

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SANDERSTEAD

England & Wales · Charity number 1130319

## Details

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**Other names** SANDERSTEAD PAROCHIAL CHURCH COUNCIL

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-06-24

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Sanderstead Parish Office  
All Saints Church Hall  
Onslow Gardens  
South Croydon  
CR2 9AB

**Phone** 02086570665

**Email** [parish.office@sanderstead-parish.org.uk](mailto:parish.office@sanderstead-parish.org.uk)

**Website** [www.sanderstead-parish.org.uk](http://www.sanderstead-parish.org.uk)

## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Activities are-regular public worship open to all-pastoral work, including visiting the sick and the bereaved-teaching of Christianity through sermons, courses and small groups-promoting the whole mission of the Church through provision of activities for senior citizens, youth, parents and toddlers and other special need groups-supporting other charities in the UK and overseas.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Croydon

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£290,284	£279,452	-	-
2023-12-31	£316,279	£333,652	-	-
2022-12-31	£310,422	£265,116	-	-
2021-12-31	£253,824	£273,281	-	-
2020-12-31	£269,448	£268,180	-	-

## Trustees

Name	Role	Appointed
<b>Judith Melanie Robinson</b>	Chair	2019-10-29
Anne Barham		2024-04-28
BARBARA ANNE WEBSTER-DUDLEY		2016-08-01
David William Chillman		2025-04-27
Katheryn Louise Hewitt		2020-10-06
Linda Etheridge		2016-04-15
MICHAEL TIMOTHY WHITLOCK TURNER		2020-10-06
Margaret Christine Quiney		2020-01-14
Mark John Sutton		2024-04-28
Rev Douglas John Low McHardie		2026-05-11
Richard Francis William Wragg		2022-04-24
Richard Maurice Hibberd		2020-10-06
Roderick John McClaughry		2024-04-28
SUSAN ELIZABETH THOMAS		2013-05-22
Veronica Elizabeth De'Grasse-Grant		2022-04-24

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# Accounts

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Charity No. 1130319

**THE PARISH OF SANDERSTEAD**

**PAROCHIAL CHURCH COUNCIL'S REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2024**

*PROCLAIMING JESUS, CHANGING LIVES, SERVING OUR COMMUNITY*

# THE PARISH OF SANDERSTEAD

## CONTENTS

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	<b>Page</b>
Reference and administrative details of the charity, its trustees and advisers	1 - 2
Parochial Church Council's report	3 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 18

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## THE PARISH OF SANDERSTEAD

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2024

Parochial Church Council – for a list of clergy and lay members serving the Parochial Church Council in the year, please see page 2

**Principal office**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

**Independent Examiner:**

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent  
DA1 3LT

**Bankers:**

National Westminster Bank Plc  
39 Station Road  
Redhill  
Surrey  
RH1 1QN

The CBF Church of England Funds  
1 Angel Lane  
London  
EC4R 3AB

**All correspondence to**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

## THE PARISH OF SANDERSTEAD

### ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

#### PCC Members

Clergy	Rev Carol Bates (resigned 3.4.2024) Rev Jeremy Groombridge (resigned 28.4.2024)
Diocesan Synod	Mrs Rosemary Kempell (until July 2024)
Deanery Synod	Mrs Veronica de Grasse-Grant Mrs Linda Etheridge Mrs Rosemary Kempell (elected 28.4.2024) Mr Kevin Wright (resigned 28.4.2024)
Elected Members	Mrs Anne Barham (elected 28.4.2024) Mrs Katheryn Hewitt Mr Richard Hibberd (Secretary) Mrs Maria Linford (resigned 28.4.2024) Mr Roderick McClaughry (elected 28.4.2024) Mrs Margaret Quiney Mrs Judith Robinson Mr Marc Smith (resigned 28.4.2024) Mr Mark Sutton (elected 28.4.2024) Mr Michael Turner Mrs Barbara Webster-Dudley Mr Richard Wragg
Co-opted Members	Dr Luise Parsons (co-opted 11.9.2024)
Church Wardens	Mr Michael Fixter (until 15.3.2025) Mrs Susan Thomas

## THE PARISH OF SANDERSTEAD

### PAROCHIAL CHURCH COUNCIL'S REPORT

The Parochial Church Council present their annual report together with the audited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Sanderstead (the charity) for the year ended 31 December 2024.

#### **Registered charity status**

The Parochial Church Council of the Ecclesiastical Parish of Sanderstead is a charity, number 1130319, registered with the Charity Commission of England and Wales.

#### **Structure, governance and management**

##### *Constitution*

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### *Appointment of Trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

##### *Organisational Structure and Decision Making*

The Sanderstead Team Ministry came into operation on 24 October 1974.

In 2005, there was a pastoral scheme to unite the benefices of Sanderstead and Sanderstead St Mary to create a new benefice of Sanderstead – thus expanding the Sanderstead Team. This new benefice had two parish churches (All Saints and St Mary's) and came into operation on 1 November 2005. Also in 2005, St Edmund's Riddlesdown and St Antony's Hamsey Green were designated as parish centres of worship. At this time a PCC scheme was put in place (under the CRR rule 18) which covered the creation of DCCs and representation on the single PCC.

In 2018, there was a pastoral scheme creating the new benefice and parish of Sanderstead St Mary out of the parish of Sanderstead and so St Mary's left the team.

In 2020, there was another pastoral scheme which terminated the Sanderstead Team Ministry. This scheme came into operation on 1 October 2020.

Since then, the PCC has overseen activities at All Saints' and St Antony's. Regular worship at St Antony's ceased on 2nd December 2021 but recommenced in 2023.

Regular worship at St Edmund's also ceased at Christmas 2019 and St Edmund's has elected to join the Parish of Riddlesdown St James. As part of the process the parish boundary has been changed with a small number of roads being transferred to the Parish of Riddlesdown St James. This process to transfer title to the building itself is expected to complete in 2025. Responsibility for the day-to-day management and financial affairs of St Edmund's were assumed by St James' Riddlesdown and St Mary's Sanderstead with effect from 26<sup>th</sup> November 2020.

## **Risk management**

The PCC has a duty to identify the risks to which the Charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Objectives and activities**

The Parish of Sanderstead PCC has responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' and St Anthony's.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish, including such matters as compliance with health and safety, disability discrimination legislation and the protection of children and potentially vulnerable adults. Appropriate training procedures have been adopted, including training courses arranged by the diocese or deanery which are attended by PCC representatives who report back to the PCC as a body, and the dissemination of reading matter.

When planning our activities for the year, the Rector and the PCC have considered the Commission's guidance on charities for the advancement of religion. In particular, they try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, the PCC maintains the fabric of All Saints' and St Anthony's and of the separate church halls at All Saints'.

## **Interregnum**

The incumbent, Rev Carol Bates resigned to take up a new role and stood down from the PCC in April 2024, leaving the Parish in June 2024. The post of Rector has been advertised and interviews are scheduled for Monday 28<sup>th</sup> April 2025. During the Interregnum, the Churchwardens are responsible for the running of the Parish.

## **Achievements and Performance**

### Church Services

All Saints' offers a range of services and St Antony's offers a weekly Communion Service on Sunday afternoons.

The 9.30 services on Sunday mornings are live streamed and posted online. Home groups meet regularly, and Children's activities include Toddlers, Messy Church, Jigsaw, Christmas Unwrapped, The Missing Body and the Children's Holiday Club.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life and in marriage public vows are exchanged with God's blessing. Through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend it to God's keeping. These services can generally be live streamed on request. We have continued to invest in keeping the technology up to date.

### Pastoral Care and Community Action

The churches engage in a wide variety of community action, with particular emphasis on children and older people including:

- Mother's Union and the Women's Social Group
- Sunday Lunch
- Coffee Pot and Tea 4U
- Various Toddler Groups & Messy Church

### Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £8,000 to local and church charities.

### Deanery Synod

In the year under review, two clergy and four lay members of the PCC sat on Croydon South Deanery Synod. Synod provides the PCC with an important link between the parish and the wider structures of the church.

### **Trustees' Report**

The PCC held six meetings in 2024 – two before the 2024 APCM and four after. All meetings were held in person. There has been one meeting in 2025, before the one at which this report was adopted.

The Standing Committee held two virtual meetings to carry out sensitive pay review tasks devolved from PCC.

The measures introduced in 2011 to ensure that PCC, as the only legally constituted body in the parish, provided adequate oversight for key issues, particularly to avoid any personal liability for DCC members, worked satisfactorily. We believe they provided the right balance between meeting legal requirements & allowing the maximum church autonomy, prior to the dissolution of the Team Ministry.

The Safeguarding of children and potentially vulnerable adults is the responsibility of the PCC and a report on any such issues or actions is considered at every PCC meeting.

As the formal employer of all lay workers within the parish, the PCC ensured that all employees operated within a framework which ensured equitable treatment of them all.

The PCC provided general oversight and formal authorisations for a variety of building and property projects and carried out a number of administrative tasks on a regular or ad hoc basis.

During the year the PCC decided to re-open St Antony's for hiring, other than on Sundays and rental income broadly covered the running costs at St Antony's.

A Church Meeting was held in September to allow the congregation the opportunity for input into potentially contentious topics prior to finalising the Parish Profile.

### **Financial Review**

Income for the financial year was £290,284 (2023 £316,279) and expenditure £279,452 (2023 £333,652) with net income / (expenditure) after investment gains and losses, of £14,100 (2023 (£11,823)).

Total Funds carried forwards were £1,324,150 (2023 £1,310,050).

### Reserves Policy

In aggregate, the two churches maintained a reserve of not less than £160,000 to maintain their ongoing work for six months.



Approved by the PCC on 25<sup>th</sup> March 2025 and signed on their behalf by Judith Robinson (Lay Chair of the PCC).

- Various Other Groups & Ministry Church
- Coffee for All (CAF)
- Sunday School
- Women's Union and the Women's Social Group

### Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £8,000 to local and church charities.

### Leisure Synd

In the year under review, two clergy and four lay members of the PCC sat on Leisure Synd. Synd provides the PCC with an important link between the parish and the wider structures of the church.

### Trustees' Report

The PCC held six meetings in 2024 - two before the 2024 AGM and four after. All meetings were held in person. There has been one meeting in 2025, before the one at which the report was adopted.

The Standing Committee held two virtual meetings to carry out sensitive day-to-day tasks relevant to the PCC.

The measures introduced in 2011 to ensure that PCC, as the only legally constituted body in the parish, provided adequate oversight for key issues particularly in areas of financial liability for PCC members, worked satisfactorily. The review has provided the right balance between meeting legal requirements & allowing the maximum church activity to be undertaken in the Parish Ministry.

The safeguarding of children and vulnerable adults is the responsibility of the PCC and a focus on any such issues or actions is outlined in every PCC meeting.

As the formal employer of all lay workers within the parish, the PCC is subject to all employment legislation which it should ensure is followed.

The PCC provided general oversight and formal authorisation for a number of projects and property projects and carried out a number of activities over the year in support of the parish.

During the year the PCC decided to re-organise St Andrew's for living, with an Sunday school and other activities mostly covered by the funding from St Andrew's.

A Church Meeting was held in September to allow the congregation the opportunity to vote on potentially contentious topics prior to holding the Parish Profile.

### Financial Review

Income for the financial year was £200,204 (2023 £216,270) and expenditure £177,433 (2023 £232,682) without income (expenditure) after investment gains and losses of £14,100 (2023 £11,023).

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/MEMBERS OF THE PARISH OF SANDERSTEAD  
REGISTERED CHARITY NO. 1130319  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024

I report to the trustees on my examination of the accounts of the Parish of Sanderstead for the year ended 31 December 2024 set out on the following pages.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent



Date 29.03.2025

## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Incoming &amp; endowments</b>	3					
Donations & legacies	3.1	133,991	599	-	134,590	161,057
Charitable activities	3.2	125,301	4,517	-	129,818	130,008
Investments	3.3	19,356	1,021	-	20,377	20,026
Other income	3.4	5,499	-	-	5,499	5,188
<b>Total income &amp; endowments</b>		<b>284,147</b>	<b>6,137</b>	<b>-</b>	<b>290,284</b>	<b>316,279</b>
<b>Expenditure</b>	4					
Fundraising costs	4.1	212	-	-	212	324
Charitable activities	4.2	263,268	15,972	-	279,240	333,328
<b>Total expenditure</b>		<b>263,480</b>	<b>15,972</b>	<b>-</b>	<b>279,452</b>	<b>333,652</b>
<b>Net (expenditure)/income before investment gains</b>		<b>20,667</b>	<b>(9,835)</b>	<b>-</b>	<b>10,832</b>	<b>(17,373)</b>
Net gains and /(losses) on investments	10	1,809	842	617	3,268	5,550
<b>Net (expenditure)/income net movement of funds</b>		<b>22,476</b>	<b>(8,993)</b>	<b>617</b>	<b>14,100</b>	<b>(11,823)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	14	1,267,020	17,030	26,000	1,310,050	1,321,873
<b>Total funds carried forward</b>		<b>1,289,496</b>	<b>8,037</b>	<b>26,617</b>	<b>1,324,150</b>	<b>1,310,050</b>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

The notes to the accounts form part of the financial statements

THE PARISH OF SANDERSTEAD

BALANCE SHEET  
AS AT 31 DECEMBER 2024

	Note	2024	2023
		£	£
<b>Fixed assets</b>			
Tangible assets	8	838,852	838,852
Investments	10	198,964	454,853
		<u>1,037,816</u>	<u>1,293,705</u>
<b>Current assets</b>			
Debtors	11	1,439	2,356
Cash at bank and in hand		<u>302,577</u>	<u>34,466</u>
		<u>304,016</u>	<u>36,822</u>
<b>Creditors</b>			
Amounts falling due within one year	12	<u>(9,891)</u>	<u>(10,561)</u>
<b>Net current assets</b>		<u>294,125</u>	<u>26,261</u>
<b>Total assets less current liabilities</b>		<u>1,331,941</u>	<u>1,319,966</u>
<b>Creditors</b>			
Amounts falling due after more than one year	13	<u>(7,791)</u>	<u>(9,916)</u>
<b>Net assets</b>		<u>1,324,150</u>	<u>1,310,050</u>
<b>Charity Funds</b>			
Endowment funds	14	26,617	26,000
Restricted funds		8,037	17,030
Unrestricted funds		<u>1,289,496</u>	<u>1,267,020</u>
<b>Total funds</b>		<u>1,324,150</u>	<u>1,310,050</u>

The financial statements were approved by the Sanderstead Parochial Church Council on 25<sup>th</sup> March 2025 and signed on their behalf by:

*R. W. Hibberd*

Richard Hibberd, Secretary, Sanderstead PCC

*Michael J. W. Turner*

Michael Turner, Treasurer

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.

#### 1.2 Judgements and Estimations

The Trustees have not made any significant judgements in the process of applying accounting policies and there are no areas of estimation or uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

#### 1.3 Going concern

- a) At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern.

#### 1.4 Change of accounting policy

- a) The accounts present a true and fair view and no changes in the basis of accounting have been made during the year.

#### 1.5 Changes to previous accounts

- a) There have been no changes to the previous accounts during the financial year.

#### 1.6 Changes to accounting estimates

- a) There have been no changes to accounting estimates.

## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

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#### 2 Accounting policies

##### 2.1 Fund accounting

- a) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds. These are recognised at the time of receipt.
- b) Designated funds - are set aside as part of the unrestricted funds to be used for a particular future project or commitment.
- c) Restricted funds - are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- d) Endowment funds – are in investments generating interest for general or music purposes.

##### 2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.
- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.
- d) Investment income is included in the accounts when receivable.

