

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST SAVIOUR'S SUNBURY

England & Wales · Charity number 1130267

Details

Other names ST SAVIOUR'S PCC, SUNBURY

Status Registered

Legal form Previously excepted

Registered 2009-06-22

Register [View on the Charity Commission register](#)

Contact

Address St. Saviours Church
Vicarage Road
Vicarage Road
Sunbury-On-Thames
Middlesex
TW16 7TP

Phone 01932782800

Email treasurer@stsaviourssunbury.org.uk

Website <http://www.stsaviourssunbury.org.uk/>

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious Activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Kensington And Chelsea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£278,283	£303,809	-	-
2023-12-31	£339,771	£413,237	-	-
2022-12-31	£318,973	£245,351	-	-
2021-12-31	£315,908	£282,056	-	-
2020-12-31	£341,451	£333,876	-	-

Trustees

Name	Role	Appointed
Jessica Anne Bray	Chair	2020-10-25
Christine Rogers		2022-05-08
Gillian Mary Harrap		2022-05-08
Guy Trevithick		2022-05-08
Hannah Clare Welch		2019-04-15
Helen Neal		2026-03-22
Lisa Annette Cook		2022-05-08
Lynnette Peckett		2022-05-08
Norman William Head		2016-04-25
Rev Allen Cleeve Bower		2020-10-25
Sophie Raeside		2022-05-08

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2024**

**Approved by
External Examiner**

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP

The Parochial Church Council (the PCC) present their report together with the financial statements of the PCC accounts for the year ended 31 December 2024. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address
Church office address
Telephone
E-mail
Website

St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
01932 782800
info@StSavs.org
www.StSavs.org

Clergy

Vicar
Curate

Rev. Allen Bower (Appointed Sept 2020)
Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) Non attending
Rev. Gillian Harrap (Appointed Sept 2024 PCC ex-officio)

Permission to Officiate (PTO)

None in 2024

Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2024 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar
PCC Secretary (non-voting)

Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)

Jenny Welch (First appointed October 2021 -Stood down April 2024)
Loraine Hutton (Appointed April 2024)

The wardens and members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens

Guy Trevithick (First appointed May 2022 ex-officio) Re-elected May 2024
Geraint Owen (First appointed Oct 2020 ex-officio) Re-elected May 2024

Deputy wardens

Jess Bray (Appointed May 2022)
Barbie Ryder-Matthews (Appointed May 2022)

Treasurer

Agnel Rajiv (Appointed May 2023) (Stood down Feb 2024)
Barbie Ryder-Matthews (stepped in Feb 2024) (Appointed May 2024)

Members of the PCC

Hannah Welch (April 2019, re-elected May 2023)
Barbie Ryder-Matthews (April 2016 re-elected Oct 2020, & May 2023)
Jess Bray (May 2022)
Rani Banga (Oct 2020) (Stood down May 2024)
Lisa Cook - Safeguarding Officer (May 2022)
Doug Potkin (May 2022) (Stood down Dec 2024)
Rev Gillian Harrap (May 2022) (Ordained as curate Sept 2024 ex-officio)
Keith Willsher (April 2021) (stood down Apr 2023)
Lynnette Peckett (April 2021)(re-elected April 2024)
Agnel Rajiv (May 2023) (Stood down Sept 2024)
Dan Kemp (May 2023)
Stephen Pal-George (Oct 2020 ex-officio)(Stood down April 2024)
Christine Rogers (April 2020 ex-officio)
Norman Head (April 2016 ex-officio)
Rob Cole (May 2024)

Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod

Norman Head (Appointed April 2016 & May 2023) ex-officio
Christine Rogers (Appointed Oct 2020 & May 2023)
Stephen Pal-George (Appointed Oct 2020 & May 2023) (stood down April 2024)
Rev Gillian Harrap (Appointed May 2023) (stood down Sept 2024)

Church Staff on payroll

Operations Director
Operations Administrator
Worship Pastor
Senior Youth Pastor
Youth Pastor
Youth & Children's Pastor
Social Transformation Pastor
Foodbank Manager
Community Administrator
Community Kitchen Lead
Church & Office Housekeeper

Loraine Hutton - Part Time (April 2021)
No employment in this role during 2024
Kirsty Evans - Part Time (June 2019)
Sonia Stead - Part Time (April 2018)
No employment in this role during 2023
Claudia Aimer - Full Time (April 2022)
Donna Mason - Part Time (Jan 2021)
No employment in this role during 2023
Steve Bank-Smith - Part Time (April 2021)
Charlotte Willoughby - Part Time (December 2023)
No employment in this role during 2024

Church Staff - Part Time Volunteers

Finance Manager
Payroll Lead
Creative Department Lead
Building Project Lead
Pastoral Lead
Pastoral Admin Lead
Oasis Pastor
Life Group Lead
Prayer Lead
Women's Ministry Lead
Men's Ministry Lead
PA to Vicar
Communication team lead
Electoral Roll Officer
Fund Raising Team Lead
Youth Work Student
Youth Admin Support

Barbie Ryder Matthews
Barbie Ryder Matthews
Sophie Raeside
Geraint Owen
No volunteer in this role during 2024
No volunteer in this role during 2024
Rev Sophie Raeside
Daniel Kemp
Rev Sophie Raeside
Sue Willsher
Simon Raeside
Loraine Hutton
Rev Sophie Raeside
Rev Gillian Harrap
No volunteer in this role during 2024
No volunteer in this role during 2024
No volunteer in this role during 2024

Church Staff - Third Party

IT Consultant

Rix Banga - RX Designs

Professional advisors and agents

Bankers
Independent Examiner
Quinquennial Inspector

Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2024 Electoral Roll has 202 signed up (12 members removed, 9 moved out of area, 1 added, 2 death). (2023 - Electoral Roll 224)

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church Office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised in the weekly church news email.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Churchwardens are elected annual at the Annual Meeting of Parishioners (AMP) and new members of the PCC (Parochial Church Council) are elected at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 4 ex-officio members of the PCC in 2024: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Rev Gillian Harrap (Deanery Synod) (until Sept 2024), Stephen Pal-George (Deanery Synod) (until April 2024).

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

May 2023 - Cazenove Architects
November 2018 - Cazenove Architects
November 2014 - Clive England of Thomas Ford and Partners.
November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church "transforming lives in the love and power of Jesus." and everything we do is to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in March or May.

VICAR and WARDENS' REPORTS for 2024

VICAR's REPORT

So he said to the man who took care of the vineyard, 'For three years now I've been coming to look for fruit on this fig tree and haven't found any. Cut it down! Why should it use up the soil?' "“Sir," the man replied, 'leave it alone for one more year, and I'll dig around it and fertilise it. If it bears fruit next year, fine! If not, then cut it down.'” Luke 13:7-9

When I shared these verses from Luke's gospel at our Vision Sunday in May 2024 they felt apt. I had been in post as Vicar of St Saviours Sunbury for three years. I resonated with the owner of the vineyard, “For three years now I've been coming to look for fruit.” I also related with the gardener, 'let's give it one more year and see what happens.' As we have metaphorically done our 'digging and fertilising,' once again we see God's faithfulness and provision throughout the life of the church.

My hope has been to resist quick fixes that result in shallow roots. Rather, to take time, prepare the ground, develop healthy foundations, and build a model for a healthy church that is sustainable, and bares fruit for future generations.

It is a delight to see so many new faces, especially young people. Our Worshiping Community is now at 574 worshipers; these are the people who regularly attend an act of worship each week.

Our usual Sunday attendance is 142 people but what makes this so exciting is 35% of these are under 17, which is over a third of our attendance. The resources we provide for young people on Sundays, and during the week are so important for their development spiritually and emotionally. To help develop social skills snd assist in mental wellbeing.

The Haven continues to thrive as a hub for social transformation and is at the heart of our outreach to the wider community. The new kitchen has allowed us to provide free hot meals every week. Kids activities, debt advice, fuel support, surplus food, befriending those suffering from social isolation, and pastoral care are just a few areas of support we have offered. Our experience and expertise in social transformation has allowed us to work collaboratively and be an outlet for other churches, charities and organisations, serving some of the most vulnerable in our community.

As we prioritise time and resources towards young people and the Haven, we are living out our calling and vision, to transform lives in the love and power of Jesus.

Other notable areas for celebration in 2024 include 21 baptisms, new comms, new cladding to the Kids Venue (The Lighthouse), a new Christian's group, a new Eco church group, ladies bible study, kids camps, the annual community beach trip, classical concerts and a summer church picnic.

Our pattern of services, The Ten, Four, Six, Oasis and Haven, continue to offer an act of worship to the different demographics that call St Saviours their spiritual home.

For the third time we attended Focus, our church weekend away, with increased numbers from the previous years. It was a joy to witness God move in so many St Saviours family lives, both young and old.

I am thankful for our paid staff team for who, with uncertainty of the future, have run with great enthusiasm, working tirelessly, and often juggling many challenges.

I am also immensely grateful for our unpaid teams of standing committee, safeguarding, and the PCC. They have offered leadership, support, expertise and a considerable amount of time in areas such as HR, finances, buildings & fabric, leadership and preaching. We are only able to flourish as a healthy and safe church because of their service.

And none of what we do would be possible without so many volunteering and serving in every area of church life. Sacrificially giving their time and finances to see the vision become a reality. It's humbling to recognise how the smallest acts of service, often unseen, have eternal significance in someone growing in faith with Jesus.

Finally, it is worth noting the role of corporate prayer throughout 2024. A few of our prayer activities have been the Matthew 18 prayer groups, Monthly evening prayer, and Saturday morning prayer. It is no coincidence that as we have cried out for more people, more youth, more finances, more team, we finish this financial year with many answered prayers.

The church is growing, young people desire to be at St Saviours and are dragging their parents to services, our finances remain healthy, we had a new self-supporting curate ordained in September and have been gifted with a paid full-time curate for Summer 2025.

The parable of the fig tree speaks of patience and perseverance. It reminds us that we may be the gardeners, but it's God's vineyard. We are called to diligently do what we can, and allow God to do what only God can do.

Lots of love, Allen

February 2025

Wardens' Report

2024 at St Saviour's: A Year of Dedication, Growth, and Hope

As we reflect on 2024, our focus has remained steadfast—supporting Allen as Vicar in ensuring the smooth day-to-day operation of St Saviour's. Our efforts have been centred around three core areas: fostering strong governance, nurturing the worship life of the church, and maintaining the buildings that serve as the foundation of our community.

This year, once again, we've witnessed an incredible outpouring of effort from a diverse group of volunteers and our dedicated staff team, who have worked tirelessly across all aspects of church life. We are deeply grateful for their unwavering commitment, which is the heartbeat of St Saviour's.

Behind the scenes, the vital processes that sustain good governance have continued without interruption. The PCC has maintained full membership, meeting every two months, with the Standing Committee working in tandem to ensure smooth operations. Each meeting has seen a thorough review of our Safeguarding and Financial performance, with detailed minutes shared for transparency. Allen hosts a weekly staff meeting, ensuring clear communication, and each team member receives annual objectives and a review of their work.

Financially, we are pleased to report that, subject to the audit of our 2024 accounts, our income and expenditure (both restricted and unrestricted funds) have remained closely balanced. By the end of December 2024, we had just over £50,000 in the bank, with expenditure exceeding income by less than £10,000 (a modest 3%), all within the Treasurer's guidelines.

Our buildings continue to serve us well, though we acknowledge some long-term challenges that lie ahead. The completion of the main church building, the replacement of temporary toilets, and necessary upgrades (such as replacing the gas boilers) will be critical steps to align with the ECO audit, which was completed in January 2025.

At the heart of all we do at St Saviour's is a deep reliance on prayer. Prayer continues to guide and strengthen us as a community, anchoring every decision and action we take. We are reminded daily of our need for God's wisdom and grace in all things, trusting that He will provide for our needs and lead us through both challenges and triumphs. Our prayers not only shape our worship but also the way we serve and care for one another, keeping us grounded in His love and purpose.

As we look back on 2024, we have so much to be thankful for. St Saviour's continues to thrive thanks to the dedication of our community and the faithfulness of our Lord and Saviour. With the challenges of 2025 and beyond ahead of us, we are filled with hope and encouraged by everything we have accomplished together.

With thanks and anticipation,

Geraint Owen & Guy Trevithick
Wardens

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2024 unrestricted funds stand at: 9 £69,370 2023 £78,957

Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2024 Building project restricted funds:	10a	£80,112
At 31 December 2024 Asset Sales:	10b	£0
At 31 December 2024 General restricted funds:	10c	£83,604
At 31 December 2024 Fuel Fund project restricted funds:	10c	£4,577
At 31 December 2023 Building project restricted funds:	10a	£96,670
At 31 December 2023 Asset Sales were:	10b	£0
At 31 December 2023 General restricted funds:	10c	£68,614
At 31 December 2023 Fuel Fund project restricted funds:	10c	£6,676

Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2006 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2024

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in May 2023. The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project. The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2024 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2024 accounts was approved by the PCC on the Date to be entered after PCC approval

Rev Allen Bower

Date:

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2024, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 03/03/2025

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Ministry Restricted Funds	2024	2023
		£	£	£	£	£
INCOMING RESOURCES from:	2					
Voluntary income	2a	187,243	1,540	-	188,783	189,372
Income from Charitable Church activities	2b	1,713	-	81,720	83,433	140,957
Other trading activities	2c	1,050	-	30	1,080	5,800
Investments	2d	2,933	2,054	-	4,987	3,642
TOTAL INCOMING RESOURCES		192,939	3,594	81,750	278,283	339,771
RESOURCES EXPENDED	3					
Church Activities	3a-3f	201,395	19,852	81,432	302,679	412,156
Governance costs	3g	1,130		-	1,130	1,080
TOTAL RESOURCES EXPENDED		202,525	19,852	81,432	303,809	413,236
NET INCOMING (OUTGOING) RESOURCES		- 9,586	- 16,258	318	- 25,526	73,465
NET MOVEMENT IN FUNDS		- 9,586	- 16,258	318	- 25,526	- 73,465
Year end adjustments		- 15,510	- 6,755	21,041	- 1,224	119,527
BALANCES BROUGHT FORWARD at 1Jan		117,866	199,575	68,859	386,300	449,405
BALANCES CARRIED FORWARD at 31 Dec		92,770	176,562	90,218	359,550	495,467

The notes on pages 10 and 11 form part of these financial statements

STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2024

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Other	2024	2023
		£	£	£	£	£
FIXED ASSETS						
Tangible Fixed Assets	4		122,170	33,540	155,710	102,880
Depreciation			25,720	33,540	59,260	
Net Book Value		-	96,450	-	96,450	102,880
CURRENT ASSETS						
Debtors	5	7,032	-	-	7,032	2,330
Short term deposits	6	28,034	40,752	-	68,786	65,087
Cash at bank and in hand	7	69,370	39,360	90,218	198,948	217,293
		104,437	80,112	90,218	274,766	284,710
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR						
	8	11,666	-	-	11,666	19,750
NET CURRENT ASSETS						
		92,770	80,112	90,218	263,100	264,960
NET ASSETS						
		92,770	176,562	90,218	359,550	367,840
FUNDS Represented by:						
Unrestricted/Designated Funds	9				69,370	
CCLA Savings	6				28,034	
Debtors	5				7,032	
Creditors	8				- 11,666	
Restricted Funds	10c				83,604	
Fuel Fund Project	10c				6,577	
Building Fund	10c				80,112	
Building Fund Asset Net book value	4a				96,450	
					359,550	367,840

Approved on behalf of the PCC by:

Rev Allen Bower

Barbie Ryder-Matthews - Treasurer

Date:

The notes on pages 12 to 13 form part of these financial statements

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the charity. The cost in the accounts is the Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

Other non-PCC Property

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

PCC Property

Historic information: The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. Phase 1 Modular build was completed in 2023 at the back of the Vicarage garden. The remainder of the fund £149k will be put towards the next phase of the building project.

The church currently does not own any external properties

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2024.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP

		Budget Codes		Unrestricted Funds	Restricted Funds		TOTAL	
2	INCOMING RESOURCES (SOFA)	GF	R		BF	Other	2024	2023
	Note: BF = Building Fund			£	£	£	£	£
2a	Voluntary income							
	Planned giving:							
	Offerings and Donations	4800	4900	155,520	1,240	-	156,760	160,617
	Income tax recoverable on Gift Aid donations	4871	4921	31,724	300	-	32,024	27,960
	Other planned giving / fund raising events			-			-	794
	Legacies		4747	R			-	-
				187,243	1,540	-	188,783	189,371
2b	INCOME FROM CHURCH ACTIVITIES							
	Community Activities							
	Life Groups, Alpha and Other Courses						-	-
	Church Community Events	4045		57		-	57	1,045
	Art Group	4035		265		-	265	223
	Wed @ 10 - Coffee & Chat	4050		177		-	177	279
	Disability Ministry	4095		-		-	-	52
	Men's Ministry Events	4100		61		-	61	166
	Women's Ministry - Events	4150		303		-	303	-
	Church Weekend Away		4190				-	274
				862	-	-	862	2,039
	Children's Activities							
	Children's Church	4200	4211	42			42	181
				42	-	-	42	181
	Youth Activities							
	Youth - " Youth Church"	4300	4373	R	630	-	630	1,332
	Youth - Jack Petchey Vouchers			-		600	600	
	Youth Student		4370	R	-	-	-	-
	Youth Minster Project		4396	R	-	-	-	-
				630	-	600	1,230	1,333
	Local Mission Ministry							
	Vicar Discretionary Fund		4734	R	-	-	-	11,700
	Discretionary Hardship Fund		4410	R	-	-	-	2,000
	Community Food Bank & Connected Ministries		4420-4459	R	-	70,038	70,038	68,196
	Community Fuel Fund		4460	R	-	11,082	11,082	5,500
	Staff Welfare	4473		-	-	-	-	9
	Local Missions, Gifts, Grants & Charitable	4418		179	-	-	179	50,000
				179	-	81,120	81,299	137,405
2c	OTHER INCOMING RESOURCES							
	Church Ministry Equipment							-
	Church Refund for Council Tax/Utilities		4746	R			-	2,005
	Worship Equipment & Multitrack		4714	R	-	30	30	1,030
	Sale of Antiquities	4003		40	-	-	40	24
	Staff/Volunteer Gifts		4736	R	-	-	-	129
	Church Service/Admin Donation	4707		90	-	-	90	1,941
	Weddings & Funerals	4600		920	-	-	920	671
				1,050	-	30	1,080	5,800
2d	INCOME FROM INVESTMENTS							
	CCLA & Barclays Bank Interest rec'd			2,933	2,054	-	4,987	3,642
	Asset disposal balancing			-	-	-	-	-
	Asset disposals income received			-	-	-	-	-
				2,933	2,054	-	4,987	3,642
	TOTAL INCOMING RESOURCES			192,939	3,594	81,750	278,283	339,771

3 EXPENDITURE ON CHARITABLE ACTIVITIES (SOFA)				Unrestricted Funds	Restricted Funds		TOTAL	
					BCF	Other	2024	2023
				£	£	£	£	£
3a EXPENDITURE ON CHURCH ACTIVITIES	Budget							
Provision of Clergy	GF	R						
Common Fund	7400			55,000			55,000	54,000
Curate Salary - Shared with Diocese	5960			7,729			7,729	13,940
Clergy Expenses	7100			493			493	480
Curate Glebe Water	7250			364			364	100
Glebe Curate Rent	7251			12,974			12,974	12,974
Vicarage Costs	7200	7208		1,847			1,847	4,847
				78,407	-	-	78,407	86,341
3b CHURCH LIFE & OUTREACH								
Church Services Costs	6300			1,342			1,342	1,357
Church Worship Equipment - General	6810			206			206	2,335
Church Worship Equipment - Restricted		6811	R	-		194	194	150
Church Worship Sound/Audio/Comms		6812	R	-		190	190	589
Church Worship Licences	6805			2,108			2,108	1,815
Church Worship Expenditure	6820			634			634	635
Church Worship Ministry Salaries	6845			14,160			14,160	14,068
Local Missions, Blessings, Grants & Charitable	5800			3,192			3,192	6,319
Kintsugi Mission Ministry	5016			250			250	250
Discretionary Hardship Fund				-			-	2,000
Volunteer & Staff blessings	5836			127			127	180
Weddings, Funerals, Baptisms	6000			547			547	536
Church Festivals	6200			446			446	94
				23,012	-	-	23,395	30,327
Adult Community Events								
Evangelism & Discipleship Expenses				-			-	-
Community Church Events	5030			-			-	277
Oasis Wed @ 10 Service	5050			169			169	251
Pastoral Ministry	5076			91			91	204
Men's Ministry Events	5100			-			-	59
Women's Ministry Events	5150			112			112	84
Church Focus Week / Weekend Away	5190			668			668	92
Vicar's Discretionary Fund				-		322	322	
Fund Raising Costs - Picchu Walk				-		-	-	1,450
				1,039	-	322	1,361	2,416
Children's' Ministry								
Youth & Children's Pastors Salary	5900			24,050			24,050	25,466
Children's Church, Life Group & Events	5200	5205		655			655	872
				24,705	-	-	24,705	26,338
Youth Ministry								
Youth - Senior Pastor Salary	5921			13,915			13,915	19,366
Youth - Church, Life Group & Monthly Events	5300			1,708		110	1,818	2,357
Youth - Jack Petchey Project				-		602	602	
Youth - Apprentice / Student	5370			-			-	-
				15,623	-	712	16,335	21,723
Youth Minster Project								
Youth Minster Project Expenditure		5394	R	-	-	-	-	115
				-	-	-	-	115
Community Mission Ministry								
Community "HAVEN" Support Hub and "Food Bank" & Connected Ministries		5400	R			28,711	28,711	15,658
Community Pastor & Food Bank Salaries		5931	R			21,199	21,199	16,256
				-		-	-	
				-		49,910	49,910	31,913
Fuel Fund Project			R					
Community Fuel Fund Top Ups & Arrears - St Saviours		5463				19,072	19,072	12,968
Community Fuel Fund Top Ups & Arrears - St Mary's		5465		-		-	-	8,720
Community Fuel Fund Expenditure		5461&62				109	109	1,790
				-	-	19,181	19,181	23,478
3c PROVISION OF OFFICE & SUPPORT								
Operations Manager Salary	5937			25,038	-	-	25,038	26,486
Office Equipment	7784			-			-	-
Office Admin costs	7700			25,120		1,460	26,580	17,978
				50,159	-	1,460	51,618	44,464
3d PROVISION OF BUILDINGS & FACILITIES								
Church Resources	7305			558			558	-
Church Cleaning Services & H & S Materials **	7315			5,533			5,533	5,339
Church Repairs, Maintenance & Garden	7330			3,705			3,705	5,091
Electric	7360			382		9,464	9,846	5,825
Gas	7365			4,682			4,682	14,711
Water Rates	7370			386	-		386	1,830
Insurance	7375			6,954			6,954	5,731
				21,427	-	9,464	30,891	34,867
3e COMMUNITY BUILDING PROJECTS								
Architect, Planning & Preparation Fees	9000				19,852		19,852	110,171
				-	19,852	-	19,852	110,171
3f Contra Adjustments								
Staff Loan repayment	7881			-	-	-	-	-
Allocation between funds - Shared costs				- 12,978	-	-	- 12,978	-
Year End Adjustments - Depn				-	-	-	-	-
Shared Costs with Community				-	-	-	-	-
				- 12,978	-	-	- 12,978	-
3g Governance costs								
Independent Examiner/Audit	7795			1,130	-	-	1,130	1,080
TOTAL RESOURCES EXPENDED				202,525	-	19,852	81,432	303,809
** Includes staff salaries								413,233

EXPENDITURE ON RAISING FUNDS (Info only)					
3h	Unrestricted Funds 2024	Restricted Funds 2024 BCF	Restricted Funds 2024 Other	Total 2024	Total 2023
Non during 2024	£	£	£	£	£
	-	-	-	-	1,450
Total expenditure	-	-	-	-	1,450

3i	STAFF COSTS (info only)			
	The aggregate payroll costs are as follows:			
	2024		2023	
	£		£	
		84,892		97,468
		-		-
		5,627		6,208
	-	3,000	-	3,000
		2,818		2,880
		90,337		103,556

No new members of staff were recruited in 2024
At the year end there were 7 members of staff employed, all on a part time basis.
No employee was paid more than £60,000.

In February 2017 we joined a government pension scheme called Nest.
Pension contributions were paid by and on behalf of 6 eligible employees during 2024. (Five employees were part of the pension plan during 2023)

4	FIXED ASSETS (Bal Sheet)					
	Tangible fixed assets		Freehold Land & Buildings	Building Projects	Fixtures & Equipment	
			£	£	£	
4a	Cost or Valuation					
	Balance at 1st January -		-	122,170	33,540	155,710
	Additions in the year		-	-	-	-
	Disposals in the year		-	-	-	-
	Balance at 31 December		-	122,170	33,540	155,710
4b	Accumulated Depreciation					
	Balance at 1st January		-	-	19,290	33,540
	Depreciation for the year		-	-	6,430	-
	Balance at 31st December		-	-	25,720	33,540
4c	Net book value					
	At 1 January		-	-	109,310	-
	At 31 December		-	-	96,450	-
	In accordance with accounting policy note 1e no					

5	DEBTORS (Bal Sheet)					
	Unrestricted Funds		Restricted Funds		Total	
			BCF	Other	2024	2023
			£	£	£	£
Income tax recoverable through Gift Aid	2,052				2,052	2,330
Accrued Income	4,980				4,980	707
Previous year adjustment						
	7,032		-	-	7,032	3,037

6	SHORT TERM INVESTMENTS (Bal Sheet)					
	Unrestricted Funds		Restricted Funds		Total	
			BCF	Other	2024	2023
			£	£	£	£
CBF Church of England Deposit Fund (CCLA)						
CCLA - PCC Reserve Account	26,621				26,621	25,795
CCLA - PCC Reserve Account interest received	1,413				1,413	827
CCLA - Building community fund			38,698		38,698	36,486
CCLA - Building Community Fund interest received			2,054	-	2,054	2,213
	28,034		-	-	68,786	65,321

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.
Interest is paid quarterly. The current market Interest rates increased in 2024 accounting year and we realised interest for the whole year of, £1,413 (£827 - 2023) on the PCC account and £2,054 (£2,213 - 2023) on the BCF.

7 CASH AT BANK AND IN HAND (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2024	2023
	£	£	£	£	£
Barclay's current account					
PCC - Barclays General Fund	50,454	-	-	50,454	56,607
PCC - Barclays Restricted & Unrestricted Savings Fund	18,917	-	83,641	102,558	101,038
				-	
PCC - Barclays Building Fund	-	39,360	-	39,360	57,972
PCC - Barclays Fuel Fund - TW16 7TP & TW16 6RG parishes	-	-	6,577	6,577	1,676
	69,370	39,360	90,218	198,948	217,293

8 LIABILITIES/CREDITORS: (Bal Sheet)
AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2024	2023
	£	£	£	£	£
Accruals and sundry creditors:					
Sundry Creditors	11,666			11,666	2,229
Previous year adjustment				-	-
	11,666	-	-	11,666	2,229

9 UNRESTRICTED & DESIGNATED FUNDS (Represented By)

	Balance as at 31 Dec 2023	Income	Expenditure	Transfers	Balance as at 31 Dec 2024
	£	£	£	£	£
General unrestricted funds	48,473	169,939	202,525		15,887
Shared Costs	30,484				30,484
Designated Funds		23,000	-	-	23,000
	78,957	-	192,939	-	69,370

RESTRICTED BREAKDOWN (Represented By)

10a

	Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
	£	£	£	£	£
Building Fund Restricted					
Building Community Fund Barclays Bank	57,972	1,240	19,852	-	39,360
Transfer between GF & BF bank accounts	-	-	-	-	-
Building Community Fund - CCLA savings & interest	38,698	2,054	-	-	40,752
		-	-	-	-
		-	-	-	-
	96,670	-	19,852	-	80,112

10b ASSET SALE (Represented By)

Sale of Asset - None in 2024	-	-	-	-	-
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10c Restricted (Represented by)

Designated for Church Building Future Contingency	15,000.00	-	-		15,000
Designated Church Building Maintenance	6,000.00			2,000	8,000
Utility Contingency	9,463.77		9,463.70		0
Youth Ministry Restricted funds	4,242.75		109.98	-	4,133
Youth Ministry - Jack Petchey Vouchers	5.00	600.00	605.00	-	-
Children's Ministry Resources	144.90	-	-	-	145
Staff Salary increase	1,459.88	-	1,459.88	-	-
Oasis Day Trip funds	964.00	-	-	-	964
Worship Equipment	193.51	-	193.88	-	0
Worship Music Multitrack	540.57	30.00	189.72	-	381
"Haven" Community Support Hub & Foodbank	18,459.58	70,037.82	49,910.00	-	38,587
Fuel Fund Project - St Saviour's & St Mary's Church	6,675.82	11,082.01	19,181.12	6,000	4,577
St Saviour's Spontaneous Creative Projects (Jan Berry)	440.00	-	-	-	440
Discretionary Fund - Vicar Choice	11,700.00	-	321.98	-	11,378
	75,290	-	81,750	8,000	83,604
Total restricted funds	171,959	-	85,044	101,287	163,715

10d RESTRICTED FUNDS Explanation (Info Only)

Building Community Fund

A separate Building Community Fund was established in 2006 to record the activities in relation to the Building Community project. A small number of donors continue to support the fund on a regular basis.

A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden.

The Modular Build was operational from September 2022 but formally launched as "The Light House" in January 2023 and finally completed in December 2023.

The cladding on the Modular Build was completed in 2024

"Community Food Bank" and "Community Support Centre" Project

Sufficient donations were received during 2024 for the "Haven" & Community Support Hub & Foodbank Project to remain self-funding.

During 2024, the St Saviour's Community Foodbank distributed food parcels to 682 local families
The number of people benefitting from the foodbank during the year was 12,551 local community members.
Meals given out during the year was 13,9759. The weight of food distributed was 53,168 kg

Average number of volunteer hours served during the year was 9,648 hours.
This number of hours equates to £108,932 if the volunteers were paid minimum wage.

Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by .420grams which is the value used by the Trussell Trust. We have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary.

