

ANNUAL REPORT 2022-2023

Company Number

6907649

UK Charity Number

1130403



Charity number 1130403

Company registration number 6907649

Helping Older People Smile
HOPS LTD

Tel: 0113 2285552

Email: hops.2001@yahoo.co.uk

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Annual Report 2022-2023

October 2022 to September 2023



funded
through



Yorkshire
& Humber



Helping Older People Smile since 2001

Mission Statement

Our mission is to provide a service to older residents who live in the local area who require some help and support to maintain living independently in their own homes.

Provide training and support to those volunteers.

Work with local statutory and our aims are:

To enable older people to keep their independence by providing practical help and support.

To relieve isolation, poverty, and fear of crime.

To promote good physical and mental health.

To provide a good quality service to those people accessing the service, adhering to the principles of consultation, equality, reliability, flexibility, accountability, and confidentiality.

We also aim to:

Provide opportunities for older people to voice their needs and act as a pressure group in supporting, maintaining, and upholding the interests of older people.

Develop a range of services to support and enhance the life of older people to meet those needs including:

Home visits: referrals for home improvements/adaptations, help to access additional help and resources

Information and sign posting ensuring members have access to up-to-date information to make informed choices.

Social activities: weekly recreational activities, forget-me-not, Bingo, crafts, theatre trips, reminiscence group, singing group, day trips, holidays and outings and special interest groups.

Transport HOPS adapted minibus: to and from HOPS weekly activity programme and day trips etc

Healthy living activities: line dancing, craft group, keep fit, singing, reminiscence, walking group, Monday, Wednesday, and Friday lunch clubs. Tuesday drop-in Coffee Pod, information days.

Practical home support services

Actively encourage and develop social links and opportunities to prevent isolation.

Ensure older people receive accurate information, enabling them to make informed choices.

Provide support and assistance when older people are faced with important decisions in their lives.

Network and participate in ongoing consultation and consultation work with other agencies, both statutory and voluntary for the benefit of older people in the community.

Develop challenging and imaginative opportunities for volunteers of all ages and voluntary sector. organisation and work across the generations.

HOPS MANAGEMENT COMMITTEE

Members consist of people from the local community and co-opted professionals. They are:

COMMITTEE

Members: October 2022—September 2023

Mrs Lesley Roebuck (Chair)

Mrs Cynthia Ramsden (Treasurer)

Mrs Val McHale

Mr Paul Hudson

Ms Gill Knowles (Minutes Secretary)

Mrs Pam Hayward

Mrs Hilary Mackley

Mrs Alison Cunningham

Mrs Jill Lindley (Co-opted)

All the above have served for part or the whole of this term

Martin Newton (General Manager)

Susan Childs (Assistant Manager)

Executive Committee

Lesley Roebuck (Chair)

Cynthia Ramsden (Treasurer)

Martin Newton (CEO and Company Secretary of HOPS Ltd)

Newsletter Team Gill Knowles, Eileen Seaman, Martin Newton

A message from your Chair: Lesley Roebuck

Another busy and enjoyable year at HOPS. Once again, we have delivered a wide range of day trips and outings in addition to our weekly program .(see Susan report regarding things we did this year)

If you have seen a wonderful new wildflower Garden at the front of the hall ,it's well worth a visit. The garden in Memory of Jean Smith our previous chair. She would have loved the wonderful colours and the wildlife it will attract. We will be developing the rear garden to grow plants and vegetables. If you are interested in joining the "gardening Team" please let Martin know on 01132285552

We will continue to find new and exciting things to do and places to go , remember this is your organisation and we welcome your comments and suggestions .

I would like to thank Martin and Susan for all their hard work in arranging all these things. Merry Christmas and a Happy New Year. I hope to see you all fit and well in 2024.

Lesley Roebuck, Chair of HOPS

A message from your Treasurer: Cynthia Ramsden

We have had another successful year at HOPS our finances are still robust and we can look forward with confidence that we can continue to deliver the range of service into the future. Martin continues to look for additional funding to support our work and has been successful in securing £15,000 over the next 3 years from the Masonic Charitable Trust.

We have invested heavily in the village hall with updates to the building and a new patio and garden, let's hope the summer brings lots of sunshine so we can sit out and enjoy the new garden area.

Interim income/expenditure October 2022 to September 2023 HOPS Income

Grant Active Communities	£2,000
Other Grants	£7,964
Masonic charitable Trust	£5,000
HWCA (held on behalf of)	£6,389
Other income	£50,950
Total Income 2022-2023	£140,461
Running costs and Expenditure 2021-2022	£169,194

A message from your General Manager: Martin Newton.

Yet another busy and exciting year at HOPS . It does seem that every year gets busier and flies by with increasing speed. We enter another year with hope and enthusiasm, new things to see and new things to experience and people to meet. If you're not part of HOPS you should be. I have lost count of new members who have said "I wish I had joined sooner". Go on give us a try you never know we may make you smile.

