

Annual Report

APRIL 20 - MARCH 21



**NEATH PORT TALBOT
CARERS SERVICE**
CARERS AT THE HEART

01639 642277

information@nptcarers.org.uk



Foreword

NPT Carers Service is pleased to present its annual report for 2020/2021, the organisation's 12th year as an independent charity.

This is my first AGM as Chair of NPT Carers Service. It is a privilege to follow in the footsteps of Dr Ed Roberts; on behalf of our trustees, I would like to thank him for all he has done for carers over many years, and for the incredible contribution he has made to the development and growth of NPT Carers Service. I certainly have big shoes to fill, and I thank Dr Roberts for his guidance and support.

Little did we know when we presented the last report, that the coronavirus pandemic would today still very much be part of our lives. We have all been affected in some way, however none more so than those that provide care to family and friends; I, on behalf of the Board of Trustees, would like to thank and show appreciation to the many carers in Neath Port Talbot who look after their loved ones

unconditionally. You are an inspiration, and it is you that drives us to develop and improve the support that is available. We will continue to listen to and work with carers when planning and developing services.

During 20/21, NPT Carers Service said goodbye to several staff, some had been with the service for many years and some a short while. The Board of Trustees would like to thank them all for their contribution and wish them well for the future. We would also like to give a warm welcome to Alison Owen, Service Manager who joined us in May and the new members of the team that have recently been recruited; we look forward to working with you. NPT Carers Service has had a year of change, opportunity, and challenge. Our staff and volunteers have had to adapt to new ways of working to meet Welsh Government requirements whilst continuing to provide help and support to carers. Thanks to all of you for everything you do. This has meant working remotely,



an increased use of technology and social media and the development of innovative and creative ways to provide information, advice, and support. We developed shared online activities with Swansea Carers Centre which those carers with access to the internet thoroughly enjoyed. At the same time, we acknowledge that we need to find innovative ways of reaching those who do not use social media.

The Voluntary Sector Emergency Fund from WCVA and Neath Port Talbot CVS, enabled the service to introduce a Counselling Service, Wellbeing calls and additional capacity within the sitting service, enabling us to adapt and respond quickly to the Covid-19 crisis.

NPT Carers Service was delighted to work with Swansea Carers Centre and the Carers Trust to offer the Welsh Government funded Carers Support Grant for the first time. In Neath Port Talbot we helped 265 carers to access the grant, awarding a total of £64,000.

We are very grateful to our third sector, private sector and statutory partners, as well as our funders, for their support during what has been a testing year; we all have the same objective: to put carers at the heart of everything we do.

We know from the 2011 census there are at least 20,000 people providing care for loved ones, friends, and neighbours in our county borough. Together we need to reach as many of these as we can to ensure everyone has an opportunity to access the support available. Everyone can play a part in this so please share details of our service with anyone you think may benefit.

Finally, if you would like to become a trustee of NPT Carers Service, please contact us at information@nptcarers.org.uk

Mrs Margaret Lake
Chair, Board of Trustees

Engagement

Many carers experience loneliness and isolation, but the pandemic exacerbated an already difficult situation, affecting the health and wellbeing of both the carer and the cared for. Our interactions with carers had to change, wellbeing calls were made to over 1,050 carers in the first quarter of 2020, providing information, support and guidance.

We managed to undertake 3 face to face activities during December 2020 plus weekly virtual/online events happening throughout the year, including coffee mornings, quizzes, bingo, cooking, talks, arts and crafts, karaoke, singing, virtual tours and experiences.

Carers Rights Day

Carers Rights Day - Worked with Swansea Carers Centre to organise and facilitate online activities. - NPT Carers Service hosted an event with the Late Dr Hywel Francis as Keynote Speaker, having chaired the Welsh Affairs committee and human rights joint committee, his particular achievement was the Carers Equal Opportunities Act (2004).



www.nptcarers.co.uk
information@nptcarers.org.uk



Sitting Service

Due to COVID restrictions and with some Volunteers shielding, we were unable to provide carers with our regular sitting service.

However, Volunteers still provided a Shopping and Errand Service and Telephone Befriending. In addition to this we did provide 61 carers with Domiciliary Care Sits provided by Agencies, amounting to 343 sits, totalling 538 hours. The sits enabled carers to take a much-needed and very well deserved break from their caring role.

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VOLUNTEERS

OUR VOLUNTEERS

We have wonderful Volunteers who have supported carers for a number of years, and the past year has probably the biggest challenge of all, we would like to say a huge thank you to each and every one and look forward to resuming our regular sitting service in due course.

Statistics

A numbers breakdown

265 APPLICATIONS
FOR CARERS
SUPPORT GRANT

3 WORKSHOPS
HELD WITH
NPT MIND

60 PROFESSIONAL
COUNSELLING
SESSIONS

2,827

CARERS ARE REGISTERED WITH THE SERVICE

7,395

Carer Couriers **DISTRIBUTED**

3,472

UNIQUE Carer contacts

333 **NEW** CARERS IDENTIFIED

0 **HOME** VISITS were undertaken due to COVID restrictions

Counselling for Carers

Emergency Covid funding enabled NPT Carers Service to engage a counselling service to provide much needed support to carers.

The plan was to give either 4 wellbeing calls or 6 counselling sessions to each carer referred, however it quickly became apparent that more than 4 wellbeing calls were needed largely due to the ongoing pandemic and isolation of carers, helping them through an incredibly turbulent period with a lot of national fear, indecision, changing rules and attitudes. NPT Carers Service evolved quickly, adapting to the needs of the carers, **117** carers in the Neath Port Talbot area were referred for telephone support between May 2020 and March 2021. Carers who remained in the programme received between 4 and 30 weekly calls. Due to the time at which carers were referred not all had the opportunity to receive equal support; for example, some carers were referred in May 2020, whilst others were not referred until January 2021, therefore the number of calls received does not accurately reflect need or engagement.

In terms of formal evaluation, the 14-item resilience scale (RS-14) was used. Scores below 65 indicate low resilience, scores between 65 & 81 show moderate resilience and scores above 81 are interpreted as high levels of resilience. **Simple analysis of this measure indicated that there were positive changes in carers resilience when comparing scores from the outset and at end of the calls.** This is consistent with counsellor observations from their conversations with the carers. Funding for counselling ended on 31st March 2021 which led to the service being withdrawn. However, NPT Carers Service successfully

applied for further funding to the Intermediate Care Fund (ICF) to manage a “Carers Wellbeing Project” part of which is to facilitate counselling for carers and bereaved carers.

“I was promised counselling by my doctor/hospital years ago, but nothing ever happened – these calls have made such a difference”

Carers Support Grant

Funded by Welsh Government, awarded by Carers Trust

Working in collaboration with Swansea Carers Centre we supported 265 carers through the application process, which helped carers to access over £ 63.6k of support to help alleviate hardship caused but the pandemic. The rising costs experienced by many during lockdown, squeezed household finances, this grant helped carers to purchase essential household items and shopping vouchers.

“I would like to thank you all for your support and help to get the carers support grant which supplied us with a freezer and heater”

“Thank you so much for helping us to obtain a new washing machine, ours had stopped working and I was washing clothes in the bath”

Thank you to our Funders

Neath Port Talbot Carers would also like to formally thank Swansea Bay UHB and Neath Port Talbot Council for their continued support through the financial year.



