



Annual Report 2024

ST SAVIOUR'S SUNBURY

The Parish of St Saviour's, Upper Sunbury

Diocese of London, Kensington Area

Annual Parochial Church Meeting
 Sunday 12 May 2024
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ST SAVIOUR'S SUNBURY

Diocese of London, Kensington Area The Parish of St Saviour's, Upper Sunbury

Annual Meeting of Parishioners

The Annual Meeting of Parishioners will take place at St Saviour's Sunbury at 11.30am on Sunday 12th May 2024.

Agenda

1. Prayer and Minutes of last meeting
2. Appointment of **two** Church Wardens
3. Date of next meeting: 30 March 2025

Those entitled to attend, and vote are all adults resident in the parish **and** all members of the electoral roll.

Annual Meeting Parishioners (AMP)



Minutes 2023

ST SAVIOUR'S SUNBURY

Minutes of the Annual Parochial Church Meeting held at St Saviour's Sunbury Sunday 14 May 2023

Around 40 people were in attendance.
Apologies were received from Norman Head

The meeting was chaired by Rev Allen Bower.

1. Election of Churchwardens

Geraint Owen and Guy Trevithick had stood for the roles of churchwardens. As there were no other nominations all were in favour that they should be appointed.

Anyone not on the Electoral Roll was then asked to leave as only people on the Electoral Roll can vote at the Annual Meeting.

The date for the next meeting was set as 12 May 2024.



Diocese of London, Kensington Area The Parish of St Saviour's, Upper Sunbury

Annual Parochial Church Meeting (APCM)

The Annual Parochial Church Meeting will take place at St Saviour's Sunbury directly following the AMP on Sunday 12 May 2024.

Agenda

1. Minutes of the previous meeting (The Revd Allen Bower)
2. Changes in the Electoral Roll (Gillian Harrap)
3. Annual Financial Report (Agnel Rajiv)
 - Independent Examiner's report for the year ending Dec 2023.
 - Appointment of Independent Examiner for period to 31 December 2024.
4. Safeguarding Review (Lisa Cook & Jess Bray)
5. Election of lay representatives to the PCC and Deanery Synod (The Revd Allen Bower)
6. Wardens' report (Geraint Owen & Guy Trevithick)
7. Vicar's Report (The Revd Allen Bower)
8. Date of Next APCM – 30 March 2025
9. Closing Prayer

Date of next business PCC meeting: 13 May 2024 7.25pm.

Those entitled to attend and vote: Members of the electoral roll.

Annual Parochial Church Meeting (APCM) Minutes 2023

Minutes of the Annual Parochial Church Meeting held at St Saviour's Sunbury Sunday 14 May 2023

1. Minutes of Meeting held on 8 May 2022

These were agreed to be an accurate reflection of the meeting. It was proposed by John Welch, seconded by Jess Bray that the minutes be adopted – all in favour.

2. Electoral Roll

Gillian Harrap (Electoral Roll Officer) reported the following:

- Five people were removed from the roll as they had moved out of the area.
- Two people had asked to be removed.
- Three new names had been added.
- There are currently 224 names on the Electoral Roll
- Two names are waiting to be added.

3. Financial Report

Rev Bower thanked Barbie Ryder-Matthews and Guy Trevithick for all their hard work and said that the church's finances are in a good place.

Gillian Harrap proposed that the Financial Report be approved; seconded by Val Mitchell, all in favour.

Barbie Ryder-Matthews had proposed that the current independent examiner, Figtree Accountancy be re-appointed; seconded by Jess Bray, all in favour.

4. Election of PCC Members

Rev Bower thanked Simon Greatwood, Vin Bamford, Keith Wilsher and Brad Loader for all their hard work on the PCC as they have now stepped down.

Norman Head, Stephen Pal-George and Christine Rogers were re-standing for the Deanery Synod Daniel Kemp, Agnel Rajiv and Barbie Ryder-Matthews had indicated their willingness to stand for PCC.

Proposed by Sarah Higgs, seconded by Colin Agar – all in favour of these appointments.

The following people's term on PCC continued:

Rani Banga, Jess Bray, Lisa Cook, Gillian Harrap, Lynnette Peckett, Doug Potkin, Hannah Welch

5. Wardens' Report

Guy Trevithick said there were so much to be thankful for even though there continue to be challenges and uncertainties as the church moves forward. The numbers do not always add up, yet things are happening, lives are being changed and there is growth. Jesus needs to continue to be kept at the front and centre of all that is done at St Saviour's; then there will be more testimonies of what God is doing in the life of St Saviour's.

6. Vicar's Report

Rev Allen thanked everyone who had stepped up and taken on doing various jobs within the church, especially whilst he was on compassionate leave. It is good to know that the church can continue to run without all the reliance being on the vicar. However, there are gaps in church life where it is difficult to find people to resource certain areas.

We need to constantly be listening to God to see where He wants the church to move forward and somethings that are tried will work, others may not but God does not stand still, so nor should we.

Everyone in the church has a part to play, being part of a team where there is good governance and accountability.

7. Any Other Business/Questions

Do we want to continue pre-recording Sunday services?

The computer is left on to download as a connection is needed and this takes several hours.

Could we start having the Bible readings in person during a service rather than pre-recorded?

People can be asked if they would like to pre-record their reading or read life during the service.

Is there going to be a prayer team at the end of services?

Looking into restarting a prayer team for next term

It is sad not seeing the children in church before they go out to their groups on a Sunday morning.

This is a difficult balancing act. The children are in church during half-term and the holidays seasons and there could be safeguarding issues. All Age services are being built into the life of St Saviour's.

Could we start celebrating birthdays in church again?

Could we have photographs of staff/PCC/ministry leads as the board is still on the wall.

Is there anyone who could be at the front of services doing sign language?

Lynnette Peckett, Disability Champion, will look into this.

8. 2024 APCM

This will be held on 12 May 2024

9. Closing of Meeting

Rev Allen closed the meeting in prayer.

Report of the Parochial Church Council to the APCM 2024

1. PCC REPORT

Since the APCM last year the PCC has met 6 times, all meetings were quorate, and minutes taken.

2. PCC ADMINISTRATION

Members of the Parochial Church Council from May 2023 - May 2024

VICAR	The Revd Allen Bower (Ex-officio)
WARDENS	Mr. Guy Trevithick Mr Geraint Owen
DEPUTY WARDENS	Mrs Jessica Bray Mrs Barbie Ryder-Matthews
DEANERY SYNOD REPS	Mr Norman Head (Ex-officio) Mr Stephen Pal-George Ms. Christine Rogers
ELECTED MEMBERS OF THE PCC (Deputy Warden)	Mrs Barbie Ryder-Matthews Mrs Jessica Bray (Deputy Warden) Miss Hannah Welch Mrs Rani Banga Mrs Lynnette Peckett Ms. Gillian Harrap Mrs Lisa Cook Mr. Doug Potkin Mr. Daniel Kemp
PCC SECRETARY	Mrs Jenny Welch (Non-Voting)

Mr. Agnel Rajiv

Ms. Gillian Harrap

Mrs Lisa Cook

Once again, I am indebted to the work of our Finance team Barbie Ryder-Matthews and Agnel Rajiv, for their faithful and wise guidance throughout the year. Thank you to all who partner with us in seeing lives transformed through your giving. Everything we do is due to your incredible generosity. One way you can make a real difference is to give regularly by standing order and help us to claim gift aid. You will find the full financial report on a separate document, and if you have any questions, please feel free to contact the Treasurer.

