

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY, WHITKIRK

England & Wales · Charity number 1130280

Details

Other names WHITKIRK ST MARY'S PCC

Status Registered

Legal form Previously excepted

Registered 2009-06-22

Register [View on the Charity Commission register](#)

Contact

Address The Parish Office
390 Selby Road
Leeds
LS15 0AA

Phone 01132645790

Website <https://whitkirkchurch.org.uk>

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£222,923	£220,870	-	-
2023-12-31	£230,187	£215,189	-	-
2022-12-31	£183,000	£175,000	-	-
2021-12-31	£154,314	£150,741	-	-
2020-12-31	£138,000	£196,000	-	-

Trustees

Name	Role	Appointed
ALISTAIR HEZEL		
Adam Kelly		2022-05-22
Elaine Roberts		2022-05-22
James Edward Christopher Black		2017-04-25
Janet Mary Blenkinsopp		2016-04-19
Joan Elizabeth Williams		2019-04-29
Lynne Pickersgill		2014-04-29
Melvin Herring		2016-04-26
Nicholas John Jackson		2019-04-29
Sue Middleditch		2017-04-25

Accounts

**PAROCHIAL CHURCH COUNCIL OF ST. MARY'S
WHITKIRK**

(Registered Charity No. 1130280)

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2024

Incumbent: The Reverend Doctor Claire Honess

Address: Whitkirk Vicarage
386 Selby Road
Whitkirk
Leeds
LS15 0AA

Bank: Virgin Money
Crossgates Branch
10 Austhorpe Road
Leeds
LS15 8DL

Investment Managers: CCLA Investment Management Ltd
The CBF Church of England Funds
One Angel Lane
London
EC4R 3AB

Independent Examiner: Cutler & Co
Chartered Certified Accountants
Brook House
Church Lane
Garforth
LS25 1HB

Aims and Purposes

St Mary's Church Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As part of the Church of England, the Parish Church of St Mary's, Whitkirk aims to be a Christian presence in the community by proclaiming the good news of God's kingdom through;

- Prayer and worship
- Trusting in God: Father, Son and Holy Spirit
- Teaching, baptizing and nurturing in faith
- Fellowship and acts of loving service
- Stewardship and concern for justice

The PCC is also responsible for the maintenance of the fabric of the Grade I listed church building and the Community Centre.

Objectives and Activities

As a registered charity the PCC have taken note of the Charity Commission's guidance on public benefit, particularly the specific guidance in respect of the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the Church, and to become part of the life of the wider community. The PCC maintains an overview of worship within the parish and considers how the services meet the spiritual requirements of the differing groups in the area.

Our Vision Statement is;

'Where all find a welcome and are nurtured in their journey with Christ'

Regular Worship and Attendance Information

The combined attendance at the two regular weekly services exceeds one hundred. Regular services continued to be streamed, and a streaming service for weddings and funerals made available. St Mary's had 168 persons registered on the Electoral Roll in 2024

We encourage baptism and welcome many couples for their wedding at St. Mary's. Funerals are also an important part of our work in the community. These take place either in the church or in one of the local crematoria.

The church maintains an open cemetery in which all residents of the parish have a right under law to be buried and, although now closed to new full graves, re-openings of existing plots and plots for the burial of cremated remains are available.

In 2024 we celebrated 14 baptisms, 6 weddings and held 25 funerals in church with a further 4 taken at crematoria. There were 8 burials and 28 burials of cremated remains.

Two Memorial Services were held in 2024.

The Church and St Mary's Community Centre

The current church building is a Grade I listed structure and is predominantly from the 14th and 15th Centuries, although there is evidence of earlier structures dating back to pre-conquest times.

St Mary's Community Centre provides a facility for numerous groups in the local community, including Guiding units, Luncheon Clubs, Whitkirk Arts Guild and several weight and health groups. The Centre is also let out for private functions for all ages.

It remains the intention of the PCC to encourage more community use.

Financial Review

Whilst the Statement of Financial Activities shows an overall excess of £22k, that can be accounted for by an unexpected £10k legacy and a £8.5k insurance claim. This indicates we are operating on fine margins. General Funds are used for the day-to-day business of the PCC. Comparing figures to 2023, General Funds income is down by £18k (8.5%), and particularly concerning is that Planned Giving is down £6k (7.3%). Whilst General Funds expenditure being down £17k (8.3%) is a positive, the Government's Autumn Budget is expected to result in higher costs being passed on by our suppliers. Unless we see an increase in income it is likely that in 2025, we will have to use some designated funds to meet day-to-day running costs.

Reserves Policy

It is PCC policy to maintain, where possible, a balance of General funds current assets equivalent to three months average of unrestricted running costs, currently £26,500, excluding Parish Share. This is to cover any unexpected reduction in income or emergency situations that may arise. The year-end balance of £29,256 of General funds (£162,530 including designated funds) indicates there are sufficient reserves.

Volunteers

St Mary's is only able to provide the range of services and activities that makes up the vibrant church community because of the many volunteers who give freely of their time and skills. Teams of volunteers are engaged in all aspects of work, church services, pastoral care, cleaning of the church, church flowers, maintenance of the Church and Church Hall, tidying the churchyard and cemetery, organizing events, bar staff, magazine production, and secretarial services. It would be unfair to recognize all individuals by name, but the PCC would like to thank the volunteers for their tireless endeavors.

Structure, Governance and Management

St Mary's Church is situated on Selby Road, Whitkirk, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is St Mary's Community Centre, 390 Selby Road, Whitkirk, Leeds LS15 0AA.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Registered No. 1130280)

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds are to be spent.

During the year the following served as members of the PCC:

Incumbent: The Reverend Doctor Claire Honess
Reader: Lynne Pickersgill

Churchwardens:
Melvin Herring (Vice Chair)
Elaine Roberts (Vice Chair)
Deputy Churchwarden: Janet Blenkinsop

Representatives on the Deanery Synod:
Lynne Pickersgill
David Scholey

Elected Members:
Alistair Hezel (Treasurer)
Joan Williams
Nick Jackson
James Black
Shelagh Freer
Sue Middleditch (Secretary)
Adam Kelly
Tony Bond
Trevor Sirrell
Dorothy Schofield
Tony Mills
Martin Barran

The PCC met on 8 occasions during the year. The average attendance at meetings was 85%.

Vicar's Report

The Vicar's Report for 2024 will necessarily be only a partial one, since I was only at St Mary's for the last four months of the year; others will be able to 'fill the gaps' for the rest of the year.

At my interview for the position of Vicar, I was asked to preach on John 15.1-8, the passage in which Jesus describes himself as the 'True Vine', and I have taken the image of the Vine as a symbol for what I hope to achieve here in Whitkirk. Before I go any further, though, I must thank those who tended and watered the St Mary's vine through the vacancy. It would be unfair to single out individuals for thanks: my observation is, rather, that the vine here flourishes precisely because the whole church community takes responsibility for its care and is invested in its growth and in the health of the fruit that it produces. For this, I am immensely grateful. Nonetheless, particular thanks are due to 'Team Churchwarden' – Melvin Herring, Elaine Roberts and Janet Blenkinsop – for all that they did during the vacancy and for their work in ensuring that I was made welcome and was able to hit the ground running

on my arrival. My thanks go, too, to the retired clergy who supported St Mary's through the vacancy, to the whole PCC and to every single person who has worked, in 2024, to ensure that this church is a place where God is worshipped, where all are welcomed, where faith is nurtured, and where all of the above is not a duty but a joy! It is a joy for me to be among you.

The St Mary's vine is rightly rooted in worship, which waters the vine and directs it towards the light (that is, the light of Christ) which gives it growth. Regular worship continues on the same basis as previously, with the Sunday Eucharist at its heart. Choral Evensong, Compline and Messy Church also continue on a monthly basis. Additionally, the Daily Office is now prayed in church every day (except Sunday and Monday), and while attendance at Morning Prayer is more patchy, Evening Prayer has developed a small but faithful congregation of its own of between two and five regular worshippers. One-off services, such as the annual Temple Newsam Eucharist, Festival of Lessons and Carols and Christmas Eve Crib Service have also continued and were added to in 2024 with new services such as an Advent Carol Service and a contemplative service to mark the Longest Night.

The roots are well-watered, then, but I have also sought to 'branch out' from them to extend the vine's reach into our broader community. For example, the Longest Night service has become 'Sacred Space' a monthly 'service without words', which attracts those who might be reticent to attend a more formal church service. The very well-attended Crib Service (with over 450 people in attendance, over half of them children) provided an opportunity to invite families back to church for another family-oriented event (a treasure hunt and pizza party). Occasional offices also provide the opportunity for follow-up: baptism families are invited to Messy Church, for example, and the Longest Night service attracted several funeral families.

In my first months as Vicar, I have also attempted to extend our branches into other key parts of the local community. I have built up a good relationship with three of our local primary schools (Whitkirk, Colton, and Austhorpe) and with the RE department at Temple Moor High School. I have yet to gain an opening with Templenewsam-Halton Primary. In the latter months of 2024, I conducted assemblies in all three primary schools, and both Colton and Whitkirk came into church for Christmas (and, in the case of Whitkirk, also Harvest) services. We also hosted a Christmas concert by the choir of Colton Primary. We will build on these links in 2025 by (among other things) running the 'Experience...' series for primary schools, contributing to aspects of the GCSE RE syllabus at Temple Moor High School, and launching a junior choir.

At the other end of the age spectrum, a group from St Mary's (including the Director of Music and several choir members) visited Colton Lodges care home to sing carols and tell the Christmas story. A regular monthly service at Colton Lodges will be launched in 2025, further strengthening this branch of the vine.

As part of our commitment to the flourishing of the St Mary's vine, it is important that we feed and water those who are already part of our community. An Advent course, based on Paula Gooder's book *Women of the Nativity*, attracted over 30 participants, face-to-face and online, and demonstrated the keenness of our community to strengthen their faith through a deeper understanding of scripture and of our beliefs and traditions. This too will be developed in 2025, as the vine puts out branches that will

nourish new and committed Christians alike. The ability of St Mary's to nurture vocations was confirmed at the end of 2024 by the selection of Adam Kelly to train for ordination. We wish him well in the amazing adventure that he is undertaking.

The branches of our vine are not restricted solely to LSI5. Our tech team works hard to ensure that those who are unable to attend church and others – near and far – are able to access our worship. I am grateful to them for all they do to make this possible. The communications team, too, ensures that information about our activities is disseminated widely through a variety of media. The members of our community who do this work are watering the vine in very significant ways.

St Augustine famously said that those who sing pray twice. The excellence of our music, thanks to our Director of Music and choir, is another way in which St Mary's reaches out branches to draw new people to us and to God.

One of the salient points about a vine is that it produces its fruit not individually, but in bunches. When the vine bears God's fruit, it too does so in bunches, in communities. The community that we share at St Mary's, the care that we show for one another, the way in which we support one another, and the welcome that we give to those who are new or uncertain about faith is, perhaps, the strongest witness that we have that we are the product of God's vine. Thank you for inviting me to be part of this rich and fruitful community. I look forward to working with you to tend the vine and to see what fruits it might produce in 2025 and beyond.

On behalf of the PCC



The Reverend Doctor Claire Honess

Date 23/04/2025

REPORT OF THE EXAMINER TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK

I report on the accounts of the company for the year ended 31 December 2024, which are set out on pages 8 to 17.

Respective responsibilities of trustees and examiner.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Act

have not been met; or

(1) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: A Cutler FCCA

Date: 23rd April 2025

Cutler & Co Chartered Certified Accountants
Brook House
Church Lane
Garforth
Leeds
LS25 1HB

St Mary's Church Whitkirk
Statement of Financial Activities
For the period from 01 January 2024 to 31 December 2024

	Note	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources							
Incoming resources from generated funds	2(a)						
Voluntary income		109,906	19,724	5,253	—	134,883	130,471
Activities for generating funds		58,317	—	470	—	58,786	75,217
Investment income		—	5,309	105	—	5,414	4,818
Incoming resources from charitable activities	2(b)	15,589	—	—	—	15,589	16,438
Other incoming resources	2(c)	8,250	—	—	—	8,250	3,244
Total income		192,063	25,033	5,828	—	222,923	230,187
Resources used							
Costs of generating funds	3(a)	—	—	—	—	—	—
Costs of generating voluntary income		512	—	1	—	513	386
Fundraising trading: cost of goods sold and other costs		13,855	—	—	—	13,855	31,482
Charitable activities	3(b)	171,219	11,354	3,089	—	185,662	182,610
Governance costs	3(c)	365	—	—	—	365	350
Other resources used	3(d)	476	—	—	—	476	360
Total expenditure		186,427	11,354	3,089	—	200,870	215,189
Net income / (expenditure) resources before transfer		5,636	13,679	2,740	—	22,053	14,998
Transfers							
Gross transfers between funds - in	3(e)	—	—	4	—	4	4,068
Gross transfers between funds - out		(2)	—	(2)	—	(4)	(4,068)
Other recognised gains / losses	5(b)						
Gains on revaluation, fixed assets, charity's own use		—	—	—	7	7	27
Net movement in funds		5,633	13,679	2,740	7	22,060	15,025
Reconciliation of funds							
Total funds brought forward		301,315	127,409	11,456	316	440,497	425,472
Total funds carried forward		306,948	141,089	14,197	324	462,557	440,497

St Mary's Church Whitkirk

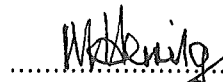
Balance sheet As at: 31 December 2024

		As at 31/12/2024	As at 31/12/2023
	Note	£	£
Fixed assets			
Tangible assets	5(a)	284,614	285,419
Investments	5(b)	324	316
		284,938	285,736
Current assets			
Stocks and work in progress		5,006	1,946
Debtors	6	10,740	8,644
Cash at bank and in hand		165,403	147,744
		181,148	158,335
Liabilities			
Creditors: Amounts falling due in one year	7	3,529	3,574
Net current assets less current liabilities		177,619	154,761
Total assets less current liabilities		462,557	440,497
Total net assets less liabilities		462,557	440,497

There may be minor discrepancies in the totals if the pence are not being shown

Approved by the Parochial Church Council on and signed on its behalf by:


.....
Claire Honess (Chair)


.....
Melvin Herring (Churchwarden)

Date:

Date:

The notes on Pages 10 to 17 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2024

I. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings and investments shown at market value.

a) Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

b) Incoming resources

i) Voluntary income and capital sources

- Collections are recognised when received.
- Planned giving under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when receivable.

- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Sales of magazines are accounted for gross.

ii) Other income

- Rental income from the letting of PCC premises is accounted for when the rental is due.

iii) Income from investments

- Dividends are accounted for when due. Interest is accounted for on an accrued basis.
- Tax recoverable is recognised in the same accounting period.

iv) Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2024.

c) Resources used

i) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

ii) Activities directly relating to the work of the Church

Parish share is a request from the Diocesan Board of Finance for each parish to contribute a specific amount each year to help meet the Diocesan budget. If a parish is unable to meet the full amount requested, then it is treated as Historic Share to be contributed in a later accounting year. The PCC has passed a resolution to the effect that its current financial situation is such that it cannot realistically have any intention of paying its historic share and therefore its value is not being shown as a creditor within the accounts. See Note 3(a).

d) Fixed Assets

i) Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

ii) Other land and buildings

- Other land and buildings held on behalf of the PCC for its own purposes are included at the valuation as of 31 December 2007. No depreciation however is provided on freehold properties as in the opinion of the PCC neither their current value nor anticipated future value is less than their current value. Any expenditure on maintenance or improvement is written off as incurred.

iii) Other equipment

- Equipment is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

e) Investments

- Investments are valued at market value as at 31 December 2024.

