Porter, Alan Stevens, Jane Spall, Rita Carter, Molly Jeffries, Jenny Watson, June Harmer, Carol Secret and Sonia Barker (Trevor Carter and David Jeffries attended as non-voting observers).

**Apologies:** Chloe Pearson, Val Woods, Jeanette and Robert Soanes and Janet Ramsden.

**Opening Devotions:** - Rev. Martin Keenan opened with a reading and prayer. The members of the council then all introduced themselves for the benefit of Deacon Linda Kinchenton.

**Membership of the meeting:** Julian read out the list (he can provide this if you need a copy).

**Conflict of Interest:** - nonrelevant to this meeting.

**A.O.B. notification:** items from Val Howlett, Deacon Linda, Sonia Barker. Margaret asked that an additional item to be added to the Agenda entitled Group Reports.

**Minutes of the previous meeting held on the 14<sup>th</sup> July 2022:-** were agreed and signed.

**Matters arising:** - none

**Future Events:** - the Christmas planning meeting has taken place and the notes from it will be available soon.

The main events are as follows-

- Saturday 3<sup>rd</sup> December. - Christmas coffee morning and raffle of hampers
- Thursday 15<sup>th</sup> December - James Paget Hospital Choir concert and mince pies
- Saturday 24<sup>th</sup> December - Christingle Service 4.00pm led by Rev. Martin Keenan.  
Candlelight Service 11.15pm (preacher to be arranged).
- Sunday 25<sup>th</sup> December - joint service at Corton (preacher to be arranged).
- Sunday 1<sup>st</sup> January 2023.- service at Trinity (preacher to be arranged).

Charity Stockings this year in aid of - Parkinson's, Samaritans/Talking Newspaper, Chemo bus and Sunflower Fellowship

**Pastoral update:** - There are no major changes to our set up since the last reports. The current visitors are me (Sally Reynolds), Trevor Phelps, Pat Wall, Rosie Roberts, Janet Ramsden, Ans Bates, Ann Amos and Joan Porter (who focuses on the welfare of the members of Trinity Ladies Group). Between us we have been visiting and/or keeping in contact via phone or correspondence with 12 people and keeping a check on another 7 households (a legacy of the extra folk we were allocated to keep in contact with during lockdown).

It was brought to our attention recently that the congregation didn't necessarily know who the Pastoral Visitors are, should they need to pass on any information to them. There is a poster on the main noticeboard in the vestibule which lists the names of the Visitors and I have updated it recently with the names of the extra Visitors who have joined us. If anyone else feels they may like to explore becoming a Pastoral Visitor and

would like to find out more about what's involved, then please speak to one of the Pastoral Group. As we always say - we all have a role to play in the pastoral care of each other, but any particular concerns or issues should be passed to one of the Pastoral Group or to the Minister and I must say that we have been very heartened to learn that Rev. Martin has visited so many people already and thank him for that.

Sally

Reynolds

**Steward's Report:-** We continue to meet monthly, usually the first Saturday of the month. It was a great pleasure to have Rev Martin join us at our last meeting. Sadly, we have said goodbye to Gill Wintle who has stepped down from Stewarding following her move to Wymondham. We thank her for all her contributions. (A thank-you card was sent to her.)

At the meeting we discuss matters around the church including, our church community, property, worship, events, and safeguarding.

We have decided to maintain zoom services until the end of the next plan period.

We are also trying to focus on our 'dreams' for Trinity following the Methodist Church advice of 'dream, plan, act's. One of the themes that comes up is 'food'.

We are thinking about what steps we could take to reintroduce something like the luncheon club. It is early days yet and no plans in place, but we would welcome offers and ideas from the wider congregation on what else we could do to make this happen or to do something else to build our church family.

A very generous donation from a member at Corton has been offered to help with lighting at the front of church.

Julian Rogers

### **Finance Report:-**

Bank Balance as at 12th October 2022

Current account £19,037.08 minus ring fenced monies -benevolent fund, key deposits, bequests and cafe monies, defibrillator spares, advertising (6,847.66) minus - outstanding cheques: Balance in current account: (true figure) £12,189.42

Business Reserve £58,807.57 The good news is that we continue to hold our own.

Although offerings and bookings are still down since before the Pandemic we will be able to pay for the assessment in November from the current account with some left over for the monthly bills without delving into the Business reserve account just yet.

The good news seems to be that we are getting a few more bookings which will make a big difference to our Income if it continues. Also, cafe is playing a big part in our Income. I do think that this will be the last quarter before we have to draw from our reserves.

Over the next few months we will need to pay out approx. £6,000 - £3,000 for Insurance and Licence, Gas annual service is usually around £1,250, £1,200 utilities, audit fees etc. and on top of that heating. As we have said on many occasions everybody needs to be aware of the heating and lights and turn off when not in use, and also be aware that we are on a water meter. The figures are shown on the statements already given out.

We now have the new dishwasher which was needed mainly for the cafe. I did manage to get a grant of £500 towards it from the Councillors. I am hoping to get grants to enable us to have new cafe flooring early next year. The quote is for £3,040 and I am waiting on trustees to meet for one grant application from The Lord Belstead Charitable trust. I will approach the Councillors early in 2023 before they get a chance to spend their budgets and hopefully we may get the whole amount covered.

The Playgroup numbers are still low. The staff wages were increased to living wage last April as demanded by Methodist District who did give us a grant to help plug the gap

between minimum & living wage. As they are insisting that we maintain the living wage which will be £10.90 an increase of £1 next year, it is going to make a huge difference to the wage bill when the more senior staff have to have their wages increased accordingly. I have applied for a grant from the District again to plug the gap but unfortunately it will still increase the wage bill significantly, something that we really cannot afford. So as our finances stand at the moment we still need to keep our spending to a minimum, especially heating, lighting and water.

A big thank you for all who help to make this possible in such difficult times.

Val Howlett (Church

Treasurer)

**The charities finance schedule was agreed, passed and signed by Rev. Martin Keenan for the Church Council.**

Gift aid has increased a lot. The secret of extracting individual's gift aid details from the Dona machine will be sorted in time for next April.

Thanks were given to the Treasurer for all her hard work.

**Property Report:-** The committee continues to meet via zoom and my thanks to members for their continued support in helping to look after the fabric of the church. As well as myself, members are Val and Danny Howlett, Alan Amos, Paul Gee, Rev Robert Soanes and Martin and the meeting secretary is Trevor Phelps. Each meeting follows a standard agenda format which allows members to raise any concerns that they have been made aware of as well as receiving standard reports on matters such as finance, any accidents or incidents which might have occurred and ensuring compliance with relevant statutory issues such as ensuring safety inspections and services of equipment is carried out.

As will have been noted from the treasurers report a major focus of attention continues to be the revenues and expenses associated with running Trinity. We have re-established a programme of holding working parties to help. These will take place bi-monthly on the second Saturday of the relevant month and advance notice will be given of the next date via the weekly newsletter as appropriate.

I have also had to complete the necessary returns with respect to the condition of the property. This is done via a tick box check list and requires approval from this meeting for it to be forwarded initially to circuit and then onwards to Manchester. Martin has the completed form.

There are no major projects ongoing at the moment but when the weather improves some things flagged up in the Quinquennial report will be addressed.

The heating and lighting costs are part of a fixed deal until 2023.

The annual property report was signed and approved by the Church Council.

A survey has also been done re recycling and environmental issues for circuit >district information.

### **Playgroup:-**

Local authority funding does not cover the cost per child. Funding is based on census days so even if new children join, they will not be included in the funding until the next census date.