Over the past twelve months we have delivered around 350 events and activities day trips and outings, there has been an increase in requests for one-to-one support whether that help with sourcing better deals on utility bills, applying for grants or additional benefits i.e. pension credits which is still the most under applied for benefit available for older people, Power of attorney etc. We can help you, give us a call.

In the new year we are hoping to have in place an additional member of staff to lead our outreach program mainly working in the community working to reduce social isolation and increase our connections with local; people we do not currently work with.

As most of you know I will be retiring from Hops at the end of 2024 and just to reassure you the management committee are working through the recruitment process to ensure the new manager of HOPS is the right person to ensure it continues to grow and develop and remains the user led organisation it has always been. We will keep you updated on developments. **Happy Christmas and hope to see you all in 2024. Martin**

A message from your Assistant Manager: Susan Childs

Hello everyone,

It's that time of year again, a time to reflect on the past year.

As always, it has been a busy and eventful year, I'd like to remind you of some of the things that we did over the last 12 months.

It's exciting to look back but more exciting to look forward to all the wonderful things Martin and I have planned for you all.

Last January we had our annual New Years dinner at The Game keepers, Long ashes. We had such a wonderful time that we have booked to go again on the 24th of January. We also enjoyed our annual trip to the panto at Yeadon town hall 'Oh yes we did', we will be going again on the 18th of January.

Amongst other things we have had visits to the Leeds library, had a delicious Chinese meal at Sweet Basil valley, Royal armouries, new Tong garden centre, Owlcoates, Otley garden centre, a talk/tour of Kirkstall abbey, a day trip to Bridlington, a mystery tour, Ampleforth abbey, Cannon hall farm, afternoon tea in the summerhouses at Crag house farm, Thwaites mill, ice cream farm, Ilkley toy museum, recycling centre, Beamish, The Motorist, Leeds playhouse to see Oliver, Castle Howard and Stokeld park.

We have had some fabulous events and activities in the hall, including: A drum circle, a visit from Opera north, plant care advice from The plant plot, 2 visits from Debbie Kemp of the Andrew Kemp foundation, Debbie sells gifts to raise money for new Defibrillators to

be placed across Leeds, a brilliant Ceilidh dance and music to celebrate St Patricks day, a fabulous day to celebrate the Kings coronation, a fun day

celebrating Yorkshire day, a visit from The green doctor, Macmillan coffee morning, Co-op legal services and the fantastic David Hardcastle as the mobile policeman.

Our sessional workers have provided us with line dancing, belly dancing, yoga, ukulele, art sessions and a monthly singing session with Made with music.

We have not had as many walking group walks this year but hopefully there will be more next year.

Councillor Fiona Venner held one of her surgeries at Hops, it was very successful.

The school choir has visited twice, we all look forward to their visits.

Some of our members hosted a Hops information stand outside the local Co-op store, we reached lots of people who didn't really know what we were about, so it's something we will be repeating.

Some of our members knit or crocheted angels to give as Christmas gifts for the local primary school, this was in conjunction with HAVA.

Some of our members visited Brudenell social club for the launch of Made with music's song book, we wrote one of the songs that was included in the book.

Committee member Val McHale spends every Wednesday afternoon calling those members that don't attend Hops but would like a social phone call. If you know of any members that would benefit from this, please let myself or Martin know.

Val also writes a birthday card for every member and Gill delivers. We receive such positive feedback from members that have received them.

Maureen and a group of members have decorated the hall for each season, we are grateful for this.

Pam, Hilary, Lesley, Alison and Gill are absolute stars at our Tuesday coffee pods, we couldn't manage without them.

In the winter months we ran our free warm spaces sessions, we will be repeating this from January, we will advertise the timings etc.

We had a fantastic holiday to Great Yarmouth and Thursford in November. We are going to Scotland in April, if you would like to come, please let myself or Martin know.

We were lucky enough to be invited to Leeds playhouse to share our 1001 stories, which was a collaboration with Performance ensemble. We shared our line dancing and yoga sessions there too.

It was a great success and we all loved it.

Finally, Debbie Kemp from the Andrew Kemp foundation is kindly providing us with a defibrillator for the hall. This will be free of charge, but Hops will be making a donation to the foundation.

Have a merry Christmas and a happy and healthy New year!

Weekly Programme 2023/24 Mondays

Line Dancing with *Nicola*, 10am till 12pm with a cuppa and a biscuit included. Beginners welcome. **Members £4.00, non-members £5.00, watchers £3.00**

Lunch Club - 12.30 till 1.30 - 2 courses freshly made by our Cook, Elaine, served to your table with a cuppa to finish. **Members £4.50, non-members £5.50**

Tuesdays

Coffee Pod - A Café style drop-in with a varied menu. From toast to full English and chefs' specials, cakes, and buns. We also have posh coffees. Open from 10am till 2.30pm.

