

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST. MATTHEW, NORTHAMPTON**

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr D Cran
Mr G Drinkwater
Mrs P Matthews
Mrs S Oughton
The Revd N Setterfield
Mrs M Wallis (Appointed 1 February 2022)

Mrs T Woolliscroft
Mr D Wilson (Appointed 1 November 2022)

Mrs S Bell
Mr A Day
Mrs E Douglas
Mr R Douglas
Mr N Everitt (Appointed 1 November 2022)

Mr S Franklin
Mrs S Rivett

Charity number

1130083

Principal address

St Matthews Parish Office
27A The Drive
Kingsley
Northampton
Northamptonshire
NN1 4RY

Independent examiner

Cottons Accountants LLP
Chestnut Field House
Chestnut Field
Rugby
Warwickshire
United Kingdom
CV21 2PD

Bankers

Barclays Bank
Northampton
NN1 4YD

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objectives of St. Matthew's are expressed in the following Mission Statement:

We aim to nourish our love of God the Father, through Jesus Christ, under the Guidance of the Holy Spirit. Centred in Eucharist, we are developing a Faith community through prayer, education, worship and fellowship. As stewards of God's love, we strive to share our gifts and talents for the service of God and all His people.

We endeavour to fulfil these objectives through the following religious activities:

- a) acts of public worship open to all - services are conducted daily during the week (morning prayer, mass and evening prayer) and, on Sunday, Masses at 9.00 and 10.15 and Evensong at 5.30 with occasional time variations. A welcome team is in place at each main service. Service booklets are of good quality and tailored to specific events and festivals. Informative pew sheets are also distributed;
- b) provision of sacred space for reflection and contemplation - apart from services, the church is open for visitors at advertised times for people to drop in for prayer and reflection, or sometimes just to view and appreciate the fine architecture and works of art housed in the church;
- c) pastoral work, including visiting the sick and bereaved - a pastoral team of church members meet regularly and visit and provide support to the sick, bereaved or housebound, whether in their own homes or in local care or nursing homes (pastoral visits are currently suspended due to COVID-19);
- d) teaching Christianity through sermons, courses and small groups and opportunities for fellowship - in addition to sermons, groups meet regularly for discussion at the parish centre adjacent to the church, and in this venue there are meetings of a weekly Mums and Tots group, Scouts and Guides, all of which are fully open to the wider community, all these alongside a wide range of social activities;
- e) fund-raising for other charities - one home and one overseas charity are selected each year, together with our local Hope Centre, as main beneficiaries of our mission giving and collections are made for additional charities such as Christian Aid and also in case of emergencies.

Public Benefit

St. Matthew's is a small charity below the audit threshold. The above religious activities conform to the guidance of the Charity Commission on charities for the advancement of religion, showing identifiable benefit to the wider public in that they are all open to any members of the public who wish to join. It is believed that they may be encouraged by means of wide publicity in the surrounding area, including advertisement in the monthly magazine and social events such as the Summer Fête and the Christmas Fayre which attract hundreds of visitors. The Church building has been inspected and passed for disabled access.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance

Notable achievements and performance in 2022

During the year the range of activities continued to be limited in part by restrictions due to the COVID-19 pandemic, although to a lessening degree as the year progressed. Worship in church continued, subject to Government and Church of England guidelines, which PCC kept under regular review. The Parish Administrator resumed working from the Parish Centre on a gradual basis; the Director of Music remained part-furloughed for some of the year. Mass continued to be live-streamed from church using audiovisual equipment.

- a) Worship – as noted above;
- b) Music – Tom Moore was appointed as our new Director of Music in September, succeeding Justin Miller who resigned in February. The choir continued to sing in church;
- c) Pastoral work – resumed during the year; now substantially back to normal;
- d) Children and families – activities gradually returned almost to normal during the year;
- e) Events – an increasing number of musical events took place during the year;
- f) Church building, Parish Centre and grounds – use of the Parish Centre continued to grow over the year, although still somewhat below pre-pandemic levels;
- g) Charities - the PCC continued to make various charitable donations.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Financial review

Investment policy and objectives

The Trustees have maintained their investment of £30,000 in low-risk corporate bonds and will continue to do so in the medium term. Any further investments will be made according to the guidance set by the Trustees.