The children and staff have had big successes in the Lowestoft in Bloom competition, being awarded several certificates in various categories and the trophy for the best overall Preschool setting. Congratulations are due to all the staff and children.

Thanks also to the committee that support the playgroup.

Charles

Reynolds.

**Café:-** This operates with a rota of teams of volunteers to whom thanks are due. Extra volunteers are welcome. There is a loyal set of customers but also sometimes visitors from Amber Lodge and individuals who might be passing. A meeting will take place soon to establish the processes for reviewing prices etc.

**Safeguarding:** - The Safeguarding Group which comprises Carol Secret, Trevor Phelps, Yvonne Daniels and Jenny Watson meet via Zoom. I am pleased to report that at this point in time we have not had any safeguarding issues and also most people are up to date with their Safeguarding training. We have 1 steward whose is due to update their Foundation Training, by November. It may be possible to get a group together, as some more are due by July 2023, and we could use the Church system to do this online. Carol will update her advanced training. If Val Woods resumes her role as a worship leader she will need to update her DBS check.

I have updated the Safeguarding poster and copies of these will be displayed around the premises.

I would like to take this opportunity to remind everyone that a full risk assessment needs to be carried out before any new activity takes place. I have now produced basic risk assessments for Trinity Singers, Short Tennis, Trinity Ladies Group and the Cafe. These have been given to the group leaders for them to add or remove any relevant points.

We have been asked by the Methodist Church to recognise Safeguarding Sunday on 20th November. The preacher for that day will be asked to make reference to this. The purpose is to raise awareness of Safeguarding among our congregation. We have also been asked to display a LOVE OR ABUSE poster in the Church and also stickers to be displayed in the toilets.

A very important part of this Church Council meeting is to accept the updated Safeguarding Policy. A copy has been sent out with the minutes and agenda. The main changes are on the first page. our original policy mentioned men and women. This is now gender neutral. There is also a more detailed paragraph about vulnerability. A further addition is a paragraph specifying the different types of abuse, the effects on the people concerned and how we as a Church deals with this. Other changes are to the dates, making them relevant to the current year.

I would like to finish by thanking the Safeguarding Team for all the support and work they do to keep us safe, and to remind us all that Safeguarding is the responsibility of everyone, so any concerns or observations you might have please let us know.

Carol Secret

**G.D.P.R. :** There are no issues. Everyone has a responsibility to follow the rules and use any data they may have only for the purpose they have it.

The policy is displayed on the notice board opposite the toilets, and it will be reviewed in February.

**Ladies Group:** - We started back with our Ladies Group in September 2021 after Covid, changing our meetings to the afternoons 2pm. to 3.30pm the first Tuesday in the month.

After a worrying start in September with 30 members including the speakers in the small hall, I asked the Church if we could use the large hall for our meetings in order to give everyone a chance to social distance. We are very grateful to the Church for allowing us to do this.

We have had a variety of speakers all willing to come and talk to us and now speakers are offering to come and give talks, which is very good.

We have 45 members on our books with usually 27 attending each month.

After our September A.G.M. we were able to give the Church a donation of £400 to help with the costs.

We look forward to being able to continue with our meetings and are always grateful to the Committee for all their hard work.

A special mention to Alan Cutting for setting up and clearing away after our meetings.  
Joan

Porter

**Connexion/Circuit/District matters:** - the trusteeship of Southwold Methodist Church will be handed over to District. Rev. Martin has had contact with various people from other denominations and organisations and various options for its use are being suggested. A children's area for families of both locals and visitors would be lovely. The local Beach Mission group hope to restart in 2023 and have made contact.

**Vacancies:** - Bookings Administrator - no volunteers have come forward so far. Yvonne Daniels is carrying on for now and thanks to her were expressed. There have been a few new bookings enquiries, including two from NHS linked groups which may come to fruition.

**Any Other Business:-** 3 items

Deacon Linda explained the Worship Workshop she will be running for people considering becoming Worship Leaders (several members from Trinity are interested), and some current Worship Leaders are in need of a refresher, and also local preachers. Those new trainees will need a Tutor and a Mentor. Julian is willing. Perhaps Jeanette might be too.

Benevolent Fund - this contains £703.49. The treasurer had been contacted re an appeal for Ukrainian children, so wondered if some could be given to it. Deacon Linda pointed out that churches are not meant to keep large amounts held over from one year to the next in this fund so Rev. Martin decided that £500 should be given to the appeal.

Eco churches- Sonia Barker explained that the Methodist Church is signed up to this initiative which is in response to the climate emergency. Churches are encouraged to work towards bronze, silver and gold awards in various categories e.g. Worship and Teaching, Management of the Building and Management of the land. Some churches in S. Lowestoft are already working towards their bronze award. Deacon Linda pointed out that all Methodist Churches have been challenged to attain the silver award. Julian and Sonia will investigate this further.

**Date of Next Meeting:-** Thursday 16th February 2023 at 7.00pm

# THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

TRINITY METHODIST CHURCH

Church

FOR THE YEAR ENDED

31 August 2022

LOWESTOFT & EAST SUFF. METHODIST Circuit

Circuit no 14/7

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status  
and may be used to give to donors or grant funders wishing to see evidence of the organisation's  
charitable status. Methodist charities in England and Wales that are not registered charities are excepted  
from registration under Statutory Instrument 2014 No.242)

Minister:

REV. MARTIN KEEMAN

Church Stewards:

JULIAN ROGERS

CAROL SELLET

CHARLES REYNOLDS

EDNA EARL

SALLY REYNOLDS

CHLOE REARSON

JUNE HARNER

PAT WALL

JANET RAMSDEN

ROSIE ROBERTS

Treasurer:

VALERIE HOWETT

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|------------------|------------------|
|           | Note                                        | £                  | £                | £                | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                  |                  |
| a2        | Offerings and Tax recovered                 | 29591              |                  | 29591            | 32624            |
| a3        | Bank and CFB interest and Investment income | 20                 |                  | 20               | 42               |
| a4        | Lettings                                    | 14488              |                  | 14488            | 10014            |
| a5        | Other receipts                              | 4607               | 4474             | 9081             | 23208            |
| a6        | <b>TOTAL RECEIPTS</b>                       | 48706              | 4474             | 53180 (a7)       | 65888            |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                  |                  |
| b2        | Circuit Assessment or Share                               | 39732              |                  | 39732            | 34542            |
| b3        | Donations                                                 |                    |                  |                  |                  |
| b4        | Repairs and Maintenance                                   | 4450               | 214              | 4664             | 32551            |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 6458               |                  | 6458             | 4633             |
| b6        | TELEPHONE                                                 | 795                |                  | 795              | 747              |
| b7        | Other payments                                            | 2169               | 4470             | 6639             | 7634             |
| b8        | <b>TOTAL PAYMENTS</b>                                     | 53604              | 4684             | 58288 (b9)       | 80107            |

| SECTION C                                  |  | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|--------------------------------------------|--|--------------------|------------------|------------------|------------------|
| <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  |  | (4898)             | (210)            | (5108)           | (14219)          |
| Total funds brought forward from last year |  | 65858              | 8488             | 74846 (c6)       | 89065            |
| <b>Sub total</b>                           |  | 60960 (c1+c2)      | 8778             | 69738            | 74846            |
| Transfers and adjustments                  |  |                    |                  |                  |                  |
| <b>TOTAL FUNDS AT END OF YEAR</b>          |  | 60960 (c3+c4)      | 8778             | 69738 (c8)       | 74846 (c6)       |