Yours sincerely, Revd Allen Bower.

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	•	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed 'BCF' and forms part of these financial statements.

At 31 December 2023 Building project restricted funds: 10a £96,670

At 31 December 2023 Asset Sales:	10b	£0
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At 31 December 2023 General restricted funds:	100	£85.512
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At 31 December 2023 Fuel Fund project restricted funds:	100	£1,676
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At 31 December 2022 Building project	10%	£140,082
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At 31 December 2022 Asset Sales were:

At 31 December 2022 General restricted funds:	100	£55.873
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At 31 December 2022 Fuel Fund project	100	£10,652
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Reserves Policy

Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2000 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2023

Risk Management 2023
All Health and Safety requirements have been up-dated including any necessary Risk Assessments

Quinquennial

Our quinquennial inspection took place in May 2023.

The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2023 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2023 accounts was approved by the PCC on the Date to be entered after PCC approval

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023**

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2023, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: 24/04/2024 _____

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

4. CHURCH WARDENS' REPORT

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour's were characterised by good practice & good governance.

As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour's. Our safeguarding dashboard measures are all UpToDate & green. This means for example that all safeguarding training for every person requiring it is UpToDate. Safeguarding was also discussed & reviewed at every PCC & Standing Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour's are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed, transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee has also ensured that the ongoing work of maintaining the existing buildings & providing for future needs has been diligently done. i.e. the refurbished kitchen and the completion of The Light House in 2023 & the work underway to provide adequate toilet facilities & an additional meeting space.

The "Matthew 18" prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating, these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviour's continuing to thrive.

Geraint Owen
Guy Trevithick

5. OASIS REPORT

Our Oasis community continues to meet every Wednesday for a more formal service with Holy Communion followed by a time of fellowship. The congregation has seen a number of new people join them plus the return of some familiar faces.

We have been blessed to have a few local clergy join us to preside over communion when our clergy were unavailable. During August we had a more informal time of meeting with a Thought for the Day and a time of prayer and fellowship. The year ended with a Carol concert.

6. KIDS' MINISTRY

Our Sunday groups continue to grow in strength and numbers Sparks (3 years to Year 2) average regular number 8 per week and Blaze (Year 3 – Year 6) average regulars' number 15.

On Thursday's in term time we run a Stay and Play together with the Haven. This is a very successful group for our local community, and we have seen many weeks with up to 20 little ones plus parents/carers.

Our Junior kick group has been put on pause for the moment as we were not able to get the numbers needed. However, this year we will be doing termly socials to allow our kids to still meet on days other than Sundays.

Easter Holidays 2023 and February 2024 Half term, we hosted Kick camp for our kids. This was again another successful venture with 18 kids attending for the day. We look forward to hosting more holiday camps in the future.

In October our Light Party saw both a large group of church and nonchurch families attend. We look forward to continuing the success of evenings like this in the future.

Christmas Eve the youth and kids did a Nativity service for the church. It was great to have so many of the church family involved in this event. With this in

mind, we will be allowing more opportunities for the children to be involved in the main church services.

At the end of last term, we ran transition sessions for the kids moving up to youth and on the last day we had a celebration service, where we were able to pray and present the Year 6 kids to Youth. Also, the Year 2 kids in Sparks who have moved up to Blaze.

Our team has grown with some new members, as well as others moving onto other things. More team is always a vital to allow us to continue to grow the kid's ministry and allow more age-appropriate groupings for the kids.

7. YOUTH MINISTRY

During 2023/24, we have continued to bring sessions to young people both at St Saviour's and at Bishop Wand School, with regular contact with St Paul's School. Weekly Younger Youth sessions on Sunday mornings and Friday Youth Kick Academy runs with games and activities, both in term time. Older Youth has started back with the Youth Alpha series including food and great discussions.

At The 4 service we have continued to see young people involved in these services by preaching, hosting, leading the game, doing the reading, lead worship and being involved in the band, visuals and welcome.

It has been a busy year in our youth work. We had pizza and pancake socials and a trip to White Spider climbing wall.

Sonia is part of the Kensington Growing younger team where they ran a training morning in October 2023 for children's and youth workers, Sonia ran a seminar and was on the panel. In November as part of the Bishop's schools mission week, we provided a prayer space at Bishop Wand School and hosted the Kensington Area Youth Event, where a number of local churches attended for games and worship. Sonia gave a talk on 'Who you're made to be' from Psalm 139:14.

In December there was a youth Christmas party and young people were involved in narrating our nativity service. During February half term, we were able to partner with Kick again to provide one multi sports day camp for kids and another for youth, which was great fun for all involved. This is the second time we have provided these days, and they were a great success. In March we had another worship night where we partnered with Kick again and Samuel (Kick coach) brought a message on intimacy with God from 2 Corinthians 3:18.

We have a wonderful youth team and the numbers of young people attending our youth activities are growing. It is great to see young people share their gifts and grow in confidence. It is so good that we can provide different sessions to

facilitate the young people's different needs. To provide a safe, supportive space and sharing Jesus' love and light is such a privilege.

8. PRAYER

Prayer continues to underpin everything that we do at St Saviour's. We have a number of prayer meetings throughout the week including Tuesday morning Dynamic prayer, Tuesday morning staff prayer and Wednesday Men's breakfast/prayer. This year we introduced our Matthew 18 prayer groups which meet throughout the week, via zoom, to pray for the church. Our monthly prayer meeting is now meeting in church in person.

We had two Saturday Mornings of Prayer in church at the start of each new term to pray for the term ahead.

We are thankful to Guy Trevithick, John Welch, Julia Jaeger and Christine Rogers for leading these prayer meetings.

9. WORSHIP

This year has been a year of challenge but also a product of wonderful Spiritual growth witnessed in the team. Yvette Kemp joined us bringing her beautiful harmonies, but we are still praying for God to increase our numbers of skilled people.

We continue to support The 10, The 4 and The 6 services on a Sunday, as well as our Oasis service on a Wednesday and The Haven on a Thursday. We have also begun to support the monthly prayer meetings, as well as the staff team meetings on a Tuesday morning.

Christmas and Easter were successfully delivered again, and we hosted the Compassion Ladies event, supporting them with production for Phillipa Hanna. We also put on our own fundraising musical event featuring Spelthorne Orchestra, raising over £500.

We have been extremely active with the youth worship team, playing host to a Kensington Area worship evening and a Deanery worship evening. We have grown in numbers of youth being involved in worship and continue to mentor their development.

We upgraded our stage lighting system by installing LED spots to reduce running costs of bulbs and purchased a new Djembe drum from money donated to the ministry. We have a great team of volunteers on production and although face challenges at times, I organised some advanced sound training with Olie to help assist them in upskilling.

10. COMMUNITY MINISTRY

Over the last 12 months, we have seen the number of new clients increasing both on a Monday and Thursday, particularly for The Haven lunches on a Thursday.

The Haven was nominated for a number of awards including The Rotary Club and Voluntary in Action.

We were privileged to be able to support and organise a wedding blessing for one of our clients, who had been diagnosed with a terminal illness.

During the summer holidays we organised and funded 4 coaches to take local families to the beach for a fun day out.

We were blessed to receive an amazing amount of Harvest Festival food from local businesses, schools and local residents.

