

REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales · Charity number 1130103

Details

Status	Registered
Legal form	Previously excepted
Registered	2009-06-11
Register	View on the Charity Commission register

Contact

Address	Reigate Park Church Park Lane East Reigate RH2 8BD
Phone	01737 249766
Email	office@reigateparkchurch.org
Website	www.reigateparkchurch.org

Activities

Objects: The object of the Charity is the advancement of the Christian faith for the benefit of the public in accordance with the Scheme of Union of the United Reformed Church.

Activities: Providing activities to advance the Christian Religion through acts of worship, fellowship group and outreach to the local community. Providing facilities for all these activities for the whole range of people from very young to the more mature adult.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£167,387	£186,359	-	-
2023-12-31	£185,167	£155,485	-	-
2022-12-31	£138,315	£140,323	-	-
2021-12-31	£138,315	£140,323	-	-
2020-12-31	£120,795	£143,937	-	-

Trustees

Name	Role	Appointed
Charles Ellwood Downman		2024-01-01
Christina Papworth		2024-01-01
David John Mercer		2022-01-01
Hannah Robertson		2023-01-01
Helen Louise Conway		2020-01-01
Jane Fowler		2025-01-01
Judith Vivien Fowler		2024-01-01
Paula Sowton		2022-01-01
Rev Susan Ann Knight		2015-01-01
Wendy Jane Hopkins		2022-01-01

REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales - Charity number 1130103

Accounts



ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED

31.12.2024

REIGATE PARK UNITED REFORMED CHURCH

CHARITY REGISTRATION NUMBER: 1130103

REIGATE PARK UNITED REFORMED CHURCH CHARITY REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st DECEMBER 2024

INTRODUCTION

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Reigate Park seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement which states:

*Travelling together with Jesus in faith, hope and love.
Reaching out with God's care and love for all.*

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Elders' Meeting believes that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Reigate Park United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church. This is determined by the General Assembly of the United Reformed Church and supplemented by the constitution of Reigate Park United Reformed Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 17th March 2009. The Church Meeting consists of those persons who have been admitted to the full privileges and responsibilities of membership of the United Reformed Church and whose names are included on the membership roll of such local Church. The Church Meeting has the ultimate authority on the life and work of the Church. The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the Manse, provide advice and recommendations to the Church Meeting whilst fulfilling their responsibilities as Trustees. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as Elders. Up to 12 members of Reigate Park Church can be nominated and elected at Church meeting by the members of Reigate Park Church to serve as Elders. Elders serve for 3 years, retire by rotation and are eligible for re-election. There is normally a limit of two consecutive periods of 3 years of service. The Elders Meeting met 11 times during the year, to oversee our pastoral responsibility and continued smooth running of the church. The Elders are assisted in the administration of the Church and its property by committees established for: Finance,

Premises and Management, Social and Fundraising and the Worship Planning Group and Media Group.

These committees report to Elders and Church Meeting at least annually. The Church was without a full time Minister until September 2024 but continues to pay into the URC central Ministry and Mission Fund. We formed a joint Pastorate (North Downs Surrey) with Banstead, Dorking and Redhill URCs in 2023 and a new Minister, Revd. Siobhan Antoniou was Ordained to work in all four churches on 7 September 2024. We have a Local Church Leader, Mrs Susan Knight (unpaid) and employed three part time members of staff, the Church Administrator, Church & Community Manager and Caretaker. A contractor was used for cleaning for the year.

The Church building and the Manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties. The Manse was rented out for part of 2024 but has been significantly refurbished and the new Minister is now living there. .

ADMINISTRATIVE INFORMATION

Reigate Park United Reformed Church Charity is a local church of the United Reformed Church in Great Britain and is a member church of Southern Synod of the Church. It was registered on 11th June 2009 as Charity Number 1130103.

Reigate Park Church is situated at Park Lane East, Reigate, Surrey, RH2 8BD. Tel: 01737 249766, email office@reigateparkchurch.org. The Church Office is normally open Monday – Friday 9 am – 1 pm.

TRUSTEES

Those who served during 2024 were:

Helen Conway	Hannah Robertson	Lynne Skinner
Susan Knight	David Mercer	Richard Garlick
Tina Papworth	Charles Downman	Paula Sowton
Judy Fowler	Wendy Hopkins	

The members of the Elders' Meeting for the time being are recognised as the charity trustees.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees receive advice and training on all matters necessary to enable them to perform their duties. The Trustees are aware of their responsibilities for assessing and managing the risks faced by the church and continue to implement plans to mitigate those risks. The principal risks to the finances and continuity of the church are the church buildings. This is addressed by a regular programme of maintenance and improvement.

INDEPENDENT EXAMINER

The Independent Examiner is Mr Keith Halstead MA (Oxon) FCA 60 Woodcote Hurst, Epsom Surrey KT18 7DT.

The Church building and the manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

FINANCIAL REVIEW

Details of the Church's Income and Expenditure and its assets at the year-end are given in the Financial Statements for the Year. In 2024 there was a deficit of £18,972 (2023 – surplus of £29,682). Although legacies of £39,000 were received, expenditure rose due to the following reasons:

- a) Donations reduced to £4,365 as opposed to 2023 donations of £29,269 which had included a large donation of £25,000.
- b) A Designated Fund was set up in 2023 to ring-fence Manse Rental for refurbishment of the Manse as authorised by Synod, and £50,632 was spent in 2024. A new code has been set up to log this and future expenditure as an expense rather than negative income on Manse Rental.

- c) Property Income has reduced due to the Manse Rental stopping and that income reduced to £4,416 in 2024. This increased the Minister's and Manse Expenses significantly and Manse Rental (part of Property Income) also stopped, reducing that income to £4,416 in 2024. Minister's and Manse Expenses also rose by £2,533 when the building stopped being rented out. The Pastorate now shares expenses for the property and the Pastorate Minister.
- d) Church running costs rose by £5,575 overall, which includes depreciation of £3,137 from the addition of £11,137 Tangible Assets to sundry income in 2023.

The agreement with Synod, Ministry and Mission payments to pay a reduced amount continued in 2024, saving £15,033.

The Trustees have designated £70,000 to hold in reserve for the 2024 financial year in accordance with the Reserves Policy (The equivalent of four months general running costs, three month's salary costs and likely capital expenditure).

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

Our priorities remained largely the same as in 2023 with the main focus being working towards calling a new Minister for our Joint Pastorate. The Elders Meeting along with our Local Church Leader and our new Minister have continued to oversee the provision of regular Sunday Worship and activities which give opportunities for spiritual nourishment and social interaction.

Ministerial Team

From January to 7th September, Mrs Sue Knight Local Church Leader & Ordinand had Pastoral Oversight and led the church whilst it was still in vacancy.

From 7th September onwards following her Ordination and Induction the Rev Siobhan Antoniou (Minister of North Downs Surrey Pastorate of four churches which included Reigate Park) became part of the Ministerial Team with Mrs Sue Knight Local Church Leader and Ordinand.

Rev Siobhan Antoniou

Rev. Siobhán Antoniou is the minister to the North Downs Surrey Pastorate, serving alongside Sue Knight at Reigate Park Church. Siobhán leads our ministry to children and families while, together with Sue, supporting the church's wider discipleship, mission and outreach.

Mrs Sue Knight

Sue Knight is an Assembly Accredited Lay Preacher and was commissioned as our Local Church Leader in November 2019. Since being in vacancy from May 2020 she has had Pastoral Oversight of Reigate Park Church. She attends the local Clergy Fraternity, North Downs Cluster of URC's, the Synod Area and Synod Together meetings. Sue is also Lay Preaching Advocate for Southern Synod and in that role sits on the Synod Ministries Committee. She is also part of the new Synod Deployment Consultation Group. Having completed the application for ministry process, Sue started her training for Non-Stipendiary Ministry at Westminster College Cambridge in September 2023 and will complete it in July

2025. She will then be Ordained and Inducted as a 50% Non- Stipendiary Minister of Word and Sacraments for Reigate Park

Sunday Services

We provide weekly Sunday services which are led by our Minister, Revd. Siobhan Antoniou, our Local Church Leader, Mrs Sue Knight, our Lay Preacher Mrs Lynne Skinner and other visiting ministers and lay preachers. These services are varied, and we encourage participation by others particularly by our children and young people.

Other Services

We also held a number of special services throughout the year including our Memorial Book service and Remembrance Sunday service (this in conjunction with St. Luke's Church). We hosted the Ordination Service for our new Minister on 7 September 2024. Over the Christmas period we held a Crib and Christingle Service, a Christingle Service for our uniformed organisations, a Nativity Service and a Family Service on Christmas Day.

Baptisms/funerals

We held 2 infant baptisms, 1 wedding and 4 funerals.

Membership

We welcomed 4 people into Church Membership.

On-line access to worship

We continue to provide on-line access to our services. They are live streamed and available via you-tube. Our average viewing figures are 48 per service.

Junior Church

- a. We have an active Junior Church with children and young people of primary and secondary school age. As our age-range widens we aim to split the group after an initial introduction to the theme; the secondary-aged children go upstairs to give them the chance to discuss topics in more depth. In 2024 we were very happy to have a new leader & helper, plus three new families.
- b. As well as attending their weekly sessions they also play an important part in many aspects of Church life
 - We made 140 Mothering Sunday cards which were distributed to all ladies on the church list
 - We achieved the renewal of our Children and Youth Friendly Church Award
 - Junior Church prepared and led two services (May & September)
 - In February we held a Games Night, with pizza and ice cream, organised by parents and supported by Junior Church leaders & helpers
 - In July we did litter-picking in the church grounds as part of our Church's commitment to Eco Matters

- In September we launched the new year in Junior Church by inviting all children & young people to a breakfast
- In October Sue Knight re-dedicated all volunteers who work with children & young people at RPC e.g. in Junior Church, at toddler groups, in uniformed organisations etc
- In October we launched 'Split Groups' in Junior Church, where the children & young people start the session together & then split into primary & secondary groups for age-appropriate activities / discussions
- In October we held a Mexican-themed Movie Night, including Mexican food
- Junior Church regularly prepared and served coffee and tea after the service – and washed up!
- Our Nativity Service was written by a Junior Church leader and presented by all our children & young people; this included drama and solo singing from children, young people and adults
- Children & Young People were encouraged to take part Sunday Worship, e.g. by doing Bible readings, leading action songs, participating in activities when invited.

Communication

We print weekly service leaflets and send out a weekly newsletter by email. Our Church Magazine, The Record, is available in print form and is sent out electronically. We use these methods to keep the church family and the wider community up to date with events in our church.

Vacancy & Deployment

The Vacancy Group, chaired by Revd. Roger Jones continued to meet during the first half of the year and oversaw the process of calling and appointing a new Minister. This involved selecting and interviewing a suitable ministerial candidate, liaising with the churches in the pastorate over the issuing of the call to Revd. Siobhan Antoniou and the organisation of her Ordination and Induction Service held at Reigate Park Church on 7 September. With the calling of a new Minister, this group was disbanded.

Following her Ordination Rev Siobhan Antoniou convened a Liaison Group comprising representatives of the four churches. This group meets regularly with the Minister to look at ways for the 4 churches to work in a more cohesive way, i.e joint services/events etc The Treasurers of the four churches also meet via zoom to liaise over financial matters when necessary. Pastorate Pastoral Group meets to discuss and learn from each about how pastoral care can be administered in the Pastorate church settings.

Faith groups

Our own Faith & Fellowship group continued to meet in person regularly during the year and our new Minister held Pastorate wide groups, in person during Advent and via zoom during Lent.

Pastoral Support

Pastoral Care forms a very important part of the life of Reigate Park Church. The Pastoral Group is led by Mrs Sue Knight Local Church leader with 4 other members of the group and meet weekly.

Elders and Church Meetings

We held 6 in person Church Meetings. The Elders met 11 times and have participated in URC Safeguarding training sessions.

Cluster activities

Some of our congregation attended the Cluster Tea, walk and service at Dorking URC in June and we hosted the Cluster Supper in October. Sadly, for a number of reasons the Cluster has now ceased with the main reason that going forward many churches are being formed into multi church pastorates, and they need the time and energy to make those pastorates work.

