

The Parish and Borough Church of

St Mary, Harrow on the Hill

Report of the Parochial Church Council January to December 2020

St Mary's is part of the Diocese of London within the Church of England

Vicar: The Revd James Power, BSc, BA.

Correspondence address:

St Mary's Parish Office, Church Hill, Harrow on the Hill, HA1 3HL

Charity Commission Registration Number: 1130328

Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of St Mary, Harrow on the Hill, (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. It is supported by a number of committees which make recommendations for its consideration. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC only met once during the year due to Covid 19 emergency restrictions.

The PCC is a charity registered with the Charity Commission; each PCC member is a trustee.

Officers of the PCC

Chairman
Lay Vice Chairman

The Revd James Power
Pauline Chandler

Churchwardens

Nicky Yudin *resigned October 2020*
Jane Hurley
Mathew Biggs *appointed October 2020*

Hon. Secretary
Hon. Treasurer
Child Protection Officers

Keith Grout
Roger Horne
Nicky Yudin followed by Mathew Biggs

Members of the PCC

Kim Barlow
Douglas Dodd
Lynne Grout
David Muriss
Christine Williams
Kellie Reilly
Jonathan Burns
Judith Shepherd

Committees and Chair

Standing and Policy
Finance and General Purposes
Worship and Education
Care and Outreach
Stewardship

The Revd James Power
Pauline Chandler
vacancy
Lynne Grout
The Revd James Power

Banks

HSBC, 31 Holborn Circus, London EC1N 2HR

Hon. Legal Adviser

J. Kennedy Solicitors, 59-61 High Street, Harrow, HA1 3HT

Independent Examiner

Michael Liddiard, 12 The Gardens, Peterborough Road, Harrow on the Hill

Reserve Fund Policy

In the Statement of Financial Activity funds are defined as Restricted or Unrestricted, and within the latter there are designated, reserve and general funds. The keeping of reserves is part of our commitment to maintain St Mary's (a Grade I listed building) as a place of worship and it is PCC policy to maintain a general unrestricted reserve of at least one year's current expenditure (c£130,000). After adding in the year's surplus on current account and unrealised investment gains general and reserve funds amount to £189,146.

Objectives and Activities

- Our primary objective is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.
- Mindful of being the Borough Church we aim to demonstrate Christ's love by showing our concern in a variety of ways for the wider community in the London Borough of Harrow recognising its multi-faith identity, our parishioners and the congregation.
- Promoting, within the parish, the whole mission of the Church: liturgical, spiritual, educational, pastoral, evangelistic, social and ecumenical.
- Seeking to work in partnership with other churches and institutions but most particularly with Harrow School recognising the historical relationship
- The maintenance and development of a Grade I listed building and churchyard as a house of peace and prayer for all people.

Vicar's Report

This annual report covers "St Mary's life" during 2020. On St Patrick's Day, Tuesday 17 March, 2020, I was sitting in my accustomed pew at the west end of St Mary's listening to the weekly Tuesday Lunchtime Concert performed by the boys of Harrow School, when I received an email announcing that the School was moving "on-line" and the boys were returning home for the rest of term; they did not return until September. In the meantime, Lent came to something of a halt, churches were locked (the Church of England had "forbidden" their clergy from even entering their churches) and Holy Week was conducted entirely on-line. Easter was celebrated in the garden of 35 West Street complete with a "garden tomb" which, having become the place of the "Easter Fire" for the lighting of the Paschal Candle, soon doubled as a barbeque! The Risen Christ had, after all, barbequed fish for breakfast for the hungry disciples! All this filmed for later viewing via YouTube. The Vicar had to become an "expert" in video recording very quickly! "Another" Easter Garden was constructed in the churchyard along the main church path, attracting a pleasing level of positive comment. The Coronavirus/Covid-19 pandemic was to be the tale of 2020. Many of the usual activities of a year were curtailed or cancelled and so this report may appear truncated. Yet, it would be a mistake to think that the church had "closed down". It most definitely had not; indeed, the first act of "lock-down" was to deliver letters to every house in the parish assuring parishioners that while the church building was closed, worship and prayer continued and pastoral care would be maintained.

An invitation was issued to contact the parish office should anybody be aware of a neighbour, friend or loved one who needed assistance. The electoral role was split into groups and individual members took responsibility to keep in touch with those allocated to them. I am very grateful to all who took on this work. On more than one occasion, vulnerable souls were identified and contact made with more distant family members to establish effective ways of ensuring continued care. I have been especially grateful to staff at both Harrow Council and local care agencies in working in partnership with St Mary's in providing support for the most vulnerable. As I indicated recently at a memorial service this was an enormously encouraging example of how the voluntary sector i.e. the local church can work creatively and effectively with the statutory sector i.e. the local social services and the private sector i.e. the care agencies.