Looking to The Future

1

Continue to work collaboratively with the Neath Port Talbot County Borough Council, Swansea Bay University Health Board and Neath Port Talbot CVS to sustain and develop services.



2

Continue to work with carers and our partners in identifying gaps in service provision and working towards solutions.



3

Continue to engage with carers on the future developments of the service.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEATH PORT TALBOT CARERS SERVICE LTD**

Independent examiner's report to the trustees of Neath Port Talbot Carers Service Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Henry Lloyd Davies
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

09.11.2021

Date:

NEATH PORT TALBOT CARERS SERVICE LTD

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	168	-	168	200
Charitable activities	3				
Carers Service		-	390,672	390,672	299,436
Total		168	390,672	390,840	299,636
EXPENDITURE ON					
Charitable activities	4				
Carers Service		7,126	345,047	352,173	333,131
NET INCOME/(EXPENDITURE)		(6,958)	45,625	38,667	(33,495)
Transfers between funds	11	51,185	(51,185)	-	-
Net movement in funds		44,227	(5,560)	38,667	(33,495)
RECONCILIATION OF FUNDS					
Total funds brought forward		92,914	5,560	98,474	131,969
TOTAL FUNDS CARRIED FORWARD		137,141	-	137,141	98,474

NEATH PORT TALBOT CARERS SERVICE LTD

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	9	7,000	-	7,000	14,598
Cash at bank		150,201	-	150,201	101,834
		<u>157,201</u>	<u>-</u>	<u>157,201</u>	<u>116,432</u>
CREDITORS					
Amounts falling due within one year	10	(20,060)	-	(20,060)	(17,958)
		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
NET CURRENT ASSETS					
		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		137,141	-	137,141	98,474
NET ASSETS		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
FUNDS	11				
Unrestricted funds				137,141	92,914
Restricted funds				-	5,560
TOTAL FUNDS				<u>137,141</u>	<u>98,474</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


Ms M Lake - Trustee

Dear Carers

To unpaid carers, our staff and our trustees

Unpaid carers are the unsung heroes who go above and beyond what is expected every day, but the past year has been challenging for everyone, especially carers. We would like to say a huge thank you to each and every one of you for the unwavering support you provide to family, friends and neighbours across Neath Port Talbot each and every day.

You are all essential – **thank you!**



Board of Trustees

April 2020-March 2021

Dr E M Roberts - retired Jan 2021

Lorraine Miles

Clive Owen - retired Jan 2021

Tony Clements

Donna Smith

Lucy Grundy

Margaret Lake

Co-opted Member

Andrew Potts

Staff

April 2020 – March 2021

Mariann Pedersen

Ceri Stilwell

Paula Sillitoe

Jan Thomas

Carly Hastings

Carole Jones

Sharon Thomas

Cheryl Torrington

Judith Kinsey

Samuel Bennett

Claire John

Address:

Health & Social
Care Centre,
Cimla, Neath
SA11 3SU

Website:

www.nptcarers.co.uk

Telephone:

01639 642277

Weekdays - 9am-4:30pm

Email:

information@nptcarers.org.uk



REGISTERED COMPANY NUMBER: 06868025 (England and Wales)
REGISTERED CHARITY NUMBER: 1130262

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021**

FOR

NEATH PORT TALBOT CARERS SERVICE LTD

Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

NEATH PORT TALBOT CARERS SERVICE LTD

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FOR THE YEAR ENDED 31 MARCH 2021**

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NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives

The object for which the charity is established is the relief of poverty, sickness and distress among carers in particular but not exclusively through the provision of advice, information and support in Neath Port Talbot. The charity confirms it has referred to the guidance contained in the charities Commission general guidance on public benefit when reviewing the charities aims and objectives in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Achievements and Performance

The main area of charitable activity is to provide advice, information and support to carers in Neath Port Talbot. The charity activities deliver public benefit under the following service areas:

1. Telephone Service/Contact with Clients and Organisations for Support

The total number of "contacts" with carers from 1st April 2020 to 31st March 2021 was 3,472. This contact with carers was via telephone and/or face to face (restricted due to COVID). These carers received information, advice and assistance to meet their individual needs.

2. Identifying Carers

The total number of new carers identified and requesting ongoing information from 1st April 2020 - 31st March 2021 was 333.

3. Benefit Entitlement Support / Carers Rights

NPT Carers Service staff have supported carers with information regarding benefit entitlements and carers rights. Home visits were ceased due to COVID restrictions, however, our Team continued to assist carers with benefit forms for Carer Allowance, Attendance Allowance and Attendance Allowance upgrades as well as Carers Assessments and Benefit Advice over the telephone.

4. Home Visits and Outreach

Home visits were ceased in line with COVID guidance, carers were supported by telephone, with wellbeing calls added to the daily tasks of our Team. This support was provided to carers with information on benefit entitlements, carers' rights, information and emotional support.

5. Outreach in the Community and Events

Information/Outreach and Raising Awareness sessions were held in a limited number of venues due to COVID restrictions. However, many online events were undertaken to ensure continuation of services. The following are examples (but not limited to) of various outreach:

- NPT MIND Workshops
- Autism Talks
- Weekly Drop-In Sessions
- Carers Rights Day
- Wellness Day
- NPT Carers Service AGM
- St David's Day Event
- Promoted Vaccine Rollout

NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

6. Events and Social Activities

General Events

NPT Carers Service have offered different types of activities during 2020-2021. The following are examples (but not limited to) of various activities most of which were held online, some in conjunction with

- Cooking Sessions
- Singing Sessions
- Arts & Crafts
- Quizzes
- Bingo
- First Aid Training
- Manual Handling Training
- Coffee Mornings including Christmas Coffee Mornings
- Christmas Party
- Pantomime
- Poetry Competition

Carers Week

The following took place during Carers Week:

- Outreach across Neath Port Talbot to raise awareness and identify new carers.

Carers Rights Day

- Worked with Swansea Carers Centre to organise and facilitate online activities.
- NPT Carers Service hosted an event with the Late Dr Hywel Francis as Keynote Speaker, having chaired the Welsh Affairs committed and human rights joint committee, His particular achievement was the Carers Equal Opportunities Act (2004).

7. Sitting Service & Volunteer Services

We have provided 343 sits throughout the year, to 61 Carers to ensure they were able to take a break from their caring role. A total of 538 hours of sits were provided to carers within Neath Port Talbot using Domiciliary Care Agencies.

We have been unable to assist carers with sits carried out by Volunteers due to COVID restrictions and the fact that most of our Volunteers are in the shielding category due to their age. However, our Volunteers provided a Shopping and Errand Service and undertook Telephone Befriending Calls.

During this period we had 19 volunteers engaged with Neath Port Talbot Carers Service.

Covid-19 Update

Carers Service staff started to work from home in March 2020 due to the Welsh Government advice. Staff worked hard to ensure all carers known to the service were contacted by telephone to see how they were feeling, as well as to inform them of the activities being held online. We started to introduce a new service providing weekly Wellbeing phone calls. These were to "check in" on carers to see how they were coping during lockdown. We offered Counselling sessions via Zoom and telephone.