Support for Charities

We continue to support local charities and those further afield. This year we supported Macmillan Cancer Support, Reigate & Redhill Music Festival, Sparkfish, our local food bank, Christian Aid, The Children's Society, Homestart, Welcare, Water Aid, Cocos Foundation, Conquest Art and the Woodhatch Community Orchard. *(I have included those we support by providing premises free of charge e.g. Sparkfish)*

Maintenance of our church building

This is an on-going responsibility. The Quinquennial Inspection organised by Southern Synod was held in November and highlighted some areas of work that need attention. The Premises Committee meet regularly with our Church & Community Manager to monitor the condition of our building and to organise any necessary work.

Eco awareness

Having achieved the A Rocha Silver Eco award in 2023, we continue to encourage our congregation to be eco aware. We have supported the Woodhatch Community Orchard and continue to collect batteries, used postage stamps and ink cartridges for recycling.

Social Activities

We have a hard working Social & Fundraising Group who organised various activities during the year including games afternoons, Bring & Share Harvest Lunch, a plant sale, a Macmillan Coffee Morning, a quiz evening for the Woodhatch Community Orchard, a Christmas Wreath making workshop. We also held a Church Family Christmas Lunch.

Our Tea, Laughter and Chat Group and Church Book Groups continue to meet regularly.

Our two Toddler Groups which meet weekly including in the school holidays continue to flourish.

None of our activities are possible without the work of our large number of volunteers. They are central to the life of the church and help to spread the workload.

PRIORITIES FOR 2025

- Continue to develop our relationship with the other churches in the pastorate
- To continue to review the LMMR report, to ensure it is a "Living Document" including updating the action plan on a regular basis.
- To follow the aims and objectives of the URC Charter for Children

This report was approved by the Elders Meeting on 10 - 9 - 2025

This report is signed on its behalf by:



Mrs Wendy Hopkins – Church Secretary and Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
REIGATE PARK UNITED REFORMED CHURCH**

I report to the charity trustees on my examination of the accounts of the Reigate Park United Reformed Church (the Church) for the year ended 31 December 2024.

RESPONSIBILITIES AND BASIS OF REPORT

The Elders as Charity Trustees of the Church are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

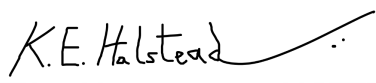
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination:
or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner:

Keith Halstead
60 Woodcote Hurst
Epsom
Surrey , KT18 7DT

Signature: 

Date: 20/09/2025

**REIGATE PARK UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES**

		This Year 2024 Total £	Last Year 2023 Total £
	<u>Note</u>		
Tangible Assets	8	9,226	12,363
Monetary assets			
Cambridge & Counties Bank		92,458	88,849
National Westminster current		62,856	68,828
Charities Aid Foundation current		35,472	49,069
Petty Cash		250	125
Total monetary assets	9	191,036	206,872
Debtors			
Outside causes unbanked collections		0	0
Prepayments		0	0
Other Debtors		0	0
		0	0
Creditors			
Owing to outside causes		0	0
Other creditors		0	0
		0	0
TOTAL NET ASSETS		200,263	219,235
Represented by:-			
Unrestricted general funds		9,600	9,577
Unrestricted designated funds	2	130,352	148,941
Restricted funds		60,311	60,718
		200,263	219,235

APPROVED by the Trustees on 10 - 9 - 2025 and signed on their behalf by

Rev Susan Knight – Chair of Elders and Trustee



The notes on pages 12, 13 and 14 form part of this financial statement.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2024 Total £	Last Year 2023 Total £
INCOMING RESOURCES						
Offerings		45,558			45,558	44,637
Donations		4,035	330		4,365	29,260
Monies raised for outside causes	3			8,699	8,699	5,389
Gift Aid tax repayments		6,837	60	83	6,980	9,866
Church weekend						
Legacies			39,000		39,000	
Property income from use of premises	4	41,770	15,524		57,294	80,935
Insurance Claim		1,345			1,345	
Bank interest & investment income		3,692			3,692	3,069
Sundry income		454			454	12,011
Total receipts		103,691	54,914	8,782	167,387	185,167
RESOURCES EXPENDED						
Ministry & Mission Fund		20,004			20,004	50,067
Church running costs	5	86,195	150		86,345	80,770
Minister's and manse expenses	6	4,622	46,216		50,838	2,090
Programme activity costs	7	231		145	376	817
Support of outside causes				9,043	9,043	3,982
Maintenance and repairs			11,243		11,243	3,188
Sundry expenses		2,516			2,516	2,526
Special project payments			5,994		5,994	12,046
Total payments		113,568	63,603	9,188	186,359	155,485
INCOME/EXPENDITURE		-9,877	-8,689	-406	-18,972	29,682
TRANSFERS between funds						
Gross transfers between funds - in		9,900	11,300		21,200	69,536
Gross transfers between funds - out			-21,200		-21,200	-69,536
TOTAL FUNDS b/fwd 1 January 2024		9,577	148,941	60,718	219,235	189,553
TOTAL FUNDS c/fwd 31 December 2024		9,600	130,352	60,312	200,263	219,235

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024

NOTES

1 ACCOUNTING POLICIES

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

2 FUND ACCOUNTING

UNRESTRICTED FUNDS may be used by the Church for any of its ordinary purposes.

DESIGNATED FUNDS represent unrestricted funds set aside by the Church for specific designated purposes; they can be transferred back into general funds at the Church's decision, with the exception of the Manse Rental Fund, which is ring-fenced for the upkeep and repair of the Manse.

Likewise, Church House Rental Fund is also ring-fenced for the upkeep and repair of Church House.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Children's & Youth Work Fund	4,898	300			5,198
Special Project Fund	11,087	39,000	5,994	-21,200	22,893
Repairs & Maintenance Fund	2,908		11,243	11,300	2,965
Reserves	70,000				70,000
Flower Fund	663	90	150		603
Kitchen Fund	1,228				1,228
Manse Rental	58,157	4,416	50,632		11,941
Church House Rental		16,800	1,276		15,524
Totals for designated funds	148,941	43,806	69,295	-9,900	130,352

The funds held in reserves represent the amount set aside to comply with the Reserves policy for general running costs.

RESTRICTED FUNDS represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent for the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Endowment Fund	40,000				40,000
The John Mercer Youth Fund	18,435				18,435
Benevolent Fund	890	687	145		1,432
Outside causes	1,393	8,095	9,043		445
Totals for restricted funds	60,718	8,782	9,188		60,312

Endowment Fund

- Capital can only be used in accordance with the terms of the former Kingswood Congregational Chapel Fund and interest used for the maintenance and upkeep of buildings

John Mercer Youth Fund

- to provide grants to young people to assist them to take part in activities which will help them to develop educationally, socially and spiritually. The capital is £17,694.31

Benevolent Fund

- to assist people in straitened circumstances.

Outside causes

- to support outside causes as they arise.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024

NOTES - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2024 Total £	Last Year 2023 Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
Water Aid			223	223	52
YMCA				0	52
Medecines S F			337	337	59
DEC Earthquake Appeal				0	374
Parkinsons				0	30
Conquest Art				0	487
Christian Aid			498	498	298
Leprosy Mission				0	605
Coco's Foundation			4,402	4,402	1,274
Woodhatch Community Orchard			683	683	0
Welcare			223	223	0
Childrens Society			72	72	0
Alzheimers			337	337	60
McMillan			1,103	1,103	1,157
World Vision				0	119
St Catherines Hospice			151	151	120
Other outside causes inc. Benevolent Fund			671	671	702
Totals raised for outside causes	0	0	8,699	8,699	5,389
Fundraising expenses incurred			0	0	0
Debtors b/f					
Balance as per SOFA	0	0	8,699	8,699	5,389
4 PROPERTY INCOME FROM USE OF PREMISES					
Lettings	36,775			36,775	28,402
Rental Church House		15,524		15,524	17,500
Church group contributions	4,994			4,994	7,004
Manse Rental		0		0	28,029
Total property income	41,769	15,524	0	57,294	80,935
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2024 Total £	Last Year 2023 Total £
5 CHURCH RUNNING COSTS					
Utilities	16,329			16,329	14,357
Insurance	8,117			8,117	7,744
Pension payments	1,751			1,751	1,322
Minister's Personal Assistant	10,426			10,426	9,944
Church & Community Manager	14,103			14,103	13,514
Caretaker	12,648			12,648	11,956
Cleaning/caretaking	13,481			13,481	14,652
Stationery and photocopying	3,087			3,087	2,411
Pulpit supply	779			779	872
Purchase of equipment & sundries	4			4	11
Licences and music	868			868	1,402
Computer Costs	636			636	
Sundries	641			641	1,130
Depreciation	3,137			3,137	1,013
Subs and Donations	188			188	290
Flower Fund		150		150	152
Total church running costs	86,195	150	0	86,345	80,770
6 MINISTER'S AND MANSE EXPENSES					
Utilities	805			805	1,074
Insurance	312			312	-347
Council tax	1,401			1,401	336
Ministers expenses	1,111			1,111	1,027
Sundry expenses	419			419	0
Manse costs & refurbishments	0	46,216		46,216	
Pastorate Ministry expenses	575			575	0
Total minister's and manse expenses	4,622	0	0	50,838	2,089
7 PROGRAMME ACTIVITY COSTS					
Childrens' activities	106			106	86
John Mercer Fund Grants					0
Church weekend					0
Benevolent Fund payments			145	145	231
SparkFish support	125			125	500
Total programme activity costs	231	0	145	376	817
8 TANGIBLE ASSETS					
Plant & Equipment:-					
Net book value at 1 January 2024				12,363	2,239
Additions during the year					11,137
Depreciation in the year				-3,137	-1,013
Net book value at 31 December 2024				9,226	12,363
Depreciation on Plant & Equipment is provided at 20% on a straight line basis.					

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2024

NOTES - continued

9 MONETARY ASSETS

The church monies are not held in segregated accounts.

The distribution of assets between funds is shown for illustrative purposes only.

10 ASSETS USED FOR CHURCH PURPOSES

The church building and the manse at 7 Priory Drive are vested in URC Southern Synod Trust as trustees and are not church assets. They are held for the benefit of Reigate Park Church in accordance with the statutory trusts applicable to URC properties under the URC Acts.

REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales - Charity number 1130103

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED

31.12.2023

REIGATE PARK UNITED REFORMED CHURCH

CHARITY REGISTRATION NUMBER: 1130103

REIGATE PARK UNITED REFORMED CHURCH CHARITY REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st DECEMBER 2023

INTRODUCTION

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Reigate Park seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement which states:

*Travelling together with Jesus in faith, hope and love.
Reaching out with God's care and love for all.*

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Elders' Meeting believes that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Reigate Park United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church. This is determined by the General Assembly of the United Reformed Church and supplemented by the constitution of Reigate Park United Reformed Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 17th March 2009. The Church Meeting consists of those persons who have been admitted to the full privileges and responsibilities of membership of the United Reformed Church and whose names are included on the membership roll of such local Church. The Church Meeting has the ultimate authority on the life and work of the Church. The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the Manse, provide advice and recommendations to the Church Meeting whilst fulfilling their responsibilities as Trustees. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as Elders. Up to 12 members of Reigate Park Church can be nominated and elected at Church meeting by the members of Reigate Park Church to serve as Elders. Elders serve for 3 years, retire by rotation and are eligible for re-election. There is normally a limit of two consecutive periods of 3 years of service. The Elders Meeting met 11 times during the year, to oversee our pastoral responsibility and continued smooth running of the church. The Elders are assisted in the administration of the Church and its property by committees established for: Finance, Premises and Management, Social and Fundraising and the Worship Planning Group.

These committees report to Elders and Church Meeting at least annually. The Church has been without a full time Minister for the whole of 2023 but continue to pay into the URC central Ministry and Mission Fund. We have a Local Church Leader (unpaid) and employed three part time members of staff, the Church Administrator, Church & Community Manager and Caretaker. A contractor was used for cleaning for the year.

The Church building and the Manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties. The Manse is currently being rented out as we are in Vacancy.

ADMINISTRATIVE INFORMATION

Reigate Park United Reformed Church Charity is a local church of the United Reformed Church in Great Britain and is a member church of Southern Synod of the Church. It was registered on 11th June 2009 as Charity Number 1130103.

Reigate Park Church is situated at Park Lane East, Reigate, Surrey, RH2 8BD. Tel: 01737 249766, email office@reigateparkchurch.org. The Church Office is normally open Monday – Friday 9 am – 1 pm.

Trustees

Those who served during 2023 were:

Helen Conway	Hannah Robertson	Lynne Skinner
Susan Knight	David Mercer	Richard Garlick
David Bretherton	Margaret Samuel	Paula Sowton
	Wendy Hopkins	

The members of the Elders’ Meeting for the time being are recognised as the charity trustees.

