



**Trustees' Annual Report
and
Financial Statement**

Year Ending 31st August 2020

1 Objectives and activities

The Trustees form the District Executive (District Policy Committee - DPC) and meet at least quarterly to consider our objectives and to plan our activities. The District Synod, under the leadership of the District Trustees, meets twice each year and recognises the Charity Commissioners' general guidance on public benefit and conforms to the Charities Act 2011.

Our primary purpose is to advance the mission of the Church in the region, by supporting the Circuits by providing opportunities to work together and by offering resources of finance, personnel and expertise that may not be available locally. Our mission is to be a powerful spiritual influence in the District and a visible expression of God's inclusive love. We aim to achieve this by encouraging the worship, social, and outreach activities and by seeking new ways to extend to others the fellowship of the Church family. In a time of pandemic and lockdown we have sought to remind the circuits of the resources they already have and have encouraged and supported the churches and circuits to be flexible in their outreach particularly in terms of digital presence and engagement during lockdown. We are offering support to circuits as the Church begins to emerge from a sustained lockdown.

2 Achievements and performance

In furtherance of these aims the District has this year:

- Drawn together representatives of the circuits responsible for the deployment of ministry resources, finance, property, leadership and oversight to enable them to learn from and support each other principally by zoom.
- Provided training for the above people relevant to their posts and responsibilities.
- Provided consultancy for the above people through district officers.
- Pursued a sustained Safeguarding training programme for those in leadership in churches and circuits which has moved online for the present.
- Paid grants of £183,150 to circuits and churches in support of mission projects and property schemes with a clear priority for mission.
- Committed £329,800 to be paid in under 12 months to provide financial support of projects including £181,500 towards property schemes.
- Committed £191,600 for future years where a satisfactory monitoring and evaluation report has been received.
- Made grants to ministers and lay people engaging in training relevant to their role in the church.
- Supported 2 candidates for ordained presbyteral ministry who were successful in their candidature and who will enter initial ministerial training in the autumn
- Supported 6 probationer ministers in the early years of their ministry and moving to ordination
- Been closely involved in the development of regional co-operation with neighbouring Districts especially as regards sharing of resources.
- Begun work on two New Places for New People Projects in two separate Circuits.
- Identified 3 new lay pioneers and encouraged them to join the Pioneer training Pathway.
- Filled all vacant ministerial vacancies.

3 Financial review

During the year, the District received total income of £505k (2018-19: £493k) and dispersed £301k (2018-19: £682k).

The effects of the Covid-19 pandemic were significant from March 2020 and resulted in considerable cost savings due to the restrictions on travel and meetings. In addition, the circuits and churches postponed some of their intended projects which caused a reduction in applications for grants.

The trustees of the District have every reason to believe that the District is a going concern, principally because Circuits continue to meet their assessments and the District has adequate funds in the District Advance Fund to cover a shortfall in anticipated income. There are no subsidiary undertakings. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The District has the following principal sources of funds:

- Interest on investments
- Levies on the Circuit Model Trust Funds of Circuits within the District
- Contribution from the Connexional Advance and Property Fund
- Assessments on Circuits within the District

These sums are used to administer the District and to provide grants to Circuits, Churches and individuals in the District so that they may embark on, or continue with, projects that fulfil the mission of the District by bringing more people to Christ or by providing facilities that might enable this to happen.

3.1 Investment Policy and Performance

To comply with Methodist Standing Orders, monies for long term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). TMCP acts as custodian trustee for all real estate held by Districts and for all large (over £20k) bequests and for the proceeds of sale of any property formerly owned by the District. These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements in the FTSE100 index. The deposit income mirrors the deposit rates available elsewhere. The investment policy of the Northampton District is aligned with that of the Central Finance Board (CFB) and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the CFB and attract good rates of interest.

There are no bench marks for the expected returns or appreciation on investments at TMCP and CFB. It is the District's policy to manage the cash and investment resources of the District so that a rate of return on investment – both by way of dividend and capital appreciation – is obtained at least as good as market rate considering the District's low appetite for risk.

3.2 Reserves level and policy

Although grants are made annually out of the District Advance Fund (DAF), it is recognised that some grants will be paid by annual instalments. The trustees ensure that there is sufficient in the DAF to meet these instalments and the trustees recognise future approved grants as liabilities on the balance sheet.

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Excluding the value of the manses, the reserves held in the General Fund at 31.08.20 are £37,799 (£9,289 at 31.08.19). This is 89% more than the sum stated in our Reserves Policy and is a result of the Covid-19 pandemic causing a significant reduction in our expenditure.

The reserves held at the end of the year were as follows:

	£	£
<i>Unrestricted funds</i>		
General Fund	589,799	
District Advance Fund	178,891	
		768,780
<i>Designated funds</i>		
Manse Fund	13,764	
Training Fund	7,547	
Education and Youth	554	
		21,865
Total unrestricted funds (including designated)		790,645
<i>Restricted funds</i>		
Local Preachers Fund	12,009	
Ministerial Training Fund	8,154	
Benevolence Fund	1,595	
		21,759
Total Funds		812,404
Total undesignated and unrestricted funds		790,645
Less invested in the manse		-552,000
Uncommitted reserves		238,645

All funds are separately invested either with CFB or TMCP. No money is directly invested in property, securities or other forms of investment.

3.3 Collaborative arrangements with connected charities

The District's main source of funding was the assessments obtained from each Circuit within the District based on the staffing levels of the Circuit and this was used to defray most of the cost of administering the District. This sum amounted to £157,000 (2018-19: £130,700).