Visiting has not been straightforward this year, but I am very grateful to the Revd Alison Christian, Jane Hurley and Pauline Chandler who have assisted in taking communion to a number of our housebound folk.

The success of St Mary's 925 during 2019 laid the foundations for a hopeful start to 2020. Although ill-health prevented the Rev'd Ron Swan from preaching at the final service of St Mary's 925 which took place on Sunday 26th January 2020, kept as the Conversion of St Paul as well as the Feast of Dedication, it was nonetheless a fitting conclusion which included the baptism of young Michael Boavida. St Mary's is both an important heritage site and an instrument of mission but the church is ultimately the community of the baptised which gathers in the building. It seemed appropriate to conclude the year of celebration with an act of worship which focused on the future, which baptism most clearly does! Before "lockdown" we managed two further baptisms!

Where this year has been no different is in the support given by the Rev'd Alison Christian so generously, offering cover for both holidays and when I have had other commitments. I was especially grateful for her assistance on the weekend of the first Sunday of Lent, which happened also to be St David's Day. On the Saturday (29 February), I was in Lisbon, Portugal, to conduct the blessing of a marriage; on the Sunday morning, I was preaching at St Paul's Cathedral in my capacity as Chaplain to the Lord Mayor. So much could have gone wrong; nothing did! Nonetheless, it was reassuring that Alison was "on hand" to conduct the Sung Eucharist at St Mary's.

I am also grateful to Alison for being the impetus behind the programme of study groups, which has developed over this year relying on Zoom. In common with almost every other place of worship, “Zoom” has entered the liturgical and parochial lexicon! Two groups committed to studying Ruth Valerio’s book, “Saying Yes to Life”. Although this had been the Archbishop of Canterbury’s Lent Book for 2020, we had chosen to use those weeks to reflect more deeply on baptism. When Advent came, we then embraced this book, which had a profound effect upon all who engaged with it. Ruth Valerio works for Tear Fund and she is Canon Theologian at Rochester Cathedral. In the book, she reflects upon the first creation narrative and presents a series of challenges regarding our engagement with the environment. The power of her writing has resulted in one of the groups becoming the Parish Creation Group taking on the responsibility for advising the PCC on policy and action with regard to environmental and ecological issues under the chairmanship of Emma Marfe.

The other group which had studied the book decided to continue a programme of learning using John Barton’s recently published book, A History of the Bible. This was undoubtedly challenging – not just because it is long and the print small but because it takes the reader back to the origins of the Bible revealing some of the misconceptions and simplistic understanding it is so easy to adopt. “Doing” theology can often challenge some of our long-held if inaccurate assumptions but in so doing, equip us to be more effective in proclaiming the fundamental truths of the Gospel alongside deepening our own faith.

Physical worship under some fairly stringent restrictions became possible again in the summer and for the months we were allowed to gather, the Sunday programme was reduced to one service – always the Eucharist at which communion was received in one kind (the host) using either the Book of Common Prayer, which is more suited to a situation where responses have had to be restricted, or Common Worship. I am hugely grateful to those who rallied around and cleaned the building after every service.

With restrictions, it was possible to celebrate the annual commemoration of John Lyon with both Harrow School and John Lyon School. Choral Evening Prayer was sung by a choir from Harrow School and a variety of musicians from John Lyon gathered to conduct their commemoration of the Founder. It was especially gratifying to see members of our own choir continuing to contribute to the music at John Lyon: Eric Zoica and Richard Kelleher-Garcia, who along with his sister Sara, has the honour of being a member of the National Youth Choir of Great Britain. We are hugely fortunate to have such a committed and talented group of young musicians who continue a long and proud tradition at St Mary’s.

That proud tradition continues under the guidance of our current Director of Music, Tim Smith. With the introduction of the furlough scheme and the cessation of public worship, it might have seemed appropriate to offer Tim, along with our other “employed” staff the opportunity of a “long holiday”. Instead, Tim has overseen a hugely active “Choir WhatsApp Group” with an international following to accompany the now familiar weekly “zoom chat” taking the place of choir practice on Thursday evenings. Keith Grout, Parish Secretary, has continued, even while shielding, to monitor the emails and Maria Theresa Pereira, our cleaner, has taken the opportunity to “deep clean”, repair and repaint anything that she deemed in need of greater attention than is possible in more normal times.

Perhaps the triumph of the “Music Department” was the provision of no fewer than three Carol Services on the final Sunday of Advent, enabling almost 100 people to enjoy some engagement with carols and the Christmas story.

Although the bellringers could no longer call the faithful to worship for much of 2020, they nonetheless continued to be on hand to mark major occasions and commemorations. The bell was tolled for the 75th anniversaries of VE Day & VJ Day and there were a variety of community calls for reflection in the face of the pandemic often involving the ringing of the bells using a variety of formats. You will find a very full resume of the year from Bridget Campbell, Tower Captain, included in this Annual Report. I am very grateful to her as I am to all the bellringers.