Wednesdays

Keep fit - from 10am including Tai Chi, Yoga, belly dancing sessions in 6 blocks and once a month we have singing with '*Made with Music*'. **Members £3.00, non-members £4.00**

Lunch Club - 12pm till 1.15pm - 2 courses freshly made by our Cook, Elaine, served to your table with a cuppa to finish. **Members £4.50, non-members £5.50**

Thursdays

Group outings, special events, day trips: details in your regular Newsletters

Fridays

Line Dancing 2 with *Nicola*, 10am till 12pm with a cuppa and a biscuit included. Beginners welcome. **Members £4.00, non-members £5.00, watchers £3.00**

Friday fish 'n' chips at about 12 o'clock. Mini fish 'n' chips, tea/coffee, bread and butter in the dining room. **Members £5.50, non-members £6.50**

Transport is available at a small charge of £1.00 each way

Volunteers

one of our most important assets.

All committee members and Directors plus

Jan Newton

Nicola Obrien

Marie Edwards (cakes 'n' stuff)

Kenny Roberts

Maureen Lyndsay , Liz Crathern

Christine Mason

Sandra Joyce

Ian and Amanda McKenna

Paid Workers: 2021-2022

Martin Newton (CEO and General Manager)

Susan Childs PT Assistant Manager/Support Worker

Val Hart PT Cleaner

Marta Gonzales PT Support Worker

Elaine Lane PT Chief Cook and Bottle Washer

Graham Childs Driver, entertainer and Volunteer

.

Our Thanks go to our fantastic sessional workers.

Nicola. Line dancing.

Emma. Yoga.

Meilyn. Belly dancing.

Claire. Tai Chi.

Hanna and her friends from Made with Music

A special thanks to all our funders and those who support us in so many ways .

Leeds City Council Adult Social Care

Councillor John Illingworth

Councillor Fiona Venner

Councillor Hannah Bithell

Rachel Reeves MP

The Cooperative Foundation

WYCAS

National Lottery Community Fund

All at Voluntary Action Leeds

Colleagues within the neighbourhood networks

Red Ladder Theatre Company

Leeds Playhouse

Cut and Curl

Chris Christie

Ian and Amanda McKenna

Privacy

We take very seriously your right to privacy and would like to reassure you that we do not share any of the personal information we hold on your behalf with any other private or statutory organisation. We do, however, supply anonymised (without names or addresses) information to Leeds Adult Social Care as part of our funding agreement.

HOPS Ltd will, on occasion, use the above anonymised information when applying for other grants and in funding applications. And on occasions may use your image for promotional purposes and in our Newsletters, social media, Annual Reports etc.

If you do not wish your images to be used, please complete this non-consent form. **Non completion of this form assumes consent.**

Name Signature

My image is not to be used or reproduced by HOPS Ltd



Celebration for the inauguration of His Majesty King Charles III. Great food, fantastic company, and live music with the Washboard resonators. Plus, a special visitor and the Deputy Lord lieutenant for West Yorkshire. Major Stan



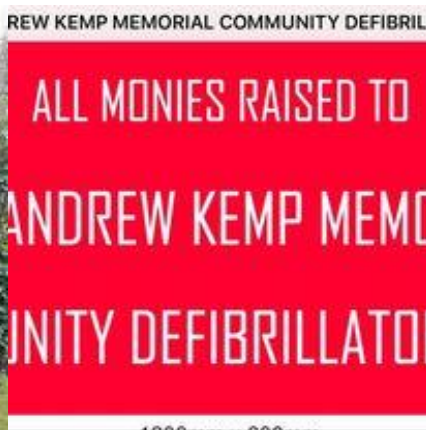
Celebrating Yorkshire Day. Good Yorkshire grub, fantastic live band and a game Flat cap tossing. Could it be any better.



Our “Amazing Calendar Girls” raised £1500 for the Yorkshire Air Ambulance from the sales of their Naked Calendar . Well done Ladies.



Celebrating St Patrics day . Food, Drink Dancing and a Ceilidh Bank playing Live Music



Committee members telling the HOPS story outside the COOP. Paul presenting with his “5 Star Bug Hotel” To Eleanore Pickard headteacher at HWPS. The Andrew Kemp Memorial Charity are donating a Defibrillator to HOPS



A Year in the Life of HOPS. Days out and special events . Why not join in the fun

Hawthorth Older People Support Services (HOPS) Ltd

Charity number 1130403

A company limited by guarantee number 06907649

Annual Report and Financial Statements for the year ended 30 September 2023



Charity number 1130403

Company registration number 6907649

Helping Older People Smile
HOPS LTD

Tel: 0113 2285552

Email: hops.2001@yahoo.co.uk

Mobile: 07527622831

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Hawksworth Older People Support Services (HOPS) Ltd

Annual Report and Financial Statements for the year ended 30 September 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Hawthornth Older People Support Services (HOPS) Ltd

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Lesley Roebuck	Chair	
Cynthia Ramsden	Treasurer	
Gill Knowles	Minutes Secretary	
Valerie McHale		
Paul Hudson		
Pamela Hayward		
Hilary Mackley		
Alison Cunningham		
Elaine Maude		Appointed 26 January 2023
Charity number	1130403	Registered in England and Wales
Company number	06907649	Registered in England and Wales

Registered and principal address	Bankers
Hawthornth Wood Village Hall	The Co-operative Bank plc
Hawthornth Crescent	PO Box 250
Leeds	Skelmersdale
LS5 3PT	WN8 6WT

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 May 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Hawksworth Older People Support Services (HOPS) Ltd

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

To promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in Hawksworth Wood, Leeds LS5 and surrounding areas.

