

**Registered Charity No. 1130253**  
**Registered Company No. 6823436**

**ONE COMMUNITY DEVELOPMENT TRUST**  
**(A company limited by guarantee)**

**REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**



**ONE COMMUNITY DEVELOPMENT TRUST**

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**ONE COMMUNITY DEVELOPMENT TRUST**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

**Charity Number:**  
**England and Wales**

1130253

**Company Number:**

6823436

**Registered and Principal Office:**

One Community Shop  
134 Dock Road  
Tilbury  
Essex  
RM18 7BJ

**Telephone:**

01375 768 233

**Email:**

[info@onecommunity.org.uk](mailto:info@onecommunity.org.uk)

**Internet:**

[www.onecommunity.org.uk](http://www.onecommunity.org.uk)

**Trustees:**

Ms Samantha Day  
Mr Aderemi Shodipe  
Mr Samson Odubanjo  
Mrs Bisola Yoozooph  
Ms Marcia-Fay Johnson  
Mr Timothy Harrold

**Bankers:**

The Co-operative Bank plc  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP

Santander plc.  
PO Box 1109  
Bradford  
BD1 5Z J

**Independent Examiner:**

Maroof Adeoye  
Community Benefit Action CIC,  
Maroof Suite, ACTS House,  
30 Union Road, Croydon,  
CR0 2XU

## ONE COMMUNITY DEVELOPMENT TRUST

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2022**

The trustees are pleased to present their annual trustees' report together with the unaudited financial statements of the charity for the year ended 31 March 2022 which are also prepared to meet the requirements for a trustees' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTS, AIMS, OBJECTIVES AND ACTIVITIES**

We review our aims, objectives and activities each year. This report looks at our objectives and activities and what we achieved from the outcomes of our work in the 12 months under review.

Our **Vision** is a healthy, sustainable and prosperous community for all.

Our **Mission**: To inspire and support local people to work actively together to make their community a place they are proud to live and work during their lifetime.

#### **Our Values:**

Partnership	- We work together with our community
Empower	- We help build confidence to be able to support one another
Respect	- We show value by listening to one another without judgement
Integrity	- We do what we say we will do
Openness	- We encourage sincerity and honesty when dealing with one another
Dignity	- We are honourable towards each other

The charitable objects of the charity as set out in the Memorandum of Association are:

- a) To pursue any charitable purpose, primarily for the benefit of the community in the Area of Benefit, and in particular;
- b) To own, manage and maintain community facilities for the public at large and/or those who, by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need for such facilities;
- c) To advance education, training and retraining, particularly among unemployed people;
- d) To promote public safety and the prevention of crime;
- e) To develop the capacity and skills of the members of the community in such a way that they are better able to identify, and help meet, their needs and participate more fully in society;
- f) To develop and encourage, foster and promote the physical, economic and social development and regeneration of the area by building partnerships with organisations with similar aims, and
- g) To relieve poverty.



# ONE COMMUNITY DEVELOPMENT TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

In practice, it aims to do this through the achievement of four strategic aims:

- 1) To own, manage and maintain affordable, accessible and thriving community facilities
- 2) To develop the capacity and skills of local people
- 3) To work in partnership with others to promote community well being
- 4) To create a sustainable community anchor organisation.

### **Public Benefit**

In shaping our objectives for the year, the trustees have considered the charity commission's guidance on public benefit. Tilbury continues to be our main focus because One Community is situated in the heart of Tilbury on the Dock Road with over half of the neighbourhoods (61%) in the town being in the 20% most deprived in England (Indices of Multiple Deprivation 2019). As at March 2022, there were 620 claimants (March 2021:1,055) from Tilbury population who were registered as people on Universal Credit looking for work plus a few more on the new style Job seekers allowance. At that time, both the Thurrock and National average were 4.2% whilst Tilbury was 7% of people eligible to work. According to the UK office for National statistics 2020, Tilbury has an estimated population of 14,364 with approximately 9,000 people of working age. Total employee jobs in the Tilbury area have more than doubled, growing from 6,000 in 2019 to 13,000 in 2020. Tilbury has more jobs than there are applicants. (Source: Thurrock Council Economic Development Team). Also, Tilbury has an ethnically diverse community with 17% of its population from minoritised ethnic backgrounds, the largest group identifying as black Africans. Tilbury has also been earmarked through the Towns Fund for £22.8 Million worth of development towards its economic growth prospects with the focus on improved transport, broadband connectivity, skills and culture. This combination of factors means that Tilbury and surrounding areas should experience a boost to transform the Town with the amount of investment coming in the next 5 years.

So, during the course of this financial year, we have concentrated on working on our five years strategic plan of ***Building the New Different*** to ensure we are able to support ourselves as an organisation, and, be able to prepare the residents for what is coming into the area through the Towns Fund investment to enable them to take maximum advantage of the improvements.

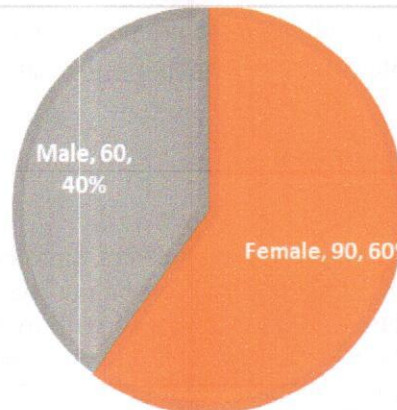
In the reporting period from April 2021 to March 2022, we saw a return of local residents coming back to face-to-face visits to our One Community Shop. From April 2021 -March 2022, we had 2,294 people come through our doors which has almost double from the previous year ending March 2021 which was at 1,235 visits. We also had 150 first time enquirers/visitors come through our doors this period compared to 69 last year. This is in addition to supporting people online and through our volunteers to reach out to residents in Thurrock as a whole. The graphs below show the breakdown of the information given to us by the 150 first time enquirers/visitors who used our services. This is generally reflective of the people who use our services year, on year as this type of data is collected at least once from everyone who visits our Community Shop for the first time.

