

## **St John the Baptist with Emmanuel - Annual Report for 2024**

### **Background**

The PCC have the responsibility of co-operating with the incumbent, Revd Susan Fear for promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for St Johns Church, Werrington Parish Village Centre (WPVC) and the Beacon Centre.

### **Membership**

Members of the PCC are either ex officio or elected by the Annual Church Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following served as members of the PCC.

Incumbent: Revd Susan Fear – Chair of PCC

Associate Vicar – Revd Ali Williams - (Joint Vice Chair)

Assistant Curate – Rev Rob Seaman (from September 2024)

Associate Minister – Revd Kevin Fear

Wardens Sue Bennett – (Joint Vice Chair)

Brian Hunt - (Joint Vice Chair)

### **Reps on the Deanery Synod**

Frank Smith

Natalie Platts - (until APCM 2026) (PCC Secretary)

Robert Gregory Smith (until APCM 2026)

### **Reader Representative**

Peter Dalrymple (till APCM 2025)

### **Elected members**

Michael Whitaker (until APCM 2027)

Paula Greaves (until APCM 2025)

Jo Oldaker (until APCM 2027)

Thomas Cussell (resigned July 2024)

Michael Horspole – Treasurer (until APCM 2025)

Mark Tabor (until APCM 2025)

Rick Trounce (until APCM 2027)

Stuart Lidgett (until APCM 2026)

Jackie Cooke (until APCM 2027)

Chloe Hill (until APCM 2027)

Alex Benoy (until APCM 2026)

Jan Lowe (until APCM 2027)

## **Committees**

The PCC operates through a series of committees/groups, which meet as necessary during the year and report back to the PCC.

Standing Committee This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the council.

Other Committees/Groups are Finance Committee, Health and Safety Task Group, Werrington Parish Village Centre, Pastoral Team, Fabric Committee, PCC Mission Committee, Beacon Development Group, Community Evangelism and Outreach, Flourish Governance Group, Prayer Ministry Team, Discipleship Group Leadership Team.

## **Employed Staff**

The PCC is responsible for the following full time or part time paid staff:

Community Outreach Manager - Michele Hunt  
Parish Administrator & Finance Officers - Sarah Painter  
Love Werrington Assistant – Hosea Mugerwa  
Werrington Parish Village Centre Cleaner – Ursula Westley

## **Church Attendance figures**

There are 173 parishioners on the Electoral Roll at April 2025, 43 of whom are not resident within the parish & 130 resident.

In April 2024 there were 186 on the Roll, 39 non-resident & 147 resident.

The usual Sunday adult attendance counted for the Diocesan Statistics for Mission during October 2024 at Emmanuel was an average of 60 adults & average of 8 children (under 16) at the 10 am service, (65 adults & 10 children in 2023). At St John's the average number at 10:30 am was 60 adults and 3 children, (63 adults & 7 children in 2023). Average for 8 am in October was 10 (9 in 2023). Thursday morning Holy Communion had an average attendance of 11 (9 in 2023) during October. Messy Church was held monthly (except for August 2023) with an average attendance of 38 (32 in 2023).

Connect Services were held with an average of 56 (54 in 2023).

A morning service and some evening services were delivered weekly via our online platforms.

A new worshipping community was started in November 2024 at William Law School. Forest church is part of the National Flourish pilot and had an weekly average attendance of 41.

## **Review of the year**

The full PCC met six times during the year and any important decisions between meetings are made by email and decisions recorded at the next PCC meeting.

We welcomed the Rev Rob Seaman as Assistant Curate in July 2024.

Safeguarding - Sue Bennett is our Parish Safeguarding Officer. She has conducted the annual Parish safeguarding audit. PCC agreed to adopt the C of E Bishops safeguarding audit and policy. Safeguarding is a standing item on the agenda of all PCC meetings.

Health and Safety – Robert Gregory-Smith has continued the task of making sure the church's Health & Safety Policy is complete and up-to-date. Revisions and changes were made to risk assessments for all buildings, services and events as and when necessary. Health & Safety is a standing item on the agenda of all PCC meetings.

