

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ALL SAINT'S, ILKLEY

England & Wales · Charity number 1130372

## Details

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Other names	ALL SAINTS' ILKLEY PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-06-26
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** All Saints Church Office  
6 Church Street  
Ilkley  
West Yorkshire  
LS29 9DS

**Phone** 01943816035

**Email** [office@allsaintsilkley.org](mailto:office@allsaintsilkley.org)

**Website** [allsaintsilkley.org](http://allsaintsilkley.org)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Regular public worship open to all. Provision of sacred space for personal prayer and contemplation. Visiting the sick and the bereaved. Teaching of Christianity by various means. Taking of religious assemblies in schools. Youth work with a Christian ethos. Promoting of Christianity through events and meetings and distributing literature. Supporting other charities in the UK and overseas.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Bradford City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£464,469	£299,001	-	-
2023-12-31	£272,023	£291,240	-	-
2022-12-31	£303,234	£243,289	-	-
2021-12-31	£296,592	£267,315	-	-
2020-12-31	£375,778	£290,543	-	-

## Trustees

Name	Role	Appointed
<b>Rev Michael Coe</b>	Chair	2018-09-16
Anne Bernice Davenport		2024-04-25
Charlotte Jarvis		2020-10-19
David John Taylor		2020-10-19
Hywel Rees-Jones		2020-10-19
JESSICA CROSSLEY		2019-04-29
Jack Arthur Bacon		2024-04-25
Kate Rudd		2022-05-09
Paul Davies		2024-04-25
Penny Sinclair		2024-04-25
Rev Diana Rees-Jones		2020-09-07
Richard Hugh Lorimer		2023-05-17
Stuart Saxton		2020-10-19
Timothy James Kingsman		2022-05-09

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# Accounts

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**All Saints Parish Church Ilkley**

**ANNUAL REPORT and FINANCIAL STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL  
for the year ended 31 December 2024**

PARISH OFFICE  
6 Church Street  
Ilkley  
LS29 9DS

Tel: 01943 816035

Email: [office@allsaintsilkley.org](mailto:office@allsaintsilkley.org)

Website: [allsaintsilkley.org](http://allsaintsilkley.org)

Charity No: 1130372

**All Saints Parish Church Ilkley****REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2024**

The members of the Parochial Church Council (PCC) present their annual report with the financial statements for the year ended 31 December 2024. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2022 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP FRS 102) effective 1 January 2019.

The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

**Reference and Administrative Details**

All Saints' Church is a registered charity (No. 1130372). Its location is:  
Church Street  
Ilkley  
LS29 9DS

The Church banks with:  
HSBC  
1 Well Croft  
ShIPLEY  
BD18 3QH

All Saint's independent examiner is:  
Jonathan Frank BA Hons, ACA  
Knotts Farm  
Knotts Lane  
Tosside, BD23 4SJ

## All Saints Parish Church Ilkley

## PCC Members &amp; Officers – 2024 update (as at 31 December 2024)

Position Held	Name of Person	Years in Office
Chair	Mike Coe	6.5
Associate Minister	Revd Diana Rees-Jones	5
Curate	Adam Roebuck	Position ended October 2024
Warden (ex-officio)	Jessica Crossley	2.5
Warden (ex-officio)	David Taylor	2.5
Deanery Synod (ex-officio)	Hywel Rees-Jones	5
	Hugh Lorimer	1.5
	Clive Brook	1.5
	Judith Osborne	0.5
Treasurer	Peter Crossley	2.5
PCC Secretary	Alexandra Davies	Non-member
Elected (Deputy Warden)	Tim Kingsman	2.5
Elected (Deputy Warden)	Jenny Lawson	Term ended May 2024
Elected	Clive Brook	6 (term ended May 2024)
Elected	Alex Cockshott	6 (term ended May 2024)
Elected	Jack Bacon	0.5
Elected	Paul Dix	5 (term ended May 2024)
Elected	Bernice Davenport	0.5
Elected	Penny Sinclair	0.5
Elected	Paul Davies	0.5
Elected	Charlotte Jarvis	5
Elected	Stuart Saxton	5
Elected	Alison Hodson	2.5
Elected	Kate Rudd	2.5

## All Saints Parish Church Ilkley

# STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Day-to-day Management**

Day to day management is carried out by the Vicar, Church Wardens and Deputy Church Wardens who meet regularly to raise and discuss issues, together with sharing of information, and take decisions. They also meet regularly with an Operations Team that includes the Associate Minister, Curate, Administrative Manager and others from time to time as appropriate. The Vicar is the spiritual leader of the church and is responsible, alongside the PCC, for the functioning of All Saints. Churchwardens have responsibilities for the fabric of the church buildings and for keeping records up to date, such as the Inventory and Terrier.

### **Governance**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. A church of the size of All Saints' is entitled to elect 15 people onto the PCC. Once elected it is possible to retire each year after three years in office. After serving three years, members can be re-elected for one additional three-year term (i.e. 6 years in total) without having a break. The number of general members is agreed by the PCC and is based on the size of the church membership.

Elected PCC members are nominated by those church members on the Electoral Roll; publicity for this opportunity is given in the weekly notice sheet, by announcements at weekly worship services and by personal approach of any church member.

The Chairperson is the Vicar of the church. The Vice-chair is elected by the PCC. Churchwardens are elected annually for one year at the Meeting of Parishioners by those living within the parish and/or are on the Church Electoral Roll. Deanery Synod representatives are elected for three years.

Ex-officio members hold positions within the church which entitle them to be on the PCC. The term of office for these posts will directly relate to the term of office for the post that they hold. Co-opted members are invited to be members because of the role that they play within the church. The PCC appoints a Treasurer and a Secretary. If these officers are not elected as members, they can be co-opted.

## **All Saints Parish Church Ilkley**

The PCC usually meets six times a year. It has appointed committees and groups, who present reports to the PCC for their consideration and action. As ex-officio members of the PCC, the Vicar and Churchwardens can attend any committee and raise and/or respond to any matter on the agenda. Although the PCC has not got a formal structure for training of PCC members, it is aware of the need to make members conscious of their responsibilities. Where professional advice is needed by the PCC, this can often be found from those within the church congregation. All Saints is very fortunate to have a wide range of such skills and experience. On some occasions the help of the Diocese of Leeds is sought.

### **Church committees**

#### **Management Group (Standing and Finance Committee)**

The purpose of the Management Group is to facilitate the effective management of church activities, with transparent reporting back to the PCC. The members of the Management Group included in 2024: Vicar, Curate, Treasurer, Wardens and Deputy Wardens. The Management Group is also responsible for considering the financial position of All Saints and making relevant recommendations to the PCC. The Management Group's terms of reference are available upon request from the PCC Secretary.

#### **Deanery Synod**

The PCC can elect up to four representatives to the Ilkley Deanery Synod to represent All Saints and reports from this Synod are brought to the PCC for consideration.

**All Saints Parish Church Ilkley**

## ACHIEVEMENTS, PERFORMANCE AND PLANS FOR THE FUTURE

	<b>2024</b>	<b>2023</b>
Electoral roll	225	216
Average weekly attendance	190	181
Easter	259	222
Christmas: Special services for schools	567	534
Christmas Eve/Christmas Day services including Christingle	1,015	998
Baptisms	9	5
Weddings	4	7
Funerals	12	11

The 2023 and 2024 figures do not include online church services, only physical Church attendance.

## All Saints Parish Church Ilkley

### Vicar's Report

Dear all,

As I write my reflections on 2024 at All Saints, the first thing to say is thank you. I can't overstate how vital your support has been to the fellowship at All Saints. Every member of the church family has played a unique role, and whatever you've given - prayerfully, practically, financially or pastorally - whether in a public or private way, has been greatly appreciated and highly valued. Whether you have been at All Saints for a few months, a few years or much longer, you are an important part of the 'jigsaw' that is All Saints.

During 2024 there were several significant events that shaped and framed the year, all of which has a direct impact on our ongoing and future mission and ministry.

#### **a. Phase 2 Fundraising Appeal**

After a pause of 5 years, the PCC decided to give the go-ahead to a fundraising appeal for Phase 2 of our building project - the redevelopment of Church House, upstairs and downstairs.

The planned work included raising and soundproofing the hall floor, removing the false ceiling in the hall to open up the roof space, improving access to the kitchen hatch from the hall, providing improved accessible storage in the hall and providing new heating and lighting upstairs and downstairs. When finished the new buildings would provide substantive and long-term benefits to our mission and ministry by providing the same quality of facilities across all our church buildings and improved facilities for all church groups and activities. This would give us a great foundation to help grow our children's and youth work and improve the resources we could offer for community usage.

Throughout 2024 we fundraised for Phase 2A with a particular focus on both inviting the church family to give generously and the running of fundraising events (i.e. Easter Egg Hunt in March, Yorkshire Three Peaks Challenge in July, the 'Great All Saints Auction' in November).

In September the PCC decided to focus our attention on what has become known as Phase 2A, essentially the work on the upstairs of Church House, as the fundraising for this was more achievable and would mean that we were likely to be able to begin the building work in the early part of 2025. By God's grace and through the sacrificial generosity of the church family we raised the funds required to enable us to go ahead for the building work. The building work did begin in early 2025 and is aimed to be completed by Easter.

#### **b. Financial challenges**

2024 continued to be a difficult time with the ongoing cost of living crisis, something that had a very real effect on the everyday lives and decisions of everyone in the church family and the local community. Combined with our focus on fundraising for Phase 2A, this meant that regular giving (both direct & indirect) decreased in 2024.

## **All Saints Parish Church Ilkley**

We still managed to pay our full Parish Share ((£157,824) in 2024 and were still able to maintain our various aspects of mission and ministry, but encouraging increased regular giving from the church family will be a key focus in 2025 as we seek to give greater stability to our ongoing finances. As always I am immensely grateful to anyone who gives financially to support the mission and ministry at All Saints.

### **c. Ministry changes**

In October, Adam, Ann, Arthur and Alexander Roebuck's time at All Saints ended as Adam's curacy ended after 3½ years. Adam is now the Vicar of St. John, Clayton in Bradford, and many of the All Saints church family attended his licensing service in November.

We have been so grateful to God for the ministry of Adam & Ann in their time with us. As I said at their last service at All Saints, there is a 'Roebuck family shaped hole' in our church family and an 'Adam shaped hole' in our leadership team. We continue to pray that God will bless his leadership and ministry at St. John's.

### **d. My sabbatical (May-June)**

I took a 3 month sabbatical where I stepped back from the day-to-day ministry and leadership at All Saints. I had a fruitful time reading, praying, walking the Coast-to-Coast Path, holidaying in Europe and generally having time and space to reflect on my mission, ministry and leadership at All Saints in the years leading up to my retirement at some point before 2033.

An outcome from that time was my invitation to the church family to join me in doing the 'Practicing the Way' course. I found this to be a very helpful resource to enable and facilitate greater intentional discipleship of Jesus in everyday life. An initial sermon series in November has led to many in the church family undertaking the course in small groups in 2025. I believe this will lead to long-term benefit in the whole church, individually and together.

### **e. Wider church challenges**

The significant theological, doctrinal and practical questions that are a direct result of the issues highlighted in the 'Living in Love and Faith' material continue to be in the spotlight in the Church of England. At the moment there is still uncertainty about what could be proposed in the coming months. The outcome of the General Synods this year will have implications for the future at All Saints, but at the moment we don't know what they could be.

As I have said previously, when there are definitive questions to discuss, and where Bishop Nick has given guidance on how to approach those questions, I will initiate a discussion at All Saints and clearly set out my views and what I intend to do in my role and with my responsibilities as the incumbent of All Saints Ilkley.

In the last year, the growing awareness of historic and ongoing safeguarding failures in the life of the Church of England have been a painful and shameful experience for the church. I

**All Saints Parish Church Ilkley**

am immensely grateful for the dedicated and diligent work of the safeguarding team at All Saints (Charlotte Jarvis, Liz Taylor & Rachel Lickiss) but we need to remember that safeguarding is the concern of the whole church family. If you have any concerns in this area please do share them with the appropriate person at All Saints.

**f. 'Continue'**

As in 2023, a Bible passage that has encouraged me in the past year is Colossians 2:6-7  
*"Just as you received Christ Jesus as Lord, continue to live your lives in him, rooted and built up in him, strengthened in the faith as you were taught and overflowing with thankfulness."*

It reminds us that in an ever-changing world, there are some key things that should never change. 'Continue' might not be the most dramatic or exciting instruction to hear, but in the context of our Christian faith, individually and as a church family, it's the most important.

Thanks again for all your encouragement, service and support.

Yours in Christ,

A handwritten signature in black ink that reads "Mike". The signature is written in a cursive style and is underlined with a single horizontal stroke.

**Rev. Mike Coe - Vicar: All Saints, Ilkley**

**All Saints Parish Church Ilkley****Report on Phase 2A development progress**

Following a decision by the PCC in November 2023 to agree a design for Phase 2 of All Saints Church development and appoint Dobsons as principal contractors, the work of the Building Project Steering Group paused whilst a fund raising appeal took place starting in January 2024. Following a successful appeal, with great generosity shown by church members and some further grants being awarded, the PCC met in September 2024 and agreed to proceed with Phase 2A which in brief will enhance the hall of Church House to have a soundproofed floor level with the rest of our buildings, provide improved and safer storage, and provide improved heating and lighting whilst reducing the environmental impact of the building . Work on Numbers 4 and 6 Church Street was not approved at this time, in part due to cost and in part with the need to reconsider the best way forward for Number 6 in light of the Church Office moving to the main church building.

Listed building consents were obtained, final designs agreed, Dobsons submitted their final tender in November 2024 and the PCC agreed the approach on 25th of that month. Dobsons commenced limited structural preparatory work in December 2024, with the full works commencing on 5th January 2025 with a provisional completion date of 31st March 2025. The total cost (including pre construction work already paid for) is estimated at around £300,000. At the time of writing, work is proceeding on schedule and to cost.

Tim Kingsman

Deputy Church Warden, Chair of BPS

## All Saints Parish Church Ilkley

### Children and Youth Ministry Leader Report

**Introduction:** The past year has been a time of growth and development for our Youth and Children's work. Through our various ministries, we have sought to provide a nurturing environment for children and young people to explore faith, build community, and grow spiritually. This report highlights the key areas of our work over the past year and outlines our goals for 2025.

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**Sunday Morning Groups (Tiny Saints, Little Saints, and Saints):** Our Sunday morning groups continue to be a vital part of our children's ministry.

- **Tiny Saints** (Babies) provides a welcoming and interactive space for our youngest members to begin their faith journey through parent-led stories, songs, and play. In 2024, the provision for Tiny Saints improved with the addition of the screen to allow parents to better engage with the service.
- **Little Saints** (Pre-school & Reception) engages children with Bible stories, crafts, and activities that help them understand and apply biblical teachings.
- **Saints** (School Years 1 - 6) offers deeper discussions and opportunities for discipleship through interactive games, crafts, songs, praying together, and more.

We have seen steady attendance and engagement, and I am grateful for the dedicated volunteers who lead and support these sessions.

Our Saints and Little Saints team have done a fantastic job leading this ministry during 2024. As we head into 2025 our Saints and Little Saints groups will stop whilst we have the phase 2 building work. The time off will give us time to reflect on how we want to shape Saints and Little Saints for the years to come.

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**Joining-the-Dots:** Joining-the-Dots continues to be an essential ministry, providing a space for children and families to connect faith with songs and relational connections. Throughout 2024, Joining-the-Dots ran on Thursdays and Fridays with mixed numbers. Although we do not want to measure success in numbers, Friday Dot's numbers were too sporadic to

### All Saints Parish Church Ilkley

feasibly continue as it was. Therefore, we made the difficult decision to stop Friday Dots for the time being moving into 2025 and focus on Thursday Dots. Thursday Dots continues to have strong numbers and Suzanne and the team are doing a fantastic job. Thank you to everyone who has been involved in either Dots session.

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**Schools Work:** Our engagement with local schools has grown this year. My link with All Saints Primary has continued to develop. I have had increased opportunities to lead assemblies, RE lessons, and lunchtime clubs, reaching children who may not otherwise encounter the Christian faith. This was especially clear during Mike's sabbatical, where, in his absence, I was able to build on the relationship I already had. Mike and I continue to offer a great range of collective worship assemblies. Stacey Simmonds (RE lead) and I have developed an RE council which allows children to have input into the religious experience of the church, including implementing reflective spaces, inputting into school services and helping to shape collective worships. I have also spent time with the year 6 students during their transition to secondary school, leading transition sessions and workshops with a Christian message.

IGS: After a long process, Michael Johnstone (Christchurch) and I have developed links with the grammar school building links with students through a lunchtime club and working with the Christian Union. Additionally, we both help out at the annual 'Diversity Day' project, which gives students a chance to spend time learning and understanding different world religions. This has been a successful way of engaging with students across the school.

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**Intergenerational Services:** We have made significant progress in making our services more intergenerational. We have run five intergenerational services (not including 2025). The congregation has received them well. My aim throughout 2024 was to adapt a different aspect of the service each time to be more intergenerational (prayers, sermon, liturgy etc...). This was to test what worked and what needed more consideration. As we move into 2025, intergenerational services will continue to develop. The intergenerational team is growing, and as we continue to run intergenerational services, there is no doubt that they improve every time.

**All Saints Parish Church Ilkley**

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**Release (years 7 - 13):** Release has continued to provide a safe and welcoming space for young people to explore faith, discuss relevant topics, and support one another. Through games, discussions, and prayer, we have seen young people grow in confidence and deepen their relationship with God. Numbers have remained steady on a Sunday evening but it is clear that their faith in God deepens every year.

The team hopes to develop the work of Release in 2025.

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**TNT (years 8 - 13):** Tuesday Night Teaching has had a fantastic year of spiritual growth in 2024. We have seen new young people and leaders attend the sessions. Studying the Bible with our young people and learning from their insights and questions has been a joy. Thanks to Jack Bacon and the TNT team for continuing this ministry for our young people.

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**Church House Development:** We look forward to the completion of the Church House redevelopment and to see how these new facilities will impact our mission and ministry.

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**2025 Goals:**

- 1. Further Implementation of Intergen:**
  - We aim to embed intergenerational connections more deeply into our church life by creating additional opportunities for intergenerational interaction.
- 2. Growing Our Children and Youth Teams:**
  - Recruiting, training, and equipping more volunteers to sustain and expand our work with children and young people.
- 3. Continue to nurture the faith of all our young people:**
  - Offer more opportunities to serve in our church throughout 2025
  - Consider how we can provide more avenues for our young people to explore faith and draw closer in their relationship with God.

**All Saints Parish Church Ilkley**

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**Conclusion:** We are incredibly thankful for the volunteers, parents, and church members who have supported our Youth and Children's work over the past year. As we look ahead to 2025, we remain committed to nurturing the our young people's faith, fostering intergenerational connections, and strengthening our teams to continue our mission and ministry to children, young people and their families.

Thank you for your continued prayers and support.

**Adam Robinson**

## All Saints Parish Church Ilkley

### **Heritage Report for AGM 2025**

#### **Visitors/Heritage Enquiries**

During 2024 the church has continued to welcome a steady number of visitors to the church. Many of them do leave positive comments in the Visitors' Book and mention their appreciation of the Heritage Information available to them. Quite a few of the comments left in the Visitors' Book have also noted their appreciation in finding the church open to visitors at all.

This year has seen an increase in the number of people contacting us with specific, individual heritage enquiries mostly connected to personal genealogy research. The Heritage Manager always responds giving them the information they need to find the Parish Registers at WYAS. She has also enjoyed helping 4 different people by finding wedding and baptismal certificates using her own subscription to Ancestry. In each case the individuals have donated using the contactless machine in church.

Over the course of the year the Heritage Manager has given guided tours to 2 U3A Groups and the Initial Teacher Training Group from All Saints. All these tours were in April/May after Easter. For the first time this year the Heritage Manager has given 2 guided tours to small groups (4 -6) who have contacted the church because they are visiting the town on holiday and wanted to make sure they would be able to see the church. They indicated that they had made use of the church website before they visited the town.

#### **Manor House Collaborative Work**

The heritage work with the Manor House continued throughout 2024. The Heritage Manager working with Julia Richards from the Manor House finished working on the resources they had been developing and were able to use them with pupils from several schools visiting The Manor House in March and April 2024. An element of each of these school visits was a visit to the church where the children were able to see how stones from the Roman Fort were reused to build the first church on the site. They are always fascinated to learn that we have been recycling here at All Saints for centuries!

Each of the schools brought 3 different classes on different days in one week. Mount Pleasant School from Lancashire brought 92 children and Wibsey School brought 90 children. Both schools gave very positive feedback to the Manor House after the visits.

In April, the Manor House hosted an afternoon for the Post-Graduate ITT trainees from All Saints. Julia Richards, Carry Lynott and Alex Cockshott gave short presentations and answered questions from the trainees on how both the Manor House and the Church could be used as resources to enhance local history learning in their schools. 15 students attended this workshop and gave us positive feedback after the session.

#### **Events and Activities 2024**

**1<sup>st</sup> August Yorkshire Day** – The church was open all day for general visits and to encourage families to come in over the school Summer Holidays there was a range of church trails, set out and available for children to complete as they visited the church.

**16<sup>th</sup> September Yorkshire Churches Open Day**

### All Saints Parish Church Ilkley

Once again, we took part in Yorkshire Churches Open Day on Saturday 16<sup>th</sup> September 2024. My call for volunteers from the church family meant that 10 volunteers were able to support on the day which was great. The Heritage Manager offered two guided tours on the day both had 6 visitors for each tour. In addition, John Cockshott brought 20 visitors to the church to view the reused Roman Altar stones. There was a steady stream of other visitors to the church who wanted to self-guide and who were able to use the printed guides that were offered by our volunteers.

Two of the volunteers commented after the event:

Thank-you Carry, it was great to be involved, I think I enjoyed as much or more than our visitors. Please put me on your list if you need help with something similar.

It was very enjoyable, and I'd love to be involved with anything else you may have need for on the heritage side of things.