It was a real pleasure to be part of the Kenyngton Manor Lantern Parade, where we provided hotdogs and drinks for the event free of charge. The event was a huge success and as well as building relationships with other charities and organisations, the foodbank received some financial donations.

Christmas

We were able to host a Christmas Community Party when 100 children and their families attended. Kempton Jockey Club provided a party lunch free of charge, and we were able to fund a children's entertainer as well as a puppet show from Peckett's Puppets. We had our Christmas gifting day, when 200 children were catered for. Our volunteers did the Rotary walk with Santa around our local neighbourhood and raised money for The Haven.

Easter Celebrations

On Maundy Thursday we organised crafts for under 5s and were able to bless them with free Easter Eggs. Kempton Jockey Club provided a delicious lunch.

Partners

We have been able to partner with the following organisations to offer support to our local families, including:

- Beauty Bank
- Spelthorne Hygiene Bank
- MIND – who provide sessions hosted in the church.
- Foodbank Network with other local foodbanks. The partnership was created to stop duplicated foodbank support and to enable additional funding.

11. WOMEN'S MINISTRY

During 2023 we held 5 varied events including 3 evenings and 2 Saturday breakfasts. During our March breakfast event we heard from Yvette Kemp, who shared a testimony around rest, and in October Elspeth Saville, from All Saints Church in Laleham, spoke on 'the antidote to anxiety'. Both were well attended, and we enjoyed a continental breakfast together.

Our evenings included a 'great re-gifting,' and a talk on the impact of plastic rubbish in low-income countries by Joanne Green from Tearfund; hearing from Frances Novillo the Lead Police Chaplain for Surrey and Sussex; and a summer picnic at the church. Due to very low numbers at evening events throughout the

year, going forward we'll be focusing on 3 breakfast events a year. We hope to see you there!

12. OPERATIONS

We have continued to have 4-5 services a week at The O, The Haven, The 10, The 4 and The 6. It has been a real joy to welcome many new people to these services. We have been blessed to have a wide range of preachers and service leaders each week and are very grateful for their hard work and to that of the worship, production and welcome teams who make our services run so smoothly.

We have carried out 1 baby dedication, 5 baptisms, 1 wedding blessing and taken 2 funerals during the year. Plus, we held special two baptism services during December and on Easter Sunday 2024 when a further 16 people were baptised!

All of the Health & Safety checks/inspections and Risk Assessments are all up to date and were carried out on time.

The new community kitchen was opened in September 2023, and this is a huge asset to both The Haven Ministry and the church. New processes and procedures were written, and we carried out kitchen training for our volunteers. We are so thankful to have Charlotte Willoughby join the staff team as Kitchen Lead. Charlotte will be responsible for overseeing the operations of the kitchen during The Haven on Mondays and Thursdays.

The Light House building has now been fully clad, and the side area of the garden cleared of the brambles.

The ceiling lights in the church have been replaced with new LED light fittings.

We organized a number of events during the year including a summer picnic, the annual church holiday to HTB Focus and a Compassion Ladies Night. Jess Bray and Yvette Kemp started a Ladies Bible study which meets monthly, and this group has grown and flourished.

We continue to use the Diocese Safeguarding Dashboard and have achieved a 100% progress rate. All of our teams are now DBS checked and have carried out their safeguarding training.

13. PAID STAFF CHANGE

Revd Sophie Raeside returned from her maternity leave in January 2024. Charlotte Willoughby was employed as Kitchen Lead in March 2024.

14. DEANERY SYNOD REPORT

Spelthorne Deanery Synod met three times to consider current matters within the Anglican Church; meetings also provide opportunities for sharing news and enjoying fellowship with clergy and lay representatives from the eleven churches in the Spelthorne Deanery. The current three-year term began on 1st July 2023.

Clergy moves within the Deanery –Rev Carole George, rector of St Nicholas Shepperton, was appointed as Area Dean in succession to Fr Joseph Fernandes who was appointed a Prebendary of St Paul's and took up a new appointment as vicar of St Mary's Acton after serving as Area Dean of Spelthorne and incumbent of St Hilda's Ashford.

Rt Rev Dr Emma Ineson who had just taken up the appointment of Bishop of Kensington joined the February meeting. During a Q&A session she introduced herself, described some of her past experience, particularly her recent role as assistant to Archbishop Justin Welby during 2022/23 when King Charles' coronation and the late Queen's funeral took place. She spoke on the content of her book "Failure" what Jesus said about sin, mistakes and messing stuff up". She also said that Spelthorne was a valued and important area in the diocese and challenged us to examine how we can contribute to Christian mission in the Diocese of London.

Rev John Beauchamp, London Diocese Disability Ministry Enabler spoke at the June meeting and stimulated all PCCs to consider how inclusive their churches are so that all people can feel welcome and able to participate in activities bearing in mind that disabilities include not just physical and sensory disabilities but mental health issues and learning disabilities, as well as "hidden" disabilities such as epilepsy, diabetes, arthritis, autism, and various conditions which may cause chronic pain. He drew attention to the wide range of material and support available from the Diocese.

The October meeting was addressed by Emma Thompson of the St Alban's Diocese who spoke passionately about the mission of "Save the Parish", which was founded in 2021 and is run by volunteers, to give a voice to parishes who felt the strategy of the leadership of the Church of England to amalgamate parishes and reduce the number of clergy in those parishes, was wrong and counterproductive. She mentioned that the parish church forms an important part of many communities even if attendance at services is low. Although the Diocese of London has priests in most parishes and finances are better than other parts of the country, there are no grounds for complacency.

Annual Finance meetings were hosted by Archdeacon Richard Frank & Rev Mary Spredbury (Diocesan Finance Officer). During the year reports were given by Nick Wood-Dow on issues discussed at the London Diocesan Synod.

15. VICARS REPORT 2023

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise." Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that 'remembering' God's faithfulness is important to God. That being so, why does God declare "forget the former things?" Israel's focus on the past may have brought some comfort, however, it was hindering momentum into

their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, "I am doing something new - are you excited?"

It's easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions - just to name a few.

And God says,

"See, I am doing a new thing! Now it springs up; do you not perceive it?"

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. The video our curate Sophie has created gives just a glimpse of what God is doing at St Saviour's. With limited resources we have encapsulated something of the Diocesan vision for the church in London: 'Confident Disciples, Creative Growth, Compassionate Communities,' and the values of 'Growing Younger, Safer, and Racially Diverse.'

Confident Disciples

A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream.

Attending Focus summer festival where we saw many grow in their faith, especially young people.

An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth

Seeing growth in the Haven Stay & Play, Haven Knit & Natter, The Art club and other fellowship groups.

Compassionate Communities

The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger

Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer

Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse

A diverse church family, racially, in gender, background, disability and education, represented in every area of church life.

