

Registered Charity Number: 1130302

**PARISH OF MONKWEARMOUTH
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020**

Incumbent:

Reverend R Bradshaw

Bank:

**National Westminster Bank Plc
52 Fawcett Street
Sunderland
SR1 1SB**

Independent Examiner:

**W.H. Sawyer FCA
Murray and Lamb
Kingfisher House
Kingsway
Team Valley Trading Estate
Gateshead**

THE PARISH OF MONKWEARMOUTH

INDEX

1-13	Annual Trustees Report
14	Independent Examiner's Report
15	Statement of Financial Activities
16	Balance Sheet
17	Cashflow statement
18 – 25	Notes to the Financial Statements

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

Background

The PCC of the Parish of Monkwearmouth is responsible for co-operating with the clergy of the Team Ministry in promoting the whole mission of the Church within the parish – pastoral, evangelistic, social and ecumenical. It also has a responsibility for maintaining the fabric of the Priestman Hall and the church buildings in the parish.

Membership

During the year 2020 the following people served as members of the PCC

Team Rector The Revd. Richard G.E. Bradshaw

Team Vicar The Revd Andrew M. Watson

Associate Minister The Revd Dr Philip Smithson

Readers Mr David Henderson
 Mr John Pattinson

Lay Minister with Bishop's permission to Officiate

Mrs Enid Phillips

<i>Churchwardens</i>	Ms Jo-Ann Appleby (Nov.2020)	St. Andrew's, Roker
	Mr Stuart Cameron	All Saints', Fulwell
	Mrs Doreen Hall	All Saints', Fulwell
	Mrs Enid Phillips	St. Peter's, Monkwearmouth
	Mr Peter Calvert	St Peter's, Monkwearmouth

Lay Vice Chair Mr John Pattinson

PCC Secretary Mrs Eleanor Wilson

PCC Treasurer Mr Ron Marsden

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Membership continued

Representatives on the Deanery Synod

Mrs Evelyn Nicholson	St. Peter's
Mr Malcolm Drummond	St. Andrew's

Elected Members

Miss Christine Chadwick	St Andrew's
Mrs Joyce Pratt	All Saints'
Mrs Linda Hughes	All Saints'
Mrs Judith King	All Saints'
Mrs Muriel Tully	All Saints'
Mrs Diana Matthew	All Saints'
Mrs Anne-Marie Kemp	St. Peter's
Mr Fred Raffle	St. Peter's

Parochial Church Council

As a result of the Coronavirus pandemic the P.C.C. met on only two occasion during the course of the year 2020

Committees:

Standing Committee

This comprises the Rector, the Churchwardens and the officers of the PCC (Lay Vice Chair, Secretary and Treasurer) and the other clergy of incumbent status. The Standing Committee meets to determine the agenda for PCC meetings and has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

District Church Councils

Each District in the parish has a District Church Council. Each "DCC" comprises that District's members on the PCC together with an additional **six** members elected at the Annual District Church meeting (ADCM). The DCCs are responsible for matters affecting their respective districts including mission and ministry, finance, administration and building and fabric.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Church Statistics

There are 217 parishioners on the parochial roll, of whom 58 are not resident in the parish. As a result of the Covid 19 pandemic and national lockdowns announced in March, and then in November, regular gathered worship - together with baptisms and weddings - was not permitted to take place in church for a total of eighteen weeks during 2020. Funeral services were permitted to take place in church. A local decision was taken to limit funeral requests to crematorium services only until July 2020 when funeral services in church resumed.

The average Sunday Parish Adult Attendance figure for 2020 was approximately 36 adults. There were four baptisms in January and February 2020 prior to the lockdown in March. There were no weddings in the churches of the Parish and the eight weddings which had been booked were cancelled or postponed. Over a hundred people attended an out of doors service of carol singing in St Andrew's churchyard on Christmas Eve.

. Ministerial Resources and Staffing

The Parish has three priests with distinct roles and responsibilities within the Team Parish, contributing to sustaining congregational life, enhancing parish development and furthering the work of God's Kingdom: the Team Rector, the Revd Richard Bradshaw, the Team Vicar, the Revd Andrew Watson and the Revd Dr Philip Smithson as a non-stipendiary Associate Minister.

Mrs Carol Pattinson continues to work as an Authorised Pastoral Assistant (APA) as part of the ministry team. Working closely with the clergy, Carol also ensures that as many of the sick or housebound as possible are visited and receive Holy Communion when appropriate. John Pattinson and David Henderson continued in their work as Readers across the Parish, as well as having some geographical focus within the three Districts. With similar duties and responsibilities Enid Phillips, licensed as a Reader in New Zealand, continued to serve with the Bishop's Permission in pastoral and preaching ministry as well as assisting in the leading of worship. David Henderson is also licensed to conduct funerals in which ministry he shares with the clergy.

