

St. Mary's Church North Mymms

2022 Annual Report and Accounts

**for the Parochial Church Council of
St. Mary's Church, North Mymms**



THE PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, NORTH MYMMS

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St. Mary's Church, North Mymms
Annual Report of the Parochial Church Council
for the year ended 31st December 2022

Administrative Information

St Mary's Church is situated in the parish of North Mymms. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Vicarage, North Mymms Park, Hatfield, Herts, AL9 7TN.

- The Parish Administrator and Safeguarding Officer is Mrs Lisa Large.
- The Church banks with Barclays Bank.
- The Independent Examiner is Mr Philip Cox.
- The Church's Electoral Roll Officer is Mrs Victoria Sinclair Crake.
- The Church's Treasurer is Mr Graham Nicholas.

The Parochial Church Council

The Parochial Church Council (PCC) of St Mary's Church, North Mymms was registered in 2009 with the Charity Commission under registration number 1130079. PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

<i>Team Vicar</i>	The Reverend Ruth Barr	Chair
<i>Associate Priest</i>	The Reverend Penny Thomson	
<i>Wardens</i>	Mr Martin Ferdinando	(Until 5 June 2022)
	Mrs Gill Peplow	(Until 5 June 2022)
	Mr. Rupert Lee	(From 5 June 2022)
	Mrs Marion Freeman	(From 5 June 2022)
<i>PCC Secretary</i>	Mrs Nicola Sherlock	
<i>Representative on the Deanery Synod:</i>	Mr Peter Dalling	
	Mr Byron Hopkins	
	Mrs Karen Hopkins	(From 26 September 2022)
<i>Elected Members</i>	Mrs Sue Crawley	
	Mrs Pamela Davis	
	Mrs Lisa Large	
	Mr Michael Glass	
	Mr Geoffrey Boothby	
	Mrs Victoria Sinclair Crake	
	Mr Graham Nicholas	
	Mr Richard Jackson	(From 15 May 2022)
<i>Co-Opted</i>	Mrs Jacqui Boulton	(From 26 September 2022)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All eligible church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Parish is part of the Hatfield Team Ministry which members in addition to St Mary's are; St Etheldreda's, Hatfield; St Luke's, Hatfield, St Michael and All Angels, Birchwood, Hatfield; St John's, Hilltop, Hatfield and St John's, Lemsford. The Team Rector who is based at St Etheldreda's Church is Fr. Darren Collins.

Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the parish priest, the Reverend Ruth Barr, and the Churchwardens in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. Our vision statement is "Our vision for St. Mary's is to be an outward looking and welcoming Church, catering for all age groups and helping the local communities to experience God's love and grow in faith."

Safeguarding

St Mary's PCC remains committed to ensuring the safeguarding of our children, young people and vulnerable adults whilst engaged in activities at St. Mary's Church. All PCC members hold a current DBS check. Safeguarding is on the agenda of every meeting.

The current safeguarding policy is displayed outside the church office with a summary in the porch. The policy is reviewed annually by the PCC and various additional policies have been introduced in the past year in accordance with Diocesan requirements. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The documents, 'Protecting all God's children' and 'Promoting a safer church' have also provided guidance.

Achievements, Performance & Review of the Year

As of 31st Dec 2022, there were 112 (2021 – 110) parishioners on the church electoral roll, 39 (2021 – 38) of whom are not resident within the parish.

Life Events: There were 11 Weddings, 1 Wedding Blessing, 19 Baptisms, 22 Funerals and 16 Burial of Ashes held at St Mary's.

We made the difficult decision to cease weekly live-streamed church services as we no longer had enough people able to fulfil this role as they were already doing other things within the service.

As much as possible, 2022 saw the church returning to what is the new normal, post-Covid interruptions.

1st Sunday each month:

The 8am traditional Book of Common Prayer service is now held once a month.

We have re-visited the monthly All-Age service at 10am and are ensuring there is something for all ages, it's not just for children.

The 6.30pm Choral Evensong is also on the 1st Sunday each month except for the months of Dec and January (for safety's sake as it is dark)

As we now have more children regularly attending Sunday mornings, we have started a Sunday Club in the parish room and children then join the service for Communion, held on the 2nd and 3rd Sunday each month.

The Hope Railings outside the church are now regularly decorated with pictures, poems, prayers and knitted items relevant to the celebration. The church team are enjoying that St Mary's School are helping, one year-group at a time, to provide items for this, both written and drawn.