Records are updated weekly and monthly reports sent to our dedicated partners who without their support and donations our ministry would be hard pressed to run. Our Supports are, Spelthorne Borough Council, Surrey County Council, Councillor Harry Boparai, Chanrai and Copper Chimney Restaurant, Tesco Supermarket and Surplus to Supper.

The Community Support Centre offers many areas of help to our local community.
We offer debt and budget advice, help with housing benefits, personal benefits, care benefits etc.
Outside agencies attend the centre on a regular basis, Citizen's Advice Centre, A2 Dominion Housing association, Age concern and many more.

Community members of Surrey & Spelthorne Counties and beyond who attend this ministry are accepted as they are on that day and given unconditional love, care and a listening ear. Everyone is invited to enjoy a relaxed atmosphere to chat whilst enjoying free refreshments, breakfast and lunch prepared with surplus food.

Frozen "Ready Meals"

This project supplied local community members with 4,546 frozen meals via parcels and to the surplus queue.

Community "Lunch" Project

We began the Community free lunch project in June 2017, this was put on hold during 2020 and 2021 due to Covid and was resumed in 2022. This provision continued to run well during 2024.
The average number of local community attending the lunches was around 250 Per month.

Community Fuel Fund Project

In conjunction with St Mary's Church, Sunbury, we were able to continue to run the Fuel Fund project providing "Top UP" and "Arrears" support for many of the Parish community in need of gas and electric help.

Oasis Annual Holiday

The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Due to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2022. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2022. The Oasis holiday was again put on hold for 2022 due to Covid restrictions. Refunds were made to those who had paid more than the deposit..
No holiday or outings were booked during 2024. The remainder of the restricted fund money will be held to help towards day trips during 2025.

Worship Music & Sound Equipment

The Worship Ministry received a donation for the purchase of a new sound equipment.
Some items of equipment were purchased in 2020 with the remainder of the donation being used to purchase equipment in 2022/2023 and fully spent in 2024. The ministry received donations towards Multitrack music during 2024.

Youth Minster Project

St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. This project ended in 2023 and was not reinstated during 2024.
The grant was to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs.
Groups were also run at the church, including youth band, life groups, youth club, groups during morning services and youth led services whilst the church was open and online activities throughout lockdown periods.

Many of these activities will continue going forward but under the Church Youth Ministry.

Youth Ministry

A donation of £5k was made to the Youth Ministry to be used at the discretion of the Senior Youth Pastor. The balance remaining at the end of 2024 will be carried forward to 2025.

We received vouchers from Jack Petchey to award to Youth members which were spent in full during 2024 to provide much needed resources for the Youth ministry.

Children's Ministry

A donation was received to purchase children's ministry equipment in 2023 and the balance will be carried forward to 2025.

Staff Salary increase

A donation was received towards staff salary increase as a thank you for all their hard work. This was fully spent during 2024.

Discretionary Fund - Vicar Choice

Donation received specifically to meet ministry/church expenses which only the Vicar has discretion to use.

Future Contingency

This contingency fund was created to meet any future unexpected costs for building maintenance projects

Spontaneous Creative Projects (Jan Berry)

This money was donated to St. Saviours, to spend on Creative / Art related projects.

11 MISCELLANEOUS CHARITABLE DONATIONS (Info Only)

	Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
	£	£	£	£	£
Canaan Ministries	-	1,000	-	1,000	-
Compassion Ministry	-	1,000		1,000	-
Care for the Family Ministry	-	1,000		1,000	-
Christian Aid Charity	-	167	167		-
MacMillian Cancer Charity	-	177	177		-
	-		-	-	-
	-	3,344	344	3,000	-

Any balances at the year end will be remitted to the respective organisations in 2024. Not applicable for 2024

12 CHURCH BUILDING PROJECTS (Info Only)

	2024	2023
	£	£
Architects - Planning & Preparation & Fundraiser Costs	19,852	33,833
	19,852	33,833

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular build at the rear of The Vicarage garden.

In 2021 the modular build at the rear of the Vicarage garden was purchased and erected on site. All surrounding areas were landscaped with fencing, paths and levelling of soil areas ready for planting grass seed in the spring of 2022. In January 2023 the building was named "The Light House".

In 2023 the cladding for the building was agreed for installation in autumn 2023 and work began in December and was completed in January 2024.

13 OPERATING LEASE COMMITMENTS (Info Only)

	2024	2023
	£	£
London Diocese Fund - Rental of Glebe Cottage - Curate Housing began June 2022	12,974	12,974
Apogee - Rental of Ricoh MPC2500	1,006	1,006
	13,980	13,980

The above payments are in respect of two agreements;
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. In October 2023, rental was frozen at the current levels for another year. Thus remaining the same for 2024. This will increase in 2025.

Apogee renting a Ricoh MPC2500 photocopier. A five year agreement was put in place ending in March 2027.

14 CAPTIAL COMMITMENTS (Info Only)

We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020.
There were four capital commitments at the end of 2022 financial year, fridges and freezers, an electronic keyboard and updated sound desk.
The Modular build at the back of the Vicarage was completed in 2022 and was named "The Light House"
The new Kitchen was built and commissioned in 2023.
No assets were purchased during 2024

15 Related Party Transactions and Balances (Info Only)

The following items from 2024 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

There are two disclosures of "conflict of interest" for 2024 to be recorded:

1 Guy Trevithick, currently one of our Church Wardens, before retirement worked for R Twinings & Co Ltd. During this time a current St Saviour's donator Subodh Chanrai was a business associate. There is no conflict of interest but should an occasion arise, Guy Trevithick would be asked to leave the meeting whilst discussions took place

2 Norman Head is a director (Trustee) of Canaan Christian Ministries. St Saviour's purchase items from Canaan. Should there be a conflict of interest Norman Head would be asked to leave the meeting whilst discussions took place.

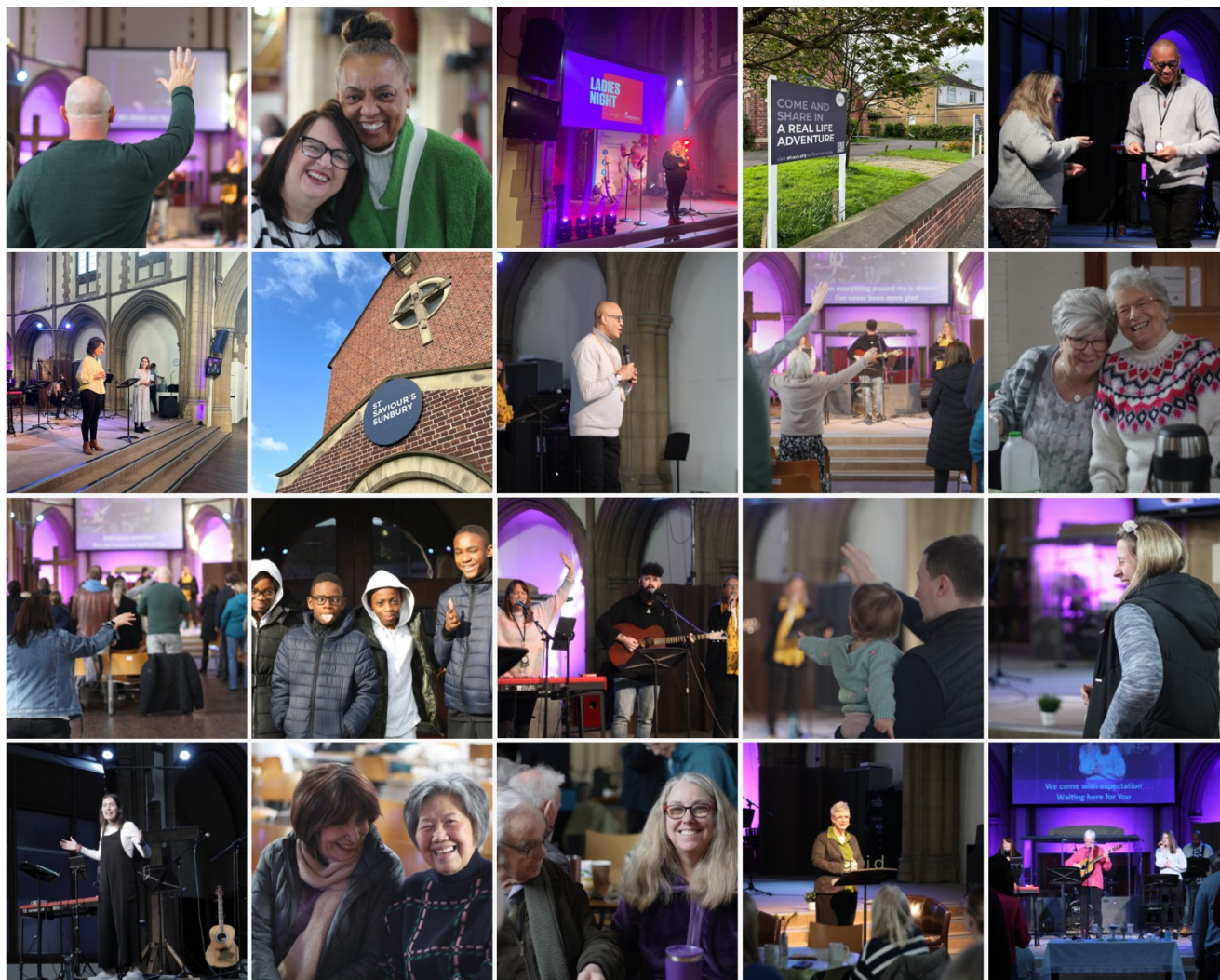
HISTORIC INFORMATION - will remain in accounts until all phases of the building fund project are completed.

The property owned by the Church in Wolsey Road, was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.

PCC Giving

During the year of 2024 members of the PCC gave a total of £41,227 in unrestricted offerings and donations. (2023 £40,079)

Accounts



Annual Report 2024

ST SAVIOUR'S SUNBURY

The Parish of St Saviour's, Upper Sunbury

Diocese of London, Kensington Area

Annual Parochial Church Meeting
 Sunday 12 May 2024
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ST SAVIOUR'S SUNBURY

Diocese of London, Kensington Area The Parish of St Saviour's, Upper Sunbury

Annual Meeting of Parishioners

The Annual Meeting of Parishioners will take place at St Saviour's Sunbury at 11.30am on Sunday 12th May 2024.

Agenda

1. Prayer and Minutes of last meeting
2. Appointment of **two** Church Wardens
3. Date of next meeting: 30 March 2025

Those entitled to attend, and vote are all adults resident in the parish **and** all members of the electoral roll.

Annual Meeting Parishioners (AMP)



Minutes 2023

ST SAVIOUR'S SUNBURY

Minutes of the Annual Parochial Church Meeting held at St Saviour's Sunbury Sunday 14 May 2023

Around 40 people were in attendance.
Apologies were received from Norman Head

The meeting was chaired by Rev Allen Bower.

1. Election of Churchwardens

Geraint Owen and Guy Trevithick had stood for the roles of churchwardens. As there were no other nominations all were in favour that they should be appointed.

Anyone not on the Electoral Roll was then asked to leave as only people on the Electoral Roll can vote at the Annual Meeting.

The date for the next meeting was set as 12 May 2024.



Diocese of London, Kensington Area The Parish of St Saviour's, Upper Sunbury

Annual Parochial Church Meeting (APCM)

The Annual Parochial Church Meeting will take place at St Saviour's Sunbury directly following the AMP on Sunday 12 May 2024.

Agenda

1. Minutes of the previous meeting (The Revd Allen Bower)
2. Changes in the Electoral Roll (Gillian Harrap)
3. Annual Financial Report (Agnel Rajiv)
 - Independent Examiner's report for the year ending Dec 2023.
 - Appointment of Independent Examiner for period to 31 December 2024.
4. Safeguarding Review (Lisa Cook & Jess Bray)
5. Election of lay representatives to the PCC and Deanery Synod (The Revd Allen Bower)
6. Wardens' report (Geraint Owen & Guy Trevithick)
7. Vicar's Report (The Revd Allen Bower)
8. Date of Next APCM – 30 March 2025
9. Closing Prayer

Date of next business PCC meeting: 13 May 2024 7.25pm.

Those entitled to attend and vote: Members of the electoral roll.

Annual Parochial Church Meeting (APCM) Minutes 2023

Minutes of the Annual Parochial Church Meeting held at St Saviour's Sunbury Sunday 14 May 2023

1. Minutes of Meeting held on 8 May 2022

These were agreed to be an accurate reflection of the meeting. It was proposed by John Welch, seconded by Jess Bray that the minutes be adopted – all in favour.

2. Electoral Roll

Gillian Harrap (Electoral Roll Officer) reported the following:

- Five people were removed from the roll as they had moved out of the area.
- Two people had asked to be removed.
- Three new names had been added.
- There are currently 224 names on the Electoral Roll
- Two names are waiting to be added.

3. Financial Report

Rev Bower thanked Barbie Ryder-Matthews and Guy Trevithick for all their hard work and said that the church's finances are in a good place.

Gillian Harrap proposed that the Financial Report be approved; seconded by Val Mitchell, all in favour.

Barbie Ryder-Matthews had proposed that the current independent examiner, Figtree Accountancy be re-appointed; seconded by Jess Bray, all in favour.

4. Election of PCC Members

Rev Bower thanked Simon Greatwood, Vin Bamford, Keith Wilsher and Brad Loader for all their hard work on the PCC as they have now stepped down.

Norman Head, Stephen Pal-George and Christine Rogers were re-standing for the Deanery Synod Daniel Kemp, Agnel Rajiv and Barbie Ryder-Matthews had indicated their willingness to stand for PCC.

Proposed by Sarah Higgs, seconded by Colin Agar – all in favour of these appointments.

The following people's term on PCC continued:

Rani Banga, Jess Bray, Lisa Cook, Gillian Harrap, Lynnette Peckett, Doug Potkin, Hannah Welch

5. Wardens' Report

Guy Trevithick said there were so much to be thankful for even though there continue to be challenges and uncertainties as the church moves forward. The numbers do not always add up, yet things are happening, lives are being changed and there is growth. Jesus needs to continue to be kept at the front and centre of all that is done at St Saviour's; then there will be more testimonies of what God is doing in the life of St Saviour's.

6. Vicar's Report

Rev Allen thanked everyone who had stepped up and taken on doing various jobs within the church, especially whilst he was on compassionate leave. It is good to know that the church can continue to run without all the reliance being on the vicar. However, there are gaps in church life where it is difficult to find people to resource certain areas.

We need to constantly be listening to God to see where He wants the church to move forward and somethings that are tried will work, others may not but God does not stand still, so nor should we.

Everyone in the church has a part to play, being part of a team where there is good governance and accountability.

7. Any Other Business/Questions

Do we want to continue pre-recording Sunday services?

The computer is left on to download as a connection is needed and this takes several hours.

Could we start having the Bible readings in person during a service rather than pre-recorded?

People can be asked if they would like to pre-record their reading or read life during the service.

Is there going to be a prayer team at the end of services?

Looking into restarting a prayer team for next term

It is sad not seeing the children in church before they go out to their groups on a Sunday morning.

This is a difficult balancing act. The children are in church during half-term and the holidays seasons and there could be safeguarding issues. All Age services are being built into the life of St Saviour's.

Could we start celebrating birthdays in church again?

Could we have photographs of staff/PCC/ministry leads as the board is still on the wall.

Is there anyone who could be at the front of services doing sign language?

Lynnette Peckett, Disability Champion, will look into this.

8. 2024 APCM

This will be held on 12 May 2024

9. Closing of Meeting

Rev Allen closed the meeting in prayer.

Report of the Parochial Church Council to the APCM 2024

1. PCC REPORT

Since the APCM last year the PCC has met 6 times, all meetings were quorate, and minutes taken.

2. PCC ADMINISTRATION

Members of the Parochial Church Council from May 2023 - May 2024

VICAR	The Revd Allen Bower (Ex-officio)
WARDENS	Mr. Guy Trevithick Mr Geraint Owen
DEPUTY WARDENS	Mrs Jessica Bray Mrs Barbie Ryder-Matthews
DEANERY SYNOD REPS	Mr Norman Head (Ex-officio) Mr Stephen Pal-George Ms. Christine Rogers
ELECTED MEMBERS OF THE PCC (Deputy Warden)	Mrs Barbie Ryder-Matthews Mrs Jessica Bray (Deputy Warden) Miss Hannah Welch Mrs Rani Banga Mrs Lynnette Peckett Ms. Gillian Harrap Mrs Lisa Cook Mr. Doug Potkin Mr. Daniel Kemp
PCC SECRETARY	Mrs Jenny Welch (Non-Voting)

Mr. Agnel Rajiv

Ms. Gillian Harrap

Mrs Lisa Cook

Once again, I am indebted to the work of our Finance team Barbie Ryder-Matthews and Agnel Rajiv, for their faithful and wise guidance throughout the year. Thank you to all who partner with us in seeing lives transformed through your giving. Everything we do is due to your incredible generosity. One way you can make a real difference is to give regularly by standing order and help us to claim gift aid. You will find the full financial report on a separate document, and if you have any questions, please feel free to contact the Treasurer.

Yours sincerely, Revd Allen Bower.

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	•	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed 'BCF' and forms part of these financial statements.

At 31 December 2023 Building project restricted funds: 10a £96,670

At 31 December 2023 Asset Sales:	10b	£0
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At 31 December 2023 General restricted funds:	100	£85.512
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At 31 December 2023 Fuel Fund project restricted funds:	100	£1,676
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At 31 December 2022 Building project	10%	€140,000
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At 31 December 2022 Asset Sales were:

At 31 December 2022 General restricted funds:	100	£55.873
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At 31 December 2022 Fuel Fund project	100	£19,652
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Reserves Policy

Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2000 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2023

Risk Management 2023
All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2023 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2023 accounts was approved by the PCC on the Date to be entered after PCC approval

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023**

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2023, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: 24/04/2024 _____

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

4. CHURCH WARDENS' REPORT

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour's were characterised by good practice & good governance.

As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour's. Our safeguarding dashboard measures are all UpToDate & green. This means for example that all safeguarding training for every person requiring it is UpToDate. Safeguarding was also discussed & reviewed at every PCC & Standing Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour's are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed, transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee has also ensured that the ongoing work of maintaining the existing buildings & providing for future needs has been diligently done. i.e. the refurbished kitchen and the completion of The Light House in 2023 & the work underway to provide adequate toilet facilities & an additional meeting space.

The "Matthew 18" prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating, these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviour's continuing to thrive.

Geraint Owen
Guy Trevithick

5. OASIS REPORT

Our Oasis community continues to meet every Wednesday for a more formal service with Holy Communion followed by a time of fellowship. The congregation has seen a number of new people join them plus the return of some familiar faces.

We have been blessed to have a few local clergy join us to preside over communion when our clergy were unavailable. During August we had a more informal time of meeting with a Thought for the Day and a time of prayer and fellowship. The year ended with a Carol concert.

6. KIDS' MINISTRY

Our Sunday groups continue to grow in strength and numbers Sparks (3 years to Year 2) average regular number 8 per week and Blaze (Year 3 – Year 6) average regulars' number 15.

On Thursday's in term time we run a Stay and Play together with the Haven. This is a very successful group for our local community, and we have seen many weeks with up to 20 little ones plus parents/carers.

Our Junior kick group has been put on pause for the moment as we were not able to get the numbers needed. However, this year we will be doing termly socials to allow our kids to still meet on days other than Sundays.

Easter Holidays 2023 and February 2024 Half term, we hosted Kick camp for our kids. This was again another successful venture with 18 kids attending for the day. We look forward to hosting more holiday camps in the future.

In October our Light Party saw both a large group of church and nonchurch families attend. We look forward to continuing the success of evenings like this in the future.

Christmas Eve the youth and kids did a Nativity service for the church. It was great to have so many of the church family involved in this event. With this in

mind, we will be allowing more opportunities for the children to be involved in the main church services.

At the end of last term, we ran transition sessions for the kids moving up to youth and on the last day we had a celebration service, where we were able to pray and present the Year 6 kids to Youth. Also, the Year 2 kids in Sparks who have moved up to Blaze.

Our team has grown with some new members, as well as others moving onto other things. More team is always a vital to allow us to continue to grow the kid's ministry and allow more age-appropriate groupings for the kids.

7. YOUTH MINISTRY

During 2023/24, we have continued to bring sessions to young people both at St Saviour's and at Bishop Wand School, with regular contact with St Paul's School. Weekly Younger Youth sessions on Sunday mornings and Friday Youth Kick Academy runs with games and activities, both in term time. Older Youth has started back with the Youth Alpha series including food and great discussions.

At The 4 service we have continued to see young people involved in these services by preaching, hosting, leading the game, doing the reading, lead worship and being involved in the band, visuals and welcome.

It has been a busy year in our youth work. We had pizza and pancake socials and a trip to White Spider climbing wall.

Sonia is part of the Kensington Growing younger team where they ran a training morning in October 2023 for children's and youth workers, Sonia ran a seminar and was on the panel. In November as part of the Bishop's schools mission week, we provided a prayer space at Bishop Wand School and hosted the Kensington Area Youth Event, where a number of local churches attended for games and worship. Sonia gave a talk on 'Who you're made to be' from Psalm 139:14.

In December there was a youth Christmas party and young people were involved in narrating our nativity service. During February half term, we were able to partner with Kick again to provide one multi sports day camp for kids and another for youth, which was great fun for all involved. This is the second time we have provided these days, and they were a great success. In March we had another worship night where we partnered with Kick again and Samuel (Kick coach) brought a message on intimacy with God from 2 Corinthians 3:18.

We have a wonderful youth team and the numbers of young people attending our youth activities are growing. It is great to see young people share their gifts and grow in confidence. It is so good that we can provide different sessions to

facilitate the young people's different needs. To provide a safe, supportive space and sharing Jesus' love and light is such a privilege.

8. PRAYER

Prayer continues to underpin everything that we do at St Saviour's. We have a number of prayer meetings throughout the week including Tuesday morning Dynamic prayer, Tuesday morning staff prayer and Wednesday Men's breakfast/prayer. This year we introduced our Matthew 18 prayer groups which meet throughout the week, via zoom, to pray for the church. Our monthly prayer meeting is now meeting in church in person.

We had two Saturday Mornings of Prayer in church at the start of each new term to pray for the term ahead.

We are thankful to Guy Trevithick, John Welch, Julia Jaeger and Christine Rogers for leading these prayer meetings.

9. WORSHIP

This year has been a year of challenge but also a product of wonderful Spiritual growth witnessed in the team. Yvette Kemp joined us bringing her beautiful harmonies, but we are still praying for God to increase our numbers of skilled people.

We continue to support The 10, The 4 and The 6 services on a Sunday, as well as our Oasis service on a Wednesday and The Haven on a Thursday. We have also begun to support the monthly prayer meetings, as well as the staff team meetings on a Tuesday morning.

Christmas and Easter were successfully delivered again, and we hosted the Compassion Ladies event, supporting them with production for Phillipa Hanna. We also put on our own fundraising musical event featuring Spelthorne Orchestra, raising over £500.

We have been extremely active with the youth worship team, playing host to a Kensington Area worship evening and a Deanery worship evening. We have grown in numbers of youth being involved in worship and continue to mentor their development.

We upgraded our stage lighting system by installing LED spots to reduce running costs of bulbs and purchased a new Djembe drum from money donated to the ministry. We have a great team of volunteers on production and although face challenges at times, I organised some advanced sound training with Olie to help assist them in upskilling.

10. COMMUNITY MINISTRY

Over the last 12 months, we have seen the number of new clients increasing both on a Monday and Thursday, particularly for The Haven lunches on a Thursday.

The Haven was nominated for a number of awards including The Rotary Club and Voluntary in Action.

We were privileged to be able to support and organise a wedding blessing for one of our clients, who had been diagnosed with a terminal illness.

During the summer holidays we organised and funded 4 coaches to take local families to the beach for a fun day out.

We were blessed to receive an amazing amount of Harvest Festival food from local businesses, schools and local residents.

It was a real pleasure to be part of the Kenyngton Manor Lantern Parade, where we provided hotdogs and drinks for the event free of charge. The event was a huge success and as well as building relationships with other charities and organisations, the foodbank received some financial donations.

Christmas

We were able to host a Christmas Community Party when 100 children and their families attended. Kempton Jockey Club provided a party lunch free of charge, and we were able to fund a children's entertainer as well as a puppet show from Peckett's Puppets. We had our Christmas gifting day, when 200 children were catered for. Our volunteers did the Rotary walk with Santa around our local neighbourhood and raised money for The Haven.

Easter Celebrations

On Maundy Thursday we organised crafts for under 5s and were able to bless them with free Easter Eggs. Kempton Jockey Club provided a delicious lunch.

Partners

We have been able to partner with the following organisations to offer support to our local families, including:

- Beauty Bank
- Spelthorne Hygiene Bank
- MIND – who provide sessions hosted in the church.
- Foodbank Network with other local foodbanks. The partnership was created to stop duplicated foodbank support and to enable additional funding.

11. WOMEN'S MINISTRY

During 2023 we held 5 varied events including 3 evenings and 2 Saturday breakfasts. During our March breakfast event we heard from Yvette Kemp, who shared a testimony around rest, and in October Elspeth Saville, from All Saints Church in Laleham, spoke on 'the antidote to anxiety'. Both were well attended, and we enjoyed a continental breakfast together.

Our evenings included a 'great re-gifting,' and a talk on the impact of plastic rubbish in low-income countries by Joanne Green from Tearfund; hearing from Frances Novillo the Lead Police Chaplain for Surrey and Sussex; and a summer picnic at the church. Due to very low numbers at evening events throughout the

year, going forward we'll be focusing on 3 breakfast events a year. We hope to see you there!

12. OPERATIONS

We have continued to have 4-5 services a week at The O, The Haven, The 10, The 4 and The 6. It has been a real joy to welcome many new people to these services. We have been blessed to have a wide range of preachers and service leaders each week and are very grateful for their hard work and to that of the worship, production and welcome teams who make our services run so smoothly.

We have carried out 1 baby dedication, 5 baptisms, 1 wedding blessing and taken 2 funerals during the year. Plus, we held special two baptism services during December and on Easter Sunday 2024 when a further 16 people were baptised!

All of the Health & Safety checks/inspections and Risk Assessments are all up to date and were carried out on time.

The new community kitchen was opened in September 2023, and this is a huge asset to both The Haven Ministry and the church. New processes and procedures were written, and we carried out kitchen training for our volunteers. We are so thankful to have Charlotte Willoughby join the staff team as Kitchen Lead. Charlotte will be responsible for overseeing the operations of the kitchen during The Haven on Mondays and Thursdays.

The Light House building has now been fully clad, and the side area of the garden cleared of the brambles.

The ceiling lights in the church have been replaced with new LED light fittings.

We organized a number of events during the year including a summer picnic, the annual church holiday to HTB Focus and a Compassion Ladies Night. Jess Bray and Yvette Kemp started a Ladies Bible study which meets monthly, and this group has grown and flourished.

We continue to use the Diocese Safeguarding Dashboard and have achieved a 100% progress rate. All of our teams are now DBS checked and have carried out their safeguarding training.

13. PAID STAFF CHANGE

Revd Sophie Raeside returned from her maternity leave in January 2024. Charlotte Willoughby was employed as Kitchen Lead in March 2024.

14. DEANERY SYNOD REPORT

Spelthorne Deanery Synod met three times to consider current matters within the Anglican Church; meetings also provide opportunities for sharing news and enjoying fellowship with clergy and lay representatives from the eleven churches in the Spelthorne Deanery. The current three-year term began on 1st July 2023.

Clergy moves within the Deanery –Rev Carole George, rector of St Nicholas Shepperton, was appointed as Area Dean in succession to Fr Joseph Fernandes who was appointed a Prebendary of St Paul's and took up a new appointment as vicar of St Mary's Acton after serving as Area Dean of Spelthorne and incumbent of St Hilda's Ashford.

Rt Rev Dr Emma Ineson who had just taken up the appointment of Bishop of Kensington joined the February meeting. During a Q&A session she introduced herself, described some of her past experience, particularly her recent role as assistant to Archbishop Justin Welby during 2022/23 when King Charles' coronation and the late Queen's funeral took place. She spoke on the content of her book "Failure" what Jesus said about sin, mistakes and messing stuff up". She also said that Spelthorne was a valued and important area in the diocese and challenged us to examine how we can contribute to Christian mission in the Diocese of London.

Rev John Beauchamp, London Diocese Disability Ministry Enabler spoke at the June meeting and stimulated all PCCs to consider how inclusive their churches are so that all people can feel welcome and able to participate in activities bearing in mind that disabilities include not just physical and sensory disabilities but mental health issues and learning disabilities, as well as "hidden" disabilities such as epilepsy, diabetes, arthritis, autism, and various conditions which may cause chronic pain. He drew attention to the wide range of material and support available from the Diocese.

The October meeting was addressed by Emma Thompson of the St Alban's Diocese who spoke passionately about the mission of "Save the Parish", which was founded in 2021 and is run by volunteers, to give a voice to parishes who felt the strategy of the leadership of the Church of England to amalgamate parishes and reduce the number of clergy in those parishes, was wrong and counterproductive. She mentioned that the parish church forms an important part of many communities even if attendance at services is low. Although the Diocese of London has priests in most parishes and finances are better than other parts of the country, there are no grounds for complacency.

Annual Finance meetings were hosted by Archdeacon Richard Frank & Rev Mary Spredbury (Diocesan Finance Officer). During the year reports were given by Nick Wood-Dow on issues discussed at the London Diocesan Synod.

15. VICARS REPORT 2023

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise." Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that 'remembering' God's faithfulness is important to God. That being so, why does God declare "forget the former things?" Israel's focus on the past may have brought some comfort, however, it was hindering momentum into

their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, "I am doing something new - are you excited?"

It's easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions - just to name a few.

And God says,

"See, I am doing a new thing! Now it springs up; do you not perceive it?"

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. The video our curate Sophie has created gives just a glimpse of what God is doing at St Saviour's. With limited resources we have encapsulated something of the Diocesan vision for the church in London: 'Confident Disciples, Creative Growth, Compassionate Communities,' and the values of 'Growing Younger, Safer, and Racially Diverse.'