Each year the District is allocated a sum by the London Mission Fund (LMF). In 2019-20 this amounted to £19,705 which was used to pay for, or contribute towards, the cost of certain activities within the District. This sum is not remitted to the District and does not appear in the accounts of the District because the District acts as agent for the LMF. Instead, the District nominates some grant applications which can be met by the LMF and passes these to the LMF so that the LMF can pay the grant directly to the grantee. Grants were awarded to various projects in the District.

The District also obtained from each Circuit with a reserve, known as a Circuit Model Trust Fund (CMTF), a levy based on the size of the Circuits' CMTFs at the start of the connexional year (01 September). In 2019-20 this sum was £223,608 and was credited to the District Advance Fund.

The District holds no funds as custodian trustee. However, it does receive quarterly contributions from Circuits for the Methodist Church Fund (MCF). These sums are collected as agent for the MCF and are passed to the MCF later in the same quarter. Funds received by the District as agent are not recognised as an asset in the financial statements because the funds are not within its control. No fee is earned in respect of this and the District incurs no cost through this arrangement.

4 Trustees' responsibilities

For each financial year ending on 31 August the Trustees are required to prepare financial statements that give a true and fair view of the District's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements, the Trustees must:

- select suitable accounting policies and apply them consistently using the accruals method
- make judgements and estimates that are reasonable and prudent
- follow applicable accounting standards
- prepare accounts to comply with the Charities SORP

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the District and enables them to ensure that the financial statements comply with the law. They are also responsible for safeguarding the assets of the District and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the District's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Training in the responsibilities of trustees is offered to all new trustees soon after their appointment.

4.1 Risk

The District is largely risk averse but, especially in making grants to entities embarking on new and imaginative initiatives, the District is prepared to underwrite considered risks.

Risks are managed by being aware of them, quantifying their impact not only in cost terms but in possible reputational or structural damage, laying them off through an insurer and minimising them by not taking them or by setting up control systems that timeously report any significant change in the risk.

The Trustees have examined the major strategic business and operational risks which the Charity faces, and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to monitor these risks.

5 Structure, governance and management

The District is an unincorporated association and is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church and was registered with the Charity Commission on 26 June 2009.

5.1 Structure

Circuits are the coordinating charities for local groups of Churches and they pay the stipends of the ministers and employ lay staff to serve the Churches in the Circuit. Most decisions are made at, or ratified by, the regular Circuit Meetings. A District is the coordinating charity for a group of contiguous Circuits and makes its decisions at the half yearly synods. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The connexional offices implement decisions made by Conference and are also responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.

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4. The District passes control down to Circuit level for local implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory authority is then exercised by Church Councils as Managing Trustees of their charity.

5.2 Purpose of the District

The District is an expression, over a wider geographical area than any Circuit, of the Connexional character of the Church.

The purposes of the Methodist Church are, and shall be deemed to have been since the date of the union, the advancement of:

- a. the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church
- b. any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church
- c. any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- d. any purpose for the time being of any charity being a charity subsidiary or ancillary of the Methodist Church.

The primary purpose of this District is to advance the mission of the Church in Northamptonshire, Buckinghamshire, Leicestershire and Oxfordshire together with parts of several adjoining counties. This is achieved by

- providing opportunities for Circuits to work together and support each other
- offering to Circuits resources of finance, personnel and expertise.

The District serves the Local Churches and Circuits and the Conference in the support, deployment and oversight of the various ministries of the Church, and in programmes of training.

5.3 Governance

The District operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the connexional offices at 25 Marylebone Road, London NW1 5JR to provide guidance on changes that could affect the District.

The members of the District Executive (DPC) are annually appointed by a vote of the Synod for a continuous term not normally exceeding six years. The Chair of District is *ex officio* chair of the District Executive. When a position becomes vacant on the District Executive, nominations are invited from ministers and lay members of Circuits within the District. The Chair of the District then shares with nominees what the roles involve. If they wish to be considered for a role, their names and reasoned statements are taken to the District Executive and the District Synod for appointment. Members may be either ministers or lay people attending Churches in the area covered by the District.

The District Executive normally meets four times per year and deals with routine and exceptional matters. It oversees the work of the Grants Committee, finance, property, the District office, the District manse, stationing, safeguarding, the work of the District Mission Enabler, authorisations to preside at communion and extensions to local preacher training.

5.4 Responsibilities of the District Executive (DPC)

- i to formulate and promote policies which will advance the mission of the Church in the Circuits and Local Churches and to supervise the use of resources of personnel, property and finance and to assist Local Churches and Circuits having exceptional problems
- ii to encourage inter-Circuit and ecumenical co-operation
- iii to act in an executive capacity in matters remitted to the Committee by the Synod
- iv to keep within its purview all District concerns not dealt with elsewhere
- v to contribute and respond to the development of Connexional policies as reflected in the work of the Conference and the Methodist Council, and to carry out its other responsibilities with any such development in mind
- vi to be aware that the stipend of the Chair of the District is set – currently by reference to the change over a year in the Consumer Price Index and to the annual change in the Average Weekly Earnings Index – using a formula that was agreed by the Methodist Conference for all ministers within the Connexion
- vii constantly to be aware of the public benefit guidance issued by the Charity Commission

6 Reference and Administrative Details

6.1 Name of the charity

The Northampton District of the Methodist Church.

