THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBURGA, LYMINGE WITH ST OSWALDS, PADDLESWORTH

England & Wales · Charity number 1130345

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBURGA, LYMINGE, LYMINGE PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-06-25
Register	View on the Charity Commission register

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The PCC is committed to enabling as many as possible to worship in church and become part of our parish community. Services put faith into practice through prayer, scripture, music and sacrament.We endeavour to provide pastoral care to those in need in the parish, together with mission and outreach workTo facilitate this it is important that we maintain the fabric of the church building.

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Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£88,997	£84,254	-	-
2023-12-31	£73,507	£67,459	-	-
2022-12-31	£62,111	£86,469	-	-
2021-12-31	£123,007	£136,692	-	-
2020-12-31	£149,533	£167,549	-	-

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Trustees

Name	Role	Appointed
Diana Mary Baldwin		
GARY GEORGE COLVIN MA, FCIPD		2018-04-24
Katherine Jane Goody		2016-04-06
Lt Cdr Derek Peter Smith RN		
Lyle Isabelle Arnold		2025-05-06
Neil William Hope		2026-02-23
Patricia Alice Hawken BSc Hons		
Paul Sharman		2014-04-19
Rev Stephen Geore Dougal		
Rev Trini Mari Carolina Bates		2024-06-25
Sqn Ldr Ret'd Philip Herwin George Hawken BA. RAF		
Wg Cdr Ret'd Michael Richard Steele Chinneck RAF		

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBUR

England & Wales - Charity number 1130345

Accounts

Benefice of THE ELHAM VALLEY GROUP

Serving the churches and communities of

Acrise with Swingfield, Denton, Elham, Lyminge with Paddlesworth, Postling, Stanford and Wootton

2024 Report and Accounts

for the Parochial Church Council of St Mary & St Ethelburga, Lyminge

Aims and Purposes

Lyminge PCC has the responsibility of cooperating with the Rector, The Reverend CAROL BATES, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Church of St Mary & St Ethelburga

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and considers ways in which the worship offered at Lyminge can complement the worship offered by the other eight churches in our benefice. Our services and worship put faith into practice through prayer and scripture, music, and sacrament. When planning our activities for the year, we seek to build relationships with our church schools and the wider community. We try to enable ordinary people to live out their faith as part of our parish and benefice community in the following areas:

- Worship and Prayer
- Schools
- Children and families
- Pastoral Care
- Discipleship e.g. Regular Bible studies
- Community and Partnerships

We implement the above in conjunction with members of the other churches in our benefice. To help us facilitate this work it is important that we maintain the fabric of the Parish Church of Lyminge

Rector's Report (June - Dec 2024)

In early December 2024 I organised a benefice party, hosted at St Mary's Elham to thank all those who volunteer in many different ways in the service and life of the churches across the benefice. It was the only way I could think of to include everyone - from those who are worship leaders, church officers, PCC members, those who help with services, cleaners, flower arrangers, bell ringers, door openers and lockers, those who help with resourcing and organising events. As well as the regular up-front work, there are so many who support the work of the church behind the scenes. I want to re-iterate my thanks for your welcome, encouragement and support for me as Rector which is reflected in the service and love you give to your churches and to the wider community.

A regular monthly pattern of services has been established across the benefice to ensure worship and prayer is at the heart of each parish. Without the dedication of the Benefice Ministry Leadership Team (MLT): Revd Stephen and Revd Sharon, Licenced Lay Readers - Bill, Diana and Janet, Authorised Lay minister - Paul Sharman and Worship Leaders - Mike, Gary, Katherine, Peter and Sarah regular services would not take place. My prayer is that we can encourage congregation members to gather together in smaller prayer groups throughout the week to grow in prayerfulness and obedience to God.

The benefice now has designated Safeguarding Officers (PSOs) in each parish and is committed to doing all we can to be a safe place for all. PSOs and other church officers such as Treasurers, Wardens, PCC Secretaries and MLT have met together. My hope is that we can establish clear ways of working and communicating within our churches and across the benefice.

I am thankful to Janet and Lesley, Lay ministers who lead weekly Christian collective worship in each of the benefice schools (Elham, Lyminge and Selsted). I am getting to know each of the schools and this year, schools have come for services at Acrise, Lyminge and Elham. Moving forward, I hope to also have school services at additional churches in the benefice.

I look forward to getting to know you and learning more from your villages in the coming year. There is much I need to learn from you and I count it a privilege to serve the people living within the Elham Valley Benefice and all those who are drawn to our churches at whatever season of life.

Grace, mercy and peace be with you.
Revd Carol Bates

Church Wardens' Report

The past year has been one of change and exciting developments. Firstly, with the appointment last summer of our new Rector, Carol, and secondly with the commencement, after a very long gestation, of the work to reorder the west end of the Church. Carol has wisely taken time to settle in and absorb the local situation among her eight churches and we have continued our normal pattern of services, established over the years of the interregnum. We hope to see more of her in the coming year. Our regular services have been 8.00am Holy Communion and 6.00pm Evensong on the second Sunday of the month and a sung Eucharist at 10.00am on the third Sunday. First and fourth Sundays 10.00am services are the Lay-led WOW and Family Praise respectively. There have also been extra services for special occasions

We have had a steady stream of visitors in church from Sibton Park at the 10.00am service on Sundays to bolster the congregation and have striven to maintain our usual standard of hospitality and welcome. Thanks are due to Andree and Derrick for the regular provision of after-service refreshments.

Work on the west end of the nave started in late January and the new flooring has been laid. Work remains to be completed on the electrics, heating and sound system. David Staveley has led the Fabric and Finance team very ably over the past several years and has played a pivotal role in liaising with the architect and the contractors. David is standing down from his role in F&F, and from the PCC, at the APCM and we thank him very warmly for all his efforts.

Our Church cleaning team have done a sterling job of dusting and hoovering, in particular during the reordering work which has stretched them even more than usual, we are all most grateful for the hard work the cleaners put in under Norah's general direction. The church is also enhanced by the superb displays of flowers which are produced by the Flower Ladies led by Andree. The way the Church looks for Sundays, and especially for special occasions, owes much to these two groups who do so much unseen and unsung work.

We are also grateful to Tricia Hawken and those who volunteer as Sacristans and sidesmen each Sunday, welcoming the congregation, distributing orders of service and hymnbooks and keeping things working smoothly.

Fund-raising both for the church and for other charities is a very important part of Church life. We have held several fund-raising events during the year, most prominent of these are the 'Music on a Friday Evening' concerts which are organised by Roger Goody with the help of Katherine. The range of music and musicians which Roger manages to secure is amazing. Those attending have been treated to music, refreshments and wine and the donations received have gone to some excellent causes.

Music for our lay-led services have been provided by the worship band of Mike, Roger, Will and Simon, supplemented by Anita and the Choir. The excellent Family Praise services planned by Katherine Goody, which have been very successful and great fun to participate in depend heavily on the volunteer musicians and we thank them most heartily.

Our churchyard has benefitted over the past year or so from the work of the Community Payback Team, supported and directed by Bob Lane and Roger Filby. The team come on almost every Saturday morning and work around the church until early afternoon. They have made a very positive difference to the appearance of the church land, the grass is more presentable, and many brambles, weeds and unwanted tree stumps have been removed. They have also recently been active in clearing the old overgrown flower bed from the car park and shifting all the resulting soil up to the south side of the grave-yard.

Ro Edmond and her loyal team of ringers have kept the bells active for most of the year until work started at the base of the tower. Hopefully we will soon have the west of the Nave and the ringing chamber refurbished and regular ringing and practise can resume. A big thank you to the team who spread the word across the valley in their own way.

Our Treasurer Lynne has continued her outstanding work with our finances. Our reserves are in good shape as at the end of the year although they are expected to decline as the reordering work invoices start arriving. I, my brother Church Warden and all the PCC thank her with all our hearts for her tireless commitment.

During the year the church has had: 4 Weddings, 3 Baptisms and 5 Funerals.

Fabric

The Fabric & Finance Committee is a small group, headed up by David Staveley, that meets on a regular basis to deal with all the matters concerning the upkeep of our historic church building and the surrounding churchyard.

The final approval for the refurbishment of the Nave was at last granted; work actually started in early January 2025. It is anticipated that we will be able to use the church building for normal church services from mid-late May 2025.

The help in maintaining the churchyard previously given by the local Community Payback Team (CPT) restarted in 2024 and they have done sterling work throughout the year, including the winter months. We are particularly grateful to our Verger, Bob Lane, for the time and energy that he has put into the practical work of maintaining the churchyard and the building – despite many difficulties. There are just so many things that would not have been achieved without Bob's hard work & expertise. Also, Norah Chinneck has overseen the cleaning and preparation of the church building to make it useable for regular and occasional services and for private prayer.

Financial Review

Total Unrestricted Receipts were £77,222 and Payments £72,786

The excess of receipts of £4,434 was less than last year due mainly to the increase in utilities costs
There was an increase of £113 in direct debited giving, £1,157 in service collections, £370 in small donations and, whilst the amount collected from the donation box decreased by £594, we had added income from the new Sum-up card reader of £627.

The very welcome return of our Teddy Bear jump raised £70 and the 'Favourite Christmas Carols' event £77. Our thanks go to all those who put so much time and effort into running these events, especially to Angela and Mike for the Christmas event and all those who helped with our Teddy Bear Jump comeback.

Last year our unrestricted investment valuation went up by £18,237 but this year the increase was only £4,816. Dividends from our investments amounted to £5,841 which was a slight increase of £90 on last year, interest from our deposit accounts increased by £520 to £961

Total unrestricted investment funds are now valued at £215,217 and our total unrestricted assets at £245,812

Total Restricted Receipts were £11,775 and Payments £11,468

The deficit of £1,338 in the current account is accounted for by the following:
£1,582 Fabric expenses and £118 Mission & Outreach expenses not being redeemed from their relevant deposit accounts by the end of the financial year.
£15.33 loss on the Royal Kentish Comino project
These were offset by the flower fund and choir fund balances of £377

The Fabric Fund received £3,098 from direct giving donations & tax recovered on this was £725, this was a slight decrease on last year of £35 in giving and £12 in tax received.
We received £4,156 in dividends from our investments and £663 in interest from our deposit accounts, this was a decrease on last year of £142 in dividends and an increase of £301 in interest. The value of our investments increased this year by £4,227

We sold investments to the value of £45,000 from our CBF Fabric Reserve Investments. £40,000 to cover for the expected cost of floor tiles which turned out to be not needed until 2025, and £5,000 to cover the churchyard boundary wall repairs.
Our Fabric Reserve Investments are now valued at £116,450 and we expect to sell another £80,000 worth of these in 2025 to pay for the refurbishment of the rear of the church. This does not include the cost of new chairs needed for this area which we have no price for as yet.

We still have only a 'temporary' felt replacement where the lead was stolen from the roof and this will need attention in the not-too-distant future

The Organ/Music funds now have a total £6,896 in the deposit accounts and an investment valuation of £20,571. This is an increase of £850 in the deposit accounts and £460 in the investment valuation. Dividends from the investments increased by just £8 to £558 and interest from our deposit accounts increased by £130 to £292.

We have a total of £3,557 in our Mission & Outreach funds and the interest on funds in the deposit account was £68. The musical evenings raised £399 which was donated to various charities, our thanks go to Roger and Katherine for all their hard work arranging and participating in these.
Special Collections in church amounted to £295 and the main recipient charities were the Gaza, West Bank & Israel appeal by the Red Cross and Water Aid

The flower fund balance carried forward to 2025 is £110.75 and the choir fund £266.35

Total restricted investment funds are now valued at £137,021 and total assets at £200,183

Lynne Lane

Freewill Offering for the period 1st January until 31st December 2024.

