



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	01	2020	To	31	12	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Michael Warne			Committee
2	Mervyn James Osborne		Until 28 October (died)	Committee
3	Mrs Ann Brown	Engagements Secretary		Committee
4	Brian John Hogan	Chairman		Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information) N/A

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Members' Club
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To maintain and improve the education of the public through the promotion and practice of brass band music and any other charitable purposes determined by the committee.

Playing concerts and paid engagements and other functions in the area. Tuition of juniors and other learners in brass and percussion. The trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

The band is run by volunteers and only the musical director receives a small honorarium. No grants or investments are normally made.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- 1.) Playing at numerous functions and engagements.
- 2.) Tuition of learners as well as more senior players.
- 3.) Provision of lunches once a week for mainly elderly and/or impecunious patrons.

Section E

Financial review

Brief statement of the charity's policy on reserves

The band has no significant reserves as it normally pays its debts as they become due and runs no overdraft. However, its instruments and other equipment are insured for over £150k on a new for old basis so could provide security if necessary.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fees for engagements, bucket collections, grants and donations, fund raising functions and profit from weekly lunches.

Section F

Other optional information

The band's activities were curtailed by Covid-19. Lunches in the bandroom were suspended in mid March before the first lockdown and no summer engagements were taken because of uncertainty about whether they could be fulfilled and difficulty in practising in the bandroom because of social distancing. A short period between the second lockdown in November and Christmas allowed the band to play some Christmas carols in the town. Practices continued twice a week via Zoom despite the synchronisation difficulties caused by players having different broadband speeds.

A lack of income from paid engagements and summer collections was compensated for by a government grant of £10,000. Additional grants were obtained to pay for a new bandroom roof and ceiling.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Michael Warne

Full name(s)

Thomas Michael Warne

Position (eg Secretary, Chair, etc)

Vice-President

Date

23 March 2021

Launceston Town Band
Trustees Report and Accounts

31st December 2020

Charity Registration Number: 1130107

M. J. Wainwright
M. J. Wainwright

J. J. Wainwright
J. J. Wainwright

Launceston Town Band

Statement of Assets and Liabilities as at 31st December 2020
Charity number 1130107

			Total	
	Unrestricted Fund £	Restricted Fund £	Year ended 31/12/2020 £	Year ended 31/12/2019 £
Current Assets				
Cash at Bank and In Hand	<u>27,834</u>	<u>-</u>	<u>27,834</u>	<u>16,328</u>

Approved by the Board of Trustees on 23.3.21 and signed on their behalf by:

Mr T M Warne Mr T M Warne

S. manzi Mrs S L Manzi

Launceston Town Band

Statement of Financial Activities for the Year Ended 31st December 2020

	Notes	Unrestricted Fund £	Restricted Fund £	Year ended 31/12/2020 £	Year ended 31/12/2019 £
Income					
Grants & donations	5	15,408	6,000	21,408	2,924
Fundraising functions (net of costs)		373	-	373	1,561
Bucket collections		614	-	614	2,089
Paid engagements		260	-	260	1,374
Lunches		805	-	805	2,572
Transfers from Supporters' Club		1,626	-	1,626	1,000
Learners' subscriptions		25	-	25	402
Social functions and awards evening		373	-	373	596
Electricity rebate		60	-	60	-
Gift aid & bucket collections tax refund		849	-	849	836
Miscellaneous		-	-	-	56
Interest		4	-	4	10
Total Income		20,397	6,000	26,397	13,420
Expenditure					
Hire of venues, coaches etc		-	-	-	510
Music		170	-	170	594
Instruments & repairs		-	-	-	479
MD fees		3,960	-	3,960	3,960
Subscriptions, fees & PRS		8	-	8	558
Printing, stationery, advertising & website		115	-	115	513
Heating & lighting		950	-	950	1,423
Rent & rates		-	-	-	50
Bandroom repairs & improvements		580	6,420	7,000	75
Insurance		1,254	-	1,254	1,254
Social events & awards evening		1,216	-	1,216	669
Sundries		218	-	218	496
Total Expenditure		8,471	6,420	14,891	10,581
Net Movement in Funds		11,926	(420)	11,506	2,839
Reconciliation of funds:					
Total funds brought forward		15,908	420	16,328	13,489
Total funds carried forward	11	27,834	-	27,834	16,328

Launceston Town Band

Notes to the Accounts For the year ended 31st December 2020

1 Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Charities SORP March 2018 (FRS102 with Update Bulletin 1 and Update Bulletin 2) and the Charities Act 2011. They are prepared on a receipts and payments basis.

The charity constitutes a public benefit entity as defined by FRS 102.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There is a healthy cash balance, therefore it is considered that the charity will be able to continue for the foreseeable future.