##### 2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Costs of generated funds are those costs incurred in attracting voluntary income, or incurred in trading activities undertaken to raise funds.
- c) Support and administration costs of the charity relate to the costs of running the charity and includes any costs which cannot be specifically identified to another expenditure.
- d) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- e) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 3 Income & endowments

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>3.1 Donations and legacies</b>					
Identifiable giving	82,140	-	-	82,140	89,649
Gift Aid Tax recovered	21,604	-	-	21,604	26,287
Collections (open plate)	4,540	-	-	4,540	4,722
Sundry donations	12,175	584	-	12,759	26,549
Grants	6,842	15	-	6,857	6,922
Donations, appeals etc.	6,690	-	-	6,690	6,928
<b>Total donations &amp; legacies</b>	<b>133,991</b>	<b>599</b>	<b>-</b>	<b>134,590</b>	<b>161,057</b>
<b>3.2 Charitable activities</b>					
Bookstall	301	-	-	301	231
Property and hall lettings etc.	115,309	-	-	115,309	121,619
Parish fees	9,691	4,517	-	14,208	8,158
<b>Total charitable activities</b>	<b>125,301</b>	<b>4,517</b>	<b>-</b>	<b>129,818</b>	<b>130,008</b>
<b>3.3 Investments</b>					
Dividends & interest	19,356	1,021	-	20,377	20,026
<b>Total investments</b>	<b>19,356</b>	<b>1,021</b>	<b>-</b>	<b>20,377</b>	<b>20,026</b>
<b>3.4 Other income</b>					
Sundry	-	-	-	-	-
Other income	5,499	-	-	5,499	5,188
<b>Total other income</b>	<b>5,499</b>	<b>-</b>	<b>-</b>	<b>5,499</b>	<b>5,188</b>
<b>Total income &amp; endowments</b>	<b>284,147</b>	<b>6,137</b>	<b>-</b>	<b>290,284</b>	<b>316,279</b>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### 4 Expenditure

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>4.1 Fundraising costs</b>					
Costs of Stewardship	133	-	-	133	324
Fundraising events	79	-	-	79	-
<b>Total fundraising costs</b>	<b>212</b>	<b>-</b>	<b>-</b>	<b>212</b>	<b>324</b>
<b>4.2 Charitable activities</b>					
Local and other church charities	-	-	-	-	1,046
Missionary societies	8,000	-	-	8,000	7,106
<b>Total grants</b>	<b>8,000</b>	<b>-</b>	<b>-</b>	<b>8,000</b>	<b>8,152</b>
Diocesan quota	86,304	-	-	86,304	80,000
Clergy expenses	4,073	-	-	4,073	3,618
Youth worker, laity training	-	-	-	-	290
Church running expenses	22,461	-	-	22,461	33,695
Church maintenance	8,529	-	-	8,529	5,518
Organists, choir and music costs	8,847	-	-	8,847	8,115
Bookstall & parish magazine	167	-	-	167	453
Upkeep of churchyards	-	15,972	-	15,972	7,304
Church halls running expenses	61,429	-	-	61,429	119,759
Other property maintenance	5,530	-	-	5,530	5,589
Sundries	14,321	-	-	14,321	15,013
Family support administration	6,018	-	-	6,018	5,736
Clergy training	-	-	-	-	710
Family Support Worker	-	-	-	-	-
Support costs (as below)	37,589	-	-	37,589	39,376
<b>Total charitable activities</b>	<b>263,268</b>	<b>15,972</b>	<b>-</b>	<b>279,240</b>	<b>333,328</b>
<b>Support costs</b>					
Parish office staff costs	15,564	-	-	15,564	15,661
Rector's Assistant	10,916	-	-	10,916	9,795
Stationery and photocopying	4,711	-	-	4,711	5,458
Telephone and postage	2,748	-	-	2,748	2,798
Architect fees	900	-	-	900	2,914
Auditor's remuneration	2,750	-	-	2,750	2,750
<b>Total support costs</b>	<b>37,589</b>	<b>-</b>	<b>-</b>	<b>37,589</b>	<b>39,376</b>
<b>Total expenditure</b>	<b>263,480</b>	<b>15,972</b>	<b>-</b>	<b>279,452</b>	<b>333,652</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 5 Analysis of resources expended by activities

	Activities undertaken directly 2024 £	Grant funding of activities 2024 £	Support costs 2024 £	Total 2024 £	Total 2023 £
Direct and support costs	233,863		37,589	271,452	325,500
Local and other church charities	-	-	-	-	1,046
Missionary and charitable giving:					
Church overseas:					
- missionary societies	-	8,000	-	8,000	7,106
<b>Total expenditure</b>	<b>233,863</b>	<b>8,000</b>	<b>37,589</b>	<b>279,452</b>	<b>333,652</b>

### 6 Net incoming resources / (resources expended)

During the year, no Parochial Church Council member received any remuneration or reimbursed expenses (2023 - £Nil).

### 7 Staff costs

	2024 No.	2023 No.
PCC managed employees	7	7
	<u>7</u>	<u>7</u>

No employee received remuneration amounting to more than £60,000 in either year.

	2024 £	2023 £
Wages and salaries	70,057	65,490
NIC	1,567	1,232
Pension costs	505	445
	<u>72,129</u>	<u>67,167</u>

**THE PARISH OF SANDERSTEAD**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8 Tangible fixed assets**

	Freehold properties £
Cost	
At 1 January 2024	838,852
Depreciation	
At 31 December 2024	-
Net book value	
At 1 January 2024	<u>838,852</u>
At 31 December 2024	<u>838,852</u>

**9 Tangible fixed assets (continued)**

The freehold properties held are the two Parish Halls, Flats 2a and 2b Onslow Gardens and the Curate's House, 285 Limpsfield Road.

**10 Fixed asset investments**

	Listed securities £
<b>Market value</b>	
At 1 January 2024	454,853
Additions	-
Disposals	(256,298)
Revaluations	409
At 31 December 2024	<u>198,964</u>

Note that the Disposals (£256,298) arose from the transfer of Investments from a Property Fund into a Cash Deposit Fund, with a corresponding increase in Cash in the Balance Sheet.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

### 10 Fixed asset investments (continued)

	2024	2023
	£	£
<b>All Saints</b>		
<i>Sylvester Trust (Endowment Fund)</i>		
CBF Investment Fund	22,490	21,987
<i>Muriel Landreth Trust (Endowment Fund)</i>		
CBF Investment Fund	4,105	4,013
<i>Graveyard Trust (Restricted Fund)</i>		
CBF Investment Fund	37,620	36,778
<i>Ann Herbert Legacy (Designated Fund)</i>		
CBF Investment Fund	-	284,158
<i>General Fund (Unrestricted Fund)</i>		
CBF Global Equity Fund	134,749	107,917
Total Investments	<u>198,964</u>	<u>454,853</u>

### 11 Debtors

	2024	2023
	£	£
Rent	-	2,270
Other debtors	1,439	86
	<u>1,439</u>	<u>2,356</u>

### 12 Creditors: Amounts falling due within one year

	2024	2023
	£	£
St Antony's loan	2,124	2,124
Trade creditors	7,767	329
Charitable giving	-	-
Other creditors and provisions	-	8,108
	<u>9,891</u>	<u>10,561</u>

### 13 Creditors: Amounts falling due after more than one year

	2024	2023
	£	£
St Antony's loan	7,791	9,916
	<u>7,791</u>	<u>9,916</u>

THE PARISH OF SANDERSTEAD

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024

14 Statement of funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
<b>Designated funds</b>						
All Saints						
Building Fund						
Property	857,522	-	-	-	-	857,522
Emerging Projects	36,464	-	(2,487)	-	-	33,977
Legacies fund	239,487	5,677	-	-	-	245,164
St Antony's	10,112	18,055	(17,550)	-	-	10,617
	<u>1,143,585</u>	<u>23,732</u>	<u>(20,037)</u>	<u>-</u>	<u>-</u>	<u>1,147,280</u>
<b>General funds</b>						
All Saints	123,435	260,415	(243,443)	-	1,809	142,216
	<u>123,435</u>	<u>260,415</u>	<u>(243,443)</u>	<u>-</u>	<u>1,809</u>	<u>142,216</u>
Total unrestricted funds	<u>1,267,020</u>	<u>284,147</u>	<u>(263,480)</u>	<u>-</u>	<u>1,809</u>	<u>1,289,496</u>
<b>Endowment funds</b>						
All Saints						
The Sylvester Trust	21,987	-	-	-	503	22,490
The Muriel Landreth Trust	4,013	-	-	-	114	4,127
Total endowment funds	<u>26,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>617</u>	<u>26,617</u>
<b>Restricted funds</b>						
All Saints						
The Graveyard Trust	16,399	6,137	(15,972)	-	842	7,406
Agency	631	-	-	-	-	631
Total restricted funds	<u>17,030</u>	<u>6,137</u>	<u>(15,972)</u>	<u>-</u>	<u>842</u>	<u>8,037</u>
Total all funds	<u>1,310,050</u>	<u>290,284</u>	<u>(279,452)</u>	<u>-</u>	<u>3,268</u>	<u>1,324,150</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

#### 14 Statement of funds (continued)

The Designated Funds comprise:-

*All Saints:*

- a) Property Fund, which is the fixed assets of the church.
- b) Emerging Projects Fund, which is funds raised for the outreach of the church.
- c) Legacies Fund, which is funds for major repairs to the building.
- d) St Antony's Fund, which is funds relating to activities within their church.

The Restricted Funds comprise:-

*All Saints:*

- a) The Graveyard Trust, which is funds raised for the maintenance of the graveyards.
- b) Agency Fund, which is funds received for other parties.

The Endowment Funds comprise:-

*All Saints:*

- a) The Sylvester Trust, which is a permanent endowment the income from which may be used for the church's general purposes.
- b) The Muriel Landreth Trust, which is a permanent endowment which requires income to be spent on choir and music related costs.

#### Summary of funds

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/(out)	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
Designated funds	1,143,585	23,732	(20,037)	-	-	1,147,280
General funds	123,435	260,415	(243,443)	-	1,809	142,216
	1,267,020	284,147	(263,480)	-	1,809	1,289,496
Endowment funds	26,000	-	-	-	617	26,617
Restricted funds	17,030	6,137	(15,972)	-	842	8,037
	1,310,050	290,284	(279,452)	-	3,268	1,324,150

#### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	2024	2024	2024	2024	2023
	£	£	£	£	£
Tangible fixed assets	838,852	-	-	838,852	838,852
Fixed asset investments	133,267	37,620	26,617	197,504	454,853
Current assets	335,059	(29,583)	-	305,476	36,822
Creditors due within one year	(9,891)	-	-	(9,891)	(10,561)
Creditors due in more than one year	(7,791)	-	-	(7,791)	(9,916)
	1,289,496	8,037	26,617	1,324,150	1,310,050

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# Accounts

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Charity No. 1130319

**THE PARISH OF SANDERSTEAD**

**PAROCHIAL CHURCH COUNCIL'S REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2023**

*PROCLAIMING JESUS, CHANGING LIVES, SERVING OUR COMMUNITY*

# THE PARISH OF SANDERSTEAD

## CONTENTS

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	Page
Reference and administrative details of the charity, its trustees and advisers	1 - 2
Parochial Church Council's report	3 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 18

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## THE PARISH OF SANDERSTEAD

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2023

Parochial Church Council – for a list of clergy and lay members serving the Parochial Church Council in the year, please see page 2

**Principal office**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

**Independent Examiner:**

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent  
DA1 3LT

**Bankers:**

National Westminster Bank Plc  
39 Station Road  
Redhill  
Surrey  
RH1 1QN

The CBF Church of England Funds  
1 Angel Lane  
London  
EC4R 3AB

**All correspondence to**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

## THE PARISH OF SANDERSTEAD

### ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

#### PCC Members

Clergy	Rev Carol Bates (resigned 17.3.2024) Rev Jeremy Groombridge
Diocesan Synod	Mrs Rosemary Kempsell
Deanery Synod	Mrs Veronica de Grasse-Grant Mrs Linda Etheridge Mr Kevin Wright
Elected Members	Mrs Katheryn Hewitt Mr Richard Hibberd (Secretary) Mrs Maria Linford Mrs Margaret Quiney Mrs Judith Robinson Mr Michael Turner Mrs Barbara Webster-Dudley Mr Richard Wragg
Co-opted Members	None
Church Wardens	Mr Michael Fixter Mrs Susan Thomas

## **THE PARISH OF SANDERSTEAD**

### **PAROCHIAL CHURCH COUNCIL'S REPORT**

The Parochial Church Council present their annual report together with the audited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Sanderstead (the charity) for the year ended 31 December 2023.

#### **Registered charity status**

The Parochial Church Council of the Ecclesiastical Parish of Sanderstead is a charity, number 1130319, registered with the Charity Commission of England and Wales.

#### **Structure, governance and management**

##### *Constitution*

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### *Appointment of Trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

##### *Organisational Structure and Decision Making*

The Sanderstead Team Ministry came into operation on 24 October 1974.

In 2005, there was a pastoral scheme to unite the benefices of Sanderstead and Sanderstead St Mary to create a new benefice of Sanderstead – thus expanding the Sanderstead Team. This new benefice had two parish churches (All Saints and St Mary's) and came into operation on 1 November 2005. Also in 2005, St Edmund's Riddlesdown and St Antony's Hamsey Green were designated as parish centres of worship. At this time a PCC scheme was put in place (under the CRR rule 18) which covered the creation of DCCs and representation on the single PCC.

In 2018, there was a pastoral scheme creating the new benefice and parish of Sanderstead St Mary out of the parish of Sanderstead and so St Mary's left the team.

In 2020, there was another pastoral scheme which terminated the Sanderstead Team Ministry. This scheme came into operation on 1 October 2020.

Since then, the PCC has overseen activities at All Saints' and St Anthony's. Regular worship at St Anthony's ceased on 2nd December 2021 but recommenced in 2023.

Regular worship at St Edmund's also ceased at Christmas 2019 and St Edmund's has elected to join the Parish of Riddlesdown St James. As part of the process the parish boundary has been changed with a small number of roads being transferred to the Parish of Riddlesdown St James. This process to transfer title to the building itself is expected to complete in 2024. Responsibility for the day-to-day management and financial affairs of St Edmund's were assumed by St James' Riddlesdown and St Mary's Sanderstead with effect from 26<sup>th</sup> November 2020.

#### **Risk management**

The PCC has a duty to identify the risks to which the Charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Objectives and activities**

The Parish of Sanderstead PCC has responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' and St Anthony's.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish, including such matters as compliance with health and safety, disability discrimination legislation and the protection of children and potentially vulnerable adults. Appropriate training procedures have been adopted, including training courses arranged by the diocese or deanery which are attended by PCC representatives who report back to the PCC as a body, and the dissemination of reading matter.

When planning our activities for the year, the Rector and the PCC have considered the Commission's guidance on charities for the advancement of religion. In particular, they try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, the PCC maintains the fabric of All Saints' and St Anthony's and of the separate church halls at All Saints'.

### **Achievements and Performance**

#### Church Services

All Saints' offers a range of services during the week and St Antony's offers a weekly Communion Service on Sunday afternoons.

Since the pandemic, even when it has been possible to hold services in Church, services have been live streamed and posted online. Home groups have continued to meet regularly, and Children's activities include Toddlers, Messy Church, Christmas Unwrapped, The Missing Body and the Children's Holiday Club.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life and in marriage public vows are exchanged with God's blessing. Through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend it to God's keeping. These services can generally be live streamed on request.

#### Investment in Technology

The benefits of the investment in technology continue to be felt with nearly all services at All Saints now live streamed together with an increasing number of weddings and funerals. We have continued to invest in keeping the technology up to date.

#### Pastoral Care and Community Action

The churches engage in a wide variety of community action, with particular emphasis on children and older people including:

- Mother's Union and the Women's Social Group
- Sunday Lunch

- Coffee Pot and Tea 4U
- Various Toddler Groups & Messy Church

### Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £7,818 to local and church charities.