Current Assets

- Amounts owing to the PCC as at 31 December 2024 in respect of fees, rents, income tax recoverable or other income are shown as debtors less provision for amounts that may prove uncollectable.

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank

- Cash at Bank and in Hand includes cash and bank current accounts.

St Mary's Church Whitkirk
Analysis of income and expenditure
Selected period: 01 January 2024 to 31 December 2024

						Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year	
Incoming resources							
2(a) Incoming resources from generated funds							
Tax efficient planned giving	67,921	—	—	—	67,921	73,142	
Other planned giving	9,030	—	—	—	9,030	9,871	
Loose plate Collections	9,322	59	35	—	9,416	8,233	
Giving through church boxes	484	—	—	—	484	413	
One-off donations	3,115	1,000	1,713	—	5,828	2,109	
Specific Appeals	—	—	513	—	513	3,640	
Flower Fund Income	—	—	591	—	591	478	
Tax recoverable on Gift Aid	19,770	—	901	—	20,671	21,214	
Legacies	—	10,000	1,271	—	11,271	10,185	
Grants	264	8,665	230	—	9,159	1,186	
Church Events	4,159	—	470	—	4,629	7,651	
Centre lettings	24,981	—	—	—	24,981	22,417	
Bar Income	29,177	—	—	—	29,177	45,149	
Bank & building soc interest	—	5,309	105	—	5,414	4,818	
	168,223	25,033	5,828	—	199,084	210,506	
Incoming resources from generated funds Totals							
2(b) Incoming resources from charitable activities							
Wedding Fees	2,534	—	—	—	2,534	3,249	
Funeral Fees	4,160	—	—	—	4,160	3,589	
Churchyard Fees	7,608	—	—	—	7,608	8,282	
Bookstall sales	30	—	—	—	30	192	
Parish magazine sales	1,257	—	—	—	1,257	1,126	
	15,589	—	—	—	15,589	16,438	
Incoming resources from charitable activities Totals							
2(c) Other incoming resources							
Other Funds Generated	179	—	—	—	179	2,790	
Insurance Claims	8,071	—	—	—	8,071	444	
	8,250	—	—	—	8,250	3,234	
Other incoming resources Totals							
Incoming resources Grand totals	192,063	25,033	5,828	—	222,923	230,187	

2(a)

Legacies – Geoffrey Lidster residual (£1,271); Kilkenny (£10,000)

Bank & Building Society Interest – CBF Deposit Fund (£5,309)

Resources used

3(a) Costs of generating funds

Costs of stewardship	512	—	1	—	513	386
Cost of church events	1,130	—	—	—	1,130	4,254
Bookstall Stock	43	—	—	—	43	—
Bar Stock	11,243	—	—	—	11,243	23,226
Bar expenses	1,439	—	—	—	1,439	4,002

Costs of generating funds Totals	14,367	—	1	—	14,368	31,869
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3(b) Charitable activities

Charitable Donations	1,000	—	—	—	1,000	3,139
Parish share	86,400	—	—	—	86,400	84,000
Organists Salary	5,758	—	—	—	5,758	5,396
Employers NIC	126	—	—	—	126	(126)
Working expenses of incumbent	—	—	—	—	—	1,218
Miscellaneous expenditure	1,350	—	—	—	1,350	1,588
Insurance	7,267	—	—	—	7,267	6,951
Church Music & Choir	139	—	1,620	—	1,760	852
Church maintenance	2,440	—	—	—	2,440	3,064
Upkeep of services	1,265	—	64	—	1,329	2,154
Flower Fund	—	—	531	—	531	435
Upkeep of churchyard	10,521	—	—	—	10,521	9,450
Waste disposal	4,075	—	—	—	4,075	3,812
Administration	3,157	—	133	—	3,290	3,963
Performing Rights	1,689	—	—	—	1,689	966
Postage	256	—	—	—	256	227
Printing & Stationery	5,257	—	—	—	5,257	6,388
Health & Safety	2,291	—	—	—	2,291	5,045
Furniture Equipment	940	7,159	—	—	8,099	3,632
Church Gas & Electric	5,237	—	—	—	5,237	6,473
Centre Gas, Electricity & Water	11,206	—	—	—	11,206	13,100
Centre maintenance & cleaning	20,246	—	—	—	20,246	16,286
Depreciation	600	2,605	—	—	3,205	—
Church installations	—	1,590	—	—	1,590	4,599
Floodlight Maintenance	—	—	741	—	741	—

Charitable activities Totals	171,219	11,354	3,809	—	185,662	182,610
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3(c) Governance costs

Independent Examination	365	—	—	—	365	350
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Governance costs Totals	365	—	—	—	365	350
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3(d) Other resources used

Hospitality Expenses	476	—	—	—	476	360
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Other resources used Totals	476	—	—	—	476	360
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Resources used Grand totals	186,427	11,354	3,089	—	200,870	215,189
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There may be minor discrepancies in the totals if the pence are not being shown

3(b) Charitable donations: East Leeds Foodbank (£1,000)

3(e) Transfers All transfers were made to rectify fund mis-postings

4(a) STAFF COSTS

Wages

2024	2023
5,758	5,396

4(b) PAYMENTS TO PCC MEMBERS

Other than reimbursement of expenses, no members of the PCC, or persons closely connected to them, received any payments from the funds of the PCC.

5. FIXED ASSETS**5(a) Tangible**

	Freehold Land & Buildings	Church Equipment	Hall Equipment	Total
ACTUAL/DEEMED COST				
At 1 January 2024	275,000	11,763	21,365	308,128
Disposal	-	-	-	-
Additions	-	2,400	-	2,400
Revaluation	-	-	-	-
At 31 December 2024	275,000	14,163	21,365	310,528
DEPRECIATION				
At 1 January 2024	-	11,763	10,946	22,709
Charge for the year	-	600	2,605	3,205
At 31 December 2024	-	12,363	13,551	25,914
Net book value at 31 December 2024	275,000	1,800	7,814	284,614
Net book value at 31 December 2023	275,000	-	10,419	285,419

5(b) Investments

	£
Market value at 1 January 2024	316
Disposals at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	7
Market value at 31 December 2024	324

Holdings at 31 December 2024 CBF Investment Fund 14 shares

6. DEBTORS

	2024 £	2023 £
Gift Aid receivable	1,958	1,966
Prepayments	4,303	4,196
Centre Hire Fees	1,036	1,055
Bar Card receipts	2,174	-
Bank interest	1,269	1,427
Total Debtors	10,740	8,644

7. LIABILITIES

	2024 £	2023 £
Amounts falling due in one year		
Creditors for goods and services	2,828	2,771
Agency collections	702	803
Total Liabilities	3,530	3,574

8. FUNDS

Unrestricted, Designated, Restricted and Endowment Funds are defined as follows;

Unrestricted Funds are funds given to the church on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Designated Funds are funds set aside by the PCC for use in the future (for example, for future building repairs) and so not used for general running costs. The money is designated for particular projects. Designated funds are still unrestricted and can be moved to other funds (re-designated) if the PCC so decides.

Restricted Funds are monies restricted by the donor because they were given for a particular purpose. An Endowment Fund is another form of restricted fund. It is either money that has been given to the church with the specific instruction that only the interest gained from the money can be spent on an asset (such as a house) or donated to be retained for continuing use by the church. The original money cannot normally be spent and must remain in the form of assets or investments, but not necessarily the same asset that was given.

At 31 December 2024 the restricted funds comprised the following funds;

Lychgate Fund

Incoming resources are to be used for the maintenance of the Lychgate. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Music Fund

Incoming resources are to be used for the purchase of resources for the Choir. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Chancel Repair Fund

Funded by an endowment consisting of a quantity of shares in a 7.75% Treasury Bond 2012/15, the interest from which is paid into a Deposit account. The bond matured in 2012 and the shares redeemed, with funds being paid into the deposit account, the funds of which are to be applied to repairs within the Chancel. This fund was established in 1976 by Trinity College, Cambridge in mitigation of their responsibility as Lay Rectors of the Church. The Diocesan Board of Finance act as Custodian Trustees.

Churchyard Fund

Funded by an endowment consisting of a quantity of shares in the CBF Investment Fund, the dividends being paid into St Mary's current account. Established in 1959, the trust is to maintain the graves of Annie Christie and Henry Nelson and any surplus income used to keep the churchyard in good order. The Diocesan Board of Finance act as Custodian Trustees.

Camera Fund

An appeal for the provision of cameras and associated equipment to enable streaming of church services. Where in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Flower Fund

Incoming resources are used to purchase flowers for church and other church functions. Where in an accounting period income is less than expenditure, flowers will be purchased from the general funds.

Youth Fund

Incoming resources are to be used for events and resources for children and young people. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting periods income is less than expenditure, the PCC shall decide upon the level of support required.

Organ Fund

Incoming resources are to be used for maintenance, refurbishment or towards the replacement of the church's pipe organ. In an accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Occasional Restricted Fund

The PCC may from time to time receive gifts for short-term specific purposes, the designation and timing of which will not warrant the creation of a separate fund for accounting purposes. These will be accounted for separately, and the incoming resources will be used for the purpose specified.

Floodlighting Fund

Incoming resources which are restricted to the "Floodlighting Fund" are used for the repair and maintenance of the plant and equipment which make up the floodlighting system. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Purpose of designated funds:

The Fabric Fund is for the repair and maintenance of the Church.

The Legacy Fund is for specific projects identified by the PCC

Fund movement by type Selected period: 01 January 2024 to 31 December 2024

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	301,315	192,063	186,427	(2)	—	306,948
Sub-totals	301,315	192,063	186,427	(2)	—	306,948
Designated						
Fabric	53	1,059	—	—	—	1,111
Legacy	127,357	23,974	11,354	—	—	139,977
Sub-totals	127,410	25,033	11,354	—	—	141,088
Restricted						
Lychgate	377	150	—	—	—	527
Music	569	689	365	—	—	894
Chancel Repair	1,814	96	—	(2)	—	1,908
Churchyard	133	9	—	4	—	146
Fabric	—	250	—	—	—	250
Camera	91	—	—	—	—	91
Flower	126	716	532	—	—	311
Youth	131	625	64	—	—	693
Organ	3,953	2,483	1,388	—	—	5,048
Floodlighting	1,657	809	741	—	—	1,725
Occasional Restricted Funds	2,604	—	—	—	—	2,604
Sub-totals	11,455	5,827	3,090	2	2	14,197
Endowment						
Churchyard	316	—	—	—	7	324
Sub-totals	316	—	—	—	7	324
Totals	440,496	222,923	200,870	—	9	462,557

9. ANALYSIS OF NET FUNDS

	Unrestricted Designated	Unrestricted General	Restricted	Endowment	TOTAL 2024
	£	£	£	£	£
Tangible fixed assets	7,814	276,800	-	-	284,614
Investment Assets	-	-	-	324	324
Current assets	133,274	33,334	14,540	-	181,148
Liabilities	-	(3,187)	(342)	-	(3,529)
	141,088	306,948	14,197	324	462,557

10. RISK ASSESSMENT

The PCC actively review the major risks which St Mary's faces on a regular basis and believe, along with appropriate insurance cover, that maintaining the free reserves stated, combined with the review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The PCC have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the St Mary's has achieved this are provided in the PCC's Annual Report. The PCC confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding the activities to be undertaken by St Mary's.

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK
(Registered Charity No. 1130280)

ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

Incumbent: The Reverend Matthew Peat (To October 2023)

Address: Whitkirk Vicarage
386 Selby Road
Whitkirk
Leeds
LS15 0AA

Bank: Virgin Money
Crossgates Branch
10 Austhorpe Road
Leeds
LS15 8DL

Investment Managers: CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Independent Examiner: White Rose Accounting for Charities
The Ghyll
Threapland
Aspatria
CA7 2EL

Aims and Purposes

St Mary's Church Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As part of the Church of England, the Parish Church of St Mary's, Whitkirk aims to be a Christian presence in the community by proclaiming the good news of God's kingdom through;

- Prayer and worship
- Trusting in God: Father, Son and Holy Spirit
- Teaching, baptizing and nurturing in faith
- Fellowship and acts of loving service
- Stewardship and concern for justice

The PCC is also responsible for the maintenance of the fabric of the Grade I listed church building and the Community Centre.

Objectives and Activities

As a registered charity the PCC have taken note of the Charity Commission's guidance on public benefit, particularly the specific guidance in respect of the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the Church, and to become part of the life of the wider community. The PCC maintains an overview of worship within the parish and considers how the services meet the spiritual requirements of the differing groups in the area.

Our Vision Statement is;

'Where all find a welcome and are nurtured in their journey with Christ'

Regular Worship and Attendance Information

The combined attendance at the two regular weekly services exceeds one hundred. Regular services continued to be streamed, and a streaming service for weddings and funerals made available.

St Mary's had 167 persons registered on the Electoral Roll in 2023

We encourage baptism and welcome many couples for their wedding at St. Mary's. Funerals are also an important part of our work in the community. These take place either in the church or in one of the local crematoria.

The church maintains an open cemetery in which all residents of the parish have a right under law to be buried and, although now closed to new full graves, re-openings of existing plots and plots for the burial of cremated remains are available.

In 2023 we celebrated 17 baptisms, 8 weddings and held 25 funerals in church with a further 9 taken at crematoria. There were 7 burials and 25 burials of cremated remains.

Two Memorial Services were held in 2023.

The Church and St Mary's Community Centre

The current church building is a Grade I listed structure and is predominantly from the 14th and 15th Centuries, although there is evidence of earlier structures dating back to pre-conquest times.

St Mary's Community Centre provides a facility for numerous groups in the local community, including Guiding units, Luncheon Clubs, Whitkirk Arts Guild and several weight and health groups. The Centre is also let out for private functions for all ages.

It remains the intention of the PCC to encourage more community use.

Financial Review

The General Fund saw an income increase in 2023 of 15% over the previous year. Our Planned Givers, being most generous during the year, provided a 10.5% increase. The other significant increase being bar takings (50%). Expenditure for 2023 saw a 16% increase over the previous year. Besides the expected inflationary increases the cost of printing almost doubled, and we increased the amount of Parish Share.

Reserves Policy

It is PCC policy to maintain, where possible, a balance of General funds current assets equivalent to three months of unrestricted running costs, currently £28,500, excluding Parish Share. This is to cover any unexpected reduction in income or emergency situations that may arise. The year-end balance of £29,084 of General funds (£146,022 including designated funds) indicates there are sufficient reserves.

Volunteers

St Mary's is only able to provide the range of services and activities that makes up the vibrant church community because of the many volunteers who give freely of their time and skills. Teams of volunteers are engaged in all aspects of work, church services, pastoral care, cleaning of the church, church flowers, maintenance of the Church and Church Hall, tidying the churchyard and cemetery, organizing events, bar staff, magazine production, and secretarial services. It would be unfair to recognize all individuals by name, but the PCC would like to thank the volunteers for their tireless endeavours.

Structure, Governance and Management

St Mary's Church is situated on Selby Road, Whitkirk, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is St Mary's Community Centre, 390 Selby Road, Whitkirk, Leeds LS15 0AA.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Registered No. 1130280)

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds are to be spent.

During the year the following served as members of the PCC:

Incumbent: The Reverend Matthew Peat (Chair) to Oct 2023
Reader: Lynne Pickersgill

Churchwardens:
Melvin Herring (Vice Chair)
Elaine Roberts (Vice Chair)
Deputy Churchwarden: Janet Blenkinsop

Representatives on the Deanery Synod:
Lynne Pickersgill
David Scholey (from Sept 2022)

Elected Members:
Alistair Hezel
Joan Williams
Nick Jackson
Catherine Sirrell
James Black
Jean Bradley
Shelagh Freer
Sue Middleditch (Secretary)
David Waddington
Adam Kelly

The PCC met on 9 occasions during the year. The average attendance at meetings was 89%.

