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1 INTRODUCTION

Lady Margaret School PTA (LMS PTA) is based at Lady Margaret School (LMS) in Parsons Green, Fulham in London. The school is a Church of England secondary school for girls with approximately 750 pupils and 90 staff. The school became an academy in 2012.

The PTA seeks to foster positive relations between staff and parents and to enrich the daily lives of students. The PTA does this by fostering good communications between all parents and staff as well as raising money to fund items not covered by statutory resources. The PTA contributes in many ways to enhance the sense of community within school.

All staff and parents and guardians are automatically members of the PTA. Parents and guardians number between 900 and 1,100. 'Active' members are much less but events tend to attract 80-100 parents with the Summer and Christmas Fairs, for example, can involve around 50 people with up to 350-400 in attendance on the day. Several parents serve on the Governing Body.

The PTA is run entirely by volunteers with a Steering Committee made up principally of a Chair, an Events Organiser and a Treasurer, who are elected at the AGM. There are also teams of parents who take on specific tasks and responsibilities, such as events organisation and Class Representatives.

This Annual Report of the Trustees outlines the PTA's activities for the 12-month period ending 31 December 2024 and includes accounts that have been subject to an Independent Examiner's Report.

2 OBJECTIVES

The constitution of the PTA states that:

'The object of the Association is to advance the education of the pupils in the school'. In furtherance of this objective the Association may:

- Develop more extended relationships between staff, parents and others associated with the School.
- Engage in activities which support the School and advance the education of the pupils attending it.
- Provide and assist in the provision of facilities for education of pupils (not normally provided by the Local Funding Agency).

Fundraising is an important role of the PTA in furthering the above aims.

3 FUNDRAISING & ACCOUNTS

During 2024 the PTA raised £45,507 (£39,311 after direct fundraising expenses) and contributed £48,000 to school projects. This compares with the previous year 2023, when £47,204 was raised (net of expenses).

Most events organised by the PTA seek to raise funds but they are also occasions for parents and carers to meet and socialize, enhancing a sense of community.

The main fundraising events during the calendar year 2024 were:

- **Summer Fair**

Our annual Summer Fair was held on Saturday 13th July 2024. We raised a total of £14,576 with costs of £2,053 giving a net profit of £12,523. In 2023 we raised a total of £11,660 after costs.

- **Quiz Night**

We held our much-loved Valentine's Quiz night in February this year. This proved to be a very fun evening raising a total of £1,168.

- **Vinted Evening**

We held our first Vinted Evening on Thursday 12th October. We were delighted to raise a total of £1,825 after costs.

- **Xmas Market**

Our annual Xmas Market was held on Saturday 23rd November 2024. A total of £17,740 was raised with costs of £2,667 giving a net profit of £15,073. In 2023 our Xmas Market raised a total of £11,870 after expenses.

Both the Summer and Christmas Fairs were supported by Moveli Estate Agents and the PTA is thankful to them and the many local businesses and parents for their generous sponsorship, services and donations.

The accounts for the year are set out on following the pages and consist of a receipts and payments account for the 12 months ending 31st December 2024 and a statement of assets and liabilities as at 31st December 2024. The accounts have been independently examined and the Examiner's Report is set out on the following page.

LADY MARGARET SCHOOL PTA

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDING 31 DECEMBER 2024

I report on the accounts of the Trust Fund for the year ended 31st December 2024, which are attached.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MR J SIAN, 32 Bawdsey Avenue, Ilford. IG2 7TJ