An extra special element to our Yorkshire Churches Open Day event was the presence of Year 5 pupils from All Saints Primary School. 10 pupils and 2 teachers were present throughout the day stationed by an exhibition of their project work on the stories of soldiers whose names are on the First World War Memorial in church. The children enjoyed talking to our visitors on the day and shared with them the research they had carried out.

#### All Saints School Work

2<sup>nd</sup> May 2024 for the first time the primary school used the church to welcome the pupils from Copthorne Academy in Bradford their partner school from the Bradford Linking Schools Partnership. Together with Adam Robinson and Adam Roebuck we held an activity afternoon for 120 pupils from both schools. The Heritage Manager ran a heritage activity for the different groups of Year 3 pupils from both schools across the afternoon. The afternoon was very successful, and Copthorne Academy loved being able to use the church space for the children to meet up and have the activity session on their visit to their partner school.

After the attendance of Year 5 pupils from All Saints Primary School to lead the act of Remembrance in church November 2023 the pupils continued their research work on some of the soldiers named on the WW1 Memorial in Church. This research work was carried out during the rest of the academic year as part of their local history studies. It was then submitted as a competition entry to the Western Front Association in June 2024. The Heritage Manager worked with the children to support this work attending History Club sessions run by Laura Quinlan the teacher leading this work throughout the year. In July the school were told they had won the Primary School Category of the competition, and they were invited to take a small group of the pupils to London on Armistice Day to lay a wreath at the Cenotaph during the Western Front Commemorations on the 11<sup>th</sup> of November.

The children chosen from the class to go to London were the 7 children who had attended our church to lead the Act of Remembrance at the Remembrance Day service in November 2023.

The Heritage Manager was delighted to be able to go to London with the pupils on 11<sup>th</sup> November and see them lay their wreath at the Cenotaph.

All Saints Parish Church Ilkley



CML February 2025

FINANCIAL SUMMARY

## All Saints Parish Church Ilkley

### **Treasurer's Report**

#### **Financial performance**

A surplus of £165,468 was recognised in 2024 (2023: deficit £19,217). Total reserves at 31 December 2024 were £1,299,690 (2023: £1,134,221). On our general (unrestricted) fund there was a surplus of £2,222 compared with a deficit of £4,739 in 2023.

#### **Funds.**

As against 2024 budget our income was up by £184k (due, in the main, to receipts for Phase II) while expenditure was also up by £19k leaving us with a surplus of £165k as against a budget break-even. The total income receipts were £464k of which £391k were generous voluntary givings, £36k tax gift aid and £14k being a very welcome legacy. The voluntary givings (excluding Phase II receipts) have decreased slightly by 0.4% in 2024.

£299k was spent to provide Christian ministry from All Saints, including an decreased contribution to the Parish share this year of £157,992 being a decrease of 4.94% on 2023. The parish share largely provides for clergy stipends, housing, plus support of other parishes and various training needs. This year the parish share request is for £157,240. The PCC is committed to paying this in full this year

#### **Church House Improvement Fund (West Wing)**

The balance on the Church House Improvement Fund stands at £223,946.

#### **Reserves and Savings policy.**

It is the PCC policy to try to maintain a balance of free reserves which equates to two months unrestricted payments. This is equivalent to £46k. It is held to smooth out fluctuations in cash flow and to meet emergencies. Our extra reserves have continued to recover since 2019 thanks to welcome legacies and grants. Our savings are held with the CCLA Church of England Deposit fund and HSBC Bank.

#### **2025 Budget**

The PCC has agreed a budget with a projected surplus of £1k. The PCC approve a budget on an annual basis.

#### **Pension scheme**

All Saints participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

### **All Saints Parish Church Ilkley**

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, both of which are classed as defined benefit schemes.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

A valuation of the Pension Builder scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2019. A current 2022 valuation is underway at the moment and hasn't yet been finalised so the 2019 is still the latest valuation. This revealed, on the ongoing assumptions used, a funding shortfall of £4.8m. There has been no request from the scheme provider for deficit payments at the current time.

A valuation of the Pension Builder 2014 is carried out once every three years. The most recent scheme valuation was carried out as at 31 December 2019. A current valuation is underway at the moment and hasn't yet been finalised so the 2019 is still the latest valuation. The valuation at that date showed a scheme surplus on a funding valuation basis of £5.5m.

The pensions costs charged to the SoFA in 2024 of £2,648 are employer contributions payable (2023: £2,191).

#### **Risk management**

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.

Mike Coe  
Chair  
April 2025

## All Saints Parish Church Ilkley

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ending 31 December 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
<b>Income and endowments from:</b>					
Voluntary Income		255,225	880	256,105	251,379
Activities for generating funds		15,051	-	15,051	10,923
Church activities		3,045	-	3,045	3,510
Other incoming resources		-	-	-	1,428
Church Development Phase II		-	185,597	185,597	-
Investment income		4,671	-	4,671	4,783
<b>Total</b>	<b>2</b>	<b>277,992</b>	<b>186,477</b>	<b>464,469</b>	<b>272,023</b>
<b>Expenditure on:</b>					
Costs of generating voluntary income		-	-	-	-
Church activities		275,317	23,684	299,001	291,240
Governance costs		-	-	-	-
<b>Total</b>	<b>3</b>	<b>275,317</b>	<b>23,684</b>	<b>299,001</b>	<b>291,240</b>
<b>Net income/(expenditure)</b>		<b>2,675</b>	<b>162,793</b>	<b>165,468</b>	<b>(19,217)</b>
Transfers between funds		(453)	453	-	-
<b>Net movement in funds</b>		<b>2,222</b>	<b>163,246</b>	<b>165,468</b>	<b>(19,217)</b>
Total funds brought forward		1,045,629	88,593	1,134,222	1,153,438
<b>Total funds carried forward</b>		<b>1,047,851</b>	<b>251,839</b>	<b>1,299,690</b>	<b>1,134,221</b>

The accompanying notes on pages 19 to 25 are an integral part of this statement.

## All Saints Parish Church Ilkley

## BALANCE SHEET as at 31 December 2024

	Notes	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	7	957,130	902,436
<b>Current assets:</b>			
Debtors and prepayments	8	2,261	3,073
Short term deposits	9	92,175	87,530
Cash at bank and in hand		271,066	145,974
		<b>365,502</b>	<b>236,577</b>
<b>Liabilities falling due within one year</b>	10	(22,942)	(4,792)
<b>Net current assets</b>		<b>342,563</b>	<b>231,785</b>
<b>Total net assets</b>		<b>1,299,690</b>	<b>1,134,221</b>
<b>Represented by:</b>			
Unrestricted	11	1,047,851	1,045,628
Restricted	11	251,839	88,593
<b>Total funds</b>		<b>1,299,690</b>	<b>1,134,221</b>

The financial statements were approved by the Parochial Church Council on April 2025 and signed on its behalf by:

-----  
Mike Coe (PCC Chair)

**All Saints Parish Church Ilkley**

The accompanying notes on pages 19 to 25 are an integral part of this statement

**NOTES TO THE ACCOUNTS - 31 December 2024****1. Accounting policies****Accounting convention**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value and buildings, which are included at open market freehold value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. Unrealised gains or losses on investments are accounted for on revaluation of investments at the 31<sup>st</sup> December. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure generally recognised when it is incurred and is accounted for gross.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

## All Saints Parish Church Ilkley

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Anything acquired prior to the year 2000 is not valued in the financial statements. Expenditure on fixed assets costing less than £1,000 is written off when incurred.

Depreciation is provided at the following annual rates in order to write off each asset, within church equipment, over its useful economic life.

- 20% on a straight-line basis
- 10% on a straight-line basis and
- 5% on a straight-line basis.

It is the PCC's policy to maintain the properties in a continual state of repair for the benefit of the Church and community which it serves. Accordingly, the members consider that the life of these properties, already of an age, are so long, and residual values based on prices at the time of acquisition so high, that any depreciation would be insignificant.

### Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent incomes received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. Cash, whether it is held in a current account or short term deposits, is also managed as a single asset

### Investments

Investments are valued at the market value at the 31<sup>st</sup> December.

### Support costs

Support costs comprise office supplies, IT, telephone, financial, administration and caretaker salary costs and miscellaneous expenses. These costs are reallocated on the basis of approximately 80% to church activities and 10% each to costs of generating voluntary income and costs of governance.

## All Saints Parish Church Ilkley

NOTES TO THE ACCOUNTS - 31 December 2024 (continued)

<b>2. Income and endowments</b>	<b>Unrestricted Funds 2024 £</b>	<b>Restricted Funds 2024 £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Voluntary Income				
Gift aided giving	158,064	-	158,064	160,480
Other giving	21,539	-	21,539	44,220
Other collections at services	17,157	-	17,157	16,459
Tax recoverable	35,638	-	35,638	23,620
Sundry donations	8,620	880	9,500	7,032
Church Development Phase II	-	185,597	185,597	-
Legacies	13,988	-	13,988	1,000
	<b>255,006</b>	<b>186,477</b>	<b>441,483</b>	<b>251,379</b>
Activities for generating funds				
Church house lettings	15,051	-	15,051	10,923
Fund raising income	-	-	-	-
	<b>15,051</b>	<b>-</b>	<b>15,051</b>	<b>10,923</b>
Church activities				
Fees	3,045	-	3,045	3,510
Other funds	-	-	-	-
Magazines and books	-	-	-	-
	<b>3,045</b>	<b>-</b>	<b>3,045</b>	<b>3,510</b>
Other incoming resources				
Grants	-	-	-	-
Insurance income	-	-	-	-
	-	-	-	-
Investment income	4,671	-	4,671	4,786
<b>Total income and endowments</b>	<b>277,774</b>	<b>186,477</b>	<b>464,250</b>	<b>272,023</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2024 (continued)

## 3. Expenditure

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
Costs of generating voluntary income					
Fundraising administration		4,086	-	4,086	3,776
Fundraising events		335	-	335	179
		<b>4,421</b>	-	<b>4,421</b>	<b>3,955</b>
Church activities					
Mission and vision		11,375	-	11,375	20,919
Parish share to diocese		157,992	-	157,992	166,200
Ministry		59	-	59	265
Youth work	4a/6	3,343	23,684	27,027	19,652
Worship		5,762	-	5,762	3,956
Church services supplies		182	-	182	267
Hospitality		53	-	53	218
Communications		1,927	-	1,927	1,263
Magazines, cards and books		-	-	-	-
Staff costs	4a/6	-	-	-	-
Staff expenses		538	-	538	749
Repairs and maintenance		9,801	-	9,801	5,033
Depreciation		11,499	-	11,499	8,504
Utilities		23,611	-	23,611	18,609
Insurance		6,854	-	6,854	6,472
Rates		836	-	836	850
Heritage activity		-	-	-	-
Bank charges		294	-	294	332
Support costs	6	32,684	-	32,684	30,221
		<b>266,810</b>	<b>23,684</b>	<b>290,494</b>	<b>283,510</b>
Governance costs					
Professional fees		-	-	-	-
Governance		4,086	-	4,086	3,776
		<b>4,086</b>	-	<b>4,086</b>	<b>3,776</b>
<b>Total expenditure</b>		<b>275,317</b>	<b>23,684</b>	<b>299,001</b>	<b>291,240</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2024 (continued)

**4a. Staff costs**

In 2024, the Church had four part-time and one full time employees (2023: five) whose wages during the year were:

	<b>2024</b>	<b>2023</b>
	£	£
Gross wages and salaries	57,520	47,785
Pension costs	2,648	1,824
<b>Total staff costs</b>	<b>60,168</b>	<b>49,609</b>

In the expenditure analysis in note 3, the financial, administration and caretaker salary costs are included within support costs (see also note 6 below).

**4b. Members' remuneration and benefits**

No payments were made to any PCC members, persons closely connected to them, or other related parties during 2024.

**5. Mission spend**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Mission partners:</b>		
Church Mission Society	2,843	4,750
Diocese of Sittwe in Myanmar	2,843	6,500
Mission Aviation Fellowship	2,843	4,750
Koshish	2,843	4,719
<b>Sub-total</b>	<b>11,375</b>	<b>20,719</b>
<b>Other charities, agencies and appeals:</b>		
Shine	-	200
<b>Sub-total</b>	<b>-</b>	<b>200</b>
<b>Total</b>	<b>11,375</b>	<b>20,919</b>

## All Saints Parish Church Ilkley

**6. Support costs**

	<b>2024</b>	<b>2023</b>
	£	£
Office supplies/IT	2,155	2,103
Telephone	1,540	1,129
Staff costs	36,264	33,211
Sundry expenses	897	1,319
	<b>40,856</b>	<b>37,762</b>

**7. Tangible Support fixed assets**

	<b>Land and buildings</b>	<b>Church equipment</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
At 1 January 2024	869,212	154,862	1,024,074
Additions	5,389	60,803	66,192
Disposals	-	-	-
<b>At 31 December 2024</b>	<b>874,601</b>	<b>215,665</b>	<b>1,090,266</b>
<b>Depreciation</b>			
At 1 January 2024	-	121,637	121,637
Disposals	-	-	-
Charge for the year	-	11,499	11,499
<b>At 31 December 2024</b>	<b>-</b>	<b>133,136</b>	<b>133,136</b>
<b>Net book value</b>			
<b>At 31 December 2024</b>	<b>874,601</b>	<b>82,529</b>	<b>957,130</b>
<b>At 31 December 2023</b>	<b>869,212</b>	<b>33,225</b>	<b>902,437</b>

The premises at No.4 & No.6 Church Street and Church House were valued on an open market rent freehold value, subject to the lease on No.4 Church Street, by David Margerison & Partners, Chartered Surveyors, on the 15<sup>th</sup> February 2008. Subsequent additions to these properties have been included at historical cost.

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2024 (continued)

**8. Debtors and prepayments**

	<b>2024</b>	<b>2023</b>
	£	£
Income tax recoverable	1,967	2,061
Other debtors	-	-
Prepayments and accrued income	294	1,012
	<b>2,261</b>	<b>3,073</b>

**9. Current asset investments**

	<b>2024</b>	<b>2023</b>
	£	£
Parish deposit fund	92,175	87,530

**10. Liabilities falling due within one year**

	<b>2024</b>	<b>2023</b>
	£	£
Accruals and deferred income	20,679	2,860
Taxation and social security	-	-
Funds held for others	2,263	1,931
	<b>22,942</b>	<b>4,791</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2024 (continued)

## 11. Movement in funds

	1 January 2024	Income (note 2)	Expenditure (note 3)	Transfers	31 December 2024
	£	£	£	£	£
<b>Movement in restricted funds</b>					
Church development fund	11,754	690	-	-	12,444
Heritage Lottery Fund	1,435	-	-	-	1,435
Church House development fund	45,443	-	-	-	45,443
Church House Phase II	-	185,597	-	-	185,597
Youth Work	23,481	-	(23,904)	423	-
Saltmine	562	-	-	-	562
Barnabus fund	871	-	-	-	871
Other funds	3,935	-	-	-	3,935
<b>Total</b>	<b>87,484</b>	<b>186,287</b>	<b>(23,904)</b>	<b>423</b>	<b>250,290</b>
<b>Movement in designated funds</b>					
Maintenance and development	-	-	-	-	-
Church House development fund	1,139	410	-	-	1,549
	(30)	-	-	30	-
Heritage Lottery Fund					
<b>Total</b>	<b>1,109</b>	<b>410</b>	<b>-</b>	<b>30</b>	<b>1,549</b>
<b>Movement in unrestricted funds</b>					
General fund	1,045,628	277,774	(275,097)	(453)	1,047,851
<b>Total funds</b>	<b>1,134,221</b>	<b>464,471</b>	<b>(299,001)</b>	<b>-</b>	<b>1,299,691</b>

**All Saints Parish Church Ilkley****Report of the Independent Examiner to the Parochial Church Council of the Ecclesiastical Parish of All Saints' Ilkley**

This report on the financial statements of the Parochial Church Council for the year ended 31 December 2024, which are set out on the pages immediately preceding, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011.

I report to the charity's trustees on my examination of the accounts of the above charity for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

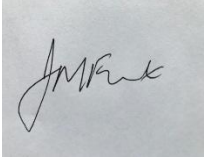
the accounting records were not kept in accordance with section 130 of the Charities Act;  
or

the accounts did not accord with the accounting records; or

the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**All Saints Parish Church Ilkley**

A rectangular area containing a handwritten signature in black ink. The signature appears to be 'Jonathan Frank' written in a cursive style.

..... Date: 28 March 2025

Jonathan Frank BA Hons, ACA  
Knotts Farm, Knotts Lane, Tosside, BD23 4SJ

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# Accounts

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All Saints Parish Church Ilkley

**ANNUAL REPORT and FINANCIAL STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL  
for the year ended 31 December 2023**

PARISH OFFICE  
6 Church Street  
Ilkley  
LS29 9DS  
Tel: 01943 816035  
Email: [office@ilkleyallsaints.org.uk](mailto:office@ilkleyallsaints.org.uk)  
Website: [allsaintsilkley.org](http://allsaintsilkley.org)

Charity No: 1130372

**All Saints Parish Church Ilkley**

**REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2023**

The members of the Parochial Church Council (PCC) present their annual report with the financial statements for the year ended 31 December 2023. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2022 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP FRS 102) effective 1 January 2019.

The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

**REFERENCE AND ADMINISTRATIVE DETAILS**

All Saints' Church is a registered charity (No. 1130372). Its location is:  
Church Street  
Ilkley  
LS29 9DS

The Church banks with:  
HSBC  
1 Wells Road  
Ilkley  
LS29 9JB

All Saint's independent examiner is:  
Jonathan Frank BA Hons, ACA  
Knotts Farm  
Knotts Lane  
Tosside, BD23 4SJ

**All Saints Parish Church Ilkley**

**PCC Members & Officers – 2023 update (as at 31 December 2023)**

<b>Position Held</b>	<b>Name of Person</b>	<b>Years in Office</b>
Chair	Mike Coe	5.5
Associate Minister	Revd Diana Rees-Jones	4
Curate	Adam Roebuck	2
Warden (ex-officio)	Tim Kingsman	1.5
Warden (ex-officio)	Jenny Lawson	1.5
Deanery Synod (ex-officio)	Hywel Rees-Jones	4 (re-elected May 2023)
	Hugh Lorimer	0.5
	Clive Brook	0.5
Treasurer	Peter Crossley	1.5
PCC Secretary	Alexandra Davies	Non-member
Elected (Deputy Warden)	Jessica Crossley	1.5
Elected (Deputy Warden)	David Taylor	1.5
Elected	Alex Cockshott	6
Elected	Paul Dix	5
Elected	Ailsa Cummins	3.5 (term ended May 2023)
Elected	Charlotte Jarvis	4 (Re-elected May 2023)
Elected	Stuart Saxton	4 (Re-elected May 2023)
Elected	Alison Hodson	1.5
Elected	Kate Rudd	1.5

## **All Saints Parish Church Ilkley**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Day-to-day Management**

Day to day management is carried out by the Vicar, Church Wardens and Deputy Church Wardens who meet regularly to raise and discuss issues, together with sharing of information, and take decisions. They also meet regularly with an Operations Team that includes the Associate Minister, Curate, Administrative Manager and others from time to time as appropriate. The Vicar is the spiritual leader of the church and is responsible, alongside the PCC, for the functioning of All Saints. Churchwardens have responsibilities for the fabric of the church buildings and for keeping records up to date, such as the Inventory and Terrier.

#### **Governance**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. A church of the size of All Saints' is entitled to elect 15 people onto the PCC. Once elected it is possible to retire each year after three years in office. After serving three years, members can be re-elected for one additional three-year term (i.e. 6 years in total) without having a break. The number of general members is agreed by the PCC and is based on the size of the church membership.

Elected PCC members are nominated by those church members on the Electoral Roll; publicity for this opportunity is given in the weekly notice sheet, by announcements at weekly worship services and by personal approach of any church member.

The Chairperson is the Vicar of the church. The Vice-chair is elected by the PCC. Churchwardens are elected annually for one year at the Meeting of Parishioners by those living within the parish and/or are on the Church Electoral Roll. Deanery Synod representatives are elected for three years.

Ex-officio members hold positions within the church which entitle them to be on the PCC. The term of office for these posts will directly relate to the term of office for the post that they hold. Co-opted members are invited to be members because of the role that they play within the church. The PCC appoints a Treasurer and a Secretary. If these officers are not elected as members, they can be co-opted.

### **All Saints Parish Church Ilkley**

The PCC usually meets six times a year. It has appointed committees and groups, who present reports to the PCC for their consideration and action. As ex-officio members of the PCC, the Vicar and Churchwardens can attend any committee and raise and/or respond to any matter on the agenda. Although the PCC has not got a formal structure for training of PCC members, it is aware of the need to make members conscious of their responsibilities. Where professional advice is needed by the PCC, this can often be found from those within the church congregation. All Saints is very fortunate to have a wide range of such skills and experience. On some occasions the help of the Diocese of Leeds is sought.

#### **Church committees**

##### **Management Group (Standing and Finance Committee)**

The purpose of the Management Group is to facilitate the effective management of church activities, with transparent reporting back to the PCC. The members of the Management Group included in 2023: Vicar, Curate, Treasurer, Wardens and Deputy Wardens. The Management Group is also responsible for considering the financial position of All Saints and making relevant recommendations to the PCC. The Management Group's terms of reference are available upon request from the PCC Secretary.

##### **Deanery Synod**

The PCC can elect up to four representatives to the Ilkley Deanery Synod to represent All Saints and reports from this Synod are brought to the PCC for consideration.

#### **CHURCH DEVELOPMENT AND HERITAGE**

##### **Heritage Report for AGM 2024**

The start of 2023 marked six months since the completion of the National Heritage Lottery funded project and it has been pleasing to see a significant rise in the number of regular bookings for the church as well as an increase of general visitors making a visit. Not only are more people finding their way to our doors, but the Visitor's book records positive testimonies to their experiences.