6.2 Charity registration number

1130373, registered in England and Wales

6.3 Principal Office

District Office
Bouverie Court
6 The Lakes
Bedford Road
Northampton
NN4 7YD

Tel: 01604 630128

E-mail: northampton.distoffice@gmail.com

Web-site: www.northamptonmethodistdistrict.org.uk

6.4 Chair of the District

Revd. Canon Helen Cameron

6.5 Secretary of the Synod

Revd. Alan Bolton (Presbyteral)

Mr Derek Beaumont (Representative)

6.6 Assistant Secretary of the Synod

Mrs Sue Bayliss

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6.7 District Treasurer

Mr Andrew Lewis

6.8 Names of trustees

The following served as trustees during the year 2019-20 or were trustees at the time of this report being approved:

Revd. Canon Helen Cameron (Chair)
Revd. Alan Bolton (Presbyteral Synod Secretary)
Mrs Sue Bayliss (Secretary and Assistant Synod Secretary)
Mr Andrew Lewis (Treasurer)
Mr Chris Linford (Property Secretary)
Revd. Jill Marsh (District Mission Enabler)
Revd. Andy Fyall (Ecumenical Officer)
Revd. Novette Headley (Methodist Council Representative)
Mr Derek Beaumont (Representative Synod Secretary)
Mr David Sparks to 31 July 2020
Mrs Wendy Curtis to 31 July 2020
Revd. Martin Wellings to 31 July 2020
Revd. Kim Shorley
Revd. Romeo Pedro
Deacon Richard Goldstraw
Revd. Dawn Saunders from 16 August 2019 to 31 July 2020
Revd. Andrew Farrington from 01 May 2020
Revd. Rose Westwood from 21 August 2020
Mr James Blackhall from 21 August 2020
Ms Janet Hinds from 21 August 2020
Mr Charles Levitt from 21 August 2020

The Managing Trustees for the District are the members of the District Executive (DPC).
No trustee claims exemption from disclosure of his or her name here.

6.9 Bankers

TSB Bank plc	Central Finance Board of the Methodist Church
Town Hall Square	9 Bonhill Street
17 Horsefair Street	London
Leicester	EC2A 4PE
LE1 5PD	

6.10 Investment managers and custodian trustees

Trustees for Methodist Church Purposes
Central Buildings
Oldham Street
Manchester
M1 1JQ

NORTHAMPTON METHODIST DISTRICT
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6.11 Independent Examiner

Mr David Briscoe
11 De Montfort Road
Hinckley
Leicestershire
LE10 1LQ

Approvals

The Trustees' Report and the Financial Statements were approved by the District Executive Committee on 14 June 2021.

Signed on behalf of the District Executive Committee



Revd. Canon Helen D. Cameron
District Chair
Date: 14 June 2021



Andrew Lewis
District Treasurer
Date: 14 June 2021

NORTHAMPTON METHODIST DISTRICT
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Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	General Fund (Unrestricted)	District Advance Fund (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2019-20
		£	£	£	£		£
Income from							
1 Donations and legacies					368		368
2 Connexional Advance & Property Fund			38,747				38,747
3 Income from investments		703	6,432	174	158		7,468
Income from charitable activities							
4 Assessments on circuits	2	157,000					157,000
5 From Circuit Model Trust Funds			223,608				223,608
6 Contribution to the cost of the Chair	3	40,825					40,825
7 Other charitable activities							0
8 Income from other trading activities							0
9 Other income	5	2,180			35,000		37,180
Total income		200,708	268,788	174	35,526	0	505,196
Expenditure							
9 Grants and donations	5		-216,350				-216,350
9a Grants and donations in 2020-21	5	-4,323	197,100		8,000		200,777
9b Grants and donations after 2020-21	5		31,100		25,000		56,100
10 Salaries and associated costs	6	138,360					138,360
11 Cost of the Chair	3	45,997					45,997
12 Property Maintenance	7	11,733					11,733
13 Office expenses	8	14,134	1,242				15,376
14 Synods, committees, Conference	9	5,976					5,976
15 Training	10	7,351					7,351
16 Professional fees							0
17 Other outgoings	11	33,178			2,770		35,948
Total expenditure		252,406	13,092	0	35,770	0	301,267
Net income/(expenditure) before gains and losses on investments		-51,698	255,696	174	-243	0	203,929
18 Net gains/(losses) on investments							0
Net income/(expenditure)		-51,698	255,696	174	-243	0	203,929
19 Transfers between funds		80,207	-77,474	-2,733			0
20 Other gains/(losses)							0
Net movement in funds		28,510	178,222	-2,559	-243	0	203,929
Total funds brought forward		561,289	759	24,424	22,002		608,475
Total funds carried forward		589,799	178,981	21,865	21,759	0	812,404

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Balance Sheet as at 31 August 2020

Notes to the Accounts		General Fund (Unrestricted) £	District Advance Fund (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2019/20 £	Totals 2018/19 £
Fixed Assets								
Tangible fixed assets	13	552,000					552,000	552,000
Investment properties							0	0
Investments							0	0
Total fixed assets		552,000	0	0	0	0	552,000	552,000
Current Assets								
Debtors	16	10,468					10,468	5,142
Loans by the District							0	0
Investments with TMCP			700,381				700,381	620,959
Central Finance Board Deposits		39,626		21,865	77,259		138,750	86,454
Cash at Bank and in hand		2,796					2,796	6,752
Total current assets		52,891	700,381	21,865	77,259	0	852,396	719,307
Current liabilities								
Creditors (due in under 1 year)	17	292			28,000		28,292	1,010
Grants payable in 2020-21	5	14,800	329,800		27,500		372,100	368,622
Total current liabilities		15,092	329,800	0	55,500	0	400,392	369,632
Net current assets/liabilities		37,799	370,581	21,865	21,759	0	452,004	349,675
Total assets less current liabilities		589,799	370,581	21,865	21,759	0	1,004,004	901,675
Long term liabilities (due after more than one year)								
Grants payable after 2020-21			191,600				191,600	293,200
Loans to the District							0	0
							0	0
Net assets		589,799	178,981	21,865	21,759	0	812,404	608,475
Funds of the District								
General Fund (Unrestricted)		589,799					589,799	561,289
District Advance Fund (Unrestricted)			178,981				178,981	759
Designated Funds (Unrestricted)				21,865			21,865	24,424
Total Unrestricted Funds							790,645	586,472
Restricted Funds					21,759		21,759	22,002
Endowment Funds						0	0	0
Total Funds		589,799	178,981	21,865	21,759	0	812,404	608,475

The financial statements were approved by the Trustees on 14th June 2021.