Trustees’ Responsibilities Statement

The trustees are responsible for preparing the Trustees’ Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in Charities SORP 2015 (FRS 102)

- make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees receive advice and training on all matters necessary to enable them to perform their duties. The Trustees are aware of their responsibilities for assessing and managing the risks faced by the church and continue to implement plans to mitigate those risks. The principal risks to the finances and continuity of the church are the church buildings. This is addressed by a regular programme of maintenance and improvement.

Independent Examiner

The Independent Examiner is Mr Keith Halstead MA (Oxon) FCA 60 Woodcote Hurst, Epsom Surrey KT18 7DT.

The Church building and the manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

FINANCIAL REVIEW

Details of the Church's Income and Expenditure and its assets at the year-end are given in the Financial Statements for the Year. In 2023 there was a surplus of £29,682. (2022 – deficit of £37,573). Despite a fall of £9,405 in offerings, income rose due to three reasons.

- a) A large donation of £25,000 was made to the Church.
- b) Property income increased due to rental income received on the Manse. (However, this income is, on the advice of the Synod, ring-fenced for the upkeep and repair of the property and is not available for RPC to use for other purposes. It accounted for £28,029 of RPC's income in 2023). A new designated fund was set up in 2023 for the Manse rental.
- c) New additions to the Church's tangible assets totalling £11,137 are reflected under sundry income.

Following agreement with Synod, Ministry and Mission payments were reduced saving £15,033.

Church running costs rose by £16,816 overall. Utilities costs rose by £7,536 whilst cleaning and caretaking costs were £1,826 higher. Church insurance was £6,212 higher as premiums were paid Monthly throughout 2023 and only two payments were made in November/ December 2022.

£3,766 was paid from the Special Projects Fund towards the cost of fully replacing the Church hall flooring an £8,280 was paid for the installation of new projectors for the Church.

The Trustees have designated £70,000 to hold in reserve for the 2023 financial year in accordance with the Reserves Policy (The equivalent of four months general running costs, three month's salary costs and likely capital expenditure.)

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

We have continued to work on the priorities which were identified and accepted at a Church Meeting on 17 April 2016 following the LMMR process. This is ongoing and is an intrinsic part of the monthly Elders Meeting Agenda.

1. Address the reasons for falling attendance at Sunday service.
 - a. We have encouraged more participation in services and have varied the types of service and hymns/songs.
 - b. We also recognise that a number of people attend worship on-line through our live-streaming facility.
2. Encourage more people to volunteer, to spread the workload of the many jobs that are central to the life of the church.
 - a. Regular pieces in The Record supplemented by notices requesting specific help.
 - b. Face to face requests if applicable.
3. We continue to provide and develop pastoral support to the church family.
 - a. We undertook a review of the Church Family List to make this more realistic.
4. Improve communications with the large number of organisations and groups that use the premises.
 - a. An Elder is now linked to the Uniformed Organisations which has improved communication with them.
5. Encourage awareness of how the church's environmental footprint could be reduced.
 - a. We are looking at energy saving projects and achieved the Silver Eco Award with A Rocha in November 2023.
 - b. We have formed an Eco Team to look at other initiatives and are supporting a local community orchard. We continue to collect used batteries, used postal stamps and ink cartridges.
6. In addition, our on-going activities and achievements include:
 - a. Regular Church Meetings: We held 6 in person Church Meetings.
 - b. Regular Elders Meetings: The Elders' met in person 11 times and have participated in Safeguarding Training sessions run by the URC.
 - c. Change to constitution: We amended our constitution to take account of new arrangements for voting at a Church Meeting when calling a new Minister. This was necessary because we have formed a joint pastorate, North Downs Surrey Pastorate with Banstead, Dorking and Redhill URC churches.
 - d. Church Book Club: This met regularly during the year.
 - e. The Faith & Fellowship Group continued to meet weekly during the year.

- f. We have started a new social group, Tea, Laughter and Chat group which meet monthly.
- g. Our two Toddler Groups which meet weekly, including in school holidays, continue to flourish.
- h. Social & Fund-Raising Group: The group organised various activities during the year including a Coronation Cream Tea, a Bring & Share Harvest Lunch, a Christmas Wreath Making Workshop and a Church Family Christmas Lunch.
- i. Charities supported: We continue to support local charities and those further afield. This year we supported Macmillan Cancer Support, Coco's Foundation, The Leprosy Mission, the Turkey/Syrian earthquake appeal, Reigate & Redhill Music Festival, the Parkinsons Society, Conquest Art, Sparkfish, our local food bank, Christian Aid, The Alzheimer's Society, The Children's Society, YMCA, Médecins Sans Frontières and Water Aid.
- j. Vacancy/Deployment Situation: We continued to operate without a stipendiary Minister. The Vacancy Committee, advised by Revd. David Skitt and Revd. Roger Jones (our Interim Moderator) explored the idea of forming a joint pastorate with 3 other churches (Dorking, Banstead and Redhill URCs) and this was agreed by our Church Meeting in June. Considerable work then took place to write a joint Pastorate Profile which, on completion enabled us to begin the process of seeking a Minister to lead the 4 churches. We are fortunate that we have a Local Church Leader, Mrs Susan Knight who has pastoral oversight of the church leads a number of services, Chairs our Elders' and Church Meetings. We also have a Lay Preacher, Mrs Lynne Skinner and we welcomed a variety of people, lay and ordained, to lead our services.
- k. Nos. of baptisms/funerals: We held 1 baptism and 9 funerals.
- l. New members: We welcomed 1 new member into Church Membership.
- m. Continuation of on-line services and live streaming: We continue to provide on-line access to our services. They are live streamed every Sunday and available via you-tube. Our average viewing figures are 38 per service.
- n. Services: We held a number of special services throughout the year including our Memorial Book service and Remembrance Sunday service (in conjunction with St. Luke's Church). Over the Christmas period we held a Crib & Christingle Service, a Christingle Service for our uniformed organisations, a Nativity Service, and a Family Service on Christmas Day.
- o. Sue Knight is an Assembly Accredited Lay Preacher and was commissioned as our Local Church Leader in November 2019. Since being in vacancy from May 2020 she has had Pastoral Oversight of Reigate Park Church. She attends the local Clergy Fraternity, North Downs Cluster of URC's, the Synod Area and Synod Together meetings. Sue is also Lay Preaching Advocate for Southern Synod and in that role sits on the Synod Ministries Committee. She is also part of the new Synod Deployment Consultation Group. Having completed the candidating

process, Sue started her training for Non-Stipendiary Ministry at Westminster College Cambridge in September 2023.

- p. Sunday Services: Despite being in vacancy, we continue to provide a service every Sunday. These were led by our Local Church Leader (Mrs Sue Knight) our Lay Preacher (Mrs Lynne Skinner), visiting Ministers, our Elders and Junior Church.
- q. We continue to liaise with other churches within our Cluster and in October, hosted a talk entitled "Angels in Art" given by Dr. Katy Brown which was attended by over 100 people. There was a display of work by the Conquest Art Group and we raised over £400 for that group.
- r. Maintenance of fabric of church building: We continue to work hard to maintain the fabric of our church building. We were able to replace our overhead projectors with a generous donation.
- s. We have an active Junior Church with children and young people of primary and secondary school age. As well as attending their weekly sessions they also play an important part in many aspects of Church life.
 - We made 150 Mothering Sunday cards which were distributed to all ladies on the church list, and to mothers at church toddler groups
 - We launched the renewal of our Children and Youth Friendly Church Award
 - We planted bulbs in pots to brighten up the Church entrance
 - Sue Knight led an interactive Godly Play sessions
 - Junior Church prepared and led a service
 - In June we held a themed Movie Night, with pizza and ice cream, organised by a Junior Church leader & helper and supported by parents.
 - In September we had a BBQ for all families, leaders & helpers, attended by 26 adults & children
 - In September we launched the new year in Junior Church by inviting all children & young people to a breakfast followed by games
 - In October Sue Knight re-dedicated all volunteers who work with children & young people at RPC e.g. in Junior Church, at toddler groups, in uniformed organisations etc
 - Junior Church regularly prepared and served coffee and tea after the service – and washed up!
 - Our Nativity Service was written by a Junior Church leader and presented by all our children & young people, some of whom were back from university; this included drama and solo singing from children, young people and adults
 - Children & Young People were encouraged to take part Sunday Worship, e.g. by doing Bible readings, leading action songs, participating in activities when invited.

PRIORITIES FOR 2024:

- To explore the formation of a Joint Pastorate with 3 other local churches
- To review the LMMR report to ensure it is a 'living document' including updating the action plan
- To follow up the Quinquennial Report of 2019.
- To work towards appointing a new Children and Family Worker.

This report was approved by the Elders Meeting on 10 July 2024

This report is signed on its behalf by:



Mrs Wendy Hopkins – Church Secretary and Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
REIGATE PARK UNITED REFORMED CHURCH**

I report to the charity trustees on my examination of the accounts of the Reigate Park United Reformed Church (the Church) for the year ended 31 December 2023.

Responsibilities and basis of report

The Elders as Charity Trustees of the Church are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner

Keith Halstead
60 Woodcote Hurst
Epsom
Surrey, KT18 7DT

Signature: _____



Date: _____

17/08/2024

REIGATE PARK UNITED REFORMED
CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2023 Total £	Last Year 2022 Total £
INCOMING RESOURCES						
Offerings		44,637			44,637	54,042
Donations		28,954	306		29,260	3,090
Monies raised for outside causes	3			5,389	5,389	5,650
Gift Aid tax repayments		9,229		638	9,866	10,369
Church weekend Legacies						
Property income from use of premises	4	52,906	28,029		80,935	56,057
Insurance Claim					-	648
Bank interest & investment income		3,069			3,069	1,173
Sundry income		12,011			12,011	120
Total receipts		150,807	28,335	6,027	185,167	131,149
RESOURCES EXPENDED						
Ministry & Mission Fund		50,067			50,067	65,100
Church running costs	5	80,618	152		80,770	63,954
Minister's and manse expenses	6	2,090			2,090	3,415
Programme activity costs	7	586		231	817	3,892
Support of outside causes				3,982	3,982	2,363
Maintenance and repairs			3,188		3,188	15,817
Sundry expenses		2,526			2,526	3,046
Special project payments			12,046		12,046	11,136
Total payments		135,887	15,386	4,213	155,485	168,723
INCOME/EXPENDITURE		14,920	12,949	1,814	29,682	-37,573
TRANSFERS between funds						
Gross transfers between funds - in		2,581	66,955		69,536	37,000
Gross transfers between funds - out		-8,280	-61,256		-69,536	-37,000
TOTAL FUNDS b/fwd 1 January 2023		356	130,293	58,904	189,553	227,125
TOTAL FUNDS c/fwd 31 December 2023		9,577	148,941	60,718	219,235	189,553

REIGATE PARK UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES

	<u>Not e</u>	This Year 2023 <u>Total £</u>	Last Year 2022 <u>Total £</u>
Tangible Assets	8	12,363	2,239
Monetary assets			
Cambridge & Counties Bank		88,849	85,851
National Westminster current		68,828	71,531
Charities Aid Foundation current		49,069	29,793
Petty Cash		125	139
Total monetary assets	9	206,872	187,314
Debtors			
Outside causes unbanked collections		0	0
Prepayments		0	0
Other Debtors		0	0
		0	0
Creditors			
Owing to outside causes		0	0
Other creditors		0	0
		0	0
TOTAL NET ASSETS		219,235	189,553
Represented by:-			
Unrestricted general funds		9,577	356
Unrestricted designated funds	2	148,941	130,293
Restricted funds		60,718	58,904
		219,235	189,553

Approved by the Trustees on 10th July 2024 and signed on their behalf by:

Mrs Susan Knight – Local Church Leader, Chair of Elders and Trustee



The notes on pages 11 - 13 form part of this financial statement.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

1 ACCOUNTING POLICIES

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

2 FUND ACCOUNTING

UNRESTRICTED FUNDS may be used by the Church for any of its ordinary purposes.

DESIGNATED FUNDS represent unrestricted funds set aside by the Church for specific designated purposes; they can be transferred back into general funds at the Church's decision, with the exception of the Manse Rental fund, which is ring-fenced for the upkeep and repair of the Manse.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Children's & Youth Work Fund	4,658	240			4,898
Special Project Fund	50,349	25,761	12,046	-52,976	11,087
Repairs & Maintenance Fund	3,309		3,188	2,787	2,908
Reserves	70,000				70,000
Flower Fund	749	66	152		663
Kitchen Fund	1,228				1,228
Manse Rental		2,269		55,888	58,157
Totals for designated funds	130,293	28,336	15,386	5,699	148,941

The funds held in reserves represent the amount set aside to comply with the Reserves policy for general running costs.