Comments such as :

### All Saints Parish Church Ilkley

*A tranquil escape from a hectic world. Inner peace!  
Thankyou for the open door and welcome.  
A beautiful and well-loved church. Thank you for the visit.  
A joy to visit! So pleased to find the church open.  
What a wonderful church! You are lucky to have it.*

During the months of January and February, quiet periods for welcoming many visitors to the church, new opening times for general visits were introduced. This prompted us to plan for an increase in the number of heritage visits that were being booked from March onwards. Parties that wanted to make heritage visits needed to be aware that bookings should be made well in advance as the church availability for group visits was limited to those times when it wasn't being used for regular weekly bookings

#### Adult Visiting Groups to the Church 2023

Friends of Bradford Art Gallery & Museums  
Wetherby U3A – Historic Buildings Group  
Lighthouse Group  
Outside The Box  
Guiseley Stained Glass Window Group  
All Saints Initial Teacher Training Cohort 2022-2023

#### Work with Manor House

From the start of 2023 we continued with our collaborative work with Ilkley Manor House. They appreciated us responding to their request for artificial Christmas Trees for the "Peep through the Window" installation they were planning for the Manor House during January and February when the house was closed. It was good to see this acknowledged on several of the Ilkley Community social media sites.

Carry and Julia Richards (Manor House Trustee) used these quieter months to finalise the education materials they had been developing for schools and then to write session plans/scripts to enable volunteers to deliver the sessions in the future. We invited volunteers to come to an information session held in the church where we showed them the materials we had developed and walked through what a session might look like. Although not all our volunteers were able to attend this session, 15 people did attend and expressed an interest in helping with these sorts of visits in the future. We managed to have 3 joint school visits with the Manor House during the year, each of them with a History Focus. However, Julia Richards and I have started work to revise the programme of school offers from the Manor House to broaden the offer so that

### **All Saints Parish Church Ilkley**

schools recognise that a visit to the church can enhance a visit to the Manor House particularly if schools want a local history focus.

In May the Manor House held a medieval month and the information on display in the house included an information piece on the Middleton Effigy from our side chapel, using the content that was in the leather bound book produced for the National Heritage Lottery project.

#### **General Schools work locally.**

There were considerable changes to school leadership roles in local schools during 2022 -2023 including at All Saints Primary School. Mike Coe introduced Carry Lynott to the new Head and Deputy at the school who were keen to strengthen and develop the relationship between the Church and School. After an initial meeting with Helen and Stuart (All Saints School Senior Leadership Team) they put Carry Lynott in contact with the Year 5 teacher, Laura Quinlan. We started to work together to offer to support all the staff in school to recognise how the church could be used as a great learning resource for all the pupils as well as being an important place to gather for School Worship. We wanted the staff to enable the children to visit the church often, become familiar with it through different activities offered and enjoy it as a special place in their town. Teachers attended two after school presentations in the church where they were shown around the heritage installations in the church and had the chance to look at the resources that were developed for school visits during the National Heritage Lottery Project. They shared ideas with one another of how they might use the church and these resources with their pupils to enhance their learning. A similar session was delivered for the cohort of Initial Teacher training students undertaking their training at All Saints Primary School due to qualify in the Summer 2023 in the hope that the session might be particularly useful for those students who would get jobs in local schools.

#### **All Saints Primary School Activity using the church.**

Once my initial contact with Laura Quinlan from All Saints Primary School was established, we planned an activity together for the Summer Term. This activity was based on an idea that had been developed at Bradford Cathedral which involved training Yr 6 pupils to be tour guides in the cathedral showing visitors around. Laura wanted to use the pupils in Year 5 to try out this idea. We knew that we wouldn't get the same number of visitors to the church to enable all the children to take part, so we decided to adapt the idea. We planned to train all the Yr 5. pupils over the course of one day to be able to act as Church Guides for Year 2 pupils the following week. This project worked well, and we were pleased to be able to involve nearly 200 pupils coming to the church over a two week period in July 2023. Laura is keen to try something similar

### **All Saints Parish Church Ilkley**

again with Yr 6 pupils perhaps being trained to guide their parents around the church for an evening event. It was great also that Adam Robinson was able to help with this work over all the sessions that were delivered.

The All Saints Archaeology group came to the church in September to trial the new archaeology resources that have been developed in collaboration with the Manor House. This group of children were very impressive with their knowledge and enthusiasm about the history and heritage of their locality, and it was pleasing to see that they recognised the importance of the Anglo-Saxon crosses in the church.

The school started a project with the Western Front Association in September 2023 where the children are investigating the stories of some of the soldiers named on our WW1 memorial in church. This project is ongoing until Summer 2024 and we have been able to support the children's investigations with the resources made by Joy Bray (Education Coordinator for the National Lottery Heritage Project) during the Lockdown times.

This work also prompted the school to put up a display and lead the Act of Remembrance during the Sunday Service on Remembrance Sunday in November. The school have asked to be able to do something again for Remembrance Sunday next year.

### **Yorkshire Churches Open Day**

We had a successful day on September 16<sup>th</sup>, 2023, when the church took part in Yorkshire Churches Open Day, part of the National Heritage Open Day Festival. The Heritage Manager was unable to attend on the day as she was attending a family wedding in Wiltshire, but Adam Robinson coordinated a team of 7 volunteers to ensure that there was someone to welcome visitors on the day. Adam also led a creative activity for younger visitors on the day.

### **University of Bradford Archaeological Work**

The archaeological surveys carried out by University of Bradford continued throughout 2023. In the Summertime the students finished surveying the outside area using ground penetrating radar equipment followed by the work being written up and analysed during the Autumn. They were also working on surveying the Manor House and a portion of land in New Brook Street. Sadly, the work doesn't appear to have found anything of too much significance for the church. Clive Brook and Carry Lynott attended a meeting at the Manor House in December where the team reported their findings and presented a report to us. Carry has an electronic copy of the report for anyone who is interested in looking at it.

CML February 2024

**All Saints Parish Church Ilkley**

**ACHIEVEMENTS, PERFORMANCE AND PLANS FOR THE FUTURE**

	<b>2023</b>	<b>2022</b>
Electoral roll	216	210
Average weekly attendance	181	160
Easter	222	194
Christmas: Special services for schools	534	766
Christmas Eve/Christmas Day services including Christingle	998	766
Baptisms	5	7
Weddings	7	6
Funerals	11	13

The 2022 and 2023 figures do not include online church services, only physical Church attendance.

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**VICAR'S REPORT - 2023 Annual accounts**

Dear all,

As I write my reflections on 2023 at All Saints, the first thing to say is thank you. I can't overstate how vital your support has been to the fellowship at All Saints. Every member of the church family has played a unique role, and whatever you've given - prayerfully, practically, financially or pastorally - whether in a public or private way, has been greatly appreciated and highly valued. Whether you have been at All Saints for a few months, a few years or much longer, you are an important part of the 'jigsaw' that is All Saints.

Last year in my report to the APCM, I said that 2022 had felt like a year of transition following the challenging events of the previous two years. A year when we saw changes in our mission and ministry being implemented - some pre-planned and some reacting to the opportunities before us. I also said that looking ahead to 2023 we faced some significant challenges. So let me reflect on how we've got on in meeting them.

**1. Financial challenges**

Last year was a particularly difficult time for everyone with the cost of living crisis. Although it doesn't feel quite as difficult as it was last year, this is still something that has a very real effect on the everyday lives and decisions of all of us. In that light it is so encouraging to report that the direct & indirect regular giving from the church family increased slightly in 2023. It was also great to see more church family members moving their regular giving to the Parish Giving Scheme,

## **All Saints Parish Church Ilkley**

which is a more efficient and effective way to give regularly to All Saints. As always I am immensely grateful to anyone who gives financially to support the mission and ministry at All Saints. The generous and often sacrificial giving of the church family has enabled us to pay our full Parish Share in 2023, to maintain our existing mission and ministry, to employ an additional staff worker, to upgrade our audio-visual equipment and to be in a position to launch our Phase 2 Building Appeal (see below).

### **2. Building challenges**

We have great resources in our buildings that we can and do use in our mission and ministry which has been particularly seen in how we have used the redeveloped main church building, Link, the kitchen and toilets that were part of Phase 1. In 2019 we decided to pause the fundraising for Phase 2 of the project as the church leadership believed that ‘fundraising fatigue’ was being felt across the church family. In autumn 2023, the PCC decided the time was right to ‘unpause’ our fundraising and the Phase 2 Fundraising Appeal was launched (*go to <https://bit.ly/ASI-Phase2Booklet> for more information.*) The focus of the appeal is less about **WHAT** you should or could give (although that is very important) but **WHY?** The reason people will be willing to give generously is because they want to support the vision for how our redeveloped buildings will be used, which is set out in the booklet. We want all our redeveloped church buildings (Phase 1 & Phase 2) to be a blessing to our community and a beacon for the Gospel, not a vanity project for All Saints. The response so far has been really generous from those who have given, and we have a programme of fundraising and awareness raising events planned throughout 2024.

### **3. Ministry challenges**

In April 2023, Adam Robinson joined the staff team as our Children’s and Youth Ministry Leader. In the relatively short time he has been with us, he has made a very positive impact in our mission and ministry across all age groups, especially in his leadership of our children’s and youth work and his valued input into the strategic decision-making of the church leadership.. Ministry to children and young people is about more than children and young people, because a church that prioritises ministry to younger age groups will see growth and blessing across all age groups. Partly this is because it frees up other staff members to focus on other areas (i.e. Adam now takes the lead in our partnership with our church school.) Adam joining us is a strategic investment and a reflection of our priority commitment to children and young people. However, it is not a magic bullet. The ideas and initiatives he brings in the coming months will inevitably lead to changes in the structure of, and the priorities of, what we do at All Saints, and we all need to be ready to embrace the challenges that these changes will bring.

### **4. Wider church challenges**

The significant theological, doctrinal and practical questions that are a direct result of the issues highlighted in the ‘Living in Love and Faith’ material continue to be in the spotlight in the Church of England. At the moment there is much confusion about what is or could be proposed in the coming months. The outcome of the General Synods this year will have implications for the

### **All Saints Parish Church Ilkley**

future at All Saints, but at the moment we don't know what they could be. As I have said previously, when there are definitive questions to discuss, and where Bishop Nick has given guidance on how to approach those questions, I will initiate a discussion at All Saints and clearly set out my views and what I intend to do in my role and with my responsibilities as the incumbent of All Saints Ilkley.

In 2024 we will continue to face challenges and changes in the live of the church family.

- I have been granted a sabbatical from April 29<sup>th</sup> - August 3<sup>rd</sup> by the Diocese. During that time I will be stepping back from the day-to-day ministry and leadership at All Saints (although you will see me around Ilkley and at various events connected with our Phase 2 appeal)! I will write to the church family in March about the arrangements for the leadership whilst I am away, but the church will be in very safe hands!
- Adam, Anne, Arthur & Alexander Roebuck will probably be leaving All Saints later this year as Adam comes to the end of his curacy. It's possible that they could stay until the summer of 2025 as they prayerfully wait for the right church for Adam to move to be the vicar of, but we should plan on the assumption that they will leave this summer. We will miss them but it's another aspect of our giving to support the wider church.

A Bible passage that has encouraged and challenged me in the past year is Colossians 2:6-7  
*"Just as you received Christ Jesus as Lord, continue to live your lives in him, rooted and built up in him, strengthened in the faith as you were taught, and overflowing with thankfulness."*

It reminds us that in an ever-changing world, there are some key things that should never change. 'Continue' might not be the most dramatic or exciting instruction to hear, but in the context of our Christian faith, individually and as a church family, it's the most important.

Thanks again for all your encouragement, service and support.

Yours in Christ,



**Revd. Mike Coe - Vicar: All Saints, Ilkley**

### **Adam's Report on Youth Work**

In my last report I had been in my post a total of six weeks. I have now been in post for a whole year. I set my five priorities for my first year as follows:

### All Saints Parish Church Ilkley

*1, Cover the work in prayer. 2; Make great strong and lasting connection in the schools. 3; Continue to get to know and support our children and youth leaders. 4; Grow new leaders 5; To continue to grow the work for our children and families as a whole church activity.*

Whilst I did not know what the next year would have in store it has been clear that God has been on the move and lots of exciting things have been happening at All Saints and around Ilkley. Below is summary of all that has been achieved by children and youth team over the past twelve months.

#### **Release:**

Our Sunday nights have been filled with fun, games, teaching and newly introduced worship sessions led by the young people. Release has continued to be a great place for Christians (and those searching for faith) to come together and make friends and learn more about God. The next step for Release is to build our volunteer and leadership team to have a full rota of regular leaders.

#### **TNT:**

Our midweek Bible study has been growing over the year providing a space for young people to delve into scripture and have discussion around them and how it impacts their lives. We have explored the book of Exodus, Psalms, Christmas and the biblical roots of worship songs. The TNT team has been growing too and is looking forward to a great year ahead!

#### **Sunday morning groups:**

Our Sunday morning groups have been doing well following similar themes to that of the main church service. All our groups are thriving with numbers growing in each group. Towards the end of 2023 we began hiring Outside the Box for Focus to meet, to give them a place to study where there was enough space and privacy. It has been a successful move!

#### **Schools' ministry:**

There has been a lot going on in All Saints Primary; an afterschool science with God club, lunchtime RE Council, collective worships, church visits, school services, RE lessons across the school, seasonal events, some fun school trips and lots more to come for the rest of the year. Similar things have been happening in Ashlands with collective worship and a chaotic and competitive chess club.

Work has been continuing with IGS where Adam and Michael (from Christchurch) led some advent assemblies across school with more assembly work to come in 2024, a good relationship is building with many of the senior leaders. We will begin working with the CU at the school and being present in the school over the next few months.

## **All Saints Parish Church Ilkley**

### **Training:**

Every term there has been some training opportunities for our current and potential children and youth ministry team members, we had a storytelling event in the Autumn term and the start of 'Ministry with Children and Young People' training with the Diocese in February.

### **Join the Dots:**

Join the Dots has been thriving this year having great engagement with local families who have been coming regularly throughout the year. It's been so busy in fact that Join the Dots has started running a new Friday session, giving families more space to come and experience the love of God through song, story and fellowship. Please continue to pray for this great ministry and the families it reaches.

### **Intergenerational Ministry:**

Part of my role as children and youth ministry lead is to develop ways in which All Saints Church can become more intergenerational. The first step into this was 'Superhero Sunday' in October which was a great success this to be followed by the Palm Sunday instalment.

### **2024 Goals:**

For the coming year the goals for children and youth ministry are simple:

1. Carry on the amazing work that has been happening this year.
2. Build our teams to be bigger both in number and confidence.
3. Build lasting amazing relationships with all our children and young people.

Thank you to everyone who has prayed, offered words of support and supported the work of our children and youth ministry this year. I am so grateful and thank God for you and your support. Let's have another great year ahead.

## **FINANCIAL SUMMARY**

### **Treasurer's Report**

#### **Financial performance**

### **All Saints Parish Church Ilkley**

A deficit of £19,217 was recognised in 2023 (2022: surplus £59,945. Total reserves at 31 December 2023 were £1,134,221 (2022: £1,153,493). On our general (unrestricted) fund there was a deficit of £4,739 compared with a surplus of £43,819 in 2022.

#### **Unrestricted Fund.**

As against 2023 budget our income was up by £14k while expenditure was also up by £5k leaving us with a reduced deficit of £9k as against budget. The total income receipts were £272k of which £229k were generous voluntary givings, £24k tax gift aid and £1k being a very welcome legacy. The voluntary givings have decreased slightly by 10.2% in 2023.

£291k was spent to provide Christian ministry from All Saints, including an increased contribution to the Parish share this year of £166,200 being a further increase of 3.82% on 2022. The parish share largely provides for clergy stipends, housing, plus support of other parishes and various training needs. This year the parish share request is for £157,824. The PCC is committed to paying this in full this year

#### **Church House Improvement Fund (West Wing)**

The balance on the Church House Improvement Fund remains at £45.4k.

#### **Reserves and Savings policy.**

It is the PCC policy to try to maintain a balance of free reserves which equates to two months unrestricted payments. This is equivalent to £46k. It is held to smooth out fluctuations in cash flow and to meet emergencies. Our extra reserves have continued to recover since 2019 thanks to welcome legacies and grants. Our savings are held with the CCLA Church of England Deposit fund and HSBC Bank.

#### **2024 Budget**

The PCC has agreed a budget with a projected surplus of £3k. The PCC approve a budget on an annual basis.

#### **Pension scheme**

All Saints participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board,

**All Saints Parish Church Ilkley**

which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, both of which are classed as defined benefit schemes.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

A valuation of the Pension Builder scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2019. A current 2022 valuation is underway at the moment and hasn't yet been finalised so the 2019 is still the latest valuation. This revealed, on the ongoing assumptions used, a funding shortfall of £4.8m. There has been no request from the scheme provider for deficit payments at the current time.

A valuation of the Pension Builder 2014 is carried out once every three years. The most recent scheme valuation was carried out as at 31 December 2019. A current valuation is underway at the moment and hasn't yet been finalised so the 2019 is still the latest valuation. The valuation at that date showed a scheme surplus on a funding valuation basis of £5.5m.

The pensions costs charged to the SoFA in 2024 of £2,191 are employer contributions payable (2022: £1,115).

**Risk management**

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.



**Mike Coe- PCC Chair 11<sup>th</sup> April 2024**

## All Saints Parish Church Ilkley

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ending 31 December 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
<b>Income and endowments from:</b>					
Voluntary Income		248,597	2,782	251,379	279,911
Activities for generating funds		10,923	-	10,923	7,127
Church activities		3,510	-	3,510	4,020
Other incoming resources		-	1,428	1,428	10,929
Investment income		4,783	-	4,783	1,247
<b>Total</b>	2	<b>267,813</b>	<b>4,210</b>	<b>272,023</b>	<b>303,234</b>
<b>Expenditure on:</b>					
Costs of generating voluntary income		-	-	-	-
Church activities		272,552	18,688	291,240	243,227
Governance costs		-	-	-	62
<b>Total</b>	3	<b>272,552</b>	<b>18,688</b>	<b>291,240</b>	<b>243,289</b>
<b>Net income/(expenditure)</b>		<b>(4,739)</b>	<b>(14,478)</b>	<b>(19,217)</b>	<b>59,945</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>(4,739)</b>	<b>(14,478)</b>	<b>(19,217)</b>	<b>59,945</b>
Total funds brought forward		1,050,368	103,071	1,153,438	1,093,493
<b>Total funds carried forward</b>		<b>1,045,629</b>	<b>88,593</b>	<b>1,134,221</b>	<b>1,153,438</b>

The accompanying notes on pages 19 to 25 are an integral part of this statement.

## All Saints Parish Church Ilkley

## BALANCE SHEET as at 31 December 2023

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	7	902,436	897,502
<b>Current assets:</b>			
Debtors and prepayments	8	3,073	6,324
Short term deposits	9	87,530	84,812
Cash at bank and in hand		145,974	172,736
		<b>236,577</b>	<b>263,872</b>
<b>Liabilities falling due within one year</b>			
	10	(4,792)	(7,936)
<b>Net current assets</b>		<b>231,785</b>	<b>258,016</b>
<b>Total net assets</b>		<b>1,134,221</b>	<b>1,153,438</b>
<b>Represented by:</b>			
Unrestricted	11	1,045,628	1,050,368
Restricted	11	88,593	103,070
<b>Total funds</b>		<b>1,134,221</b>	<b>1,153,438</b>

The financial statements were approved by the Parochial Church Council on 11<sup>th</sup> April 2024 and signed on its behalf by:

M.S. Coe

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 Revd. Mike Coe (PCC Chair)

The accompanying notes on pages 19 to 25 are an integral part of this statement

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2023****1. Accounting policies****Accounting convention**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value and buildings, which are included at open market freehold value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. Unrealised gains or losses on investments are accounted for on revaluation of investments at the 31<sup>st</sup> December. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure generally recognised when it is incurred and is accounted for gross.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Anything acquired prior to the year 2000 is not valued in the financial statements. Expenditure on fixed assets costing less than £1,000 is written off when incurred.

### **All Saints Parish Church Ilkley**

Depreciation is provided at the following annual rates in order to write off each asset, within church equipment, over its useful economic life.

- 20% on a straight-line basis
- 10% on a straight-line basis and
- 5% on a straight-line basis.

It is the PCC's policy to maintain the properties in a continual state of repair for the benefit of the Church and community which it serves. Accordingly, the members consider that the life of these properties, already of an age, are so long, and residual values based on prices at the time of acquisition so high, that any depreciation would be insignificant.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent incomes received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. Cash, whether it is held in a current account or short term deposits, is also managed as a single asset

#### **Investments**

Investments are valued at the market value at the 31<sup>st</sup> December.

#### **Support costs**

Support costs comprise office supplies, IT, telephone, financial, administration and caretaker salary costs and miscellaneous expenses. These costs are reallocated on the basis of approximately 80% to church activities and 10% each to costs of generating voluntary income and costs of governance.