| SECTION D                                                                           |            | £    | £    |
|-------------------------------------------------------------------------------------|------------|------|------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |            |      |      |
| (these amounts are not to be included in total receipts/payments figures above)     |            |      |      |
| Balance brought forward from last year                                              |            |      |      |
| Offerings/Gifts - received for external organisations                               |            | 1602 | 1301 |
| Offerings/Gifts - passed to external organisations                                  |            | 1602 | 1301 |
| <b>BALANCE STILL TO BE PAID</b>                                                     | (d1+d2-d3) |      |      |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                 | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening balances | Closing balances |
|------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|------------------|------------------|
| 1                                                                      |                |                |                           |             |                  |                  |
| 2                                                                      | 41032          | 51823          | (10791)                   |             | 45778            | 34987            |
| 3                                                                      |                |                |                           |             |                  |                  |
| 4                                                                      |                |                |                           |             |                  |                  |
| 5                                                                      |                |                |                           |             |                  |                  |
| 6                                                                      |                |                |                           |             |                  |                  |
| 7                                                                      |                |                |                           |             |                  |                  |
| 8 Sub- total of Internal Organisations funds                           | 41032          | 51823          | (10791)                   |             | 45778 (e11)      | 34987 (e12)      |
| 9 Church accounts (totals brought forward from page 2 - totals column) | 53180 (a7)     | 58288 (b9)     | (5108)                    |             | 74846 (c6)       | 69738 (c8)       |
| 10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 94212          | 110111         | (15899)                   |             | 120624 (x)       | 104725 (y)       |
|                                                                        | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                  |                  |

Continue on a separate sheet if necessary and bring the totals forward

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2022

|    |                                                                                         |
|----|-----------------------------------------------------------------------------------------|
| f1 | Cash in hand                                                                            |
| f2 | Bank Current Account                                                                    |
| f3 | Bank Deposit Account                                                                    |
| f4 | Central Finance Board                                                                   |
| f5 | Trustees for Methodist Church Purposes                                                  |
| f6 | Other funds                                                                             |
| f7 | SUB TOTAL - Church accounts                                                             |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) |
| f9 | TOTAL CASH FUNDS HELD BY CHURCH                                                         |

| OPENING BALANCES |
|------------------|
| 19250            |
| 44286            |
| 9722             |
| 1588             |
| 74846 (c6)       |
| 45778 (e11)      |
| 120624 (x)       |

| CLOSING BALANCES |
|------------------|
| 12387            |
| 57021            |
| -                |
| 330              |
| 69738 (c8)       |
| 34987 (e12)      |
| 104725 (y)       |

## Section G

## OTHER ASSETS and LIABILITIES

|    |                                                 |
|----|-------------------------------------------------|
| g1 | Investments (include Endowments)                |
| g2 | Land & Buildings (see notes re Insurance value) |
| g3 | Other Assets                                    |
| g4 | Loan(s) - show amount outstanding at year end   |
| g5 | Other Liabilities                               |

1 September 2021

|         |
|---------|
| 2614836 |
| 71047   |
|         |
|         |

31 August 2022

|         |
|---------|
| 2878695 |
| 78216   |
|         |
|         |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... TRINITY METHODIST Church ..... No. .... 1417 ..... 1130 417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *S. Hawlett* ..... Date ..... 13.10.2022

Name and address of treasurer ..... *V. B. Hawlett* .....

..... 11. SHOPS WAY, OULTON ROAD, LUTON ..... Post Code ..... MK33 9HG .....

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on ..... 13.10.22

Signature of the Chair of the meeting: ..... *M. L. Keenan* .....

Name of the Chair of the meeting: ..... MARTIN L KEENAN ..... Date ..... 13/10/2022 .....

### Independent Examiner's Report to the Trustees of the

..... TRINITY METHODIST Church ..... Church

Charity Number ..... 1130417 .....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... TRINITY METHODIST Church ..... for the year ended 31 August 2022 set out on pages 2. to 3... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

## Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner SP

Name of independent examiner STEWART BUCH

Relevant professional qualification of independent examiner F C C A

Name of firm (where appropriate) TRUSSARDI LAW CLERKS LTD LTD

Address 18 GORON ROAD LOWESTOFT SUFFOLK

Date 29-7-2022 Post Code NR32 1NL

\* delete or circle as appropriate

September 2022

# THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

TRINITY METHODIST CHURCH

Church

FOR THE YEAR ENDED

31 August 2022

LOWESTOFT & EAST SUFF. METHODIST Circuit

Circuit no

14/7

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status  
and may be used to give to donors or grant funders wishing to see evidence of the organisation's  
charitable status. Methodist charities in England and Wales that are not registered charities are excepted  
from registration under Statutory Instrument 2014 No.242)

Minister:

REV. MARTIN KEEMAN

Church Stewards:

JULIAN ROGERS

CAROL SELLET

CHARLES REYNOLDS

EDNA EARL

SALLY REYNOLDS

CHLOE REARSON

JUNE HARNER

PAT WALL

JANET RAMSDEN

ROSIE ROBERTS

Treasurer:

VALERIE HOWETT

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|------------------|------------------|
|           | Note                                        | £                  | £                | £                | £                |
| a1        | <b>RECEIPTS</b>                             |                    |                  |                  |                  |
| a2        | Offerings and Tax recovered                 | 29591              |                  | 29591            | 32624            |
| a3        | Bank and CFB interest and Investment income | 20                 |                  | 20               | 42               |
| a4        | Lettings                                    | 14488              |                  | 14488            | 10014            |
| a5        | Other receipts                              | 4607               | 4474             | 9081             | 23208            |
| a6        | <b>TOTAL RECEIPTS</b>                       | 48706              | 4474             | 53180 (a7)       | 65888            |

| SECTION B |                                                           | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|-----------------------------------------------------------|--------------------|------------------|------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |                    |                  |                  |                  |
| b2        | Circuit Assessment or Share                               | 39732              |                  | 39732            | 34542            |
| b3        | Donations                                                 |                    |                  |                  |                  |
| b4        | Repairs and Maintenance                                   | 4450               | 214              | 4664             | 32551            |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 6458               |                  | 6458             | 4633             |
| b6        | TELEPHONE                                                 | 795                |                  | 795              | 747              |
| b7        | Other payments                                            | 2169               | 4470             | 6639             | 7634             |
| b8        | <b>TOTAL PAYMENTS</b>                                     | 53604              | 4684             | 58288 (b9)       | 80107            |

| SECTION C                                  |  | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|--------------------------------------------|--|--------------------|------------------|------------------|------------------|
| <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  |  | (4898)             | (210)            | (5108)           | (14219)          |
| Total funds brought forward from last year |  | 65858              | 8488             | 74846 (c6)       | 89065            |
| <b>Sub total</b>                           |  | 60960 (c1+c2)      | 8778             | 69738            | 74846            |
| Transfers and adjustments                  |  |                    |                  |                  |                  |
| <b>TOTAL FUNDS AT END OF YEAR</b>          |  | 60960 (c3+c4)      | 8778             | 69738 (c8)       | 74846 (c6)       |

| SECTION D                                                                           |            | £    | £    |
|-------------------------------------------------------------------------------------|------------|------|------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |            |      |      |
| (these amounts are not to be included in total receipts/payments figures above)     |            |      |      |
| Balance brought forward from last year                                              |            |      |      |
| Offerings/Gifts - received for external organisations                               |            | 1602 | 1301 |
| Offerings/Gifts - passed to external organisations                                  |            | 1602 | 1301 |
| <b>BALANCE STILL TO BE PAID</b>                                                     | (d1+d2-d3) |      |      |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                               | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening balances | Closing balances |
|----------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|------------------|------------------|
| 1                                                                    |                |                |                           |             |                  |                  |
| 2 PLATGROUP                                                          | 41032          | 51823          | (10791)                   |             | 45778            | 34987            |
| 3                                                                    |                |                |                           |             |                  |                  |
| 4                                                                    |                |                |                           |             |                  |                  |
| 5                                                                    |                |                |                           |             |                  |                  |
| 6                                                                    |                |                |                           |             |                  |                  |
| 7                                                                    |                |                |                           |             |                  |                  |
| Sub- total of Internal Organisations funds                           | 41032          | 51823          | (10791)                   |             | 45778 (e11)      | 34987 (e12)      |
| Church accounts (totals brought forward from page 2 - totals column) | 53180 (a7)     | 58288 (b9)     | (5108)                    |             | 74846 (c6)       | 69738 (c8)       |
| TOTAL CASH FUNDS HELD BY CHURCH                                      | 94212          | 110111         | (15899)                   |             | 120624 (x)       | 104725 (y)       |
|                                                                      | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                  |                  |