Churchwardens Report

2023 a year with a big surprise.

Safe to say 2023 offered a surprise that perhaps none of us would have predicted at the time of the last Annual Meeting. It was sad to see Matthew leave us at the end of October having been Vicar of Whitkirk for the past 10 years (initially as Priest in Charge). It was though good to be able to celebrate his time with us and know that he left with very fond memories of St Mary's and its people.

Setting aside the change at the top 2023 has been another busy year for us all.

It was good to be able to welcome Fr John Gribbin during Holy Week and then on Easter Sunday. Listening to a different voice and getting a different perspective is valuable in enriching our own faith. Fr John enjoyed his time with us so much he popped back to help us celebrate our Patronal Festival in September!

Together we celebrated the Coronation of King Charles with our Big Lunch followed by a special evensong service. It is always wonderful to get together and celebrate national events; no one quite does it like Whitkirk!

The Christmas Fair must have been the busiest one for quite a few years and it was great to see so many families coming along. Santa was really really busy and we think we should count ourselves fortunate he had enough energy to get round to us all before we got up on Christmas morning.

Paying our bills continues to be a struggle and our biggest one, the Parish Share was missed by quite a margin again. Whilst we did pay £84,000 (a not insignificant amount) this was against a request of just over £112,000, so

a shortfall of over £28,000. The 'Yours Lord' campaign was successful in attracting new givers and in encouraging existing givers to increase their regular contribution. Thank you to everyone who contributes financially to St Mary's.

Amongst other things the PCC agreed to install solar panels on the Community Centre to save money and the environment (they have now been installed) and also to commission work to deal with damp in the Northwest corner of Church and tidy up the space where the Tech equipment is housed. We will share more information on this as the plans progress. All of this work is possible thanks to a very generous gift left to St Mary's by the late Bea Greenwood in her will.

The PCC continues to work towards finding a new Vicar and has been working with the Diocese to get to a position where the vacancy can be advertised. We will share more information on this as soon as we can.

St Mary's continued success relies in large part on all those who volunteer their time and talents to keep the show on the road so thank you to everyone who has done anything at all this year to help out; we can't possibly name everyone here but you know who you are and deserve a pat on the back. Thank you for being you!

On behalf of the PCC

Elaine, Melvin & Janet
Team Churchwarden

Date 23rd April 2024

REPORT OF THE EXAMINER TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK

I report on the accounts of the company for the year ended 31 December 2023, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

- (1) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Craig Williamson

White Rose Accounting for Charities, The Ghyll, Threapland, Aspatria CA7 2EL

Dated: 28th March 2024

St Mary's Church Whitkirk
Statement of Financial Activities
For the period from 01 January 2023 to 31 December 2023

		Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
	Note						
Incoming resources							
Incoming resources from generated funds	2(a)						
Voluntary income		115,204	10,235	5,031	—	130,471	211,061
Activities for generating funds		75,217	—	—	—	75,217	59,522
Investment income		2	4,731	86	—	4,818	782
Incoming resources from charitable activities	2(b)	16,438	—	—	—	16,438	13,908
Other incoming resources	2(c)	3,234	—	10	—	3,244	351
Total income		210,094	14,966	5,127	—	230,187	285,624
Resources used							
Costs of generating funds	3(a)	—	—	—	—	—	205
Costs of generating voluntary income		359	—	27	—	386	646
Fundraising trading: cost of goods sold and other costs		31,188	—	294	—	31,482	20,905
Charitable activities	3(b)	171,128	6,973	4,509	—	182,610	155,252
Governance costs	3(c)	350	—	—	—	350	350
Other resources used	3(d)	360	—	—	—	360	242
Total expenditure		203,386	6,973	4,830	—	215,189	177,601
Net income / (expenditure) resources before transfer		6,709	7,993	296	—	14,998	108,023
Transfers							
Gross transfers between funds - in	3(e)	—	3,513	555	—	4,068	1,639
Gross transfers between funds - out		(4,068)	—	—	—	(4,068)	(1,639)
Other recognised gains / losses	5(b)						
Gains on revaluation, fixed assets, charity's own use		—	—	—	27	27	(39)
Net movement in funds		2,640	11,506	852	27	15,025	107,984
Reconciliation of funds							
Total funds brought forward		298,675	115,903	10,604	289	425,472	317,487
Total funds carried forward		301,315	127,409	11,456	316	440,497	425,472

St Mary's Church Whitkirk

Balance sheet As at: 31 December 2023

		As at 31/12/2023	As at 31/12/2022
	Note	£	£
Fixed assets			
Tangible assets	5(a)	285,419	275,000
Investments	5(b)	316	289
		285,735	275,289
Current assets			
Stocks and work in progress		1,946	3,375
Debtors	6	8,644	6,385
Cash at bank and in hand		147,744	146,426
		158,334	156,252
Liabilities			
Creditors: Amounts falling due in one year	7	3,574	6,004
Net current assets less current liabilities		154,760	150,248
Total assets less current liabilities		440,497	425,472
Total net assets less liabilities		440,497	425,472

There may be minor discrepancies in the totals if the pence are not being shown

Approved by the Parochial Church Council on 23rd April 2024 and signed on its behalf by:



Alistair Hezel (Chair)

Melvin Herring (Churchwarden)

The notes on Pages 9 to 16 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2023

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings and investments shown at market value.

a) Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

b) Incoming resources

i) Voluntary income and capital sources

- Collections are recognised when received.
- Planned giving under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when receivable.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Sales of magazines are accounted for gross.

ii) Other income

- Rental income from the letting of PCC premises is accounted for when the rental is due.

iii) Income from investments

- Dividends are accounted for when due. Interest is accounted for on an accrued basis.
- Tax recoverable is recognised in the same accounting period.

iv) Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2023.

c) Resources used

i) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

ii) Activities directly relating to the work of the Church

Parish share is a request from the Diocesan Board of Finance for each parish to contribute a specific amount each year to help meet the Diocesan budget. If a parish is unable to meet the full amount requested then it is treated as Historic Share to be contributed in a later accounting year. The PCC has passed a resolution to the effect that its current financial situation is such that it cannot realistically have any intention of paying its historic share and therefore it's value is not being shown as a creditor within the accounts. See Note 3(a).

d) Fixed Assets

i) Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

ii) Other land and buildings

- Other land and buildings held on behalf of the PCC for its own purposes are included at the valuation as of 31 December 2007. No depreciation however is provided on freehold properties as in the opinion of the PCC neither their current value nor anticipated future value is less than their current value. Any expenditure on maintenance or improvement is written off as incurred.

iii) Other equipment

- Equipment is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

e) Investments

- Investments are valued at market value at 31 December 2023.

Current Assets

- Amounts owing to the PCC at 31 December 2023 in respect of fees, rents, income tax recoverable or other income are shown as debtors less provision for amounts that may prove uncollectable.

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank

- Cash at Bank and in Hand includes cash and bank current accounts.

St Mary's Church Whitkirk
Analysis of income and expenditure
Selected period: 01 January 2023 to 31 December 2023

						Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year	
Incoming resources							
2(a) Incoming resources from generated funds							
Tax efficient planned giving	73,142	—	—	—	73,142	62,514	
Other planned giving	9,871	—	—	—	9,871	11,730	
Loose plate Collections	8,233	—	—	—	8,233	12,372	
Giving through church boxes	413	—	—	—	413	385	
One-off donations	1,109	50	951	—	2,109	3,342	
Specific Appeals	607	—	3,032	—	3,640	387	
Flower Fund Income	—	—	478	—	478	151	
Tax recoverable on Gift Aid	20,644	—	570	—	21,214	18,862	
Legacies	—	10,185	—	—	10,185	100,000	
Grants	1,186	—	—	—	1,186	1,384	
Church Events	7,651	—	—	—	7,651	4,873	
Centre lettings	22,417	—	—	—	22,417	24,666	
Bar Income	45,149	—	—	—	45,149	29,983	
Bank & building soc interest	2	4,731	86	—	4,818	782	
	190,423	14,966	5,117	—	210,506	271,430	
Incoming resources from generated funds Totals							
2(b) Incoming resources from charitable activities							
Wedding Fees	3,249	—	—	—	3,249	2,976	
Funeral Fees	3,589	—	—	—	3,589	4,401	
Churchyard Fees	8,282	—	—	—	8,282	6,378	
Bookstall sales	192	—	—	—	192	102	
Parish magazine sales	1,126	—	—	—	1,126	50	
	16,438	—	—	—	16,438	13,908	
Incoming resources from charitable activities Totals							
2(c) Other incoming resources							
Other Funds Generated	2,790	—	—	—	2,790	351	
Insurance Claims	444	—	—	—	444	—	
	3,234	—	—	—	3,234	351	
Other incoming resources Totals							
Incoming resources Grand totals	210,094	14,966	5,127	—	230,187	285,689	

2(a)

Legacies – Geoffrey Lidster (£3,500); Beatrice Greenwood residual (£6,685)
Bank & Building Society Interest – CBF Deposit Fund (£4,816)

Resources used

3(a) Costs of generating funds

Fair Trade	—	—	—	—	205	205
Costs of stewardship	359	—	27	—	386	610
Cost of church events	3,960	—	294	—	4,254	2,224
Bar Stock	23,226	—	—	—	23,226	15,962
Bar expenses	4,002	—	—	—	4,002	2,720

Costs of generating funds Totals	31,547	—	321	—	31,869	21,757
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3(b) Charitable activities

Charitable Donations	781	—	2,358	—	3,139	—
Parish share	84,000	—	—	—	84,000	80,500
Organists Salary	5,396	—	—	—	5,396	4,933
Employers NIC	(126)	—	—	—	(126)	12
Working expenses of incumbent	1,218	—	—	—	1,218	1,353
Miscellaneous expenditure	1,588	—	—	—	1,588	110
Insurance	6,951	—	—	—	6,951	6,354
Church Music & Choir	98	—	754	—	852	609
Church maintenance	3,064	—	—	—	3,064	2,828
Upkeep of services	1,211	90	853	—	2,154	1,391
Flower Fund	—	—	435	—	435	668
Upkeep of churchyard	9,450	—	—	—	9,450	9,030
Waste disposal	3,812	—	—	—	3,812	3,348
Administration	3,963	—	—	—	3,963	3,226
Performing Rights	966	—	—	—	966	1,163
Postage	227	—	—	—	227	136
Printing & Stationery	6,388	—	—	—	6,388	3,289
Health & Safety	5,045	—	—	—	5,045	3,111
Furniture Equipment	1,238	2,285	109	—	3,632	495
Church Gas & Electric	6,743	—	—	—	6,743	4,791
Centre Gas, Electricity & Water	13,100	—	—	—	13,100	11,525
Centre maintenance & cleaning	16,286	—	—	—	16,286	15,261
Depreciation Hall	—	—	—	—	—	944
Floodlight Maintenance	—	—	—	—	—	175

Charitable activities Totals	171,128	6,973	4,509	—	182,610	155,252
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3(c) Governance costs

Independent Examination	350	—	—	—	350	350
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Governance costs Totals	350	—	—	—	350	350
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3(d) Other resources used

Hospitality Expenses	360	—	—	—	360	242
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Other resources used Totals	360	—	—	—	360	242
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Resources used Grand totals	203,386	6,973	4,830	—	215,189	177,601
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There may be minor discrepancies in the totals if the pence are not being shown

3(b)

Charitable donations: East Leeds Foodbank (£256); Toilet Twinning (£2,483); Art Forms Music (£200); Community of the Resurrection (£200)

3(e) Transfers

All transfers were made to rectify fund mis-postings.

4(a) STAFF COSTS

	2023	2022
Wages	5,396	4,933

4(b) PAYMENTS TO PCC MEMBERS

No members of the PCC, or persons closely connected to them, received any payments from the funds of the PCC.

5. FIXED ASSETS

5(a) Tangible

	Freehold Land & Buildings	Church Equipment	Hall Equipment	Total
ACTUAL/DEEMED COST				
At 1 January 2023	275,000	11,763	10,946	297,709
Disposal	-	-	-	-
Additions	-	-	10,419	10,419
Revaluation	-	-	-	-
At 31 December 2023	275,000	11,763	20,915	307,678
DEPRECIATION				
At 1 January 2023	-	11,763	10,946	22,709
Charge for the year	-	-	-	-
At 31 December 2023	-	11,763	10,946	22,709
Net book value at 31 December 2023	275,000	-	10,419	285,419
Net book value at 31 December 2022	275,000	-	-	275,000

5(b) Investments

	£
Market value at 1 January 2023	289
Disposals at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	27
Market value at 31 December 2023	316

Holdings at 31 December 2023	CBF Investment Fund	14	shares
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6. DEBTORS

	2023	2022
	£	£
Gift Aid receivable	1,966	1,917
Prepayments	4,196	3,956
Centre Hire Fees	1,055	512
Bank interest	1,427	-
Total Debtors	8,644	6,385

7. LIABILITIES

Amounts falling due in one year

Creditors for goods and services	2,771	5,479
Agency collections	803	525
Total liabilities	3,574	6,004

8. FUNDS

Unrestricted, Designated, Restricted and Endowment Funds are defined as follows;

Unrestricted Funds are funds given to the church on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Designated Funds are funds set aside by the PCC for use in the future (for example, for future building repairs) and so not used for general running costs. The money is designated for particular projects. Designated funds are still unrestricted and can be moved to other funds (re-designated) if the PCC so decides.

Restricted Funds are monies restricted by the donor because they were given for a particular purpose. An Endowment Fund is another form of restricted fund. It is either money that has been given to the church with the specific instruction that only the interest gained from the money can be spent on an asset (such as a house) or donated to be retained for continuing use by the church. The original money cannot normally be spent and must remain in the form of assets or investments, but not necessarily the same asset that was given.

At 31 December 2023 the restricted funds comprised the following funds;

Lychgate Fund

Incoming resources are to be used for the maintenance of the Lychgate. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Music Fund

Incoming resources are to be used for the purchase of resources for the Choir. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Chancel Repair Fund

Funded by an endowment consisting of a quantity of shares in a 7.75% Treasury Bond 2012/15, the interest from which is paid into a Deposit account. The bond matured in 2012 and the shares redeemed, with funds being paid into the deposit account, the funds of which are to be applied to repairs within the Chancel. This fund was established in 1976 by Trinity College, Cambridge in mitigation of their responsibility as Lay Rectors of the Church. The Diocesan Board of Finance act as Custodian Trustees.

Churchyard Fund

Funded by an endowment consisting of a quantity of shares in the CBF Investment Fund, the dividends being paid into St Mary's current account. Established in 1959, the trust is to maintain the graves of Annie Christie and Henry Nelson and any surplus income used to keep the churchyard in good order. The Diocesan Board of Finance act as Custodian Trustees.

Camera Fund

An appeal for the provision of cameras and associated equipment to enable streaming of church services. Where in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Flower Fund

Incoming resources are used to purchase flowers for church and other church functions. Where in an accounting period income is less than expenditure, flowers will be purchased from the general funds.

Youth Fund

Incoming resources are to be used for events and resources for children and young people. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Organ Fund

Incoming resources are to be used for maintenance, refurbishment or towards the replacement of the church's pipe organ. In an accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Robes Fund

Incoming resources are to be used for the repair or replacement of clerical vestments. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Occasional Restricted Fund

The PCC may from time to time receive gifts for short term specific purposes, the designation and timing of which will not warrant the creation of a separate fund for accounting purposes. These will be accounted for separately, and the incoming resources will be used for the purpose specified.