Helen D Cameron

Andrew Lewis

Signed: Revd. Canon Helen D. Cameron
District Chair

Andrew Lewis
District Treasurer

1 Accounting framework and accounting policies

i Accounting framework

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of *Accounting and Reporting by Charities: Statement of Recommended Practice (SORP)* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2015) – (the Charities SORP (FRS 102) as amended by Update Bulletin 1) – in replacement for the SORP's 2005 version specified in its related 2008 Regulations and in accordance with the "true and fair override" provision contained therein.

ii Public benefit entity

The Northampton Methodist District meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes below.

iii Basis

These accounts have been based on historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the District's financial position and activities.

iv Content

The financial information presented is relevant, reliable, comparable and complete. Where estimates are used, these are based on experience, research and judgement. The accounts are expressed in £Sterling, rounded to the nearest pound.

v Going concern

Based on the monetary assets and human resources available at 31 August 2020, the trustees believe that the District is a going concern.

vi Consolidation

The District oversees the work of ministers and lay workers in Churches and Circuits within the District but does not have control over those Circuits or Churches, ministers or lay workers except in extreme circumstances, none of which were applicable. For this reason, the financial statements of the Churches and Circuits within the District are not consolidated into these financial statements.

vii Income recognition

Income is brought into account when it is more likely than not that the economic benefit of the income will accrue to the Northampton District. No attempt is made to measure the value of services donated by volunteers. Details of how the contribution to the cost of the District Chair has been determined are in Note 3 and the same figure also appears in the Expenditure at Note 6.

Individual amounts categorised as *Other income* in the SOFA will be shown separately if they are considered material.

The District acts as agent in three matters:

- the collection of quarterly assessments from circuits which are paid to the Methodist Church Fund (MCF).
- the payment of expenses of delegates from the District to the Methodist Conference.
- the collections taken at synod on behalf of the Methodist Ministers' Children's Relief Association and All We Can.

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In all these matters the transactions are not reflected in the SOFA because there is no obligation on the District to make up any shortfall in assessments from Circuits. Sums received as Circuit assessments cannot be recognised as income in the District as they are the income of the MCF.

In accordance with the Charities SORP (FRS 102), the time of volunteers is not recognised.

viii Expenditure

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the District to pay out resources.

ix Grants

Grants are recognised annually only as and when any performance conditions attaching to the award are met, even when the award is for a recurrent grant over more than one year. All grants awarded for payment in future financial years are conditional on the Grants Committee being satisfied, based on progress reports from the grantee, that the grant's achievements to date justify the payment of further instalments of that grant. Such commitments are noted as contingent liabilities and included within the District Advance Fund or other relevant designated fund in these accounts.

x VAT

Since the District is not VAT registered, all input VAT is charged with the expenses to which it refers.

xi Tangible fixed assets

These are capitalised if they can be used for more than one year, and individually cost at least £1,000. The freehold property (291 Billing Road East) is shown in the accounts at 2015 deemed values, of which the land component is deemed to be £64,000. The value of the manse purchased during the year 2017-18 (9 The Elms) is shown at the valuation figure provided at the time of purchase. The land component is deemed to be £58,000, being the difference between the valuation figure and the recommended building insurance figure. No depreciation is provided on the building because the trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The property has been reviewed for impairment.

xii Investments

The investments of the Northampton District are held by the Trustees for Methodist Church Purposes (TMCP) as custodian trustees. The valuations, at market value, are those provided by TMCP. The unrealised gains arising on investments at the end of the year are shown in the SOFA.

xiii Debtors and Creditors; Bank and Cash

Debtors are stated at the amounts owed to the District or prepaid. Creditors are initially recognised at settlement amount after any trade discounts, where normal credit terms apply, or amount advanced to the District. Subsequently creditors that are current liabilities are measured at the cash or other consideration expected to be paid. The liquid funds of bank balances and deposit account balances are shown at the realisable values.

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xiv Loans

Where concessionary loans (*i.e.* free of interest) are made to (or received by) the District to further its charitable purposes, and are repayable after more than one year, they are initially recognised at the amount paid [or received], with the carrying value adjusted in subsequent years to reflect repayments and any accrued interest, adjusted for any impairment, if necessary.

Where there is objective evidence of impairment, an immediate impairment loss is recognised in the Statement of Financial Activities. Subsequent reversals of an impairment loss that objectively relate to an event occurring after the impairment loss was recognised, are recognised immediately in the Statement of Financial Activities]

xv Methodist Church Fund

The District acts as agent for the Methodist Church Fund (MCF) by collecting its assessments on Circuits and does not, therefore, include the assessments in the SOFA. If a Circuit is late in paying its MCF assessment to the District but such sum is received before the quarterly transfer to the MCF, the amount paid late will be shown as a debtor in the District's accounts.

xvi Ministers' manse costs

The District is required to provide accommodation for each Minister and his / her family. The District bears the cost of repairs, maintenance, building insurance, Council Tax and water charges. These costs are not shown separately as benefits-in-kind for Ministers as HMRC does not seek to tax these receipts in the hands of the Ministers.

2 a) Assessment on Circuits

All Circuits (see list given below in this note) paid their assessments to the District and to the MCF during the year. The assessment on Circuits is annually determined by an agreed formula.