Continue on a separate sheet if necessary and bring the totals forward

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2022

|    |                                                                                         |
|----|-----------------------------------------------------------------------------------------|
| f1 | Cash in hand                                                                            |
| f2 | Bank Current Account                                                                    |
| f3 | Bank Deposit Account                                                                    |
| f4 | Central Finance Board                                                                   |
| f5 | Trustees for Methodist Church Purposes                                                  |
| f6 | Other funds                                                                             |
| f7 | SUB TOTAL - Church accounts                                                             |
| f8 | Total funds held by Internal Organisations (the closing balance total from above) (e12) |
| f9 | TOTAL CASH FUNDS HELD BY CHURCH                                                         |

| OPENING BALANCES |
|------------------|
| 19250            |
| 44286            |
| 9722             |
| 1588             |
| 74846 (c6)       |
| 45778 (e11)      |
| 120624 (x)       |

| CLOSING BALANCES |
|------------------|
| 12387            |
| 57021            |
| -                |
| 330              |
| 69738 (c8)       |
| 34987 (e12)      |
| 104725 (y)       |

## Section G

## OTHER ASSETS and LIABILITIES

|    |                                                 |
|----|-------------------------------------------------|
| g1 | Investments (include Endowments)                |
| g2 | Land & Buildings (see notes re Insurance value) |
| g3 | Other Assets                                    |
| g4 | Loan(s) - show amount outstanding at year end   |
| g5 | Other Liabilities                               |

1 September 2021

|         |
|---------|
| 2614836 |
| 71047   |
|         |
|         |

31 August 2022

|         |
|---------|
| 2878695 |
| 78216   |
|         |
|         |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... TRINITY METHODIST Church ..... No. .... 1417 ..... 1130 417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *S. Hawlett* ..... Date ..... 13.10.2022

Name and address of treasurer ..... *V. B. HAWLETT* .....

..... 11. SHOPS WAY, OULTON ROAD, LIVERPOOL ..... Post Code ..... NR 33 9HG .....

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on ..... 13.10.22

Signature of the Chair of the meeting: ..... *M. L. Keenan* .....

Name of the Chair of the meeting: ..... MARTIN L KEENAN ..... Date ..... 13/10/2022 .....

### Independent Examiner's Report to the Trustees of the

..... TRINITY METHODIST Church ..... Church

Charity Number ..... 1130417 .....

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ..... TRINITY METHODIST Church ..... for the year ended 31 August 2022 set out on pages 2. to 3... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

## Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner SP

Name of independent examiner STEWART BUCH

Relevant professional qualification of independent examiner F C C A

Name of firm (where appropriate) TRUSSARDI LAW CLERKS LTD LTD

Address 18 GORDON ROAD LOWESTOFT SUFFOLK

Date 29-7-2022 Post Code NR32 1NL

\* delete or circle as appropriate

September 2022

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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Minutes of the Trinity Church Council meeting held on 24 February 2022 in the church lounge taken by Julian Rogers.

1. Opening devotions were led by the Rev. Peter Rayson - a period of reflection followed by Kyrie Eleison.
2. Present: Rev Peter Rayson, June Harmer, Sally Reynolds, Charles Reynolds, Yvonne Daniels, Trevor Daniels, Carol Secret, Julian Rogers, Jane Spall, Joan Porter, Jenny Watson, Pat Wall, Paul Gee, Val Howlett, Danny Howlett, Margaret Oldham, Val woods, Edna Earl, Rosemary Roberts
3. Apologies: Sue Groome, Gill Wintle, Rosie Roberts, Ans Bates, Revd. Louise Morrissey, Rev Robert Soanes, Jeanette Soanes, Janet Ramsden
4. The membership of the meeting was affirmed as the same as the previous meeting.
5. Appointment of TCC Secretary: Margaret Oldham was appointed with thanks by the meeting to the role of Church Council Secretary. She will be supported by a rota or 'minute takers'.
6. Correspondence: None noted
7. Minutes of the Previous Meeting: There were four amendments. Para 14 – add Val Howlett as Worship Leader; Para 18 – change 'Heather' to 'Val Howlett'; Para 10 – last line – remove word 'unanimously'. In addition, it should have been recorded under 'Finance' that the financial schedule for 20/21 had been presented and accepted. These were then accepted as a true and accurate record and signed by Revd. Peter.
8. Matters Arising: None noted.
9. Pastoral Committee had continued to meet with their community either in person or via phone. Ann Amos and Joan Porter were welcomed to the team after completion of their training. Joan will focus on the Ladies group and Ann will visit others in near future. There are now 8 pastoral visitors with each playing their role in visiting/phoning one or more people. The meeting voted and agreed to accept Ann and Joan formally as part of the team. It was also noted that Sonia Barker had requested her membership be moved to Trinity. The meeting voted and agreed to her membership. A suitable service – possibly Easter – would be used to formally welcome her.
10. Steward's Report: A written report has been circulated. This is attached to these minutes. The meeting agreed to the Stewards making decisions on the level of Covid precautions to be followed going forward. It was noted that Kessingland are continuing to 'Zoom' their services each Sunday. In addition to the events noted in the report it was highlighted that there would also be an Easter Coffee Morning with raffle to help with church funds.
11. Finance: A written report has been circulated and is attached to these minutes. There remains general concern over the level of income v the amount expended – particularly for assessment although general expenses were likely to rise significantly too. The meeting agreed that the Manchester reserve of £9706.58 could be withdrawn. The church community would be reminded of our financial position and invited to consider raising their giving by at least £1 per week
12. Property: The committee continued to meet. Their focus had been on the financial situation. There were no significant capital costs anticipated. A new internal water meter had been installed. Heating in the main worship space would continue to be

manually activated and not left on timer. Money had been raised (through events and donations) for a defibrillator. Further investigation was still required but it was hoped to install an automatic system on the external wall of the church (near the lounge).