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2023 (continued)

2. Income and endowments	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Voluntary Income				
Gift aided giving	160,480	-	160,480	154,529
Other giving	40,589	3,631	44,220	32,130
Other collections at services	16,459	-	16,459	4,416
Tax recoverable	23,620	-	23,620	37,042
Sundry donations	6,452	580	7,032	17,146
Legacies	1,000	-	1,000	34,648
	<b>248,597</b>	<b>4,211</b>	<b>251,379</b>	<b>279,911</b>
Activities for generating funds				
Church house lettings	10,923	-	10,923	7,127
Fund raising income	-	-	-	-
	<b>10,923</b>	<b>-</b>	<b>10,923</b>	<b>7,127</b>
Church activities				
Fees	3,510	-	3,510	3,894
Other funds	-	-	-	126
Magazines and books	-	-	-	-
	<b>3,510</b>	<b>-</b>	<b>3,510</b>	<b>4,020</b>
Other incoming resources				
Grants	-	-	-	10,929
Insurance income	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,929</b>
Investment income	4,786	-	4,786	1,247
<b>Total income and endowments</b>	<b>267,813</b>	<b>4,210</b>	<b>272,023</b>	<b>303,234</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2023 (continued)

## 3. Expenditure

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Costs of generating voluntary income					
Fundraising administration		3,776	-	3,776	2,676
Fundraising events		-	179	179	-
		<b>3,776</b>	<b>179</b>	<b>3,955</b>	<b>2,676</b>
Church activities					
Mission and vision		20,919	-	20,919	263
Parish share to diocese		166,200	-	166,200	159,885
Ministry		265	-	265	381
Youth work	4a/6	1,164	18,488	19,652	1,697
Worship		3,956	-	3,956	3,559
Church services supplies		267	-	267	464
Hospitality		218	-	218	324
Communications		1,263	-	1,263	1,131
Magazines, cards and books		-	-	-	-
Staff costs	4a/6	-	-	-	10,275
Staff expenses		749	-	749	673
Major developments		-	-	-	-
Repairs and maintenance		5,033	-	5,033	4,829
Depreciation		8,504	-	8,504	8,517
Utilities		18,609	-	18,609	11,330
Insurance		6,472	-	6,472	5,899
Rates		850	-	850	1,556
Heritage activity		-	-	-	5,539
Bank charges		322	10	332	149
Support costs	6	30,210	11	30,221	21,404
		<b>265,001</b>	<b>18,509</b>	<b>283,510</b>	<b>240,551</b>
Governance costs					
Professional fees		-	-	-	62
Governance		3,776	-	3,776	2,676
		<b>3,776</b>	<b>-</b>	<b>3,776</b>	<b>-</b>

## All Saints Parish Church Ilkley

Total expenditure	272,553	18,688	291,240	243,289
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## NOTES TO THE ACCOUNTS - 31 December 2023 (continued)

**4a. Staff costs**

In 2023, the Church had four part-time and one full time employees (2022: four) whose wages during the year were:

	2023	2022
	£	£
Gross wages and salaries	47,785	31,386
Pension costs	1,824	1,635
<b>Total staff costs</b>	<b>49,609</b>	<b>31,386</b>

In the expenditure analysis in note 3, the financial, administration and caretaker salary costs are included within support costs (see also note 6 below).

**4b. Members' remuneration and benefits**

No payments were made to any PCC members, persons closely connected to them, or other related parties during 2023.

**5. Mission spend**

	2023	2022
	£	£
<b>Mission partners:</b>		
Church Mission Society	4,750	-
Diocese of Sittwe in Myanmar	6,500	-
Mission Aviation Fellowship	4,750	-
Koshish	4,719	-
Childrens' Society	-	13
Ilkley Food Bank	-	-
<b>Sub-total</b>	<b>20,719</b>	<b>13</b>
<b>Other charities, agencies and appeals:</b>		
Shine	200	-
Otley Christian Resources Hub	-	250
<b>Sub-total</b>	<b>200</b>	<b>250</b>

## All Saints Parish Church Ilkley

<b>Total</b>		<b>20,919</b>	<b>263</b>
<b>6. Support costs</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Office supplies/IT		2,103	1,621
Telephone		1,129	1,293
Staff costs		33,211	22,745
Sundry expenses		1,319	1,097
		<b>37,762</b>	<b>26,756</b>
<b>7. Tangible Support fixed assets</b>			
	<b>Land and buildings</b>	<b>Church equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 January 2023	856,290	154,345	1,010,635
Additions	12,922	517	13,439
Disposals	-	-	-
<b>At 31 December 2023</b>	<b>869,212</b>	<b>154,862</b>	<b>1,024,074</b>
<b>Depreciation</b>			
At 1 January 2023	-	113,133	113,133
Disposals	-	-	-
Charge for the year	-	8,504	8,504
<b>At 31 December 2023</b>	<b>-</b>	<b>121,637</b>	<b>121,637</b>
<b>Net book value</b>			
<b>At 31 December 2023</b>	<b>869,212</b>	<b>33,225</b>	<b>902,437</b>
At 31 December 2022	856,290	41,212	897,502

The premises at No.4 & No.6 Church Street and Church House were valued on an open market rent freehold value, subject to the lease on No.4 Church Street, by David Margerison & Partners, Chartered Surveyors, on the 15<sup>th</sup> February 2008. Subsequent additions to these properties have been included at historical cost.

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2023 (continued)

**8. Debtors and prepayments**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	2,061	1,265
Other debtors	-	-
Prepayments and accrued income	1,012	5,059
	<b>3,073</b>	<b>6,324</b>

**9. Current asset investments**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Parish deposit fund	87,530	84,812

**10. Liabilities falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	2,860	5,638
Taxation and social security	-	-
Funds held for others	1,931	2,080
Other creditors	-	218
	<b>4,791</b>	<b>7,936</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2023 (continued)

## 11. Movement in funds

	1 January 2023	Income (note 2)	Expenditure (note 3)	Transfers	31 December 2023
	£	£	£	£	£
<b>Movement in restricted funds</b>					
Church development fund	11,824	110	(179)	-	11,754
Heritage Lottery Fund	1,435	-	-	-	1,435
Church House development fund	45,443	-	-	-	45,443
Youth Work	40,077	933	(17,528)	-	23,481
Saltmine	1,522	-	(960)	-	562
Barnabus fund	871	-	-	-	871
Other funds	1,317	2,618	-	-	3,935
<b>Total</b>	<b>102,490</b>	<b>3,661</b>	<b>(18,667)</b>	<b>-</b>	<b>87,484</b>
<b>Movement in designated funds</b>					
Maintenance and development	-	-	-	-	-
Church House development fund	590	549	-	-	1,139
Heritage Lottery Fund	(9)	-	(21)	-	(30)
<b>Total</b>	<b>581</b>	<b>549</b>	<b>(21)</b>	<b>-</b>	<b>1,109</b>
<b>Movement in unrestricted funds</b>					
General fund	1,050,368	267,813	(272,552)	-	1,045,628
<b>Total funds</b>	<b>1,153,438</b>	<b>272,023</b>	<b>(291,240)</b>	<b>-</b>	<b>1,134,221</b>

**All Saints Parish Church Ilkley****Report of the Independent Examiner  
to the Parochial Church Council of the Ecclesiastical Parish of All Saints' Ilkley**

This report on the financial statements of the Parochial Church Council for the year ended 31 December 2023, which are set out on the pages immediately preceding, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011.

I report to the charity's trustees on my examination of the accounts of the above charity for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Date: **April 12<sup>th</sup> 2024**

Jonathan Frank BA Hons, ACA  
Knotts Farm, Knotts Lane, Tosside, BD23 4SJ

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# Accounts

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All Saints Parish Church Ilkley

ANNUAL REPORT and FINANCIAL STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL  
for the year ended 31 December 2022

PARISH OFFICE  
6 Church Street  
Ilkley  
LS29 9DS  
Tel: 01943 816035  
Email: [office@ilkleyallsaints.org.uk](mailto:office@ilkleyallsaints.org.uk)  
Website: [allsaintsilkley.org](http://allsaintsilkley.org)

Charity No: 1130372

**All Saints Parish Church Ilkley**

**REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2022**

The members of the Parochial Church Council (PCC) present their annual report with the financial statements for the year ended 31 December 2022. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2022 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP FRS 102) effective 1 January 2019.

The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

**REFERENCE AND ADMINISTRATIVE DETAILS**

All Saints' Church is a registered charity (No. 1130372). Its location is:  
Church Street  
Ilkley  
LS29 9DS

The Church banks with:  
HSBC  
1 Wells Road  
Ilkley  
LS29 9JB

All Saint's independent examiner is:  
Jonathan Frank BA Hons, ACA  
Knotts Farm  
Knotts Lane  
Tosside, BD23 4SJ

### All Saints Parish Church Ilkley

#### PCC Members & Officers – 2022 update (as at 31 December 2022)

Position Held	Name of Person	Years in Office
Chair	Mike Coe	4.5
Associate Minister	Revd Diana Rees-Jones	3
Curate	Adam Roebuck	1
Warden (ex-officio)	Jessica Crossley	0.5
Warden (ex-officio)	David Taylor	0.5
Warden (ex-officio)	Jenny Lawson	2.5 (Term ended May 2022)
Warden (ex-officio)	Chris Hack	1 (Term ended May 2022)
Deanery Synod (ex-officio)	Francis Milward Hywel Rees-Jones	5.5 (Resigned May 2022) 3
Treasurer	Peter Crossley	0.5
Treasurer	Francis Milward	3.5 (Term ended May 2022)
PCC Secretary	Alexandra Davies	Non-member
Elected (Deputy Warden)	Tim Kingsman	0.5
Elected (Deputy Warden)	Jenny Lawson	0.5
Elected (Deputy Warden)	Jessica Crossley	3.5 (Term ended May 2022)
Elected (Deputy Warden)	David Taylor	1 (Term ended May 2022)
Elected	Clive Brook	6
Elected	Alex Cockshott	5
Elected	Kate Brown	3.5 (Term ended May 2022)
Elected	Paul Dix	4
Elected	Drusilla Wiggins	3.5 (Term ended May 2022)
Elected	Ailsa Cummins	3
Elected	Michael Frankland	2.5 (Term ended May 2022)
Elected	Charlotte Jarvis	3
Elected	Stuart Saxton	3
Elected	Alison Hodson	0.5
Elected	Kate Rudd	0.5

## **All Saints Parish Church Ilkley**

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Day-to-day Management**

Day to day management is carried out by the Vicar, Church Wardens and Deputy Church Wardens who meet regularly to raise and discuss issues, together with sharing of information, and take decisions. They also meet regularly with an Operations Team that includes the Associate Minister, Curate, Administrative Manager and others from time to time as appropriate. The Vicar is the spiritual leader of the church and is responsible, alongside the PCC, for the functioning of All Saints. Churchwardens have responsibilities for the fabric of the church buildings and for keeping records up to date, such as the Inventory and Terrier.

#### **Governance**

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. A church of the size of All Saints' is entitled to elect 15 people onto the PCC. Once elected it is possible to retire each year after three years in office. After serving three years, members can be re-elected for one additional three-year term (i.e. 6 years in total) without having a break. The number of general members is agreed by the PCC and is based on the size of the church membership.

Elected PCC members are nominated by those church members on the Electoral Roll; publicity for this opportunity is given in the weekly notice sheet, by announcements at weekly worship services and by personal approach of any church member.

The Chairperson is the Vicar of the church. The Vice-chair is elected by the PCC. Churchwardens are elected annually for one year at the Meeting of Parishioners by those living within the parish and/or are on the Church Electoral Roll. Deanery Synod representatives are elected for three years.

Ex-officio members hold positions within the church which entitle them to be on the PCC. The term of office for these posts will directly relate to the term of office for the post that they hold. Co-opted members are invited to be members because of the role that they play within the church. The PCC appoints a Treasurer and a Secretary. If these officers are not elected as members, they can be co-opted.

## **All Saints Parish Church Ilkley**

The PCC usually meets six times a year. It has appointed committees and groups, who present reports to the PCC for their consideration and action. As ex-officio members of the PCC, the Vicar and Churchwardens can attend any committee and raise and/or respond to any matter on the agenda. Although the PCC has not got a formal structure for training of PCC members, it is aware of the need to make members conscious of their responsibilities. Where professional advice is needed by the PCC, this can often be found from those within the church congregation. All Saints is very fortunate to have a wide range of such skills and experience. On some occasions the help of the Diocese of Leeds is sought.

### **Church committees**

#### **Management Group (Standing and Finance Committee)**

The purpose of the Management Group is to facilitate the effective management of church activities, with transparent reporting back to the PCC. The members of the Management Group included in 2022: Vicar, Curate, Treasurer, Wardens and Deputy Wardens. The Management Group is also responsible for considering the financial position of All Saints and making relevant recommendations to the PCC. The Management Group's terms of reference are available upon request from the PCC Secretary.

#### **Deanery Synod**

The PCC can elect up to four representatives to the Ilkley Deanery Synod to represent All Saints and reports from this Synod are brought to the PCC for consideration.

## All Saints Parish Church Ilkley

### CHURCH DEVELOPMENT AND HERITAGE

#### Context for Church Development and Heritage

A significant moment during 2022 was the conclusion of the work funded by the National Lottery Heritage Fund (then HLF) for our capital redevelopment work and for our heritage activity plan. After many years of various discussions and design concepts, sufficient clarification and fundraising was reached in 2015 to make an application to HLF. In 2016 an initial Development Grant was awarded, enabling the full design brief to be prepared and agreed by the PCC, and also providing encouragement for the additional fundraising required to match the 70% contribution from HLF. In 2018 the Full Grant was awarded enabling both the capital works in the church and for the new Link, and the provision of our extensive Heritage Activity Plan. The capital works were completed in 2019, and delivery of the Activity Plan reaching out into the community was completed during 2022.

Whilst much else has been achieved through this project for worship, mission and outreach over recent years, this report focusses on the activities of 2022.

#### Heritage

The Heritage team began 2022 knowing that we were entering the last six months of work to deliver our Heritage Activity Plan as agreed with and supported by the HLF.

From March 2020 it had been necessary to review and amend the activity plan because of the impact of the pandemic. We had had to reduce the number of events planned and our schools' programme and visits were also affected. Nevertheless, by the end of 2021, we were pleased that some groups and local schools had started to contact us to arrange visits to the church in the new year.

The **"Origins of Ilkley" Augmented Reality Heritage Trail**, supported by Ilkley Business Improvement District Partnership, was held on April 2nd 2022. The Ilkley BID group accepted an offer made by the Heritage Manager to hold the launch of a new Augmented Reality Trail, The Origins of Ilkley, in the church. Once we had confirmed that the launch was to take place in the church, the Heritage Team combined the launch with an All Saints Heritage Festival that had been planned previously but had needed to be postponed because of Covid. The route of the AR Trail 'Origins of Ilkley' was designed to guide local families and visitors to Ilkley around key heritage points in the town by focussing on important local characters. This meant that the audience for the trail would be able to see how a visit to the church would enhance the whole experience when taking part in the trail.

## All Saints Parish Church Ilkley

The Heritage team continued to work with Peel Entertainment (technical producers of the AR trail) throughout February/early March to finalise the content for the trail and then worked with Lisa Drake from Ilkley BID to organize the activities and the launch event on April 2nd . The event included an Easter Egg trail for children inside the church, meeting some of the characters from the trail played by actors including Sir William de Middleton, a Roman soldier and Donkey Jackson who brought two Donkeys with him and gave rides to children. The church backpacks that were made as part of the Activity Plan proved very popular with our visitors on the day. In the morning we had 60 families visit the church to find out about the AR trails being launched, the donkeys were the big pull! Then after 1:00pm Ilkley BID invited local VIPS from the Town Council and other Heritage Groups to the church to mark the launch of the App Discover Ilkley that gives access to all the town trails including Origins of Ilkley.

“**Let the Stones Speak**” was a celebration exhibition of all that had been undertaken and achieved through the HLF Activity Plan. Although Joy Bray had finished in her role as the Education and Activities Coordinator on April 8th she was fully involved in organising and curating the exhibition which was very much a showcase of all the events and activities that the Heritage Team have worked on throughout the duration of the project and despite the pandemic. The exhibition opened on 30<sup>th</sup> April and coincided with an **Open Bell Tower** morning and the ringing of the church bells as the doors opened. The exhibition stayed in place for a week and was there for the church family, for local community, and for visitors to find out about our church and celebrate all that has happened . On the opening day when the team were in the church for the church opening hours there were 30+ people came in to visit the church. Some wrote in the visitors’ book but not all of them. There were some further entries in the visitors’ book indicating that others visited during the week. The exhibition was heralded on social media and the purchase of a new freestanding display board for outside church helped to draw in passers-by. Inevitably this exhibition was not as big an event as we might have originally hoped for but it did highlight just how much we achieved in the face of the pandemic.

The Heritage Team has continued to **work with Ilkley Manor House** over the course of the year supporting and encouraging school heritage visits to both sites. We have continued to develop joint resources and have worked together to signpost groups to visit each of the sites when making their heritage visits to the town. This has been particularly important as schools have faced many pressures when recovering from the pandemic. There have been significant changes to local School Leadership Teams from the start of the new academic year in September 2022. The Heritage Manager has worked to update her school contacts to ensure that all local schools are aware of the significance of the church as a place to visit to enhance learning across the curriculum.

Through our joint working with the Manor House, in January we were approached by Dr Alex Gibson from **Bradford University Department of Archaeology** to enquire whether it would be

## **All Saints Parish Church Ilkley**

possible to carry out some surveys in the church. The department was carrying out some visual archaeology 3D modelling work at the Manor House using new equipment. They proposed using the same ground radar penetrating equipment both inside and outside the church to investigate whether there is any evidence of Anglo-Saxon remains on the site. Some surveying work was carried out in the summer months and followed up in December with further work planned for Spring 2023. To date nothing significant has come to light but the work of the archaeologists has encouraged us to put together some new resources for schools with a focus on the work of archaeologists to support Local Studies. It is now very important for schools to ensure that Local/Community studies are given a specific prominence on the curriculum so the work we have done and the resources that have been created are of interest to all our local schools, particularly the primary schools.

We had planned to take part in the **National Heritage Open Day** festival on 10th September by having an open church day with organised guided tours of the church to take place in the morning and the afternoon. Calls for volunteer stewards to help on the day were successful with 10 volunteers from the Church Family offering to give some time to meet and greet visitors to the church. Sadly, when the death of Her Late Majesty Queen Elizabeth II was announced on September 8th, 2022, we decided to cancel the festival event in the church to allow the church to be open for people to come to the church for quiet reflection and to pay their respects.

An increased number of **guided tours and school visits** took place during 2022:

24th February – Guided Tour by Heritage Manager for Ilkley BID

7th March – Heritage Talk by Heritage Manager for 35 members of All Saints’ Mothers’ Union

16th March – School Visit from Westville House School on their project “All Saints Church and the Growth of the Town” with 24 children and four staff, provided by Heritage Manager and Activities Coordinator

24th May - The Heritage Manager welcomed three teachers from Our Lady and St Brendan’s Primary School Bradford for an after-school tour of the church with a view to bringing some pupils during the second half of the Summer Term. Consequently the school booked a visit for 40 children which took place and was very successful with the school planning to promote a visit to us within their MAT of 13 schools; this is the first time, we have welcomed a school from outside the immediate local area. Our activity plan had proposed that we would be able to offer school visits to schools in the wider Bradford district, but this had not previously been possible because of the pandemic so it was exciting that this school made a visit and their responses to the heritage interpretation materials available were very positive.

27<sup>th</sup> May - Manor House Coffee Morning Coffee Morning: the Heritage Manager gave a presentation on the Heritage of All Saints Church and HLF Project at All Saints as a part of

## All Saints Parish Church Ilkley

the IMH Programme of Coffee Morning Talks. It was held at the church instead of the Manor House so that those who wanted could have a guided tour of the church afterwards. There were 25 people who attended this coffee morning.

8th July - School Visit Our Lady and St Brendan Catholic Academy Bradford

9th July - Meeting with Initial Teacher Training Lead from All Saints School

22nd November and Friday 2nd December - Two classes from Ashlands Primary School

December 12th - All Saints Primary School Key Stage 1 visit to the church

### Final Report to HLF

Considerable time was given during the year to prepare the **Final Report to HLF**. There had been detailed reports of progress, costs and delivery on a monthly basis during the capital phase then quarterly during the activity phase. The final report needed to focus on impact and outcomes. This report was submitted in August 2022. In response. The HLF's Senior Investment Manager has responded "*Congratulations on completing a successful project*". A copy of this report can be found via the All Saints website at this link to be found on the Heritage pages:

[https://www.allsaintsilkeley.org/\\_data/site/91/pg/28/NLHFAllSaintsIlkleyEvaluationReport.pdf](https://www.allsaintsilkeley.org/_data/site/91/pg/28/NLHFAllSaintsIlkleyEvaluationReport.pdf)

### Heritage Manager post

Although the external funding from HLF has completed, PCC has recognised the benefits of ongoing sustainability of the community programme. The contract of the Heritage Manager has been extended beyond the grant-funded period (albeit on reduced part-time basis) with particular focus to:

- Further develop our growing relationship with schools
- Increase and train the volunteer support network
- Continue archiving our heritage resources
- Host visiting groups
- Host academic researchers

### Ongoing support to other churches

During 2022 we continued to give support directly to other churches who are considering or embarking upon their own development project. These have not only been local (as from Keighley) or across our own Diocese or wider Yorkshire, but from as far afield as Derbyshire and south London. All requests have received positive and full responses, often with site visits. Us sharing our experiences in this way is another dimension to our mission within our wider Christian family.

## **All Saints Parish Church Ilkley**

### **West Wing and looking to the future**

During the summer of 2022, discussions were initiated to consider completion of the final element of the overall All Saints Development Project, termed “the West Wing”. In brief, the plans for this will enhance the hall of Church House to have a soundproofed floor level with the rest of our buildings, provide improved and safer storage, and provide improved heating and lighting, plus give greater access, flexibility and security to the office and meeting spaces at street level. Completion of the agreed plans was put on hold in 2019 for a pause in fundraising, and then the impact of Covid extended that pause. Discrete applications for grants have continued during that period, with some positive results of grants received and of other grants being intimated. As at early 2023, PCC is considering when and how to proceed.

*Derek Twine, Development Coordinator*

*Carry Lynott, Heritage Manager*

*March 2023*

## All Saints Parish Church Ilkley

### ACHIEVEMENTS, PERFORMANCE AND PLANS FOR THE FUTURE

	2022	2021
Electoral roll	210	210
Average weekly attendance	160	143
Easter	194	75
Christmas: Special services for schools	766	505
Christmas Eve/Christmas Day services including Christingle	766	318
Baptisms	7	2
Weddings	6	9
Funerals	13	15

The 2021 and 2022 figures do not include online church services, only physical Church attendance.

### VICAR'S REFLECTIONS - 2023 Annual accounts

Dear all,

As I write my reflections on 2022 at All Saints, the first thing to say is thank you. I can't overstate how vital your support has been to the fellowship at All Saints. Every member of the church family has played a unique role, and whatever you've given - prayerfully, practically, financially or pastorally; whether in a public or private way, has been greatly appreciated and highly valued. Whether you have been at All Saints for a few months, a few years or much longer you are an important part of the 'jigsaw' that is All Saints.