## ONE COMMUNITY DEVELOPMENT TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

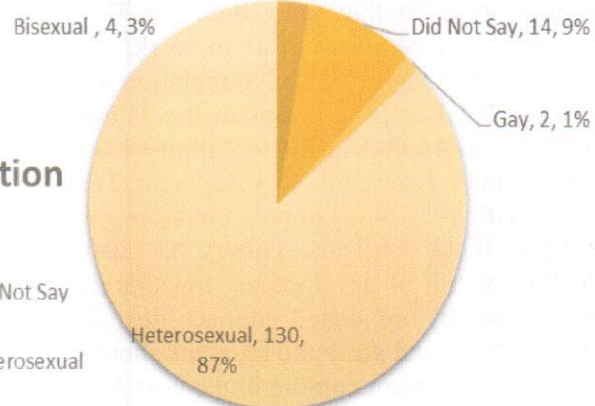
#### GENDER

Female Male

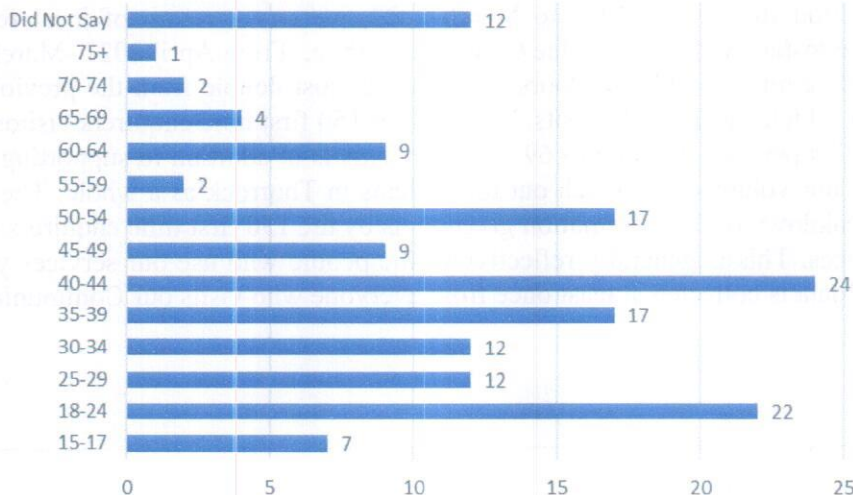


#### Sexual Orientation

Bisexual Did Not Say  
Gay Heterosexual



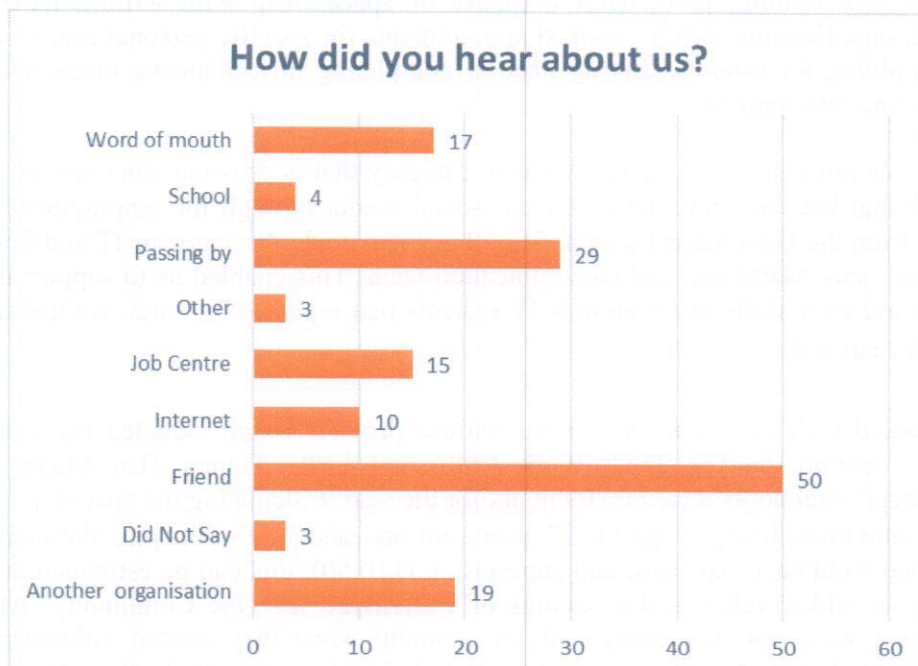
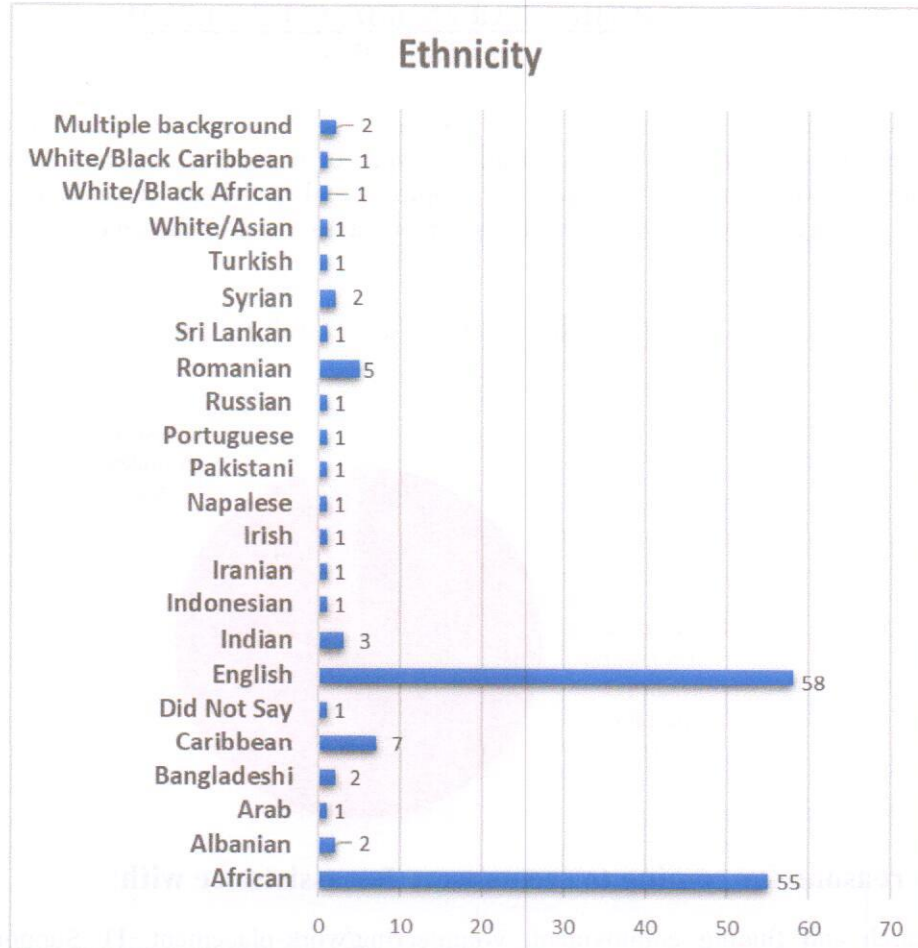
#### Age Range