	2022	2023	2024
	£	£	£
FWO through weekly envelopes not Gift Aided There was 1 envelope throughout the year	127.50	55.00	90.00
Collection plate from all services and Box Donations	3,568.26	3,614.02	4,217.22
FWO through weekly envelopes which have been Gift Aided including one off gifts – there was 1 envelope throughout the year	670.00	420.00	450.00
FWO through Bankers Order which has been Gift Aided. There were 19 names throughout the year	18,219.00	20,054.00	20,224.00
FWO through Banker's Order which has not been Gift Aided. There are 5 names.	1,260.00	1,585.00	1,548.00
Payout for Sumup			509.61
Tax reclaimed for FWO which has been Gift Aided; not all of which was received before December 31st	4,722.25	5,118.50	5,168.50
Tax reclaimed through the GASD scheme; not all of which was received before December 31st	923.44	903.50	1,181.70
Total	**29,490.45**	**31,750.02**	**33,389.03**
Gifts made to the Fabric Fund by Bankers Order and one-off donations not all of which is Gift Aided.	1,886.00	3,102.00	3094.00
Tax reclaimed for Fabric Fund donations which have been Gift Aided: not all of this was received by 31st December 2023	434.00	723.00	728.50
Total	**2,320.00**	**3,825.00**	**3,822.50**

A new row has been inserted for SumUp payments.
I would like to thank all those who donate so generously to the church throughout the year.
Patricia Hawken

Outward Giving

Every year we reserve 10% of our unrestricted income to give to various local, national and international charities. In 2024 there was no meeting of the outward giving group so only £210 was donated, the annual £100 to the Wye Brook India Trust and £110 in total to Lyminge School for books and their special project. However, £2500 was donated in February 2025.

Safeguarding

Safeguarding is at the heart of our Christian faith. We are all made unique and in the image of God. Jesus came that we might have life and have it in abundance (see John 10.10). 'Safeguarding' means the action the Church takes to promote a safer

culture in all our churches. In order to achieve this: We will promote the welfare of children, young people and adults; We will work to prevent abuse from occurring; we will seek to protect those who are at risk of being abused and respond well to those who have been abused. *(Extract from the Parish Safeguarding Handbook)*

In presenting this report I am mindful that everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all.
Throughout the year, Safeguarding is regularly discussed in the PCC meetings.

Training:
During the year a number of our church officers have renewed their safeguarding training which needs to be undertaken every 3 years.
To ensure that safeguarding training is completed in a timely manner the following was agreed on 12th November 2024: The PCC agree and are fully committed to ensuring that all those who are required to undertake safeguarding training in our parish complete the training within 4 months of receiving a request. If the required training has not been completed in this timeframe, the PSO (Parish Safeguarding Officer) will refer the matter to the Rector.
To date there 3 church officers with outstanding safeguarding training to complete.

GDPR (General Data Protection Regulation) - Email Addresses
At a Ben Com (Benefice Church Wardens) meeting in Autumn 2024 a point was raised about a number of PCC members who share their email address with their spouses which has led to some misunderstandings, gossip and division. The Lyminge PCC agreed on 12th November 2024: In order to be GDPR compliant, any member of the PCC who shares an email with their spouse should set up an additional email in their name for the purposes of PCC correspondence by the next PCC meeting. This email address is to be used for all PCC correspondence.

Networking/Conference:
On the 25th January 2025 Kathryn Druery (Disclosure and Barring Officer) and Gary Colvin (PSO) attended the half day online Diocesan Safeguarding Conference.
Gary attended the evening Diocesan PSO networking meetings on 15th June 2024, 18th July 2024, 17th October 2024 and 6th February 2025.

Benefice PSO Meetings
Gary attended the first Benefice PSO meeting on the 17th August 2024 held at the Vicarage in Elham chaired by Carol our Rector.
Gary also attended the second Benefice PSO meeting on 30th October 2024. He demonstrated how to use the Safeguarding online Dashboard and the Safeguarding Hub. The Dashboard enables the administration and governance of Safeguarding to be made simpler for Parish Safeguarding Officers. The Hub is a tool to record Safeguarding training and DBS checks for each church role as required.

Online Parish Safeguarding Dashboard and Hub.
Following the updating of the Safeguarding Dashboard, The Safeguarding Action Plan Level 2 will be presented to the PCC on 4th March 2025 for agreement. This also includes the presentation of a new policy on the Recruitment of Ex-Offenders to Paid and Volunteer Positions.
Following initial data input to the Safeguarding Hub, Gary will present an overview of training and DBS checks to the PCC on 4th March 2025.

Gary Colvin – Lyminge Parish Safeguarding Officer
Kathryn Druery - Disclosure and Barring Officer

Electoral Roll

In accordance with the Church of England Representation Rules, the Church Electoral Roll has been revised this year. There are 48 names on the list. Compared with the 2019 Roll, 4 have been added, one has died, 9 have moved and 8 have declined to renew their membership.

Choir Report

The choir has remained in good heart this year and has sung at all choral Eucharist and Evensong services as well as major church Festivals such as Easter and Christmas. Until recently we also sang as a choir at the Family Praise service. We provided musical support at other occasions and events such as weddings and funerals. We sang at Acrise open day last August, at Stanford on Rogation Sunday, at Postling and at the Rector's installation service in Elham. Our strength remains steady at, normally, 12 with some others boosting numbers for special services. The two main points of our year were the beginning of the reordering work which caused the shrouding of the organ and the move of the choir from the rear pews, and the resignation

after fifteen years of our popular organist and Director of Music, Anita Jones who has become Director of Music at St Leonards Church in Hythe. The choir have all thoroughly enjoyed having Anita as our leader and we held a small party to say farewell. We all wish her well in her challenging new post. We thank the organists who have stood-in during the last few months, John Mitchell and Malcolm Munro. We hope that the search for a new permanent organist bears fruit soon.

Volunteers

Particular thanks are due to David Staveley and the members of the Fabric and Finance Committee, Lynne Lane who works so hard as our Treasurer, Gary Colvin and Kathryn Druery who handle Safeguarding matters and last but not least the ladies and gentlemen of the cleaning rota, and the ladies of the flower team who continue to make the church look so good for ourselves and our visitors. Phil and Tricia Hawken give much valued help and support; they handle all the counting and paying in of cash and cheques. Roger & Katherine Goody organise the popular outreach Music on a Friday evenings, and Andrée Hamer is a tower of strength in food and drink-related matters.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary & St Ethelburga, the membership of the PCC consists of the Rector, the Associate Priest and Assistant Curate, churchwardens, Deanery Synod representatives, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.
The full PCC met 9 times during the year with an average level of attendance of 85%. The PCC is represented on the benefice Ministry Team (MLT) and the gathering of churchwardens (BenCom), Treasurers, Safeguarding officers and PCC Secretaries. These groups are all responsible to the PCC and report back to it regularly.

Administrative Information

The Parish Church of St Mary and St Ethelburga's Church is situated in Church Road, Lyminge, Kent. It is part of the Diocese of Canterbury and Deanery of Elham within the Church of England.
The correspondence address is the PCC Secretary, Lanfranc, High Street, Lyminge, CT18 8EL. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and registered as Charity Number 1130345 with the Charity Commission.
PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex Officio Members:

The Reverend Carol Bates (Chair)
The Reverend Stephen Dougal
The Reverend Sharon Paine

Wardens: Derek Smith *(also Deanery Synod)*
Mike Chinneck *(also Secretary)*

Verger: Bob Lane

Elected Members:

:	Gary Colvin	*(Safeguarding Officer)*	Lynne Lane	*(Treasurer)*
	Katherine Goody		Paul Sharman	
	Philip & Tricia Hawken		David Staveley	

Approved by the PCC on 6th May 2025 and signed on their behalf by The Reverend Carol Bates (Chair)

PAROCHIAL CHURCH COUNCIL OF ST MARY & ST ETHELBURGA, LYMINGE - Receipts & Payments Account at 31-12-24

RECEIPTS	Unrestricted funds	Restricted funds	Total 2024	as at 31/12/2023	Difference
Voluntary Receipts					
Direct Debited Giving	21,794		**21,794**	21,681	113
Gift Aided Envelopes	350		**350**	320	30
Free will offerings	100		**100**	60	40
Service Collections	3,153		**3,153**	1,996	1,157
Collections at Weddings, Baptisms etc	48		**48**	40	8
Tax Recovered - General fund	5,096		**5,096**	4,901	195
Small Donations	410		**410**	40	370
Sumup card reader donation device	627		**627**	0	627
Donation Box	726		**726**	1,321	(595)
Tax Recovered - Gifts & Small Donations Scheme	1,113		**1,113**	887	226
	33,417		**33,417**	31,245	2,172
Other Incoming Receipts					
Parochial Fees for Weddings/Funerals etc	8,317		**8,317**	6,680	1,637
Dividends from Investments	5,841		**5,841**	5,751	90
Interest from Deposit Accounts	961		**961**	441	520
Tax Overpaid to us	4,492		**4,492**	0	4,492
Contributions to Heating & Lighting	75		**75**	197	(122)
Amazon Smile Receipts	0		**0**	32	(32)
Churchyard Grants & Donations	0		**0**	400	(400)
Credits/Rebates	9,118		**9,118**	0	9,118
Sundries	0		**0**	50	(50)
	28,804		**28,804**	13,550	15,254
Activities for Generating Funds					
Aumbry & Votive Candle Sales	238		**238**	141	97
Post Service Refreshments	76		**76**	72	4
Garden Safari/Flower Festival	0		**0**	715	(715)
Teddy Bear Jump	70		**70**	0	70
Christmas Festivities	77		**77**	0	77
Friends of Kent Churches Bike/Stride	20		**20**	0	20
	481		**481**	928	(447)
Charitable Donations/Collections/Activities					
Red Cross Gaza, West Bank, Israel Appeal		250	**250**		250
Water Aid		25	**25**	1	24
Harvest Festival		0	**0**	272	(272)
Remembrance Sunday - British Legion		179	**179**	0	179
Musical Evenings		399	**399**	217	182
Special Collections		20	**20**	107	(87)
		873	**873**	597	276
Church Fabric Receipts					
Dividends from Investments		4156	**4,156**	4298	(142)
Interest from Deposit Accounts		663	**663**	362	301
Direct Debited Giving to Deposit Account		3,098	**3,098**	3,133	(35)
Tax Recovered		725	**725**	737	(12)
		8,642	**8,642**	8,529	113
Other Restricted/Designated Receipts					
Organ/Music Fund		850	**850**	722	128
Mission & Outreach		104	**104**	103	1
Flower Fund		139	**139**	965	(826)
		1093	**1093**	1790	(697)
Non PCC Receipts					
Benefice Expenses received from other Parishes	14,521		**14,521**	16,870	(2,349)
Royal Kentish Comino		1,008	**1,008**	0	1,008
Choir Fund		160	**160**	0	160
	14,521	1,168	**15,689**	16,870	(1,181)
TOTAL RECEIPTS 2024	**77,222**	**11,775**	**88,997**	73,507	15,490