13. Risk assessment: It is necessary for each group (Including worship) to undertake or update their risk assessments. Each activity needs a responsible person to ensure this is undertaken. Carol Secret had potential templates. The stewarding team would help coordinate with the various groups (eg Ladies Group, Café, Cleaning, Flower, Worship, Playgroup) to ensure it was completed. The completed assessments would be kept by the Church Council Secretary.
14. Playgroup: 12-14 children currently - below optimum due to loss of 3yr olds. Funding not matching costs. We are required to pay National Living Wage and consequently we hope to secure financial support from the District to allow this to happen (it was not clear how long this might be for). The potential consequence of no help with funding is that we would have to reduce staff numbers.
15. Cafe: This continues to be a well used service and popular with its customers. Over an approx. 21 week period the café had contributed about £1288 to church funds. We would continue to advertise when it is open and hope more church users as well as wider community use the facility.
16. Safeguarding: There is a written report attached to these minutes. No issues to report. Thanks were expressed to Alan Stevens for his work with the team.
17. GDPR: An annual checklist was currently being completed. The meeting was reminded of everyone's responsibility for GDPR matters. The policy was displayed on the notice board opposite the toilets.
18. Connexion, District, Circuit: Rev Julian Pursehouse is back and in good health following a period of illness. Due to current financial pressure on churches assessments had been set slightly lower than last year. However, the consequence of this is that Circuit would have all their reserves committed and no funds would be available for grants. On a positive note a new Superintendent Minister – Rev Martin Keenan and a new Deacon – Rev Linda Kincherton would be taking up appointment in September 2022.
19. God in Love Unites Us: Rev Robert had expressed an interest in being authorised to take same sex weddings. Julian Rogers (and Charles Reynolds) are the two trustees that can sign the necessary authorisation forms.
20. Future Events: Other than those already noted in the Stewards report it was mentioned that there would be an Easter Coffee Morning (TBC) and that the next General Church Meeting would be on 26<sup>th</sup> June following the service
21. AOB: COVID restrictions/precautions would be reviewed by the Stewards. It was likely that people would be asked to remain sensitive to others and keep wearing masks whilst in close proximity.
22. Dates: 26 June 12.00pm General Church Meeting (in worship area), 14 July 7pm – Church Council (lounge), 13 October 7.00pm Church Council (lounge).  
Meeting closed at 8.30pm with the Grace

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

|                          |        |
|--------------------------|--------|
| TRINITY METHODIST CHURCH | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2021

|                                   |         |                |  |
|-----------------------------------|---------|----------------|--|
| LOWESTON & EAST SUFFOLK METHODIST | Circuit | Circuit no 4/7 |  |
|-----------------------------------|---------|----------------|--|

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                                         |
|-----------------------------------------|
| REV PETER RAYSON / REV LOUISE MORRISSEY |
|-----------------------------------------|

Church Stewards:

|                  |               |
|------------------|---------------|
| JULIAN ROGERS    | CARA SECRET   |
| CHARLES REYNOLDS | EDNA EARL     |
| SALLY REYNOLDS   | CHLOE PEARSON |
| JUNE HARTER      | ANDY BATES    |
| PIAT WALL        |               |
| JANET RAMSDEN    |               |
| ROSIE ROBERTS    |               |

Treasurer:

|                |
|----------------|
| VALERIE HOWELL |
|----------------|

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|------------------|------------------|
|           |                                             | £                  | £                | £                | £                |
| a1        | RECEIPTS                                    | Note               |                  |                  |                  |
| a2        | Offerings and Tax recovered                 | 32624              |                  | 32624            | 33389            |
| a3        | Bank and CFB interest and Investment income | 42                 |                  | 42               | 220              |
| a4        | Lettings                                    | 10014              |                  | 10014            | 15962            |
| a5        | Other receipts                              | 9073               | 14135            | 23208            | 30382            |
| a6        | TOTAL RECEIPTS                              | 51753              | 14135            | 65888 (a7)       | 79953            |

| SECTION B |                                                           |       |       |            |       |
|-----------|-----------------------------------------------------------|-------|-------|------------|-------|
| b1        | PAYMENTS                                                  |       |       |            |       |
| b2        | Circuit Assessment or Share                               | 34542 |       | 34542      | 36956 |
| b3        | Donations                                                 |       |       | -          | 517   |
| b4        | Repairs and Maintenance                                   | 2340  | 30211 | 32551      | 14021 |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 4633  |       | 4633       | 5473  |
| b6        | TELEPHONE                                                 | 747   |       | 747        | 733   |
| b7        | Other payments                                            | 1518  | 6116  | 7634       | 4625  |
| b8        | TOTAL PAYMENTS                                            | 43780 | 36327 | 80107 (b9) | 62325 |

| SECTION C |                                            |       |         |            |           |
|-----------|--------------------------------------------|-------|---------|------------|-----------|
| c1        | NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8) | 7973  | (22192) | (14219)    | 17628     |
| c2        | Total funds brought forward from last year | 57885 | 31180   | 89065 (c6) | 71437     |
| c3        | Sub total (c1+c2)                          | 65858 | 8988    | 74846      | 89065     |
| c4        | Transfers and adjustments                  |       |         |            | (c7)      |
| c5        | TOTAL FUNDS AT END OF YEAR (c3+c4)         | 65858 | 8988    | 74846 (c8) | 89065 (c) |

| SECTION D                                                                    |                                                                                 |  |      |   |      |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--|------|---|------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS |                                                                                 |  |      |   |      |
| d                                                                            | (these amounts are not to be included in total receipts/payments figures above) |  | £    | £ |      |
| d1                                                                           | Balance brought forward from last year                                          |  |      |   |      |
| d2                                                                           | Offerings/Gifts - received for external organisations                           |  | 1301 |   | 1479 |
| d3                                                                           | Offerings/Gifts - passed to external organisations                              |  | 1301 |   | 1479 |
| d4                                                                           | BALANCE STILL TO BE PAID (d1+d2-d3)                                             |  |      |   |      |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1                                                                      |                |                |                           |             |                     |                  |
| e2 PLATGLOWP                                                            | 61002          | 56880          | 4122                      |             | 41656               | 45778            |
| e3                                                                      |                |                |                           |             |                     |                  |
| e4 COMMUNITY CAFE                                                       | -              | 562            | (562)                     |             | 562                 | -                |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 61002          | 57442          | 3560                      |             | 42218 (e11)         | 45778 (e12)      |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 65883 (a7)     | 80107 (b9)     | (14219)                   |             | 89065 (c6)          | 74846 (c8)       |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 126890         | 137549         | (10659)                   |             | 131283 (x)          | 120624 (y)       |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2021

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            |                     |                     |
| f2 Bank Current Account                                                                    | 42354               | 19250               |
| f3 Bank Deposit Account                                                                    | 35416               | 44286               |
| f4 Central Finance Board                                                                   |                     |                     |
| f5 Trustees for Methodist Church Purposes                                                  | 4707                | 9722                |
| f6 Other funds                                                                             | 1588                | 1588                |
| f7 SUB TOTAL - Church accounts                                                             | 89065 (c6)          | 74846 (c8)          |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 42218 (e11)         | 45778 (e12)         |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 131283 (x)          | 120624 (y)          |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2020 | At<br>31 August 2021 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2682838                | 2614836              |
| g3 Other Assets                                    |                        | 71047                |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Trinity Methodist Church No. 1417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer [Signature] Date 14.10.2021

Name and address of treasurer VALERIE HOWETT 11 STONKS WALK  
OXFORD ROAD LUNESTON SURFORD Post Code NE33 9HG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 14th October 2021

Signature of the Chair of the meeting: [Signature]

Name of the Chair of the meeting: Rev. Peter Rogers Date 14.10.2021

### Independent Examiner's Report to the Trustees of the

Trinity Methodist Church

Charity Number 1120417

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2021 set out on pages 2. to 3.. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church ..... No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *SA* .....

Name of independent examiner ..... *STEWART BUCH* .....

Relevant professional qualification of independent examiner ..... *FCCA* .....

Name of firm (where appropriate) ..... *TRUSTS FOR CHURCH PURPOSES LTD* .....

Address ..... *18 GURDON ROAD LOWESTOFT* .....

..... *SUFFOLK* ..... Post Code *NR32 1VL* .....

Date ..... *12-10-2021* .....