Her report makes mention of a number of members of the Bellringers Guild who have died over the past year, not least Lesley Dodd who has done some much for St Mary's and the wider community, including as founder volunteer and then member of staff at St Luke's Hospice, over many years.

Prior to re-opening for public worship, the building was open for private prayer and it was quickly apparent how valued this was by our many visitors. St Mary's has always prided itself on being open, at least during daylight hours, 365 days a year. It has been frustrating to have to restrict this but a variety of different opening times have been operated throughout the year, always under the Covid guidelines necessitating the presence of stewards to maintain physical distancing and clean after every visitor. This has been a massive undertaking and I am very grateful to Pauline and Michael Chandler for setting up and then managing the whole process. I am equally grateful to those who have acted as stewards for many months, including during the long, dark and cold days of winter, which have extended into 2021.

Through all of this, the care of our youngest members has continued via Sunday School. Kellie Reilly has done an extraordinary job in producing imaginative and creative material fortnightly for the last year. Her encouraging emails have assured our Sunday School families that while we have been prevented from meeting physically, they continue to be very much on our minds and hearts. "Let the little children come to me, and do not stop them; for it is to such as these that the kingdom of God belongs." *Luke 18:15*

The pandemic has not freed us from the necessary care and maintenance of the building and you will find a resume of this work in the F&GP report for which I am very grateful to Pauline Chandler. This included essential work on the south door buttress financed in its entirety by the Friends of St Mary's. Their support continues to be unstinting and greatly appreciated.

Throughout it all the churchyard has remained something of a "jewel in our crown". All the gardeners work extremely hard to make sure that this remains the case but at the risk of failing to mention someone, I do express special gratitude to Giles Quinan and Robert Lemon for quietly taking on the "lion's share". Giles has also, with assistance, continued to keep the lower churchyard clear of excess undergrowth. This has been achieved following a management plan which is now due for review and renewal, the purpose being to encourage a wider variety of flora and fauna.

No church is ever fully complete without its "flower arrangers" even if this year their talents have not been fully seen. Nonetheless, I am very grateful to Lynne Grout who has continued to make sure the church is decorated – and all this while shielding.

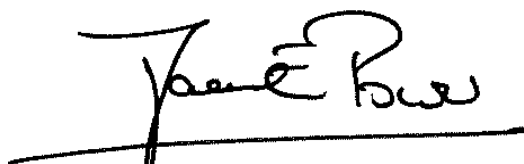
Our wider support of other charities has continued under the leadership of the Care and Outreach Committee, also chaired by Lynne Grout. As far as possible support for the Food Bank has continued through donations, although offerings of physical food have been discouraged. Christian Aid Week went "on-line" via a Just Giving link along with a challenge "to wear something red! The resultant montage of photos was published in The Spire. I have to admit that this was an idea I "borrowed" from the parish I support in the Diocese of Cork, the Kilmocomogue Union!

This annual report seeks to tell the story of an extraordinary year, which has continued to some extent into 2021. Month by month the story of St Mary's has continued to be told through the pages of the parish newsletter, The Spire. The extraordinary work of Judith Shepherd, Marion Small and Janet McCarthy makes sure we have plenty to read and reflect upon throughout the year.

My final thanks must be expressed to all the members of the PCC but most particularly to Pauline Chandler, Vice Chairman, Roger Horne, Treasurer and the Churchwardens, Jane Hurley and Matthew Biggs. Their hard work and wisdom cannot be adequately described but I owe a debt of gratitude to them all. Matthew took over in the extraordinary circumstances of the year from Nicky Yudin, who has laid down her responsibilities to move to "pastures new" in Gloucestershire. Nicky and Tim's contribution to St Mary's over decades cannot

receive the justice it deserves in a few lines here but they have left us with our prayers and many good wishes.

I conclude by commending the other material, albeit necessarily truncated, in the rest of this report including the financial section, which needs to focus our minds on realistic and sacrificial giving. Our relatively healthy outcome after a very challenging year is entirely dependent on the generous legacy from the estate of Jenny Stirling. "The point is this: the one who sows sparingly will also reap sparingly, and the one who sows bountifully will also reap bountifully. Each of you must give as you have made up your mind, not reluctantly or under compulsion, for God loves a cheerful giver. And God is able to provide you with every blessing in abundance, so that by always having enough of everything, you may share abundantly in every good work." 2 Corinthians 9:6-8



James Power

Vicar of St Mary's Church & Chaplain to Harrow School

F&GP Report for 2020

The committee met monthly throughout the year (except in August) mostly via Zoom.

The pandemic had a profound effect on the finances and work on the fabric during the year. Despite that St. Mary's ended 2020 with a small surplus of just under £3,000 which was due to the legacy we received from Jenny Stirling and filming fees of £10,000. Our regular income from Planned Giving was reduced by 6.78% and, because of the reduced donations, income from Gift Aid was reduced by 7.6%. Please see the Treasurer's Report for full details.