Prior to lockdown on 23rd March Carol Pattinson continued to lead the quarterly Memorial Service at All Saints' Church. Similarly, prior to lockdown, John Pattinson along with Val Hughes continued to lead and develop the work of baptism preparation in the parish on the final Thursday of each month and Carol Pattinson in her role as Authorised Pastoral Assistant continued co-ordinating the Bereavement Team. Many other church members share in the Church's ministry and mission in informal ways, caring for and visiting those who are known to be in need. Until lockdown on 23rd March 2020 Communion continued to be taken on a monthly basis to residents of Glenholme, Princess House and Springtide Cove.

In September 2020, the PCC warmly supported Allison Young's application to begin a year's training as a Lay Pastoral Assistant through the Lindisfarne College of Theology. It is anticipated that on completion of her training in July 2021 Allison will become part of the Monkwearmouth Pastoral Team.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

In May 2020 the Team Rector was approached by the Diocesan Director of Ordinands who asked if the Parish might consider taking on a curate in training from Petertide, 2021. The clergy and PCC were agreeable to this and Tim May, currently an ordinand at Cranmer Hall, Durham, and his wife Beth will be welcomed into the Parish of Monkwearmouth in early July, 2021. They will live at St Mark's Vicarage in the nearby Parish of St Mark, Millfield.

Following lockdown on 23rd March and continuing throughout 2020 and into 2021 ministry in the Parish was required to undergo rapid and radical transformation to meet the needs of congregation members and other parishioners

. Services

Regular congregational worship.

Between 23rd March and 28th June and 22nd November 2020 shared gathered worship was not permitted by the Government as part of national lockdown in response to the Covid-19 pandemic. Having considered offering online worship it was decided – given that nearly 50% members on the parish electoral roll do not have Internet access – to provide all congregation members with a paper form of Sunday worship - with readings for the day, prayers, etc - which could be used at home each week. This was emailed and hand delivered (which led to unexpected pastoral benefits – conversations at garden gates, through windows, etc). It was also felt that as the principal parish service – the Eucharist – is by its very nature an act of corporate worship and made no theological sense for priest to be watched on screen celebrating alone.

Given that many congregation members were at first reluctant to return to church when lockdown shared worship restrictions were lifted (as a number still are) “Sunday Worship from Home” continued to be provided. The plan is that this will continue into the future for the benefit of those who are housebound for the longer term and also for those who might be away from church temporarily for other reasons, eg. illness or perhaps on holiday but who might wish to join in with a form of shared Sunday worship.

At the beginning of the first lockdown regular “in person” 9.15am Parish Morning Prayer was replaced by a Zoom form of meeting on Mondays, Tuesdays and Wednesdays. Wednesday Zoom Morning Prayer was discontinued in early July 2020 when midweek Eucharist services began again at All Saints’ (10am) and St Peter’s (11am) which rendered clergy ability both to host Zoom Morning Prayer to arrive in good time for “in person” services impractical. It also enabled two Morning Prayer “regulars” to have time to travel from home to the 10am service. A number of people who joined Zoom Morning Prayer at the beginning of lockdown have become regulars.

A number of sermons by the Rector were posted on the Parish Facebook page during the weeks of the first lockdown in the spring and summer of 2020

THE PARISH OF MONKWEARMOUTH

ANNUAL TRUSTEES REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Funeral services

Whilst the first lockdown forbade weddings and baptisms (requiring us to contact and speak with those who had already made bookings for 2020 all of which needed to be cancelled) funeral services were permitted to continue with a maximum number initially of only six mourners. Funeral services were permitted to continue in church but a local decision was made in the parish to discontinue funerals in church for a time. As other churches in the Diocese had discovered there was no easy way to manage large numbers of mourners if they arrived at church and there was potential for additional distress for bereaved families. It was felt crematoria, with staff on hand, would be better equipped to manage such situations should they arise. It was a very difficult decision to make but we felt it was the correct one in the circumstances. Fifteen funeral services requests were received in the first six weeks of the first lockdown and were held either in Sunderland Crematorium Chapel or at the graveside in a cemetery by members of the parish clergy.

At the beginning of July, when Sunday services were again permitted and we had established a Risk Assessment for all worship in the church buildings of the parish, we felt sufficiently confident to resume funeral services in church.

Finance

2020 was, once again, a very challenging year. Buildings maintenance commitments – particularly for St. Andrew's - continued to make heavy financial demands. The Parish Pledge Offer was £35,000. Please see below for further details. The District Church Councils and Church Officers continued to work hard at seeing that money is given and raised, and that bills are paid.

The outgoings, not least in the proper conservation and care of the church buildings of the Parish, two of which are Grade 1 listed (which draw national and international interest) remain considerable.