Confident Disciples

A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream.

Attending Focus summer festival where we saw many grow in their faith, especially young people.

An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth

Seeing growth in the Haven Stay & Play, Haven Knit & Natter, The Art club and other fellowship groups.

Compassionate Communities

The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger

Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer

Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse

A diverse church family, racially, in gender, background, disability and education, represented in every area of church life.

Our social media tagline speaks of 'a real-life adventure.' Through the above, and many more activities, St Saviour's Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP

REGISTERED CHARITY NUMBER: 1130267

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023

Approved by St Saviour's PCC
and
Approved by External Examiner

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

The Parochial Church Council (the PCC) present their report together with the financial statements of the PCC accounts for the year ended 31 December 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Church office address	St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

Clergy

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) (On maternity leave as at 31st December 2022)

Permission to Officiate (PTO)	None in 2023
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Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2023 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
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PCC Secretary (non-voting)	Jenny Welch (First appointed October 2021)
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The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Guy Trevithick (First appointed May 2022 ex-officio) Geraint Owen (First appointed Oct 2020 ex-officio)
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Deputy wardens	Jess Bray (Appointed May 2022) Barbie Ryder- Matthews (Appointed May 2022)
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Treasurer	Barbie Ryder-Matthews (Treasurer since April 2020) (Stepped down May 2023) Agnel Rajiv (Appointed May 2023)
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Members of the PCC	Hannah Welch (April 2019, re-elected May 2023) Barbie Ryder-Matthews (April 2016 re-elected Oct 2020, & May 2023) Jess Bray (May 2022) Rani Banga (Oct 2020) Brad Loader (Oct 2020-May 2023) Lisa Cook (May 2022) Doug Potkin (May 2022) Gillian Harrap (May 2022) Keith Wilsher (April 2021) (stood down Apr 2023) Lynnette Peckett (April 2021) Agnel Rajiv (May 2023) Dan Kemp (May 2023) Lavinia Bamford (April 2016 - re-elected 2020, stood down May 2023 ex-officio) Stephen Pal-George (Oct 2020 ex-officio) Christine Rogers (April 2020 ex-officio) Simon Greatwood (April 2020 – May 2023 ex-officio) Norman Head (April 2016 ex-officio)
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Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016 & May 2023) Christine Rogers (Appointed Oct 2020 & May 2023) Stephen Pal-George (Appointed Oct 2020 & May 2023) Vin Bamford (Appointed Oct 2020, stood down May 2023) Simon Greatwood (Appointed Oct 2020, stood down May 2023)
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Church Staff on payroll

Operations Director	Lorraine Hutton - Part Time (April 2021)
Operations Administrator	No employment in this role during 2023
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Senior Youth Pastor (Youth Minister Grant)	Sonia Stead - Part Time (April 2018)
Youth Pastor	No employment in this role during 2023
Youth & Children's Pastor	Claudia Aimer - Full Time (April 2022)
Social Transformation Pastor	Donna Mason - Part Time (Jan 2021)
Foodbank Manager	No employment in this role during 2023
Community Administrator	Steve Bank-Smith - Part Time (April 2021)
Church & Office Housekeeper	No employment in this role during 2023

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	No volunteer in this role during 2023
Pastoral Admin Lead	No volunteer in this role during 2023
Oasis Pastor	Rev Sophie Raeside
Community Recovery Lead	Ministry not run during 2023
Football Fun Lead	No volunteer in this role during 2023
Life Group Lead	No volunteer in this role during 2023
Prayer Lead	Julia Jaeger
Kid's Ministry Administrator	Hannah Welch
Women's Ministry Lead	Sue Wilsher
Men's Ministry Lead	Simon Raeside
PA to Vicar	Lorraine Hutton
Electoral Roll Officer	Gillian Harrap
Communication team	No volunteer in this role during 2023
Fund Raising Team Lead	Jess Bray (stood down June 2023)
Youth Work Student	No volunteer in this role during 2023
Youth Admin Support	No volunteer in this role during 2023

Church Staff - Third Party

IT Consultant	Rix Banga - RX Designs
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2023 Electoral Roll has 224 signed up (7 members removed, 3 added, 0 death). (2022 - Electoral Roll 221)

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023**

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church Office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Church Wardens are elected annual at the Annual Meeting of Parishioners (AMP) and new members of the PCC (Parochial Church Council) are elected at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

May 2023 - Cazenove Architects

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in May.

VICAR and WARDEN's REPORT

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise." Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that 'remembering' God's faithfulness is important to God. That being so, why does God declare "forget the former things?" Israel's focus on the past may have brought some comfort, however, it was hindering momentum into their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, "I am doing something new - are you excited?"

It's easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions, Pastoral Care, Life Groups, Media & Comms, inadequate creche facilities - just to name a few.

And God says,
"See, I am doing a new thing! Now it springs up; do you not perceive it?"

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. With limited resources we have encapsulated something of the Diocesan vision for the church in London: 'Confident Disciples, Creative Growth, Compassionate Communities,' and the values of 'Growing Younger, Safer, and Racially Diverse.'

Confident Disciples

A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream.
Attending Focus summer festival where we saw many grow in their faith, especially young people.
An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth

Seeing growth in the Haven Stay & Play, Haven Knit & natter, The Art club and other fellowship groups.

Compassionate Communities

The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger

Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer

Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse

A diverse church family, racially, in gender, background, disability and education, with representation in every area of church life.

Our social media tagline speaks of 'a real-life adventure.' Through the above, and many more activities, St Saviours Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen
March 2024

Warden's Report 2023

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour's were characterised by good practice & good governance. As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour's. Our safeguarding dashboard measures are all up to date & green. This means for example that all safeguarding training for every person requiring it is up to date. Safeguarding was also discussed & reviewed at every PCC & Steering Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour's are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee have also ensured that the ongoing work of maintaining the existing buildings & providing for future needs have been diligently done. i.e. the refurbished kitchen and the completion of the modular build in 2023 & the work underway to provide adequate toilet facilities & an addition meeting space.

The "Matthew 18" prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviours continue to thrive.

Geraint Owen
Guy Trevithick

The Parochial Church Council of the Ecclesiastical Parish of St Saviour’s Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	9	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2023 Building project restricted funds:	10a	£96,670
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At 31 December 2023 Asset Sales:	10b	£0
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At 31 December 2023 General restricted funds:	10c	£65,512
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At 31 December 2023 Fuel Fund project restricted funds:	10c	£1,676
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At 31 December 2022 Building project restricted funds:	10a	£149,982
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At 31 December 2022 Asset Sales were:	10b	£0
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At 31 December 2022 General restricted funds:	10c	£55,873
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At 31 December 2022 Fuel Fund project restricted funds:	10c	£19,652
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Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2006 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2023

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in May 2023.
The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.
The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2023 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2023 accounts was approved by the PCC on the Date to be entered after PCC approval

Rev Allen Bower

Date: 12th May 2024

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2023, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 24/04/2024

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds		Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Ministry Restricted Funds		2023	2022
		£	£	£		£	£
INCOMING RESOURCES from:	2						
Voluntary income	2a	186,958	1,620	794		189,372	192,957
Income from Charitable Church activities	2b	2,609	56,000	82,348		140,957	108,150
Other trading activities	2c	4,641	-	1,159		5,800	17,531
Investments	2d	1,429	2,213	-		3,642	335
TOTAL INCOMING RESOURCES		195,637	59,833	84,301		339,771	318,973
RESOURCES EXPENDED	3						
Church Activities	3a-3f	206,970	110,171	95,015		412,156	200,554
Depreciation							44,101
Governance costs	3g	1,080		-		1,080	696
TOTAL RESOURCES EXPENDED		208,050	110,171	95,015		413,236	245,351
NET INCOMING (OUTGOING) RESOURCES	-	12,413	-	50,338	-	73,465	73,622
NET MOVEMENT IN FUNDS	-	12,413	-	50,338	-	73,465	73,622
Transfers between accounts		15,548	99,931	4,048		119,527	
BALANCES BROUGHT FORWARD at 1Jan		114,731	149,982	75,526		340,239	375,783
BALANCES CARRIED FORWARD at 31 Dec		117,866	199,575	68,859		386,297	449,405

The notes on pages 10 and 11 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2023

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Other	2023	2022
		£	£	£	£	£
FIXED ASSETS						
Tangible fixed assets	4	-	102,880	-	102,880	155,710
		-	102,880	-	102,880	155,710
CURRENT ASSETS						
Debtors	5	3,012	25	-	3,037	1,635
Short term deposits	6	26,621	38,698	-	65,320	112,280
Cash at bank and in hand	7	90,462	57,972	68,859	217,293	234,010
					-	
		120,095	96,695	68,859	285,650	347,925
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	2,229	-	-	2,229	10,129
NET CURRENT ASSETS		117,866	96,695	68,859	283,421	337,796
NET ASSETS		117,866	199,575	68,859	386,297	449,405
FUNDS Represented by:						
Unrestricted/Designated Funds	9				117,887	112,684
Restricted Funds	10				165,530	223,989
Light House Building					102,880	112,732
					386,297	449,405

Approved on behalf of the PCC by:

Rev Allen Bower

Agnel Rajiv - Treasurer

Date: 12th May 2024

The notes on pages 12 to 13 form part of these financial statements

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the charity. The Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

Other non-PCC Property

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

PCC Property

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. Phase 1 Modular build was completed in 2023 at the back of the Vicarage garden. The remainder of the fund £149k will be put towards the next phase of the building project.

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2023.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2023

		Budget Codes		Unrestricted Funds	Restricted Funds		TOTAL	
2	INCOMING RESOURCES (SOFA)	GF	R		BF	Other	2023	2022
	Note: BF = Building Fund			£	£	£	£	£
2a	Voluntary income							
	Planned giving:							
	Offerings and Donations	4800	4900	159,297	1,320		160,617	161,903
	Income tax recoverable on Gift Aid donations	4871	4921	27,660	300		27,960	27,290
	Other planned giving / fund raising events					794	794	-
	Legacies		4747				-	2,641
				186,958	1,620	794	189,372	191,834
2b	INCOME FROM CHURCH ACTIVITIES							
	Community Activities							
	Life Groups, Alpha and Other Courses						-	-
	Church Community Events			1,045			1,045	-
	Art Group	4035		223			223	302
	Garden Maintenance						-	-
	Wed @ 10 - Coffee & Chat	4050		279			279	378
	Disability Ministry	4095		52			52	30
	Men's Ministry Events	4100		166			166	323
	Women's Ministry - Events	4150					-	557
	Church Weekend Away		4190	182		92	274	795
	Youth Worker			-	-	-	-	-
				1,948	-	92	2,039	2,385
	Children's Activities							
	Children's Church	4200	4211	131		50	181	613
				131	-	50	181	613
	Youth Activities							
	Youth - " Youth Church"	4300	4373	521		811	1,332	2,120
	Youth Student		4370				-	800
	Youth Minster Project		4396				-	30,020
				521	-	811	1,332	32,941
	Local Mission Ministry							
	Vicar Discretionary Fund					11,700	11,700	-
	Discretionary Hardship Fund					2,000	2,000	-
	Community Food Bank & Connected Ministries	4420	R		6,000	62,196	68,196	41,235
	Community Fuel Fund	4460	R			5,500	5,500	30,538
	Community Kick Football Ministry						-	-
	CAP - Dept Management/Money Skills Ministry						-	-
	Staff Welfare			9			9	-
	Local Missions, Gifts, Grants & Charitable	4418	R		50,000		50,000	439
				9	56,000	81,396	137,405	72,212
	Overseas Mission Ministry							
	Uganda & Watoto Mission			-	-	-	-	-
	Open Door			-	-	-	-	-
	Tearfund Mission			-	-	-	-	-
				-	-	-	-	-
2c	OTHER INCOMING RESOURCES							
	Church Ministry Equipment							-
	Church Refund for Council Tax/Utilities		4746	2,005			2,005	4,164
	Worship Equipment & Multitracks		4714	-		1,030	1,030	2,100
	Sale of Antiquities	4003		24			24	15
	Staff Salary & Advertising		4731				-	10,000
	Staff/Volunteer Gifts		4736			129	129	320
	Church Service/Admin Donation	4707		1,941			1,941	464
	Vicar blessing						-	-
	Weddings & Funerals	4600		671			671	468
	Insurance claim refund						-	-
				4,641	-	1,159	5,800	17,531
2d	INCOME FROM INVESTMENTS							
	CCLA & Barclays Bank Interest rec'd			1,429	2,213		3,642	1,458
	Asset disposal balancing						-	-
	Asset disposals income received			-	-	-	-	-
				1,429	2,213	-	3,642	1,458
TOTAL INCOMING RESOURCES				195,637	59,833	84,301	339,771	318,974

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3 EXPENDITURE ON CHARITABLE ACTIVITIES (SOFA)				Unrestricted Funds	Restricted Funds		TOTAL	
3a	EXPENDITURE ON CHURCH ACTIVITIES	Budget Codes	R	£	BCF	Other	2023	2022
					£	£	£	£
3a	Provision of Clergy	GF						
	Common Fund	7400			54,000		54,000	58,400
	Curate Salary	5960			13,940		13,940	20,112
	Clergy Expenses	7100			480		480	405
	Curate Glebe Water	7250			100		100	532
	Glebe Curate Rent	7251			12,974		12,974	12,952
	Vicarage Costs	7200	7208	R	4,437	410	4,847	5,138
					85,931	-	86,341	97,539
3b	CHURCH LIFE & OUTREACH							
	Church Services Costs	6300			1,357		1,357	802
	Church Worship Equipment - General	6810			2,335		2,335	452
	Church Worship Equipment - Restricted		6811	R	-	150	150	9,302
	Church Worship Sound/Audio/Comms	6800			-	589	589	2,111
	Church Worship Licences	6805			1,815		1,815	
	Church Worship Expenditure	6820			635		635	
	Church Worship Ministry Salaries	6845			14,068		14,068	14,055
	Local Missions, Blessings, Grants & Charitable	5800				794	794	574
	Kintsugi Mission Ministry	5016			250		250	500
	Discretionary Hardship Fund					2,000	2,000	-
	Volunteer & Staff blessings	5836			51	129	180	-
	Weddings, Funerals, Baptisms	6000			536		536	110
	Church Festivals	6200			94		94	211
					21,140	-	24,803	28,116
	Adult Community Events							
	Evangelism & Discipleship Expenses						-	-
	Community Church Events	5030			277		277	
	Oasis Wed @ 10 Service	5050			251		251	243
	Pastoral Ministry	5076			204		204	187
	Men's Ministry Events	5100			59		59	287
	Women's Ministry Events	5150			84		84	537
	Church New Wine Week / Weekend Away		5190	R		92	92	819
	Fund Raising Costs - Picchu Walk				1,450		1,450	
					2,324	-	2,416	2,072
	Children's' Ministry							
	Youth & Children's Pastors Salary		5900	R	427	25,039	25,466	18,276
	Children's Church, Life Group & Events	5200	5205	R	747	124	872	829
					1,174	-	25,163	19,105
	Youth Ministry							
	Youth - Church, Life Group & Monthly Events	5300			1,277	1,081	2,357	4,568
	Youth - Apprentice / Student	5370		R			-	800
					1,277	-	2,357	5,368
	Youth Minster Project							
	Youth Minster Senior Pastor Salary		5921	R	15,351	4,015	19,366	21,503
	Youth Minster Project Expenditure	5394		R	115	-	115	35
					15,466	-	19,481	21,538
	Community Mission Ministry							
	Community "Food Bank" & Connected Ministries	5400		R		15,658	15,658	11,194
	Community Pastor & Food Bank Salaries	5931		R		16,051	16,051	15,345
	Debt Management Expenses	5477		R		205	205	184
					-	-	31,914	26,722
	Fuel Fund Project			R				
	Community Fuel Fund Top Ups & Arrears - St Saviours	5463				12,968	12,968	10,335
	Community Fuel Fund Top Ups & Arrears - St Mary's	5465				8,720	8,720	6,145
	Community Fuel Fund Expenditure	5461&62				1,790	1,790	
					-	-	23,478	16,480
	Local Mission Ministry							
	Canaan Book Shop, Poppy Appeal, Fuel Fund				5,525		5,525	-
							-	-
					5,525	-	5,525	-
3c	PROVISION OF OFFICE & SUPPORT							
	Staff Welfare - increase in salary - Pension & NI			-	5,200	5,200	-	-
	Operations Manager Salary	5937			26,486		26,486	25,995
	Office Equipment	7784					-	833
	Office Admin costs	7700			17,978		17,978	16,489
					39,264	-	44,464	43,317
3d	PROVISION OF BUILDINGS & FACILITIES							
	Church Resources	7305					-	61
	Church Cleaning Services & H & S Materials **	7315			5,339		5,339	7,432
	Church Repairs, Maintenance & Garden	7330			5,091		5,091	5,611
	Electric	7360			5,825		5,825	3,302
	Gas	7365			14,711		14,711	9,764
	Water Rates	7370		-	1,830		1,830	2,663
	Insurance	7375			5,731		5,731	5,148
					34,867	-	34,867	33,979
3e	COMMUNITY BUILDING PROJECTS							
	Architect, Planning & Preparation Fees	9000				110,171	110,171	38,457
					-	110,171	-	38,457
3f	Contra Adjustments							
	Staff Loan repayment	7881					-	100
	Year End Adjustments						-	10,219
	Balancing figures between funds						-	29
							-	
					-	-	-	10,090
3g	Governance costs							
	Independent Examiner/Audit	7795			1,080	-	1,080	696
	TOTAL RESOURCES EXPENDED				208,050	110,171	95,015	413,236
								323,302
**	Includes staff salaries							

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3h	EXPENDITURE ON RAISING FUNDS (Info only)	Unrestricted	Restricted	Restricted	Total	Total
		Funds 2023	Funds 2023	Funds	2023	2022
		£	BCF	2023 Other	£	£
	Machu Picchu Mountain Walk 2023 This expenditure was taken from the £5k raised from this walk.	1,450	-	-	1,450	-
	Total expenditure	1,450	-	-	1,450	-

3i STAFF COSTS (info only)

The aggregate payroll costs are as follows:

	2023	2022
	£	£
Gross Wages and salaries	97,468	92,032
Youth Apprentice	-	-
Employer's NI Contributions (gross)	6,208	6,062
Employer's Allowance	3,000	3,000
Pension contributions	2,880	2,190
	-	-
	103,556	97,284

During 2023 we employed 1 new member of Staff.
At the year end there were 7 members of staff employed, all on a part time basis.
No employee was paid more than £60,000.

In February 2017 we joined a government pension scheme called Nest.
Pension contributions were paid by and on behalf of 5 eligible employees during 2023. (Four employees were part of the pension plan during 2022)

4 FIXED ASSETS (Bal Sheet)

	Freehold Land & Buildings	Building Projects	Fixtures & Equipment	2023	2022
	£	£	£	£	£
4a Cost or Valuation					
Balance at 1st January -	-	122,170	33,540	155,710	155,710
Additions in the year	-	-	-	-	-
Disposals in the year	-	-	-	-	-
Balance at 31 December	-	122,170	33,540	155,710	155,710
4b Accumulated Depreciation					
Balance at 1st January	-	12,860	31,241	44,101	33,951
Depreciation for the year	-	6,430	2,299	8,729	10,150
Balance at 31st December	-	19,290	33,540	52,830	44,101
4c Net book value					
At 1 January	-	109,310	2,299	111,609	121,759
At 31 December	-	102,880	-	102,880	111,609
In accordance with accounting policy note 1e					

5 DEBTORS (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
Income tax recoverable through Gift Aid	2,305	25	-	2,330	2,091
Accrued Income	707			707	-
Previous year adjustment					
	3,012	25	-	3,037	2,091

6 SHORT TERM INVESTMENTS (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
CBF Church of England Deposit Fund (CCLA)					
CCLA - PCC Reserve Account	25,795			25,795	112,280
CCLA - PCC Reserve Account interest received	827			827	-
CCLA - Building community fund		36,486		36,486	-
CCLA - Building Community Fund interest received	-	2,213	-	2,213	-
	26,621	38,698	-	65,320	112,280

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.
Interest is paid quarterly. The current market Interest rates increased in 2023 accounting year and we realised interest for the whole year of, £827 (£334 - 2022) on the PCC account and £2,213 (£1,122 - 2022) on the BCF.

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7 CASH AT BANK AND IN HAND (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
Barclay's current account					
PCC - Barclays General Fund	56,607			56,607	70,402
PCC - Barclays Restricted & Unrestricted Savings Fund	33,855		67,183	101,038	80,483
PCC - Barclays Building Fund		57,972		57,972	63,498
PCC - Barclays Fuel Fund - TW16 7TP & TW16 6RG parishes			1,676	1,676	19,602
	90,462	57,972	68,859	217,293	233,985

8 LIABILITIES/CREDITORS: (SOFA)
AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2023	2022
	£	£	£	£	£
Accruals and sundry creditors:					
Sundry Creditors	2,229			2,229	10,129
Previous year adjustment				-	-
	2,229	-	-	2,229	10,129

9 UNRESTRICTED & DESIGNATED FUNDS
(Represented By)

	Balance as at 31 Dec 2022	Income	Expenditure	Transfers	Balance as at 31 Dec 2023
	£	£	£	£	£
General unrestricted funds	76300.76	339,771	413,236	50,000	52,836
Previous year allocation	33521				33,521
Designated Funds	4909				4,909
				-	-
	114,731	339,771	413,236	50,000	91,266

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

RESTRICTED BREAKDOWN (Represented By)

10a

Building Fund Restricted

	Balance b/fwd. at 1 Jan	Funds collected, interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
	£	£	£	£	£
Building Community Fund Barclays Bank	63,497	59,833	110,171	44,788	57,947
Transfer between GF & BF bank accounts	-				-
Building Community Fund - CCLA savings & interest	86,485	2,213		50,000	38,698
Fixed Asset adjustment - Modular build					-
Gift Aid Owed at end of year		25			25
					-
	149,982	62,071	110,171	5,212	96,670

10b ASSET SALE (Represented By)

Sale of Asset - None in 2023

	-	-	-	-	-
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10c Restricted (Represented by)

Future Contingency	4,000.00	2,000			6,000
					-
Youth Minster Project	4,014.91		4,014.91		-
Youth Discretionary Fund	-				-
Youth Ministry Restricted funds	4,517.53	211.42	481.20		4,248
Youth Ministry - Jack Petchey Vouchers	5.00	599.49	599.49		5
Children's Ministry Resources	219.78	49.58	124.46		145
Council Tax paid by church & refunded by Diocese	410.21		410.21		-
Go Fund Me		794.13	794.13		-
Salary donations for Church staff	25,038.52		25,038.52		-
Staff Salary increase	6,659.84		5,199.96		1,460
Staff Volunteer Gift collection		129.00	129.00		-
Oasis Day Trip funds	964.00				964
Worship Equipment	193.51	150.00	150.00		194
Worship Music Multitracks	250.00	880.00	589.43		541
Foodbank & Community Support Centre	60,319.00	62,570.64	31,913.96		90,976
Foodbank & Community Support Centre Shared Utilities	-	35,048.47		-	35,048
Foodbank & Community Support Centre Shared staff	-	16,110.34		-	16,110
Church Holiday New Wine / Weekend Away		91.59	91.59		-
St Saviour's Spontaneous Creative Projects (Jan Berry)	440.00				440
Discretionary Fund - Specific		2,000.00	2,000.00		-
Discretionary Fund - Vicar Choice		11,700.00			11,700
Fuel Fund Project - St Saviour's & St Mary's Church	19,652.02	5,502.09	23,478.29		1,676
					-
	75,526	86,678	95,015	-	67,188
Total restricted funds	225,507	148,749	205,186	5,212	163,857

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10d RESTRICTED FUNDS Explanation (Info Only)

Building Community Fund	A separate Building Community Fund was established in 2006 to record the activities in relation to the Building Community project. A small number of donors continue to support the fund on a regular basis. A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold. In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden. The Modular Build was operational from September 2022 but formally launched as "The Light House" in January 2023 and finally completed in December 2023..
Hardship Discretionary Fund - Specific	This fund holds donations that are received for specific members of the community. These donations are given out to the relevant members as per the donors request.
"Community Food Bank" and "Community Support Centre" Project	Sufficient donations were received during 2023 for the Foodbank & Community Support Centre Project to remain self-funding. During 2023, the St Saviour's Community Foodbank distributed food parcels to just under 1000 families, around 84 families per month. The number of people benefitting from the foodbank during the year was 13,583 local community members. Meals given out during the year was 142,523. The weight of food distributed was 57,731kg. Average number of foodbank parcels (an average of 5 bags per family) given out each month was 4980. Average number of volunteer hours served during the year was 8,448 hours. This number of hours equates to £89,664 if the volunteers were paid minimum wage. Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by .420grams which is the value used by the Trussell Trust. We have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary. Records are updated weekly and reports sent to Spelthorne Borough Council, Surrey County Council, DiningsSW3 and Chanrai businesses, Tesco Supermarket and Surplus to Supper. The Community Support Centre offers many areas of help to our local community. We offer debt and budget advice, help with housing benefits, personal benefits, care benefits etc. Outside agencies attend the centre on a regular basis, Citizen's Advice Centre, A2 Dominion Housing association, Age concern and many more. Community members of Surrey & Spelthorne Counties and beyond who attend this ministry are accepted as they are on that day and given unconditional love, care and a listening ear. Everyone is invited to enjoy a relaxed atmosphere to chat whilst enjoying free refreshments, breakfast and lunch prepared with surplus food.
Frozen "Ready Meals"	This project supplied local community members with 4,759 frozen meals via parcels and to the surplus queue.
Community "Lunch" Project	We began the Community free lunch project in June 2017, this was put on hold during 2020 and 2021 due to Covid and was resumed in 2022 and running well during 2023. The average number of local community attending the lunches was around 250 Per month.
Community Fuel Fund Project	In conjunction with St Mary's Church, Sunbury, we were able to continue to run the Fuel Fund project providing "Top UP" and "Arrears" support for many of the Parish community in need of gas and electric help.
Oasis Annual Holiday	The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Due to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2022. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2022. The Oasis holiday was again put on hold for 2022 due to Covid restrictions. Refunds were made to those who had paid more than the deposit.. No holiday was booked for 2023 and the remainder of the restricted fund money will be held to help towards day trips during 2024.
Worship Music & Sound Equipment	The Worship Ministry received a donation for the purchase of a new sound equipment. Some items of equipment were purchased in 2020 with the remainder of the donation being used to purchase equipment in 2022/2023. The ministry received donations towards Multitrack music during 2023.
Youth Minster Project	St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. This project ended in 2023. The grant was to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs. Groups are also run at the church, including youth band, life groups, youth club, groups during morning services and youth led services whilst the church was open and online activities throughout lockdown periods. Many of the activities will continue going forward but under the Church Youth Ministry.
Youth Ministry	A donation of £5k was made to the Youth Ministry to be used at the discretion of the Senior Youth Pastor. The balance remaining at the end of 2023 will be carried forward to 2024. We received vouchers from Jack Petchey to award to Youth members which were spent during 2023 to provide much needed resources for the Youth ministry.
Children's Ministry	A donation was received to purchase children's ministry equipment in 2023 and the balance will be carried forward to 2024.
Council Tax paid by church & refunded by Diocese	The church paid for the Vicarage council tax and was refunded by the Diocese
Salary donations for Church staff	Donations were received specifically towards staff salaries. This was spent during 2023.
Staff Salary increase	A donation was received towards staff salary increase as a thank you for all their hard work. This was spent during 2023.
Previous year's shared costs allocated in 2023	The Community & Foodbank Ministry had sufficient funds to remain self-funding. Utility/Overhead running costs for the ministry were transferred from restricted to general fund to cover the ministry overhead costs paid by the church general fund.
Discretionary Fund - Vicar Choice	Donation received specifically to meet ministry/church expenses which only the Vicar has discretion to use.
Future Contingency	This fund was created to meet any future contingency and carried £4000 into 2023. A further £2000 was allocated in 2023 making a total of £6000 at the end of the year.
Spontaneous Creative Projects (Jan Berry)	This money was donated to St. Saviours, to spend on Creative / Art related projects.

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11 MISCELLANEOUS CHARITABLE DONATIONS (Info Only)					
	Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
	£	£	£	£	£
Fund Raising Walk - Machu Picchu	-	5,000	1,450	-	3,550
	-		-	-	-
	-	5,000	1,450	-	3,550

12 CHURCH BUILDING PROJECTS (Info Only)		2023	2022
		£	£
Architects - Planning & Preparation & Fundraiser Costs		110,171	33,833
		110,171	33,833

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular build at the rear of The Vicarage garden.

In 2021 the modular build at the rear of the Vicarage garden was purchased and erected on site. All surrounding areas were landscaped with fencing, paths and levelling of soil areas ready for planting grass seed in the spring of 2022. In January 2023 the building was named "The Light House".

In 2023 the cladding for the building was agreed for installation in autumn 2023 and work began in December for completion in January 2024.

13 OPERATING LEASE COMMITMENTS (Info Only)		2023	2022
		£	£
London Diocese Fund - Rental of Glebe Cottage - Curate Housing began June 2022		12,974	12,952
Siemens Financial Services - Rental of Ricoh MPC2500		1,006	1,556
		13,980	14,508

The above payments are in respect of two agreements;
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. In October 2023, rental was frozen at the current levels for another year.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier. A five year agreement was put in place ending in February 2027.

14 CAPTIAL COMMITMENTS (Info Only)	
We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020. There were four capital commitments at the end of 2022 financial year, fridges and freezers, an electronic keyboard and updated sound desk. The Modular build at the back of the Vicarage was completed in 2022 and was named "The Light House" The new Kitchen was built and commissioned in 2023.	

15 Related Party Transactions and Balances (Info Only)	
The following items from 2023 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.	
There are five disclosures of "conflict of interest" for 2023 to be recorded:	
1. Jenny Welch took up the role of a non-voting PCC Secretary in April 2022 and continued in the post during 2023. Jenny Welch is the mother of Hannah Welch, a PCC Trustee and volunteer children's leader. Jenny Welch would be asked to leave the room for any discussions regarding Hannah Welch and separate notes taken.	
2. Hannah Welch is a PCC Trustee and is the daughter of Jenny Welch the non-voting PCC Secretary. Hannah Welch would be asked to leave the room for any discussions regarding the PCC Secretary role and separate notes taken.	
3. Rani Banga is a PCC Trustee and the mother of Rix Banga who, under the name of RX Designs, is the church's IT Consultant. Rani Banga would be asked to leave the room for any discussions regarding RX Designs and separate notes taken.	
HISTORIC INFORMATION - will remain in accounts until all phases of the building fund project are completed.	
The property owned by the Church in Wolsey Road, was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.	