### Deanery Synod

In the year under review, two clergy and three lay members of the PCC (plus one member of Diocesan Synod *ex officio*) sat on Croydon South Deanery Synod. Synod provides the PCC with an important link between the parish and the wider structures of the church. Mr Kevin Wright of All Saints serves as Treasurer.

### **Trustees' Report**

The PCC held six meetings in 2023 – two before the 2023 APCM and four after. All meetings were held in person. There has been one meeting in 2024, before the one at which this report was adopted.

The Standing Committee held meetings in January 2023 and January 2024 to carry out sensitive pay review tasks devolved from PCC.

The safeguarding of children and potentially vulnerable adults is the responsibility of the PCC and a report on any such issues or actions is considered at every PCC meeting.

As the formal employer of all lay workers within the parish, the PCC ensured that all employees operated within a framework which ensured equitable treatment of them all.

The PCC provided general oversight and formal authorisations for a variety of building and property projects and carried out a number of administrative tasks on a regular or ad hoc basis.

During the year the PCC agreed to Reverend Carol's request to reclaim St Antony's for Church use and all hirers were given notice to vacate by 31<sup>st</sup> July. After a thorough clean and some maintenance and redecoration, regular services resumed on Sunday afternoons.

An away-day was held in September with all members invited to attend, to update the Mission Action Plan and to agree our priorities for the next 2-3 years. The plans will be developed in 2024 and beyond.

### **New Rector**

Rev Canon Martin Greenfield retired on 28<sup>th</sup> February 2022 and was replaced on 22<sup>nd</sup> October 2022 by Reverend Carol Bates as Priest in Charge. Once the "suspension of presentation" was lifted, Reverend Carol would have been appointed as Rector had she remained in post.

However, it became increasingly apparent during the year that the existing clergy, churchwardens and many PCC members found it difficult to work with Reverend Carol and vice versa. Despite best efforts, including help from the Diocese, regrettably no resolution could be found and Reverend Carol resigned with effect from 17<sup>th</sup> March 2024 having secured a position in another Diocese. We wish her well in this new role.

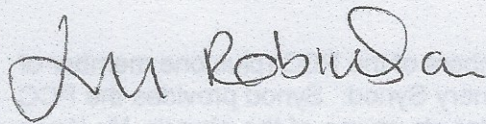
### **Financial Review**

Income for the financial year was £316,279 (2022 £310,422) and expenditure £333,652 (2022 £265,116) with net expenditure after investment gains and losses, of £11,823 (2022 £7,993).

## Reserves Policy

In aggregate, the two churches maintained a reserve of not less than £160,000 to maintain their ongoing work for six months.

Approved by the PCC on 12<sup>th</sup> March 2024 and signed on their behalf by Judith Robinson, Lay Chair of the PCC.



Independent Examiner's Report to the Trustees/Members of The Parish of Sanderstead  
Registered Charity No. 1130319  
for the year ended 31<sup>st</sup> December 2023

I report to the trustees on my examination of the accounts of the Parish of Sanderstead for the year ended 31 December 2023 set out on the following pages.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent

Date 25 - 03 - 2024

## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>Incoming &amp; endowments</b>	3					
Donations & legacies	3.1	160,842	215	-	161,057	140,983
Charitable activities	3.2	129,072	936	-	130,008	147,081
Investments	3.3	19,021	1,005	-	20,026	18,384
Other income	3.4	5,188	-	-	5,188	3,974
<b>Total income &amp; endowments</b>		<b>314,123</b>	<b>2,156</b>	<b>-</b>	<b>316,279</b>	<b>310,422</b>
<b>Expenditure</b>	4					
Fundraising costs	4.1	324	-	-	324	3,537
Charitable activities	4.2	326,024	7,304	-	333,328	261,579
<b>Total expenditure</b>		<b>326,348</b>	<b>7,304</b>	<b>-</b>	<b>333,652</b>	<b>265,116</b>
<b>Net (expenditure)/income before investment gains</b>		<b>(12,225)</b>	<b>(5,148)</b>	<b>-</b>	<b>(17,373)</b>	<b>45,306</b>
Net gains and /(losses) on investments	10	104	3,189	2,257	5,550	(53,299)
<b>Net (expenditure)/income net movement of funds</b>		<b>(12,121)</b>	<b>(1,959)</b>	<b>2,257</b>	<b>(11,823)</b>	<b>(7,993)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	14	1,279,141	18,989	23,743	1,321,873	1,329,866
<b>Total funds carried forward</b>		<b>1,267,020</b>	<b>17,030</b>	<b>26,000</b>	<b>1,310,050</b>	<b>1,321,873</b>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

The notes to the accounts form part of the financial statements

# THE PARISH OF SANDERSTEAD

## BALANCE SHEET AS AT 31 DECEMBER 2023

	Note	£	2023 £	£	2022 £
<b>Fixed assets</b>					
Tangible assets	8		838,852		838,852
Investments	10		454,853		449,306
			<u>1,293,705</u>		<u>1,288,158</u>
<b>Current assets</b>					
Debtors	11	2,356		575	
Cash at bank and in hand		<u>34,466</u>		<u>53,272</u>	
		36,822		53,847	
<b>Creditors</b>					
Amounts falling due within one year	12	<u>(10,561)</u>		<u>(8,091)</u>	
<b>Net current assets</b>			26,261		45,756
<b>Total assets less current liabilities</b>			<u>1,319,966</u>		<u>1,333,914</u>
<b>Creditors</b>					
Amounts falling due after more than one year	13		<u>(9,916)</u>		<u>(12,041)</u>
<b>Net assets</b>			<u>1,310,050</u>		<u>1,321,873</u>
<b>Charity Funds</b>					
Endowment funds	14		26,000		23,743
Restricted funds			17,030		18,989
Unrestricted funds			<u>1,267,020</u>		<u>1,279,141</u>
<b>Total funds</b>			<u>1,310,050</u>		<u>1,321,873</u>

The financial statements were approved by the Sanderstead Parochial Church Council on 2024 and signed on their behalf by:

*R. W. Hibberd*

Richard Hibberd, Secretary, Sanderstead PCC

*Michael J. Turner*

Michael Turner, Treasurer

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts, accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

#### 1.2 Judgements and Estimations

The Trustees have not made any significant judgements in the process of applying accounting policies and there are no areas of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

#### 1.3 Going concern

- a) At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern.

#### 1.4 Change of accounting policy

- a) The accounts present a true and fair view and no changes in the basis of accounting have been made during the year.

#### 1.5 Changes to previous accounts

- a) The current asset investment has been reclassified as a fixed asset investment during the year and the relating prior year comparative figures have been amended. There have been no other changes to the previous accounts during the financial year.

#### 1.6 Changes to accounting estimates

- a) There have been no changes to accounting estimates.

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

### 2 Accounting policies

#### 2.1 Fund accounting

- a) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds. These are recognised at the time of receipt.
- b) Designated funds - are set aside as part of the unrestricted funds to be used for a particular future project or commitment.
- c) Restricted funds - are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- d) Endowment funds – are in investments generating interest for general or music purposes.

#### 2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.
- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.
- d) Investment income is included in the accounts when receivable.

#### 2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Costs of generated funds are those costs incurred in attracting voluntary income, or incurred in trading activities undertaken to raise funds.
- c) Support and administration costs of the charity relate to the costs of running the charity and includes any costs which cannot be specifically identified to another expenditure.
- d) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- e) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

### 3 Income & endowments

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>3.1 Donations and legacies</b>					
Identifiable giving	89,649	-	-	89,649	91,396
Gift Aid Tax recovered	26,287	-	-	26,287	23,214
Collections (open plate)	4,722	-	-	4,722	1,859
Sundry donations	26,349	200	-	26,549	13,465
Grants	6,907	15	-	6,922	3,728
Donations, appeals etc.	6,928	-	-	6,928	7,321
<b>Total donations &amp; legacies</b>	<b>160,842</b>	<b>215</b>	<b>-</b>	<b>161,057</b>	<b>140,983</b>
<b>3.2 Charitable activities</b>					
Bookstall	231	-	-	231	191
Property and hall lettings etc.	121,619	-	-	121,619	134,673
Parish fees	7,222	936	-	8,158	12,217
<b>Total charitable activities</b>	<b>129,072</b>	<b>936</b>	<b>-</b>	<b>130,008</b>	<b>147,081</b>
<b>3.3 Investments</b>					
Dividends & interest	19,021	1,005	-	20,026	18,384
<b>Total investments</b>	<b>19,021</b>	<b>1,005</b>	<b>-</b>	<b>20,026</b>	<b>18,384</b>
<b>3.4 Other income</b>					
Sundry	-	-	-	-	2,556
Other income	5,188	-	-	5,188	1,418
<b>Total other income</b>	<b>5,188</b>	<b>-</b>	<b>-</b>	<b>5,188</b>	<b>3,974</b>
<b>Total income &amp; endowments</b>	<b>314,123</b>	<b>2,156</b>	<b>-</b>	<b>316,279</b>	<b>310,422</b>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 4 Expenditure

	Unrestricted funds 2023 £	Restricted funds 2023 £	Endowment funds 2023 £	Total funds 2023 £	Total funds 2022 £
<b>4.1 Fundraising costs</b>					
Costs of Stewardship	324	-	-	324	3,480
Fundraising events	-	-	-	-	57
<b>Total fundraising costs</b>	<b>324</b>	<b>-</b>	<b>-</b>	<b>324</b>	<b>3,537</b>
<b>4.2 Charitable activities</b>					
Local and other church charities	1,046	-	-	1,046	2,215
Missionary societies	7,106	-	-	7,106	7,610
<b>Total grants</b>	<b>8,152</b>	<b>-</b>	<b>-</b>	<b>8,152</b>	<b>9,825</b>
Diocesan quota	80,000	-	-	80,000	77,250
Clergy expenses	3,618	-	-	3,618	4,890
Youth worker, laity training	290	-	-	290	100
Church running expenses	33,695	-	-	33,695	19,992
Church maintenance	5,518	-	-	5,518	14,108
Organists, choir and music costs	8,115	-	-	8,115	7,204
Bookstall & parish magazine	453	-	-	453	157
Upkeep of churchyards	-	7,304	-	7,304	7,888
Church halls running expenses	119,759	-	-	119,759	58,122
Other property maintenance	5,589	-	-	5,589	9,506
Sundries	15,013	-	-	15,013	12,585
Family support administration	5,736	-	-	5,736	2,939
Clergy training	710	-	-	710	-
Family Support Worker	-	-	-	-	100
Support costs (as below)	39,376	-	-	39,376	36,913
<b>Total charitable activities</b>	<b>326,024</b>	<b>7,304</b>	<b>-</b>	<b>333,328</b>	<b>261,579</b>
<b>Support costs</b>					
Parish office staff costs	15,661	-	-	15,661	14,580
Rector's Assistant	9,795	-	-	9,795	12,937
Stationery and photocopying	5,458	-	-	5,458	2,412
Telephone and postage	2,798	-	-	2,798	3,094
Architect fees	2,914	-	-	2,914	840
Auditor's remuneration	2,750	-	-	2,750	3,050
<b>Total support costs</b>	<b>39,376</b>	<b>-</b>	<b>-</b>	<b>39,376</b>	<b>36,913</b>
<b>Total expenditure</b>	<b>326,348</b>	<b>7,304</b>	<b>-</b>	<b>333,652</b>	<b>265,116</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

### 5 Analysis of resources expended by activities

	Activities undertaken directly 2023 £	Grant funding of activities 2023 £	Support costs 2023 £	Total 2023 £	Total 2022 £
Direct and support costs	286,124		39,376	325,500	255,291
Local and other church charities	-	1,046	-	1,046	2,215
Missionary and charitable giving:					
Church overseas:					
- missionary societies	-	7,106	-	7,106	7,610
<b>Total expenditure</b>	<b>286,124</b>	<b>8,152</b>	<b>39,376</b>	<b>333,652</b>	<b>265,116</b>

### 6 Net incoming resources / (resources expended)

During the year, no Parochial Church Council member received any remuneration or reimbursed expenses (2022 - £Nil).

### 7 Staff costs

The average monthly number of employees during the year was as follows:

	2023 No.	2022 No.
PCC managed employees	7	6
	<u>7</u>	<u>6</u>

No employee received remuneration amounting to more than £60,000 in either year.

	2023 £	2022 £
Wages and salaries	65,490	74,156
NIC	1,232	-
Pension costs	445	989
	<u>67,167</u>	<u>75,145</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 8 Tangible fixed assets

	Freehold properties £
Cost	
At 1 January 2023	838,852
Depreciation	
At 31 December 2023	-
Net book value	
At 1 January 2023	<u>838,852</u>
At 31 December 2023	<u>838,852</u>

#### 9 Tangible fixed assets (continued)

The freehold properties held are the two Parish Halls, Flats 2a and 2b Onslow Gardens and the Curate's House, 285 Limpsfield Road.

#### 10 Fixed asset investments

	Listed securities £
Market value	
At 1 January 2023	449,306
Additions	-
Disposals	-
Revaluations	5,547
At 31 December 2023	<u>454,853</u>

THE PARISH OF SANDERSTEAD

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2023

10 Fixed asset investments (continued)

	2023	2022
	£	£
<b>All Saints</b>		
<i>Sylvester Trust (Endowment Fund)</i>		
CBF Investment Fund	21,987	20,081
<i>Muriel Landreth Trust (Endowment Fund)</i>		
CBF Investment Fund	4,013	3,665
<i>Graveyard Trust (Restricted Fund)</i>		
CBF Investment Fund	36,778	33,590
<i>Ann Herbert Legacy (Designated Fund)</i>		
CBF Investment Fund	284,158	298,051
<i>General Fund (Unrestricted Fund)</i>		
CBF Global Equity Fund	107,917	93,919
Total Investments	<u>454,853</u>	<u>449,306</u>

11 Debtors

	2023	2022
	£	£
Rent	2,270	-
Other debtors	86	575
	<u>2,356</u>	<u>575</u>

12 Creditors:  
Amounts falling due within one year

	2023	2022
	£	£
St Antony's loan	2,124	2,124
Trade creditors	329	3,132
Charitable giving	-	360
Other creditors and provisions	8,108	2,475
	<u>10,561</u>	<u>8,091</u>

13 Creditors:  
Amounts falling due after more than one year

	2023	2022
	£	£
St Antony's loan	9,916	12,041
	<u>9,916</u>	<u>12,041</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

### 14 Statement of funds

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/(out)	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
<b>Designated funds</b>						
All Saints						
Building Fund						
Property	857,522	-	-	-	-	857,522
Emerging Projects	38,109	-	(1,645)	-	-	36,464
Legacies fund	245,831	7,550	-	-	(13,894)	239,487
St Antony's	32,970	23,999	(49,125)	-	-	7,844
	<u>1,174,432</u>	<u>31,549</u>	<u>(50,770)</u>	-	<u>(13,894)</u>	<u>1,141,317</u>
<b>General funds</b>						
All Saints	104,709	282,574	(275,578)	-	13,998	125,703
	<u>104,709</u>	<u>282,574</u>	<u>(275,578)</u>	-	<u>13,998</u>	<u>125,703</u>
Total unrestricted funds	<u>1,279,141</u>	<u>314,123</u>	<u>(326,348)</u>	-	<u>104</u>	<u>1,267,020</u>
<b>Endowment funds</b>						
All Saints						
The Sylvester Trust	20,080	-	-	-	1,907	21,987
The Muriel Landreth Trust	3,663	-	-	-	350	4,013
Total endowment funds	<u>23,743</u>	-	-	-	<u>2,257</u>	<u>26,000</u>
<b>Restricted funds</b>						
All Saints						
The Graveyard Trust	18,358	2,156	(7,304)	-	3,189	16,399
Agency	631	-	-	-	-	631
Total restricted funds	<u>18,989</u>	<u>2,156</u>	<u>(7,304)</u>	-	<u>3,189</u>	<u>17,030</u>
Total all funds	<u>1,321,873</u>	<u>316,279</u>	<u>(333,652)</u>	-	<u>5,550</u>	<u>1,310,050</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 14 Statement of funds (continued)

The Designated Funds comprise:-

*All Saints:*

- a) Property Fund, which is the fixed assets of the church.
- b) Emerging Projects Fund, which is funds raised for the outreach of the church.
- c) Legacies Fund, which is funds for major repairs to the building.
- d) St Antony's Fund, which is funds relating to activities within their church.

