

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**
Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2023

Parochial Church Council of St Barnabas Swanland

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Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2023

Registered Office:

Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers:

HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner:

Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2023

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2023.

By the time you read this report our new vicar, Revd Kevin Barnard will have taken up his new post.

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP.

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*.

When planning activities for the year the PCC is guided by these values:

All involved (every member ministry),

Becoming Disciples,

Creating community,

Doing evangelism,

Encountering God.

The PCC is committed to enabling as many people as possible to worship at the Church and have managed to continue holding one service on each Sunday.

The PCC are extremely grateful our visiting vicars who have continued to enable us to have at least one communion service each month.

The PCC are also grateful for all the people who have stood up at the front and given us a talk whether they are members of our congregation or visitors.

The Church continued to take advantage of technology by live streaming each Sunday service through the Church's YouTube station.

Sunday groups for pre-school and primary aged children have continued most Sundays where possible. The PCC is grateful for a core team of committed volunteers who have led these groups.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in April 2023 there were **94** people listed on the Electoral Roll, 36 of whom are not resident within the parish. This compared to **95** in April 2022

Numbers of people attending the single service have sadly decreased during the year and now average 40 adults and 8 children.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ. In November Revd M Brailsford baptised a child and also dedicated a child in December

We were able to stage a Christmas pantomime in December 2023, as in previous years. The PCC is very grateful again to the availability of Saltmine Theatre Company. The pantomime was well received with a good attendance and enjoyed by all.

In December we were pleased to welcome back Swanland County Primary School to the church after an absence of several years for a Christmas play performed by members of our congregation. Over 400 pupils and 35 adults attended the performance over 2 mornings.

Public Benefit Review of the Year

We recognise the Christian church is an organisation that exists especially for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

The numbers of those in financial distress continued to grow; in response the demand for food banks rose through the year. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull.

Buildings maintenance

Title to the buildings was ceded to the York Diocese after completion of construction. The PCC recognises that to facilitate its work it has an obligation to maintain the fabric of the St. Barnabas Church complex. The PCC is thankful to the Fabric Committee and the volunteers who carry out routine maintenance.

Deanery synod

Our deanery representatives are John Burrell and Tim Scott (who is also Lay Dean of Hull). The Deanery is actively looking forward to pursuing "Living Christ's Story" as the Diocese seeks to implement plans for Ministry & Mission over the next ten years. See separate report.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2023 of £72,483 (2022 £82,948). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2023 was £58,086 (2022 was £72,377). Total receipts in 2023 were £72,483 (2022: £82,948). In 2023 total payments were £67,968 (2022: £84,864). The net result for the year was an excess of receipts over expenditure of £4,515 in 2023 compared to a deficit of £1,916 in 2022. There has been a loss in regular income as members moved away for a variety of reasons. Our gift aid officer Jenny Lancaster is also chair of the finance committee, the PCC would like to thank her and the finance committee for their contribution during the last year.

As noted in previous yearly reports the PCC agreed that to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £3,282 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £47,925 (2022: £43,410). The reserves policy is currently under review. It is aimed to have in hand about 3 months of expenditure, being about £18,000 to cover unforeseen expenses.

The PCC continues to hold as designated funds £72,651 being the remainder of a legacy received in earlier years and designated by the PCC under the title of Project Welcome

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment. The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers.

The PCC recognises that under the national carbon neutral obligations it remains necessary for the church to complete the carbon footprint commitment required by the Diocese.

The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating.

Policies are in place to ensure safe handling and recording of cash.

The PCC also recognises the increased risks due to large increase in costs in the energy market and the reduction in the regular number of givers which has fallen over the past few years.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Ex Officio members:

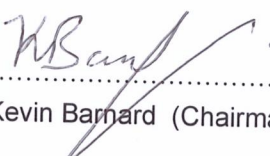
- Incumbent: Revd Kevin Barnard (Chairman) from 19th March 2024
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2023)
- Warden: Val Anderson from APCM 2022
- Diocesan and General Synod Rep: Tim Scott (Vice Chairman)

Elected members:

- Stephanie Bate from APCM 2023
- Richard Swain from APCM 2023
- Richard Hoyes from APCM 2021
- Andy Forrester from APCM 2021
- Sue Forrester from APCM 2021
- John Burrell from APCM 2023 – Deanery Synod
- Tim Scott from APCM 2023 – Deanery Synod
- Leah Moore from APCM 2022
- Graham Dunn from APCM 2022: Treasurer
- Dafydd Taylor co-opted 2023: Secretary

The PCC met six times during the year for regular meetings. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, as well as reports from the safeguarding officer and deanery synod rep. The APCM 2023 was held on 23rd April 2023.

On behalf of the PCC


.....
Revd Kevin Barnard (Chairman)


.....
Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland


Parochial Church Council Report

for the year ended 31 December 2023

Addendum

"The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults)"

On behalf of the PCC


.....
Revd Kevin Barnard (Chairman)


.....
Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2023 which are set out on pages 6 to 13.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU
8th April 2024

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2023

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2023 £	2022 £
Receipts	2					
Voluntary Income		55,486	-	2,600	58,086	72,377
Church Activities		11,406	-	-	11,406	9,589
Income from Investments		2,991	-	-	2,991	982
Total Receipts		<u>69,883</u>	<u>-</u>	<u>2,600</u>	<u>72,483</u>	<u>82,948</u>
Payments	3					
Church Activities		64,468	-	2,600	67,068	83,964
Governance costs		900	-	-	900	900
Total Payments		<u>65,368</u>	<u>-</u>	<u>2,600</u>	<u>67,968</u>	<u>84,864</u>
Excess of receipt over expenses		4,515	0	0	4,515	(1,916)
Fund Balance b/f 1st January 2023		43,410	72,651	3,282	119,343	121,259
Fund Balance c/f 31st December 2023		<u>47,925</u>	<u>72,651</u>	<u>3,282</u>	<u>123,858</u>	<u>119,343</u>

