

The Parish of St Mildred Tenterden Annual Report 2021

(Registered Charity 1130113)

Aim and Purpose

The Parochial Church Council of St Mildred Tenterden, has the responsibility of co-operating with the Incumbent, the Reverend Canon Lindsay Hammond, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social, and ecumenical.

The PCC is also responsible for the maintenance of the two church halls in Church Road, Tenterden.

Objectives and Activities

The PCC is part of the Church of England, and its objectives are contained in the PCC Powers Measure. We are committed to enable as many people as possible to become part of the Christian community at St Mildred's. The PCC maintains an overview of worship throughout the parish and tries to adapt and evolve services to involve as many people as possible. Our services and worship put faith into practice through prayer, reading of scripture, music, and sacrament.

We are part of the Diocese of Canterbury, the Deanery of Romney and Tenterden and the Tenterden, Rother and Oxney Benefice.

To facilitate our aims and objectives it is vital that we maintain the fabric of the church building and halls. Plans continue to be formulated to enable the premises to cater for wider public needs. Maintenance of the 800-year-old building is a constant task and further reordering (Transformation) and remedial works are planned.

Achievement and Performance

Worship, Prayer and Pastoral Care.

Church services, both formal and informal, provide a wide range of styles of worship. However the second year of the Coronavirus Pandemic and consequent lockdowns and restrictions meant the church building had to be closed for some of the year. The live streaming facility installed in 2020 was invaluable in providing services during closure and for reaching those who were unable to attend in person or felt vulnerable in meeting with others. Weddings were postponed and funerals restricted by regulation. The ability to live stream has proven to be a blessing to those unable to attend funerals. In some cases, several hundred people have been able to participate in the service from home. Communications continued to be enhanced by a daily email (+hand delivered hard copies) providing contact and support to members of the congregation and the wider community. Personal contact provided pastoral care through testing times and practical support was delivered through food bank donations and financial help for school meals. Weekly acts of collective worship are now held for the local primary school, and where possible, children have come to the church to mark significant moments in the school year.

All are welcome to attend our services. At present there are 203 parishioners on the Electoral Roll. The normal Sunday attendance in 2019 was around 150 adults and children with larger numbers at festivals. However during 2020 the impact of Covid meant attendance in person varied from nil to a little over 100 dependent upon Government and church guidance during 2021. The introduction of online services enabled many more to participate from home.

Numbers at Christmas were limited by the guidelines with a total of 137 attending in person a number of services. Many more attended online.

In addition to the regular services, we welcome those who wish to celebrate important events in life. During the year 4 baptisms, 4 marriages were held at St Mildred's, and 51 funerals were held, either at the church or at the crematorium. Baptisms and weddings were much reduced due to Covid.

Missionary and ecumenical work.

The pandemic limited the work of the part time Outreach and Children's Minister who completed her term of employment at the end of the year.

The retirement of two part time clergy and the move of another from within the Benefice of 9 churches, which St Mildred's is part of, has required considerable reorganisation of resources particularly for services. The Team Rector and Curate (subsequently appointed Team Vicar in 2022) have worked tirelessly with lay members of the 9 churches and with the help of a number of retired clergy and readers to deliver the changes and provide a smooth transition.

Deanery Synod.

Two members of the PCC represent St Mildred's on the Romney and Tenterden Deanery Synod and the Synod of the Diocese of Canterbury, thus linking us firmly with the wider church.

Outward Giving.

We regard outward giving as a practical demonstration of faith. Our policy is to give 11% of the previous year's offertories. This is distributed to 10 organisations for a five-year term to enable them to plan for the longer term. These include local organisations for the elderly and homeless, counselling services, national and international relief, and mission agencies (including an Aids village in Zimbabwe). The total sum sent in 2021 was £14600. Other funds were received for local charities including the food bank, Christmas Cheer which supports financially challenged families and Fegans who provide counselling to children and support for parents - £18771 was paid out during the year.

Ecumenical Relationships.

St Mildred's is a member of Churches together in Tenterden, the forum that coordinates the activities of Christian churches in the town.

Building Upkeep & Development.