Reserves policy

The reliance upon investment income to meet the PCC's regular expenditure meant that the CBF deposit account was again drawn upon during this period. PCC will continue to address the development of a fundraising strategy.

FINANCIAL REVIEW PCC

Treasurer's Report

Income and expenditure were higher than in 2021, by 13% and 16% respectively. Regular giving (stewardship) remained broadly similar to 2021; general donations increased by 56%, albeit from a diminished level in 2021. A single bequest was received during the year. Income from church and Parish centre usage increased by 5% and 83% respectively, reflecting a return to normal activities after the COVID-19 pandemic. Expenditure (principally parish share, staff costs and insurance costs) remained at a level similar to 2021 other than for energy costs, which increased by 60% compared to last year.

The increase in expenditure compared with income meant that the operating loss increased from 11.2% in 2021 to 16.1% in 2022. This does not take account of legacies and donations which, while naturally welcome, are one-off items which do not form a reliable basis for planning the financial future of the Parish. We continue to incur an excess of expenditure over income, a trajectory which appears set to continue, and consideration of a sustainable operating and fundraising plans for the medium term is under way.

PCC wishes to record its gratitude to the Friends of St Matthews Music for their continued support of music in the Parish, particularly in the period between February and September when the Parish was without a Director of Music. No Choir tour was undertaken in 2022. The 100+ Club continues to meet a portion of the costs of the Director of Music.

Investment income remained broadly similar to that realised in 2021. PCC did not have to request assistance from St. Matthew's Northampton Trust this year.

The trend in previous years thus continues, that PCC is unable to cover its normal operating costs out of regular income. Donations and legacies are, as noted, welcome, but as their receipt and amount cannot be guaranteed they do not represent a sustainable basis for financial planning. The Parish cannot continue in this situation indefinitely, and a targeted consideration of fundraising and cost control, taking into account circumstances prevailing in the Parish and in the wider Church community, will be prioritised.

As in previous years, the work of managing our finances has been a shared endeavour, and sincere thanks are due to our Stewardship Recorder and Gift Aid administrator Polly Matthews, our Parish Administrator Anita Speake, and other present and past members of PCC for their continued support and guidance.

Donald Cran
PCC Treasurer

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

The Council referred to above is commonly known as St. Matthew's PCC, or the PCC, and its members are the Trustees of the Charity in question, number 1130083. The charity was registered in May 2009, the original governing document having been issued by the Church of England in January 1957. The objects clause of the latter has not changed, encompassing religious activities, as described in the registration document.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr D Cran

Mr G Drinkwater

Mrs P Matthews

Mrs S Oughton

The Revd N Setterfield

Mrs M Wallis

(Appointed 1 February 2022)

Mr N Woolliscroft

(Resigned 27 May 2022)

Mrs T Woolliscroft

Mr D Wilson

(Appointed 1 November 2022)

Mrs S Bell

Mr A Day

Mrs E Douglas

Mr R Douglas

Mr N Everitt

(Appointed 1 November 2022)

Mr S Franklin

Mrs S Rivett

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Appointment of new trustees

The Trustees of the Charity are, with the exception of the ex-officio clergy members, for the most part elected at the Annual Parish Church Meeting in accordance with constitutional arrangements approved by the Church of England. They include, in addition to those elected directly on to the PCC, persons elected at the meeting to the Deanery Synod. Members already elected to Diocesan Synod who are parishioners are also Members of the PCC. Eligibility for election is dependent on the individual being on the electoral roll, aged 16 years or over, and confirmed in the Church of England. Members are expected to share ideas and take seriously their responsibilities to other members of the congregation. The term of office is three years, though in the case of resignations or vacancies, however caused, occasional elections are held at the APCM. All members of the PCC (Trustees) have an equal vote at meetings.

