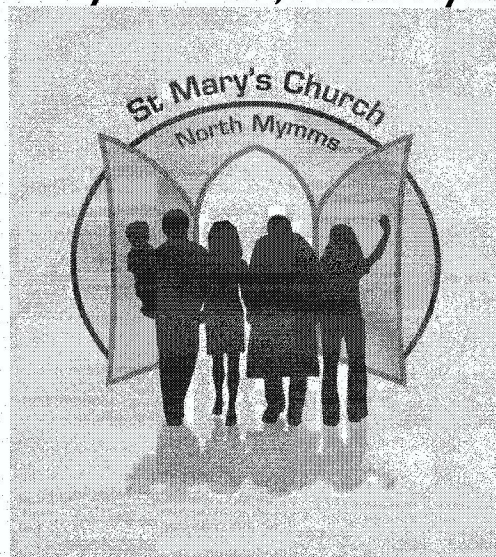


St. Mary's Church North Mymms

2021 Annual Report and Accounts

**for the Parochial Church Council of
St. Mary's Church, North Mymms**



THE PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, NORTH MYMMS

INDEX

CONTENTS	Page Numbers
Index	1
Annual Trustees Report	2 to 5
Independent Examiners Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9 to 11

St. Mary's Church, North Mymms
Annual Report of the Parochial Church Council
for the year ended 31st December 2021

Administrative Information

St Mary's Church is situated in the parish of North Mymms. It is part of the Diocese of St Albans within the Church of England. The correspondence address is The Vicarage, North Mymms Park, Hatfield, Herts, AL9 7TN.

- The Parish Administrator and Safeguarding Officer is Mrs Lisa Large.
- The Church banks with Barclays Bank.
- The Independent Examiner is Mr Philip Cox.
- The Church's Electoral Roll Officer is Mrs Victoria Sinclair Crake.
- The Church's Treasurer is Mr Graham Nicholas.

The Parochial Church Council

The Parochial Church Council (PCC) of St Mary's Church, North Mymms was registered in 2009 with the Charity Commission under registration number 1130079. PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

<i>Team Vicar</i>	The Reverend Ruth Barr	Chair
<i>Associate Priest</i>	The Reverend Penny Thomson	
<i>Wardens</i>	Mr Martin Ferdinando Mrs Gill Peplow	Vice Chair
<i>PCC Secretary</i>	Mrs Nicola Sherlock	
<i>Representative on the Deanery Synod:</i>	Mr Peter Dalling Mr Byron Hopkins	
<i>Elected Members</i>	Mr Rupert Lee Mrs Sue Crawley Mrs Pamela Davis Mrs Lisa Large Mr Michael Glass Mr Geoffrey Boothby Mrs Victoria Sinclair Crake Mrs Sue Connatty	(Until 16 May 2021)
<i>Co-Opted</i>	Mr Graham Nicholas Mrs Marion Freeman	(From 4 th July 2021)

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All eligible church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Parish is part of the Hatfield Team Ministry which members in addition to St Mary's are; St Etheldreda's, Hatfield; St Luke's, Hatfield, St Michael and All Angels, Birchwood, Hatfield; St John's, Hilltop, Hatfield and St John's, Lemsford. The Team Rector who is based at St Etheldreda's Church is Fr. Darren Collins.

Objectives and Activities

St Mary's PCC has the responsibility of co-operating with the parish priest, the Reverend Ruth Barr, and the Churchwardens in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. Our vision statement is "Our vision for St. Mary's is to be an outward looking and welcoming Church, catering for all age groups and helping the local communities to experience God's love and grow in faith."

Safeguarding

St Mary's PCC remains committed to ensuring the safeguarding of our children, young people and vulnerable adults whilst engaged in activities at St. Mary's Church. All PCC members hold a current DBS check. Safeguarding is on the agenda of every meeting.