In many ways 2022 felt like a year of transition following the difficult and challenging events of the previous 2 years. A year when we saw changes in our mission and ministry being implemented - some pre-planned and some reacting to the opportunities before us. Amongst other things;

- *We merged our two Sunday morning services into one service at 10.15am;*
- *We continued to see the growth of the Wednesday 11.00am Holy Communion service, not just as a worship service but also as a place of fellowship and pastoral support;*
- *We saw growth in our sung worship provision especially with the formation of the 'youth' worship band;*
- *We saw the upgrading and improvement in our online provision.*

## All Saints Parish Church Ilkley

- *We successfully recruited a full-time 'Children's & Youth Ministry Leader' (Adam Robinson) who will begin his new role in April.*
- *We built relationships with churches and groups across the local community so that our resources can be a blessing and a benefit to the local community;*
- *We were proactively involved in the recruitment process that successfully appointed a new Headteacher at All Saints;*
- *We saw the establishment of the Tuesday Ukrainian Support event;*
- *We saw the continued growth of the monthly Sunday Board Gaming afternoon;*
- *We continued to take steps towards becoming 'greener' in our church life.*

All of these have been great to see and have been an outworking of our commitment to be both a blessing to our community and a beacon for the Gospel.

But looking ahead to the next 12 months we continue to face significant challenges

### a. Financial challenges

I said more about this on Stewardship Sunday in March, but in the past couple of years regular giving from the church has decreased. There are several reasons for this – many of them connected with the pandemic and the recent 'cost-of-living' crisis. I am always immensely grateful for anyone who gives financially to support the mission and ministry at All Saints but this is an area we need to continue to address prayerfully and practically.

### b. Building challenges

We have great resources in our buildings that we can and do use in our mission and ministry. However the 'Church House Clear Out' earlier this year is a reminder that there is still work to be done as we plan for the financial and logistical practicalities of completing the 'West Wing' part of the long-term redevelopment project.

### c. Ministry challenges

It has been great to welcome Adam Robinson (our Children's and Youth Ministry Leader) to All Saints and we are looking forward to the positive impact that his leadership in this area will bring to us in the coming years. However, Adam joining us is more a much-needed investment than a magic bullet. The ideas and initiatives he brings will inevitably lead to changes in the structure of and the priorities of what we do at All Saints, and we all need to be ready to embrace the challenges that this change will bring.

### d. Wider church challenges

The significant theological, doctrinal and practical questions that are a direct result of the issues highlighted in the 'Living in Love and Faith' material will continue to be in the spotlight in the

**All Saints Parish Church Ilkley**

Church of England in the coming months. The outcome of July's General Synod (and subsequent General Synods) will have implications for the future at All Saints, but at the moment we don't know what they could be. As I said in my letter last year and my recent email, when there are definitive questions to discuss I will initiate that discussion at All Saints and clearly set out my views and opinions.

A wise vicar told me that the aim of any church should be to 'build up the saints and to seek out the lost'. That will very much be at the heart of what happens at All Saints in the coming months. We need to faithfully hold onto the things that should never change but boldly be willing to change the things that hinder us fulfilling our God given task to be a blessing to our community and a beacon for the Gospel.

Ultimately, our hope and confidence are in God "*who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen*" Ephesians 3:20-21

Thanks again for all your encouragement, service and support.

Yours in Christ,

A handwritten signature in black ink that reads "Mike". The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'M' and extends to the right, ending under the 'e'.

*Revd. Mike Coe*  
*Vicar: All Saints, Ilkley*

## **All Saints Parish Church Ilkley**

### **FINANCIAL SUMMARY**

#### **Treasurer's Report**

##### **Financial performance**

A surplus of £59,945 was recognised in 2022 (2021: surplus £29,277. Total reserves at 31 December 2022 were £1,153,493 (2021: £1,093,493). On our general (unrestricted) fund there was a surplus of £43,819 compared with £12,063 in 2021.

##### **Unrestricted Fund.**

As against 2022 budget, both our income and expenditure were up by £11k leaving us very near to our original planned surplus. The total income receipts as highlighted were £273k of which £189k were generous voluntary givings, £36k tax gift aid and £35k being a very welcome legacy. The voluntary givings have increased by 6.4% in 2022.

£243k was spent to provide Christian ministry from All Saints, including an increased contribution to the Parish share this year of £159,885 being a further increase of 0.49% on 2021. The parish share largely provides for clergy stipends, housing, plus support of other parishes and various training needs. This year the parish share request is for £166,000. The PCC is committed to paying this in full this year.

##### **Church and Link Development Fund**

The contracts for our excellent heritage staff expired in mid-2022. We have now received all monies due to us from the Heritage Lottery Fund.

##### **Church House Improvement Fund (West Wing)**

Regarding our Church House Improvement Fund, further generous donations from members of £2.8k in 2022 has increased the balance to £45.4k with additional monies promised thanks to the good works of Derek Twine.

##### **Reserves and Savings policy.**

It is the PCC policy to try to maintain a balance of free reserves which equates to two months unrestricted payments. This is equivalent to £38k. It is held to smooth out fluctuations in cash flow and to meet emergencies. Our extra reserves have continued to recover since 2019 thanks to welcome legacies and grants. Our savings are held with the CCLA Church of England Deposit fund and HSBC Bank.

##### **2023 Budget**

The PCC has agreed a budget with a projected deficit of £28k. The PCC approve a budget on an annual basis.

## **All Saints Parish Church Ilkley**

### **Impact of Covid-19**

The PCC continues to review the finances of All Saints Ilkley in the light of the Covid-19 virus and does not believe, at this time, that the impact of the virus will have a material adverse effect on the church's financial position or liquidity. The church is following government guidelines and Church of England guidance in relation to the provision of the necessary health and safety measures for our staff and congregation. The PCC is very grateful to the church community for their continuing financial support during these challenging times.

### **Pension scheme**

All Saints participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, both of which are classed as defined benefit schemes.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

A valuation of the Pension Builder scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2019. This revealed, on the ongoing assumptions used, a funding shortfall of £4.8m. There has been no request from the scheme provider for deficit payments at the current time.

A valuation of the Pension Builder 2014 is carried out once every three years. The most recent scheme valuation was carried out as at 31 December 2019. The valuation at that date showed a scheme surplus on a funding valuation basis of £5.5m.

The pensions costs charged to the SoFA in 2022 of £1,115 are employer contributions payable (2021: £1,103).

**All Saints Parish Church Ilkley**

Risk management

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.

Mike Coe  
Chair  
9 May 2022

## All Saints Parish Church Ilkley

### STATEMENT OF FINANCIAL ACTIVITIES for the year ending 31 December 2022

		Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
	Notes				
<b>Income and endowments from:</b>					
Voluntary Income		261,553	18,358	279,911	262,312
Activities for generating funds		7,127	-	7,127	7,393
Church activities		4,020	-	4,020	4,464
Other incoming resources		-	10,929	10,929	21,094
Investment income		1,247	-	1,247	1,329
<b>Total</b>	2	<b>273,947</b>	<b>29,287</b>	<b>303,234</b>	<b>296,592</b>
<b>Expenditure on:</b>					
Costs of generating voluntary income		-	-	-	2,407
Church activities		230,066	13,161	243,227	262,501
Governance costs		62	-	62	2,407
<b>Total</b>	3	<b>230,128</b>	<b>13,161</b>	<b>243,289</b>	<b>267,315</b>
<b>Net income/(expenditure)</b>		<b>43,819</b>	<b>16,126</b>	<b>59,945</b>	<b>29,277</b>
Transfers between funds		-	-	-	-
<b>Net movement in funds</b>		<b>43,819</b>	<b>16,126</b>	<b>59,945</b>	<b>29,277</b>
Total funds brought forward		1,006,861	86,632	1,093,493	1,064,216
<b>Total funds carried forward</b>		<b>1,050,680</b>	<b>102,758</b>	<b>1,153,438</b>	<b>1,093,493</b>

The accompanying notes on pages 19 to 25 are an integral part of this statement.

**All Saints Parish Church Ilkley**

BALANCE SHEET as at 31 December 2022

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	7	897,502	904,713
<b>Current assets:</b>			
Debtors and prepayments	8	6,324	10,474
Short term deposits	9	84,812	83,710
Cash at bank and in hand		172,736	98,346
		<b>263,872</b>	<b>192,530</b>
<b>Liabilities falling due within one year</b>			
	10	(7,936)	(3,750)
<b>Net current assets</b>		<b>258,016</b>	<b>188,780</b>
<b>Total net assets</b>		<b>1,153,438</b>	<b>1,093,493</b>
<b>Represented by:</b>			
Unrestricted	11	1,050,368	1,006,861
Restricted	11	103,070	86,632
<b>Total funds</b>		<b>1,153,438</b>	<b>1,093,493</b>

The financial statements were approved by the Parochial Church Council on February 20<sup>th</sup> 2023 and signed on its behalf by:



-----  
Mike Coe (PCC Chair)

The accompanying notes on pages 19 to 25 are an integral part of this statement

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2022****1. Accounting policies****Accounting convention**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value and buildings, which are included at open market freehold value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. Unrealised gains or losses on investments are accounted for on revaluation of investments at the 31<sup>st</sup> December. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure generally recognised when it is incurred and is accounted for gross.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Anything acquired prior to the year 2000 is not valued in the financial statements. Expenditure on fixed assets costing less than £1,000 is written off when incurred.

## **All Saints Parish Church Ilkley**

Depreciation is provided at the following annual rates in order to write off each asset, within church equipment, over its useful economic life.

- 20% on a straight-line basis
- 10% on a straight-line basis and
- 5% on a straight-line basis.

It is the PCC's policy to maintain the properties in a continual state of repair for the benefit of the Church and community which it serves. Accordingly, the members consider that the life of these properties, already of an age, are so long, and residual values based on prices at the time of acquisition so high, that any depreciation would be insignificant.

### **Funds**

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent incomes received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. Cash, whether it is held in a current account or short term deposits, is also managed as a single asset

### **Investments**

Investments are valued at the market value at the 31<sup>st</sup> December.

### **Support costs**

Support costs comprise office supplies, IT, telephone, financial, administration and caretaker salary costs and miscellaneous expenses. These costs are reallocated on the basis of approximately 80% to church activities and 10% each to costs of generating voluntary income and costs of governance.

### All Saints Parish Church Ilkley

#### NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

2. Income and endowments	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Voluntary Income				
Gift aided giving	152,153	2,376	154,529	162,119
Other giving	28,448	3,682	32,130	37,725
Other collections at services	4,416	-	4,416	2,480
Tax recoverable	36,592	450	37,042	37,953
Sundry donations	5,296	11,850	17,146	1,979
Legacies	34,648	-	34,648	20,055
	<b>261,553</b>	<b>18,358</b>	<b>279,911</b>	<b>262,312</b>
Activities for generating funds				
Church house lettings	7,127	-	7,127	4,891
Fund raising income	-	-	-	2,502
	<b>7,127</b>	<b>-</b>	<b>7,127</b>	<b>7,393</b>
Church activities				
Fees	3,894	-	3,894	4,278
Other funds	126	-	126	186
Magazines and books	-	-	-	-
	<b>4,020</b>	<b>-</b>	<b>4,020</b>	<b>4,464</b>
Other incoming resources				
Grants	-	10,929	10,929	20,963
Insurance income	-	-	-	131
	<b>-</b>	<b>10,929</b>	<b>10,929</b>	<b>21,094</b>
Investment income	1,247	-	1,247	1,329
<b>Total income and endowments</b>	<b>273,947</b>	<b>29,287</b>	<b>303,234</b>	<b>296,592</b>

### All Saints Parish Church Ilkley

#### NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

#### 3. Expenditure

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total 2022 £	Total 2021 £
Costs of generating voluntary income					
Fundraising administration		2,676	-	2,676	2,407
Fundraising events		-	-	-	-
		<b>2,676</b>	<b>-</b>	<b>2,676</b>	<b>2,407</b>
Church activities					
Mission and vision		263	-	263	6,750
Parish share to diocese		159,885	-	159,885	159,100
Ministry		381	-	381	158
Youth work		1,697	-	1,697	3,819
Worship		3,559	-	3,559	1,899
Church services supplies		464	-	464	157
Hospitality		324	-	324	95
Communications		1,131	-	1,131	1,302
Magazines, cards and books		-	-	-	-
Staff costs	4a/6	2,653	7,622	10,275	26,691
Staff expenses		673	-	673	249
Major developments		-	-	-	-
Repairs and maintenance		4,829	-	4,829	10,878
Depreciation		8,517	-	8,517	8,253
Utilities		11,330	-	11,330	13,726
Insurance		5,899	-	5,899	5,636
Rates		1,556	-	1,556	750
Heritage activity		0	5,539	5,539	3,749
Bank charges		149	-	149	32
Support costs	6	21,404	-	21,404	19,257
		<b>227,390</b>	<b>13,161</b>	<b>240,551</b>	<b>262,501</b>
Governance costs					
Professional fees		62	-	62	-
Governance		2,676	-	2,676	2,407
		-	-	-	<b>2,407</b>
<b>Total expenditure</b>		<b>230,128</b>	<b>13,161</b>	<b>243,289</b>	<b>267,315</b>

## All Saints Parish Church Ilkley

### NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

#### 4a. Staff costs

In 2022, the Church had four part-time employees (2021: six) whose wages during the year were:

	2022	2021
	£	£
Gross wages and salaries	31,386	44,070
Pension costs	1,635	1,103
<b>Total staff costs</b>	<b>31,386</b>	<b>45,173</b>

In the expenditure analysis in note 3, the financial, administration and caretaker salary costs are included within support costs (see also note 5 below).

#### 4b. Members' remuneration and benefits

No payments were made to any PCC members, persons closely connected to them, or other related parties during 2022. (One employee also served as a member of the PCC during the year until 30 June 2021.)

#### 5. Mission spend

	2022	2021
	£	£
<b>Mission partners:</b>		
Church Mission Society	-	1,500
Diocese of Sittwe in Myanmar	-	1,500
Mission Aviation Fellowship	-	1,500
Tear Fund	-	1,500
Childrens' Society	13	-
Ilkley Food Bank	-	-
<b>Sub-total</b>	<b>-</b>	<b>6,000</b>
<b>Other charities, agencies and appeals:</b>		
Saltmine events	-	-
Otley Christian Resources Hub	250	750
<b>Sub-total</b>	<b>-</b>	<b>750</b>
<b>Total</b>	<b>263</b>	<b>6,750</b>

## All Saints Parish Church Ilkley

### NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

#### 6. Support costs

	2022	2021
	£	£
Office supplies/IT	1,621	4,176
Telephone	1,293	1,176
Staff costs	22,745	18,483
Sundry expenses	1,097	236
	<b>26,756</b>	<b>24,071</b>

#### 7. Tangible Support fixed assets

	Land and buildings £	Church equipment £	Total £
<b>Cost</b>			
At 1 January 2022	856,290	153,039	1,009,329
Additions	-	1,306	1,306
Disposals	-	-	-
<b>At 31 December 2022</b>	<b>856,290</b>	<b>154,345</b>	<b>1,010,635</b>
<b>Depreciation</b>			
At 1 January 2021	-	104,616	104,616
Disposals	-	-	-
Charge for the year	-	8,517	8,517
<b>At 31 December 2022</b>	<b>-</b>	<b>113,133</b>	<b>113,133</b>
<b>Net book value</b>			
<b>At 31 December 2022</b>	<b>856,290</b>	<b>41,212</b>	<b>897,502</b>
At 31 December 2021	856,290	48,423	904,713

The premises at No.4 & No.6 Church Street and Church House were valued on an open market rent freehold value, subject to the lease on No.4 Church Street, by David Margerison & Partners, Chartered Surveyors, on the 15<sup>th</sup> February 2008. Subsequent additions to these properties have been included at historical cost.

**All Saints Parish Church Ilkley**

## NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

**8. Debtors and prepayments**

	2022	2021
	£	£
Income tax recoverable	1,265	5,353
Other debtors	-	5,090
Prepayments and accrued income	5,059	31
	<b>6,324</b>	<b>10,474</b>

**9. Current asset investments**

	2022	2021
	£	£
Parish deposit fund	84,812	83,710

**10. Liabilities falling due within one year**

	2022	2021
	£	£
Accruals and deferred income	5,638	3,061
Taxation and social security	-	-
Funds held for others	2,080	-
Other creditors	218	689
	<b>7,936</b>	<b>3,750</b>

### All Saints Parish Church Ilkley

#### NOTES TO THE ACCOUNTS - 31 December 2022 (continued)

#### 11. Movement in funds

	1 January 2022	Income (note 2)	Expenditure (note 3)	Transfers	31 December 2022
	£	£	£	£	£
<b>Movement in restricted funds</b>					
Church development fund	15,597	-	(3,772)	-	11,824
Heritage Lottery Fund	(3,937)	14,611	(9,239)	-	1,435
Church House development fund	42,617	2,826	-	-	45,443
Youth Work	29,689	11,000	(612)	-	40,077
Saltmine	1,522	-	-	-	1,522
Barnabus fund	871	-	-	-	871
Other funds	273	850	-	194	1,317
<b>Total</b>	<b>86,632</b>	<b>29,287</b>	<b>(13,623)</b>	<b>194</b>	<b>102,490</b>
<b>Movement in designated funds</b>					
Maintenance and development	1,500	-	(1,306)	(194)	-
Church House development fund	-	590	-	-	590
Heritage Lottery Fund	-	-	(9)	-	(9)
Mission	-	-	-	-	-
Parish share 2021	-	-	-	-	-
<b>Total</b>	<b>1,500</b>	<b>590</b>	<b>(1,315)</b>	<b>(194)</b>	<b>581</b>
<b>Movement in unrestricted funds</b>					
General fund	1,005,361	273,360	(228,353)	-	1,050,368
<b>Total funds</b>	<b>1,093,493</b>	<b>303,237</b>	<b>(243,291)</b>	<b>-</b>	<b>1,153,438</b>

**All Saints Parish Church Ilkley****Report of the Independent Examiner  
to the Parochial Church Council of the Ecclesiastical Parish of All Saints' Ilkley**

This report on the financial statements of the Parochial Church Council for the year ended 31 December 2022, which are set out on the pages immediately preceding, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011.

I report to the charity's trustees on my examination of the accounts of the above charity for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Date: 9 May 2022

Jonathan Frank BA Hons, ACA  
Knotts Farm, Knotts Lane, Tosside, BD23 4SJ

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# Accounts

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**All Saints Parish Church Ilkley**

**ANNUAL REPORT and FINANCIAL STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL  
for the year ended 31 December 2021**

PARISH OFFICE  
6 Church Street  
Ilkley  
LS29 9DS  
Tel: 01943 816035  
Email: [office@ilkleyallsaints.org.uk](mailto:office@ilkleyallsaints.org.uk)  
Website: [allsaintsilkeley.org](http://allsaintsilkeley.org)

Charity No: 1130372

**All Saints Parish Church Ilkley****REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2021**

The members of the Parochial Church Council (PCC) present their annual report with the financial statements for the year ended 31 December 2021. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP FRS 102) effective 1 January 2019.

The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

**REFERENCE AND ADMINISTRATIVE DETAILS**

All Saints' Church is a registered charity (No. 1130372). Its location is:  
Church Street  
Ilkley  
LS29 9DS

The Church banks with:  
HSBC  
1 Wells Road  
Ilkley  
LS29 9JB

All Saint's independent examiner is:  
Jonathan Frank BA Hons, ACA  
Knotts Farm  
Knotts Lane  
Tosside, BD23 4SJ

## All Saints Parish Church Ilkley

### PCC Members & Officers:

Position Held	Name of Person	Years in Office
Chair	Mike Coe	3.5
Associate Minister	Revd Diana Rees-Jones	2
Curate	Adam Roebuck	0.5
Warden (ex-officio)	Jenny Lawson	2
Warden (ex-officio)	David Taylor	1.5 (Term ended May 2021)
Warden (ex-officio)	Chris Hack	0.5
Deanery Synod (ex-officio)	Francis Milward	5
	Hywel Rees-Jones	2
Treasurer	Francis Milward	3
PCC Secretary	Alexandra Davies	Non-member
Co-opted	Oliver Greenfield	2.5 (Resigned June 2021)
Elected (Deputy Warden)	Jessica Crossley	3
Elected (Deputy Warden)	David Taylor	0.5
Elected	Clive Brook	5
Elected	Alex Cockshott	4
Elected	Kate Brown	3
Elected	Paul Dix	3
Elected	Drusilla Wiggins	3
Elected	Ailsa Cummins	2
Elected	Michael Frankland	2
Elected	Charlotte Jarvis	2
Elected	Stuart Saxton	2

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Day-to-day Management

Day to day management is carried out by the Vicar, Church Wardens and Deputy Church Wardens who meet regularly to raise and discuss issues, together with sharing of information, and take decisions. They also meet regularly with an Operations Team that includes the Associate Minister, Curate, Administrative Manager and others from time to time as appropriate. The Vicar is the spiritual leader of the church and is responsible, alongside the PCC, for the functioning of All Saints. Churchwardens have responsibilities for the fabric of the church buildings and for keeping records up to date, such as the Inventory and Terrier.

## All Saints Parish Church Ilkley

### Governance

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. A church of the size of All Saints' is entitled to elect 15 people onto the PCC. Once elected it is possible to retire each year after three years in office. After serving three years, members can be re-elected for one additional three-year term (i.e. 6 years in total) without having a break. The number of general members is agreed by the PCC and is based on the size of the church membership.

Elected PCC members are nominated by those church members on the Electoral Roll; publicity for this opportunity is given in the weekly notice sheet, by announcements at weekly worship services and by personal approach of any church member.

The Chairperson is the Vicar of the church. The Vice-chair is elected by the PCC. Churchwardens are elected annually for one year at the Meeting of Parishioners by those living within the parish and/or are on the Church Electoral Roll. Deanery Synod representatives are elected for three years.