Our social media tagline speaks of 'a real-life adventure.' Through the above, and many more activities, St Saviour's Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023**

Approved by St Saviour's PCC
and
Approved by External Examiner

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

The Parochial Church Council (the PCC) present their report together with the financial statements of the PCC accounts for the year ended 31 December 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Church office address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

Clergy

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) (On maternity leave as at 31st December 2022)

Permission to Officiate (PTO)	None in 2023
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Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2023 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
PCC Secretary (non-voting)	Jenny Welch (First appointed October 2021)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Guy Trevithick (First appointed May 2022 ex-officio) Geraint Owen (First appointed Oct 2020 ex-officio)
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Deputy wardens	Jess Bray (Appointed May 2022) Barbie Ryder- Matthews (Appointed May 2022)
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Treasurer	Barbie Ryder-Matthews (Treasurer since April 2020) (Stepped down May 2023) Agnel Rajiv (Appointed May 2023)
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Members of the PCC	Hannah Welch (April 2019, re-elected May 2023) Barbie Ryder-Matthews (April 2016 re-elected Oct 2020, & May 2023) Jess Bray (May 2022) Rani Banga (Oct 2020) Brad Loader (Oct 2020-May 2023) Lisa Cook (May 2022) Doug Potkin (May 2022) Gillian Harrap (May 2022) Keith Wilsher (April 2021) (stood down Apr 2023) Lynnette Peckett (April 2021) Agnel Rajiv (May 2023) Dan Kemp (May 2023) Lavinia Bamford (April 2016 - re-elected 2020, stood down May 2023 ex-officio) Stephen Pal-George (Oct 2020 ex-officio) Christine Rogers (April 2020 ex-officio) Simon Greatwood (April 2020 – May 2023 ex-officio) Norman Head (April 2016 ex-officio)
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Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016 & May 2023) Christine Rogers (Appointed Oct 2020 & May 2023) Stephen Pal-George (Appointed Oct 2020 & May 2023) Vin Bamford (Appointed Oct 2020, stood down May 2023) Simon Greatwood (Appointed Oct 2020, stood down May 2023)
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Church Staff on payroll

Operations Director	Lorraine Hutton - Part Time (April 2021)
Operations Administrator	No employment in this role during 2023
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Senior Youth Pastor (Youth Minister Grant)	Sonia Stead - Part Time (April 2018)
Youth Pastor	No employment in this role during 2023
Youth & Children's Pastor	Claudia Aimer - Full Time (April 2022)
Social Transformation Pastor	Donna Mason - Part Time (Jan 2021)
Foodbank Manager	No employment in this role during 2023
Community Administrator	Steve Bank-Smith - Part Time (April 2021)
Church & Office Housekeeper	No employment in this role during 2023

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	No volunteer in this role during 2023
Pastoral Admin Lead	No volunteer in this role during 2023
Oasis Pastor	Rev Sophie Raeside
Community Recovery Lead	Ministry not run during 2023
Football Fun Lead	No volunteer in this role during 2023
Life Group Lead	No volunteer in this role during 2023
Prayer Lead	Julia Jaeger
Kid's Ministry Administrator	Hannah Welch
Women's Ministry Lead	Sue Wilsher
Men's Ministry Lead	Simon Raeside
PA to Vicar	Lorraine Hutton
Electoral Roll Officer	Gillian Harrap
Communication team	No volunteer in this role during 2023
Fund Raising Team Lead	Jess Bray (stood down June 2023)
Youth Work Student	No volunteer in this role during 2023
Youth Admin Support	No volunteer in this role during 2023

Church Staff - Third Party

IT Consultant	Rix Banga - RX Designs
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2023 Electoral Roll has 224 signed up (7 members removed, 3 added, 0 death). (2022 - Electoral Roll 221)

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church Office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Church Wardens are elected annual at the Annual Meeting of Parishioners (AMP) and new members of the PCC (Parochial Church Council) are elected at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

May 2023 - Cazenove Architects

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in May.

VICAR and WARDEN's REPORT

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise." Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that 'remembering' God's faithfulness is important to God. That being so, why does God declare "forget the former things?" Israel's focus on the past may have brought some comfort, however, it was hindering momentum into their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, "I am doing something new - are you excited?"

It's easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions, Pastoral Care, Life Groups, Media & Comms, inadequate creche facilities - just to name a few.

And God says,
"See, I am doing a new thing! Now it springs up; do you not perceive it?"

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. With limited resources we have encapsulated something of the Diocesan vision for the church in London: 'Confident Disciples, Creative Growth, Compassionate Communities,' and the values of 'Growing Younger, Safer, and Racially Diverse.'

Confident Disciples

A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream.
Attending Focus summer festival where we saw many grow in their faith, especially young people.
An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth

Seeing growth in the Haven Stay & Play, Haven Knit & natter, The Art club and other fellowship groups.

Compassionate Communities

The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger

Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer

Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse

A diverse church family, racially, in gender, background, disability and education, with representation in every area of church life.

Our social media tagline speaks of 'a real-life adventure.' Through the above, and many more activities, St Saviours Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen
March 2024

Warden's Report 2023

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour's were characterised by good practice & good governance.

As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour's. Our safeguarding dashboard measures are all up to date & green. This means for example that all safeguarding training for every person requiring it is up to date. Safeguarding was also discussed & reviewed at every PCC & Steering Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour's are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee have also ensured that the ongoing work of maintaining the existing buildings & providing for future needs have been diligently done. i.e. the refurbished kitchen and the completion of the modular build in 2023 & the work underway to provide adequate toilet facilities & an addition meeting space.

The "Matthew 18" prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviours continue to thrive.

Geraint Owen
Guy Trevithick

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	9	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2023 Building project restricted funds:	10a	£96,670
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At 31 December 2023 Asset Sales:	10b	£0
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At 31 December 2023 General restricted funds:	10c	£65,512
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At 31 December 2023 Fuel Fund project restricted funds:	10c	£1,676
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At 31 December 2022 Building project restricted funds:	10a	£149,982
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At 31 December 2022 Asset Sales were:	10b	£0
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At 31 December 2022 General restricted funds:	10c	£55,873
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At 31 December 2022 Fuel Fund project restricted funds:	10c	£19,652
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Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2006 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2023

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in May 2023.
The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.
The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2023 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2023 accounts was approved by the PCC on the Date to be entered after PCC approval

Rev Allen Bower

Date: 12th May 2024

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2023, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24/04/2024

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds		Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Ministry Restricted Funds		2023	2022
		£	£	£		£	£
INCOMING RESOURCES from:	2						
Voluntary income	2a	186,958	1,620	794		189,372	192,957
Income from Charitable Church activities	2b	2,609	56,000	82,348		140,957	108,150
Other trading activities	2c	4,641	-	1,159		5,800	17,531
Investments	2d	1,429	2,213	-		3,642	335
TOTAL INCOMING RESOURCES		195,637	59,833	84,301		339,771	318,973
RESOURCES EXPENDED	3						
Church Activities	3a-3f	206,970	110,171	95,015		412,156	200,554
Depreciation							44,101
Governance costs	3g	1,080		-		1,080	696
TOTAL RESOURCES EXPENDED		208,050	110,171	95,015		413,236	245,351
NET INCOMING (OUTGOING) RESOURCES	-	12,413	-	50,338	-	10,714	-
NET MOVEMENT IN FUNDS	-	12,413	-	50,338	-	10,714	-
Transfers between accounts		15,548	99,931	4,048		119,527	
BALANCES BROUGHT FORWARD at 1Jan		114,731	149,982	75,526		340,239	375,783
BALANCES CARRIED FORWARD at 31 Dec		117,866	199,575	68,859		386,297	449,405

The notes on pages 10 and 11 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2023

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Other	2023	2022
		£	£	£	£	£
FIXED ASSETS						
Tangible fixed assets	4	-	102,880	-	102,880	155,710
		-	102,880	-	102,880	155,710
CURRENT ASSETS						
Debtors	5	3,012	25	-	3,037	1,635
Short term deposits	6	26,621	38,698	-	65,320	112,280
Cash at bank and in hand	7	90,462	57,972	68,859	217,293	234,010
					-	
		120,095	96,695	68,859	285,650	347,925
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	2,229	-	-	2,229	10,129
NET CURRENT ASSETS		117,866	96,695	68,859	283,421	337,796
NET ASSETS		117,866	199,575	68,859	386,297	449,405
FUNDS Represented by:						
Unrestricted/Designated Funds	9				117,887	112,684
Restricted Funds	10				165,530	223,989
Light House Building					102,880	112,732
					386,297	449,405

Approved on behalf of the PCC by:

Rev Allen Bower

Agnel Rajiv - Treasurer

Date: 12th May 2024

The notes on pages 12 to 13 form part of these financial statements

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the charity. The Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

Other non-PCC Property

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

PCC Property

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. Phase 1 Modular build was completed in 2023 at the back of the Vicarage garden. The remainder of the fund £149k will be put towards the next phase of the building project.