The following additional funding was made available to support activities during the pandemic:

Winter Pressures

Moondance Funding

Voluntary Services Emergency Fund (VESF)

Voluntary Services Emergency Fund (VSEF)

Intermediate Care Fund (ICF) Vaccine Response

The financial support enabled us to purchase laptops for Staff to work from home, provide carers with information and support with accessing vaccine centres, provide wellbeing calls and engage professional Counsellors to support carers with their Health and Wellbeing and provide virtual and face to face events.

NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

In addition to the above NPT Carers Service worked with Swansea Carers Centre to administer the Carers Trust Hardship Grant, which provided 265 carers across Neath Port Talbot with £ 63.6k of much needed support.

FINANCIAL REVIEW

Financial Review

The total income of £390,840 (2020: £299,636) was spent on direct charitable expenditure totalling £349,329 (2020: £329,996) and Governance £2,844 (2020: £3,136).

The Statement of Financial Activities reflects the income and expenditure incurred by Neath Port Talbot Carers Service Ltd in carrying out its role in respect of its objectives. The general funds at 31 March 2021 were £137,141 (2020: £92,914) and restricted funds £NIL (2020: £5,560).

Going concern

The charity has had to radically change how they operate during Covid-19 and lockdown. The charity cancelled all face-to-face activities and home/community meetings and replaced them with online meetings. The charity secured funding to purchase laptops for staff to work from home, meaning the charity was able to carry on supporting unpaid Carers in the local area when lockdown started. The charity has adapted the way they work by using virtual software to enable the charity to continue to provide most of their services during the pandemic. The charity does not foresee any issues to be able to settle outstanding invoices, bills and commitments due to the funding they have continued to secure.

PLANS FOR FUTURE DEVELOPMENTS

Plans for the future of the service include enhancing existing services, implementing a organisations structure that can be sustained with current funding and identifying any gaps and taking forward service development by working collaboratively with our partners. This includes co-production with carers from across Neath Port Talbot and the Region.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation was incorporated on 02.04.2009 and registered as a charity on 22.06.2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles. Under requirements of the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next annual general meeting. Each year one third of the Trustees stand down.

Induction and training of new trustees

Most trustees are already familiar with the practical work of the charity. New trustees are invited and encouraged to attend training session to familiarise themselves with the charity and the context within which it operates and cover.

Related parties

In so far as it is complimentary to the objects, the charity is guided by both local and national policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06868025 (England and Wales)

Registered Charity number

1130262

NEATH PORT TALBOT CARERS SERVICE LTD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Registered office

Health and Social Care Centre
Cimla
Neath
SA11 3SU

Trustees

Mrs L C Miles
Dr E M Roberts (resigned 31.3.21)
Mr C Owen (resigned 9.2.21)
Mrs J D Burrells
Mr T Clements
Ms D Smith Trustee
Ms L Grundy Trustee
Ms M Lake Trustee

Company Secretary

Mrs A Owen

Independent Examiner

Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Co-opted Members

Mr Andrew Potts

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 10th November 2021 and signed on its behalf by:

M Lake
Ms M Lake - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEATH PORT TALBOT CARERS SERVICE LTD**

Independent examiner's report to the trustees of Neath Port Talbot Carers Service Ltd ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Henry Lloyd Davies
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
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Ground Floor Cardigan House
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SA7 9LA

09.11.2021

Date:

NEATH PORT TALBOT CARERS SERVICE LTD

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	168	-	168	200
Charitable activities	3				
Carers Service		-	390,672	390,672	299,436
Total		<u>168</u>	<u>390,672</u>	<u>390,840</u>	<u>299,636</u>
EXPENDITURE ON					
Charitable activities	4				
Carers Service		7,126	345,047	352,173	333,131
NET INCOME/(EXPENDITURE)		<u>(6,958)</u>	<u>45,625</u>	<u>38,667</u>	<u>(33,495)</u>
Transfers between funds	11	<u>51,185</u>	<u>(51,185)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>44,227</u>	<u>(5,560)</u>	<u>38,667</u>	<u>(33,495)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		92,914	5,560	98,474	131,969
TOTAL FUNDS CARRIED FORWARD		<u><u>137,141</u></u>	<u><u>-</u></u>	<u><u>137,141</u></u>	<u><u>98,474</u></u>

The notes form part of these financial statements

NEATH PORT TALBOT CARERS SERVICE LTD

BALANCE SHEET 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	9	7,000	-	7,000	14,598
Cash at bank		150,201	-	150,201	101,834
		<u>157,201</u>	<u>-</u>	<u>157,201</u>	<u>116,432</u>
CREDITORS					
Amounts falling due within one year	10	(20,060)	-	(20,060)	(17,958)
NET CURRENT ASSETS		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
NET ASSETS		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
FUNDS	11				
Unrestricted funds				137,141	92,914
Restricted funds				-	5,560
TOTAL FUNDS				<u>137,141</u>	<u>98,474</u>

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The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


Ms M Lake - Trustee

The notes form part of these financial statements

NEATH PORT TALBOT CARERS SERVICE LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

Corporation taxation

The Charity is exempt from corporation tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Fund accounting

Unrestricted funds: 'Free reserves' are unrestricted funds not committed to specific projects, programmes or purposes and can be used in accordance with the charitable objectives at the discretion of the Trustees. 'Designated unrestricted funds' are part of the unrestricted funds which trustees have earmarked for a particular project or use, without restricting or committing the funds legally.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Company status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Operating leases

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged to the income and expenditure account as incurred.

Significant judgements and estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires the directors to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results in the future could differ from these estimates. The directors are satisfied that there are no significant judgements or estimates in addition to those that management has made in the process of applying the Company's accounting policies.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	168	200
	<u>168</u>	<u>200</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Grants	390,672	299,436
	<u>390,672</u>	<u>299,436</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
NPTCBC Core Funding	101,520	106,520
SBUHB Joint Core Funding	13,521	13,521
Big Lottery - People and Places	-	6,336
ICF Grant	114,881	-
ICF Grant - ABMU	-	38,769
ICF Grant 2 11SG	-	5,639
Carers Breaks - SCVS 28SG	35,592	8,898
Carers Strategy	-	55,742
NPTCBC Third Sector	-	25,000
Winter Pressure	12,500	24,413
Moondance Funding	10,272	-
Parent CSW (NPTCBC)	19,970	-
Tesco Funding	500	-
VSEF Small Grants NPT CVS 19-20	1,994	-
VSEF WCVA 19-20	72,922	-
(Winter Pressure) ICF Vaccine Response	7,000	-
	<u>390,672</u>	<u>284,838</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Carers Service	349,329	2,844	352,173
	<u>349,329</u>	<u>2,844</u>	<u>352,173</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

5. SUPPORT COSTS

	Finance £	Support costs £	Totals £
Carers Service	132	2,712	2,844
	<u> </u>	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2021 (2020: £NIL)

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Employees	11	11
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

The total employee benefits (including pension contributions) paid to the key management personnel of Neath Port Talbot Carers Service Limited were £49,147 (2020: £37,708).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	200	-	200
Charitable activities			
Carers Service	-	299,436	299,436
Total	<u>200</u>	<u>299,436</u>	<u>299,636</u>
EXPENDITURE ON			
Charitable activities			
Carers Service	851	332,280	333,131
NET INCOME/(EXPENDITURE)	<u>(651)</u>	<u>(32,844)</u>	<u>(33,495)</u>
Transfers between funds	11,532	(11,532)	-
Net movement in funds	<u>10,881</u>	<u>(44,376)</u>	<u>(33,495)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	82,033	49,936	131,969