Baptisms – We have partnered with the Noah's Ark Children's Hospice for our baptisms and share any donations between St Mary's and this charity.

The Oasis café is on the 2nd Wednesday each month from 2-4pm in the parish room and is an opportunity for people to catch up over cake & coffee, for friendship and mutual support.

We now have a child-focused event each term:

Spring - Easter Egg Hunt on Easter Monday

Summer - Teddy Bears' Picnic

Autumn - Angels & Light Party

We enjoyed hosting a number of concerts during the year, for fundraising and entertainment purposes:

King's Chamber Orchestra,

The Positif Choir,

The Sonorite Jazz quartet

In June, we had a Platinum Jubilee Tea party which was well-attended and enjoyed by all who came.

We have decided to hold 2 coffee-mornings alongside bric-a-brac and book sales, one in May & one in March to help raise our funds and the church profile.

Harvest Supper was, as always, much appreciated by all those who came and shared lovely food and fellowship.

The local community, who are not regular members of our church but are connected to us, were welcomed at both the February Civic Service and the November Remembrance Day service. Both services saw the church full to overflowing.

After PCC & Archdeacon's approval, filming took place in and around the church in November for a well-known dramatized series, which boosted our income and was good publicity for our location. We plan on having a screening night when it is released later in 2023.

Pastoral Care

Some members of our parish are unable to attend church due to age or infirmity. Pastoral visiting was conducted by the Vicar and the Associate Priest.

Deanery Synod

Three members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structure of the church.

Items discussed over the year based on presentations by guest speakers were Living in Love and Faith, an introduction to the national project on exploring Christian teaching and our understanding of Identity, Sexuality, Relationships and Marriage a talk by the new Diocesan Secretary, and David White explaining his role at the Diocese. We had reports from the General Synod, and Madeline Russell of the Beds & Herts Historic Churches Trust explained their work and their available grants for churches.

Financial Review

The accounts for the year ended 31st December 2022 have been prepared on the receipts and payments basis, which is consistent with those of last year.

Receipts from all sources in 2022 were £141,655 (2021 - £123,497) whilst £140,738 (2021 - £134,379) was paid to provide Christian ministry from St. Mary's Church. That resulted in an excess of receipts over payments of £917 (2021 – excess of payments over receipts of £10,883 for the year).

OSSIF funds of £6,413 were received in 2022 and have been used for capital type projects, the main ones being replacement windows at Bulls Lane, a clergy list board, tree surgery and a shed for the churchyard. Other grants totalling £5,524 were received for church and churchyard expenses.

The church received £16,900 in respect of the Curate's property in Bulls Lane and spent £5,891 maintaining the property. Dividends and bank interest of £408 were received during the year.

£71,422 was paid during the year as our contribution towards the Diocesan parish share, a reduction of £156 on the previous year.

10% of pledged income raised in 2021, together with special collections this year, totalling £7,216 was spent on away giving to overseas missions, relief agencies and home missions.

From a financial point of view, it was pleasing to see a surplus for the year, albeit a small one and a special mention of the fundraising committee must be made for their efforts this year. Cash reserves at the year end, totalled £33,444 and can be split £29,776 for Unrestricted & Designated funds, £2,168 for Restricted funds and £1,500 for Endowment funds. We do have some major capital expenditure earmarked for this so we need to keep on top of our fundraising this year.

Reserves policy

In 1991, the St. Michael's fund was established following the sale of the St. Michael's Chapel of Ease, with the income being available for general purposes and the capital being available for capital projects only. At 31 December 2022, the balance on this fund amounted to £15,000. It is the policy of the PCC that this fund should be preserved until such time in the future when it may be required.

It is also the policy of the PCC to set aside each year an appropriate sum to put into the Fabric fund to fund any major works that may become necessary on the church buildings. This year, no further sum was set aside for the fabric provision and the balance at 31 December 2022 of this fund was £10,000, a reduction of £5,000 from last year.

It is the policy of the PCC to preserve these funds as much as possible to enable the interest earned on them to make an impact on our annual running costs, to provide for emergencies and to enable future generations of church members to benefit.