RESTRICTED FUNDS represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent for the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Endowment Fund	40,000				40,000
The John Mercer Youth Fund	18,435				18,435
Benevolent Fund	-218	1,339	231		890
Outside causes	687	4,687	3,982		1,393
Totals for restricted funds	58,904	6,026	4,213		60,718

Endowment Fund

- Capital can only be used in accordance with the terms of the former Kingswood Congregational Chapel Fund and interest used for the maintenance and upkeep of buildings

John Mercer Youth Fund

- to provide grants to young people to assist them to take part in activities which will help them to develop educationally, socially and spiritually. The capital is £17,694.31

Benevolent Fund

- to assist people in straitened circumstances.

Outside causes

- to support outside causes as they arise.

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2023 Total £	2022 Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
Water Aid			52	52	
YMCA			52	52	
Médecins S F			59	59	
DEC Earthquake Appeal			374	374	
Parkinsons			30	30	
Conquest Art			487	487	
Christian Aid			298	298	
Leprosy Mission			605	605	10
Coco's Foundation			1,274	1,274	455
Sightsavers				0	204
Dementia UK				0	152
Ukraine Appeal				0	202
Include Choir				0	210
Alzheimers			60	60	250
McMillan			1,157	1,157	790
World Vision			119	119	344
St Catherines Hospice			120	120	343
Maisha Trust				0	90
Other outside causes inc. Benevolent Fund			702	702	2,600
Totals raised for outside causes	0	0	5,389	5,389	5,650
Fundraising expenses incurred			0	0	0
Debtors b/f					
Balance as per SOFA	0	0	5,389	5,389	5,650
4 PROPERTY INCOME FROM USE OF PREMISES					
Lettings	28,402			28,402	27,660
Rental Church House	17,500			17,500	14,100
Church group contributions	7,004			7,004	4,064
Manse Rental		28,029		28,029	10,233
Total property income	52,906	28,029	0	80,935	56,057
				This Year	Last Year
	Unrestricted	Designated	Restricted	2023	2022
	Funds £	Funds £	Funds £	Total £	Total £
5 CHURCH RUNNING COSTS					
Utilities	14,357			14,357	6,821
Insurance	7,744			7,744	1,532
Pension payments	1,322			1,322	974
Minister's Personal Assistant	9,944			9,944	9,385
Church & Community Manager	13,514			13,514	12,562
Caretaker	11,956			11,956	11,381
Cleaning/caretaking	14,652			14,652	12,826
Stationery and photocopying	2,411			2,411	3,646
Pulpit supply	872			872	649
Purchase of equipment & sundries	11			11	379
Licences and music	1,402			1,402	1,076
Sundries	1,130			1,130	680
Depreciation	1,013			1,013	1,457
Subs and Donations	290			290	440
Flower Fund		152		152	146
Total church running costs	80,618	152	0	80,770	63,954
6 MINISTER'S AND MANSE EXPENSES					
Utilities	1,074			1,074	1,214
Insurance	-347			-347	1,451
Council tax	336			336	-109
Ministers expenses	1,027			1,027	801
Sundry expenses				0	59
Total minister's and manse expenses	2,090	0	0	2,090	3,415
7 PROGRAMME ACTIVITY COSTS					
Childrens' activities	86			86	344
John Mercer Fund Grants				0	
Church weekend				0	
Benevolent Fund payments			231	231	3,173
SparkFish support	500			500	375
Total programme activity costs	586	0	231	817	3,892
8 TANGIBLE ASSETS					
Plant & Equipment:-					
Net book value at 1 January 2023				2,239	3,696
Additions during the year				11,137	0
Depreciation in the year				-1,013	-1,457
Net book value at 31 December 2023				12,363	2,239

Depreciation on Plant & Equipment is provided at 20% on a straight line basis.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2023

NOTES - continued

9 MONETARY ASSETS

The church monies are not held in segregated accounts.

The distribution of assets between funds is shown for illustrative purposes only.

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REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales - Charity number 1130103

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED

31.12.2022

REIGATE PARK UNITED REFORMED CHURCH

CHARITY REGISTRATION NUMBER: 1130103

REIGATE PARK CHURCH UNITED REFORMED CHURCH CHARITY REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st DECEMBER 2022

INTRODUCTION

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Reigate Park seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement which states:

Travelling together with Jesus in faith, hope and love.

Reaching out with God's care and love for all.

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Elders' Meeting believes that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Reigate Park United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church. This is determined by the General Assembly of the United Reformed Church, and supplemented by the constitution of Reigate Park United Reformed Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 17th March 2009. The Church Meeting consists of those persons who have been admitted to the full privileges and responsibilities of membership of the United Reformed Church and whose names are included on the membership roll of such local Church. The Church Meeting has the ultimate authority on the life and work of the Church. The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the Manse, provide advice and recommendations to the Church Meeting whilst fulfilling their responsibilities as Trustees. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as Elders. Up to 12 members of Reigate Park Church can be nominated and elected at Church meeting by the members of Reigate Park Church to serve as Elders. Elders serve for 3 years, retire by rotation and are eligible for re-election. There is normally a limit of two consecutive periods of 3 years of service. The Elders Meeting met 11 times during the year, to oversee our pastoral responsibility and continued smooth running of the church. The Elders are assisted in the administration of the Church and its property by committees established for: Finance, Premises and Management, Social and Fundraising and the Worship Planning Group.

These committees report to Elders and Church Meeting at least annually. The Church has been without a full time Minister for the whole of 2022 but continue to pay into the URC central Ministry and Mission Fund. We have a Local Church Leader (unpaid) and employed three part time members of staff: the Church Administrator, Church & Community Manager and Caretaker. A contractor was used for cleaning for the year.

The Church building and the Manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties. The Manse is currently being rented out as we are in Vacancy.

ADMINISTRATIVE INFORMATION Name and Status

Reigate Park United Reformed Church Charity is a local church of the United Reformed Church in Great Britain, and is a member church of Southern Synod of the Church. It was registered on 11th June 2009 as Charity Number 1130103.

Reigate Park Church is situated at Park Lane East, Reigate, Surrey, RH2 8BD. Tel: 01737 249766 email office@reigateparkchurch.org The Church Office is normally open Monday – Friday 9 am – 1 pm.

Trustees

Those who served during 2022 were:

Helen Conway	Mavis Proctor	Lynne Skinner
Susan Knight	David Mercer	Richard Garlick
David Bretherton	Margaret Samuel	Paula Sowton
Christina Papworth	Wendy Hopkins	

The members of the Elders' Meeting for the time being are recognised as the charity trustees.

Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. Trustees receive advice and training on all matters necessary to enable them to perform their duties. The Trustees are aware of their responsibilities for assessing and managing the risks faced by the church and continue to implement plans to mitigate those risks. The principal risks to the finances and continuity of the church are the church buildings. This is addressed by a regular programme of maintenance and improvement.

Independent Examiner

The Independent Examiner is Mr Keith Halstead MA (Oxon) FCA 60 Woodcote Hurst, Epsom Surrey KT18 7DT.

The Church building and the manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

FINANCIAL REVIEW

Details of the Church's Income and Expenditure and its assets at the year-end are given in the Financial Statements for the year. In 2022 there was a deficit of £37,573. (2021 – deficit of £2,007). Income decreased during 2022 because of a fall in the number of offerings and donations to the Church. Also there was a rise in the Church running costs as the premises re-opened following the COVID-19 pandemic. Salaries for three members of staff rose in 2022 as they were supported by the Job Retention Scheme in 2021. Also cleaning costs doubled once the Church was open full time. £11,136 was paid from the Special Projects Fund towards the cost of replacing the Church hall flooring.

The Trustees have designated £70,000 to hold in reserve for the 2022 financial year in accordance with the Reserves Policy (The equivalent of four months general running costs, three month's salary costs and likely capital expenditure.)

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

We have continued to work on the 6 Priorities listed below which were identified and accepted at a Church Meeting on 17 April 2016 following the LMMR process. This is ongoing and is an intrinsic part of the monthly Elders Meeting Agenda.

1. Address the reasons for falling attendance at Sunday service.

a We have encouraged more participation in services and have varied the types of service and hymns/songs.

- b We also recognise that a number of people attend worship on-line through our live-streaming facility.
- 2. Encourage more people to volunteer, to spread the workload of the many jobs that are central to the life of the church.
 - a Regular pieces in The Record supplemented by notices requesting specific help.
- 3. We have reviewed the pastoral care system and ensured that it is understood.
- 4. Improve communications with the large number of organisations and groups that use the premises.
 - a. An Elder is now linked to the Uniformed Organisations which has improved communication with them.
- 5. Encourage awareness of how the church's environmental footprint could be reduced.
 - a. We are looking at energy saving projects and are working towards the Silver Eco Award with A Rocha
- 1) Pastoral Support: We continued to provide and develop pastoral support to the church family. Some of our Elders and Pastoral Link people attended training sessions run by Revd. Andy Twilley.
- 2) Regular Church Meetings. We held 6 in person Church Meetings.
- 3) Regular Elders Meetings: The Elders' met in person 11 times.
- 4) Change to constitution to allow Elders & Church Meetings to be held on-line: We changed our constitution to allow Elders & Church Meetings to be held on-line if necessary.
- 5) Church Book Club: This met regularly during the year.
- 6) Social & Fund Raising Group: With the relaxation of Covid19/lockdown restrictions, we were pleased to resume more normal social activities. The group organised various activities during the year including a URC 50th Anniversary Bring & Share lunch, a Family Christmas lunch and a Macmillan Coffee Morning.
- 7) Charities supported: We continue to support local charities and those further afield. This year we supported MacMillan, Cocos Foundation, The Leprosy Mission, Renewed Hope Trust, St. Catherine's Hospice, World Vision, the local Foodbank, Christian Aid, The Maisha Trust and Include Choir.
- 8) Vacancy/Deployment Situation:
We continued to operate without a stipendiary Minister. The Vacancy Committee, advised by Revd. Ted Bellingham our Interim Moderator worked on developing our Pastorate Profile. We were scoped for 80 – 85% ministry and it is likely that

we will explore joining with other churches to form a joint pastorate. We are fortunate that we have a Local Church Leader, Mrs Susan Knight who leads some services and Chairs our Elders' and Church Meetings and a Lay Preacher, Mrs Lynne Skinner. We welcomed a variety of people, lay and ordained, to lead our services.

- 9) Nos of baptisms/funerals: We held 3 baptisms and 12 funerals.
- 10) New members: We welcomed 5 new members into our church family.
- 11) Eco-Church award: We are working towards Silver Eco-Church award.
- 12) Continuation of on-line services and live streaming:
We continue to provide on-line access to our services. They are live streamed every Sunday and available via you-tube. Our average viewing figures are 50 per service.
- 13) Services:
We held a number of special services throughout the year including our Memorial Book service and Remembrance Sunday service (in conjunction with St. Luke's Church). Over the Christmas period we held a Crib & Christingle Service, a Nativity Service, an afternoon Carol Service with Tea, Midnight Communion and a Family Service on Christmas Day. These represented a welcome "return to normal" post-Covid situation.
- 14) Sue Knight is an Assembly Accredited Lay Preacher and was commissioned as our Local Church Leader in November 2019. Since being in vacancy from May 2020 she has had Pastoral Oversight of Reigate Park Church. She attends the local Clergy Fraternity, North Downs Cluster of URC's, the Synod Area and Synod Together meetings. Sue is also Lay Preaching Advocate for Southern Synod and in that role sits on the Synod Ministries Committee. She is also part of the new Synod Deployment Consultation Group. Having completed the candidating process, Sue will be training for Non Stipendiary Ministry at Westminster College Cambridge from September 2023.
- 15) Sunday Services: Despite being in vacancy, we continue to provide a service every Sunday. These were led by our Local Church Leader (Mrs Sue Knight) our Lay Preacher (Mrs Lynne Skinner), visiting Ministers and our Elders and Junior Church.
- 16) Synod Together on 8 October: We hosted the Southern Synod Together meeting on 8 October which was attended by 75 people.
- 17) Maintenance of fabric of church building:
We continue to work hard to maintain the fabric of our church building. A major expense was to replace our hall floor at a cost of £22,000 but we were helped by a grant of £5,000 from Southern Synod. Our running costs

increased considerably during 2022, mainly due to rising energy bills.