PCC Giving
During the year of 2023 members of the PCC gave a total of £40,079 in unrestricted offerings and donations. (2022 £29,785)

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2023**

Approved by St Saviour's PCC
and
Approved by External Examiner

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP

The Parochial Church Council (the PCC) present their report together with the financial statements of the PCC accounts for the year ended 31 December 2023. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address
Church office address
Telephone
E-mail
Website

St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
St Saviour's Church Vicarage Road, Sunbury, Middlesex, TW16 7TP
01932 782800
info@StSavs.org
www.StSavs.org

Clergy

Vicar
Curate

Rev. Allen Bower (Appointed Sept 2020)
Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) (On maternity leave as at 31st December 2022)

Permission to Officiate (PTO)

None in 2023

Key Management Personnel

St Saviour's regard its PCC as kec management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2023 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar
PCC Secretary (non-voting)

Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
Jenny Welch (First appointed October 2021)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens

Guy Trevithick (First appointed May 2022 ex-officio)
Geraint Owen (First appointed Oct 2020 ex-officio)

Deputy wardens

Jess Bray (Appointed May 2022)
Barbie Ryder- Matthews (Appointed May 2022)

Treasurer

Barbie Ryder-Matthews (Treasurer since April 2020) (Stepped down May 2023)
Agnel Rajiv (Appointed May 2023)

Members of the PCC

Hannah Welch (April 2019, re-elected May 2023)
Barbie Ryder-Matthews (April 2016 re-elected Oct 2020, & May 2023)
Jess Bray (May 2022)
Rani Banga (Oct 2020)
Brad Loader (Oct 2020-May 2023)
Lisa Cook (May 2022)
Doug Potkin (May 2022)
Gillian Harrap (May 2022)
Keith Wilsheer (April 2021) (stood down Apr 2023)
Lynnette Peckett (April 2021)
Agnel Rajiv (May 2023)
Dan Kemp (May 2023)
Lavinia Bamford (April 2016 - re-elected 2020, stood down May 2023 ex-officio)
Stephen Pal-George (Oct 2020 ex-officio)
Christine Rogers (April 2020 ex-officio)
Simon Greatwood (April 2020 – May 2023 ex-officio)
Norman Head (April 2016 ex-officio)

Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod

Norman Head (Appointed April 2016 & May 2023)
Christine Rogers (Appointed Oct 2020 & May 2023)
Stephen Pal-George (Appointed Oct 2020 & May 2023)
Vin Bamford (Appointed Oct 2020, stood down May 2023)
Simon Greatwood (Appointed Oct 2020, stood down May 2023)

Church Staff on payroll

Operations Director
Operations Administrator
Worship Pastor
Senior Youth Pastor (Youth Minster Grant)
Youth Pastor
Youth & Children's Pastor
Social Transformation Pastor
Foodbank Manager
Community Administrator
Church & Office Housekeeper

Lorraine Hutton - Part Time (April 2021)
No employment in this role during 2023
Kirsty Evans - Part Time (June 2019)
Sonia Stead - Part Time (April 2018)
No employment in this role during 2023
Claudia Aimer - Full Time (April 2022)
Donna Mason - Part Time (Jan 2021)
No employment in this role during 2023
Steve Bank-Smith - Part Time (April 2021)
No employment in this role during 2023

Church Staff - Part Time Volunteers

Finance/HR Manager
Payroll Lead
Creative Department Lead
Building Project Lead
Pastoral Lead
Pastoral Admin Lead
Oasis Pastor
Community Recovery Lead
Football Fun Lead
Life Group Lead
Prayer Lead
Kid's Ministry Administrator
Women's Ministry Lead
Men's Ministry Lead
PA to Vicar
Electoral Roll Officer
Communication team
Fund Raising Team Lead
Youth Work Student
Youth Admin Support

Barbie Ryder Matthews
Barbie Ryder Matthews
Stephen Pal-George
Julia Jaeger / Geraint Owen
No volunteer in this role during 2023
No volunteer in this role during 2023
Rev Sophie Raeside
Ministry not run during 2023
No volunteer in this role during 2023
No volunteer in this role during 2023
Julia Jaeger
Hannah Welch
Sue Wilsheer
Simon Raeside
Lorraine Hutton
Gillian Harrap
No volunteer in this role during 2023
Jess Bray (stood down June 2023)
No volunteer in this role during 2023
No volunteer in this role during 2023

Church Staff - Third Party

IT Consultant

Rix Banga - RX Designs

Professional advisors and agents

Bankers
Independent Examiner
Quinquennial Inspector

Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2023 Electoral Roll has 224 signed up (7 members removed, 3 added, 0 death).

(2022 - Electoral Roll 221)

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church Office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Church Wardens are elected annual at the Annual Meeting of Parishioners (AMP) and new members of the PCC (Parochial Church Council) are elected at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

May 2023 - Cazenove Architects
November 2018 - Cazenove Architects
November 2014 - Clive England of Thomas Ford and Partners.
November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in May.

VICAR and WARDEN's REPORT

“Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise.” Isaiah, Chapter 43, verses 18-21.

A few years ago, I shared the above passage for our annual review, and as I reflect on 2023, I am again reminded of these words.

It seems to me that ‘remembering’ God’s faithfulness is important to God. That being so, why does God declare “forget the former things?” Israel’s focus on the past may have brought some comfort, however, it was hindering momentum into their future. The path ahead was teeming with challenges and appeared far from exhilarating. Nonetheless, God declares to Israel, “I am doing something new - are you excited?”

It’s easy to get distracted with the numerous challenges: An aging building, shortage of team in many areas, financial restrictions, Pastoral Care, Life Groups, Media & Comms, inadequate creche facilities - just to name a few.

And God says,
“See, I am doing a new thing! Now it springs up; do you not perceive it?”

As we have sought to discern where God is leading in 2023, I am filled with wonder and gratitude at His faithfulness. With limited resources we have encapsulated something of the Diocesan vision for the church in London: ‘Confident Disciples, Creative Growth, Compassionate Communities,’ and the values of ‘Growing Younger, Safer, and Racially Diverse.’

Confident Disciples
A competent training parish for future leaders: A Curate returning for their second year of training, An ordinand beginning training, A person discerning their call to Ordained ministry through the Caleb Stream. Attending Focus summer festival where we saw many grow in their faith, especially young people. An emphasis on prayer through online meetings, teaching, and in-person meetings.

Creative Growth
Seeing growth in the Haven Stay & Play, Haven Knit & natter, The Art club and other fellowship groups.

Compassionate Communities
The flourishing of the Haven as a transformation hub for fellowship, faith, wellbeing & mental health, free lunches, surplus food, foodbank, debt advice, housing advice and other local agencies. A place where the broken are welcomed, can feel safe and be restored.

Growing Younger
Seeing our youth and children thrive on Sundays, during the week, and at events such as Light Parties and Youth Worship Nights. Engaging with local schools through hosting courses, visits and services.

Growing Safer
Building a safe culture for all, across our ministries and activities, evidenced via the diocesan dashboard.

Racially Diverse
A diverse church family, racially, in gender, background, disability and education, with representation in every area of church life.

Our social media tagline speaks of ‘a real-life adventure.’ Through the above, and many more activities, St Saviours Sunbury has invited those in our local community, both young and old, to a real-life adventure. An adventure where they can find faith, freedom, and new life in Jesus. Are you excited?

Lots of love, Allen
March 2024

Warden’s Report 2023

In 2023 we continued to work to ensure all the activities undertaken by all those at St Saviour’s were characterised by good practice & good governance. As always for the purpose of this report there are too many people to acknowledge and thank by name. The selfless, hard work of all the staff & volunteers remains the bedrock of the church. To each and every person who have given their prayers, time, expertise, energy & who contribute financially to the church we extend our profound thanks.

In no particular order as wardens, we note the particular importance of certain practices to the health of St Saviour’s. Our safeguarding dashboard measures are all up to date & green. This means for example that all safeguarding training for every person requiring it is up to date. Safeguarding was also discussed & reviewed at every PCC & Steering Committee meeting in 2023. It informs how we approach all our activities including recruitment. Likewise, the diligence & transparency with which all the financial transactions & accounts of St Saviour’s are recorded & reported every month continues to ensure that the financial position of the church is fully understood & reviewed.

A critical part of ensuring that key processes & decisions are implemented and reviewed transparently is that we have a fully functioning Staff team, PCC & Standing Committee. Each of these groups were at full complement & met regularly as planned throughout 2023.

The work of other teams such as the Building Committee have also ensured that the ongoing work of maintaining the existing buildings & providing for future needs have been diligently done. i.e. the refurbished kitchen and the completion of the modular build in 2023 & the work underway to provide adequate toilet facilities & an addition meeting space.

The “Matthew 18” prayer groups have also been a significant initiative. Open to anyone from the church with each member of the PCC participating these are weekly prayer meetings that are an important contribution to the spiritual health of the church.

We would also like to welcome Sophie back from her maternity leave.

Many uncertainties remain of course, and we can improve in many areas. Equally we enter 2024 with the foundations in place to see the work of St Saviours continue to thrive.

Geraint Owen
Guy Trevithick

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to members of the congregation struggling financially.

In overall terms at 31 Dec 2023 unrestricted funds stand at:	9	£117,887	2022	£114,731
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419.736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2023 Building project restricted funds:	10a	£96,670
At 31 December 2023 Asset Sales:	10b	£0
At 31 December 2023 General restricted funds:	10c	£65,512
At 31 December 2023 Fuel Fund project restricted funds:	10c	£1,676
At 31 December 2022 Building project restricted funds:	10a	£149,982

Accounts



ST SAVIOUR'S SUNBURY

Diocese of London, Kensington Area



The Parish of St Saviour's, Upper Sunbury

**Annual Parochial Church Meeting
Sunday 14 May 2023**

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ST SAVIOUR'S SUNBURY

Diocese of London, Kensington Area
The Parish of St Saviour's, Upper Sunbury

Annual Meeting of Parishioners (AMP)

The Annual Meeting of Parishioners will take place at St Saviour's Sunbury at 11.30am on Sunday 14th May 2023.

Agenda

1. Prayer and Minutes of last meeting
2. Appointment of **two** Church Wardens
3. Date of next meeting: 12 May 2024

Those entitled to attend, and vote are all adults resident in the parish **and** all members of the electoral roll.



**Diocese of London, Kensington Area
The Parish of St Saviour's, Upper Sunbury**

Annual Parochial Church Meeting (APCM)

The Annual Parochial Church Meeting will take place at St Saviour's Sunbury directly following the AMP on Sunday 14th May 2023. **Those entitled to attend and vote:** Members of the electoral roll.

Agenda

1. Minutes of the previous meeting (The Revd Allen Bower)
2. Changes in the Electoral Roll (Gillian Harrap)
3. Annual Financial Report (Barbie Ryder-Matthews)
 - Independent Examiner's report for the year ending Dec 2022.
 - Appointment of Independent Examiner for period to 31 Dec 2023.
4. Election of lay representatives to the PCC and Deanery Synod (The Revd Allen Bower)
5. Resolution for the term of Deanery Synod representative
6. Wardens' report (Geraint Owen & Guy Trevithick)
7. Vicar's Report (The Revd Allen Bower)
8. Date of Next APCM – 12 May 2024
9. Closing Prayer

Date of next business PCC meeting: 15 May 2023 7.25pm.



Annual Meeting Parishioners (AMP) minutes 2022

The Annual Parochial Church Meeting took place on Sunday 8th May 2022.

Minutes of Meeting

1. Minutes of the previous meeting

The minutes from the meeting held on 28 March 2021 were approved.

Proposed by Rani Banga: seconded by John Welch: all in agreement.

2. Election of Churchwardens

Geraint Owen and Guy Trevithick, having previously stated they were willing to stand as Churchwardens, were duly elected.

Proposed by Brad Loader: seconded by Kirsty Evans: all in favour.

The date for the next meeting was set as 26 March 2023.



Annual Parochial Church Meeting (APCM) minutes 2022

The Annual Parochial Church Meeting took place directly following the AMP on Sunday 8th May 2022.

Minutes of Meeting

There were c70 adults present.

The meetings were chaired by Jess Bray outgoing (churchwarden) in the absence of Rev Allen Bower.

1. Minutes of the previous meeting

The minutes from the previous meeting held on 28 March 2021 were approved.

Proposed by: Kirsty Evans, seconded by: Julia Jaeger: all in favour.

2. Electoral Roll

The Electoral Roll Officer, Gillian Harrap, reported that the electoral roll now stood at 227 people, 5 names had been removed, 30 added and there is one request to be removed outstanding.

3. Financial Report

The Financial Report had been prepared by Barbie Ryder-Matthews and agreed by the PCC on 14 April 2022. Due to the lack of time for people to read the various reports, it was agreed that any questions could be submitted over the coming week and these, plus the answers, would be posted on the church's website. Until then the report was on hold for approval.

4. Appointment of Auditor/Examiner

Barbie Ryder-Matthew (who joined the meeting via zoom) asked that Costas Liasu of FigTree Accountancy Ltd (based in Sunbury) be reappointed as the Financial Examiner.

Proposed by Gillian Harrap: seconded by John Welch: all in favour.

5. Statement of Financial Activities (SOFA)

Barbie Ryder-Matthews had prepared this the last financial year, January to December 2021, which showed an income of £315,908, with £178,439 in the general fund, £129,301 in the restricted and c£8,000 in the buildings fund. Expenditure had been £276.000 so there was a slight surplus.

6. Annual Report

The names of the staff listed in the Annual Report did not include Caroline Pollard (who was only employed for a few weeks before she resigned) and some staff titles had been missed; the Oasis Report had not been included either. There were no other questions on the Annual Report.

7. Election of PCC Members

Geraint Owen thanked the PCC members who were standing down for all their hard work over the past year: Barney Vanstone (PCC and warden for 8 years), Katrina Desborough (deanery) and Kim Davies (safeguarding).

The following people had stood for the five vacant places on the PCC: Lisa Cook, Gillian Harrap, Jess Bray, Hannah Welch, Doug Potkin

Andy Davis proposed: Sarah Higgs seconded: and all in favour that these nominees be elected to the PCC.

8. Wardens' Report

Geraint Owen gave the following wardens' report:

- The PCC has met bi-monthly over the last year.
- Church life feels to be returning to a more normal form following the pandemic. There is still a presence online, but aiming to move to be more of a worshipping community together and becoming more like a church family again.
- Julia Jaeger had put in a tremendous amount of work regarding the modular build, which was needed to create a dedicated space for children, with the area in front of the modular build being grassed over.
- The Glebe has reverted to being a home again and as a church we have welcomed Sophie Raeside (together with her husband Simon) as the new curate.
- The church office has now moved into the Vestry in the church, with Loraine Hutton the new Operations Director.
- Other new staff included Steve Banks-Smith who is in charge of the foodbank administration, Caroline Pollard (who asked to be released from her role after one month) and Joshua West (who left after three months); it is hoped that a new children's pastor will be employed soon.
- There had been an amazing "vision day" on Saturday 7 May 2022 involving staff, PCC and Deanery members and heads of ministries to start planning for the next five years (Mission Action Plan – MAP).
- The church building needs to be completed and there is active fundraising to make the church accessible to all.
- Following the planning permission granted in November 2019 for the side of the church to be completed, a "footings" hole has been dug (and approved by the council) as this prevents the planning permission from expiring after 3 years.
- Looking forward to feeling that the church is a family again, with people feeling it's a safe space, somewhere they are encouraged and learn to love Jesus more.

9. Vicar's Report

In Rev Allen Bower's absence, Jess Bray read out his report which looked at Isaiah 43:18-21:

Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland. The wild animals honour me, the jackals and the owls, because I provide water in the wilderness and streams in the wasteland, to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise.

Allen said that St Saviour's had been through a difficult time with the pandemic but that he was very excited for the future. We need to be an "open-handed" church, as we have so much we can give to those in the local community, but to do this we need to grow resources.

10 Any Other Business

Gillian Davies asked why Sonia Berry had not been included in the list of staff in the Annual Report. Sonia had resigned due to health issues but her name (and dates of employment) needed to be added. Whilst considering a replacement for Sonia, contractors have been employed to clean the church.

A query was raised about where vacancies in the church are advertised.

The meeting was closed in prayer by Guy Trevithick at 12.10pm. Next meeting scheduled 26 March 2023.



Report of the Parochial Church Council to the APCM 2023

1. PCC REPORT

Since the APCM last year the PCC has met 6 times, all meetings were quorate and minutes taken.

2. PCC ADMINISTRATION

Members of the Parochial Church Council from March 2022 - May 2023

VICAR	The Revd Allen Bower (Ex-officio)
CURATE	The Revd Sophie Raeside (Ex-officio)
WARDENS	Mr Guy Trevithick Mr Geraint Owen
DEPUTY WARDENS	Mrs Jessica Bray Mrs Barbie Ryder-Matthews
DEANERY SYNOD REPS	Mr Norman Head (Ex-officio) Mr Stephen Pal-George Mr Simon Greatwood Mrs Lavinia Bamford Ms. Christine Rogers
ELECTED MEMBERS OF THE PCC	Mrs Barbie Ryder-Matthews (Deputy Warden) Mrs Jessica Bray (Deputy Warden) Mr Keith Willsher Miss Hannah Welch Mrs Rani Banga Mr Brad Loader Mrs Lynnette Peckett Ms. Gillian Harrap Mrs Lisa Cook

PCC SECRETARY	Mr Doug Potkin
TREASURER	Mrs Jenny Welch (Non-Voting)
ELECTORAL ROLL OFFICER	Mrs Barbie Ryder-Matthews
SAFEGUARDING OFFICERS	Ms. Gillian Harrap
HEALTH & SAFETY OFFICER	Mrs Lisa Cook
	Mr Brad Loader

3. STATEMENT OF ACCOUNTS

Once again I am indebted to the work of our treasurer Barbie Ryder-Matthews, for her faithful and wise guidance throughout the year. Thank you to all who partner with us in seeing lives transformed through your giving. Everything we do is due to your incredible generosity. One way you can make a real difference is to give regularly by standing order and help us to claim gift aid. You will find the full financial report on a separate document, and if you have any questions please feel free to contact the Treasurer.

Yours sincerely, Revd Allen Bower.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW18 7TP Report and Financial Statements 2022

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to the Church being shut during the Covid pandemic with members of the congregation struggling financially.

In overall terms at 31 Dec 2022 unrestricted funds stand at:

g	£112,584	2021	£117,103
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Overall there was a net surplus/deficit of:

	-£2,214	2021	£33,851
--	---------	------	---------

Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCP" and forms part of these financial statements.

At 31 December 2022 Building project restricted funds:

10a	£149,591
-----	----------

At 31 December 2022 Asset Sales:

10b	£0
-----	----

At 31 December 2022 General restricted funds:

10c	£55,969
-----	---------

At 31 December 2022 Fuel Fund project restricted funds:

10d	£19,652
-----	---------

At 31 December 2021 Building project restricted funds:

10a	£307,026
-----	----------

At 31 December 2021 Asset Sales were:

10b	£0
-----	----

At 31 December 2021 General restricted funds:

10c	£99,598
-----	---------

At 31 December 2021 Fuel Fund project restricted funds:

10d	£5,594
-----	--------

Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2005 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2022

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in November 2018. The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project. The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2022 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2022 accounts was approved by the PCC on the 28th April 2023

Rev Allen Bower

Date: 28th April 2023

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022**

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2022, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Date: 26/04/2023 _____

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

4. CHURCH WARDENS' REPORT

The life of St Saviour's in 2022 was characterised (as ever) by new & unexpected events. However, through the uncertainty with its accompanying challenges we have much to be grateful for.

In 2022 we started to encounter some of the medium to longer term legacy of the Covid-19 restrictions of 2020/21. The need for example to continue to live stream services with people joining & connecting with the church community through a mix of online activity & attendance in person. This is likely to continue into the future.

In 2022 we were able to re-introduce the full range of activities the church has historically undertaken. Beyond the Sunday services (The10, The4 & The6) the Wednesday Oasis service, the Community Work, schools, youth & kids work as well as other numerous activities. Staff & volunteers have all worked tirelessly to re-establish the rhythm of church life and engage with the many people that we serve. The resumption of the full range of church activities obviously meant we incurred higher costs than in 2021. This at a time when the steep increase in inflation further increased the costs we incurred in the daily operating of the church.

At the beginning of May 2022 Revd Allen Bower started what would prove to be a period of 5 months of compassionate leave. We are delighted that Allen returned to work full time – after careful consideration by Allen himself & those others from the Diocese who were supporting him - at the beginning of November. We are very grateful for the support given to Allen & the wardens by Archdeacon Richard. Likewise the response & support given by the local clergy (a particular thank you to Father Joseph, Revd David Vanstone, Revd Michael Burley, & Revd Tim Rose), the staff team & the volunteers across the church community was impressive & humbling.

The list of people to acknowledge & thank by name is too long for this report. However there are many vivid memories of people giving generously of their time, energy, skills & financially for which we are deeply grateful. Meetings & plans on all aspects of church life were still conducted with decisions taken in unity (not without some robust discussions as is healthy!). Practical work was completed on parts of the church buildings. Meetings were led, teaching was given, financial challenges faced, calls to prayer & fasting were heard & acted upon & the schools & the community work continued.

Many people have given much in 2022.

A fitting testimony to the servant hearted people who make St Saviour's what it is.

Geraint Owen & Guy Trevithick

5. OASIS REPORT

Our Oasis community continues to meet every Wednesday for a more formal service with Holy Communion followed by a time of fellowship. The congregation has seen a number of new people join them plus the return of some familiar faces.

We have been blessed to have a few local clergy join us to preside over communion when our clergy were unavailable. During August we had a more informal time of meeting with a Thought for the Day and a time of prayer and fellowship. The year ended with a Carol concert.

6. KIDS' MINISTRY

The year began with Kids' Ministry being led by a number of core members of the team. We are grateful to Hannah Welch who continued to support the administration of the Kids' Ministry whilst we went through the recruitment process.

In April we were thrilled that Claudia Aimer joined the team as Kids and Youth Pastor and took on the full running of the ministry with 2 groups running on Sundays, called Mini Church in the Chapel and Kids Church in the Modular Building. Our focus was to find an identity for the building and the groups. In September we were very happy to launch The Light House and our groups Stars (birth to 3 years), Sparks (3 years to Year 2) and Blaze (Year 3 – Year 6).

Our team has grown, not only in numbers but those willing to step up and do more on a Sunday. We are still low on numbers and more volunteers will just make Sundays run smoother with scope to grow.

In September we also started Junior Kick Academy which runs the first Friday of each month for an hour; this is catered for Year 3 – Year 6 children. On Thursday we have a stay and play in The Light House that runs adjacent to The Haven allowing for families to stay for lunch afterwards.

At the end of the Spring term 2023 we had transitions sessions for the kids moving up to youth and on the last day we had a celebration service where we were able to pray and present the Year 6 kids to Youth. Also the Year 2 kids in Sparks have moved up to Blaze.

7. YOUTH MINISTRY

During 2022, we have continued to bring sessions to young people both at St Saviour's and in three local secondary schools, social activities for the young people to enjoy, and The 4 service. At The 4 we have seen young people preach, host, lead worship and be involved in the band, visuals and welcoming.

Claudia Aimer joined the staff team in April 2022 as our Kids and Youth Pastor and has been working with Sonia Stead to run some of our youth activities. Sarah Welch finished her placement with us in August 2022, which she had been doing as part of her BA in Theology and Youth Ministry at St Mellitus. It was great to have Sarah on the youth team and supporting her as her placement church.

We have also been able to provide support for local youth and children's workers and hosted a Spelthorne deanery training morning in February 2022. Sonia also did some filming with the Diocese of London Compassionate Communities' team regarding young people's wellbeing. Sonia also took part in a Diocese of London Board for Schools film about churches and schools working together,

discussing Bishop Wand and St Saviour's working together to help students manage anxiety. During Easter holidays in April 2023, we were able to partner with Kick to provide one multi sports day camp for kids and another for youth, which was great fun for all involved.

With the help and support of the youth team it is wonderful to see God do amazing things. It is such a privilege to share the good news of Jesus and shine his light at both St Saviour's and beyond in local secondary schools too.

8. PRAYER

Prayer continues to underpin everything that we do at St Saviour's. We have a number of prayer meetings throughout the week including Tuesday morning Dynamic prayer, Tuesday morning staff prayer, Wednesday Men's breakfast and prayer as well as our monthly prayer meeting which runs over zoom. We are thankful to Guy Trevithick, John Welch, Julia Jaeger and Christine Rogers for leading these prayer meetings.

9. WORSHIP

The past year has been particularly challenging for the worship ministry. We have lost some significant members of the team whom God has called to amazing things, as well as valuable members having had family commitments. I implemented the solution to invest in click track technology, which has released any restriction on the more upbeat and technical songs whilst having less team members. We are currently sourcing tracks from Multitracks.com and using Playback software. We are trusting God and always praying for new, skilled members of the team. We also upgraded our speaker system which has been such an incredible blessing and makes a substantial difference to the sound.

The team attended a couple of worship training opportunities which were well attended and fruitful for them. I also link up with the other HTB worship pastors via CRT network which is invaluable for me, to share best practice and gain support. I have also recently linked with the local worship pastors network of local C of E churches in the area.

We held a classical concert for the Ashford Orchestra which raised over £600 for the church. We continue to offer worship at all 5 services every week, with the emphasis on encouraging the youth in supporting them to lead worship at The 4. Over the summer term, we engaged the church in a number of successful Spirit-filled worship evenings at The 6.

10. COMMUNITY MINISTRY

We ran a Community Celebration for the Queens Jubilee which hosted over 150 people, with Lunch provided and games & activities.

In August we organised for 3 coaches to go to West Wittering and provided a family day out for the local community, including ice creams for the children.

We launched The Haven which runs on a Monday and Thursday, it is a safe place for the community to meet new people. We have also been funded by A2 Dominion and provide a knitting group which has 15 + members.

We worked with our Kids Ministry to provide a Stay & Play group for 0-pre-school aged children which is held every Thursday during term time in The Light house.

We have a relationship with Talking Therapies NHS this allows us to refer clients with mental health issues.

On Maundy Thursday we provided over 100 lunches for the which was provided and served by Kempton Jockey Club. Each child also received an activity box and an Easter egg. Including surplus foods, foodbank parcels and the lunch 488 people were fed.

We held a Christmas party for over 100 children and their parents –carers. We provided a Christmas tea party, games and a Nativity puppet show. We provided 100 families with Christmas gifts and vouchers for each child to the value of £25. Each family received a Christmas Blessing bag which contained special Christmas goodies.

This year we have received many donations from food to cash donations. We have been blessed by corporate companies across Surrey, these include local authorities, The Rotary Club, Surrey County Council and Spelthorne Borough Council. We have created strong relationships with local schools, health authorities, DWP, Citizen Advice Bureau. We meet regularly with other local foodbanks via Spelthorne Borough Council. This gives us an opportunity to work together and to let the authorities know where support is needed.

11. WOMEN'S MINISTRY

During 2022 we held 8 events with 20 - 30 women at most events. We settled into a rhythm of 3 events a term, breaking over holiday periods. Sue Willsher & Rev Sophie Raeside led a small team with Julia Jaeger and Sue Mackintosh. During 2022 Rachel Tully & Yvette Kemp joined the team, and sadly Sue Mackintosh decided to step down - we again thank her for her faithful service over the years!

Using feedback we had received from our ladies, this year's events focused on key topics of interest with a variety of guest speakers and interspersed with time to purely socialise and get to one another better. Topics included: Sophie leading us in a time of prayerful reflection using the Examen to get the year started; then a range of external guest speakers (either virtually or in person as location permitted) looking at sustainability; grief; anxiety & overwhelm; a wonderful taster session of Kintsugi Hope; and we ended the year looking at discipleship and with a time of thanksgiving & worship as we reflected back on the year considering all God's goodness.

12. LIFE GROUPS

Our hope is that fellowship and discipleship will be central to everything we do at St Saviour's and that everyone will get plugged into a Life Group.

Over the past few years we have had Allen, the Raesides', Bangas', Agars' and the Welchs' step down from hosting Life Groups. With a shortage of groups Revd Allen & Revd Sophie were looking into some alternative solutions to best cater for those seeking to join a Life Group. These plans were postponed with Allen on compassionate leave and Sophie taking maternity leave.

However, Life Groups hosted by the Davis', Jen Dougherty, and Bill & Sally Adams continue to meet. It has also been so exciting to see the commencement of three new Life Groups, hosted by the Willshers', Kemps' and a Community Life Group on Thursdays.

We are so grateful for all the Hosts, past and present, who have given out so much to facilitate these groups.

13. OPERATIONS

We have continued to have 4-5 services a week at The O, The Haven, The 10, The 4 and The 6. Numbers attending these services have continued to grow, and it has been amazing to welcome so many new people to St Saviour's. We have been blessed to have a wide range of preachers and service leaders each week, and are very grateful for their hard work and to that of the worship, tech and welcome teams who make our services run so smoothly.

We have carried out 2 baby dedications, 2 baptisms and taken 5 funerals during the year.

All of the Health & Safety checks/inspections and Risk Assessments are all up to date and were carried out on time.

We have implemented the new Diocese Safeguarding Dashboard and have achieved a 99% progress rate. All of our teams are now DBS checked and have carried out their safeguarding training.

14. PAID STAFF CHANGES

Claudia Aimer was employed as Kids & Youth Pastor April 2022.
Sarah Welch position as Youth Student finished in August 2022.
Revd Sophie Raeside went on maternity leave in December 2022.

15. DEANERY SYNOD REPORT

With the lifting of restrictions, Synod was once again able to meet in person rather than by zoom in February, June & October. Synod meetings provide an opportunity for sharing news and enjoying friendship with the clergy and lay representatives from the eleven churches within the Spelthorne Deanery.