Village Centre Complex –

The Werrington Parish Village Centre continues to be used, with the Playgroup as the most regular user.

The Lighthouse Building has been renamed as The Beacon Centre. Architects were appointed to work alongside the Steering Group to oversee the refurbishment of the building. Tenders for the work were sent out in November 2024.

The new lease with the Scouts and Guides is awaiting signature by the trustees of the Scout & Guide Associations.

Community Outreach – continues through the Pastoral Team supporting people with practical and pastoral help. Coffee mornings and Time to Be (weekly) and Hope (monthly) continue plus Mothers Union pre school Storybirds sessions in St Johns. The Love Werrington Assistant continued mentoring work in Ken Stimpson School.

An Eggsplare Easter family fun day was held. 124 people attended.

The Carnival 'Messy Church' tent and "A time for everything" Flower Festival in St John's Church.

Light Up Werrington was held on 31<sup>st</sup> October 2024 engaging with people in the community.

Christmas Community events involved joining the community at the Christmas Tree Light Switch on and Karol-oke at the Blubell Public House. Due to inclement weather we welcomed the community into the Village Centre so that the usual stalls and activities could take place. The Christmas Carols and Lessons' Service attracted 75 people from the local community which was 50% of the congregation. The Community Evangelism and Outreach group organised Carol singing and crafts at Werrington Centre.

Reports were received at each PCC meeting from the Clergy on their ongoing work in the parish. Sub and task group reports were also received by PCC for consideration.

2024 Accounts - approved by PCC for submission to APCM

**Chair of PCC Meetings** – rotates between Vicar, Associate Vicar and Church Wardens.

**Finance – Treasurer** – see separate accounts

**Churchwardens Report - attached**



**St John's with Emmanuel, Werrington, Peterborough**

**Annual Report and  
Financial Statements of the  
Parochial Church Council**

**For the year ended 31 December 2024**

**Registered Charity No: 1130249**

**Parish Office:**  
Twelvetree Avenue  
Werrington  
Peterborough

**Principal Bankers:**  
CAF Bank Ltd  
Kings Hill  
West Malling  
Kent

**Independent Examiner:**  
Mrs Melanie Hyde  
2 Wellington Close  
Warboys  
Huntingdon

# ST JOHN'S WITH EMMANUEL, WERRINGTON, PETERBOROUGH

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

		Unrestricted	Designated	Restricted	Endowment	Total Funds	
	Note	Funds	Funds	Funds	Funds	2024	2023
		£	£	£	£	£	£
<b>INCOMING RESOURCES</b>							
<b>Incoming resources from donors</b>							
Planned giving	2	154,292				154,292	164,834
Income tax recoverable		40,237	0	1,812		42,049	39,739
Collections		5,653				5,653	6,290
Youth Worker		0		9,953		9,953	10,828
Donations & Legacies		10,977	10,000	532		21,509	10,052
		<u>211,158</u>	<u>10,000</u>	<u>12,297</u>	<u>0</u>	<u>233,455</u>	<u>231,742</u>
<b>Other voluntary incoming resources</b>							
Grants:							
- Flourish/Forest Church				10,034		10,034	0
- Love Werrington				0		0	1,333
		<u>0</u>	<u>0</u>	<u>10,034</u>	<u>0</u>	<u>10,034</u>	<u>1,333</u>
<b>Gross income from events and activities</b>							
Events:							
- Quiz		124				124	0
- Youth Events		0		781		781	0
PCC fees		6,050				6,050	4,527
- Community Outreach Income		2,129				2,129	1,815
		<u>8,303</u>	<u>0</u>	<u>781</u>	<u>0</u>	<u>9,084</u>	<u>6,342</u>
<b>Income from investment</b>							
Interest		1,267	3,910			5,177	3,671
Dividends received				8,281		8,281	7,115
WPVC Donation		2,000				2,000	1,000
Scout & Guide Rent rent		1,500				1,500	1,500
		<u>4,767</u>	<u>3,910</u>	<u>8,281</u>	<u>0</u>	<u>16,958</u>	<u>13,286</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>224,228</u>	<u>13,910</u>	<u>31,392</u>	<u>0</u>	<u>269,530</u>	<u>252,702</u>