The continuing difficulty at St. Mary's of the regular income not meeting regular expenditure will need careful scrutiny and action once life returns to some form of normality. St. Mary's does not pay the full Common Fund as we do not have a full-time Vicar with the associated costs. If we were paying these sums there would have been an excess of expenditure over income. This needs to be addressed before the Parish can consider reverting to a full-time Vicar with a Vicarage. Please give these matters your prayerful consideration.

The routine maintenance of the buildings continued which is shown in the list below.

(The numbers refer to the Contractors which are also shown below)

- Security:**
- The Intruder Alarm System which includes the Roof Alarms was routinely checked. (5)
 - The Fire Alarm, detectors and extinguishers were routinely checked. (5)
 - The Fire Alarm was tested regularly.
 - The Lightning Conductors were checked and found satisfactory and the certificates issued. (4)
 - The white line edging to external steps was repainted. (8)
 - Internal and external light bulbs were replaced as required. (8)
 - The annual H&S Site Inspection identified two faulty tombstones which were made safe. (2)

- Electrical:** All portable electrical was tested under PAT Regulations. (1)
Routine Circuit Inspections took place and the relevant certificate issued. (1)
Faults in the wiring in the Church Room were found and rectified.
- Fabric:** All gutters, downpipes and drains were inspected and cleared at regular intervals. (2 & 8)
Minor repairs and maintenance were undertaken as required. (2 & 8)
The number of death watch beetles was checked (8)
- Heating:** The boiler in Church and the Church Room boiler were serviced. Gas Safety Certificate were issued. A faulty pump was replaced. (3)
- Churchyard:** The volunteer gardeners continued to maintain the upper and lower Churchyard (8)
Harrow School Conservation Group continued, when possible, to work in the lower Churchyard.
A complete record of the plaques in the Garden of Remembrance was made. (8)
A shed for the storage of the Toddlers' Group was erected.
- Miscellaneous:** The organ and organ blower were routinely inspected (6)

Contractors

1. MRD Electrical Services, 25, Acacia Avenue, Ruislip, HA4 8RQ
2. P&J Enterprises, 2, Old Grove Close, EN7 6UN
3. G&D Higgins, Masters House, Marlborough Hill, Harrow, HA1 1UX
4. Omega Red Group Ltd. Blenheim Industrial Estate, Nottingham, NG6 8WA
5. Technica Systems Ltd, Technica House, 3-7, Clifford Road, Alperton, HA0 1BZ
6. Watkins & Watson Ltd. 141, Blandford Road, Poole, BH15 4AT
7. DBR Ltd. Scaffold House, Consort Road, London, SE15 2PH
8. In House Volunteers

Non-routine work centred around:-

Spire: Following water ingress the Spire was inspected and major defects were found in the woodwork and lead. Temporary work was undertaken to repair the leaks and to stabilise the affected areas but a major releading of the Spire is now necessary at a cost of £350,000 - £400,000. (DBR Ltd. Scaffold House, Consort Road, London, SE15 2PH)

Buttress: Thanks to the generosity of The Friends of St. Mary (Spirewatch) repairs to the sinking buttress by the south door were started and should be completed during January, 2021. (DBR Ltd. Scaffold House, Consort Road, London, SE15 2PH) During preparatory work, however, blocked and collapsed drains were found and will need repair during 2021.

Tower Captain's Report for 2020

The exceptional context of the pandemic has affected our bell ringing plans and we have also lost two highly-valued ringers. Lesley Dodd passed suddenly on 26 December 2020. Lesley was Secretary and Treasurer of this Guild from 1982 to 1988 but a serious hand injury in 2005 ended her ringing tower bells. Lesley married Douglas at St Mary's in September, 1982. Elizabeth Bowen passed in July 2020. She was a regular visiting ringer from Great Stanmore who supported our practices on Mondays. They will be greatly missed.
The main aims of my work as Tower Captain continue to be:

- 1 to ensure that there is bell-ringing for Sunday morning services, and other special occasions;
- 2 bell-ringers have appropriate ringing training;
- 3 bell-ringing at St Mary's is enjoyable and welcoming to visitors and newcomers;
- 4 to encourage St Mary's ringers to contribute to the wider ringing community.

The first aim has been frustrated this COVID19 year. Ringing for services has varied from on-line ringing, through single bell, 5 bell, or initially 10 bell. Additional ringing this year has included ringing for two weddings, tolling the tenor for VJ Day, 15 August, with a reading out of "The Cry for Peace"; tolling as part of St Mary's programme for Holocaust Day, 27 January 2021; and a virtual touch of Stedman Doubles, rung in tribute to Lesley Dodd on 28 January 2021.