The Restricted Funds comprise:-

*All Saints:*

- a) The Graveyard Trust, which is funds raised for the maintenance of the graveyards.
- b) Agency Fund, which is funds received for other parties.

The Endowment Funds comprise:-

*All Saints:*

- a) The Sylvester Trust, which is a permanent endowment the income from which may be used for the church's general purposes.
- b) The Muriel Landreth Trust, which is a permanent endowment which requires income to be spent on choir and music related costs.

#### Summary of funds

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/(out)	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
Designated funds	1,174,432	31,549	(50,770)	-	(13,894)	1,141,317
General funds	104,709	282,574	(275,578)	-	13,998	125,703
	1,279,141	314,123	(326,348)	-	104	1,267,020
Endowment funds	23,743	-	-	-	2,257	26,000
Restricted funds	18,989	2,156	(7,304)	-	3,189	17,030
	1,321,873	316,279	(333,652)	-	5,550	1,310,050

#### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	2023	2023	2023	2023	2022
	£	£	£	£	£
Tangible fixed assets	838,852	-	-	838,852	838,852
Fixed asset investments	392,075	36,778	26,000	454,853	449,306
Current assets	56,570	(19,748)	-	36,822	53,847
Creditors due within one year	(10,561)	-	-	(10,561)	(8,091)
Creditors due in more than one year	(9,916)	-	-	(9,916)	(12,041)
	1,267,020	17,030	26,000	1,310,050	1,321,873

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# Accounts

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**THE PARISH OF SANDERSTEAD**

**PAROCHIAL CHURCH COUNCIL'S REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2022**

*PROCLAIMING JESUS, CHANGING LIVES, SERVING OUR COMMUNITY*

# THE PARISH OF SANDERSTEAD

## CONTENTS

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	<b>Page</b>
Reference and administrative details of the charity, its trustees and advisers	1 - 2
Parochial Church Council's report	3 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 18

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## THE PARISH OF SANDERSTEAD

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2022

Parochial Church Council – for a list of clergy and lay members serving the Parochial Church Council in the year, please see page 2

**Principal office**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

**Independent Examiner:**

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent  
DA1 3LT

**Bankers:**

National Westminster Bank Plc  
1 Croydon Road  
Caterham  
Surrey  
CR3 6PA

The CBF Church of England Funds  
Senator House, 80 Queen Victoria Street  
London  
EC4V 4ET

**All correspondence to**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

## THE PARISH OF SANDERSTEAD

### ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

#### PCC Members

Clergy	Rev Carol Bates (appointed 22.10.2022) Rev Canon Martin Greenfield (retired 28.2.2022) Rev Jeremy Groombridge
Diocesan Synod	Mrs Rosemary Kempzell
Deanery Synod	Mrs Veronica de Grasse-Grant (appointed 24.4.2022) Mrs Linda Etheridge Mr Kevin Wright
Elected Members	Mrs Sarah Deacon (retired 24.4.2022) Mrs Katheryn Hewitt Mr Richard Hibberd (Secretary) Mrs Maria Linford Mrs Margaret Quiney Mrs Judith Robinson (appointed 24.4.2022) Mr Marc Smith (retired 24.4.2022) Mr Michael Turner Mrs Barbara Webster-Dudley Mr Richard Wragg (appointed 24.4.2022)
Co-opted Members	Mrs Judith Robinson (co-opted 24.11.2021 – 23.4.2022)
Church Wardens	Mr Michael Fixter Mrs Susan Thomas

## THE PARISH OF SANDERSTEAD

### PAROCHIAL CHURCH COUNCIL'S REPORT

The Parochial Church Council present their annual report together with the audited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Sanderstead (the charity) for the year ended 31 December 2022.

#### **Registered charity status**

The Parochial Church Council of the Ecclesiastical Parish of Sanderstead is a charity, number 1130319, registered with the Charity Commission of England and Wales.

#### **Structure, governance and management**

##### *Constitution*

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### *Appointment of Trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

##### *Organisational Structure and Decision Making*

The Sanderstead Team Ministry came into operation on 24 October 1974.

In 2005, there was a pastoral scheme to unite the benefices of Sanderstead and Sanderstead St Mary to create a new benefice of Sanderstead – thus expanding the Sanderstead Team. This new benefice had two parish churches (All Saints and St Mary's) and came into operation on 1 November 2005. Also in 2005, St Edmund's Riddlesdown and St Antony's Hamsey Green were designated as parish centres of worship. At this time a PCC scheme was put in place (under the CRR rule 18) which covered the creation of DCCs and representation on the single PCC.

In 2018, there was a pastoral scheme creating the new benefice and parish of Sanderstead St Mary out of the parish of Sanderstead and so St Mary's left the team.

In 2020, there was another pastoral scheme which terminated the Sanderstead Team Ministry. This scheme came into operation on 1 October 2020.

Since then, the PCC has overseen activities at All Saints' and St Anthony's. Regular worship at St Anthony's ceased on 2nd December 2021 but the building continued to be used as a venue for regular hirers.

Regular worship at St Edmund's also ceased at Christmas 2019 and St Edmund's has elected to join the Parish of Riddlesdown St James. As part of the process the parish boundary has been changed with a small number of roads being transferred to the Parish of Riddlesdown St James. This process is expected to complete in 2023. Responsibility for the day-to-day management and financial affairs of St Edmund's were assumed by St James' Riddlesdown and St Mary's Sanderstead with effect from 26<sup>th</sup> November 2020.

#### **Risk management**

The PCC has a duty to identify the risks to which the Charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Objectives and activities**

The Parish of Sanderstead PCC has responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' and St Anthony's.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish, including such matters as compliance with health and safety, disability discrimination legislation and the protection of children and potentially vulnerable adults. Appropriate training procedures have been adopted, including training courses arranged by the diocese or deanery which are attended by PCC representatives who report back to the PCC as a body, and the dissemination of reading matter.

When planning our activities for the year, the Rector and the PCC have considered the Commission's guidance on charities for the advancement of religion. In particular, they try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, the PCC maintains the fabric of All Saints' and St Anthony's and of the separate church halls at All Saints'.

## **Achievements and Performance**

### Following the Pandemic

All Saints' offers a range of services during the week and St Antony's has been used by Torchlight who have held regular Sunday services there. This arrangement is expected to stop in 2023.

Since the pandemic, even when it has been possible to hold services in Church, services have been live streamed and posted online. Home groups have continued to meet regularly, and Children's activities have returned, including Toddlers, Messy Church and the Children's Holiday Club.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life and in marriage public vows are exchanged with God's blessing. Through funeral services, friends and family express their grief and give thanks for the life which is now complete in this world and to commend it to God's keeping. These services can generally be live streamed on request.

### Investment in Technology

The benefits of last year's investment in technology continue to be felt with nearly all services now live streamed together with and with an increasing number of weddings and funerals. We have continued to invest in keeping the technology up to date.

### Pastoral Care and Community Action

The churches engage in a wide variety of community action, with particular emphasis on children and older people including:

- Mother's Union and the Women's Social Group

- Sunday Lunch
- Coffee Pot
- Various Toddler Groups & Messy Church

### Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £9,825 of which £1,500 was made to overseas charities and £8,325 was made to local and church charities.

### Deanery Synod

In the year under review, two clergy and up to three lay members of the PCC (plus one member of Diocesan Synod *ex officio*) sat on Croydon South Deanery Synod. Synod provides the PCC with an important link between the parish and the wider structures of the church. Mr Kevin Wright of All Saints serves as Treasurer.

### **Trustees' Report**

The PCC held eight meetings in 2022 – four before the 2022 APCM and four after. The first three meetings were held online with the remainder being held in person. There has been one meeting in 2023, before the one at which this report was adopted.

The Standing Committee held a virtual meeting to carry out sensitive pay review tasks devolved from PCC.

The measures introduced in 2011 to ensure that PCC, as the only legally constituted body in the parish, provided adequate oversight for key issues, particularly to avoid any personal liability for DCC members, worked satisfactorily. We believe they provided the right balance between meeting legal requirements & allowing the maximum church autonomy, prior to the dissolution of the Team Ministry.

The Safeguarding of children and potentially vulnerable adults is the responsibility of the PCC and a report on any such issues or actions is considered at every PCC meeting.

As the formal employer of all lay workers within the parish, the PCC ensured that all employees operated within a framework which ensured equitable treatment of them all. Since the year end, all job descriptions and pay rates have been reviewed.

The PCC provided general oversight and formal authorisations for a variety of building and property projects and carried out a number of administrative tasks on a regular or ad hoc basis.

During the year the PCC has also appointed a Children & Families Worker, initially for 6 months and subsequently extended until the end of 2023. She eases the burden on volunteers helping with children's activities as the previous Children & Families Pastor has not been replaced.

### **New Rector**

Rev Canon Martin Greenfield retired on 28<sup>th</sup> February 2022 and was replaced on 22<sup>nd</sup> October 2022 as Priest in Charge by Reverend Carol Bates. Once the "suspension of presentation" has been lifted, Reverend Carol will be appointed as Rector.

## Financial Review

Income for the financial year was £310,422 (2021 £253,824) and expenditure £265,116 (2021 £273,281) with net expenditure after investment gains and losses of £7,993 (2021 net income of £32,371).

## Reserves Policy

In aggregate, the two churches maintained a reserve of not less than £160,000 to maintain their ongoing work for six months.

Approved by the PCC on 14<sup>th</sup> March 2023 and signed on their behalf by Reverend Carol Bates (PCC Chair)



## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Incoming &amp; endowments</b>	<b>3</b>					
Donations & legacies	3.1	140,833	150	-	140,983	141,347
Charitable activities	3.2	145,959	1,122	-	147,081	95,434
Other trading activities	3.3	-	-	-	-	-
Investments	3.4	17,386	998	-	18,384	16,708
Other income	3.5	3,974	-	-	3,974	335
<b>Total income &amp; endowments</b>		<b>308,152</b>	<b>2,270</b>	<b>-</b>	<b>310,422</b>	<b>253,824</b>
<b>Expenditure</b>	<b>4</b>					
Fundraising costs	4.1	3,537	-	-	3,537	52
Charitable activities	4.2	253,691	7,888	-	261,579	273,229
<b>Total expenditure</b>		<b>257,228</b>	<b>7,888</b>	<b>-</b>	<b>265,116</b>	<b>273,281</b>
<b>Net (expenditure)/income before investment gains</b>		<b>50,924</b>	<b>(5,618)</b>	<b>-</b>	<b>45,306</b>	<b>(19,457)</b>
Net gains and /(losses) on investments	14	(45,696)	(4,450)	(3,153)	(53,299)	51,828
<b>Net (expenditure)/income net movement of funds</b>		<b>5,228</b>	<b>(10,068)</b>	<b>(3,153)</b>	<b>(7,993)</b>	<b>32,371</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	14	1,273,913	29,057	26,896	1,329,866	1,297,495
<b>Total funds carried forward</b>		<b>1,279,141</b>	<b>18,989</b>	<b>23,743</b>	<b>1,321,873</b>	<b>1,329,866</b>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

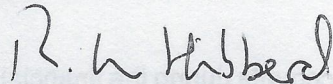
The notes to the accounts form part of the financial statements

# THE PARISH OF SANDERSTEAD

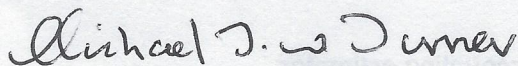
## BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	8	838,852	838,852
Investments	10	<u>355,387</u>	<u>402,606</u>
		1,194,239	1,241,458
<b>Current assets</b>			
Debtors	11	575	676
Cash at bank and in hand		<u>147,191</u>	<u>109,162</u>
		147,766	109,838
<b>Creditors</b>			
Amounts falling due within one year	12	<u>(8,091)</u>	<u>(7,264)</u>
<b>Net current assets</b>		139,675	102,574
<b>Total assets less current liabilities</b>		<u>1,333,914</u>	<u>1,344,032</u>
<b>Creditors</b>			
Amounts falling due after more than one year	13	<u>(12,041)</u>	<u>(14,166)</u>
<b>Net assets</b>		<u>1,321,873</u>	<u>1,329,866</u>
<b>Charity Funds</b>			
Endowment funds	14	23,743	26,896
Restricted funds		18,989	29,057
Unrestricted funds		<u>1,279,141</u>	<u>1,273,913</u>
<b>Total funds</b>		<u>1,321,873</u>	<u>1,329,866</u>

The financial statements were approved by the Sanderstead Parochial Church Council on 14<sup>th</sup> March 2023 and signed on their behalf by:



Richard Hibberd, Secretary, Sanderstead PCC



Michael Turner, Treasurer

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts, accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

#### 1.2 Judgements and Estimations

The Trustees have not made any significant judgements in the process of applying accounting policies and there are no areas of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

#### 1.3 Going concern

- a) At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern.

#### 1.4 Change of accounting policy

- a) The accounts present a true and fair view and no changes in the basis of accounting have been made during the year.

#### 1.5 Changes to previous accounts

- a) There have been no changes to the previous accounts during the financial year.

#### 1.6 Changes to accounting estimates

- a) There have been no changes to accounting estimates.

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

### 2 Accounting policies

#### 2.1 Fund accounting

- a) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds. These are recognised at the time of receipt.
- b) Designated funds - are set aside as part of the unrestricted funds to be used for a particular future project or commitment.
- c) Restricted funds - are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.
- d) Endowment funds – are in investments generating interest for general or music purposes.

#### 2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.
- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.
- d) Investment income is included in the accounts when receivable.