# ST JOHN'S WITH EMMANUEL, WERRINGTON, PETERBOROUGH

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

RESOURCES USED	Note	Unrestricted	Designated	Restricted	Endowment	Total Funds	
		Funds	Funds	Funds	Funds	2024	2023
		£	£	£	£	£	£
<b>Grants</b>							
Missionary and charitable giving:							
Church overseas	3 a)	6,718				6,718	6,367
Home mission and church societies	3 b)	8,926				8,926	8,055
Sundry donations						0	0
		<u>15,644</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,644</u>	<u>14,422</u>
<b>Activities directly relating to the work of the church</b>							
Ministry:							
Parish share	4	133,001				133,001	102,629
Clergy expenses	5	4,411				4,411	3,227
House repairs and maintenance		0				0	0
Church running expenses	6	29,328		4,291		33,619	27,146
Music		209				209	161
Community Outreach	8	21,068		970		22,038	18,869
The Beacon	10	1,580	1,299			2,879	11,735
Evangelism		375				375	527
Childrens & youth work		0		2,965		2,965	3,945
Events		463				463	0
Love Werrington		0		4,814		4,814	5,534
Flourish/Forest Church		0		2,651		2,651	0
Education and Alpha		682				682	1,116
Training		0				0	345
Other		1,388		13		1,401	1,091
		<u>192,506</u>	<u>1,299</u>	<u>15,704</u>	<u>0</u>	<u>209,509</u>	<u>176,323</u>

# ST JOHN'S WITH EMMANUEL, WERRINGTON, PETERBOROUGH

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2024	Unrestricted	Designated	Restricted	Endowment	Total Funds	
	Funds	Funds	Funds	Funds	2024	2023
	£	£	£	£	£	£
Note						
RESOURCES USED						
Church management and administration						
Administration	5,335				5,335	4,750
Salaries	24,089				24,089	23,350
	<u>29,424</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>29,424</u>	<u>28,100</u>
<b>TOTAL RESOURCES USED</b>	<u>237,574</u>	<u>1,299</u>	<u>15,704</u>	<u>0</u>	<u>254,577</u>	<u>218,845</u>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	<u>( 13,346)</u>	<u>12,611</u>	<u>15,687</u>	<u>-</u>	<u>14,953</u>	<u>33,857</u>
<b>GAINS AND LOSSES ON INVESTMENTS</b>						
Unrealised	-	-		5,213	5,213	18,858
Transfer between funds						
<b>NET MOVEMENT IN FUNDS</b>	<u>( 13,346)</u>	<u>12,611</u>	<u>15,687</u>	<u>5,213</u>	<u>20,166</u>	<u>52,715</u>
<b>BALANCES BROUGHT FORWARD AT</b>						
1 January 2024 (2023)	90,104	144,219	52,648	223,934	510,905	458,190
<b>BALANCES CARRIED FORWARD AT</b>						
31 December 2024 (2023)	<u>76,758</u>	<u>156,830</u>	<u>68,335</u>	<u>229,147</u>	<u>531,071</u>	<u>510,905</u>

# ST JOHN'S WITH EMMANUEL, WERRINGTON, PETERBOROUGH

## BALANCE SHEET

As at 31 December 2024

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Investments at market value	11	229,147	223,934
Tangible fixed assets	15	<u>1</u>	<u>1</u>
		<u>229,148</u>	<u>223,935</u>
<b>CURRENT ASSETS</b>			
Debtors	12	41,836	42,472
Short term deposits		46,376	38,096
Cash at bank and in hand		<u>226,610</u>	<u>227,312</u>
		<u>314,822</u>	<u>307,880</u>
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
Creditors	13	12,899	20,910
		<u>301,923</u>	<u>286,970</u>
<b>NET CURRENT ASSETS</b>			
		<u>531,071</u>	<u>510,905</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>			
Unrestricted		76,758	90,104
Designated		156,830	144,219
Restricted	17	68,335	52,648
Endowment	11	<u>229,147</u>	<u>223,934</u>
		<u>531,071</u>	<u>510,905</u>