Ruth Barr

Approved by the PCC on 7th May 2023 and signed on their behalf by the Reverend Ruth Barr (PCC Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST. MARY'S, NORTH MYMMS**

This report on the accounts of the PCC for the year ended 31 December 2022, which are set out on pages 8 to 12, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act')

Respective responsibilities of the Trustees and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance 2016 edition.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by these accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention

- (1) which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Cox
87 Dellsome Lane
Welham Green
North Mymms
Hatfield
AL9 7NE



7th May 2023

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Funds 2021 £
RECEIPTS						
Incoming resources from donors	5 (a)	69,282	-	-	69,282	66,614
Other voluntary incoming resources	5 (b)	12,057	12,812	-	24,869	28,500
Incoming resources from operating activities						
- to further the Council's objects	5 (c)	9,437	-	-	9,437	7,168
- to generate funds	5 (d)	19,224	-	-	19,224	5,473
Income from fixed assets & investments	5 (e)	17,117	191	-	17,308	15,051
Other incoming resources	5 (f)	1,535	-	-	1,535	690
TOTAL RECEIPTS		128,652	13,003	0	141,655	123,497
PAYMENTS						
Costs of generating funds	6 (d)	5,410	2,424	-	7,834	2,766
Grants	6 (a)	7,216	-	-	7,216	5,936
Activities relating to the work of the church	6 (b)	113,814	8,966	-	122,780	124,206
Church management and administration	6 (c)	2,908	0	-	2,908	1,471
TOTAL PAYMENTS		129,348	11,390	0	140,738	134,379
EXCESS OF RECEIPTS OVER PAYMENTS		(696)	1,613	0	917	(10,883)
TRANSFERS BETWEEN FUNDS						
		(696)	1,613	0	917	(10,883)
CASH AT BANK AND IN HAND AT 1ST JANUARY 2022		30,472	555	1,500	32,527	43,410
CASH AT BANK AND IN HAND AT 31ST DECEMBER 2022		29,776	2,168	1,500	33,444	32,527

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

STATEMENT OF ASSETS AND LIABILITIES

AT 31ST DECEMBER 2022

Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Funds 2021 £
CASH FUNDS					
Bank current accounts	2,752			2,752	785
Bank deposits	27,024	2,168	1,500	30,692	31,742
	29,776	2,168	1,500	33,444	32,527
OTHER MONETARY ASSETS					
Gift aid recoverable	7,961			7,961	5,988
Sundry debtors	0				
	7,961	0	0	7,961	5,988
Investment Assets					
296 Investment Fund Income Shares at mid market value			6,116	6,116	6,932
ASSETS RETAINED FOR CHURCH USE					
Curate's House	14,250			14,250	14,250
Office equipment	2,139			2,139	2,139
	16,389	0	0	16,389	16,389
LIABILITIES					
Light & heat	2,385			2,385	3,305
PAYE	497			497	389
	2,882	0	0	2,882	3,694
	51,244	2,168	7,616	61,028	58,142

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

2 Assets retained for church use include the curate's house, a freehold property at 21 Bulls Lane, Welham Green, shown at cost, and office equipment shown at cost.

3 FUND DETAILS AT 31 DECEMBER 2022

	General £	Restricted £	Endowment £	Total £
Chancel Fund		746	6,116	6,862
OSSIF Fund		297		297
Wild worship		750		750
Churchyard Fund		375	1,500	1,875
Fabric Fund designated	10,000			10,000
St. Michael's Fund designated	15,000			15,000
General Fund	26,244			26,244
	51,244	2,168	7,616	61,028

4 DESCRIPTION OF FUNDS

North Mymms Chancel Fund was established in the mid 1940's as part of the Tithe Redemption Commission following legislation passed in the 1930's to enable Landowners with a liability for the insurance and repair of a particular chancel to discharge that liability by making a "once and for all" end of payment. The capital is to be retained in order to provide an income for the future, but the income may be applied towards the insurance of the chancel or, more generally, towards the repair and maintenance of the chancel and the rest of the Church and Churchyard.

The St. Michael's fund was established in 1991 when St. Michael's Chapel of Ease was sold for £67,252. After consultation with the Diocese, and in line with a PCC resolution dated 10th January 1992, the proceeds of the sale have been invested by the Diocesan Board of Finance, as directed by the PCC, with the income being available for general ecclesiastical purposes affecting the parish and the capital being available for capital projects only.

The Old School Site Investment Fund (OSSIF) was established in 1985 following the sale of the old school site in Welham Green, with the beneficiaries being St. Mary's Parochial Church Council of North Mymms and St. Mary's JMI School. The income is distributed annually by its Trustees, the Diocesan Board of Finance, on the recommendation of the Local Committee, after consideration of respective submissions from each of the beneficiaries. The Local OSSIF Committee approved the following policy as regards its operation on 17th October 1986, and re-affirmed it in March 1995.