Floodlighting Fund

Incoming resources which are restricted to the "Floodlight Fund" are used for the repair and maintenance of the plant and equipment which make up the floodlighting system. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Purpose of designated funds:

The Fabric Fund is for the repair and maintenance of the Church.

The Legacy Fund is for specific projects identified by the PCC

Fund movement by type Selected period: 01 January 2023 to 31 December 2023

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	298,675	210,094	203,386	(4,068)	—	301,315
Sub-totals	298,675	210,094	203,386	(4,068)	—	301,315
Designated						
Fabric	3	50	—	—	—	53
Legacy	115,901	14,916	6,973	3,513	—	127,357
Sub-totals	115,904	14,966	6,973	3,513	—	127,410
Restricted						
Lychgate	377	—	—	—	—	377
Music	765	331	526	—	—	569
Chancel Repair	1,735	79	—	—	—	1,814
Churchyard	124	6	—	2	—	133
Camera	200	—	109	—	—	91
Flower	20	542	435	—	—	126
Youth	426	—	294	—	—	131
Organ	3,618	10	228	553	—	3,953
Robes	228	625	853	—	—	—
Floodlighting	1,241	416	—	—	—	1,657
Occasional Restricted Funds	1,872	3,118	2,385	—	—	2,604
Sub-totals	10,604	5,127	4,830	555	—	11,456
Endowment						
Churchyard	289	—	—	—	27	316
Sub-totals	289	—	—	—	27	316
Totals	425,472	230,187	215,189	—	27	440,497

9. ANALYSIS OF NET FUNDS	Unrestricted Designated	Unrestricted General	Restricted	Endowment	TOTAL 2022
	£	£	£	£	£
Tangible fixed assets	10,419	275,000	-	-	285,419
Investment Assets	-	-	-	316	316
Current assets	116,938	29,084	12,313	-	158,335
Liabilities	-	(2,771)	(802)	-	(3,573)
	127,357	301,313	11,511	316	440,497

10. RISK ASSESSMENT

The PCC actively review the major risks which St Mary's faces on a regular basis and believe, along with appropriate insurance cover, that maintaining the free reserves stated, combined with the review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The PCC have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the St Mary's has achieved this are provided in the PCC's Annual Report. The PCC confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding the activities to be undertaken by St Mary's.

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK
(Registered Charity No. 1130280)

ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

Incumbent:	The Reverend Matthew Peat
Address:	Whitkirk Vicarage 386 Selby Road Whitkirk Leeds LS15 0AA
Bank:	Yorkshire Bank Plc Crossgates Branch 10 Austhorpe Road Leeds LS15 8DL
Investment Managers:	CCLA Investment Management Ltd The CBF Church of England Funds 80 Cheapside London EC2V 6DZ
Independent Examiner:	White Rose Accounting for Charities The Ghyll Threapland Aspatria CA7 2EL

Aims and Purposes

St Mary's Church Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As part of the Church of England, the Parish Church of St Mary's, Whitkirk aims to be a Christian presence in the community by proclaiming the good news of God's kingdom through;

- Prayer and worship
- Trusting in God: Father, Son and Holy Spirit
- Teaching, baptizing and nurturing in faith
- Fellowship and acts of loving service
- Stewardship and concern for justice

The PCC is also responsible for the maintenance of the fabric of the Grade I listed church building and the Community Centre.

Objectives and Activities

As a registered charity the PCC have taken note of the Charity Commission's guidance on public benefit, particularly the specific guidance in respect of the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the Church, and to become part of the life of the wider community. The PCC maintains an overview of worship within the parish and considers how the services meet the spiritual requirements of the differing groups in the area.

Our Vision Statement is;

'Where all find a welcome and are nurtured in their journey with Christ'

Regular Worship and Attendance Information

As the Pandemic restrictions eased, and worshipers could once again attend church services, St Mary's saw a gradual increase in attendances, with robust Covid secure measures being implemented. Regular services continued to be streamed, and a streaming service for weddings and funerals made available. St Mary's had 169 persons registered on the Electoral Roll in 2022

We encourage baptism and welcome many couples for their wedding at St. Mary's. Funerals are also an important part of our work in the community. These take place either in the church or in one of the local crematoria.

The church maintains an open graveyard in which all residents of the parish have a right under law to be buried and, although now closed to new full graves, re-openings of existing plots and plots for the burial of cremated remains are available.

In 2022 we celebrated 35 baptisms, 10 weddings and held 29 funerals in church with a further 8 taken at crematoria. There were 4 burials and 24 burials of cremated remains.

One Memorial Services was held in 2022.

The Church and St Mary's Community Centre

The current church building is a Grade I listed structure and is predominantly from the 14th and 15th Centuries, although there is evidence of earlier structures dating back to pre-conquest times.

St Mary's Community Centre provides a facility for numerous groups in the local community, including a Guiding unit, Luncheon Clubs, Whitkirk Arts Guild and several weight and health groups. Country Dancing sessions are held regularly and cater mainly for the older members of the community. The Centre is also let out for private functions for all ages.

It remains the intention of the PCC to encourage more community use.

Financial Review

The General Fund saw an income increase in 2022 of 26% over the previous year. However, planned giving and other donations remain significantly below pre pandemic levels. The increase is due to post pandemic society getting back to normal, with greater use of the Community Centre, and more Occasional Services. Expenditure for 2022 saw a 23% increase over the previous year. This does not come as a surprise in the current climate of high inflation and energy prices. As these increased costs also affect those who give financial support to St Mary's, the church's voluntary income is unlikely to return to pre-pandemic levels in the foreseeable future.

Reserves Policy

It is PCC policy to maintain, where possible, a balance of General funds current assets equivalent to three months of unrestricted running costs, currently £24,000, excluding Parish Share. This is to cover any unexpected reduction in income or emergency situations that may arise. The year-end balance of £23,741 of General funds (£139,644 including designated funds) indicates there are just sufficient reserves.

Volunteers

St Mary's is only able to provide the range of services and activities that makes up the vibrant church community because of the many volunteers who give freely of their time and skills. Teams of volunteers are engaged in all aspects of work, church services, pastoral care, cleaning of the church, church flowers, maintenance of the Church and Church Hall, tidying the graveyard and cemetery, organizing events, bar staff, magazine production, and secretarial services. It would be unfair to recognize all individuals by name, but the PCC would like to thank the volunteers for their tireless endeavours.

Structure, Governance and Management

St Mary's Church is situated on Selby Road, Whitkirk, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is St Mary's Community Centre, 390 Selby Road, Whitkirk, Leeds LS15 0AA.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Registered No. 1130280)

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds are to be spent.

During the year the following served as members of the PCC:

Incumbent: The Reverend Matthew Peat (Chair)
Reader: Lynne Pickersgill

Churchwardens: Melvin Herring (Vice Chair)
 Elaine Roberts (Vice Chair)
Deputy Churchwarden: Janet Blenkinsop (Co Opted)

Representatives on the Deanery Synod:
 Lynne Pickersgill

Alistair Hezel (Treasurer)
David Scholey (from Sept 2022)

Elected Members:

Joan Williams
Nick Jackson
Catherine Sirrell
Kathryn Sully
James Black
Jean Bradley
Gemma Burton
Glenn Middleditch
Sue Middleditch (Secretary)
David Waddington
Adam Kelly

The PCC met on 7 occasions during the year. The average attendance at meetings was 84%.

Vicar's Report

'One day pours out its song to another' are words from Psalm 19. We could also say that one year pours out its song to another as we look back on the year now past. Whereas when we look back to 2020, the pandemic had very much been part of our life together; as we recall 2022 we recall a year in which that collective trauma has loosened its grip on our imagination. Our worship on Easter Day was, for me at least, particularly moving because it felt like we were at last able to properly sing Alleluia again. It has been good to see the life of our parish and the activities associated with it return. That's not to say that we are not still seeing the effects of the pandemic, not least on some of the more vulnerable members of our community, who are still being reluctant to venture out more, yet it no longer dominates the horizon of our lives.

Yet what has replaced the pandemic is the war in Ukraine, for which there seems no end in sight. One of the consequences of that tragic and unnecessary conflict has been to exacerbate already rising prices, and to generate a cost-of-living crisis, with increased inflation rates that had remained very low over previous years. This alongside the challenges of day-to-day life we all face mean that the Christian hope that churches like ours offer to our communities continues to be enormously important. Our church building is indeed a landmark for the generations for the steadfast proclamation of the good news of the Gospel, in good times and in bad. The song we sing is always one of hope, of new life, of the good news of God incarnate in Our Lord Jesus Christ.

That proclamation is made in so many ways, large and small, but the foundation for it all is our worshipping life, when Sunday by Sunday we gather around the table of the Lord, to be fed in word and sacrament, to pray for the needs of the world, to sing (led by our wonderful director of music and choir) our songs of praise and lament, and then to be sent out to love and serve the Lord, both here in Whitkirk and Colton, and in other places for those who are part of our online family. It is always good to see new faces amongst our family, and interesting to hear of the many reasons why people come and stay. We have much to be thankful for, and each one of us has an important role in welcoming those who come. The quality and depth of our worshipping life does not happen by chance. Many give their time and talent to sustain our worshipping life, from choristers to sacristans, servers to welcomers, and many more. I'm always mindful on a Sunday morning of how good it is to be together, and how glad we are to sing the song of God's praise.

More widely in the life of our parish, that same offering of time and talent is so valuable and appreciated. Whether it is as a member of our finance team, in maintaining our grounds and facilities, running the bar, helping and planning social events, and so on and so on. There are many strands in our life together, all under the oversight of the PCC, assisted by its sub-committees. All of which emphasizes that 'Whitkirk's Got Talent', something which we deliberately considered towards the end of the year. A timely reminder that we all have a part to play in supporting the life of the church here. So, it has been good to see members of our church family step into new roles. Yet as always, opportunities remain year after year as we try to discern how best to love and serve the community. For whilst the bedrock of our life together is when we gather as Christ's body around his table, there are many other ways we can love, serve and worship him. We must, as a community, always be alert to those opportunities we are given.

For example, it was wonderful in September to celebrate the 100th anniversary of the acquisition of Temple Newsam House and Estate by the City of Leeds. We enjoyed a memorable weekend. A lecture and service at the house, led by the Bishop of Leeds. As the parish church, a part of the established church, last year also held two services for our late Queen Elizabeth II, one in thanksgiving and celebration for her platinum jubilee (together with a very splendid party lunch), and then striking a very different tone a service on the eve of her funeral. These complimented and provided a local focus for larger national celebrations and then mourning. These examples are recalled alongside the ongoing life of our parish. The beginnings and the endings. The baptisms, the weddings and of course the funerals, when we say farewell to those whom we love but see no longer.

Central to that ongoing life is the work of our churchwardens, Elaine Roberts and Melvin Herring (ably supported by a deputy warden Janet Blenkinsop), who provide valuable leadership for the parish. Friendly and approachable, compassionate and understanding. We have much to be thankful for in what they bring to the role, and the time and dedication they give.

As always there are opportunities and challenges before us. Among them how we best use a generous legacy from the estate of the late Beatrice Greenwood, alongside the continued precariousness of our ongoing financial situation (something we shall look to address in the year); how we grow disciples of all

ages so that the roots of faith may be deepened and grow; how we make wise choices about our buildings and resources. But it was ever thus, and we face them with hope and confidence in God's providential care for us and all people.

It continues to be a great privilege to be the Vicar of this parish and I take this opportunity to give thanks for all the support and encouragement received as we commend the song of 2022 to God and look forward to the song yet to be sung, mindful of the words of Psalm 149, that invites us to '*sing to the Lord a new song.*'

On behalf of the PCC

A handwritten signature in black ink, reading "Matthew Peat". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

The Reverend Matthew Peat

Date 28th February 2023

REPORT OF THE EXAMINER TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK

I report on the accounts of the company for the year ended 31 December 2022, which are set out on pages 8 to 17

Respective responsibilities of trustees and examiner.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

- (1) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



White Rose Accounting for Charities, The Ghyll, Threapland, Aspatria CA7 2EL

Dated: 28th March 2023

St Mary's Church Whitkirk
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2022

	Note	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources							
Incoming resources from generated funds	2(a)						
Voluntary income		108,936	100,025	2,165	—	211,126	115,445
Activities for generating funds		59,522	—	—	—	59,522	16,358
Investment income		2	774	6	—	782	10
Incoming resources from charitable activities	2(b)	13,908	—	—	—	13,908	12,305
Other incoming resources	2(c)	351	—	—	—	351	1,121
Total income		182,718	100,799	2,171	—	285,689	154,314
Resources used							
Costs of generating funds	3(a)	205	—	—	—	205	208
Costs of generating voluntary income		646	—	—	—	646	189
Fundraising trading: cost of goods sold and other costs		20,588	—	316	—	20,905	6,938
Charitable activities	3(b)	152,838	285	2,130	—	155,252	143,056
Governance costs	3(c)	350	—	—	—	350	350
Other resources used	3(d)	242	—	—	—	242	—
Total expenditure		174,870	285	2,446	—	177,601	150,741
Net income / (expenditure) resources before transfer		7,849	100,514	(275)	—	108,088	3,573
Transfers							
Gross transfers between funds - in	3(e)	590	—	1,049	—	1,639	1,500
Gross transfers between funds - out		(1,024)	(25)	(590)	—	(1,639)	(1,500)
Other recognised gains / losses	5(b)						
Gains on revaluation, fixed assets, charity's own use		—	—	—	(39)	(39)	42
Net movement in funds		7,414	100,489	185	(39)	108,049	3,614
Reconciliation of funds							
Total funds brought forward		291,325	15,415	10,420	328	317,487	313,873
Total funds carried forward		298,740	115,903	10,604	289	425,537	317,487

St Mary's Church Whitkirk

Balance sheet

As at: 31 December 2022

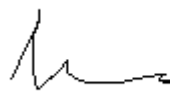
		As at 31/12/2022	As at 31/12/2021
	Note	£	£
Fixed assets			
Tangible assets	5(a)	275,000	275,944
Investments	5(b)	289	328
		275,289	276,272
Current assets			
Stocks and work in progress		3,375	2,935
Debtors	6	6,385	7,711
Cash at bank and in hand		146,491	32,372
		156,252	43,018
Liabilities			
Creditors: Amounts falling due in one year	7	6,004	1,803
Net current assets less current liabilities		150,248	1,803
Total assets less current liabilities		425,537	317,487
Total net assets less liabilities		425,537	317,487

There may be minor discrepancies in the totals if the pence are not being shown

Approved by the Parochial Church Council on 28th February 2023 and signed on its behalf by:



Reverend Matthew Peat (Chair)



Alistair Hezel (Treasurer)

The notes on Pages 10 to 17 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2022

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings and investments shown at market value.

a) Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

b) Incoming resources

i) Voluntary income and capital sources

- Collections are recognised when received.
- Planned giving under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when receivable.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Sales of magazines are accounted for gross.

ii) Other income

- Rental income from the letting of PCC premises is accounted for when the rental is due.

iii) Income from investments

- Dividends are accounted for when due. Interest is accounted for on an accrued basis.
- Tax recoverable is recognised in the same accounting period.

iv) Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2022.

c) Resources used

i) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

ii) Activities directly relating to the work of the Church

Parish share is a request from the Diocesan Board of Finance for each parish to contribute a specific amount each year to help meet the Diocesan budget. If a parish is unable to meet the full amount requested then it is treated as Historic Share to be contributed in a later accounting year. The PCC has passed a resolution to the effect that its current financial situation is such that it cannot realistically have any intention of paying its historic share and therefore it's value is not being shown as a creditor within the accounts. See Note 3(a).

d) Fixed Assets

i) Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

ii) Other land and buildings

- Other land and buildings held on behalf of the PCC for its own purposes are included at the valuation as of 31 December 2007. No depreciation however is provided on freehold properties as in the opinion of the PCC neither their current value nor anticipated future value is less than their current value. Any expenditure on maintenance or improvement is written off as incurred.

iii) Other equipment

- Equipment is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

e) Investments

- Investments are valued at market value at 31 December 2022.

