

Parochial Church Council of the Ecclesiastical Parish of Keighley

Reports and Financial statements from the Annual Parochial Parish Meeting

Sunday 28th April 2024

Period

1 January 2023- 31 December 2023



Contents

2	Contents
3	Addresses
3	Legal and Administrative Information
4	Members
4	Rector's Report
5	Electoral Roll Report and Synod Report
6	PCC Report
7	Church Fabric Reports and Review
10	Safeguarding Report
11	Treasurer's report
12	Statement of financial activities
16	Balance sheets
18	Notes to the financial statements
20	Assets & liabilities
22	Independent Examiner's Report



The Parish of Keighley

Registered Charity number	1130301
Office Address	8-10 North Street, Keighley BD21 3SE
Accounts Examiner	Hart Wright Accounting, 24 Hall Drive, Sutton BD20 7NH
Bankers	CAF Bank, King's Hill, West Malling, ME19 4TA
Insurers	Ecclesiastical Insurance, Beaufort House, Brunswick Road, Gloucester GL1 1JZ

Legal and Administrative Information

The Parish of Keighley had 4 churches at the start of 2023.

All Saints Church, Keighley

St Andrews' Church, Keighley

St Barnabas Church, Thwaites Brow

St Mark's Church, Utley

As of 22nd May 2023 the church of All Saints was formally closed for worship following a consultation period and a Pastoral Scheme by the Church Commissioners.

The Parish of Keighley is in the Aire and Worth Deanery and the Bradford Episcopal Area of the Diocese of Leeds.

Structure and Governance

The Parochial Church council (hereafter referred to as the PCC) is a corporate body established by the Church of England. The PCC operated under the PCC Powers Measure.

The Parish charity registration is 1130301

Trustees

The managing Trustees are the members of the PCC.

The composition of the election of members to the PCC is set out in SCHEME PURSUANT TO RULE 18, CHURCH REPRESENTATIVE RULES (2017) THE PARISH OF KEIGHLEY, which was passed at an extraordinary PCC meeting on the 16 February 2017 and subsequently approved by the Bishop's Council of the Diocese of Leeds ahead of the APCM. The Wardens and PCC members of the Parish became trustees of the charity.

The governance document defined the establishment of Local Church councils (LCCs) for each church and the relevant representation of each of the four churches on the PCC. It also defines the relevant powers and responsibilities held by the LCCs in each local church. Since an internal revision of governance the Parish of Keighley refers to LCCs as Prayer and Planning Groups (PPGs).

Objectives and Activities

Keighley Parish PCC and the PPGs have the responsibility of co-operating with the Clergy Team of Keighley Parish led by the Team Rector, Revd Canon Mike Cansdale, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelical, social and ecumenical.

PCC members from the APCM on 23/04/23

Revd Canon Mike Cansdale (Chair)	Revd Natasha Thomas	Revd Dr Alastair Kirk
Racheal Mulcock (St Barnabas)	Carl Pybus (St Barnabas)	Graham Helliwell (St Marks)
Colin Meredith (St Mark's & PCC Secretary)		Anji Thomson (St Andrew's)
Andrew Parfitt (Synod)	Cora King (St Andrew's)	Anthea Foy (LLM Rep)
Amiri Agbai (Treasurer)	Rev Malcolm Foy (co-opted)	Jane Carter (Synod)
Bob Mulcock (Synod)	Rev Dr Tracey Raistrick (Ingrow)	Rev John Ineson (Ingrow)

After her ordination on 1st July 2023, Rev Amy Berry, Curate joined the PCC

TEAM RECTOR'S REMARKS

After 18 months of clergy vacancies, it was great to start 2023 with a full complement. As the year has gone on it has felt that the new team structures and governance have released energy into the local churches whilst also maintaining the links across the strategic areas with the PCC and the whole parish.

Relationships with partners in the town, such as the Town Council, Area Coordinators Office, Youth Service, Keighley College, Place of Sanctuary group, Keighley Creative, Keighley Cougars, local MP etc are strong and developing. This means that the parish is invited to be present and contribute to key events and that we are seen as important partners in the town.

A very significant matter in 2023 has been the closure of one of our churches, All Saints in Highfield. Coming out of Covid, the combination of a depleted congregation and high repair costs to the building led to this decision. The congregation approached this with courage and character making the decision to cease worshipping in the building with a celebration of ministry at the end of October 2022 (All Saints Day). The formal process of consultation led by the Diocese and Church Commissioners concluded with a Pastoral Scheme for closure coming into force on 23rd May 2023. It has been a painful time for those who have belonged there, but I'm glad to report that members of All Saints have found new homes across the other churches of the parish, and for some, in neighbouring parishes.