#### 2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Costs of generated funds are those costs incurred in attracting voluntary income, or incurred in trading activities undertaken to raise funds.
- c) Support and administration costs of the charity relate to the costs of running the charity and includes any costs which cannot be specifically identified to another expenditure.
- d) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- e) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 3 Income & endowments

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>3.1 Donations and legacies</b>					
Identifiable giving	91,396	-	-	91,396	92,849
Gift Aid Tax recovered	23,214	-	-	23,214	22,960
Collections (open plate)	1,859	-	-	1,859	1,184
Sundry donations	13,330	135	-	13,465	6,180
Grants	3,713	15	-	3,728	8,225
Donations, appeals etc.	7,321	-	-	7,321	8,949
Legacies	-	-	-	-	1,000
<b>Total donations &amp; legacies</b>	<b>140,833</b>	<b>150</b>	<b>-</b>	<b>140,983</b>	<b>141,347</b>
<b>3.2 Charitable activities</b>					
Bookstall	191	-	-	191	252
Property and hall lettings etc.	134,673	-	-	134,673	84,177
Parish fees	11,095	1,122	-	12,217	11,005
<b>Total charitable activities</b>	<b>145,959</b>	<b>1,122</b>	<b>-</b>	<b>147,081</b>	<b>95,434</b>
<b>3.3 Other trading activities</b>					
Fetes & other events	-	-	-	-	-
<b>Total other trading activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>3.4 Investments</b>					
Dividends & interest	17,386	998	-	18,384	16,708
<b>Total investments</b>	<b>17,386</b>	<b>998</b>	<b>-</b>	<b>18,384</b>	<b>16,708</b>
<b>3.5 Other income</b>					
Sundry	2,556	-	-	2,556	-
Other income	1,418	-	-	1,418	335
<b>Total other income</b>	<b>3,974</b>	<b>-</b>	<b>-</b>	<b>3,974</b>	<b>335</b>
<b>Total income &amp; endowments</b>	<b>308,152</b>	<b>2,270</b>	<b>-</b>	<b>310,422</b>	<b>253,824</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 4 Expenditure

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>4.1 Fundraising costs</b>					
Costs of Stewardship	3,480	-	-	3,480	52
Fundraising events	57	-	-	57	-
<b>Total fundraising costs</b>	<b>3,537</b>	<b>-</b>	<b>-</b>	<b>3,537</b>	<b>52</b>
<b>4.2 Charitable activities</b>					
Local and other church charities	2,215	-	-	2,215	3,150
Missionary societies	7,610	-	-	7,610	3,800
<b>Total grants</b>	<b>9,825</b>	<b>-</b>	<b>-</b>	<b>9,825</b>	<b>6,950</b>
Diocesan quota	77,250	-	-	77,250	75,000
Clergy expenses	4,890	-	-	4,890	4,329
Youth worker, laity training	100	-	-	100	200
Church running expenses	19,992	-	-	19,992	11,559
Church maintenance	14,108	-	-	14,108	14,765
Organists, choir and music costs	7,204	-	-	7,204	7,473
Bookstall & parish magazine	157	-	-	157	308
Upkeep of churchyards	-	7,888	-	7,888	18,913
Church halls running expenses	58,122	-	-	58,122	47,174
Other property maintenance	9,506	-	-	9,506	11,327
Sundries	12,585	-	-	12,585	11,606
Caring group	2,939	-	-	2,939	-
Children and Families Pastor	-	-	-	-	25,077
Clergy training	100	-	-	100	-
Support costs (as below)	36,913	-	-	36,913	38,548
<b>Total charitable activities</b>	<b>253,691</b>	<b>7,888</b>	<b>-</b>	<b>261,579</b>	<b>273,229</b>
<b>Support costs</b>					
Parish office staff costs	14,580	-	-	14,580	13,611
Rector's Assistant	12,937	-	-	12,937	9,775
Stationery and photocopying	2,412	-	-	2,412	2,947
Telephone and postage	3,094	-	-	3,094	2,570
Architect fees	840	-	-	840	6,394
Auditor's remuneration	3,050	-	-	3,050	3,251
<b>Total support costs</b>	<b>36,913</b>	<b>-</b>	<b>-</b>	<b>36,913</b>	<b>38,548</b>
<b>Total expenditure</b>	<b>257,228</b>	<b>7,888</b>	<b>-</b>	<b>265,116</b>	<b>273,281</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 5 Analysis of resources expended by activities

	Activities undertaken directly 2022 £	Grant funding of activities 2022 £	Support costs 2022 £	Total 2022 £	Total 2021 £
Direct and support costs	218,378		36,913	255,291	266,331
Local and other church charities	-	2,215	-	2,215	3,150
Missionary and charitable giving:					
Church overseas:					
- missionary societies	-	7,610	-	7,610	3,800
<b>Total expenditure</b>	<b>218,378</b>	<b>9,825</b>	<b>36,913</b>	<b>265,116</b>	<b>273,281</b>

### 6 Net incoming resources / (resources expended)

During the year, no Parochial Church Council member received any remuneration or reimbursed expenses (2021 - £Nil).

### 7 Staff costs

The average monthly number of employees during the year was as follows:

	2022 No.	2021 No.
PCC managed employees	7	6
	<u>7</u>	<u>6</u>

No employee received remuneration amounting to more than £60,000 in either year.

	2022 £	2021 £
Wages and salaries	61,697	74,156
NIC	-	-
Pension costs	690	989
	<u>62,387</u>	<u>75,145</u>

**THE PARISH OF SANDERSTEAD**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**8 Tangible fixed assets**

	Freehold properties £
Cost	
At 1 January 2022	<u>838,852</u>
Depreciation	
At 31 December 2022	<u>-</u>
Net book value	
At 1 January 2022	<u>838,852</u>
At 31 December 2022	<u>838,852</u>

**9 Tangible fixed assets (continued)**

The freehold properties held are the two Parish Halls, Flats 2a and 2b Onslow Gardens and the Curate's House, 285 Limpsfield Road.

**10 Fixed asset investments**

	Listed securities £
<b>Market value</b>	
At 1 January 2022	402,606
Additions	-
Disposals	-
Revaluations	(47,219)
At 31 December 2022	<u>355,387</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 10 Fixed asset investments (continued)

	2022	2021
	£	£
<b>All Saints</b>		
<i>Sylvester Trust (Endowment Fund)</i>		
£8,250 CBF Investment Fund	20,081	22,747
<i>Muriel Landreth Trust (Endowment Fund)</i>		
£1,535 CBF Investment Fund	3,665	4,151
<i>Graveyard Trust (Restricted Fund)</i>		
£16,280 CBF Investment Fund	33,590	37,840
<i>Ann Herbert Legacy (Designated Fund)</i>		
£442,498 CBF Investment Fund	298,051	337,668
<i>£200 CBF Investment Fund (General Fund)</i>	-	200
Total Investments	<u>355,387</u>	<u>402,606</u>

### 11 Debtors

	2022	2021
	£	£
Other debtors	575	676
Tax recoverable	-	-
	<u>575</u>	<u>676</u>

### 12 Creditors: Amounts falling due within one year

	2022	2021
	£	£
Loans	2,124	2,124
Trade creditors	3,132	3,657
Special collections not yet paid out	-	800
Charitable giving	360	500
Other creditors and provisions	2,475	183
	<u>8,091</u>	<u>7,264</u>

### 13 Creditors: Amounts falling due after more than one year

	2022	2021
	£	£
Loans	12,041	14,166
	<u>12,041</u>	<u>14,166</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 14 Statement of funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
<b>Designated funds</b>						
All Saints						
Building Fund						
Property	857,522	-	-	-	-	857,522
Emerging Projects	39,393	-	(1,284)	-	-	38,109
Legacies fund	279,604	7,843	(2,000)	-	(39,616)	245,831
St Antony's	3,204	47,004	(17,238)	-	-	32,970
	<u>1,179,723</u>	<u>54,847</u>	<u>(20,522)</u>	<u>-</u>	<u>(39,616)</u>	<u>1,174,432</u>
<b>General funds</b>						
All Saints	94,190	253,305	(236,706)	-	(6,080)	104,709
	<u>94,190</u>	<u>253,305</u>	<u>(236,706)</u>	<u>-</u>	<u>(6,080)</u>	<u>104,709</u>
Total unrestricted funds	<u>1,273,913</u>	<u>308,152</u>	<u>(257,228)</u>	<u>-</u>	<u>(45,696)</u>	<u>1,279,141</u>
<b>Endowment funds</b>						
All Saints						
The Sylvester Trust	22,696	-	-	-	(2,666)	20,030
The Muriel Landreth Trust	4,200	-	-	-	(487)	3,713
Total endowment funds	<u>26,896</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,153)</u>	<u>23,743</u>
<b>Restricted funds</b>						
All Saints						
The Graveyard Trust	28,426	2,270	(7,888)	-	(4,450)	18,358
Agency	631	-	-	-	-	631
Total restricted funds	<u>29,057</u>	<u>2,270</u>	<u>(7,888)</u>	<u>-</u>	<u>(4,450)</u>	<u>18,989</u>
Total all funds	<u>1,329,866</u>	<u>310,422</u>	<u>(265,116)</u>	<u>-</u>	<u>(53,299)</u>	<u>1,321,873</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

#### 14 Statement of funds (continued)

The Designated Funds comprise:-

*All Saints:*

- Property Fund, which is the fixed assets of the church.
- Emerging Projects Fund, which is funds raised for the outreach of the church.
- Legacies Fund, which is funds for major repairs to the building.
- St Antony's Fund, which is funds relating to activities within their church.

The Restricted Funds comprise:-

*All Saints:*

- The Graveyard Trust, which is funds raised for the maintenance of the graveyards.
- Agency Fund, which is funds received for other parties.

The Endowment Funds comprise:-

*All Saints:*

- The Sylvester Trust, which is a permanent endowment the income from which may be used for the church's general purposes.
- The Muriel Landreth Trust, which is a permanent endowment which requires income to be spent on choir and music related costs.

#### Summary of funds

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/(out)	Gains/ (Losses)	Carried Forward
	£	£	£	£	£	£
Designated funds	1,179,723	54,847	(20,522)	-	(39,616)	1,174,432
General funds	94,190	253,305	(236,706)	-	(6,080)	104,709
	1,273,913	308,152	(257,228)	-	(45,696)	1,279,141
Endowment funds	26,896	-	-	-	(3,153)	23,743
Restricted funds	29,057	2,270	(7,888)	-	(4,450)	18,989
	1,329,866	310,422	(265,116)	-	(53,299)	1,321,873

#### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	2022	2022	2022	2022	2021
	£	£	£	£	£
Tangible fixed assets	838,852	-	-	838,852	838,852
Fixed asset investments	298,051	33,590	23,746	355,387	402,606
Current assets	162,367	(14,601)	-	147,766	109,838
Creditors due within one year	(8,091)	-	-	(8,091)	(7,264)
Creditors due in more than one year	(12,041)	-	-	(12,041)	(14,166)
	1,279,138	18,989	23,746	1,321,873	1,329,866

Independent Examiner's Report to the Trustees/Members of The Parish of Sanderstead  
Registered Charity No. 1130319  
for the year ended 31<sup>st</sup> December 2022

I report to the trustees on my examination of the accounts of the Parish of Sanderstead for the year ended 31 December 2022 set out on the following pages.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent



Date 27.03.2023

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# Accounts

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**Charity No. 1130319**

**THE PARISH OF SANDERSTEAD**

**PAROCHIAL CHURCH COUNCIL'S REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2021**

*PROCLAIMING JESUS, CHANGING LIVES, SERVING OUR COMMUNITY*

# THE PARISH OF SANDERSTEAD

## CONTENTS

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	<b>Page</b>
Reference and administrative details of the charity, its trustees and advisers	1 - 2
Parochial Church Council's report	3 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 18

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## THE PARISH OF SANDERSTEAD

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021

Parochial Church Council – for a list of clergy and lay members serving the Parochial Church Council in the year, please see page 2

<b>Principal office</b>	All Saints Parish Office All Saints Church Hall Onslow Gardens Sanderstead Surrey CR2 9AB
<b>Independent Examiner:</b>	Adetutu Taiwo FCCA 8 Waltham Close Dartford Kent DA1 3LT
<b>Bankers:</b>	National Westminster Bank Plc 1 Croydon Road Caterham Surrey CR3 6PA  The CBF Church of England Funds Senator House, 80 Queen Victoria Street London EC4V 4ET
<b>All correspondence to</b>	All Saints Parish Office All Saints Church Hall Onslow Gardens Sanderstead Surrey CR2 9AB

## THE PARISH OF SANDERSTEAD

### ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2021 (continued)

#### PCC Members

Clergy	Rev Canon Martin Greenfield (retired 28.2.2022) Rev Jeremy Groombridge
Diocesan Synod	Mrs Rosemary Kempell
Deanery Synod	Mrs Linda Etheridge Mrs Judith Robinson (resigned 5.12.2021) Mr Kevin Wright
Elected Members	Mrs Sarah Deacon Mr Robin Gordon (resigned 20.5.2021) Mrs Katheryn Hewitt Mr Richard Hibberd (Secretary) Mrs Helen Howe (resigned 28.11.2021) Mrs Maria Linfoord Mrs Margaret Quiney Mr Marc Smith Mr Michael Turner Mrs Barbara Webster-Dudley
Co-opted Members	Mr Chris Newman (co-opted 15.7.2021, resigned 12.10.2021) Mrs Judith Robinson (co-opted 24.11.2021)
Church Wardens	Mr Michael Fixter Mrs Susan Thomas

## **THE PARISH OF SANDERSTEAD**

### **PAROCHIAL CHURCH COUNCIL'S REPORT**

The Parochial Church Council present their annual report together with the audited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Sanderstead (the charity) for the year ended 31 December 2021.

#### **Registered Charity Status**

The Parochial Church Council of the Ecclesiastical Parish of Sanderstead is a charity, number 1130319, registered with the Charity Commission of England and Wales.

#### **Structure, governance and management**

##### *Constitution*

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### *Appointment of Trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

##### *Organisational Structure and Decision Making*

The Sanderstead Team Ministry came into being in December 2005. Its constitution is governed by a Pastoral Scheme issued by the Church Commissioners and a detailed scheme issued by the Bishop of Southwark. The latter document sets out the membership of the lay representation of the Parish on the Croydon South Deanery Synod (subject to changes in the rules for the allocation of representatives, subsequently adopted by the Diocesan Synod), of the PCC, and of the District Church Councils (DCCs) of the four churches. It further provides for the delegation to the DCCs of all matters relating to the daily working and finances of the churches, subject to the reservation of certain matters which cannot be legally devolved. St Mary's, Sanderstead, left the parish under a Scheme made by the Church Commissioners dated 5/4/18.

A Church Commissioners' Scheme to dissolve the Team Ministry (so that Sanderstead now operates as a "conventional" parish under a single PCC) came into effect on 30<sup>th</sup> September 2020. Since then, the PCC has overseen activities at All Saints' and St Anthony's. Regular worship at St Anthony's ceased at Christmas 2019 but weekday non-liturgical activities continue.

Regular worship at St Edmund's also ceased at Christmas 2019 and St Edmund's has elected to join the Parish of St James' Riddlesdown. This is expected to be formalised in 2022. Responsibility for the day to day management and financial affairs of St Edmund's were assumed by St James' Riddlesdown and St Mary's Sanderstead with effect from 26<sup>th</sup> November 2020.

#### **Risk management**

The PCC has a duty to identify the risks to which the Charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **Objectives and activities**

The Parish of Sanderstead PCC has responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' and St Anthony's.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish, including such matters as compliance with health and safety, disability discrimination legislation and the protection of children and potentially vulnerable adults. Appropriate training procedures have been adopted, including training courses arranged by the diocese or deanery which are attended by PCC representatives who report back to the PCC as a body, and the dissemination of reading matter.

When planning our activities for the year, the Rector and the PCC have considered the Commission's guidance on charities for the advancement of religion. In particular, they try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, the PCC maintains the fabric of All Saints' and St Anthony's and of the separate church halls at All Saints'.

## **Achievements and Performance**

### Effects of the Pandemic

All Saints' offers a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Some services are also held at St Anthony's. These continued during the pandemic with suitable measures in place to maintain social distancing and additional cleaning.

During the pandemic, even when it has been possible to hold services in Church, services have been posted online, either live streamed or pre-recorded. Home groups have continued to meet regularly, initially online but latterly face to face. Children's activities continued online and "Easter in a Bag" was distributed to many children in the Parish. Face to face meetings resumed last Summer with Toddlers re-opening and a very successful Children's Holiday Club. Family Fun has been replaced by Messy Church which is proving popular with a number of families including several from Toddlers.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend it to God's keeping. These services have continued during the pandemic.

PCC meetings were initially held online before face-to-face meetings resumed last September.

### Investment in Technology

As a result of the increasing expectations that services be live streamed, the PCC approved the investment of c£16,000 to upgrade the IT kit to facilitate live streaming. This work has recently been completed within budget and to date, five members of the Technical team have been trained in its use. An additional benefit has been the ability to offer live streaming for other events in Church, typically weddings, baptisms and funerals but also the recent World Day of Prayer. The PCC is very grateful to Tony Robinson for his work in leading this project.