18) We are very fortunate in having a number of families worshipping with us and have an active Junior Church department. Apart from providing activities for our young people every Sunday our Junior Church team are involved in various aspects of church life. During the year:

- 170 Mothering Sunday cards were distributed to all ladies on the church list, and to mothers at church toddler groups.
- To keep Ukraine in our thoughts we planted sunflowers in pots for the church entrance
- We welcomed the 'Include Choir' to a session; they taught us a song with actions which we then presented to the congregation
- Sue Knight, our Local Church Leader led an interactive Godly Play sessions
- Junior Church prepared and led a service which included drama and action songs; afterwards the whole congregation was served with bacon baps as it was Father's Day,
- In July we had a BBQ for all families, leaders & helpers, attended by 24 adults & children
- In September we launched the new year in Junior Church by inviting all children & young people to a breakfast followed by games
- In October Sue Knight, our Local Church Leader re-dedicated all volunteers who work with children & young people at RPC.
- Junior Church prepared and served coffee and tea after the service each term.
- Our Nativity Service was written by a Junior Church leader and presented by all our children & young people, some of whom were back from university; this included drama, mime and solo singing from children and adults
- Children & Young People are always encouraged to join in on Sunday mornings, e.g. by doing Bible readings, leading action songs, participating in activities when invited

Our search for a Children's & Family Worker continued throughout the year, and substantial grants were secured.

We received an invitation to renew our Children and Youth Friendly Church Award.

19) New initiatives:

- a) In conjunction with the Local Authority, we hosted a drop-in centre for Ukrainian refugees.
- b) The church family and others support collections for a local Foodbank.
- c) We have a recycling collection point for batteries and used postal stamps which support charities.
- d) We started a Faith & Fellowship group which meet weekly.

20) Looking back over 2022, the Elders worked hard to continue to offer effective leadership in helping the Church to fulfil its aims and objectives. The continued work of our church is only possible through considerable support from our dedicated Elders and numerous volunteers who give tirelessly of their time and effort to ensure Reigate Park Church continues to fulfil its place within the local community.

21) Priorities for 2023:

To explore the formation of a Joint Pastorate with 3 other local churches.

To review the LMMR report to ensure it is a 'living document' including updating the action plan.

To follow up the Quinquennial Report of 2019.

To work towards appointing a new Children and Family Worker.

This report was approved by the Elders Meeting on 4/9/23. . This report is signed on its behalf by:



Mrs Wendy Hopkins – Church Secretary and Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
REIGATE PARK UNITED REFORMED CHURCH**

I report to the charity trustees on my examination of the accounts of the Reigate Park United Reformed Church (the Church) for the year ended 31 December 2022.

Responsibilities and basis of report

The Elders as Charity Trustees of the Church are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner

Keith Halstead
60 Woodcote Hurst
Epsom
Surrey KT18 7DT

Signature:



Date: 07/09/2023

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2022 Total £	Last Year 2021 Total £
INCOMING RESOURCES						
Offerings		54,042			54,042	60,283
Donations		2,125	965		3,090	4,761
Monies raised for outside causes	3			5,650	5,650	553
Gift Aid tax repayments		10,369			10,369	11,021
Church weekend						
Legacies						
Property income from use of premises	4	45,824	10,233		56,057	58,909
Insurance Claim		648			648	
Bank interest & investment income		1,173			1,173	754
Sundry income		120			120	2,034
Total receipts		114,302	11,198	5,650	131,149	138,315
RESOURCES EXPENDED						
Ministry & Mission Fund		65,100			65,100	65,669
Church running costs	5	63,808	146		63,954	50,510
Minister's and manse expenses	6	3,415			3,415	6,132
Programme activity costs	7	719		3,173	3,892	1,106
Support of outside causes				2,363	2,363	487
Maintenance and repairs			15,817		15,817	12,418
Sundry expenses		3,046			3,046	1,494
Special project payments			11,136		11,136	2,507
Total payments		136,088	27,099	5,536	168,723	140,323
INCOME/EXPENDITURE		-21,786	-15,901	114	-37,573	-2,007
TRANSFERS between funds						
Gross transfers between funds - in		21,000	16,000		37,000	23,100
Gross transfers between funds - out			-37,000		-37,000	-23,100
TOTAL FUNDS b/fwd 1 January 2022		1,142	167,194	58,789	227,125	229,132
TOTAL FUNDS c/fwd 31 December 2022		356	130,293	58,904	189,553	227,125

**REIGATE PARK UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES**

	<u>Note</u>	This Year 2022 Total £	Last Year 2021 Total £
Tangible Assets	8	2,239	3,696
Monetary assets			
Cambridge & Counties Bank		85,851	84,695
National Westminster current		71,531	106,678
Charities Aid Foundation current		29,793	31,788
Petty Cash		139	268
Total monetary assets	9	187,314	223,429
Debtors			
Outside causes unbanked collections		0	0
Prepayments		0	0
Other Debtors		0	0
		0	0
Creditors			
Owing to outside causes		0	0
Other creditors		0	0
		0	0
TOTAL NET ASSETS		189,553	227,125
Represented by:-			
Unrestricted general funds		356	1,142
Unrestricted designated funds	2	130,293	167,194
Restricted funds	2	58,904	58,789
		189,553	227,125

APPROVED by the Trustees on 4th September 2023 and signed on their behalf by



Mrs Susan Knight - Chair of Elders and Trustee

The notes on pages 11, 12 and 13 form part of this financial statement

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022

NOTES

1 ACCOUNTING POLICIES

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

2 FUND ACCOUNTING

UNRESTRICTED FUNDS may be used by the Church for any of its ordinary purposes.

DESIGNATED FUNDS represent unrestricted funds set aside by the Church for specific designated purposes; they can be transferred back into general funds at the Church's decision.

The Special Projects Fund includes rental income from the letting of the Church Manse at 7 Priory Drive. As explained in Note 10, the Manse is not an asset of Reigate Park United Reformed Church. The income is designated by the United Reformed Church in Great Britain for use towards the upkeep and repairs of the Manse.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Children's & Youth Work Fund	3,918	740			4,658
Special Project Fund	88,252	10,233	11,136	-37,000	50,349
Repairs & Maintenance Fund	3,126		15,817	16,000	3,309
Reserves	70,000				70,000
Flower Fund	815	80	146		749
Kitchen Fund	1,083	145			1,228
Totals for designated funds	167,194	11,198	27,099	-21,000	130,293

The funds held in reserves represent the amount set aside to comply with the Reserves policy for general running costs.

RESTRICTED FUNDS represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent for the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Endowment Fund	40,000				40,000
The John Mercer Youth Fund	18,435				18,435
Benevolent Fund	354	2,600	3,173		-218
Outside causes		3,050	2,363		687
Totals for restricted funds	58,789	5,650	5,536		58,904

Endowment Fund

- Capital can only be used in accordance with the terms of the former Kingswood Congregational Chapel Fund and interest used for the maintenance and upkeep of buildings

John Mercer Youth Fund

- to provide grants to young people to assist them to take part in activities which will help them to develop educationally, socially and spiritually. The capital is £17,694.31

Benevolent Fund

- to assist people in straitened circumstances.

Outside causes

- to support outside causes as they arise.

REIGATE PARK UNITED REFORMED CHURCH
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022

NOTES - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2022 Total £	Last Year 2021 Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
Water Aid					53
Unicef					9
Parkinsons					53
Leprosy Mission			10	10	
Coco's Foundation			455	455	
Sightsavers			204	204	
Dementia UK			152	152	
Ukraine Appeal			202	202	
Include Choir			210	210	
Alzheimers			250	250	
McMillan			790	790	
World Vision			344	344	
St Catherines Hospice			343	343	
Maisha Trust			90	90	
Other outside causes inc. Benevolent Fund			2,600	2,600	438
Totals raised for outside causes	0	0	5,650	5,650	553
Fundraising expenses incurred			0	0	0
Debtors b/f					
Balance as per SOFA	0	0	5,650	5,650	553
4 PROPERTY INCOME FROM USE OF PREMISES					
Lettings	27,660			27,660	24,070
Rental Church House	14,100			14,100	13,200
Church group contributions	4,064			4,064	1,745
Manse Rental		10,233		10,233	19,895
Total property income	45,824	10,233	0	56,057	58,909
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2022 Total £	Last Year 2021 Total £
5 CHURCH RUNNING COSTS					
Utilities	6,821			6,821	4,910
Insurance	1,532			1,532	6,757
Pension payments	974			974	1,097
Minister's Personal Assistant	9,385			9,385	9,441
Church & Community Manager	12,562			12,562	8,421
Caretaker	11,381			11,381	6,053
Cleaning/caretaking	12,826			12,826	7,044
Stationery and photocopying	3,646			3,646	2,324
Pulpit supply	649			649	504
Purchase of equipment & sundries	379			379	798
Licences and music	1,076			1,076	1,294
Sundries	680			680	107
Depreciation	1,457			1,457	1,457
Subs and Donations	440			440	303
Flower Fund		146		146	
Total church running costs	63,808	146	0	63,954	50,510
6 MINISTER'S AND MANSE EXPENSES					
Utilities	1,214			1,214	708
Insurance	1,451			1,451	664
Council tax	-109			-109	3,445
Ministers expenses	801			801	1,316
Sundry expenses	59			59	
Total minister's and manse expenses	3,415	0	0	3,415	6,132
7 PROGRAMME ACTIVITY COSTS					
Childrens' activities	344			344	509
John Mercer Fund Grants				0	
Church weekend				0	
Benevolent Fund payments			3,173	3,173	97
SparkFish support	375			375	500
Total programme activity costs	719	0	3,173	3,892	1,106
8 TANGIBLE ASSETS					
Plant & Equipment:-					
Net book value at 1 January 2022				3,696	3,208
Additions during the year				0	1,945
Depreciation in the year				-1,457	-1,457
Net book value at 31 December 2022				2,239	3,696

Depreciation on Plant & Equipment is provided at 20% on a straight line basis.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2022

NOTES - continued

9 MONETARY ASSETS

The church monies are not held in segregated accounts.

The distribution of assets between funds is shown for illustrative purposes only.

10 ASSETS USED FOR CHURCH PURPOSES

The church building and the manse at 7 Priory Drive are vested in URC Southern Synod Trust as trustees and are not church assets. They are held for the benefit of Reigate Park Church in accordance with the statutory trusts applicable to URC properties under the URC Acts.

11 CAPITAL COMMITMENT

At year end the church had a capital commitment of £22,272 representing the cost of replacing the hall floor.

REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales - Charity number 1130103

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED

31.12.2021

REIGATE PARK UNITED REFORMED CHURCH

CHARITY REGISTRATION NUMBER: 1130103

REIGATE PARK CHURCH UNITED REFORMED CHURCH CHARITY REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st DECEMBER 2021

INTRODUCTION

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Reigate Park seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement which states:

Travelling together with Jesus in faith, hope and love.

Reaching out with God's care and love for all.

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Elders' Meeting believes that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Reigate Park United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church. This is determined by the General Assembly of the United Reformed Church, and supplemented by the constitution of Reigate Park United Reformed Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 17th March 2009. The Church Meeting consists of those persons who have been admitted to the full privileges and responsibilities of membership of the United Reformed Church and whose names are included on the membership roll of such local Church. The Church Meeting has the ultimate authority on the life and work of the Church. The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the Manse, provide advice and recommendations to the Church Meeting whilst fulfilling their responsibilities as Trustees. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as Elders. Up to 12 members of Reigate Park Church can be nominated and elected at Church meeting by the members of Reigate Park Church to serve as Elders. Elders serve for 3 years, retire by rotation and are eligible for re-election. There is normally a limit of two consecutive periods of 3 years of service. The Elders Meeting met 11 times during the year, to oversee our pastoral responsibility and continued smooth running of the church. The Elders are assisted in the administration of the Church and its property by committees established for: Finance, Premises and Management, Media Group, Social and Fundraising and the Worship Planning Group.

These committees report to Elders and Church Meeting at least annually. The Church had a full time Minister for the first 5 months of the year, paid from the URC central Ministry and Mission Fund, a Local Church Leader and employed three part time members of staff, the Church Administrator, Church & Community Manager and Caretaker. A contractor was used for cleaning for the year.

The Church building and the Manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties. The Manse is currently being rented out as we are in Vacancy.