1	Oxford	2	Wantage & Abingdon
3	Witney & Faringdon	4	Chipping Norton & Stow
5	Banbury	6	Buckingham, Bicester & Brackley
7	Leicester Trinity	9	Leicester West
10	Loughborough	11	Hinckley
12	Melton Mowbray	13	Northampton
14	Rugby & Daventry	15	Stamford
19	Kettering & Corby	20	Market Harborough
21	Peterborough	23	Nene Valley
26	Milton Keynes	27	High Wycombe
28	Amersham	29	Vale of Aylesbury

b) Contribution to Methodist Church Fund (MCF)

In addition to the assessments on the Circuits to help defray the costs of running the District, the District acted as agent for the Methodist Church Fund which levied assessments on the Circuits in this District totalling £687,485 (2018-19: £659,447) all of which were collected or shown as debtors at the end of the year and paid over to the MCF in the year. No balance was held at the end of the year; no fee is received for this service which is performed at nearly nil cost to the District. These sums collected for and remitted to the MCF do not appear elsewhere in these financial statements.

3 Cost of Chair and trustees

District Chair

The Chair of District chairs meetings of the District Executive Committee (District Policy Committee or DPC). The members of the DPC are the trustees of the District. The stipend, employer's NIC and employer's pension contributions of the Chair of District are paid by the Methodist Connexion. The Chair's other costs are met mostly by the District.

	2019-20	2018-19
	£	£
Stipend of Chair of District, Revd. Canon Helen D. Cameron	31,065	30,298
Employer's National Insurance contributions	3,075	3,026
Employer's pension contributions	6,685	8,023
Chair's expenses (including travel costs)	2,689	6,167
Housing Costs (Insurance, Water and Council Tax)	2,482	2,864
Total	45,997	50,378
Stipend cost paid by the Connexion (see SOFA, line 6)	40,825	41,347
Total Cost	5,172	9,031

Since the stipend-related costs above (£40,825) are borne by the Connexion, they appear both in the Income of the District and the Expenditure of the District (See Note 6). It should be noted that the chair is required to occupy the District manse. The manse is provided by the Northampton District and the District maintains the property.

No accrual is made for the Chair's entitlement to a sabbatical as her functions are undertaken by a Deputy Chair at minimal extra cost to the District.

District Mission Enabler

The District Mission Enabler (DME) is employed by the District to concentrate exclusively on supporting and resourcing circuits and churches for their mission. All costs of employment are met by the District as follows:

	2019-20	2018-19
	£	£
Stipend of DME, Revd. Jill Marsh	27,207	26,523
Employer's National Insurance contributions	2,579	2,510
Employer's pension contributions	6,685	6,501
Miscellaneous	165	0
Housing Costs (Insurance, Water and Council Tax)	2,751	2,306
Total	39,388	37,840
DME's travel expenses	2,065	3,745
DME's other expenses	737	3,149
Total Cost	42,190	44,734

Payments to trustees

It is District policy to offer to reimburse members of the District Executive Committee and others involved in the administration of District affairs for expenditure properly incurred in carrying out their duties. The Chair of the District undertakes the primary executive role within the District. Apart from the Chair of District and the District Mission Enabler, no member of the District Executive Committee was in receipt of any payment for work undertaken on behalf of the District, although certain travelling and administration costs were reimbursed whenever this was requested.

NORTHAMPTON METHODIST DISTRICT
Year ended 31 August 2020

4 Other income

The District does not undertake fundraising.

The District Synod invited donations from the members of synod for All We Can. The amount donated and paid over in the year was £506.70.

5 Grants and donations and related support costs

Grants and donations totalling £194,124 were made during the year (2018-19: £325,607).

	2019-20	2018-19
	£	£
From District Advance Fund for Mission and Ministry	101,150	193,695
From District Advance Fund for the DME	46,000	45,000
From District Advance Fund for Safeguarding	12,000	20,000
From District Advance Fund for Property	24,000	58,512
Ecumenical Sponsorship	10,974	8,400
Total	194,124	325,607

Grants paid from DAF	2019-20	2018-19
	£	£
Mission and Ministry	84,000	173,950
Property	24,000	58,512
Start Up Grants	2,650	2,495
Total	110,650	234,957
Less Grants committed at 31.08.19	327,000	282,712
Total to SOFA	-216,350	-47,755

Details of the recipients of grants paid by the District during the year may be found on the District website:

www.northamptonmethodistdistrict.org.uk/for-ministers-and-office-holders/finance/

Funds held for District Projects

Description	Balance at 01.09.19	Balance at 31.08.20	Increase
	£	£	£
General Fund			
Extending Discipleship Exploring Vocation (EDEV)	1,374	1,374	0
Training Officer / Development Enabler	8,076	6,876	-1,200
Bikes for Ghana	100	100	0
Young Leaders' Scheme	525	1,223	697
Together Mission	3,047	3,047	0
Trichy Visit	0	2,180	2,180
Schools Consultancy Work	6,000	0	-6,000
Totals – General Fund	19,122	14,800	-4,323

NORTHAMPTON METHODIST DISTRICT
Year ended 31 August 2020

Restricted Funds			
Overstone Chaplaincy	22,500	47,500	25,000
Young Leaders' Scheme Bursaries	0	8,000	8,000
Totals – Restricted Fund2	22,500	55,500	33,000

Expenditure on charitable activities through the District Advance Fund (DAF)

The DAF receives formulaically determined contributions from the Circuit Model Trust Funds held by Circuits within the District and redistributes the monies to grantees in the District through relevant grants as assessed by the District Finance and Grants Committee.

The total income to the fund during 2019-20 was £274,788.

The Grants Committee is aware that grant applications must demonstrate public benefit.