2023 was also quite a year of departures and arrivals in terms of the parish team; Paul Fleming retired as Operations Manager in May and he & Julie moved to Southend where Julie has taken up a House-for-Duty post at St Saviours, Westcliff-on-Sea; and our Mission Apprentice Fran Talbot left the programme early due to family circumstances. With changes to their roles, Revd Dr Tracey Raistrick

became Minister with the Deaf Community for the Diocese of Leeds and Steve Sprange took on additional hours in the Good Food Shop at the end of his MA. Over the summer we have welcomed Revds Amy & Jon Berry, Mission Apprentices Caron Croad, Danny Tillotson & Jason Learner. The new office team of Sam Rushworth as Ops Manager and Joe Rundle as senior administrator also started in the summer. We are grateful for Strategic Development Funding from the 'Resourcing Churches' programme that we are part of in the Bradford Episcopal Area. This has enabled us to extend our impact in Keighley town centre, in our estate communities, with children and families and with investment to revitalise Ingrow Parish.

With the call to pray for 75 baptisms I'm glad to be able to report that at the end of 2023 this figure stood at 52 for the churches in Keighley Parish. With a special confirmation and baptism service on Maundy Thursday with Bishop Toby and further adult baptisms by full immersion in November we are seeing lives touched by God's love and grace, and these people now going out to tell others of Jesus Christ who has brought new life to them.

I want to express thanks to the many, many people who contribute to the life of our churches in Keighley. This is the reality of the body of Christ; each member playing their part in His church; each one important in the Kingdom of God. At every level there are people giving generously of time, energy, resources and finance. Through your faithful service, you are making a difference for the Kingdom of God. From the teams that serve in our Sunday worship, to those who cook for our outreach events; the leaders of small groups to the befrienders with CAP & KEYS; from PPG members to volunteers in our children's team; those who are our prayer warriors to the activists on the estates.

With prayers of hope and expectancy for all that God will bring in 2024.

Rev Canon Mike Cansdale

ELECTORAL ROLL REPORT

The electoral roll did not change greatly during the year; overall there were 9 fewer members than in 2022. The numbers for each church were:

All Saints	36
St Andrew's	109
St Barnabas	39
St Mark's	49
TOTAL	233

DEANERY SYNOD REPORT

There were three meetings of Deanery Synod in 2023.

In February the Revd Jude Smith shared a short video introducing 'Barnabas: Encouraging confidence' project being introduced across the Diocese. The idea is to encourage confidence and to support churches to move forward in mission, ministry and sustainability in a way that is prayerful, intentional and, within the grace of God, possible. After information and discussion the meeting decided that overall being encouraged and sharing resources was a positive thing.

In June, Rev Lyndsay Pearson, appointed to St. John's Cottingley, was welcomed to synod. Elections for Synod roles were held over to the October meeting. The invited speaker was Rev Ned Lunn, Cathedral Canon for Intercultural Mission and the Arts. He spoke about how Parishes can engage with the City of Culture 2025 programme. Learning from faith representatives from previous host cities he suggests that rather than putting on poorly attended exhibitions we could use our buildings as host buildings for events, workshops and rehearsal spaces. He asked the meeting what might be the barriers/risks/problems that would hinder offering a space in our venues and what interest or inspiration members of Synod felt about his suggestions. Discussions followed. Ned emphasised that the intentions are that the city of culture 2025 goes on after the year and that it is planned to be a starting point with a long legacy.

Rev Oli Preston was welcomed to the October meeting. Elections were held for both lay and clergy positions within Deanery Synod. A report from Diocesan Synod was presented. Elizabeth Anderson of The Memory Tree spoke about dementia and the support that The Memory Tree gives to dementia sufferers and their carers. Brian, an Admiral Nurse Advocate, spoke about his own story ending with the death of his wife and the support he had received from Admiral Nurses. Both speakers were passionate and very well informed and it was a really interesting meeting. As many in Keighley Parish will know, The Memory Tree meets in the Methodist Hall at St. Andrews and we have a great advocate for Dementia Friendly churches in Lesley Ord from St. Barnabas.

There will be one more meeting in 2024 before Parishes hold their APCMs. Those elected to Deanery Synod in 2023 will serve for 3 years.

Jane Carter
Parish Deanery Synod Representative

PCC SECRETARY REPORT

The PCC met seven times during 2023. The main focus of each meeting was:-

January

Overall direction of PCC, vision and strategy groups. Finance. Update on All Saint's Church.

March

Staffing-Parish jobs and roles, Mission Apprentice roles.

Finances-Finance overview of the year so far, CCLA reports, who, what and how much, Parish Giving Scheme information, Personal donation, amendment, Cash Policy

Bus Project

Synod decision re Blessing of same-sex couples

Update on All Saint's Church.

Clarification of current position of St John's.

APCM, 24 April 2024

Church Wardens elected at Vestry meeting. At APCM other officers elected and accounts presented and accepted.

June

Staffing update
Finances including Parish Giving scheme
Lettings policy
Same sex couples blessing
All Saint's update
Current status of St John's/Keighley Parish.

July

Introduction to Leading your Church into Growth (LyCiG)
Staffing update
Finance including Gift Day
Introduction to St Mark's growth plans.

September

Ingrow Parish vision and future
Staffing update
Finances

October

Finance
KSA development of Hub and purchase of Methodist Hall.