Approved by the Parochial Church Council on 14th March 2024 and signed on its behalf by:

Susan Fear (chair)



Michael Horspole (member)



The notes on pages 6 to 8 form part of these accounts.

# NOTES TO THE FINANCIAL STATEMENTS

## For the year ending 31 December 2024

### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations together with applicable accounting standards and the Charities SORP.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

#### Funds

The general fund of the PCC is not subject to any restriction regarding its use and is available for application on the general purposes of the PCC. This includes funds designated for a particular purpose by the PCC.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Where income has been received for a specific purpose this has been shown under the restricted column in the accounts and analysed in note 17.

#### Incoming Resources

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenanted or gift aid donations is recognised when the income is recognised.

Grants to the PCC are accounted for in the period to which they relate.

Revenues from events and sales are shown gross.

##### *Other Ordinary income*

Ground rent for the Werrington Community Centre is accounted for when due.

Parochial fees due to the PCC for weddings, blessings and funerals are accounted for on an event by event basis and amounts not due to the PCC are excluded.

##### *Income From Investment*

Interest and dividends are accounted for when receivable.

##### *Gains and losses on investments*

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

#### Resources Used

##### *Grants*

Grants and donations are accounted for when due.

##### *Costs related to the work of the church*

The parish share is accounted for when payable and any share unpaid at 31 December is provided for as an operational (though not legal) liability and is shown as a creditor in the balance sheet.

#### Fixed Assets

##### *Investments*

Investments are valued at market value at 31 December.

##### *Consecrated land and buildings and movable church furnishings*

Consecrated and beneficial property is excluded from the accounts by s.10 (2)(c) of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on the special trust of the PCC and which require a faculty for the disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficial buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

##### *Other fixtures and office equipment*

Equipment used within the church premises is depreciated on a straight line basis over a period between 3 and 15 years.

##### *Other land and buildings*

Other land and buildings are held at historic cost. No depreciation is charged against them but any expenditure on them is written off as incurred.

#### Current Assets

Amounts owed to the PCC at 31 December in respect of fees or other income are shown as debtors. Short-term deposits include cash held on deposit either with the CCLA Church of England Funds or at the bank.

#### Current Liabilities

Outstanding amounts payable for goods, services received, grants and donations due from collections made in the period are shown as creditors.

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ending 31 December 2024**

	2024	2023
	£	£
<b>2. PLANNED GIVING</b>		
Banker's orders	147,857	156,594
Envelopes	6,435	8,240
	<u>154,292</u>	<u>164,834</u>

**3. MISSION GIVING**

**a) Church overseas:**

Romania	862	722
Operation Mobilisation	2,584	2,164
Dalitso	2,584	2,164
FEBA	344	288
Other	344	1,029
	<u>6,718</u>	<u>6,367</u>

**b) Home mission and other church societies:**

CROPS Trust	1,722	1,442
Bible Society	688	576
Hope Into Action	2,584	2,164
Light Project	1,722	1,442
CAP	1,722	1,442
Other	488	989
	<u>8,926</u>	<u>8,055</u>

**4. PARISH SHARE**

The 2025 parish share will be £136,523

**5. MINISTRY EXPENSES**

Vicar	2,418	2,371
Assistant Minister	1,305	210
Other	688	646
	<u>4,411</u>	<u>3,227</u>