Meetings and structure

The PCC meets approximately eight times a year, though additional special meetings may be called if necessary. All significant decisions made by the Charity, including financial decisions, are the sole responsibility of the PCC. PCC has a number of committees to which other members of the wider church community may be co-opted. These committees examine and manage their specific areas of work, and make recommendations to the PCC. Amongst them is the Standing Committee whose role is to draw up the PCC agenda and manage general interim business. This committee comprises the Incumbent, the Churchwarden, the PCC Secretary and Treasurer and two additional nominated PCC members. There is also a Finance and Stewardship Committee, on which the Treasurer sits, which examines financial details, draws up plans and makes recommendations to the PCC. A firm of accountants is employed to draw up the financial statements for the consideration of the PCC on an annual basis.

PCC meetings are now normally held in person, as previously. Meetings are occasionally held by Zoom.

Recruitment and training of new trustees

Efforts are made to recruit persons with varying backgrounds for election to the PCC, looking to their wider experience of Parish and community life to enhance decision-making on the part of the Council. There is scope for training in some aspects of responsibility at diocesan level, e.g. in finance and stewardship. At the Parish level, courses are offered to both PCC members and the congregation and wider community (and attendance is encouraged) to promote knowledge of Christian teaching, spiritual values and liturgical and pastoral issues, with an emphasis on reflexion and exchange.

During the year Mr David Wilson rejoined PCC, in addition becoming a Churchwarden, and Mr Nicholas Everitt joined PCC.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF ST. MATTHEW, NORTHAMPTON**

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees' report was approved by the Board of Trustees.



.....
The Revd N Setterfield
Trustee

Date:

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St. Matthew, Northampton (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Cottons Accountants LLP

Chestnut Field House
Chestnut Field
Rugby
Warwickshire
CV21 2PD
United Kingdom

Dated: 17 October 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total Unrestricted funds 2022 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Income from:								
Donations and legacies	2	255,723	-	-	255,723	-	-	224,620
Charitable activities	3	-	-	-	-	4,418	-	4,418
Other trading activities	4	38,701	7,449	-	46,150	9,936	-	32,710
Investments	5	28,328	3,522	2,477	34,327	3,402	2,210	35,878
Total income and endowments		<u>322,752</u>	<u>10,971</u>	<u>2,477</u>	<u>336,200</u>	<u>13,338</u>	<u>2,210</u>	<u>297,626</u>
Expenditure on:								
Charitable activities	6	184,847	13,477	-	198,324	12,421	-	170,335
Other	9	-	-	552	552	-	1,200	1,200
Total expenditure		<u>184,847</u>	<u>13,477</u>	<u>552</u>	<u>198,876</u>	<u>12,421</u>	<u>1,200</u>	<u>171,535</u>
Net gains/(losses) on investments		(4,460)	-	-	(4,460)	-	-	(1,010)
Net movement in funds		<u>133,445</u>	<u>(2,506)</u>	<u>1,925</u>	<u>132,864</u>	<u>917</u>	<u>1,010</u>	<u>125,081</u>
Fund balances at 1 January 2022		<u>398,432</u>	<u>51,686</u>	<u>21,565</u>	<u>471,683</u>	<u>50,769</u>	<u>20,555</u>	<u>346,602</u>
Fund balances at 31 December 2022		<u><u>531,877</u></u>	<u><u>49,180</u></u>	<u><u>23,490</u></u>	<u><u>604,547</u></u>	<u><u>51,686</u></u>	<u><u>21,565</u></u>	<u><u>471,683</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