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>92,914</u>	<u>5,560</u>	<u>98,474</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Grant Income Accrued	<u>7,000</u>	<u>14,598</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	9,243	15,244
Social security and other taxes	7,619	-
Accrued expenses	<u>3,198</u>	<u>2,714</u>
	<u>20,060</u>	<u>17,958</u>

11. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General funds	7,914	(6,958)	46,185	47,141
Designated Contingency Fund	<u>85,000</u>	<u>-</u>	<u>5,000</u>	<u>90,000</u>
	92,914	(6,958)	51,185	137,141
Restricted funds				
NPTCBC Joint Core Funding	-	2,371	(2,371)	-
ICF Grant	-	15,276	(15,276)	-
Carers Breaks - SCVS 28SG	-	6,319	(6,319)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	-	3,357	(3,357)	-
Winter Pressure	5,560	9,781	(15,341)	-
Moondance Funding	-	67	(67)	-
(Winter Pressure) ICF Vaccine Response	-	2,000	(2,000)	-
Parent CSW (NPTCBC)	-	3,938	(3,938)	-
VSEF WCVA 19-20	-	<u>2,516</u>	<u>(2,516)</u>	-
	<u>5,560</u>	<u>45,625</u>	<u>(51,185)</u>	-
TOTAL FUNDS	<u>98,474</u>	<u>38,667</u>	<u>-</u>	<u>137,141</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	168	(7,126)	(6,958)
Restricted funds			
NPTCBC Joint Core Funding	101,520	(99,149)	2,371
ICF Grant	114,881	(99,605)	15,276
Carers Breaks - SCVS 28SG	35,592	(29,273)	6,319
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	13,521	(10,164)	3,357
Winter Pressure	12,500	(2,719)	9,781
Moondance Funding	10,272	(10,205)	67
(Winter Pressure) ICF Vaccine Response	7,000	(5,000)	2,000
Parent CSW (NPTCBC)	19,970	(16,032)	3,938
Tesco Funding	500	(500)	-
VSEF Small Grants NPT CVS 19-20	1,994	(1,994)	-
VSEF WCVA 19-20	72,922	(70,406)	2,516
	<u>390,672</u>	<u>(345,047)</u>	<u>45,625</u>
TOTAL FUNDS	<u>390,840</u>	<u>(352,173)</u>	<u>38,667</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General funds	17,033	(651)	(8,468)	7,914
Designated Contingency Fund	65,000	-	20,000	85,000
	<u>82,033</u>	<u>(651)</u>	<u>11,532</u>	<u>92,914</u>
Restricted funds				
Big Lottery - People and Places	2,775	(2,775)	-	-
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	32,410	(27,787)	(4,623)	-
ICF Grant	-	3,936	(3,936)	-
NPT CBC Mental Health	14,751	(14,751)	-	-
Carers Strategy	-	(27)	27	-
Winter Pressure	-	8,560	(3,000)	5,560
	<u>49,936</u>	<u>(32,844)</u>	<u>(11,532)</u>	<u>5,560</u>
TOTAL FUNDS	<u>131,969</u>	<u>(33,495)</u>	<u>-</u>	<u>98,474</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	200	(851)	(651)
Restricted funds			
NPTCBC Joint Core Funding	106,520	(106,520)	-
Big Lottery - People and Places	6,336	(9,111)	(2,775)
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	-	(27,787)	(27,787)
ICF Grant	38,769	(34,833)	3,936
NPT CBC Mental Health	-	(14,751)	(14,751)
ICF Grant 2 11SG	5,639	(5,639)	-
Carers Breaks - SCVS 28SG	8,898	(8,898)	-
Carers Strategy	55,742	(55,769)	(27)
NPTCBC Third Sector Grant	25,000	(25,000)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	13,521	(13,521)	-
Winter Pressure	24,413	(15,853)	8,560
Moondance Funding	14,598	(14,598)	-
	<u>299,436</u>	<u>(332,280)</u>	<u>(32,844)</u>
TOTAL FUNDS	<u>299,636</u>	<u>(333,131)</u>	<u>(33,495)</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General funds	17,033	(7,609)	37,717	47,141
Designated Contingency Fund	65,000	-	25,000	90,000
	<u>82,033</u>	<u>(7,609)</u>	<u>62,717</u>	<u>137,141</u>
Restricted funds				
NPTCBC Joint Core Funding	-	2,371	(2,371)	-
Big Lottery - People and Places	2,775	(2,775)	-	-
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	32,410	(27,787)	(4,623)	-
ICF Grant	-	19,212	(19,212)	-
NPT CBC Mental Health	14,751	(14,751)	-	-
Carers Breaks - SCVS 28SG	-	6,319	(6,319)	-
Carers Strategy	-	(27)	27	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	-	3,357	(3,357)	-
Winter Pressure	-	18,341	(18,341)	-
Moondance Funding	-	67	(67)	-
(Winter Pressure) ICF Vaccine Response	-	2,000	(2,000)	-
Parent CSW (NPTCBC)	-	3,938	(3,938)	-
VSEF WCVA 19-20	-	2,516	(2,516)	-
	<u>49,936</u>	<u>12,781</u>	<u>(62,717)</u>	<u>-</u>
TOTAL FUNDS	<u>131,969</u>	<u>5,172</u>	<u>-</u>	<u>137,141</u>

NEATH PORT TALBOT CARERS SERVICE LTD

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	368	(7,977)	(7,609)
Restricted funds			
NPTCBC Joint Core Funding	208,040	(205,669)	2,371
Big Lottery - People and Places	6,336	(9,111)	(2,775)
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	-	(27,787)	(27,787)
ICF Grant	153,650	(134,438)	19,212
NPT CBC Mental Health	-	(14,751)	(14,751)
ICF Grant 2 11SG	5,639	(5,639)	-
Carers Breaks - SCVS 28SG	44,490	(38,171)	6,319
Carers Strategy	55,742	(55,769)	(27)
NPTCBC Third Sector Grant	25,000	(25,000)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	27,042	(23,685)	3,357
Winter Pressure	36,913	(18,572)	18,341
Moondance Funding	24,870	(24,803)	67
(Winter Pressure) ICF Vaccine Response	7,000	(5,000)	2,000
Parent CSW (NPTCBC)	19,970	(16,032)	3,938
Tesco Funding	500	(500)	-
VSEF Small Grants NPT CVS 19-20	1,994	(1,994)	-
VSEF WCVA 19-20	72,922	(70,406)	2,516
	690,108	(677,327)	12,781
TOTAL FUNDS	690,476	(685,304)	5,172

Transfers between funds relate to management charges.

Description of Funds:

NPTCBC - Joint Core Funding

To support NPT Carers Service with CORE Funding to continue its operations

ABMU Health Board Joint Core Funding - Funding as a result of our joint Contract with NPT CBC and ABMU

Big Lottery People & Places - Funding to deliver the Connecting Carers project

ABMU Carers Measure Fund - Funding to meet the aims and objectives of the ABMU Carers Information Strategy/Transition Action Plan.

