



# Trustees' Annual Report for the period

Period start date		Period end date	
From	22 July 2019	To	21 July 2020

## Section A Reference and administration details

Charity name

DANESFIELD SCHOOL PTA

Other names charity is known by

DANESFIELD PARENTS ASSOCIATION

Registered charity number (if any)

1130311

Charity's principal address

DANESFIELD SCHOOL

RASSLERS WOOD, HENLEY ROAD

MEDMENHAM, MARLOW, BUCKINGHAMSHIRE

Postcode

SL7 2EW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Thomas	Chair	22 <sup>nd</sup> July 2019 to 1 <sup>st</sup> October 2019	AGM
2	Louisa Brammer	Treasurer	22 <sup>nd</sup> July 2019 to 1 <sup>st</sup> October 2019	AGM
3	Lucy Lacy	Vice Chair	22 <sup>nd</sup> July 2019 to 1 <sup>st</sup> October 2019	AGM
4	Helen Kennedy	Chair	From 1 <sup>st</sup> October 2019	AGM
5	Nadine Saunders	Treasurer	From 1 <sup>st</sup> October 2019	AGM
6	Victoria Downie	Vice Chair	From 1 <sup>st</sup> October 2019	AGM
7	Danya Faylee	Vice Treasurer	From 1 <sup>st</sup> October 2019	AGM
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	PTA CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS AT ANNUAL GENERAL MEETING OR EGM, OR CO-OPTED BY EXISTING TRUSTEES AT PTA MEETING (PER PTA CONSTITUTION)

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

ALL PARENTS OF THE SCHOOL ARE MEMBERS OF DANESFIELD SCHOOL PTA. A COMMITTEE OF MEMBERS WORK ON BEHALF OF ALL PARENTS TO RAISE FUNDS FOR THE SCHOOL.

ALL TRUSTEES GIVE THEIR TIME VOLUNTARILY AND RECEIVE NO REMUNERATION OR OTHER BENEFITS.

DANESFIELD SHOOOL PTA HAS WORKED WITH LOCAL ASSOCIATIONS AND BUSINESS TO PROVIDE SUCCESSFUL EVENTS AND RAISE FURTHER FUNDS FOR THE SCHOOL.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

TO ADVANCE THE EDUCATION OF PUPILS IN SCHOOL BY:

- 1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL, AND
- 2) ENGAGING IN ACTIVITIES AND/OR PROVIDING FACILITIES/EQUIPMENT TO SUPPORT THE SCHOOL.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

ALL PARENTS OF THE SCHOOL ARE MEMBERS OF THE PTA AND CAN CHOOSE TO TAKE A LEAD OR A SUPPORTIVE ROLE IN ARRANGING FUN EVENTS FOR THE CHILDREN AND PARENTS.

THE PTA EVENTS AND ACTIVITIES RAISE FUNDS TO ASSIST THE SCHOOL IN PROVIDING A HAPPY AND POSITIVE ENVIRONMENT FOR THE CHILDREN.

THE TRUSTEES HAVE HAD DUE REGARD TO THE CHARITY COMMISSION'S PUBLIC BENEFIT GUIDANCE WHEN EXERCISING ANY POWERS OF DUTIES TO WHICH THE GUIDANCE IS RELEVANT.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A GREAT CONTRIBUTION IS MADE BY PARENTS VOLUNTEERING TO ORGANISE AND RUN EVENTS AND ACTIVITIES THROUGHOUT THE SCHOOL YEAR. WITHOUT THIS VALUABLE CONTRIBUTION OF TIME, ENERGY AND EXPERTISE WE WOULD NOT BE ABLE TO RUN SO MANY SUCCESSFUL EVENTS WHICH RAISE MONEY FOR THE SCHOOL.

ANY SURPLUS FUNDS WHICH ARE NOT LIKELY TO BE NEEDED TO PAY FOR ACTIVITIES IN THE CURRENT SCHOOL YEAR CAN BE PLACED ON DEPOSIT TO EARN INTEREST.