Current Assets

- Amounts owing to the PCC at 31 December 2022 in respect of fees, rents, income tax recoverable or other income are shown as debtors less provision for amounts that may prove uncollectable.

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank

- Cash at Bank and in Hand includes cash and bank current accounts.

St Mary's Church Whitkirk
Analysis of income and expenditure
Selected period: 01 January 2022 to 31 December 2022

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Incoming resources						
2(a) Incoming resources from generated funds						
Tax efficient planned giving	62,514	—	—	—	62,514	63,125
Other planned giving	11,730	—	—	—	11,730	14,641
Loose plate Collections	12,044	—	327	—	12,372	7,161
Giving through church boxes	385	—	—	—	385	—
One-off donations	2,450	—	893	—	3,342	6,547
Specific Appeals	—	—	387	—	387	3,577
Flower Fund Income	—	—	151	—	151	250
Tax recoverable on Gift Aid	18,429	25	408	—	18,862	19,985
Legacies	—	100,000	—	—	100,000	—
Grants	1,384	—	—	—	1,384	159
Church Events	4,873	—	—	—	4,873	1,335
Centre lettings	24,666	—	—	—	24,666	10,765
Bar Income	29,983	—	—	—	29,983	13,332
Bank & building soc interest	2	774	6	—	782	11
	168,460	100,799	2,171	—	271,430	140,888
Incoming resources from generated funds Totals						
2(b) Incoming resources from charitable activities						
Wedding Fees	2,976	—	—	—	2,976	1,674
Funeral Fees	4,401	—	—	—	4,401	3,028
Churchyard Fees	6,378	—	—	—	6,378	7,387
Bookstall sales	102	—	—	—	102	164
Parish magazine sales	50	—	—	—	50	52
	13,908	—	—	—	13,908	12,305
Incoming resources from charitable activities Totals						
2(c) Other incoming resources						
Other Funds Generated	351	—	—	—	351	1,121
Other incoming resources Totals						
	351	—	—	—	351	1,121
Incoming resources Grand totals						
	182,718	100,799	2,171	—	285,689	154,314

Resources used

3(a) Costs of generating funds

Fair Trade	205	—	—	—	205	208
Costs of stewardship	610	—	—	—	610	189
Cost of church events	1,907	—	316	—	2,224	235
Bar Stock	15,962	—	—	—	15,962	6,696
Bar expenses	2,720	—	—	—	2,720	7

Costs of generating funds Totals	21,440	—	316	—	21,757	7,334
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3(b) Charitable activities

Parish share	80,500	—	—	—	80,500	84,500
Organists Salary	4,933	—	—	—	4,933	4,754
Employers NIC	12	—	—	—	12	15
Working expenses of incumbent	1,153	200	—	—	1,353	1,225
Miscellaneous expenditure	110	—	—	—	110	—
Insurance	6,354	—	—	—	6,354	6,009
Church Music & Choir	510	—	99	—	609	462
Church maintenance	2,648	—	180	—	2,828	940
Upkeep of services	1,248	—	143	—	1,391	761
Flower Fund	80	—	589	—	668	402
Upkeep of churchyard	9,030	—	—	—	9,030	8,502
Waste disposal	3,348	—	—	—	3,348	3,244
Administration	3,226	—	—	—	3,226	2,566
Performing Rights	1,163	—	—	—	1,163	870
Postage	136	—	—	—	136	180
Printing & Stationery	3,289	—	—	—	3,289	3,009
Health & Safety	3,111	—	—	—	3,111	1,962
Furniture Equipment	410	85	—	—	495	8,987
Church Gas & Electric	4,791	—	—	—	4,791	2,468
Centre Gas, Electricity & Water	11,525	—	—	—	11,525	4,453
Centre maintenance & cleaning	15,261	—	—	—	15,261	4,453
Depreciation Hall	—	—	944	—	944	944
Floodlight Maintenance	—	—	175	—	175	—

Charitable activities Totals	152,838	285	2,130	—	155,252	143,056
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3(c) Governance costs

Independent Examination	350	—	—	—	350	350
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Governance costs Totals	350	—	—	—	350	350
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3(d) Other resources used

Other resources used Totals	242	—	—	—	242	350
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Resources used Grand totals	174,870	285	2,446	—	177,601	150,741
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There may be minor discrepancies in the totals if the pence are not being shown

3(e) Transfers

All transfers were made to rectify mis-postings.

4(a) STAFF COSTS

	2022	2021
Wages	4,933	4,754
During the year the PCC employed an organist for whom £12 of social security costs were incurred.		

4(b) PAYMENTS TO PCC MEMBERS

No members of the PCC, or persons closely connected to them, received any payments from the funds of the PCC.

5. FIXED ASSETS**(a) Tangible**

	Freehold Land & Buildings	Church Equipment	Hall Equipment	Total
ACTUAL/DEEMED COST				
At 1 January 2022	275,000	11,763	10,946	297,709
Disposal	-	-	-	-
Additions	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2022	275,000	11,763	10,946	297,709
DEPRECIATION				
At 1 January 2022	-	11,763	10,002	20,817
Charge for the year	-	-	944	944
At 31 December 2022	-	11,763	10,946	21,761
Net book value at 31 December 2022	275,000	-	-	275,000
Net book value at 31 December 2021	275,000	-	944	275,944

5(b) Investments

	£
Market value at 1 January 2022	328
Disposals at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	(39)
Market value at 31 December 2022	289

Holdings at 31 December 2022 CBF Investment Fund 14 shares

6. DEBTORS

	2022	2021
	£	£
Gift Aid receivable	1,917	1,438
Prepayments	3,956	3,531
Centre Hire Fees	512	1,716
Card Payments	-	1,026
Total Debtors	6,385	7,711

7. LIABILITIES

Amounts falling due in one year

Creditors for goods and services	5,479	1,522
Agency collections	525	281
Total liabilities	6,004	1,803

8. FUNDS

Unrestricted, Designated, Restricted and Endowment Funds are defined as follows;

Unrestricted Funds are funds given to the church on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Designated Funds are funds set aside by the PCC for use in the future (for example, for future building repairs) and so not used for general running costs. The money is designated for particular projects. Designated funds are still unrestricted and can be moved to other funds (re-designated) if the PCC so decides.

Restricted Funds are monies restricted by the donor because they were given for a particular purpose. An Endowment Fund is another form of restricted fund. It is either money that has been given to the church with the specific instruction that only the interest gained from the money can be spent on an asset (such as a house) or donated to be retained for continuing use by the church. The original money cannot normally be spent and must remain in the form of assets or investments, but not necessarily the same asset that was given.

At 31 December 2022 the restricted funds comprised the following funds;

Lychgate Fund

Incoming resources are to be used for the maintenance of the Lychgate. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Music Fund

Incoming resources are to be used for the purchase of resources for the Choir. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Chancel Repair Fund

Funded by an endowment consisting of a quantity of shares in a 7.75% Treasury Bond 2012/15, the interest from which is paid into a Deposit account. The bond matured in 2012 and the shares redeemed, with funds being paid into the deposit account, the funds of which are to be applied to repairs within the Chancel. This fund was established in 1976 by Trinity College, Cambridge in mitigation of their responsibility as Lay Rectors of the Church. The Diocesan Board of Finance act as Custodian Trustees.

Churchyard Fund

Funded by an endowment consisting of a quantity of shares in the CBF Investment Fund, the dividends being paid into St Mary's current account. Established in 1959, the trust is to maintain the graves of Annie Christie and Henry Nelson and any surplus income used to keep the churchyard in good order. The Diocesan Board of Finance act as Custodian Trustees.

Camera Fund

An appeal for the provision of cameras and associated equipment to enable streaming of church services. Where in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Flower Fund

Incoming resources are used to purchase flowers for church and other church functions. Where in an accounting period income is less than expenditure, flowers will be purchased from the general funds.

Youth Fund

Incoming resources are to be used for events and resources for children and young people. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Organ Fund

Incoming resources are to be used for maintenance, refurbishment or towards the replacement of the church's pipe organ. In an accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Robes Fund

Incoming resources are to be used for the repair or replacement of clerical vestments. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Occasional Restricted Fund

The PCC may from time to time receive gifts for specific purposes, the designation and timing of which will not warrant the creation of a separate fund for accounting purposes. These will be accounted for separately, and the incoming resources will be used for the purpose specified.

Floodlighting Fund

Incoming resources which are restricted to the "Floodlight Fund" are used for the repair and maintenance of the plant and equipment which make up the floodlighting system. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

PCC Property Projects Fund

Funds from applications to grant giving bodies and a specific appeal for the redevelopment of the Church Hall.

Purpose of designated funds:

The Fabric Fund is for the repair and maintenance of the Church.

The Legacy Fund is for specific projects identified by the PCC

Fund movement by type Selected period: 01 January 2022 to 31 December 2022

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	291,325	182,718	174,870	(434)	—	298,740
Sub-totals	291,325	182,718	174,870	(434)	—	298,740
Designated						
Fabric	3	—	—	—	—	3
Youth	—	25	—	(25)	—	—
Legacy	15,412	100,774	285	—	—	115,900
Sub-totals	15,415	100,799	285	(25)	—	115,903
Restricted						
Lychgate	377	—	—	—	—	377
Music	1,073	100	392	(16)	—	765
Chancel Repair	1,735	—	—	—	—	1,735
Churchyard	116	6	—	2	—	124
Camera	200	—	—	—	—	200
Flower	399	244	589	(35)	—	20
Youth	442	125	166	25	—	426
Organ	3,740	333	—	(455)	—	3,618
Robes	228	—	—	—	—	228
Floodlighting	1,167	429	355	—	—	1,241
Occasional Restricted Funds	—	934	—	938	—	1,872
PCC Property Projects	944	—	944	—	—	—
Sub-totals	10,420	2,171	2,446	459	—	10,604
Endowment						
Churchyard	328	—	—	—	(39)	289
Sub-totals	328	—	—	—	(39)	289
Totals	317,487	285,689	177,601	—	(39)	425,537

9. ANALYSIS OF NET FUNDS	Unrestricted Designated	Unrestricted General	Restricted	Endowment	TOTAL 2022
	£	£	£	£	£
Tangible fixed assets	-	275,000	-	-	275,000
Investment Assets	-	-	-	289	289
Current assets	115,903	29,745	10,604	-	156,252
Liabilities	-	(6,004)	-	-	(6,004)
	115,903	298,741	10,604	289	425,537

10. RISK ASSESSMENT

The PCC actively review the major risks which St Mary's faces on a regular basis and believe that maintaining the free reserves stated, combined with the review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The PCC have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the St Mary's has achieved this are provided in the PCC's Annual Report. The PCC confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding the activities to be undertaken by St Mary's.

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK
(Registered Charity No. 1130280)

ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

Incumbent: The Reverend Matthew Peat

Address: Whitkirk Vicarage
386 Selby Road
Whitkirk
Leeds
LS15 0AA

Bank: Yorkshire Bank Plc
Crossgates Branch
10 Austhorpe Road
Leeds
LS15 8DL

Investment Managers: CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Independent Examiner: White Rose Accounting for Charities
The Ghyll
Threapland
Aspatria
CA7 2EL

Aims and Purposes

St Mary's Church Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As part of the Church of England, the Parish Church of St Mary's, Whitkirk aims to be a Christian presence in the community by proclaiming the good news of God's kingdom through;

- Prayer and worship
- Trusting in God: Father, Son and Holy Spirit
- Teaching, baptizing and nurturing in faith
- Fellowship and acts of loving service
- Stewardship and concern for justice

The PCC is also responsible for the maintenance of the fabric of the Grade I listed church building and the Community Centre.

Objectives and Activities

As a registered charity the PCC have taken note of the Charity Commission's guidance on public benefit, particularly the specific guidance in respect of the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the Church, and to become part of the life of the wider community. The PCC maintains an overview of worship within the parish and considers how the services meet the spiritual requirements of the differing groups in the area.

Our Vision Statement is;

'Where all find a welcome and are nurtured in their journey with Christ'

Regular Worship and Attendance Information

As the Pandemic restrictions eased, and worshipers could once again attend church services, St Mary's saw a gradual increase in attendances, with robust Covid secure measures being implemented. Regular services continued to be streamed, and a streaming service for weddings and funerals made available.

St Mary's had 186 persons registered on the Electoral Roll in 2021.

We encourage baptism and welcome many couples for their wedding at St. Mary's. Funerals are also an important part of our work in the community. These take place either in the church or in one of the local crematoria.

The church maintains an open graveyard in which all residents of the parish have a right under law to be buried and, although now closed to new full graves, re-openings of existing plots and plots for the burial of cremated remains are available.

In 2021 we celebrated 17 baptisms, 5 weddings and held 24 funerals in church with a further 9 taken at crematoria. There were 10 burials and 23 burials of cremated remains.

Due to the pandemic no Memorial Services were held in 2021.

The Church and St Mary's Community Centre

The current church building is a Grade I listed structure and is predominantly from the 14th and 15th Centuries, although there is evidence of earlier structures dating back to pre-conquest times.

St Mary's Community Centre provides a facility for numerous groups in the local community, including a Guiding unit, Luncheon Clubs, Whitkirk Arts Guild and several weight and health groups. Country Dancing sessions are held regularly and cater mainly for the older members of the community. The Centre is also let out for private functions for all ages.

It remains the intention of the PCC to encourage more community use, particularly for issues of loneliness and dementia. Unfortunately, the continuing effects of the pandemic has curtailed progress in developing such use.

Financial Review

The effects of the Covid Pandemic continue to affect St Mary's finances. Although 2021 saw income increase 12% over the previous year, it is still almost 20% lower than pre-pandemic income. Expenditure for 2021 saw a 3.4% decrease over the previous year. However the 'New Normal' that is expected as the pandemic recedes appears to involve significant increases in costs, particularly for electricity & gas. As these increased costs also affect those who give financial support to St Mary's, the church's income is unlikely to return to pre-pandemic levels in the foreseeable future.

Reserves Policy

It is PCC policy to maintain, where possible, a balance of General funds current assets equivalent to three months of unrestricted running costs, currently £22,000, excluding Parish Share. This is to cover any unexpected reduction in income or emergency situations that may arise. The year-end balance of £17,659 of General funds (£33,074 including designated funds) did not meet this target.

Volunteers

St Mary's is only able to provide the range of services and activities that makes up the vibrant church community because of the many volunteers who give freely of their time and skills. Teams of volunteers are engaged in all aspects of work, church services, pastoral care, cleaning of the church, church flowers, maintenance of the Church and Church Hall, tidying the graveyard and cemetery, organizing events, bar staff, magazine production, and secretarial services. It would be unfair to recognize any individuals by name, but the PCC would like to thank all the volunteers for their tireless endeavours.

Structure, Governance and Management

St Mary's Church is situated on Selby Road, Whitkirk, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is Whitkirk Vicarage, 386 Selby Road, Whitkirk, Leeds LS15 0AA.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Registered No. 1130280)

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds are to be spent.