ICF Grant - 1WG - A Life Alongside Caring

Ensuring carers obtain the right information at the right time, providing them with a respite sitting service, which is invaluable to carers, a break from their caring role, and emergency support to attend healthcare appointments. Linking closely with the Young at Heart Project, to engage younger volunteers.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

ICF Grant - 4Cab

Provide information, advice and support to carers, working in partnership with the Social Service "Single Point of Contact" Team. Undertaking carers assessments to support carers with their caring role.

ICF Grant - 7CA - Carers Wellbeing & Health

Raising awareness of the needs of carers to ensure that they are given the support necessary to continue their caring role. Provide information, advice and support as needed. Proactively engage with carers, providing wellbeing calls and ongoing support.

ICF Grant - 5CA - Parent Carer Transition Support Officer

Provide support, advice, guidance and signposting parent carers, providing advocacy and working in partnership with Children & Adult Services to ensure a smooth transition period from child to young adult.

ICF Grant - 20D - Dementia

Supporting those who care for people with Dementia, providing more integration between NPT Carers Service, Health and Social Care Services, offering a range of early intervention and prevention support, reducing the stress felt by those who provide care to people living with dementia.

ICF Grant - 8CA - Carers Wellbeing Project

To provide support to Carers by providing professional counselling services, wellbeing calls, support for bereaved carers through transition support, training and respite care. Improving the health and wellbeing of unpaid carers across Neath Port Talbot.

NPTCBC - Parent Carer Support

Funding for a Parent Carer Support Officer, who will work closely with Parent Carers to improve and enhance the outcomes through support and early intervention. Empowering Parent Carers, collaboratively working with various agencies to ensure positive outcomes, providing a support network, advice, guidance and assistance as required.

Big Lottery Capital Grant Fund - Capital funding to deliver a Development outreach project.

Carers Friendly Fund - Funding for a Carers Package of Support, counselling services, domiciliary care sitting services and breaks for carers that include various activities to decrease stress and isolation. This also includes well being workshops

NPT CBC Mental Health - Funding to provide carer support for those caring for someone with a mental illness. This post is co-related to the Community Mental Health Teams

Carers Strategy - Funding to ensure the charity are able to offer the correct support to unpaid Carers within Neath Port Talbot. Funding was via Integrated Care Fund for West Glamorgan. This funding included an integrated team member in the Gateway Team, the Health Care Liaison Officer and a Volunteer Co-ordinator.

NPTCBC Third Sector Fund - "Young at Heart"

A project developed to address the needs of carers we wish to engage a young person who can recruit Young Volunteers into the sector. Improving the health and wellbeing of carers, through inter-generational support and engagement.

SBUHB - Joint Core Funding

To support NPT Carers Service with CORE Funding to continue its operations

11SG ICF Grant - To top up the ICF 19/20 funding

28SG Carers Breaks - To top up the Carers Strategy funding

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Winter Pressures - Funding for a number of activities and counselling for carers. This was to help increase the discharge process from hospitals during the winter months.

Moondance Covid-19 Funding - Unrestricted funding to purchase laptops for staff to enable them to work from home

Contingency Fund - Funds held for potential redundancy costs, project closures and unforeseen costs. The trustees aim to hold around 3 months of running costs within this fund in order to ensure the charity is resilient to changing circumstances.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

NEATH PORT TALBOT CARERS SERVICE LTD
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	168	200
Charitable activities		
Grants	390,672	299,436
Total incoming resources	<u>390,840</u>	<u>299,636</u>
EXPENDITURE		
Charitable activities		
Wages	226,842	170,625
Social security	12,715	32,861
Pensions	11,644	10,684
Insurance	1,356	1,246
Telephone	2,146	1,939
Postage and stationery	8,625	14,989
Advertising and publicity	1,436	3,546
Staff training	666	740
Rent	4,554	4,464
Staff travel	2,088	7,024
Equipment	12,044	22,104
Forum and events	2,489	8,181
Membership	283	160
Room hire	45	1,210
Administration	13,691	7,321
Transport	-	365
Grants repayable	-	6,844
Domiciliary care	7,646	19,412
Counselling and well-being workshops	32,824	16,280
Legal expenses	8,235	-
	<u>349,329</u>	<u>329,995</u>
Support costs		
Finance		
Sundries	4	323
Bank charges	128	101
	<u>132</u>	<u>424</u>
Support costs		
Accountancy fees	2,712	2,212
AGM costs	-	500
	<u>2,712</u>	<u>2,712</u>
Total resources expended	<u>352,173</u>	<u>333,131</u>
Net income/(expenditure)	<u><u>38,667</u></u>	<u><u>(33,495)</u></u>

This page does not form part of the statutory financial statements

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Signature 1

Signed by Margaret Lake using authentication code VHZJRjhtRzZmWUdk at IP address 94.1.7.152, on 2021/11/09 08:21:55 Z.
Margaret Lake's e-mail address is: chair@nptcarers.org.uk.

REGISTERED COMPANY NUMBER: 06868025 (England and Wales)
REGISTERED CHARITY NUMBER: 1130262

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2021**

FOR

NEATH PORT TALBOT CARERS SERVICE LTD

Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

NEATH PORT TALBOT CARERS SERVICE LTD

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FOR THE YEAR ENDED 31 MARCH 2021**

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NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives

The object for which the charity is established is the relief of poverty, sickness and distress among carers in particular but not exclusively through the provision of advice, information and support in Neath Port Talbot. The charity confirms it has referred to the guidance contained in the charities Commission general guidance on public benefit when reviewing the charities aims and objectives in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Achievements and Performance

The main area of charitable activity is to provide advice, information and support to carers in Neath Port Talbot. The charity activities deliver public benefit under the following service areas:

1. Telephone Service/Contact with Clients and Organisations for Support

The total number of "contacts" with carers from 1st April 2020 to 31st March 2021 was 3,472. This contact with carers was via telephone and/or face to face (restricted due to COVID). These carers received information, advice and assistance to meet their individual needs.

2. Identifying Carers

The total number of new carers identified and requesting ongoing information from 1st April 2020 - 31st March 2021 was 333.

3. Benefit Entitlement Support / Carers Rights

NPT Carers Service staff have supported carers with information regarding benefit entitlements and carers rights. Home visits were ceased due to COVID restrictions, however, our Team continued to assist carers with benefit forms for Carer Allowance, Attendance Allowance and Attendance Allowance upgrades as well as Carers Assessments and Benefit Advice over the telephone.

4. Home Visits and Outreach

Home visits were ceased in line with COVID guidance, carers were supported by telephone, with wellbeing calls added to the daily tasks of our Team. This support was provided to carers with information on benefit entitlements, carers' rights, information and emotional support.

5. Outreach in the Community and Events

Information/Outreach and Raising Awareness sessions were held in a limited number of venues due to COVID restrictions. However, many online events were undertaken to ensure continuation of services. The following are examples (but not limited to) of various outreach:

- NPT MIND Workshops
- Autism Talks
- Weekly Drop-In Sessions
- Carers Rights Day
- Wellness Day
- NPT Carers Service AGM
- St David's Day Event
- Promoted Vaccine Rollout

NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

6. Events and Social Activities

General Events

NPT Carers Service have offered different types of activities during 2020-2021. The following are examples (but not limited to) of various activities most of which were held online, some in conjunction with

- Cooking Sessions
- Singing Sessions
- Arts & Crafts
- Quizzes
- Bingo
- First Aid Training
- Manual Handling Training
- Coffee Mornings including Christmas Coffee Mornings
- Christmas Party
- Pantomime
- Poetry Competition

Carers Week

The following took place during Carers Week:

- Outreach across Neath Port Talbot to raise awareness and identify new carers.

