

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

Royston District Scouts

Other names the charity is known by

Royston Scout Council

Registered charity number (if any)

1	1	3	0	3	4	6
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HQ registration number

1	0	0	0	1	4	4	6
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Charity's principal address

Royston District Scouts C/O Carole Rhind

5 Byron Road

Royston, Herts

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Carole Rhind		
2	Stuart Sharpe		
3	Geoff Kavanagh	Chair	
4	John Kazer	Secretary	
5	Alex Horstmann	Treasurer	
6			
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:
a) the induction and training of trustees;
b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner. (Also Deputy District Commissioners, Assistant District commissioners individual group scouters if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

The maintenance of District property;

The raising of funds and the administration of District finance;

The insurance of persons, property and equipment;

District public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing District Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)**

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Running district events for all sections in the district. Supporting the seven scout groups in Royston district as per POR and helping towards leader training costs and leader development on projects that meet the aims of POR Running the 14 to 25 sections of explorer scouts and scout network. Supporting the selection of participants on behalf of Hertfordshire County Scout Council and supporting them to fund raise to attend the four yearly world scout jamboree.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grant making; • contribution made by volunteers; • policy on investments. 	<p>We do not make grants to other organisation from our main general income. We may have fundraising events we run where fundraising is split for example the Easter raffle where scout groups in our district tickets on our behalf and get a percentage of the monies raised on tickets they sell. We do make grants towards leader training for leaders from scout groups in our district where they fit in with our development plans and within the set yearly budget. We do not have any investments.</p>
Public benefit statement	<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Continuing to support and provide scouting to our young people in our District and welcoming new adult volunteers and proving them with the training and skills support our young people.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The District policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Executive Committee considers that the group should hold a sum equivalent to 24 months running costs, circa £10000, and event Contingency of £5000

The District held reserves of approximately £19000 against this at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Most of the charties income is from our portion of the scout membership fees which is currently £10 per head from young person in the district which is currently around 500 members. Fundraising is generally used for international events for our young people however occasional grants and donations come in that are used for genral activiies and leader training.

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Sending nine young people and three supporting adults to the world jamboree in South Korea in July 2023. Major fundraising to support this.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

 

Full name(s)

Stuart Sharpe Carole Rhind

Position (eg Secretary, Chair)

Trustee Trustee

Date

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Accounts Royston District 1-4-22 to 31-3-23	
	2022-2023
Income	
Badge Money From Groups	5,538.21
Bank Interest	0.65
Donation	250.00
Events - Cubs	4,999.50
Events - Explorers	4,981.50
Events - Scouts	8,782.67
Events - Young Leaders	247.50
Hertfordshire Scouts Lottery	11.05
Lye End Farm	240.00
Membership Fees	32,696.00
Test Payments	0.01
WSJ2023	38,275.42
Expense	
Activity Equipment	90.00
Advisor / Auditor / Legal fees	250.00
Badges	5,117.03
Bank Fees	0.00
Donation Bequested	250.00
Events - Cubs	5,365.33
Events - Explorers	4,061.15
Events - Leaders	183.83
Events - Scouts	7,928.54
Events - Young Leaders	297.29
Hertfordshire Scouts Lottery	4.16
Jamboree District Support	500.00
Jamboree Loans	234.00
Leader Awards / Leader Badges	63.00
Leader Training	147.45
Lye end Farm	846.00
Meetings	68.07
Membership Costs	26,800.00
Online Scout Manager	109.00
Rent	45.00
WSJ2023	35,235.38
Young Leader Training	130.09
Account balances Year End	
Events Account Lloyds	9,541.45
Barclays Main Account	24,326.85
Barclays (Savings) Account	299.50
Santander Badge Account	1,994.04

Summary	
Account balance brought forward	27,864.65
Total income	96,022.51
Total expenditure	87,725.32
Net income	8,297.19
Account balance carried forward	36,161.84
Liabilities	
Jamboree 2023	2871.62
Reserve / Contingency Policy / Liabilities YE March 2023	
Two Years Running costs with no income	£10,000
Event / Contingency	£5,000
Total	£15,000
Reserve / Contingency Policy / Liabilities to be met by March 2024	
Scenario one - Event like Covid	
Two Years Running costs with no income	£10,000
Event / Contingency	£10,000
Total	£20,000
Scenario Two District Jamboree Liabilities to county on Jamboree sign up for 5 young people	
5 young people @4K	£20,000