Ex-officio members hold positions within the church which entitle them to be on the PCC. The term of office for these posts will directly relate to the term of office for the post that they hold. Co-opted members are invited to be members because of the role that they play within the church. The PCC appoints a Treasurer and a Secretary. If these officers are not elected as members, they can be co-opted.

The PCC usually meets six times a year. It has appointed committees and groups, who present reports to the PCC for their consideration and action. As ex-officio members of the PCC, the Vicar and Churchwardens can attend any committee and raise and/or respond to any matter on the agenda. Although the PCC has not got a formal structure for training of PCC members, it is aware of the need to make members conscious of their responsibilities. Where professional advice is needed by the PCC, this can often be found from those within the church congregation. All Saints is very fortunate to have a wide range of such skills and experience. On some occasions the help of the Diocese of Leeds is sought.

## All Saints Parish Church Ilkley

### Church committees

#### **Management Group (Standing and Finance Committee)**

The purpose of the Management Group is to facilitate the effective management of church activities, with transparent reporting back to the PCC. The members of the Management Group included in 2021: Vicar, Curate, Treasurer, Wardens and Deputy Wardens. The Management Group is also responsible for considering the financial position of All Saints and making relevant recommendations to the PCC. The Management Group's terms of reference are available upon request from the PCC Secretary.

#### **Deanery Synod**

The PCC can elect up to four representatives to the Ilkley Deanery Synod to represent All Saints and reports from this Synod are brought to the PCC for consideration.

#### **Building Project Steering Group**

##### **Overview**

As we re-emerged from Covid restrictions, the benefits of our development work in the church, the link building, the kitchen and the new toilets proved to have been valuable. Most especially we were able to be flexible in providing distanced seating when required, and the circulation-flow for people attending worship and community events could be maintained safely. The openness of the link and the kitchen facilities have meant we have been able to offer hospitality in a safe environment. And we have been able to return to a variety of other events swiftly, such as our partnership with the Ilkley Literature Festival, and having the Otley Brass Band enhance our Christmas Worship.

Our Heritage Team of Carry Lynott (Heritage Manager) and Joy Bray (Education and Activities Co-ordinator) have still managed to adapt their working schedule, and behind the scenes have been working towards fulfilling the outcome targets that had been agreed with the Heritage Lottery Fund as part of the HLF grant support for our development programme. Their Heritage Activity programme is all in support of our wider outreach and mission. During the past year, they have supported our core work, and have also delivered four major projects, as reported below.

##### **General Heritage Team Activity**

In May last year, Carry returned to working in the Church Office, after lockdown working from home, and was able to carry out some requested guided tours of the church by small groups/individuals that made specific appointments. She has also continued with developing our collaborative work with the Manor House via Zoom and small working party meetings in the Office.

## All Saints Parish Church Ilkley

### **General Heritage Team Activity (continued)**

The church gradually reopened to the public for general visits outside of services during the month of August. From Saturday 14<sup>th</sup> August, the church reopened to the public for the weekends only and then from 1<sup>st</sup> September, the church was reopened to the public for general heritage visits for at least a couple hours every day.

Members of the team who open/close the church were shown how to set out the church heritage installations so that visitors had the opportunity of being able to self-guide to fully appreciate our Heritage Story of the church. Carry is a key holder and on the rota for unlocking and locking the church on a Saturday to ensure that the church is open at the same time as the Manor House whenever possible. Visitors are signposted between both sites from each other. We have supported the National Heritage Open Days (last year this included cooking breads with members of the public inside church). There have also been seasonal displays showing different aspects of our heritage, most notably during the period of Remembrance when the names and stories of people mentioned on our War memorials were told through a display of photos and stories of their lives.

### **Creative Writer Commission**

In May we advertised for expressions of interest in the Creative Writing Commission for a project that had to be postponed last year. We had a good response to the advert and showed 7 potential candidates around the church with a view to applying for the commission. We were pleased to be able to offer the commission to Jim Coulson, a local writer and broadcaster from Burley in Wharfedale. Carry worked with Jim Coulson to offer three writing workshops in the local community during August. The aim of the workshops was to investigate local characters from All Saints' past and then to create short scripts from their stories that could be turned in to Tik Toks. Participants from the workshops were to be invited to take part in the full process including the drama work needed to produce the series of Tik Toks, if they would like to. We promoted the workshops extensively on social media and via local radio and newspaper pieces. We were hoping to target young people of secondary school age and above therefore deliberately made sure that the publicity wasn't school connected but instead would offer a different sort of holiday activity. Jim held the final outstanding workshop for script writing the church in November, focused on folk from Outside the Box, with twelve members from the Community and six support workers. The session was highly successful with very positive verbal feedback from those who took part. They produced 2 Tik Toks that they wanted to share internally within their Outside the Box community but not post generally. This was an important session for establishing a link with this group. Their tutor was really impressed with the newly reordered church and has discussed with us further opportunities to come back to the church with other groups from this community to carry out artwork and other creative activities.

## All Saints Parish Church Ilkley

### **School and Education Programme/Collaborative Partnership with Ilkley Manor House**

During the second Lockdown period in Spring 2021, we established a small Heritage Working Group from the church together with colleagues from Ilkley Manor House. The remit of the group was to plan and design materials for primary school visits to the Castle Hill area of Ilkley where both the church and the Manor House are situated. Working together enables both places to provide an opportunity for schools to visit the site and enhance their Local History studies by investigating the significance of both buildings in the development of the town. We held several virtual meetings with this working group during May focusing on preparations for potential school visits from local schools during the Summer Term if restrictions were lifted on June 21<sup>st</sup>. We drew up a survey for teachers to find out what schools would be looking for from us before, during and after visits that would enhance the learning from their individual school curricula. We circulated the survey to all the local primary schools and private schools and emailed them the details of what we could provide during the Summer 2021 to encourage them to make a local visit to us. We received 14 returns and they have been useful in helping us to decide upon our next steps in producing some joint local history resources for schools. All the returns from the schools said that they intended to visit sometime in the future and they all indicated the resources and activities they'd be interested in using. The working party met together regularly over the Summer and made progress in building a suite of resources for KS1 and KS2. The content for the schools' local history pack has been agreed and an adaptable School Visit Plan has been created. The materials are now going to print and production so that heritage volunteers can be trained to use them when school parties make visits to both sites in the future. There have been three school visits to the church during Autumn 2021 and schools have indicated that they expect to make visits during the Summer 2022.

### **Ilkley BID – 'Origins of Ilkley' Augmented Reality Heritage Trail**

At the start of November, Ilkley BID (Business Improvement District coalition) received confirmation of the funding for them to go ahead with an augmented reality Heritage Trail for the whole town. Both Carry and Joy have been part of the team that has worked directly with the technical team commissioned to create the trail. We have contributed by advising on the route of the trail and by providing content from our research and the resources we have created for the All Saints Project. This has raised the profile of the church as an important heritage asset for the town and has led to more people visiting the church and realising what work has been done through the HLF Project. The trail is to be launched in April 2022 and our offer to use of the church for the official public launch to take place in has been accepted and we look forward to this taking place on 2<sup>nd</sup> April 2022.

### **Within Living Memory – Memories Project**

Progress with this Memories Project (collecting memories of All Saints members from their recollection of worship, mission and activities during the last century) had been seriously hampered by the Pandemic.

## All Saints Parish Church Ilkley

### **Within Living Memory – Memories Project (continued)**

Although some stories had been collected by telephone interviews we feared that we might not be able to complete the project as we had originally hoped. Then during November, after conversations with Adam Roebuck (Curate), Carry attended a couple of lunch clubs after the Wednesday Worship services. The group comprised of long-standing members of the Church Family who gather after the Wednesday Worship for chat and fellowship. We explained about how we wanted to try and capture some of their memories and chat by making a podcast of these sessions. Dick Watson (recently retired Associate Minister) was very enthusiastic and agreed to talk to members of the group and encourage them to take part in the recording session. Jim Coulson has been given a further commission to set up and record this group and to then produce podcasts for the Within Living Memory Project. There is now a list of 15 members of the Church Family who have indicated that they would like to be involved in this aspect of the Memories Project.

Sadly, both Joy then Carry will be completing their funded contracts in coming months, so we are now needing to consider how we ensure the sustainability of their work with schools, with visitors and with our contribution to ensuring responsible custodianship of our Christian and community heritage.

### **West Wing**

As reported last year, the complete development vision for All Saints is not limited only to the work undertaken so far but also to address the sub-standard main hall and offices, and smaller private meeting spaces for various purposes (such as private one-to-one meetings, counselling, private ministry, etc), and also to add further accessible toilet facilities at lower-ground/street level. Additionally, the entrances at ground level do not conform with current disabled access requirements or current building. We rely on temporary space heaters which are inefficient and expensive to run as the heating system for the West Wing has not been properly operational for some time.

Our remaining plan includes improvement to the hall itself for our community and mission activities, for our own operations and for our revenue-sustainability. This includes a new floor level in the hall to be the same level as the rest of the buildings; removing the temporary ramp in the hall thereby creating more usable floor-space; sound-insulating the new hall floor so as to provide soundproofing for the ground-floor; opening up the false ceiling in the hall to give greater air-space and improved lighting; providing purpose-built storage areas at the end of the hall including a walled-off mezzanine level; at street-level creating a more effective and flexible meeting and office space including with an accessible toilet and a small kitchenette, plus also acquiring new chairs for the hall to be compatible with the chairs in the Church for larger events.

## All Saints Parish Church Ilkley

### West Wing (continued)

The existing heating system for both levels of Church House is old, out-dated and inefficient, and will be prone to escalating maintenance costs if left in its current form. It has not been properly operational for some time so we currently rely on temporary space heaters which are inefficient and expensive to run. It will be replaced with new, more efficient radiators, and be connected to the high efficiency condensing boiler installed for the link building, with a new heating circulation pump and a new hot water system. The new heating system will be energy efficient, reducing running and maintenance costs.

Regrettably, the extension of Covid and its impacts for a second year has been felt in the world of funding from grants. Understandably, many charitable bodies, trusts and foundations have given priority in areas of great social need for people and communities most affected by the Pandemic. The consequence for us at All Saints is that although in the past year we have received an additional small number of generous grants and donations, we are still short of about £200,000 towards the £300,000 target to complete the West Wing works. We have looked at possibly doing some elements of the project on a piecemeal basis, but the end-result of that would simply be to escalate the total cost quite significantly, which is not good financial strategy. So, for the moment, we continue to wait, we continue behind the scenes with applications for funding support, and we continue to trust and pray.

### OBJECTIVES AND ACTIVITIES

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The responsibility of the PCC is to co-operate with the vicar in promoting in the Parish, the whole mission of the Church being pastoral, evangelistic, social and ecumenical. The vision of a growing church, spiritually and numerically, is at the forefront of our church life.

Through our Welcome, Worship and Witness:

- Seeking and celebrating God's transforming presence
- Being a loving and generous community
- Growing and sharing our life-giving faith

### The statements agreed by the PCC for the Purpose, Values and Vision are:

#### **Purpose - why do we exist?**

Finding connections with God - Father, Son and Holy Spirit.

#### **Values - how do we do it?**

#### **Vision - what are we aiming for?**

To see an ever-increasing number of people come to an ever-deepening relationship with God, overflowing with His blessing to our community and beyond.

## All Saints Parish Church Ilkley

### ACHIEVEMENTS, PERFORMANCE AND PLANS FOR THE FUTURE

	2021	2020
Electoral roll	210	220
Average weekly attendance	143	65
Easter	75	0
Christmas: Special services for schools	505	0
Christmas Eve/Christmas Day services including Christingle	318	51
Baptisms	2	0
Weddings	9	0
Funerals	15	21

The 2020 and 2021 figures do not include online church services, only physical Church attendance.

#### Vicar's Reflections

It goes without saying that the last 12 months have been unprecedented and challenging in so many ways as we have continued to live with the reality of Covid-19 with its impact on personal, family, community, church, national and global life. None of us expected or anticipated what we have gone through in the last 2 years, and our individual and communal experience has been difficult, for some much more than others. I'm aware that for several in the All Saints church family, the past year has continued to be one of anxiety, worry and sadness. Please be assured of our ongoing love and prayers for you. As a church we want to continue to help each other wherever we can. So whether it's to me directly, via the Church Office, to a friend in the church family, in person or by email/WhatsApp, please let us know how we can best support you in the coming months.

The first thing to say is thank you. I can't overstate how vital your support has been to the fellowship at All Saints. Every member of the church family has played a unique role, and whatever you've given - prayerfully, practically, financially or pastorally; whether in a public or private way, has been greatly appreciated and highly valued. We would not have got through this past year without you.

I can also underline that on a personal basis, as the love and support both I and Lisa received during my time away from work in November and December was such a blessing and an encouragement. I am really thankful for all those who stepped up when I was off work, which gave me the opportunity to rest and recover.

## All Saints Parish Church Ilkley

### Vicar's Reflections (continued)

Last year I said in my annual report that the last year had been reminded me of the first time I used Eurotunnel in 2005:

*"I was leaving a place I knew well, entering a long dark tunnel where my actions were restricted knowing that on the other side was a different country where many things would be familiar but that there would also be many key things that would be very different - language, laws, customs, cultural norms, etc.*

*And in the new country I had a simple choice to make.*

- *Take the 'safe' option of living/acting as if I were still in the old country, only doing 'new country' stuff where it would be dangerous not to (i.e. driving!!)*
- *Take the 'out of my comfort zone' option to adapt to life in the new country because that's the reality of where I was?*

*If I chose the former, it would be comfortable and familiar but also lead to an isolated, detached, 'Me and Them' existence. If I chose the latter, it would be uncomfortable and unfamiliar but it would lead eventually to involvement and engagement with the community in the new country."*

This illustration has greatly resonated with us as a church family as we have emerged from our 'lockdown tunnel' and enter the 'new country'.

### ***It has been a time of change***

We have a new member of the clergy staff team, to add to myself and Diana. Our curate Adam Roebuck, together with Anne, Arthur and Alexander have become a greatly appreciated and much valued part of our church family since they arrived in Ilkley in June 2021.

We have a new Church Administrator, Geri Huang-Faulkner, who has quickly become a fantastic asset to All Saints with her professionalism, calmness and ability to cope with the variety of issues, questions and enquiries that cross her desk.

We have a new weekly pattern of worship services. Bringing together of the 9.15am and 11.00am Sunday services into one united service at 10.15am, together with the Wednesday service of Holy Communion at 11.00am, has given us a weekly pattern which has both diversity and creativity, a blend of traditional and contemporary worship for all ages, centred around faithful, relevant and applied Bible teaching. I know this process has not been easy, because even good change is challenging, and has not been universally popular. However, I have been greatly encouraged by the services in the past few months, and although we are still learning and developing, I believe we are building a firm foundation for greater togetherness and great mission and outreach.

## All Saints Parish Church Ilkley

### **Vicar's Reflections (continued)**

We are also now an 'online church' as livestreaming our 10.15am services are an integral part of what we do. This has been a great help to those who are unable to join us regularly in person, and whilst we always prefer to in-person worship, we want to make our online offering as good as it can be. The past year has seen our 'Tech Team' on a steep learning curve which they have coped with skill and patience.

### ***It will continue to be a time of challenge***

A wise vicar told me that the aim of any church should be to 'build up the saints and to seek out the lost'. That will very much be at the heart of what happens at All Saints in the coming months. We need to faithfully hold onto the things that should never change but boldly be willing to change the things that hinder us fulfilling our God given task to be a blessing to our community and a beacon for the Gospel.

Although it might not seem like it, All Saints is one of best resourced churches in the diocese in terms of people, finances and buildings. Therefore as part of our commitment to the wider church we are both asked to and want to be committed to supporting and encouraging Gospel mission and ministry outside of our parish and community. Part of that is through our parish share contribution which we are looking to maximise in the coming year and part of that is through my role as the Area Dean of South Craven and Wharfedale.

At the same time, we want to be open to the new opportunities for us to use what God has given us to share, through words and actions, the Good News of Jesus to anyone and everyone in our parish and community. Our priorities, shaped and built upon the Bible's teaching, have not changed (the Great Commandment of Matthew 22:37-38 and the Great Commission of Matthew 28:18-20), but what fulfilling them in our changed context and culture will look like has. I don't find uncertainty about the future always easy to deal with – I much prefer clarity and 'concreteness' (evidenced by my meticulous attention to detail when I'm going somewhere new for the first time!).

Although we should be open to and looking for the new paths that God wants to walk on in our context, there are two particular areas I believe we need to focus on in the next 12-18 months.

### **a. Our children's and youth work**

Since the departure of Ollie Greenfield last year, this work has been overseen by a willing team of volunteers from the church family who have done a great job in challenging circumstances. Over the last few months, I have become increasingly convinced of the vital importance of this part of our work at All Saints. How we respond to the challenges and opportunities of children's and youth work in the coming years will be critical to our thriving as a church. That doesn't mean to say that children and young people are more valuable than anyone else – all ages are important at All Saints!

## All Saints Parish Church Ilkley

### **Our children's and youth work (continued)**

But children's and youth work are a specialised area that require particular skills and knowledge. I know that because I used to be one, and All Saints knows that because of the impact of the ministry of past workers. Focussed leadership in children's and youth work greatly benefits the whole church because children's and youth work is about more than children and young people! A thriving/growing children's and youth work ministry also positively impacts parents, grandparents and the wider community, so it's a win-win for the whole church family.

The PCC will be considering our options for funding leadership in this area before the end of July, with a view to agreeing a definitive proposal to be implemented in the autumn this year.

### **b. Our environmental awareness and impact as a church**

We have just finished a sermon series looking at the question 'Why we should care for the environment' from a Biblical perspective, The four reasons why we should be good stewards of God's creation are because it belongs to God, Jesus is at the heart of it, it proclaims the Gospel and because by doing so we show love to our neighbours. (If you missed any of those sermons you can catch up with them on our YouTube channel.)

One of the key features of this series has been to be able to respond practically as well as theologically with specific 'green' initiatives on each Sunday in which we could participate. This practical response is one the church family has welcomed, and I know many at All Saints (including the clergy, churchwardens and PCC) are eager to see it continue and become a regular part of our future planning. We've already started this by the opening of our community recycling point in the church building, and the PCC will be discussing in the near future whether we should commit to working towards becoming an 'Eco Church', an initiative which the Diocese is strongly encouraging all churches to do (for more information go to <https://bit.ly/ASI-ECO>).

There will be other ideas and initiatives that we will look to embrace at the right time in the coming months, that enable us to ensure that we use all the resources God has given us (people, buildings and finances) to be a blessing to our local community and a beacon for the Gospel.

Ultimately, our hope and confidence are in God "**who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen**" *Ephesians 3:20-21*

Thanks again for all your encouragement, service and support.  
Yours in Christ,

Mike

## All Saints Parish Church Ilkley

### FINANCIAL SUMMARY

#### Treasurer's Report

##### Financial performance

A surplus of £29,277 was recognised in 2021 (2020: £85,235). Total reserves at 31 December 2020 were £1,093,493 (2020: £1,064,216). On our general (unrestricted) fund there was a surplus of £12,063 compared with £47,603 in 2020, where we benefited from a £35k grant and legacies.

##### Unrestricted Fund.

As against 2021 budget, both our income and expenditure were up by £5k leaving us very near to our original planned surplus. The total income receipts as highlighted were £259k of which £190k were generous voluntary givings, £36k tax gift aid, thanks to the efforts of Brian Harris, and £20k being a very welcome legacy from the estate of David Gamble Millar Carson. The voluntary givings have decreased by 4.6% in 2021, but this is better than expected as we were governed by the coronavirus restrictions for long periods.

£238k was spent to provide Christian ministry from All Saints, including an increased contribution to the Parish share this year of £159,200 being a further increase of 5.8% on 2020. The parish share largely provides for clergy stipends, housing, plus support of other parishes and various training needs. This year the parish share request is for £174,875. The PCC has already agreed to pay 90% and it is our intention to pay additional sums in the second half of the year as we increase our funds from hiring out our premises to support community projects etc. It is also pleasing to confirm the PCC was able to release the tithe funds held, £8k to KOSHISH in Nepal to help with the construction work of the Women's Transition Home.

##### Church and Link Development Fund

During 2021 with the assistance of Derek, Julia and Helen we have been able to submit four more claims from the Heritage Lottery Fund, where we have benefited from further grants totalling £15,104. Three more claims in 2022 will finalise matters as the salaries paid to our excellent heritage staff will have ceased being part funded from HLF by mid-2022.

##### Church House Improvement Fund (West Wing)

Regarding our Church House Improvement Fund, further generous donations from members of £4.1k in 2021 has increased the balance to £42.6k with additional monies promised thanks to the good works of Derek Twine.

## All Saints Parish Church Ilkley

### **Reserves and Savings policy.**

It is the PCC policy to try to maintain a balance of free reserves which equates to two months unrestricted payments. This is equivalent to £38k. It is held to smooth out fluctuations in cash flow and to meet emergencies. Our extra reserves have continued to recover since 2019 thanks to welcome legacies and grants. Our savings are held with the CCLA Church of England Deposit fund and HSBC Bank.

### **2022 Budget**

The PCC has agreed a budget with a projected surplus of £13k. The PCC approve a budget on an annual basis.

### **Impact of Covid-19**

The PCC continues to review the finances of All Saints Ilkley in the light of the Covid-19 virus and does not believe, at this time, that the impact of the virus will have a material adverse effect on the church's financial position or liquidity.

The church is following government guidelines and Church of England guidance in relation to the provision of the necessary health and safety measures for our staff and congregation. The PCC is very grateful to the church community for their continuing financial support during these challenging times.

### **Pension scheme**

All Saints participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, both of which are classed as defined benefit schemes.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

A valuation of the Pension Builder scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2019. This revealed, on the ongoing assumptions used, a funding shortfall of £4.8m. There has been no request from the scheme provider for deficit payments at the current time.

**All Saints Parish Church Ilkley****Pension scheme (continued)**

A valuation of the Pension Builder 2014 is carried out once every three years. The most recent scheme valuation was carried out as at 31 December 2019. The valuation at that date showed a scheme surplus on a funding valuation basis of £5.5m.