Carers Rights Day

- Worked with Swansea Carers Centre to organise and facilitate online activities.
- NPT Carers Service hosted an event with the Late Dr Hywel Francis as Keynote Speaker, having chaired the Welsh Affairs committed and human rights joint committee, His particular achievement was the Carers Equal Opportunities Act (2004).

7. Sitting Service & Volunteer Services

We have provided 343 sits throughout the year, to 61 Carers to ensure they were able to take a break from their caring role. A total of 538 hours of sits were provided to carers within Neath Port Talbot using Domiciliary Care Agencies.

We have been unable to assist carers with sits carried out by Volunteers due to COVID restrictions and the fact that most of our Volunteers are in the shielding category due to their age. However, our Volunteers provided a Shopping and Errand Service and undertook Telephone Befriending Calls.

During this period we had 19 volunteers engaged with Neath Port Talbot Carers Service.

Covid-19 Update

Carers Service staff started to work from home in March 2020 due to the Welsh Government advice. Staff worked hard to ensure all carers known to the service were contacted by telephone to see how they were feeling, as well as to inform them of the activities being held online. We started to introduce a new service providing weekly Wellbeing phone calls. These were to "check in" on carers to see how they were coping during lockdown. We offered Counselling sessions via Zoom and telephone.

The following additional funding was made available to support activities during the pandemic:

Winter Pressures

Moondance Funding

Voluntary Services Emergency Fund (VESF)

Voluntary Services Emergency Fund (VSEF)

Intermediate Care Fund (ICF) Vaccine Response

The financial support enabled us to purchase laptops for Staff to work from home, provide carers with information and support with accessing vaccine centres, provide wellbeing calls and engage professional Counsellors to support carers with their Health and Wellbeing and provide virtual and face to face events.

NEATH PORT TALBOT CARERS SERVICE LTD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

In addition to the above NPT Carers Service worked with Swansea Carers Centre to administer the Carers Trust Hardship Grant, which provided 265 carers across Neath Port Talbot with £ 63.6k of much needed support.

FINANCIAL REVIEW

Financial Review

The total income of £390,840 (2020: £299,636) was spent on direct charitable expenditure totalling £349,329 (2020: £329,996) and Governance £2,844 (2020: £3,136).

The Statement of Financial Activities reflects the income and expenditure incurred by Neath Port Talbot Carers Service Ltd in carrying out its role in respect of its objectives. The general funds at 31 March 2021 were £137,141 (2020: £92,914) and restricted funds £NIL (2020: £5,560).

Going concern

The charity has had to radically change how they operate during Covid-19 and lockdown. The charity cancelled all face-to-face activities and home/community meetings and replaced them with online meetings. The charity secured funding to purchase laptops for staff to work from home, meaning the charity was able to carry on supporting unpaid Carers in the local area when lockdown started. The charity has adapted the way they work by using virtual software to enable the charity to continue to provide most of their services during the pandemic. The charity does not foresee any issues to be able to settle outstanding invoices, bills and commitments due to the funding they have continued to secure.

PLANS FOR FUTURE DEVELOPMENTS

Plans for the future of the service include enhancing existing services, implementing a organisations structure that can be sustained with current funding and identifying any gaps and taking forward service development by working collaboratively with our partners. This includes co-production with carers from across Neath Port Talbot and the Region.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation was incorporated on 02.04.2009 and registered as a charity on 22.06.2009. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles. Under requirements of the Memorandum and Articles of Association the trustees are elected to serve for a period of three years after which they must be re-elected at the next annual general meeting. Each year one third of the Trustees stand down.

Induction and training of new trustees

Most trustees are already familiar with the practical work of the charity. New trustees are invited and encouraged to attend training session to familiarise themselves with the charity and the context within which it operates and cover.

Related parties

In so far as it is complimentary to the objects, the charity is guided by both local and national policy.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06868025 (England and Wales)

Registered Charity number

1130262

NEATH PORT TALBOT CARERS SERVICE LTD

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Registered office

Health and Social Care Centre
Cimla
Neath
SA11 3SU

Trustees

Mrs L C Miles
Dr E M Roberts (resigned 31.3.21)
Mr C Owen (resigned 9.2.21)
Mrs J D Burrells
Mr T Clements
Ms D Smith Trustee
Ms L Grundy Trustee
Ms M Lake Trustee

Company Secretary

Mrs A Owen

Independent Examiner

Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

Bankers

Unity Trust Bank
Nine Brindleyplace
Birmingham
B1 2HB

Co-opted Members

Mr Andrew Potts

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 10th November 2021 and signed on its behalf by:

M Lake
Ms M Lake - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NEATH PORT TALBOT CARERS SERVICE LTD**

Independent examiner's report to the trustees of Neath Port Talbot Carers Service Ltd ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Henry Lloyd Davies
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
Chartered Accountants
Ground Floor Cardigan House
Castle Court
Swansea Enterprise Park
Swansea
SA7 9LA

09.11.2021

Date:

NEATH PORT TALBOT CARERS SERVICE LTD

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	168	-	168	200
Charitable activities	3				
Carers Service		-	390,672	390,672	299,436
Total		<u>168</u>	<u>390,672</u>	<u>390,840</u>	<u>299,636</u>
EXPENDITURE ON					
Charitable activities	4				
Carers Service		7,126	345,047	352,173	333,131
NET INCOME/(EXPENDITURE)		<u>(6,958)</u>	<u>45,625</u>	<u>38,667</u>	<u>(33,495)</u>
Transfers between funds	11	51,185	(51,185)	-	-
Net movement in funds		<u>44,227</u>	<u>(5,560)</u>	<u>38,667</u>	<u>(33,495)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		92,914	5,560	98,474	131,969
TOTAL FUNDS CARRIED FORWARD		<u><u>137,141</u></u>	<u><u>-</u></u>	<u><u>137,141</u></u>	<u><u>98,474</u></u>

The notes form part of these financial statements

NEATH PORT TALBOT CARERS SERVICE LTD

BALANCE SHEET 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	9	7,000	-	7,000	14,598
Cash at bank		150,201	-	150,201	101,834
		<u>157,201</u>	<u>-</u>	<u>157,201</u>	<u>116,432</u>
CREDITORS					
Amounts falling due within one year	10	(20,060)	-	(20,060)	(17,958)
NET CURRENT ASSETS		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
NET ASSETS		<u>137,141</u>	<u>-</u>	<u>137,141</u>	<u>98,474</u>
FUNDS	11				
Unrestricted funds				137,141	92,914
Restricted funds				-	5,560
TOTAL FUNDS				<u>137,141</u>	<u>98,474</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


Ms M Lake - Trustee

The notes form part of these financial statements

NEATH PORT TALBOT CARERS SERVICE LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts artistic programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

Corporation taxation

The Charity is exempt from corporation tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Fund accounting

Unrestricted funds: 'Free reserves' are unrestricted funds not committed to specific projects, programmes or purposes and can be used in accordance with the charitable objectives at the discretion of the Trustees. 'Designated unrestricted funds' are part of the unrestricted funds which trustees have earmarked for a particular project or use, without restricting or committing the funds legally.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Company status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Operating leases

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged to the income and expenditure account as incurred.