6 Salaries and associated costs

Gross salaries paid to seven (2018-19: eight) part time employees were as follows:

	2019-20
	£
Gross pay	87,766
Employer's National Insurance contributions	5,538
Employer's pension contributions to defined contribution schemes	7,356
Payroll Costs including the Apprenticeship Levy	1,064
Total costs of 7 staff	101,723
Cost of District Mission Enabler (see Note 3)	36,637
Total (excluding the Chair)	138,360
Cost of Chair (see Note 3)	40,825
Total staff costs	179,185

Total weekly contractual hours for 7 staff	n/a
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No employees received employee benefits that totalled more than £60,000. There is no accrual for holiday pay as it is immaterial; the holiday year ends on 31 August. All staff are paid at or above the living wage.

Two of the seven part-time employees were engaged exclusively in safeguarding matters, two provided administrative assistance at the District office and three were involved in the District Young Leaders' Scheme.

Pensions

Most ordained presbyters and deacons are members of the Methodist Ministers' Pension Scheme (MMPS). This is a defined benefit scheme. The Supreme Court held in 2014 that Methodist ministers (which term includes presbyters and deacons) are not employees of the Church. For simplicity, however, when dealing with National Insurance Contributions and pension contributions, the terms 'employer' and 'employee' are used as they would be in an employing body.

Lay employees are contractually employees and may join the Pensions Trust, NEST or some other arrangement.

NORTHAMPTON METHODIST DISTRICT
Year ended 31 August 2020

7 Property Maintenance

	2019-20	2018-19
	£	£
Chair's manse	10,409	8,124
DME's Manse	1,324	1,490
Total	11,733	9,614

8 Office expenses (General fund)

	2019-20	2018-19
	£	£
Printing, postage and stationery	3,508	6,155
Telephone	1,985	2,258
Bouverie Court	8,640	8,640
Recruitment	0	1,434
Other	0	567
Total charged to General Fund	14,134	19,054
TMCP Charges	1,242	1,285
Total	15,376	20,339

9 Synods, Committees, Conference

	2019-20	2018-19
	£	£
Synods	1,485	3,316
Committees	4,491	7,967
Total	5,976	11,283

10 Training

	2019-20
	£
Further Ministerial Training	3,927
Education and Youth	175
Young Leaders' Scheme (excl. Salaries)	1,706
Development Expenses	1,200
Other Training	342
Total charged to General Fund	7,351

NORTHAMPTON METHODIST DISTRICT
Year ended 31 August 2020

11 Other outgoings

	2019-20
	£
District Mission Enabler Costs (excl. Stipend) See Note 3.	5,553
Safeguarding Costs (excl. Salaries)	9,743
Ministers' meetings (including Superintendents, new ministers and District Retreat)	6,228
Ecumenical Sponsorship	10,974
Other District Office Costs	440
Independent Examination of Accounts	240
Total charged to General Fund	33,178

12 Transfers between funds

The following transfers to the General Fund were made during 2018-19.

	£
From the District Advance Fund to contribute to the funding of the District Mission Enabler	46,000
From the District Advance Fund to contribute towards the increasing cost of the Safeguarding Team.	12,000
From the District Advance Fund to fund Ecumenical Subscriptions	10,974
From the District Advance Fund to fund the Young Leaders' Scheme.	14,500
To the DAF – repayment of funding for the Schools Work Project	-6,000
Total from the District Advance Fund	77,474
From the designated Manse Repair Fund	2,733
Total from Designated Funds	2,733

13 Manse and other property

	Land	Buildings	Others	Total
	£	£	£	£
Cost or valuation				
Balance brought forward at 1 September 2019	122,000	430,000		552,000
Additions in the year				
Revaluations in the year				
Less: Disposals in the year				
Transfers between categories				
Balance carried forward at 31 August 2020	122,000	430,000	0	552,000

14 Trustees for Methodist Church Purposes

The funds that support the District Advance Fund are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. These are regarded as medium and long term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.

15 Central Finance Board (CFB) and Cash at Bank

The District has a current account at TSB, an authorised institution. The sums held are immediately available. In addition, the District has seven deposit accounts at CFB, a common deposit fund. Interest is earned on these accounts and credited monthly; the sums deposited can be withdrawn without notice and without loss of interest. These sums are viewed as being liquid.

16 Debtors and prepayments

All sums paid in advance at 1 September 2019 were for work carried out during 2019-20. Similarly, all payments in advance at 1 September 2020 will be used in 2020-21

Prepayments:

	2019-20	2018-19
	£	£
Stipends and Allowances	2,892	3,038
Synod Deposit (Action Centres UK)	287	280
Books for Synod	0	250
CPD 2020-21	617	0
District Chairs' Retreat – Postponed to 2021	435	0
Launde Abbey – Retreat (2021)	2,241	1,024
Books for Acts 29 (Postponed)	493	0
Launde Abbey - Deposit for Supers' Conference (Postponed to 2021)	665	550
Flights to Trichy	2,839	0
Total	10,468	5,142

17 Creditors and accrued expenses

	2019-20	2018-19
	£	£
Creditors:		
Expenses reimbursement and stationery costs	292	1,010
Total	292	1,010

18 Grant Commitments and the District Advance Fund

Expenditure on charitable activities: District Advance Fund

Where grants are payable in annual instalments, it is necessary for the grantee to provide a satisfactory report on the achievements of activities funded by previous instalments of the multi-year grant award before any further instalments are paid. These reports are reviewed at the July meeting of the Finance and Grants Committee and the commitments for the following financial year are confirmed at that meeting subject to the approval of the District Executive (DPC). It is the District's policy to recognise these committed grants as expenditure out of this fund and thus accrue the unpaid amounts at the year-end as liabilities. Payments for all subsequent years are included even though they remain subject to a satisfactory progress report.