November

Finance
Policies
SDF
Ingrow future developments

Colin Meredith, PCC Secretary

FABRIC REPORT FOR ST ANDREWS CHURCH

We have continued to implement our Annual Maintenance Programme and progress Quinquennial actions. All major work has been completed and most other recommendations. A new Quinquennial Inspection is due this year.

The logbook and Property register are up to date and have been signed for the year.

Decluttering and tidying is ongoing providing more efficient use of our limited storage. Our biannual Spring / Autumn cleaning and basic maintenance continues and we are grateful for the help of volunteers.

Thankfully no major work has been required this year. Some roof maintenance has taken place and an ongoing issue with vermin has now been resolved.

Investigative work regarding a broken loop system is ongoing and will be expensive but is deemed necessary. We hope to replace the halogen lights with LED bulbs in the main body of the church. These works will be expensive but it is hoped we may be successful in securing a grant.

We are grateful to the Probation Services who continue to provide support in the churchyard each week. When we can afford to, we would like to increase our car parking spaces where ground has been cleared.

The Building Project planning the redevelopment and refurbishment of St Andrew's continues. Purchase of the Church Hall from the Methodists, as part of this project, is proceeding. Concept designs from the architect have been received and displayed and presentations with feedback opportunity are taking place with all interested parties. A geophysical survey of the church yard has taken place and the Group awaits the report. The Building Steering Group and the Foundation Trustees have an extensive schedule of tasks for 2024.

It is a fine balance between current maintenance and improvements and looking forward to the future refurbishment.

Thank you to everyone who has contributed to all this work over the last year, you too are really appreciated.

Anji Thomson, Church Warden

FABRIC REPORT FOR ST MARK'S CHURCH

The congregation met on two Saturdays during the year to look at developing the role of the Church and Hall in Utley and the wider Parish. A survey of 150 local residents asked them what they would like to see the hall used for. 'Blessing our Community' is the name we adopted for this initiative, and early in December a successful Christmas Celebration was held in the hall with some regular Churchgoers, some old friends and some completely new faces having a great time together.

The sitting tenant in part of the hall has relocated to St John's Ingrow which has allowed us to look at opportunities to develop community use and lettings for the hall. Funding has been identified and set aside to install a fire alarm and update the emergency lighting.

The Quinquennial inspection in January 2023 has enabled a five-year repair and decoration plan to be formulated. Cleaning and maintenance of the buildings and grounds is generally carried out by our monthly prayer and pastries group, with volunteers doing extra as required. The cost of maintaining the heating systems is becoming a worry.

Numbers at the 9.30 service have maintained at 30 plus this year with the encouragement of some new and returning faces. The monthly Breakfast Church attracts a small number of parents with young children. The monthly 3pm family service is attracting more numbers and the weekly Wednesday morning communion service regularly attracts fifteen or more. A Sunday evening group for older children/younger adults has been introduced later in the year and is gaining traction.

The Christingle was a great success with 90 adults and children attending. Tea with the neighbours has been very popular and the congregation has embraced the Parish-wide social activities. LinkAge, a project for older people has run throughout the year and brings in 8-12 people every Monday. This provides the opportunity to bring people together, try different crafts, take part in light exercises and enjoy some refreshments.

Colin Meredith, Church Warden

FABRIC REPORT ST BARNABAS CHURCH

2023 begun with a significant facelift for the Church Hall and other sections of the building. During February Brunskills replaced all the fascias, windows and doors for the hall, vestry, kitchen and foyer. This work, which had been planned for several years, improved the look of the building considerably, but importantly also reduced heat loss. Following the facelift, we replaced all the outside lights including purchasing some emergency lights round the building.

Over the winter 22/23 there was an increasing level of concern about the roof, as well as major questions as to what might be done to replace the gas heater at the front of Church, which had been condemned in early 2022. Several remedial measures took place to make sure the church roof was as watertight as possible and that pooling of water was reduced by increasing the diameter of the gutter outlets. Once the new windows and fascias were in place we were aware that water was coming through the roof and into the hall which caused a deterioration in the wood flooring.

In April the vicar and church wardens met with Peter Harrison, the architect who has carried out quinquennial inspections in recent years. He provided advice on completely re-roofing the hall with a 'Sarnafil' or equivalent single ply membrane, however, we were not able to move forward further without access to monies that were (and still are) tied up in shares. It was during this period that the Parish was without an ops manager to support any further work. The PPG are keen to get this work carried out in 2024, especially given that the quinquennial has been recommending a roof replacement for some years. There is an option for doing an investigation, but the PPG would like to just move forward with the work as soon as possible.

The one thing left undone from our faculty was the reconstruction of a new ramp following the reconfiguration of the front doors into the foyer. We have looked at a few quotes, but as yet we are not quite sure how much of the front we can afford to re-tarmac. In the short term, some remedial cement work was carried out around our two manhole covers as they had become a trip hazard. When the weather turned cooler at the end of the summer, we discovered that the hall boiler was broken. After investigation it was discovered that water ingress around the flue had damaged the electrical control panel. We investigated replacing the panel but felt unable to proceed because the leak from the roof could continue to damage the boiler. We considered changing the redirecting the flue outlet out of the side wall, but we couldn't move forward without an asbestos survey. We decided to make do with heaters in the hall and wait until we could fix the roof.

