

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST BARNABAS, SWANLAND

England & Wales - Charity number 1130240

Details

| | |
|-------------|---|
| Other names | ST BARNABAS PCC |
| Status | Registered |
| Legal form | Previously excepted |
| Registered | 2009-06-19 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|---|
| Address | St. Barnabas Church Main Street Swanland North Ferriby HU14 3QP |
| Phone | 01482 632941 |
| Email | admin@stbchurch.org.uk |
| Website | www.stbchurch.org.uk |

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular worship for all and provision of sacred space for prayer and contemplation. Pastoral support including visiting the sick and bereaved. Teaching and promoting Christianity through sermons and groups, the staging of events, meetings and the use of literature. Provision of activities for specific groups e.g. children, youth, senior citizens. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- East Riding Of Yorkshire
- Kingston Upon Hull City

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £92,608 | £78,384 | - | - |
| 2023-12-31 | £72,483 | £67,968 | - | - |
| 2022-12-31 | £82,948 | £84,864 | - | - |
| 2021-12-31 | £80,546 | £76,563 | - | - |
| 2020-12-31 | £86,086 | £85,914 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| Rev Kevin Paul Barnard | Chair | 2024-03-19 |
| Andrew Stewart Forrester | | 2021-06-17 |
| Anthony Graham Dunn | | 2019-04-28 |
| David Cunningham | | 2025-04-06 |
| Dr RENA CAROLYN DOWNING | | 2024-04-28 |
| John James Burrell | | 2023-04-23 |
| Karen Robinson | | 2025-04-06 |
| Kathleen Howlett | | 2024-04-28 |
| Leah Moore | | 2022-05-08 |
| RICHARD MARK SWAIN | | 2023-04-23 |
| Susan Mary Forrester | | 2021-06-17 |
| Tim Scott | | 2016-04-10 |
| Valerie Anderson | | 2023-04-23 |

Accounts



**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**

Registered charity no. 1130240

**Annual Report
and
Financial Statements**

**for the year ended
31st December 2024**

Vicar:
The Reverend Kevin Barnard (since 19th March 2024)

Our web site:
www.achurchnearyou.com/st-barnabas-swanland

Parochial Church Council of St Barnabas Swanland

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Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2024

The Parochial Church Council (PCC) has the pleasure of presenting its report together with the Financial Statements for the year ended 31 December 2024.

This report is written to put the PCC's financial statements into perspective and relate them to the wider life of the Church. It reviews the past year and links financial plans to the vision for the future. While this report is legally a separate document from the accounts, it provides important accompanying information to the accounts and, following SORP ([The Charities Statement of Recommended Practice](#)) requirements, it is attached to the accounts.

This report is agreed by the PCC for presentation to the Annual Parochial Church Meeting (APCM) on 6th April 2025 and includes the information that supports the updates to be given at this meeting

i.e.

- the requirements of The Church Representation Rules (Part 9 Rule M5) for an annual report on the proceedings of the parochial church council and the activities of the parish generally
- a report of the proceedings of the deanery synod
- the annual fabric report under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018.

Aim and Purpose

St Barnabas' Parochial Church Council (the PCC) has the responsibility of cooperating with the Incumbent, Revd Kevin Barnard (since 19th March 2024), in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our Church, and to become part of our parish family. When planning our activities, the PCC is aware of the Charity Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer, scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family, through:

- Worship and prayer: learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish;
- Mission and outreach work.

To facilitate this work, we must maintain the fabric of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP.

The proceedings of the parochial church council and the activities of the parish generally

Achievements and Performance

During the interregnum, before our new vicar took up his post, we continued to meet every Sunday thanks to the support of members of our congregation and visitors who led, and for visiting vicars who enabled us to have at least one communion service each month. The PCC are grateful for this support.

The interregnum ended and we were delighted to welcome Reverend Kevin Barnard as our new vicar, who was appointed as Vicar of the Benefice of Swanland and Instituted and Inducted at St Barnabas church by the Bishop of Hull on 19th March 2024.

The PCC are looking forward to the church growing in spiritual commitment and numbers, with increased community engagement with a new sense of optimism.

During 2024, the significant decisions taken by the PCC were:

- **Giving** The level of giving had fallen below the level necessary to support the costs to the diocese of an incumbent. The PCC agreed to prioritise a steady increase in the Free Will Offering (FWO) by focusing on regular giving and holding a Stewardship Day. During 2024 we were able to raise the FWO from a projected £25,000 to £32,500 and to budget £40,000 for 2025
- **Heating** The original gas-dependent heating system was becoming unreliable. The PCC agreed to explore replacing it with renewable energy systems funded by the Welcome Legacy. This became more urgent in October when the old system became unsafe to use. We are in the process of obtaining planning permission and Faculty.
- **Safeguarding** The PCC reviewed and adopted our Safeguarding Policy and Action Plan and there is monitoring of compliance with it at every meeting.
- **Projector** The overhead screen was difficult to read during services. After exploring the cost of a new projector, the PCC agreed to the replacement of the projector bulb as an interim measure.
- **Accessibility** The PCC responded to requests for handrails on either side of the external steps of the church. This was planned in 2024 but delayed until the beginning of 2025 when some damaged tiles would also be repaired. This benefits the church congregation and others who use the church complex such as U3A members.
- **Community engagement** The PCC agreed to promote and host the annual Saltmine Christmas pantomime. A nativity play by church members performed in the church for children from the village school was also appreciated by staff and children alike.
- **Open Chapel** The PCC agreed to keep the lounge open to all who come through the doors of the church complex whether congregation or from the community. This is an initial step towards having an open chapel.

The PCC continued to support and maintain church activities as follows:

Worship and Prayer

The PCC is keen to offer a range of services which our community will find both beneficial and spiritually fulfilling. Our 10 am Sunday services vary throughout the month, offering worship-group led modern songs, with new songs being introduced to the congregation, and traditional hymns led on the organ. Following falling numbers of children, we have redeveloped our "All Age" service on the first Sunday of the month as a new service of "Morning Praise". We hold 2 communion services a month.

The average Sunday adult attendance at the 10am Service is fairly stable at around 45, drawing from a worshipping community estimated to be around 70 adults and children. Christmas and Easter services were well attended.

Sadly, few children attend regularly; averaging 5 over the year, although this has recently declined to 1 or 2. We paused running "Barneys" for primary-aged children on a Sunday morning after the family with children of this age left. The Ignite Group, which had moved to South Cave to be run by another church, formally closed during the year. However we were able to start a new group for young teenagers every other Sunday morning called "Christians In Action" (CIA) which we hope to develop and grow during 2025.

During the week we run several opportunities for worship, prayer and teaching:

- Church Prayer Meeting - We believe prayer is important and started a new church prayer meeting in 2024 under the leadership of Andrew Forrester. This group aims to discern the voice of God for us individually and for the church. We pray for the world, our community and ourselves. We started meeting once a month, but plan to move to twice a month in 2025.
- Men's Breakfast – A monthly opportunity to meet with other men at St Barnabas church. We start with breakfast and then have an informal group conversation, based on a Christian book we are working through together, about our faith and how it relates to life today.
- Salad Bowl - A monthly Christian Contemplation Group which welcomes people from various churches or none. This is a facilitated time to be still and be present to God, followed by a shared lunch
- GAPP – A monthly meeting entitled Grandparents and Parents Prayer where we pray for family members and others.
- Singing in St. B's – A weekly time of praising God through song.

Some church members also meet in groups in their homes for Bible study, prayer and to support each other socially.

The PCC thanks all those who take so much time and care to lead and support these activities.

Pastoral Care For People Living In The Parish

As well as our regular services, we enable our community to celebrate and thank God for the milestones of the journey through life. This year there have been 4 Baptisms (3 adults and 1 baby), 1 funeral which was held at the crematorium, with 1 thanksgiving service for a life held at the church. There have not been any weddings, reflecting the anecdotal decline

in church weddings nationally, and also St Barnabas is a non-traditional modern building which does not seem to be the first choice for couples outside the congregation seeking a church wedding.

In 2025, the vicar is planning to publicise more widely the availability of the church for weddings, baptisms and funerals for those in the parish, even if they do not attend.

The presence of the Parish Office within the Church building means there are people around Monday to Thursday to take phone calls and speak with those who wish to call in. We are delighted the church lounge is now open to the general public during the day Monday to Thursday. This provides a quiet space for prayer in a warm environment. Next year we plan to open the chapel on the same basis. In 2025 the vicar intends to be based in the church during the week to be more accessible to parishioners and the church members.

Those who are no longer able to come to Church are not forgotten. On request, the vicar visits those linked to the church in their homes and a local care home, taking communion if required. We livestream our Sunday services, which remain on YouTube after the service for those unable to watch "live".

Mission and Evangelism

We are building links with the local (non-church) primary school (Swanland County Primary School); Sue Forrester and the vicar took part in monthly assemblies. This included the vicar leading an Armistice Day assembly. In December we were pleased to welcome the school to the church for a Christmas play performed by members of our congregation. Over 400 pupils and 35 adults attended the performance over 2 sessions. We will be developing this work in the future.

To support the parents and grandparents of the younger members of our wider community we run 'Cygnets', our Baby and Toddler group. This is a weekly meeting during term time for children under school age (0-4+), accompanied by their Parents / Grandparents / Carers / Childminders. Our sessions are fun and interactive and include free play time, crafts, Bible stories, and singing.

The youth band ceased meeting during the year, although they have been invited to join the new worship team leading our "First Sunday" Morning Praise service.

We posted invitations to all residents of the parish to attend the Saltmine Production of Jack and the Beanstalk (which the PCC hosted and subsidized) and a Christmas card with details of our Christmas services. We also ran a Christmas table-decoration event at the church for the community, at which the vicar gave a Christmas message. These events were well-received.

Helping those in need is a demonstration of our faith. Whilst regular collections for Thought for Food – the ongoing food collection for the homeless and vulnerable of the Hull area, in partnership with Hull Vineyard Church ceased, we were able to offer the harvest produce we collected to a local Food Store in East Hull.

As part of the Local Community, we offer our Church building to local groups and the wider church, sometimes at a charge and sometimes free. During 2024 usage has included Brownies, Deanery Synod meetings, Healing Rooms, Polling Station, Private Parties and Events (including family gatherings), U3A – Choir, U3A committee meetings, U3A – Latin, U3A meetings, and Willcott Bridge Club.

We are now working more closely with the Swanland Village Association and other churches in the village. One new activity during the year was a joint village carol service held in Christ Church Methodist/URC building. The vicar also led an Act of Remembrance at the war memorial in the village on Armistice Day, as well as speaking at the Christmas Eve outdoor carol service with the Salvation Army band which was organized by Christ Church.

Financially we are not in a position to support missionaries as we did in the past, although we had visits from missionaries linked with the church who updated us on their work and we prayed for them. We plan to strengthen these links in 2025.

Other Activities

We have a Parish Office with a part-time paid administrator.

Over the year we have improved our technology set-up. With the invaluable assistance of the Diocesan Digital Transformation Lead, as a non-profit organization we were approved to be a part of Microsoft Tech for Social Impact programme, which has provided 10 free Microsoft 365 Business Premium licences giving us access to up-to-date business and security software. Microsoft now hosts our stbchurch.org.uk emails. This has enabled us to securely back up our files online.

Our church family contact details, Electoral Roll and children's attendance records are securely maintained on ChurchSuite.

We developed a new website, www.achurchnearyou.com/st-barnabas-swanland, which details all our regular activities and one-off events. Updates are emailed out to those who request such details, following GDPR rules. Given these new methods of communication, which are less time-consuming and more ecologically friendly, we have ceased producing our paper weekly newsletter and decided not to restart producing our printed Parish Magazine.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to make our Church a lively and vibrant community, noting our appreciation to the many who support our Sunday services including those who lead sung worship, flowers, stewarding, prayers, reading the Bible, managing the sound, word projection and livestream, and offering refreshments after the service. Our special thanks go to our Churchwardens, Val Anderson and Conrad Bate, and the lay chair of the PCC Tim Scott, who steered the church through the interregnum and oversaw the start of our new vicar. Also, to Graham Dunn who is our treasurer and now Safeguarding Officer, taking over the latter role from Stephanie Bate, to whom the PCC is grateful for all her hard work.