Parish Share 2020

	Pledged	Paid
All Saints'	£12,000	£10,250
St. Peter's	£11,000	£2,000
St. Andrew's	£12,000	£4,000
Parish	£0	£5,000
Parish of Monkwearmouth	£35,000	£21,250

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

The Parish of Monkwearmouth has always been committed to trying to pay the Parish Share in full. The parish is very aware that Parish Share underpins the costs of stipendiary ministry and other key aspects of ministry provision in the Diocese. Recent years have been especially challenging as congregation numbers and occasional offices (with their respective fees) have fallen. At the same time buildings costs increase and, especially at St Andrew's, have been, at times, very considerable. Whilst there remains an amount in reserve forecasts give a very uncertain view as to how long this will last as the current rate of building repair expenditure at St Andrew's is unsustainable beyond the next few years. Following a Parish Giving Campaign during the month of October 2018 there was a noted uplift in gift offerings at St Andrew's.

As the church PCC and DCCs met in the autumn of 2020 it was clear that a very substantial means of income – letting fees for regular and occasional use of church buildings, income from Bede's Bakehouse, a fall in regular giving because of the closure of churches for regular worship for many weeks and a dip in occasional offices (weddings and for a time church funerals) – was lost and would take a very considerable time to regenerate.

Buildings and Property

As a result of the pandemic lockdown all community, social and church activities which normally took place in the various buildings of the parish ceased with immediate effect at the announcement of the national lockdown on 23rd March 2020. Income derived from hiring parish rooms including the Priestman Hall at St Andrew's and Bede's Bakehouse at St Peter's and the income derived from Bede's Bakehouse as a café consequently also ceased. Repair work on buildings was largely put on hold although some buildings and fabric issues were able to be dealt with during the lockdown and advantage taken of the closure of the church buildings. Emergency repairs were also carried when these were required.

1. St. Andrew's Church

2020 was largely a "holding year" with the exception of a number of emergency repairs. The buildings report in September 2020 indicated work still to be undertaken: renewal of broken drain gullies on the north side of the Hall, replacement of four slates on the Hall Roof, investigation of water ingress into Hall corridor, repairs to north parapets where stone slabs are loose, repointing inside area above the main entrance and repairs to the lightning conductor. Four ash trees in the churchyard were identified as having Ash-die back disease and following an inspection by DMH Tree services it was concluded that these trees needed to be felled. At a cost of £400-£800 per tree it was decided to spread the cost by felling one tree every six months. The Archdeacon's temporary B list for the BT Gateway equipment on the roof of the tower was due for renewal and the DAC were in agreement with this. BT re-imbursed the church £250 every six months for the use of the church roof for this

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

A number of slates and part of the stonework of the central north pinnacle fell to the ground in the autumn. The area below the point of damage was cordoned off as we await repairs which will not be possible until the warmer weather of late spring/early summer. The church architect estimated cost at £25K

Emergency repairs were undertaken to the roof over the organ following a major water ingress into the organ loft. Pointing to the vestry door was also undertaken following an attempted break-in. Further repairs were undertaken following flooding in the vestry after heavy rainfall. Drainway Plumbing also identified one drain heading northwards into the grassed area which would need further investigation using cameras or by digging up of ground.

On 10th November the Quinquennial Report Inspection was carried out. A major area of concern was the amount of lime mortar which had fallen from the north wall after only six years of repair work. This would have to be dealt with in due course and the question of materials brought to the DAC. A recommendation by the church architect that cement be used when the walls had previously needed repair had been overruled by the DAC in favour of the original lime mortar which, it would seem, is an insubstantial material for requirements.

The Priestman Hall which is attached to St Andrew's operated normally until 23rd March, 2020 with regular weekday and weekend use by a variety of clubs, groups and organisations as well as occasional and one-off events such as birthday parties. The letting of the Priestman Hall provides a crucial, regular income for St Andrew's for payment of Parish Share as well as which ceased without warning when the first lockdown was announced.

Proposals to consider Churches Conservation Trust paper "Project viability and consultation" (December 2019) focusing on maximizing potential of the Priestman Hall for community use and securing long term sustainable future for St Andrew's and Priestman Hall were put on hold when lockdown was announced. Estimated project cost was £13, 405.

2. St. Peter's Church

Until 23rd March 2020 St. Peter's Church the Chapter House continued to function as Bede's Bakehouse café open on Monday, Wednesday and Friday lunchtimes. Up until then it was (and going into the future beyond lockdown will we anticipate will continue to be) an extremely popular venue, attracting regular local customers, including students from the University as well as visitors from further afield. St Peter's Church and Bede's Bakehouse regularly receives full "five points" reviews in Trip Advisor. Bede's

Bakehouse re-opened for a few weeks in September when the first lockdown was lifted and indoor hospitality was for a time permitted again. All risk assessments were in place. At the announcement of the second lockdown in November Bede's Bakehouse temporarily closed again.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

During 2019 plans were proposed for a new entrance into Bede's Bakehouse on the east side of the connecting corridor as a replacement to the window opposite the kitchen door. It is hoped that this will provide a more direct and accessible route into the Bakehouse from the east side of the churchyard.