In September the vicar met with a heating engineer to find a solution to the heating in the Church. A recommendation was made to use electric heaters suspended off the beams. Our new Ops manager spoke to our energy provider to see whether we had enough power entering the building to cope with increased electricity load, which we do.

Finally, it is important to note that we have acquired a collection box, 2 tables flower stands and a paschal candle holder from the closing of All Saints Church.

Jill Dodsworth, Church warden
Carl Pybus, Church warden

SAFEGUARDING REPORT

With Paul leaving and Sam's coming and going this has been a challenging year in terms of documenting DBS' and updating the CofE data base.

However, we now feel to be on a more even keel. Many DBS' have been undertaken this year, a reflection of our busy Parish life. Decisions and actions have been taken in consultation with the diocese regarding any certificates that contained historical information of possible concern.

Our Children and adults safeguarding policies have been reviewed and updated.

Training has been facilitated using the C of E online training material in basic, foundation and domestic violence training which the Diocese requires all PCC and people in leadership positions to undertake. Other individuals have undertaken these individually online and are reminded of this when they are due for their three year renewal.

We can then move forwards to think about more specific training that may be needed for specific groups such as children's workers, those helping with CAP, grubs up, home visiting and other areas of Church life.

We continue to review any existing worship agreements annually and will create new ones should the need arise.

Other safeguarding concerns are discussed with the local safeguarding leads at St Marks, Andrew Makin and St Barnabas Rachael Mulcock as the need arises and advice sought where necessary.

Hazel Mosby, Safeguarding Lead

FINANCIAL REVIEW

The parish of Keighley accounts consist of General (Unrestricted) funds, a number of smaller funds and appeals, Outreach Missions and Projects run by the Parish, in addition to the valuation of the North Street building and other funds endowed through legacies as investments.

All donations and legacies received during 2023 totalled £330,073 (Prior year £244,452), a 30% increase. Regular donations to the parish, through standing orders, envelope giving, and the open plate totalled £173,149. The income was supported by £22,021 of one-off donations and £49,345 from SDF grant of £49,277 towards Mission Apprentice, Pastoral Evangelist, and the Operation Manager salaries while £87,079 was received toward projects across the Parish. We were also very grateful for two legacy gifts of £20,000 and £500 respectively.

The income received towards charitable activities across the parish totalled £63,350 (Prior year £106,140). The decline of 40% was as a result of the reclassification of funding for some projects run for the community as donation.

The gift aid on our general funds increased by 2% to £23,433 (Prior year £22,883). The rental income declined by 23% between 2023 (£5876) and 2022 (£7,411) and systems have been put in place by the trustees to improve income through better marketing campaign and offering competitive market price.

Investments and bank interest in the general funds increased by 3% from £12,714 to £13,138. The Margaret Weddington funds £1,705 (Prior year £897) were reclassified as donations because the capital shares were not held by the parish.

Overall, the total income received £405,423, an 11% increase from the prior year £364,899. The total resources used have also increased by 6% to £395,936 from £374,458 in the prior year.

The total salaries paid by the parish were £124,118 of which 19% (£23,821) comes directly from the parish. The balance is made up of 49% grants, 32% from existing funds and restricted funds donated. The Parish has paid 100% of the shares to the Diocese totalling £106,551 (Prior year 83% paid, £95,736).

Reserves Policy

It is P.C.C. policy to retain the balance on free reserves (net current assets) which equates to three months planned regular expenditure based on the last reported 12 months. This policy was reviewed as part of the financial review and budgeting process.

Going Concern

Forecasts have been prepared for the period to 2024-25 to stress test several scenarios on the Parish's cash resources and unrestricted reserves. Based on the work we have performed, the P.C.C. has not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on its ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. The P.C.C. had prepared forecasts for the period to 2024 based on a number of scenarios and have considered the impact upon the Parish, its cash resources, and unrestricted reserves. The P.C.C. also has some investments which could be released if required. The accounts have been prepared on a going concern basis and all necessary measures taken and adopted.

A heartfelt appreciation to every member of the parish for their sacrificial giving. Their commitment has facilitated the propagation of the gospel in our community and around the world.