Clergy moves within the Deanery – there were no appointments, retirements or resignations this year.

The February meeting featured a presentation by Rev Jonathan Rust Director Of Mission for Kensington Area on "Living in Love & Faith"(LLF) which is one of the pillars of the London Diocese Capital Vision 2030, His talk, illustrated with slides, acknowledged that human sexuality, relationships and marriage can be a difficult subject to discuss for those of the "baby boom" generation and that the Church has often appeared to be out of touch with modern society and not welcoming to all people in our communities.

Fr Robert Thompson (a member of General Synod) spoke and led a discussion on The Parish System at our June meeting. Amongst items discussed were: What animates us about Jesus? What do we feel about Church Plants?' How do we offer a welcome to those from a different cultural background? Also, how do we ensure that by "growing younger" we do not alienate older members of our congregations?

Our final meeting in October heard from Alison Tsang, from the Diocese, who spoke on Compassionate Communities & Modern Slavery. Her talk highlighted key areas: Caring for God's creation; Mental Health & Isolation; Refugees, Asylum Seekers & Modern Slavery; Money, Debt & Food Insecurity; Safer Communities for all young people & Housing & Homelessness.

Annual Finance meetings were hosted by Archdeacon Richard Franks & Rev Mary Spredbury (Diocesan Finance Officer)

During the year reports were given by Nick Wood-Dow & Carolyn Clark on issues discussed at the London Diocesan Synod.

At the October meeting synod approved the appointment of Mrs Jayne Brownlow as Deanery Representative on the Board of Governors of Laleham CE School.

Finally, the following were elected to serve on the Standing Committee of the Deanery Synod: Fr Joseph Fernandes (Area Dean); Rev Simon Douglas Lane & Fr Stuart King as Clergy representatives. Norman Head (current Lay Chair); Deborah Bull & Jo Child were elected as Lay representatives.

16. VICARS REPORT 2023

Matthew Chapter 15

v16-18 "The man who had received five bags of gold went at once and put his money to work and gained five bags more. So also, the one with two bags of gold gained two more. But the man who had received one bag went off, dug a hole in the ground and hid his master's money."

v28-29 "So take the bag of gold from him and give it to the one who has ten bags. For whoever has will be given more, and they will have an abundance. Whoever does not have, even what they have will be taken from them."

Spring is such a wonderful season to write a report because Spring is all about Hope. The harshness of winter is subsiding. Summer is coming. It's quite eschatological; the now but not yet. We see signs of better things to come.

The last twelve months have felt a bit like winter. As we emerged from the pandemic we hankered after some form of normality. We longed for a spiritual summer, a time of renewal. However, our reality felt more akin to survival. Like many churches across the nation, we discovered not everyone has returned to regular worship. Reasons include people relocating, retiring, illness, bereavement, new work or family pressures.

The effect of this has impacted every area of our worship life.

We have struggled to resource teams in Welcoming, Prayer Ministry, Life Group Leaders, Kids, Youth, Foodbank, Preachers, Service Hosts, Pastoral Care and Worship.

The funding we receive not just from the congregation, but also from outside agencies, has been greatly reduced. This combined with the rising cost of living presented some uncertainty. We began conversations on where costs might be cut and how any decision may affect the future of our mission here in Sunbury.

I myself was absent on an extended period of compassionate leave, which no doubt only compounded any uncertainty.

While I have been reflecting and praying about what God might be saying in all of this, I have been drawn to the words of Jesus in Matthew 25, the parable of the Bags of Gold.

Jesus gives a blueprint for an environment, a culture, a way of life, that bears fruit, brings blessing and transforms lives.

It is a culture where taking risks for Jesus is encouraged, failure is embraced, and making space for Jesus is prized.

It's so exciting to see some of the fruit of this Spirit-led, risk-taking culture throughout the life of St Saviour's.

- Many new people attending.
- In person Christmas and Carol services.
- A packed church on Easter Sunday with 11 baptisms.
- Stories of transformed lives.
- Attending the summer Focus camp and seeing so many from St Saviour's encouraged and fired up in their faith.
- Our Friday evening Youth sessions growing and full of life.
- Joining with other churches for youth events.
- Launching The Light House, a vibrant space for young people to grow and be nurtured.
- Launching a Stay & Play toddler group.
- Welcoming our new Kids & Youth Pastor.
- Transforming the safeguarding culture at St Saviour's.
- Men & Women's events, with fellowship and inspiring speakers.
- A Women's Bible Study group.
- Seeing the Haven become a hub for fellowship, surplus food, foodbank, breakfasts, lunches, Citizens Advice, Debt Advice, Housing Advice, Fuel Support, Knitting Clubs, Life Groups, Worship, Mental Health support, and so much more.
- Invitations to local primary and secondary schools where we have shared the Good News of Jesus.
- Supporting the Bishop Wand school achieve an outstanding SIAMS report.
- Seeing a packed church as we hosted Kenyngton Manor school's Christmas service.

These are the seeds of courageous risk-taking for Jesus. These are the awesome signs of a spiritual Spring. Winter has gone; Summer is not here yet, but it is coming.

I am indebted to those who stepped up during my absence and faithfully led St Saviour's at a most challenging time. I am also incredibly grateful to all our staff and volunteers who give out so much, often behind the scenes, and often with little appreciation.

And I am so thankful for all God has done and continues to do. To Him be the glory.

Lots of love, Allen

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2022**

Approved by PCC
and
External Examiner

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PCC accounts for the year ended 31 December 2022. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	205 Vicarage Road, Sunbury Upon Thames, Middlesex, TW16 7TP
Church office address	205 Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

Clergy

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio) (Went on maternity leave December 2022)

Permission to Officiate (PTO)	None in 2022
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Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2021 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
PCC Secretary (non-voting)	Jenny Welch (First appointed October 2021)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Jess Bray (First appointed March 2020 PCC ex-officio) (stood down May 2022) Guy Trevithick (First appointed May 2022 ex-officio) Geraint Owen (First appointed Oct 2020 PCC ex-officio)
Deputy wardens	Barney Vanstone (First appointed Oct 2020 PCC ex-officio) (stood down May 22) Stephen Pal-George (First appointed Oct 2020 PCC ex-officio) (stood down May 22) Jess Bray (Appointed May 2022) Barbie Ryder- Matthews (Appointed May 2022)
Treasurer	Barbie Ryder-Matthews (Treasurer since April 2020)
Members of the PCC	Hannah Welch (April 2019) Katrina Desborough (Oct 2020) (stood down May 2022) Barbie Ryder-Matthews (April 2016 re-elected Oct 2020) Jess Bray (May 2022) Rani Banga (Oct 2020) Brad Loader (Oct 2020) Kim Davies (Oct 2020) (Stood down May 2022) Lisa Cook (May 2022) Doug Potkin (May 2022) Gillian Harrap (May 2022) Keith Wilsher (April 2021) Lynnette Peckett (April 2021) Lavinia Bamford (April 2016 - re-elected 2020 ex-officio) Stephen Pal-George (Oct 2020 ex-officio) Christine Rogers (April 2020 ex-officio) Simon Greatwood (April 2020 ex-officio) Norman Head (April 2016 ex-officio)

Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016) Christine Rogers (Appointed Oct 2020) Vin Bamford (Appointed Oct 2020) Simon Greatwood (Appointed Oct 2020) Stephen Pal-George (Appointed Oct 2020)
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Church Staff on payroll

Operations Director	Loraine Hutton - Part Time (April 2021)
Operations Administrator	No employment in this role during 2022
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Senior Youth Pastor (Youth Minster Grant)	Sonia Stead - Part Time (April 2018)
Youth Pastor	No employment in this role during 2022
Youth & Children's Pastor	Claudia Aimer - Full Time (April 2022)
Social Transformation Pastor	Donna Mason - Part Time (Jan 2021)
Foodbank Manager	No employment in this role during 2022
Community Administrator	Steve Bank-Smith - Part Time (April 2021)
Church & Office Housekeeper	Sonia Berry - (Resigned Jan 2022)

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	No volunteer in this role during 2022
Pastoral Admin Lead	No volunteer in this role during 2022
Oasis Pastor	Sophie Raeside
Community Recovery Lead	Ministry not run during 2022
Football Fun Lead	No volunteer in this role during 2022
Life Group Lead	Rev Sophie Raeside
Prayer Lead	Julia Jaeger
Kid's Ministry Administrator	Hannah Welch
Women's Ministry Lead	Sue Wilsher / Sophie Raeside
Men's Ministry Lead	Simon Raeside
PA to Vicar	Loraine Hutton
Communication team	Gillian Harrap
Fund Raising Team Lead	Jess Bray
Youth Work Student	Sarah Welch - Contract ended August 2022
Youth Admin Support	No volunteer in this role during 2022

Church Staff - Third Party

IT Consultant	Rix Banga - RX Designs
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2022 Electoral Roll has 221 signed up (6 members removed, 1 added, 0 death). (2021 - Electoral Roll 227)

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022**

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in May.

VICAR and WARDEN's REPORT

"I am the true vine, and my Father is the gardener. He cuts off every branch in me that bears no fruit, while every branch that does bear fruit he prunes so that it will be even more fruitful. You are already clean because of the word I have spoken to you. Remain in me, as I also remain in you. No branch can bear fruit by itself; it must remain in the vine. Neither can you bear fruit unless you remain in me." John 15:1-4

As I reflect on the past year, I am drawn again to Jesus words at the end of John's gospel. And as I write this, I am aware that the season of Spring is upon us once again. The harshness of winter is subsiding. The evenings grow lighter, the temperature warmer, and the yellow brilliance of Daffodils adorn the borders of St Saviours Church.

The last twelve months feel a bit like winter. As we emerged from the pandemic we hankered after some form of normality. We longed for a spiritual summer, a time of renewal. However, our reality felt more akin to survival. Like many churches across the nation, we discovered not everyone has returned to regular worship. Former stalwarts have relocated, retired, have new work or family dynamics and pressures.

The effect of this has impacted every area of our worship life.

We have struggled to resource teams in Welcoming, Prayer Ministry, Life Group Leaders, Kids, Youth, Foodbank, Preachers, Service Hosts, Pastoral Care and Worship.

The funding we receive not just from our congregation, but also from outside agencies, has been greatly reduced. This combined with the rising cost of living brought us a great deal of uncertainty. We began conversations on where costs might be cut. Of how these decisions may affect the future of our staff and the future of our mission here in Sunbury.

For a period of time, I myself was absent on an extended period of compassionate leave, which no doubt only compounded the uncertainty.

And at heart of all this, was a faithful group of worshippers, centred around a person called Jesus Christ.

Times of prayer were called; communications were sent to the wider church. As the Spirit ministered to hearts, people gave sacrificially of their time and funds. Our spiritual Winter began to fade, and Spring has begun.

The words of Jesus, and His imagery of the vine remind us that the most important thing is to be with Him. Again and again, He reminds us to remain or abide in Him.

He also tells us it is not just okay or wise to cease certain activities. Sometimes it is necessary. It is necessary to cut and prune in order to be even more fruitful than before, the reverse psychology of the Gods kingdom in its fullness. A kingdom where you serve to lead, give to receive, and prune to bear fruit.

And amongst our ceasing, pausing, cutting back and pruning we have seen so much fruit over this last year.

People returning, new people attending.
In person Christmas and Carol services.
Attending the summer Focus camp and seeing so many encouraged and fired up in their faith.
Our Friday Night Youth sessions growing and full of life. Joining with other churches for youth events.
Launching the Light House, a vibrant space for young people to grow and be nurtured.
Beginning a Stay & Play toddler group.
Welcoming our new Kids & Youth Pastor.
Transforming the safeguarding culture at St Saviours.
Men & Women's Ministry events, with fellowship and inspiring speakers.
Women's Bible Study group.
Seeing the Haven become a free hub for fellowship, surplus food, foodbank, breakfasts, lunches, Citizens Advice, Debt Advice, Housing Advice, Fuel Support, Knitting Clubs, Life Groups, Worship, Mental Health Support, and so much more.
Invitations to local primary and secondary schools where we have shared the Gospel.
Assisting the Bishop Wand school achieve and outstanding SIAMS report.
Hosting the Kenyngton whole school Christmas Worship.

These are the awesome signs of a spiritual Spring. Winter has gone; Summer is not here yet, but it is coming.

I am indebted to those who stepped up during my absence and faithfully led St Saviours at a most challenging time.
I am also incredibly grateful to all our staff and volunteers who give out so much, often behind the scenes, and often with little appreciation.
And I am so thankful for all God has done and continues to do.
To Him be the glory.

Lots of love, Allen
March 2023

Warden's Report 2022

The life of St Saviour's in 2022 was characterised (as ever) by new & unexpected events. However, through the uncertainty with its accompanying challenges we have much to be grateful for.

In 2022 we started to encounter some of the medium to longer term legacy of the Covid-19 restrictions of 2020/21. The need for example to continue to stream services live with people joining & connecting with the church community through a mix of online activity & attendance in person. This is likely to continue into the future.

In 2022 we were able to re-introduce the full range of activities the church has historically undertaken. Beyond the Sunday services (The10, The4 & The6) the Wednesday Oasis service, the Community Work, schools, youth & kids work as well as other numerous activities. Staff & volunteers have all worked tirelessly to re-establish the rhythm of church life and engage with the many people that we serve. The resumption of the full range of church activities obviously meant we incurred higher costs than in 2021. This at a time when the steep increase in inflation further increased the costs we incurred in the daily operating of the church.

At the beginning of May 2022 Revd Allen Bower started what would prove to be a period of 5 months of compassionate leave. We are delighted that Allen returned to work full time – after careful consideration by Allen himself & those others from the Diocese who were supporting him - at the beginning of November.

We are very grateful for the support given to Allen & the wardens by Archdeacon Richard. Likewise the response & support given by the local clergy (a particular thank you to Father Joseph Fernandes, Revd David Vanstone, Revd Michael Burley, & Revd Tim Rose), the staff team & the volunteers across the church community was impressive & humbling.

The list of people to acknowledge & thank by name is too long for this report. However there are many vivid memories of people giving generously of their time, energy, skills & financially for which we are deeply grateful. Meetings & plans on all aspects of church life were still conducted with decisions taken in unity. (not without some robust discussions as is healthy!). Practical work was completed on parts of the church buildings. Meetings were led, teaching was given, financial challenges faced, calls to prayer & fasting were heard & acted upon & the schools & the community work continued.

Many people have given much in 2022.
A fitting testimony to the servant hearted people who make St Saviours what it is.

With Love, Guy Trevithick and Geraint Owen
March 2023

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to the Church being shut during the Covid pandemic with members of the congregation struggling financially.

In overall terms at 31 Dec 2022 unrestricted funds stand at:	9	£112,684	2021	£117,103
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Overall there was a net surplus/deficit of:		-£2,214	2021	£33,851
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of all the restricted funds received are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2022 Building project restricted funds:	10a	£149,591
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At 31 December 2022 Asset Sales:	10b	£0
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At 31 December 2022 General restricted funds:	10c	£55,869
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At 31 December 2022 Fuel Fund project restricted funds:	10c	£19,652
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At 31 December 2021 Building project restricted funds:	10a	£307,026
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At 31 December 2021 Asset Sales were:	10b	£0
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At 31 December 2021 General restricted funds:	10c	£99,598
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At 31 December 2021 Fuel Fund project restricted funds:	10c	£5,594
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Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy set in 2006 was revisited in 2013 and agreed that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2022

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in November 2018.

The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.

The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2022 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2022 accounts was approved by the PCC on the 26th April 2023

Rev Allen Bower

Date: 26th April 2023

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2022, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 26/04/2023

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds		Restricted Funds		TOTAL FUNDS	
				Building community fund (BCF)	Ministry Restricted Funds	2022	2021
		£		£	£	£	£
INCOMING RESOURCES from:	2						
Voluntary income	2a	186,880		2,313	2,641	191,834	188,524
Income from Charitable Church activities	2b	3,662		-	104,488	108,150	88,381
Other trading activities	2c	1,012		-	16,519	17,531	38,911
Investments	2d	335		1,123	-	1,458	91
TOTAL INCOMING RESOURCES		191,889		3,436	123,648	318,973	315,907
RESOURCES EXPENDED	3						
Church Activities	3a-3f	193,407	-	83,736	90,883	200,554	271,269
Depreciation		-		12,860	31,241	44,101	9,995
Governance costs	3g	696			-	696	792
TOTAL RESOURCES EXPENDED		194,103	-	70,876	122,124	245,351	282,056
NET INCOMING (OUTGOING) RESOURCES	-	2,214		74,312	1,524	73,622	33,851
NET MOVEMENT IN FUNDS	-	2,214		74,312	1,524	73,622	33,851
BALANCES BROUGHT FORWARD at 1Jan		114,903		184,585	76,295	375,783	461,889
BALANCES CARRIED FORWARD at 31 Dec		112,684		258,901	77,819	449,405	495,740

The notes on pages 10 and 11 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2022

	Notes	Unrestricted Funds		Restricted Funds		TOTAL FUNDS	
				Building community fund (BCF)	Other	2022	2021
		£		£	£	£	£
FIXED ASSETS							
Tangible fixed assets	4	-		122,170	33,540	155,710	121,759
Depreciation		-		12,860	31,241	44,101	
		-		109,310	2,299	111,609	121,759
CURRENT ASSETS						-	
Debtors	5	2,031	-	397		1,635	2,742
Short term deposits	6	25,795		86,485	-	112,280	110,822
Cash at bank and in hand	7	94,992		63,498	75,521	234,010	260,417
		122,818		149,586	75,521	347,925	373,981
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	10,129	-	-	-	10,129	-
NET CURRENT ASSETS		112,689		149,586	75,521	337,796	452,305
NET ASSETS		112,684		258,901	77,820	449,405	574,064
FUNDS Represented by:							
Unrestricted/Designated Funds	9					112,684	83,524
Restricted Building Fund	10a					149,591	307,026
Building Fund Asset Net book value	4					109,310	
Restricted Fuel Fund	10c					19,652	5,594
Restricted General Fund	10c					55,869	99,598
Restricted Fund Asset Net book value	4					2,299	
						449,405	495,742

Approved on behalf of the PCC by:

Rev Allen Bower

Barbie Ryder-Matthews - Treasurer

Date: 26th April 2022

The notes on pages 12 to 13 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the charity. The Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

Other non-PCC Property

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

PCC Property

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. Phase 1 Modular build was completed in 2022 at the back of the Vicarage garden. The remainder of the fund £149k will be put towards the next phase of the building project.

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2022.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

2	Budget Codes		Unrestricted Funds	Restricted Funds		TOTAL	
	GF	R		BF	Other	2022	2021
			£	£	£	£	£
2 INCOMING RESOURCES (SOFA)							
Note: BF = Building Fund							
2a Voluntary income							
Planned giving:							
Offerings and Donations	4800	4900	159,697	3,329	-	163,026	158,248
Income tax recoverable on Gift Aid donations	4871	4921	27,183	107	-	27,290	29,276
Other planned giving / fund raising events			-	-	-	-	-
Legacies and Grants	4747	R	-	-	2,641	2,641	1,000
			186,880	3,436	2,641	192,957	188,524
2b INCOME FROM CHURCH ACTIVITIES							
Community Activities							
Life Groups, Alpha and Other Courses			-	-	-	-	-
Church Community Events			-	-	-	-	-
Art Group	4035		302	-	-	302	-
Garden Maintenance			-	-	-	-	20
Wed @ 10 - Coffee & Chat	4050		378	-	-	378	103
Disability Ministry	4095		30	-	-	30	-
Men's Ministry Events	4100		323	-	-	323	140
Women's Ministry - Events	4150		557	-	-	557	350
Oasis Day Trips			-	-	-	-	-
Craft in memory of Jan Berry		R	-	-	-	-	440
Church Weekend Away	4190		-	-	795	795	-
Youth Worker			-	-	-	-	-
			1,590	-	795	2,385	1,053
Children's Activities							
Children's Church	4200	4211	R	113	-	500	613
				113	-	500	613
Youth Activities							
Youth - " Youth Church"	4300	4373	R	1,520	-	600	2,120
Youth Student		4370	R	-	-	800	800
Youth Minster Project		4396	R	-	-	30,020	30,020
			1,520	-	31,420	32,940	36,242
Local Mission Ministry							
Vicar Discretionary Fund			-	-	-	-	-
Discretionary Hardship Fund			-	-	-	-	-
Community Food Bank & Connected Ministries	4420	R	-	-	41,235	41,235	48,463
Community Fuel Fund	4460	R	-	-	30,538	30,538	2,000
Community Kick Football Ministry			-	-	-	-	-
CAP - Dept Management/Money Skills Ministry			-	-	-	-	-
Staff Welfare			-	-	-	-	-
Local Missions, Gifts, Grants & Charitable	4418	R	439	-	-	439	260
			439	-	71,773	72,212	50,723
Overseas Mission Ministry							
Uganda & Watoto Mission			-	-	-	-	-
Open Door			-	-	-	-	-
Tearfund Mission			-	-	-	-	-
			-	-	-	-	-
2c OTHER INCOMING RESOURCES							
Church Ministry Equipment			-	-	-	-	-
Church Refund for Council Tax	4746	R	-	-	4,164	4,164	-
Worship Equipment	4714	R	-	-	2,100	2,100	1,000
Sale of Antiquities	4003		15	-	-	15	115
Staff Salary & Advertising	4731	R	-	-	10,000	10,000	36,833
Staff/Volunteer Gifts	4736	R	65	-	255	320	129
Church Service/Admin Donation	4707		464	-	-	464	-
Vicar blessing			-	-	-	-	-
Weddings & Funerals	4600		468	-	-	468	834
Insurance claim refund			-	-	-	-	-
			1,012	-	16,519	17,531	38,911
2d INCOME FROM INVESTMENTS							
CCLA Bank Interest rec'd			335	-	-	335	91
Asset disposal balancing			-	-	-	-	-
Asset disposals income received			-	-	-	-	-
			335	-	-	335	91
TOTAL INCOMING RESOURCES			191,889	3,436	123,648	318,973	315,908

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

3 EXPENDITURE ON CHARITABLE ACTIVITIES (SOFA)				Unrestricted Funds	Restricted Funds		TOTAL	
	Budget				BCF	Other	2022	2021
3a EXPENDITURE ON CHURCH ACTIVITIES	GF	R		£	£	£	£	£
Provision of Clergy								
Common Fund	7400			58,400	-	-	58,400	68,160
Curate Salary	5960			20,112	-	-	20,112	9,855
Clergy Expenses	7100			405	-	-	405	690
Curate Glebe Water	7250			532	-	-	532	742
Glebe Curate Rent	7251			12,952	-	-	12,952	7,393
Glebe Rates				-	-	-	-	-
Glebe Electricity				-	-	-	-	-
Vicarage Costs	7200	7208	R	1,384	-	3,754	5,138	564
				93,785	-	3,754	97,539	87,404
3b CHURCH LIFE & OUTREACH								
Church Services Costs	6300			802	-	-	802	614
Church Worship Equipment - General	6810			452	-	-	452	702
Church Worship Equipment - Restricted		6811	R		-	9,302	9,302	-
Church Worship Sound/Audio/Comms	6800			2,111	-	-	2,111	1,609
Church Worship Ministry Salaries	6845			14,055	-	-	14,055	14,105
Local Missions, Blessings, Grants & Charitable	5800	58386		319	-	255	574	934
Kintsugi Mission Ministry	5016			500	-	-	500	-
Discretionary Hardship Fund				-	-	-	-	-
Clergy discretionary fund				-	-	-	-	-
Volunteer & Staff blessings	5836			-	-	-	-	85
Weddings, Funerals, Baptisms	6000			110	-	-	110	93
Church Festivals	6200			211	-	-	211	26
				18,559	-	9,557	28,116	18,168
Adult Community Events								
Evangelism & Discipleship Expenses				-	-	-	-	259
Life Groups				-	-	-	-	-
Oasis Wed @ 10 Service	5050			243	-	-	243	141
Oasis Annual Holiday Refunds				-	-	-	-	1,885
Pastoral Ministry	5076			187	-	-	187	158
Adult community courses				-	-	-	-	-
Men's Ministry Events	5100			287	-	-	287	122
Women's Ministry Events	5150			537	-	-	537	271
Church New Wine Week / Weekend Away		5190	R	24	-	795	819	-
				1,277	-	795	2,072	2,836
Children's' Ministry								
Youth & Children's Pastors Salary		5900	R		-	18,276	18,276	6,287
Children's Church, Life Group & Events	5200	5205	R	549	-	280	829	1,516
				549	-	18,557	19,105	7,804
Youth Ministry								
Youth - Church, Life Group & Monthly Events	5300		R	3,486	-	1,082	4,568	2,891
Youth - Apprentice / Student	5370		R		-	800	800	1,200
				3,486	-	1,882	5,368	4,091
Youth Minster Project								
Youth Minster Senior Pastor Salary		5921	R		-	21,503	21,503	20,442
Youth Minster Project Expenditure		5394	R		-	35	35	2,025
				-	-	21,538	21,538	22,467
Community Mission Ministry								
Community "Food Bank" & Connected Ministries		5400	R		-	11,194	11,194	6,593
Community "Food Bank" Allocated shared costs				-	17,638	17,638	-	-
Community Pastor & Food Bank Salaries		5931	R		-	15,345	15,345	12,249
Debt Management Expenses		5477	R		-	184	184	137
Local Mission gift								
				-	17,638	-	44,360	26,722
Fuel Fund Project			R					
Community Fuel Fund Top Ups & Arrears - St Saviours		5463		-	-	10,335	10,335	
Community Fuel Fund Top Ups & Arrears - St Mary's		5465		-	-	6,145	6,145	9,064
				-	-	16,480	16,480	9,064
Local Mission Ministry								
Canaan Book Shop			R	-	-	-	-	-
				-	-	-	-	-
				-	-	-	-	-
3c PROVISION OF OFFICE & SUPPORT								
Staff Welfare - increase in salary				-	3,340	3,340	-	-
Staff Welfare - increase in salary - Pension & NI				-	1,518	1,518	-	-
Operations Manager Salary		5937		25,995	-	-	25,995	16,420
Glebe Gas - n/a in 2022				-	-	-	-	320
Office Rent - n/a in 2022				-	-	-	-	5,195
Office Equipment		7784		833	-	-	833	-
Office Admin costs		7700		16,489	-	-	16,489	18,416
				38,459	-	4,858	43,317	40,351
3d PROVISION OF BUILDINGS & FACILITIES								
Church Resources		7305		61	-	-	61	722
Church Cleaning Services & H & S Materials **		7315		7,432	-	-	7,432	9,418
Church Repairs, Maintenance & Garden		7330		5,611	-	-	5,611	4,023
Electric		7360		3,302	-	-	3,302	3,001
Gas		7365		7,123	-	2,641	9,764	8,197
Water Rates		7370		2,663	-	-	2,663	-
Insurance		7375		5,148	-	-	5,148	4,787
				31,338	-	2,641	33,979	30,148
3e COMMUNITY BUILDING PROJECTS								
Architect, Planning & Preparation Fees		9000		-	38,457	-	38,457	162,122
				-	38,457	-	38,457	162,122
3f Contra Adjustments								
Staff Loan repayment		7881		100	-	-	100	-
Allocation between funds				33,521	-	33,521	-	-
Year End Adjustments								
Balancing figures between funds				75	-	27	19	29
Auditor year end asset/depn				-	-	122,170	-	-
Accrual year end				-	10,129	-	-	10,129
				23,567	-	122,197	-	10,000
3g Governance costs								
Independent Examiner/Audit		7795		696	-	-	696	792
TOTAL RESOURCES EXPENDED				194,103	-	83,740	90,883	323,392
** Includes staff salaries								404,226

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

EXPENDITURE ON RAISING FUNDS

3h

Unrestricted Funds 2020

Restricted Funds 2020 BCF

Restricted Funds 2020 Other

Total 2022

Total 2021

£

£

£

£

£

None recorded for 2022

-

-

-

-

-

Total expenditure

-

-

-

-

-

3i

STAFF COSTS (info only)

The aggregate payroll costs are as follows:

2022

2021

£

£

Gross Wages and salaries

Youth Apprentice

Employer's NI Contributions (gross)

Employer's Allowance

Pension contributions

92,032

-

6,062

-

2,190

75,171

-

3,445

3,000

1,242

-

-

-

-

-

3,000

-

-

-

-

97,284

76,858

During 2022 we employed 7 members of Staff.

At the year end there were 6 members of staff employed, all on a part time basis.

One members of staff left our employment during 2022, Sonia Berry.

No employee was paid more than £60,000.

In February 2017 we joined a government pension scheme called Nest.