Following the noting in the Quinquennial Report of October 2018 of efflorescence damage to walls and a number of pillar, consultation with insurers, various meetings with the DAC, Sunderland City Council, Historic England and church architect during 2018 and 2019 a meeting was held in January 2020 between all those listed above and Cllr John Kelly, Portfolio Holder for Communities and Culture. Cllr Kelly undertook to do whatever he could to ensure full City Council support in investigation of the damage and the undertaking of repair work.

Following the announcement of the national lockdown on 23rd March nothing further was heard from the City Council. In September the Team Rector contacted Cllr Linda Williams, Cllr Kelly's successor as Portfolio Holder for Communities and Culture to enquire of the situation. Cllr Kelly referred the Team Rector to Mark Jackson, Assistant Director of Infrastructure, Planning and Transportation. Mr Jackson informed the Team Rector that the process would need to take a step back and pass to the Council information as to what, specifically was being stated by the church. This had in fact been done over the course for the previous twenty four months and it was assumed that the City Council had already in its possession all the information which was required. Nevertheless the Team Rector contacted the church architect and asked him to pass on once again the evidence of the damage which, it seems, was principally caused by the activities of the City Council contractors during the landscaping of churchyard in 2015.

After the Team Rector contacted Daniel Spraggon of Durham DAC it was concluded that the City Council might now be wishing to take the matter to their insurers rather than simply offer to assist with Council resources to work together to resolve the problem as proposed by Cllr Kelly. The Team Rector and Daniel Spraggon considered the best line would be to arrange a further site meeting to assess the progress of the efflorescence damage and also to consider next steps. The initial site meeting would include DAC members, the Archdeacon of Sunderland and church architect as well as Parish Representatives. Representatives of Historic England were also invited. Cllr Williams other City Council Representatives would be invited to subsequent meetings.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

The four week lockdown of November and then the announcement of a third lockdown in January frustrated proposed dates for a site meeting and a site meeting did not take place until 29th March. Representatives of Historic England indicated particular personal concern about physically attending a site meeting despite assurances of risk assessments in place did not attend the meeting. Although beyond the remit of this 2020 Report this is to note that the main outcome of the meeting was that the Team Rector should contact Cllr Williams to appraise her of the conclusion that a full assessment be made of the drainage situation beneath the church building and surrounding area and ask if the City Council might contribute financially and practically towards this.

3 All Saints' Church

Advantage was taken of the lockdown and the weeks when the church building was not in use to enable repair work in the porch area of the main entrance to the church building. A major work of repair was undertaken on the organ which has now significantly improved its playability and tone.

Worship and Education

From 5th January 2020 until the national lockdown on 23rd March 2020 the Parish continued to offer weekly services (all with sermon) of worship as follows:

St Andrew's on Sundays – 8am Holy Communion (Common Worship and Book of Common Prayer on the second and fifth Sundays of the month); 9.30am Sung Eucharist (Common Worship) at 10am and "Celebrate!" - Café style worship on the first Sunday of the month;
11.45am – Baptisms on the third Sunday of the month
St Andrew's on Wednesdays – 10am Holy Communion (Common Worship)

All Saints' on Sundays – 10.30am Sung Eucharist (Common Worship);
12 noon – Baptisms on the second Sunday of the month
All Saints' on Wednesdays – 10am Holy Communion (Common Worship)

St Peter's on Sundays – 11am Sung Eucharist (Common Worship);
12.30pm – Baptisms on the first Sunday of the month
St Peter's on Wednesdays – 11am Holy Communion (Book of Common Prayer)

Funerals and baptisms also took place in all churches of the Parish.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Parish Bible study

The weekly Parish Bible Study begun in September 2018 continued to meet on Wednesday evenings at the Rectory throughout 2019 and into 2020 until the lockdown. A chapter by chapter study of Matthew's Gospel alternated with various other books of the bible including a series on the Minor Prophets and the letters of John. The bible studies were variously led by the Team Rector, Richard Bradshaw, the Revd Dr Philip Smithson and Mr Malcolm Drummond and drew a regular group of about twelve participants representing all three churches of the Parish. It was planned that the Parish Bible Study would be replaced during the weeks of Lent by the Parish Lent Course and then resume after Easter.

Parish Lent Course 2020

During the weeks of February preparations were being made to run the York Lent Course "Superstar". By the beginning of Lent general public advice in the light of increasing concern about Covid-19 was being given that older people should be careful mixing with others. In the light of this a decision was made to postpone the Lent Course. On 23rd March the United Kingdom moved into a national lockdown.

