

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
FINCHAMPSTEAD AND CALIFORNIA**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**



PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

CONTENTS

	Page
Trustees report	1 - 11
Independent examiner's report	12
Statement of financial activities	13
Balance sheet	14
Notes to the financial statements	15 - 30

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their report and financial statements for the year ended 31 December 2022.

This report is written against a background of the continuing effects of the global pandemic of Covid-19 which began in early 2020, and a Russian invasion of Ukraine which was expected to subjugate the country in a matter of weeks but unexpectedly for Russia has been resisted and continues as a horrific and destructive war. Besides the human tragedy, the war has resulted in food and energy shortages, leading to rising prices and what is now termed a 'cost of living crisis.'. Despite the roll out of vaccines from 2021 the emergence of Covid-19 variants has continued to cause anxiety and hardship. The church is not immune from these issues, as the previous two years' reports have shown. The financial, pastoral and social challenges will be documented further through this report.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Finchampstead & California PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has responsibility for the maintenance of St James' Church, the Churchyard, Manor House Flats, St James' Church Centre and associated grounds, St Mary & St John's Parish Centre and 43, McCarthy Way as well as keeping St Eligius' Church in good order in line with the Tenancy at Will, pending purchase of the building.

It approves the appointment of sidespeople and endorses recommendations made by the Rector for the appointment of Foundation Governors for Finchampstead Church of England (aided) Primary School. The PCC has, when planning activities, considered the Charity Commissioner's guidance on 'public benefit' and, in particular, the specific guidance on charities for the advancement of religion.

A key feature of the charity registration was the benefits that the church provides to the members of the local and wider community. These include:

- A focus for the Christian spiritual life of the local community.
- The provision of religious services throughout the Christian calendar and on key occasions in the nation's life. (In June 2022, this included a joyous celebration, organized in conjunction with the Parish Council, of the Diamond Jubilee of the reign of Queen Elizabeth II, including lighting a beacon on St James' Church tower. Just three months later, a rota of volunteers was keeping the church open for private prayer, reflection and lighting of candles during the period of mourning following the Queen's death.) In addition, Baptisms, Marriage services, Funeral services and Burials, all services of the established Church of England, are open to everyone in the parish.
- A sacred place of tranquillity, peace or solitude for spiritual refreshment or personal meditation.
- Pastoral care for those not able to attend church.
- An enhanced venue for the provision of music and concerts, both religious and secular.
- Complementary venues for Church related clubs and activities as well as private functions.
- Support to the village school, and other non-denominational schools within the local area.
- A local 'Living Museum' preserving local history for local people and those beyond.
- Physical access for both the able and the disabled.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

- Support for other organisations involved in mission in the UK and overseas or involved in humanitarian relief and development work, by giving 10% of the PCC's unrestricted income each year to such causes and encouraging the congregation to give to specific charities during the year.

Achievements and performance

Electoral Roll

The Church Electoral Roll, 394 as reported to the November 2021 PCC meeting, became 402 after the additions and deletions following revision for the 2022 APCM in May 2022 and 399 by the time of the report to the November 2022 PCC meeting. (A completely new Roll is compiled every 6 years and the next will be in 2025. Meanwhile, the Electoral Roll Officer works hard to keep the roll under regular review to ensure the deletion of members who have died or moved from the area as well as adding on new applicants. During 2022, the deletions have included a number of long-standing members whose generous and committed contribution to the church will be missed.)

Church attendance

The figures for 'average weekly Sunday attendance' and 'numbers at major festivals', good measures for tracking performance over the years, were previously easy to add up from the service record books and to compare year on year against a relatively stable pattern of church services. The Covid 19 pandemic, effectively beginning in March 2020, changed the understanding of 'church attendance' as church buildings had to close or government regulations or Diocesan advice limited numbers and the provision of 'at home' worship using YouTube and Facebook and 'livestreaming' became an accepted way of 'being church'. Schools too when they could eventually re-open were cautious about allowing in extra visitors so collective worship was provided by the clergy or lay church personnel preparing and sending in video assemblies. This format of video assemblies has continued on a weekly basis throughout 2022, to three of the four primary schools in the parish, supplemented by clergy in person assemblies as staffing allowed.

After the lockdowns from March to August 2020, early November to early December 2020 and then late December 2020 to March 2021, there remained a huge amount of hesitancy about in person services even after legal Covid restrictions were lifted in July 2021 since variations of the disease continue to circulate. Numbers attending the special Christmas 2021 services were still well below pre-pandemic levels. (Nine Lessons service at Wellington College – 152 (223 in 2019); Christingle at Wellington College – 173 (540 in 2019).)

Through 2022, numbers attending in person services have gradually increased but it has become clear that the expected full return of the previous 'worshipping community' has not materialized – hence the large drop in the numbers recorded in the Statistics For Mission Report at the end of 2022 as detailed below. (In 2020 and 2021, numbers were based on a careful review of the church database to assess who appeared to be showing themselves still to be connected and involved with the worshipping life of the church whether in person, online or as recipients of the weekly printed bible readings and prayers. 2022 numbers are based on individuals now attending in person services with only 10 being now assessed as part of our 'Church at home'. Non-returners from pre-pandemic levels have been particularly evident at St Eligius', among Youth Group and Choir families, at Café Church and for a time at St Mary & St John's, although numbers there did gradually increase back to approx. 30.)