ADMINISTRATIVE INFORMATION

Name and Status

Reigate Park United Reformed Church Charity is a local church of the United Reformed Church in Great Britain, and is a member church of Southern Synod of the Church. It was registered on 11th June 2009 as Charity Number 1130103.

Reigate Park Church is situated at Park Lane East, Reigate, Surrey, RH2 8BD. Tel: 01737 249766 email office@reigateparkchurch.org The Church Office is normally open Monday – Friday 9 am – 1 pm.

Trustees

Those who served during 2021 were:

Helen Conway	Mavis Proctor	Lynne Skinner
Susan Knight	Hannah Robertson	George Watt (January-May)
Kevin Lewis	Margaret Samuel	Reuben Watt (January-May)
Christina Papworth		

The members of the Elders' Meeting for the time being are recognised as the charity trustees.

Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees receive advice and training on all matters necessary to enable them to perform their duties. The Trustees are aware of their responsibilities for assessing and managing the risks faced by the church and continue to implement plans to mitigate those risks. The principal risks to the finances and continuity of the church are the church buildings. This is addressed by a regular programme of maintenance and improvement.

Independent Examiner

The Independent Examiner is Mr Keith Halstead MA (Oxon) FCA 60 Woodcote Hurst, Epsom Surrey KT18 7DT.

The Church building and the manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

FINANCIAL REVIEW

Details of the Church's Income and Expenditure and its assets at the year-end are given in the Financial Statements for the year. In 2021 there was a deficit of £2,007 (2020 – deficit of £23,141). Income increased during 2021 because of the rental income received on the vacant Manse. This was ring fenced as a designated fund and any rental income is to be used for the renovation of the Manse. This is in accordance with Synod's rules. Also there was a rise in the number of lettings once the Church premises re-opened following the COVID-19 pandemic. Three members of staff continued to be on the Job Retention Scheme in 2021 until September. This scheme has helped to significantly limit the church's expenses during this difficult time.

The Trustees have designated £70,000 to hold in reserve for the 2021 financial year in accordance with the Reserves Policy (The equivalent of four months general running costs, three month's salary costs and likely capital expenditure.)

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

- We have continued to work on the 6 Priorities listed below which were identified and accepted at a Church Meeting on 17 April 2016 following the LMMR process. This is ongoing and is an intrinsic part of the monthly Elders meeting Agenda.
 1. Address the reasons for falling attendance at Sunday service
We have encouraged more participation in services

We have varied the types of service and hymns/songs
 2. Encourage more people to volunteer, to spread the workload of the many jobs that are central to the life of the church

Regular pieces in The Record supplemented by notices requesting specific help.

We have reviewed the pastoral care system and ensured that it is understood.
 4. Improve communications with the large number of organisations and groups that use the premises
 6. Encourage awareness of how the church's environmental footprint could be reduced.

- We began the year still in Lockdown, attempting to maintain church life through Zoom e.g. by online coffee mornings. We have kept up regular communications with the extended Church Family through a weekly newsletter and the monthly Record magazine.
- We continued to develop our pastoral support by encouraging all link people to keep in weekly contact with their groups.
- Regular church meetings were held starting in February on Zoom and U Tube .We shared Revd. Bridget Banks' induction as Moderator of Southern Synod online as well as the World Day of Prayer.
- Mothers' Day cards were sent to Junior Church children for colouring and Link people distributed Mothers' Day and Easter cards with information about online services to all the church family.
- Easter services were streamed and an online coffee morning was held afterwards.
- We hoped to re- open the church buildings in February but it was postponed to May and a comprehensive risk assessment was drawn up in accordance with Government and Synod Guidelines.
- On the 2nd May the church finally re-opened in accordance with Government and Synod guidelines regarding COVID safety. We gradually lifted restrictions as advised but still have hand gel available and masks can be worn if preferred.
- Revd. George Watt our Minister was appointed Moderator for Thames North and announced that he would be leaving in May 2021. Until then he would continue to convene the Synod Council and be a Synod Trustee. Revd. Watt would also continue as a member of the URC Mission Council representing Southern Synod and Chair of Trustees for Sparkfish, the churches' ministry in local schools.
- On the 23rd of May we were thankful to be able to celebrate Revd. Watt's time with us in person.
- On 5th June, Revd. George Watt's induction service was live-streamed, and many of us were able to share the moment. With agreement from Southern Synod the Watt family continued to live in the Manse until suitable accommodation could be found with the income being used for any repairs and maintenance. Once the family left we asked Synod for permission to rent the Manse out. This was agreed by Synod with the proviso that all rental income be used for any maintenance of the building.
- In July Revd. Sue Chapman was appointed as our Interim Moderator to see us through the vacancy process. She was later replaced by the Revd. Ted Bellingham.
- A Vacancy Committee was established comprising, Mr Dave Cooper as Convener, Mrs Susan Knight, Mrs Tina Papworth, Mrs Paula and Mr Andrew Sowton, Mrs Judy Fowler, Mrs Jill Day, Mr Dave Mercer and Mrs Karen Best. Miss Claire Best may be co- opted at a later date to elicit a young persons' ideas.
- We have tried to get church life back to some semblance of normality although most meetings were held online rather than in person Numbers of church attendees have been gradually growing and we are trying to maintain contact with all the church family and encourage them to return when they feel comfortable but numbers are still lower than pre-COVID.
- LEAPS nursery continued to use the downstairs section of the church premises for part of the year and this maintained some level of income for the church as all other groups formally using our building had ceased.
- Gradually some of the groups that had used our premises before COVID returned starting with dance and drama groups and we held the local council elections on the 6th of May.

- The Church Book Club continued to regularly meet via Zoom discussing a variety of books.
- The Scouts came back on in May and Toddlers began again in June but most groups didn't return until September thus causing a considerable deficit in our finances.
- MacMillan coffee morning was held in the Park Room on 24th September and raised £162 for the charity.
- On the 3rd of September we were delighted to have the annual Junior Church Barbecue at the Bolton's house, which was a welcome return to normality.
- On the 3rd October we had a traditional Harvest Festival which was well attended.
- The Memorial book Service on the 17th October also went well as many people needed to remember their loved ones lost in the past year.
- Remembrance Sunday on the 14th November was also well attended with Mrs Knight continuing the service at Reigate Park while Mrs Lynne Skinner our Synod Recognised Lay Preacher led us in sharing the second part of the service with our neighbouring Church of England, St Luke's, as we had previously done and many commented how lovely it was to be together again.
- 28th November RPC Elders led morning worship to share the load for leading services. It went well and the Elders felt confident to lead some more services. It was also suggested that Junior Church would lead one, so as to encourage young people to participate at church.
- We continued to vary the service formats to try and keep things fresh.
- We had a busy Christmas comprising:
 - The tree and toy service on the 5th December which went well and numerous children's books were collected for Homestart.
 - The Nativity service on the 12th of December was well attended and was a modern twist on the original story. Amazingly, although there was little rehearsal the children responded to Mrs Sowton's prompts brilliantly.
 - On the 19th December we had a café style Carol Service which was most enjoyably accompanied by some delicious mince pies.
 - Mrs Knight led a Crib and Christingle Service on the 24th December.
 - Midnight Communion was celebrated in the evening of the 24th December.
 - Mrs Knight led the traditional family morning service 25th December where young and old are encouraged to share which gift they had opened that morning with the emphasis on Jesus being the best gift we could receive.
- As a church we are committed to charities. We raised money for Macmillan Cancer Care and Renewed Hope, which works with the homeless. At Harvest we supported Loveworks Food Bank with money and food. We also supported Homestart and shared information as to how to support Crawley Open House with clothes and food.
- CoCo's Foundation and Leprosy Mission are ongoing charities that Reigate Park support during the year.
- During 2021 we did not have any baptisms or weddings. Sadly 11 of our church family died during the year and 5 held funerals at our church. We did not receive any new members into Church Membership.
- We are also proud to be an Eco-Church and have been awarded Bronze level. We are now working towards Silver and Gold.
- On-Line communications continue to attract a growing number of people and organisations via the church website, Facebook and YouTube.
- Work has continued on maintaining the fabric of the church building albeit at a slower pace.

- Mrs Knight continues to lead worship in her role as Local Church Leader at Reigate Park Church. She is also an Assembly Accredited Lay Preacher and Chair of Elders. Sue is Lay Preaching Commissioner for the Southern Synod, sits on the Synod Ministries Committee and convenes and chairs the Synod Lay Preaching Coordinators Meeting
- Mrs Lynne Skinner and Mrs Victoria Clifford, as Synod Recognised Lay Preachers have supported worship in our own and other local churches.
- Looking back over 2021 the Minister and Elders worked hard to continue to offer effective leadership in helping the Church to fulfil its aims and objectives. The Elders met fortnightly on Zoom and then in person to discuss the needs of the Church Family and how best to meet them. The Church is assisted by the numerous volunteers who give tirelessly of their time and effort to ensure Reigate Park Church continues to fulfil its place within the local community.
- The priorities for 2022 are continuing to review the LMMR report to ensure it is a 'living document' including updating the action plan. This will form part of Scoping for a new minister as Revd. Watt left us in May to become Moderator of Thames North Synod. We have been in vacancy since June 2021. We are also following up the Quinquennial Report of 2019. Reigate Park will work towards appointing a new Children and Family Worker.

This report was approved by the Elders Meeting on 13 October 2022. This report is signed on its behalf by:



Mrs Susan Knight – Chair of Elders and Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
REIGATE PARK UNITED REFORMED CHURCH**

I report to the charity trustees on my examination of the accounts of the Reigate Park United Reformed Church (the Church) for the year ended 31 December 2021.

Responsibilities and basis of report

The Elders as Charity Trustees of the Church are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner

Signature: 

Date: 27/10/2022

Keith Halstead MA (Oxon) FCA
60 Woodcote Hurst
Epsom
Surrey KT18 7DT

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2021 Total £	Last Year 2020 Total £
INCOMING RESOURCES						
Offerings		60,283			60,283	60,568
Donations		3,166	1,595		4,761	4,295
Monies raised for outside causes	3			553	553	1,964
Gift Aid tax repayments		10,961	60		11,021	14,989
Church weekend						
Legacies						650
Property income from use of premises	4	39,014	19,895		58,909	34,428
Insurance Claim					-	1,209
Bank interest & investment income		754			754	961
Sundry income		2,034			2,034	1,731
Total receipts		116,212	21,550	553	138,315	120,795
RESOURCES EXPENDED						
Ministry & Mission Fund		65,669			65,669	66,466
Church running costs	5	50,510			50,510	52,296
Minister's and manse expenses	6	6,132			6,132	6,815
Programme activity costs	7	1,009		97	1,106	5,015
Support of outside causes				487	487	2,268
Maintenance and repairs			12,418		12,418	10,402
Sundry expenses		1,494			1,494	265
Special project payments			2,507		2,507	410
Total payments		124,814	14,925	584	140,323	143,937
INCOME/EXPENDITURE		-8,602	6,625	-31	-2,007	-23,141
TRANSFERS between funds						
Gross transfers between funds - in		10,000	13,000	100	23,100	25,559
Gross transfers between funds - out		-100	-23,000		-23,100	-25,559
TOTAL FUNDS b/fwd 1 January 2021		-156	170,569	58,720	229,132	252,274
TOTAL FUNDS c/fwd 31 December 2021		1,142	167,194	58,789	227,125	229,132

**REIGATE PARK UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES**

	Note	This Year 2021 Total £	Last Year 2020 Total £
Tangible Assets	8	3,696	3,208
Monetary assets			
Cambridge & Counties Bank		84,695	83,941
National Westminster current		106,678	65,261
Charities Aid Foundation current		31,788	76,632
Petty Cash		268	90
Total monetary assets	9	223,429	225,924
Debtors			
Outside causes unbanked collections		0	0
Prepayments		0	0
Other Debtors		0	0
		0	0
Creditors			
Owing to outside causes		0	0
Other creditors		0	0
		0	0
TOTAL NET ASSETS		227,125	229,132
Represented by:-			
Unrestricted general funds		1,142	-156
Unrestricted designated funds	2	167,194	170,569
Restricted funds		58,789	58,720
		227,125	229,132

APPROVED by the Trustees on 13th October 2022 and signed on their behalf by

Susan Knight

Mrs Susan Knight - Chair of Elders and Trustee

The notes on pages 10 and 11 form part of this financial statement

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

NOTES

1 ACCOUNTING POLICIES

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

2 FUND ACCOUNTING

UNRESTRICTED FUNDS may be used by the Church for any of its ordinary purposes.