**Summary of the main achievements of the charity during the year**

THROUGH A VARIETY OF EVENTS AND ACTIVITIES, FUNDS HAVE BEEN RAISED TO ENABLE THE SCHOOL TO BUY/PROVIDE:

- 1) TEACHER TRAINING
- 2) TEACHING AND LEARNING RESOURCES FOR CHILDREN
- 3) IT INFRASTRUCTURE AND EQUIPMENT
- 4) CLASSROOM IMPROVEMENTS
- 5) HEALTH & SAFETY EQUIPMENT AND SITE SECURITY
- 6) NEW SCIENCE AND MUSIC FACILITY



## Section E

## Financial review

Brief statement of the charity's policy on reserves

ANY SURPLUS FUNDS WHICH ARE NOT LIKELY TO BE NEEDED TO PAY FOR ACTIVITIES IN THE CURRENT SCHOOL YEAR CAN BE PUT ON DEPOSIT TO EARN INTEREST

Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

THE PTA HAS HAD A DIFFICULT YEAR THIS YEAR DUE TO THE CORONAVIRUS PANDEMIC. THE PTA WOULD NORMALLY HAVE RAISED FUNDS THROUGH A PROGRAMME OF ACTIVITIES AND EVENTS THROUGHOUT THE SCHOOL YEAR INCLUDING:  
CHRISTMAS FAIR  
DANESFIELD DASH 10K EVENT  
DANESFEST COMMUNITY FESTIVAL  
CAKE SALES

HOWEVER, SOME OF THESE EVENTS HAVE BEEN ABLE TO TAKE PLACE THIS YEAR. WE HAVE BEEN LIMITED TO FUND RAISING THOROUGH ACTIVITIES WITH EXTREMELY LIMITED/NO CONTACT, THE EASTER EGG HUNT WAS ABLE TO TAKE PLACE AS IT WAS RUN BY THE OLDER CHILDREN THEMSELVES WITHIN SCHOOL.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nadine Saunders

Position (eg Secretary, Chair, etc)

Treasurer

Date

2/5/2023





## Receipts and payments accounts

CC16a

For the period  
from

Period start date

22/07/2019

To

Period end date

21/07/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising Events	25,075	-	-	25,075	76,341
Corporate Sponsorship	6,000	-	-	6,000	8,100
Donations	7,673	-	-	7,673	34,227
Interest	68	-	-	68	65
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>38,816</b>	<b>-</b>	<b>-</b>	<b>38,816</b>	<b>118,733</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>38,816</b>	<b>-</b>	<b>-</b>	<b>38,816</b>	<b>118,733</b>
<b>A3 Payments</b>					
Registration for Lotteries	20	-	-	20	20
PTA UK Membership	122	-	-	122	117
Events	6,990	-	-	6,990	34,467
School Projects	87,475	-	-	87,475	39,551
PTA Purchases	95	-	-	95	230
Costs of generating voluntary receipts	96	-	-	96	96
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>94,798</b>	<b>-</b>	<b>-</b>	<b>94,798</b>	<b>74,481</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>94,798</b>	<b>-</b>	<b>-</b>	<b>94,798</b>	<b>74,481</b>
<b>Net of receipts/(payments)</b>	<b>- 55,982</b>	<b>-</b>	<b>-</b>	<b>- 55,982</b>	<b>44,252</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>75,917</b>	<b>-</b>	<b>-</b>	<b>75,917</b>	<b>31,665</b>
<b>Cash funds this year end</b>	<b>19,934</b>	<b>-</b>	<b>-</b>	<b>19,934</b>	<b>75,917</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts (less uncleared cheques)	19,934	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>19,934</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £



**B2 Other monetary assets**

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

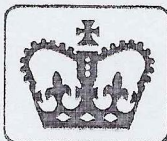
**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Danesfield School PTA

**On accounts for the year  
ended**

21<sup>st</sup> July 2020

**Charity no  
(if any)**

1130311

**Set out on pages**

One & Two

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

26/04/2023

**Name:**

Karen Anderson

**Relevant professional  
qualification(s) or body  
(if any):**

ACA Membership No. 8923851

**Address:**

THE TALL HOUSE, 29A WEST STREET  
MARLOW, BUCKINGHAMSHIRE  
SL7 2LS



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.