The current safeguarding policy is displayed outside the church office with a summary in the porch. The policy is reviewed annually by the PCC and various additional policies have been introduced in the past year in accordance with Diocesan requirements. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The documents, 'Protecting all God's children' and 'Promoting a safer church' have also provided guidance.

Achievements and Performance

At 31st December 2021, there were 110 parishioners (2020 - 110) on the church electoral role, 38 (2020 - 36) of whom are not resident within the parish.

Unfortunately, we entered into 2021 much as we had in 2020 in partial lockdown and in church services once again cancelled. As the year progressed we had hoped that we would be able to celebrate Easter relatively normally, but the restrictions caused by the pandemic continued. Measures restricting numbers at funerals and weddings, maintaining social distancing and no coffee and tea after services continued. Our Mission Action Plan was revised, but via a series of Zoom meetings. 'Coffee Catch Ups' over Zoom maintained a virtual contact, but inevitably many parishioners felt isolated. A resurgence of the virus also affected Easter although we did manage to have an Easter Egg hunt in the Churchyard, but numbers strictly limited. Our APCM was held in May, with only the Vicar, Treasurer, Wardens and PCC actually meeting, socially distant and the remaining PCC and congregation attending virtually. Slowly, and tentatively we continued with in-church services and we held a successful Teddy Bears' Picnic in July. Our Remembrance Sunday service saw much of our pre pandemic ceremony restored and hopes were raised as we approached the Christmas Tree Festival in December which

was very successful in attendance, participation and financially. Whilst we didn't go back into full lockdown again, numbers were well down over the Christmas period with the emergence of the Omicron variant of the virus. Throughout the year, Zoom has been an invaluable tool and our YouTube streaming has enabled many more people to view our services than would have been possible in person. There were 8 Baptisms, 10 Weddings and 20 funerals held during the year.

Pastoral Care

Some members of our parish are unable to attend church due to age or infirmity. As in 2020, Pastoral visiting was conducted by ordained ministers or lay members of the Hatfield Team. Pastoral visits had to cease during lockdown, except for end-of-life visits by priests, and during this time contact was maintained by telephone, email and post.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structure of the church. The main issues discussed at the meetings covered a talk on how to care well in isolation lockdown, insights into helping church growth, the Pastoral support scheme, Deanery Safeguarding and proposals for Christmas coming out of strict Covid restrictions.

Review of the Year

The year started with the country still in a pandemic lockdown. Our usual events like Snowdrop Sunday was a virtual one, with the congregation encouraged in the days leading up to and after, to visit the churchyard independently. The usual Civic Service was not held due to the restrictions. On a more positive note, our Easter Trail of boards around the churchyard and the tomb enabled us to share the Easter message with access to the church restricted. Communal singing indoors was not permitted, but on Easter Day we were able to conclude our Easter Day service outdoors in the Spring sunshine to sing the Easter Anthem 'Thine Be The Glory'. Our outdoor Easter Egg Hunt and Teddy Bear parachuting tea party were two notable events drawing many families. Our fifth Christmas Tree Festival was, despite concerns over the virus, a success. The 'Walk to Bethlehem' in the churchyard and the crib were again a popular addition to what we had on offer at St Mary's. Two concerts in the year also provided a much needed fillip to parishioners. Our Vicar Ruth and Associate Priest Penny continued to lead us in worship throughout the year, be it virtually or in person. Our revised Mission Action Plan gave us inspiration on what we needed to do to achieve our goals. Our first Wild Worship event took place in October, celebrating angels and light. Our Oasis café commenced as did our Coffee Pots and Tiny Tots group. However, the shadow of the pandemic continued to influence how these fresh expressions of our involvement with the community were conducted. Although the year ended with an alarming increase in virus infections, the congregation ended the year in hope for a better 2022.

Financial Review

The accounts for the year ended 31st December 2021 have been prepared on the receipts and payments basis, which is consistent with those of last year.