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2023.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

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		Budget Codes		Unrestricted Funds	Restricted Funds		TOTAL	
2	INCOMING RESOURCES (SOFA)	GF	R		BF	Other	2023	2022
	Note: BF = Building Fund			£	£	£	£	£
2a	Voluntary income							
	Planned giving:							
	Offerings and Donations	4800	4900	159,297	1,320		160,617	161,903
	Income tax recoverable on Gift Aid donations	4871	4921	27,660	300		27,960	27,290
	Other planned giving / fund raising events					794	794	-
	Legacies		4747				-	2,641
				186,958	1,620	794	189,372	191,834
2b	INCOME FROM CHURCH ACTIVITIES							
	Community Activities							
	Life Groups, Alpha and Other Courses						-	-
	Church Community Events			1,045			1,045	-
	Art Group	4035		223			223	302
	Garden Maintenance						-	-
	Wed @ 10 - Coffee & Chat	4050		279			279	378
	Disability Ministry	4095		52			52	30
	Men's Ministry Events	4100		166			166	323
	Women's Ministry - Events	4150					-	557
	Church Weekend Away		4190	182		92	274	795
	Youth Worker			-	-	-	-	-
				1,948	-	92	2,039	2,385
	Children's Activities							
	Children's Church	4200	4211	131		50	181	613
				131	-	50	181	613
	Youth Activities							
	Youth - " Youth Church"	4300	4373	521		811	1,332	2,120
	Youth Student		4370				-	800
	Youth Minster Project		4396				-	30,020
				521	-	811	1,332	32,941
	Local Mission Ministry							
	Vicar Discretionary Fund					11,700	11,700	-
	Discretionary Hardship Fund					2,000	2,000	-
	Community Food Bank & Connected Ministries	4420	R		6,000	62,196	68,196	41,235
	Community Fuel Fund	4460	R			5,500	5,500	30,538
	Community Kick Football Ministry						-	-
	CAP - Dept Management/Money Skills Ministry						-	-
	Staff Welfare			9			9	-
	Local Missions, Gifts, Grants & Charitable	4418	R		50,000		50,000	439
				9	56,000	81,396	137,405	72,212
	Overseas Mission Ministry							
	Uganda & Watoto Mission			-	-	-	-	-
	Open Door			-	-	-	-	-
	Tearfund Mission			-	-	-	-	-
				-	-	-	-	-
2c	OTHER INCOMING RESOURCES							
	Church Ministry Equipment							-
	Church Refund for Council Tax/Utilities		4746	2,005			2,005	4,164
	Worship Equipment & Multitracks		4714	-		1,030	1,030	2,100
	Sale of Antiquities	4003		24			24	15
	Staff Salary & Advertising		4731				-	10,000
	Staff/Volunteer Gifts		4736			129	129	320
	Church Service/Admin Donation	4707		1,941			1,941	464
	Vicar blessing						-	-
	Weddings & Funerals	4600		671			671	468
	Insurance claim refund						-	-
				4,641	-	1,159	5,800	17,531
2d	INCOME FROM INVESTMENTS							
	CCLA & Barclays Bank Interest rec'd			1,429	2,213		3,642	1,458
	Asset disposal balancing						-	-
	Asset disposals income received			-	-	-	-	-
				1,429	2,213	-	3,642	1,458
TOTAL INCOMING RESOURCES				195,637	59,833	84,301	339,771	318,974

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3 EXPENDITURE ON CHARITABLE ACTIVITIES (SOFA)				Unrestricted Funds	Restricted Funds		TOTAL	
3a	EXPENDITURE ON CHURCH ACTIVITIES				BCF	Other	2023	2022
	Budget Codes	GF	R	£	£	£	£	£
	Provision of Clergy							
	Common Fund	7400		54,000			54,000	58,400
	Curate Salary	5960		13,940			13,940	20,112
	Clergy Expenses	7100		480			480	405
	Curate Glebe Water	7250		100			100	532
	Glebe Curate Rent	7251		12,974			12,974	12,952
	Vicarage Costs	7200	7208	4,437		410	4,847	5,138
				85,931	-	410	86,341	97,539
3b	CHURCH LIFE & OUTREACH							
	Church Services Costs	6300		1,357			1,357	802
	Church Worship Equipment - General	6810		2,335			2,335	452
	Church Worship Equipment - Restricted		6811	-		150	150	9,302
	Church Worship Sound/Audio/Comms	6800		-		589	589	2,111
	Church Worship Licences	6805		1,815			1,815	
	Church Worship Expenditure	6820		635			635	
	Church Worship Ministry Salaries	6845		14,068			14,068	14,055
	Local Missions, Blessings, Grants & Charitable	5800				794	794	574
	Kintsugi Mission Ministry	5016		250			250	500
	Discretionary Hardship Fund					2,000	2,000	-
	Volunteer & Staff blessings	5836		51		129	180	-
	Weddings, Funerals, Baptisms	6000		536			536	110
	Church Festivals	6200		94			94	211
				21,140	-	3,663	24,803	28,116
	Adult Community Events							
	Evangelism & Discipleship Expenses						-	-
	Community Church Events	5030		277			277	
	Oasis Wed @ 10 Service	5050		251			251	243
	Pastoral Ministry	5076		204			204	187
	Men's Ministry Events	5100		59			59	287
	Women's Ministry Events	5150		84			84	537
	Church New Wine Week / Weekend Away		5190			92	92	819
	Fund Raising Costs - Picchu Walk			1,450			1,450	
				2,324	-	92	2,416	2,072
	Children's' Ministry							
	Youth & Children's Pastors Salary		5900	427		25,039	25,466	18,276
	Children's Church, Life Group & Events	5200	5205	747		124	872	829
				1,174	-	25,163	26,337	19,105
	Youth Ministry							
	Youth - Church, Life Group & Monthly Events	5300		1,277		1,081	2,357	4,568
	Youth - Apprentice / Student	5370					-	800
				1,277	-	1,081	2,357	5,368
	Youth Minster Project							
	Youth Minster Senior Pastor Salary		5921	15,351		4,015	19,366	21,503
	Youth Minster Project Expenditure	5394		115		-	115	35
				15,466	-	4,015	19,481	21,538
	Community Mission Ministry							
	Community "Food Bank" & Connected Ministries	5400				15,658	15,658	11,194
	Community Pastor & Food Bank Salaries	5931				16,051	16,051	15,345
	Debt Management Expenses	5477				205	205	184
				-	-	31,914	31,914	26,722
	Fuel Fund Project							
	Community Fuel Fund Top Ups & Arrears - St Saviours	5463				12,968	12,968	10,335
	Community Fuel Fund Top Ups & Arrears - St Mary's	5465				8,720	8,720	6,145
	Community Fuel Fund Expenditure	5461&62				1,790	1,790	
				-	-	23,478	23,478	16,480
	Local Mission Ministry							
	Canaan Book Shop, Poppy Appeal, Fuel Fund			5,525			5,525	-
							-	-
				5,525	-	-	5,525	-
3c	PROVISION OF OFFICE & SUPPORT							
	Staff Welfare - increase in salary - Pension & NI			-	5,200	5,200	-	-
	Operations Manager Salary	5937		26,486			26,486	25,995
	Office Equipment	7784					-	833
	Office Admin costs	7700		17,978			17,978	16,489
				39,264	-	5,200	44,464	43,317
3d	PROVISION OF BUILDINGS & FACILITIES							
	Church Resources	7305					-	61
	Church Cleaning Services & H & S Materials **	7315		5,339			5,339	7,432
	Church Repairs, Maintenance & Garden	7330		5,091			5,091	5,611
	Electric	7360		5,825			5,825	3,302
	Gas	7365		14,711			14,711	9,764
	Water Rates	7370		1,830		-	1,830	2,663
	Insurance	7375		5,731			5,731	5,148
				34,867	-	-	34,867	33,979
3e	COMMUNITY BUILDING PROJECTS							
	Architect, Planning & Preparation Fees	9000			110,171		110,171	38,457
				-	110,171	-	110,171	38,457
3f	Contra Adjustments							
	Staff Loan repayment	7881					-	100
	Year End Adjustments						-	10,219
	Balancing figures between funds						-	29
							-	
				-	-	-	-	10,090
3g	Governance costs							
	Independent Examiner/Audit	7795		1,080		-	1,080	696
	TOTAL RESOURCES EXPENDED			208,050	110,171	95,015	413,236	323,302
**	Includes staff salaries							