Congratulations to Sue and Andrew Forrester who were licensed as Lay Ministers (Readers) on 14th September by the Archbishop of York at York Minister and take part in leading services, preaching and other church activities.

Safeguarding

The PCC takes its Safeguarding responsibilities to adults and children seriously, with the desire that everyone in the church is kept safe and can thrive. Our Safeguarding Policy was approved on 13th June 2024. Safeguarding is discussed on every PCC meeting agenda and progress is maintained on the Parish Dashboard, to which all PCC members are given access. The required notices are present in church and on our website.

The PCC acknowledges the work undertaken by Stephanie Bate, who was our Parish Safeguarding Officer until 6th October 2024, at which point Graham Dunn took on this role.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Deanery Synod

A report of the proceedings of the Deanery Synod

Our deanery representatives are John Burrell and Tim Scott (who is also the Lay Dean of Hull). This gives the PCC a link with the churches around us, and also with the Diocese as a whole, and it receives reports from the General Synod.

Hull Deanery is the largest deanery by population in the Church of England covering Hull city and neighbouring villages including Swanland. The deanery is divided into three areas: East

comprising 14 parishes; West 11 parishes; and Central & North 9 parishes. All three areas of the deanery look to work closely together as partners, sharing in ministry and mission.

The main business for 2024 focused on continuing to implement the Deanery Plan agreed in 2022 for the next five to ten years with the following Mission priorities:

- An emphasis and priority on outreach
- An empowering and equipping of both lay and clergy
- A creation of ways of sharing resources better
- Better communication
- Building on good things already happening
- Overall, looking to promote a far deeper level of partnership, sharing and mutual accountability between ministers and churches

With these priorities in mind, Deanery Synod met in 2024 on the following dates to discuss and learn about various activities.

January 18th, St Aidan's, Southcoates: Welcome to Rev Lindsey Pearson at St Hilda's in Marfleet and Rev Richard Coutts at St John the Baptist, Newington (the Fisherman's Church). Presentations by Rev Steve Wilcox on Church Planting and by Heather Black on the Mustard Seed initiative in areas where life is tough.

April 18th, St John the Baptist, Newington: Welcome to Rev Vicki Earll at The Church of the Ascension with St Thomas (Derringham Bank) and Rev Kevin Barnard at St Barnabas here in Swanland. Presentation by Jane Grey from the Diocesan Generous Giving Team, emphasizing the need for financial giving in the church and supporting each other.

July 18th, St Hilda's, Marfleet: Reports were received (a) on the Deanery Workshop Supporting Churches in a Hybrid World held here at St Barnabas on 27th April, led by Jonny Hedges (Diocesan Digital Transformation Lead) and (b) on the Deanery Pentecost Service held at Hull Minster. Presentation by Rev Simon Elliott (new Chaplain to HM Prison Hull) and Gary Sword (staff member at Hull Prison), reflecting on the purpose of prison and on work with offenders in prison and in relation to our parishes. Deanery annual accounts for 2023 were presented by Richard Liversedge, Deanery Financial Adviser.

September 26th, St Barnabas, Swanland: Welcome to Rt Rev Steven Benford at St James, Sutton as priest in charge. Main discussion in groups on Christmas (and Advent) mission and ministry in our parishes, drawing on what activities are planned, what has worked well previously.

December 4th, Pennine Community Centre, Bransholme: An evening workshop for all in our Deanery churches, looking at Wholeness in Tough Places, led by Rich Robinson with speakers and group facilitators from across the Deanery. This event was initiated by the

Bishop of Hull, as part of the newly established Heart for Hull programme to assist with implementing the Deanery Plan and being led by Gillian Shepherd, the recently appointed Heart for Hull Enabler.

Church Fabric

The annual fabric report, as required under section 50 of the Ecclesiastical Jurisdiction and Care of Churches Measure 2018

We have a modern complex, comprising a chapel, hall, lounge, various small rooms and toilets. Being of a modern design, the thirty-three-year-old building is in good condition, having been regularly maintained. The PCC is the Managing Trustee of the freehold property and church complex buildings on Main Street, Swanland. The freehold title of this is held by The York Diocesan Board of Finance Limited as Custodian Trustee. The PCC recognises in order to facilitate its work it has an obligation to maintain the fabric of the St. Barnabas Church complex. The PCC is thankful to the Fabric Committee and the volunteers who carry out routine maintenance.

We employ a paid part-time cleaner.

The Quinquennial report was carried out successfully on 9th December 2024 with only a few recommendations.

The major issue this year was the failure of the hot air heating system in the chapel, hall and foyer in October requiring us to use temporary electric heaters which are less efficient. The gas-fired radiator heating in the outer rooms which includes the office, lounge, committee rooms, toilets, etc is still operational. We are planning to replace the heating with a “green” system using a legacy received which we hope will largely cover the cost. Faculty and planning permission are both required for this and have been requested.

During the year general maintenance and repair work has been carried out. Notably new LED lights have been installed in the “creche” giving much improved and cheaper-to-operate lighting. This completes the LED lighting upgrade to the main areas of the church building. A new bulb has been installed in the projector in the chapel.

Repairs to the front steps with handrails on either side of the steps are planned for early 2025.

The PCC is grateful to Val Anderson who chairs the Fabric Committee and works tirelessly to maintain our church building.

Financial Review

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2024 of £92,608 (2023: £72,483). We see all financial provisions as money for mission. Not only was this money used to pay salaries and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering which, among other things, contributes towards the Diocesan cost of our vicar.

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2024 was £75,219 (2023: £58,086). Total receipts in 2024 were £92,608 (2023: £72,483). In 2024 total payments were £78,384 (2023: £67,968). The net result for the year was an excess of receipts over expenditure of £14,224 in 2024 compared to £4,515 in 2023.

The PCC are pleased with the increase in income which has occurred with the appointment of our new Vicar, Revd Kevin Barnard and a successful Stewardship Day on 13th October 2024.

As noted in previous yearly reports the PCC agreed that, in order to simplify its accounting procedures, Church members are encouraged to give to the general fund rather than to restricted funds. This is still the situation, restricted funds of £4,635 remain

Reserves Policy

The PCC agreed a designated reserves policy intending to have in hand about 3 months of general expenditure and six months' worth of salary this being about £24,000 to cover unforeseen expenses.

This means our General Fund for 2024 now stands at £ 36,796.

The PCC continues to hold as designated funds £72,651 being the remainder of a legacy received in earlier years and designated by the PCC under the title of Project Welcome

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed.

- The church treats the **Health & Safety** of its members and all who come in contact with St Barnabas with great importance. The PCC maintains health and safety risk

assessments and has refreshed our fire risk assessment with further mitigating actions completed.

- The church constantly reviews its children, young persons and vulnerable adults **Safeguarding** policies in conjunction with the diocesan advisers.
- The PCC recognises the risk of **Climate Change** and our obligations to reduce our carbon footprint in line with diocesan targets. Further to the failure of our warm air heating system, any replacement/upgrade places this commitment high on the agenda of potential solutions.
- The PCC acknowledges that **Financial Risks** exist due to the age of the church complex and the relatively low membership numbers to support a full-time stipendiary minister. 2024 saw an improvement in our aspiration to fulfil our Parish Free Will Offering, and we expect this to continue to grow. Policies are in place to ensure safe handling and recording of cash.
- The PCC also recognises the challenge that the current **Public Perception** of our national church has on us reaching out to those in our parish and beyond.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always encouraged to join the Electoral Roll, and to consider standing for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met 7 times during the year; the average level of attendance was 80%. Given its wide responsibilities, the PCC has 3 sub committees, each dealing with a particular aspect of parish life. These comprise the Fabric, the Finance and the Standing Committee; each reports to the full PCC, with the minutes of their meetings and works with the churchwardens.

The Fabric Committee takes responsibility for the following: health and safety issues; routine maintenance of the church building complex; painting, plumbing and electrical work; security and cleaning. It has spending power between PCC meetings of £1,000.

The Finance Committee manages the income and expenditure of the church against the Annual Budget, including restricted and unrestricted funds. It has no spending powers or decision-making power on behalf of the PCC.

The Standing Committee can make urgent decisions between PCC meetings. This met on one occasion only.

The PCC received reports and approved recommendations from these committees, as well as reports from the safeguarding officer and deanery synod rep.

The APCM 2024 was held on 28th April 2024.

Administrative Information

The Church complex is situated at the corner of Main Street and St Barnabas Drive in Swanland in the East Riding of Yorkshire. It is part of the Deanery of Kingston-Upon-Hull in the Archdeaconry of East Riding, in the Diocese of York. The correspondence address is The Parish Office, St Barnabas' Church, Main Street, Swanland, North Ferriby, HU14 3QP

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served as trustees during any period from 1st January were:

Ex Officio members:

- Incumbent (Chair): - Revd Kevin Barnard - from 19/3/24
- Warden: - Val Anderson
- Warden: - Conrad Bate - resigned 4/9/24
- Deanery Synod Rep: - John Burrell
- Deanery Synod Rep: - Tim Scott (Vice Chair, also Diocesan & General Synod)

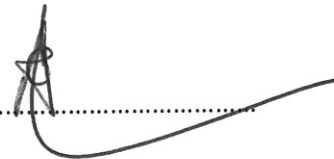
Elected members:

- Stephanie Bate - Safeguarding Officer - Resigned 6/10/24
- Rena Downing - From APCM 2024- PCC Secretary
- Graham Dunn - Treasurer, Safeguarding Officer since 6/10/24

- Andrew Forrester - Licensed Lay Minister (Reader) since 14/9/24
- Sue Forrester - Licensed Lay Minister (Reader) since 14/9/24
- Kathy Howlett - From APCM 2024
- Richard Hoyes - Term expired at APCM 2024
- Leah Moore
- Richard Swain
- Dafydd Taylor (Co-opted) - Secretary until stepped down at APCM 2024

Approved by the PCC on 13th March 2025 and signed on its behalf by:


.....
Rev'd Kevin Barnard(Chair)


.....
(Anthony) Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2024 which are set out on pages 18 to 26.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

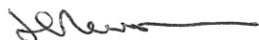
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Statement of Financial Activities

(incorporating income and expenditure account)

for the year ended 31 December 2024

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds | |
|--|------|----------------------------|--------------------------|--------------------------|----------------|----------------|
| | | | | | 2024 £ | 2023 £ |
| Receipts | 2 | | | | | |
| Voluntary Income | | 67,244 | - | 7,975 | 75,219 | 58,086 |
| Church Activities | | 12,429 | - | - | 12,429 | 11,406 |
| Income from Investments | | 4,960 | - | - | 4,960 | 2,991 |
| Total Receipts | | 84,633 | - | 7,975 | 92,608 | 72,483 |
| Payments | 3 | | | | | |
| Church Activities | | 70,862 | - | 6,622 | 77,484 | 67,068 |
| Governance costs | | 900 | - | - | 900 | 900 |
| Total Payments | | 71,762 | - | 6,622 | 78,384 | 67,968 |
| Excess of receipt over expenses | | 12,871 | - | 1,353 | 14,224 | 4,515 |
| Fund Balance b/f 1st January 2024 | | 47,925 | 72,651 | 3,282 | 123,858 | 119,343 |
| Transfer to Designated Reserve Fund | | (24,000) | 24,000 | - | - | - |
| Fund Balance c/f 31st December 2024 | | 36,796 | 96,651 | 4,635 | 138,082 | 123,858 |

Parochial Church Council of St Barnabas Swanland


Statement of assets and liabilities

At 31 December 2024

| | Note | 2024 £ | 2023 £ |
|---|------|----------------|----------------|
| Fixed assets | 4 | - | - |
| Current assets | | | |
| Debtors | | 4,880 | 2,663 |
| Short term deposits | | 111,603 | 77,490 |
| Cash at Bank and in hand | | 28,617 | 49,490 |
| | | <u>145,100</u> | <u>129,643</u> |
| Creditors: Amount falling due within one year | 5 | 7,018 | 5,785 |
| NET CURRENT ASSETS | 6 | <u>138,082</u> | <u>123,858</u> |
| NET ASSETS | | <u>138,082</u> | <u>123,858</u> |
| FUNDS | 7 | | |
| Unrestricted | | 36,796 | 47,925 |
| Designated Reserve Fund | | 24,000 | - |
| Designated Project Welcome | | 72,651 | 72,651 |
| Restricted | | 4,635 | 3,282 |
| | | <u>138,082</u> | <u>123,858</u> |