Pension contributions were paid by and on behalf of 5 eligible employees during 2022. (Four employees were paid a pension during 2021)

4

FIXED ASSETS (Bal Sheet)

Tangible fixed assets

Freehold Land & Buildings

Building Projects

Fixtures & Equipment

2022

2021

£

£

£

£

£

4a

Cost or Valuation

Balance at 1st January -

Additions in the year

Disposals in the year

Balance at 31 December

-

-

-

-

-

122,170

-

-

122,170

33,540

-

-

33,540

155,710

-

-

155,710

4b

Accumulated Depreciation

Balance at 1st January

Depreciation for the year

Balance at 31st December

-

-

-

-

6,430

6,430

12,860

27,521

3,720

31,241

33,951

10,150

44,101

23,956

9,995

33,951

4c

Net book value

At 1 January

At 31 December

In accordance with accounting policy note 1e no depreciation is

-

-

-

-

-

109,310

2,299

111,609

-

-

-

-

-

121,759

-

-

5

DEBTORS (Bal Sheet)

Unrestricted Funds

Restricted Funds BCF

Restricted Funds Other

Total 2022

Total 2021

£

£

£

£

£

Income tax recoverable through Gift Aid

Accrued Income

Year End Adjustments

Sequestration

2,031

-

-

-

59

456

-

-

-

-

-

-

2,091

456

-

-

2,742

-

-

-

-

-

-

-

1,635

2,742

6

SHORT TERM INVESTMENTS (Bal Sheet)

Unrestricted Funds

Restricted Funds BCF

Restricted Funds Other

Total 2022

Total 2021

£

£

£

£

£

CBF Church of England Deposit Fund (CCLA)

CCLA - PCC Reserve Account

CCLA - PCC Reserve Account interest received

CCLA - Building community fund

CCLA - Building Community Fund interest received

25,795

-

-

-

86,485

-

-

-

-

-

-

-

112,280

-

-

-

25,446

13

85,284

78

110,821

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.
Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we realised interest for the whole year, £334 on the PCC account and £1,122 on the BCF.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

7 CASH AT BANK AND IN HAND (Bal Sheet)

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2022	2021
£	£	£	£	£	£
Barclay's current account					
PCC - Barclays General Fund	70,402	-	-	70,402	155,353
PCC - Barclays Restricted & Unrestricted Savings Fund	24,565	-	55,919	80,483	-
PCC - Barclays Building Fund	-	63,498	-	63,498	99,445
PCC - Barclays Fuel Fund - TW16 7TP parish	-	-	19,602	19,602	1,014
PCC - Barclays Fuel Fund - TW16 6RG parish	-	-	-	-	4,580
Transfer from one account to another	-	-	-	-	-
Cash in Hand	-	-	-	-	-
Petty cash	-	-	-	-	-
Food Bank Float	-	-	-	-	-
Children's & Youth Tuck Shop Float	25	-	-	-	25
	<u>94,992</u>	<u>63,498</u>	<u>75,521</u>	<u>233,985</u>	<u>260,417</u>

8 LIABILITIES/CREDITORS: (SOFA)
AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2022	2021
£	£	£	£	£	£
Accruals and sundry creditors:					
Church utilities and other church running costs	10,129	-	-	10,129	-
Credit Card	-	-	-	-	-
Sundry Creditors	-	-	-	-	-
	<u>10,129</u>	<u>-</u>	<u>-</u>	<u>10,129</u>	<u>-</u>

9 UNRESTRICTED & DESIGNATED FUNDS (Represented By)

	Balance as at 31 Dec 2021	Income	Expenditure	Transfers	Balance as at 31 Dec 2022
£	£	£	£	£	£
General unrestricted funds	78673	318,973	323,392	-	74,254
Previous year allocation	33521	-	-	-	33,521
Designated Funds	4909	-	-	-	4,909
	<u>117,103</u>	<u>318,973</u>	<u>323,392</u>	<u>-</u>	<u>112,684</u>

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

RESTRICTED BREAKDOWN (Represented By)

10a

Building Fund Restricted

	Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
£	£	£	£	£	£
Building Community Fund Barclays Bank	100,365	2,313	38,457	-	64,221
Transfer between GF & BF bank accounts	354	-	-	28	382
Building Community Fund - CCLA savings	83,727	-	-	-	83,727
Building Fund Interest Received	91	1,123	-	-	1,214
Fixed Asset adjustment - Modular build	-	-	-	-	-
Gift Aid Owed at end of year	48	-	-	-	48
	<u>184,585</u>	<u>3,436</u>	<u>38,457</u>	<u>28</u>	<u>149,592</u>

10b ASSET SALE (Represented By)

Sale of Asset - None in 2022	-	-	-	-	-
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10c Restricted (Represented by)

Future Contingency	4,000	-	-	-	4,000
Youth Minster Project	4,467.03	30,020.33	21,538.39	-	4,015
Youth Discretionary Fund	-	800.00	800.00	-	-
Youth Ministry Restricted funds	5,000.00	-	487.47	-	4,513
Youth Ministry - Jack Petchey Vouchers	-	600.00	594.73	-	5
Children's Ministry Resources	-	500.00	280.22	-	220
Council Tax paid by church & refunded by Diocese	-	4,164.11	3,753.90	-	410
Grant for Utility bill from Diocese	-	2,641.00	2,641.00	-	-
Salary donations for Church staff	44,833.00	-	19,794.48	-	25,039
Staff Salary increase	-	10,000.00	3,340.16	-	6,660
Staff Volunteer Gift collection	-	255.00	255.00	-	-
Oasis Day Trip funds	964.00	-	-	-	964
Church Worship Equipment	7,646.00	2,100.00	9,302.49	-	444
Foodbank & Community Support Centre	45,806.00	41,235.11	26,722.35	-	60,319
Foodbank & Community Support Centre Shared Utilities	-	26,036.00	9,012.46	-	35,048
Foodbank & Community Support Centre Shared staff	-	7,485.00	8,625.34	-	16,110
Fuel Fund Project - St Saviour's Church	1,013.52	15,538.04	10,335.00	-	6,217
Fuel Fund Project - St Mary's Church	4,580.49	15,000.00	6,145.03	-	13,435
Church Holiday New Wine / Weekend Away	-	795.10	795.10	-	-
St Saviour's Spontaneous Creative Projects (Jan Berry donations)	440.00	-	-	-	440

Total restricted funds

	<u>76,295</u>	<u>123,649</u>	<u>124,423</u>	<u>-</u>	<u>75,521</u>
	260,880	127,085	162,880	28	225,112

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

10d RESTRICTED FUNDS Explanation (Info Only)

Building Community Fund	A separate Building Community Fund was established in 2006 to record the activities in relation to the Building Community project. A small number of donors continue to support the fund on a regular basis. A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold. In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden. The Modular Build named the "Light House" building at the rear of Vicarage garden was completed in 2022 and will be launched in early 2023.
Hardship Discretionary Fund - Specific	This fund holds donations that are received for specific members of the community. These donations are given out to the relevant members as per the donators request.
"Community Food Bank" and "Community Support Centre" Project	Sufficient donations were received during 2022 for the Foodbank & Community Support Centre Project to become completely self funding. During 2022, the St Saviour's Community Foodbank distributed food parcels to just under 1,000 families, around 84 families per month. The number of people benefitting from the foodbank during the year was 14,075 local community members. Meals given out during the year was 146,000. The weight of food distributed was 57,731kg Average number of foodbank parcels (an average of 5 bags per family) given out each month was 4,810. Average number of volunteer hours served during the year was 6,213 hours. This number of hours equates to £58,037 if the volunteers were paid minimum wage. Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by .420grams which is the value used by the Trussell Trust. We have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary. Records are updated weekly and reports sent to Spelthorne Borough Council, Surrey County Council, Tesco Supermarket and Surplus to Supper. The Community Support Centre offers many areas of help to our local community. We offer debt and budget advice, help with housing benefits, personal benefits, care benefits etc. Outside agencies attend the centre on a regular basis, Citizen's Advice Centre, A2 Dominion Housing association, Age concern and many more. All who attend are accepted as they are on that day and given unconditional love, care and a listening ear. They enjoy free refreshments, breakfast and lunch prepared with surplus food. This project supplied local community members with 7,034 frozen meals via parcels and to the surplus queue.
Frozen "Ready Meals"	
Community "Lunch" Project	We began the Community free lunch project in June 2017, this was put on hold during 2020 and 2021 due to Covid and was resumed in 2022.. The average number of local community attending the lunches was around 400 Per month.
Community Fuel Fund Project	In conjunction with St Mary's Church, Sunbury, we were able to continue to run the Fuel Fund project providing "Top UP" and "Arrears" support for many of the Parish community in need of gas and electric help.
Uganda Mission	There were no trips to Uganda in 2022. In 2015 St Saviour's made its latest mission trip to Watoto Child Care Ministries, Uganda. The balance on the fund was carried forward into 2016 and additional funds were added during 2017. These funds were transferred to the Uganda Mission Project in 2017.
Oasis Annual Holiday	The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Due to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2021. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2021. The Oasis holiday was again put on hold for 2021 due to Covid restrictions. Refunds were made to those who had paid more than the deposit.. No holiday was booked for 2022 and the remainder of the restricted fund money will be held to help towards day trips during 2023.
Worship Music & Sound Equipment	The Worship Ministry received a donation for the purchase of a new sound equipment. Some items of equipment were purchased in 2020 with the remainder of the donation being used to purchase equipment in 2021/2022.
Youth Minster Project	St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. This project will end in December 2022. The grant is to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs. Groups are also run at the church, including youth band, life groups, youth club , groups during morning services and youth led services whilst the church was open and online activities throughout lockdown periods. Many of the activities will continue going forward but under the Church Youth Ministry.
Youth Ministry	A donation of £5k was made to the Youth Ministry to be used at the discretion of the Senior Youth Pastor. Our Youth student who finished her apprenticeship in August 2022 was gifted £100 per month during 2022.
Children's Ministry	We receive vouchers from Jack Petchey to award to Youth members A donation was received to purchase children's ministry equipment
Council Tax paid by church & refunded by Diocese	The church paid for the Vicarage council tax and was refunded by the Diocese
Grant for Utility bill from Diocese	We received a grant for the church Fuel crisis from the Diocese
Salary donations for Church staff	Donations were received specifically towards staff salaries
Staff Salary increase	A donation was received towards staff salary increase as a thank you for all their hard work
Previous year's shared costs allocated in 2022	The Community & Foodbank Ministry had sufficient funds to become self-funding. Utility/Overhead costs for the ministry were transferred from restricted to general fund to cover overhead costs paid by the church general fund.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2022

11 MISCELLANEOUS CHARITABLE DONATIONS (Info Only)	Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
None listed for 2022	£	£	£	£	£
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
PCC support					
Restricted funds expended					
			-		
Any balances at the year end will be remitted to the respective organisations in 2023. Not applicable for 2022					

12 CHURCH BUILDING PROJECTS (Info Only)	2022	2021
	£	£
Architects - Planning & Preparation & Fundraiser Costs	33,833	162,122
	<u>33,833</u>	<u>162,122</u>

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular build at the rear of The Vicarage garden.

In 2021 the modular build at the rear of the Vicarage garden was purchased and erected on site. All surrounding areas were landscaped with fencing, paths and levelling of soil areas ready for planting grass seed in the spring of 2022. The project was completed in 2022 and ready for the opening launch in early 2023.

13 OPERATING LEASE COMMITMENTS (Info Only)	2022	2021
	£	£
London Diocese Fund - Rental of Glebe Cottage - Curate Housing from June 2021	12,952	12,588
Siemens Financial Services - Rental of Ricoh MPC2500	1,556	1,552
	<u>14,508</u>	<u>14,140</u>

The above payments are in respect of two agreements;
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small annual increase in the rent in 2022 of £364.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier and expired in February 2022. A five year agreement was put in place ending in February 2027.

14 CAPTIAL COMMITMENTS (Info Only)	
We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020.	
There were four capital commitments at the end of 2021 financial year, fridges and freezers, an electronic keyboard and updated sound desk.	
The Modular build at the back of the Vicarage was completed in 2022 and was named "The Light House"	

15 Related Party Transactions and Balances (Info Only)	
The following items from 2022 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.	
There are five disclosures of "conflict of interest" for 2022 to be recorded:	
1 Jenny Welch took up the role of a non-voting PCC Secretary in April 2021 and continued in the post during 2021. Jenny Welch is the mother of Hannah Welch, a PCC Trustee and volunteer children's leader. Jenny Welch would be asked to leave the room for any discussions regarding Hannah Welch and separate notes taken.	
2 Jenny Welch in the role of non-voting PCC Secretary is the mother of Sarah Welch who was a Youth Work Student attached to St Saviour's as a placement from St Mellitus where she is studying. The church paid travel expenses to and from church events to do with her placement but no salary. Jenny Welch would be asked to leave the PCC meeting room for any discussions regarding Sarah Welch and separate notes taken. Sarah left this role in August 2022.	
3. Hannah Welch is a PCC Trustee and is the daughter of Jenny Welch the non-voting PCC Secretary. Hannah Welch would be asked to leave the room for any discussions regarding the PCC Secretary role and separate notes taken.	
4. Hannah Welch is a PCC Trustee and is the sister of Sarah Welch the Youth Work Student. Hannah Welch would be asked to leave the room for any discussions regarding the Youth Student role and separate notes taken.	
5 Rani Banga is the mother of Rix Banga who is the Church IT consultant RX Designs. Rani Banga would be asked to leave the room for any discussions regarding RX Designs and separate notes taken..	

HISTORIC INFORMATION - will remain in accounts until all phases of the building fund project are completed.

The property was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.

PCC Giving

During the year of 2022 members of the PCC gave a total of £29,785 in unrestricted offerings and donations. (2021 £23,286) (2020 £29,145)

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
OF ST SAVIOUR'S CHURCH, UPPER SI**

REGISTERED CHARITY NUMBE

**ANNUAL REPORT AND FINANCIAL
FOR THE YEAR ENDED 31st DEC**

ACCOUNTS 2

**Approved by A
Approved by**

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PC have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accou (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Acco set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	205 Vicarage Road, Sunbury Upon
Church office address	205 Vicarage Road, Sunbury, Midd
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

Clergy

Vicar	Rev. Allen Bower (Appointed Sept
Curate	Rev. Sophie Raeside (Appointed Ju
Permission to Officiate (PTO)	None in 2021

Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, t activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 Jan indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept
PCC Secretary (non-voting)	Loraine Hutton (Appointed Oct 20 Jenny Welch (Appointed April 202

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of training using appropriate material made available through the Diocese.

Wardens	Jess Bray (Appointed March 2020 Geraint Owen (Appointed Oct 202
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Deputy wardens	Barney Vanstone (Appointed Oct : Stephen Pal-George (Appointed O
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Treasurer	Barbie Ryder-Matthews (Oct 2020
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Members of the PCC	Hannah Welch (April 2019) Katrina Desborough (Oct 2020) Barbie Ryder-Matthews (re-electe Rani Banga (Oct 2020) Brad Loader (Oct 2020) Kim Davies (Oct 2020) Keith Wilsher (April 2021) Lynnette Peckett (April 2021) Lavinia Bamford (April 2016 - re-e Christine Rogers (April 2021 ex-of Simon Greatwood (April 2021 ex- Norman Head (April 2016 ex-offic Julie Jaeger (Stood down April 202 Richard Stead (Stood down April 2
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Deanery Synod representatives are elected for a three year term at the respective APCM.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Deanery Synod	Norman Head (Appointed April 20 Christine Rogers (Appointed Oct 2 Vin Bamford (Appointed Oct 2020 Simon Greatwood (Appointed Oct Stephen Pal-George (Appointed O
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Church Staff on payroll

Operations Director	Loraine Hutton - Part Time (April 2
Operations Administrator	Carolyn Pollard - Part Time (Appoi
Worship Pastor	Kirsty Evans - Part Time (June 201
Senior Youth Pastor (Youth Minster Grant)	Sonia Stead - Part Time (April 201
Children's & Families Pastor	Joshua West - Part Time (Appointe
Social Transformation Pastor	Donna Mason - Part Time (Jan 202
Foodbank Manager	Donna Mason - Part Time (Appoin
Community Administrator	Steve Bank-Smith - Part Time (Ap
Church & Office Housekeeper	Sonia Berry - Part Time (Sept 201

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	Val Mitchell (stood down Oct 21)
Pastoral Admin Lead	Shirley Agar
Oasis Pastor	Sophie Raeside
Community Recovery Lead	Barbie Ryder-Matthews (stood do
Football Fun Lead	Donna Mason
Life Group Lead	Stuart Smith
Prayer Lead	Sophie Raeside
Kid's Ministry Administrator	Julia Jaeger
Women's Ministry Lead	Hannah Welch
Men's Ministry Lead	Sue Wilsher / Sophie Raeside
PA to Vicar	Simon Raeside
Communications Assistant	Loraine Hutton / Gillian Harrap
Fund Raising Team Lead	Gillian Harrap
Youth Work Student	Jess Bray
Youth Admin Support	Sarah Welch
	Gillian Harrap

Church Staff - Third Party

IT Consultant	Rix Banga - RX Designs
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Roa
Independent Examiner	Costas Loizou, ACMA CGMA Figtre
Quinquennial Inspector	Louise Goodison, Cazenove Archit

Church membership

The 2021 Electoral Roll has 219 signed up (8 members removed, 2 added, 1 death).	(2020 - Electoral Role
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The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the clergy in the spiritual, pastoral, evangelistic, social and ecumenical work of the church. The PCC is a registered charity with the Charity Commissioners.

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church. If you have a particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC are included in the PCC newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, it has responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual Parochial Church Meeting (APCM) and receive training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod).

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the state of the Church's resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC must:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, and if not, to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy a true and fair view of the state of the Church's resources during the year and of its state of affairs at the end of the year. that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the protection of the Church's assets.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and service of God and this goal.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper
Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of t
APCM reviews the year just gone and the future vision and is typically held in April.

Review of the year - Vicar's & Wardens Report

Vicar's Report - January 2021 - December 2021

“Forget the former things; do not dwell on the past. See, I am doing a new thing! Now the wilderness and streams in the wasteland... because I provide water in the wilderness for the people, my chosen, the people I formed for myself that they may proclaim my praise. Isaiah 43:18-21

The past year has been an immensely challenging time for the national church and St Saviour's. December 2020 saw our Christmas season decimated through the cancellation of services and provision as we lived under Government restrictions and were isolated from each other.

Our hope of returning to some degree of normality in 2021 was short-lived. The year ended with home-schooled, meetings returned to zoom, and services were live-streamed from an online platform.

I am extremely proud of our amazing staff and volunteers. During this very difficult period, we have a wide range of demographics in the church and wider community. There has been no guided path, we have been on uncertain ground for us all which has required much prayer and bold decisions. Decisions have been attempted to navigate the way forward.

As restrictions eased, we were able to reflect on what we could restart. Nonetheless, many of our congregation members and volunteers have not returned which has hindered what we hoped to do.

We began the Autumn term with a new pattern of services, The Ten, Four, Six, O and E services, weekly or monthly as we wanted to ensure we could sustain our ministries and activities.

As the year drew to an end, we were faced with a new variant of the COVID virus. The impact on our teams, which led to activities either cancelled, or an increased burden on those who remained.

It is worth being reminded that we are not the first generation that have journeyed through this time in the past and the words from Isaiah chapter 43 seem apt for this period. This season is that God is making a way in the wilderness and streams in the wasteland. He is doing a new thing.

When I reflect on the 2021, I am overwhelmed as to what God has done during such a challenging year.

New staff members bringing much needed gifts and wisdom to the team.

An online and in-person Alpha course, resulting in people finding faith.

People continuing to return to church.

Many new people choosing to make St Saviours their home.

The completion of a wonderful new building to host Children's work.

Children and young people meeting in person onsite.

New families worshiping at St Saviours.

Leading a range of school activities such as assemblies, retreats, and emotional wellbeing sessions.

The Men and Women's ministries providing opportunities for fellowship and faith, especially during the pandemic.

Seeing the foodbank become a key community hub for outside agencies such as: CAE, Foodbank, etc.

Hosting Community lunches, offering fuel support, space for friendship, stay and play and much more.

I am deeply grateful for everyone who has given out so much over this period. Thank you for your support and prayer. I am so excited to all God will do over the next few years - the best is yet to come.

Warden's Report 2021

The challenges of 2020 persisted into 2021 and we started the year with continued reflection on the incredible what God has accomplished through us at St Saviour's throughout the year. We celebrated the installation of the rear modular build in April; the accompanying, and complicated, process of moving were thrilled to finally open our Kids and Youth church groups again, from the new building hours of so many but we should particularly thank Julia Jaeger for her diligence as our co-ordinator as part of the Kids' team and observing our amazing kids and youth enjoying the dedicated space. A major transition in the summer when we moved the church offices out of Glebe Cottage involved a lot of work made possible by many willing volunteers. In December we installed a Foodbank and have looked for new ways to improve the look and feel of the building.

Our brilliant staff team also grew this year with the appointment of Loraine Hutton, Steward. He was short, we are grateful for all that he brought to the Kids' work. The team continued to be thrilled in the summer to be joined by our new curate Sophie Raeside, who quickly became a blessing to have such a professional and committed paid and volunteer staff team, with whom needs arise! Our PCC met bi-monthly throughout the year with excellent attendance, reflecting the engagement of the PCC and their commitment to St Saviour's.

The start of the Autumn term brought lots of new and exciting changes with the introduction of mid-week Oasis meetings. It has also been fantastic that the Youth Team could return to their work. The work of the Community Ministry was also able to re-established so many of its important activities including lunch and community life group. Whilst Covid was unrelenting in its impact in the run-up to Christmas, we brought everyone into a range of services across the Christmas period. Throughout the year we continued morning services via YouTube, thanks to the dedication and hard work of our Tech Team. We continued church life, whether or not they were able to attend in person.

Our thanks go to Allen for his leadership and dedication as well as his faithfulness to God and anticipation about all that God is preparing for us to do as a church in the months ahead. We thank St Saviour's home for your continued perseverance and support through your prayers, especially for this special community here and it is a privilege to be part of it with you.

With Love, Geraint Owen and Jess Bray

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been challenging with donations being reduced due to the Church being struggling financially.

In overall terms at 31 Dec 2021 unrestricted funds stand at: **9** £83,524

Overall there was a net surplus/deficit of: £9,894

Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property and after costs, £400k was designated towards the building fund project.

Restricted funds

The details of the restricted funds are set out in detail in note 10 to the accounts. A separate restricted fund is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2021 General restricted funds were: **10c** £99,598

At 31 December 2021 Building project restricted funds were: **10a** £307,026

At 31 December 2021 Fuel Fund project restricted funds were: **10c** £5,594

At 31 December 2020 General restricted funds were: £36,791

At 31 December 2020 Building project restricted funds were £338,810

At 31 December 2020 Fuel Fund project restricted funds were: £12,658

Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise community. The Reserves Policy reset in 2013 is that unrestricted funds should be available to meet any continuing unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2021

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in November 2018.

The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.

The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2021 fall beneath the audit threshold and are therefore subject to a simplified audit.

Approval

The report of the PCC for 2021 accounts was approved by the PCC on the 14th April 2022

Rev Allen Bower

Date: 14th April 2022

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2021, which

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified as a member of the Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to

- 1. examine the accounts under section 145 of the 2012 act;
- 2. to follow the procedures laid down in the general Directions given by the Charity Commission under section 41 of the 2011 Act; and
- 3. to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. A comparison of the accounts presented with those records. It also includes consideration of any queries raised by you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement of the examiner that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements of the Act have not been met; or
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be obtained.

Signed: _____

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Costas Loizou ACMA CGMA
Figtree Accountancy Limited

25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds
		£
INCOMING RESOURCES from:	2	
Voluntary income	2a	175,435
Income from Charitable Church activities	2b	1,998
Other trading activities	2c	993
Investments	2d	13
TOTAL INCOMING RESOURCES		178,439
RESOURCES EXPENDED	3	
Church Activities	3a-3f	170,257
Depreciation		-
Transfers between funds	-	2,503
Governance costs	3g	792
TOTAL RESOURCES EXPENDED		168,546
NET INCOMING (OUTGOING) RESOURCES		9,894
NET MOVEMENT IN FUNDS		9,894
BALANCES BROUGHT FORWARD at 1Jan		73,630
BALANCES CARRIED FORWARD at 31 Dec		83,524

STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2021

	Notes	Unrestricted Funds
		£
FIXED ASSETS		
Tangible fixed assets	4	
Depreciation		
		-
CURRENT ASSETS		
Debtors	5	2,694
Short term deposits	6	25,460
Cash at bank and in hand	7	55,780
		83,933
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	-
NET CURRENT ASSETS		83,933
NET ASSETS		83,933
FUNDS Represented by:		
Unrestricted/Designated Funds	9	
Restricted Building Fund	10a	
Restricted Fuel Fund	10c	
Restricted General Fund	10c	

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper
Approved on behalf of the PCC by:

Rev Allen Bower

Barbie Ryder-Matthews - Treasurer

Date: 14th April 2022

The notes on pages 12 to 13 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the consolidated financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis and the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for once the income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this i

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured. The amount of obligation includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable

Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of a grant award, the notification gives the recipient a reasonable expectation that they will receive the grant. The conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions

· Governance costs comprise all costs involving the public accountability of the PCC and its compliance v independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, t
Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the PCC's general fund. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a separate account.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings is included in the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts which are fully depreciated.

Other non-PCC Property

The PCC rents St Saviour’s Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are excluded from the Statement of Financial Activities. The LDF is responsible for its maintenance.

PCC Property

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. This figure is held in our restatement of the Statement of Financial Activities.

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Fund balances are shown in the Statement of Financial Activities. Restricted funds represent donations received for a specific objective or objectives, and may only be expended for that purpose.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose of the fund is ongoing.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. The total of the fund balances may be apportioned to individual funds on an average balance basis on agreed terms.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at the best estimate of the amount required to settle the obligation.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

		Unrestricted Funds
2 INCOMING RESOURCES		
Note: BCF = Building Community Fund		£
2a Voluntary income		
Planned giving:		
Offerings and Donations		146,829
Income tax recoverable on Gift Aid donations 2020		27,605
Other planned giving / fund raising events		-
Legacies and Grants		1,000
		<u>175,435</u>
2b INCOME FROM CHURCH ACTIVITIES		
Community Activities		
Life Groups, Alpha and Other Courses		-
Church Community Events		-
Art Group		-
Garden Maintenance	R	-
Wed @ 10 - Coffee & Chat		103
Men's Ministry Events		140
Women's Ministry - Events		350
Oasis Holiday 2021	R	-
Oasis Holiday deposits for 2021		-
Craft in memory of Jan Berry	R	-
Church Weekend Away		-
Youth Worker		-
		<u>592</u>
Children's Activities		
Children's Church & Events		364
		<u>364</u>
Youth Activities		
Youth - " Youth Church"		1,041
Youth Student	R	-
Youth Minster Project	R	-
		<u>1,041</u>
Local Mission Ministry		
Vicar Discretionary Fund	R	-
Discretionary Hardship Fund	R	-
Community Food Bank & Connected Ministries	R	-
Community Fuel Fund	R	-
Community Kick Football Ministry		-
CAP - Dept Management/Money Skills Ministry		-
Staff Welfare	R	-
Local Missions, Gifts, Grants & Charitable		-
		<u>-</u>
Overseas Mission Ministry		
Uganda & Watoto Mission	R	-
Open Door		-
Tearfund Mission		-
		<u>-</u>
2c OTHER INCOMING RESOURCES		
Church Ministry Equipment	R	-
Church Contingency Designated		-
Worship Equipment	R	-
Sale of Antiquities		115
Staff Salary & Advertising	R	-
Staff Gifts	R	44

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Vicar blessing	R	-
Weddings & Funerals		834
Insurance claim refund		-
		993
2d INCOME FROM INVESTMENTS		
CCLA Bank Interest rec'd		13
Asset disposal balancing		-
Asset disposals income received		-
		13
TOTAL INCOMING RESOURCES		
		178,439

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

3 EXPENDITURE ON CHARITABLE ACTIVITIES		Unrestricted Funds
3a EXPENDITURE ON CHURCH ACTIVITIES		£
Provision of Clergy		
Common Fund		68,160
Curate Salary		9,855
Clergy Expenses		690
Curate Glebe Water		742
Glebe Curate Rent		7,393
Glebe Rates		-
Glebe Electricity		-
Vicarage Costs		564
		87,404
3b CHURCH LIFE & OUTREACH		
Church Services Costs		614
Church Worship Equipment - General		702
Church Worship Equipment - Restricted	R	-
Church Worship Costs		1,609
Church Worship Ministry Salaries		14,105
Local Missions, Blessings, Grants & Charitable	R	-
Discretionary Hardship Fund		-
Clergy discretionary fund		-
Volunteer & Staff blessings	R	-
Weddings, Funerals, Baptisms		93
Church Festivals		26
		17,150
Adult Community Events		
Evangelism & Discipleship Expenses		259
Life Groups		-
Oasis Wed @ 10 Service		141
Oasis Annual Holiday Refunds	R	-
Pastoral Ministry		158
Adult community courses		-
Men's Ministry Events		122
Women's Ministry Events		271
Church New Wine Week / Weekend Away		-
		951
Children's' Ministry		
Families & Children's Pastors Salaries		6,287
Children's Church, Life Group & Events		1,516
		7,803
Youth Ministry		
Youth - Church, Life Group & Monthly Events		2,891
Youth - Pastor Salary		-
Youth - Apprentice / Student	R	-
Youth - "Soul Survivors"		-
		2,891
Youth Minster Project		
Operations Manager Salary	R	-
Youth Minster Senior Pastor Salary	R	-
Youth Minster Project Expenditure	R	-
		-
Local Mission Ministry		
Community "Food Bank" & Connected Ministries	R	-
Community Pastor & Food Bank Salaries	R	-
CAP Debt Management Expenses	R	-
		-
Fuel Fund Project	R	
Community Fuel Fund Top Ups & Arrears		-

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

		-
		-
Overseas Mission Ministry		
Uganda/Watoto Mission		-
Watoto Choir Visits	R	-
Tearfund Mission		-
		-
3c PROVISION OF OFFICE & SUPPORT		
Staff Welfare	R	-
Glebe Gas		320
Office Rent Jan - May 2021		5,195
Office Equipment		-
Office Admin costs		18,416
		23,930
3d PROVISION OF BUILDINGS & FACILITIES		
Church Equipment		722
Church Cleaning Services & H & S Materials **		9,418
Church Repairs, Maintenance & Garden		4,003
Electric		3,001
Gas		8,197
Rates		-
Water Rates		-
Insurance		4,787
		30,127
3e COMMUNITY BUILDING PROJECTS		
Architect, Planning & Preparation Fees		-
		-
3f Contra adjustments		
Staff Loan repayment		-
Audit Adjustment Depn		-
Audit Adjustments Kid's Cabin		-
		-
3g Governance costs		
Independent Examiner/Audit		792
TOTAL RESOURCES EXPENDED		171,049
** Includes staff salaries		

EXPENDITURE ON RAISING FUNDS		Unrestricted Funds 2020
3h		£
	None recorded for 2021	
	Total expenditure	-
3i	STAFF COSTS	
	The aggregate payroll costs are as follows:	
	Gross Wages and salaries	
	Youth Apprentice	
	Employer's NI Contributions (gross)	
	Employer's Allowance	
	Pension contributions	
	During 2021 we employed 8 members of Staff. At the year end there were 6 members of staff employed, all on a part time basis. Two members of staff left our employment during 2021, Carolyn Pollard, Joshua West. No employee was paid more than £60,000.	
	In February 2017 we joined a government pension scheme called Nest. Pension contributions were paid by and on behalf of four eligible employees during 2021. (Four employees we	
4	FIXED ASSETS	
	Tangible fixed assets	Freehold Land & Buildings
4a	Cost or Valuation	£
	Balance at 1st January -	-
	Additions in the year	-
	Disposals in the year	-
	Balance at 31 December	-
4b	Accumulated Depreciation	
	Balance at 1st January	-
	Depreciation for the year	-
	Balance at 31st December	-
4c	Net book value	
	At 1 January	-
	At 31 December	-
	in accordance with accounting policy note 16 no depreciation is charged on this property	-
5	DEBTORS	Unrestricted Funds

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

	£	
Income tax recoverable through Gift Aid		2,694
Accrued Income		-
Year End Adjustments		
Sequestration		-
		2,694

6 SHORT TERM INVESTMENTS

Unrestricted Funds

	£	
CBF Church of England Deposit Fund (CCLA)		
CCLA - PCC Reserve Account		25,446
CCLA - PCC Reserve Account interest received		13
CCLA - Building community fund		-
CCLA - Building Community Fund interest received		-
		25,460

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Manage
Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we reali

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

7	CASH AT BANK AND IN HAND	Unrestricted Funds
		£
	Barclay's current account	
	PCC - Barclays General Fund	55,755
	PCC - Barclays Building Fund	-
	PCC - Barclays Fuel Fund - TW16 7TP parish	-
	PCC - Barclays Fuel Fund - TW16 6RG parish	
	Cash in Hand	-
	Petty cash	-
	Food Bank Float	-
	Children's & Youth Tuck Shop Float	25
		55,780

8	LIABILITIES/CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	Unrestricted Funds
		£
	Accruals and sundry creditors:	
	Church utilities and other church running costs	
	Credit Card paid in advance	
	Sundry Creditors	
		-

9	UNRESTRICTED/DESIGNATED FUNDS	Balance as at 31 Dec 2020
		£
	General unrestricted funds	71,271
	Depreciation	
	Designated Funds	4,909
		76,180

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

	RESTRICTED BREAKDOWN	Balance b/fwd. at 1 Jan
10a		
	Building Fund Restricted	£
	Building Community Fund Barclays Bank	175,069
	Transfer between GF & BF bank accounts	-
	Building Community Fund - CCLA savings	163,727
	Building Fund Interest Received	13
	Fixed Asset adjustment - Children's Hub	
	Gift Aid Owed at end of year	
		338,809
10b	ASSET SALE	
	Sale of Asset - None in 2020	-

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper
10c Restricted

Church Worship Equipment		6,646
Local Missions, Gifts, Grants & Charitable	#	50
Discretionary Hardship Fund		-
Vicar discretionary fund		
Volunteer & Staff blessings		-
Oasis Annual Holiday		2,849
Youth Ministry		-
Youth - Apprentice / Student Blessing		-
Youth Minster Project		4,421
Community "Food Bank" & Connected Ministries		16,323
Community Fuel Fund Top Ups & Arrears	#	12,658
Designated funds for Church Building Repairs		
Garden Maintenance Project		
Staff Salaries / Recruitment & Advertising		8,000
Creative Projects in memory of Janet Berry		-
Designated funds		
		50,947
	#	
Total restricted funds	#	389,756

10d RESTRICTED FUNDS Explanation
Building Community Fund

A separate Building Community Fund was established for the Building Community project. A small number of funds were raised in 2017 and 2018.