Wearmouth Lecture.

Normal plans for the Wearmouth Lecture at St Peter's in September did not proceed given the pandemic lockdown situation.

Parish Administration and Communication

During the weeks when it was permissible during 2020 the Parish Office continued to serve effectively the whole Parish, including the work for PCC and DCC meetings, liturgical and educational productions. After February 2020 work to produce the Parish Magazine and bookings for all three churches were all paused. From July in a more time-limited way the Val Hughes, the Parish Administrator resumed oversight of arrangements for the occasional offices, the distribution of mailings, communication with the three churches and other agencies. The wardens continued to be an important part of our communication network, as well as volunteers who from time to time assist the Parish Administrator in her tasks. In particular Carol Pattinson and Stuart Cameron were of vital assistance in distributing "Sunday Worship from Home" to enable Sunday worship to continue even when the church was not able to meet together physically. A new and upgraded computer system was installed towards the end of 2019. The parish website and Facebook page and Twitter feed continues to be overseen by Jacky Wake.

The Wednesday Surgery Team is normally an important resource in both communication and pastoral care. Between 6.15pm and 7.15pm people come to make bookings for weddings. From 23rd March and the announcement of national lockdown and regrettably Surgery had to be put on hold until such time it was permissible to resume. Communication for the re-arrangement of weddings was made with the Parish Office via telephone.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Mission and Hospitality

All normal areas of hospitality across the Parish had to cease at the announcement of the national lockdown on the 23rd March. As soon as it was possible to do so, late in June, all three churches opened for the opportunity for people to come for private prayer: St Andrew's on Sundays 7pm-9pm and Thursdays 10am-12 noon, All Saints' Wednesdays, 10am-12 noon and St Peter's Tuesdays and Fridays 11am-1pm.

Mission and Pastoral Care

2020 presented particular and unexpected requirements for pastoral care. Missional opportunities through the occasional offices of baptisms and weddings could not be taken in the normal way.

Following the announcement of lockdown on 23rd March an arrangement of telephone ministry was put into place across the Parish with the hope that those who might be especially feeling the effects of isolation during lockdown might continue to have human contact and pastoral support. The arrangement of "Sunday Worship from Home" which was hand delivered to the many members of the church congregations who do not have access to the Internet also lent opportunity for pastoral support with socially distanced conversations with people on their doorstep or via downstairs windows.

During April, May and June there was an especially high number of funeral services. Clergy did their best to ensure that bereaved partners and family members received support needed at a particularly stressful time when physical visiting to people's homes was restricted and numbers were limited at services and when other normal means of comfort – the singing of hymns, hand-shaking, the gathering of families after a service – were not permitted. Clergy, who – long with family members of those in hospital – were not allowed to undertake hospital visits – kept in close contact with hospital chaplains and were able to give pastoral updates to loved ones at home.

Visits to nursing homes were sometimes not permitted at all and at times were permitted with PPE. This presented particular and sometimes distressing pastoral challenges for loved ones and the parish did its best to offer support.

THE PARISH OF MONKWEARMOUTH
ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Looking Forward

- Developing God's vision for the future with the resources and gifts that we have been given in our mission that is Christ's calling to us all.
- Supporting development of local resources, Christian confidence, gifts and skills and Christian Stewardship
- Enhancing the churches' ministry of welcome and hospitality, especially for visiting groups.
- Continuing to make imaginative use of all our church plant and buildings on mission opportunities at our sites through music, art, history, education, architecture, pastoral care and prayer.
- Maximising the educational and mission opportunities of the St. Peter's site through partnership with other agencies, particularly Sunderland City Council, responding to our corporate vision, and supporting the ministry of hospitality and prayer.
- Further encouragement of Christian discipleship, understanding and communication of Christian faith within our congregations and Parish
- Strengthening links and sharing resources with our neighbouring parish of North Wearside
- Continuing commitment to engaging with the Deanery Development Plan and making good use of Diocesan resources
- Supporting new expressions of the Church in reaching out to others.
- Christian nurture of people who have begun to enquire or belong within our churches.
- Practical issues of disability access, care of historic buildings, site management, interpretation and maintenance will continue to be matters of significance as we seek to be good and imaginative stewards of our buildings, including the Priestman Hall.
- Financial development through teaching about giving, reviewing stewardship in the district churches, fund-raising, sponsorship, marketing our products and monitoring the overall financial activities of the Parish and Districts And contributions towards Parish Share.

Rev. David
Team Secs

THE PARISH OF MONKWEARMOUTH

**ANNUAL TRUSTEES REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Signed.....

A handwritten signature in black ink, appearing to read 'R. Bradshaw', written over a dotted line.