PAYMENTS	Unrestricted funds	Restricted funds	Total 2024	as at 31/12/2023	Difference
Ministry & Service Expenses					
Parish Share	23,568		**23,568**	22,687	881
Rectors Expenses	306		**306**	209	209
Curate's expenses	139		**139**	264	(125)
Stand in Clergy Costs	0		**0**	143	(143)
Ministry Training/Retreats	112		**112**	33	79
Altar & Service Expenses	355		**355**	290	65
School Services	87		**87**	23	64
Sumup card reader donation device set up & fees	196		**196**	0	196
Copyright/License Fees	707		**707**	543	164
Organist fees	3,585		**3,585**	3,585	0
	29,054		**29,054**	27,777	1,277
Other Outgoing Expenses					
Parochial Fees to CDBF, priests, bells, organist & verger	5,142		**5,142**	2,078	3,064
Administrators wages	1,654		**1,654**	1,252	402
Administrators expenses	242		**242**	234	8
Tax overpaid to us	4,492		**4,492**	0	4,492
Utilities	14,680		**14,680**	2,223	12,457
Maintenance & Service Costs	426		**426**	173	253
Churchyard Maintenance	540		**540**	2,304	(1,764)
Leaving present 2024 Rev Deb Scoble	177		**177**	100	77
Rev Sharon Paine priesting present	91		**91**	78	13
Bank Charges	95		**95**	100	(5)
Sundries	277		**277**	338	(61)
	27,816		**27,816**	8,880	18,936
Cost of Activities for Generating Funds					
Aumbry & Votive Candle costs	143		**143**	117	26
Post Service Refreshments	4		**4**	60	(56)
Garden Safari/Flower Festival	0		**0**	0	0
Teddy Bear Jump	75		**75**	0	75
Christmas Festival	12		**12**	0	12
	234		**234**	177	57
Charitable Donations/Collections/Activities					
Outward Giving - International	100		**100**	1,550	(1,450)
Outward Giving - National	0		**0**	850	
Outward Giving - Local	110		**110**	1,300	(1,190)
Emergency Aid	0		0	250	(250)
Musical Evenings	0		**0**		0
Charitable Donations & Collections		874	**874**	378	496
	210	874	**1,084**	4,328	(2,394)
Church Fabric Expenses					
Insurance		2,894	**2,894**	2,788	106
Security Systems		1,614	**1,614**	312	1,302
Churchyard Boundary Wall repairs		4,155	**4,155**	6,672	(2,517)
Maintenance & repairs		597	**597**	484	113
Misc Expenses		6	**6**	960	(954)
		9,267	**9,266**	11,216	(1,950)
Other Restricted/Designated Expenses					
Organ/Music Fund		0	**0**	227	(227)
Mission & Outreach		250	**250**	309	(59)
Flower Fund		54	**54**	1,105	(1,051)
		304	**304**	1,641	(1,337)
Non PCC Expenses					
Benefice Expenses paid for other Parishes	15,472		**15,472**	13,420	2,052
Royal Kentish Comino		1,023	**1,023**	0	1,023
Choir Fund		0	**0**	19	(19)
	15,472	1,023	**16,495** 0	13,439	3,056
TOTAL PAYMENTS 2024					

Independent examiner's report to the PCC of St Mary and St Ethelburga, Lyminge

This report on the financial statements for the PCC for the year ended 31 December 2024, which are set out on pages 1 and 2, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation for the financial statements; you consider that the audit requirements of the Regulations and s. 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S.43(7) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations for you are trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Sapphire Flisher FCCA
4 Fulmar Mews
Hawkinge
Folkestone
Kent
CT18 7TE

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBUR

England & Wales - Charity number 1130345

Accounts

ME... Ss Mary & Ethelburga, Lyminge

Reports of 2023

for the ... APCM March 2024

CHURCH WARDENS

We have seen great developments over the past year in our parish and the Benefice in general. We have not just survived the past year without an incumbent, but I believe we have flourished as a church, with more lay people taking leading roles in the running of the parish. Sharon has gone from strength to strength in her ministry, becoming ordained as a Deacon last summer and due to be 'Priested' this year. We have enjoyed the services which she has led and look forward to her being able to lead communion services in due course.

Janet Butcher-Weisner has led the majority of our second Sunday evensong services and has grown in confidence. Our congregation has enjoyed her relaxed and thoughtful services and we are encouraged that she is now considering ordination as a next step.

The Reverend Stephen Dougal has been a bedrock on which our Eucharistic services have been based. Once again we owe him a tremendous vote of thanks for his continued devotion to the benefice.

We were delighted to meet our new, then prospective, Rector when she visited the parishes before her interview for the post and there was unanimous relief when she was offered and accepted the appointment as our incumbent. Many thanks to all those who were instrumental in writing, revising and revising again our parish profile, and in taking part in the appointment process for our new priest.

We have continued a varied pattern of services, hopefully suiting all tastes, with one formal 10.00am communion and another at 08.00am each month. Other services have been a Ways of Worship service and a Family Songs of Praise each month together with a choral evensong.

Our outward giving continues to be at ten percent of the monies which we collect each year and we have supported international and local charities. Costs have risen, of course, but fortunately the financial situation has caused interest rates to rise and our assets have kept pace with demand. At long last, we have received full approval for the reordering of the western end of the nave and our Fabric and Finance team are proceeding with the arrangements to start the work in the first months of next year, 2025. During that time, it has been decided that the church will suspend services in our own building and join with our Methodist friends to continue worship until the work here is completed.

Socially we have held three Music on a Friday Evening events over the year, including a summer barbeque, and served refreshments after most Sunday morning services and the Christmas Carol Service. Many Thanks to Andree Hamer for her leadership of the social committee and to Roger and Katherine Goody for the way they have driven the Friday music evenings and the Family Praise services along.

The work of Bob Lane, as our Verger, continues to be outstanding and there seems to be very little that he cannot turn his hand to, whether that be helping to keep the Church Yard vegetation under control or refurbishing various parts of the building woodwork and keeping the bugs under control. Bob's contribution to our church cannot be over-estimated.

Our choir, a dedicated band of around 12 singers, continues to provide uplifting music at appropriate services in church and also to support other churches in the wider Benefice when requested. We are grateful for the excellent musical direction of Anita Jones, our organist for the past ten years.

I must thank the PCC as a whole for their continued work to ensure that the administration and leadership of our parish remains on a sound footing. PCC members put themselves forward for this role without recompense and accept the extra workload which it involves because they feel the need to contribute in a practical way to our ministry in Lyminge. I am most grateful for their hard work and commitment without which we could not continue to function as a living church. In particular I would like to thank my fellow Church Warden, Mike Chinneck, both for his work alongside me and also as PCC Secretary. Thanks also to David Staveley and the members of the Fabric and Finance Committee, Lynne Lane who works so hard as our Treasurer, Gary Colvin and Kathryn Druery who handle Safeguarding matters and last but not least the ladies and gentlemen of the cleaning rota, and the ladies of the flower team who continue to make the church look so good for ourselves and our visitors. I am bound to have forgotten someone or something; I apologise.

We look forward with great anticipation to the induction of the Reverend Carol Bates as our new Rector, and the churchwardens being able to report the success of the re-ordering, this time next year!

Derek Smith

VERGERS REPORT FOR 2023

Historically vergers were responsible for the order and upkeep of the house of worship. This included caring for the church building, furnishings, sacred relics, graveyards and grave digging responsibilities.

My duties in this church are mainly concerned with helping where I can with minor repairs in the church, the upkeep of the graveyard and its boundaries and helping with the organisation of baptisms, funerals, internments etc.

The duties usually involve the following: -

- Liaising with the church wardens for any minor repairs.
- Liaising with the benefice administrator Alison and relevant priests for baptisms, and weddings and funerals, preparing the church for these events and assisting the priest during them.
- Liaising with the funeral directors and the deceased relatives re position of burials and interment of ashes and assisting the priest at these events. Also, in the case of ashes digging the required hole.
- Liaising with the relatives and stonemasons as to what stone to use and in the case of ashes erecting the stone when it arrives

I also keep records of all burials and internment of ashes and am responsible for any search requests for long lost relative's graves etc.

During the 12 months of 2023 we have had: -

- 3 funerals
- 2 burials
- 2 internments of ashes

- 4 weddings
- 2 baptisms involving 3 children in all

I would like to make it known that the PCC of this church has ruled that we are unable to reserve any plots in the graveyard for either ashes or burials. If anyone has any questions as to why this ruling has been made, I will willingly explain the pitfalls to them.

A big thank you must be expressed to Roger Filby for all the work that he regularly does in the graveyard, it would have been a sorry sight without his contribution

Also our thanks to Sarah Baker and her family for their care of the grass on the top field

I would like to add that I really enjoy my role – I find it very exacting at times, but it is also extremely rewarding when you know you have helped people through their happiest and their saddest times

Bob Lane

FABRIC & FINANCE 2023-2024

The Fabric & Finance Committee is a small group that meets on a regular basis to deal with all the matters concerning the upkeep of our historic church building and the surrounding churchyard.

The final approval for the refurbishment of the Nave was at last granted and we are planning on the work to start in early January 2025. The reason for delaying the start of the work until then is that several already booked important events (such as weddings) could not take place while the work was going on. It is anticipated that we will not be able to use the church building for normal church services from January to March 2025.

Some of the most urgent matters identified on the last Quinquennial (carried out in early 2023) have been completed as follows:-

- Complete repair of the Vestry Roof (because of water ingress).
- The most outstanding items identified on last year's survey of the church building's electrical systems.
- Repair of the window surrounds at the South Porch.
- Fire extinguishers checked & updates.

Several other items are currently being worked on.

The help in maintaining the churchyard previously given by the local Community Payback Team (CPT) was not available this year – mainly due to a lack of available supervisors. However, this situation has now been remedied and we anticipate their regular help across the Spring & Summer. In the meantime our thanks are due to a couple of loyal members of the 'Garden Gang' for their efforts which have helped keep the whole Churchyard area tidy. I would again particularly want to record my grateful thanks to our Verger, Bob Lane, for the time and energy that he has put into the practical work of maintaining the churchyard and the building – despite many difficulties. There are just so many things that would not have been achieved without Bob's hard work & expertise. I would also like to record our thanks to our Church Secretary, Mike Chinneck, who has overseen the cleaning and preparation of the church building to make it useable for regular and occasional services and for private prayer.

Keeping the church accounts and determining how best to use our resources is a never ending task. We owe a great deal to Lynne Lane for all the work that she has put in with regard to keeping the Church accounts over these 12 months. She has also given the committee wise advice to help us monitor the financial situation – particularly when numerous costs began to escalate.

I do want to express my thanks to all the members of the committee for their fellowship, diligence and encouragement and also to the many in the congregation who have contributed their time and effort to enhancing the ministry of Lyminge Parish Church. May God richly bless you all.

David Staveley

TREASURER'S REPORT FOR THE YEAR ENDING 31ST DECEMBER 2023

Total Unrestricted Receipts were £62,810 and Payments £54,305

This gain of £8,505 was helped by the fact that our parish share was reduced by £8,057 because the overall benefice requirement was divided between the 8 churches in a new and fairer manner. Also the rector and curates expenses were less, the rector having left and the curate not putting the last 3 months expenses through until January 2024.

There was an increase of £1,231 in direct debited giving, £148 service collections and the amount collected from the donation box increased by £405

The musical evenings brought in £217 which was a reduction on last year mainly because many of the evenings were charity based.

The Garden Safari/Flower Festival raised £715.

Our thanks go to all those who put so much time and effort into running these events

Especially to Katherine and Roger Goody for the musical evenings and Andree Hamer and her helpers for the flower festival.

Last year our unrestricted investment valuation went down by £6,879 but this year we saw an increase of £18,237. Dividends from our investments amounted to £5,751 which was a slight reduction on last year whilst interest from our deposit accounts increased by £316 to £441

Every year we reserve 10% of our unrestricted income to give to charities. This year we gave a total of £3,950 of which £1,300 was given to local charities, £850 to national charities, and £1,800 to international charities which included £500 to the Turkey Earthquake appeal. A full list of the charities and the amount given can be seen on the notice board in the north isle of the church

Total unrestricted investment funds are now valued at £210,401 and our total assets at £236,480

Total Restricted Receipts were £10,697 and Payments £13,154

The Fabric fund received £3,133 from direct giving donations & tax recovered on this was £737, this was an increase of £1,157 in giving and £481 in tax received.

We received £4,298 in dividends from our investments and £362 in interest from our deposit accounts.

We had to draw down £7,000 from our CBF deposit account to cover repairs to our vestry roof and other minor repairs etc.

Our Fabric Reserves now stand at £165,312 and we still intend to use this to refurbish the rear of the church to make it a more social and friendly area for informal activities.

We also still have only a 'temporary' felt replacement where the lead was stolen from the roof and this will need attention in the not too distant future

The flower fund balance carried forward to 2023 is £26.46 and the choir fund £106.35

We have a total of £26,156 in the Organ/Music fund and £3,587 for Mission & Outreach

The value of our Fabric Fund investment increased this year by £13,628 and The Organ/Music fund by £1,743

Total restricted investment funds are now valued at £177,333 and total assets at £195,226

Lynne Lane

SAFEGUARDING

Safeguarding is at the heart of our Christian faith. We are all made unique and in the image of God. Jesus came that we might have life and have it in abundance (see John 10.10). 'Safeguarding' means the action the Church takes to promote a safer culture in all our churches. In order to achieve this: We will promote the welfare of children, young people and adults; We will work to prevent abuse from occurring; We will seek to protect those who are at risk of being abused and respond well to those who have been abused.
(Extract from the Parish Safeguarding Handbook)

In presenting this report I am mindful that everyone who participates in the life of the Church has a role to play in promoting a Safer Church for all.