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2023

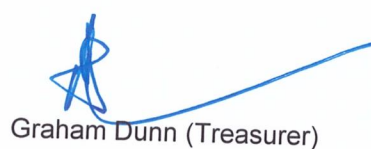
	Note	2023 £	2022 £
Fixed assets	4	-	-
Current assets			
Debtors		2,663	3,225
Short term deposits		77,490	75,084
Cash at Bank and in hand		49,490	45,412
		<u>129,643</u>	<u>123,721</u>
Creditors: Amount falling due within one year	5	5,785	4,378
NET CURRENT ASSETS	6	<u>123,858</u>	<u>119,343</u>
NET ASSETS		<u>123,858</u>	<u>119,343</u>
FUNDS	7		
Unrestricted		47,925	43,410
Designated		72,651	72,651
Restricted		3,282	3,282
		<u>123,858</u>	<u>119,343</u>

Approved by the Parochial Church Council on
and signed on its behalf by:

14th April 2024



Red Kevin Barnard (Chairman)



Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2023 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2023

2. Incoming resources	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
Planned giving					
Regular planned giving *	39,109	-	780	39,889	48,660
Open Collections	4,230	-	-	4,230	4,501
Donations	2,287	-	1,300	3,587	2,609
Appeal	-	-	-	-	-
Tax recoverable **	9,860	-	520	10,380	11,607
Legacies	-	-	-	-	5,000
	<u>55,486</u>	<u>-</u>	<u>2,600</u>	<u>58,086</u>	<u>72,377</u>
Church activities					
Activities and events	2,246	-	-	2,246	2,299
Parish magazine	-	-	-	-	15
Service fees	348	-	-	348	858
Church buildings lettings	8,137	-	-	8,137	6,157
Other	675	-	-	675	260
	<u>11,406</u>	<u>-</u>	<u>-</u>	<u>11,406</u>	<u>9,589</u>
Income from investments					
Interest	2,991	-	-	2,991	982
Total receipts	<u>69,883</u>	<u>-</u>	<u>2,600</u>	<u>72,483</u>	<u>82,948</u>

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2023 £	2022 £
3. Resources expended					
Missionary & Charitable giving (Note 8)	-	-	975	975	8,975
Diocesan Freewill offering	25,000	-	-	25,000	30,000
Children & Youth work					
Other costs	-	-	-	-	252
Utilities	10,231	-	1,250	11,481	5,731
Insurance	1,879	-	-	1,879	1,724
Cleaning (Note 3C)	1,616	-	-	1,616	1,504
Repairs & maintenance	6,784	-	375	7,159	16,902
Parish magazine costs	-	-	-	-	-
Events	1,500	-	-	1,500	1,636
Office staff (Note 3C)	10,043	-	-	10,043	10,453
Communication, printing, stationery postage , telephone etc	2,547	-	-	2,547	2,319
Bank fees	100	-	-	100	109
Other	4,768	-	-	4,768	4,359
	<u>64,468</u>	<u>-</u>	<u>2,600</u>	<u>67,068</u>	<u>83,964</u>
Governance costs	900	-	-	900	900
	<u>65,368</u>	<u>-</u>	<u>2,600</u>	<u>67,968</u>	<u>84,864</u>

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

The PCC employed two members of staff for all of 2023.

c) Employee emoluments

The total remuneration of employees were :

Office administration and cleaner

Pension cost

Gross Pay	2023	2022
	£	£
11,366	11,366	11,766
293	293	191
11,659	11,659	11,957

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £900 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £6,650,000

5. Creditors: Amount falling due within one year.

	2023	2022
	£	£
Accruals and deferred income	-	-
Creditors for goods and services	5,785	4,378
	5,785	4,378

6. Analysis of net assets/(Liabilities) by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	2023	2022
	£	£	£	£	£
Current assets	53,710	72,651	3,282	129,643	123,721
Current liabilities	(5,785)	-	-	(5,785)	(4,378)
	47,925	72,651	3,282	123,858	119,343

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

7. Analysis of Funds	Balance b/f £	Income £	Expenditure £	2023 £	2022 £
Unrestricted					
General Fund	43,410	69,883	65,368	47,925	43,410
Designated					
Project Welcome	72,651	-	-	72,651	72,651
	<u>72,651</u>	<u>-</u>	<u>-</u>	<u>72,651</u>	<u>72,651</u>
Restricted					
Youth & children	1,057	-	-	1,057	1,057
Fabric	1,250	375	375	1,250	1,250
Partner with Ubuntu Academy	975	975	975	975	975
Swanland Education Africa	-	-	-	-	-
Others	-	1,250	1,250	-	-
	<u>3,282</u>	<u>2,600</u>	<u>2,600</u>	<u>3,282</u>	<u>3,282</u>
Total Funds	119,343	72,483	67,968	123,858	119,343

8. Grants to Missions, Charities and Needy

	General Funds	Restricted Funds	2023 £	General Funds	Restricted Funds	2022 £
Hunsley Christian Youth Trust	-	-	-		2,000	2,000
Partner with Ubuntu Academy	-	975	975	1,000	975	1,975
Partner with Trade Right International C	-	-	-	2,000	-	2,000
Partner with Africa Inland Mission Chad	-	-	-	2,000	-	2,000
Swanland Education Africa	-	-	-	-	-	-
Beyond Reach	-	-	-	1,000	-	1,000
	<u>-</u>	<u>975</u>	<u>975</u>	<u>6,000</u>	<u>2,975</u>	<u>8,975</u>