Approved by the Parochial Church Council on 13th March 2025
and signed on its behalf by:


Rev'd Kevin Barnard (Chairman)


Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2024

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. The PCC aims to keep approximately three months running costs plus six months salary costs in general reserves. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2024

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2024 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2024

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | 2023 |
|------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|---------------|
| 2. Incoming resources | | | | | |
| Planned giving | | | | | |
| Regular planned giving * | 44,515 | - | 780 | 45,295 | 39,889 |
| Open Collections | 5,402 | - | - | 5,402 | 4,230 |
| Donations | 4,765 | - | 5,600 | 10,365 | 3,587 |
| Tax recoverable ** | 12,562 | - | 1,595 | 14,157 | 10,380 |
| Legacies | - | - | - | - | - |
| | <u>67,244</u> | <u>-</u> | <u>7,975</u> | <u>75,219</u> | <u>58,086</u> |
| Church activities | | | | | |
| Activities and events | 2,150 | - | - | 2,150 | 2,246 |
| Parish magazine | - | - | - | - | - |
| Service fees | 212 | - | - | 212 | 348 |
| Church buildings lettings | 9,772 | - | - | 9,772 | 8,137 |
| Other | 295 | - | - | 295 | 675 |
| | <u>12,429</u> | <u>-</u> | <u>-</u> | <u>12,429</u> | <u>11,406</u> |
| Income from investments | | | | | |
| Interest | 4,960 | - | - | 4,960 | 2,991 |
| | <u>84,633</u> | <u>-</u> | <u>7,975</u> | <u>92,608</u> | <u>72,483</u> |
| Total receipts | | | | | |

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2024

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | 2023 £ |
|--|----------------------------|--------------------------|--------------------------|--------------------------|---------------|
| 3. Resources expended | | | | | |
| Missionary & Charitable giving | - | - | 975 | 975 | 975 |
| Diocesan Freewill offering | 27,500 | - | 5,000 | 32,500 | 25,000 |
| Children & Youth work | - | - | - | - | - |
| Other costs | - | - | - | - | - |
| Utilities | 8,733 | - | - | 8,733 | 11,481 |
| Insurance | 1,947 | - | - | 1,947 | 1,879 |
| Repairs & maintenance | 9,120 | - | 647 | 9,767 | 7,159 |
| Events | 1,865 | - | - | 1,865 | 1,500 |
| Staff costs (Note 3C) | 12,927 | - | - | 12,927 | 11,659 |
| Communication, printing, stationery postage , telephone etc | 3,656 | - | - | 3,656 | 2,547 |
| Bank fees | 126 | - | - | 126 | 100 |
| Other | 4,988 | - | - | 4,988 | 4,768 |
| | <u>70,862</u> | <u>-</u> | <u>6,622</u> | <u>77,484</u> | <u>67,068</u> |
| Governance costs | 900 | - | - | 900 | 900 |
| | <u>71,762</u> | <u>-</u> | <u>6,622</u> | <u>78,384</u> | <u>67,968</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2024

The PCC employed two members of staff for all of 2024.

| c) Staff costs | Gross Pay | 2024 | 2023 |
|--|------------------|---------------|---------------|
| | | £ | £ |
| The total remuneration of employees were : | | | |
| Office administration and cleaner | 12,597 | 12,597 | 11,366 |
| Pension cost | 330 | 330 | 293 |
| | 12,927 | 12,927 | 11,659 |

d) Members of the PCC and related parties

The Vicar who is Chairman of the PCC was reimbursed for travel, subsistence and out of pocket expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs is £900 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC is the Managing Trustee of the freehold property and church buildings at Main Street, Swanland, The freehold title is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £6,650,000

5. Creditors: Amount falling due within one year.

| | 2024 | 2023 |
|----------------------------------|--------------|--------------|
| Accruals and deferred income | - | - |
| Creditors for goods and services | 7,018 | 5,785 |
| | 7,018 | 5,785 |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2024

6. Analysis of Net Assets/(Liabilities) by fund

| | Unrestricted Funds | Designated Reserve Fund | Designated Project Welcome Funds | Restricted Funds | 2024 £ | 2023 £ |
|---------------------|-----------------------|-------------------------------|--|---------------------|----------------|----------------|
| Current assets | 43,814 | 24,000 | 72,651 | 4,635 | 145,100 | 129,643 |
| Current liabilities | (7,018) | - | - | - | (7,018) | (5,785) |
| | <u>36,796</u> | <u>24,000</u> | <u>72,651</u> | <u>4,635</u> | <u>138,082</u> | <u>123,858</u> |

7. Analysis of Funds

| | Balance b/f £ | Income £ | Expenditure £ | 2024 £ | 2023 £ | |
|-----------------------------|------------------|---------------|------------------|----------------|----------------|----------------|
| Unrestricted | | | | | | |
| General Fund | 47,925 | 84,633 | 71,762 | 36,796 | 47,925 | |
| Designated Reseve fund | - | - | - | 24,000 | - | |
| Designated Project Welcome | 72,651 | - | - | 72,651 | 72,651 | |
| | <u>120,576</u> | <u>84,633</u> | <u>71,762</u> | <u>133,447</u> | <u>120,576</u> | |
| Restricted | | | | | | |
| Youth & children | 1,057 | - | - | 1,057 | 1,057 | |
| Fabric | 1,250 | 2,000 | 647 | 2,603 | 1,250 | |
| Partner with Ubuntu Academy | 975 | 975 | 975 | 975 | 975 | |
| Others | - | 5,000 | 5,000 | - | - | |
| | <u>3,282</u> | <u>7,975</u> | <u>6,622</u> | <u>4,635</u> | <u>3,282</u> | |
| Total Funds | 123,858 | 92,608 | 78,384 | - | 138,082 | 123,858 |

Accounts

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**
Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2023

Parochial Church Council of St Barnabas Swanland

| Contents | Page |
|-------------------------------------|-------------|
| Annual Report | 1 |
| Independent Examiner's Report | 5 |
| Statement of Financial Activities | 6 |
| Statement of assets and liabilities | 7 |
| Notes to Accounts | 8 to 13 |

Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2023

Registered Office:

Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers:

HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner:

Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2023

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2023.

By the time you read this report our new vicar, Revd Kevin Barnard will have taken up his new post.

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP.

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*.

When planning activities for the year the PCC is guided by these values:

All involved (every member ministry),

Becoming Disciples,

Creating community,

Doing evangelism,

Encountering God.

The PCC is committed to enabling as many people as possible to worship at the Church and have managed to continue holding one service on each Sunday.

The PCC are extremely grateful our visiting vicars who have continued to enable us to have at least one communion service each month.

The PCC are also grateful for all the people who have stood up at the front and given us a talk whether they are members of our congregation or visitors.

The Church continued to take advantage of technology by live streaming each Sunday service through the Church's YouTube station.

Sunday groups for pre-school and primary aged children have continued most Sundays where possible. The PCC is grateful for a core team of committed volunteers who have led these groups.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in April 2023 there were **94** people listed on the Electoral Roll, 36 of whom are not resident within the parish. This compared to **95** in April 2022

Numbers of people attending the single service have sadly decreased during the year and now average 40 adults and 8 children.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ. In November Revd M Brailsford baptised a child and also dedicated a child in December

We were able to stage a Christmas pantomime in December 2023, as in previous years. The PCC is very grateful again to the availability of Saltmine Theatre Company. The pantomime was well received with a good attendance and enjoyed by all.

In December we were pleased to welcome back Swanland County Primary School to the church after an absence of several years for a Christmas play performed by members of our congregation. Over 400 pupils and 35 adults attended the performance over 2 mornings.

Public Benefit Review of the Year

We recognise the Christian church is an organisation that exists especially for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

The numbers of those in financial distress continued to grow; in response the demand for food banks rose through the year. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull.

Buildings maintenance

Title to the buildings was ceded to the York Diocese after completion of construction. The PCC recognises that to facilitate its work it has an obligation to maintain the fabric of the St. Barnabas Church complex. The PCC is thankful to the Fabric Committee and the volunteers who carry out routine maintenance.

Deanery synod

Our deanery representatives are John Burrell and Tim Scott (who is also Lay Dean of Hull). The Deanery is actively looking forward to pursuing "Living Christ's Story" as the Diocese seeks to implement plans for Ministry & Mission over the next ten years. See separate report.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2023 of £72,483 (2022 £82,948). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2023 was £58,086 (2022 was £72,377). Total receipts in 2023 were £72,483 (2022: £82,948). In 2023 total payments were £67,968 (2022: £84,864). The net result for the year was an excess of receipts over expenditure of £4,515 in 2023 compared to a deficit of £1,916 in 2022. There has been a loss in regular income as members moved away for a variety of reasons. Our gift aid officer Jenny Loncaster is also chair of the finance committee, the PCC would like to thank her and the finance committee for their contribution during the last year.

As noted in previous yearly reports the PCC agreed that to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £3,282 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £47,925 (2022: £43,410). The reserves policy is currently under review. It is aimed to have in hand about 3 months of expenditure, being about £18,000 to cover unforeseen expenses.

The PCC continues to hold as designated funds £72,651 being the remainder of a legacy received in earlier years and designated by the PCC under the title of Project Welcome

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment. The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers.

The PCC recognises that under the national carbon neutral obligations it remains necessary for the church to complete the carbon footprint commitment required by the Diocese.

The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating.

Policies are in place to ensure safe handling and recording of cash.

The PCC also recognises the increased risks due to large increase in costs in the energy market and the reduction in the regular number of givers which has fallen over the past few years.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Ex Officio members:

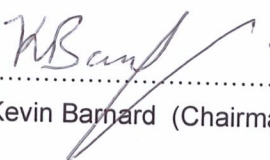
- Incumbent: Revd Kevin Barnard (Chairman) from 19th March 2024
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2023)
- Warden: Val Anderson from APCM 2022
- Diocesan and General Synod Rep: Tim Scott (Vice Chairman)

Elected members:

- Stephanie Bate from APCM 2023
- Richard Swain from APCM 2023
- Richard Hoyes from APCM 2021
- Andy Forrester from APCM 2021
- Sue Forrester from APCM 2021
- John Burrell from APCM 2023 – Deanery Synod
- Tim Scott from APCM 2023 – Deanery Synod
- Leah Moore from APCM 2022
- Graham Dunn from APCM 2022: Treasurer
- Dafydd Taylor co-opted 2023: Secretary

The PCC met six times during the year for regular meetings. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, as well as reports from the safeguarding officer and deanery synod rep. The APCM 2023 was held on 23rd April 2023.