During the year the following served as members of the PCC:

Incumbent: The Reverend Matthew Peat (Chair)
Reader: Lynne Pickersgill

Churchwardens: Melvin Herring (Vice Chair)

Representatives on the Deanery Synod:
Lynne Pickersgill
Alistair Hezel (Treasurer)

Elected Members:
Joan Williams
Nick Jackson
Janet Blenkinsop
Elaine Roberts
Sue Butcher
Catherine Sirrell
Kathryn Sully
James Black
Jean Bradley
Gemma Burton
Glenn Middleditch
Sue Middleditch (Secretary)
David Waddington
Adam Kelly (Co-opted)

The PCC met on 5 occasions during the year including one extraordinary meeting. The average attendance at meetings was 87%.

Vicar's Report

The Covid-19 pandemic has continued to be the backdrop to our lives in 2021. We at St. Mary's have shown great resilience and adaptability in coping with the changes it has brought to our lives. It has not always been easy managing the different expectations that people have had through this time, yet we have lived into the Apostle Paul's words when he said we were to 'bear with one another in love.'

Financially, as is shown elsewhere in this report, I am thankful for the continued generosity that has enabled our mission and ministry to continue. We should be thankful for how the treasurer and finance team have carefully monitored our finances over the year always ensuring that the PCC was kept up to date. Whilst our planned giving has remained largely stable other income and expenditure has not. For example, whilst it has been good to see our community centre re-opened and people gathering again, the uncertainties of the last year and the ever-changing restrictions meant that bookings

income was more uncertain, though the costs of running the centre remained fixed. This has inevitably had an impact on the wider picture, one of the consequences being unable to pay our parish share to the extent that we would have wished. However, we should give thanks still that we ended the year where we did. There are many churches across our country facing more acute challenges than we are.

Thankfully our finances, important though they are, form just part of the picture of life at St. Mary's. We have continued to worship and strive to grow as a community over the year. Our online presence has been widely appreciated and is now part of the new normal. A number of people watch our services live followed by others who watch later on. We continue to be thankful for the team that have made it happen and for the production quality.

We are thankful too to the teams of people that have enabled worship to take place in person from the sacristy teams to the servers, the director of music and choir to the stewards. All of them have had to cope with changes to restrictions and adapt when needed.

It has been good to see people coming back to church. Though the numbers gathering on a Sunday morning are less than pre-pandemic, currently we regularly welcome eighty people to worship on a Sunday morning. It is good too that a bit of spontaneity has returned to our worship and we are able to be together more naturally, both in church and then gathering for refreshments after the service. It has been a delight to welcome back families celebrating baptisms and weddings. We have missed the excitement and a little bit of the chaos they both bring.

Alongside our worship, other strands of our life together have re-emerged in 2021. For example, we were glad to gather for a wonderful Christmas Coffee Morning, an event that was a great encouragement to the whole community, particularly as restrictions followed not long afterwards. There have been parties and other events too that have encouraged us. As we approached the end of the year more attention was paid to the restarting many of the other different strands of our life together, so it is encouraging that we are looking into 2022 with a good deal more hope. The Sub-Committee structure for the PCC had a bit of a revamp to reflect this period of change we are going through. My hope is that it provides the structure we need to help us meet some of the challenges and opportunities before us. I am enormously grateful for all those who contribute in whatever way.

Part of the task before us, as I highlighted in last year's report, has been to learn some lessons from the pandemic, so part of our work has been to prayerfully discern what we have learned and how this can help us be the church for today. For example, we are asking the question of, how can we return to a pattern of daily prayer that embraces what we have learnt about worshipping online during the pandemic. My hope is that a new hybrid pattern will emerge, sometimes livestreamed from church and sometimes from someone's home with people joining from around the parish and beyond. Likewise, because the pandemic forced us to think about creating service booklets that could be thrown away rather than reusing books time and again, it became an opportunity to be creative and create a service book for each service. Whilst we could see it as a waste of paper, those of us who have been to church for many years sometimes forget how hard it can be to learn the rhythm and language of church life if you have never been before. It also gives us the opportunity to be a bit more creative in the words we use. Thanks must go to the redoubtable Marjorie Bond who has kept the printing presses turning.

Inevitably as our attention is taken by new things it means we have to let go of others, at least for a time. For example, the wonderful team of people we had leading assemblies in schools has not yet restarted. We hope this will change in the year before us, but we can only do so much at a time. We need to continue to be prayerfully patient, supporting and encouraging each other along the way.

This report of course provides an invaluable opportunity to express our thanksgiving to all those who have been and are carrying heavy burdens. Particular thanks must go to our churchwarden Melvin Herring who, ably assisted by churchwardens past and a deputy churchwarden in Janet Blenkinsop, has served so wonderfully on his own for many months. Thankfully as 2022 began a second churchwarden, Elaine Roberts, has now been appointed and we look forward to them working together.

Over the last year we had our fair share of farewells, as beloved members of our congregation and beyond died. Thankfully we continue to see growth as new people join us and become part of the St. Mary's family. We all need to play our part in making people welcome, encouraging them in whatever way we can, and inviting them where appropriate to take responsibility. In the life of the church no one has to earn their place at the top table, all are welcome and part of that welcome is to make people feel they have come home and have something to offer.

So, we gather up 2021 in this Annual Report, it has been another challenging year, but we hope and pray that as we look forward we will make the most of the opportunities we are given, and continue to make St. Mary's Whitkirk a place 'Where all find a welcome and are nurtured in their journey with Christ.' On a personal note I continue to be thankful for the privilege of serving here and for all the support and encouragement we find in and through our life together.

On behalf of the PCC

A handwritten signature in black ink, reading 'Matthew Peat' with a stylized flourish at the end.

The Reverend Matthew Peat

Date 15th February 2022

REPORT OF THE EXAMINER TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK

I report on the accounts of the company for the year ended 31 December 2021, which are set out on pages 8 to 17

Respective responsibilities of trustees and examiner.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

- (1) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Craig Williamson

White Rose Accounting for Charities, The Ghyll, Threapland, Aspatia CA7 2EL

Dated: 11/4/2022

St Mary's Church Whitkirk
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

		Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
	Note						
Incoming resources							
Incoming resources from generated funds	2(a)						
Voluntary income		106,192	4,323	4,930	—	115,445	110,669
Activities for generating funds		25,432	—	—	—	25,432	16,358
Investment income		—	1	9	—	10	73
Incoming resources from charitable activities	2(b)	12,297	—	8	—	12,305	10,213
Other incoming resources	2(c)	1,101	—	20	—	1,121	26
Total income		145,022	4,324	4,968	—	154,314	137,339
Resources used							
Costs of generating funds	3(b)	208	—	—	—	208	12
Costs of generating voluntary income		189	—	—	—	189	75
Fundraising trading: cost of goods sold and other costs		6,938	—	—	—	6,938	5,855
Charitable activities	3(a)	134,043	2,900	6,113	—	143,056	189,711
Governance costs	3(b)	350	—	—	—	350	350
Other resources used	3(c)	—	—	—	—	—	—
Total expenditure		141,728	2,900	6,113	—	150,741	196,003
Net income / (expenditure) resources before transfer		3,295	1,423	(1,145)	—	3,573	(58,664)
Transfers							
Gross transfers between funds - in	3(e)	1,298	6	196	—	1,500	28,056
Gross transfers between funds - out		—	(1,298)	(202)	—	(1,500)	(28,056)
Other recognised gains / losses	5(b)						
Gains on revaluation, fixed assets, charity's own use		—	—	—	42	42	60
Net movement in funds		4,592	132	(1,152)	42	3,614	(58,604)
Reconciliation of funds							
Total funds brought forward		286,733	15,282	11,571	286	313,873	372,477
Total funds carried forward		291,325	15,415	10,420	328	317,487	313,873

St Mary's Church Whitkirk

Balance sheet As at: 31 December 2021

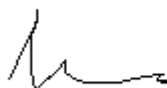
		As at 31/12/2021	As at 31/12/2020
	Note	£	£
Fixed assets			
Tangible assets	5(a)	275,944	276,888
Investments	5(b)	328	286
		276,272	277,174
Current assets			
Stocks and work in progress		2,935	1,603
Debtors	6	7,711	4,805
Cash at bank and in hand		32,372	33,134
		43,018	39,542
Liabilities			
Creditors: Amounts falling due in one year	7	1,803	2,843
Net current assets less current liabilities		41,543	36,699
Total assets less current liabilities		317,487	313,873
Total net assets less liabilities		317,487	313,873

There may be minor discrepancies in the totals if the pence are not being shown

Approved by the Parochial Church Council on 15th February 2022 and signed on its behalf by:



Reverend Matthew Peat (Chair)



Alistair Hezel (Treasurer)

The notes on Pages 10 to 17 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 DECEMBER 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings and investments shown at market value.

a) Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

b) Incoming resources

i) Voluntary income and capital sources

- Collections are recognised when received.
- Planned giving under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when receivable.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Sales of magazines are accounted for gross.

ii) Other income

- Rental income from the letting of PCC premises is accounted for when the rental is due.

iii) Income from investments

- Dividends are accounted for when due. Interest is accounted for on an accrued basis.
- Tax recoverable is recognised in the same accounting period.

iv) Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2021.

c) Resources used

i) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

ii) Activities directly relating to the work of the Church

Parish share is a request from the Diocesan Board of Finance for each parish to contribute a specific amount each year to help meet the Diocesan budget. If a parish is unable to meet the full amount requested then it is treated as Historic Share to be contributed in a later accounting year. The PCC has passed a resolution to the effect that its current financial situation is such that it cannot realistically have any intention of paying its historic share and therefore it's value is not being shown as a creditor within the accounts. See Note 3(a).

d) Fixed Assets

i) Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

ii) Other land and buildings

- Other land and buildings held on behalf of the PCC for its own purposes are included at the valuation as of 31 December 2007. No depreciation however is provided on freehold properties as in the opinion of the PCC neither their current value nor anticipated future value is less than their current value. Any expenditure on maintenance or improvement is written off as incurred.

iii) Other equipment

- Equipment is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

e) Investments

- Investments are valued at market value at 31 December 2021.

Current Assets

- Amounts owing to the PCC at 31 December 2021 in respect of fees, rents, income tax recoverable or other income are shown as debtors less provision for amounts that may prove uncollectable.

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank

- Cash at Bank and in Hand includes cash and bank current accounts.

St Mary's Church Whitkirk
Analysis of income and expenditure
Selected period: 01 January 2021 to 31 December 2021

		Total				
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Incoming resources						
2(a) Incoming resources from generated funds						
Tax efficient planned giving	63,125	—	—	—	63,125	59,123
Other planned giving	14,641	—	—	—	14,641	15,208
Loose plate Collections	6,021	1,140	—	—	7,161	3,498
Giving through church boxes	—	—	—	—	—	145
One-off donations	3,070	3,150	327	—	6,547	3,820
Specific Appeals	—	—	3,577	—	3,577	2,420
Flower Fund Income	—	—	250	—	250	190
Tax recoverable on Gift Aid	19,243	33	710	—	19,985	16,483
Legacies	—	—	—	—	—	2,965
Grants	93	—	66	—	159	6,817
Church Events	1,335	—	—	—	1,335	620
Centre lettings	10,765	—	—	—	10,765	6,271
Magazine income - advertising	—	—	—	—	—	698
Bar Income	13,332	—	—	—	13,332	8,215
Bank & building soc interest	—	1	10	—	11	73
	131,624	4,324	4,940	—	140,888	127,101
Incoming resources from generated funds Totals						
2(b) Incoming resources from charitable activities						
Wedding Fees	1,674	—	—	—	1,674	1,178
Funeral Fees	3,028	—	—	—	3,028	2,926
Churchyard Fees	7,387	—	—	—	7,387	5,078
Bookstall sales	156	—	8	—	164	91
Parish magazine sales	52	—	—	—	52	939
	12,297	—	8	—	12,305	10,213
Incoming resources from charitable activities Totals						
2(c) Other incoming resources						
Other Funds Generated	1,101	—	20	—	1,121	26
Other incoming resources Totals	1,101	—	20	—	1,121	26
Incoming resources Grand totals	145,022	4,324	4,968	—	154,314	137,339

Resources used

3(b) Costs of generating funds

Fair Trade	208	—	—	—	208	12
Costs of stewardship	189	—	—	—	189	75
Cost of church events	235	—	—	—	235	(3)
Bookstall stock	—	—	—	—	—	45
Bar Stock	6,696	—	—	—	6,696	4,546
Bar expenses	7	—	—	—	7	1,268

Costs of generating funds Totals	7,334	—	—	—	7,334	5,942
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3(a) Charitable activities

Parish share	84,500	—	—	—	84,500	96,000
Assistant staff costs	—	—	—	—	—	10
Organists Salary	4,754	—	—	—	4,754	4,730
Employers NIC	15	—	—	—	15	—
Working expenses of incumbent	1,225	—	—	—	1,225	889
Vicarage expenses	—	—	—	—	—	248
Miscellaneous expenditure	—	—	—	—	—	35
Mission Expenses	—	—	—	—	—	23
Insurance	6,009	—	—	—	6,009	5,947
Church Music & Choir	—	—	462	—	462	874
Church maintenance	744	—	196	—	940	24,064
Upkeep of services	724	—	31	—	761	443
Flower Fund	—	—	402	—	402	230
Upkeep of churchyard	8,502	—	—	—	8,502	7,992
Waste disposal	3,244	—	—	—	3,244	2,964
Administration	2,456	—	110	—	2,566	2,101
Performing Rights	870	—	—	—	870	1,420
Postage	180	—	—	—	180	164
Printing & Stationery	3,009	—	—	—	3,009	2,289
Health & Safety	1,962	—	—	—	1,962	3,235
Furniture Equipment	2,125	2,894	3,968	—	8,987	3,268
Church Gas & Electric	2,468	—	—	—	2,468	2,268
Centre Gas,Electricity & Water	4,453	—	—	—	4,453	4,031
Centre maintenance & cleaning	6,804	—	—	—	6,804	5,032
Depreciation Hall	—	—	944	—	944	944
Church Bells restoration	—	—	—	—	—	10,620
Centre Refurbishment	—	—	—	—	—	9,891

Charitable activities Totals	134,043	2,894	6,113	—	143,056	189,711
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3(c) Governance costs

Independent Examination	350	—	—	—	350	350
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Governance costs Totals	350	—	—	—	350	350
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Other resources used

Other resources used Totals	350	—	—	—	350	350
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Resources used Grand totals	141,728	2,900	6,113	—	150,741	196,003
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There may be minor discrepancies in the totals if the pence are not being shown

3(e) Transfers

£1,297.66p transferred from Legacy Funds to General Funds to rectify expenditure taken from General Funds that should have been from Legacy Funds. £196.00p transferred from Church Lighting Fund to Flood Lighting Fund to rectify being recorded in wrong Fund.

4(a) STAFF COSTS

	<u>2021</u>	<u>2020</u>
Wages	4,754	4,730
During the year the PCC employed an organist for whom £15.63p of social security costs were incurred.		

4(b) PAYMENTS TO PCC MEMBERS

No members of the PCC, or persons closely connected to them, received any payments from the funds of the PCC.

5. FIXED ASSETS

(a) Tangible

	Freehold Land & Buildings	Church Equipment	Hall Equipment	Total
ACTUAL/DEEMED COST				
At 1 January 2021	275,000	11,763	10,946	297,709
Disposal	-	-	-	-
Additions	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2021	275,000	11,763	10,946	297,709
DEPRECIATION				
At 1 January 2021	-	11,763	9054	20,817
Charge for the year	-	-	944	944
At 31 December 2021	-	11,763	9,988	21,761
Net book value at 31 December 2021	275,000	-	944	275,944
Net book value at 31 December 2020	275,000	-	1,888	276,888

5(b) Investments

	£
Market value at 1 January 2021	226
Disposals at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	42
Market value at 31 December 2021	328

Holdings at 31 December 2021 CBF Investment Fund 14 shares

6. DEBTORS

	2021	2020
	£	£
Gift Aid receivable	1,438	1,315
Prepayments	3,531	3,490
Centre Hire Fees	1,716	-
Card Payments	1,026	-
Total Debtors	7,711	4,805

7. LIABILITIES

Amounts falling due in one year

Creditors for goods and services	1,522	1,393
Agency collections	281	1,450
Total liabilities	1,803	2,843

8. FUNDS

Unrestricted, Designated, Restricted and Endowment Funds are defined as follows;

Unrestricted Funds are funds given to the church on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Designated Funds are funds set aside by the PCC for use in the future (for example, for future building repairs) and so not used for general running costs. The money is designated for particular projects. Designated funds are still unrestricted and can be moved to other funds (re-designated) if the PCC so decides.