All income and expenditure derive from continuing activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10	266,336		265,602	
Investments	11	22,229		26,689	
		<u>288,565</u>		<u>292,291</u>	
Current assets					
Debtors	12	5,712		2,777	
Cash at bank and in hand		320,637		186,305	
		<u>326,349</u>		<u>189,082</u>	
Creditors: amounts falling due within one year	13	(10,367)		(9,690)	
Net current assets		<u>315,982</u>		<u>179,392</u>	
Total assets less current liabilities		<u>604,547</u>		<u>471,683</u>	
Capital funds					
<u>Endowment funds - general</u>					
General endowment funds		23,490		21,565	
		<u>23,490</u>		<u>21,565</u>	
Permanent endowment		10,500		10,500	
Expendable endowment		12,990		11,065	
	14	<u>23,490</u>		<u>21,565</u>	
Income funds					
Restricted funds	15	49,180		51,686	
Unrestricted funds		531,877		398,432	
		<u>604,547</u>		<u>471,683</u>	

The financial statements were approved by the Trustees on ...1st August 2023


Mr D Cran
Trustee


The Revd N Setterfield
Trustee

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The Parochial Church Council of the Ecclesiastical Parish of St. Matthew, Northampton is a unincorporated charity registered in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings and equipment	15% reducing balance
Memorial statue	1% straight line
Organ restoration	2% straight line
Heating equipment	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations	28,945	18,585
Legacies receivable	166,105	140,000
Fundraising	1,087	1,064
Giving	59,586	64,971
	<u>255,723</u>	<u>224,620</u>

3 Charitable activities

	2022	2021
	£	£
Grants	-	4,418
	<u>-</u>	<u>4,418</u>

4 Other trading activities

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021
	£	£	£	£	£
Fees	9,161	-	9,161	7,332	7,332
Church hire	2,321	-	2,321	2,210	2,210
Hall lettings	14,416	-	14,416	7,875	7,875
Magazine & bookstall	121	-	121	161	161
Friends of St Matthews	-	4,227	4,227	-	-
Music	-	4,227	4,227	6,685	6,685
Sundry income	12,682	-	12,682	5,196	5,196
100+ Club	-	3,222	3,222	-	-
	<u>38,701</u>	<u>7,449</u>	<u>46,150</u>	<u>22,774</u>	<u>32,710</u>
Other trading activities	38,701	7,449	46,150	22,774	32,710
	<u>38,701</u>	<u>7,449</u>	<u>46,150</u>	<u>22,774</u>	<u>32,710</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Investments

	Unrestricted funds	Restricted funds	Endowment funds general	Total	Unrestricted funds	Restricted funds	Endowment funds general	Total
	2022	2022	2022	2022	2021	2021	2021	2021
	£	£	£	£	£	£	£	£
Rental income	18,614	-	-	18,614	20,410	-	-	20,410
Dividends	7,974	3,506	2,279	13,759	8,798	3,391	2,210	14,399
Interest receivable	1,740	16	198	1,954	1,058	11	-	1,069
	<u>28,328</u>	<u>3,522</u>	<u>2,477</u>	<u>34,327</u>	<u>30,266</u>	<u>3,402</u>	<u>2,210</u>	<u>35,878</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

6 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2022	2021
	£	£
Staff costs	29,984	36,604
Depreciation and impairment	5,633	3,486
Events and trips	1,756	40
Diocesan Common Fund	54,000	54,000
Vicar's expenses	3,914	2,575
Fees	6,173	4,799
Church repairs	11,652	2,047
Church gas	9,773	3,474
Church electricity	10,925	10,855
Church insurance	11,637	11,351
Sanctuary and chancel	1,656	785
Parish centre repairs	1,261	1,245
Parish centre gas	4,972	1,625
Parish centre electricity	1,812	1,172
Parish centre water	-	900
Cleaning and materials	2,740	1,976
Printing, post & computer	6,181	6,161
Telephone, fax and broadband	1,450	2,282
Grounds maintenance	2,147	1,572
Choir	382	754
Organists fee, honoraria & music commission	1,000	750
Organ maintenance	4,929	2,780
Organ restoration depreciation	6,432	6,432
Friends of St Matthews Music	5,744	5,247
100+ Club	600	600
Bookstall and magazine	222	145
Sundries	1,467	254
Subscriptions	-	360
Director of Music	5,000	-
Summer Fete	607	-
PRS costs	177	63
	<hr/>	<hr/>
	194,226	164,335
Share of governance costs (see note)	4,098	6,000
	<hr/>	<hr/>
	198,324	170,335
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	184,847	157,914
Restricted funds	13,477	12,421
	<hr/>	<hr/>
	198,324	170,335
	<hr/>	<hr/>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

6 Charitable activities (Continued)

7 Trustees

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Expenses paid to the Vicar are not incurred within their role as trustee.