Amiri Agbai
Parish Treasurer

PAROCHIAL CHURCH COUNCIL OF KEIGHLEY
Statement of Financial Activities for the year ending 31st December 2023

	Unrestricted	Restricted	Endowment	Total	Prior Year
Incoming Resources					
Donations & Legacies	198,797	131,276	0	330,073	244,452
Charitable Activities	58,543	4,807	0	63,350	106,140
Investments	13,138	725	0	13,863	14,208
Trading Activities	0	0	0	0	0
Other	2,777	-4,640	0	-1,863	100
Total incoming resources	273,255	132,168	0	405,423	364,899
Resources Used					
Charitable Activities	153,456	116,636	0	270,091	374,456
Raising Funds	0	962	0	962	2
Other Activities	850	0	0	850	0
Support	121,752	2,282	0	124,034	0
Total resources used	276,058	119,879	0	395,936	374,458
Net Incoming / Outgoing Resources	-2,803	12,289	0	9,486	-9,559
Fund Transfers In	135,154	41,211	0	176,365	84,695
Fund Transfers Out	174,665	1,701	0	176,365	84,695
Net Incoming / Outgoing Resources	-42,314	51,800	0	9,486	-9,559
Investment Gains (or Losses)	6,618	0	0	6,618	-11,116
Net Incoming / Outgoing Resources	-33,695	51,800	0	16,105	-20,675
Asset Revaluation	0	0	0	0	0
Net Movement of Funds	-33,695	51,800	0	16,105	-20,675
Total Funds Brought Forward	194,022	139,650	0	333,672	354,347
Total Funds Carried Forward	158,326	191,450	0	349,777	333,672

Represented by

INCOMING RESOURCES	Unrestricted	Restricted	Endowment	Total	Prior Year
DONATIONS					
Donations (All Saints - General)	3,910			3,910	9,784
Income (All Saints - Mission & Development)		200		200	146
Donations St Andrew's - General)	95,490			95,490	81,122
Donations (St Barnabas - General)	15,985			15,985	10,045
Donations (St Marks - General)	57,764			57,764	31,624
Income (St Andrew's - Buildings Repair)		3		3	50
Income (St Andrew's - CAP)		17,977		17,977	13,473
Income (St Andrew's - Gift Day) *	-43,706			-43,706	28,284
Income (St Andrew's - Mission (Restricted Gifts))		8,599		8,599	2,236
Income (St Andrew's - SDF (Grant))	49,345			49,345	44,055
Income (Parish - Youth Fund)		35,526		35,526	9,639
Income (St Barnabas- Building & Improv.)				0	0
Income (St Marks - CAP Social)		197		197	85
Income (St Marks - Gift Day) *	-29,288			-29,288	13,371
Income (St Andrew's - Restricted)		200		200	0
Income Shared Parish cost	50,737			50,737	0
Income (St Marks Mission Restricted Missions)		4,059		4,059	539
Other Income (St Barnabas Fabric MW)	351			351	0
Other Income (St Barnabas - Life Skills) *	-1,791			-1,791	0
Other Income (St Barnabas - MWFF)		1,354		1,354	0
Other Income (Agency Fund)				0	0
Other Income (Parish Voluntary Donation Sch.)		2,000		2,000	0
Other Income (Eagle's Nest)		10,000		10,000	0
Other Income (Keys Project)		14,234		14,234	0
Other Income (Good Food Keighley)		11,693		11,693	0
Other Income (Good Food - Pop Up)		274		274	0
Other Income (ACTS)		400		400	0
Other Income (LINK-AGE)		24,560		24,560	0
	198,797	131,276	0	330,073	244,452
CHARITABLE ACTIVITIES					
Income (Agency Fund)	2,982			2,982	1,500
All Saints - Other Income	271			271	409
Events & Activities (St Andrew's - General)	2,433			2,433	13,201
Events & Activities (St Barnabas - General)	52			52	25
Events & Activities (St Marks - General)	8,787			8,787	7,048
Events & Activities (Good Food Keighley)		766		766	0
Events & Activities (Welcome Cafe)	1,633			1,633	0
Gift Aid (All Saints - General)	648			648	1,526
Gift Aid (St Andrew's - General)	14,712			14,712	12,788
Gift Aid (St Barnabas - General)	2,272			2,272	2,123
Gift Aid (St Marks - General)	5,801			5,801	6,446
Fees (All Saints - General)	104			104	294
Fees (St Andrew's - General)	1,926			1,926	2,769
Fees (St Barnabas - General)	1,018			1,018	0
Fees (St Marks - General)	249			249	948
Income (St Andrew's - Bells)		190		190	178
Income (ACTS)		2,380		2,380	3,280
Income (St Andrew's - CAP) Emergency Funds		965		965	975
Income (St Andrew's - Youth Fund) Money for Trips				0	46
Other Income (ST ANDREW'S - General)	6,856			6,856	43,752
Other Income (St Barnabas - General)	1,534			1,534	2,652
Income (Shared Parish Costs)	1,935			1,935	637
Income (St Barnabas - Busy Bees (projects))	629			629	537
Income (St Barnabas - Missionary Collections)		506		506	154
Income (St Barnabas Fabric MW)				0	21
Other Income (St Marks - General)	4,700			4,700	4,831
	58,543	4,807		63,350	106,140
INVESTMENT					
Income (All Saints - Chapel)		6		6	1
Income (All Saints - Choir)		10		10	2