Receipts from all sources in 2021 were £123,496 (2020 - £116,440) whilst £134,379 (2020 - £137,720) was paid to provide Christian ministry from St. Mary's Church. That resulted in an excess of payments over receipts of £ 10,883 (2020 – excess of payments over receipts of £21,280 for the year.

OSSIF funds of £6,207 were received in 2021 and have been used for capital type projects, the main ones being the stained glass window refurbishment, landscaping of the memorial garden, furniture for St. Michael's room and the tree pollarding. Other grants totalling £5,595 were received for church and churchyard expenses.

The church received £14,864 in respect of the Curate's property in Bulls Lane and spent £534 maintaining the property. Dividends and bank interest of £187 were received during the year.

£71,578 was paid during the year as our contribution towards the Diocesan parish share, a reduction of £1,938 on last year.

10% of pledged income raised in 2020, together with special collections this year, totalling £5,936 was spent on away giving to overseas missions, relief agencies and home missions.

From a financial point of view, it was pleasing to see income from planned giving and collections from services up by some £3,900 from the previous year but we still showed a deficit for the year albeit much reduced when compared to the previous year. Cash reserves on the non-designated general fund at 31st December 2021 totalled £220 with a further £15,252 designated for capital type items and £15,000 designated for major repairs/ refurbishment. The initial budget for 2022 projects another deficit with increased expenditure on major repairs and refurbishment. Thus, serious fund raising needs to be considered during the coming years.

Reserves policy

In 1991, the St. Michael's fund was established following the sale of the St. Michael's Chapel of Ease, with the income being available for general purposes and the capital being available for capital projects only. At 31 December 2021, the balance on this fund amounted to £15,252. It is the policy of the PCC that this fund should be preserved until such time in the future when it may be required.

It is also the policy of the PCC to set aside each year an appropriate sum to put into the Fabric fund to fund any major works that may become necessary on the church buildings. This year, no further sum was set aside for the fabric provision and the balance at 31 December 2021 of this fund remained at £15,000.

It is the policy of the PCC to preserve these funds as much as possible to enable the interest earned on them to make an impact on our annual running costs, to provide for emergencies and to enable future generations of church members to benefit.



Approved by the PCC on 4th May 2022 and signed on their behalf by the Reverend Ruth Barr (PCC Chair)

**INDEPENDENT EXAMINER'S REPORT
TO THE PCC OF ST. MARY'S, NORTH MYMMS**

This report on the accounts of the PCC for the year ended 31 December 2021, which are set out on pages 7 to 11, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act')

Respective responsibilities of the Trustees and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply.

It is my responsibility to

examine the accounts under section 145 of the 2011 Act;

follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and

state whether particular matters have come to my attention.

Basis of this report

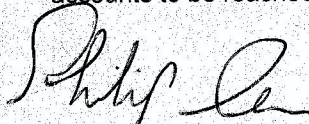
My examination was carried out in accordance with the General Directions given by the Charity Commission. under s.145(5)(b) of the Act and to be found in the Church guidance 2016 edition.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by these accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention

- (1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



P Cox
87 Dellsome Lane
Welham Green
North Mymms
Hatfield
AL9 7NE
4th May 2022

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021 £	Funds 2020 £
RECEIPTS						
Incoming resources from donors	5 (a)	66,614	-	-	66,614	60,215
Other voluntary incoming resources	5 (b)	14,880	13,620	-	28,500	31,466
Incoming resources from operating activities						
- to further the Council's objects	5 (c)	7,168	-	-	7,168	6,241
- to generate funds	5 (d)	5,473	-	-	5,473	1,800
Income from fixed assets & investments	5 (e)	14,875	176	-	15,051	15,345
Other incoming resources	5 (f)	690	-	-	690	1,373
TOTAL RECEIPTS		109,700	13,796	0	123,496	116,440
PAYMENTS						
Costs of generating funds	6 (d)	2,766	-	-	2,766	3,476
Grants	6 (a)	5,936	-	-	5,936	5,438
Activities relating to the work of the church	6 (b)	108,761	15,445	-	124,206	127,086
Church management and administration	6 (c)	1,471	0	-	1,471	1,720
TOTAL PAYMENTS		118,934	15,445	0	134,379	137,720
EXCESS OF PAYMENTS OVER RECEIPTS		(9,234)	(1,649)	0	(10,883)	(21,280)
TRANSFERS BETWEEN FUNDS						
		(9,234)	(1,649)	0	(10,883)	(21,280)
CASH AT BANK AND IN HAND AT 1ST JANUARY 2021		39,706	2,204	1,500	43,410	64,690
CASH AT BANK AND IN HAND AT 31ST DECEMBER 2021		30,472	555	1,500	32,527	43,410

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

STATEMENT OF ASSETS AND LIABILITIES

AT 31ST DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021 £	Funds 2020 £
CASH FUNDS						
Bank current accounts		785			785	4,958
Bank deposits		29,687	555	1,500	31,742	38,452
		30,472	555	1,500	32,527	43,410
OTHER MONETARY ASSETS						
Gift aid recoverable		5,988			5,988	5,973
Sundry debtors		0				983
		5,988	0	0	5,988	6,956
Investment Assets	3					
296 Investment Fund Income Shares at market value				6,932	6,932	6,052
ASSETS RETAINED FOR CHURCH USE						
Curate's House		14,250			14,250	14,250
Office equipment		2,139			2,139	2,139
		16,389	0	0	16,389	16,389
LIABILITIES						
Light & heat		3,305			3,305	2,952
PAYE		389			389	423
		3,694	0	0	3,694	3,375

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

2 Assets retained for church use include the curate's house, a freehold property at 21 Bulls Lane, Welham Green, shown at cost, and office equipment shown at cost.

3 FUND DETAILS AT 31 DECEMBER 2021

	General £	Restricted £	Endowment £	Total £
Chancel Fund		555	6,932	7,487
OSSIF Fund		0		0
Churchyard Fund			1,500	1,500
Fabric Fund designated	15,000			15,000
St. Michael's Fund designated	15,252			15,252
General Fund	18,903			18,903
	49,155	555	8,432	58,142

4 DESCRIPTION OF FUNDS

North Mymms Chancel Fund was established in the mid 1940's as part of the Tithe Redemption Commission following legislation passed in the 1930's to enable Landowners with a liability for the insurance and repair of a particular chancel to discharge that liability by making a "once and for all" end of payment. The capital is to be retained in order to provide an income for the future, but the income may be applied towards the insurance of the chancel or, more generally, towards the repair and maintenance of the chancel and the rest of the Church and Churchyard.

The St. Michael's fund was established in 1991 when St. Michael's Chapel of Ease was sold for £67,252. After consultation with the Diocese, and in line with a PCC resolution dated 10th January 1992, the proceeds of the sale have been invested by the Diocesan Board of Finance, as directed by the PCC, with the income being available for general ecclesiastical purposes affecting the parish and the capital being available for capital projects only.

The Old School Site Investment Fund (OSSIF) was established in 1985 following the sale of the old school site in Welham Green, with the beneficiaries being St. Mary's Parochial Church Council of North Mymms and St. Mary's JMI School. The income is distributed annually by its Trustees, the Diocesan Board of Finance, on the recommendation of the Local Committee, after consideration of respective submissions from each of the beneficiaries. The Local OSSIF Committee approved the following policy as regards its operation on 17th October 1986, and re-affirmed it in March 1995.

- The capital is to be used only for capital projects directly in line with the requirements of the Trust Deed.
- Any capital used is to be replaced from interest, within one year if possible, within five years at most.
- Interest to be used primarily for capital type projects, with preference to improvement projects rather than maintenance projects, and only in exceptional circumstances for running expenses.

