

20th Walsall (St Margaret's, Great Barr) Scout Group
Trustees' Annual Report – 1st April 2023 – 31st March 2024

Registered Charity Number: 1130225

Registered Address: Great Barr Community Hub

Vicarage Rise

Great Barr

Birmingham

B43 7AQ

Charity trustees for the period who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Richard Cliff	Chair	
Stuart Wise	Treasurer	
Graham Smith	Group Scout Leader	
Claire Doggett	Assistant GSL	
Louise Maher	Secretary	

SECTION B – STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents and Processes

The Group is a trust established under the rules and regulations of the Scout Association.

The Group's Governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Scouts Association Organisational Policy and Rules.

How the Charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustees Selection Methods

The Trustees (cited above) are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. Nominations are taken from the executive body, and then a voting system is enacted.

The Group Executive Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Groups section leaders and parent's representation meeting every month.

This Group Executive Committee exists to support the Group Scout Leader in meeting the following responsibilities:

- The maintenance of Group property, equipment and vehicles;
- The raising of funds and the administration of Group finance;

- The insurance of persons, property and equipment;
- Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Additional Information

The Group is managed by an Executive Committee. Membership of the Executive Committee is made up of the Group Scout Leader, his nominated Group Chair along with an elected Treasurer and Secretary and other elected members. All Leaders are automatically members of the Group Council. The 'Charity Trustees' of the Scout Group are drawn from the Executive Committee.

As trustees of a charity, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission, as appropriate.

- **Policies and procedures adopted for:**
 - a) the induction and training of trustees;
 - b) trustee' consideration of major risks and the systems and procedures to manage them

RISK AND INTERNAL CONTROL

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment.

Following the opening of the headquarters building, known as Great Barr Community Hub, in September 2010, all of the Scout Groups regular meetings were transferred there.

The Hub Management team, responsible for the management and sub-letting of the Hub, have overseen the administration of the building, including the sub-letting to other organisations. (The buildings running costs are financed from this sub-letting.) .

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members

The Group through the capitation fees contributes to the Scout Associations national

accident insurance policy. Risk Assessments are a mandatory requirement in the preparation of all activities.

Reduced income from fund raising

The Group is primarily reliant upon income from subscriptions and rent and endeavours to hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee have looked to raise the value of subscriptions and rent to third parties to increase the income to the group on an ongoing basis.

Reduction or loss of leaders

The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section of the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members

The Group provides activities for all young people aged 4 to 18. The group holds a waiting list for membership of sections, however If there was a reduction in membership in a particular section or the group as whole at the present time, it would not destabilise the group. However it may be necessary to contract, consolidate or close a section. In the worst case scenario the complete closure of the Group.

This is extremely unlikely as there is a waiting list for most sections.

Risk and Internal Control Summary

The group has in place systems of ***internal controls*** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

SECTION C – OBJECTIVES AND ACTIVITIES

Summary of the Objects of the charity set out in its Governing Document

The objectives of the group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

PUBLIC BENEFIT STATEMENT

The 20th Walsall Scout Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

SECTION D – ACHIEVEMENTS AND PERFORMANCE

Summary of the Main Achievements in the Year

The Hub continues to gain strength since the pandemic with a 30% increase in rental income throughout this year. Although this is around 35% below the height of income prior to the pandemic, it indicates a continual upward trajectory from the previous couple of years.

Fundraising efforts have also increased this year with a 200% increase to just under £3,000. Whilst this is some way below the income generated from the bonfire in previous year it has helped to bridge the gap between income and expenditure of the last few years. This is mainly due to the successful craft fayre and the Santa's Sleigh which we hope to continue running into the future.

Once again with an increase in energy bills, utilities have risen. Although the rise is below that of the previous year it is still the main expenditure for the group. All other expenditure remained within the expected range based on previous years.

SECTION E - POLICIES

The Groups policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds.