## ONE COMMUNITY DEVELOPMENT TRUST

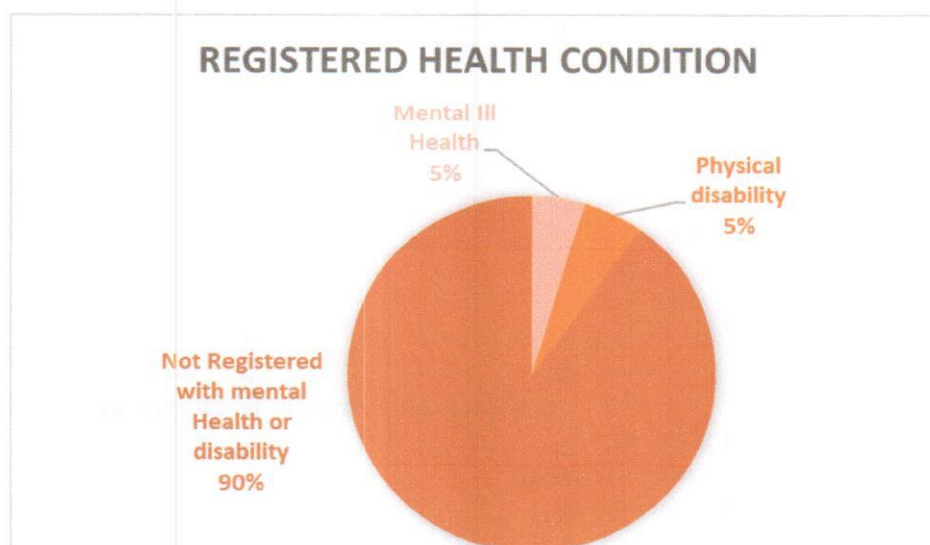
### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)



## ONE COMMUNITY DEVELOPMENT TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

As you can see from the statistics in the previous page, 72% hear about One Community by recommendation (friends, other organisations, word of mouth, school, job centre) whilst 20% from passing by – we now have a new shopfront and a swinger pavement sign and a new shopfront signage above our shop windows which makes the shop look more inviting.



#### **Their reasons for coming to see us were for assistance with:**

Job search and finding employment, volunteering/work-placement, IT Support and use of internet, CV writing, partnership work/use of space, help with writing letters and benefit applications, Housing, ESOL, booked appointments for specific personal issues such as support with applying for schools, driving licence, completing miscellaneous forms and dealing with various energy suppliers.

Finding us through social media as a new category that is growing since we launched our new website and became more active on our social media through the employment of two young people from the Government's Kick-Start Programme who became our IT and Social Media co-ordinator; and, Marketing and communication team. This enabled us to support more people as well as use their skills to set up new IT systems that replaced the ones, we had that were more than 10 years old.

We worked with 17 volunteers on our various projects which included the VIP Project, peer support mentors on the TLC, Work Club, and Little Things That Mean A Lot Projects. Volunteers' total hours were 609.09 hours for the year. Calculating the cost of a volunteer's time by the minimum living wage for 23 years old and above (£9.50), plus the associated cost of insurance, volunteer expenses, and supervision (£10.50), this can be estimated at £20 per hour. This is an added value, and a savings of £12,181.20 for One Community. Also 9 of those volunteers were not in employment; or, training when they started volunteering with One Community. By the end of this reporting period, 3 had got into paid employment, and 3 into an accredited training course, or programme. The other 11 continued with volunteering, as and when required, or on a regular basis to suit their personal aspirations, or to give back to their community.



# ONE COMMUNITY DEVELOPMENT TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### **Public Benefit** (continued)

During the course of the year, we provided digital support for up to 25 parents in one of our local schools to help them to be able to support the attainment of their children. We trained 12 local residents with First Aid training in October 2021 and some Social media training. We collaborated with many organisations including Weekly ESOL classes as part of our Tilbury Opportunities Project (TOPPs) with the support of the Thurrock Adult Community College (TACC).

We continued to offer Level 2 courses from Skills Network Ltd where people can choose online courses such as counselling skills, mental health and many more. We continued to make ourselves available via telephone, WhatsApp and through Facebook and Zoom technology. These are some of the projects we run below through our Work Club and by appointment

We facilitated local people gaining access to the Arts in the area including working in partnership with Kinetika and Evewright Arts Foundation to create volunteering opportunities for residents to take part in major events such as the Queens Platinum Jubilee Celebrations, and the Tilbury Walkway of Memories. We are also working on an Allotment Project with Templesprings to enable us to grow our own food. One Community is represented on all the major boards in Tilbury that is working towards making social and economic change in the area. These include: Tilbury Towns Fund Board; Tilbury Community Locally-Led Development and business grant sub-group programme; Thurrock Economic Development & Skills Partnership; Tilbury Forum, and Tilbury Resident Group. We worked in partnership with local organisations such as the Foodbank and churches to facilitate the giving out of Christmas Hampers in December 2021. This happens annually to ensure those families on very low income, or in need of support during this season do not go without essentials.