The sum of £327,000 was committed to be spent during the 2019-20 year, but delays in certain project meant that the sum paid out was £194,124 resulting in a negative figure for the expenditure during the year.

19 Unrestricted Funds

19.1 General Fund – balance £589,799 at 31 August 2020

The purpose of the fund is for use at the discretion of the trustees in the furtherance of the general objectives of the District and which have not been designated for other purposes. £552,000 of this fund (94%) is held as freehold property, the District manses for the Chair of District and the District Mission Enabler.

19.2 Designated Funds – balance £21,865 at 31 August 2020

These funds are to serve specific purposes but are not restricted by any document or deed to that purpose alone. These funds comprise:

- The Manse Fund – balance £13,764 (2019: £16,381) is available to meet the costs of maintenance and improvements in the accommodation at the District manses.
- The Training Fund £7,547 (2019: £7,493)
- The Education and Youth Fund – balance £554 (2019: £550)

20 Restricted Funds - balance £77,259 at 31 August 2020

There are five restricted funds:

- The Local Preachers' Fund – balance £12,009 (2019: £11,924)
- The Ministerial Training Fund – balance £8,154 (2019: £8,096)
- The Benevolence Fund – balance £1,595 (2019: £1,982)
- *Young Leaders' Scheme Bursaries – balance £8,000 (new fund)
- *Overstone Chaplaincy – balance £47,500 (new fund)

*The funds for the two new projects are held in the General Fund account and not in separate bank accounts.

NORTHAMPTON METHODIST DISTRICT
Year ended 31 August 2020

21 Summary of movements on significant individual funds

Fund	Balance at 01.09.19 £	Income £	Expenditure £	Transfers £	Gains/ Losses £	Balance at 31.08.20 £
General Fund	561,289	200,708	252,406	80,207	28,510	589,799
District Advance Fund	759	268,788	13,092	-77,474	178,222	178,981
Manse (Designated)	16,381	117		-2,733	-2,616	13,764
Training (Designated)	7,493	54			54	7,547
Education and Youth (Designated)	550	4			4	554
Total designated	24,424	174		-2,733	-2,559	21,865
Local Preachers Fund (Restricted)	11,923	85			85	12,009
Ministerial Training Fund (Restricted)	8,096	54			58	8,154
Benevolence Fund (Restricted)	1,982	383	770		-387	1,595
Overstone Chaplain (Restricted)	0	25,000	25,000			0
Young Leaders' Scheme Bursaries	0	10,000	10,000			0
Total restricted	22,002	35,526	35,770		-243	21,865
Total Funds	608,475	505,196	301,267	0	203,929	812,404

22 Connected organisations and related parties

Connected organisations include the Methodist Connexion, other Methodist Districts in Great Britain, the Methodist Ministers' Children's Relief Association, the Northampton District of Methodist Women in Britain CFB and TMCP. All these entities have their own trustees or directors and autonomous administration such that this District has no significant influence over any of them, nor they over any District. Therefore, they are not considered related parties.

The related parties of the District are the twenty-two Circuits, their Chapels and Manses, which are based in the counties of Buckinghamshire, Leicestershire, Northamptonshire and Oxfordshire together with parts of several adjoining Counties. They are contactable by the District web site www.northamptonmethodistdistrict.org.uk. Funds are transferred from Circuits to the District on a quarterly basis.

During the year, the following transactions took place with related parties (as defined by Financial Reporting Standard No 8) Expenses were reimbursed by the charity to Revd Canon Helen D. Cameron, Revd Jill Marsh and other trustees in respect of motor and travel expenses, postage, supplies and repairs and have been included in the figures set out above.

23 Volunteer contributions

Every entity (Connexion, District, Circuit, Church) within the Methodist Church in GB is heavily reliant on volunteers who contribute their skills, time and money in the furtherance of the work of the Church. Principally this contribution is by serving on committees of the District that deal with mission, manses, finance, policy, grants, training, development. We are grateful to all of them for their help and commitment.

24 Capital commitments and contingent liabilities

There were no capital commitments or contingent liabilities at 31.08.20

A C Lewis
District Treasurer
April 2021

Statement of Financial Activities (SOFA) for the year ended 31 August 2020

	Notes to the accounts	General Fund (Unrestricted) £	District Advance Fund (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds	Total 2019-20 £
Income from							
1 Donations and legacies					368		368
2 Connexional Advance & Property Fund			38,747				38,747
3 Income from investments		703	6,432	174	158		7,468
Income from charitable activities							
4 Assessments on circuits	2	157,000					157,000
5 From Circuit Model Trust Funds			223,608				223,608
6 Contribution to the cost of the Chair	3	40,825					40,825
7 Other charitable activities							0
8 Income from other trading activities							0
9 Other income	5	2,180			35,000		37,180
Total income		200,708	268,788	174	35,526	0	505,196
Expenditure							
9 Grants and donations	5		-216,350				-216,350
9a Grants and donations in 2020-21	5	-4,323	197,100		8,000		200,777
9b Grants and donations after 2020-21	5		31,100		25,000		56,100
10 Salaries and associated costs	6	138,360					138,360
11 Cost of the Chair	3	45,997					45,997
12 Property Maintenance	7	11,733					11,733
13 Office expenses	8	14,134	1,242				15,376
14 Synods, committees, Conference	9	5,976					5,976
15 Training	10	7,351					7,351
16 Professional fees							0
17 Other outgoings	11	33,178			2,770		35,948
Total expenditure		252,406	13,092	0	35,770	0	301,267
Net income/(expenditure) before gains and losses on investments							
		-51,698	255,696	174	-243	0	203,929
18 Net gains/(losses) on investments							0
Net income/(expenditure)		-51,698	255,696	174	-243	0	203,929
19 Transfers between funds		80,207	-77,474	-2,733			0
20 Other gains/(losses)							0
Net movement in funds		28,510	178,222	-2,559	-243	0	203,929
Total funds brought forward		561,289	759	24,424	22,002		608,475
Total funds carried forward		589,799	178,981	21,865	21,759	0	812,404