The second aim has been partially achieved by the weekly practices at St Mary's to the middle of March, and virtually from May. Two training sessions in March were enjoyed by nine ringers. Some attend regular virtual training organised by Sonia Field who has achieved the Association of Ringing Teachers Award. Sonia and I attended the on-line CCCBR Safeguarding Course in February 2021, the materials shared with Harrow ringers. As Assistant Ringing Master for S&W, I have restarted the monthly District Surprise Major practices.

The third aim has been partially achieved, evidenced by regular attendance at the practices and training in March; in Monday's Harrow Ringing Room; at the Zoom social arranged by Rachel on 27 November. I email a weekly update on ringing and other news which all can respond to. The fourth aim has been achieved as much as possible. Sonia has been re-elected as a S&W training officer and is a CCCBR District Representative and I have been re-elected as S&W Assistant Ringing Master. As an organiser of the annual Advent Carol Service for London Bell Ringers I co-ordinated the production of a virtual format. St Mary's continues to support monthly Sunday service ringing at All Saints, Harrow Weald, in person or virtually, with support for ringing for a wedding.

As Tower Captain, I am pleased with the commitment shown to the various forms of Sunday service ringing and to virtual practices. With continued support from the clergy, it is vital we resume ringing as a band when allowed. 2022 is Harrow School's 450th year; ringing at St Mary's can make a joyous contribution to this historical year.

Financial Review for 2020

The Statement of Financial Activities for the year 2020 forms part of this report.

In the unprecedented circumstances of a global pandemic St. Mary's was fortunate to receive a generous legacy, and to benefit from the production of a film using the vicarage as a set. As a result, while collections and donations fell, and Planned Giving also declined, we made a small surplus of £3,374 on the unrestricted funds. It should be borne in mind that were it not for the above-mentioned special factors, St. Mary's would not be able to afford its common fund contribution. The year-end revaluation of investments with the Church Commissioners produced a surplus of £5,984, so that adding in the £3,374 above, £9,358 was added to the general reserve which stood at £189,146 at 31st December 2020.

Restricted Funds:

A final instalment of £1070 was paid for the Roof. The closing surplus of £72,675 on the Roof Fund was transferred to the Spire Fund and £20,752 was paid for initial works. We finished the year with £52,253 in the Spire Fund, and £351 on the Memorial Garden Fund which has remained unchanged for several years. Payments for the Buttress were met, as they fell due by the Friends of St. Mary's and VAT refunds from DCMS, so therefore the balance on that fund is nil. The Buttress repair was completed in January 2021.

Designated Funds:

A notice board fund, from a legacy was opened, spent in full, and closed so stood at nil at 31st December. A sound system fund established from 2 legacies, remained unspent at £21,346 on 31st December. No expense has yet been incurred as at April 2021.

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2020

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Notes to the Financial Statements for the year ended 31 December 2020

I. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation when facts are uncertain in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, and with the Charities Statement of Recommended Practice and Financial Reporting Standard (FRS102). The financial statements have been prepared in pounds sterling, under the historical cost convention, and include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of Church groups which owe their main affiliation to another body nor those that are informal gatherings of Church members. Figures have been rounded to the nearest £.

The Parochial Church Council of St. Mary, Harrow on the Hill, is a corporate body established by the Church of England. The consecrated property, the Church, is located at Church Hill, Harrow on the Hill, HA1 3HL, in the United Kingdom of Great Britain and Northern Ireland.

It is the policy of the PCC to keep financial viability constantly under review, and in this regard the PCC considers that there are no material uncertainties and that the Church is a going concern.

The PCC meets the definition of a public benefit body under FRS 102.

Funds held by the PCC are:

Unrestricted Funds – the General Fund and the Reserve Fund represents the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

Designated Funds – these are monies set aside by the PCC out of unrestricted funds for specific future purposes.

Restricted Funds –

- a) Income from trusts or endowments which may be expended only on those restrictive objects provided in terms of the trust or bequest
- b) Donations, collections or grants received for a specific designated object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund. The Roof and Spire Fund is the most significant example.

Endowment Funds – funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the original document. The PCC has no endowments at present.

Income

All income is accounted for gross.

Donations and Legacies

Collections are recognised when received by or on behalf of the PCC.

Planned giving is recognised when receivable by or on behalf of the PCC.

Income tax recoverable on Gift Aid donations is recognised on an accruals basis matched to the period when the donation was received. It will therefore include claims made after the year end relating to donations received in the year.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other trading activities

Trading income is recognised when received.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

Other income

All other income is recognised when it is received.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Expenditure

Expenditure is accounted for on an accruals basis and is accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for when paid. Any parish levy unpaid at 31st December is provided for in the accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated and beneficed property of any kind is excluded from the accounts by virtue of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory that can be inspected at any reasonable time. For inalienable property acquired prior to 2000

there is insufficient cost information available and therefore such assets are not valued in the accounts

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

Depreciation

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Equipment used within the church premises would, if there were any, be depreciated on a straight-line basis over 5 years.