Income (All Saints - Organ)		76	76	13
Fees (St Marks - General)	10,737		10,737	10,604
Other Income (St Barnabas - Life Skills)		0	0	74
Other Income (St Barnabas - MWFF)		633	633	566
Donations (All Saints - General)	1,008		1,008	985
Income (St Barnabas - MWFF)	300		300	876
Other Income (St Marks - General)	1,093		1,093	1,087
	13,138	725	0	13,863
14,208				
TRADING				
Income from Sales (All Saints - Traidcraft)		0	0	0
OTHER				
Income (Shared Parish Costs) Invoiced Income	120		120	100
Other Income (Agency Fund)	2,657		2,657	0
Other Income (St Barnabas Agency) *		-4,810	-4,810	0
Other Income (St Marks - Agency) *		-316	-316	0
Other Income (Parish Voluntary Donation)		255	255	0
Income (Good Food Keighley)		231	231	0
	2,777	-4,640	-1,863	100
TOTAL INCOMING RESOURCES	273,255	132,168	0	405,423
				364,899

* At the end of the project/event, the balance of the gift Day funds was transferred to the pre-agreed purposes, while life skills funds to the general funds.

RESOURCES USED	Unrestricted	Restricted	Endowment	Total	Prior Year
CHARITABLE ACTIVITIES					
Building (All Saints - General)	2,735			2,735	5,516
Building (St Andrew's - General)	20,624			20,624	16,900
Building (St Barnabas - General)	2,017			2,017	9,623
Building (St Marks - General)	20,090			20,090	16,313
Events & Activities (All Saints - General)					800
Events & Activities (St Andrew's - General)	1,978			1,978	4,387
Events & Activities (St Barnabas - General)	643			643	323
Events & Activities (St Marks - General)	10,753			10,753	9,912
Events & Activities (Good Food Keighley)		459		459	
Events & Activities (Welcome Cafe)	1,099			1,099	
Fees (All Saints - General)					-80
Fees (St Andrew's - General)	249			249	418
Fees (St Barnabas - General)	-70			-70	0
Fees (St Marks - General)	145			145	-363
Mission (All Saints - General)					842
Mission (St Andrew's - General)	1,498			1,498	23,606
Mission (St Barnabas - General)	186			186	1,778
Mission (St Marks - General)	464			464	4,340
Parish Share (All Saints - General)					17,075
Parish Share (St Andrew's - General)					41,059
Parish Share (St Barnabas - General)					8,094
Parish Share (St Marks - General)					29,508
Running Costs (All Saints - General)	10			10	815
Running Costs (St Andrew's - General)	18,452			18,452	11,094
Youth Activities (St Andrew's - Youth Fund)		375		375	334
Running Costs (St Barnabas - General)	2,154			2,154	1,472
Running Costs (St Marks - General)	9,916			9,916	5,142
Parish Running Costs (Shared Parish Costs)*	-1,931			-1,931	30,062
Staffing (All Saints - General)	-8			-8	818
Staffing (St Andrew's - General)	12,338			12,338	32,304
Staffing (St Barnabas - General)	735			735	1,178
Staffing (St Marks - General)	66			66	551
Youth Worker (St Andrew's - Youth Fund)					10,790
Expenditure (Agency Fund)	464			464	1,806
Expenditure (All Saints - Mission & Development)		-1,000		-1,000	-159

Expenditure (All Saints - Mission Development)	250		250	110
Expenditure (Parish - Organ & Clavinova Upkeep)	5,200		5,200	1,426
Expenditure (St Andrew's - Bells)				240
Expenditure (St Andrew's - Buildings Repair)				607
Expenditure (St Andrew's - CAP)	19,054		19,054	19,984
Expenditure (St Andrew's - Gift Day)	13,101		13,101	4,145
Expenditure (St Andrew's - Mission (Restricted Gifts))	1,494		1,494	2,147
Expenditure (St Andrew's - SDF (Grant))	48,001		48,001	54,691
Expenditure (St Barnabas - Building & Improv.)	22,207		22,207	1,620
Expenditure (St Barnabas - Busy Bees)	255		255	816
Expenditure (St Barnabas - Life Skills)				10
Expenditure (St Barnabas - Missionary Col.)				92
Expenditure (St Marks - Beechcliffe)				16
Expenditure (St Marks - CAP Social)	227		227	39
Expenditure (St Marks - Gift Day)				2,229
Expenditure (St Marks - Restricted Missions)				25
Expenditure (St Andrew's - Restricted)	247		247	
Expenditure (St Andrew's - Drop In)	36		36	
Expenditure (St Andrew's - Sunday Children's Work)	222		222	
Expenditure (Parish Voluntary Donation Scheme)	85		85	
Expenditure (Keys Project)	7,375		7,375	
Expenditure (ACTS)	2,330		2,330	
Expenditure (Eagle's Nest)	10,072		10,072	
Expenditure (Good Food Keighley)	18,482		18,482	
Expenditure (Good Food - Pop Up)	2,345		2,345	
Expenditure (LINK-AGE)	14,076		14,076	
Parish Fair Trade	597		597	2
	15,3456	116,636	0	270,091
				374,456
RAISING FUNDS				
Expenditure (St Barnabas - Missionary Collections)		962	962	2
OTHER				
Building (St Andrew's - General)	850		850	0
SUPPORT				
Parish Share (All Saints - General)	17,740		17,740	
Parish Share (St Andrew's - General)	48,975		48,975	
Parish Share (St Barnabas - General)	13,100		13,100	
Parish Share (St Marks - General)	26,736		26,736	
Mission (St Barnabas - General)	610		610	
Mission (St Andrew's - General)	5,621		5,621	
Mission (St Marks - General)	4,931		4,931	
Mission (St Marks - Restricted Missions)		1,162	1,162	
Mission (Agency Fund)	2,657		2,657	
Expenditure (Agency Fund)	1,382		1,382	
Expenditure (St Marks - Agency)		119	119	
Expenditure (Parish Voluntary Donation Scheme)		1,001	1,001	
	121,752	2,282	0	124,034
	276,058	119,879	0	395,936
				377,4458