Throughout the year, Safeguarding is regularly discussed in the PCC meetings.

Training: Over 20 members of our church have completed the required safeguarding training: Kathryn Druery as Disclosure and Barring Officer (DBS), and Pastoral Assistant, 7 PCC members, 10 Bell Ringers. The Leadership Pathway has been completed by: Gary as Parish Safeguarding Officer, Anita Jones as Organist/Choir Leader, and Ro Edmonds as Bell Tower Captain. Our Church Wardens are currently in the process of undertaking this training.

Audit: In September Gary, with input from Ro Edmonds, completed a Bell Ringers Safeguarding Audit survey.

Networking/Conference: On the 9th January Kathryn Druery and Gary attended an evening online Parish Safeguarding Network meeting. On Saturday 20th January, Kathryn and Gary attended the half day online Diocesan Safeguarding Conference.

Online Parish Safeguarding Dashboard: These have recently been implemented by the Canterbury Diocese. The Dashboard enables the administration and governance of Safeguarding to be made simpler for Parish Safeguarding Officers. The Dashboard contains a series of questions and links to relevant documents. The areas covered under Level 1 are: Policies and Action Plan; Safeguarding

Procedures; Safeguarding Roles; Training for Key Roles; Displayed Information; Safer Recruitment and People Management; and Reviews and Reports. The Dashboard works on a traffic light system to indicate action completed (green) or action required (orange or red). As a result of completing Level 1 of the Dashboard an Action plan has been produced.

Action Plan – Key features:

1. Under Safer Recruitment the following statement was agreed by the PCC: 'Currently we do not have any roles that involve substantial contact with children, young people or vulnerable adults. Our 3 Pastoral Visitors have some contact with vulnerable adults, have enhanced DBS checks and attended the diocesan course on visiting. However, in the future if any role involves substantial contact with children, young people or vulnerable adults, e.g. choir leader, bell tower captain, Sunday school, Messy church, new pastoral visitors; then the Safer Recruitment process must be followed to ensure that job descriptions, references, DBS checks etc. are actioned.'

2. DBS checks are now required every 3 years (used to be every 5 years). Kathryn Druery, our DBS Administrator, is currently conducting DBS checks on those roles that require it.

3. The Benefice website has been updated with a web link to Diocesan Safeguarding Team.

4. New Safeguarding posters have been placed in the entrance porch and inside the church.

5. In addition the PCC agreed that Gary as Parish Safeguarding Officer should send an email to all associated with our church about Safeguarding.

Gary Colvin – Lyminge Parish Safeguarding Officer
Kathryn Druery - Disclosure and Barring Officer

MISSION AND OUTREACH

Katherine and Roger Goody

"CHRISTIANS IN LYMINGE"

The committee, which is made up of members from the Methodist Church and the Parish Church, meets to promote activities between the two churches.

The week of Christion Unity started on January 15th with a service at the Parish Church and ended on January 22nd with a service at the Methodist Church.

It was thought that the re-ordering would start in the Parish Church in September and would continue until the end of November. The Methodists kindly said we would be welcome to join in their services for that time. Since there was no service scheduled to take place in their church on the 4th Sunday of each month the Parish Church was invited to lead the service on those Sundays and a Songs of Praise service was held then. The first of these on 24th September was the combined Harvest Festival service where a collection of £251.90 was taken for the Farmers' Community Network. Harvest gifts of tinned or long-life food were taken to the Rainbow Centre. After the service a Harvest lunch was held in the Tayne Centre.

The Remembrance Service was held at the Methodist on Church on 12th November following on from the service at the War Memorial. The collection was sent to the Royal British Legion.

A Christmas card was delivered to all houses in Lyminge and Etchinghill and some were also passed on to Rhodes Minis for their use. The cost was shared between the two churches.

Tricia Hawken

LYMINGE CHURCH BELLRINGERS

I am pleased to report that we have had a settled year with no one leaving us and two enthusiastic ringers from other towers joining us on a regular basis. This has meant that we have had well attended practices. Sundays, too, have had enough ringers and it has rarely been necessary to cancel ringing due to lack of numbers.

We have been able to ring to a good standard for services and weddings.

We entered the district striking competition in Chislet, in May 2023 and were happy to be placed 4th. We also entered the Call Change competition in Sandwich, March 2024, and were delighted to be placed 3rd.

During the year we have hosted a successful Canterbury District meeting and tea, also a special Canterbury District ringing practice.

We had a thoroughly enjoyable post–Christmas pub lunch, in February, prior to a practice. However, we all found the ringing afterwards a bit of an effort!

Lyminge is a popular tower for outings and quarter peals and the use of the bells has been allowed for several groups over the last year. It is standard practice for these bands to make a donation to the bell fund which enables maintenance to the bells when necessary.

Several ringers rang for Judy Abate's thanksgiving service. Judy was one of our team members for many years. We felt privileged to be able to ring for her.

We will be hosting a ringing celebration, with tea and cakes, for Lucy (who was our only young ringer) and her fiancé Luke, prior to their forthcoming wedding. Because they are to be married in Berkshire, this will be a good way for Lucy to spend time with her ringing friends from Kent before her marriage. She has taught Luke to ring!

The handbells are still rung regularly and we continue to support our charity, The Nepali Children's Trust.

We are more fortunate than many villages to have a band of ringers such as ours but are very aware of the challenge of maintaining this. Everyone is getting older and youngsters wanting to learn are rare. As always, we hope that ready trained ringers will move into the village, ideally with ringing youngsters attached.

Ro Edmond (tower captain)

FREEWILL OFFERING

The following is a report on the Freewill Offering for the period 1st January until 31st December 2023.

	2021	2022	2023
	£	£	£
FWO through weekly envelopes not Gift Aided There was 1 envelope throughout the year	225.10	127.50	55.00
Collection plate from all services and Box Donations	1,643.82	3,568.26	3,614.02
FWO through weekly envelopes which have been Gift Aided including one off gifts – there was 1 envelope throughout the year	792.00	670.00	420.00
FWO through Bankers Order which has been Gift Aided. There were 19 names throughout the year	13,859.00	18,219.00	20,054.00
FWO through Banker's Order which has not been Gift Aided. There are 5 names.	1,260.00	1,260.00	1,585.00
Tax reclaimed for FWO which has been Gift Aided; not all of which was received before December 31st	3,662.75	4,722.25	5,118.50
Tax reclaimed through the GASD scheme; not all of which was received before December 31st	467.23	923.44	903.50
Donations through **CAF –** no tax to reclaim	2,000.00		
Total	**23,909.90**	**29,490.45**	**31,750.02**
Gifts made to the Fabric Fund by Bankers Order and one off donations not all of which is Gift Aided.	1,006.00	1,886.00	3,102.00
Tax reclaimed for Fabric Fund donations which have been Gift Aided: not all of this was received by 31st December 2023	144.00	434.00	723.00
Total	**1150.00**	**2,320.00**	**3,825.00**

I would like to thank all those who donate so generously to the church throughout the year.

Patricia Hawken

CHOIR

The choir have had another successful year supporting all the regular & special seasonal services. The three main services each month consist of Evensong, Eucharist and Family Praise. This gives the choir the opportunity to sing both traditional hymns and anthems alongside modern music with the worship band. In addition, the choir supports Benefice services for the other churches when invited.

We have 12 regular members with three singers on each part which gives us a good balance. I would like to thank the choir members for their hard work and commitment.

We rehearse at 4pm every Friday in the church during term time. New members are always welcome to join us.

Anita Jones

ELHAM DEANERY SYNOD 2023

Our Deanery Synod meets four times a year. Deanery Synods exist as the only body with legal definition and fits within the Diocese as bringing items to the attention of General Synod which meets once a year and chaired by the Archbishops of Canterbury and York

Thu 2nd March. St Martins Church, Cheriton
Presentation by the Ordinands' Team was led by Rev. Jon Marlow, Director and Rachel Webbley, Deputy Director. We were invited to give our stories of our Calling and several mentioned that they had been turned down at Interview. Several gave thanks for the system including training.

Thu 11th May St Mary's Elham
Presentation was by Rev Cat Darkins who is Chaplain for Ashford, Canterbury and Thanet Hospices. She said she represented all Faiths and those with no Faith. The Hospices depended on donations, were well used and respected.

Thu 14th September St Leonard's Church, Hythe
Presentation of Children's Education by Rebecca Swansbury.. She is the Deputy Director. She said that all schools within the Deanery were linked by the Diocese and many were interlinked. Elections were held for the vacant seats on Diocesan Synod.

Finance Roadshow sponsored by the Deanery was in St Martins Church, Cheriton on Wednesday 4th October 2023

Thu 30th November Woodward Hall Folkestone
Presentation was supposed to be by Rev Dr Lesley Hardy an Historian particularly on St Eanswythe. Unfortunately she could not travel on the night so Mr Ian Gordon gave his presentation on St Eanswythe including the forthcoming Camino.

Paul Sharman

Parochial Church Council of St Mary & St Ethelburga, Lymnge
Financial Statements as at 31/12/2023

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted funds £	Restricted funds £	TOTAL £	2022
Receipts				
Voluntary Receipts	31,245		**31,245**	28,838
Other Incoming Receipts	13,550		**13,550**	11,240
Activities for Generating Funds	1,144		**1,144**	1,028
Benefice Expenses Received from Other Parishe	16,870		**16,870**	8,463
Charitable Donations/Collections		378	**378**	380
Church Fabric Receipts		8,529	**8,529**	7,333
Other Restricted/Designated Receipts		1,790	**1,790**	4,828
TOTAL RECEIPTS	**62,810**	**10,697**	**73,507**	**62,111**
Payments				
Ministry & Service Expenses	27,965		**27,965**	37,544
Other Outgoing Expenses	8,793		**8,793**	7,167
Cost of Activities for Generating Funds	177		**177**	219
Benefice Expenses paid for other Parishes	13,420		**13,420**	11,458
Outward Giving	3,950		**3,950**	734
Charitable Donations/Collections		378	**378**	440
Church Fabric Expenses		11,116	**11,116**	5,368
Other Restricted/Designated Expenses		1,660	**1,660**	23,537
TOTAL PAYMENTS	**54,305**	**13,154**	**67,459**	**86,467**
Excess of Receipts over Payments	8,505	(2,457)	**6,048**	(24,356)
Increase on Investment Funds	18,237	15,371	**33,608**	(47,493)
	26,742	12,914	**39,656**	(71,850)
Balances at 1 January	209,738	182,313	**392,051**	463,902
Balances to date	**236,480**	**195,227**	**431,707**	**392,051**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31/12/2023

	Unrestricted funds	Restricted funds	TOTAL	2022
Cash Funds				
Petty Cash	4	38	**42**	42
HSBC Current Account	8,127	133	**8,260**	6,137
Deposit Accounts				
HSBC Amazon Smile	167		**167**	133
CBF Parish General Fund	4,829		**4,829**	3,931
CBF Parish Hall Reserve	12,952		**12,952**	7,661
HSBC Mission & Outreach		3,587	**3,587**	3,794
HSBC CMS/Organ Fund		1,038	**1,038**	1,238
HSBC Church Fabric Fund		1,429	**1,429**	1,653
CBF Parish Fabric Reserve		6,660	**6,660**	9,023
CBF Parish Organ/Music Reserve		5,008	**5,008**	4,313
	26,079	17,894	**43,972**	37,925
Investment Funds Valuation				
CBF Parish General Fund	27,929		**27,929**	25,508
CBF Parish Hall Reserve	182,472		**182,472**	166,655
CBF Parish Fabric Reserve		157,223	**157,223**	143,595
CBF Parish Organ/Music Reserve		20,110	**20,110**	18,367
	210,401	177,333	**387,734**	354,125
Total Assets	**236,480**	**195,227**	**431,707**	392,050