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Administration	1	1
Music	1	1
	<hr/>	<hr/>
Total	2	2
	<hr/>	<hr/>

Employment costs

	2022 £	2021 £
Wages and salaries	28,886	35,101
Other pension costs	1,098	1,503
	<hr/>	<hr/>
	29,984	36,604
	<hr/>	<hr/>

There were no employees whose annual remuneration was more than £60,000.

9 Other

	Endowment funds general 2022	Endowment funds general 2021
Sunday school & mums and tots expenses	552	1,200
	<hr/>	<hr/>
	552	1,200
	<hr/>	<hr/>

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Tangible fixed assets

	Fixtures, fittings and equipment	Memorial statue	Organ restoration	Heating equipment	Total
	£	£	£	£	£
Cost					
At 1 January 2022	78,033	29,372	321,607	37,107	466,119
Additions	12,799	-	-	-	12,799
	<u>90,832</u>	<u>29,372</u>	<u>321,607</u>	<u>37,107</u>	<u>478,918</u>
At 31 December 2022					
	<u>90,832</u>	<u>29,372</u>	<u>321,607</u>	<u>37,107</u>	<u>478,918</u>
Depreciation and impairment					
At 1 January 2022	56,038	4,105	103,747	36,627	200,517
Depreciation charged in the year	5,219	294	6,432	120	12,065
	<u>61,257</u>	<u>4,399</u>	<u>110,179</u>	<u>36,747</u>	<u>212,582</u>
At 31 December 2022					
	<u>61,257</u>	<u>4,399</u>	<u>110,179</u>	<u>36,747</u>	<u>212,582</u>
Carrying amount					
At 31 December 2022	29,575	24,973	211,428	360	266,336
	<u>29,575</u>	<u>24,973</u>	<u>211,428</u>	<u>360</u>	<u>266,336</u>
At 31 December 2021	21,995	25,267	217,860	480	265,602
	<u>21,995</u>	<u>25,267</u>	<u>217,860</u>	<u>480</u>	<u>265,602</u>

12 Fixed asset investments

	St James' Place Unit Trust £
Cost or valuation	
At 1 January 2022	26,689
Valuation changes	(4,460)
	<u>22,229</u>
At 31 December 2022	
	<u>22,229</u>
Carrying amount	
At 31 December 2022	22,229
	<u>22,229</u>
At 31 December 2021	26,689
	<u>26,689</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Other debtors	5,518	2,583
Prepayments and accrued income	194	194
	<u>5,712</u>	<u>2,777</u>

14 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	1,795	1,086
Accruals and deferred income	8,572	8,604
	<u>10,367</u>	<u>9,690</u>

15 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
Permanent endowments							
Donation on Permanent Trust	500	-	-	500	-	-	500
Majorie Hartwell Legacy	10,000	-	-	10,000	-	-	10,000
Expendable endowments							
Sunday School	8,614	1,722	(1,200)	9,136	1,943	(552)	10,527
Music	1,441	488	-	1,929	534	-	2,463
	<u>20,555</u>	<u>2,210</u>	<u>(1,200)</u>	<u>21,565</u>	<u>2,477</u>	<u>(552)</u>	<u>23,490</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 1 January 2022	Incoming resources	Resources expended	Balance at 31 December 2022
	£	£	£	£	£	£	£
Upkeep	13,149	527	(1,573)	12,103	544	(2,147)	10,500
Linthwaite							
Bequest	1,559	1,889	(2,253)	1,195	1,954	(3,148)	1
Garden	3,505	975	-	4,480	1,008	-	5,488
Friends of St Matthews							
Music	13,645	9,948	(6,434)	17,159	7,465	(6,344)	18,280
Piano	12,751	-	(2,162)	10,589	-	(1,838)	8,751
Music							
Foundation	6,160	-	-	6,160	-	-	6,160
	<u>50,769</u>	<u>13,339</u>	<u>(12,422)</u>	<u>51,686</u>	<u>10,971</u>	<u>(13,477)</u>	<u>49,180</u>