\* delete or circle as appropriate

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

|                          |        |
|--------------------------|--------|
| TRINITY METHODIST CHURCH | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2021

|                                   |         |                |  |
|-----------------------------------|---------|----------------|--|
| LOWESTON & EAST SUFFOLK METHODIST | Circuit | Circuit no 4/7 |  |
|-----------------------------------|---------|----------------|--|

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                                         |
|-----------------------------------------|
| REV PETER RAYSON / REV LOUISE MORRISSEY |
|-----------------------------------------|

Church Stewards:

|                  |               |
|------------------|---------------|
| JULIAN ROGERS    | CARA SECRET   |
| CHARLES REYNOLDS | EDNA EARL     |
| SALLY REYNOLDS   | CHLOE PEARSON |
| JUNE HARTER      | ANDY BATES    |
| PIAT WALL        |               |
| JANET RAMSDEN    |               |
| ROSIE ROBERTS    |               |

Treasurer:

|                |
|----------------|
| VALERIE HOWELL |
|----------------|

| SECTION A |                                             | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|--------------------|------------------|------------------|------------------|
|           |                                             | £                  | £                | £                | £                |
| a1        | RECEIPTS                                    | Note               |                  |                  |                  |
| a2        | Offerings and Tax recovered                 | 32624              |                  | 32624            | 33389            |
| a3        | Bank and CFB interest and Investment income | 42                 |                  | 42               | 220              |
| a4        | Lettings                                    | 10014              |                  | 10014            | 15962            |
| a5        | Other receipts                              | 9073               | 14135            | 23208            | 30382            |
| a6        | TOTAL RECEIPTS                              | 51753              | 14135            | 65888 (a7)       | 79953            |

| SECTION B |                                                           |       |       |            |       |
|-----------|-----------------------------------------------------------|-------|-------|------------|-------|
| b1        | PAYMENTS                                                  |       |       |            |       |
| b2        | Circuit Assessment or Share                               | 34542 |       | 34542      | 36956 |
| b3        | Donations                                                 |       |       | -          | 517   |
| b4        | Repairs and Maintenance                                   | 2340  | 30211 | 32551      | 14021 |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 4633  |       | 4633       | 5473  |
| b6        | TELEPHONE                                                 | 747   |       | 747        | 733   |
| b7        | Other payments                                            | 1518  | 6116  | 7634       | 4625  |
| b8        | TOTAL PAYMENTS                                            | 43730 | 36327 | 80107 (b9) | 62325 |

| SECTION C |                                            |       |         |            |           |
|-----------|--------------------------------------------|-------|---------|------------|-----------|
| c1        | NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8) | 7973  | (22192) | (14219)    | 17628     |
| c2        | Total funds brought forward from last year | 57885 | 31180   | 89065 (c6) | 71437     |
| c3        | Sub total (c1+c2)                          | 65858 | 8988    | 74846      | 89065     |
| c4        | Transfers and adjustments                  |       |         |            | (c7)      |
| c5        | TOTAL FUNDS AT END OF YEAR (c3+c4)         | 65858 | 8988    | 74846 (c8) | 89065 (c) |

| SECTION D                                                                    |                                                                                 |  |      |   |      |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--|------|---|------|
| FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS |                                                                                 |  |      |   |      |
| d                                                                            | (these amounts are not to be included in total receipts/payments figures above) |  | £    | £ |      |
| d1                                                                           | Balance brought forward from last year                                          |  |      |   |      |
| d2                                                                           | Offerings/Gifts - received for external organisations                           |  | 1301 |   | 1479 |
| d3                                                                           | Offerings/Gifts - passed to external organisations                              |  | 1301 |   | 1479 |
| d4                                                                           | BALANCE STILL TO BE PAID (d1+d2-d3)                                             |  |      |   |      |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS                                                  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|-------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1                                                                      |                |                |                           |             |                     |                  |
| e2 PLATGLOWP                                                            | 61002          | 56880          | 4122                      |             | 41656               | 45778            |
| e3                                                                      |                |                |                           |             |                     |                  |
| e4 COMMUNITY CAFE                                                       | -              | 562            | (562)                     |             | 562                 | -                |
| e5                                                                      |                |                |                           |             |                     |                  |
| e6                                                                      |                |                |                           |             |                     |                  |
| e7                                                                      |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            | 61002          | 57442          | 3560                      |             | 42218 (e11)         | 45778 (e12)      |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 65883 (a7)     | 80107 (b9)     | (14219)                   |             | 89065 (c6)          | 74846 (c8)       |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 126890         | 137549         | (10659)                   |             | 131283 (x)          | 120624 (y)       |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

## CHURCH - CASH FUNDS HELD at 31 August 2021

|                                                                                            | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--------------------------------------------------------------------------------------------|---------------------|---------------------|
| f1 Cash in hand                                                                            |                     |                     |
| f2 Bank Current Account                                                                    | 42354               | 19250               |
| f3 Bank Deposit Account                                                                    | 35416               | 44286               |
| f4 Central Finance Board                                                                   |                     |                     |
| f5 Trustees for Methodist Church Purposes                                                  | 4707                | 9722                |
| f6 Other funds                                                                             | 1588                | 1588                |
| f7 SUB TOTAL - Church accounts                                                             | 89065 (c6)          | 74846 (c8)          |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 42218 (e11)         | 45778 (e12)         |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 131283 (x)          | 120624 (y)          |

## SECTION G

## OTHER ASSETS and LIABILITIES

|                                                    | At<br>1 September 2020 | At<br>31 August 2021 |
|----------------------------------------------------|------------------------|----------------------|
| g1 Investments (include Endowments)                |                        |                      |
| g2 Land & Buildings (see notes re Insurance value) | 2682838                | 2614836              |
| g3 Other Assets                                    |                        | 71047                |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Trinity Methodist Church No. 1417

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer [Signature] Date 14.10.2021

Name and address of treasurer VALERIE HOWETT 11 STONKS WALK  
OXFORD ROAD LUNESTON SURFORD Post Code NE33 9HG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 14th October 2021

Signature of the Chair of the meeting: [Signature]

Name of the Chair of the meeting: Rev. Peter Rogers Date 14.10.2021

### Independent Examiner's Report to the Trustees of the

Trinity Methodist Church

Charity Number 1120417

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Trinity Methodist Church for the year ended 31 August 2021 set out on pages 2. to 3.. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church ..... No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *SA* .....

Name of independent examiner ..... *STEWART BUCH* .....

Relevant professional qualification of independent examiner ..... *FCCA* .....

Name of firm (where appropriate) ..... *TRUSTS FOR CHURCH PURPOSES LTD* .....

Address ..... *18 GORDON ROAD LOWESTOFT* .....

..... *SUFFOLK* ..... Post Code *NR32 1VL* .....

Date ..... *12-10-2021* .....

\* delete or circle as appropriate

**Trinity Methodist Church.**

England & Wales - Charity number 1130417

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# Accounts

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## **Trinity Church Council Minutes of the meeting held on 22nd October 2020**

Meeting opened in prayer.

### **Present:**

Revd. Peter Rayson, Revd. Louise Morrissey, Sue Groome, Carol Secret, Trevor Daniels, Yvonne Daniels, Margaret Oldham, Jane Spall, Joan Porter, Jenny Watson, Charles Reynolds, Sally Reynolds, Val Woods, June Harmer, Danny Howlett, Val Howlett, Chloe Pearson, Julian Rogers. Edna Earle

**Apologies:** Paul Gee, Katy Butcher, Janet Ramsden

### **Members of the Meeting: -**

Revd. Peter read the membership list -

Church Secretary: Susan Groome

Property and Finance Committee: Charles Reynolds ( Chair), Trevor Phelps ( Minute Secretary) Danny and Val Howlett, Alan Amos, Paul Gee, Robert Soanes,

Treasurer: Val Howlett

Asst Treasurer: June Harmer

Charities Secretary: Katy Butcher

Gift Aid Secretary: Jenny Watson

Bookings: Yvonne Daniels

Booking Support team: - Alan Stevens, Paul Gee, Richard Long.