The charity's main activities

We help older people remain active and in their own homes, provide a range of group activities, social events and trips.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

We have delivered over 350 activities and events this year, consisting of a range of regular weekly activities including health and wellbeing, games information days, special celebration days including Yorkshire day and the king's inauguration.

HOPS has continued to provide day trips and outing to places of interest and opportunities to socialise and make friends. HOPS also provides transport to and from activities and events

This year we have created a safe outside space for use in the summer months, this space includes a wildflower garden, nesting boxes and a bug hotel to attract wildlife, the area will be maintained by members who have formed a gardening group

We continue to support members to remain active and in their own homes and have helped with referrals to statutory agencies, helped apply for additional benefits, assisting in getting the best energy deals.

Financial review

The net expenditure for the year was £24,641, including net expenditure of £28,514 on unrestricted funds and net income of £3,873 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £78,379.

The Trustee reserves policy states we should aim to hold 9 months running costs as an ambition but always a minimum of 6 months. The purpose of the reserve is to allow for an orderly winding up should the charity need to close and to enable the smooth running of the charity.

Hawksworth Older People Support Services (HOPS) Ltd

Trustees' report (continued) for the year ended 30 September 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 25/01/2024

Lesley Roebuck (Trustee)

Hawksworth Older People Support Services (HOPS) Ltd

Independent examiner's report to the trustees of Hawksworth Older People Support Services (HOPS) Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2023, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

02/02/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hawksworth Older People Support Services (HOPS) Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	894	21,807	22,701	15,497
Leeds City Council (ASC)		68,159	-	68,159	68,159
Trips and holiday income		19,371	-	19,371	9,025
Activities income		8,013	-	8,013	3,855
Village Hall		6,406	-	6,406	5,263
Minibus income		2,271	-	2,271	2,008
Lunch clubs and catering		13,944	-	13,944	7,742
General income and memberships		4,426	-	4,426	2,406
Fundraising		-	-	-	100
Bank interest		35	-	35	-
Total income		123,519	21,807	145,326	114,055
Expenditure on:					
Salaries, NI, pensions and payroll	(3)	62,523	6,466	68,989	58,754
Volunteer expenses		32	-	32	157
Sessional staff		14,853	-	14,853	11,508
Events and activities		1,009	-	1,009	568
Trips and holidays		16,864	-	16,864	4,215
Food and refreshments		7,394	6,968	14,362	12,011
Vehicle running costs		2,146	-	2,146	3,925
Fuel		3,184	-	3,184	3,205
Rent		1,200	-	1,200	1,200
Utilities		6,101	-	6,101	7,385
Telephone, internet and website		2,183	-	2,183	2,395
Stationery and office expenses		963	-	963	1,060
Insurance		5,303	-	5,303	2,820
Repairs and maintenance		17,497	-	17,497	2,928
Equipment and materials		4,198	-	4,198	2,676
Publications, subscriptions and licences		296	-	296	574
IT equipment and software		203	-	203	1,271
Computer costs		1,106	-	1,106	960
Donations		2,097	4,000	6,097	1,557
Other expense		1,442	500	1,942	1,234
Depreciation		1,439	-	1,439	1,438
Total expenditure		152,033	17,934	169,967	121,841
Net income / (expenditure)		(28,514)	3,873	(24,641)	(7,786)
Fund balances brought forward		95,501	3,466	98,967	106,753
Fund balances carried forward	(4)	66,987	7,339	74,326	98,967

All incoming resources and resources expended derive from continuing activities.

Hawksworth Older People Support Services (HOPS) Ltd

Balance sheet

as at 30 September 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	-	-	-	1,439
Total fixed assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>1,439</u>
Current assets					
Debtors and prepayments	(6)	4,166	-	4,166	3,282
Cash at bank and in hand	(7)	<u>92,359</u>	<u>7,339</u>	<u>99,698</u>	<u>123,480</u>
Total current assets		<u>96,525</u>	<u>7,339</u>	<u>103,864</u>	<u>126,762</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	<u>18,146</u>	<u>-</u>	<u>18,146</u>	<u>18,042</u>
Total current liabilities		<u>18,146</u>	<u>-</u>	<u>18,146</u>	<u>18,042</u>
Net current assets / (liabilities)		<u>78,379</u>	<u>7,339</u>	<u>85,718</u>	<u>108,720</u>
Total assets less current liabilities		<u>78,379</u>	<u>7,339</u>	<u>85,718</u>	<u>110,159</u>
Provisions for liabilities and charges	(9)	<u>11,392</u>	<u>-</u>	<u>11,392</u>	<u>11,192</u>
Net assets		<u>66,987</u>	<u>7,339</u>	<u>74,326</u>	<u>98,967</u>
Funds					
Unrestricted funds		66,987	-	66,987	95,501
Restricted funds		<u>-</u>	<u>7,339</u>	<u>7,339</u>	<u>3,466</u>
Total funds		<u>66,987</u>	<u>7,339</u>	<u>74,326</u>	<u>98,967</u>

