

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**

Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2022

Parochial Church Council of St Barnabas Swanland

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Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2022

Registered Office:

Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers:

HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner:

Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2022

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2022

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP.

Our vicar, Revd Francis Scott went off ill at the end of January and only returned in November to conduct his final service before relinquishing his role as vicar. We wish him well for the future.

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*.

When planning activities for the year the PCC is guided by these values:

All involved (every member ministry),

Becoming Disciples,

Creating community,

Doing evangelism,

Encountering God.

The PCC is committed to enabling as many people as possible to worship at the Church, however following our vicar's illness the PCC took the difficult decision to hold only one service on each Sunday.

The Church continued to take advantage of technology by live streaming each Sunday service through the Church's YouTube station.

Sunday groups for pre-school and primary aged children have continued each Sunday. The PCC is grateful for a core team of committed volunteers who have led these groups.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in April 2022 there were **94** people listed on the Electoral Roll, 39 of whom are not resident within the parish. This compared to **95** in October 2021

Numbers of people attending the single service have gradually increased though-out the year and now average 50 adults and 10 children.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ and in January 2022 we were pleased to welcome Bishop Alison (Bishop of Hull) to St Barnabas for a joint baptism & confirmation service, Bishop Alison baptised 2 children and 2 teenagers and confirmed 4 adults and 3 teenagers. In November Revd M Brailsford also baptised 2 children.

We were able to stage a Christmas pantomime in December 2022, as we had done regularly other than in December 2020 when covid regulations effectively prevented us. The PCC is very grateful again to the availability of Saltmine Theatre Company. The pantomime was well received with a good attendance.

Public Benefit Review of the Year

We recognise the Christian church is an organisation that exists primarily for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

The numbers of those in financial distress continued to grow; in response the demand for food banks rose through the year. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull.

Buildings maintenance

Title to the buildings was ceded to the York Diocese after completion of construction. The PCC recognises that to facilitate its work it has an obligation to maintain the fabric of the St. Barnabas Church complex. The PCC is thankful to the Fabric Committee and the volunteers who carry out routine maintenance. A small amount of internal re-decoration was undertaken in the year and much of the lighting has now been converted to more efficient LED lighting.

Deanery synod

Our deanery representatives are John Burrell, John Downing and Tim Scott (who is also Lay Dean of Hull). The Deanery is actively looking forward to pursuing "Living Christ's Story" as the Diocese seeks to implement plans for Ministry & Mission over the next ten years. See separate report.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2022 of £82,948 (2021 £80,546). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering. During 2022 the PCC also awarded grants to five mission partners in the UK and abroad.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2022 was £72,377 (2021 was £73,449). Total receipts in 2022 were £ 82,948 (2021: £80,546). In 2022 total payments were £84,864 (2021: £76,563). The net result for the year was an excess of expenditure over receipts of £1,916 in 2022 compared to a surplus of £3,983 in 2021.

There has been a loss in regular income as members moved away for a variety of reasons. It is pleasing to report however that there are several new members committed to regular giving by standing order. Our gift aid officer Jenny Lancaster is also chair of the finance committee, the PCC would like to thank her and the finance committee for their contribution during the last year.

The previous year's Report noted that the PCC had agreed that, in order to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £3,282 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £43,410 (2021: £41,020). The reserves policy is to have sufficient in hand to cover unforeseen non-recurrent expenditure that may be necessary. It is aimed to have in hand about 3 months expenditure, being about £15,000 to cover unforeseen expenses.

The PCC continues to hold as designated funds £72,651 being the remainder of a legacy received in earlier years and designated by the PCC under the title of Project Welcome

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment. The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers.

The PCC recognises that under the national carbon neutral obligations (net zero by 2030) it remains necessary for the church to complete the carbon footprint commitment required by the Diocese.

The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating. Policies are in place to ensure safe handling and recording of cash.

The PCC also recognises the increased risks due to present turmoil in the energy market and the reduction in the regular number of givers which has fallen over the past few years due to the Covid pandemic and people moving away.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

Ex Officio members:

- Incumbent: Francis Scott (Chairman) resigned November 2022
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2021)
- Deanery Synod Rep and Diocesan Synod Rep: Tim Scott (Vice Chairman)

Elected members:

- Stephanie Bate from APCM 2020
- Dafydd Taylor from APCM 2020: Secretary
- Richard Hoyes from APCM 2021
- Andy Forrester from APCM 2021
- Sue Forrester from APCM 2021
- John Burrell from APCM 2022 – Deanery Synod
- Val Anderson from APCM 2022
- John Downing from APCM 2022 – Deanery Synod
- Leah Moore from APCM 2022
- Karen Cowing from APCM 2022
- Graham Dunn from APCM 2022: Treasurer

The PCC met eight times during the year for regular meetings. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, as well as reports from the safeguarding officer and deanery synod rep. The APCM 2022 was held on 8th May 2022.