## Pastoral Care and Community Action

The churches engage in a wide variety of community action, with particular emphasis on children and older people. Whilst many of these activities were suspended during lockdown all are now operating again including:

- Mother's Union and the Women's Social Group
- Sunday Lunch
- Coffee Pot
- Various Toddler Groups, Family Fun / Messy Church & Jigsaw
- Pastoral Support at Riddlesdown Collegiate

## Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £6,950 of which £3,800 was made to overseas charities and £3,150 was made to local and church charities.

St Antony's (in association with Hamsey Green Co-operative Store) supported the food bank run by Purley United Reform Church. All Saints' supports Croydon Refugee Centre and in "normal" years, participates in hosting Croydon Churches' Floating Shelter for the Homeless.

## Green Issues

Caring for God's creation has been identified as one of the Five Marks of Mission of the Church and has been picked up as a key issue by the churches. All Saints has a long-standing Green Team and has achieved a silver award under the national Eco Church initiative.

## Deanery Synod

In the year under review, two clergy and up to three lay members of the PCC (plus one member of Diocesan Synod *ex officio*) sat on Croydon South Deanery Synod. Synod provides the PCC and each DCC with an important link between the parish and the wider structures of the church. Mr Kevin Wright of All Saints serves as Treasurer.

## **Trustees' Report**

The PCC held seven meetings in 2021 – two before the 2021 APCM and five after. Four of these meetings were online meetings. There has been one meeting in 2022, before the one at which this report is to be adopted and one planning session was held in 2021.

The Standing Committee held a virtual meeting to carry out sensitive pay review tasks devolved from PCC.

The measures introduced in 2011 to ensure that the PCC, as the only legally constituted body in the parish, provided adequate oversight for key issues, particularly to avoid any personal liability for DCC members, worked satisfactorily. We believe they provided the right balance between meeting legal requirements & allowing the maximum church autonomy, prior to the dissolution of the Team Ministry.

The Safeguarding of children and potentially vulnerable adults is the responsibility of the PCC and a report on any such issues or actions is considered at every PCC meeting.

As the formal employer of all lay workers within the parish, the PCC ensured that all employees operated within a framework which ensured equitable treatment of them all. Where some employees were furloughed, they continued to be paid in full with Job Retention Scheme grants where appropriate.

The PCC provided general oversight and formal authorisations for a variety of significant building and property projects and carried out a number of administrative tasks on a regular or ad hoc basis.

During the year the PCC has also been involved with supporting our former Children & Families Pastor, Chris Newman in his work, initially remotely but operating in Sanderstead from May 2021. Sadly, personal issues forced Chris and his family to leave All Saints in October, returning to their home in Ringwood.

Towards the end of 2021, Rev Canon Martin Greenfield advised the PCC of his intention to retire at the end of February 2022 and the process to appoint a successor has started. A "suspension of presentation" introduced as part of the process to dissolve the Team Ministry remains in place, but the effect is largely technical. Well over 100 people attended a farewell party to say goodbye to Martin and Emma in January 2022 and a Parish Away Day was held on 5<sup>th</sup> March to consider where we are as a Parish and the sort of personal qualities that we should seek in Martin's replacement.


### **Financial Review**

Income for the financial year was £253,824 (2020 £269,448) and expenditure £273,281 (2020 £268,180) with net income after investment gains and losses of £32,371 (2020 net expenditure of £10,272).

### **Reserves Policy**

In aggregate, the two churches maintained a reserve of not less than £160,000 to maintain their ongoing work for six months.

**Approved by the PCC on 16<sup>th</sup> March 2022 and signed on their behalf by Judith Robinson (PCC Lay Chair)**

 JMROBINSON

Independent Examiner's Report to the Trustees/Members of The Parish of Sanderstead  
Registered Charity No. 1130319  
for the year ended 31<sup>st</sup> December 2021

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021 set out on the following pages.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adetutu Taiwo FCCA  
8 Waltham Close  
Dartford  
Kent

Date

  
7 April 22

## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Incoming &amp; endowments</b>	3					
Donations & legacies	3.1	140,842	505	-	141,347	139,206
Charitable activities	3.2	91,945	3,489	-	95,434	105,071
Other trading activities	3.3	-	-	-	-	-
Investments	3.4	15,482	1,226	-	16,708	17,886
Other income	3.5	335	-	-	335	7,285
<b>Total income &amp; endowments</b>		<b>248,604</b>	<b>5,220</b>	<b>-</b>	<b>253,824</b>	<b>269,448</b>
<b>Expenditure</b>	4					
Fundraising costs	4.1	52	-	-	52	-
Charitable activities	4.2	249,814	23,415	-	273,229	268,180
<b>Total expenditure</b>		<b>249,866</b>	<b>23,415</b>	<b>-</b>	<b>273,281</b>	<b>268,180</b>
<b>Net (expenditure)/income before investment gains</b>		<b>(1,262)</b>	<b>(18,195)</b>	<b>-</b>	<b>(19,457)</b>	<b>1,268</b>
Transfers between funds		1,385	(1,385)	-	-	-
Net gains and /(losses) on investments	10	42,144	6,304	3,380	51,828	(11,540)
<b>Net (expenditure)/income net movement of funds</b>		<b>42,267</b>	<b>(13,276)</b>	<b>3,380</b>	<b>32,371</b>	<b>(10,272)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	14	1,231,646	42,333	23,516	1,297,495	1,307,767
<b>Total funds carried forward</b>		<b>1,273,913</b>	<b>29,057</b>	<b>26,896</b>	<b>1,329,866</b>	<b>1,297,495</b>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

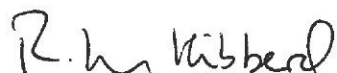
The notes to the accounts form part of the financial statements

## THE PARISH OF SANDERSTEAD

### BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	£	2021 £	£	2020 £
<b>Fixed assets</b>					
Tangible assets	8		838,852		838,852
Investments	10		<u>402,606</u>		<u>364,574</u>
			1,241,458		1,203,426
<b>Current assets</b>					
Debtors	11	676		750	
Cash at bank and in hand		<u>109,162</u>		<u>115,447</u>	
		109,838		116,197	
<b>Creditors</b>					
Amounts falling due within one year	12	<u>(7,264)</u>		<u>(9,129)</u>	
<b>Net current assets</b>			<u>102,574</u>		<u>107,068</u>
<b>Total assets less current liabilities</b>			1,344,032		1,310,494
<b>Creditors</b>					
Amounts falling due after more than one year	13		<u>(14,166)</u>		<u>(12,999)</u>
<b>Net assets</b>			<u>1,329,866</u>		<u>1,297,495</u>
<b>Charity Funds</b>					
Endowment funds	14		26,896		23,516
Restricted funds			29,057		42,333
Unrestricted funds			<u>1,273,913</u>		<u>1,231,646</u>
<b>Total funds</b>			<u>1,329,866</u>		<u>1,297,495</u>

The financial statements were approved by the Sanderstead Parochial Church Council on 16<sup>th</sup> March 2022 and signed on their behalf by:



**Richard Hibberd, Secretary, Sanderstead PCC**



**Michael Turner, Treasurer**

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts, accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

#### 1.2 Judgements and Estimations

The Trustees have not made any significant judgements in the process of applying accounting policies and there are no areas of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

#### 1.3 Going concern

- a) At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern.

#### 1.4 Change of accounting policy

- a) The accounts present a true and fair view and no changes in the basis of accounting have been made during the year.

#### 1.5 Changes to previous accounts

- a) There have been no changes to the previous accounts during the financial year.

#### 1.6 Changes to accounting estimates

- a) There have been no changes to accounting estimates.

## THE PARISH OF SANDERSTEAD

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

---

#### 2 Accounting policies

##### 2.1 Fund accounting

- a) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds. These are recognised at the time of receipt.
- b) Designated funds - are set aside as part of the unrestricted funds to be used for a particular future project or commitment.
- c) Restricted funds - are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

##### 2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.
- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.
- d) Investment income is included in the accounts when receivable.

##### 2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Costs of generated funds are those costs incurred in attracting voluntary income, or incurred in trading activities undertaken to raise funds.
- c) Support and administration costs of the charity relate to the costs of running the charity and includes any costs which cannot be specifically identified to another expenditure.
- d) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- e) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.
- f) The charity is not registered for VAT, so all costs are inclusive of VAT charged.

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 3 Income & endowments

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>3.1 Donations and legacies</b>					
Identifiable giving	92,849	-	-	92,849	91,116
Gift Aid Tax recovered	22,960	-	-	22,960	23,823
Collections (open plate)	1,184	-	-	1,184	2,907
Sundry donations	6,130	50	-	6,180	5,825
Grants	7,770	455	-	8,225	5,126
Donations, appeals etc.	8,949	-	-	8,949	10,409
Legacies	1,000	-	-	1,000	-
<b>Total donations &amp; legacies</b>	<b>140,842</b>	<b>505</b>	<b>-</b>	<b>141,347</b>	<b>139,206</b>
<b>3.2 Charitable activities</b>					
Bookstall	252	-	-	252	315
Youth work	-	-	-	-	70
Property and hall lettings etc.	84,177	-	-	84,177	96,861
Parish fees	7,516	3,489	-	11,005	7,825
<b>Total charitable activities</b>	<b>91,945</b>	<b>3,489</b>	<b>-</b>	<b>95,434</b>	<b>105,071</b>
<b>3.3 Other trading activities</b>					
Fetes & other events	-	-	-	-	-
<b>Total other trading activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>3.4 Investments</b>					
Dividends & interest	15,482	1,226	-	16,708	17,886
<b>Total investments</b>	<b>15,482</b>	<b>1,226</b>	<b>-</b>	<b>16,708</b>	<b>17,886</b>
<b>3.5 Other income</b>					
Sundry	-	-	-	-	1,127
Other income	335	-	-	335	6,158
<b>Total other income</b>	<b>335</b>	<b>-</b>	<b>-</b>	<b>335</b>	<b>7,285</b>
<b>Total income &amp; endowments</b>	<b>248,604</b>	<b>5,220</b>	<b>-</b>	<b>253,824</b>	<b>269,448</b>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 4 Expenditure

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>4.1 Fundraising costs</b>					
Costs of Stewardship	52	-	-	52	-
Total fundraising costs	52	-	-	52	-
<b>4.2 Charitable activities</b>					
Local and other church charities	3,150	-	-	3,150	22,299
Missionary societies	3,800	-	-	3,800	3,000
Total grants	6,950	-	-	6,950	25,299
Diocesan quota	75,000	-	-	75,000	75,000
Clergy expenses	4,329	-	-	4,329	4,444
Youth worker, laity training	200	-	-	200	63
Church running expenses	11,559	-	-	11,559	29,795
Church maintenance	14,765	-	-	14,765	9,628
Organists, choir and music costs	7,473	-	-	7,473	9,314
Bookstall & parish magazine	308	-	-	308	525
Upkeep of churchyards	60	18,853	-	18,913	7,249
Church halls running expenses	47,174	-	-	47,174	44,594
Other property maintenance	11,327	-	-	11,327	6,514
Sundries	11,604	2	-	11,606	4,926
Caring group	-	-	-	-	999
Children and Families Pastor	25,077	-	-	25,077	14,028
Support costs	33,988	4,560	-	38,548	35,802
Total charitable activities	249,814	23,415	-	273,229	268,180
<b>Support costs</b>					
Parish office staff costs	13,611	-	-	13,611	14,125
Rector's Assistant	9,775	-	-	9,775	8,378
Stationery and photocopying	2,947	-	-	2,947	5,427
Telephone and postage	2,570	-	-	2,570	2,397
Architect fees	1,834	4,560	-	6,394	2,899
Auditor's remuneration	3,251	-	-	3,251	2,576
Total support costs	33,988	4,560	-	38,548	35,802
<b>Total expenditure</b>	<b>249,866</b>	<b>23,415</b>	<b>-</b>	<b>273,281</b>	<b>268,180</b>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 5 Analysis of resources expended by activities

	Activities undertaken directly 2021 £	Grant funding of activities 2021 £	Support costs 2021 £	Total 2021 £	Total 2020 £
Direct and support costs	227,783		38,548	266,331	242,881
Local and other church charities	-	3,150	-	3,150	22,299
Missionary and charitable giving:					
Church overseas:					
- relief and development agencies	-	-	-	-	-
- missionary societies	-	3,800	-	3,800	3,000
Total expenditure	<u>227,783</u>	<u>6,950</u>	<u>38,548</u>	<u>273,281</u>	<u>268,180</u>

#### 6 Net incoming resources / (resources expended)

During the year, no Parochial Church Council member received any remuneration or reimbursed expenses (2020 - £Nil).

#### 7 Staff costs

The average monthly number of employees during the year was as follows:

	2021 No.	2020 No.
PCC managed employees	6	1
DCC managed employees	-	6
	<u>6</u>	<u>7</u>

No employee received remuneration amounting to more than £60,000 in either year.

	2021 £	2020 £
Wages and salaries	74,156	59,229
NIC	-	-
Pension costs	989	670
	<u>75,145</u>	<u>59,899</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

---

#### 8 Tangible fixed assets

	Freehold properties £
Cost	
At 31 December 2020	<u>838,852</u>
Depreciation	
At 31 December 2021	<u>-</u>
Net book value	
At 31 December 2021	<u>838,852</u>
At 31 December 2020	<u>838,852</u>

#### 9 Tangible fixed assets (continued)

The freehold properties held are the two Parish Halls, Flats 2a and 2b Onslow Gardens and the Curate's House, 285 Limpsfield Road.

#### 10 Fixed asset investments

	Listed securities £
<b>Market value</b>	
At 1 January 2021	364,574
Additions	-
Disposals	(13,800)
Revaluations	51,832
At 31 December 2021	<u>402,606</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 10 Fixed asset investments (continued)

	2021	2020
	£	£
<b>All Saints</b>		
<i>Sylvester Trust (Endowment Fund)</i>		
£8,250 CBF Investment Fund	22,747	19,887
<i>Muriel Landreth Trust (Endowment Fund)</i>		
£1,535 CBF Investment Fund	4,151	3,629
<i>Graveyard Trust (Restricted Fund)</i>		
£16,280 CBF Investment Fund	37,840	45,335
<i>Ann Herbert Legacy (Designated Fund)</i>		
£442,498 CBF Investment Fund	337,668	295,523
£200 CBF Investment Fund (General Fund)	200	200
Total Investments	<u>402,606</u>	<u>364,574</u>

#### 11 Debtors

	2021	2020
	£	£
Other debtors	676	665
Tax recoverable	-	85
	<u>676</u>	<u>750</u>

#### 12 Creditors: Amounts falling due within one year

	2021	2020
	£	£
Loans	2,124	4,000
Trade creditors	3,657	3,769
Special collections not yet paid out	800	-
Charitable giving	500	-
Other creditors and provisions	183	1,360
	<u>7,264</u>	<u>9,129</u>

#### 13 Creditors: Amounts falling due after more than one year

	2021	2020
	£	£
Loans	14,166	12,999
	<u>14,166</u>	<u>12,999</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 14 Statement of funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
<b>Designated funds</b>						
All Saints						
Building Fund						
Property	857,522	-	-	-	-	857,522
Emerging Projects	42,999	-	(3,606)	-	-	39,393
Legacies fund	248,598	8,688	(21,235)	1,409	42,144	279,604
St Antony's	-	30,687	(12,351)	(15,132)	-	3,204
	<u>1,149,119</u>	<u>39,375</u>	<u>(37,192)</u>	<u>(13,723)</u>	<u>42,144</u>	<u>1,179,723</u>
<b>General funds</b>						
All Saints	97,066	209,229	(212,674)	569	-	94,190
St Antony's	(15,132)	-	-	15,132	-	-
St Edmund's	593	-	-	(593)	-	-
	<u>82,527</u>	<u>209,229</u>	<u>(212,674)</u>	<u>15,108</u>	<u>-</u>	<u>94,190</u>
Total unrestricted funds	<u>1,231,646</u>	<u>248,604</u>	<u>(249,866)</u>	<u>1,385</u>	<u>42,144</u>	<u>1,273,913</u>
<b>Endowment funds</b>						
All Saints						
The Sylvester Trust	19,837	-	-	-	2,859	22,696
The Muriel Landreth Trust	3,679	-	-	-	521	4,200
Total endowment funds	<u>23,516</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,380</u>	<u>26,896</u>
<b>Restricted funds</b>						
All Saints						
The Graveyard Trust	40,314	5,220	(23,412)	-	6,304	28,426
Agency	524	-	(3)	110	-	631
St Edmund's	1,409	-	-	(1,409)	-	-
Caring Group Fund	86	-	-	(86)	-	-
Total restricted funds	<u>42,333</u>	<u>5,220</u>	<u>(23,415)</u>	<u>(1,385)</u>	<u>6,304</u>	<u>29,057</u>
Total all funds	<u>1,297,495</u>	<u>253,824</u>	<u>(273,281)</u>	<u>-</u>	<u>51,828</u>	<u>1,329,866</u>

## THE PARISH OF SANDERSTEAD

### NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### 14 Statement of funds (continued)

The Designated Funds comprise:-

*All Saints:*

- a) Property Fund, which is the fixed assets of the church.
- b) Emerging Projects Fund, which is funds raised for the outreach of the church.
- c) Legacies Fund, which is funds for major repairs to the building.
- d) St Antonys Fund, which is funds relating to activities within their church.