For the year ending 30 September 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 25/01/2024

Lesley Roebuck (Trustee)

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts

for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts continued

for the year ended 30 September 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
People's Health Trust	-	2,000	2,000	7,000
Leeds Community Foundation	-	6,968	6,968	4,978
Masonic Charitable Trust	-	5,000	5,000	-
Voluntary Action Leeds	-	1,000	1,000	-
Hawksworth Wood Community Association	-	6,839	6,839	-
Other donations	894	-	894	3,519
	<u>894</u>	<u>21,807</u>	<u>22,701</u>	<u>15,497</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	67,122	57,405
Social security costs	5,281	4,664
Employment allowance	(5,000)	(3,794)
Pensions	1,024	-
Payroll charges	562	479
	<u>68,989</u>	<u>58,754</u>

The average number of employees during the year was 3, being an average of 1.8 full time equivalent (2022: 2.9, 2.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	1,024	-
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Peoples Health Trust	3,466	2,000	5,466	-	-
Leeds Community Foundation	-	6,968	6,968	-	-
Masonic Charitable Trust	-	5,000	-	-	5,000
Voluntary Action Leeds	-	1,000	1,000	-	-
Hawksworth Wood CA	-	6,839	4,500	-	2,339
	<u>3,466</u>	<u>21,807</u>	<u>17,934</u>	<u>-</u>	<u>7,339</u>

Fund name	Purpose of restriction
Peoples Health Trust	For the 'Active Communities' project.
Leeds Community Foundation	Towards the costs of the Lunch Clubs.
Masonic Charitable Trust	Towards a support and outreach worker costs.
Voluntary Action Leeds	Warm spaces funding.
Hawksworth Wood CA	Funds transferred to HOPS on the closure of HWCA.

Hawksworth Older People Support Services (HOPS) Ltd
Notes to the accounts continued
for the year ended 30 September 2023

5 Tangible assets

	Office equipment	Total
<u>Cost</u>	£	£
At 1 October 2022	4,315	4,315
Additions	-	-
At 30 September 2023	<u>4,315</u>	<u>4,315</u>
<u>Depreciation</u>		
At 1 October 2022	2,876	2,876
Charge for year	1,439	1,439
At 30 September 2023	<u>4,315</u>	<u>4,315</u>
<u>Net book value</u>		
At 30 September 2023	<u>-</u>	<u>-</u>
At 30 September 2022	<u>1,439</u>	<u>1,439</u>

6 Debtors and prepayments

	2023	2022
	£	£
Debtors	1,868	-
Prepayments	2,298	2,578
Accrued income	-	704
	<u>4,166</u>	<u>3,282</u>

7 Cash at bank and in hand

	2023	2022
	£	£
Cash at bank	99,663	123,480
Cash in hand	35	-
	<u>99,698</u>	<u>123,480</u>

8 Creditors and accruals

	2023	2022
	£	£
Overdrawn cash account	-	42
Accruals	1,106	960
Deferred income LCC ASC first quarter payment	17,040	17,040
	<u>18,146</u>	<u>18,042</u>

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts continued

for the year ended 30 September 2023

9 Provisions for liabilities and charges

The charity is party to a 25 year lease with St. Mary's Church for the use of the Village Hall commenced in 2013. The lease provides for an escalating payment charge over the life of the lease. No payments were due until 1 October 2022. The total value of the lease is £30,000 and is charged to the statement of financial activities on a straight line basis at the rate of £1,200 per year. The lease commitments are disclosed in the leases note following.

	£
Balance at 1 October 2022	11,192
Provided in the year	1,200
Provision released in the year	1,000
Balance at 30 September 2023	11,392

2022 to 2027 - £1,000 per year

2027 to 2032 - £2,000 per year

2032 to 2037 - £3,000 per year

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2023	2022
	£	£
Within one year	1,000	1,000
In the second to fifth years inclusive	5,000	4,000
Over five years from the balance sheet date	23,000	25,000
	<u>29,000</u>	<u>30,000</u>