Incoming Resources

All income is included in the SOFA gross of any expenditure, unless specified. The income is recognised into the accounts when it is received into the Charity bank account. No income resources are deferred.

Resources Expended

All resources expended are included in the SOFA gross of any income. All resources are allocated between funds on an actual basis where possible. If such allocation is not possible the resources expended are allocated at the Trustees discretion.

Donations and legacies

Donations and legacies are recognised in the accounts when they are received by the Treasurer.

Grants

Grants are recognised in the accounts when they are received by the Treasurer.

Legal and Administrative

Legal Form: Unincorporated charity, registered in England.

Principal Address of The Band Room
Bounsalls Lane
Launceston
Cornwall
PL15 9AB

2 Unrestricted Fund

The general fund is to be used for the objects of the charity. It has arisen through general fundraising activities. The balance as at 31st December 2020 is £27,921 (2019: £15,908).

3 Restricted Fund

The restricted fund represents grants received for refurbishment of the band room. In the year, the full balance was utilised on replacing the bandroom roof and ceiling.

4 Investment Income

	2020	2019
	£4	£10
Interest received		

5 Grants and Donations

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Cornwall Council	10,000	-	10,000	288
Launceston Town Council	-	-	-	420
Rotary Club	100	-	100	-
Steve Hoskin Construction	-	1,000	1,000	-
Persimmon Charity	-	1,000	1,000	-
Lottery Grants	-	4,000	4,000	-
Donations	5,308	-	5,308	2,216
	<u>15,408</u>	<u>6,000</u>	<u>21,408</u>	<u>2,924</u>

6 Taxation

Launceston Town Band is a Registered Charity and the results of its normal activities are not liable to Corporation Tax.

7 Trustees Remuneration and Expenses

The Trustees received no remuneration nor expenses during the year.

8 Donated Goods and Volunteers

The charity receives a lot of help from its supporters, who give their time freely. No entries have been made in the financial statements to reflect this as the amount cannot be quantified.

9 Independent Examiners Fees

The accounts are examined by Hodgsons Chartered Accountants at no cost to the Charity. The service provided would usually cost £400.

10 Related Party Transactions

There have been no related party transactions in the period that require disclosure.

11 Reconciliation of Movement on the General and Restricted Funds

2020	Balance b/fwd	Income	Expenses	Balance c/fwd
Unrestricted Fund	15,908	20,397	8,471	27,834
Restricted	420	6,000	6,420	-
	<u>£16,328</u>	<u>£26,397</u>	<u>£14,891</u>	<u>£27,834</u>

2019	Balance b/fwd	Income	Expenses	Balance c/fwd
Unrestricted Fund	13,489	12,712	10,293	15,908
Restricted	-	708	288	420
	<u>£13,489</u>	<u>£13,420</u>	<u>£10,581</u>	<u>£16,328</u>

Independent Examiners Report
to the Trustees of Launceston Town Band

I report on the accounts of the charity for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the Charities Act 2011,
- * to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in, any material respect, the requirements:
 - * to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Stevenson FCA
Hodgsons
Chartered Accountants and Registered Auditors
12 Southgate Street
Launceston
Cornwall PL15 9DP

Date: 12.04.2021

Launceston Town Band
Trustees Report and Accounts

31st December 2020

Charity Registration Number: 1130107

M. J. Wainwright
M. J. Wainwright

J. J. Wainwright
J. J. Wainwright

Launceston Town Band

Statement of Assets and Liabilities as at 31st December 2020
Charity number 1130107

			Total	
	Unrestricted Fund £	Restricted Fund £	Year ended 31/12/2020 £	Year ended 31/12/2019 £
Current Assets				
Cash at Bank and In Hand	<u>27,834</u>	<u>-</u>	<u>27,834</u>	<u>16,328</u>

Approved by the Board of Trustees on 23.3.21 and signed on their behalf by:

Mr T M Warne Mr T M Warne

S. manzi Mrs S L Manzi

Launceston Town Band

Statement of Financial Activities for the Year Ended 31st December 2020

	Notes	Unrestricted Fund £	Restricted Fund £	Year ended 31/12/2020 £	Year ended 31/12/2019 £
Income					
Grants & donations	5	15,408	6,000	21,408	2,924
Fundraising functions (net of costs)		373	-	373	1,561
Bucket collections		614	-	614	2,089
Paid engagements		260	-	260	1,374
Lunches		805	-	805	2,572
Transfers from Supporters' Club		1,626	-	1,626	1,000
Learners' subscriptions		25	-	25	402
Social functions and awards evening		373	-	373	596
Electricity rebate		60	-	60	-
Gift aid & bucket collections tax refund		849	-	849	836
Miscellaneous		-	-	-	56
Interest		4	-	4	10
Total Income		20,397	6,000	26,397	13,420
Expenditure					
Hire of venues, coaches etc		-	-	-	510
Music		170	-	170	594
Instruments & repairs		-	-	-	479
MD fees		3,960	-	3,960	3,960
Subscriptions, fees & PRS		8	-	8	558
Printing, stationery, advertising & website		115	-	115	513
Heating & lighting		950	-	950	1,423
Rent & rates		-	-	-	50
Bandroom repairs & improvements		580	6,420	7,000	75
Insurance		1,254	-	1,254	1,254
Social events & awards evening		1,216	-	1,216	669
Sundries		218	-	218	496
Total Expenditure		8,471	6,420	14,891	10,581
Net Movement in Funds		11,926	(420)	11,506	2,839
Reconciliation of funds:					
Total funds brought forward		15,908	420	16,328	13,489
Total funds carried forward	11	27,834	-	27,834	16,328

Launceston Town Band

Notes to the Accounts For the year ended 31st December 2020

1 Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention. The accounts have been prepared in accordance with the Charities SORP March 2018 (FRS102 with Update Bulletin 1 and Update Bulletin 2) and the Charities Act 2011. They are prepared on a receipts and payments basis.

The charity constitutes a public benefit entity as defined by FRS 102.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There is a healthy cash balance, therefore it is considered that the charity will be able to continue for the foreseeable future.

Incoming Resources

All income is included in the SOFA gross of any expenditure, unless specified. The income is recognised into the accounts when it is received into the Charity bank account. No income resources are deferred.

Resources Expended

All resources expended are included in the SOFA gross of any income. All resources are allocated between funds on an actual basis where possible. If such allocation is not possible the resources expended are allocated at the Trustees discretion.

Donations and legacies

Donations and legacies are recognised in the accounts when they are received by the Treasurer.

Grants

Grants are recognised in the accounts when they are received by the Treasurer.

Legal and Administrative

Legal Form: Unincorporated charity, registered in England.

Principal Address of The Band Room
Bounsalls Lane
Launceston
Cornwall
PL15 9AB

2 Unrestricted Fund

The general fund is to be used for the objects of the charity. It has arisen through general fundraising activities. The balance as at 31st December 2020 is £27,921 (2019: £15,908).

3 Restricted Fund

The restricted fund represents grants received for refurbishment of the band room. In the year, the full balance was utilised on replacing the bandroom roof and ceiling.

4 Investment Income

	2020	2019
	£4	£10
Interest received		

5 Grants and Donations

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Cornwall Council	10,000	-	10,000	288
Launceston Town Council	-	-	-	420
Rotary Club	100	-	100	-
Steve Hoskin Construction	-	1,000	1,000	-
Persimmon Charity	-	1,000	1,000	-
Lottery Grants	-	4,000	4,000	-
Donations	5,308	-	5,308	2,216
	<u>15,408</u>	<u>6,000</u>	<u>21,408</u>	<u>2,924</u>

6 Taxation

Launceston Town Band is a Registered Charity and the results of its normal activities are not liable to Corporation Tax.

7 Trustees Remuneration and Expenses

The Trustees received no remuneration nor expenses during the year.

8 Donated Goods and Volunteers

The charity receives a lot of help from its supporters, who give their time freely. No entries have been made in the financial statements to reflect this as the amount cannot be quantified.

9 Independent Examiners Fees

The accounts are examined by Hodgsons Chartered Accountants at no cost to the Charity. The service provided would usually cost £400.

10 Related Party Transactions

There have been no related party transactions in the period that require disclosure.

11 Reconciliation of Movement on the General and Restricted Funds

2020	Balance b/fwd	Income	Expenses	Balance c/fwd
Unrestricted Fund	15,908	20,397	8,471	27,834
Restricted	420	6,000	6,420	-
	<u>£16,328</u>	<u>£26,397</u>	<u>£14,891</u>	<u>£27,834</u>

2019	Balance b/fwd	Income	Expenses	Balance c/fwd
Unrestricted Fund	13,489	12,712	10,293	15,908
Restricted	-	708	288	420
	<u>£13,489</u>	<u>£13,420</u>	<u>£10,581</u>	<u>£16,328</u>

Independent Examiners Report
to the Trustees of Launceston Town Band

I report on the accounts of the charity for the year ended 31st December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the Charities Act 2011,
- * to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in, any material respect, the requirements:
 - * to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Stevenson FCA
Hodgsons
Chartered Accountants and Registered Auditors
12 Southgate Street
Launceston
Cornwall PL15 9DP

Date: 12.04.2021