Balance Sheet as at 31 August 2020

Notes to the Accounts	General Fund (Unrestricted)	District Advance Fund (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2019/20	Totals 2018/19
	£	£	£	£	£	£	£

Fixed Assets

Tangible fixed assets	13	552,000				552,000	552,000
Investment properties						0	0
Investments						0	0
Total fixed assets		552,000	0	0	0	552,000	552,000

Current Assets

Debtors	16	10,468				10,468	5,142
Loans by the District						0	0
Investments with TMCP			700,381			700,381	620,959
Central Finance Board Deposits		39,626	21,865	77,259		138,750	86,454
Cash at Bank and in hand		2,796				2,796	6,752
Total current assets		52,891	700,381	21,865	77,259	852,396	719,307

Current liabilities

Creditors (due in under 1 year)	17	292		28,000		28,292	1,010
Grants payable in 2020-21	5	14,800	329,800	27,500		372,100	368,622
Total current liabilities		15,092	329,800	0	55,500	400,392	369,632
Net current assets/liabilities		37,799	370,581	21,865	21,759	0	349,675

Total assets less current liabilities		589,799	370,581	21,865	21,759	0	1,004,004	901,675
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Long term liabilities (due after more than one year)							
Grants payable after 2020-21			191,600			191,600	293,200
Loans to the District						0	0
						0	0
Net assets		589,799	178,981	21,865	21,759	0	608,475

Funds of the District

General Fund (Unrestricted)		589,799				589,799	561,289
District Advance Fund (Unrestricted)			178,981			178,981	759
Designated Funds (Unrestricted)				21,865		21,865	24,424
Total Unrestricted Funds						790,645	586,472
Restricted Funds				21,759		21,759	22,002
Endowment Funds					0	0	0
Total Funds		589,799	178,981	21,865	21,759	0	608,475

Statement of Financial Activities (SOFA) for the year ended 31 August 2019

	Notes to the accounts	General Fund (Unrestricted) £	District Advance Fund (Unrestricted) £	Designated Funds (unrestricted) £	Restricted Funds £	Endowment Funds	Total 2018-19 £
Income from							
1 Donations and legacies					466		466
2 Connexional Advance & Property Fund			35,050				35,050
3 Income from investments		345	5,893	184	156		6,578
Income from charitable activities							
4 Assessments on circuits	2	130,700					130,700
5 From Circuit Model Trust Funds			206,154				206,154
6 Contribution to the cost of the Chair		41,347					41,347
7 Other charitable activities							0
8 Income from other trading activities							0
9 Other income			50,000		22,500		72,500
Total income		172,392	297,098	184	23,122	0	492,796
Expenditure							
9 Grants and donations	5 & 18	8,400	-47,755				-39,355
9a Grants and donations in 2019-20	5	947	184,800		22,500		208,247
9b Grants and donations after 2019-20			252,700				252,700
10 Salaries and associated costs	6	124,817					124,817
11 Cost of the Chair	3	50,378					50,378
12 Property Maintenance	7	9,614					9,614
13 Office expenses	8	19,054	1,285				20,339
14 Synods, committees, Conference	9	11,283					11,283
15 Training	10	11,492					11,492
16 Professional fees							0
17 Other outgoings	11	30,789			1,292		32,081
Total expenditure		266,774	391,030	0	23,792	0	681,596
Net income/(expenditure) before gains and losses on investments							
		-94,382	-93,932	184	-670	0	-188,800
18 Net gains/(losses) on investments							0
Net income/(expenditure)		-94,382	-93,932	184	-670	0	-188,800
19 Transfers between funds		84,931	-82,250	-2,681			0
20 Other gains/(losses)							0
Net movement in funds		-9,451	-176,182	-2,497	-670	0	-188,800
Total funds brought forward		570,741	176,941	26,921	22,672	0	797,275
Total funds carried forward		561,289	759	24,424	22,002	0	608,475

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2020 have been prepared from the records of the District and that they include all funds under the control of the District Policy Committee.

Signature of treasurer:



Date: 23rd April 2021

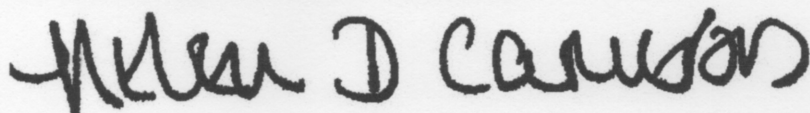
Name and address of treasurer:

Andrew Lewis, "Cassiopeia", 3 Kings Lane, Yelvertoft, Northamptonshire
Post Code: NN6 6LX

Presentation to the District Policy Committee

I confirm that the annual report and accounts for the year ended 31 August 2020 were presented to the District Policy Committee held on 14th June 2021

Signature of the Chair of the meeting:



Name of the Chair of the meeting: Revd. Canon Helen D. Cameron

Date: 14th June 2021

Independent Examiner's Report to the Trustees of the

Northampton District

Charity Number 1130373

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Northampton Methodist District for the year ended 31 August 2020 set out on pages ... to As the District's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the District's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

[The District's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of *(insert name of applicable listed body)*]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable ie all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable ie all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner



Name of independent examiner:

D.J. Briscoe

Relevant professional qualification of independent examiner:

ACMA

Name of firm:

AIMS Accountants for Business

Address : 11 De Montfort Road, Hinckley, Leicestershire

Post Code : LE10 1LQ

Date

06/05/2021

* delete or circle as appropriate