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Hawksworth Older People Support Services (HOPS) Ltd
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 30 September 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	894	3,519	21,807	11,978	22,701	15,497
Leeds City Council (ASC)	68,159	68,159	-	-	68,159	68,159
Trips and holiday income	19,371	9,025	-	-	19,371	9,025
Activities income	8,013	3,855	-	-	8,013	3,855
Village Hall	6,406	5,263	-	-	6,406	5,263
Minibus income	2,271	2,008	-	-	2,271	2,008
Lunch clubs and catering	13,944	7,742	-	-	13,944	7,742
General income and memberships	4,426	2,406	-	-	4,426	2,406
Fundraising	-	100	-	-	-	100
Bank interest	35	-	-	-	35	-
Total income	123,519	102,077	21,807	11,978	145,326	114,055
Expenditure						
Salaries, NI, pensions and payroll	62,523	45,892	6,466	12,862	68,989	58,754
Volunteer expenses	32	157	-	-	32	157
Sessional staff	14,853	11,508	-	-	14,853	11,508
Events and activities	1,009	568	-	-	1,009	568
Trips and holidays	16,864	4,215	-	-	16,864	4,215
Food and refreshments	7,394	7,033	6,968	4,978	14,362	12,011
Vehicle running costs	2,146	3,925	-	-	2,146	3,925
Fuel	3,184	3,205	-	-	3,184	3,205
Rent	1,200	1,200	-	-	1,200	1,200
Utilities	6,101	7,385	-	-	6,101	7,385
Telephone, internet and website	2,183	2,395	-	-	2,183	2,395
Stationery and office expenses	963	1,060	-	-	963	1,060
Insurance	5,303	2,820	-	-	5,303	2,820
Repairs and maintenance	17,497	2,928	-	-	17,497	2,928
Equipment and materials	4,198	2,676	-	-	4,198	2,676
Publications, subs and licences	296	574	-	-	296	574
IT equipment and software	203	1,271	-	-	203	1,271
Computer costs	1,106	960	-	-	1,106	960
Donations	2,097	1,557	4,000	-	6,097	1,557
Other expense	1,442	1,234	500	-	1,942	1,234
Depreciation	1,439	1,438	-	-	1,439	1,438
Total expenditure	152,033	104,001	17,934	17,840	169,967	121,841
Net income / (expenditure)	(28,514)	(1,924)	3,873	(5,862)	(24,641)	(7,786)
Fund balances brought forward	95,501	97,425	3,466	9,328	98,967	106,753
Fund balances carried forward	66,987	95,501	7,339	3,466	74,326	98,967

Hawthornth Older People Support Services (HOPS) Ltd

Charity number 1130403

A company limited by guarantee number 06907649

Annual Report and Financial Statements for the year ended 30 September 2022



Charity number 1130403

Company registration number 6907649

Helping Older People Smile
HOPS LTD

Tel: 0113 2285552

Email: hops.2001@yahoo.co.uk

Mobile: 07527622831



West Yorkshire Community Accounting Service

Hawksworth Older People Support Services (HOPS) Ltd

Annual Report and Financial Statements for the year ended 30 September 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Hawthornth Older People Support Services (HOPS) Ltd

Trustees' report for the year ended 30 September 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Lesley Roebuck	Chair	
Cynthia Ramsden	Treasurer	
Valerie McHale		
Paul Hudson		
Gill Knowles		
Pamela Hayward		
Hilary Mackley		
Alison Cunningham		Appointed 1 September 2022

Charity number	1130403	Registered in England and Wales
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Company number	06907649	Registered in England and Wales
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Registered and principal address

Hawthornth Wood Village Hall
Hawthornth Crescent
Leeds
LS5 3PT

Bankers

The Co-operative Bank plc
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 16 May 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Hawthornth Older People Support Services (HOPS) Ltd

Trustees' report (continued) for the year ended 30 September 2022

Objectives and activities

The charity's objects

To promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in Hawthornth Wood, Leeds LS5 and surrounding areas.

The charity's main activities

We help older people remain active and in their own homes, provide a range of group activities, social events and trips.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

During the year we delivered 387 activities, outings and events to 121 older people in our community. This was part of our work in encouraging older people to resume normal contact post Covid.

We supported 45 older people during the year with one to one support and with referrals to other agencies as required.

We created a HOPS Naked Members Calendar during the year promoting body positive image in older people and raising £1,500 for the Yorkshire Air Ambulance.

Further funding was received from the People's Health Trust to continue the 'Active Communities' project and with support from the Leeds Community Foundation our Lunch Clubs recommenced operating.

Financial review

Net expenditure for the year was £7,786, including net expenditure of £1,924 on unrestricted funds and net expenditure of £5,862 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £105,254.

The Trustee reserves policy states we should aim to hold 1 years running costs as an ambition but always a minimum of 6 months.