DESIGNATED FUNDS represent unrestricted funds set aside by the Church for specific designated purposes; they can be transferred back into general funds at the Church's decision.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Children's & Youth Work Fund	2,578	1,340			3,918
Special Project Fund	93,864	19,895	2,507	-23,000	88,252
Repairs & Maintenance Fund	3,044		12,418	12,500	3,126
Reserves	70,000				70,000
Flower Fund		315		500	815
Kitchen Fund	1,083				1,083
Totals for designated funds	170,569	21,550	14,925	-10,000	167,194

The funds held in reserves represent the amount set aside to comply with the Reserves policy for general running costs.

RESTRICTED FUNDS represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent for the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Endowment Fund	40,000				40,000
The John Mercer Youth Fund	18,435				18,435
Benevolent Fund	13	438	97		354
Outside causes	272	115	487	100	
Totals for restricted funds	58,720	553	584	100	58,789

Endowment Fund

- Capital can only be used in accordance with the terms of the former Kingswood Congregational Chapel Fund and interest used for the maintenance and upkeep of buildings

John Mercer Youth Fund

- to provide grants to young people to assist them to take part in activities which will help them to develop educationally, socially and spiritually. The capital is £17,694.31

Benevolent Fund

- to assist people in straitened circumstances.

Outside causes

- to support outside causes as they arise.

REIGATE PARK UNITED REFORMED CHURCH
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

NOTES - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2021 Total £	Last Year 2020 Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
Water Aid			53	53	
Unicef			9	9	57
Parkinsons			53	53	
Leprosy Mission					19
Coco's Foundation					710
Winter Night Shelter					250
Vellore					20
Homestart					78
Smile Train					244
WAVES (YMCA)					244
McMillan					162
Loveworks					33
Other outside causes inc. Benevolent Fund			438	438	147
Totals raised for outside causes	0	0	553	553	1,964
Fundraising expenses incurred			0	0	0
Debtors b/f					
Balance as per SOFA	0	0	553	553	1,964
4 PROPERTY INCOME FROM USE OF PREMISES					
Lettings	43,965			43,965	19,753
Rental Church House	13,200			13,200	13,200
Church group contributions	1,745			1,745	1,475
Total property income	58,909	0	0	58,909	34,428
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2021 Total £	Last Year 2020 Total £
5 CHURCH RUNNING COSTS					
Utilities	4,910			4,910	8,176
Insurance	6,757			6,757	5,852
Pension payments	1,097			1,097	859
Minister's Personal Assistant	9,441			9,441	6,598
Church & Community Manager	8,421			8,421	7,920
Caretaker	6,053			6,053	7,990
Cleaning/caretaking	7,044			7,044	4,582
Stationery and photocopying	2,324			2,324	1,689
Pulpit supply	504			504	53
Purchase of equipment & sundries	798			798	3,952
Licences and music	1,294			1,294	982
Sundries	107			107	2,487
Depreciation	1,457			1,457	892
Subs and Donations	303			303	264
Total church running costs	50,510	0	0	50,510	52,296
6 MINISTER'S AND MANSE EXPENSES					
Utilities	708			708	906
Insurance	664			664	640
Council tax	3,445			3,445	3,345
Ministers expenses	1,316			1,316	1,923
Total minister's and manse expenses	6,132	0	0	6,132	6,814
7 PROGRAMME ACTIVITY COSTS					
Childrens' activities	509			509	4,390
John Mercer Fund Grants				0	
Church weekend				0	
Benevolent Fund payments			97	97	125
SparkFish support	500			500	500
Total programme activity costs	1,009	0	97	1,106	5,016
8 TANGIBLE ASSETS					
Plant & Equipment:-					
Net book value at 1 January 2021				3,208	2,907
Additions during the year				1,945	1,193
Depreciation in the year				-1,457	-892
Net book value at 31 December 2021				3,696	3,208

Depreciation on Plant & Equipment is provided at 20% on a straight line basis.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2021

NOTES - continued

9 MONETARY ASSETS

The church monies are not held in segregated accounts.

The distribution of assets between funds is shown for illustrative purposes only.

10 ASSETS USED FOR CHURCH PURPOSES

The church building and the manse at 7 Priory Drive are vested in URC Southern Synod Trust as trustees and are not church assets. They are held for the benefit of Reigate Park Church in accordance with the statutory trusts applicable to URC properties under the URC Acts.

REIGATE PARK UNITED REFORMED CHURCH CHARITY

England & Wales - Charity number 1130103

Accounts

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED

31.12.2020

REIGATE PARK UNITED REFORMED CHURCH

CHARITY REGISTRATION NUMBER: 1130103

REIGATE PARK CHURCH UNITED REFORMED CHURCH CHARITY REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31st DECEMBER 2020

INTRODUCTION

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

OBJECTIVES AND ACTIVITIES

As a local congregation of the United Reformed Church, Reigate Park seeks to advance the Christian religion through its activities and the facilities offered to the community by its building, and described more specifically in its mission statement which states:

Travelling together with Jesus in faith, hope and love.

Reaching out with God's care and love for all.

The Elders' Meeting is aware of the Charity Commission's guidance on public benefit in "The Advancement of Religion for the Public Benefit" and has regard to it in the administration of the Church. The Elders' Meeting believes that the Church provides benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for the congregation and for anyone else who wishes to benefit from what the Church offers;
- promoting Christian values and service by members of the congregation to the community, for the benefit of individuals and society as a whole.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The activities of Reigate Park United Reformed Church are overseen by the Elders' Meeting of the Church in accordance with the provisions of The Structure of the United Reformed Church. This is determined by the General Assembly of the United Reformed Church, and supplemented by the constitution of Reigate Park United Reformed Church. The governing document of the registered charity is a statement adopted by the Church Meeting on 17th March 2009. The Church Meeting consists of those persons who have been admitted to the full privileges and responsibilities of membership of the United Reformed Church and whose names are included on the membership roll of such local Church. The Church Meeting has the ultimate authority on the life and work of the Church. The Elders' Meeting is responsible for the financial administration of the Church, and the care and maintenance of Church premises and the Manse, provide advice and recommendations to the Church Meeting whilst fulfilling their responsibilities as Trustees. The members of the Elders' Meeting are the trustees of the registered charity during their period of service as Elders. Up to 12 members of Reigate Park Church can be nominated and elected by the members of Reigate Park Church at Church Meeting to be serving Elders. Elders serve for 3 years, retire by rotation and are eligible for re-election. There is normally a limit of two consecutive periods of service. The Elders Meeting met 21 times during the year, twice a month, to oversee our pastoral responsibility and continued smooth running of the church. The Elders are assisted in the administration of the Church and its property by committees established for: Finance, Premises and Management, Media Group, Social and Fundraising and the Worship Planning Group.

These committees report to Elders and Church Meeting at least annually. The Church had a full time Minister paid from the URC central Ministry and Mission Fund, a Local Church Leader and employed four part time members of staff, the Minister's PA, Church & Community Manager, Caretaker and a Youth Worker. A contractor was used for cleaning for the year.

The Church building and the Manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

ADMINISTRATIVE INFORMATION

Name and Status

Reigate Park United Reformed Church Charity is a local church of the United Reformed Church in Great Britain, and is a member church of Southern Synod of the Church. It was registered on 11th June 2009 as Charity Number 1130103.

Reigate Park Church is situated at Park Lane East, Reigate, Surrey, RH2 8BD. Tel: 01737 249766 email office@reigateparkchurch.org The Church Office is normally open Monday – Friday 9 am – 1 pm.

Trustees

Those who served during 2020 were:

Susan Knight	Lynne Skinner	Lynne Lewis
Christina Papworth	George Watt	Kevin Lewis
Mavis Proctor	Reuben Watt	Helen Conway
Hannah Robertson	Peter Whipps	
Margaret Samuel		

The members of the Elders' Meeting for the time being are recognised as the charity trustees.

Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the

assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustees receive advice and training on all matters necessary to enable them to perform their duties. The Trustees are aware of their responsibilities for assessing and managing the risks faced by the church and continue to implement plans to mitigate those risks. The principal risks to the finances and continuity of the church are the church buildings. This is addressed by a regular programme of maintenance and improvement.

Independent Examiner

The Independent Examiner is Mr Keith Halstead MA (Oxon) FCA 60 Woodcote Hurst, Epsom Surrey KT18 7DT.

The Church building and the manse at 7 Priory Drive, Reigate, Surrey RH2 8AF are vested in Southern Synod Trust as trustees and held for the benefit of Reigate Park URC in accordance with the trusts applicable to URC properties.

FINANCIAL REVIEW

Details of the Church's Income and Expenditure and its assets at the year-end are given in the Financial Statements for the year. In 2020 there was a deficit of £23,141 (2019 – deficit of £5,392). Income was adversely affected during 2020 because of a significant reduction in lettings and offerings as a consequence of the COVID-19 pandemic resulting in the closure of the Church premises for much of the year. Three members of staff were placed on the Job Retention Scheme from March, returning to work part time as and when required from July 2020 to the present. This scheme has helped to significantly limit the church's expenses during this difficult time.

The Trustees have designated £70,000 to hold in reserve for the 2020 financial year in accordance with the Reserves Policy (The equivalent of four months general running costs, three month's salary costs and likely capital expenditure.)

The budget for 2021 shows a significant deficit, which we hope will be reduced by one off donations, increased lettings and cuts in expenditure.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS

• We have continued to work on the 6 Priorities listed below which were identified and accepted at a Church Meeting on 17 April 2016 following the LMMR process. This is ongoing and is an intrinsic part of the monthly Elders meeting Agenda.

1. Address the reasons for falling attendance at Sunday service
2. Encourage more people to volunteer, to spread the workload of the many jobs that are central to the life of the church
3. Review the pastoral care system and ensure that it is understood
4. Clarify the expectations regarding the appointment of a new youth worker.
5. Improve communications with the large number of organisations and groups that use the premises

6. Encourage awareness of how the church's environmental footprint could be reduced.

- The COVID-19 pandemic had a profound effect on the Church's life with the premises closed (including for Sunday morning services) from 8th March to the end of the year, briefly re-opening during November and the beginning of December.
- This year has been a difficult one in which we have worked hard as a church to support our Church Family and the wider community. To do this we have increased our online presence through YouTube and Zoom services, developed our pastoral support by encouraging all link people to keep in weekly contact with their groups and having online pastoral training in September, led by Andy Twilley, the Synod Training and Development Officer. We have kept up regular communications with the extended Church Family through a weekly newsletter and the monthly Record magazine and have also provided ribbons to tie to our fence for the wider community to share prayer or remembrance with us.
- Reuben Watt, as our part time Children's and Youth worker worked hard to develop youth work in our area. He helped start a Youth Club at Church which was growing well until Lockdown. When Lockdown started, he continued to reach out through Zoom meetings which involved such activities as quizzes and challenges. When he took the role of URC Youth Moderator he kept us apprised of national initiatives. As he has now gone to university, he has relinquished the role and finding a successor will be part of the 2021 priorities. We hope to use some of the Special Project Fund monies to recruit a Family and Children's worker and we are exploring with another church to share a full time worker.
- We had to furlough our Minister's PA, Church and Community Officer and Caretaker for much of the Lockdown and were grateful for the Government's job retention scheme which enabled us to do this.
- We had planned to continue with a variety of service formats but owing to the pandemic we switched services online where they could be accessed through YouTube and Zoom.
- We have endeavoured to adapt to the changes 2020 has brought. We closed when we felt safety required it and did a thorough risk assessments before reopening 6th September until closing again on 13th December. Social distancing was maintained, masks and hand sanitising were obligatory, unless one was exempt and no singing was allowed.
- We have always provided those unable to get to church with CD recordings and have continued this during the Lockdowns. Gift bags of chocolates and a plant and another containing a Christmas afternoon tea have also been distributed to those living alone or the elderly.
- In support of The Renewed Trust Fund, we hosted the Winter Night Shelter in February, just prior to Lockdown and had approximately 8 guests.
- The Easter Workshop was sadly cancelled due to Lockdown but packs of activities were sent out to the children and in place of our monthly Messy Church. These were well received.
- One of our 2020 priorities was to have a new War Memorial to replace the original memorials which had been in storage since 1975. During the service on Remembrance Sunday Sue Knight unveiled and dedicated the new Memorial Scroll which included the names of all those from the former South Park and High Street churches who died during both world wars. People were encouraged to visit the War Memorial individually whilst maintaining social distancing.