### **Projects we offered to help develop the capacity and skills of local residents are:**

- **Headstart to Employment** – Targeting opportunities for young people aged 16-24 to go into paid employment, further training, or seeking to go onto some form of apprenticeship.
- **Volunteer Investment Programme** – Evidence based skills development programme for volunteers who support the work of One Community through volunteering.
- **Work Club and coffee mornings** – Monday drop-in sessions for support with getting work into paid employment.
- **Harlow Save Credit Union** – Ethical Saving scheme and low interest loans for residents to replace the Essex Savers Credit Union. We have partnered with Harlow Save for a few years now in ensuring Thurrock residents benefit from this initiative rather than using loan sharks.
- **The Tilbury Opportunities Project (TOPPs)** offers a **FREE** service to help residents to access learning or work. It aims to enable individuals to define their own pathway and solutions towards work through the design of an Individual Pathway Plan, identifying barriers, supplying individual mentors and accessing mainstream community solutions where required.



## **ONE COMMUNITY DEVELOPMENT TRUST**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2022** (CONTINUED)

#### **Projects to promote community wellbeing**

- **TLC Project** - This project is tackling isolation and loneliness and it includes one-to-one peer support to help to assist residents to get connected through small group activity or community events.
- **One Community's Annual General Meeting**– Opportunity for all partners, members and volunteers to come together to share and celebrate their successes throughout the year with testimonials from those residents that have benefitted from the work of the organisation.
- **Little Things that Mean A lot** - Addressing issues that residents find hard to get help with in order to be able to sustain themselves and their families. This year has been focussing on financial literacy and support around debt management.
- **Partnership work with local businesses and other organisations:** c2c Trenitalia Ltd, Harlow Save Credit Union, Thurrock Council, Tilbury Riverside Project, Port of Tilbury, Thurrock CVS, Reach Out for Mental Health, Amazon UK, St Johns Church, Amazon, EMR, Inkindirect, Tilbury Taxis, TK MAXX Templesprings, TEVVA, ASDA, Kinetika, Tilbury on The Thames Trust, Evewright Arts Foundation and some who use the shop space for small group activities.
- **One Community is a Hate Incident Reporting Centre (HIRC)** The One Community shop has been a HIRC since October 2017. It also has trained volunteers and staff to collect the information to feed into Thurrock intelligence about Hate Crime in Tilbury.

#### **To create a sustainable community anchor organisation - Income generating activity**

- Use of space for small group activities by other organisations
- Administrative and secretarial support to smaller groups
- Support with small business start-ups
- Book-keeping services including: Completion of self-assessment tax returns; self-employed status registration; investigation of tax refunds
- Job enhancement skills and Accredited training: Emergency First Aid, Health and Safety, Food Hygiene etc
- We also get called upon for assistance with translation in most languages for GCSE examinations due to the access we have to different ethnic minority groups within the community



# ONE COMMUNITY DEVELOPMENT TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### ACHIEVEMENTS AND PERFORMANCE

Tilbury Amazon Fulfilment Centre UK once again in recognition of the recruiting for Associates for their warehouse, and the ongoing partnership donated £5K towards the work of One Community in April 2021

European Metal Recycling Ltd (EMR) also in recognition of the work that One Community did with 8 young people aged 16-24 years on it reimagine future agenda donated another £8K

One Community applied for £400K funding to supporting it's Building the New Different from the National Lottery Community Fund in February 2022 for 5 years. We received a successful outcome to that application.

We are the only independent charitable organisation in the area who serve the community as a 'One Stop Shop'. Our DIY approach continues to empower people who thought they could never get out of the poverty trap, and who have very low self-esteem and no previous work experience. We continue to make an impact on newer communities to the area, as One Community is often their first point of contact for support in integrating into the local area. This year we have supported Ukrainians who have been moved into Tilbury to escape the war in Ukraine. The strong ethos and values of the organisation which underpins our work supports the most marginalised residents in the community.

### Quotes from beneficiaries

#### *Headstart to Employment*

I came to One Community about six weeks ago feeling down and miserable. I met this young lady by the name Bernice who has helped me immensely. She has helped me create a CV and got a job for me. The first day I walked into the office she welcomed me nicely and listened to my predicament. She sent an email on my behalf to a company that was hiring. They were impressed with my CV and offered me employment but unfortunately the money they were offering was not adequate enough for my needs. That hasn't stopped her from working with me and she is still working with me to help me find another job.

Stephen

#### *Tilbury Opportunities' Project (TOPPs)*

I know One Community Shop since 2019. I was in need for the National insurance number and the staff helped me. Since, then, every time I went there to solve my issues. They enrolled me in ESOL class to learn English as French is my first language. To improve my English skills, they put me on their VIP programme to volunteering in the Shop. I was also supported for the get my settlement in the UK. Few months ago, they helped me for to apply for social housing. Now I have my own place to live. Without them I don't know what I have to do. For all that I have to say thank you to all of them. ONE COMMUNITY is a small shop but the staff is very efficient.

Julienne



## ONE COMMUNITY DEVELOPMENT TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

#### *Little Things That Mean A lot*

Bernice took over my case, able to contact the council, as well as the other authorities and got them to listen to me and wrote letters on my behalf, maintenance workers failing to turn up for jobs that had been booked weeks in advance. She contacted the housing registration team and in less than no time, I have been given a two bedroom flat in Grays. She has also supported me to apply for housing benefit. I would like to say a MASSIVE THANK YOU to Bernice and One Community Development Trust for all the help they've given me. I really appreciate them and may God richly bless you all.