Hawksworth Older People Support Services (HOPS) Ltd

Trustees' report (continued) for the year ended 30 September 2022

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 01/02/2023

G Knowles (Trustee)

Hawksworth Older People Support Services (HOPS) Ltd

Independent examiner's report to the trustees of Hawksworth Older People Support Services (HOPS) Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 30 September 2022, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

21/03/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hawksworth Older People Support Services (HOPS) Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	3,519	11,978	15,497	33,983
Leeds City Council (ASC)		68,159	-	68,159	75,388
Trips and holiday income		9,025	-	9,025	325
Fees and charges		7,742	-	7,742	1,900
Fundraising		100	-	100	950
General income and memberships		2,406	-	2,406	2,702
Activities income		3,855	-	3,855	2,487
Insurance claim		-	-	-	5,711
Minibus income		2,008	-	2,008	1,472
Village Hall		5,263	-	5,263	2,261
Other income		-	-	-	481
Total income		102,077	11,978	114,055	127,660
Expenditure on:					
Salaries, NI, pensions and payroll	(3)	45,892	12,862	58,754	55,506
Volunteer expenses		157	-	157	-
Sessional staff		11,508	-	11,508	4,240
Events and activities		568	-	568	1,173
Trips and holidays		4,215	-	4,215	674
Food and refreshments		7,033	4,978	12,011	4,734
Vehicle running costs		3,925	-	3,925	4,679
Fuel		3,205	-	3,205	1,591
Rent		1,200	-	1,200	1,200
Utilities		7,385	-	7,385	5,871
Telephone, internet and website		2,395	-	2,395	2,350
Stationery and office expenses		1,060	-	1,060	1,167
Insurance		2,820	-	2,820	1,892
Repairs and maintenance		2,928	-	2,928	2,174
Equipment and materials		2,676	-	2,676	6,312
Publications, subscriptions and licences		574	-	574	677
IT equipment and sundries		1,271	-	1,271	-
Independent examination		960	-	960	960
Professional fees		-	-	-	3,266
Donations		1,557	-	1,557	475
Shopping costs		-	-	-	25
Other expense		1,234	-	1,234	1,077
Depreciation		1,438	-	1,438	1,438
Total expenditure		104,001	17,840	121,841	101,481
Net income / (expenditure)		(1,924)	(5,862)	(7,786)	26,179
Fund balances brought forward		97,425	9,328	106,753	80,574
Fund balances carried forward	(4)	95,501	3,466	98,967	106,753

All incoming resources and resources expended derive from continuing activities.

Hawksworth Older People Support Services (HOPS) Ltd

Balance sheet

as at 30 September 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	1,439	-	1,439	2,877
Total fixed assets		<u>1,439</u>	<u>-</u>	<u>1,439</u>	<u>2,877</u>
Current assets					
Debtors and prepayments	(6)	3,282	-	3,282	1,488
Cash at bank and in hand	(7)	120,014	3,466	123,480	113,340
Total current assets		<u>123,296</u>	<u>3,466</u>	<u>126,762</u>	<u>114,828</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	18,042	-	18,042	960
Total current liabilities		<u>18,042</u>	<u>-</u>	<u>18,042</u>	<u>960</u>
Net current assets		<u>105,254</u>	<u>3,466</u>	<u>108,720</u>	<u>113,868</u>
Total assets less current liabilities		<u>106,693</u>	<u>3,466</u>	<u>110,159</u>	<u>116,745</u>
Creditors: amounts falling due after one year	(10)	11,192	-	11,192	9,992
Net assets		<u>95,501</u>	<u>3,466</u>	<u>98,967</u>	<u>106,753</u>
Funds					
Unrestricted funds		95,501	-	95,501	97,425
Restricted funds		-	3,466	3,466	9,328
Total funds		<u>95,501</u>	<u>3,466</u>	<u>98,967</u>	<u>106,753</u>

For the year ending 30 September 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 01/02/2023

G Knowles (Trustee)

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts

for the year ended 30 September 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts continued

for the year ended 30 September 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
People's Health Trust	-	7,000	7,000	11,000
Leeds Community Foundation	-	4,978	4,978	8,134
Leeds City Council	-	-	-	9,475
Co-op	-	-	-	2,439
Other donations	3,519	-	3,519	2,935
	<u>3,519</u>	<u>11,978</u>	<u>15,497</u>	<u>33,983</u>

3 Staff costs and numbers	2022 £	2021 £
Gross salaries	57,405	51,701
Social security costs	4,664	4,451
Employment allowance	(3,794)	(2,023)
Payroll costs	479	442
Pensions	-	935
	<u>58,754</u>	<u>55,506</u>

The average number of employees during the year was 2.9, being an average of 2.1 full time equivalent (2021: 3, 1.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022 £	2021 £
Costs of the scheme to the charity for the year	-	935

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Peoples Health Trust	9,328	7,000	12,862	-	3,466
Leeds Community Foundation	-	4,978	4,978	-	-
	<u>9,328</u>	<u>11,978</u>	<u>17,840</u>	<u>-</u>	<u>3,466</u>

Fund name	Purpose of restriction
Peoples Health Trust	For the 'Active Communities' project.
Leeds Community Foundation	Towards the costs of the Lunch Clubs.