Available Fund Balances

Unrestricted for General Church Use		Restricted For Fabric of Church only	
Current Account	8,127.17	Current Account	0.00
Deposit Accounts	17,948.97	Deposit Accounts	8,089.08
Value of Investment Funds	210,400.41	Value of Investment Funds	157,223.03
TOTAL	**£236,476.55**	**TOTAL**	**£165,312.11**

Restricted for Church Organ/Music		Restricted for Mission & Outreach	
Current Account	0.00	Current Account	0.00
Deposit Accounts	6,045.97	Deposit Accounts	3587.2
Value of Investment Funds	20,110.35	Value of Investment Funds	0
TOTAL	**£26,156.32**	**TOTAL**	**£3,587.20**

Flower Fund		Choir Fund	
Current Account	£26.46	Current Account	£106.35
TOTAL	**£26.46**	**TOTAL**	**£106.35**

Independent examiner's report to the PCC of St Mary and St Ethelburga, Lyminge

This report on the financial statements for the PCC for the year ended 31 December 2023, which are set out on pages 1 and 2, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation for the financial statements; you consider that the audit requirements of the Regulations and s. 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S.43(7) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations for you are trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Sapphire Flisher FCCA
4 Fulmar Mews
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Folkestone
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CT18 7TE

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBUR

England & Wales - Charity number 1130345

Accounts

ME... Ss Mary & Ethelburga, Lyminge

Reports For 2022

for the … APCM March 2023

CHURCH WARDENS' & VERGERS REPORT FOR 2022

The last year has been one of progress within the Elham Valley Benefice. We have established, in conjunction with the other seven churches, a Benefice Committee to assist in coordinating activities, administration and future developments in our quite large and diverse group of churches. The committee, which has no statutory authority but relies on mutual cooperation and agreement between PCCs, has agreed the division of the parish share for the next three years and is now working on the statements of the parishes to be combined into a Benefice Profile for the appointment process for a new incumbent. This process can begin now that Revd Jane, our current incumbent, will resign next month. At current levels of progress I do not foresee us having a new incumbent before next Christmas. Our curate, Deb, continues her excellent work as the only full-time priest in the benefice and we are very grateful to her for all her outstanding work over the past fifteen months or so. As a curate, she is in a training post which, when it expires and she moves on, will not be filled unless we have an incumbent. We must also thank The Reverend Stephen Dougal who has shouldered an immense amount of work for us despite running his business and travelling all over the world to do it. We are lucky to have him.

I must thank our Verger, Bob, for all the maintenance jobs and general duties he has continued to perform so well over the last year; our church would not function as well as it does. Even though his own health has not been perfect he has always been there when needed and we are very fortunate to have him as Verger.

We have maintained our long-held policy of providing a varied mix of services in the parish with one formal sung Communion mid-morning and one said Communion at 8.00am each month, along with a WOW, a Family Praise service and a choral Evensong monthly. This mix of formal and modern services hopefully meets all preferences.

During the year the church has seen 5 Baptisms, one wedding and one blessing of a marriage, 7 funerals and 3 burials of ashes. Also, we held the licensing service for Stephen as Assistant Priest last May and celebrated a special communion service for the late Queen in September.

We held our traditional services at festival times, Easter, Christmas, Harvest and Remembrance, and the ministry team and PCC will continue to try to achieve this.

I thank my fellow Church Warden, Mike Chinneck, for all his work in taking PCC minutes and running the PCC admin so effectively. If anyone would be willing to become the PCC minutes secretary to relieve Mike of that task do let us know.

Both Mike and I thank all those who have helped to run the Church in Lyminge over the past twelve months: PCC members, in particular the Fabric and Finance Team, Sidesmen, Refreshment Team, Cleaning Team, Flower arranging Team, Bellringers, Christians Together members, the tireless Gardening Team and, of course, the lay members who have led and conducted services for us.

We also heartily thank our Organist and Musical Director Anita, the Choir and the Worship Music Group who have all contributed so much to our services this year.

We look forward to hearing more about the long-awaited reordering of the back area of the Church.

Derek Smith

FABRIC & FINANCE 2022-2023

The Fabric & Finance Committee is a small group that meets on a regular basis to deal with all the matters concerning the upkeep of our historic church building and the surrounding churchyard.

The overdue Quinquennial (five yearly) Inspection of the Church building was at last carried out in January 2023 but the full results have not yet been received. However, the preliminary indications from the Inspector at the time were that there were no major items that would require immediate attention.

The final approval for the refurbishment of the Nave has been subject to yet further delays but we have been given to understand that our plans have been approved in principle. Once the final signatures have been obtained, work should be able to start within a few weeks and we hope this will commence in the late spring.

Our thanks are due to the 'Garden Gang' for their efforts which have helped keep the whole Churchyard area tidy. I would again particularly want to record my grateful thanks to our Verger, Bob Lane, for the time and energy that he has put into the practical work of maintaining the churchyard and the building – despite many difficulties. There are just so many things that would not have been achieved without Bob's hard work and expertise. I would also like to record our thanks to Norah Chinneck, who has overseen the cleaning and preparation of the church building to make it usable for occasional services and private prayer.

Keeping the church accounts and determining how best to use our resources is a never ending task. We owe a great deal to Lynne Lane for all the work that she has put in with regard to keeping the Church accounts over these 12 months. She has also given the committee wise advice to help us monitor the financial situation – particularly when numerous costs began to escalate.

I do want to express my thanks to all the members of the committee for their fellowship, diligence and encouragement and also to the many in the congregation who have contributed their time and effort to enhancing the ministry of Lyminge Parish Church. May God richly bless you all.

David Staveley. March 2023

TREASURER'S REPORT FOR THE YEAR ENDING 31ST DECEMBER 2022

Total Unrestricted Receipts were £50,030 and Payments £57,563

This loss of £7,533 is not a true reflection of the difference between our income and expenditure.

Included in these figures is a £2,936 deficit for total Benefice expenses that Lyminge pay and that some of the other churches in the Benefice had not repaid as at 31st December.

It also includes £1,052 for Rev Jane Weeks's expenses in 2021 plus £217 for 2020 which she was unable to claim in the correct year due to her long standing illness. She has only claimed £71 for 2022 as she has not worked at all since the end of January.

This still leaves us with the fact that our incoming receipts are £3,328 less than our outgoing expenses even though (a) the Parish share was reduced this year by £3,572,

(b) the income from direct debited giving increased by £5,286 and (c) service collections were up by £1,000.

The musical evenings brought in £520 and the Christmas Crib Festival £317. Our thanks go to all those who put in so much time and effort into running these events

This year we had to withdraw £10,000 from our unrestricted investments and £3,000 from our CBF deposit account to support the running expenses of the church

In the past our investments with CBF have been very advantageous with substantial increases in value each year. Unfortunately 2022 suffered a severe dip in investments nationally and our unrestricted investment valuation went down by £25,992.

Every year we reserve 10% of our unrestricted income to give to charities.

This year we only gave a total of £735 because we were not able to meet to allocate our outward giving due to illness.

We did however give £400 to the Pakistan flood appeal, £200 to Folkestone winter shelter, our usual £100 by direct debit to support the education of a child in India and rounded up a special collection that was made one Sunday for the Ukraine appeal.

Total unrestricted investment funds are now valued at £192,163 and our total assets at £209,863

Total Restricted Receipts were £12,082 and Payments £28,905

The Fabric fund received donations of £1,976; tax recovered on this was £256.

We received £4,274 in dividends from our investments and £127 in interest from our deposit accounts. The Kent Churches Bike ride raised £89.

Our Fabric Reserves now stand at £154,436 and we still intend to use this to refurbish the rear of the church to make it a more social and friendly area for informal activities.

We also still have only a ‘temporary’ felt replacement where the lead was stolen from the roof and this will need attention in the not too distant future.

Pathways to the Past, which was set up to raise funds for the archaeological dig and subsequent repairs to the pathways and churchyard, received donations and grants this year of £4,450 and expenditure amounted to £22,713. This project has now been wound up.

If you take Pathways to the Past out of the equation, the Restricted Receipts would have been £7,632 and Payments £6,192 a much healthier outlook for the future.

The flower fund balance carried forward to 2023 is £165.94 and the choir fund £123.83.

We have a total of £23,919 in the Organ/Music funds and £3,794 for Mission & Outreach.

The value of our Fabric Fund investment went down this year by £19,063 and The Organ/Music fund by £2,438.

Total restricted investment funds are now valued at £161,962 and total assets at £182,188

Lynne Lane

SAFEGUARDING

The Parish Safeguarding policy statement was reviewed and agreed by the PCC on 28th September 2022. The updated Safeguarding poster, signed by Rev Deb Scoble and Derek Smith is now displayed in the church.

During the year the PCC has undertaken further Safeguarding training in completing the *Basic Awareness, Foundations* and *Raising Awareness of Domestic Abuse* courses on-line. All of the Bell Ringers have completed the course on *Basic Awareness* which is now a requirement. Kathryn Druery and Gary Colvin have completed the Safer Recruitment module. Anita Jones and Gary have also completed the Leadership training course. However there still remains a few people to complete safeguarding training modules to ensure that we are fully compliant.

Kathryn attended the morning online safeguarding conference on Saturday 21st January. On Thursday 9th March Gary and Kathryn attended the online Parish Safeguarding Officers network meeting.

Gary Colvin – Lyminge Parish Safeguarding Officer
Kathryn Druery - Disclosure and Barring Officer

MISSION AND OUTREACH

It was great to hold Music on a Friday again after COVID. The first one being in March 22 with the Folkestone Community Swing Band. This was followed by BBQ Music on a Friday in September and a Christmas Special in December. All events were very well attended and we were able to add some money to the church funds as well as giving to the Alzheimer's Society and the Ukraine. Our next Music on a Friday is on the 5th May which will be a BBQ to celebrate the coronation.

Angela and Mike Foxon organised a superb Crib display in the run-up to Christmas which was very well supported by many individuals and organisations in the village.

The church is holding a Flower festival in May and we still need more folk to hold an event to help raise funds. Coffee morning, afternoon tea, Quiz, Bingo are just a few suggestions. Please see Andrée if you can help.

Music on a Friday/ Roger and Katherine are holding an afternoon tea at the church on the 22nd April 2pm. With live music, teas, table sale and tombola. Donations for the tombola and for homemade cakes are requested. It is hoped people will invite friends and neighbours, so we can raise a goodly sum for the flowers.

At present Mission and Outreach mainly consists of these social events but it would be good to add some more. We used to have a mission and outreach team who met and discussed ways in which we could reach out to the village and surrounding area. Can we resurrect this for the future?

Katherine and Roger Goody

FREEWILL OFFERING

The following is a report on the Freewill Offering for the period 1st January until 31st December 2022.

	2020	2021	2022
	£	£	£
FWO through weekly envelopes not Gift Aided There was 1 envelopes throughout the year	290.00	225.10	127.50
Collection plate from all services and Box Donations	1,2244.00	1,643.82	3,568.26
FWO through weekly envelopes which have been Gift Aided including one off gifts – there was 1 envelopes throughout the year.	695.08	792.00	670.00
FWO through Bankers Order which has been Gift Aided. In January there were 19 throughout the year.	12,741.50	13,859.00	18,219.00
FWO through Banker's Order which has not been Gift Aided. There are 4 names.	1,372.00	1,260.00	1,260.00
Tax reclaimed for FWO which has been Gift Aided; not all of which was received before December 31st	3,359.15	3,662.75	4,722.25
Tax reclaimed through the GASD scheme; not all of which was received before December 31st	378.50	467.23	923.44
Donations through **CAF –** no tax to reclaim	2,400.00	2,000.00	
Total	**22,460.23**	**23,909.90**	**29,490.45**
Gifts made to the Fabric Fund by Bankers Order and one off donations not all of which are Gift Aided.	776.00	1,006.00	1,886.00
Tax reclaimed for Fabric Fund donations which have been Gift Aided: not all of this was received by 31st December 2019	149.00	144.00	434.00
Total	**925.00**	**1150.0**	**2,320.00**

Patricia Hawken

CHOIR

Lyminge Parish Church Choir continues to thrive! We currently have 3 Sopranos, 3 Altos, 3 Tenors and 3 Basses – so we are well balanced.