The Church Room was built in 1960 at a cost of £9,965 including architect's fees: this was being depreciated on a reducing balance basis, but this was changed to straight line basis, over 10 years on the net book value as at 1st January 2020. The effect of the change is an increase in the charge for depreciation of £250 for 2020.

It is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so low that any depreciation would not be material. Any such assets would be subject to annual impairment reviews and provision made if there were any permanent diminution of value.

Investments

Investments are valued at market value at 31st December

Current Assets

Income tax recoverable and other debtors are included at the settlement amount due. Prepayments are stated at the amount prepaid. Cash at bank includes cash and short-term liquid assets with a maturity of less than 3 months from the date of opening the deposit, and, short term liquid assets of between 3 and 12 months maturity which are stated at the balance on the account at the accounting date.

Creditors

Creditors and provisions are recognised where the Church has a present obligation arising from a past event that can be measured or estimated reliably. Creditors are stated at their settlement amount.

Investment Policy

Funds in excess of immediate working capital requirement are placed in a bank deposit account.

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted Funds - 2020 £	Restricted Funds - 2020 £	Designated Funds -2020 £	Total Funds - 2020 £	Unrestricted Funds - 2019 £	Restricted Funds - 2019 £	Designated Funds -2019 £	Total Funds - 2019 £
Income from:									
<i>Donations and legacies</i>	2a	97738	25477	10000	133215	101433	29390	25085	155908
<i>Other trading activities</i>	2b	547	0		547	12933	0	5054	17987
<i>Investments</i>	2c	3298	0		3298	4239	0		4239
<i>Other income</i>	2d	28091	0		28091	22370	0		22370
Total income		129674	25477	10000	165151	140975	29390	30139	200504
Expenditure on:									
<i>Church activities</i>	3	126300	46969	3654	176923	119102	31515	45355	195972
Net Income/(Expenditure) before Investment Gains		3374	-21492	6346	-11772	21873	-2125	-15216	4532
Net gains/(losses) on investments	5	5984			5984	13490			13490
Net Income		9358	-21492	6346	-5788	35363	-2125	-15216	18022
Net movement in funds		9358	-21492	6346	-5788	35363	-2125	-15216	18022
Reconciliation of Funds									
Total Funds b/f at 1 January		179788	74096	15000	268884	245893	14412		260305
Total Funds c/f 31 December		189146	52604	21346	263096	281256	12287	-15216	278327

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
Fixed Assets	5		
Investment		92640	86656
Church Room		2723	3025
Total Fixed Assets		95363	89681
Current Assets			
Methodist Chapel Aid Deposit Account		50532	50000
CBF Deposit Account		80500	90500
HSBC Current Account		20555	24856
HSBC Roof and Spire Fund Account		4302	22175
Natwest Current Account		694	449
Sundry Debtors (Accounts Receivable)	6	15555	5895
		172138	193875
Sundry Creditors (Accounts Payable)	7	-4405	-14672
Net Current Assets		167733	179203
NET ASSETS	8	<u>263096</u>	<u>268884</u>
Funds			
<i>Restricted Funds</i>	9		
Memorial Garden Fund		351	351
Roof Fund		0	73745
Spire Fund		52253	0
Buttress Fund		0	0
Restricted Funds		52604	74096
Designated Funds			
Sound System		21346	15000
General Fund	9	169362	160004
Reserve Fund	9	19784	19784
Unrestricted Funds		189146	179788
Total Funds		<u>263096</u>	<u>268884</u>

Approved by Parochial Church Council

James Power
Vicar

Date 16th May 2021

The accompanying notes form part of these financial statements

Notes to the Financial Statements for the Year ended 31 December 2020 (continued)

2 Income from:-

	Unrestricted Funds - 2020 £	Restricted Funds - 2020 £	Designated Funds - 2019 £	Total Funds - 2020 £	Unrestricted Funds - 2019 £	Restricted Funds - 2019 £	Designated Funds - 2019 £	Total Funds - 2019 £
2a Donations and Legacies								
Charitable Fundraising		3058		3058		5984		5984
Planned Giving	53246			53246	56873			56873
Collections	2472			2472	8938			8938
Income Tax Recovered	12865			12865	16344			16344
Miscellaneous Income	287			287	378			378
Donations (see below) 2e	28868	22419	10000	61287	18900	23406	25085	67391
	97738	25477	10000	133215	101433	29390	25085	155908
2b Other trading activities								
Profit on sale of investments							5054	5054
Fete, Christmas Fayre, concerts and Other Church activities	0 547			547	8051 4882			8051 4882
	547	0		547	12933	0	5054	17987
2c Investments								
Dividend and Interest Income	3298			3298	4239			4239
	3298			3298	4239	0		4239
2d Other income								
Filming Rights	11200			11200	7200			7200
Fees for Weddings and funerals	4107			4107	1812			1812
Rental Income	12784			12784	13358			13358
	28091	0		28091	22370	0		22370
Total income	129674	25477	10000	165151	140975	29390	30139	200504