Winifred

#### *TLC Project*

I have been in relationship with One Community Development Trust for an upward of 5 years. The community has loving and caring officers headed by a well- coordinated and down to heart Chief Executive officer Yewande whose excellent traits are emulated by her staff. I call her my senior Boss. Bernice, my Boss, has also assisted in so many ways and by her actions changed my dull moments to joyful ones. Through their assistance and prayers, I applied, and was given accommodation by Thurrock Council. Someone I also introduced to One Community, that needed serious help, was given instantaneous attention. She was clothed, fed and given useful advices that have now totally transformed the lady's life. Tilbury is blessed to have in its midst; God sent Messiahs. One community is indeed a "Change Agent" positioned by God in Tilbury to transform the Community and its environs. I am grateful beyond words expressions. A big Thank you all and I say long live One Community Development Trust. Love you !!! Kind regards.

Folashade Banjoko - 22nd November 2021

#### *Work Club*

I came because Jobcentre sent me to come to One Community for help to do my CV. You look at my CV and you did a wonderful CV that my job coach - was so good with it and said its professional, another organisation called Restart Scheme advisor - loved it! You also encouraged me to sign up to do The Skills Network course on Medication which I am doing through the support of One Community. You have also helped me to find a job in a warehouse in the Port of Tilbury. Now you are helping my son who is 18 and at college to register to find apprenticeship in automotive engineering. You are also helping my son to do his CV and another friend to be able to stay in the country. I would like to say thank you for your help and support.

Tope



## ONE COMMUNITY DEVELOPMENT TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

#### IT Support

Thank you so much for your encouragement and since I came to One Community and with your help I can say that you have helped me get more confidence and I am able to read more and able to use computer not so better now. Thank you to this organisation that is open to everybody that need help. They have very good staff too that are always willing to help people. Thank you, thank you, thank you very much!

Susan

#### PLANS FOR THE FUTURE

##### Business Development

We plan to continue to develop our Fundraising/Income generating strategy alongside a 3-5year business plan that we are tagging ***Building the New Different*** contrary to the new normal. The ***New Different*** will place an emphasis on the 3Ds: going ***Digital***; staying ***Distinguishable***; and, becoming ***Destructible***. These are lessons we have learnt during the last 18 months and we will be working on our sustainability. This will include the recruitment of a business development officer. The search for bigger premises continues in order to support more people with business-start-ups and skills development. The plans for the Tilbury through the Tilbury Towns Fund will see other spaces become available in the community. In the meantime, we continue to work in partnership to share space with one organisation and share the donations received from the use of their premises. We are looking at becoming an eBay for Charity Seller and to set up Facebook Marketplace to sell good condition donations from the community. He can also now receive payments by card as well as set up with a fundraising platform called investmycommunity for charitable donations.

##### Organisational Development

The CEO and the Chair along with the board of trustees continue to partake in the intensive training with the Avocado+ Accelerator Programme hosted by Money4U to assist with its financial sustainability through learning more about innovative ways to help the organization to adapt and change in order to continue to meet the needs of the area that is still clearly in need of all the services and activities that One Community offers. The diversification of income streams would be very crucial at this next level, and securing corporate funding over the next 3-5 years whilst maintaining a robust governance structure will be key. Some of this training has paid off as One Community were able to secure £400K from the National Lottery Community Fund spread over a 5-year period.



## **ONE COMMUNITY DEVELOPMENT TRUST**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2022**

(CONTINUED)

#### **ACKNOWLEDGEMENTS**

We are grateful to our partners. The work we do would not be possible without their support. They include: c2c Trenitalia limited; Tilbury Riverside Project (TRP), Port of Tilbury; RCCG Fruitfulland; the Gateway Learning Community Trust (GLC), TempleSprings; Thurrock Lifestyle Solutions; Thurrock Adult Community College, Thurrock Centre for Independent Living; Harlow Save Credit Union, Thurrock CVS, Thurrock Council; Thurrock Food Bank;

St John's Church, Tilbury Community Hub; Tilbury Taxis; Kinetika; Tilbury on the Thames Trust; Evewright Arts Foundation and many more than we can mention in this short report.

We received financial support from: Fowler Smith & Jones Trust; Peabody Community Foundation; European Union Structural and Investment Fund; Essex Community Foundation; The National Lottery Community Fund; TK Maxx, Amazon UK; European Metal Recycling Ltd; and members who donate regularly to One Community.

#### **FINANCIAL REVIEW**

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006, Accounting and Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102 2015) (effective January 2015).

Income for the year under review was overall slightly less than prior year because we received more covid related grant income and government support that was intended to support us through the detrimental effects of the loss of income due to covid-19 on the organisation. We expect to bounce back in the coming year due to already knowing that we have received a significant boost to our income through a 5-year National Lottery Community Fund.

At the end of the period under review unrestricted funds carried forward is £2,757 compared with £11,714 at the end of the previous year when we received more covid-19 related grant income and government initiatives that was intended to support us through the detrimental effects of the loss of income. Also, some of our regular grant makers and Foundations allowed us to repurpose the use of restricted income. We have used most of this unrestricted income to assist us this year because we are still feeling the impact of the reduction of income from donations for use of our shop space, and other spaces we manage on behalf of other organisations. Whilst current unrestricted funds are not sufficient to cover the reserves required under the charity's reserve policy, we did have more restricted funds to cover staff wages this reporting year.

Factors that could affect future financial performance would be inability to source grant funding for the work the organisation has been mandated to continue by the members. One Community has always survived due to the commitment of staff and volunteers who make sacrifices for the benefit of the organisation and their local community. We expect this to be the case for the next few years whilst we weather the storm of post covid-19 and the cost of living and energy fuel crisis.



# ONE COMMUNITY DEVELOPMENT TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### Financial Review (continued)

#### Risk Management

The principal risks and uncertainties facing the organisation include the continued impact of the higher cost of living and the fuel energy crisis, that could limit the organisation's ability to carry out some of its work. Having smaller premises is at the moment will ensure we are not spending more than is necessary on energy bills. We are looking into other options of sharing space and doing more online digitally and virtually as we develop the capacity of the organisation to support others in this new climate. This would support the organisation by enabling it to generate unrestricted income through charging for some of its services whilst giving other organisations the opportunity to work in partnership to generate surpluses. These plans will be at the forefront of the organisation's sustainability strategy for managing the risks.