The pensions costs charged to the SoFA in 2021 of £1,103 are employer contributions payable (2020: £3,079).

**Risk management**

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.



Mike Coe  
Chair  
9 May 2022

## All Saints Parish Church Ilkley

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ending 31 December 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
<b>Income and endowments from:</b>					
Voluntary Income		246,046	16,266	262,312	284,541
Activities for generating funds		4,891	2,502	7,393	1,195
Church activities		4,464	-	4,464	2,091
Other incoming resources		2,487	18,607	21,094	87,774
Investment income		1,329	-	1,329	177
<b>Total</b>	2	<b>259,217</b>	<b>37,375</b>	<b>296,592</b>	<b>375,778</b>
<b>Expenditure on:</b>					
Costs of generating voluntary income		2,407	-	2,407	2,541
Church activities		238,340	24,161	262,501	283,743
Governance costs		2,407	-	2,407	4,259
<b>Total</b>	3	<b>243,154</b>	<b>24,161</b>	<b>267,315</b>	<b>290,543</b>
<b>Net income/(expenditure)</b>		<b>16,063</b>	<b>13,214</b>	<b>29,277</b>	<b>85,235</b>
Transfers between funds		(4,000)	4,000	-	-
<b>Net movement in funds</b>		<b>12,063</b>	<b>17,214</b>	<b>29,277</b>	<b>85,235</b>
Total funds brought forward		994,798	69,418	1,064,216	978,981
<b>Total funds carried forward</b>		<b>1,006,861</b>	<b>86,632</b>	<b>1,093,493</b>	<b>1,064,216</b>

The accompanying notes on pages 19 to 25 are an integral part of this statement.

## All Saints Parish Church Ilkley

## BALANCE SHEET as at 31 December 2021

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	7	904,713	912,966
<b>Current assets:</b>			
Debtors and prepayments	8	10,474	9,325
Short term deposits	9	83,710	69,672
Cash at bank and in hand		98,346	83,170
		<b>192,530</b>	<b>162,167</b>
<b>Liabilities falling due within one year</b>			
	10	(3,750)	(10,917)
<b>Net current assets</b>		<b>188,780</b>	<b>151,250</b>
<b>Total net assets</b>		<b>1,093,493</b>	<b>1,064,216</b>
<b>Represented by:</b>			
Unrestricted	11	1,006,861	994,798
Restricted	11	86,632	69,418
<b>Total funds</b>		<b>1,093,493</b>	<b>1,064,216</b>

The financial statements were approved by the Parochial Church Council on 9 May 2022 and signed on its behalf by:

M.S. Coe

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Mike Coe (PCC Chair)

The accompanying notes on pages 19 to 25 are an integral part of this statement

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2021****1. Accounting policies****Accounting convention**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value and buildings, which are included at open market freehold value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. Unrealised gains or losses on investments are accounted for on revaluation of investments at the 31<sup>st</sup> December. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure generally recognised when it is incurred and is accounted for gross.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Anything acquired prior to the year 2000 is not valued in the financial statements. Expenditure on fixed assets costing less than £1,000 is written off when incurred.

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2021 (continued)****Tangible fixed assets (continued)**

Depreciation is provided at the following annual rates in order to write off each asset, within church equipment, over its useful economic life.

- 20% on a straight-line basis
- 10% on a straight-line basis and
- 5% on a straight-line basis.

It is the PCC's policy to maintain the properties in a continual state of repair for the benefit of the Church and community which it serves. Accordingly, the members consider that the life of these properties, already of an age, are so long, and residual values based on prices at the time of acquisition so high, that any depreciation would be insignificant.

**Funds**

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent incomes received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. Cash, whether it is held in a current account or short term deposits, is also managed as a single asset

**Investments**

Investments are valued at the market value at the 31<sup>st</sup> December.

**Support costs**

Support costs comprise office supplies, IT, telephone, financial, administration and caretaker salary costs and miscellaneous expenses. These costs are reallocated on the basis of approximately 80% to church activities and 10% each to costs of generating voluntary income and costs of governance.

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2021 (continued)

2. Income and endowments	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Voluntary Income				
Gift aided giving	156,211	5,908	162,119	187,092
Other giving	30,392	7,334	37,726	35,778
Other collections at services	2,230	250	2,480	1,632
Tax recoverable	36,194	1,759	37,953	46,195
Sundry donations	964	1,015	1,979	3,569
Legacies	20,055	-	20,055	10,275
	<b>246,046</b>	<b>16,266</b>	<b>262,312</b>	<b>284,541</b>
Activities for generating funds				
Church house lettings	4,891	-	4,891	495
Fund raising income	-	2,502	2,502	700
	<b>4,891</b>	<b>2,502</b>	<b>7,393</b>	<b>1,195</b>
Church activities				
Fees	4,278	-	4,278	1,931
Other funds	186	-	186	160
Magazines and books	-	-	-	-
	<b>4,464</b>	<b>-</b>	<b>4,464</b>	<b>2,091</b>
Other incoming resources				
Grants	2,356	18,607	20,963	87,081
Insurance income	131	-	131	693
	<b>2,487</b>	<b>18,607</b>	<b>21,094</b>	<b>87,774</b>
Investment income	1,329	-	1,329	177
<b>Total income and endowments</b>	<b>259,217</b>	<b>37,375</b>	<b>296,592</b>	<b>375,778</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2021 (continued)

## 3. Expenditure

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Costs of generating voluntary income					
Fundraising administration		2,407	-	2,407	2,541
Fundraising events		-	-	-	-
		<b>2,407</b>	<b>-</b>	<b>2,407</b>	<b>2,541</b>
Church activities					
Mission and vision	5	6,750	-	6,750	10,649
Parish share to diocese		159,200	-	159,200	150,368
Ministry		98	60	158	2,295
Youth work		3,819	-	3,819	5,081
Worship		1,899	-	1,899	1,408
Church services supplies		157	-	157	243
Hospitality		95	-	95	110
Communications		1,302	-	1,302	1,529
Magazines, cards and books		-	-	-	-
Staff costs	4a/6	6,321	20,370	26,691	31,221
Staff expenses		249	-	249	102
Major developments		-	-	-	26,893
Repairs and maintenance		10,878	-	10,878	7,952
Depreciation		8,253	-	8,253	6,534
Utilities		13,626	-	13,626	12,722
Insurance		5,636	-	5,636	5,569
Rates		750	-	750	484
Heritage activity		18	3,731	3,749	253
Bank charges		32	-	32	-
Support costs	6	19,257	-	19,257	20,330
		<b>238,340</b>	<b>24,161</b>	<b>262,501</b>	<b>283,743</b>
Governance costs					
Professional fees		-	-	-	1,718
Governance		2,407	-	2,407	2,541
		<b>2,407</b>	<b>-</b>	<b>2,407</b>	<b>4,259</b>
<b>Total expenditure</b>		<b>243,154</b>	<b>24,161</b>	<b>267,315</b>	<b>290,543</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2021 (continued)

**4a. Staff costs**

In 2021, the Church had six part-time employees (2020: six) whose wages during the year were:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Gross wages and salaries	44,070	50,241
Pension costs	1,103	3,079
<b>Total staff costs</b>	<b>45,173</b>	<b>53,320</b>

In the expenditure analysis in note 3, the financial, administration and caretaker salary costs are included within support costs (see also note 5 below).

**4b. Members' remuneration and benefits**

One employee also served as a member of the PCC during the year until 30 June 2021. Other than clergy travel expenses of £249 (2021: £102), there were no other transactions with any PCC members, persons closely connected to them, or other related parties during 2021, that require disclosure.

**5. Mission spend**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Mission partners:</b>		
Church Mission Society	1,500	2,300
Diocese of Sittwe in Myanmar	1,500	2,300
Mission Aviation Fellowship	1,500	2,300
Tear Fund	1,500	2,300
Christian Aid	-	700
Ilkley Food Bank	-	49
<b>Sub-total</b>	<b>6,000</b>	<b>9,949</b>
<b>Other charities, agencies and appeals:</b>		
Saltmine events	-	700
Otley Christian Resources Hub	750	-
<b>Sub-total</b>	<b>750</b>	<b>700</b>
<b>Total</b>	<b>6,750</b>	<b>10,649</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS – 31 December 2021 (continued)

**6. Support costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Office supplies/IT	4,176	1,896
Telephone	1,176	1,199
Staff costs	18,483	22,099
Sundry expenses	236	218
	<b>24,071</b>	<b>25,412</b>

**7. Tangible Support fixed assets**

	<b>Land and buildings £</b>	<b>Church equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 January 2021	856,290	153,039	1,009,329
Additions	-	-	-
Disposals	-	-	-
<b>At 31 December 2021</b>	<b>856,290</b>	<b>153,039</b>	<b>1,009,329</b>
<b>Depreciation</b>			
At 1 January 2021	-	96,363	96,363
Disposals	-	-	-
Charge for the year	-	8,253	8,253
<b>At 31 December 2021</b>	<b>-</b>	<b>104,616</b>	<b>104,616</b>
<b>Net book value</b>			
<b>At 31 December 2021</b>	<b>856,290</b>	<b>48,423</b>	<b>904,713</b>
At 31 December 2020	856,290	56,676	912,966

The premises at No.4 & No.6 Church Street and Church House were valued on an open market rent freehold value, subject to the lease on No.4 Church Street, by David Margerison & Partners, Chartered Surveyors, on the 15<sup>th</sup> February 2008. Subsequent additions to these properties have been included at historical cost.

**8. Debtors and prepayments**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	5,353	7,030
Other debtors	5,090	828
Prepayments and accrued income	31	1,467
	<b>10,474</b>	<b>9,325</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2021 (continued)

## 9. Current asset investments

	2021	2020
	£	£
Parish deposit fund	83,710	69,672

## 10. Liabilities falling due within one year

	2021	2020
	£	£
Accruals and deferred income	3,061	2,886
Taxation and social security	-	450
Other creditors	689	7,581
<b>Total</b>	<b>3,750</b>	<b>10,917</b>

## 11. Movement in funds

	1 January 2021	Income (note 2)	Expenditure (note 3)	Transfers	31 December 2021
	£	£	£	£	£
<b>Movement in restricted funds</b>					
Church development fund	21,005	2,068	(8,607)	1,131	15,597
Heritage Lottery Fund	(5,919)	18,607	(15,494)	(1,131)	(3,937)
Church House development fund	38,500	4,117	-	-	42,617
Youth Work	13,750	11,939	-	4,000	29,689
Saltmine	1,582	-	(60)	-	1,522
Barnabus fund	246	625	-	-	871
Other funds	254	19	-	-	273
<b>Total</b>	<b>69,418</b>	<b>37,375</b>	<b>(24,161)</b>	<b>4,000</b>	<b>86,632</b>
<b>Movement in designated funds</b>					
Maintenance and development	1,500	-	-	-	1,500
Mission	-	6,000	(6,000)	-	-
Parish share 2021	12,000	-	(8,000)	(4,000)	-
<b>Total</b>	<b>13,500</b>	<b>6,000</b>	<b>(14,000)</b>	<b>(4,000)</b>	<b>1,500</b>
<b>Movement in unrestricted funds</b>					
General fund	981,298	253,217	(229,154)	-	1,005,361
<b>Total funds</b>	<b>1,064,216</b>	<b>296,592</b>	<b>(267,315)</b>	<b>-</b>	<b>1,093,493</b>

**All Saints Parish Church Ilkley**

**Report of the Independent Examiner  
to the Parochial Church Council of the Ecclesiastical Parish of All Saints' Ilkley**

This report on the financial statements of the Parochial Church Council for the year ended 31 December 2021, which are set out on the pages immediately preceding, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011.

I report to the charity's trustees on my examination of the accounts of the above charity for the year ended 31 December 2021.

**Responsibilities and basis of report**

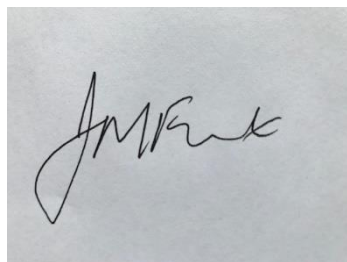
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... Date: 9 May 2022

Jonathan Frank BA Hons, ACA  
Knotts Farm, Knotts Lane, Tosside, BD23 4SJ

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# Accounts

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**All Saints Parish Church Ilkley**

**ANNUAL REPORT and FINANCIAL STATEMENTS  
of the PAROCHIAL CHURCH COUNCIL  
for the year ended 31 December 2020**

PARISH OFFICE  
6 Church Street  
Ilkley  
LS29 9DS  
Tel: 01943 816035  
Email: [office@ilkleyallsaints.org.uk](mailto:office@ilkleyallsaints.org.uk)  
Website: [allsaintsilkley.org](http://allsaintsilkley.org)

Charity No: 1130372

**All Saints Parish Church Ilkley****REPORT OF THE MEMBERS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2020**

The members of the Parochial Church Council (PCC) present their annual report with the financial statements for the year ended 31 December 2020. The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP FRS 102) effective 1 January 2019.

The PCC is eligible for, and has chosen to, apply the disclosure exemption permitted by FRS102, Section 7.1B, and has not therefore presented a statement of cash flows in these financial statements.

**REFERENCE AND ADMINISTRATIVE DETAILS**

All Saints Church is a registered charity (No. 1130372). Its location is:  
Church Street  
Ilkley  
LS29 9DS

The Church banks with:  
HSBC  
1 Wells Road  
Ilkley  
LS29 9JB

All Saint's independent examiner is:  
Peter Stewart, CIMA  
66 Kings Road  
Ilkley  
LS29 9BZ

## All Saints Parish Church Ilkley

### PCC Members & Officers:

Position Held	Name of Person	Years in Office
Chair	Mike Coe	2.5
Associate Minister	Revd Diana Rees-Jones	1
Curate	Vacant	N/A
Warden (ex-officio)	Derek Crabtree	4.5 (Term ended September 2020)
Warden (ex-officio)	Joyce Illingworth	6 (Term ended September 2020)
Warden (ex-officio)	Jenny Lawson	1
Warden (ex-officio)	David Taylor	1
Deanery Synod (ex-officio)	Francis Milward	4
	Hywel Rees-Jones	1
Diocesan Synod (ex-officio)	Paul Vollans	3 (Term ended April 2020)
Treasurer	Francis Milward	2
PCC Secretary	Alexandra Davies	Non-member
Co-opted	Oliver Greenfield	2
Elected	Clive Brook	4
Elected	Kate Brown	2
Elected	Alex Cockshott	3
Elected	Jessica Crossley	2
Elected	Ailsa Cummins	1
Elected	Paul Dix	2
Elected	Michael Frankland	1
Elected	Chris Hack	6
Elected	Nic Hodson	6 (Term ended September 2020)
Elected	Charlotte Jarvis	1
Elected	Stuart Saxton	1
Elected	Drusilla Wiggins	2

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Day-to-day Management

Day to day management is carried out by the Vicar and Church Wardens who meet regularly to raise and discuss issues, together with sharing of information, and take decisions. They also meet regularly with an Operations Team that includes the Administrative Manager, Youth Worker and others from time to time as appropriate. The Vicar is the spiritual leader of the church and responsible, alongside the PCC, for the functioning of All Saints. Churchwardens have responsibilities for the fabric of the church buildings and for keeping records up to date, such as the Inventory and Terrier.

## All Saints Parish Church Ilkley

### Governance

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is registered with the Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. A church of the size of All Saints' is entitled to elect 15 people onto the PCC. Once elected it is possible to retire each year after three years in office. After serving three years, members can be re-elected for one additional three-year term (i.e. 6 years in total) without having a break. The number of general members is agreed by the PCC and is based on the size of the church membership.

Elected PCC members are nominated by those church members on the Electoral Roll; publicity for this opportunity is given in the weekly notice sheet, by announcements at weekly worship services and by personal approach of any church member.

The Chairperson is the Vicar of the church. The Vice-chair is elected by the PCC. Churchwardens are elected annually for one year at the Meeting of Parishioners by those living within the parish and/or are on the Church Electoral Roll. Deanery Synod representatives are elected for three years.

Ex-officio members hold positions within the church which entitle them to be on the PCC. The term of office for these posts will directly relate to the term of office for the post that they hold. Co-opted members are invited to be members because of the role that they play within the church. The PCC appoints a Treasurer and a Secretary. If these officers are not elected as members, they can be co-opted.

The PCC usually meets six times a year. It has appointed committees and groups, who present reports to the PCC for their consideration and action. As ex-officio members of the PCC, the Vicar and Churchwardens can attend any committee and raise and/or respond to any matter on the agenda. Although the PCC has not got a formal structure for training of PCC members, it is aware of the need to make members conscious of their responsibilities. Where professional advice is needed by the PCC, this can often be found from those within the church congregation. All Saints is very fortunate to have a wide range of such skills and experience. On some occasions the help of the Diocese of Leeds is sought.

## **All Saints Parish Church Ilkley**

### **Church committees**

#### **Management Group (Standing Committee)**

The purpose of the Management Group is to facilitate the effective management of Church activities, with transparent reporting back to the PCC. The members of the Management Group included in 2020: Vicar, Treasurer, Wardens, Administrative Manager and Youth Worker. The Management Group is also responsible for considering the financial position of All Saints and making relevant recommendations to the PCC. The Management Group's terms of reference are available upon request from the PCC Secretary.

#### **Deanery Synod**

The PCC can elect up to four representatives to the Ilkley Deanery Synod to represent All Saints and reports from this Synod are brought to the PCC for consideration.

#### **Building Project Steering Group**

For our Church Development project, 2020 was a year in two parts.

The first few months saw our Church family and the wider community experiencing the amazing benefits of the development work achieved thus far on the Church, the Link, the kitchen and the suite of toilets. Our worship was more flexible, our community mission was finding more opportunities for engagement, our heritage education was proceeding apace with schools and other visitors, and we were benefiting from an increasing number of events and premises lettings. The new facilities were being used by an even wider range of community organisations, businesses and charities, including Ilkley Literature Festival, U3A, Olicana History Society and several concerts. We were also settling down with final snagging issues, most of which were minor and all of which were being attended to swiftly by the Contractor and the Project Team. Blessings were abundant, and bookings were being made for a wider roll-out of events, visits, workshops and the educational programme.

Then came Covid bringing a series of lockdowns, restrictions to access, restrictions to schooling, and restrictions to community engagement. Sadly, we have therefore had to postpone several planned activities, and of course we have missed the hoped-for income from lettings and events. However, the Heritage Team of Carry and Joy have managed to adapt their working schedule, and behind the scenes are still working towards fulfilling the outcome targets that had been agreed with the Heritage Lottery Fund as part of the HLF grant support for our development programme. We have agreed these revisions with the HLF, and their support to us is much appreciated.

## All Saints Parish Church Ilkley

### **Building Project Steering Group (continued)**

For example, Zoom-based heritage visits to classrooms have been piloted, new resources are being prepared for virtual learning, and the 'Memories of All Saints' project is still being conducted although over telephone rather than face-to-face interviews. So even though we have to do things differently we are still active and reaching out with a wider presence in the community.

### **West Wing: Present position and plans**

The successes that had been achieved thus far for the Church building, the Link and the kitchen are to be celebrated, but they were already highlighting the anticipated consequential demands on the current limitations of our hall, offices, small meeting spaces, ground-floor accessible toilet facilities – all of which were in the plans for the final Phase of the development project but now becoming more pressing requirements. And added to these demands, as a mark of mission in the community we have more recently reached out to provide a home in the West Wing for the Ilkley Food Bank supported by Churches Together. We are still looking forward to being an even greater blessing for the community once all the present Covid restrictions are eased.

The complete vision for All Saints is not limited only to the work undertaken so far but also to address the sub-standard main hall and offices, and smaller private spaces for various purposes (such as private one-to-one meetings, counselling, possible confidential debt-training and advice), and also to add further accessible toilet facilities at lower-ground/street level. Additionally, the entrances at ground level do not conform with current disabled access or current building requirements. We rely on temporary space heaters which are inefficient and expensive to run as the heating system for the West Wing has not been properly operational for some time.

Our remaining plan includes improvement to the hall itself for our community and mission activities, for our own operations and for our revenue-sustainability. This includes a new floor level in the hall to be the same level as the rest of the buildings; removing the temporary ramp in the hall thereby creating more usable floor-space; sound-insulating the new hall floor so as to provide soundproofing for the ground-floor; opening up the false ceiling in the hall to give greater air-space and improved lighting; providing purpose-built storage areas at the end of the hall including a walled-off mezzanine level; at street-level creating a more effective and flexible meeting and office space including an accessible toilet and a small kitchenette, plus also acquiring new chairs for the hall to be compatible with the chairs in the Church for larger events.

## All Saints Parish Church Ilkley

### **Building Project Steering Group (continued)**

The existing heating system for Church House is old, outdated and inefficient, and will be prone to escalating maintenance costs if left in its current form. It has not been properly operational for some time so we currently rely on temporary space heaters which are inefficient and expensive to run. It will be replaced with new, more efficient radiators, and be connected to the high efficiency condensing boiler installed for the Link building, with a new heating circulation pump and a new hot water system. The new heating system will be energy efficient, reducing running and maintenance costs.

### **West Wing : progress being made on funding to complete the Project**

During the past year we have made positive progress on our final development funding target to raise the remaining balance of just under £300,000, which is based on estimates last costed at the end of 2019 (though with some provision for inflation).

Our work behind the scenes during 2020 has been blessed. Following a number of grant applications and discussions with potential funders, we have received a confirmed grant towards the West Wing of £30,000, and further £30,000 grant has since been agreed towards the total subject to the rest of the complete amount being raised. In both cases these grants have come from national-level Trusts following applications, discussions and site visits. We have also been advised that it is likely that a separate grant-scheme may well be able to alleviate the impact of the VAT costs on actual building works and associated professional fees, which we estimate to benefit us in the region of a further £30,000/£40,000. And in addition, there has been a number of smaller generous grants from various local Trusts and Foundations. This all totals circa £100,000 towards the closing target, and we still are progressing with other grant applications. So overall, we give thanks and praise that even in a Covid-impacted year we have been able to move much closer to completing the final Phase of our vision. Praise the Lord indeed.