We rehearse every Friday in term time and sing for three services each month - Evensong, Eucharist and Family Praise. In addition to these services, we also support Benefice services when invited, Flower festivals, Music on a Friday, and other important services that occur in the Church calendar.

Last year, we sang for the Platinum Jubilee and marked the occasion when the Queen died.

We had two social events last year – a summer 'bring and share' supper in Katherine and Roger's lovely garden and a 'winter meal' in the local pub.

New members are always welcome to join us!

“CHRISTIANS IN LYMINGE”

The committee, which is made up of members from the Methodist Church and the Parish Church, meets to promote activities between the two churches.

On 2nd October the Harvest Festival was held at the Methodist Church and the collection given to a local homeless charity. Harvest gifts of tinned or long-life food was taken to the Rainbow Centre. After the service a Harvest lunch was held in the Tayne Centre.

The Remembrance Service was held at the Parish Church on 13th November following on from the service at the War Memorial. The collection of £137.23 was sent to the Royal British Legion.

A Christmas card was delivered to all houses in Lyminge and Etchinghill and some were also passed on to Rhodes Minis for their use. The cost, which was shared between the two churches, was £106.50.

Each month a list of shared events is advertised in the Lyminge News Letter.

Tricia Hawken

ELHAM DEANERY SYNOD 2022

Background to the Deanery Synod

Deaneries are led by one or more Deans and they must be appointed by the local Bishop. Synods are made up of both Clergy and Lay Representatives. Representatives are elected to serve for three years (triennial) but can be elected for more. The number of Lay Representatives is dependent on Parish Electoral Roles. The Clergy is controlled by their Chapter. The legal powers are held within Canon Law and the Synod Meetings are held to reflect any concerns a Parish or Benefice has. Those concerns, if adopted by the Deanery Synod, would be passed to Diocesan Synod for their consideration and majority vote for General Synod to debate and answer the concerns. Deaneries, as well as Parishes, have legal duties whereas the other layers Benefice and Diocese) do not.

There were 4 Synod Meetings held.

- 21st February. Led by Secretary who introduced Speakers Canon Dr Neville Emslie, Director of Mission and Ministry, who spoke of continuing diversity and the challenges faced by Leaders in the bigger Benefice system; exhaustion, separation and ultimately job satisfaction.
The second Speaker was Michael Keeler-Walker, Head of Peoples Services who introduced himself as Human Resources for Clergy and Lay. He wanted to be the net stopping problems before they became serious. As the Lay Chair had resigned an election was held forming part of the business side of the Synod and Dr Alan French was elected unopposed when the other candidate withdrew.
Attention was drawn to the “Living in Love and Faith” Lent Course that would be virtual (Zoom).

- 5th May. Led by Lay Chair who introduced Rev Barry Knott and Rev Bob Weldon as our joint Area Deans replacing Rev Jane Weeks. The Speaker was Mark Harrison who was a retired Police Officer and now lectured on Church Safety and Security. He said CCTV was proving to be an effective deterrent and should be regularly maintained and updated. Details were given regarding a Deanery Evensong in September.

- 15th September. Led by Area Deans and Lay Chair. Speaker was Rev Seth Cooper who was an Advisor for Rural Affairs. He said most of his role became maintaining pastoral care for local Farmers, workers within Livestock Markets and Smallholders. He had taken over from a part time Chaplain and reported to the Bishop of Dover.

• 1st December. Led by Area Deans and Lay Chair. Speakers were Dr Jonathon Arnold (Director of Communities and Partnerships) and Teresa Redfern (Diocesan Environmental Officer}. The main subject was eco savings and zero carbon by 2030. Several Members queried these possibilities particularly with the age of our Churches. We needed to get the DAC (Diocesan Advisory Committee) on our side and Theresa urged any applications should include her input.

Paul Sharman

LYMINGE CHURCH BELLRINGERS

Thankfully the band has survived another year! We have not had any new members join but also none of our members has left.

We have managed to ring for most Sundays (having occasionally needed to cancel due to lack of ringers available). We have rung for any weddings that required bells (sadly there are not very many Lyminge weddings these days).

In May we entered a band for the District Method Ringing Competition and were happy to be placed 4th in the Canterbury district.

In June we rang to celebrate the Platinum Jubilee of HRH Queen Elizabeth 2nd and even learnt a new method “Platinum Jubilee Doubles” that had been suggested by the Central Council specifically for this occasion.

In September the tenor bell was tolled at Lyminge to mark the death of HRH Queen Elizabeth 2nd. The bells were then rung, a couple of days later, to celebrate the proclamation of the new king. A couple of weeks after this we rang the bells half-muffled (except for the tenor which was fully muffled) for the Queen’s funeral.

Most Mondays we have managed a ringing practice and the late afternoon time seems to suit most people. Now and again we have needed to cancel due to lack of numbers.

We entered a band for the March 2023 call change competition and the band did well but was not placed in the top 3.

The handbells are still used regularly and any money we raise is sent to the Nepali Children’s Trust. We practice on a regular basis.

As ever we hope that some ready trained bellringers will move into the village and join us! Meanwhile, we hope that this time next year the band will still be managing to provide any required ringing.

Ro Edmond (tower captain)

Curate’s Report for APCMs 2023 – Elham Valley Group of Churches

As I write this review today, we are just a few weeks from entering the official interregnum, as Rev Jane will be officially retiring from her post as Rector on 17th April. We continue to pray for Jane, Dave and the family, and wish her the very best as she discerns her next steps. Further information about the interregnum – including the appointment process – will be shared with everyone in due course.

One of the outcomes of the news of Jane’s retirement has been the development of a Benefice Committee. It has been a worthwhile endeavour – churchwardens have come together to discuss some of the meatier issues we face as individual parishes within a

benefice (not the least of which is finance) – and all have benefitted from the chance to share good practice and swap ideas. Being a churchwarden in an interregnum (official or otherwise) can be an onerous task, but we are blessed here with dedicated and committed people, who don't allow their sense of humour or purpose to be waylaid. Please, continue to pray for them all. Our treasurers have also been involved in parts of these conversations, as well as having their own bespoke session, and I commend them to you also for thanks and prayer. Alongside this, our benefice services are being well-supported – and it's great to hear different voices at each of them as various members of our church communities are involved.

Alison, our amazing administrator and I have been working on streamlining some of the benefice's procedures in terms of service organisation (especially with regard to maintaining the enormous amount of paperwork surrounding baptisms, weddings and funerals, and general service rotas) and we will continue to do this. We have (under the direction of our churchwardens) reviewed the Hub newsletter, so that it is fit for the purpose we now require of it. Alison continues to maintain our website and deals with all enquiries that come through online means, as well as fielding phone calls, printing services and generally trying to keep me on top of things. Please pray for her!!!

It's been a real delight to see the flourishing of our church schools over this past year, with two successful OFSTED inspections and a good SIAMS inspection too. We continue to look for ways to strengthen the links between the church and the schools, and would be keen to hear from anyone who (subject to the appropriate checks) feels they'd like to be involved. My unending thanks to Janet, who alternates with me to deliver Collective Worship each week, and to the team involved in presenting the weekly 'Open the Book' with our Methodist friends in Lyminge. Thanks also to the members of our churches who serve as Foundation Governors for the schools.

This time last year, we were learning what a post-Covid church might look like in our benefice, and working out what we could, and could not, do. I'd begun learning how to fulfil the technical requirements of a training curacy post without the benefit of a Training Incumbent, and had embarked on a steep learning curve on how best to support the benefice as we prayed for Rev Jane, exploring how to manage rotas, different services, schools' work, pastoral conversations and life event services, whilst preparing for ordination to the priesthood and trying to keep on top of my own studies. (I'm still on that learning curve, by the way, but it's flattening out a bit now!) It was wonderful to have so many representatives from the benefice at my ordination service at the Cathedral back in July, and it is an absolute privilege to be able to celebrate Holy Communion with you.

To end, just some personal stats and figures - since 1st April 2022, I have led

- 10 schools' services
- 42 sessions of Collective Worship in school
- 12 baptisms
- 13 funerals or burials of ashes
- 31 services which were non-eucharistic
- 1 confirmation course

and, since 2nd July I have also led

- 17 BCP Communion services
- 25 Order 1 Communion services
- 2 weddings

I have also written 11000 words for official assignments (not including footnotes and appendices) with another 5000 to write (and a presentation to give) before the end of June.

There have, of course, been many other services across the benefice, for which our thanks go to Rev Stephen, Rev Ted, Sharon, Janet and the entire ministry team for their unfailing dedication. Your churchwardens will be able to provide the numbers for each individual parish (and how they compare to previous years) if you're interested!

The time of interregnum we now face is a liminal space – it sees the ending of one period, without the next being ready to start. Imagine it, if you will, as an airport. It's not a destination in and of itself (well, unless you're really into planes, in which case it might be!!) but simply a space through which one must go if you're to travel on. Like it or loathe it, it's necessary. Perhaps we can regard this time positively - as a space in which we can learn to listen to each other, to God and to the cry of our own hearts; a space in which to respond to God's voice speaking to us, before he calls us to board the next flight.

I continue to hold you all in my prayers.

With every blessing

Rev Deb Scoble
Assistant Curate – Elham Valley Group of Churches

Treasurer's Report for the year ending 31st December 2022

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Included in these figures is a £2,936 deficit for total Benefice expenses that Lyminge paid and that some of the other churches in the Benefice had not repaid as at 31st December.
It also includes £1,052 for Rev Jane Weeks's expenses in 2021 plus £217 for 2020 which she was unable to claim in the correct year due to her long standing illness. She has only claimed £71 for 2022 as she has not worked at all since the end of January.
This still leaves us with the fact that our incoming receipts are £3,328 less than our outgoing expenses even though (a) the Parish share was reduced this year by £3,572, (b) the income from direct debited giving increased by £5,286 and (c) service collections were up by £1,000 .

The musical evenings brought in £520 pounds and the Christmas Crib Festival £317
Our thanks go to all those who put so much time and effort into running these events
Especially to Katherine and Roger Goody and Angela and Mike Foxon

This year we had to withdraw £10,000 from our unrestricted investments and £3,000 from our CBF deposit account to support the running expenses of the church
In the past our investments with CBF have been very advantagious with substantial increases in value each year. Unfortunately 2022 suffered a severe dip in investments nationally and our unrestricted investment valuation went down by £25,992.

Every year we reserve 10% of our unrestricted income to give to charities.
This year we only gave a total of £735 because we were not able to meet to allocate our outward giving due mainly to my illness.
We did however give £400 to the Pakistan flood appeal, £200 to Folkestone winter shelter, our usual £100 by direct debit to support the education of a child in India and rounded up a special collection that was made one Sunday for the Ukraine appeal.

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We have a total of £23,919 in the Organ/Music funds and £3,794 for Mission & Outreach

The value of our Fabric Fund investment went down this year by £19,063 and The Organ/Music fund by £2,438

Total restricted investment funds are now valued at £161,962
and total assets at £182,188

Independent examiner's report to the PCC of St Mary and St Ethelburga, Lyminge

This report on the financial statements for the PCC for the year ended 31 December 2022, which are set out on pages 1 and 2, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation for the financial statements; you consider that the audit requirements of the Regulations and s. 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S.43(7) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations for you are trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Sapphire Flisher FCCA
4 Fulmar Mews
Hawkinge
Folkestone
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CT18 7TE

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBUR

England & Wales - Charity number 1130345

Accounts

St Mary and St Ethelburga's Church, Lyminge
Annual Report of the Parochial Church Council
for the Year Ended 31st December 2021

Aim and Purposes

St Mary and St Ethelburga's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent rector, the Reverend Jane Weeks, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary and St Ethelburga. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Bible and the Christian life; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Mission and outreach work

To facilitate this work it is also important that we maintain the fabric of the church building of St Mary and St Ethelburga

Achievements and Performance

Ministry

During 2021 the parish has continued as one of eight parishes in the Elham Valley Group Benefice, with the Reverend Jane Weeks as Rector and priest-in-charge. The COVID-19 pandemic resulted in the cessation of most in-person services throughout the benefice during the early part of the year and there has been an increased level of co-operation between parishes. Revd Deb Scoble was ordained in June 2021 and is now Curate, resident in Lyminge. Reader Sharon Paine has continued as the Leader of the Pastoral Care Team.