All funds are held in cash using only mainstream/high street banks i.e. HSBC and Barclays Banks.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature

Full Name - Louise Maher

Position - Secretary

Date Signed -22/05/2024

Signature

Full Name Graham William Smith

Position - GSL

Date Signed -22/05/2024



20th Walsall (St Margaret's Great Barr) Scout Group

Reg Charity No:
1130225

Annual Accounts

Form
CC16a

For the period from

1st April 2023

To

31st March 2024

Section A: Receipts and Payments

Unrestricted
funds
to the nearest £

Restricted funds
to the nearest £

Endowment
funds
to the nearest £

Total funds
to the nearest £

Last year
to the nearest £

Receipts

Bank Interest	-	-	-	-	-
Bonfire	-	-	-	-	-
Donation	41	-	-	41	38
Events	4,026	-	-	4,026	7,527
Events - Beavers	-	-	-	-	405
Events - Cubs	975	-	-	975	770
Events - Explorers	145	-	-	145	1,702
Events - Scouts	1,297	-	-	1,297	444
Events - Squirrels	277	-	-	277	390
Fundraising	2,907	-	-	2,907	1,149
Gift Aid	3,128	-	-	3,128	-
Membership Fees	14,920	-	-	14,920	9,885
Minibus	1,066	-	-	1,066	393
Refund	-	-	-	-	1,000
Rent	13,587	-	-	13,587	10,118
Sub total	42,369	-	-	42,369	33,820

Payments

Activity Equipment	70	-	-	70	31
Admin	589	-	-	589	832
Badges	516	-	-	516	2,537
Bank Fees	708	-	-	708	692
Camping Equipment	104	-	-	104	187
Donation	28	-	-	28	3,150
Events	9,060	-	-	9,060	12,405
Events - Beavers	-	-	-	-	-
Events - Cubs	536	-	-	536	570
Events - Explorers	-	-	-	-	2,768
Events - Network	-	-	-	-	-
Events - Scouts	853	-	-	853	521
Events - Squirrels	253	-	-	253	224
Insurance	-	-	-	-	4,380
Meetings	-	-	-	-	17
Meetings - Beavers	29	-	-	29	97
Meetings - Cubs	10	-	-	10	57
Meetings - Explorers	179	-	-	179	296
Meetings - Scouts	43	-	-	43	184
Meetings - Squirrels	38	-	-	38	124
Membership Costs	4,514	-	-	4,514	6,704
Minibus	3,021	-	-	3,021	3,887
Rent refund	-	-	-	-	250
Utilities	18,008	-	-	18,008	15,827
Venue Maintenance	1,294	-	-	1,294	7,739
Sub total	39,853	-	-	39,853	63,480

A4 Asset and investment purchases, (see table)

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-

Total payments 39,853 - - 39,853 63,480

Net of receipts/(payments) 2,516 - - 2,516 - 29,660

A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,829	-	-	13,829	43,489
Cash funds this year end	16,346	-	-	16,346	13,829

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Group Account	16,346	-	-
		-	-	-
		-	-	-
	Total cash funds	16,346	-	-
(agree balances with receipts and payments account(s))		OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land & Buildings	Group	-	600,000
	Motor Vehicles (15% Reducing Balance)	Group	-	10,200
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

The Twentieth Walsall (St. Margarets Great Barr) Scout Group Registered
Charity
No 1130225

To whom it may concern

My name is David Young F.C.A. and I am a retired Chartered Accountant

I reside at 29 Chapel Lane Great Barr Birmingham B43 7BD

I have been approached by the Group to approve the Accounts for the
year 1st April 2023 to 31st March 2024.

Cash funds at the end of the year adds to £16345 not £16346

Previous years cash funds were £13921.75 not £13829 as shown

Membership fees show a notable increase of 50.9% from £9885 to
£14920 yet membership costs have fallen from £6704 to £4504

Income from various events exceed costs in all cases

Why is no cost shown for Insurance (£4380 previous year)
If it was paid late, it should be shown as a payment and
included in liabilities

The written down value of the vehicle was £12600 last year
and should be shown as £10710 not £10200 as shown

Land and buildings remain at £600000

I therefore approve the Accounts subject to the above
comments

Yours sincerely



David Eric Young FCA

21.10.2024