On behalf of the PCC


.....
Revd Kevin Barnard (Chairman)


.....
Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland


Parochial Church Council Report

for the year ended 31 December 2023

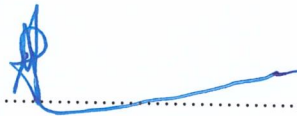
Addendum

"The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults)"

On behalf of the PCC



.....
Revd Kevin Barnard (Chairman)



.....
Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2023 which are set out on pages 6 to 13.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU
8th April 2024

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2023

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds | |
|--|------|----------------------------|--------------------------|--------------------------|----------------|----------------|
| | | | | | 2023 £ | 2022 £ |
| Receipts | 2 | | | | | |
| Voluntary Income | | 55,486 | - | 2,600 | 58,086 | 72,377 |
| Church Activities | | 11,406 | - | - | 11,406 | 9,589 |
| Income from Investments | | 2,991 | - | - | 2,991 | 982 |
| Total Receipts | | <u>69,883</u> | <u>-</u> | <u>2,600</u> | <u>72,483</u> | <u>82,948</u> |
| Payments | 3 | | | | | |
| Church Activities | | 64,468 | - | 2,600 | 67,068 | 83,964 |
| Governance costs | | 900 | - | - | 900 | 900 |
| Total Payments | | <u>65,368</u> | <u>-</u> | <u>2,600</u> | <u>67,968</u> | <u>84,864</u> |
| Excess of receipt over expenses | | 4,515 | 0 | 0 | 4,515 | (1,916) |
| Fund Balance b/f 1st January 2023 | | 43,410 | 72,651 | 3,282 | 119,343 | 121,259 |
| Fund Balance c/f 31st December 2023 | | <u>47,925</u> | <u>72,651</u> | <u>3,282</u> | <u>123,858</u> | <u>119,343</u> |

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2023

| | Note | 2023 £ | 2022 £ |
|---|------|----------------|----------------|
| Fixed assets | 4 | - | - |
| Current assets | | | |
| Debtors | | 2,663 | 3,225 |
| Short term deposits | | 77,490 | 75,084 |
| Cash at Bank and in hand | | 49,490 | 45,412 |
| | | <u>129,643</u> | <u>123,721</u> |
| Creditors: Amount falling due within one year | 5 | 5,785 | 4,378 |
| NET CURRENT ASSETS | 6 | <u>123,858</u> | <u>119,343</u> |
| NET ASSETS | | <u>123,858</u> | <u>119,343</u> |
| FUNDS | 7 | | |
| Unrestricted | | 47,925 | 43,410 |
| Designated | | 72,651 | 72,651 |
| Restricted | | 3,282 | 3,282 |
| | | <u>123,858</u> | <u>119,343</u> |

Approved by the Parochial Church Council on
and signed on its behalf by:

14th April 2024



Red Kevin Barnard (Chairman)



Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2023 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2023

| 2. Incoming resources | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | 2022 £ |
|--------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|-----------|
| Planned giving | | | | | |
| Regular planned giving * | 39,109 | - | 780 | 39,889 | 48,660 |
| Open Collections | 4,230 | - | - | 4,230 | 4,501 |
| Donations | 2,287 | - | 1,300 | 3,587 | 2,609 |
| Appeal | | - | - | - | - |
| Tax recoverable ** | 9,860 | - | 520 | 10,380 | 11,607 |
| Legacies | - | - | - | - | 5,000 |
| | 55,486 | - | 2,600 | 58,086 | 72,377 |
| Church activities | | | | | |
| Activities and events | 2,246 | - | - | 2,246 | 2,299 |
| Parish magazine | - | - | - | - | 15 |
| Service fees | 348 | - | - | 348 | 858 |
| Church buildings lettings | 8,137 | - | - | 8,137 | 6,157 |
| Other | 675 | - | - | 675 | 260 |
| | 11,406 | - | - | 11,406 | 9,589 |
| Income from investments | | | | | |
| Interest | 2,991 | - | - | 2,991 | 982 |
| Total receipts | 69,883 | - | 2,600 | 72,483 | 82,948 |

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2023 £ | 2022 £ |
|--|----------------------------|--------------------------|--------------------------|--------------------------|---------------|
| 3. Resources expended | | | | | |
| Missionary & Charitable giving (Note 8) | - | - | 975 | 975 | 8,975 |
| Diocesan Freewill offering | 25,000 | - | - | 25,000 | 30,000 |
| Children & Youth work | | | | | |
| Other costs | - | - | - | - | 252 |
| Utilities | 10,231 | - | 1,250 | 11,481 | 5,731 |
| Insurance | 1,879 | - | - | 1,879 | 1,724 |
| Cleaning (Note 3C) | 1,616 | - | - | 1,616 | 1,504 |
| Repairs & maintenance | 6,784 | - | 375 | 7,159 | 16,902 |
| Parish magazine costs | - | - | - | - | - |
| Events | 1,500 | - | - | 1,500 | 1,636 |
| Office staff (Note 3C) | 10,043 | - | - | 10,043 | 10,453 |
| Communication, printing, stationery postage , telephone etc | 2,547 | - | - | 2,547 | 2,319 |
| Bank fees | 100 | - | - | 100 | 109 |
| Other | 4,768 | - | - | 4,768 | 4,359 |
| | <u>64,468</u> | <u>-</u> | <u>2,600</u> | <u>67,068</u> | <u>83,964</u> |
| Governance costs | 900 | - | - | 900 | 900 |
| | <u>65,368</u> | <u>-</u> | <u>2,600</u> | <u>67,968</u> | <u>84,864</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

The PCC employed two members of staff for all of 2023.

| c) Employee emoluments | Gross Pay | 2023 | 2022 |
|--|------------------|---------------|---------------|
| | | £ | £ |
| The total remuneration of employees were : | | | |
| Office administration and cleaner | 11,366 | 11,366 | 11,766 |
| Pension cost | 293 | 293 | 191 |
| | 11,659 | 11,659 | 11,957 |

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £900 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £6,650,000

5. Creditors: Amount falling due within one year.

| | 2023 | 2022 |
|----------------------------------|--------------|--------------|
| | £ | £ |
| Accruals and deferred income | - | - |
| Creditors for goods and services | 5,785 | 4,378 |
| | 5,785 | 4,378 |

6. Analysis of net assets/(Liabilities) by fund

| | Unrestricted Funds | Designated Funds | Restricted Funds | 2023 | 2022 |
|---------------------|-------------------------------|-----------------------------|-----------------------------|----------------|----------------|
| | £ | £ | £ | £ | £ |
| Current assets | 53,710 | 72,651 | 3,282 | 129,643 | 123,721 |
| Current liabilities | (5,785) | - | - | (5,785) | (4,378) |
| | 47,925 | 72,651 | 3,282 | 123,858 | 119,343 |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2023

| 7. Analysis of Funds | Balance b/f £ | Income £ | Expenditure £ | 2023 £ | 2022 £ |
|-----------------------------|------------------|---------------|------------------|----------------|----------------|
| Unrestricted | | | | | |
| General Fund | 43,410 | 69,883 | 65,368 | 47,925 | 43,410 |
| Designated | | | | | |
| Project Welcome | 72,651 | - | - | 72,651 | 72,651 |
| | <u>72,651</u> | <u>-</u> | <u>-</u> | <u>72,651</u> | <u>72,651</u> |
| Restricted | | | | | |
| Youth & children | 1,057 | - | - | 1,057 | 1,057 |
| Fabric | 1,250 | 375 | 375 | 1,250 | 1,250 |
| Partner with Ubuntu Academy | 975 | 975 | 975 | 975 | 975 |
| Swanland Education Africa | - | - | - | - | - |
| Others | - | 1,250 | 1,250 | - | - |
| | <u>3,282</u> | <u>2,600</u> | <u>2,600</u> | <u>3,282</u> | <u>3,282</u> |
| Total Funds | 119,343 | 72,483 | 67,968 | 123,858 | 119,343 |

8. Grants to Missions, Charities and Needy

| | General Funds | Restricted Funds | 2023 £ | General Funds | Restricted Funds | 2022 £ |
|--|------------------|---------------------|------------|------------------|---------------------|--------------|
| Hunsley Christian Youth Trust | - | - | - | - | 2,000 | 2,000 |
| Partner with Ubuntu Academy | - | 975 | 975 | 1,000 | 975 | 1,975 |
| Partner with Trade Right International C | - | - | - | 2,000 | - | 2,000 |
| Partner with Africa Inland Mission Chad | - | - | - | 2,000 | - | 2,000 |
| Swanland Education Africa | - | - | - | - | - | - |
| Beyond Reach | - | - | - | 1,000 | - | 1,000 |
| | <u>-</u> | <u>975</u> | <u>975</u> | <u>6,000</u> | <u>2,975</u> | <u>8,975</u> |

Accounts

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**
Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2022

Parochial Church Council of St Barnabas Swanland

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| Statement of Financial Activities | 6 |
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| Notes to Accounts | 8 to 13 |

Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2022

Registered Office:

Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers:

HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner:

Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2022

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2022

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP.

Our vicar, Revd Francis Scott went off ill at the end of January and only returned in November to conduct his final service before relinquishing his role as vicar. We wish him well for the future.

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*.

When planning activities for the year the PCC is guided by these values:

All involved (every member ministry),
Becoming Disciples,
Creating community,
Doing evangelism,
Encountering God.

The PCC is committed to enabling as many people as possible to worship at the Church, however following our vicar's illness the PCC took the difficult decision to hold only one service on each Sunday.

The Church continued to take advantage of technology by live streaming each Sunday service through the Church's YouTube station.

Sunday groups for pre-school and primary aged children have continued each Sunday. The PCC is grateful for a core team of committed volunteers who have led these groups.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in April 2022 there were **94** people listed on the Electoral Roll, 39 of whom are not resident within the parish. This compared to **95** in October 2021

Numbers of people attending the single service have gradually increased though-out the year and now average 50 adults and 10 children.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ and in January 2022 we were pleased to welcome Bishop Alison (Bishop of Hull) to St Barnabas for a joint baptism & confirmation service, Bishop Alison baptised 2 children and 2 teenagers and confirmed 4 adults and 3 teenagers. In November Revd M Brailsford also baptised 2 children.

We were able to stage a Christmas pantomime in December 2022, as we had done regularly other than in December 2020 when covid regulations effectively prevented us. The PCC is very grateful again to the availability of Saltmine Theatre Company. The pantomime was well received with a good attendance.

Public Benefit Review of the Year

We recognise the Christian church is an organisation that exists primarily for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

The numbers of those in financial distress continued to grow; in response the demand for food banks rose through the year. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull.

Buildings maintenance

Title to the buildings was ceded to the York Diocese after completion of construction. The PCC recognises that to facilitate its work it has an obligation to maintain the fabric of the St. Barnabas Church complex. The PCC is thankful to the Fabric Committee and the volunteers who carry out routine maintenance. A small amount of internal re-decoration was undertaken in the year and much of the lighting has now been converted to more efficient LED lighting.

Deanery synod

Our deanery representatives are John Burrell, John Downing and Tim Scott (who is also Lay Dean of Hull). The Deanery is actively looking forward to pursuing "Living Christ's Story" as the Diocese seeks to implement plans for Ministry & Mission over the next ten years. See separate report.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2022 of £82,948 (2021 £80,546). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering. During 2022 the PCC also awarded grants to five mission partners in the UK and abroad.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2022 was £72,377 (2021 was £73,449). Total receipts in 2022 were £ 82,948 (2021: £80,546). In 2022 total payments were £84,864 (2021: £76,563). The net result for the year was an excess of expenditure over receipts of £1,916 in 2022 compared to a surplus of £3,983 in 2021.

There has been a loss in regular income as members moved away for a variety of reasons. It is pleasing to report however that there are several new members committed to regular giving by standing order. Our gift aid officer Jenny Loncaster is also chair of the finance committee, the PCC would like to thank her and the finance committee for their contribution during the last year.

The previous year's Report noted that the PCC had agreed that, in order to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £3,282 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £43,410 (2021: £41,020). The reserves policy is to have sufficient in hand to cover unforeseen non-recurrent expenditure that may be necessary. It is aimed to have in hand about 3 months expenditure, being about £15,000 to cover unforeseen expenses.

The PCC continues to hold as designated funds £72,651 being the remainder of a legacy received in earlier years and designated by the PCC under the title of Project Welcome

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment. The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers.

The PCC recognises that under the national carbon neutral obligations (net zero by 2030) it remains necessary for the church to complete the carbon footprint commitment required by the Diocese.

The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating. Policies are in place to ensure safe handling and recording of cash.

The PCC also recognises the increased risks due to present turmoil in the energy market and the reduction in the regular number of givers which has fallen over the past few years due to the Covid pandemic and people moving away.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

Ex Officio members:

- Incumbent: Francis Scott (Chairman) resigned November 2022
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2021)
- Deanery Synod Rep and Diocesan Synod Rep: Tim Scott (Vice Chairman)

Elected members:

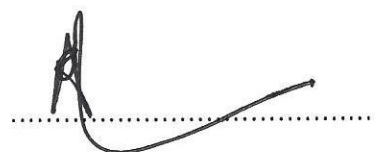
- Stephanie Bate from APCM 2020
- Dafydd Taylor from APCM 2020: Secretary
- Richard Hoyes from APCM 2021
- Andy Forrester from APCM 2021
- Sue Forrester from APCM 2021
- John Burrell from APCM 2022 – Deanery Synod
- Val Anderson from APCM 2022
- John Downing from APCM 2022 – Deanery Synod
- Leah Moore from APCM 2022
- Karen Cowing from APCM 2022
- Graham Dunn from APCM 2022: Treasurer

The PCC met eight times during the year for regular meetings. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, as well as reports from the safeguarding officer and deanery synod rep. The APCM 2022 was held on 8th May 2022.