Worship and Prayer

Despite the pandemic we have continued to offer a range of services week by week, using a mixture of Zoom and pre-recorded services during the period when the church building was closed. The 8.00 am Eucharist and evening prayer provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more informal worship through the services on the first and fourth Sunday mornings of each month, the 3rd Sunday now being a choir-led Communion service.

All are welcome to attend our regular services. In 2021 there were 72 on the Church Electoral Roll, only two of whom are not resident within the parish. When meeting, the typical weekly attendance was 20-25 adults; online services attracted around 18 attendees while recorded services typically had 40-50 viewings. With the relaxation of COVID restrictions, face-to-face services were resumed from Easter onwards.

As well as these regular worship services, we enable our whole community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 12 funerals or interment of ashes in our church during 2021 and only one wedding and two baptisms – numbers reduced due to COVID.

We have weekly Bible Study and Home Groups and have participated in Benefice Advent and Lent groups – most of these held online this year.

Synods

During 2021, one member of the PCC was a member of the Elham Deanery Synod, providing the PCC with an important link between the parish and the wider structures of the church.

The Church Building

We want our church to be available to our community for private prayer and this year we have again been able to leave it open during daylight hours – mostly for private prayer complying with government COVID restrictions.

As in previous years, the PCC continued the management of the churchyard, saving money on contract grass cutting and involving many people – not all of whom are regular churchgoers. Unfortunately due to COVID restrictions, the Community Service work team, supervised by the Probation Service, were not available to help this year.

Pastoral Care

Ethelburga Lunch Club. The popular monthly lunch club has not met due to COVID restrictions.

Schools Activities. We interact with the village Church of England school in many ways, although reduced this year due to COVID. Revd Jane and Revd Deb and others take regular assemblies in school, there are schools services, and we have one foundation governor. The school again organised their own Prayer Week this year.

Some members of our parish are unable to attend church due to sickness or age. When allowed, a pastoral care group visits those in the church family and community whose needs are brought to our attention. Priests have visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital.

Safeguarding

The church has, over the past several years, fully met our safeguarding responsibilities by carrying out risk assessments, safeguarding training, and ensuring that DBS clearances are obtained for all required activities.

Mission and Outreach

Outward Giving. One tenth of our weekly giving is set aside for giving to Christian projects outside our own church - distributed to various local, national and international charities – as well as an emergencies fund. In 2021, a total of £3000 was given.

During lockdown, a weekly benefice news and prayer letter has been produced which has been distributed electronically and in paper copy to those without email. This keeps our parishioners informed of the important matters affecting the Church and also contains articles that help develop our knowledge and trust in Jesus.

The annual December St Nicholas Fayre could not be held – but we did hold a very popular Christmas Tree Festival.

Our Music on a Friday event, bringing a wider section of people into the church building, restarted in September.

Ecumenical Relationship

The Church has a long-standing ecumenical partnership with the Methodist Church in the village. Now titled "Christians in Lyminge", only a few joint events have been possible during the year

Financial Review 2021

Receipts

Despite restraints incurred due to the Covid virus, our total voluntary income increased overall by £210, due mainly to the fact that weddings and baptisms were resumed, collections from these brought in £316, an increase of £274.
Donation box receipts also increased by £165 and tax recovered on all voluntary income by £407. These increases, however were offset by an overall reduction in regular voluntary giving of £636

The increase in receipts was due mainly to the following:

- Parochial Fees received which were £3,588 more than last year because of the resumption of weddings.
- Income from our investments amounted to £10,614, a surprisingly higher sum than was anticipated and only a tiny reduction on last year
- It was a real pleasure for us all to at last be able to hold some fundraising activities this year. Apart from the social aspect that we had all missed we raised a net total of £451 from the music evenings, £699 from the garden safari weekend and £467 from the Christmas tree festival.

Expenditure

Our largest unrestricted payment is for Ministry, and the main portion of this is the Parish Share which this year amounted to £31,362 - a decrease of 1%

Due to lack of services and lockdown, ministry expenses were reduced to only £590 for our Curate's expenses.

With the increase in weddings, the portion of the parochial fees that were payable to the Diocese increased to £2,309. We had to pay £193 in total to other clergy because of Rev Jane's extended sick leave.

Running Costs were reduced by £486 mainly due to a negotiated decrease in utility payments

The Administration Expenses include Lyminge's share of the Benefice Administrator's wages and expenses, copier repairs, advertising etc

- The total wages and expenses that were recouped from the other parishes in the benefice amounted to £6,593, an increase of £3,444.

Every year we reserve 10% of our unrestricted income to give to charities: this year we gave a total of £3,000

We had to draw £10,000 down from investment funds this year to support the running expenses of the church because voluntary giving, donations received and income from our investments were insufficient by £11,161. However despite having to draw down this sum, the investment funds have increased in value by £28,955, leaving us still in a good financial position to cover ministerial and running costs for several more years

Reserves

The total income from our investments went down this year by £210 but the value of them increased by £23,064 which was much better than expected.

Our total investments are now valued at £463,902: made up of Unrestricted £220,513 and Restricted £243,389.

Pathways to the Past

Pathways to the Past, which was set up to raise funds for the archaeological dig and subsequent repairs to the pathways and churchyard, received donations and grants this year of £63,987 and expenditure amounted to £68,617 leaving a balance of £18,274 to be carried forward to 2022.

- This will be finally wound up when the remaining invoices to come are paid in 2022.

Volunteers

We would like to recognise and thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwarden Bob Lane who has worked so tirelessly on our behalf (acting also as verger) in both the churchyard and the church building and Lynne Lane for her work on the church's finances, and all the other members of the PCC for their valuable contribution to the ministry and running of the church.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the priest-in-charge, churchwardens, the readers and members elected by those who are on the electoral roll of the church. All who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met six times during the year with an average level of attendance of 90%. Given its wide responsibilities, the PCC has a number of committees and working groups, each dealing with a particular aspect of parish life. These, which include Mission and Outreach and Fabric and Finance, are responsible to the PCC and report back to it regularly.

Administrative Information

St Mary and St Ethelburga's Church is situated in Church Road, Lyminge, Kent. It is part of the Diocese of Canterbury within the Church of England.

The correspondence address is: The PCC Secretary, Lanfranc, High Street, Lyminge, CT18 8EL.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and registered as Charity Number 1130345 with the Charity Commission.

PCC members who have served since the 2021 APCM:

Priest in Charge:	The Reverend Jane Weeks (appointed as Rector in 2021)	
Associate Priest:	The Reverend Stephen Dougal	
Curate:	The Reverend Deb Scoble	
Readers	Diana Baldwin, Roger Davenport, William Meakin, Sharon Paine	
ALMs:	Lynne Lane, Janet Butcher-Weisner, Sharon Paine and Kathryn Druery	
Warden:	Bob Lane *(also Verger)*	
Elected members:	Mike Chinneck *(Secretary)*	Lynne Lane *(Treasurer)*
	Gary Colvin	Paul Sharman
	Katherine Goody	Derek Smith *(Deanery Synod)*
	Andrée Hamer	David Staveley
	Philip Hawken	
	Tricia Hawken	

Accepted by the PCC in May 2022 and signed on their behalf by Derek Smith (PCC Chairman and Churchwarden) on behalf of The Reverend Jane Weeks (Rector) on 24th May 2022.

Derek Smith
CHURCHWARDEN
CHAIR OF PCC
24 May 2022

Parochial Church Council of St Mary & St Ethelburga, Lyminge
Financial Statement as at 31/12/21

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted funds	Restricted funds	TOTAL	Last Year at 31/12/20
	£	£	£	
Receipts				
Voluntary Income	21,590	0	**21,590**	21,380
Other Incoming Resourses	19,786	50	**19,836**	6,481
Donations, Grants etc	151	3,218	**3,369**	2,654
Income from Investments	5,942	4,672	**10,614**	10,824
Activities for Generating Funds	1,887	88	**1,975**	295
Pathways to the Past		63,987	**63,987**	107,350
Flower Fund		992	**992**	32
Special Collections	565	0	**565**	69
Choir Fund	80		**80**	0
TOTAL RECEIPTS	**50,001**	**73,006**	**123,007**	**149,533**
Payments				
Ministry	37,408		**37,408**	40,079
Service Expenses	4,363		**4,363**	4,315
Church Fabric	0	5,846	**5,846**	4,900
Running Costs	2,874		**2,874**	3,360
Administration Expenses	5,968		**5,968**	2,566
Benefice Expenses to be recouped	6,593		**6,593**	3,149
Cost of Activities for Generating Funds	242		**242**	115
Charitable Giving	3,000		**3,000**	3,147
Mission & Outreach	0	108	**108**	158
Pathways to the Past		68,617	**68,617**	108,659
Flower Fund		958	**958**	30
Special Collections	612		**612**	265
Choir Fund	103		**103**	0
TOTAL PAYMENTS	**61,162**	**75,529**	**136,692**	**167,593**
Excess of Receipts over Payments				
Unrestricted	(11,161)		(11,161)	(18,131)
Restricted		(2,523)	(2,523)	70
TOTAL	(11,161)	(2,523)	**(13,684)**	(18,060)
Gains on Investment Funds	28,955	23,064	**52,019**	22,920
	17,794	20,541	**38,335**	4,860
Balances at 1 January	225,595	199,972	**425,567**	420,707
Balances to date	**243,389**	**220,513**	**463,902**	425,567

STATEMENT OF ASSETS AND LIABILITIES AS AT 31/12/2021

	Unrestricted funds	Restricted funds	TOTAL	Last Year at 31/12/20
Cash Funds				
Petty Cash	42	38	**80**	0
HSBC Current Account	6,469	(132)	**6,337**	9,377
Deposit Accounts				
HSBC CMS/Organ Fund		1,576	**1,576**	1,516
HSBC Pathways to the Past		18,274	**18,274**	12,101
HSBC Mission & Outreach		3,897	**3,897**	3,969
HSBC Church Fabric Fund		2,560	**2,560**	5,166
HSBC Amazon Smile	111		**111**	0
CBF Parish General Fund	3,124		**3,124**	2,389
CBF Parish Hall Reserve	5,487		**5,487**	5,280
CBF Parish Organ/Music Reserve		3,713	**3,713**	3,183
CBF Parish Fabric Reserve		7,124	**7,124**	12,984
	15,233	37,049	**52,282**	55,965
Investment Funds				
CBF Parish General Fund	28,894		**28,894**	25,262
CBF Parish Hall Reserve	199,261		**199,261**	183,939
CBF Parish Organ/Music Reserve		20,806	**20,806**	18,190
CBF Parish Fabric Reserve		162,658	**162,658**	142,210
	228,155	183,464	**411,619**	369,601
Total Assets				
Unrestricted	243,389		**243,389**	225,595
Restricted		220,513	**220,513**	199,972
TOTAL	**243,389**	**220,513**	**463,902**	425,567

Independent examiner's report to the PCC of St Mary and St Ethelburga, Lyminge

This report on the financial statements for the PCC for the year ended 31 December 2021, which are set out on pages 1 and 2, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation for the financial statements; you consider that the audit requirements of the Regulations and s. 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S.43(7) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations for you are trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

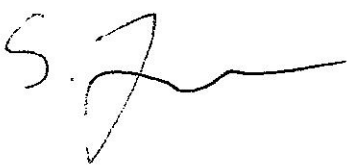
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Sapphire Flisher FCCA
4 Fulmar Mews
Hawkinge
Folkestone
Kent
CT18 7TE

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY & ST ETHELBUR

England & Wales - Charity number 1130345

Accounts

St Mary and St Ethelburga's Church, Lyminge
Annual Report of the Parochial Church Council
for the Year Ended 31st December 2020

Aim and Purposes

St Mary and St Ethelburga's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent priest-in-charge, the Reverend Jane Weeks, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary and St Ethelburga. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Bible and the Christian life; and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish
- Mission and outreach work

To facilitate this work it is also important that we maintain the fabric of the church building of St Mary and St Ethelburga

Achievements and Performance

Ministry

During 2020 the parish has continued as one of eight parishes in the Elham Valley Group Benefice, with the Reverend Jane Weeks as priest-in-charge (now Rector). The COVID-19 pandemic resulted in the cessation of most in-person services throughout the benefice during the year but there has been an increased level of co-operation between parishes. Deb Scoble has arrived as a Lay Curate awaiting her ordination in mid-2021. Reader Sharon Paine has taken over the role of the Leader of the Pastoral Care Team following Paul Jarvis's resignation.