Revd. R Bradshaw

23 May 2021

HE PARISH OF MONKWEARMOUTH
INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF THE PARISH OF MONKWEARMOUTH
FOR THE YEAR ENDED 31 DECEMBER 2020

I report to the members on my examination of the accounts of the PCC for the year ended 31 December 2020.

Respective responsibilities of trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under Section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

W H Sawyer FCA
Murray and Lamb
Kingfisher House
Kingsway
Team Valley Trading Estate
Gateshead



23 May 2021

**THE PARISH OF MONKWEARMOUTH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**


	NOTES	Unrestricted Funds £	Restricted Funds £	Total Funds	
				2020 £	2019 £
INCOME AND ENDOWMENTS	2				
Voluntary income		68,982	373	69,355	83,856
Activities for generating funds		4,367	1,210	5,577	9,635
Church activities		19,910	-	19,910	33,488
Other incoming resources		10,902	-	10,902	12,834
Investment income		<u>22</u>	<u>53</u>	<u>75</u>	<u>189</u>
TOTAL INCOMING RESOURCES		<u>104,183</u>	<u>1,636</u>	<u>105,819</u>	<u>139,992</u>
EXPENDITURE	3				
Church activities		91,264	13,222	104,486	144,546
Other resources expended		<u>10,731</u>	<u>-</u>	<u>10,731</u>	<u>14,055</u>
TOTAL EXPENDITURE		<u>101,995</u>	<u>13,222</u>	<u>115,217</u>	<u>158,601</u>
NET INCOME/(EXPENDITURE)		2,188	(11,586)	(9,398)	(18,609)
NET MOVEMENT IN FUNDS		2,188	(11,586)	(9,398)	(18,609)
TRANSFER BETWEEN FUNDS		(2,200)	2,200		
TOTAL FUNDS BROUGHT FORWARD		<u>130,082</u>	<u>75,912</u>	<u>205,994</u>	<u>224,603</u>
TOTAL FUNDS CARRIED FORWARD		<u>130,070</u>	<u>66,526</u>	<u>196,596</u>	<u>205,994</u>

The notes on pages 18 to 25 form part of these accounts

THE PARISH OF MONKWEARMOUTH
BALANCE SHEET AS AT 31 DECEMBER 2020

	NOTES	2020 £	2019 £
FIXED ASSETS			
Tangible assets	5	<u>49,154</u>	<u>52,302</u>
CURRENT ASSETS			
Debtors and prepayments	7	2,669	4,080
Short term deposits		66,030	91,363
Cash at bank and in hand		<u>81,218</u>	<u>69,329</u>
		<u>149,917</u>	<u>164,772</u>
CREDITORS DUE IN LESS THAN 1 YEAR	8	(2,475)	(11,080)
NET CURRENT ASSETS/ (LIABILITIES)		<u>147,442</u>	<u>153,692</u>
TOTAL NET ASSETS		<u>196,596</u>	<u>205,994</u>
PARISH FUNDS			
Unrestricted Fund		130,070	130,082
Restricted Fund		<u>66,526</u>	<u>75,912</u>
		<u>196,596</u>	<u>205,994</u>

Approved by the Parochial Church Council
and signed on its behalf by:



Revd. R Bradshaw

23 May 2021

The notes on pages 18 to 25 form part of these accounts

THE PARISH OF MONKWEARMOUTH
CASHFLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
Net cash from operating activities	(13,519)	(17,743)
Cash flows from investing activities	75	179
Capital additions	-	(983)
Change in cash and cash equivalents in the reporting period	(13,444)	(18,547)
Cash and cash equivalents at 1 January 2020	<u>160,692</u>	<u>179,239</u>
Cash and cash equivalents at 31 December 2020	<u>147,248</u>	<u>160,692</u>

Reconciliation of net movements in funds to net cash flow from operating activities

Net movement in funds for the year 31 December 2020	(9,398)	(18,609)
Adjustments for:		
Depreciation charges	3,148	2,946
Investment income	(75)	(179)
(Increase)/decrease in debtors	1,411	499
Increase/ (decrease) in creditors	<u>(8,605)</u>	<u>(2,400)</u>
Net cash used in operating activities	<u>(13,519)</u>	<u>(17,743)</u>

Analysis of cash and cash equivalents

Short term deposits	66,030	91,363
Cash and Bank	<u>81,218</u>	<u>69,329</u>
	<u>147,248</u>	<u>160,692</u>

The notes on pages 18 to 25 form part of these accounts

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

(a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historic cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) September 2015 and the financial reporting standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and the PCC.

The trust constitutes a public entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

The presentation currency of the financial statements is pound sterling (£).

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required. In accordance with the requirements of FRS 102 a reconciliation of opening balances and net income/(expenditure) for the year is provided with the net income/(expenditure) under previous GAAP adjusted for the presentation of investment gains/(losses) as a component of reported income.