Dated: 22/10/25

RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST DECEMBER 2024

Section A Receipts and payments

to the nearest £

	Unrestricted funds			Restricted funds			Total funds	Last year
A1 Receipts	Income	Expenses	Net	Income	Expenses	Net		
INCOME FROM FUNDRAISING								
Christmas Fair	17,740	2,667	15,073			-	15,073	11,870
Auction Night			-			-	-	10,691
Vinted Evening	2,614	789	1,825			-	1,825	-
Summer Garden Party	14,576	2,053	12,523			-	12,523	11,660
Quiz Night	1,855	687	1,168			-	1,168	737
Other			-			-	-	-
TOTAL INCOME FROM FUNDRAISING	36,785	6,196	30,589			-	30,589	34,958
INCOME FROM DONATIONS								
Donations	8,213		8,213			-	8,213	11,004
			-			-	-	-
TOTAL DONATIONS	8,213	-	8,213	-	-	-	8,213	11,004
BANK DEPOSIT INTEREST	2		2			-	2	5
INCOME TAX RECOVERED UNDER GIFT AID	506		506			-	506	1,238
Sub total	45,507	6,196	39,311	-	-	-	39,311	47,204
A2 Asset and investment sales, etc.								
	-	-	-	-	-	-	-	-
Total receipts	45,507	6,196	39,311	-	-	-	39,311	47,204
A3 Payments								
GRANTS MADE TO SCHOOL		48,000	- 48,000			-	- 48,000	- 68,745
NCPTA MEMBERSHIP		153	- 153			-	- 153	- 140
SUNDRY EXPENSES		4,844	- 4,844			-	- 4,844	- 1,724
			-			-	-	-
Sub total	-	52,996.78	- 52,997	-	-	-	- 52,997	- 70,609
A4 Asset and investment purchases, etc.								
			-			-	-	-
Total payments	-	52,997	- 52,997	-	-	-	- 52,997	- 70,609
Net of receipts/(payments)	-	-	- 13,685.81	-	-	-	- 13,686	- 23,405
A5 Transfers between funds			-			-	-	-
A6 Cash funds last year end			-			-	- 24,903	47,537
Deduct accrued income							-	- 2,250
Net Effect of previous yr accruals			2,250				2,250	3,020
Add Back accrued expenditure								
Cash funds this year end	-	-	- 11,436	-	-	-	13,466.75	24,903

Section B Statement of assets and liabilities at the end of the period

to nearest £

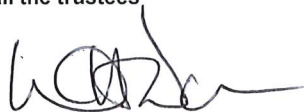
		Un-restricted funds	Restricted funds	Total funds
B1 Cash funds	Lady Margaret School PTA Account	13,467	-	13,467
Total cash funds		13,467	-	13,467
B2 Other monetary assets	Accrued Income from Christmas Fair	-	-	-
B3 Investment assets	None	-	-	-
B4 Assets retained for the charity's own use				
B5 Liabilities			-	-

Note 1: The format of these accounts is based on the Charity Commission standard template CC16a.

Note 2: There were no endowment funds during the year.

Note 3: A detailed breakdown of the grants made to the school is given within the Trustee Report.

Signed by one trustee on behalf of all the trustees



Signature

WILL DOWNS

Print Name

22/10/25

Date of approval



Projects supported 2024

During the year the main projects supported by the PTA were the funding of the Place2Be counsellor who has been transformative at the school and the roll out of smart screens throughout the school.

	£
Place2Be Counsellor	23,000.00
Smart screens	25,000.00
	<u>48,000.00</u>

4 OTHER ACTIVITIES

a) Welcome evenings/class drinks

The PTA run welcome events for new parents in Years 7 and 12, as well as at Christmas for all parents, and the induction day in July for new Year 7s starting the following September.

b) Staff socials

By way of thank you for all their hard work, the PTA contribute to the staff Christmas lunch and Summer BBQ.

c) Class representatives

Many parents have volunteered to be class reps. Their support in recruiting volunteers for fundraising events and arranging social evenings has been invaluable.

b) Year Lists

The school provide contact details for parents who have consented to have their details shared to the class reps who then establish their own data bases and disseminate PTA information.

5 OPERATIONS

The PTA was granted charitable status on 26 June 2009 following a motion passed at the monthly meeting in December 2007 and an application filed with the Charity Commission in September 2008.

The PTA has since sought to benefit from this status by creating Gift Aid forms and envelopes and forms to request zero-rated VAT on advertising materials purchased.

Accounts

Treasurer, Will Downs was responsible for preparing PTA accounts, monitoring and controlling the PTA bank account and supervising and safeguarding all money handling at fund-raising events.

We are grateful to Jaspal Sian for filing an Independent Examiner's Report on the accounts.

Website

The PTA website is www.lmspta.org.

The website includes pages showing contacts, diary, news and projects supported as well as the dates and times of upcoming events.

The PTA also has a presence on Instagram (@lmsparsonsgreen).

6 CONTACTS

Class reps

There are Class Reps for most classes and the Parent Co-Ordinator / Communicator has a list of the latest volunteers.

Steering Committee 2024

Rhona O'Shea – Chair

Gemma Hill – Vice Chair

Will Downs – Treasurer

Additional Trustees

Elisabeth Stevenson - Head Teacher

Contact address details:

Lady Margaret School PTA

Lady Margaret School

Parsons Green, London SW6 4UN

Tel 020 7736 7138 (school office)

ladymargaretpta@gmail.com

www.lmspta.org

Registered Charity Number: 1130371

Bankers

Lloyds TSB