Restricted Funds are monies restricted by the donor because they were given for a particular purpose. An Endowment Fund is another form of restricted fund. It is either money that has been given to the church with the specific instruction that only the interest gained from the money can be spent on an asset (such as a house) or donated to be retained for continuing use by the church. The original money cannot normally be spent and must remain in the form of assets or investments, but not necessarily the same asset that was given.

At 31 December 2021 the restricted funds comprised the following funds;

Lychgate Fund

Incoming resources are to be used for the maintenance of the Lychgate. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Music Fund

Incoming resources are to be used for the purchase of resources for the Choir. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Chancel Repair Fund

This was funded by an endowment consisting of a quantity of shares in a 7.75% Treasury Bond 2012/15, the interest from which is paid into a Deposit account. The bond matured in 2012 and the shares redeemed, with funds being paid into the deposit account, the funds of which are to be applied to repairs within the Chancel. This fund was established in 1976 by Trinity College, Cambridge in mitigation of their responsibility as Lay Rectors of the Church. The Diocesan Board of Finance act as Custodian Trustees.

Churchyard Fund

This is funded by an endowment consisting of a quantity of shares in the CBF Investment Fund, the dividends being paid into St Mary's current account. Established in 1959, the trust is to maintain the graves of Annie Christie and Henry Nelson and any surplus income used to keep the churchyard in good order. The Diocesan Board of Finance act as Custodian Trustees.

Camera Fund

An appeal for the provision of cameras and associated equipment to enable streaming of church services. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Church Lighting Fund

An appeal for the update and replacement of floodlighting in the Church. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Flower Fund

Incoming resources are used to purchase flowers for church and other church functions. Where in an accounting period income is less than expenditure, flowers will be purchased from the general funds.

Youth Fund

Incoming resources are to be used for events and resources for children and young people. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Organ Fund

Incoming resources are to be used for maintenance, refurbishment or towards the replacement of the church's pipe organ. In an accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Robes Fund

Incoming resources are to be used for the repair or replacement of clerical vestments. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Floodlighting Fund

Incoming resources which are restricted to the "Floodlight Fund" are used for the repair and maintenance of the plant and equipment which make up the floodlighting system. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

PCC Property Projects Fund

Funds from applications to grant giving bodies and a specific appeal for the redevelopment of the Church Hall.

Purpose of designated funds:

The Fabric Fund is for the repair and maintenance of the Church.

The Legacy Fund is for specific projects identified by the PCC

Fund movement by type Selected period: 01 January 2021 to 31 December 2021

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	286,733	145,022	141,728	1,298	—	291,325
Sub-totals	286,733	145,022	141,728	1,298	—	291,325
Designated						
Fabric	—	3	—	—	—	3
Legacy	15,282	4,321	2,894	(1,298)	—	15,412
Sub-totals	15,282	4,324	2,894	(1,291)	—	15,415
Restricted						
Lychgate	377	—	—	—	—	377
Music	1,230	47	205	—	—	1,073
Chancel Repair	1,734	1	35	—	—	1,735
Churchyard	107	8	—	—	—	116
Camera	—	4,131	3,931	—	—	200
Church Lighting	—	—	196	196	—	—
Flower	484	318	402	—	—	399
Youth	354	163	74	—	—	442
Organ	3,863	244	367	—	—	3,740
Robes	228	—	—	—	—	228
Floodlighting	1,306	56	145	(196)	—	1,167
PCC Property Projects	1,888	—	944	—	—	944
Sub-totals	11,571	4,968	6,113	—	—	10,420
Endowment						
Churchyard	286	—	—	—	42	328
Sub-totals	286	—	—	—	42	328
Totals	313,873	154,314	150,741	—	42	317,487

9. ANALYSIS OF NET FUNDS	Unrestricted Designated	Unrestricted General	Restricted	Endowment	TOTAL 2021
	£	£	£	£	£
Tangible fixed assets	-	275,000	944	-	275,944
Investment Assets	-	-	-	328	328
Current assets	15,415	17,659	9,945	-	43,018
Liabilities	-	(1,335)	(468)	-	(1,803)
	15,415	291,324	10,420	328	317,487

10. RISK ASSESSMENT

The PCC actively review the major risks which St Mary's faces on a regular basis and believe that maintaining the free reserves stated, combined with the review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The PCC have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the St Mary's has achieved this are provided in the PCC's Annual Report. The PCC confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding the activities to be undertaken by St Mary's.

Accounts

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK
(Registered Charity No. 1130280)

ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK
(Registered Charity No. 1130280)

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2020

Incumbent: The Reverend Matthew Peat

Address: Whitkirk Vicarage
386 Selby Road
Whitkirk
Leeds
LS15 0AA

Bank: Yorkshire Bank Plc
Crossgates Branch
10 Austhorpe Road
Leeds
LS15 8DL

Investment Managers: CCLA Investment Management Ltd
The CBF Church of England Funds
80 Cheapside
London
EC2V 6DZ

Independent Examiner: White Rose Accounting for Charities
The Ghyll
Threapland
Aspatria
CA7 2EL

Aims and Purposes

St Mary's Church Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As part of the Church of England, the Parish Church of St Mary's, Whitkirk aims to be a Christian presence in the community by proclaiming the good news of God's kingdom through;

- Prayer and worship
- Trusting in God: Father, Son and Holy Spirit
- Teaching, baptizing and nurturing in faith
- Fellowship and acts of loving service
- Stewardship and concern for justice

The PCC is also responsible for the maintenance of the fabric of the Grade I listed church building and the Community Centre.

Objectives and Activities

As a registered charity the PCC have taken note of the Charity Commission's guidance on public benefit, particularly the specific guidance in respect of the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the Church, and to become part of the life of the wider community. The PCC maintains an overview of worship within the parish and considers how the services meet the spiritual requirements of the differing groups in the area.

Our Vision Statement is;

'Where all find a welcome and are nurtured in their journey with Christ'

Regular Worship and Attendance Information

Restrictions imposed to combat the Global Pandemic meant that for the majority of 2020 the regular pattern of worship was suspended. However, in this age of global communication, we used technology to stream Sunday Services online, letting people from around the world as well as our local community join and discover worship at St Mary's. It is difficult to quantify the number of individuals watching each week but usually we have an average of 60 households watching live, with total views for each service varying between 111 and 150.

St Mary's had 196 persons registered on the Electoral Roll in 2020.

When restrictions permit, we encourage Baptisms and we welcome many couples for their wedding at St. Mary's. Funerals are also an important part of our work in the community. These take place either in the church or in one of the local crematoria.

The church maintains an open graveyard in which all residents of the parish have a right under law to be buried and, although now closed to new full graves, re-openings of existing plots and plots for the burial of cremated remains are available.

In 2020 we celebrated 6 baptisms, 3 weddings and held 17 funerals in church with a further 19 taken at crematoria. There were 6 burials and 25 burials of cremated remains.

Due to the pandemic no memorial services were held in 2020.

The Church and St Mary's Community Centre

The current church building is a Grade I listed structure and is predominantly from the 14th and 15th Centuries, although there is evidence of earlier structures dating back to pre-conquest times.

St Mary's Community Centre normally provides a facility for numerous groups in the local community, including a Guiding unit, Luncheon Clubs, Whitkirk Arts Guild and several weight and health groups. Country Dancing sessions are held regularly and cater mainly for the older members of the community. The Centre is also let out for private functions for all ages. It is the intention of the PCC to encourage more community use, particularly for issues of loneliness and dementia. Unfortunately for the most part of 2020 the Centre was closed due the pandemic restrictions.

Financial Review

The Global Pandemic had a significant impact on finances for 2020, General Funds income being 26% less than the previous year. This could have been much worse but for members of the congregation using alternative methods of giving whilst no services were being held in the church. Planned Giving was only 5% less than 2019. The main areas of reduced General Fund income being Loose Plate Collections and other voluntary donations (-51%), Occasional Services (-35%) and Community Centre income (-67%).

However, the increase in General Funds expenditure was only 0.5%, due mainly in much reduced running costs for both the church building and Community Centre. In order to financially support the Diocese to the best of our abilities a decision was taken to use Designated Funds to cover some General Funds expenditure.

Reserves Policy

It is PCC policy to maintain where possible a balance of unrestricted funds current assets equivalent to three months of unrestricted running costs of £18,000, excluding Parish Share. This is to cover any unexpected reduction in income or emergency situations that may arise. The year-end balance of £12,906 of unrestricted funds (not including designated funds) did not meet this target.

Volunteers

St Mary's is only able to provide the range of services and activities that makes up the vibrant church community because of the many volunteers who give freely of their time and skills. Teams of volunteers are engaged in all aspects of work, church services, pastoral care, cleaning of the church, church flowers, maintenance of the Church and Church Hall, tidying the graveyard and cemetery, organizing events, bar staff, magazine production, and secretarial services. It would be unfair to recognize any individuals by name, but the PCC would like to thank all the volunteers for their tireless endeavours.

Structure, Governance and Management

St Mary's Church is situated on Selby Road, Whitkirk, Leeds. It is part of the Diocese of Leeds within the Church of England. The correspondence address is Whitkirk Vicarage, 386 Selby Road, Whitkirk, Leeds LS15 0AA.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Registered No. 1130280)

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds are to be spent.

During the year the following served as members of the PCC:

Incumbent: The Reverend Matthew Peat (Chair)
Reader: Lynne Pickersgill

Churchwardens: David Scholey (Vice Chair)
James Black (Vice Chair)

Representatives on the Deanery Synod:
Lynne Pickersgill
Alistair Hezel (Treasurer)
Glenn Middleditch
Sue Middleditch (PCC Secretary)

Elected Members:
Joan Williams (From 30/4/2019)
Nick Jackson (From 30/4/2019)
Tony Bond
Lesley Hughes
Janet Blenkinsop
Ann Rhodes
Kathryn Milner (To 30/4/2019)
Liz Hayes
Sue Butcher
Martin Higgins
Pam Wood
Jean Bradley
Gemma Burton
Melvin Herring
David Waddington
Catherine Sirrell

The PCC met on 7 occasions during the year including 1 Extraordinary meeting. The average attendance at meetings was 77%.

Vicar's Report

On our noticeboard on Selby Road it describes St. Mary's Whitkirk as 'vibrant community of faith - Where all find a welcome and are nurtured in their journey with Christ.'

Few of us could have imagined that so many of the things that contribute to that vibrancy would not have been possible for us over the last year. And yet we have continued to be that community of faith we all value. A community in which we worship together, where we support each other and where we grow in love and faith. The ways through which each of those have been achieved has had to change.

Our worship has moved online (even during times when we were gathering for public worship), support has been over the doorstep or via telephone or text message, and we have learned too, as online we have continued to run our Christian basics course Faithbook, as well as our recent Lent course. However, whilst we give thanks for what has been we know too that we have lost much.

We have lost members of our church family during the pandemic and not been able to mourn them as we would wish. We have lost the ability to worship with the freedom, spontaneity and hearty voice that contribute to that special Whitkirk style as voices have been muted and we are distanced from each other. We have lost the chance to gather for important life events like baptisms, or weddings. We have not had the chance to socialise with a cup of coffee, or at one of our social events.

So, we hope and pray that there will be some return to normal over the coming months, but whatever those months look like (we have got used to changing plans) our aspiration to be a vibrant community of faith where all are welcome remains. Therefore, in the coming months I am hoping that we can reflect more on what we have been and still are going through and what we might learn from it.

Ordinarily my words for the Annual Report would be an invaluable opportunity to reflect on the work of the different groups working at St. Mary's. Consider the targets that have been set, whether they had been achieved in a given year and what targets there were going to be for the coming year. This kind of focused work is important in the life of a parish, but for now it is I think important to simply pause, reflect, review and then re-start. Of course some things have never stopped, worship for example is our primary calling but even then something has changed - we now have camera's in church so that we can livestream our Sunday worship. But there is more, and I hope that when it is possible, we shall involve the whole community in reflecting and dreaming in the light of what we have been through. So that we can emerge and continue to be a vibrant community of faith. So, in this Annual Report you will see there is no detail about sub committees, they will hopefully reappear next year and perhaps look a little different depending on the outcome of our discussions and the priorities we shall set.

In the meantime we pray for grace to continue to be that 'vibrant community of faith' we all so value, 'where all' still do 'find a welcome and are nurtured in their journey with Christ.' And give thanks for all who have and continue to support St. Mary's in ways large and small.

We give thanks especially for our churchwardens, Melvin and especially James who steps down as churchwarden this year as we call to mind his cheery and willing service through his time in office. And to members of the Coronavirus Management Team among them Nick Jackson who deserves a specific mention in helping us establish and then continue to provide an online presence, a lifeline for many during our times of lockdown. We give thanks too for the continued financial support for St. Mary's last year, which we could then pass onto the Diocese in parish share.

Finally, thank you also to all of you who have supported me through kind words of encouragement and support and to the whole church family near and far as we, despite everything we have been through, and the challenges we still face, continue to be a people of hope committed to living following the way of Jesus Christ who is for us *'the way, the truth and the life.'*

On behalf of the PCC

A handwritten signature in black ink that reads "Matthew Peat". The signature is written in a cursive style with a small horizontal line under the name.

The Reverend Matthew Peat

6th June 2021

Date

REPORT OF THE EXAMINER TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF ST. MARY'S WHITKIRK

I report on the accounts of the company for the year ended 31 December 2020, which are set out on pages 8 to 18

Respective responsibilities of trustees and examiner.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

- (1) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Craig Williamson

White Rose Accounting for Charities, The Ghyll, Threapland, Aspatria CA7 2EL

Dated: 28/03/2021

Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

	Note	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources							
Incoming resources from generated funds	2(a)						
Voluntary income		101,073	7,295	2,301	—	110,669	113,765
Activities for generating funds		16,178	—	180	—	16,358	54,288
Investment income		—	65	8	—	73	214
Incoming resources from charitable activities	2(b)	10,213	—	—	—	10,213	15,574
Other incoming resources	2(c)	15	—	11	—	26	1,007
Total income		127,478	7,360	2,500	—	137,339	184,847
Resources used							
Costs of generating funds	3(b)						
Costs of generating voluntary income		12	—	—	—	12	508
Fundraising trading: cost of goods sold and other costs		75	—	—	—	75	157
		6,035	—	(180)	—	5,855	19,771
Charitable activities	3(a)	140,211	30,369	19,130	—	189,711	173,808
Governance costs	3(b)	350	—	—	—	350	350
Other resources used	3(c)	—	—	—	—	—	277
Total expenditure		146,684	30,369	18,950	—	196,003	194,873
Net income / (expenditure) resources before transfer		(19,205)	(23,009)	(16,450)	—	(58,664)	(10,026)
Transfers							
Gross transfers between funds - in	3(e)	18,743	9,313	—	—	28,056	10,642
Gross transfers between funds - out		(253)	(18,743)	(9,060)	—	(28,056)	(10,642)
Other recognised gains / losses	5(b)						
Gains on revaluation, fixed assets, charity's own use		—	—	—	60	60	—
Net movement in funds		(715)	(32,440)	(25,510)	60	(58,604)	(10,026)
Reconciliation of funds							
Total funds brought forward		287,448	47,722	37,081	226	372,477	382,503
Total funds carried forward		286,733	15,282	11,571	286	313,873	372,477

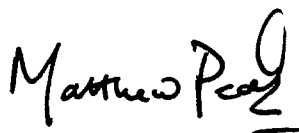
Balance sheet
As at: 31 December 2020

		As at 31/12/2020	As at 31/12/2019
	Note	£	£
Fixed assets			
Tangible assets	5(a)	276,888	277,832
Investments	5(b)	286	226
		277,174	278,058
Current assets			
Stocks and work in progress		1,603	2,761
Debtors	6	4,805	6,173
Cash at bank and in hand		33,134	87,978
		39,542	96,912
Liabilities			
Creditors: Amounts falling due in one year	7	2,843	2,493
Net current assets less current liabilities		36,699	94,419
Total assets less current liabilities		313,873	372,477
Total net assets less liabilities		313,873	372,477

There may be minor discrepancies in the totals if the pence are not being shown

Approved by the Parochial Church Council on

2021 and signed on its behalf by:



Reverend Matthew Peat (Chair)



Alistair Hezel (Treasurer)

The notes on Pages 10 to 18 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2020

I. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities Statement of Recommended Practice.