	Unrestricted	Restricted	Designated	Total	Unrestricted	Restricted	Designated	Total
2e Details of Donations								
Unrestricted	18868			18868	8900			8900
Roof						1416		1416
Spire		330		330				
Buttress		22089		22089				
Harrow School Contribution	10000			10000	10000			10000
Christmas Concert						500		500
For Noticeboard								
Individual donations			3654	3654				
For Sound System								
Legacy received in 2020			6346	6346				
Legacy received in 2019							15000	15000
For Boiler								
Individual donations						21490		21490
Legacy received in 2019							10085	10085
Totals	28868	22419	10000	61287	18900	23406	25085	67391

Notes to the Financial Statements for the Year ended 31 December 2020 (continued)

3 Expenditure on:

	Unrestricted Funds - 2020 £	Restricted Funds - 2020 £	Designed Funds -2020 £	Total Funds - 2020 £	Unrestricted Funds - 2019 £	Restricted Funds - 2019 £	Designated Funds -2019	Total Funds - 2019 £
<i>Church Activities</i>								
Charitable Giving (see below)		3058		3058		5984		5984
Church Services	944			944	567			567
Churchyard	0			0	262			262
Depreciation	303			303	62			62
Diocesan Fund	62648			62648	60648			60648
Fabric	12793			12793	6856			6856
Fees to Diocese and Bell ringers	1541			1541	893			893
Insurance	10265			10265	7779			7779
Maintenance & Services	2726			2726	1288			1288
Roof		1070		1070	0	3541		3541
Spire		20752		20752				
Buttress		22089		22089				
Noticeboard			3654	3654				
Boiler				0		21490	45355	66845
Locum Priests				0	120			120
Music	8927			8927	12045	500		12545
Office Expenses	16543			16543	18474			18474
Parochial Expenses	1789			1789	1653			1653
Utilities	7501			7501	8045			8045
Subscriptions	320			320	410			410
Total expenditure	126300	46969	3654	176923	119102	31515	45355	195972

Distribution of Charitable Giving

Charity	2020	2019
<i>Overseas Charities</i>		
Christian Aid week		1322
Sub-total Overseas	0	1322
<i>Home Charities</i>		
Firm Foundation	310	783
Cardiomyopathy Association	94	669
Molly Rose		500
The Wish Centre		500
13th/21st Harrow Scouts		500
London Diocese Lent Appeal	37	303
Food Bank		197
St.Cuthbert's dementia café		197
Red Balloon		165
Children's Society		146
The Mayor's Charity		126
Multiple Scherosis	43	123
St. Luke's Hospice		92
Place 2B	70	52
British Legion Poppy Appeal		39
Great Ormond Street	100	0
The Bible Society		29
Harrow Mencap		26
Leukemia Care		100
Alzheimer's Society		100
Mind in Harrow	85	15
Unallocated	2319	0
Sub-total Home	3058	4662
Total Charitable Giving	3058	5984

Notes to the Financial Statements for the Year ended 31 December 2020 (continued)

4 Staff Costs

a Wages and salaries

The average number of employees during the year was 3. They were the Organist/Choirmaster, a Parish Secretary and a cleaner. No payment was large enough to attract social security costs. The PCC is registered with the Pensions Regulator and the employees may join the scheme at their discretion. No employee received employee benefits of more than £60,000 during the year (2019: the same).

	2020	2019
	£	£
Wages and salaries	16760	16308
Pension Contributions	-	-
Totals	<u>16760</u>	<u>16308</u>

b Transactions with PCC members

Parish Secretary Keith Grout is a member of the PCC. Under the Charities Act 2006 he was paid the sum of £7,130 (without pension contribution or any other benefit) during the year. The total donations made by PCC members during the year were £10,224 (2019: £13,355). There were no other disclosable transactions in respect of PCC members, nor persons closely connected to them, nor other related parties.

5 Investments, Fixed & Capital Assets and unrealised gain thereon.

CBF Investment Income shares:

Date		no. shares	Price/pence	Value £
31/12/2019	Holding	4531	1912.60	86656
31/12/2020	Unrealised Surplus			5984
31/12/2020	Holding	<u>4531</u>	<u>2044.67</u>	<u>92640</u>

	Freehold Property £
Cost 01/01/2020 and 31/12/2020	<u>9965</u>
Depreciation	
At 1st January 2020	6940
Charge for the year	<u>303</u>
At 31st December 2020	<u>7243</u>
Net book value	
At 31/12/2020	<u>2723</u>
At 31/12/2019	<u>3025</u>

6 Debtors: amounts falling due within one year

	2020	2019
	£	£
Income Tax Recoverable on Gift Aid	2980	3430
Accrued Investment income	528	895
VAT recoverable from DCMS listed places of worship scheme	3758	1570
Friends of St. Mary's	4194	
Other debtors	<u>4095</u>	
Total	<u>15555</u>	<u>5895</u>