On behalf of the PCC



Tim Scott (Vice Chairman)



Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2022 which are set out on pages 6 to 13.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

21st April 2023

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2022

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds | |
|--|------|----------------------------|--------------------------|--------------------------|----------------|----------------|
| | | | | | 2022 £ | 2021 |
| Receipts | 2 | | | | | |
| Voluntary Income | | 71,102 | - | 1,275 | 72,377 | 73,449 |
| Church Activities | | 9,589 | - | - | 9,589 | 7,069 |
| Income from Investments | | 982 | - | - | 982 | 28 |
| Total Receipts | | 81,673 | - | 1,275 | 82,948 | 80,546 |
| Payments | 3 | | | | | |
| Church Activities | | 78,383 | 2,054 | 3,527 | 83,964 | 75,813 |
| Governance costs | | 900 | - | - | 900 | 750 |
| Total Payments | | 79,283 | 2,054 | 3,527 | 84,864 | 76,563 |
| Excess of receipt over expenses | | 2,390 | (2,054) | (2,252) | (1,916) | 3,983 |
| Fund Balance b/f 1st January 2022 | | 41,020 | 74,705 | 5,534 | 121,259 | 117,276 |
| Fund Balance c/f 31st December 2022 | | 43,410 | 72,651 | 3,282 | 119,343 | 121,259 |

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2022

| | Note | 2022 £ | 2021 £ |
|---|------|----------------|----------------|
| Fixed assets | 4 | - | - |
| Current assets | | | |
| Debtors | | 3,225 | 3,222 |
| Short term deposits | | 75,084 | 74,109 |
| Cash at Bank and in hand | | 45,412 | 50,742 |
| | | <u>123,721</u> | <u>128,073</u> |
| Creditors: Amount falling due within one year | 5 | 4,378 | 6,814 |
| NET CURRENT ASSETS | 6 | <u>119,343</u> | <u>121,259</u> |
| NET ASSETS | | <u>119,343</u> | <u>121,259</u> |
| FUNDS | 7 | | |
| Unrestricted | | 43,410 | 41,020 |
| Designated | | 72,651 | 74,705 |
| Restricted | | 3,282 | 5,534 |
| | | <u>119,343</u> | <u>121,259</u> |

Approved by the Parochial Church Council on 21st April 2023

and signed on its behalf by:



Tim Scott (Vice Chairman)



G Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2022 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2022

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2022 £ | 2021 |
|--------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|---------------|
| 2. Incoming resources | | | | | |
| Planned giving | | | | | |
| Regular planned giving * | 47,880 | - | 780 | 48,660 | 58,439 |
| Open Collections | 4,501 | - | - | 4,501 | 526 |
| Donations | 2,369 | - | 240 | 2,609 | 2,361 |
| Appeal | | - | - | - | - |
| Tax recoverable ** | 11,352 | - | 255 | 11,607 | 12,123 |
| Legacies | 5,000 | - | - | 5,000 | |
| | <u>71,102</u> | <u>-</u> | <u>1,275</u> | <u>72,377</u> | <u>73,449</u> |
| Church activities | | | | | |
| Activities and events | 2,299 | - | - | 2,299 | 1,029 |
| Parish magazine | 15 | - | - | 15 | 20 |
| Service fees | 858 | - | - | 858 | 80 |
| Church buildings lettings | 6,157 | - | - | 6,157 | 2,461 |
| Government furlough grant | - | - | - | - | 3,197 |
| Other | 260 | - | - | 260 | 282 |
| | <u>9,589</u> | <u>-</u> | <u>-</u> | <u>9,589</u> | <u>7,069</u> |
| Income from investments | | | | | |
| Interest | 982 | - | - | 982 | 28 |
| | | | | | |
| Total receipts | <u>81,673</u> | <u>-</u> | <u>1,275</u> | <u>82,948</u> | <u>80,546</u> |

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

| | Unrestricted | Designated | Restricted | Total Funds | |
|---|---------------|--------------|--------------|---------------|---------------|
| | Funds | Funds | Funds | 2022 | 2021 |
| | £ | £ | £ | £ | |
| 3. Resources expended | | | | | |
| Missionary & Charitable giving (Note 8) | 6,000 | - | 2,975 | 8,975 | 7,317 |
| Diocesan Freewill offering | 30,000 | - | - | 30,000 | 45,000 |
| Children & Youth work | | | | | |
| Other costs | - | - | 252 | 252 | 443 |
| Utilities | 5,731 | - | - | 5,731 | 3,208 |
| Insurance | 1,724 | - | - | 1,724 | 1,673 |
| Cleaning (Note 3C) | 1,504 | - | - | 1,504 | 430 |
| Repairs & maintenance | 14,548 | 2,054 | 300 | 16,902 | 5,400 |
| New Organ | - | - | - | - | - |
| Parish magazine costs | - | - | - | - | - |
| Events | 1,636 | - | - | 1,636 | 1,377 |
| Office staff (Note 3C) | 10,453 | - | - | 10,453 | 6,981 |
| Communication, printing, stationery postage, telephone etc | 2,319 | - | - | 2,319 | 2,057 |
| Bank fees | 109 | - | - | 109 | 41 |
| Other | 4,359 | - | - | 4,359 | 1,886 |
| | <u>78,383</u> | <u>2,054</u> | <u>3,527</u> | <u>83,964</u> | <u>75,813</u> |
| Governance costs | 900 | - | - | 900 | 750 |
| | <u>79,283</u> | <u>2,054</u> | <u>3,527</u> | <u>84,864</u> | <u>76,563</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

The PCC employed two members of staff for all of 2022.

| c) Employee emoluments | Gross Pay | 2022 | 2021 |
|--|---------------|---------------|--------------|
| | | £ | |
| The total remuneration of employees were : | | | |
| Office administration and cleaner | 11,766 | 11,766 | 7,411 |
| Pension cost | 191 | 191 | - |
| | <u>11,957</u> | <u>11,957</u> | <u>7,411</u> |

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £900 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £5,600,000.

5. Creditors: Amount falling due within one year.

| | 2022 | 2021 |
|----------------------------------|--------------|--------------|
| Accruals and deferred income | - | 3,417 |
| Creditors for goods and services | 4,378 | 3,397 |
| | <u>4,378</u> | <u>6,814</u> |

6. Analysis of net assets/(Liabilities) by fund

| | Unrestricted Funds | Designated Funds | Restricted Funds | 2022 | 2021 |
|---------------------|--------------------|------------------|------------------|----------------|----------------|
| Current assets | 47,788 | 72,651 | 3,282 | 123,721 | 128,073 |
| Current liabilities | (4,378) | - | - | (4,378) | (6,814) |
| | <u>43,410</u> | <u>72,651</u> | <u>3,282</u> | <u>119,343</u> | <u>121,259</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2022

| 7. Analysis of Funds | Balance b/f £ | Income £ | Expenditure £ | 2022 £ | 2021 |
|-----------------------------|------------------|---------------|------------------|----------------|----------------|
| Unrestricted | | | | | |
| General Fund | 41,020 | 81,673 | 79,283 | 43,410 | 41,020 |
| Designated | | | | | |
| Project Welcome | 72,651 | - | - | 72,651 | 72,651 |
| Project East Window | 2,054 | - | 2,054 | - | 2,054 |
| | <u>74,705</u> | <u>-</u> | <u>2,054</u> | <u>72,651</u> | <u>74,705</u> |
| Restricted | | | | | |
| Youth & children | 3,309 | - | 2,252 | 1,057 | 3,309 |
| Fabric | 1,250 | 300 | 300 | 1,250 | 1,250 |
| Partner with Ubuntu Academy | 975 | 975 | 975 | 975 | 975 |
| Swanland Education Africa | - | - | - | - | - |
| Others | - | - | - | - | - |
| | <u>5,534</u> | <u>1,275</u> | <u>3,527</u> | <u>3,282</u> | <u>5,534</u> |
| Total Funds | 121,259 | 82,948 | 84,864 | 119,343 | 121,259 |

8. Grants to Missions, Charities and Needy

| | General Funds | Restricted Funds | 2022 £ | General Funds | Restricted Funds | 2021 £ |
|--|------------------|---------------------|--------------|------------------|---------------------|--------------|
| Hunsley Christian Youth Trust | - | 2,000 | 2,000 | - | 667 | 667 |
| Partner with Ubuntu Academy | 1,000 | 975 | 1,975 | 1,000 | 975 | 1,975 |
| Partner with Trade Right International C | 2,000 | - | 2,000 | 2,000 | - | 2,000 |
| Partner with Africa Inland Mission Chad | 2,000 | - | 2,000 | 2,000 | - | 2,000 |
| Swanland Education Africa | - | - | - | - | 175 | 175 |
| Beyond Reach | 1,000 | - | 1,000 | 500 | - | 500 |
| | <u>6,000</u> | <u>2,975</u> | <u>8,975</u> | <u>5,500</u> | <u>1,817</u> | <u>7,317</u> |

Accounts

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**
Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2021

Parochial Church Council of St Barnabas Swanland

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Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2021

Registered Office: Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers: HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner: Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2021

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2021.

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar (Rev Francis Scott) for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP

During 2021, as was the case during 2020 for all places of worship, the Church was severely and negatively affected by the coronavirus pandemic at least for the period up until June 2021 by Government imposed restrictions. Some alleviation of these restrictions in June 2021. From then some easing of the strict restrictions meant that some more normal church activities could resume. Hall lettings resumed (for example the Bridge Club resumed its weekly meetings in the church hall). A Wedding and a marriage blessing took place in the chapel. By October when restrictions were lifted further other activities were able to resume such as Brownies and our Cygnet's young children's group.

The Church office also reopened (whereas the Church Secretary had previously been working from home).

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*. When planning activities for the year the PCC is guided by these values: **All** involved (every member ministry), **B**ecoming Disciples, **C**reating community, **D**oing evangelism, **E**ncountering God.

The PCC is committed to enabling as many people as possible to worship at the Church and to become part of the ecclesiastical parish community but many people, particularly the older and the clinically vulnerable were reluctant to attend in person, even when masked. The Church has taken advantage of technology; by live streaming one service each Sunday through the Church's YouTube station. Initially these services were virtual and broadcast from the vicarage, but latterly mixed virtual and in-person broadcast from the Chapel. Over a total of 48 services there were an average of 66 views (each view representing a person or household 'logging in' for any length of time). No eucharist was possible during virtual services. The short mid-week communion continued in the Church, attended initially by up to 20 people but more normally up to 10. These were not broadcast and have since been discontinued.

Previous Sunday groups for pre-school, primary and secondary school children and weekday groups for 11-18's have now restarted in person. The PCC are grateful for a core team of committed volunteers who have led these groups. The midweek eucharist has not continued however, with holy communion included in one service every 2nd and 4th Sunday.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in April 2022 there were 95 parishioners on the Electoral Roll, 39 of whom are not resident within the parish. This compared to **101** in October 2020. Because of the suspension of regular services, it is not helpful to report average weekly attendance as has previously been reported comparing numbers in October.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ. Unfortunately, over the course of the year it was not practical to host baptism services due to the pandemic so those enquiring have delayed their plans until 2022.

Another membership measuring tool is available through Facebook; there are currently 60 'followers' registered with this web site.

Public Benefit Review of the Year

We recognise the Christian church is the only organisation that exists primarily for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

Covid and Community

Covid 19 restrictions, originally imposed in March 2020, continued through 2021 at varying levels of strictness, these restrictions had a dramatic negative effect on the life of the church. These required everybody to “stay at home” resulting in widespread loneliness. Working from home became a norm for many. The year ended with the acknowledgement of the spread of the “omicron” variant of the virus, with alarming rapidity. The Church’s response to the pandemic was to encourage members to care for neighbours isolated at home, including on a one-to-one basis, forming “bubbles”. Technology enabled contact to be maintained with family and friends and to secure on-line delivery of food and other necessities. The numbers of those in financial distress continued to grow; in response the demand for food banks rose through the year. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull. These neighbour-based activities became the principal points of contact of the Church with the community.