- The Nativity Service was created while maintaining social distancing. Children were allotted a speaking or acting roles and were filmed separately. The result was edited with recordings of carols sung in former years and the result was most effective.
- The Carol Service was on Zoom and YouTube and people enjoyed singing along to the carols.
- As a church we are committed to charities. We raised money for Macmillan Cancer Care. At Harvest we supported Loveworks Food Bank with money and food. We also supported Homestart and shared information as to how to support Crawley Open House. We supported Christian Aid with a successful online Zoom quiz. Participants were encouraged to donate online. Despite Lockdown, clothes and donations towards the cost of food for CoCo's Foundation continued to be collected. At Christmas we encouraged members to financially support online Renewed Hope, which works with the homeless.
- During 2020 we were unable to host baptisms and weddings. Sadly 5 of our church family died during the year.
- Junior Church remains an important part of the life of the Church but was unable to be held for much of the year. We continued to encourage our young people to participate in the online services and have sent out topic packs to develop knowledge and understanding of the Bible. We did manage to open briefly in the autumn, after a robust Risk Assessment. Owing to many families shielding we held it as one group with differentiated activities designed to appeal to the various age groups. Reigate Park are still proud to be a child friendly church and some people have attended training online led by Belinda Neilson (Southern Synod safeguarding Officer).
- We are proud to be an Eco-Church and have been awarded Bronze level. We are now working towards Silver and Gold.
- The Church Book Club continued to regularly meet via Zoom discussing a variety of books.
- We welcomed the arrival of a new nursery to Church premises albeit on a temporary basis. This has been a good source of income and we hope to develop greater outreach in future. Another nursery has recently shown an interest when the current nursery vacates the building.
- The Church continues to support much valued organisations which meet on the premises however, due to Covid restrictions, these have not been able to meet regularly. During the respite from Lockdown in autumn we managed to host an AGM for a regular user, Pilates, Drama, music Wing Chu and yoga classes were held. The badminton group briefly resumed. We hope these and others will return once Government guidelines allow.
- On-Line communications continue to attract a growing number of people and organisations via the church website, Facebook and YouTube.
- Work has continued on maintaining the fabric of the church building albeit at a slower pace. We are currently in the process of replacing the church office roof.
- The Minister continued sharing Moderatorial Cover for Southern Synod until a new Moderator was appointed in September. He convenes the Synod Council and is also a Synod Trustee. George is a member of the URC Mission Council representing Southern Synod. In addition he is Chair of Trustees for Sparkfish, the churches' ministry in local schools and continued to serve as Chair of Governors at a local infant school until June when he stepped down as chair and as a governor.
- Mrs Susan Knight continues to lead online worship in her role as Local Church Leader at Reigate Park Church. She is also an Assembly Accredited Lay Preacher and Chair of Elders. Sue is Lay Preaching Commissioner for the Southern Synod, sits on the

Synod Ministries Committee and convenes and chairs the Synod Lay Preaching Coordinators Meeting

- Mrs Lynne Skinner and Mrs Victoria Clifford, as Synod Recognised Lay Preachers support worship in our own and other local churches.
- Looking back over 2020 the Minister and Elders worked hard to continue to offer effective leadership in helping the Church to fulfil its aims and objectives. The Elders met fortnightly on Zoom to discuss needs and how best to meet them. The Church is assisted by the numerous volunteers who give tirelessly of their time and effort to ensure Reigate Park Church continues to fulfil its place within the local community.
- The priorities for 2021 are reviewing the LMMR report to ensure it is a 'living document' including updating the action plan. This will form part of Scoping for a new minister as George will be leaving us in May to become Moderator of Thames North Synod. We will be facing a period of vacancy from June. We are also following up the Quinquennial Report of 2019 including assessing the state of the roofs. Reigate Park will work towards appointing a new Children and Family Worker.

This report was approved by the Elders Meeting on 21st October 2021. This report is signed on its behalf by:



Mrs Christina Papworth– Church Secretary and Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF REIGATE PARK UNITED REFORMED CHURCH

I report to the charity trustees on my examination of the accounts of the Reigate Park United Reformed Church (the Church) for the year ended 31 December 2020.

Responsibilities and basis of report

The Elders as Charity Trustees of the Church are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Church's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Report) Regulations

- 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by the Independent Examiner

Signature:



Date:

26/10/2021

Keith Halstead
60 Woodcote Hurst
Epsom
Surrey KT18 7DT

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2020 Total £	Last Year 2019 Total £
INCOMING RESOURCES						
Offerings		60,568			60,568	71,396
Donations		4,055	240		4,295	5,116
Monies raised for outside causes	3			1,964	1,964	3,641
Gift Aid tax repayments		14,896	60	33	14,989	17,191
Church weekend						
Legacies			650		650	5,000
Property income from use of premises	4	34,428			34,428	43,750
Insurance Claim		1,209			1,209	
Bank interest & investment income		961			961	1,152
Sundry income		1,731			1,731	4,727
Total receipts		117,848	950	1,997	120,795	151,973
RESOURCES EXPENDED						
Ministry & Mission Fund		66,466			66,466	66,465
Church running costs	5	52,296			52,296	63,921
Minister's and manse expenses	6	6,815			6,815	6,683
Programme activity costs	7	4,890		125	5,015	4,730
Support of outside causes				2,268	2,268	2,340
Maintenance and repairs			10,402		10,402	11,321
Sundry expenses		265			265	1,389
Special project payments			210	200	410	516
Total payments		130,732	10,612	2,593	143,937	157,365
INCOME/EXPENDITURE		-12,884	-9,662	-596	-23,141	-5,392
TRANSFERS between funds						
Gross transfers between funds - in		4,514	21,000	45	25,559	1,345
Gross transfers between funds - out			-25,259	-300	-25,559	-1,345
TOTAL FUNDS b/fwd 1 January 2020		8,214	184,490	59,570	252,274	257,665
TOTAL FUNDS c/fwd 31 December 2020		-156	170,569	58,719	229,133	252,274

**REIGATE PARK UNITED REFORMED CHURCH
STATEMENT OF ASSETS AND LIABILITIES**

	<u>Note</u>	This Year 2020 Total £	Last Year 2019 Total £
Tangible Assets	8	3,208	2,907
Monetary assets			
Cambridge & Counties Bank		83,941	82,980
National Westminster current		65,261	58,935
Charities Aid Foundation current		76,632	107,372
Petty Cash		90	80
Total monetary assets	9	225,924	249,367
Debtors			
Outside causes unbanked collections		0	0
Prepayments		0	0
Other Debtors		0	0
		0	0
Creditors			
Owing to outside causes		0	0
Other creditors		0	0
		0	0
TOTAL NET ASSETS		229,133	252,274
Represented by:-			
Unrestricted general funds		-156	8,214
Unrestricted designated funds	2	170,569	184,490
Restricted funds		58,719	59,570
		229,132	252,274

APPROVED by the Trustees on 21st October 2021 and signed on their behalf by

C. Papworth

Mrs Christina Papworth - Church Secretary and Trustee

The notes on pages 10 and 11 form part of this financial statement

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

NOTES

1 ACCOUNTING POLICIES

This report is produced in accordance with the requirements of FRS 102 and the Statement of Recommended Practice (FRS 102) issued by the Charities Commission.

2 FUND ACCOUNTING

UNRESTRICTED FUNDS may be used by the Church for any of its ordinary purposes.

DESIGNATED FUNDS represent unrestricted funds set aside by the Church for specific designated purposes; they can be transferred back into general funds at the Church's decision.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Children's & Youth Work Fund	6,537	300		-4,259	2,578
Special Project Fund	114,424	650	210	-21,000	93,864
Repairs & Maintenance Fund	-7,554		10,402	21,000	3,044
Reserves	70,000				70,000
Kitchen Fund	1,083				1,083
Totals for designated funds	184,490	950	10,612	-4,259	170,569

Legacies £650 were received into the SP Fund

The funds held in reserves represent the amount set aside to comply with the Reserves policy for general running costs.

RESTRICTED FUNDS represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent for the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

Fund name & purpose:	Balance b/fwd £	Receipts in year £	Payments in year £	Transfers for year £	Balance c/fwd £
Endowment Fund	40,000				40,000
The John Mercer Youth Fund	18,935		200	-300	18,435
Benevolent Fund	-19	157	125		13
Outside causes	654	1,840	2,268	45	271
Totals for restricted funds	59,570	1,997	2,593	-255	58,719

Endowment Fund

- Capital can only be used in accordance with the terms of the former Kingswood Congregational Chapel Fund and interest used for the maintenance and upkeep of buildings

John Mercer Youth Fund

- to provide grants to young people to assist them to take part in activities which will help them to develop educationally, socially and spiritually. The capital is £17,694.31

Benevolent Fund

- to assist people in straitened circumstances.

Outside causes

- to support outside causes as they arise.

REIGATE PARK UNITED REFORMED CHURCH
FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

NOTES - continued

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2020 Total £	Last Year 2019 Total £
3 MONIES RAISED FOR OUTSIDE CAUSES					
St Catherine's Hospice			0	0	19
Downs Syndrome Association			0	0	19
Water Aid			0	0	200
Unicef			57	57	408
St Bedes			0	0	25
Leprosy Mission			19	19	878
Idal Cyclone Appeal			0	0	190
Coco's Foundation			710	710	195
Sparkfish			0	0	100
Winter Night Shelter			250	250	23
Alzheimer's Society			0	0	270
Childe Rescue Nepal			0	0	270
Vellore			20	20	217
Homestart			78	78	93
Smile Train			244	244	440
WAVES (YMCA)			244	244	440
McMillan			162	162	0
Loveworks			33	33	0
Other outside causes inc. Benevolent Fund			147	147	369
Totals raised for outside causes	0	0	1,963	1,963	4,156
Fundraising expenses incurred			0	0	
Debtors b/f					-515
Balance as per SOFA	0	0	1,963	1,963	3,641
4 PROPERTY INCOME FROM USE OF PREMISES					
Lettings	19,753			19,753	27,382
Rental Church House	13,200			13,200	13,200
Church group contributions	1,475			1,475	3,168
Total property income	34,428	0	0	34,428	43,750
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This Year 2020 Total £	Last Year 2019 Total £
5 CHURCH RUNNING COSTS					
Utilities	8,176			8,176	7,188
Insurance	5,852			5,852	10,309
Pension payments	859			859	903
Minister's Personal Assistant	6,598			6,598	10,009
Church & Community Manager	7,920			7,920	12,238
Caretaker	7,990			7,990	11,035
Cleaning/caretaking	4,582			4,582	6,584
Stationery and photocopying	1,689			1,689	2,574
Pulpit supply	53			53	159
Purchase of equipment & sundries	3,952			3,952	18
Licences and music	982			982	751
Sundries	2,487			2,487	834
Depreciation	892			892	862
Subs and Donations	264			264	457
Total church running costs	52,296	0	0	52,296	63,921
6 MINISTER'S AND MANSE EXPENSES					
Utilities	906			906	956
Insurance	640			640	630
Council tax	3,345			3,345	3,222
Ministers expenses	1,923			1,923	1,875
Total minister's and manse expenses	6,814	0	0	6,814	6,683
7 PROGRAMME ACTIVITY COSTS					
Childrens' activities	4,390			4,390	3588
John Mercer Fund Grants					300
Church weekend					0
Benevolent Fund payments			125	125	341
SparkFish support	500			500	500
Total programme activity costs	4,890	0	125	5,016	4,730
8 TANGIBLE ASSETS					
Plant & Equipment:-					
Net book value at 1 January 2020				2,907	3,769
Additions during the year				1,193	0
Depreciation in the year				-892	-862
Net book value at 31 December 2020				3,208	2,907

Depreciation on Plant & Equipment is provided at 20% on a straight line basis.

REIGATE PARK UNITED REFORMED CHURCH

FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2020

NOTES - continued

9 MONETARY ASSETS

The church monies are not held in segregated accounts.

The distribution of assets between funds is shown for illustrative purposes only.

10 ASSETS USED FOR CHURCH PURPOSES

The church building and the manse at 7 Priory Drive are vested in URC Southern Synod Trust as trustees and are not church assets. They are held for the benefit of Reigate Park Church in accordance with the statutory trusts applicable to URC properties under the URC Acts.

11 RELATED PARTY TRANSACTIONS

One of the trustees, Reuben Watt, was employed by the charity as a part time Youth Worker between January to September. He was paid £3,745.40 gross, which represents a market rate.