The Restricted Funds comprise:-

*All Saints:*

- a) The Graveyard Trust, which is funds raised for the maintenance of the graveyards.
- b) Agency Fund, which is funds received for other parties.

The Endowment Funds comprise:-

*All Saints:*

- a) The Sylvester Trust, which is a permanent endowment the income from which may be used for the church's general purposes.
- b) The Muriel Landreth Trust, which is a permanent endowment which requires income to be spent on choir and music related costs.

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/(Losses) £	Carried Forward £
Designated funds	1,149,119	39,375	(37,192)	(13,723)	42,144	1,179,723
General funds	82,527	209,229	(212,674)	15,108	-	94,190
	1,231,646	248,604	(249,866)	1,385	42,144	1,273,913
Endowment funds	23,516	-	-	-	3,380	26,896
Restricted funds	42,333	5,220	(23,415)	(1,385)	6,304	29,057
	1,297,495	253,824	(273,281)	-	51,828	1,329,866

#### 15 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowment funds 2021 £	Total funds 2021 £	Total funds 2020 £
Tangible fixed assets	838,852	-	-	838,852	838,852
Fixed asset investments	337,870	37,840	26,896	402,606	364,374
Current assets	118,621	(8,783)	-	109,838	116,397
Creditors due within one year	(7,264)	-	-	(7,264)	(9,129)
Creditors due in more than one year	(14,166)	-	-	(14,166)	(12,999)
	1,273,913	29,057	26,896	1,329,866	1,297,495

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# Accounts

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Charity No. 1130319

**THE PARISH OF SANDERSTEAD**

**PAROCHIAL CHURCH COUNCIL'S REPORT AND FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2020**

# THE PARISH OF SANDERSTEAD

## CONTENTS

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	<b>Page</b>
Reference and administrative details of the charity, its trustees and advisers	1 - 2
Parochial Church Council's report	3 - 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10 - 19

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## THE PARISH OF SANDERSTEAD

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2020

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Parochial Church Council – for a list of clergy and lay members serving the Parochial Church Council in the year, please see page 2

**Principal office**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

**Independent Examiner:**

Adetutu Taiwo ACCA  
8 Waltham Close  
Dartford  
Kent  
DA1 3LT

**Bankers:**

National Westminster Bank Plc  
1 Croydon Road  
Caterham  
Surrey  
CR3 6PA

The CBF Church of England Funds  
Senator House, 80 Queen Victoria Street  
London  
EC4V 4ET

**All correspondence to**

All Saints Parish Office  
All Saints Church Hall  
Onslow Gardens  
Sanderstead  
Surrey  
CR2 9AB

## THE PARISH OF SANDERSTEAD

### ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

#### Parochial Church Council

PCC Members	From 1.1.2020 – 5.10.2020	From 6.10.2020 – 31.12.2020 Note that with effect from 6.10.2020 the PCC comprised members from All Saints and St Anthony's only, St Edmund's having elected to leave the Parish of Sanderstead
Clergy	Rev Canon Martin Greenfield Rev Jeremy Groombridge	Rev Canon Martin Greenfield Rev Jeremy Groombridge
Readers Representative	Vacant	Vacant
Diocesan Synod	Mrs Rosemary Kempzell	Mrs Rosemary Kempzell
All Saints		
Church Wardens	Mrs Lynne Davison Mr Kevin Wright	Mrs Susan E Thomas Mr Mike Fixter
Deanery Synod	Mrs Indrani Balachandran Mr Kevin Wright Mrs Veronica de Grasse-Grant Mr Mike Fixter Mrs Judith Robinson	Mr Kevin Wright Mrs Judith Robinson 2 vacancies
Elected Members	Mr Marc Smith Mrs Margaret Quiney Mrs Susan E Thomas Mr Robin Gordon Vacancy	Mr Marc Smith Mrs Margaret Quiney Mrs Katheryn Hewitt Mr Robin Gordon Mr Michael Turner Mr Richard Hibberd
St Antony's		
Church Wardens	Mrs Linda Etheridge Mrs Barbara Webster-Dudley	Covered by All Saints' wardens
Deanery Synod	Mrs Linda Etheridge Mr Jeremy Dearden	Mrs Linda Etheridge
Elected Members	Mrs Sarah Deacon Mrs Helen Howe	Mrs Sarah Deacon Mrs Helen Howe
St Edmund's		
Church Wardens	Mr Richard Wragg Mr Chris Babbs	n/a
Deanery Synod	Mr Richard Wragg Mr Chris Babbs	n/a
Elected Members	Miss Gill Pates Mrs Sue Wragg	n/a

## THE PARISH OF SANDERSTEAD

### **PAROCHIAL CHURCH COUNCIL'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

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The Parochial Church Council present their annual report together with the audited financial statements of The Parochial Church Council of the Ecclesiastical Parish of Sanderstead (the charity) for the year ended 31 December 2020.

#### **Registered Charity Status**

The Parochial Church Council of the Ecclesiastical Parish of Sanderstead is a charity, number 1130319, registered with the Charity Commission of England and Wales.

#### **Structure, governance and management**

##### *Constitution*

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

##### *Appointment of Trustees*

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

##### *Organisational Structure and Decision Making*

The current Sanderstead Team Ministry came into being in December 2005. Its constitution is governed by a Pastoral Scheme issued by the Church Commissioners and a detailed scheme issued by the Bishop of Southwark. The latter document sets out the membership of the lay representation of the Parish on the Croydon South Deanery Synod (subject to changes in the rules for the allocation of representatives, subsequently adopted by the Diocesan Synod), of the PCC, and of the District Church Councils (DCCs) of the four churches. It further provides for the delegation to the DCCs of all matters relating to the daily working and finances of the churches, subject to the reservation of certain matters which cannot be legally devolved. St Mary's, Sanderstead, left the parish under a Scheme made by the Church Commissioners dated 5/4/18.

A Church Commissioners' Scheme to dissolve the Team Ministry (so that Sanderstead now operates as a "conventional" parish under a single PCC) came into effect on 30<sup>th</sup> September 2020. Since then, the PCC has overseen activities at All Saints' and St Anthony's. Regular worship at St Anthony's ceased at Christmas 2019 but weekday non-liturgical activities continue.

Regular worship at St Edmund's also ceased at Christmas 2019 and St Edmund's has elected to join the Parish of St James' Riddlesdown. This is expected to be formalised in 2021. Responsibility for the day to day management and financial affairs of St Edmund's were assumed by St James' Riddlesdown and St Mary's Sanderstead with effect from 26<sup>th</sup> November 2020.

The rules for the proceedings of the PCC are set out in the Church Representation Rules; the above scheme provides that the same rules apply, as far as may be, to the DCCs.

Until 5<sup>th</sup> October 2020, the role of the PCC was essentially strategic and co-ordinating, rather than day-to-day management. The only permanently constituted committee of the PCC is the Standing Committee, which meets as necessary to conduct urgent business, or detailed items devolved from PCC, between full meetings.

Since 6<sup>th</sup> October 2020, the DCC's of All Saints and St Anthony's have been disbanded with the PCC taking over management duties for those churches. St Mary's Sanderstead and St James' Riddlesdown have taken responsibility for St Edmund's.

### **Risk management**

The PCC has a duty to identify the risks to which the Charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Objectives and activities**

The Parish of Sanderstead PCC has responsibility for co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for All Saints' and St Anthony's. Previously, the DCCs of All Saints' and St Anthony's assumed these responsibilities.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish, including such matters as compliance with health and safety, disability discrimination legislation and the protection of children and potentially vulnerable adults. Appropriate training procedures have been adopted, including training courses arranged by the diocese or deanery which are attended by PCC representatives who report back to the PCC as a body, and the dissemination of reading matter. Almost all of these responsibilities were previously delegated to the District Church Council of each of the churches in the parish. Each DCC had a similar approach to training as the PCC.

When planning our activities for the year, the Rector and the PCC (as well as each DCC of the three churches in the Parish) have considered the Commission's guidance on charities for the advancement of religion. In particular, they try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, the PCC maintains the fabric of All Saints' and St Anthony's and of the separate church halls at All Saints'. Subject to the pandemic, St Anthony's building, which is dual use, remains open for the vast range of community activities which they host. The income from these activities means that the building is self-supporting on a day-to-day basis. The PCC does not therefore consider that the end of Sunday worship poses any risk to its on-going viability.

### **Achievements and Performance**

#### **Effects of the Pandemic**

All Saints' offers a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Some services are also held at St Anthony's. These have continued wherever possible during the pandemic with suitable measures in place to maintain social distancing and additional cleaning. All Saints' has however been forced to close during periods of lockdown and decisions on re-opening have been and will be taken with the safety of the congregation as the primary consideration.

During the pandemic, even when it has been possible to hold services in Church, services have been posted online, either live streamed or pre-recorded. Home groups have continued to meet regularly online. Children's activities have continued online and daily videos were posted online during Advent under the banner of ADVENTURE 2020.

All are welcome to attend our services in Church or online (the latter may be accessed via the website). At the 2020 Annual Parochial Church Meeting there were 209 parishioners on the combined church electoral rolls (2019: 206)

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend it to God's keeping. These services have continued wherever possible during the pandemic.

#### Pastoral Care and Community Action

The churches engage in a wide variety of community action, with particular emphasis on children/young adults and older people. Unfortunately, many of these activities were suspended as a result of the pandemic including:

- Mother's Union and the Women's Social Group
- Sunday Lunch / Christmas Day lunch
- Coffee Pot
- Various Toddler Groups & Jigsaw (Family Fun continued online)
- Pastoral Support at Riddlesdown Collegiate

#### Mission and Evangelism

Helping those in need is a demonstration of our faith. During the year the parish made charitable donations of £25,299 of which £3,000 was to missionary societies abroad, £nil to relief and development agencies abroad, and £22,299 to local and church charities. The churches also make a substantial effort in supporting Christian Aid.

St Antony's (in association with Hamsey Green Co-operative Store) supported the food bank run by Purley United Reform Church. All Saints' supports Croydon Refugee Centre and participates in hosting Croydon Churches' Floating Shelter for the Homeless.

#### Green Issues

Caring for God's creation has been identified as one of the Five Marks of Mission of the Church and has been picked up as a key issue by the churches. All Saints' has a long-standing *Green Team* and has achieved a silver award under the national *Eco Church* initiative.

#### Deanery Synod

In the year under review, two clergy and up to nine lay members of the PCC (plus one member of Diocesan Synod *ex officio*) sat on Croydon South Deanery Synod. Synod provides the PCC and each DCC with an important link between the parish and the wider structures of the church. Mr Kevin Wright of All Saints' serves as Treasurer.

#### Trustees' Report

The full PCC held four meetings in 2020 – three before the 2020 APCM and one after. Two of these meetings were online meetings. There has been one online meeting in 2021, before the one at which this report is to be adopted.

The Standing Committee held one online meeting to carry out sensitive pay review tasks devolved from PCC.

The measures introduced in 2011 to ensure that PCC, as the only legally constituted body in the parish, provided adequate oversight for key issues, particularly to avoid any personal liability for DCC members, worked satisfactorily. We believe they provided the right balance between meeting legal requirements & allowing the maximum church autonomy, prior to the dissolution of the Team Ministry.

Whilst Safeguarding of children and potentially vulnerable adults was initially a DCC responsibility, the subject is so important that PCC played an important oversight role and endorsed parish-wide policies on these issues. Similar oversight was provided on data protection issues whilst these were handled at DCC level.

As the formal employer of all lay workers within the parish, PCC exercised a key role in ensuring that DCCs, to which management of almost all employees was devolved, operated within a framework which ensured equitable treatment of them all.

The PCC provided general oversight and formal authorisations for a variety of significant building and property projects.

The PCC also carried out a number of administrative tasks on a regular or ad hoc basis.

#### **Financial Review**

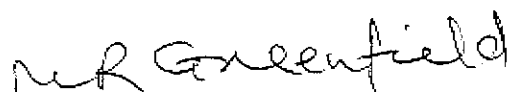
Income for the financial year was £269,448 (2019 £320,889) and expenditure £268,180 (2019 £342,998) with net expenditure after investment gains and losses of £10,272 (2019 £20,726).

#### **Reserves Policy**

In aggregate, the three churches maintained a reserve of not less than £160,000 to maintain their ongoing work for six months. This figure will be reviewed in due course, following the departure of St Edmund's and once things have returned to "normal" after the pandemic.

Note that pre-Covid, 41.5% of total income for St Anthony's and All Saints derived from regular giving and the related Gift Aid tax recovery and 58.5% from the regular use of Church premises by other organisations. It remains to be seen how this looks post-Covid.