Due to the Covid 19 restrictions, very few of the church’s special groups have continued. Activities had to be suspended where they could not continue on a virtual basis. For example the following have not been possible

- brownies (for most of the year; Mondays)
- Coffee Chat (on Thursdays).
- Chair Exercise group (largely for the aged; Fridays)
- the “cake walk”, affording the health benefits of exercise and friendship; Mondays)
- most small fellowship home groups in members’ homes
- printed publication of the church magazine has not been possible after the last issue in April 2020, apart from an ‘online’ edition published in November 2020. Normally this had been prepared monthly and has been delivered by church members to homes in the parish.
- We note that the Vicar has not been able to take school assemblies Swanland Primary school due to Covid 19 risks as they affected schools.

We were however able to stage a Christmas panto on 11 December 2021, as we had done regularly other than in December 2020 when covid regulations effectively prevented us. The PCC is very grateful again to the availability of Saltmine Theatre Company. Attendance was reduced below that in a normal year, but it was well received. Similarly the Christmas “Mistletoe and Wine” was staged although on a reduced basis and smaller attendance.

Buildings maintenance

Title to the buildings were ceded to the York Diocese after completion of construction. The PCC recognises that to facilitate its work it is its obligation to maintain the fabric of the St. Barnabas Church complex. However, it has remained substantially unused for most of the year. The PCC is thankful to the Fabric Committee and the volunteers who carry out small time maintenance. Covid restrictions (now) place additional burdens on the maintenance of the buildings in the areas of heating (open windows and generous airflows) and cleanliness (handwashing, deep cleaning of all song books, bibles, toilets, door furniture etc after use). External re-decoration was undertaken in the year as well as correcting minor storm damage to the east window works. A further attempt (the fourth) was made to replace one of the two beech trees on the Main Street frontage that died as a result of the original construction, under Tree Preservation Order obligations

Deanery synod

Our deanery representative is our own Tim Scott (Lay Dean of Hull). The Deanery is actively looking forward to pursuing “Living Christ’s Story” as the Diocese seeks to plan for Ministry & Mission for the next ten years.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2021 of £80,546 (2020 £86,086). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering. During 2021 the PCC also awarded grants four mission partners in the UK and abroad.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2021 was £73,449 (2020 was £78,259). Total receipts in 2021 were £ 80,546 (2020: £86,086). In 2021 total payments were £76,563 (2020: £85,914). The net result for the year was an excess of receipts over expenditure of £3,983 in 2021 compared to a surplus of £172 in 2020. The restrictions on Church attendance have resulted in changes to the patterns of giving, principally with the almost total loss of open plate cash collections. Further there has been a loss in regular income as members moved away for a variety of reasons. It is pleasing to report however that there are several new members committed to regular giving by standing order. The Church has taken advantage of the Government's Coronavirus job retention scheme, enabling the church secretary to be retained in post albeit on reduced hours. The CJRS paid to the Church a proportion of the secretary's hours not worked. Our gift aid officer Jenny Loncaster is also chair of the finance committee, the PCC would like to thank her and the finance committee for their contribution during the last year.

The previous year's Report noted that the PCC had agreed that, in order to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £5,534 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £41,020 (2020: £36,145). The reserves policy is to have sufficient in hand to cover unforeseen non-recurrent expenditure that may be necessary. It is aimed to have in hand about 3 months expenditure, being about £15,000 to cover unforeseen expenses.

The PCC continues to hold as designated funds £74,705 being the remainder of a legacy received in earlier years and designated by the PCC for the improvement of the entrance to the building, for which faculty and planning permission has been received, under the title of Project Welcome. These consents have not been implemented and will need to be renewed if the works are to proceed in the manner on display in the church foyer.

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment.

The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers. The PCC recognises that under the national carbon neutral obligations (net zero by 2030) it remains necessary for the church to complete the carbon footprint tool required by the Diocese. Risk assessments were carried out under Covid 19 advice to guide socially distanced distribution of seating, ventilation, and one-way movement into and out of the church complex.

The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating. Policies are in place to ensure safe handling and recording of cash. The ongoing consequences of Covid-19 in terms of access to and use of the building and the preparedness of members of the congregation to meet again in person remain risks.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Ex Officio members:

- Incumbent: Francis Scott (Chairman)
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2021)
- Deanery Synod Rep and Diocesan Synod Rep: Tim Scott

Elected members:

- Karen Cowing from APCM 2019
- Graham Dunn: from APCM 2019: Treasurer
- Stephanie Bate: from APCM 2020
- Dafydd Taylor from APCM 2020: Secretary
- Richard Hoyes from APCM 2021
- Andy Forrester from APCM 2021
- Sue Forrester from APCM 2021


Of the 9 PCC elected posts at the 2021 APCM, 2 were unfilled, as were 2 of 3 Deanery Synod posts.

The PCC met by Zoom and in person eight times during the year for regular meetings and one additional meeting on 17 June 2021. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, Vicar's Leadership Team as well as reports from the safeguarding officer and deanery synod rep. The APCM 2021 was held 17 June 2021.

On behalf of the PCC



Tim Scott (Vice Chairman)



Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2021 which are set out on pages 7 to 14.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

28th April 2022

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2021

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds | |
|--|------|----------------------------|--------------------------|--------------------------|----------------|----------------|
| | | | | | 2021 £ | 2020 |
| Receipts | 2 | | | | | |
| Voluntary Income | | 71,224 | - | 2,225 | 73,449 | 78,259 |
| Church Activities | | 7,069 | - | - | 7,069 | 7,629 |
| Income from Investments | | 28 | - | - | 28 | 198 |
| Total Receipts | | 78,321 | - | 2,225 | 80,546 | 86,086 |
| Payments | 3 | | | | | |
| Church Activities | | 72,696 | 857 | 2,260 | 75,813 | 85,289 |
| Governance costs | | 750 | - | - | 750 | 625 |
| Total Payments | | 73,446 | 857 | 2,260 | 76,563 | 85,914 |
| Excess of receipt over expenses | | 4,875 | (857) | (35) | 3,983 | 172 |
| Fund Balance b/f 1st January 2021 | | 36,145 | 75,562 | 5,569 | 117,276 | 117,104 |
| Fund Balance c/f 31st December 2021 | | 41,020 | 74,705 | 5,534 | 121,259 | 117,276 |

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2021

| | Note | 2021 £ | 2020 £ |
|---|------|----------------|----------------|
| Fixed assets | 4 | - | - |
| Current assets | | | |
| Debtors | | 3,222 | 3,242 |
| Short term deposits | | 74,109 | 46,745 |
| Cash at Bank and in hand | | 50,742 | 76,713 |
| | | <u>128,073</u> | <u>126,700</u> |
| Creditors: Amount falling due within one year | 5 | 6,814 | 9,424 |
| NET CURRENT ASSETS | 6 | <u>121,259</u> | <u>117,276</u> |
| NET ASSETS | | <u>121,259</u> | <u>117,276</u> |
| FUNDS | 7 | | |
| Unrestricted | | 41,020 | 36,145 |
| Designated | | 74,705 | 75,562 |
| Restricted | | 5,534 | 5,569 |
| | | <u>121,259</u> | <u>117,276</u> |

Approved by the Parochial Church Council on 6th May 2022

and signed on its behalf by:



Tim Scott (Vice Chairman)



G Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2021

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2021

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2021 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2021

| | Unrestricted | Designated | Restricted | Total Funds | |
|------------------------------|---------------|------------|--------------|---------------|---------------|
| | Funds | Funds | Funds | 2021 | 2020 |
| | £ | £ | £ | £ | |
| 2. Incoming resources | | | | | |
| Planned giving | | | | | |
| Regular planned giving * | 57,659 | - | 780 | 58,439 | 61,815 |
| Open Collections | 526 | - | - | 526 | 1,189 |
| Donations | 1,361 | - | 1,000 | 2,361 | 1,820 |
| Appeal | - | - | - | - | - |
| Tax recoverable ** | 11,678 | - | 445 | 12,123 | 13,435 |
| Legacies | | | | | |
| | <u>71,224</u> | <u>-</u> | <u>2,225</u> | <u>73,449</u> | <u>78,259</u> |
| Church activities | | | | | |
| Activities and events | 1,029 | - | - | 1,029 | 550 |
| Parish magazine | 20 | - | - | 20 | 2,051 |
| Service fees | 80 | - | - | 80 | 424 |
| Church buildings lettings | 2,461 | - | - | 2,461 | 1,471 |
| Government furlough grant | 3,197 | - | - | 3,197 | 3,126 |
| Other | 282 | - | - | 282 | 7 |
| | <u>7,069</u> | <u>-</u> | <u>-</u> | <u>7,069</u> | <u>7,629</u> |
| Income from investments | | | | | |
| Interest | 28 | - | - | 28 | 198 |
| | | | | | |
| Total receipts | <u>78,321</u> | <u>-</u> | <u>2,225</u> | <u>80,546</u> | <u>86,086</u> |

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2021

| | Unrestricted | Designated | Restricted | Total Funds | |
|--|---------------|------------|--------------|---------------|---------------|
| | Funds | Funds | Funds | 2021 | 2020 |
| | £ | £ | £ | £ | |
| 3. Resources expended | | | | | |
| Missionary & Charitable giving (Note 8) | 5,500 | - | 1,817 | 7,317 | 6,100 |
| Diocesan Freewill offering | 45,000 | - | - | 45,000 | 45,000 |
| Children & Youth work | | | | | |
| Employment costs | - | - | - | - | - |
| Other costs | - | - | 443 | 443 | 1,152 |
| Utilities | 3,208 | - | - | 3,208 | 3,534 |
| Insurance | 1,673 | - | - | 1,673 | 1,669 |
| Cleaning (Note 3C) | 430 | - | - | 430 | 1,312 |
| Repairs & maintenance | 4,543 | 857 | - | 5,400 | 11,770 |
| New Organ | - | - | - | - | - |
| Parish magazine costs | - | - | - | - | 2,400 |
| Events | 1,377 | - | - | 1,377 | 42 |
| Office staff (Note 3C) | 6,981 | - | - | 6,981 | 7,738 |
| Communication, printing, stationery postage , telephone etc | 2,057 | - | - | 2,057 | 2,019 |
| Bank fees | 41 | - | - | 41 | (40) |
| Other | 1,886 | - | - | 1,886 | 2,593 |
| | | | | - | |
| | <u>72,696</u> | <u>857</u> | <u>2,260</u> | <u>75,813</u> | <u>85,289</u> |
| Governance costs | 750 | - | - | 750 | 625 |
| | <u>73,446</u> | <u>857</u> | <u>2,260</u> | <u>76,563</u> | <u>85,914</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2021

c) Employee emoluments

| | Gross Pay | 2021 | 2020 |
|--|--------------|--------------|--------------|
| | | £ | |
| The total remuneration of employees were : | | | |
| Office administration and cleaner | 7,411 | 7,411 | 7,738 |
| | 7,411 | 7,411 | 7,738 |

The PCC employed one member of staff for all 2021 and a cleaner who started in October 2021 and one member of staff in 2020.

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC and as disclosed in note 3a) was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £750 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £5,600,000.

5.

| Creditors: Amount falling due within one year | 2021 | 2020 |
|--|--------------|--------------|
| Accruals and deferred income | 3,417 | 4,750 |
| Creditors for goods and services | 3,397 | 4,674 |
| | 6,814 | 9,424 |

6.