Notes to the Financial Statements for the Year ended 31 December 2020 (continued)

7 Creditors: amounts falling due within one year

	2020 Unrestricted £	2020 Restricted £	2020 Total £
Charity collections		2319	2319
Due to diocese	633		633
Other Church expenses	1453		1453
Total	2086	2319	4405
	2019 Unrestricted £	2019 Restricted £	2019 Total £
Charity collections		807	807
Due to diocese	284		284
Filming Rights	10000		10000
Other Church expenses	3581		3581
Total	13865	807	14672

8 Analysis of Asset by Fund

	Unrestricted £	Restricted £	Designated £	Total £
Investment	92640			92640
Church Room	2723			2723
Net Current Assets	93783	52604	21346	167733
	189146	52604	21346	263096

9 Statement of Funds	Balance b/f 1 Jan 2020 £	Income plus surplus on revaluation of shares£	Expenditure £	Transfers £	Balance c/f 31 Dec 2020 £
Unrestricted Funds					
General Fund	160004	135658	126300		169362
Reserve Fund	19784				19784
	179788	135658	126300	0	189146
Restricted Funds					
Memorial Garden	351				351
Roof	73745		1070	-72675	0
Spire		330	20752	72675	52253
Buttress		22089	22089		0
Designated Funds					0
Sound System	15000	6346			21346
Notice Board		3654	3654		0
	89096	32419	47565	0	73950
Total Funds	268884	168077	173865	0	263096

10 Independent Examiner's remuneration.

The independent examiner does not charge a fee for his work.

Parochial Church Council of St Mary, Harrow on the Hill, Middlesex
Parish ref 24.01

Independent examiner's report to the Parochial Church Council of St. Mary, Harrow on the Hill, Middlesex.

This report on the accounts of the Parochial Church Council (PCC) for the year ended 31 December 2020 which are set out in the Annual Report and Statement of Financial Activities, is in respect of an examination carried out under regulation 3(3) of the Church Accounting Regulations 2006 ("the Regulations") and section 43 of the Charities Act 1993 ("the Act").

Respective responsibilities of members of the PCC and examiner

As members of the PCC you are responsible for the preparation of financial accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanation from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the Act, and
 - To prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- 2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Liddiard
12, The Garlands,
Peterborough Road,
Harrow on the Hill

Dated.....16th May 2021

Parochial Church Council of St Mary, Harrow on the Hill, Middlesex
Parish ref 24.01

Statement of responsibilities of the Parochial Church Council (“the PCC”)

The trustees are responsible for preparing the PCC report and the financial statements in accordance with applicable law in the United Kingdom including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the members of the PCC to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period. In preparing these financial statements, the members of the PCC are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The members of the PCC are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the provision and detection of fraud and other irregularities.

Parochial Church Council of St. Mary, Harrow on the Hill, Middlesex, Parish Reference 24.01

Associated Funds & Charities not controlled by the PCC at 31 December 2020

	2020	2019
St. Mary's Church Flower Fund	£	£
Assets brought forward 1 January 2020	440	440
Income	0	0
Expenditure	0	0
Assets carried forward 31 December 2020	<u>440</u>	<u>440</u>

St. Mary's Ringing Guild		
Assets brought forward 1 January 2020	8448	8648
Income	180	656
Expenditure	-175	-856
Assets carried forward 31 December 2020	<u>8453</u>	<u>8448</u>

St. Mary's Handbells		
Assets brought forward 1 January 2020	1847	1603
Income	0	856
Expenditure	0	-612
Assets carried forward 31 December 2020	<u>1847</u>	<u>1847</u>

CHARITY ACCOUNTS (Vicars and Churchwardens)

	2020	2019
	£	£
Charles Burt Legacy		
balance bfwd 1 January 2020	28952	23915
Income including re-investment of dividends, change in investment value	3173	5037
Expenditure		
balance cfwd 31 December 2020	<u>32125</u>	<u>28952</u>

The Dell Charity		
balance bfwd 1 January 2020	23632	19718
Income including re-investment of dividends, change in investment value	2370	3914
Expenditure		
balance cfwd 31 December 2020	<u>26002</u>	<u>23632</u>

Chester Trust Fund		
balance bfwd 1 January 2020	1146	1002
Income including re-investment of dividends, change in investment value	87	144
Expenditure		
balance cfwd 31 December 2020	<u>1233</u>	<u>1146</u>

Woolley Choir Memorial Scholarship		
balance bfwd 1 January 2020	2915	2500
Income including re-investment of dividends, change in investment value	252	415
Expenditure		
balance cfwd 31 December 2020	<u>3167</u>	<u>2915</u>

Parochial Church Council of St Mary, Harrow on the Hill, Middlesex
Parish ref 24.01