### **OBJECTIVES AND ACTIVITIES**

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The responsibility of the PCC is to co-operate with the vicar in promoting in the Parish, the whole mission of the Church being pastoral, evangelistic, social and ecumenical. The vision of a growing church, spiritually and numerically, is at the forefront of our church life.

Through our Welcome, Worship and Witness:

- Seeking and celebrating God's transforming presence
- Being a loving and generous community
- Growing and sharing our life-giving faith

## All Saints Parish Church Ilkley

### OBJECTIVES AND ACTIVITIES (continued)

The statements agreed by the PCC for the Purpose, Values and Vision are:

**Purpose - why do we exist?**

Finding connections with God - Father, Son and Holy Spirit.

**Values - how do we do it?**

**Vision - what are we aiming for?**

To see an ever-increasing number of people come to an ever-deepening relationship with God, overflowing with His blessing to our community and beyond.

### ACHIEVEMENTS, PERFORMANCE AND PLANS FOR THE FUTURE

	2020	2019
Electoral roll	220	207
Average weekly attendance	65	196
Easter	0	263
Christmas: Special services for schools	0	362
Christmas Eve/Christmas Day services including Christingle	51	998
Baptisms	0	3
Weddings	0	7
Funerals	21	17

The 2020 figures do not include online church services, only physical Church attendance.

### Vicar's Reflections

First of all my apologies if reading this seems like a case of 'déjà vu'!. That's because it's only been just over 6 months since our last APCM, and in my letters then, I said much of what I also want to say in this Vicar's report. I don't have a problem repeating myself because often it's a very good idea to underline and highlight things, but there are some differences between that letter and this – you'll have to read through to spot them.

## All Saints Parish Church Ilkley

### Vicar's Reflections (continued)

It goes without saying that the last 12 months have been unprecedented and challenging in just about every way possible. None of us expected or anticipated what we have endured since March 2020, and our individual and communal experience has been difficult, for some much more than others. I'm aware that for several in the All Saints church family, the past year has been one of anxiety, worry and sadness. Please be assured of our ongoing love and prayers for you. As a church we want to continue to help each other wherever we can. So whether it's to me directly, via the Church Office, to a friend in the church family, in person or by email/WhatsApp, please let us know how we can best support you in the coming months.

The first thing to say is thank you. I can't overstate how vital your support has been in the last year to the fellowship at All Saints. Every member of the church family has played a unique role, and whatever you've given - prayerfully, practically, financially or pastorally; whether in a public or private way, has been greatly appreciated and highly valued. We would not have got through this past year without you.

At a recent PCC meeting where we discussed what our priorities as a church should be for the next 12-18 months, I used the illustration of how the last year had reminded me of the first time I used Eurotunnel in 2005.

*"I was leaving a place I knew well, entering a long dark tunnel where my actions were restricted knowing that on the other side was a different country where many things would be familiar but that there would also be many key things that would be very different - language, laws, customs, cultural norms, etc.."*

*And in the new country I had a simple choice to make.*

- *Take the 'safe' option of living/acting as if I were still in the old country, only doing 'new country' stuff where it would be dangerous not to (i.e. driving !!),*
- *Take the 'out of my comfort zone' option to adapt to life in the new country because that's the reality of where I was.*

*If I chose the former, it would be comfortable and familiar but also lead to an isolated, detached, 'Me and Them' existence. If I chose the latter it would be uncomfortable and unfamiliar but it would lead eventually to involvement and engagement with the community in the new country."*

No illustration is perfect but I think there is a great resonance with where we are heading and what we are facing in the coming months, as we emerge from our 'lockdown tunnel' and enter the 'new country'.

**All Saints Parish Church Ilkley****Vicar's Reflections (continued)*****It will be a time of change***

Some of those changes will be obvious . Ollie Greenfield is moving on this summer to new challenges and we are hoping to employ a full time children's and youth worker (finances and PCC agreement permitting) in 2022. Our curate Adam, together with wife Anne and son Arthur, will be joining us in the summer and he will bring great enthusiasm and experience which will be of huge benefit to us as a church.

We have had to explore/experiment with innovative and different ways of being church in just about every way. Leading worship services on my own either from my study or from the church building has felt very remote and I'm really thankful for those who have used their knowledge and experience to develop the technical side of things (which has been and continues to be a steep learning curve). One of the few good things that has come out of the past year has been the way our online mission and ministry has stepped up several levels. Online is now an integral part of what we do as a church, it's not as good as being together in person, but it has become and will remain a vital part of the life of All Saints for the foreseeable future.

Other changes are yet to be agreed but are inevitable because in the 'new country' things will be different. A wise vicar once told me that the aim of any church should be to 'build up the saints and to seek out the lost'. That will very much be at the heart of what happens at All Saints in the coming months. We need to faithfully hold onto the things that should never change but boldly be willing to change the things that hinder us fulfilling our God given task to be a blessing to our community and a beacon for the Gospel.

***It will be a time of challenge***

Although it might not seem like it, All Saints is one of best resourced churches in the diocese in terms of people, finances and buildings. Therefore as part of our commitment to the wider church we are both asked to and want to be committed to supporting and encouraging Gospel mission and ministry outside of our parish and community. Part of that is through our parish share contribution which we are looking to maximise in the coming year and part of that is through my role as the Area Dean of South Craven and Wharfedale.

At the same time, we want to be open to the new opportunities for us to use what God has given us to share, through words and actions, the Good News of Jesus to anyone and everyone in our parish and community. Our priorities, shaped and built upon the Bible's teaching, have not changed (the Great Commandment of Matthew 22:37-38 and the Great Commission of Matthew 28:18-20), but what fulfilling them in our changed context and culture will look like has.

## All Saints Parish Church Ilkley

### Vicar's Reflections (continued)

I don't find uncertainty about the future always easy to deal with – I much prefer clarity and 'concreteness' (evidenced by my meticulous attention to detail when I'm going somewhere new for the first time!)

But uncertainty about the future is a new reality for everyone, including me, and living and serving in the light of that is where God has called us as Christians and as a church family to be. So let's embrace that, let's 'dig ditches in our valley' (you'll need to go back to July 2019 for the background from 2 Kings 3 for this picture) and let's put our faith and trust in God's sovereignty, power and presence ...

***“who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen” Ephesians 3:20-21***

Thanks again for all your encouragement, service and support.

Yours in Christ,



### FINANCIAL SUMMARY

#### Treasurer's Report

##### Financial performance

A surplus of £85,235 was recognised in 2020 (2019: surplus £151,043. Total reserves at 31 December 2020 were £1,064,216 (2019: £978,981). On our general (unrestricted) fund there was a surplus of £47,603 compared with a (2019: £21,574).

##### Unrestricted Fund.

The PCC is pleased to report our actual income against the forecast budget for 2020 was up by £41k, and our expenditure was up by £5k against budget resulting in an overall uplift of £36k. The total receipts are shown as £287k in 2020 of which £198k were voluntary giving plus very useful gift aid of £38k.

£239k was spent to provide Christian ministry from All Saints, including the contribution to the Diocesan parish share which we were able to increase by 7.6% compared to 2019. The parish share largely provides for clergy stipends, housing, plus support of other parishes and various training needs.

## All Saints Parish Church Ilkley

### **Treasurer's Report (continued)**

This year the parish share request is for £172k and our initial promise on behalf of All Saints is to provide £152k. The PCC are to monitor this as it is our intention to narrow this deficit even further.

Although our wedding and hiring out the building fees were lower than anticipated, our generous church family increased their monthly gross givings to All Saints and Mission, to more than make up for the fall in loose plate collections. In addition, we received very welcome legacies which combined with a small business grant totalled £45k.

### **Church and Link Development Fund**

The final monies have been paid to Dobson's in 2020 leaving us now to fund the HLF salaries until mid-2022. After June 2022, the National Heritage lottery fund will be in a position to release their final grant award of £50k plus.

### **Church House Improvement Fund.** (West Wing)

Derek Twine has used his skills once more to obtain grants on our behalf during 2020. This fund increased to £38.5k during last year.

### **Reserves and Savings policy.**

It is the PCC policy to try to maintain a balance of free reserves which equates to two months unrestricted payments. This is equivalent to £38k. It is held to smooth out fluctuations in cash flow and to meet emergencies. Our savings are held mainly with the CCLA Church of England Deposit fund and HSBC Bank.

### **2021 Budget**

The PCC has agreed a budget with a projected surplus of £15k (this incorporates £12k income carried over from the above small business grant to support our commitment to the parish share payment.) We head into 2021 in an improving financial position to support the aims of our church.

The budget is prepared and approved by the PCC on an annual basis.

### **Impact of Covid-19**

The PCC continues to review the finances of All Saints Ilkley in the light of the Covid-19 virus and does not believe, at this time, that the impact of the virus will have a material adverse effect on the church's financial position or liquidity.

The church is following government guidelines and Church of England guidance in relation to the provision of the necessary health and safety measures for our staff and congregation. The PCC is very grateful to the church community for their continuing financial support during these challenging times.

**All Saints Parish Church Ilkley****Treasurer's Report (continued)****Pension scheme**

All Saints participates in the Pension Builder Scheme section of the Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, both of which are classed as defined benefit schemes.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme.

A valuation of the Pension Builder scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. This revealed, on the ongoing assumptions used, a funding shortfall of £14.2m. There has been no request from the scheme provider for deficit payments at the current time.

Pension Builder 2014 commenced in February 2014. The first full actuarial valuation was carried out as at 31 December 2016. The target assets at this date were £7.3m and the actual assets £9.1m.

The pensions costs charged to the SoFA in 2020 of £3,079 are contributions payable (2019: £1,623).

**Risk management**

The major risks to which the PCC is exposed have been reviewed, and systems or procedures designed to manage those risks have been established.

Mike Coe  
Chair  
24 May 2021

## All Saints Parish Church Ilkley

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ending 31 December 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Total 2019 £
<b>Income and endowments from:</b>					
Voluntary Income		247,356	37,185	284,541	417,990
Activities for generating funds		1,195	-	1,195	12,902
Church activities		2,091	-	2,091	6,125
Other incoming resources		36,283	51,491	87,774	415,513
Investment income		177	-	177	430
<b>Total</b>	2	<b>287,102</b>	<b>88,676</b>	<b>375,778</b>	<b>852,960</b>
<b>Expenditure on:</b>					
Costs of generating voluntary income		2,541	-	2,541	2,528
Church activities		234,377	49,366	283,743	636,174
Governance costs		2,581	1,678	4,259	63,215
<b>Total</b>	3	<b>239,499</b>	<b>51,044</b>	<b>290,543</b>	<b>701,917</b>
<b>Net income/(expenditure)</b>		<b>47,603</b>	<b>37,632</b>	<b>85,235</b>	<b>151,043</b>
Transfers between funds		(16,710)	16,710	-	-
<b>Net movement in funds</b>		<b>30,893</b>	<b>54,342</b>	<b>85,235</b>	<b>151,043</b>
Total funds brought forward		963,905	15,076	978,981	827,938
<b>Total funds carried forward</b>		<b>994,798</b>	<b>69,418</b>	<b>1064,216</b>	<b>978,981</b>

The accompanying notes on pages 16 to 22 are an integral part of this statement.

## All Saints Parish Church Ilkley

## BALANCE SHEET as at 31 December 2020

	Notes	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	7	912,966	908,601
<b>Current assets:</b>			
Debtors and prepayments	8	9,325	7,307
Short term deposits	9	69,672	25,750
Cash at bank and in hand		83,170	55,560
		<b>162,167</b>	<b>88,617</b>
<b>Liabilities falling due within one year</b>	10	(10,917)	(18,237)
<b>Net current assets</b>		<b>151,250</b>	<b>70,380</b>
<b>Total net assets</b>		<b>1,064,216</b>	<b>978,981</b>
<b>Represented by:</b>			
Unrestricted	11	994,798	963,905
Restricted	11	69,418	15,076
<b>Total funds</b>		<b>1,064,216</b>	<b>978,981</b>

£15,000 of the unrestricted funds of the Church supported the heritage work of the Church during 2020.

The financial statements were approved by the Parochial Church Council on 24 May 2021 and signed on its behalf by:

-----  
Mike Coe (PCC Chair)

The accompanying notes on pages 16 to 22 are an integral part of this statement

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2020****1. Accounting policies****Accounting convention**

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, the applicable accounting standard FRS102 and SORP FRS102.

The financial statements have been prepared under the historical cost convention, with the exception of investments, which are included at market value and buildings, which are included at open market freehold value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. Unrealised gains or losses on investments are accounted for on revaluation of investments at the 31<sup>st</sup> December. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure generally recognised when it is incurred and is accounted for gross.

**Tangible fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.96 (2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). Anything acquired prior to the year 2000 is not valued in the financial statements. Expenditure on fixed assets costing less than £1,000 is written off when incurred.

**All Saints Parish Church Ilkley****NOTES TO THE ACCOUNTS - 31 December 2020 (continued)****Tangible fixed assets (continued)**

Depreciation is provided at the following annual rates in order to write off each asset, within church equipment, over its useful economic life.

- 20% on a straight-line basis
- 10% on a straight-line basis and
- 5% on a straight-line basis.

It is the PCC's policy to maintain the properties in a continual state of repair for the benefit of the Church and community which it serves. Accordingly, the members consider that the life of these properties, already of an age, are so long, and residual values based on prices at the time of acquisition so high, that any depreciation would be insignificant.

**Funds**

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC.

Restricted funds represent incomes received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis. Cash, whether it is held in a current account or short term deposits, is also managed as a single asset

**Investments**

Investments are valued at the market value at the 31<sup>st</sup> December.

**Support costs**

Support costs comprise office supplies, IT, telephone, financial, administration and caretaker salary costs and miscellaneous expenses. These costs are reallocated on the basis of approximately 80% to church activities and 10% each to costs of generating voluntary income and costs of governance.

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2020 (continued)

<b>2. Income and endowments</b>	<b>Unrestricted Funds 2020 £</b>	<b>Restricted Funds 2020 £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Voluntary Income				
Gift aided giving	160,499	26,593	187,092	273,758
Other giving	35,778	-	35,778	68,706
Other collections at services	1,632	-	1,632	9,488
Tax recoverable	38,603	7,592	46,195	62,743
Donations and appeals	-	-	-	-
Sundry donations	569	3,000	3,569	3,295
Legacies	10,275	-	10,275	-
	<b>247,356</b>	<b>37,185</b>	<b>284,541</b>	<b>417,990</b>
Activities for generating funds				
Church house lettings	495	-	495	3,006
Fund raising income	700	-	700	9,896
	<b>1,195</b>	<b>-</b>	<b>1,195</b>	<b>12,902</b>
Church activities				
Fees	1,931	-	1,931	4,475
Other funds	160	-	160	1,650
Magazines and books	-	-	-	-
	<b>2,091</b>	<b>-</b>	<b>2,091</b>	<b>6,125</b>
Other incoming resources				
Grants	35,590	51,491	87,081	415,513
Insurance income	693	-	693	-
	<b>36,283</b>	<b>-</b>	<b>87,774</b>	<b>415,583</b>
Investment income	177	-	177	430
<b>Total income and endowments</b>	<b>287,102</b>	<b>88,676</b>	<b>375,778</b>	<b>852,960</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2020 (continued)

## 3. Expenditure

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Total 2019 £
Costs of generating voluntary income					
Fundraising administration		2,541	-	2,541	2,528
Fundraising events		-	-	-	-
		<b>2,541</b>	<b>-</b>	<b>2,541</b>	<b>2,528</b>
Church activities					
Mission and vision		9,900	749	10,649	8,744
Parish share to diocese		150,368	-	150,368	139,687
Ministry		395	1,900	2,295	502
Youth work		5,081	-	5,081	2,538
Worship		1,408	-	1,408	1,224
Church services supplies		243	-	243	270
Hospitality		110	-	110	988
Communications		1,529	-	1,529	1,454
Magazines, cards and books		-	-	-	-
Staff costs	4a	11,950	19,271	31,221	25,668
Staff expenses		102	-	102	1,754
Major developments		-	26,893	26,893	390,018
Repairs and maintenance		7,652	300	7,952	6,169
Depreciation		6,534	-	6,534	7,941
Utilities		12,722	-	12,722	11,982
Insurance		5,569	-	5,569	6,116
Rates		484	-	484	2,476
Room hire		-	-	-	6,238
Heritage activity		-	253	253	2,176
Support costs	5	20,330	-	20,330	20,229
		<b>234,377</b>	<b>49,366</b>	<b>283,743</b>	<b>636,174</b>
Governance costs					
Professional fees		40	1,678	1,718	60,687
Governance		2,541	-	2,541	2,528
		<b>2,581</b>	<b>1,678</b>	<b>4,259</b>	<b>63,215</b>
<b>Total expenditure</b>		<b>239,499</b>	<b>51,044</b>	<b>290,543</b>	<b>701,917</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2020 (continued)

**4a. Staff costs**

In 2019, the Church had five part-time employees until 8 April 2019, and six part-time employees thereafter (2018: one full time and three part-time employees until 2 September 2018, and five part-time employees thereafter) whose wages during the year were:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Gross wages and salaries	50,241	46,247
Pension costs	3,079	1,623
<b>Total staff costs</b>	<b>53,320</b>	<b>47,870</b>

In the expenditure analysis in note 3, the financial, administration and caretaker salary costs are included within support costs (see also note 5 below).

**4b. Members' remuneration and benefits**

One employee also served as a member of the PCC during the year. No other payments were made to any PCC members, persons closely connected to them, or other related parties during 2020.

**5. Mission spend**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Mission partners:</b>		
Church Mission Society	2,300	1,440
Diocese of Sittwe in Myanmar	2,300	1,440
Mission Aviation Fellowship	2,300	1,440
Tear Fund	2,300	1,440
Christian Aid	700	-
Ilkley Food Bank	49	-
<b>Sub-total</b>	<b>9,949</b>	<b>5,760</b>
<b>Other charities, agencies and appeals:</b>		
Dallam Bursaries	-	364
DEC Cyclone Idai Appeal	-	300
Diocese of Sittwe in Myanmar	-	500
Saltmine events	700	1,820
Other	-	-
<b>Sub-total</b>	<b>700</b>	<b>2,984</b>
<b>Total</b>	<b>10,649</b>	<b>8,744</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS – 31 December 2020 (continued)

**6. Support costs**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Office supplies/IT	1,896	1,913
Telephone	1,199	873
Staff costs	22,099	22,202
Sundry expenses	218	297
	<b>25,412</b>	<b>25,285</b>

**7. Tangible Support fixed assets**

	<b>Land and buildings £</b>	<b>Church equipment £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 January 2020	856,290	142,140	998,430
Additions	-	10,899	10,899
Disposals	-	-	-
<b>At 31 December 2020</b>	<b>856,290</b>	<b>153,039</b>	<b>1009,329</b>
<b>Depreciation</b>			
At 1 January 2020	-	89,829	89,829
Disposals	-	-	-
Charge for the year	-	6,534	6,534
<b>At 31 December 2020</b>	<b>-</b>	<b>96,363</b>	<b>96,363</b>
<b>Net book value</b>			
<b>At 31 December 2020</b>	<b>856,290</b>	<b>56,676</b>	<b>912,966</b>
At 31 December 2019	856,290	52,311	908,601

The premises at No.4 & No.6 Church Street and Church House were valued on an open market rent freehold value, subject to the lease on No.4 Church Street, by David Margerison & Partners, Chartered Surveyors, on the 15<sup>th</sup> February 2008. Subsequent additions to these properties have been included at historical cost.

**8. Debtors and prepayments**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Income tax recoverable	7,030	5,969
Other debtors	828	-
Prepayments and accrued income	1,467	1,338
	<b>9,325</b>	<b>7,307</b>

## All Saints Parish Church Ilkley

## NOTES TO THE ACCOUNTS - 31 December 2020 (continued)

## 9. Current asset investments

	2020	2019
	£	£
Parish deposit fund	69,672	25,750

## 10. Liabilities falling due within one year

	2020	2019
	£	£
Accruals and deferred income	2,886	3,221
Taxation and social security	450	-
Other creditors	7,581	15,016
	<b>10,917</b>	<b>18,237</b>

## 11. Movement in funds

	1 January 2020	Income (note 2)	Expenditure (note 3)	Transfers	31 December 2020
	£	£	£	£	£
<b>Movement in restricted funds</b>					
Church development fund	-	68,444	(25,649)	(21,790)	21,005
Heritage Lottery Fund	(2,404)	19,232	(22,747)	-	(5,919)
Church House development fund	-	-	-	38,500	38,500
Youth Work	13,750	-	-	-	13,750
Saltmine	1,282	1,000	(700)	-	1,582
Barnabus fund	2,146	-	(1,900)	-	246
Other funds	302	-	(48)	-	254
<b>Total</b>	<b>15,076</b>	<b>88,676</b>	<b>(51,044)</b>	<b>16,710</b>	<b>69,418</b>
<b>Movement in designated funds</b>					
Maintenance and development	-	1,500	-	-	1,500
Mission	-	6,400	(6,400)	-	-
Parish share 2021	-	-	-	12,000	12,000
<b>Total</b>	<b>-</b>	<b>7,900</b>	<b>(6,400)</b>	<b>12,000</b>	<b>13,500</b>
<b>Movement in unrestricted funds</b>					
General fund	963,905	279,202	(233,099)	(28,710)	981,298
<b>Total funds</b>	<b>978,981</b>	<b>375,778</b>	<b>290,543</b>	<b>-</b>	<b>1,064,216</b>

£15,000 of the unrestricted funds of the Church supported the heritage work of the Church during 2020.

**All Saints Parish Church Ilkley****Report of the Independent Examiner to the Members of the Parochial Church Council of  
All Saints Parish Church**

This report on the financial statements of the Parochial Church Council for the year ended 31 December 2020, which are set out on the pages immediately following, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and section 144 of the Charities Act 2011.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of CIMA.

It is my responsibility to:

- To examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no other matter has come to my attention which gives me reasonable cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Peter Stewart, CIMA  
66 King's Road, Ilkley, LS29 9BZ  
24 May 2021