* Each church contributes toward the running of North Street. These contributions cover utilities, insurance, maintenance and admin costs.

PAROCHIAL CHURCH COUNCIL OF KEIGHLEY
Balance Sheet as 31st December 2023

	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Assets					
Cash*	-23974	191,037	0	167,063	151,992
Accounts Receivable	6,259	486	0	6,745	7,206
Prepayments	0	0	0	0	1,030
Total	-17,715	191,523	0	173,808	160,228
Non-Current Assets					
Fixed Assets	92,497	0	0	92,497	95,204
Investments	93,028	0	0	93,028	86,409
Total	185,524	0	0	185,524	181,614
Current Liabilities					
Accounts Payable	9,483	73	0	9,556	5,670
Deferred Income	0	0	0	0	2,500
Total	9,483	73	0.00	9,556	8,170
Non-Current Liabilities					
Long Term Loan / Mortgage	0	0	0	0	0
Total	0	0	0	0	0
Total Net Assets	158,326	191,450	0	349,777	333,672

* the negative value of the currents Assets (Cash) : funds out of CAF bank account were utilised to pay for some unrestricted transactions and will be covered by our unrestricted investments.

Represented By

	Unrestricted	Restricted	Endowment	Total	Prior Year
All Saints - General	-15,431			-15,431	-11,624
St Barnabas - General	1,059			1,059	-730
St Andrew's - General	22,328			22,328	110,213
St Marks - General	8,651			8,651	5,062
Shared Parish Costs	39,183			39,183	-540
All Saints - Building		236		236	236
All Saints - Chapel		8		8	1
All Saints - Choir		77		77	67
All Saints - Fabric		233		233	233
All Saints - Garden		396		396	396
All Saints Memorial Window		726		726	726
All Saints - Mission & Dev.		3,211		3,211	3,011
All Saints - Mission De.		231		231	481
Parish Organ Fund		45		45	1,035
Parish Fair Trade Account	627			627	1,224
St Barnabas - Busy Bees	1,616			1,616	1,242
St Barnabas - Building & Improv.		2,174		2,174	24,380
St Barnabas - Choir	8			8	8
St Barnabas Fabric MW	665			665	314
St Barnabas - Flower Fund		77		77	77
St Barnabas - Garden	8			8	8
St Barnabas - Life Skills	0			0	1,791

St Barnabas - MWFF		25,675		25,675	24,320
St Barnabas - Missionary Coll.		606		606	1,062
St Andrew's - Bells		248		248	58
St Andrew's - Buildings Repair		53		53	50
St Andrew's - CAP		-2,248		-2,248	-5,577
St Andrew's CCLA Restricted		18,079		18,079	17,446
St Andrew's - Community Choir	252			252	252
St Andrew's - Drop In (Grant)		325		325	360
St Andrew's - Gift Day	5,454			5,454	67,693
St Andrew's - Mission		8,559		8,559	1,454
Parish Organ & Clavinova		4,255		4,255	8,389
St Andrew's - SDF (Grant)	2,132			2,132	-32,112
St Andrew's - Sunday Groups Children's Work		107		107	329
Parish Youth Fund		63,606		63,606	41,556
St Marks - Beechcliffe		46		46	46
St Marks - CAP Social		99		99	129
St Marks - Gift Day	1,822			1,822	48,941
St Mark - OHP		0		0	485
St Marks - Restricted Missions		23,196		23,196	14,670
Agency Fund	2,415			2,415	1,279
St Barnabas Agency		8		8	4,818
St Marks - Agency		0		0	435
St Marks - CAP		0		0	-24
St Andrew's - Restricted		-47		-47	0
Parish Voluntary Donation S.		1,169		1,169	0
St Andrew's General -Building	85,000			85,000	0
Eagle's Nest		-72		-72	0
Keys Project		9,511		9,511	0
Good Food Keighley		19,412		19,412	0
Good Food - Pop Up		666		666	0
ACTS		300		300	0
LINK-AGE		10,484		10,484	0
Welcome Cafe	2,304			2,304	0
Total	158,326	191,450	0	349,777	333,672

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting Policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS102)).

The financial statements have been prepared on a going concern under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The registered charity name of the PCC is "The Parochial Church Council of the Ecclesiastical Parish of Keighley" and our charity number is 1130301. It is a corporate body established by the Church of England.