Significant judgements and estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires the directors to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results in the future could differ from these estimates. The directors are satisfied that there are no significant judgements or estimates in addition to those that management has made in the process of applying the Company's accounting policies.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	168	200
	<u>168</u>	<u>200</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Grants	390,672	299,436
	<u>390,672</u>	<u>299,436</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
NPTCBC Core Funding	101,520	106,520
SBUHB Joint Core Funding	13,521	13,521
Big Lottery - People and Places	-	6,336
ICF Grant	114,881	-
ICF Grant - ABMU	-	38,769
ICF Grant 2 11SG	-	5,639
Carers Breaks - SCVS 28SG	35,592	8,898
Carers Strategy	-	55,742
NPTCBC Third Sector	-	25,000
Winter Pressure	12,500	24,413
Moondance Funding	10,272	-
Parent CSW (NPTCBC)	19,970	-
Tesco Funding	500	-
VSEF Small Grants NPT CVS 19-20	1,994	-
VSEF WCVA 19-20	72,922	-
(Winter Pressure) ICF Vaccine Response	7,000	-
	<u>390,672</u>	<u>284,838</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
Carers Service	349,329	2,844	352,173
	<u>349,329</u>	<u>2,844</u>	<u>352,173</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

5. SUPPORT COSTS

	Finance £	Support costs £	Totals £
Carers Service	132	2,712	2,844
	<u>132</u>	<u>2,712</u>	<u>2,844</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2021 (2020: £NIL)

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Employees	11	11
	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

The total employee benefits (including pension contributions) paid to the key management personnel of Neath Port Talbot Carers Service Limited were £49,147 (2020: £37,708).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	200	-	200
Charitable activities			
Carers Service	-	299,436	299,436
Total	<u>200</u>	<u>299,436</u>	<u>299,636</u>
EXPENDITURE ON			
Charitable activities			
Carers Service	851	332,280	333,131
NET INCOME/(EXPENDITURE)	<u>(651)</u>	<u>(32,844)</u>	<u>(33,495)</u>
Transfers between funds	11,532	(11,532)	-
Net movement in funds	<u>10,881</u>	<u>(44,376)</u>	<u>(33,495)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	82,033	49,936	131,969

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>92,914</u>	<u>5,560</u>	<u>98,474</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Grant Income Accrued	<u>7,000</u>	<u>14,598</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	9,243	15,244
Social security and other taxes	7,619	-
Accrued expenses	<u>3,198</u>	<u>2,714</u>
	<u>20,060</u>	<u>17,958</u>

11. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General funds	7,914	(6,958)	46,185	47,141
Designated Contingency Fund	<u>85,000</u>	<u>-</u>	<u>5,000</u>	<u>90,000</u>
	92,914	(6,958)	51,185	137,141
Restricted funds				
NPTCBC Joint Core Funding	-	2,371	(2,371)	-
ICF Grant	-	15,276	(15,276)	-
Carers Breaks - SCVS 28SG	-	6,319	(6,319)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	-	3,357	(3,357)	-
Winter Pressure	5,560	9,781	(15,341)	-
Moondance Funding	-	67	(67)	-
(Winter Pressure) ICF Vaccine Response	-	2,000	(2,000)	-
Parent CSW (NPTCBC)	-	3,938	(3,938)	-
VSEF WCVA 19-20	-	<u>2,516</u>	<u>(2,516)</u>	-
	5,560	45,625	(51,185)	-
TOTAL FUNDS	<u>98,474</u>	<u>38,667</u>	<u>-</u>	<u>137,141</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	168	(7,126)	(6,958)
Restricted funds			
NPTCBC Joint Core Funding	101,520	(99,149)	2,371
ICF Grant	114,881	(99,605)	15,276
Carers Breaks - SCVS 28SG	35,592	(29,273)	6,319
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	13,521	(10,164)	3,357
Winter Pressure	12,500	(2,719)	9,781
Moondance Funding	10,272	(10,205)	67
(Winter Pressure) ICF Vaccine Response	7,000	(5,000)	2,000
Parent CSW (NPTCBC)	19,970	(16,032)	3,938
Tesco Funding	500	(500)	-
VSEF Small Grants NPT CVS 19-20	1,994	(1,994)	-
VSEF WCVA 19-20	72,922	(70,406)	2,516
	<u>390,672</u>	<u>(345,047)</u>	<u>45,625</u>
TOTAL FUNDS	<u>390,840</u>	<u>(352,173)</u>	<u>38,667</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General funds	17,033	(651)	(8,468)	7,914
Designated Contingency Fund	65,000	-	20,000	85,000
	<u>82,033</u>	<u>(651)</u>	<u>11,532</u>	<u>92,914</u>
Restricted funds				
Big Lottery - People and Places	2,775	(2,775)	-	-
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	32,410	(27,787)	(4,623)	-
ICF Grant	-	3,936	(3,936)	-
NPT CBC Mental Health	14,751	(14,751)	-	-
Carers Strategy	-	(27)	27	-
Winter Pressure	-	8,560	(3,000)	5,560
	<u>49,936</u>	<u>(32,844)</u>	<u>(11,532)</u>	<u>5,560</u>
TOTAL FUNDS	<u>131,969</u>	<u>(33,495)</u>	<u>-</u>	<u>98,474</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	200	(851)	(651)
Restricted funds			
NPTCBC Joint Core Funding	106,520	(106,520)	-
Big Lottery - People and Places	6,336	(9,111)	(2,775)
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	-	(27,787)	(27,787)
ICF Grant	38,769	(34,833)	3,936
NPT CBC Mental Health	-	(14,751)	(14,751)
ICF Grant 2 11SG	5,639	(5,639)	-
Carers Breaks - SCVS 28SG	8,898	(8,898)	-
Carers Strategy	55,742	(55,769)	(27)
NPTCBC Third Sector Grant	25,000	(25,000)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	13,521	(13,521)	-
Winter Pressure	24,413	(15,853)	8,560
Moondance Funding	14,598	(14,598)	-
	<u>299,436</u>	<u>(332,280)</u>	<u>(32,844)</u>
TOTAL FUNDS	<u>299,636</u>	<u>(333,131)</u>	<u>(33,495)</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General funds	17,033	(7,609)	37,717	47,141
Designated Contingency Fund	65,000	-	25,000	90,000
	<u>82,033</u>	<u>(7,609)</u>	<u>62,717</u>	<u>137,141</u>
Restricted funds				
NPTCBC Joint Core Funding	-	2,371	(2,371)	-
Big Lottery - People and Places	2,775	(2,775)	-	-
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	32,410	(27,787)	(4,623)	-
ICF Grant	-	19,212	(19,212)	-
NPT CBC Mental Health	14,751	(14,751)	-	-
Carers Breaks - SCVS 28SG	-	6,319	(6,319)	-
Carers Strategy	-	(27)	27	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	-	3,357	(3,357)	-
Winter Pressure	-	18,341	(18,341)	-
Moondance Funding	-	67	(67)	-
(Winter Pressure) ICF Vaccine Response	-	2,000	(2,000)	-
Parent CSW (NPTCBC)	-	3,938	(3,938)	-
VSEF WCVA 19-20	-	2,516	(2,516)	-
	<u>49,936</u>	<u>12,781</u>	<u>(62,717)</u>	<u>-</u>
TOTAL FUNDS	<u>131,969</u>	<u>5,172</u>	<u>-</u>	<u>137,141</u>