Income received has been transferred to the following funds and has been used in accordance within the terms and conditions of the bequests.

Account	Funds	Usage
Hussey Residual	1019F	Unrestricted
Hussey Church & Organ	1018F	Unrestricted
Canon Hussey Bequest	1148S	Unrestricted
Sunday School	1298S	Endowment
Linthwaite Bequest	1198S	Restricted
Hussey Garden (Memorial)	1067S	Restricted
Hussey Garden	1353S	Restricted
Hussey Music	1354S	Endowment
		Church running expenses
		Church running expenses
		Church running expenses
		See below (a)
		Clergy expenses
		Grounds maintenance
		Grounds maintenance
		See below (b)

a) Sunday School

This income can only be used to reimburse Sunday School expenses with special application being made to Peterborough.

b) Hussey Music

This income can only be used to commission the composition and production of a new work of church music for use at the St Matthew Patronal Festival.

In 2009 the 'Friends of St Matthews Music' fund was incorporated within the church. The fund is restricted to the use of music related activities on agreement by the Friends.

During 2010 a legacy of £10,000 had been received from Mrs Marjorie Hartwell, which is to be classed as an endowment fund. The income generated by the legacy can only be used to fund expenditure on Parish Centre maintenance.

Grants received from the Councillor Community Fund were in relation to expenditure incurred on the Church clock repairs and the First World War Centenary commemoration.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Endowment funds 2022 £	Total Unrestricted funds 2022 £	Restricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Fund balances at 31 December 2022 are represented by:							
Tangible assets	266,336	-	-	266,336	253,351	12,251	265,602
Investments	22,229	-	-	22,229	10,529	6,160	26,689
Current assets/(liabilities)	315,982	-	-	315,982	134,553	33,274	179,392
	<u>604,547</u>	<u>-</u>	<u>-</u>	<u>604,547</u>	<u>398,433</u>	<u>51,685</u>	<u>471,683</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

18 Related party transactions

Rental income of £7,456 (2021: £7,248) was received in relation to the letting of a flat in the Parish Centre to Mr Drinkwater, who is a trustee of the charity. The rent paid is at the current market rate and is reviewed annually.

19 Employee benefit obligations

St Matthew's (Northampton) PCC (PB 2014) participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two schemes, Pension Builder Classic and Pension Builder 2014. both of which are classed as defined benefit schemes.

Pension Builder Classic provides as pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SOFA in the year are contributions payable 2022: £1,098 (2021: £1,503).

A valuation of the scheme is carried out once every three years. The most recent valuation completed was carried out as at 31 December 2019. This revealed, on the ongoing assumptions used, a surplus. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. MATTHEW, NORTHAMPTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

20 Share Details

As per the basis of accounting, below details the investments held, at current market value, in trust which are vested in the Diocesan Authority.

	Account	No. Shares	2022	2021
			£	£
Hussey Residual	1019F	164,368	224,543	259,685
Hussey Church and Organ	1018F	5,340	7,295	8,437
Canon Hussey Bequest	1148S	886	18,292	20,721
Sunday School	1298S	2,889	59,645	67,563
Linthwaite Bequest	1198S	3,179	65,633	74,346
Hussey Garden (Memorial)	1067S	2,096	43,274	49,019
Hussey Garden	1353S	1,641	33,880	38,378
Hussey Music	1354S	820	16,930	19,177
			469,492	537,326