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3h	EXPENDITURE ON RAISING FUNDS (Info only)	Unrestricted	Restricted	Restricted	Total	Total
		Funds 2023	Funds 2023	Funds	2023	2022
		£	BCF	2023 Other	£	£
	Machu Picchu Mountain Walk 2023 This expenditure was taken from the £5k raised from this walk.	1,450	-	-	1,450	-
	Total expenditure	1,450	-	-	1,450	-

3i STAFF COSTS (info only)

The aggregate payroll costs are as follows:

	2023	2022
	£	£
Gross Wages and salaries	97,468	92,032
Youth Apprentice	-	-
Employer's NI Contributions (gross)	6,208	6,062
Employer's Allowance	- 3,000	- 3,000
Pension contributions	2,880	2,190
	-	-
	103,556	97,284

During 2023 we employed 1 new member of Staff.
At the year end there were 7 members of staff employed, all on a part time basis.
No employee was paid more than £60,000.

In February 2017 we joined a government pension scheme called Nest.
Pension contributions were paid by and on behalf of 5 eligible employees during 2023. (Four employees were part of the pension plan during 2022)

4 FIXED ASSETS (Bal Sheet)

	Freehold Land & Buildings	Building Projects	Fixtures & Equipment	2023	2022
	£	£	£	£	£
4a Cost or Valuation					
Balance at 1st January -	-	122,170	33,540	155,710	155,710
Additions in the year	-	-	-	-	-
Disposals in the year	-	-	-	-	-
Balance at 31 December	-	122,170	33,540	155,710	155,710
4b Accumulated Depreciation					
Balance at 1st January	-	12,860	31,241	44,101	33,951
Depreciation for the year	-	6,430	2,299	8,729	10,150
Balance at 31st December	-	19,290	33,540	52,830	44,101
4c Net book value					
At 1 January	-	109,310	2,299	111,609	121,759
At 31 December	-	102,880	-	102,880	111,609
In accordance with accounting policy note 1e					

5 DEBTORS (Bal Sheet)

	Unrestricted Funds	Restricted Funds	Total		
		BCF	Other	2023	2022
	£	£	£	£	£
Income tax recoverable through Gift Aid	2,305	25	-	2,330	2,091
Accrued Income	707			707	-
Previous year adjustment					
	3,012	25	-	3,037	2,091

6 SHORT TERM INVESTMENTS (Bal Sheet)

	Unrestricted Funds	Restricted Funds	Total		
		BCF	Other	2023	2022
	£	£	£	£	£
CBF Church of England Deposit Fund (CCLA)					
CCLA - PCC Reserve Account	25,795			25,795	112,280
CCLA - PCC Reserve Account interest received	827			827	-
CCLA - Building community fund		36,486		36,486	-
CCLA - Building Community Fund interest received	-	2,213	-	2,213	-
	26,621	38,698	-	65,320	112,280

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.
Interest is paid quarterly. The current market Interest rates increased in 2023 accounting year and we realised interest for the whole year of, £827 (£334 - 2022) on the PCC account and £2,213 (£1,122 - 2022) on the BCF.

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7 CASH AT BANK AND IN HAND (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
Barclay's current account					
PCC - Barclays General Fund	56,607			56,607	70,402
PCC - Barclays Restricted & Unrestricted Savings Fund	33,855		67,183	101,038	80,483
PCC - Barclays Building Fund		57,972		57,972	63,498
PCC - Barclays Fuel Fund - TW16 7TP & TW16 6RG parishes			1,676	1,676	19,602
	90,462	57,972	68,859	217,293	233,985

8 LIABILITIES/CREDITORS: (SOFA)
AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
Accruals and sundry creditors:					
Sundry Creditors	2,229			2,229	10,129
Previous year adjustment				-	-
	2,229	-	-	2,229	10,129

9 UNRESTRICTED & DESIGNATED FUNDS
(Represented By)

	Balance as at 31 Dec 2022	Income	Expenditure	Transfers	Balance as at 31 Dec 2023
	£	£	£	£	£
General unrestricted funds	76300.76	339,771	413,236	50,000	52,836
Previous year allocation	33521				33,521
Designated Funds	4909				4,909
				-	-
	114,731	339,771	413,236	50,000	91,266

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

RESTRICTED BREAKDOWN (Represented By)

10a

Building Fund Restricted

	Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
	£	£	£	£	£
Building Community Fund Barclays Bank	63,497	59,833	110,171	44,788	57,947
Transfer between GF & BF bank accounts	-				-
Building Community Fund - CCLA savings & interest	86,485	2,213		50,000	38,698
Fixed Asset adjustment - Modular build					-
Gift Aid Owed at end of year		25			25
					-
	149,982	62,071	110,171	5,212	96,670

10b ASSET SALE (Represented By)

Sale of Asset - None in 2023

	-	-	-	-	-
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10c Restricted (Represented by)