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General funds	368	(7,977)	(7,609)
Restricted funds			
NPTCBC Joint Core Funding	208,040	(205,669)	2,371
Big Lottery - People and Places	6,336	(9,111)	(2,775)
ABMU Transition fund (Formerly known as: ABMU Carers Measure Fund)	-	(27,787)	(27,787)
ICF Grant	153,650	(134,438)	19,212
NPT CBC Mental Health	-	(14,751)	(14,751)
ICF Grant 2 11SG	5,639	(5,639)	-
Carers Breaks - SCVS 28SG	44,490	(38,171)	6,319
Carers Strategy	55,742	(55,769)	(27)
NPTCBC Third Sector Grant	25,000	(25,000)	-
SBUHB Joint Core Funding (Formerly known as: ABMU Health Board Core Funding)	27,042	(23,685)	3,357
Winter Pressure	36,913	(18,572)	18,341
Moondance Funding	24,870	(24,803)	67
(Winter Pressure) ICF Vaccine Response	7,000	(5,000)	2,000
Parent CSW (NPTCBC)	19,970	(16,032)	3,938
Tesco Funding	500	(500)	-
VSEF Small Grants NPT CVS 19-20	1,994	(1,994)	-
VSEF WCVA 19-20	72,922	(70,406)	2,516
	690,108	(677,327)	12,781
TOTAL FUNDS	690,476	(685,304)	5,172

Transfers between funds relate to management charges.

Description of Funds:

NPTCBC - Joint Core Funding

To support NPT Carers Service with CORE Funding to continue its operations

ABMU Health Board Joint Core Funding - Funding as a result of our joint Contract with NPT CBC and ABMU

Big Lottery People & Places - Funding to deliver the Connecting Carers project

ABMU Carers Measure Fund - Funding to meet the aims and objectives of the ABMU Carers Information Strategy/Transition Action Plan.

ICF Grant - 1WG - A Life Alongside Caring

Ensuring carers obtain the right information at the right time, providing them with a respite sitting service, which is invaluable to carers, a break from their caring role, and emergency support to attend healthcare appointments. Linking closely with the Young at Heart Project, to engage younger volunteers.

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

ICF Grant - 4Cab

Provide information, advice and support to carers, working in partnership with the Social Service "Single Point of Contact" Team. Undertaking carers assessments to support carers with their caring role.

ICF Grant - 7CA - Carers Wellbeing & Health

Raising awareness of the needs of carers to ensure that they are given the support necessary to continue their caring role. Provide information, advice and support as needed. Proactively engage with carers, providing wellbeing calls and ongoing support.

ICF Grant - 5CA - Parent Carer Transition Support Officer

Provide support, advice, guidance and signposting parent carers, providing advocacy and working in partnership with Children & Adult Services to ensure a smooth transition period from child to young adult.

ICF Grant - 20D - Dementia

Supporting those who care for people with Dementia, providing more integration between NPT Carers Service, Health and Social Care Services, offering a range of early intervention and prevention support, reducing the stress felt by those who provide care to people living with dementia.

ICF Grant - 8CA - Carers Wellbeing Project

To provide support to Carers by providing professional counselling services, wellbeing calls, support for bereaved carers through transition support, training and respite care. Improving the health and wellbeing of unpaid carers across Neath Port Talbot.

NPTCBC - Parent Carer Support

Funding for a Parent Carer Support Officer, who will work closely with Parent Carers to improve and enhance the outcomes through support and early intervention. Empowering Parent Carers, collaboratively working with various agencies to ensure positive outcomes, providing a support network, advice, guidance and assistance as required.

Big Lottery Capital Grant Fund - Capital funding to deliver a Development outreach project.

Carers Friendly Fund - Funding for a Carers Package of Support, counselling services, domiciliary care sitting services and breaks for carers that include various activities to decrease stress and isolation. This also includes well being workshops

NPT CBC Mental Health - Funding to provide carer support for those caring for someone with a mental illness. This post is co-related to the Community Mental Health Teams

Carers Strategy - Funding to ensure the charity are able to offer the correct support to unpaid Carers within Neath Port Talbot. Funding was via Integrated Care Fund for West Glamorgan. This funding included an integrated team member in the Gateway Team, the Health Care Liaison Officer and a Volunteer Co-ordinator.

NPTCBC Third Sector Fund - "Young at Heart"

A project developed to address the needs of carers we wish to engage a young person who can recruit Young Volunteers into the sector. Improving the health and wellbeing of carers, through inter-generational support and engagement.

SBUHB - Joint Core Funding

To support NPT Carers Service with CORE Funding to continue its operations

11SG ICF Grant - To top up the ICF 19/20 funding

28SG Carers Breaks - To top up the Carers Strategy funding

NEATH PORT TALBOT CARERS SERVICE LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

11. MOVEMENT IN FUNDS - continued

Winter Pressures - Funding for a number of activities and counselling for carers. This was to help increase the discharge process from hospitals during the winter months.

Moondance Covid-19 Funding - Unrestricted funding to purchase laptops for staff to enable them to work from home

Contingency Fund - Funds held for potential redundancy costs, project closures and unforeseen costs. The trustees aim to hold around 3 months of running costs within this fund in order to ensure the charity is resilient to changing circumstances.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

NEATH PORT TALBOT CARERS SERVICE LTD
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	168	200
Charitable activities		
Grants	390,672	299,436
Total incoming resources	<u>390,840</u>	<u>299,636</u>
EXPENDITURE		
Charitable activities		
Wages	226,842	170,625
Social security	12,715	32,861
Pensions	11,644	10,684
Insurance	1,356	1,246
Telephone	2,146	1,939
Postage and stationery	8,625	14,989
Advertising and publicity	1,436	3,546
Staff training	666	740
Rent	4,554	4,464
Staff travel	2,088	7,024
Equipment	12,044	22,104
Forum and events	2,489	8,181
Membership	283	160
Room hire	45	1,210
Administration	13,691	7,321
Transport	-	365
Grants repayable	-	6,844
Domiciliary care	7,646	19,412
Counselling and well-being workshops	32,824	16,280
Legal expenses	8,235	-
	<u>349,329</u>	<u>329,995</u>
Support costs		
Finance		
Sundries	4	323
Bank charges	128	101
	<u>132</u>	<u>424</u>
Support costs		
Accountancy fees	2,712	2,212
AGM costs	-	500
	<u>2,712</u>	<u>2,712</u>
Total resources expended	<u>352,173</u>	<u>333,131</u>
Net income/(expenditure)	<u><u>38,667</u></u>	<u><u>(33,495)</u></u>

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Signed by Margaret Lake using authentication code VHZJRjhtRzZmWUdk at IP address 94.1.7.152, on 2021/11/09 08:21:55 Z.
Margaret Lake's e-mail address is: chair@nptcarers.org.uk.