The trustees recognise that the charity is dependent on receiving sufficient grant funding to be able to continue its activities at the current level and, apart from the costs covered by the reserves mentioned below, the charity does not commit to expenditure until grant funding has been received.

#### Reserves Policy

- 1) The Board of Trustees of One Community Development Trust has agreed a reserves policy to retain £9,500 of unrestricted funds to cover running costs for one month, in the event of financial difficulty due to the increasing uncertainty in the wider economic environment. This is constantly being reviewed, taking into consideration pensions and possible redundancy payments.
- 2) The reserves will be used in the following manner:
  - a. Salaries
  - b. Rent
  - c. Utilities
- 3) The Board will review annually, and during the intervening period if changing circumstances demand, the amount of reserves that are required to ensure that they are adequate to fulfil One Community Development Trust's continuing obligations.

Reserves position at 31 March	Current Year	Previous Year	% Increase/ (Decrease)
Unrestricted Funds (Reserve)	£2,757	£11,714	(76.50%)
Restricted Funds	£44,745	£40,518	10.40%
Total Funds	£47,502	£52,232	(9.10%)
Annual Operating Expenditure	£12,268	£5,136	(138.90%)
Ratio of Reserves to Annual Operating Expenditure	1:3.70	1:0.40	



## **ONE COMMUNITY DEVELOPMENT TRUST**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2022** (CONTINUED)

#### **Financial Review (continued)**

##### **Going Concern**

The accounts for the charity are prepared on a going concern basis because demand for the services provided to the local community continues as evidenced by the surveys undertaken throughout the year to monitor our social impact.

The trustees expect that future funding applications will generate sufficient funds to enable the charity to continue its operations and are therefore of the opinion that the charity is a going concern. This position is supported by a detailed budget.

At the date of this report the budget indicates that, considering income from known funding sources, sufficient funds will be available until March 2027.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisation**

The board of trustees, which must have at least three and not more than 12 members, administers the charity. The board meets at least four times each year. Sub committees are formed when necessary to deal with specific projects or activities. Day to day management of operations is the responsibility of the Chief Executive with project administration, shop and volunteer management, skills development and accounting being delegated to respective staff members/volunteers.

The staff consists of the Chief Executive, HR/Skills Development and Office/Volunteer Manager and Project Assistant/Finance Officer. One Community ensures we have skilled volunteers to support the work of the organisation. We have a revolving number of 12-16 volunteers who are on our Volunteer Investment Programme (VIP) where they are supported to develop their capacity and skills to actively participate in their local community providing opportunities for the individuals to gain experience whilst supporting the activities of One Community Development Trust. This is an ongoing programme.

##### **Governing Document**

One Community Development Trust is a charitable company limited by guarantee, and is a registered charity, number 1130253. It was incorporated on 18 February 2009 under number 6823436. The company was established under a Memorandum of Association dated 5 February 2009 which established the objects and powers of the charitable company and is governed under its Articles of Association which were amended by special resolution on 26 September 2012. In the event of the company being wound up members are required to contribute an amount not exceeding £1 each.

# ONE COMMUNITY DEVELOPMENT TRUST

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### **Directors and Trustees**

The directors of the charitable company are its trustees for the purpose of charity law. The trustees and officers serving during the year and to the date of this report were as follows:

Ms Samantha Day  
Mr Aderemi Shodipe  
Mr Samson Odubanjo  
Mrs Bisola Yoozooph  
Ms Marcia-Fay Johnson  
Mr Timothy Harrold

### **Senior Management**

Mrs Y Kannike                      Chief Executive



## ONE COMMUNITY DEVELOPMENT TRUST

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

#### TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

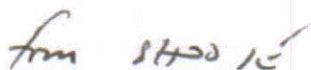
Approved by the Trustees on 19 December 2022

and signed on their behalf by



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Mrs Bisola Yoozooph



---

Mr Aderemi Shodipe

**ONE COMMUNITY DEVELOPMENT TRUST**  
**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF ONE COMMUNITY DEVELOPMENT TRUST**  
**(A Company Limited by Guarantee)**

I report on the accounts of the charitable company for the year ended 31st March 2021 which are set out on pages to 18 to 27.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

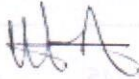
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Date 19 December 2022

  
Maroof Adeoye MBA DchA FCIE MInstF  
Registered Independent Charity Examiner  
Community Benefit Action CIC,  
Maroof Suite, ACTS House,  
30 Union Road, Croydon, CR0 2XU



**ONE COMMUNITY DEVELOPMENT TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds 2022</u> £	<u>Total Funds 2021</u> £
<b>INCOME</b>					
Donations and legacies	1	2,182	99,395	101,577	99,880
Charitable activities	3	1,029	-	1,029	595
Other income		100	-	100	100
<b>TOTAL INCOME</b>		<b>3,311</b>	<b>99,395</b>	<b>102,706</b>	<b>100,575</b>
<b>EXPENDITURE</b>					
Expenditure on charitable activities	4	12,268	95,168	107,436	83,976
<b>TOTAL EXPENDITURE</b>		<b>12,268</b>	<b>95,168</b>	<b>107,436</b>	<b>83,976</b>
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		<b>(8,957)</b>	<b>4,227</b>	<b>(4,730)</b>	<b>16,599</b>
<b>TRANSFERS BETWEEN FUNDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(8,957)</b>	<b>4,227</b>	<b>(4,730)</b>	<b>16,599</b>
<b>RECONCILIATION OF FUNDS:</b>	12/13				
Total funds brought forward		11,714	40,518	52,232	35,633
<b>TOTAL FUNDS CARRIED FORWARD AT 31 MARCH</b>	12/13	<b>2,757</b>	<b>44,745</b>	<b>47,502</b>	<b>52,232</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.  
The notes on pages 20-27 form part of these accounts