Worship and Prayer

Despite the pandemic the PCC has continued to offer a range of services during the week, using a mixture of Zoom and pre-recorded services during the period when the church building was closed. For example, the 8.00 am Eucharist and evening prayer provide a quiet, intimate and reflective environment for worship whilst opportunities are provided for people to engage in more informal worship through the services on the first and third Sunday mornings of each month, the 3rd Sunday being a more informal style of Family Communion.

All are welcome to attend our regular services. In 2020 there were 72 on the Church Electoral Roll, only two of whom are not resident within the parish. When meeting, the typical weekly attendance was 25-40 adults; online services attracted around 18 attendees while recorded services typically had 40-50 viewings. Sadly, no face-to-face services could be held at Easter, Remembrance or Christmas.

As well as these regular worship services, we enable our whole community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated only 4 funerals or interment of ashes in our church during 2020 and, in common with much of the nation, no weddings or baptisms

We have weekly Bible Study and Home Groups and have participated in Benefice Advent and Lent groups – most of these held online this year.

Synods

During 2020, one member of the PCC was a member of the Elham Deanery Synod, providing the PCC with an important link between the parish and the wider structures of the church.

The Church Building

We want our church to be available to our community for private prayer and this year we have again been able to leave it open during daylight hours – mostly for private prayer complying with government COVID restrictions.

As in previous years, the PCC continued the management of the churchyard, saving money on contract grass cutting and involving many people – not all of whom are regular churchgoers. Unfortunately due to COVID restrictions, the Community Service work team, supervised by the Probation Service, were not available to help this year.

Pastoral Care

Ethelburga Lunch Club. The monthly lunch club still proved popular, held in the village pub and catering for both couples and bereaved singles in the few months before lockdown was imposed.

Schools Activities. We interact with the village Church of England school in many ways, although reduced this year due to COVID. Revd Jane Weeks and others take regular assemblies in school, there are schools services, and we have one foundation governor. The school again organised their own Prayer Week this year.

Some members of our parish are unable to attend church due to sickness or age. When allowed, a pastoral care group visits those in the church family and community whose needs are brought to our attention. Priests have visited all church members who have requested it, to celebrate communion with them either at their homes or in hospital.

Safeguarding

The church has, over the past several years, fully met our safeguarding responsibilities by carrying out risk assessments, safeguarding training, and ensuring that DBS clearances are obtained for all required activities.

Mission and Outreach

Outward Giving. One tenth of our weekly giving is set aside for giving to Christian projects outside our own church - distributed to various local, national and international charities – as well as an emergencies fund. In 2020, a total of £3143 was given.

During lockdown, a weekly benefice news and prayer letter has been produced which has been distributed electronically and in paper copy to those without email. This keeps our parishioners informed of the important matters affecting the Church and also contains articles that help develop our knowledge and trust in Jesus.

The annual December St Nicholas Fayre was could not be held – another COVID casualty, along with the usual concerts and musical evening.

Music on a Friday events are held regularly, bringing a wider section of people into the church building. Only one event could be held in 2020 due to the COVID pandemic.

Ecumenical Relationship

The Church has a long-standing ecumenical partnership with the Methodist Church in the village. Now titled "Christians in Lyminge", only a few joint events have been possible during the year

Pathways to the Past – Archaeological Dig

Following the 2019 Archaeological Dig, much-improved path surfaces and disabled access into the church have been created. Detailed planning for information boards and displays in and around the church building has been completed; the facilities will be completed during 2021.

Financial Review 2020

Receipts

Like everyone else the church suffered greatly in 2020 from the restraints incurred due to the Covid virus.

There was a shortfall of £18,132 in our unrestricted funds which was £12,817 more than last year

As well as the loss of Sunday service collections, we also had no baptism or wedding service collections, so our income from voluntary giving only totalled £21,380, a reduction of £6,402 on last year despite direct debited giving increasing by £381. Receipts from the collection box were down by a half to £236

Other incoming resources include Parochial fees received, and these were £2,809 less than last year mainly due to the postponed and cancelled weddings.

We received the usual grant of £400 towards the upkeep of the churchyard and the outside lighting of the church, and £1,007 in donations

Income from our investments amounted to £6,194, a surprisingly higher sum than was anticipated and only a tiny reduction on last year

Activities for generating funds only raised £185 this year mainly from sales of candles, a reduction of £3,989 because we were not able to hold any fundraising events, refreshments were cancelled and sales of cards etc were not available.

Expenditure

Our largest unrestricted payment is for Ministry, and the main portion of this is the Parish Share which this year amounted to £34,814 an increase of 1.7%

Due to lack of services and lockdown, ministry expenses were reduced to only £1,131 and the portion of the parochial fees that are payable to the Diocese only came to £1,301

Total service expenses were up this year by £873. Due to a lack of services the actual expenses were reduced, but this was offset by the organist having been put onto a monthly direct debited contract with an increase in fees.

The administration expenses include the Benefice Administrator's wages and expenses which came to £2,152, 30% of which was claimed back from Postling, Stanford and Paddlesworth at the end of the year.

This year we had to draw £20,000 down from the investment funds to support the running expenses of the church because voluntary giving and donations received were not sufficient. Even before the Covid virus this was an ongoing issue each year and it does need to be redressed because we rely on the income from these investments to supplement the shortfall, and the more we draw down each year, the less income we will receive and then the more we have to draw down.

Reserves

The total income from our investments went down this year by £295 but the value of them increased by £22,921 which though much less of an increase than previous years was better than expected.

Our total investments are now valued at £369,601 made up of unrestricted £209,201 and restricted £160,400

Total Assets are: Unrestricted £225,594 and Restricted £199,972

Pathways to the Past

Pathways to the Past, which was set up to raise funds for the archeological dig and subsequent repairs to the pathways and churchyard, received donations and grants this year of £107,350 and expenditure amounted to £108,659 leaving a balance of £12,101 to be carried forward to 2021.

Volunteers

We would like to recognise and thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwarden Phil Hawken who has worked so tirelessly on our behalf, verger Bob Lane for his tireless work in both the churchyard and the church building and Lynne Lane for her work on the church's accounts and its finances, and all the other members of the PCC for their valuable contribution to our ministry and keeping the church running.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of our PCC consists of the priest-in-charge, churchwardens, the readers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met five times during the year with an average level of attendance of 90%. Given its wide responsibilities, the PCC has a number of committees and working groups, each dealing with a particular aspect of parish life. These, which include Mission and Outreach and Fabric and Finance, are responsible to the PCC and report back to it regularly to be discussed as necessary.

Administrative Information

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The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and registered as Charity Number 1130345 with the Charity Commission.

PCC members who have served since the 2020 APCM:

Priest in Charge:	The Reverend Jane Weeks (appointed as Rector in 2021)
Associate Priest:	The Reverend Stephen Dougal
Lay Curate:	Deb Scoble
Retired Priest with PTO:	The Reverend Janet Thornby
Readers	Diana Baldwin, Roger Davenport, William Meakin, Sharon Paine
ALMs:	Lynne Lane, Janet Butcher-Weiser and Kathryn Druery
Warden:	Phil Hawken, Bob Lane *(also Verger)*
Elected members:	Lyle Arnold Mike Chinneck *(Secretary)* Gary Colvin Katherine Goody Andrée Hamer Tricia Hawken Lynne Lane *(Treasurer)* Paul Sharman Derek Smith *(Deanery Synod)* David Staveley

Accepted by the PCC in May 2021 and signed on their behalf by Mike Chinneck (PCC Secretary) on behalf of The Reverend Jane Weeks (Rector) on 25th May 2021.

Parochial Church Council of St Mary & St Ethelburga, Lyminge
Financial Statement for the year ended 31 December 2020

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted funds	Restricted funds	**TOTAL**	2019
	£	£	**£**	
Receipts				
Voluntary Income	21,380	0	**21,380**	27,782
Other Incoming Resourses	6,481	0	**6,481**	9,252
Donations, Grants etc	1,407	1,248	**2,654**	6,423
Income from Investments	6,194	4,630	**10,824**	11,118
Activities for Generating Funds	185	110	**295**	4,284
Church Activities	0	0	**0**	0
Mission & Outreach	0	36	**36**	57
Pathways to the Past		107,350	**107,350**	108,279
Music/Organ Fund		411	**411**	397
Flower Fund		32	**32**	52
Special Collections	69	0	**69**	601
Choir Fund	0		**0**	160
TOTAL RECEIPTS	35,716	113,817	**149,533**	168,405
Payments				
Ministry	40,079		**40,079**	41,511
Service Expenses	4,315		**4,315**	3,441
Church Fabric	0	4,900	**4,900**	9,455
Running Costs	3,360		**3,360**	3,183
Administration Expenses	2,566		**2,566**	2,658
Cost of Activities for Generating Funds	115		**115**	196
Church Activities	0		**0**	0
Charitable Giving	3,147		**3,147**	300
Mission & Outreach	0	158	**158**	110
Pathways to the Past		108,659	**108,659**	121,308
Music/Organ Fund		0	**0**	4,213
Flower Fund		30	**30**	113
Special Collections	265		**265**	405
Non PCC Funds - Choir Fund	0		**0**	382
TOTAL PAYMENTS	53,847	113,747	**167,594**	187,275
Excess of Receipts over Payments				
Unrestricted	(18,131)		(18,131)	(5,314)
Restricted		70	70	(13,555)
TOTAL	(18,131)	70	**(18,061)**	(18,869)
Gains on Investment Funds	12,560	10,361	**22,921**	58,098
	(5,571)	10,431	**4,860**	39,229
Bank Balances at 1 January	231,165	189,541	**420,706**	381,477
Bank Balances to date	225,594	199,972	**425,566**	420,706

STATEMENT OF ASSETS AND LIABILITIES AS AT 31/12/2020

	Unrestricted & Designated funds	Restricted funds	**TOTAL**	2019
Cash Funds				
HSBC Current Account	8,724	652	**9,377**	8,698
Deposit Accounts				
HSBC CMS/Organ Fund		1,516	**1,516**	984
HSBC Pathways to the Past		12,101	**12,101**	2,590
HSBC Mission & Outreach		3,969	**3,969**	4,087
HSBC Church Fabric Fund		5,166	**5,166**	9,622
CBF Parish General Fund	2,389		**2,389**	1,671
CBF Parish Hall Reserve	5,280		**5,280**	4,804
CBF Parish Organ/Music Reserve		3,183	**3,183**	2,660
CBF Parish Fabric Reserve		12,984	**12,984**	18,909
	16,393	39,572	**55,965**	54,026
Investment Funds				
CBF Parish General Fund	25,262		**25,262**	23,630
CBF Parish Hall Reserve	183,939		**183,939**	193,011
CBF Parish Organ/Music Reserve		18,190	**18,190**	17,015
CBF Parish Fabric Reserve		142,210	**142,210**	133,024
	209,201	160,400	**369,601**	366,680
Total Assets				
Unrestricted & Designated	225,594		**225,594**	231,165
Restricted		199,972	**199,972**	189,542
TOTAL	225,594	199,972	**425,566**	420,706

Independent examiner's report to the PCC of St Mary and St Ethelburga, Lyminge

This report on the financial statements for the PCC for the year ended 31 December 2020, which are set out on pages 1 and 2, in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation for the financial statements; you consider that the audit requirements of the Regulations and s. 43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S.43(7) of the Act and to be found in the Church guidance, 2006 edition. That examination included a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also included considering any unusual items or disclosures in the financial statements and seeking explanations for you are trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirement of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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