**Average number of employees:**

Full Time	0	0
Part Time	3	4

	2024	2023
	£	£
<b>6. CHURCH RUNNING EXPENSES</b>		

Emmanuel		
Contribution to W Law Schoc	15,016	14,134
Maintenance	165	716
Equipment	1,078	0
St John's		
Cleaning	0	0
Broadband	624	519
Insurance	2,089	2,034
Maintenance & Equipment	2,947	548
Electricity	1,464	1,305
Gas	3,463	2,999
Refuse	830	620
Water	163	139
Quinquennial Inspection	0	0
Funded from Miss Smith's	2,202	319
Total St John's	<u>13,782</u>	<u>8,481</u>
Total	30,041	23,331
Upkeep of services	3,578	3,815
	<u>33,619</u>	<u>27,146</u>

**7. STAFF COSTS**

Wages and salaries	46,342	46,686
NIC & Pension	3,647	3,331
	<u>49,989</u>	<u>50,017</u>

**8. COMMUNITY OUTREACH**

Refreshments	951	876
General expenses	0	4
Salaries	21,087	17,989
	<u>22,038</u>	<u>18,869</u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ending 31 December 2024**

	2024 £	2023 £	15. FIXED ASSETS FOR USE BY THE PCC				
10. THE LIGHTHOUSE YOUTH PROJECT			Freehold Land and Buildings £	Office Equip. £	Other £	Total £	
Electricity & Gas	700	648					
Water	193	172					
Insurance	478	466	Cost				
General and maintenance	1,508	621	At 01/01/24	0	5,629	85,552	
			Additions			91,181	
			Disposals			0	
			At 31/12/24	0	5,629	85,552	
	2,879	1,907				91,181	
11. ENDOWMENT FUND							
The market valuation of the Miss Smith legacy invested by the Central Board of Finance of the Church of England. Interest and dividends alone may only be spent on the maintenance of St John's building.			Depreciation				
			At 01/01/24	0	5,629	85,551	91,180
			Charge		0	0	0
			At 31/12/24	0	5,629	85,551	91,180
			Net Book Value				
	229,147	223,934	At 01/01/24	0	0	1	1
			At 31/12/24	0	0	1	1
	229,147	223,934					
12. DEBTORS			16. ANALYSIS OF NET ASSETS BY FUND				
			Unrestricted £	Designated £	Restricted	Endowment £	Total £
Income tax recoverable	38,336	37,972					
Prepayments/accrued income	3,500	4,500					
	41,836	42,472					
13. CREDITORS							
Accruals/deferred income	9,133	20,910					
William Law school	3,766	0					
	12,899	20,910					
14. TRANSACTIONS WITH MEMBERS OF THE PCC AND CONNECTED PERSONS			17. MOVEMENT IN RESTRICTED FUNDS				
			Opening	Income	Expend	Transfer	Close
			Miss Smith	22,957	8,281	4,291	26,947
			Either building	645	0	0	645
		2024	Deaf in church	965			965
		£	A Morrow Memorial	626	0	0	626
			Flourish/Forest Church	0	10,034	3,621	6,413
Name:	Nature:		Youth Worker	8,984	12,918	2,965	18,937
Sue Fear	Expenses	2,417	Love Warrington	8,656	0	4,814	3,842
Ali Williams	Expenses	1,305	Story Birds	0	158	0	158
Michele Hunt	Salary Pension	21,087	Way In	8,631	0	0	8,631
			SOAG	977	0	13	964
			Holiday Club	207		0	207
				52,648	31,391	15,704	68,335

## NOTES TO THE FINANCIAL STATEMENTS

### For the year ending 31 December 2024

#### INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the PCC of St John's with Emmanuel, Werrington.

This report is on the accounts of the PCC for the year ended 31 December 2024, which is set out on pages 1 to 8, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.145 of the Charities Act 2011.

#### Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 1997 and S.144(2) of the Charities Act 2011 does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes review of the accounting records of the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanation from you as trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the Act, as also contained in the Church Accounting Regulations 1997 have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.



Mrs Melanie Hyde  
2 Wellington Close  
Warboys  
Huntingdon

8th April 2025