(c) Fund structure

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

(d) Income recognition

Voluntary income and capital resources

All income is recognized once the charity has entitlement to the income, it is probable that the income will be received and the amount of income can be measured reliably.

Collections and subscriptions are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the income is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

Funds raised by the fete, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

(e) Expenditure recognition

Liabilities are recognized as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation of the PCC.

Activities directly relating to the work of the Church

The diocesan quota or parish share is accounted for when payable. Any quota unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet but only to the extent that the PCC has the ability to discharge the liability.

(f) Tangible fixed assets and depreciation

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by S.96(2)(a) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold property

Freehold property used by the curate is depreciated on a straight-line basis over 40 years.

Other fixtures, fittings and equipment

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

THE PARISH OF MONKWEARMOUTH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

2. INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2019 £	2018 £
<i>Voluntary income</i>				
Planned giving:				
Covenants	41,026	-	41,026	42,009
Tax recoverable on gift aid	12,422	-	12,422	15,746
Uncovenanted	5,883	-	5,883	7,241
Collections (open plate) at all services	4,694	-	4,694	11,708
Gift days	123	-	123	2,721
Sundry income	<u>4,834</u>	<u>373</u>	<u>5,207</u>	<u>4,431</u>
	<u>68,982</u>	<u>373</u>	<u>69,355</u>	<u>83,856</u>
<i>Activities for generating funds</i>				
Donations, appeals, etc.	3,793	1,210	5,003	6,967
Fetes, bazaars, other fund-raising events	<u>574</u>	<u>-</u>	<u>574</u>	<u>2,668</u>
	<u>4,367</u>	<u>1,210</u>	<u>5,577</u>	<u>9,635</u>
<i>Church activities</i>				
Magazines	1,061	-	1,061	1,501
Sundry Sales & Printing	-	-	-	25
Church Hall lettings	4,264	-	4,264	9,949
Fees and commission	<u>14,585</u>	<u>-</u>	<u>14,585</u>	<u>22,013</u>
	<u>19,910</u>	<u>-</u>	<u>19,910</u>	<u>33,488</u>
<i>Other incoming resources</i>				
Letting of Lonsdale Road	6,586	-	6,586	5,498
Other Income	3,232	-	328	328
Donations	<u>1,084</u>	<u>-</u>	<u>1,084</u>	<u>7,008</u>
	<u>10,902</u>	<u>-</u>	<u>10,902</u>	<u>12,834</u>
<i>Investment income within the UK</i>				
Dividends and interest including any reclaimed tax	<u>22</u>	<u>53</u>	<u>75</u>	<u>179</u>
	<u>22</u>	<u>53</u>	<u>75</u>	<u>179</u>
TOTAL INCOME	<u>104,183</u>	<u>1,636</u>	<u>105,819</u>	<u>139,992</u>

THE PARISH OF MONKWEARMOUTH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

3. EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2020 £	2019 £
<i>Church activities</i>				
Missionary societies:				
Home missions and other Church Societies	915	2,456	3,371	4,529
Ministry: Diocesan and deanery quota	21,476	-	21,476	35,612
Clergy & Alter expenses`	3,516	-	3,516	4,195
Church running expenses	8,048	-	8,048	8,721
Church maintenance	9,806	9,705	19,511	34,018
Expenditure on parish magazine and bookstall	316	-	316	561
Upkeep of services	163	-	163	1,159
Church Hall and property running costs	25,483	-	25,483	27,896
Salaries	5,071	-	5,071	8,390
Fees	8,103	-	8,103	11,290
Other costs	3,948	1,061	5,009	5,368
Depreciation of Lonsdale Road	2,365	-	2,365	2,366
Depreciation of Equipment	246	-	246	41
Letting of Lonsdale Road	1,808	-	1,808	400
	<u>91,264</u>	<u>13,222</u>	<u>104,486</u>	<u>144,546</u>
<i>Other resources expended</i>				
Printing and stationery	343	-	343	1,343
Bank charges	325	-	325	503
Accountancy	2,400	-	2,400	2,400
Salary of parish administrator	7,126	-	7,126	9,270
Depreciation of Equipment	537	-	537	539
Subtotal	<u>10,731</u>	<u>-</u>	<u>10,731</u>	<u>14,055</u>
TOTAL EXPENDITURE	<u>101,995</u>	<u>13,222</u>	<u>115,217</u>	<u>158,601</u>

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

4. STAFF COSTS

	2020	2019
	£	£
Salaries	<u>11,642</u>	<u>17,660</u>

During the year the PCC employed a parish administrator. The individual churches also employed staff, details of which can be found in the relevant church financial statements. Payments totaling £4,156 (2019: £7,230) were paid to DDBF for clergy fees. No employee received £10,000 or more per annum.