- The capital is to be used only for capital projects directly in line with the requirements of the Trust Deed.
- Any capital used is to be replaced from interest, within one year if possible, within five years at most.
- Interest to be used primarily for capital type projects, with preference to improvement projects rather than maintenance projects, and only in exceptional circumstances for running expenses.

The Churchyard Endowment Fund was established in 1993, following a legacy of £1,000 from Miss Pamela Stone. This is a permanent endowment, which requires the income to be applied towards the maintenance of the churchyard.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

5 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
Receipts					
5(a) Incoming resources from donors					
Planned giving	48,486	-	-	48,486	50,373
Gift aid recovered	14,181	-	-	14,181	14,121
Loose collections - services	3,428	-	-	3,428	2,027
Occasional collections	2,206	-	-	2,206	83
Special collections	981	-	-	981	10
	69,282	0	0	69,282	66,614
5(b) Other voluntary incoming resources					
Grants for church & churchyard	0	5,524		5,524	5,595
OSSIF		6,413		6,413	6,207
Donations & legacies	12,057	875		12,932	16,698
	12,057	12,812	0	24,869	28,500
5(c) Income from operating activities: to further the Council's objects					
Bookstall	0	-	-	0	1
St. Michael's Room	645	-	-	645	947
Fees and charges	8,407	-	-	8,407	6,002
Candles	385	-	-	385	218
	9,437	0	0	9,437	7,168
5(d) Income from operating activities: to generate funds					
Memorial garden plaques	1,943	-	-	1,943	1,821
Events	17,281	-	-	17,281	3,652
	19,224	0	0	19,224	5,473
5(e) Income from fixed assets & investments					
Bank & Building society interest & dividends	217	191	-	408	187
Rent from 21 Bulls Lane	16,900	-	-	16,900	14,864
	17,117	191	0	17,308	15,051
5(f) Other ordinary incoming resources					
Sundry income	1,535	-	-	1,535	690
	1,535	0	0	1,535	690
TOTAL INCOMING RESOURCES	128,652	13,003	0	141,655	123,496

Grants for churchyard includes £1,350 from North Mymms Parish Council and £45 from the War Graves Commission. Grants for capital type projects include £1,000 from Herts County Council Locality Budget Scheme and £1,100 from North Mymms Recreation and Charitable Trust towards major tree work in the churchyard. £500 was received from DBF for Wild Worship and £250 for the Easter Egg Hunt. £1,279 was received from Diocese towards energy payments.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2022

6	RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Funds 2021 £
6(a)	Grants					
	Overseas missions	1,376	-	-	1,376	700
	Relief agencies	500	-	-	500	891
	Home missions, secular & others	5,340	-	-	5,340	4,345
		7,216	0	0	7,216	5,936
6(b)	Activities directly relating to the work of the church					
	Parish share	71,422	-	-	71,422	71,578
	Clergy expenses	498	-	-	498	364
	Salaries	9,025	-	-	9,025	7,283
	Telephone	835	-	-	835	677
	Organist	1,755	-	-	1,755	1,235
	Choir	234	-	-	234	285
	Subscriptions	906	-	-	906	922
	Sacristy	253	-	-	253	410
	Power & water	16,998	1,279	-	18,277	15,501
	Insurances	2,434	0	-	2,434	2,313
	Repairs & maintenance	2,767	0	-	2,767	3,122
	Upkeep of churchyard	3,310	5,352	-	8,662	8,700
	Children & youth work	697	0	-	697	1,093
	Capital type expenditure	0	2,335	-	2,335	9,347
	Memorial garden plaques engravings	311	-	-	311	258
	Sundries	2,194	0	-	2,194	734
	Entertaining	175			175	384
		113,814	8,966	0	122,780	124,206
6(c)	Church management and administration					
	Printing & stationery	1,844	-	-	1,844	1,310
	Stewardship	0	-	-	0	0
	Equipment & photocopier expenses	1,064		-	1,064	161
		2,908	0	0	2,908	1,471
6(d)	Costs of generating funds					
	Cost of social events	1,943	-	-	1,943	2,232
	Expenses of 21 Bulls Lane	3,467	2,424	-	5,891	534
		5,410	2,424	0	7,834	2,766
	TOTAL RESOURCES EXPENDED	129,348	11,390	0	140,738	134,379