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts continued

for the year ended 30 September 2022

5 Tangible assets

	Kitchen equipment	Total
<u>Cost</u>	£	£
At 1 October 2021	4,315	4,315
Additions	-	-
At 30 September 2022	<u>4,315</u>	<u>4,315</u>
<u>Depreciation</u>		
At 1 October 2021	1,438	1,438
Charge for year	<u>1,438</u>	<u>1,438</u>
At 30 September 2022	<u>2,876</u>	<u>2,876</u>
<u>Net book value</u>		
At 30 September 2022	<u>1,439</u>	<u>1,439</u>
At 30 September 2021	<u>2,877</u>	<u>2,877</u>

6 Debtors and prepayments

	2022	2021
	£	£
Debtors	704	-
Prepayments	<u>2,578</u>	<u>1,488</u>
	<u>3,282</u>	<u>1,488</u>

7 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	123,480	113,097
Cash in hand	<u>-</u>	<u>243</u>
	<u>123,480</u>	<u>113,340</u>

8 Creditors and accruals

	2022	2021
	£	£
Bank loans and overdrafts	42	-
Accruals	960	960
Deferred income (LCC ASC first qtr grant 2022/23)	<u>17,040</u>	<u>-</u>
	<u>18,042</u>	<u>960</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £40,267 (previous year: £42,290).

Hawksworth Older People Support Services (HOPS) Ltd

Notes to the accounts continued

for the year ended 30 September 2022

10 Provisions for liabilities and charges

The charity is party to a 25 year lease with St. Mary's Church for the use of the Village Hall. The lease provides for an escalating payment charge over the life of the lease. No payments are due until 1 October 2022. The total value of the lease is £30,000 and is charged to the statement of financial activities on a straight line basis at the rate of £1,200 per year. The lease commitments are disclosed in the leases note following.

	£
Balance at 1 October 2020	9,992
Provided in the year	1,200
Provision released in the year	-
Balance at 30 September 2021	11,192

2022 to 2027 - £1,000 per year

2027 to 2032 - £2,000 per year

2032 to 2037 - £3,000 per year

11 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:

	2022	2021
	£	£
Within one year	1,000	-
In the second to fifth years inclusive	4,000	4,000
Over five years from the balance sheet date	25,000	26,000
	<u>30,000</u>	<u>30,000</u>

Hawksworth Older People Support Services (HOPS) Ltd
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 30 September 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	3,519	22,983	11,978	11,000	15,497	33,983
Leeds City Council (ASC)	68,159	75,388	-	-	68,159	75,388
Trips and holiday income	9,025	325	-	-	9,025	325
Fees and charges	7,742	1,900	-	-	7,742	1,900
Fundraising	100	950	-	-	100	950
General income and memberships	2,406	2,702	-	-	2,406	2,702
Activities income	3,855	2,487	-	-	3,855	2,487
Insurance claim	-	5,711	-	-	-	5,711
Minibus income	2,008	1,472	-	-	2,008	1,472
Village Hall	5,263	2,261	-	-	5,263	2,261
Other income	-	481	-	-	-	481
Total income	102,077	116,660	11,978	11,000	114,055	127,660
Expenditure						
Salaries, NI, pensions and payroll	45,892	47,633	12,862	7,873	58,754	55,506
Volunteer expenses	157	-	-	-	157	-
Sessional staff	11,508	4,240	-	-	11,508	4,240
Events and activities	568	1,173	-	-	568	1,173
Trips and holidays	4,215	674	-	-	4,215	674
Food and refreshments	7,033	4,591	4,978	143	12,011	4,734
Vehicle running costs	3,925	4,679	-	-	3,925	4,679
Fuel	3,205	1,591	-	-	3,205	1,591
Rent	1,200	1,200	-	-	1,200	1,200
Utilities	7,385	5,871	-	-	7,385	5,871
Telephone, internet and website	2,395	2,350	-	-	2,395	2,350
Stationery and office expenses	1,060	779	-	388	1,060	1,167
Insurance	2,820	1,892	-	-	2,820	1,892
Repairs and maintenance	2,928	2,174	-	-	2,928	2,174
Equipment and materials	2,676	4,591	-	1,721	2,676	6,312
Publications,subs and licences	574	677	-	-	574	677
IT equipment and sundries	1,271	-	-	-	1,271	-
Independent examination	960	960	-	-	960	960
Professional fees	-	3,266	-	-	-	3,266
Donations	1,557	475	-	-	1,557	475
Shopping costs	-	25	-	-	-	25
Other expense	1,234	1,077	-	-	1,234	1,077
Depreciation	1,438	1,438	-	-	1,438	1,438
Total expenditure	104,001	91,356	17,840	10,125	121,841	101,481
Net income / (expenditure)	(1,924)	25,304	(5,862)	875	(7,786)	26,179
Fund balances brought forward	97,425	72,121	9,328	8,453	106,753	80,574
Fund balances carried forward	95,501	97,425	3,466	9,328	98,967	106,753