St Mildred's dates back over 800 years and requires regular maintenance. There is a planned programme of refurbishment in place for the next 5 years which will be carried out subject to funding being available. The next major task being replacement of the shingles on the roof at a cost of around £90 -£120K.

Proposals for the Transformation of the church continue to be developed. This aims to provide a building to meet the 21st century needs of the church and community. The first phase to replace pews with chairs and for the redecoration of the inside of the building was completed by Easter 2021. We are grateful for a generous donation to help fund this phase and for Ashford Borough Council's encouragement and financial support. Hopefully, work on subsequent phases will begin in 2023/24.

Financial Review.

Total receipts of unrestricted funds amounted to £205000 including a one off receipt of £29994 from the transfer of land to the Town Council. Restricted receipts of £150009 materially related to the Transformation Project but also included donations received for the foodbank, Christmas Cheer, Fegans etc.

Payments included Diocesan Parish Share of £84092 which provides clergy training, stipends and pensions. The sum is based broadly on the size of the congregation, thus as St Mildred's has a sizeable congregation makes a proportionate contribution. Building maintenance and improvement work amounted to £4885 with a further £128007 paid out on the Transformation Project in the year.

The net result for the year was an increase of £40781 in general funds and a reduction £15466 in restricted funds. This resulted in an increase in General funds and Other Reserves to £173414 at the year end before allocating £40000 for future roof repairs, £2000 for future redecoration and a £20000 contribution to the Transformation Project. The agreed reserve policy is to maintain a minimum of 6 months general expenditure. The balance of £108687 in general reserves represents around 8 months.

Employment.

St Mildred's employs a part time administrator, an organist and a director of music. Minimum wage legislation is observed and exceeded.

Structure Governance and Management.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mildred's the PCC consists of the incumbent, churchwardens, deanery synod representatives, licensed ministers, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend services and members of the congregation are encouraged to register on the Electoral roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance of the parish including how the funds of the PCC are spent.

The full PCC meets four times a year with an average attendance of over 80%. Given its wide range of responsibilities the PCC has a number of teams which deal with particular aspects of parish life. Teams include Worship, Mission and Ministry, Buildings, and Finance. These report to the full PCC where their deliberations are discussed, recommendations reviewed, and approval sought where required. Safeguarding, Health and Safety, and Financial Reports are standard agenda items.

Administrative Information.

St Mildred's Church is situated in the Centre of Tenterden and is part of the diocese of Canterbury within the Church of England. The correspondence address is: The Vicarage, Church Road, Tenterden, Kent TN30 6AT. PCC members who have served during 2021 are:

Incumbent:- The Reverend Canon Lindsay Hammond, **Assistant Curate:** Jeanette Kennett all year

Churchwardens: Chris Brown and Caroline Salmon (from May) Chris Cheesman (up to May)

PCC Members who served all year:

Nick Hudd, Neil de Villiers, Robin Lovell, Pat Curtis, Steve Curtis, Mary Monckton
Heinrich Richheimer, Rob Easto, Chris Northen.

Members who served until the Annual Meeting in May:

Karen Edgar, Terry Norrington. Helen Whitehead, Gail Clarkson, Caroline Salmon

Members who served from the Annual Meeting in May

Shirley Docker, Katie Ray, Chris Cheesman



Rev Canon Lindsay Hammond

12/10/2022

St Mildred's Tenterden

Registered Charity 1130113

Financial Statements for Year Ended 31/12/21

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Receipts					
Voluntary Receipts					
Regular Giving					
Planned Giving		107294		107294	111498
Collections etc.		12655		12655	11919
Tax Recovered		27495		27495	28802
Total		147444		147444	152219
Other voluntary receipts	5a	15201	137253	152454	233477
Fund generating activities	5b	8968	0	8968	11520
Receipts from church activities	5c	3168	12756	15924	20983
Other Income	5d	30219	0	30219	240
Total		205000	150009	355009	418439
Payments					
Church Activities					
Diocesan Parish Share		84092		84092	82985
Other Payments	5e	80127	165475	245602	223149
Total		164219	165475	329694	306134
Excess Receipts over Payments		40781	-15466	25315	112305
Bank Accounts 1/01/21		67906	200166	268072	155766
Bank Accounts 31/12/21		108687	184700	293387	268071
Statement of Assets & Liabilities					
Cash Funds					
Bank		108687	178157	286844	264507
Hall Bank Account			6543	6543	3564
Total		108687	184700	293387	268071
Other Assets					
CBF Investment	2			21106	19716
Church Hall	3			59624	59624