An average of 7 employees were paid a salary during the period, including the parish administrator.

5. FIXED ASSETS FOR USE BY THE PCC

		Fixtures and Fittings £	Freehold Land and Buildings £	Total £
<i>Tangible fixed assets</i>				
VALUATION	At 1 January 2020 and At 31 December 2020	<u>11,956</u>	<u>94,631</u>	<u>106,587</u>
DEPRECIATION	At 1 January 2020	10,477	43,808	54,285
	Charge for the year	<u>783</u>	<u>2,365</u>	<u>3,148</u>
	At 31 December 2020	<u>11,260</u>	<u>46,173</u>	<u>57,433</u>
NET BOOK AMOUNT	At 31 December 2020	<u>696</u>	<u>48,458</u>	<u>49,154</u>
	At 31 December 2019	<u>1,479</u>	<u>50,823</u>	<u>52,302</u>

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	49,154	-	49,154
Current assets	83,391	66,526	149,917
Current liabilities	<u>(2,475)</u>	<u>-</u>	<u>(2,475)</u>
Fund Balance	<u>130,070</u>	<u>66,526</u>	<u>196,596</u>

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

7. DEBTORS

	2020	2019
	£	£
Prepayments and accrued interest	<u>2,669</u>	<u>4,080</u>

8. LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	<u>2,475</u>	<u>11,080</u>

There has been a shortfall of £13,750 (2019: £4,600) on the amount of £35,000 (2018: £40,000) which was due to be paid under the Diocesan Parish Quota assessment.

9. FUNDS

<i>Unrestricted funds</i>	Balance at 01.01.20 £	Income £	Attributable Expenditure £	Transfers £	Balance at 31.12.20 £
Capital funds:					
Property	50,823	-	(2,365)	-	48,458
Fixtures & Fittings	1,479	-	(783)	-	696
Designated and general funds	<u>77,780</u>	<u>104,183</u>	<u>(98,847)</u>	<u>(2,200)</u>	<u>80,916</u>
	<u>130,082</u>	<u>104,183</u>	<u>(101,995)</u>	<u>(2,200)</u>	<u>130,070</u>

All non-capital unrestricted funds are designated as to use by the PCC of each member Church of the PCC. Details of each PCC's designated funds are provided in the relevant PCC's accounts.

Restricted funds

Each PCC hold funds which are restricted as to use under the terms of bequests and donations. Details of each PCC's restricted funds are too numerous to report here. Instead a detailed summary of each fund's movement together with the purposes for which each can be utilised, is set out in the relevant PCC's accounts.

The various funds held by each member PCC can be summarised as follows:

	Unrestricted Capital £	Designated £	General £	Restricted £	Total £
All Saints'	-	-	2,490	53,136	55,626
Parish of Monkwearmouth	51,765	210	42,599	1,840	96,414
St. Andrew's	-	4,933	5,659	1,774	12,366
St. Peter's	-	<u>12,777</u>	<u>9,637</u>	<u>9,776</u>	<u>32,190</u>
	<u>51,765</u>	<u>17,920</u>	<u>60,385</u>	<u>66,526</u>	<u>196,596</u>

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

10. RELATED PARTY TRANSACTIONS

There were no related party transactions in the reporting period.

11. TRUSTEES' REMUNERATION AND BENEFITS

None of the trustees have been paid any remuneration or received any other benefits from employment with the charity during the period.

12. SUPPORT COSTS

Accountancy fees total £2,400 (2019: £2,400).

Printing and stationery costs total £343 (2019: £1,343).

Bank charges total £325 (2019: £503).

THE PARISH OF MONKWEARMOUTH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Fund £	Restricted Fund £	Total Fund £
INCOME AND ENDOWMENTS FROM			
Voluntary income	83,200	656	83,856
Activities for generating funds	7,089	2,586	9,635
Church activities	33,468	20	33,488
Other incoming resources	12,431	403	12,834
Investment income	57	122	179
TOTAL INCOMING RESOURCES	<u>136,205</u>	<u>3,787</u>	<u>139,992</u>
EXPENDITURE ON			
Church activities	131,864	12,682	144,546
Other resources expended	14,055	-	14,055
TOTAL RESOURCES EXPENDITURE	<u>145,919</u>	<u>12,682</u>	<u>158,601</u>
 NET INCOME/(EXPENDITURE)	 (9,714)	 (8,895)	 (18,609)
 TRANSFER BETWEEN FUNDS	 (2,950)	 2,950	 -
 TOTAL FUNDS BROUGHT FORWARD	 <u>142,746</u>	 <u>81,857</u>	 <u>224,603</u>
TOTAL FUNDS CARRIED FORWARD	<u>130,082</u>	<u>75,912</u>	<u>205,994</u>