Organists: Heather Cave, Carol Secret.

Communion Stewards: Trevor and Yvonne Daniels, Richard Long

Worship Leaders: Val Woods, Julian Rogers, Val and Danny Howlett, Jeannette Soanes

Baptismal Secretary: Ann Amos

Pastoral Administrator: Elaine Rogers

Pastoral Group Co-ordinator: Sally Reynolds

Pastoral Visitors: Ans Bates, Trevor Phelps, Janet Ramsden, Sally Reynolds, Pat Wall, Rosie Roberts.

Safeguarding Contact: Carol Secret

Safeguarding Group: Yvonne Daniels, Carol Secret, Jenny Watson, Alan Stevens, Trevor Phelps.

Play group Committee: Charles Reynolds ( Chair) Val Howlett( Treasurer), Carol Secret, Julian Rogers.

Action for Children Reps: Ann and Alan Amos

MHA Rep: Alan Chittock

Singing Futures: Carol Secret.

Circuit Meeting Reps: Val Howlett, Julian Rogers, Val Woods, Mary Read.

Remembering those who have died in the past year:

Val Prettyman, Ian Prettyman, Ray Allan, Julie Dixon, Alan Smith

**Minutes: -**

The minutes of the formal meeting held on 6<sup>th</sup> February 2020 were accepted with corrections.

The notes on the zoom meeting held on 25<sup>th</sup> June 2020 were accepted.

**Matters arising: -**

Decisions of the zoom meeting of the 25<sup>th</sup> June 2020 were ratified and the new members noted then were formally welcomed.

Generous number of 85 members currently on roll Julian would suggest that 16 names need to be taken off as they are friends or adherents – Revd. Peter suggested that this list be presented to Revd. Louise for consideration.

**Notice of A.O.B: -**

Revd Peter had one item to be mentioned at the end of the meeting

**Correspondence: -**

No correspondence received.

**Reports: -**

**Finance and Property:**

2019 -2020 financial report was presented.

Monies for the toilet refurbishment £23500 ring fenced so what looks like a surplus is actually a £14000 deficit.

£5000 still waiting to be used in November's assessment but there is the possibility of some deferment along with further £9500 until February 2021.

Reserve policy is equivalent of 6 months expenditure but we only have 9 more months of assessment money available. We are currently not covering our assessment although some members have moved to paying by direct debit or post.

New basins have not yet arrived. Issues with colour.

We have invested in a sanitising machine which will help with deep cleaning.

100 squares at £5 each to be sold to provide funds at Christmas.

Retrospective permission was given for the £10000 drawdown from funds in July 2020.

Thanks were expressed to the Treasurer and the property team for all their hard work in these difficult times. It has been particularly problematic without lettings.

Revd. Peter affirmed that circuit had also drawn down money to support struggling churches.

Charles talked about lettings letter requiring social distancing etc – we are prepared as far as we can for church premises to re-open.

In order to cover our assessment each member needs to double their giving – changing giving to standing orders to allow for consistent stream of income. Standing orders ensure regular income.

### **Safeguarding Update**

Safeguarding group met by zoom to look at changes to policy . The report was presented to the meeting with small changes. Yvonne, as part of safeguarding and lettings, will continue to keep records. Posters will be displayed throughout the building and, as soon as the new circuit safeguarding officer is DBS checked, her name will be added.

Discussion on safeguarding in zoom services and we also need to think of those unable to access the internet.

District safeguarding training will take place online.

Everyone is responsible for safeguarding- if you have any concerns at all let one of the safeguarding team know.

The amended safeguarding policy was adopted.

Revd. Louise will need an OFSTED DBS check as she will be working with the playgroup committee.

Is it possible to do the online training in Trinity's building for those with difficulty accessing the internet? Trinity is COVID safe. Could we consider this?

Thanks were expressed to Carol and her team for all their hard work.

### **GDPR**

Nothing to report.

### **Review of Church life**

#### **Senior Steward:**

Thanks were given to the stewarding team for all their superb support helping with COVID arrangements - on risk assessments, cleaning and taking responsibility for enabling services to take place on site.

Thanks to pastoral team and other individuals an estimated 130 people are being contacted weekly through the news sheet, conversation and zoom service.

The zoom services have been much appreciated and we will be continuing this alternating with onsite services until the end of next plan in February 2021. We have approx 30 – 40 participants for each service.

Moving onward we are so sorry that Val is stepping down as a worship leader and we express our appreciation for all that she has done.

Zoom Christmas planning meeting for the two services – Christingle and Christmas Eve late service - that we want to have on site will take place next Thursday. Dealing with the numbers that might turn up needs to be considered too.

Music in zoom services has been challenging and we want to thank Jeannette for her singing and look at ways we can purchase a license to share music in service.

Reflective services could also be restarted but in the main worship area rather than in the chapel to allow for social distancing.

Meeting agreed to co-opt another steward -----to be ratified at the next council.

License costs will vary according to size of congregation – Julian will raise at next stewards' meeting.

Revd. Peter noted that COVID positive people can legally attend funerals – this has implications for preparation and implementation of these services.

The constitution requires that an annual church meeting appoint representatives and stewards to the church council – the church council secretary could write to all members and asks for nominations. Alternatively this could be addressed at the February 2021 meeting. Meeting agreed to attempt to have a general church meeting on 4<sup>th</sup> February 2021 at 11am for necessary business only.

### **Bookings.**

The report was presented. The COVID letter was sent to all regular lettings. An enquiry re: a possible badminton club has been received but the enquirer has decided to leave it at the moment.

### **Church Life.**

Julian said what a delight it was to be joined by members from Corton and South Lowestoft on zoom.

### **Circuit/ District.**

Conference met online and new President Revd. Sonia Hicks and Vice President Barbara Easton were elected for coming year.

Connexion will have to change in future to accommodate changes in charity commission rules.

All churches will have to register with the charity commission – this could be done when a number of small churches merge under a single council. The minimum size of church membership will need to increase for churches to remain viable.

Equality and diversity and inclusive church important. Unconscious bias awareness training will become a requirement for church councils in future.

Holy communion can not currently be celebrated online. A report was commissioned for next conference.

3generate active and this year the youth priority is being environmentally friendly.

**Future Planning:**

What sort of event should we have to celebrate our 50<sup>th</sup> year anniversary? Revd. Peter suggested a drive in service.

**. A.O.B.**

The meeting agreed to Revd. Louise becoming the authorised person for the solemnisation of marriages.

Revd. Peter

**Dates of next meetings:-**

Thursday 18<sup>th</sup> February 2021 7:00pm

The meeting closed with the sharing of the Grace.

CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

|                          |        |
|--------------------------|--------|
| TRINITY METHODIST CHURCH | Church |
|--------------------------|--------|

FOR THE YEAR ENDED

31 August 2020

|                                 |            |  |
|---------------------------------|------------|--|
| LOWESTOFT & EAST SUFF METHODIST | 14 / 7     |  |
| Circuit                         | Circuit no |  |

Registered Charity - Charity Registration number

1130417

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                                      |
|--------------------------------------|
| REV. PETER RAYSON / LOUISE MORRISSEY |
|--------------------------------------|

Church Stewards:

|                  |               |
|------------------|---------------|
| JULIAN ROGERS    | ROSIE ROBERTS |
| JUNE HARTER      | EDNA EARL     |
| CHARLES REYNOLDS | CHLOE PEARSON |
| SALLY REYNOLDS   | ANS BATES     |
| PAT WALL         | GWYN WINTLE   |
| JANET RAMSDEN    | VAL WOODS     |
| CAROL SECRET     |               |

Treasurer:

|                 |
|-----------------|
| VALERIE HOWLETT |
|-----------------|

| SECTION A |                                             |      | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|---------------------------------------------|------|--------------------|------------------|------------------|------------------|
|           |                                             | Note | £                  | £                | £                | £                |
| a1        | <b>RECEIPTS</b>                             |      |                    |                  |                  |                  |
| a2        | Offerings and Tax recovered                 |      | 33 389             |                  |                  |                  |
| a3        | Bank and CFB interest and Investment income |      | 220                |                  | 32 339           | 30 000           |
| a4        | Lettings                                    |      | 15 962             |                  | 220              | 229              |
| a5        | Other receipts                              |      | 5 317              | 25 065           | 15 962           | 20 348           |
| a6        | <b>TOTAL RECEIPTS</b>                       |      | 54 888             | 25 065           | 30 382           | 15 633           |
|           |                                             |      |                    |                  | 79 953           | (a7) 66 210      |

| SECTION B |                                                           |  | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|-----------------------------------------------------------|--|--------------------|------------------|------------------|------------------|
| b1        | <b>PAYMENTS</b>                                           |  |                    |                  |                  |                  |
| b2        | Circuit Assessment or Share                               |  | 36 956             |                  | 36 956           | 36 266           |
| b3        | Donations                                                 |  | 500                | 17               | 517              | 500              |
| b4        | Repairs and Maintenance                                   |  | 11 654             | 23 67            | 14 021           | 14 421           |
| b5        | Utilities (Insurances, water charges, heating & lighting) |  | 5 473              |                  | 5 473            | 5 810            |
| b6        |                                                           |  | 733                |                  | 733              | 604              |
| b7        | Other payments                                            |  | 4 107              | 518              | 4 625            | 4 647            |
| b8        | <b>TOTAL PAYMENTS</b>                                     |  | 59 423             | 2 885            | 62 325           | (b9) 60 248      |

| SECTION C |                                            |         | Unrestricted Funds | Restricted Funds | Totals this year | Totals last year |
|-----------|--------------------------------------------|---------|--------------------|------------------|------------------|------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>  | (a6-b8) | (4 535)            | 22 180           | 17 628           | 5 962            |
| c2        | Total funds brought forward from last year |         | 62 420             | 9 017            | 71 437           | (c6) 65 475      |
| c3        | <b>Sub total</b>                           | (c1+c2) | 57 885             | 31 197           | 89 065           | 71 437           |
| c4        | Transfers and adjustments                  |         |                    |                  |                  | (c7)             |
| c5        | <b>TOTAL FUNDS AT END OF YEAR</b>          | (c3+c4) | 57 885             | 31 197           | 89 065           | (c8) 71 437 (c6) |

| SECTION D |                                                                                     |            | £     | £     |
|-----------|-------------------------------------------------------------------------------------|------------|-------|-------|
| d         | <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |            |       |       |
|           | (these amounts are not to be included in total receipts/payments figures above)     |            |       |       |
| d1        | Balance brought forward from last year                                              |            |       |       |
| d2        | Offerings/Gifts - received for external organisations                               |            | 14 79 | 14 65 |
| d3        | Offerings/Gifts - passed to external organisations                                  |            | 14 79 | 14 65 |
| d4        | <b>BALANCE STILL TO BE PAID</b>                                                     | (d1+d2-d3) |       |       |

## SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

## SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS |                                                                        | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening balances | Closing balances |
|------------------------|------------------------------------------------------------------------|----------------|----------------|---------------------------|-------------|------------------|------------------|
| e1                     | PLAYGROUP                                                              |                |                |                           |             |                  |                  |
| e2                     |                                                                        | 42104          | 51929          | (9825)                    |             | 51481            | 41656            |
| e3                     | COMMUNITY CAFE                                                         |                |                |                           |             |                  |                  |
| e4                     |                                                                        | 2799           | 3363           | (564)                     |             | 1126             | 562              |
| e5                     |                                                                        |                |                |                           |             |                  |                  |
| e6                     |                                                                        |                |                |                           |             |                  |                  |
| e7                     | Sub total of Internal Organisations funds                              | 44903          | 55292          | (10389)                   |             | 52607            | 42218            |
| e8                     | Church accounts (totals brought forward from page 2 - totals column)   | 79953          | 62325          | 17628                     |             | 71437            | 89065            |
| e9                     | TOTAL CASH FUNDS HELD                                                  | 124856         | 117617         | 7239                      |             | 124044           | 131283           |
| e10                    | BY CHURCH                                                              |                |                |                           |             |                  |                  |
|                        | Continue on a separate sheet if necessary and bring the totals forward | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             | (x)              | (y)              |

## SECTION F

## STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2020

|                                                                                            | OPENING BALANCES | CLOSING BALANCES |
|--------------------------------------------------------------------------------------------|------------------|------------------|
| f1 Cash in hand                                                                            |                  |                  |
| f2 Bank Current Account                                                                    | 16733            | 42354            |
| f3 Bank Deposit Account                                                                    | 34138            | 35416            |
| f4 Central Finance Board                                                                   |                  |                  |
| f5 Trustees for Methodist Church Purposes                                                  | 19577            | 9707             |
| f6 Other funds                                                                             | 989              | 1588             |
| f7 SUB TOTAL - Church accounts                                                             | 71437            | 89065            |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | 52607            | 42218            |
| f9 TOTAL CASH FUNDS HELD BY CHURCH                                                         | 124044           | 131283           |

## SECTION G

## OTHER ASSETS and LIABILITIES

At  
1 September 2019At  
31 August 2020

|    |                                                 |
|----|-------------------------------------------------|
| g1 | Investments (include Endowments)                |
| g2 | Land & Buildings (see notes re Insurance value) |
| g3 | Other Assets                                    |
| g4 | Loan(s) - show amount outstanding at year end   |
| g5 | Other Liabilities                               |

|         |
|---------|
| 2614836 |
| 71047   |

|         |
|---------|
| 2682828 |
|---------|

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ..... 141174 ..... Methodist ..... Church ..... No. .... 141.7

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *G. Hewlett* ..... Date ..... 13.10.20

Name and address of treasurer ..... 11 Shoals Walk Oulton Broad .....  
..... Lowestoft Suffolk ..... Post Code NR33 9HG

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the meeting of the Church trustees held on 22/10/2020

Signature of the Chair of the meeting: ..... *[Signature]* .....

Name of the Chair of the meeting: ..... Revd Peter Raper ..... Date 22/10/2020

### Independent Examiner's Report to the Trustees of the

..... 141174 ..... 17400157 ..... Church

Charity Number 1130417..

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the 141174 ..... 17400157 ..... Church for the year ended 31 August 2020 set out on pages 2. to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church 121177 Methodist Church No .....

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner SM .....

Name of independent examiner STEWART BUCH .....

Relevant professional qualification of independent examiner FCCA .....

Name of firm (where appropriate) TUBBS SON GILES & CO LTD .....

Address 18 CORONATION ROAD .....

LOWESTOFT SUFFOLK .....

Post Code NR32 1NL

Date 8-10-20 .....

\* delete or circle as appropriate

September 2020