Notes on Financial Statements

1. Prepared on Receipts and Payments basis under Church Accounting Regs
2. CBF investment relates to the Hukin's Bequest for Church Fabric
3. Hall on 999 year lease from 27/02/1995
4. Reserves Policy is to retain a minimum of 6 months general expenses in reserves.
Currently they Stand at approximately 8 months of projected 2022 spend.
5. Receipts & Payments Analysis

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
(a) Other voluntary receipts				
Legacies				0
Donations	13362		13362	64746
Choir		2000	2000	
For Foodbank		3310	3310	
For Christmas Cheer		12039	12039	
For Fegans		7315	7315	
Reordering (Transformation)		103934	103934	168731
Live Streaming		520	520	
Other	1839	8135	9974	
Total	15201	137253	152454	233477
(b) Fund generating activities				
Bookstall	866		866	1300
Magazine	3755		3755	3990
Sundry Events	4347		4347	6230
Total	8968	0	8968	11520
(c) Receipts from church activities				
Fees	3168		3168	3810
Hall Hire		12756	12756	17173
Total	3168	12756	15924	20983
(d) Investment & Other Income				
Interest	9		9	29
CBF Dividend	216		216	211
Contribution from sale of land	29994		29994	
Total	30219	0	30219	240
(e) Church Activities Payments				
Charitable Giving	14600		14600	20665
Other Charitable Giving				17310
For Foodbank		3510	3510	
Choir		700		
For Christmas Cheer		12770	12770	
For Fegans		2491	2491	
Mission & Ministry	4542		4542	
Church Expenses	36419		36419	33718
Building Repairs	4885		4885	17843
Reordering (Transformation)		128007	128007	97695
Hall Expenses		9777	9777	17099
Bookstall	0		0	0
Magazine	5703		5703	5584
Youth	7240	216	7456	7140
Administration	5616		5616	5900
Live Streaming		5234	5234	
Deposits Paid		1750	1750	
Other	1122	1020	2142	195
Total	80127	165475	245602	223149

6. Funds collected and held in the bank account on behalf of other recipients are included in the Movement of Funds statement for the first time.

	1 st Jan 2021	Receipts	Payments	Transfers	31 st Dec 2021
Movement of Funds					
Choir Fund	184	2000	700		1484
Vicar	140				140
Youth	4684		216		4468
Reordering (Transformation)	115734	103934	128007	20000	111661
Foodbank	2447	3310	3510		2247
Christmas Cheer	3199	12039	12770		2468
Live Streaming	5487	520	5234		773
Fegans		7315	2491		4824
Redecoration Fund				2000	2000
Roof Repair Fund				40000	40000
Other Charity Receipts		8135	1020	2727	9842
Deposits Paid			1750		-1750
Hall	3564	12756	9777		6543
Total	135439	150009	165475	64727	184700

Movement of General Reserves

Opening Balances 1/01/21	
General Account	67906
Other Reserves	64727
Total	132633

Increase in General Reserves in Year **40781**

Transfers to

Restricted Funds	-2727
Reordering (Transformation)	-20000
Redecoration Fund	-2000
Roof Repair Fund	-40000

Closing Balance **108687**

Total Cash Funds at 31/12/21 **293387**

Invested Funds at 31/12/21

Hukin's Bequest & Vicarage Upkeep	Restricted	Note 2	Market Price	21106
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Independent Examiner's Report to St Mildred's PCC Tenterden

This report on the financial statements of the PCC for the year ended 31 December 2021 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the regulations") and s.43 of the Charities Act 1993 ("the Act").

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43 of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

My examination was carried out in accordance with the General directions given by the Charity Commission under s.43(7)(b) of the Act and to be found in the Church guidance 2006 edition. That examination includes a review of accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kevin Hayman FCA

3rd May 2022