A new Building Project was launched in late 2017 and beginning of 2018. Plans for the new building were submitted in 2018.

In 2019 planning permission was granted for the new building. A portacabin is currently located, and a new building is being constructed. Planning permission was sought, and the rear of The Vicarage garden.

Hardship Discretionary Fund - Specific

This fund holds donations that are given out to people in need. These donations are given out to people in need.

Community Projects

All donations received from the community are used to ensure the funds are spent on the community projects. The staff employed to run this Community Fund are also funded by the community.

Community "Food Bank" Project

During 2021, the St Saviour's Food Bank worked out by taking the total weight of food distributed and dividing it by .420grams which is the average weight of food distributed. The weights for all food in and out of the food bank are recorded, as well as subtracted from the total. Records are updated weekly and the surplus is used for the Food Bank.

Average number of people benefited: 100
Average number of meals given out: 100
Average weight of food distributed: 100g
Average number of foodbank parcels: 100
Average number of volunteer hours: 100
This number of hours equates to: 100

Frozen "Ready Meals"

The frozen ready meals come from the community and are given out to people in need. 1,000 frozen meals each year are received and given out during 2021.

Community "Lunch" Project

We began the Community free lunch project in 2020 due to Covid.

Community Fuel Fund Project

In conjunction with St Mary's Church, we provide "Top UP" and "Arrear" support for the community.

Uganda Mission

There were no trips to Uganda in 2021. In 2015 St Saviour's made its late 2015 fund was carried forward into 2016 and 2017 to the Uganda Mission Project in 2018.

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper
Oasis Annual Holiday**

The Wednesday Oasis Ministry org are received in advance of the trip such times as the payments are c 2020 departure to Devon. Due to cancelled and deposits were mov deposit during 2020 and these fu the year of 2021. The Oasis holid made to those who had paid more September 2022.

Worship Music & Sound Equipment

The Worship Ministry received a c equipment have been purchased equipment in 2021/2022.

Youth Minster Project

St Saviour's was selected in 2018 project will end in December 202 contact with the church. This is b courses, workshops for young pe church, including youth band, life whilst the church was open and o

11 MISCELLANEOUS CHARITABLE DONATIONS

**Balance
at 1 Jan**

None listed for 2021

£

PCC support
Restricted funds expended

-
-
-
-

Any balances at the year end will be remitted to the respective organisations in 2021. Not applicable for 2021

12 CHURCH BUILDING PROJECTS

Architects - Planning & Preparation & Fundraiser Costs

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans. Everyone who contributed to these plans and have received confirmation that the funds raised to date should be used for building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the new building. The old building has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin was located. The annex is on the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular cabin at the rear of the church.

In 2021 the modular cabin at the rear of the Vicarage garden was purchased and erected on site. All surrounding area has been cleared and is ready for planting grass seed in the spring of 2022.

13 OPERATING LEASE COMMITMENTS

London Diocese Fund - Rental of Glebe Cottage - Curate Housing from June 21
Siemens Financial Services - Rental of Ricoh MPC2500

The above payments are in respect of two agreements;
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small amount of rent for the last month.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier and expired 12th December 2016. A five year agreement.

14 CAPITAL COMMITMENTS

We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020. There were four capital commitments at the end of 2021 financial year, fridges and freezers, an electronic key system and a new roof.

15 Related Party Transactions and Balances

The following items from 2021 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

There are four disclosures of "conflict of interest" for 2021 to be recorded:

1 Jenny Welch was employed as St Saviour's Office Administrator until April 2021 when she resigned her position. Jenny Welch is the mother of Hannah Welch, a PCC Trustee and volunteer children's leader. Jenny Welch would not be involved in any decisions relating to her employment and separate notes taken.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

- 2 Jenny Welch in the role of a non-voting PCC Secretary is the mother of Sarah Welch who is a Youth Work Student studying. The Church pays expenses for travel to and from Church events to do with her placement but no separate discussions regarding Sarah Welch and separate notes taken.
- 3. Hannah Welch is a PCC Trustee and is the daughter of Jenny Welch the non-voting PCC Secretary. Hannah Welch has no PCC Secretary role and separate notes taken.
- 4 Hannah Welch is a PCC Trustee and is the sister of Sarah Welch the Youth Work Student. Hannah Welch has no Student role and separate notes taken.
- 5. Richard Stead is a PCC Trustee and is the husband of Sonia Stead who is employed as the Senior Youth Pastor regarding the Senior Youth Pastor role and separate notes taken.

HISTORIC INFORMATION

2016 Claire Clarke, Curate and a member of the PCC, and her family lived at 41 Wolsey Road, Sunbury On Thames. She performed her duties whilst employed at St Saviour's Church. Claire Clarke left St Saviour's church in June 2017 and no longer lived there. The property was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.

PCC Giving

During the year of 2021 members of the PCC gave a total of £23,286 in unrestricted offerings and donations.

**ECCLESIASTICAL PARISH
UNBURY, TW16 7TP**

IR: 1130267

**STATEMENTS
EMBER 2021**

021

uditor
PCC

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

C accounts for the year ended 31 December 2021. The financial statements
nting and Reporting by Charities and the Financial Reporting Standard 102
ounting Regulations 2015. The legal, reference and administrative information

1 Thames, Middlesex, TW16 7TP
dlesex, TW16 7TP

2020)
uly 2021 PCC ex-officio)

to varying levels, have responsibility for planning, directing and controlling the

uary 2021 to the date of this report was approved are as below, unless

2020 PCC ex-officio)

20 - stood down March 2021)
1)

the electoral roll. The members of the PCC receive induction and ongoing

PCC ex-officio)
20 PCC ex-officio)

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The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper
16)
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.9)
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ed May 21 - Resigned Nov 21)
21)
ted Sept 18 - Resigned Jan 2021)
ril 2021)
8)

wn July 21)

id West, Sunbury, TW16 7EG
e Accountancy Limited, 25 Claremont Avenue, TW16 5LX
ects Ltd, 32 Clarence Mews, London, E5 8HL

: 225)

h the minister in promoting in the parish the whole mission of the Church:
Registration No: 1130267

ch office. Church members are encouraged to find out about any matters of
C meetings are raised in church notices and summarised on a weekly

addition, many members of church are involved in activities and

from members of the electoral roll. The PCC receives induction and ongoing

od), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod),

re and fair view of the Church's incoming resources and application of
CC is required to:

lowed, subject

re activities

at any time the financial position of the Church and to enable them to ensure

e prevention and detection of fraud and breaches of law and regulations.

power of Jesus. We are planning a mission action plan to enable us to achieve

the church, including the PCC, in line with the normal rotation of elections. The

“It springs up; do you not perceive it? I am making a way in
hess and streams in the wasteland, to give drink to my
”

St Saviour's has not been immune to these difficulties.
vices and events. We were forced to continue offering online
er.

began with several months of restrictions. Children were
i empty church.

eriod we have managed to offer services and activities to a
book, strategy, or plan to follow. It has been new and
ions that have not always been popular as we have

like numerous churches throughout the UK, some
e can offer.

H. It was necessary to hold some of these either fortnightly

e rising rates of infection in Spelthorne and Surrey greatly
on a few.

rough a pandemic. The Church has weathered similar storms
n feels like a wasteland and wilderness. Our encouragement
ng a new thing.

a challenging season:

eing courses inside local schools.
pecially for new attendees.

}, Debt help, Housing advice, NHS pop-up vaccinations.
sessions, supporting others through pastoral care and so

you for all you are doing. God is on the move doing a new
ne!

restrictions. However, despite these challenges, it is
t. We made huge progress with The Big Build in 2021 with
l, groundworks continued throughout the summer and we
ilding, in September. This was made possible by the tireless
-fantastic project manager! We have both enjoyed serving
icated space of the new building. We also made another
ge and prepared it to revert to being a home; this again
talled a second hub room in the church to house the growing

teve Banks-Smith and Joshua West. Whilst Josh's time with us
ed to flourish under Allen's excellent leadership and we were
came part of the team and the church family. We are so
th so many people willing to wear more than one hat, as
lively debate and wise discernment. We are very grateful for

duction of The 4, the reopening of The 6 and the return to
to in-person meetings after meeting virtually for so long.
important aspects such as The Haven, weekly community
-up to Christmas, we were pleased to be able to welcome
ve have been able to keep live streaming our Sunday
m, which has meant that everyone could participate in

God. We are looking forward to the future with hope and
d years to come. Thank you to everyone who calls St
encouragement, involvement and financial giving. We have a

g shut during the Covid pandemic with members of the congregation

2020 £76,180

2020 £7,575

at Wolsey Road for curate use. The property was sold in 2017 for £419,736

manages the financial aspects of the Building Community project and this is

includes proceeds of the sale of Wolsey Road

ie a balance between two competing needs: on the one hand to have
its use of available funds to make the church's vision a reality in the local
ingencies that may arise up to an amount of £25,000. The current

t to review by an independent examiner.

ch are set out on pages 11 to 16.

· this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but to undertake the examination by being a qualified member of the Chartered IO:

ection 145(5)(b) of the

An examination includes a review of the accounting records kept by the unusual items or disclosures in the accounts, and seeking explanations from t would be required in an audit and consequently no opinion is given as to tatement below. The procedures undertaken do not provide all the evidence he accounts.

ct and the Regulations

ints to be reached.

Date: _____

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds				TOTAL FUNDS	
Building community fund (BCF)		Ministry Restricted Funds		2021	2020
£		£		£	£
	8,089	#	5,000	188,524	212,829
#	-	#	86,383	88,381	# 92,909
#	-	#	37,918	38,911	34,049
#	78	#	-	91	1,665
#	8,167	#	129,301	# 315,908	341,452
	33,522		67,491	# 271,269	329,651
	6,430		3,565	9,995	3,565
			2,503	-	
#	-	#	-	# 792	660
#	39,952	#	73,559	# 282,056	333,876
-	31,785		55,743	33,851	7,575
-	31,785		55,743	33,851	7,575
	338,810		49,449	461,889	454,314
	307,025		105,192	# 495,742	461,889

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds				TOTAL FUNDS	
Building community fund (BCF)		Other		2021	2020
£	#	£	#	£	£
115,740	#	6,019		121,759	9,584
				-	
#	115,740	#	6,019	121,759	9,584
				-	
#	48	#	-	#	2,742
#	85,363	#	-		110,822
	99,445	#	105,192		260,417
	184,855	#	105,192	#	373,980
					450,075
#	-	#	-	#	-
					2,230
#	184,855	#	105,192	#	373,979
					452,305
	300,595		111,211	495,742	461,889
#		#		83,524	73,630
				307,026	338,810
				5,594	12,658
				99,598	36,791
				495,742	#
					461,889

uration of the financial statements are as follows:

es Statement of Recommended Practice (Charities SORP (FRS 102) and
s of accounting, and include all transactions, assets and liabilities for which

been drawn up on a going concern basis.

e income, it is probable the income will be received and the amount of
nted for in the period in which the relevant donation is received. Grant

is normally upon notification of the interest paid or payable by the bank.

sured reliably. The PCC is not registered for VAT and accordingly expenditure

ble and governance costs:

an unconditional grant offer this is accrued once the recipient has been notified
nt. Grants awards that are subject to the recipient fulfilling performance
condition attaching to that grant is outside of the control of the PCC.

with regulation and good practice. These costs include costs related to the

he assets of which are held separately from those of the charity. The cost in

uded from the accounts in accordance with s10 of the Charities Act 2011.
faculty for disposal. They are considered by the PCC to be inalienable

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

shings, whether maintenance or improvement, is expensed within the
ints as Building Projects, which were capitalised in 2010 and have now been

expensed within the Statement of Financial Activities. The rental agreement is

stricted fund for building projects.

ie basis over the effective useful life of the asset, which has been estimated

nds designated for a particular purpose by the PCC are also unrestricted.
d on those objectives.

is not yet complete.

fund. Where there is no separate investment, interest received in respect
ement from the PCC. No interest was apportioned in 2020.

ie months or less from the date of opening of the deposit.

hat will probably result in the transfer of funds to a third party and the
nised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds		TOTAL	
BCF £	Other £	2021 £	2020 £
7,418	4,000	158,248	174,441
670	1,000	29,276	33,388
-	-	-	-
-	-	1,000	5,000
# 8,089	# 5,000	# 188,524	# 212,829
-	-	-	-
-	-	-	-
-	-	-	58
-	20	20	-
-	-	103	161
-	-	140	-
-	-	350	123
-	-	-	6,342
-	-	-	-
-	440	440	-
-	-	-	-
-	-	-	-
# -	# 460	# 1,052	# 6,684
-	-	364	392
# -	# -	# 364	# 392
-	4,000	5,041	1,330
-	1,200	1,200	1,200
-	30,000	30,000	30,002
# -	# 35,200	36,241	32,533
-	-	-	500
-	-	-	200
-	48,463	48,463	38,588
-	2,000	2,000	12,950
-	-	-	-
-	-	-	-
-	-	-	517
-	260	260	-
-	50,723	50,463	52,755
-	-	-	839
-	-	-	293
-	-	-	-
-	-	# -	# 546
-	-	-	15,000
-	-	-	-
-	1,000	1,000	-
-	-	115	-
-	36,833	36,833	8,250
-	85	129	-

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

-	-	-	8,209
-	-	834	90
-	-	-	2,500
-	37,918	38,911 #	34,049
78	-	91	1,665
-	-	-	-
-	-	-	-
# 78	# -	# 91	1,665
# 8,167	# 129,301	# 315,648	# 341,453

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds		TOTAL	
BCF £	Other £	2021 £	2020 £
-	-	68,160	85,200
-	-	9,855	-
-	-	690	1,258
-	-	742	567
-	-	7,393	12,795
-	-	-	-
-	-	-	-
-	-	564	-
#	- #	# 87,404	# 99,820
-	-	614	573
-	-	702	687
-	-	-	8,353
-	-	1,609	1,362
-	-	14,105	14,115
-	934	934	13,377
-	-	-	200
-	-	-	500
-	85	85	507
-	-	93	-
-	-	26	-
#	- # 1,019	# 18,169	# 39,674 -
-	-	259	-
-	-	-	-
-	-	141	390
-	1,885	1,885	4,287
-	-	158	-
-	-	-	73
-	-	122	2
-	-	271	60
-	-	-	-
#	- # 1,885	# 2,836	# 4,812
-	-	6,287	-
-	-	1,516	626
-	- #	# 7,803	# 627
-	-	2,891	1,586
-	-	-	-
-	1,200	1,200	1,200
-	-	-	-
-	1,200	4,091	# 2,786
-	16,420	16,420	5,613
-	20,442	20,442	20,453
-	2,025	2,025	2,275
#	- # 38,888	# 38,888	# 28,341
-	6,593	6,593	8,387
-	12,249	12,249	12,066
-	137	137	192
#	- # 18,980	# 18,980	# 20,645
-	9,064	9,064	249

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

#	-	#	9,064	9,064	249		
	-		-	-	-		
	-		-	-	931		
	-		-	-	-		
	-		-	-	931		
	-		-	-	-		
	-		-	320	938		
	-		-	5,195			
	-		-	-	-		
	-		-	18,416	32,346		
#	-	#	-	#	23,930		
					#	33,284	
	-		-	722	549		
	-		-	9,418	7,358		
	-	20		4,023	3,157		
	-		-	3,001	3,231		
	-		-	8,197	8,059		
	-		-	-	-		
	-		-	-	585		
	-		-	4,787	4,143		
	-	#	20	#	30,147	#	27,082
	162,122		-	162,122	71,096		
	162,122	#	-	#	162,122	#	71,096
	-		-	-	-		-
-	6,430	-	3,565	-	9,995		
-	122,170			-	122,170		-
-	128,600	-	3,565	-	132,165		-
	-		-	792	660		
#	33,522	#	67,491	#	272,061	#	330,007

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds 2020 BCF	Restricted Funds 2020 Other	Total 2021	Total 2020
£	£	£	£
-	-	-	-
- 0	- 0	- 0	-

2021	2020
£	£
75,171	66,307
-	-
3,445	3,044
- 3,000	3,000
1,242	1,579
76,859	67,930

are paid a pension during 2020)

Building Projects	Fixtures & Equipment	2021	2020
£	£	£	£
-	33,540	33,540	24,343
122,170	-	122,170	9,197
-	-	-	-
122,170	33,540	155,710	33,540
-	23,956	23,956	20,391
6,430	3,565	9,995	3,565
# 6,430	# 27,521	33,951 0	23,956
-	-	-	3,952
# 115,740	6,019	121,759 0	9,584

Restricted Funds	Total
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The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

BCF £	Other £	2021 £	2020 £
48		2,742	2,280
-	-	-	389
	-	-	-
		-	-
48	-	2,742	2,669

Restricted Funds		Total	
BCF £	Other £	2021 £	2020 £
0	-	25,446	25,291
-	-	13	108
85,284	-	85,284	163,727
78	-	78	1,557
85,363	-	110,822	190,683

ment Limited.
sed interest for the whole year, £13 on the PCC account and £78 on the BCF.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

Restricted Funds		Total	
BCF	Other	2021	2020
£	£	£	£
-	99,598	155,353	70,563
99,445	-	99,445	173,477
-	1,014	1,014	12,658
-	4,580	4,580	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	25	25
99,445	105,192	260,417	256,723

Restricted Funds		Total	
BCF	Other	2021	2020
£	£	£	£
-	-	-	-
-	-	-	2,000
-	-	-	230
-	-	-	2,230

Income	Expenditure	Transfers	Balance as at 31 Dec 2021
£	£	£	£
178,392	171,049	-	78,615
-	-	-	-
-	-	-	4,909
-	-	-	-
# 178,392	# 171,049	# -	83,524

Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
£	£	£	£
7,418	162,122	80,000	100,365
623	-	-	623
-	-	- 80,000	83,727
78	-	-	91
-	-	122,171	122,171
48	-	-	48
# 8,168	# 162,122	# 122,171	307,026
-	-	-	-
-	-	-	-

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

1,000	-		7,646				
260	934	-	624				
			-				
			-				
85 #	85		-				
-	1,885		964				
5,000	-		5,000				
1,200	1,200		-				
30,000	38,888	-	4,467				
48,463	18,980		45,806				
2,000	9,064		5,594				
			-				
20	20		-				
36,833	-		44,833				
440	-		440				
			-				
<u>125,301</u>	<u>71,056</u>	<u>-</u>	<u>105,192</u>				
#	133,469	#	233,178	#	122,171	#	412,218
			0		0		

und was established in 2006 to record the activities in relation to the Business
er of donors continue to support the fund on a regular basis.

red in 2017. Several fund raising events occurred during the latter part of
ining permission was denied so project put on hold.

obtained for an annex to the northside rear of the church, where the
rd the replacement of the extension at the southside rear of the church.
and subsequently received in early 2020, for the construction of a building in

e received for specific members of the community.
the relevant members as per the donators request.

many "Community Events", are placed into the Church restricted fund, to
e Community Project. These funds are also used to cover the annual cost of
unity Project.

dbank distributed an average of 3,248 meals per week. Calculations are
ight of all the ambient and surplus food distributed each week and then
the value used by the Trussell Trust. We have been recording accurate
the foodbank, including removing the weights of the crates and boxes the
ting any waste food that is thrown away or taken to the swan sanctuary.
reports sent to Spelthorne Borough Council, Surrey County Council and

tting from the foodbank each month - 660
ut each month - 13,437
d each month - 6694kg
cels (5 bags per person) given out each month - 537
irs served per month - 378 hours.
£3,368 per month if the volunteers were paid minimum wage.

der our surplus figures as they are all made with surplus food. On average we
month via parcels and to the surplus queue. These have continued to be
21.

rch project in June 2017, this was put on hold during 2020 and 2021 due to

rch, Sunbury, we were able to continue to run the Fuel Fund project providing
many of the community in need.

2021.
ist mission trip to Watoto Child Care Ministries, Uganda. The balance on the
.6 and additional funds were added during 2017. These funds were transferred
2017.

organises an annual holiday for community members. Deposits and donations p. These funds are held in the St Saviour's bank account as restricted until due. The 2020 holiday deposits were paid in January 2020 for our September the Covid social distancing and lockdown restrictions the holiday was ed to secure the same destination in 2021. Some people paid more than their nds are held in restricted until such times as they are due to be paid later in ay was again put on hold for 2021 due to Covid restrictions. Refunds were e than the deposit. The deposit is being held by the Tour company up to

donation for the purchase of a new sound equipment. Some items of
in 2020 with the remainder of the donation being used to purchase

to be a Youth Minister, funded by a grant from the Diocese of London. This 2. The grant is to support growing the number of young people who are in being done by providing support in local secondary schools through Alpha people with severe anxiety and after school clubs. Groups are also run at the groups, youth club, groups during morning services and youth led services online activities throughout lockdown periods.

[illegible]

2021	2020
£	£
162,122	71,096
162,122	71,096

ue to a significant increase in the cost of the project and following a prayerful, ans and to begin once again to explore other options. The PCC wrote to l be retained within the Building Community fund for the wider vision of

e very much needed "new" building project. The Wolsey Road property has d on hold due to planning permission being denied.

abin is currently located, and the replacement of the extension at the

cabin in the rear of The Vicarage garden.

ling areas were landscaped with fencing, paths and levelling of soil areas

2021	2020
£	£
12,588	12,795
1,552	1,552
14,140	# 14,347

monthly increase in the rent in 2021 of £40, making the total rent £1,079 per

e year agreement was in place ending in December 2021,

yboard and updated sound desk.

id to be

ion and took up the role of a non-voting PCC Secretary. d be asked to leave the room for any discussions regarding Hannah Welch

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper

ident, attached to St Saviour's as a placement from St Mellitus where she is
lary. Jenny Welch would be asked to leave the PCC meeting room for any

Welch would be asked to leave the room for any discussions regarding the

uld be asked to leave the room for any discussions regarding the Youth

tor. Richard Stead would be asked to leave the room for any discussions

ames. It was provided rent free by the church for the better performance of
longer resides at 41 Wolsey Rd.

(2020 £29,145)

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

REGISTERED CHARITY NUMBER: 1130267

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020**

FINAL ACCOUNTS 2020

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2020

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PCC accounts for the year ended 31 December 2020. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

Reference and Administrative Information

Church Details

Church address	205a Vicarage Road, Sunbury Upon Thames, Middlesex, TW16 7TP
Church office address	Glebe Cottage, 205a Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@stsaviourssunbury.org.uk
Website	www.stsaviourssunbury.org.uk

Clergy

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	None in 2020
Permission to Officiate (PTO)	None in 2020

Key Management Personnel

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

Membership of the PCC

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2020 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Sept 2020) Jess Bray (March 2020) Barney Vanstone (Nov 19) (stood down March 2020)
Secretary	Loraine Hutton (Appointed Oct 2020) Julie Couchman-Boor (from July 2019) (stood down September 2020)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Jess Bray (Appointed March 2020) Geraint Owen (Appointed Oct 2020) Andy Davis (Appointed April 2017) (Stood down January 2020) Barney Vanstone (Appointed April 2018) (stood down Oct 2020)
Deputy wardens	Barney Vanstone (Appointed Oct 2020) Stephen Pal-George (Appointed Oct 2020) Barbie Ryder Matthews (November 2019) (stood down March 2020) Arnold Pollitt (November 2019) (stood down September 2020)
Treasurer	Barbie Ryder-Matthews (Oct 2020) Richard Stead (Appointed April 2019) (stood down Oct 2020)
Members of the PCC	Julia Jaegar (April 2016) Lavinia Bamford (April 2016) Hannah Welch (April 2019) Barbie Ryder-Matthews (Oct 2020) Richard Stead (Oct 2020) Katrina Desborough (Oct 2020) Rani Banga (Oct 2020) Brad Loader (Oct 2020) Kim Davies (Oct 2020)

Julianah Oladokun (April 2019) (stood down June 2020)
Barbie Ryder-Matthews (April 2016) (stood down March 2020)
Nisha Glencross (Ex Officio) (April 18) (stood down April 2020)
Gillian Davies (April 2018) (stood down July 2020)
Arnold Pollitt (April 2017) (stood down September 2020)

Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016) Christine Rogers (Appointed Oct 2020) Vin Bamford (Appointed Oct 2020) Simon Greatwood (Appointed Oct 2020) Stephen Pal-George (Appointed Oct 2020) Katrina Desborough (Appointed April 2018) (stood down Oct 2020) Arnold Pollitt (Appointed April 2018) (stood down September 2020)
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Church Staff on payroll

Parish Office Administrator	Jenny Welch - Part Time (April 2019)
Operations Manager (Youth Minister Grant)	Nisha Glencross - Part Time (April 2018) (left April 2020)
Senior Youth Pastor (Youth Minister Grant)	Sonia Stead - Part Time (April 2018)
Social Transformation Pastor	Claire Hopkins - Part Time (Nov 2016) (left June 2020)
Food Bank Manager	Donna Mason - Part Time (Sept 2018)
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Church & Office Housekeeper	Sonia Berry - Part Time (Sept 2018)

Church Staff - Part Time Volunteers

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Rix Banga / Nisha Banga (left April 2020)
Building Project Lead	Julia Jaegar
Pastoral Lead	Val Mitchell
Pastoral Admin Lead	Shirley Agar
Oasis Pastor	Barbie Ryder-Matthews
Special Project Lead	Julie Couchman-Boor (left Sept 2020)
Thursday Church Lead	Claire Hopkins (left June 2020)
Hosting Team Lead	Inga Taylor / Veronica De Leones
Community Recovery Lead	Donna Mason
Fresh Food Co-ordinator	Tina Baker (left June 2020)
Football Fun Lead	Stuart Smith
Life Group Lead	Julie Couchman-Boor (left Sept 2020)
Prayer Lead	Julia Jaegar
Kid's Ministry Administrator	Hannah Welch
PA to Vicar / Youth Admin support	Gillian Harrap
PA to Worship Pastor	Loraine Hutton
Communications Assistant	Jess Bray
Youth Work Student	Sarah Welch

Church Staff - Third Party

IT Consultant	Rix Banga - Third Party
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Professional advisors and agents

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

Church membership

The 2020 Electoral Roll has 225 signed up, eight members moved on, two deaths. (2019 - 235)

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2020**

Structure and Management

The PCC

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly news-sheet.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

We have 4 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

Quinquennial:

November 2018 - Casenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We have developed a mission action plan to enable us to achieve this goal.

Annual Parochial Church Meeting (APCM)

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in April.

Review of the year - Vicar's & Wardens Report

Vicar's Report - October 2020 - December 2020

"...And who knows but that you have come to your royal position for such a time as this?"

Arriving at St Saviour's during a global pandemic has been far from ideal. Thank you all so much for your welcome and support. Many of the church's activities have been on hold. There have been restrictions on individual lives which have affected every area of church life. In the period of October to December we have seen our local area move into the most stringent Tier of restrictions and we have also journeyed through Lockdown 2.0.