Future Contingency	4,000.00	2,000			6,000
					-
Youth Minster Project	4,014.91		4,014.91		-
Youth Discretionary Fund	-				-
Youth Ministry Restricted funds	4,517.53	211.42	481.20		4,248
Youth Ministry - Jack Petchey Vouchers	5.00	599.49	599.49		5
Children's Ministry Resources	219.78	49.58	124.46		145
Council Tax paid by church & refunded by Diocese	410.21		410.21		-
Go Fund Me		794.13	794.13		-
Salary donations for Church staff	25,038.52		25,038.52		-
Staff Salary increase	6,659.84		5,199.96		1,460
Staff Volunteer Gift collection		129.00	129.00		-
Oasis Day Trip funds	964.00				964
Worship Equipment	193.51	150.00	150.00		194
Worship Music Multitracks	250.00	880.00	589.43		541
Foodbank & Community Support Centre	60,319.00	62,570.64	31,913.96		90,976
Foodbank & Community Support Centre Shared Utilities	-	35,048.47		-	35,048
Foodbank & Community Support Centre Shared staff	-	16,110.34		-	16,110
Church Holiday New Wine / Weekend Away		91.59	91.59		-
St Saviour's Spontaneous Creative Projects (Jan Berry)	440.00				440
Discretionary Fund - Specific		2,000.00	2,000.00		-
Discretionary Fund - Vicar Choice		11,700.00			11,700
Fuel Fund Project - St Saviour's & St Mary's Church	19,652.02	5,502.09	23,478.29		1,676
					-
	75,526	86,678	95,015	-	67,188
Total restricted funds	225,507	148,749	205,186	-	163,857

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10d RESTRICTED FUNDS Explanation (Info Only)

Building Community Fund	<p>A separate Building Community Fund was established in 2006 to record the activities in relation to the Building Community project. A small number of donors continue to support the fund on a regular basis.</p> <p>A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold.</p> <p>In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden.</p> <p>The Modular Build was operational from September 2022 but formally launched as "The Light House" in January 2023 and finally completed in December 2023..</p>
Hardship Discretionary Fund - Specific	<p>This fund holds donations that are received for specific members of the community. These donations are given out to the relevant members as per the donors request.</p>
"Community Food Bank" and "Community Support Centre" Project	<p>Sufficient donations were received during 2023 for the Foodbank & Community Support Centre Project to remain self-funding.</p> <p>During 2023, the St Saviour's Community Foodbank distributed food parcels to just under 1000 families, around 84 families per month. The number of people benefitting from the foodbank during the year was 13,583 local community members. Meals given out during the year was 142,523. The weight of food distributed was 57,731kg. Average number of foodbank parcels (an average of 5 bags per family) given out each month was 4980. Average number of volunteer hours served during the year was 8,448 hours. This number of hours equates to £89,664 if the volunteers were paid minimum wage.</p> <p>Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by .420grams which is the value used by the Trussell Trust. We have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary. Records are updated weekly and reports sent to Spelthorne Borough Council, Surrey County Council, DiningsW3 and Chanrai businesses, Tesco Supermarket and Surplus to Super.</p> <p>The Community Support Centre offers many areas of help to our local community. We offer debt and budget advice, help with housing benefits, personal benefits, care benefits etc. Outside agencies attend the centre on a regular basis, Citizen's Advice Centre, A2 Dominion Housing association, Age concern and many more.</p> <p>Community members of Surrey & Spelthorne Counties and beyond who attend this ministry are accepted as they are on that day and given unconditional love, care and a listening ear. Everyone is invited to enjoy a relaxed atmosphere to chat whilst enjoying free refreshments, breakfast and lunch prepared with surplus food.</p>
Frozen "Ready Meals"	<p>This project supplied local community members with 4,759 frozen meals via parcels and to the surplus queue.</p>
Community "Lunch" Project	<p>We began the Community free lunch project in June 2017, this was put on hold during 2020 and 2021 due to Covid and was resumed in 2022 and running well during 2023. The average number of local community attending the lunches was around 250 Per month.</p>
Community Fuel Fund Project	<p>In conjunction with St Mary's Church, Sunbury, we were able to continue to run the Fuel Fund project providing "Top UP" and "Arrears" support for many of the Parish community in need of gas and electric help.</p>
Oasis Annual Holiday	<p>The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Due to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2022. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2022. The Oasis holiday was again put on hold for 2022 due to Covid restrictions. Refunds were made to those who had paid more than the deposit.. No holiday was booked for 2023 and the remainder of the restricted fund money will be held to help towards day trips during 2024.</p>
Worship Music & Sound Equipment	<p>The Worship Ministry received a donation for the purchase of a new sound equipment. Some items of equipment were purchased in 2020 with the remainder of the donation being used to purchase equipment in 2022/2023. The ministry received donations towards Multitrack music during 2023.</p>
Youth Minster Project	<p>St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. This project ended in 2023. The grant was to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs. Groups are also run at the church, including youth band, life groups, youth club, groups during morning services and youth led services whilst the church was open and online activities throughout lockdown periods. Many of the activities will continue going forward but under the Church Youth Ministry.</p>
Youth Ministry	<p>A donation of £5k was made to the Youth Ministry to be used at the discretion of the Senior Youth Pastor. The balance remaining at the end of 2023 will be carried forward to 2024.</p> <p>We received vouchers from Jack Petchey to award to Youth members which were spent during 2023 to provide much needed resources for the Youth ministry.</p>
Children's Ministry	<p>A donation was received to purchase children's ministry equipment in 2023 and the balance will be carried forward to 2024.</p>
Council Tax paid by church & refunded by Diocese	<p>The church paid for the Vicarage council tax and was refunded by the Diocese</p>
Salary donations for Church staff	<p>Donations were received specifically towards staff salaries. This was spent during 2023.</p>
Staff Salary increase	<p>A donation was received towards staff salary increase as a thank you for all their hard work. This was spent during 2023.</p>
Previous year's shared costs allocated in 2023	<p>The Community & Foodbank Ministry had sufficient funds to remain self-funding. Utility/Overhead running costs for the ministry were transferred from restricted to general fund to cover the ministry overhead costs paid by the church general fund.</p>
Discretionary Fund - Vicar Choice	<p>Donation received specifically to meet ministry/church expenses which only the Vicar has discretion to use.</p>
Future Contingency	<p>This fund was created to meet any future contingency and carried £4000 into 2023. A further £2000 was allocated in 2023 making a total of £6000 at the end of the year.</p>
Spontaneous Creative Projects (Jan Berry)	<p>This money was donated to St. Saviours, to spend on Creative / Art related projects.</p>

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11 MISCELLANEOUS CHARITABLE DONATIONS (Info Only)					
	Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
	£	£	£	£	£
Fund Raising Walk - Machu Picchu	-	5,000	1,450	-	3,550
	-		-	-	-
	-	5,000	1,450	-	3,550

12 CHURCH BUILDING PROJECTS (Info Only)		2023	2022
		£	£
Architects - Planning & Preparation & Fundraiser Costs		110,171	33,833
		110,171	33,833

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular build at the rear of The Vicarage garden.

In 2021 the modular build at the rear of the Vicarage garden was purchased and erected on site. All surrounding areas were landscaped with fencing, paths and levelling of soil areas ready for planting grass seed in the spring of 2022. In January 2023 the building was named "The Light House".

In 2023 the cladding for the building was agreed for installation in autumn 2023 and work began in December for completion in January 2024.

13 OPERATING LEASE COMMITMENTS (Info Only)		2023	2022
		£	£
London Diocese Fund - Rental of Glebe Cottage - Curate Housing began June 2022		12,974	12,952
Siemens Financial Services - Rental of Ricoh MPC2500		1,006	1,556
		13,980	14,508

The above payments are in respect of two agreements; London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. In October 2023, rental was frozen at the current levels for another year.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier. A five year agreement was put in place ending in February 2027.