The financial statements have been prepared under the historical cost convention except for the valuation of land and buildings and investments shown at market value.

a) Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The purpose of any restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

b) Incoming resources

i) Voluntary income and capital sources

- Collections are recognised when received.
- Planned giving under Gift Aid is recognised only when received.
- Income tax recoverable on Gift Aid donations is recognised when receivable.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Sales of magazines are accounted for gross.

ii) Other income

- Rental income from the letting of PCC premises is accounted for when the rental is due.

iii) Income from investments

- Dividends are accounted for when due. Interest is accounted for on an accrued basis.
- Tax recoverable is recognised in the same accounting period.

iv) Gains and losses on investments

- Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December 2020.

c) Resources used

i) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

ii) Activities directly relating to the work of the Church

Parish share is a request from the Diocesan Board of Finance for each parish to contribute a specific amount each year to help meet the Diocesan budget. If a parish is unable to meet the full amount requested then it is treated as Historic Share to be contributed in a later accounting year. The PCC has passed a resolution to the effect that its current financial situation is such that it cannot realistically have any intention of paying its historic share and therefore its value is not being shown as a creditor within the accounts. See Note 3(a).

d) Fixed Assets

i) Consecrated land and buildings and movable church furnishings

- Consecrated and beneficed property is excluded from the accounts by s.96(2)(c) of the Charities Act 1993.

- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC, and which require a faculty for disposal, since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

ii) Other land and buildings

- Other land and buildings held on behalf of the PCC for its own purposes are included at the valuation as of 31 December 2007. No depreciation however is provided on freehold properties as in the opinion of the PCC neither their current value nor anticipated future value is less than their current value. Any expenditure on maintenance or improvement is written off as incurred.

iii) Other equipment

- Equipment is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off in the period in which the asset is acquired.

e) Investments

- Investments are valued at market value at 31 December 2020.

Current Assets

- Amounts owing to the PCC at 31 December 2020 in respect of fees, rents, income tax recoverable or other income are shown as debtors less provision for amounts that may prove uncollectable.

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank

- Cash at Bank and in Hand includes cash and bank current accounts.

St Mary's Church Whitkirk
Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Incoming resources						
2(a) Incoming resources from generated funds						
Tax efficient planned giving	59,123	-	-	-	59,123	63,002
Other planned giving	15,208	-	-	-	15,208	15,426
Loose plate Collections	3,498	-	-	-	3,498	13,012
Giving through church boxes	145	-	-	-	145	449
One-off donations	3,456	100	264	-	3,820	1,869
Specific Appeals	-	2,400	20	-	2,420	-
Flower Fund Income	-	-	190	-	190	846
Tax recoverable on Gift Aid	16,364	60	59	-	16,483	19,161
Legacies	-	2,965	-	-	2,965	-
Grants	3,278	1,770	1,769	-	6,817	-
Church Events	440	-	180	-	620	6,424
Ch hall lettings-fund raising	6,826	-	-	-	6,826	19,607
Magazine income - advertising	698	-	-	-	698	1,055
Bar Income	8,215	-	-	-	8,215	27,202
Bank & building soc interest	-	65	8	-	73	214
	117,251	7,360	2,489	-	127,101	168,266
Incoming resources from generated funds Totals						
2(b) Incoming resources from charitable activities						
Wedding Fees	1,178	-	-	-	1,178	3,891
Funeral Fees	2,926	-	-	-	2,926	3,396
Churchyard Fees	5,078	-	-	-	5,078	6,966
Bookstall sales to promote obj	91	-	-	-	91	163
Parish magazine sales	939	-	-	-	939	1,158
	10,213	-	-	-	10,213	15,574
Incoming resources from charitable activities Totals						
2(c) Other incoming resources						
Other Funds Generated	15	-	11	-	26	519
Insurance claims	-	-	-	-	-	488
	15	-	11	-	26	1,007
Other incoming resources Totals						
Incoming resources Grand totals	127,478	7,360	2,500	-	137,339	184,847

Resources used

3(b) Costs of generating funds

Fair Trade	12	-	-	-	12	508
Costs of stewardship	75	-	-	-	75	157
Cost of church events	177	-	(180)	-	(3)	2,260
Bookstall stock	45	-	-	-	45	42
Bar Stock	4,546	-	-	-	4,546	16,430
Bar expenses	1,268	-	-	-	1,268	1,040

Costs of generating funds Totals	6,122	-	(180)	-	5,942	20,437
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3(a) Charitable activities

Home mission	-	-	-	-	-	550
Parish share	96,000	-	-	-	96,000	96,000
Assistant staff costs	10	-	-	-	10	359
Organists Salary	4,730	-	-	-	4,730	4,651
Working expenses of incumbent	889	-	-	-	889	1,494
Vicarage expenses	248	-	-	-	248	-
Miscellaneous expenditure	-	-	35	-	35	537
Mission Expenses	-	16	7	-	23	1,669
Insurance	5,947	-	-	-	5,947	5,942
Church Music & Choir	-	-	874	-	874	1,364
Church maintenance	1,602	7,821	14,640	-	24,064	673
Upkeep of services	425	-	18	-	443	2,912
Flower Fund	-	-	230	-	230	1,096
Upkeep of churchyard	7,992	-	-	-	7,992	10,952
Waste disposal	2,964	-	-	-	2,964	3,618
Administration	2,101	-	-	-	2,101	1,366
Performing Rights	1,420	-	-	-	1,420	722
Postage	164	-	-	-	164	187
Printing & Stationery	2,289	-	-	-	2,289	3,351
Health & Safety	1,540	1,695	-	-	3,235	1,888
Furniture Equipment	561	1,156	1,551	-	3,268	3,012
Church Gas & Electric	2,268	-	-	-	2,268	2,752
Centre Gas, Electricity & Water	4,031	-	-	-	4,031	6,099
Centre maintenance & cleaning	5,032	-	-	-	5,032	11,191
Depreciation Hall	-	-	944	-	944	944
Church Bells restoration	-	10,620	-	-	10,620	-
Centre Refurbishment	-	9,060	831	-	9,891	10,479

Charitable activities Totals	140,211	30,369	19,130	-	189,711	173,808
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3(c) Governance costs

Independent Examination	350	-	-	-	350	350
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Governance costs Totals	350	-	-	-	350	350
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Other resources used

2180 - Hospitality Expenses	-	-	-	-	-	277
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Other resources used Totals	-	-	-	-	-	277
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Resources used Grand totals	£ 146,684	£ 30,369	£ 18,950	£ -	£ 196,003	£ 194,873
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There may be minor discrepancies in the totals if the pence are not being shown

3(e) Transfers

The PCC agreed that 3% of church-based income be designated for the maintenance and repair of the fabric of the church building. This amounted to £253 before being suspended due to impact of COVID restrictions. £9,060 transferred from Property Fund restricted to Property Fund Designated to correct posting error. £18,743 from Designated to General Funds to cover general running costs due to significant fall in General Fund income due to COVID restrictions.

4(a) STAFF COSTS

	<u>2020</u>	<u>2019</u>
Wages	4,730	4,651

During the year the PCC employed an organist for whom no social security costs were incurred.

4(b) PAYMENTS TO PCC MEMBERS

A close relative of one member of the PCC has the contract for grounds maintenance. This contract was held prior the person becoming a PCC Member. No other members of the PCC, or persons closely connected to them, received any payments from the funds of the PCC.

5. FIXED ASSETS

(a) Tangible

	Freehold Land & Buildings	Church Equipment	Hall Equipment	Total
ACTUAL/DEEMED COST				
At 1 January 2020	275,000	11,763	10,946	297,709
Disposal	-	-	-	-
Additions	-	-	-	-
Revaluation	-	-	-	-
At 31 December 2020	275,000	11,763	10,946	297,709
DEPRECIATION				
At 1 January 2020	-	11,763	8,114	19,877
Charge for the year	-	-	944	944
At 31 December 2020	-	11,763	9,054	20,817
Net book value at 31 December 2020	275,000	-	1,888	276,888
Net book value at 31 December 2019	275,000	-	2,832	277,832

5(b) Investments

	£
Market value at 1 January 2020	226
Disposals at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	60
Market value at 31 December 2020	286

Holdings at 31 December 2020 CBF Investment Fund 14 shares

6. DEBTORS

	2020	2019
	£	£
Gift Aid receivable	1,315	1,925
Prepayments	3,490	3,485
Total Debtors	<u>4,805</u>	<u>6,173</u>

7. LIABILITIES

Amounts falling due in one year		
Creditors for goods and services	1,393	2,493
Agency collections	1,450	-
Total liabilities	<u>2,843</u>	<u>2,493</u>

8. FUNDS

Unrestricted, Designated, Restricted and Endowment Funds are defined as follows;

Unrestricted Funds are funds given to the church on the general understanding that they will be used at the discretion of the PCC for furthering the mission and ministry of the church.

Designated Funds are funds set aside by the PCC for use in the future (for example, for future building repairs). The money is designated for these particular projects. Designated funds are still unrestricted and can be moved to other funds (re-designated) if the PCC so decides.

Restricted Funds are monies restricted by the donor because they were given for a particular purpose. An Endowment Fund is another form of restricted fund. It is either money that has been given to the church with the specific instruction that only the interest gained from the money can be spent on an asset (such as a house) or donated to be retained for continuing use by the church. The original money cannot normally be spent and must remain in the form of assets or investments, but not necessarily the same asset that was given.

At 31 December 2020 the restricted funds comprised the following funds;

Chancel Repair Fund

This was funded by an endowment consisting of a quantity of shares in a 7.75% Treasury Bond 2012/15, the interest from which is paid into a Deposit account. The bond matured in 2012 and the shares redeemed, with funds being paid into the deposit account, the funds of which are to be applied to repairs within the Chancel. This fund was established in 1976 by Trinity College, Cambridge in mitigation of their responsibility as Lay Rectors of the Church. The Diocesan Board of Finance act as Custodian Trustees.

Churchyard Fund

This is funded by an endowment consisting of a quantity of shares in the CBF Investment Fund, the dividends being paid into St Mary's current account. Established in 1959, the trust is to maintain the graves of Annie Christie and Henry Nelson and any surplus income used to keep the churchyard in good order. The Diocesan Board of Finance act as Custodian Trustees.

Fabric Fund

Incoming resources which are designated for the 'Fabric or Building Fund' are used for the repair and maintenance of the church or for capital projects. In an accounting period income in excess of expenditure is set against the designated expenses. Where in an accounting period income is in excess of expenditure the excess is carried forward to the next accounting period.

Flower Fund

Incoming resources are used to purchase flowers for church and other church functions. Where in an accounting period income is less than expenditure, flowers will be purchased from the general funds.

Floodlight Fund

Incoming resources which are restricted to the "Floodlight Fund" are used for the repair and maintenance of the plant and equipment which make up the floodlighting system. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Hall Loop fund

Incoming resources to be used for the installation and maintenance of an induction loop system in the Church Hall. In an accounting period income in excess of expenditure is carried forward to the next accounting period. If in any accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Organ Fund

Incoming resources are to be used for maintenance, refurbishment or towards the replacement of the church's pipe organ. In an accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Property Fund

Funds from applications to grant giving bodies and a specific appeal for the redevelopment of the Church Hall.

Vestments Fund

Incoming resources are to be used for the repair or replacement of clerical vestments. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

Youth Fund

Incoming resources are to be used for events and resources for children and young people. In any accounting period income in excess of expenditure is carried forward to the next accounting period. Where in an accounting period income is less than expenditure, the PCC shall decide upon the level of support required.

War Memorial Fund (Lychgate Fund)

Funds transferred from a closed branch of the Royal British Legion for the purposes of maintaining local war memorials. The Church's Lychgate is a War Memorial and the funds from this source have been used towards the cost of the recent refurbishment of the Lychgate.

Purpose of designated funds:

The Property Fund is for the redevelopment of the Church Hall.

The Legacy Fund is for specific projects identified by the PCC and not normally to be used for general running costs.

The Fabric Fund is funded by a transfer of 3% from church based income and provides funds for the maintenance and repair of the fabric of the church building.

Fund movement by type
Selected period: 01 January 2020 to 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances carried forward
Unrestricted						
General	287,448	127,478	146,684	18,490	—	286,733
Sub-totals	287,448	127,478	146,684	18,490	—	286,733
Designated						
Fabric	7,568	—	7,821	253	—	—
Legacy	39,109	7,360	13,488	(17,699)	—	15,282
PCC Property Projects	1,044	—	9,060	8,015	—	—
Sub-totals	47,722	7,360	30,369	(9,431)	—	15,282
Restricted						
Lychgate	377	—	—	—	—	377
Music	1,346	180	296	—	—	1,230
Chancel Repair	1,769	—	35	—	—	1,734
Churchyard	69	38	—	—	—	107
Fabric	12,533	1,963	14,495	—	—	—
Flower	503	211	230	—	—	484
Youth	378	—	25	—	—	354
Organ	4,173	89	398	—	—	3,863
Robes	228	—	—	—	—	228
Floodlighting	1,431	20	145	—	—	1,306
Loop	278	—	278	—	—	—
PCC Property Projects	13,997	—	3,049	(9,060)	—	1,888
Sub-totals	37,081	2,500	18,950	(9,060)	—	11,571
Endowment						
Churchyard	226	—	—	—	60	286
Sub-totals	226	—	—	—	60	286
Totals	372,477	137,339	196,003	—	60	313,873

9.						
ANALYSIS	Unrestricted	Unrestricted	Restricted	Endowment	TOTAL	
OF NET	Designated	General			2019	
FUNDS						
	£	£	£	£	£	
Tangible fixed assets	-	275,000	1,888	-	276,888	
Investment Assets	-	-	-	286	286	
Current assets	15,282	12,906	11,353	-	39,541	
Liabilities	-	(1,174)	(1,669)	-	(2842.52)	
	15,282	286,732	11,573	286	313,873	

10. RISK ASSESSMENT

The PCC actively review the major risks which St Mary's faces on a regular basis and believe that maintaining the free reserves stated, combined with the review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The PCC have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

11. PUBLIC BENEFIT

The PCC acknowledges its requirement to demonstrate clearly that it must have charitable purposes or aims that are for the public benefit. Details of how the St Mary's has achieved this are provided in the PCC's Annual Report. The PCC confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding the activities to be undertaken by St Mary's.