# ONE COMMUNITY DEVELOPMENT TRUST

## BALANCE SHEET AS AT 31 MARCH 2022

	Notes	<u>2022</u> £	<u>2021</u> £
<b>FIXED ASSETS</b>			
Tangible assets	8	4,486	1,886
<b>CURRENT ASSETS</b>			
Debtors	9	608	305
Cash at bank and in hand	10	48,287	67,149
Accrued Income	9	<u>16,683</u>	<u>8,522</u>
<b>TOTAL CURRENT ASSETS</b>		<b>65,578</b>	<b>75,976</b>
<b>LIABILITIES</b>			
Creditors falling due within one year	11	756	630
Bounce Back Loan		<u>21,806</u>	<u>25,000</u>
<b>NET CURRENT ASSETS</b>		<b>43,016</b>	<b>50,346</b>
<b>TOTAL NET ASSETS</b>		<b><u>47,502</u></b>	<b><u>52,232</u></b>
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	12/13	2,757	11,714
Restricted income funds	12/13	<u>44,745</u>	<u>40,518</u>
<b>TOTAL CHARITY FUNDS</b>		<b><u>47,502</u></b>	<b><u>52,232</u></b>

For the financial year ended 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Signed  \_\_\_\_\_

Name: BISOLA YOOZOOPH - Company Secretary

On behalf of the trustees

Approved by the trustees on 19 December 2022

Signed  \_\_\_\_\_

Name: ADEREMI SHODIPE - Treasurer

The notes on pages 20-27 form part of these accounts

# ONE COMMUNITY DEVELOPMENT TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### 1. DONATIONS AND LEGACIES

	<u>Unrestricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2021</u> <u>£</u>
Grants	500	99,395	99,895	98,203
General donations	1,680	-	1,680	932
Gift Aid	-	-	-	720
Interest received	2	-	2	25
	<u>2,182</u>	<u>99,395</u>	<u>101,577</u>	<u>99,880</u>

### 2. GRANT INCOME

	<u>Unrestricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2021</u> <u>£</u>
Building Connection Funds	-	-	-	17,341
Kickstart Scheme Grant	-	3,000	3,000	-
LPA IT Support	-	5,000	5,000	-
Amazon UK	-	-	-	7,000
Mrs Smith & Mount Trust	-	-	-	2,500
Fowler Smith Jones Trust	-	4,500	4,500	5,000
Peabody Community Foundation	-	10,000	10,000	10,000
Essex Community Foundation	-	15,000	15,000	6,300
Tilbury Community Local Led Development (CLLD)	-	-	-	-
SME Business Improvement Grant	-	1,632	1,632	-
European Metal Recycling Ltd (EMR)	-	16,000	16,000	-
VSDF Community Fund - Thurrock CVS	-	4,000	4,000	-
Community Grant TK Maxx	500	-	500	-
Tilbury Community Local Led Development (CLLD)*	-	32,277	32,277	14,106
The National Lottery Community Fund	-	-	-	10,000
Small Business Grants Fund (SBGF)	-	-	-	10,000
Job Retention Scheme Grant	-	7,986	7,986	15,956
<b>Total</b>	<u>500</u>	<u>99,395</u>	<u>99,895</u>	<u>98,203</u>

\*Accrued income

These notes form part of the financial statements



# ONE COMMUNITY DEVELOPMENT TRUST

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

(CONTINUED)

### 3. CHARITABLE ACTIVITIES

	<u>Unrestricted</u> <u>Funds</u> <u>2021</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2021</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2020</u> <u>£</u>
Amenity charges	1,029	-	1,029	595

Income from charitable activities comprises amenity charges.

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

	<u>Unrestricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2022</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>2021</u> <u>£</u>
Project Assistant/Finance Administrator	-	21,000	21,000	13,415
Chief Executive Officer	-	37,000	37,000	32,468
Skills Development/Shop and Volunteer Coordinator	-	27,000	27,000	22,892
Volunteer support	-	-	-	-
Rent and rates	5,391	-	5,391	5,323
Maintenance / Repairs and Renewals	366	1,264	1,630	-
Travel and volunteer expenses	297	250	547	709
Staff & volunteer training	1,152	895	2,047	-
Post and stationery	274	295	569	338
Telephone	378	-	378	538
Light and heat	848	-	848	881
Payroll administration	101	-	101	101
Employer's National Insurance	-	4,068	4,068	1,854
Insurance	544	-	544	545
AGM and volunteer celebration	-	-	-	-
Sundry expenses	426	-	426	237
Loan interest paid	356	-	356	-
Employer pension	-	1,988	1,988	1,502
Subscriptions	703	614	1,317	1,171
Business rate	73	-	73	-
Governance costs/ Independent Examiner Fees	650	-	650	550
Donation given for charitable activities	240	-	240	200
Depreciation	469	794	1,263	1,252
<b>Total Expenditure</b>	<b>12,268</b>	<b>95,168</b>	<b>107,436</b>	<b>83,976</b>

These notes form part of the financial statements

**ONE COMMUNITY DEVELOPMENT TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
 (CONTINUED)

**5. STAFF COSTS**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Salaries and wages	85,000	68,775
Employer national insurance and pension contribution	4,068	1,854
	<hr/> 89,068	<hr/> 70,629
Average number of FTE employees and contractors		2.37
Headcount at 31 March 2022	3	3

There were no employees who received remuneration in excess of £60,000 in either year.

**6. TRUSTEE REMUNERATION**

During the year ended 31 March 2022 no trustees received remuneration.

**7. GOVERNANCE COSTS**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Independent examiner fee	650	550
	<hr/>	<hr/>

These notes form part of the financial statements



# ONE COMMUNITY DEVELOPMENT TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### 8. TANGIBLE FIXED ASSETS

All assets are used for charitable purposes.