Assets

Consecrated and benefice property.

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of "charity" by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets

These are capitalised if they can be used for more than one year and cost at least £300. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt. Equipment used within the church premises is depreciated on a straight-line basis over their useful economic lives. Individual items of equipment with a purchase price of £300 or less are written off when the asset is acquired.

Equipment used within the church premises is depreciated on a straight-line basis over their useful economic lives. Individual items of equipment with a purchase price of £300 or less are written off when the asset is acquired.

Investments

Investments quoted on a recognised stock exchange in form of shares or their derived value are evaluated at mid-market value at the year end.

Short term deposits

These are cash held on deposit either with the CCLA or at the bank.

Fund accounting

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted depending upon the purpose for which the endowment was established in the first place.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor.

Unrestricted funds are income funds which are to be spent on the general purposes of the PCC.

Designated funds are general funds set aside by the PCC for use on future projects, and which are therefore not included in its "free reserves" as disclosed in the trustees' report.

Income

Planned giving, collections and similar donations are recognised when received.

Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain, and the amounts are readily quantifiable.

Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

All incoming resources are accounted for gross.

Rental income from the letting of parish owned premises is recognised when the rental is due.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on the revaluation of investments at 31 December.

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC.

The diocesan parish share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

Going Concern

The Financial statements are prepared on a going concern basis. In preparing the financial statements, the PCC is responsible for assessing the Parish's ability to continue as a going concern, disclosing as applicable, matters related to operations and using the going concern basis of accounting unless the PCC either intend to liquidate the Parish or its churches or to cease operations, or have no realistic alternative but to do so.

2. Notes to the Balance Sheet

	Unrestricted	Restricted	Endowment	Total	Prior Year
Accounts Receivable					
Amount owed					
St Andrew's -Fees	99			99	
St Andrew's -Other Income	223			223	
St Barnabas-Property Rental	100			100	
St Mark's-Property Rental	450			450	
St Andrew's -General					1,675
St Andrew's -Mission					100
GASDS (Tax claim on small donations)					
St Barnabas-General	302			302	202
St Andrew's -General	521			521	281
St Andrew's -Gift Day	6			6	
St Mark's-General	172			172	137
St Mark's-Gift Day	35			35	
All Saints-General					110
Gift Aid					
All Saints-General	90			90	178
St Barnabas-General	297			297	280
St Andrew's -General	3,487			3,487	2,127
St Mark's-General	476			476	939
St Andrew's -CAP		248		248	234
St Mark's-CAP Social		20		20	
St Mark's - Mission		38		38	
Youth Fund		125		125	118
Good Food Keighley		56		56	
St Mark's-Gift Day					825
Total	6,259	486	0	6,745	7,206
Investment		Fund		Balance	Prior Year
AS Investments		All Saints - General		2,713	2,479
CCLA 104001023F (Choir/Education)		ST ANDREW'S - General		11,202	10,610
CCLA 104001027F (Education) R		ST ANDREW'S - General		6,456	6,115
CCLA 104001382S (Renovations)		ST ANDREW'S - General		12,841	11,737
CCLA 604029001 (Gen)		ST ANDREW'S - General		10,480	9,926
CCLA Braithwaite Account		ST ANDREW'S - General		3,481	3,373
CCLA Clock Fund		ST ANDREW'S - General		5,856	5,610
SM Investments		St Marks - General		39,999	36,559
Total				93,028	86,409
	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Liabilities					
Accounts Payable					
Parish Share	9149			9149	
Expense Claim					
St Andrew's - Cost of Service	34			34	
St Barnabas-Building	3			3	
Children and family work	112			112	157
Mission	186			186	3,000
St Andrew's -Building				0	377
CAP		73		73	90
Salary & Employment Costs				0	2,046
Total	9,483	73	0	9,556	5,670

Fixed Assets

	Buildings (£)	Equipment (£)	Total (£)	Prior Year (£)
Cost at 1 January 2023*	87,000	8,204	95,204	91,758
Additions In the year	0	0	0	7,487
Depreciation and Write Off	0	-2,707	-2,707	-4,041
As at 31 December 2023	87,000	5,497	92,497	95,204

*The North Street Building is shown at cost (£87,000), which is the deemed cost under FRS 15 transitional provision.

Equipment	
Photocopier	244
Dishwasher	233
Kitchen	2,037
Lenovo laptop	226
Keyboard	448
TV	240
Sound system	4,441
Computer	334
Total	8,204

Investments

	Total (£)	Prior Year
Current market Value at 1 st January 2023*	86,409	101,526
Revaluations (less interest retained)	6,619	-11,116
	0	4,000
As at 31 December 2023	93,028	86,409

*All investments are held at market value



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Parish of Keighley

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1130301

Set out on pages

1 - 21

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: *Simon Hart*

Date: 08/04/2024

Name: Simon Hart

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:	24 Hall Drive
	Sutton -In-Craven
	BD20 7NH

Section B	Disclosure
-----------	------------

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