However, while the doors of our buildings have been closed to many of our usual activities, St Saviour's Church is far from closed.

We have continued to produce online material and services. We have live-streamed from St Saviour's where possible, and we continue to be very much a place of worship. When possible, we were able to have limited numbers onsite and we put track & trace and other precautions in place to provide a safe environment for congregation and team. I am so thankful for all who have given their time to be available and serve in this way.

I continue to be in awe of the creativity, vision and the willingness to adapt to new challenges by the staff and ministry teams.

Some of the ministries that continue to be active in helping different demographics connect with God and each other are: Youth team, Kids team, Oasis Fellowship, Pastoral Care team, Life Groups, Men's & Women's Ministry, Prayer meetings, Maintenance and Gardening team.

One area that has increased is the community foodbank and some of the associated ministries. It does feel that St Saviour's is here for 'such a time as this.' The foodbank provides an opportunity to meet the needs of some of the most desperate and broken in our area, not just practically but also emotionally and spiritually.

Hopefully, we can all be encouraged at how many areas of church life at St Saviour's have continued to adapt and flourish, under very difficult circumstances.

It was a such a joy to finally order the modular build for Kid's provision. It feels we have a valuable opportunity during the pandemic to press forward with a few projects and prepare our buildings to be fit for purpose for the needs of the church.

A focus of my ministry as a new incumbent has been to encourage prayer. I have been so heartened at the numbers who turn up at the monthly prayer meetings, and every Tuesday morning for prayer and worship. As we turn to prayer, we will see doors open, and it is exciting news to have a new curate join us in Summer 2021.

I am under no illusion of just how challenging life is for many in St Saviour's at this point in time. However, we are also presented with many opportunities to further the mission of the church. More than ever, we are provided with occasions to demonstrate what it means to be a Spirit empowered community. To live out what it means to have hope in Jesus, and to share this hope with others.

Thank you all so much for everything you are doing.

Our doors are closed; the church is very much open.

Lots of love,

Allen

Warden's Report 2020

Whilst nothing about 2020 was a surprise to God, it certainly took some unexpected turns for us! We began the year in interregnum, under the stewardship of Andy Davis and Barney Vanstone as wardens, the staff team and PCC. In February Andy Davis stepped down as warden for health reasons and Jess Bray was elected on an interim basis on 1st March.

From January to mid-March we continued to provide our usual pattern of services and ministry provision put together and led by our combined team of paid staff and volunteers. We were so grateful to everyone who played a part in keeping services and events running so effectively during the interregnum, including the visiting clergy who came to preach and lead us in communion. Following government instruction, and due to the global COVID-19 pandemic, all churches were closed for public worship on 23rd March 2020. We, like all churches, were forced to close our physical activities and redefine the ways the ways that we serve our church community. We are extremely proud of the way that we were able to move swiftly and adapt our services and provision; it is due to many hours of hard work from both our paid and volunteer staff that we were able to not only keep going, but develop new and innovative ways to serve God, our congregation and wider community.

We launched our new YouTube channel, St Saviour's Online, in early April and by the end of the month we were producing weekly recorded Sunday morning services. This expanded in May to include a monthly online Oasis communion service, a 14 week Summer Sunday Series, online worship, testimonies, teaching and 'thoughts for the day.' This has been a real opportunity for collaboration, innovation, learning and new opportunities to serve. So many people stepped up in this season and it has been a significant 'silver lining' to the cloud of 2020! We are so blessed to have such an excellent Extended Staff Team comprised of both paid and voluntary staff. We met weekly over Zoom to both provide support and ensure join-up between the ministries and overcome the challenge of not being able to work alongside each other in the office.

We were also grateful for the support of the Archdeacon, The Venerable Richard Frank, and the Spelthorne Area Dean, Fr Joseph Fernades for the support they gave to us as wardens during the Interregnum. The recruitment process for our new vicar began in January and on the 20th June, we were thrilled to announce the appointment of Revd Allen Bower. We welcomed Allen, Leah, Jiyah, Chase, Michael, Miloh and Jonathan into the vicarage at the end of August and Allen was licensed on 23rd September in our first service in the church since closure. It was a special day where the presence of the Holy Spirit was tangible to all who attended.

At the end of October we held our postponed APM and APCM. Barney Vanstone stood down as warden and joined the PCC as a Deputy Warden. Geraint Owen and Jess Bray were elected as wardens as well as many new members of the PCC which now has an 18 strong membership.

In November we moved to livestreaming our services from the church and managed to hold one before the lockdown came back into force. Although unable to do any of the usual things to meet and get to know the congregation, Allen quickly became part of the St Saviour's family; he has been leading us with strength and sensitivity since September, as we continue to navigate the challenges of the pandemic.

Whilst Christmas did not resemble the usual events of St Saviour's it was brilliant that we were able to combine a mix of pre-recorded and in-person services and activities to ensure that we did all we could to celebrate the birth of our Saviour.

We are looking forward to the future with hope and anticipation about all that God is preparing for us to do as a church in the months and years to come. Thank you to everyone who calls St Saviour's home for your continued perseverance and support through your prayers, encouragement, involvement and financial giving. We have a special community here and it is a privilege to be part of it with you.

With Love, Geraint Owen and Jess Bray

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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Financial Review

The PCC's main source of funding is the "free will" offerings of church members.

Financial Position

Unrestricted funds

The financial position for the year has been characterised by a continued growth in income given under the Gift Aid Scheme. The contribution to the Common Fund also increased in 2020 in line with Diocese budget requests.

In overall terms at 31 Dec 2020 unrestricted funds stand at:	9	£73,630	2019	£35,657
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Historically the sum of £244,635 was used from unrestricted funds and was designated by the PCC to purchase the property at Wolsey Road.

Overall there was a net surplus/deficit of:	£37,301	2019	-£19,312
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Restricted funds

The details of the restricted funds are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2020 General restricted funds were:	10c	£36,791
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At 31 December 2020 Building project restricted funds were:	10a	£338,810
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At 31 December 2020 Fuel Fund project restricted funds were:	10c	£12,658
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At 31 December 2019 General restricted funds were:	£11,175
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At 31 December 2019 Building project restricted funds were	£407,482	includes proceeds of the sale of Wolsey Road
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Reserves Policy

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy reset in 2013 is that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

Risk Management 2020

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

Quinquennial

Our quinquennial inspection took place in November 2018.

The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.

The asbestos roof requiring replacing will be removed as part of the build project.

Auditors/Independent Examiner

The accounts for the year ended 31 December 2020 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

Approval

The report of the PCC for 2020 accounts was approved by the PCC on the 28th March 2021 and signed on its behalf by:

Rev Allen Bower

28 March 2021

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2020**

Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2020, which are set out on pages 11 to 16.

Respective responsibilities for the PCC and the examiner

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 1st March 2021

Costas Loizou ACMA CGMA
Figtree Accountancy Limited
25 Claremont Avenue
Sunbury-On-Thames
Middlesex
TW16 5LX

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Ministry Restricted Funds	2020	2019
		£	£	£	£	£
INCOMING RESOURCES from:	2					
Voluntary income	2a	201,908	5,921	5,000	212,829	230,581
Income from Charitable Church activities	2b	3,771	-	89,138	92,909	95,071
Other trading activities	2c	2,590	-	31,459	34,049	2,154
Investments	2d	108	1,557	-	1,665	3,123
TOTAL INCOMING RESOURCES		208,377	7,478	125,597	341,451	330,929
RESOURCES EXPENDED	3					
Church Activities	3a-3f	166,851	75,478	87,322	329,651	353,507
Depreciation		3,565	-	-	3,565	
Governance costs	3g	660	-	-	660	794
TOTAL RESOURCES EXPENDED		171,076	75,478	87,322	333,876	354,301
TRANSFERS						
Balancing transfers between funds					-	-
					-	-
		-	-	-	-	-
NET INCOMING (OUTGOING) RESOURCES		37,301	-	68,000	7,575	-
NET MOVEMENT IN FUNDS		37,301	-	68,000	7,575	-
BALANCES BROUGHT FORWARD at 1Jan		36,329	406,810	11,175	454,314	473,626
BALANCES CARRIED FORWARD at 31 Dec		73,630	338,810	49,449	461,889	454,314

The notes on pages 10 and 11 form part of these financial statements

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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STATEMENT OF FINANCIAL POSITION
(Balance Sheet)
as at 31st December 2020

	Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
			Building community fund (BCF)	Other	2020	2019
		£	£	£	£	£
FIXED ASSETS						
Tangible fixed assets	4	9,584	-	-	9,584	3,952
		9,584	-	-	9,584	3,952
CURRENT ASSETS						
Debtors	5	2,621	48	-	2,669	1,187
Short term deposits	6	25,399	165,284	-	190,683	419,066
Cash at bank and in hand	7	36,027	173,477	47,220	256,723	30,529
		64,046	338,809	47,220	450,075	450,782
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	-	-	2,230	2,230	419
NET CURRENT ASSETS		64,046	338,809	49,450	452,305	450,363
NET ASSETS		73,630	338,810	49,450	461,889	454,314
FUNDS Represented by:						
Unrestricted/Designated Funds	9				73,630	35,657
Restricted Building Fund	10a				338,810	407,482
Restricted Fuel Fund	10a				12,658	-
Restricted General Fund	10c				36,791	11,175
					461,889	454,314

Approved on behalf of the PCC by:

Barbie Ryder-Matthews - Treasurer

.March 2021

The notes on pages 12 to 13 form part of these financial statements

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
Report and Financial Statements 2020**

1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

· Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

· Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of Rentals under operating leases are charged as incurred over the term of the lease.

1e Fixed Assets - Tangible fixed assets

Consecrated Property and Moveable Church Furnishings

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

Other non-PCC Property

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

PCC Property

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. This figure is held in our restricted fund for building projects.

Other Fixtures, Fittings & Office Equipment

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2020.

1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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	Unrestricted Funds	Restricted Funds		TOTAL	
	£	BCF £	Other £	2020 £	2019 £
2 INCOMING RESOURCES					
Note: BCF = Building Community Fund					
2a Voluntary income					
Planned giving:					
Offerings and Donations	169,499	4,942	-	174,441	195,041
Income tax recoverable on Gift Aid donations 2020	32,409	979	-	33,388	35,540
Other planned giving / fund raising events	-	-	-	-	-
Legacies and Grants	-	-	5,000	5,000	-
R	201,908	5,921	5,000	212,829	230,581
2b INCOME FROM CHURCH ACTIVITIES					
Community Activities					
Life Groups, Alpha and Other Courses	-	-	-	-	-
Church Community Events	-	-	-	-	-
Art Group	58	-	-	58	330
Wed @ 10 - Coffee & Chat	161	-	-	161	1,185
Men's Ministry Events	-	-	-	-	-
Women's Ministry - Events	123	-	-	123	1,599
Oasis Holiday 2021 (2020 holiday transferred to 2021)	-	-	6,342	6,342	21,080
Oasis Holiday deposits for 2021	-	-	-	-	1,970
Church Weekend Away	-	-	-	-	-
Youth Worker	-	-	-	-	-
	342	-	6,342	6,684	26,164
Children's Activities					
Children's Church & Events	392	-	-	392	528
	392	-	-	392	528
Youth Activities					
Youth - " Youth Church"	1,330	-	-	1,330	3,174
Youth Student	-	-	1,200	1,200	2
Youth Minster Project	-	-	30,002	30,002	37,415
	1,330	-	31,202	32,532	40,592
Local Mission Ministry					
Vicar Discretionary Fund	-	-	500	500	-
Discretionary Hardship Fund	-	-	200	200	108
Community Food Bank & Connected Ministries	2,000	-	36,588	38,588	26,640
Community Fuel Fund	-	-	12,950	12,950	-
Community Kick Football Ministry	-	-	-	-	-
Joy @ Kempton	-	-	-	-	-
CAP - Dept Management/Money Skills Ministry	-	-	-	-	-
Staff Welfare	-	-	517	517	1,034
Restored Women Mission	-	-	-	-	-
A21 Ministry Mission/Poppy Appeal	-	-	-	-	-
	2,000	-	50,755	52,755	27,782
Overseas Mission Ministry					
Uganda & Watoto Mission	-	-	839	839	5
Open Door	293	-	-	293	-
Tearfund Mission	-	-	-	-	-
	293	-	839	546	5
2c OTHER INCOMING RESOURCES					
Church Ministry Equipment	-	-	15,000	15,000	841
Rental of 41 Wolsey Road	-	-	-	-	-
Staff Salary & Advertising	-	-	8,250	8,250	6
Vicar blessing	-	-	8,209	8,209	-
Weddings & Funerals	90	-	-	90	1,307
Insurance claim refund	2,500	-	-	2,500	-
	2,590	-	31,459	34,049	2,154
2d INCOME FROM INVESTMENTS					
Interest on short term investments	-	-	-	-	-
CCLA Bank Interest rec'd	108	1,557	-	1,665	3,123
Asset disposal balancing from 2018 - 2019	-	-	-	-	-
Asset disposals income received	-	-	-	-	-
	108	1,557	-	1,665	3,123
TOTAL INCOMING RESOURCES	208,377	7,478	125,597	341,451	330,929

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP
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3	EXPENDITURE ON CHARITABLE ACTIVITIES	Unrestricted Funds		Restricted Funds		TOTAL	
			BCF	Other	2020	2019	
		£	£	£	£	£	
3a	EXPENDITURE ON CHURCH ACTIVITIES						
	Provision of Clergy						
	Common Fund	85,200	-	-	85,200	88,440	
	Clergy Expenses	1,258	-	-	1,258	1,770	
	Share of cost of clergy housing	-	-	-	-	-	
		86,458	-	-	86,458	90,210	
3b	CHURCH LIFE & OUTREACH						
	Church Services	573	-	-	573	4,668	
	Church Worship Equipment	-	-	9,197	9,197	1,312	
	Church Service Equipment	-	-	-	-	3,000	
	Church Worship Costs	1,362	-	-	1,362	-	
	Church Worship Ministry Salaries	14,115	-	-	14,115	10,804	
	Local Missions, Gifts, Grants & Charitable	167	-	13,209	13,377	1,522	
	Discretionary Hardship Fund	-	-	200	200	-	
	Clergy discretionary fund	-	-	500	500	-	
	Volunteer & Staff blessings	-	-	507	507	-	
	Weddings, Funerals, Baptisms	-	-	-	-	913	
	Church Festivals	-	-	-	-	58	
		16,217	-	23,613	39,830	22,277	
	Adult Community Events						
	Evangelism & Discipleship Pastor Salary	-	-	-	-	6,822	
	Life Groups	-	-	-	-	37	
	Church Community Events/Socials	-	-	-	-	76	
	Oasis Wed @ 10 Congregation expenses	390	-	-	390	471	
	Oasis Annual Holiday	-	-	4,287	4,287	21,071	
	Adult community courses	73	-	-	73	1,593	
	Men's Ministry Events	2	-	-	2	81	
	Women's Ministry Events	60	-	-	60	731	
	Church New Wine Week / Weekend Away	-	-	-	-	-	
		525	-	4,287	4,812	30,882	
	Children's' Ministry						
	Pre-school Teeny Tiny Church	-	-	-	-	-	
	Pre-school Toy Library	-	-	-	-	-	
	Pre-school Toddlers Ministry	-	-	-	-	-	
	Families & Children's Pastors Salaries	-	-	-	-	9,470	
	Children's Church, Life Group & Events	626	-	-	626	1,207	
		626	-	-	626	10,678	
	Youth Ministry						
	Youth - Church, Life Group & Monthly Events	1,586	-	-	1,586	2,428	
	Youth - Pastor Salary	-	-	-	-	12,970	
	Youth - Apprentice / Student	-	-	1,200	1,200	3,750	
	Youth - "Soul Survivors"	-	-	-	-	2,129	
		1,586	-	1,200	2,786	21,277	
	Youth Minster Project						
	Operations Manager Salary	-	-	5,613	5,613	18,870	
	Youth Minister Salary	-	-	20,453	20,453	24,108	
	Youth Minister Project Expenditure	-	-	2,275	2,275	526	
		-	-	28,341	28,341	43,504	
	Local Mission Ministry						
	Community Hospitality	-	-	50	50	-	
	Community Hardship Fund	-	-	110	110	270	
	Community "Food Bank" & Connected Ministries	-	-	10,387	8,387	7,423	
	Community - Surplus to Supper Blessing	-	-	280	280	-	
	Community "Joy @ Kempton"	-	-	-	-	-	
	Community Kick Football Ministry	-	-	50	50	124	
	Community Pastor & Food Bank Salaries	-	-	12,066	12,066	17,799	
	CAP Debt Management Expenses	-	-	191	191	-	
	Canaan Book Shop	-	-	50	50	-	
		-	-	23,184	21,184	25,616	
	Fuel Fund Project						
	Community Fuel Fund Top Ups & Arrears	-	-	249	249	-	
		-	-	249	249	-	
	Overseas Mission Ministry						
	Uganda/Watoto Mission	-	-	-	-	-	
	Watoto Choir Visits	-	-	931	931	-	
	Tearfund Mission	-	-	-	-	-	
		-	-	931	931	-	
3c	PROVISION OF OFFICE & SUPPORT (GLEBE)						
	Glebe Rent	12,795	-	-	12,795	11,877	
	Glebe Rates	-	-	-	-	-	
	Glebe Gas	938	-	-	938	640	
	Glebe Electricity	-	-	-	-	704	
	Glebe Water	567	-	-	567	-	
	Repairs & Maintenance	-	-	-	-	60	
	Staff Welfare	-	-	-	-	2,189	
	Office Equipment	-	-	-	-	2,990	
	Office Admin costs **	32,096	-	250	32,346	23,408	
		46,396	-	250	46,646	41,867	
3d	PROVISION OF BUILDINGS & FACILITIES						
	Church Equipment	549	-	-	549	-	
	Church Cleaning Services & H & S Materials	7,358	-	-	7,358	6,793	
	Church Repairs & Maintenance	3,157	-	-	3,157	5,099	
	Electric	3,231	-	-	3,231	3,782	
	Gas	8,059	-	-	8,059	6,513	
	Rates	-	-	-	-	-	
	Water Rates	585	-	-	585	2,374	
	Insurance	4,143	-	-	4,143	4,037	
		27,082	-	-	27,082	28,598	
3e	COMMUNITY BUILDING PROJECTS						
	Architect, Planning & Preparation Fees	-	71,096	-	71,096	38,598	
		-	71,096	-	71,096	38,598	
3f	Contra adjustments						
	Staff Loan repayment	-	-	-	-	-	
	Year-end adjustments	-	9,650	4,382	5,268	-	
		-	9,650	4,382	5,268	-	
3g	Governance costs						
	Independent Examiner/Audit	660	-	-	660	795	
		660	-	-	660	795	
	TOTAL RESOURCES EXPENDED	167,900	75,478	87,322	330,700	332,025	
**	Includes staff salaries						

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3h	EXPENDITURE ON RAISING FUNDS				
	Unrestricted Funds 2020 £	Restricted Funds 2020 BCF £	Restricted Funds 2020 Other £	Total 2020 £	Total 2019 £
		-	-	-	346
Total expenditure	-	-	-	-	346

3i STAFF COSTS

The aggregate payroll costs are as follows:

	2020 £	2019 £
Gross Wages and salaries	66,307	113,728
Youth Apprentice	-	3,750
Employer's NI Contributions (gross)	3,044	5,915
Employer's Allowance	- 3,000	3,000
Pension contributions	1,579	2,356
	67,930	122,749

At the year end 2020 there were 5 members of staff employed, all on a part time basis.
During 2020, two members of staff left our employment, Nisha Glencross and Claire Hopkins.
No employee was paid more than £60,000

In February 2017 we joined a government pension scheme called Nest.
Four employees were paid a pension during 2020. (Seven employees were paid a pension during 2019)

4 FIXED ASSETS -

Tangible fixed assets

	Freehold Land & Buildings £	Building Projects £	Fixtures & Equipment £	2020 £	2019 £
4a Cost or Valuation					
Balance at 1st January -	-	-	24,343	24,343	137,825
Additions in the year	-	-	9,197	9,197	3,000
Disposals in the year	-	-	-	-	-
Balance at 31 December	-	-	33,540	33,540	140,825
4b Accumulated Depreciation					
Balance at 1st January	-	-	20,391	20,391	135,761
Depreciation for the year	-	-	3,565	3,565	1,112
Balance at 31st December	-	-	23,956	23,956	136,873
4c Net book value					
At 1 January	-	-	3,952	3,952	2,064
At 31 December	-	-	9,584	9,584	3,952
In accordance with accounting policy note 1e no depreciation					

5 DEBTORS

	Unrestricted Funds £	Restricted Funds BCF £	Other £	Total 2020 £	2019 £
Income tax recoverable through Gift Aid	2,232	48	-	2,280	5,247
Accrued Income	389	-	-	389	4,060
Sequestration	-	-	-	-	-
	2,621	48	-	2,669	1,187

6 SHORT TERM INVESTMENTS

	Unrestricted Funds £	Restricted Funds BCF £	Other £	Total 2020 £	2019 £
CBF Church of England Deposit Fund (CCLA)					
CCLA - PCC Reserve Account	25,291	-	-	25,291	25,150
CCLA - PCC Reserve Account interest received	108	-	-	108	189
CCLA - Building community fund	-	163,727	-	163,727	392,966
CCLA - Building Community Fund interest received	-	1,557	-	1,557	761
	25,399	165,284	-	190,683	419,066

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.
Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we realised interest for the whole year, £189.05 on the PCC account and £761.36 on the BCF.

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7 CASH AT BANK AND IN HAND

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2020	2019
£	£	£	£	£	£
Barclay's current account					
PCC - Barclays General Fund	36,002	-	34,562	70,563	22,658
PCC - Barclays Building Fund	-	173,477	-	173,477	8,829
PCC - Barclays Fuel Fund	-	-	12,658	12,658	-
Unpresented items at year end	-	-	-	-	973
Cash in Hand	-	-	-	-	-
Petty cash	-	-	-	-	-
Food Bank Float	-	-	-	-	-
Children's & Youth Tuck Shop Float	25	-	-	25	15
	<u>36,027</u>	<u>173,477</u>	<u>47,220</u>	<u>256,723</u>	<u>30,529</u>

**8 LIABILITIES/CREDITORS:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds	Restricted Funds		Total	
		BCF	Other	2020	2019
£	£	£	£	£	£
Accruals and sundry creditors:					
Church utilities and other church running costs	-	-	-	-	-
Credit Card paid in advance	-	-	2,000	- 2,000	-
Sundry Creditors	-	-	230	- 230	419
	<u>-</u>	<u>-</u>	<u>2,230</u>	<u>- 2,230</u>	<u>419</u>

9 UNRESTRICTED/DESIGNATED FUNDS

	Balance as at 31 Dec 2019	Income	Expenditure	Transfers	Balance as at 31 Dec 2020
£	£	£	£	£	£
General unrestricted funds	31,967	208,377	167,900	- 3,725	68,719
Designated Funds	4,909	-	-	-	4,909
	<u>36,876</u>	<u>208,377</u>	<u>167,900</u>	<u>- 3,725</u>	<u>73,628</u>

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

RESTRICTED BREAKDOWN

10a

Building Fund Restricted

Building Community Fund
Transfer between GF & BF bank accounts
Building Community Fund - CCLA savings
Building Fund Interest Received
Gift Aid Owed at end of year

Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
£	£	£	£	£
9,720	5,921	75,478	230,000	170,162
	2,144			2,144
393,727	1,364	-	- 230,000	163,727
-	48	-	-	1,364
				48
<u>403,447</u>	<u>9,477</u>	<u>75,478</u>		<u>338,810</u>

10b ASSET SALE

Sale of Asset - None in 2020

-	-	-	-	-
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10c Restricted

Church Worship Equipment
Local Missions, Gifts, Grants & Charitable
Discretionary Hardship Fund
Vicar discretionary fund
Volunteer & Staff blessings
Oasis Annual Holiday
Youth - Apprentice / Student
Operations Manager Salary
Youth Minister Salary
Youth Minister Project Expenditure
Community "Food Bank" & Connected Ministries
Community Hospitality
Community Hardship Fund
Community - Surplus to Supper Blessing
Community Kick Football Ministry
Community Pastor & Food Bank Salaries
CAP Debt Management Expenses
Community Fuel Fund Top Ups & Arrears
Canaan Ministries
Watoto Choir Visits
Staff Recruitment & Advertising

Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
£	£	£	£	£
	15,000	9,197		5,803
	13,209	13,209		-
	200	200		-
	500	500		-
	517	507		10
794	6,342	4,287		2,849
	1,200	1,200		-
	5,613	5,613		-
	20,453	20,453		-
2,760	3,936	2,275		4,421
2,288	36,588	10,387		28,489
		50	-	50
		110	-	110
		280	-	280
		50	-	50
		12,066	-	12,066
		191	-	191
	12,950	249	-	12,702
		50	-	50
65	839	931	-	27
	8,250	250		8,000
				-
<u>5,907</u>	<u>125,597</u>	<u>82,054</u>	<u>-</u>	<u>49,449</u>
Total restricted funds	409,353	135,074	157,532	- 388,259

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10d RESTRICTED FUNDS Explanation

Building Community Fund

A separate Building Community Fund was established in 2006 to record the activities in relation to the Business Community project. A small number of donors continue to support the fund on a regular basis.

A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden.

Hardship Discretionary Fund - Specific

This fund holds donations that are for specific members of the community.

Community Projects

All donations received from the many "Community Events", are placed into the Church restricted fund, to ensure the funds are spent on the Community Project. These funds are also used to cover the annual cost of staff employed to run this Community Project.

Community "Food Bank" Project

During 2020, the St Saviour's Foodbank distributed an average of **4,500 meals per week**. Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by 420grams which is the value used by the Trussell Trust. Since June we have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary. Records are updated weekly and totals sent to Spelthorne Borough Council.

Average number of people benefitting from the foodbank each month - 1,150

Average weight of food distributed each month - 8,150kg

Average number of foodbank parcels given out each month - 113

Average number of volunteer hours served per month - 400

This number of hours equates to £3,488 per month if the volunteers were paid minimum wage.

Frozen "Ready Meals"

The frozen ready meals come under our surplus figures as they are all made with surplus food. On average we give out 1,000 frozen meals each month via parcels and to the surplus queue.

Community "Lunch" Project

We began the Community free lunch project in June 2017, this was put on hold during 2020 due to Covid.

Community Fuel Fund Project

In conjunction with St Mary's Church, Sunbury, we were able to run a Fuel Fund project providing "Top UP" and "Arrear" support for many of the community in need.

Uganda Mission

There were no trips to Uganda in 2020.

In 2015 St Saviour's made its latest mission trip to Watoto Child Care Ministries, Uganda. The balance on the fund was carried forward into 2016 and additional funds were added during 2017. These funds were transferred to the Uganda Mission Project in 2017.

Oasis Annual Holiday

The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Do to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2021. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2021.

Worship Music & Sound Equipment

The Worship Ministry received a donation for the purchase of a new sound equipment. Some items of equipment have been purchased in 2020 with the remainder of the donation being purchased in 2021.

Youth Minster Project

St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. The grant is to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs. Groups are also run at the church, including Youth Band, life groups, youth club, groups during morning services and youth led services Jan - March, then online activities throughout lockdown.

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11 MISCELLANEOUS CHARITABLE DONATIONS

	Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
	£	£	£	£	£
Watoto	65	839	866	65	27
	-	-	-	-	-
	65	839	866	65	27
PCC support			65		
Restricted funds expended			931		

Any balances at the year end will be remitted to the respective organisations in 2021.

12 CHURCH BUILDING PROJECTS

	2020 £	2019 £
Architects - Planning & Preparation & Fundraiser Costs	71,096	38,598
	71,096	38,598

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden.

13 OPERATING LEASE COMMITMENTS

	2020 £	2019 £
London Diocese Fund - Rental of Glebe Cottage	12,795	11,877
Siemens Financial Services - Rental of Ricoh MPC2500	1,552	1,419
	14,347	13,296

The above payments are in respect of two agreements;
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small monthly increase in the rent in 2019 of £59, making the total rent £1,034 per month.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier and expired 12th December 2016. A two year agreement was in place ending in December 2018, this was renewed on a 5 year contract, ending December 2023.

14 CAPITAL COMMITMENTS

We purchased sound equipment in 2020.
There were four capital commitments at the end of 2019 financial year, fridges and freezers, an electronic keyboard and updated sound desk. (2018: an industrial dishwasher).

15 Related Party Transactions and Balances

There are 5 disclosures of conflict of interest for 2020 to be recorded:

Claire Hopkins employed as Social Transformation Pastor was appointed as a director of Surplus to Supper Limited (11485811) in July 2018; this was a company set up to raise awareness of food waste through the provision of catering services. Food collected as surplus through St Saviour's was used to cater these events; this company ceased trading in February 2020. Claire left her role with St Saviour's in June 2020; she will work for a charity set up in April 2020 in the name of Surplus to Supper.

Sonia Stead employed in April 2018 as Senior Youth Pastor is married to Richard Stead our Treasurer. Richard Stead was asked to leave the PCC meeting room for any discussions regarding Sonia Stead.

Jenny Welch employed in April 2019 as a Parish Office manager is the mother of Hannah Welch, a member of the PCC. Hannah Welch was asked to leave the PCC meeting room for any discussions regarding Jenny Welch.

Sarah Welch is a Youth Work Student, attached to St Saviour's as a placement from St Mellitus, whose expenses are paid by the church, is the sister of Hannah Welch, a member of the PCC. Hannah Welch was asked to leave the PCC meeting room for any discussions regarding Sarah Welch.

Rana Banga is a PCC member and is the mother of Rix Banga who runs RX Designs limited and is employed by St Saviour's as an IT Consultant.

HISTORY:

The following items from 2016 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

Claire Clarke, Curate and a member of the PCC, and her family lived at 41 Wolsey Road, Sunbury On Thames. It was provided rent free by the church for the better performance of her duties whilst employed at St Saviour's Church. Claire Clarke left St Saviour's church in June 2017 and no longer resides at 41 Wolsey Rd. Property was sold in Sept 2017.

PCC Giving

During the year of 2020 members of the PCC gave a total of £29,145 (2019 £26,800) in unrestricted offerings and donations.