Analysis of net assets/(liabilities) by fund

| | Unrestricted Funds | Designated Funds | Restricted Funds | 2021 | 2020 |
|---------------------|-----------------------|---------------------|---------------------|----------------|----------------|
| Current assets | 47,834 | 74,705 | 5,534 | 128,073 | 126,700 |
| Current liabilities | (6,814) | - | - | (6,814) | (9,424) |
| | 41,020 | 74,705 | 5,534 | 121,259 | 117,276 |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2021

| 7. Analysis of Funds | Balance b/f | Income | Expenditure | 2021 | 2020 |
|-----------------------------|----------------|---------------|---------------|----------------|----------------|
| | £ | £ | £ | £ | |
| Unrestricted | | | | | |
| General Fund | 36,145 | 78,321 | 73,446 | 41,020 | 36,145 |
| Designated | | | | | |
| Project Welcome | 72,651 | - | - | 72,651 | 72,651 |
| Project East Window | 2,911 | - | 857 | 2,054 | 2,911 |
| | <u>75,562</u> | <u>-</u> | <u>857</u> | <u>74,705</u> | <u>75,562</u> |
| Restricted | | | | | |
| Youth & children | 4,419 | - | 1,110 | 3,309 | 4,419 |
| Fabric | - | 1,250 | - | 1,250 | - |
| Partner with Ubuntu Academy | 975 | 975 | 975 | 975 | 975 |
| Swanland Education Africa | 175 | - | 175 | - | 175 |
| Others | - | - | - | - | - |
| | <u>5,569</u> | <u>2,225</u> | <u>2,260</u> | <u>5,534</u> | <u>5,569</u> |
| Total Funds | 117,276 | 80,546 | 76,563 | 121,259 | 117,276 |

8. Grants to Missions, Charities and Needy

| | General Funds | Restricted Funds | 2021 £ | General Funds | Restricted Funds | 2020 £ |
|--|---------------|------------------|--------------|---------------|------------------|--------------|
| Hunsley Christian Youth Trust | - | 667 | 667 | - | - | - |
| Partner with Ubuntu Academy | 1,000 | 975 | 1,975 | 1000 | 950 | 1,950 |
| Partner with Trade Right International C | 2,000 | - | 2,000 | 2000 | - | 2,000 |
| Partner with Africa Inland Mission Chad | 2,000 | - | 2,000 | 2000 | - | 2,000 |
| Swanland Education Africa | - | 175 | 175 | - | 150 | 150 |
| Beyond Reach | 500 | - | 500 | - | - | - |
| | <u>5,500</u> | <u>1,817</u> | <u>7,317</u> | <u>5,000</u> | <u>1,100</u> | <u>6,100</u> |

Accounts

**Parochial Church Council of
The Ecclesiastical Parish of
St Barnabas, Swanland**
Registered charity no. 1130240

**Annual Report
and
Financial Statements**

For the year ended 31 December 2020

Parochial Church Council of St Barnabas Swanland

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Parochial Church Council of St Barnabas Swanland

Legal and Administrative Details

for the year ended 31 December 2020

Registered Office:

Main Street
Swanland
North Ferriby
East Yorkshire
HU14 3QP

Bankers:

Barclays Bank PLC
Hessle
PO Box 11
Hull
HU1 2JB

HSBC PLC
3-4 Grand Buildings
Jameson Street
Hull
HU1 3JX

Independent Examiner:

Heather Newsham FCA
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

Parochial Church Council of St Barnabas Swanland

Parochial Church Council Report

for the year ended 31 December 2020

The Parochial Church Council (PCC) has pleasure in presenting its Report together with the Financial Statements for the year ended 31 December 2020.

Objectives and Activities

St. Barnabas Parochial Church Council is responsible with the Vicar (Rev Francis Scott) for good governance of the Church. The PCC is also specifically responsible for the maintenance of the Church complex of St Barnabas, Main Street, Swanland, North Ferriby HU14 3QP

During 2020, as was the case for all places of worship, the Church was severely affected by the coronavirus Covid 19 pandemic and the directions of H M Government effectively requiring the closure of the Church complex from March 2020 except on strict terms to ensure social distancing, appropriate hygiene and mask wearing. The requirements for self-isolation for vulnerable people and “stay at home” messaging have inevitably restricted numbers coming to the building. The Church office was also closed, and the work of the Church Secretary and the vicar transferred to home.

So far as was possible, the Church continued to develop its ministry and mission aiming to *Share Christ through Friendship*. When planning activities for the year the PCC is guided by these values: **All** involved (every member ministry), **B**ecoming Disciples, **C**reating community, **D**oing evangelism, **E**ncountering God.

The PCC is committed to enabling as many people as possible to worship at the Church and to become part of the ecclesiastical parish community, but in-person attendance has been very severely restricted during 2020. The Church has taken advantage of technology; initially pre-recorded services were posted to the Church's website, to the Church's Facebook account and then by live streaming through the Church's YouTube station. Over a total of 42 services there were an average of 124 “views” (each view representing a person or household ‘logging in’ for any length of time). Sunday services have been restricted to a shortened version of morning prayer, initially in the church hall but latterly in the Church itself. During the year a short mid-week communion was introduced into the Church, attended by up to 20 people. This has not been broadcast. Use of the Church buildings has been possible within Covid 19 social distancing rules by revised seating, high levels of ventilation, a one-way system through the building, mask wearing, hand cleansing and recording of the names of attenders to comply with the Government's Track and Trace requirements.

Previous Sunday groups for preschool, primary and secondary school children and weekday groups for 11-18's have not been possible in person. Taking advantage of Zoom technology some of these have continued. The PCC are grateful for a core team of committed volunteers who have led these groups.

Achievements and Performance

Church attendance

At the close of the New Church Electoral Roll in October 2020 there were 101 parishioners on the Electoral Roll, 44 of whom are not resident within the parish. This compared to **102** in December 2019. Because of the suspension of regular services, it is not helpful to report average weekly attendance as has previously been reported comparing numbers in October.

Baptismal Vows are important to the Church as a public mark of following Jesus Christ. Unfortunately, over the course of the year it was not practical to host baptism services due to the pandemic so those enquiring have delayed their plans until 2021.

Another membership measuring tool is available through Facebook; there are currently 158 ‘followers’ registered with this web site.

Public Benefit Review of the Year

We recognise the Christian church is the only organisation that exists primarily for the benefit of non-members, so we take mission seriously and aim to use all our resources to maximise public benefit as detailed elsewhere in this Report.

Community

Covid 19 restrictions have required everybody to “stay at home” resulting in widespread loneliness. The Church’s response has been to encourage members to care for neighbours isolated at home, including on a one-to-one basis, forming “bubbles”. With the closure of all but essential shops food shopping on-line became the norm with sharing of deliveries. Technology enabled contact to be maintained with family and friends. The numbers of those in financial distress mushroomed and in response the demand for food banks grew sharply. Members were encouraged to contribute weekly to local collections for the Feed the City foodbank run by Vineyard Church in the City of Hull. These neighbour-based activities became the principal points of contact of the Church with the community.

Due to the Covid 19 restrictions, the following activities of the church have had to be paused where they could not continue on a virtual basis:

- The network of church small groups which provide friendship and pastoral care to their members have not continued in person. Zoom or Teams technology have enabled some to continue.
- Weekly meetings in the church complex such as Coffee Chat and the Chair Exercise group had to pause.
- The fortnightly walking group, ‘the cake walk’, offering the health benefits of exercise and friendship have not been possible.
- Publication of the church magazine has not been possible after the last issue in April 2020, apart from an ‘online’ edition published in November 2020. Normally this had been prepared monthly and has been delivered by church members to homes in the parish.
- The Vicar was not able to take ‘normal’ school assemblies regularly after schools closed in March but has been able to join by ‘zoom’ for the occasional assembly at Swanland Primary school following re-opening.

Buildings

The PCC recognises that to facilitate its work it is important that the Church maintains the fabric of the St. Barnabas Church complex. It has remained substantially unused for most of the year. The PCC is thankful to the Fabric Committee and the volunteers who carry out small time maintenance.

Quinquennial inspection

The Church’s architect, Jonathan Hobson, carried out the regular quinquennial inspection of the premises in October 2019. It prioritised 8 items of repair. 6 of these had safety implications and are now complete. The remaining 2 priority items and 6 less urgent items are all in hand.

Deanery synod

Apart from one meeting in January, due to the pandemic only one other meeting was held, in November (by ‘zoom’) at which the focus was on sharing current experiences, the Diocese’s planned strategy of ‘Living Christ’s story’ and updates from two clergy operating under Bishop’s Mission Orders in Kingswood and Longhill.

Money

St Barnabas Swanland is a non-profit making, charitable organisation, receiving an income from all sources in 2020 of £86,086 (2019 £115,887). We see all financial provision as money for mission. Not only was this money used to pay our office administrator and fund various aspects of church life, but much was given away principally to the Diocese as its Freewill Offering. During 2020 the PCC also awarded grants to three long term mission partners in the UK and abroad.

Financial Review

The activities of the PCC are funded almost entirely through the generosity of church members. Total voluntary income in 2020 was £78,259 (2019 was £103,710). Total receipts in 2020 were £ 86,086 (2019: £115,887). In 2020 total payments were £85,914 (2019: £126,679). The net result for the year was an excess of receipts over expenditure of £172 in 2020 compared to a deficit of £10,792 in 2019. The restrictions on Church attendance have resulted in changes to the patterns of giving, principally with the almost total loss of open plate cash collections. Further there has been a marked loss in regular income as members moved away for a variety of reasons. It is pleasing to report however that there are several new members committed to regular giving by standing order. The Church has taken advantage of the Government's Coronavirus job retention scheme, enabling the church secretary to be retained in post albeit on reduced hours. The CJRS paid to the Church a proportion of the secretary's hours not worked. The gift aid officer (Rena Downing) handed over the task to Jenny Loncaster in late 2020.

The previous year's Report noted that the PCC had agreed that, in order to simplify its accounting procedures, Church members should be encouraged to give to the general fund rather than to restricted funds. Those funds are now largely exhausted, but restricted funds of £5,569 remain. As a result of this policy the year closed with increased reserves of unrestricted funds of £36,145 (2019: £34,871). The reserves policy is to have sufficient in hand to cover unforeseen non-recurrent expenditure that may be necessary. It is aimed to have in hand 2 months expenditure, being about £15,000.

The PCC continues to hold as designated funds £75,562 being the remainder of a legacy received in earlier years and designated by the PCC for the improvement of the entrance to the building, for which faculty and planning permission has been received, under the title of Project Welcome.

Major risks facing the Church

The PCC acknowledges its responsibility to identify, assess and manage the major risks to which it is exposed. The church maintains a health and safety risk assessment and a fire risk assessment. The church reviews its children, young persons and vulnerable adults safeguarding policies in conjunction with the diocesan advisers. Risk assessments were carried out under Covid 19 advice to guide socially distanced distribution of seating, ventilation, and one-way movement into and out of the complex. The PCC acknowledges that financial risks exist due to the age of the church complex and likelihood of major plant failure, such as the hot air heating. Policies are in place to ensure safe handling and recording of cash. The ongoing consequences of Covid-19 in terms of access to and use of the building and the preparedness of members of the congregation to meet again in person remain risks for the foreseeable future.

Administrative information

St Barnabas Church is a multi-purpose building completed in 1992. It is part of the Diocese of York within the Church of England. The correspondence address is St Barnabas Church, Main Street, Swanland, North Ferriby, HU14 3QP. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules) and a charity registered with the Charity Commission, Charity number 1130240.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex Officio members:

- Incumbent: Francis Scott (Chairman)
- Warden: Conrad Bate from APCM 2019 (re-elected at APCM 2020)
- Deanery Synod Rep and Diocesan Synod Rep: Tim Scott

Elected members:

- Rena Downing PCC secretary from APCM 2018 to 12 November 2020
- Beverley Gray from APCM 2018 to 12 November 2020
- Martin O’Neill from APCM 2018
- Richard Hoyes from APCM 2018
- Karen Cowing from APCM 2019
- Graham Dunn: from APCM 2019: Treasurer
- Stephanie Bate: from APCM 2020
- Dafydd Taylor from APCM 2020: Secretary

Co-opted members

- Dafydd Taylor from 14 November 2019 to APCM 2020; secretary from October 2020

Of the 9 PCC elected posts at the 2020 APCM, 3 were unfilled, as were 2 of 3 Deanery Synod posts.

The PCC met by Zoom seven times during the year for regular meetings and one additional meeting on 18 June 2020. At these the PCC received reports and approved recommendations from the following committees: Finance, Fabric, Vicar’s Leadership Team as well as reports from the safeguarding officer and deanery synod rep. The APCM 2020 was held 12 November 2020 by Zoom.

