

# Annual Reports 2020 – 2021

Reports submitted as of 17/02/2022

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Bicester Methodist</b>	<b>Church</b>
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**FOR THE YEAR ENDED  
31 August 2021**

<b>Buckingham, Bicester and Brackley</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>3/06</b>
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**Registered Charity - Charity Registration number**

1130238
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If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

Reverend Steve Mann
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**Church Stewards:**

Susan Thurley	
Marlyn Halford	
Valerie Pritchard	
Sarah Crisp	to 02/10/2020
Keva Smith	to January 2021
Stephen Smith	to January 2021

**Treasurer:**

Valerie Pritchard
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## SECTION A

Unrestricted  
FundsRestricted  
FundsTotals this  
yearTotals last  
year

		£	£	£		£
a1	<b>RECEIPTS</b>	<b>Note</b>				
a2	Offerings and Tax recovered	2	53,178		<b>53,178</b>	50,172
a3	Bank and CFB interest and Investment income	3	146		<b>146</b>	751
a4	Lettings	4	4,661		<b>4,661</b>	19,881
a5	Other receipts	5	7,787	1,540	<b>9,327</b>	12,097
a6	<b>TOTAL RECEIPTS</b>		<b>65,772</b>	<b>1,540</b>	<b>67,312 (a7)</b>	<b>82,901</b>

## SECTION B

## b1 PAYMENTS

b2	Circuit Assessment or Share		51,690		<b>51,690</b>	51,288
b3	Donations	6	1,372		<b>1,372</b>	1,372
b4	Repairs and Maintenance	7	3,013	94	<b>3,107</b>	4,371
b5	Utilities (Insurances, water charges, heating & lighting)	8	5,246		<b>5,246</b>	8,065
b6	Youth work and administration	9	6,954	1,440	<b>8,394</b>	10,587
b7	Other payments	10	1,144		<b>1,144</b>	4,439
b8	<b>TOTAL PAYMENTS</b>		<b>69,419</b>	<b>1,534</b>	<b>70,953 (b9)</b>	<b>80,122</b>

## SECTION C

c1 NET RECEIPTS/PAYMENTS  
FOR THE YEAR

Total funds brought forward from last year		112,471	15,272	127,743	(c6)	124,964
Sub total	(c1+c2)	108,824	15,278	124,102		127,743
Transfers and adjustments					(c7)	
TOTAL FUNDS AT END OF YEAR	(c3+c4)	108,824	15,278	124,102	(c8)	127,743

## SECTION D

## FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

(these amounts are not to be included in total receipts/payments figures above)

d		£	£
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations	930	1,817
d3	Offerings/Gifts - passed to external organisations	930	1,817
d4	<b>BALANCE STILL TO BE PAID</b>		
	(d1+d2-d3)		



**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Young Church					395	395
e2 Tuesday Fellowship					2,028	2,028
e3 Wives Club					745	745
e4 Open Doors	67	29	38		116	154
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds	67	29	38		3,284 (e11)	3,322 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	67,312 (a7)	70,953 (b9)	(3,641)	(c7)	127,743 (c6)	124,102 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	67,379	70,982	(3,603)		131,027 (x)	127,424 (y)
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	30	30
f2 Bank Current Account	22,120	28,334
f3 Bank Deposit Account	721	722
f4 Central Finance Board	104,872	95,016
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	127,743 (c6)	124,102 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	3,284 (e11)	3,322 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	131,027 (x)	127,424 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)	1,303	1,303
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities - refundable key deposits	350	350

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)



Name of Church . **Bicester Methodist Church**

No: **1130238**

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... *V. Pritchard* ..... Date 27/2/22

Name and address of treasurer ..... Valerie Pritchard

..... 43 Linden Road, Bicester, Oxon, OX26 6PE

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be\* presented to the meeting of the Church trustees held on 21/10/21....

Signature of the Chair of the meeting ..... *Steve Mann* ..... 3/3/22

Name of the Chair of the meeting ... Revd Steve Mann

## Independent Examiner's Report to the Trustees of the

### Bicester Methodist Church

Charity Number . 1130238

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the BICESTER METHODIST Church for the year ended 31 August 2021 set out on pages 1. to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the

Name of Church . **Bicester Methodist Church**

No: **1130238**

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below\*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

~~the the~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *Dionne A Sherwood*

Name of independent examiner *DIONNE SHERWOOD*

Relevant professional qualification of independent examiner *FCCA*

Name of firm (where appropriate) *AS SMALL BUSINESS HELP LTD.*

Address *CNWC Y CNKUN*

*LLANGÉITHO, TREGARON* Post Code *SY25 6SU*

Date *5 MARCH 2022*

\* delete or circle as appropriate

### **BMC Wives Club**

The Wives Club didn't meet at all during this time.

So nothing to report,

Regards Joan Francis

### **Christian Aid Report**

Unfortunately because of the Covid situation as a Bicester *Churches Committee has been very much restricted in its activities.*

*However throughout the year the churches have supported the ongoing work.*

*We met on 29th March via Zoom to discuss Christian Aid week. We were not able to do a full street collection or collect at the Rail stations. However individual churches did their own thing.*

However i am pleased to report that donations were received from collections at Linden Lodge (£127-80p) Church Collection (£179-99) ,part of Merganser Drive (£88.50p) and close friends and neighbours in Bure Park

For special appeals in May and July cheques were forwarded for £290-and Launton £123.

Donation taken at the 2021 Harvest Festival amounted to £87

Many thanks to all who contributed in any way.

Beryl Mann (Church Rep on Bicester and district CA Committee)

### **Tuesday Fellowship Annual Report Year Ended August 2021.**

There were no meetings during the year so nothing to report.

P Knight  
V Taylor



## **Health and Safety Report 2021 – 2022**

Since taking over as the H&S Officer for the church, it has been a time of recovery from the lockdown and restart. Taking over from John was easy as the legal stuff had all been done, for which I thank him.

We have followed all the guidelines that have been given by the Government and Methodist church and are still requiring all church users to maintain a 2-metre distance and to wear face coverings in church. We are moving into a time when all restrictions will be removed on 1<sup>st</sup> March, as a result we will be reviewing our guidelines for all church users.

We are in a position that all the some of the hall users are not required to use face covering by their organisations so we are suggesting that face coverings are used in public areas when two of the groups may meet. We are leaving it to them to be sensible while in the rooms they are using. We will however continue to wear face covering in church and maintain the social distancing as a guideline but can not enforce it as of 1<sup>st</sup> March

I have met with the electrician who has submitted a report as to the work required, significant but not needing urgent work, so he has submitted an estimate and will be commencing the work on week commencing the 7<sup>th</sup> of March changing some fittings and upgrading the church and the halls to 2022 requirements.

I look forward to the serving the church and take us into a safer future

**Christine Townsend  
Health and Safety Officer**

## **Bicester Methodist Church Pastoral Report**

Since the start of the Corona virus pandemic in early 2020 pastoral care has mainly been maintained via the telephone and email plus zoom links to recorded Services, Bible studies and informal zoom conversations.

One to one telephone chats by Rev Steve Mann, myself and others have been an excellent method of keeping up with each other and has been vital to ensure that members and friends continue to feel included and part of the fellowship/church family.

I have very much enjoyed many long telephone conversations and had very positive responses from members and friends.

**Angela Peters  
Pastoral Secretary**