14 CAPTIAL COMMITMENTS (Info Only)	
We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020. There were four capital commitments at the end of 2022 financial year, fridges and freezers, an electronic keyboard and updated sound desk. The Modular build at the back of the Vicarage was completed in 2022 and was named "The Light House" The new Kitchen was built and commissioned in 2023.	

15 Related Party Transactions and Balances (Info Only)	
The following items from 2023 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.	
There are five disclosures of "conflict of interest" for 2023 to be recorded:	
1. Jenny Welch took up the role of a non-voting PCC Secretary in April 2022 and continued in the post during 2023. Jenny Welch is the mother of Hannah Welch, a PCC Trustee and volunteer children's leader. Jenny Welch would be asked to leave the room for any discussions regarding Hannah Welch and separate notes taken.	
2. Hannah Welch is a PCC Trustee and is the daughter of Jenny Welch the non-voting PCC Secretary. Hannah Welch would be asked to leave the room for any discussions regarding the PCC Secretary role and separate notes taken.	
3. Rani Banga is a PCC Trustee and the mother of Rix Banga who, under the name of RX Designs, is the church's IT Consultant. Rani Banga would be asked to leave the room for any discussions regarding RX Designs and separate notes taken.	
HISTORIC INFORMATION - will remain in accounts until all phases of the building fund project are completed.	
The property owned by the Church in Wolsey Road, was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.	

PCC Giving
During the year of 2023 members of the PCC gave a total of £40,079 in unrestricted offerings and donations. (2022 £29,785)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023**

Approved by St Saviour's PCC
and
Approved by External Examiner

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP

The Parochial Church Council (the PCC) present their report together with the financial statements of the PCC accounts for the year ended 31 December 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Church office address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

Clergy

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) (On maternity leave as at 31st December 2022)

Permission to Officiate (PTO)	None in 2023
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Key Management Personnel

St Saviour's regard its PCC as kec management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2023 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
PCC Secretary (non-voting)	Jenny Welch (First appointed October 2021)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Guy Trevithick (First appointed May 2022 ex-officio) Geraint Owen (First appointed Oct 2020 ex-officio)
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Deputy wardens	Jess Bray (Appointed May 2022) Barbie Ryder- Matthews (Appointed May 2022)
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Treasurer	Barbie Ryder-Matthews (Treasurer since April 2020) (Stepped down May 2023) Agnel Rajiv (Appointed May 2023)
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Members of the PCC	Hannah Welch (April 2019, re-elected May 2023) Barbie Ryder-Matthews (April 2016 re-elected Oct 2020, & May 2023) Jess Bray (May 2022) Rani Banga (Oct 2020) Brad Loader (Oct 2020-May 2023) Lisa Cook (May 2022) Doug Potkin (May 2022) Gillian Harrap (May 2022) Keith Wilsher (April 2021) (stood down Apr 2023) Lynnette Peckett (April 2021) Agnel Rajiv (May 2023) Dan Kemp (May 2023) Lavinia Bamford (April 2016 - re-elected 2020, stood down May 2023 ex-officio) Stephen Pal-George (Oct 2020 ex-officio) Christine Rogers (April 2020 ex-officio) Simon Greatwood (April 2020 – May 2023 ex-officio) Norman Head (April 2016 ex-officio)
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Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016 & May 2023) Christine Rogers (Appointed Oct 2020 & May 2023) Stephen Pal-George (Appointed Oct 2020 & May 2023) Vin Bamford (Appointed Oct 2020, stood down May 2023) Simon Greatwood (Appointed Oct 2020, stood down May 2023)
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Church Staff on payroll

Operations Director	Lorraine Hutton - Part Time (April 2021)
Operations Administrator	No employment in this role during 2023
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Senior Youth Pastor (Youth Minster Grant)	Sonia Stead - Part Time (April 2018)
Youth Pastor	No employment in this role during 2023
Youth & Children's Pastor	Claudia Aimer - Full Time (April 2022)
Social Transformation Pastor	Donna Mason - Part Time (Jan 2021)
Foodbank Manager	No employment in this role during 2023
Community Administrator	Steve Bank-Smith - Part Time (April 2021)
Church & Office Housekeeper	No employment in this role during 2023

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	No volunteer in this role during 2023
Pastoral Admin Lead	No volunteer in this role during 2023
Oasis Pastor	Rev Sophie Raeside
Community Recovery Lead	Ministry not run during 2023
Football Fun Lead	No volunteer in this role during 2023
Life Group Lead	No volunteer in this role during 2023
Prayer Lead	Julia Jaeger
Kid's Ministry Administrator	Hannah Welch
Women's Ministry Lead	Sue Wilsher
Men's Ministry Lead	Simon Raeside
PA to Vicar	Lorraine Hutton
Electoral Roll Officer	Gillian Harrap
Communication team	No volunteer in this role during 2023
Fund Raising Team Lead	Jess Bray (stood down June 2023)
Youth Work Student	No volunteer in this role during 2023
Youth Admin Support	No volunteer in this role during 2023

Church Staff - Third Party

IT Consultant	Rix Banga - RX Designs
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2023 Electoral Roll has 224 signed up (7 members removed, 3 added, 0 death).	(2022 - Electoral Roll 221)
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Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church Office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Church Wardens are elected annual at the Annual Meeting of Parishioners (AMP) and new members of the PCC (Parochial Church Council) are elected at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

May 2023 - Cazenove Architects

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in May.

VICAR and WARDEN's REPORT

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise." Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that 'remembering' God's faithfulness is important to God. That being so, why does God declare "forget the former things?" Israel's focus on the past may have brought some comfort, however, it was hindering momentum into their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, "I am doing something new - are you excited?"

It's easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions, Pastoral Care, Life Groups, Media & Comms, inadequate creche facilities - just to name a few.

And God says,
"See, I am doing a new thing! Now it springs up; do you not perceive it?"

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. With limited resources we have encapsulated something of the Diocesan vision for the church in London: 'Confident Disciples, Creative Growth, Compassionate Communities,' and the values of 'Growing Younger, Safer, and Racially Diverse.'

Confident Disciples
A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream. Attending Focus summer festival where we saw many grow in their faith, especially young people. An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth
Seeing growth in the Haven Stay & Play, Haven Knit & natter, The Art club and other fellowship groups.

Compassionate Communities
The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger
Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer
Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse
A diverse church family, racially, in gender, background, disability and education, with representation in every area of church life.

Our social media tagline speaks of 'a real-life adventure.' Through the above, and many more activities, St Saviours Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen
March 2024

Warden's Report 2023

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour's were characterised by good practice & good governance. As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour's. Our safeguarding dashboard measures are all up to date & green. This means for example that all safeguarding training for every person requiring it is up to date. Safeguarding was also discussed & reviewed at every PCC & Steering Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour's are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee have also ensured that the ongoing work of maintaining the existing buildings & providing for future needs have been diligently done. i.e. the refurbished kitchen and the completion of the modular build in 2023 & the work underway to provide adequate toilet facilities & an addition meeting space.

The "Matthew 18" prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviours continue to thrive.

Geraint Owen
Guy Trevithick

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	9	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419.736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2023 Building project restricted funds:	10a	£96,670
At 31 December 2023 Asset Sales:	10b	£0
At 31 December 2023 General restricted funds:	10c	£65,512
At 31 December 2023 Fuel Fund project restricted funds:	10c	£1,676
At 31 December 2022 Building project restricted funds:	10a	£149,982