On behalf of the PCC



Tim Scott (Vice Chairman)



Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2022 which are set out on pages 6 to 13.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

21st April 2023

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
					2022 £	2021
Receipts	2					
Voluntary Income		71,102	-	1,275	72,377	73,449
Church Activities		9,589	-	-	9,589	7,069
Income from Investments		982	-	-	982	28
Total Receipts		81,673	-	1,275	82,948	80,546
Payments	3					
Church Activities		78,383	2,054	3,527	83,964	75,813
Governance costs		900	-	-	900	750
Total Payments		79,283	2,054	3,527	84,864	76,563
Excess of receipt over expenses		2,390	(2,054)	(2,252)	(1,916)	3,983
Fund Balance b/f 1st January 2022		41,020	74,705	5,534	121,259	117,276
Fund Balance c/f 31st December 2022		43,410	72,651	3,282	119,343	121,259

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2022

	Note	2022 £	2021 £
Fixed assets	4	-	-
Current assets			
Debtors		3,225	3,222
Short term deposits		75,084	74,109
Cash at Bank and in hand		45,412	50,742
		<u>123,721</u>	<u>128,073</u>
Creditors: Amount falling due within one year	5	4,378	6,814
NET CURRENT ASSETS	6	<u>119,343</u>	<u>121,259</u>
NET ASSETS		<u>119,343</u>	<u>121,259</u>
FUNDS	7		
Unrestricted		43,410	41,020
Designated		72,651	74,705
Restricted		3,282	5,534
		<u>119,343</u>	<u>121,259</u>

Approved by the Parochial Church Council on 21st April 2023

and signed on its behalf by:



Tim Scott (Vice Chairman)



G Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2022 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2022 £	2021
2. Incoming resources					
Planned giving					
Regular planned giving *	47,880	-	780	48,660	58,439
Open Collections	4,501	-	-	4,501	526
Donations	2,369	-	240	2,609	2,361
Appeal		-	-	-	-
Tax recoverable **	11,352	-	255	11,607	12,123
Legacies	5,000	-	-	5,000	
	<u>71,102</u>	<u>-</u>	<u>1,275</u>	<u>72,377</u>	<u>73,449</u>
Church activities					
Activities and events	2,299	-	-	2,299	1,029
Parish magazine	15	-	-	15	20
Service fees	858	-	-	858	80
Church buildings lettings	6,157	-	-	6,157	2,461
Government furlough grant	-	-	-	-	3,197
Other	260	-	-	260	282
	<u>9,589</u>	<u>-</u>	<u>-</u>	<u>9,589</u>	<u>7,069</u>
Income from investments					
Interest	982	-	-	982	28
Total receipts	<u>81,673</u>	<u>-</u>	<u>1,275</u>	<u>82,948</u>	<u>80,546</u>

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2022 £	2021
3. Resources expended					
Missionary & Charitable giving (Note 8)	6,000	-	2,975	8,975	7,317
Diocesan Freewill offering	30,000	-	-	30,000	45,000
Children & Youth work					
Other costs	-	-	252	252	443
Utilities	5,731	-	-	5,731	3,208
Insurance	1,724	-	-	1,724	1,673
Cleaning (Note 3C)	1,504	-	-	1,504	430
Repairs & maintenance	14,548	2,054	300	16,902	5,400
New Organ	-	-	-	-	-
Parish magazine costs	-	-	-	-	-
Events	1,636	-	-	1,636	1,377
Office staff (Note 3C)	10,453	-	-	10,453	6,981
Communication, printing, stationery postage , telephone etc	2,319	-	-	2,319	2,057
Bank fees	109	-	-	109	41
Other	4,359	-	-	4,359	1,886
	<u>78,383</u>	<u>2,054</u>	<u>3,527</u>	<u>83,964</u>	<u>75,813</u>
Governance costs	900	-	-	900	750
	<u>79,283</u>	<u>2,054</u>	<u>3,527</u>	<u>84,864</u>	<u>76,563</u>

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

The PCC employed two members of staff for all of 2022.

c) Employee emoluments

The total remuneration of employees were :
Office administration and cleaner
Pension cost

Gross Pay	2022 £	2021
11,766	11,766	7,411
191	191	-
11,957	11,957	7,411

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £900 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £5,600,000.

5. Creditors: Amount falling due within one year.

	2022	2021
Accruals and deferred income	-	3,417
Creditors for goods and services	4,378	3,397
	4,378	6,814

6. Analysis of net assets/(Liabilities) by fund

	Unrestricted Funds	Designated Funds	Restricted Funds	2022	2021
Current assets	47,788	72,651	3,282	123,721	128,073
Current liabilities	(4,378)	-	-	(4,378)	(6,814)
	43,410	72,651	3,282	119,343	121,259

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

7. Analysis of Funds	Balance b/f £	Income £	Expenditure £	2022 £	2021
Unrestricted					
General Fund	41,020	81,673	79,283	43,410	41,020
Designated					
Project Welcome	72,651	-	-	72,651	72,651
Project East Window	2,054	-	2,054	-	2,054
	<u>74,705</u>	<u>-</u>	<u>2,054</u>	<u>72,651</u>	<u>74,705</u>
Restricted					
Youth & children	3,309	-	2,252	1,057	3,309
Fabric	1,250	300	300	1,250	1,250
Partner with Ubuntu Academy	975	975	975	975	975
Swanland Education Africa	-	-	-	-	-
Others	-	-	-	-	-
	<u>5,534</u>	<u>1,275</u>	<u>3,527</u>	<u>3,282</u>	<u>5,534</u>
Total Funds	121,259	82,948	84,864	119,343	121,259

8. Grants to Missions, Charities and Needy

	General Funds	Restricted Funds	2022 £	General Funds	Restricted Funds	2021 £
Hunsley Christian Youth Trust	-	2,000	2,000		667	667
Partner with Ubuntu Academy	1,000	975	1,975	1,000	975	1,975
Partner with Trade Right International C	2,000	-	2,000	2,000	-	2,000
Partner with Africa Inland Mission Chad	2,000	-	2,000	2,000	-	2,000
Swanland Education Africa	-	-	-	-	175	175
Beyond Reach	1,000	-	1,000	500	-	500
	<u>6,000</u>	<u>2,975</u>	<u>8,975</u>	<u>5,500</u>	<u>1,817</u>	<u>7,317</u>