**Approved by the PCC on 18<sup>th</sup> March 2021 and signed on their behalf by Revd Canon Martin Greenfield (PCC Chair)**



Independent Examiner's Report to the Trustees/Members of The Parish of Sanderstead  
Registered Charity No. 1130319  
for the year ended 31<sup>st</sup> December 2020

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020 set out on the following pages.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

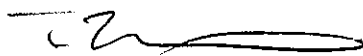
The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adetutu Taiwo ACCA  
8 Waltham Close  
Dartford  
Kent



Date

24 | 03 | 2021

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Incoming &amp; endowments</b>	3					
Donations & legacies	3.1	139,130	76	-	139,206	165,379
Charitable activities	3.2	103,934	1,137	-	105,071	131,819
Other trading activities	3.3	-	-	-	-	371
Investments	3.4	16,566	1,320	-	17,886	20,679
Other income	3.5	7,285	-	-	7,285	2,641
<b>Total income &amp; endowments</b>		<b>266,915</b>	<b>2,533</b>	<b>-</b>	<b>269,448</b>	<b>320,889</b>
<b>Expenditure</b>	4					
Fundraising costs	4.1	-	-	-	-	114
Charitable activities	4.2	243,325	24,855	-	268,180	342,884
<b>Total expenditure</b>		<b>243,325</b>	<b>24,855</b>	<b>-</b>	<b>268,180</b>	<b>342,998</b>
<b>Net (expenditure)/income before investment gains</b>		<b>23,590</b>	<b>(22,322)</b>	<b>-</b>	<b>1,268</b>	<b>(22,109)</b>
Transfers between funds		(3,450)	3,500	(50)	-	-
Net gains and /(losses) on investments	10	(15,913)	2,826	1,547	(11,540)	1,383
<b>Net (expenditure)/income net movement of funds</b>		<b>4,227</b>	<b>(15,996)</b>	<b>1,497</b>	<b>(10,272)</b>	<b>(20,726)</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	14	1,227,419	58,329	22,019	1,307,767	1,328,493
<b>Total funds carried forward</b>		<b>1,231,646</b>	<b>42,333</b>	<b>23,516</b>	<b>1,297,495</b>	<b>1,307,767</b>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

The notes to the accounts form part of the financial statements

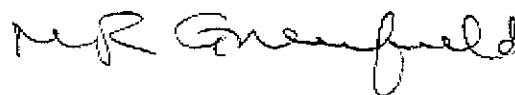
# THE PARISH OF SANDERSTEAD

## BALANCE SHEET AS AT 31 DECEMBER 2020

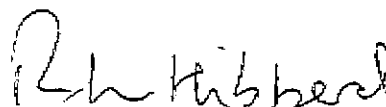
	Note	£	2020 £	£	2019 £
<b>Fixed assets</b>					
Tangible assets	8		838,852		838,852
Investments	10		<u>364,574</u>		<u>389,114</u>
			1,203,426		1,227,966
<b>Current assets</b>					
Debtors	11	750		13,157	
Cash at bank and in hand		<u>115,447</u>		<u>99,211</u>	
		116,197		112,368	
<b>Creditors</b>					
Amounts falling due within one year	12	<u>(9,129)</u>		<u>(18,567)</u>	
<b>Net current assets</b>			<u>107,068</u>		<u>93,801</u>
<b>Total assets less current liabilities</b>			<u>1,310,494</u>		<u>1,321,767</u>
<b>Creditors</b>					
Amounts falling due after more than one year	13		<u>(12,999)</u>		<u>(14,000)</u>
<b>Net assets</b>			<u>1,297,495</u>		<u>1,307,767</u>
<b>Charity Funds</b>					
Endowment funds	14		23,516		22,019
Restricted funds			42,333		58,329
Unrestricted funds			<u>1,231,646</u>		<u>1,227,419</u>
<b>Total funds</b>			<u>1,297,495</u>		<u>1,307,767</u>

The financial statements were approved by the Sanderstead Parochial Church Council on 18<sup>th</sup> March 2021 and signed on their behalf by:

Revd Canon Martin Greenfield, PCC Chair



Richard Hibberd, Secretary, Sanderstead PCC



# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

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### 1 Basis of preparation

#### 1.1 Basis of accounting

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction, unless otherwise stated in the relevant notes(s), value in accordance with:

- a) The Charities Act 2011
- b) Charities (Accounts and Reports) Regulations 2008
- c) The Financial Reporting Standard applicable in the UK and Republic of Ireland: FRS102
- d) Accounting and Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2015)
- e) Church Accounting Regulations 2006

#### 1.2 Judgements and Estimations

The Trustees have not made any significant judgements in the process of applying accounting policies and there are no areas of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

#### 1.3 Going concern

- a) At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern.

#### 1.4 Change of accounting policy

- a) The accounts present a true and fair view and no changes in the basis of accounting have been made during the year.

#### 1.5 Changes to previous accounts

- a) There have been no changes to the previous accounts during the financial year.

#### 1.6 Changes to accounting estimates

- a) There have been no changes to accounting estimates.

# THE PARISH OF SANDERSTEAD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

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### 2 Accounting policies

#### 2.1 Fund accounting

- a) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds. These are recognised at the time of receipt.
- b) Designated funds - are set aside as part of the unrestricted funds to be used for a particular future project or commitment.
- c) Restricted funds - are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

#### 2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.
- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.
- d) Investment income is included in the accounts when receivable.

#### 2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Costs of generated funds are those costs incurred in attracting voluntary income, or incurred in trading activities undertaken to raise funds.
- c) Support and administration costs of the charity relate to the costs of running the charity and includes any costs which cannot be specifically identified to another expenditure.
- d) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- e) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.
- f) The charity is not registered for VAT, so all costs are inclusive of VAT charged.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 3 Income & endowments

	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>3.1 Donations and legacies</b>					
Identifiable giving	91,116	-	-	91,116	113,368
Income tax recoverable	23,812	11	-	23,823	25,595
Collections (open plate)	2,907	-	-	2,907	3,746
Sundry donations	5,825	-	-	5,825	9,346
Grants	5,111	15	-	5,126	5,365
Donations, appeals etc.	10,359	50	-	10,409	4,956
Legacies	-	-	-	-	3,003
<b>Total donations &amp; legacies</b>	<b>139,130</b>	<b>76</b>	<b>-</b>	<b>139,206</b>	<b>165,379</b>
<b>3.2 Charitable activities</b>					
Bookstall	315	-	-	315	369
Youth work	70	-	-	70	435
Property and hall lettings etc.	96,861	-	-	96,861	116,059
Parish fees	6,688	1,137	-	7,825	14,956
<b>Total charitable activities</b>	<b>103,934</b>	<b>1,137</b>	<b>-</b>	<b>105,071</b>	<b>131,819</b>
<b>3.3 Other trading activities</b>					
Fetes & other events	-	-	-	-	371
<b>Total other trading activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>371</b>
<b>3.4 Investments</b>					
Dividends & interest	16,566	1,320	-	17,886	20,679
<b>Total investments</b>	<b>16,566</b>	<b>1,320</b>	<b>-</b>	<b>17,886</b>	<b>20,679</b>
<b>3.5 Other income</b>					
Sundry	1,127	-	-	1,127	2,638
Other income	6,158	-	-	6,158	3
<b>Total other income</b>	<b>7,285</b>	<b>-</b>	<b>-</b>	<b>7,285</b>	<b>2,641</b>
<b>Total income &amp; endowments</b>	<b>266,915</b>	<b>2,533</b>	<b>-</b>	<b>269,448</b>	<b>320,889</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 4 Expenditure

	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>4.1 Fundraising costs</b>					
Stewardship campaign	-	-	-	-	4
Fundraising events	-	-	-	-	110
<b>Total fundraising costs</b>	-	-	-	-	<b>114</b>
<b>4.2 Charitable activities</b>					
Local and other church charities	7,111	15,188	-	22,299	3,081
Relief and development agencies	-	-	-	-	226
Missionary societies	3,000	-	-	3,000	7,000
<b>Total grants</b>	<b>10,111</b>	<b>15,188</b>	<b>-</b>	<b>25,299</b>	<b>10,307</b>
Diocesan quota	75,000	-	-	75,000	108,716
Clergy expenses	4,444	-	-	4,444	5,947
Youth worker, laity training	63	-	-	63	997
Church running expenses	29,795	-	-	29,795	36,567
Church maintenance	9,628	-	-	9,628	13,887
Organists, choir and music costs	9,314	-	-	9,314	12,263
Bookstall & parish magazine	525	-	-	525	435
Upkeep of churchyards	(8)	7,257	-	7,249	14,893
Church halls running expenses	44,594	-	-	44,594	51,053
Other property maintenance	6,514	-	-	6,514	6,010
Sundries	13,304	-	-	13,304	24,761
Caring group	-	999	-	999	2,501
Kids Zone costs/Junior church	-	-	-	-	121
Pastoral Care Co-ordinator	14,028	-	-	14,028	29,122
Clergy training	-	-	-	-	180
Support costs	26,013	1,411	-	27,424	25,124
<b>Total charitable activities</b>	<b>243,325</b>	<b>24,855</b>	<b>-</b>	<b>268,180</b>	<b>342,884</b>
<b>Support costs</b>					
Parish office staff costs	14,125	-	-	14,125	13,307
Contributions from St Antony's and St Edmund's	-	-	-	-	(3,626)
Stationery and photocopying	4,923	504	-	5,427	9,871
Telephone and postage	2,397	-	-	2,397	1,936
Architect fees	1,992	907	-	2,899	-
Auditor's remuneration	2,576	-	-	2,576	3,636
<b>Total support costs</b>	<b>26,013</b>	<b>1,411</b>	<b>-</b>	<b>27,424</b>	<b>25,124</b>
<b>Total expenditure</b>	<b>243,325</b>	<b>24,855</b>	<b>-</b>	<b>268,180</b>	<b>342,998</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 5 Analysis of resources expended by activities

	Activities undertaken directly 2020 £	Grant funding of activities 2020 £	Support costs 2020 £	Total 2020 £	Total 2019 £
Direct and support costs	215,457		27,424	242,881	332,691
Local and other church charities	-	22,299	-	22,299	3,081
Missionary and charitable giving:					
Church overseas:					
- relief and development agencies	-	-	-	-	226
- missionary societies	-	3,000	-	3,000	7,000
<b>Total expenditure</b>	<b>215,457</b>	<b>25,299</b>	<b>27,424</b>	<b>268,180</b>	<b>342,998</b>

### 6 Net incoming resources / (resources expended)

During the year, no Parochial Church Council member received any remuneration or reimbursed expenses (2019 - £Nil).

### 7 Staff costs

The average monthly number of employees during the year was as follows:

	2020 No.	2019 No.
PCC managed employees	1	1
DCC managed employees	6	11
	<b>7</b>	<b>12</b>

No employee received remuneration amounting to more than £60,000 in either year.

	2020 £	2019 £
Wages and salaries	59,229	68,201
NIC	-	-
Pension costs	670	910
	<b>59,899</b>	<b>69,111</b>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

---

### 8 Tangible fixed assets

	Freehold properties £
Cost	
At 31 December 2019	<u>838,852</u>
Depreciation	
At 31 December 2020	<u>-</u>
Net book value	
At 31 December 2020	<u>838,852</u>
At 31 December 2019	<u>838,852</u>

### 9 Tangible fixed assets (continued)

The freehold properties held are the two Parish Halls, Flats 2a and 2b Onslow Gardens and the Curate's House, 285 Limpsfield Road.

### 10 Fixed asset investments

	Listed securities £
<b>Market value</b>	
At 1 January 2020	
Additions	389,114
Disposals	-
Revaluations	(13,000)
At 31 December 2020	<u>(11,540)</u>
	<u>364,574</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 10 Fixed asset investments (continued)

	2020	2019
	£	£
<i>All Saints</i>		
<i>Sylvester Trust (Endowment Fund)</i>		
£8,250 CBF Investment Fund	19,887	18,603
<i>Muriel Landreth Trust (Endowment Fund)</i>		
£1,535 CBF Investment Fund	3,629	3,395
<i>Graveyard Trust (Restricted Fund)</i>		
£16,280 CBF Investment Fund	45,335	42,407
<i>Ann Herbert Legacy (Designated Fund)</i>		
£442,498 CBF Investment Fund	295,523	324,509
<i>£200 CBF Investment Fund (General Fund)</i>	200	200
Total Investments	<u>364,574</u>	<u>389,114</u>

### 11 Debtors

	2020	2019
	£	£
Other debtors		
Tax recoverable	665	3,546
	85	9,611
	<u>750</u>	<u>13,157</u>

### 12 Creditors: Amounts falling due within one year

	2020	2019
	£	£
Loans		
Trade creditors	4,000	4,000
Special collections not yet paid out	3,769	11,315
Charitable giving	-	-
Other creditors and provisions	-	-
	1,360	3,252
	<u>9,129</u>	<u>18,567</u>

### 13 Creditors: Amounts falling due after more than one year

	2020	2019
	£	£
Loans		
	12,999	14,000
	<u>12,999</u>	<u>14,000</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 14 Statement of funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
<b>Designated funds</b>						
All Saints						
Building Fund						
Property	857,522	-	-	-	-	857,522
Emerging Projects	43,689	-	(690)	-	-	42,999
Legacies fund	272,334	6,675	(14,396)	-	(16,015)	248,598
St Edmunds						
House fund	7,090	93	(4,408)	(2,775)	-	-
Sallywags	523	69	(592)	-	-	-
	<u>1,181,158</u>	<u>6,837</u>	<u>(20,086)</u>	<u>(2,775)</u>	<u>(16,015)</u>	<u>1,149,119</u>
<b>General funds</b>						
All Saints	30,121	226,176	(192,872)	33,641	-	97,066
St Antony's	(18,207)	18,913	(15,940)	-	102	(15,132)
St Edmund's	34,347	14,989	(14,427)	(34,316)	-	593
	<u>46,261</u>	<u>260,078</u>	<u>(223,239)</u>	<u>(675)</u>	<u>102</u>	<u>82,527</u>
Total unrestricted funds	<u>1,227,419</u>	<u>266,915</u>	<u>(243,325)</u>	<u>(3,450)</u>	<u>(15,913)</u>	<u>1,231,646</u>
<b>Endowment funds</b>						
All Saints						
The Sylvester Trust	18,601	-	-	(50)	1,286	19,837
The Muriel Landreth Trust	3,418	-	-	-	261	3,679
Total endowment funds	<u>22,019</u>	<u>-</u>	<u>-</u>	<u>(50)</u>	<u>1,547</u>	<u>23,516</u>

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 14 Statement of funds (continued)

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
<b>Restricted funds</b>						
All Saints						
The Graveyard Trust	43,103	2,426	(8,143)	-	2,928	40,314
Agency	545	-	(21)	-	-	524
St Edmund's	-	-	-	1,409	-	1,409
The Vicar's and Churchwardens' Fund	102	-	-	-	(102)	-
Caring Group Fund	13,179	98	(16,691)	3,500	-	86
The Development Fund	1,400	9	-	(1,409)	-	-
<b>Total restricted fund</b>	<b>58,329</b>	<b>2,533</b>	<b>(24,855)</b>	<b>3,500</b>	<b>2,826</b>	<b>42,333</b>
<b>Total all funds</b>	<b>1,307,767</b>	<b>269,448</b>	<b>(268,180)</b>	<b>-</b>	<b>(11,540)</b>	<b>1,297,495</b>

*All Saints:*

- The Graveyard Trust, which is funds raised for the maintenance of the graveyards.
- The Roof Fund has been created for repairs of the church roof.
- The St Edmund's Fund is for spiritual development within the parish

*St. Edmund's:*

- Caring Group Fund, which is funds from donations, legacies and a Council grant to be used for the care of the sick and elderly.
- The Development Fund, these funds are to be used to develop and increase the church membership.
- Scallywags fund is a youth fund

*St. Antony's:*

- The Vicar's and Churchwarden's Fund is funds donated for use at the discretion of the Churchwardens.

*All Saints:*

- The Sylvester Trust, which is a permanent endowment the income from which may be used for the church's general purposes.
- The Muriel Landreth Trust, which is a permanent endowment which requires income to be spent on choir and music related costs.

# THE PARISH OF SANDERSTEAD

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 14 Statement of funds (continued)

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Designated funds	1,181,158	6,837	(20,086)	(2,775)	(16,015)	1,149,119
General funds	46,261	260,078	(223,239)	(675)	102	82,527
	<u>1,227,419</u>	<u>266,915</u>	<u>(243,325)</u>	<u>(3,450)</u>	<u>(15,913)</u>	<u>1,231,646</u>
Endowment funds	22,019	-	-	(50)	1,547	23,516
Restricted funds	58,329	2,533	(24,855)	3,500	2,826	42,333
	<u>1,307,767</u>	<u>269,448</u>	<u>(268,180)</u>	<u>-</u>	<u>(11,540)</u>	<u>1,297,495</u>

### 15 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Endowment funds 2020 £	Total funds 2020 £	Total funds 2019 £
Tangible fixed assets	838,852	-	-	838,852	838,852
Fixed asset investments	-	45,335	23,516	68,851	64,405
Current assets	414,922	(3,002)	-	411,920	437,077
Creditors due within one year	(9,129)	-	-	(9,129)	(18,567)
Creditors due in more than one year	(12,999)	-	-	(12,999)	(14,000)
	<u>1,231,646</u>	<u>42,333</u>	<u>23,516</u>	<u>1,297,495</u>	<u>1,307,767</u>