	<u>Equipment Fixtures &amp; Fittings</u> £
<b>COST</b>	
At 1 April 2021	16,409
Additions	3,863
	<hr/>
At 31 March 2022	20,272
	<hr/>
<b>DEPRECIATION</b>	
At 1 April 2021	14,523
Charged	1,263
	<hr/>
At 31 March 2022	15,786
	<hr/>
<b>NET BOOK VALUE at 31 March 2022</b>	<b>4,486</b>
	<hr/>
NET BOOK VALUE at 31 March 2021	1,886

These notes form part of the financial statement

**ONE COMMUNITY DEVELOPMENT TRUST**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**(CONTINUED)**

**9. DEBTORS**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Prepayments	608	305
Accrued income	16,683	8,522
Other debtors	-	-
	<hr/>	<hr/>
	16,683	8,827
	<hr/>	<hr/>

**10. CASH AT BANK AND IN HAND**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Co-operative Bank	26,326	51,784
Santander Savings Account	21,921	15,329
Cash at hand	40	36
	<hr/>	<hr/>
	48,287	67,149
	<hr/>	<hr/>

**11. CREDITORS**

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Accruals	756	630
	<hr/>	<hr/>
	756	630
	<hr/>	<hr/>

These notes form part of the financial statement



## 12. RECONCILIATION OF FUNDS

	<u>Brought Forward</u>	<u>Grant Income</u>	<u>Other Income &amp; Interest</u>	<u>Expenses</u>	<u>Transfers Between Funds</u>	<u>Carried Forward</u>
	£	£	£	£	£	£
<b>Restricted Funds</b>						
<b>Capital Grant Funds</b>						
Essex Community Foundation		-	-	97	3,494	3,397
Tilbury Community Local Led Development (CLLD)						
SME Business Improvement Grant	-	-	-	31	369	338
Amazon UK	375	-	-	250	-	125
Tilbury Community Local Led Development (CLLD) funded by European Structural Investment Funds	727	-	-	417	-	310
<b>Total Restricted Capital Funds</b>	<b>1,102</b>	<b>-</b>	<b>-</b>	<b>795</b>	<b>3,863</b>	<b>4,170</b>
<b>Other Restricted Funds</b>						
Essex Community Foundation	5,000		-	16,506	(3,494)	-
Peabody Community Foundation	17,950	10,000	-	9,841	-	18,109
Kickstart Scheme Grant	-	3,000	-	-	-	3,000
Fowler Smith & Jones Trust	5,000	4,500		4,073	-	5,427
Tilbury Community Local Led Development (CLLD) SME Business Improvement Grant		1,632		1,263	(369)	-
Amazon UK	7,000	-	-	4,298	-	2,702
The National Lottery Community Fund	4,466	-	-	4,466	-	-
Tilbury Community Local Led Development (CLLD) funded by European Structural Investment Funds		32,277		32,277	-	-
EMR		16,000		8,663	-	7,337
Job Retention Scheme Grant		7,986		7,986	-	-
LPA IT Support		5,000	-	5,000	-	-
VSDF Community Fund – Thurrock CVS		4,000	-	-	-	4,000
The National Lottery Community Fund/EssexCommunityFoundation		15,000				
<b>Total Restricted Funds</b>	<b>40,518</b>	<b>99,395</b>	<b>-</b>	<b>95,168</b>		<b>44,745</b>
<b>Unrestricted Funds</b>						
General fund	11,714	500	2,811	12,268	-	2,757
<b>Total Funds</b>	<b>52,232</b>	<b>99,895</b>	<b>2,811</b>	<b>107,336</b>	<b>-</b>	<b>47,502</b>

# ONE COMMUNITY DEVELOPMENT TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### 13.RECONCILIATION OF FUNDS

#### Purpose of Restrictions

<b>Fund name</b>	<b>Purpose of restriction</b>
Capital Grant Fund - Tilbury Community Local Led Development (CLLD) funded by European Structural Investment Funds	Unamortised value of fixed assets purchased from restricted funds
Capital Grant Fund - Amazon UK	Unamortised value of fixed assets purchased from restricted funds
Capital Grant Fund -Tilbury Community Local Led Development (CLLD) SME Business Improvement Grant	Unamortised value of fixed assets purchased from restricted funds
Capital Grant Fund - Essex Community Foundation	Unamortised value of fixed assets purchased from restricted funds
The National Lottery Community Fund	Coronavirus Community Support Fund
Coronavirus Job Retention Scheme	Support towards furloughed employees' salaries
European Metal Recycling Ltd (EMR)	Towards One Community VIP programme
Amazon UK	Towards sustainable community environments
SERGO Centenary Fund administered by Essex Community Foundation	To provide work club and one to one employment support to Tilbury residents
Peabody Community Foundation	Head-start to Employment contract
VSDF Community Fund - Thurrock CVS	Little Things that Mean A lot Project- staff costs
Fowler Smith & Jones Charities	Emergency Covid-19 Funding
Lansdowne Primary Academy- IT Support	To support parents/carers and their child/ren to significantly increase their children's attainment level at school.
Tilbury Community Local Led Development (CLLD) SME Business Improvement Grant	To contribute towards the appearance and physical marketing enhancement of business premises in defined areas of Tilbury.
Kickstart Scheme Grant Funding	To provide six months of paid employment for young people
Fowler Smith & Jones Charities	Little Things That Mean A Lot Project - staff costs
Tilbury Community Local Led Development (CLLD) funded by European Structural Investment Funds	Tilbury Opportunities Project (TOPPs)
NLCF Essex Coronavirus Response Programme / Essex Community Foundation	To support people who need to be shown how to used Digital Technology

These notes form part of the financial statements



# ONE COMMUNITY DEVELOPMENT TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

### 14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Tangible fixed assets	316	4,170	4,486	1,886
Current assets	25,003	40,575	65,578	75,976
Current liabilities	22,562	-	22,562	25,630
	2,757	44,745	47,502	52,232

These notes form part of the financial statements