The Churchyard Endowment Fund was established in 1993, following a legacy of £1,000 from Miss Pamela Stone. This is a permanent endowment, which requires the income to be applied towards the maintenance of the churchyard.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

5 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021 £	Total 2020 £
Receipts					
5(a) Incoming resources from donors					
Planned giving	50,373	-	-	50,373	43,448
Gift aid recovered	14,121	-	-	14,121	11,495
Loose collections - services	2,027	-	-	2,027	5,025
Occasional collections	83	-	-	83	0
Special collections	10	-	-	10	247
	66,614	0	0	66,614	60,215
5(b) Other voluntary incoming resources					
Grants for church & churchyard	250	5,345	-	5,595	2,445
OSSIF	-	6,207	-	6,207	6,037
Donations & legacies	14,630	2,068	-	16,698	22,984
	14,880	13,620	0	28,500	31,466
5(c) Income from operating activities: to further the Council's objects					
Bookstall	1	-	-	1	59
St. Michael's Room	947	-	-	947	225
Fees and charges	6,002	-	-	6,002	5,787
Candles	218	-	-	218	170
	7,168	0	0	7,168	6,241
5(d) Income from operating activities: to generate funds					
Memorial garden plaques	1,821	-	-	1,821	1,800
Social events	3,652	-	-	3,652	-
	5,473	0	0	5,473	1,800
5(e) Income from fixed assets & investments					
Bank & Building society interest & dividends	11	176	-	187	270
Rent from 21 Bulls Lane	14,864	-	-	14,864	15,075
	14,875	176	0	15,051	15,345
5(f) Other ordinary incoming resources					
Sundry income	690	-	-	690	1,373
	690	0	0	690	1,373
TOTAL INCOMING RESOURCES	109,700	13,796	0	123,496	116,440

Grants for churchyard includes £1,300 from Herts Parish Council and £45 from War Graves Commission.

Grants for capital type projects include £1,000 from Herts County Council towards the repair of the stained glass windows in the church, £2,000 from North Mymms Recreation and Charitable Trust and £1,000 from DBF towards Wild Worship.

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S, NORTH MYMMS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31ST DECEMBER 2021

6	RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021	Funds 2020 £
6(a)	Grants					
	Overseas missions	700	-	-	700	600
	Relief agencies	891	-	-	891	900
	Home missions, secular & others	4,345	-	-	4,345	3,938
		5,936	0	0	5,936	5,438
6(b)	Activities directly relating to the work of the church					
	Parish share	71,578	-	-	71,578	73,516
	Clergy expenses	364	-	-	364	382
	Salaries	7,283	-	-	7,283	7,322
	Telephone	677	-	-	677	696
	Organist	1,235	-	-	1,235	945
	Choir	285	-	-	285	107
	Subscriptions	922	-	-	922	418
	Sacristy	410	-	-	410	685
	Power & water	15,501	-	-	15,501	7,767
	Insurances	2,313	0	-	2,313	2,287
	Repairs & maintenance	2,983	139	-	3,122	5,601
	Upkeep of churchyard	3,411	5,289	-	8,700	9,981
	Children & youth work	423	670	-	1,093	220
	Capital type expenditure	0	9,347	-	9,347	13,977
	Memorial garden plaques engravings	258	-	-	258	1,333
	Sundries	734	0	-	734	1,785
	Entertaining	384	-	-	384	64
		108,761	15,445	0	124,206	127,086
6(c)	Church management and administration					
	Printing & stationery	1,310	-	-	1,310	878
	Stewardship	0	-	-	0	0
	Equipment & photocopier expenses	161	-	-	161	842
		1,471	0	0	1,471	1,720
6(d)	Costs of generating funds					
	Cost of social events	2,232	-	-	2,232	176
	Expenses of 21 Bulls Lane	534	-	-	534	3,300
		2,766	0	0	2,766	3,476
	TOTAL RESOURCES EXPENDED	118,934	15,445	0	134,379	137,220