On behalf of the PCC

.....

Rev. Francis R Scott (Chair)

.....

Graham Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Independent Examiner's Report to the Trustees of Parochial Church Council of St Barnabas, Swanland

I report on the accounts for the year ended 31st December 2020 which are set out on pages 7 to 14.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. No other matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Heather Newsham FCA
Chartered Accountant
11 Allanhall Way
Kirk Ella
East Yorkshire
HU10 7QU

20th May 2021

Parochial Church Council of St Barnabas Swanland
Statement of Financial Activities
(incorporating income and expenditure account)
for the year ended 31 December 2020

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds | |
|--|------|----------------------------|--------------------------|--------------------------|----------------|----------------|
| | | | | | 2020 £ | 2019 £ |
| Receipts | 2 | | | | | |
| Voluntary Income | | 77,109 | - | 1,150 | 78,259 | 103,710 |
| Church Activities | | 7,629 | - | - | 7,629 | 11,830 |
| Income from Investments | | 198 | - | - | 198 | 347 |
| Total Receipts | | <u>84,936</u> | <u>-</u> | <u>1,150</u> | <u>86,086</u> | <u>115,887</u> |
| Payments | 3 | | | | | |
| Church Activities | | 83,037 | - | 2,252 | 85,289 | 126,004 |
| Governance costs | | 625 | - | - | 625 | 675 |
| Total Payments | | <u>83,662</u> | <u>-</u> | <u>2,252</u> | <u>85,914</u> | <u>126,679</u> |
| Excess of expenses over receipts | | 1,274 | - | (1,102) | 172 | (10,792) |
| Fund Balance b/f 1st January 2020 | | 34,871 | 75,562 | 6,671 | 117,104 | 127,896 |
| Fund Balance c/f 31st December 2020 | | <u>36,145</u> | <u>75,562</u> | <u>5,569</u> | <u>117,276</u> | <u>117,104</u> |

Parochial Church Council of St Barnabas Swanland

Statement of assets and liabilities

At 31 December 2020

| | Note | 2020 £ | 2019 £ |
|---|------|----------------|----------------|
| Fixed assets | 4 | - | - |
| Current assets | | | |
| Debtors | | 3,242 | 5,462 |
| Short term deposits | | 46,745 | 46,548 |
| Cash at Bank and in hand | | 76,713 | 71,334 |
| | | <u>126,700</u> | <u>123,344</u> |
| Creditors: Amount falling due within one year | 5 | 9,424 | 6,240 |
| NET CURRENT ASSETS | 6 | <u>117,276</u> | <u>117,104</u> |
| NET ASSETS | | <u>117,276</u> | <u>117,104</u> |
| FUNDS | 7 | | |
| Unrestricted | | 36,145 | 34,871 |
| Designated | | 75,562 | 75,562 |
| Restricted | | 5,569 | 6,671 |
| | | <u>117,276</u> | <u>117,104</u> |

Approved by the Parochial Church Council on 7th May 2021

and signed on its behalf by:

Rev F Scott (Chairman)

G Dunn (Treasurer)

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2020

1. Accounting policies

a) Accounting convention

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost using the accruals basis.

b) Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. The accounts include all transactions, assets and liabilities for which the PCC is responsible. They do not include the accounts of Church groups that owe their main affiliation to another body or those that are informal gatherings of Church members.

c) Income Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under covenant is recognised only when received.

Income tax recoverable on covenants or gift aid donations is recognised when the relevant claim is lodged with HMRC.

Grants and legacies to the PCC are accounted for when the PCC is notified of its legal entitlement and the amount due.

Sales from the parish magazine are accounted for gross.

Income from investments

Dividends and interest are accounted for when received.

d) Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2020

e) Fixed assets

Consecrated land and buildings and movable Church furnishings

Consecrated and beneficed property is excluded from the financial statements by virtue of Section 10(2) (a) and (c) the Charities Act 2011.

No value is placed on movable Church furnishings held by the Church wardens on special trust for the PCC and which require a faculty for disposal because the PCC considers this to be inalienable property.

All expenditure incurred during the year on consecrated or beneficed buildings and movable Church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

Other fixtures, fittings and office equipment

All furnishings and equipment are written off when the asset is acquired.

f) Current assets

Amounts owed to the PCC at 31 December 2020 in respect of fees or other income are shown as debtors less provisions for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at banks.

Parochial Church Council of St Barnabas Swanland

Further analysis of Receipts and Payments

for the year ended 31 December 2020

| | Unrestricted | Designated | Restricted | Total Funds | |
|------------------------------|---------------|------------|--------------|---------------|----------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| 2. Incoming resources | | | | | |
| Planned giving | | | | | |
| Regular planned giving * | 60,895 | - | 920 | 61,815 | 71,537 |
| Open Collections | 1,189 | - | - | 1,189 | 4,639 |
| Donations | 1,820 | - | - | 1,820 | 3,558 |
| Appeal | - | - | - | - | 5,910 |
| Tax recoverable ** | 13,205 | - | 230 | 13,435 | 18,066 |
| Legacies | - | - | - | - | - |
| | 77,109 | - | 1,150 | 78,259 | 103,710 |
| Church activities | | | | | |
| Activities and events | 550 | - | - | 550 | 3,816 |
| Parish magazine | 2,051 | - | - | 2,051 | 2,441 |
| Service fees | 424 | - | - | 424 | 589 |
| Church buildings lettings | 1,471 | - | - | 1,471 | 4,984 |
| Government furlough grant | 3,126 | - | - | 3,126 | - |
| Other | 7 | - | - | 7 | - |
| | 7,629 | - | - | 7,629 | 11,830 |
| Income from investments | | | | | |
| Interest | 198 | - | - | 198 | 347 |
| Total receipts | 84,936 | - | 1,150 | 86,086 | 115,887 |

* Regular planned giving by Gift Aid also includes such funds and payroll giving received via agencies which recover income tax and forward the gross amount after deducting an administration fee. It is not practicable to isolate and reallocate the income tax and administration fees.

** Tax recoverable relates to income from regular giving, collections (via GASDS) and donations.

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2020

| | Unrestricted | Designated | Restricted | Total Funds | |
|--|---------------|------------|--------------|---------------|----------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| 3. Resources expended | | | | | |
| Missionary & Charitable giving (Note 8) | 5,000 | - | 1,100 | 6,100 | 10,140 |
| Diocesan Freewill offering | 45,000 | - | - | 45,000 | 55,002 |
| Children & Youth work | | | | | |
| Employment costs | - | - | - | - | - |
| Other costs | - | - | 1,152 | 1,152 | 1,039 |
| Utilities | 3,534 | - | - | 3,534 | 4,478 |
| Insurance | 1,669 | - | - | 1,669 | 1,679 |
| Cleaning | 1,312 | - | - | 1,312 | 2,930 |
| Repairs & maintenance | 11,770 | - | - | 11,770 | 18,047 |
| New Organ | - | - | - | - | 13,394 |
| Parish magazine costs | 2,400 | - | - | 2,400 | 3,692 |
| Events | 42 | - | - | 42 | 2,775 |
| Office staff (Note 3C) | 7,738 | - | - | 7,738 | 7,540 |
| Communication, printing, stationery postage , telephone etc | 2,019 | - | - | 2,019 | 2,418 |
| Bank fees | (40) | - | - | (40) | 382 |
| Other | 2,593 | - | - | 2,593 | 2,488 |
| | | | | - | - |
| | <u>83,037</u> | <u>-</u> | <u>2,252</u> | <u>85,289</u> | <u>126,004</u> |
| Governance costs | 625 | - | - | 625 | 675 |
| | <u>83,662</u> | <u>-</u> | <u>2,252</u> | <u>85,914</u> | <u>126,679</u> |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2020

| c) Employee emoluments | Gross Pay | Social security | 2020 £ | 2019 £ |
|--|--------------|-----------------|--------------|--------------|
| The total remuneration of employee was : | | | | |
| Management and administration - office staff | 7,738 | - | 7,738 | 7,540 |
| | 7,738 | - | 7,738 | 7,540 |

The PCC employed one member of staff in both 2020 and 2019.

d) Members of the PCC and related parties

The Vicar is Chairman of the PCC and as disclosed in note 3a) was reimbursed for travel and subsistence expenses not exceeding amounts permitted by HMRC.

There were no other disclosable transactions in respect of PCC members, persons closely connected with them or other related parties.

e) Governance costs

Included in governance costs (note 3b) is £625 relating to the Independent Examination of the PCC accounts.

4. Fixed assets

The PCC owns freehold property at Main Street, Swanland, which is held by The York Diocesan Board of Finance Limited as custodian trustee, on which is a multi-purpose building which was completed in 1991 and includes the Parish Church, hall, office and other facilities. The historic cost of the site, building, furniture and equipment was in excess of £900,000 and is insured for replacement at £5,600,000.

5.

| Creditors: Amount falling due within one year | 2020 £ | 2019 £ |
|---|--------------|--------------|
| Accruals and deferred income | 4,750 | 3,452 |
| Creditors for goods and services | 4,674 | 2,788 |
| | 9,424 | 6,240 |

6.

Analysis of net assets/(liabilities) by fund

| | Unrestricted Funds | Designated Funds | Restricted Funds | 2020 | 2019 |
|---------------------|-----------------------|---------------------|---------------------|----------------|----------------|
| Current assets | 45,569 | 75,562 | 5,569 | 126,700 | 123,344 |
| Current liabilities | (9,424) | - | - | (9,424) | (6,240) |
| | 36,145 | 75,562 | 5,569 | 117,276 | 117,104 |

Parochial Church Council of St Barnabas Swanland

Notes to the Financial Statements

for the year ended 31 December 2020

| 7. Analysis of Funds | Balance b/f £ | Income £ | Expenditure £ | 2020 £ | 2019 £ |
|------------------------------------|-----------------------|----------------------|----------------------|-----------------------|-----------------------|
| Unrestricted | | | | | |
| General Fund | 34,871 | 84,936 | 83,662 | 36,145 | 34,871 |
| Designated | | | | | |
| Project Welcome | 72,651 | - | - | 72,651 | 72,651 |
| Project East Window | 2,911 | - | - | 2,911 | 2,911 |
| | <u>75,562</u> | <u>-</u> | <u>-</u> | <u>75,562</u> | <u>75,562</u> |
| Restricted | | | | | |
| Youth & children | 5,571 | - | 1,152 | 4,419 | 5,571 |
| Fabric | - | - | - | - | - |
| Hunsley Christian Youth Trust | - | - | - | - | - |
| Partner with Ubuntu Academy | 950 | 975 | 950 | 975 | 950 |
| Swanland Education Africa | 150 | 175 | 150 | 175 | 150 |
| Partner with Africa Inland Mission | - | - | - | - | - |
| Others | - | - | - | - | - |
| | <u>6,671</u> | <u>1,150</u> | <u>2,252</u> | <u>5,569</u> | <u>6,671</u> |
| Total Funds | <u>117,104</u> | <u>86,086</u> | <u>85,914</u> | <u>117,276</u> | <u>117,104</u> |

8. Grants to Missions, Charities and Needy

| | General Funds | Restricted Funds | 2020 £ | General Funds | Restricted Funds | 2019 £ |
|--|------------------|---------------------|--------------|------------------|---------------------|---------------|
| Hunsley Christian Youth Trust | - | - | - | - | 1,250 | 1,250 |
| Partner with Ubuntu Academy | 1,000 | 950 | 1,950 | 1,000 | 2,988 | 3,988 |
| Partner with Trade Right International CIC | 2,000 | - | 2,000 | 2,000 | - | 2,000 |
| Partner with Africa Inland Mission Chad | 2,000 | - | 2,000 | 2,000 | 417 | 2,417 |
| Swanland Education Africa | - | 150 | 150 | - | 165 | 165 |
| The Art (East Hull) | - | - | - | - | - | - |
| Other | - | - | - | 200 | 120 | 320 |
| | <u>5,000</u> | <u>1,100</u> | <u>6,100</u> | <u>5,200</u> | <u>4,940</u> | <u>10,140</u> |