The estimated Worshipping Community at the end of 2022 as recorded in the Statistics For Mission Report** was 390 (581 at the end of 2021), made up as follows:

0 – 17yrs	100 (153 in 2021, 194 in 2019)
18 – 69yrs	173 (290 in 2021, 316 in 2019)
70+	117 (138 in 2021, 107 in 2019)

** It was assessed that 27 people joined the community in the year.

There was some pleasing recovery in the number of occasional offices conducted by the church during the year, moving closer to pre-pandemic levels of 2019 as churches were once more 'open' and unlikely to be required to close as 'living with Covid 19' became gradually more accepted. During 2022, there were 21 baptisms (11 in 2021, 31 in 2019), 9 weddings (3 in 2021, 10 in 2019) and 18 Funerals in church or the crematorium (18 in 2021, 29 in 2019).

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Review of the PCC activities for the year to 31 December 2022

2022 has been described as another recovery year after the drastic effects of two years of the Covid 19 coronavirus pandemic. Lives had been changed financially and socially and individuals, with the removal of restrictions but the continued presence of the disease, had to find a 'new normal' deciding what had been learnt and what needed to change. The PCC had the same issues in steering the church towards a new normal, encouraging a return to in person worship and social interaction, spreading the workload back away from just the Ministry Team and churchwardens, as had been necessary during the time of severe and changing Government instructions and Diocesan advice to deal with the pandemic, and ensuring that the church remained a vibrant and financially viable force for good in the parish and local community.

The practice of conducting business online was retained for some PCC, Standing Committee and other committee meetings as was felt appropriate, either for convenience or to protect vulnerable members when Covid cases were particularly high.

In January 2022, the Standing Committee met virtually on Zoom to review the proposed £15K deficit budget for 2022 and agree to submit it to the PCC for acceptance. The meeting also checked the advertising material for a Children's Worker using the Diocesan Development Grant awarded to St Eligius' and agreed to put it to the PCC for agreement to proceed.

The PCC was able to meet in person in February 2022 to agree the proposed 2022 Budget, accepting the many assumptions that were having to be made on the likely recovery from the effects of the Covid pandemic. Having agreed the advertising material, a Children's Worker was now being sought. The rest of the meeting was spent preparing for the PCC Away Day planned for 12 March 2022, both the practicalities and more importantly sharing knowledge of the parish and worshipping community (Electoral Roll numbers being maintained but worshipping community declining) to help with the discussions on future priorities.

In March 2022, the PCC with other invited significant stakeholders met on the Away Day and addressed the question 'in the light of everything we have experienced and learnt over the past 2 years, how is God now calling us to 'be seen, be heard and be in the community?' (Words already used in 2020 to articulate our Parish Vision.) The resulting ideas were to be processed by a Focus group into three priority areas.

In March also, a new church website was enthusiastically launched (pfc-church.uk) This had been agreed by the PCC in 2021, very much an initiative of Rev Leonard's to present a more unified and accessible picture of our parish with its three different worship centres and also to be modern and mobile (working on tablets and phones).

A PCC Meeting in April 2022 received a presentation of the Away Day responses, agreed to apply for a curate from summer 2023 and began to consider whether the PCC could afford to add to the Diocesan Development Grant for a part time Youth Worker to make it full-time, in view of the recent sad resignations of our two part-time Youth & Family Workers.

A postponed Pre-APCM meeting on Zoom on 9 May fulfilled its legal obligation to approve the examined Accounts, Annual Report and Fabric, Goods and Ornaments Report for publication for the Annual Parochial Church Meeting (APCM). This was followed by a Zoom Standing Committee meeting where the members, at PCC request, took a closer look at an adjustment to the 2021 Accounts recommended by the examiner and were satisfied that the recommendation should be accepted. Following the retirement of Canon John Edwards in April 2022, this meeting also considered the challenges this presented for the parish. It was clear that the clergy alone could not sustain the level of services and pastoral care and effort was needed post pandemic to speed up the return to church and willingness to resume volunteering as well as encouraging the PCC committees to do more in their areas of responsibility.

A short PCC Meeting in June while the secretary was laid low with Covid dealt with the most pressing issues, to elect the PCC Vice-chair, Secretary & Treasurer as well as additional members of the Standing Committee. It also appointed Felicity Workman as a Foundation Governor for Finchampstead C of E Primary School for a further 4 year term from 1 Sept 2022, as well as agreeing to fund a further 4 hours a week in term time for Louise Buckett to lead Fledgelings and some activities in the Church School. Also, to readvertise for a Youth Minister.

The PCC then met on Zoom in July to complete business, agreeing new sidespeople, accepting the Annual Insurance Report and agreeing a Charity & Mission Group proposal to support CIRDIC with harvest gifts.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Parish Priorities Focus Group reported that the priorities that emerged from the Away Day were Children & Families, Every generation/Intergenerational activities and services, Community Outreach. They suggested a slogan 'Be fun, Be together, Be there' as a means of communicating the priorities.

At the Standing Committee in September, Rev Leonard detailed his efforts to make some small progress in the purchase of St Eligius' by getting the parties involved to agree to meet. The churchwardens of St Mary & St John's advised of the discussions with Wokingham Borough Council and the contractors to minimize the massive disruption expected by the next phase of the Gorse Ride Regeneration Project. Arrangements to cover Rev Tonia's long-term sick leave were also discussed and again the need to seek and use more lay volunteers. An HR Policy and Procedures Statement was approved for presentation for PCC agreement.

The September PCC meeting then approved this document, subject to having it checked by the Diocesan HR adviser. The full list of sidespeople was approved (now a PCC responsibility rather than part of the Annual Church Meeting.) The report that our application for a curate from summer 2023 had been unsuccessful was a mixed blessing – an extra clergy person would have been a welcome addition to the Ministry Team but, without the need to provide accommodation, the property in McCarthy Way could continue to bring in rental income. By now the repercussions of the ongoing war in Ukraine on top of Covid were creating a difficult financial situation in the country generally. It was however felt that the needs of the church should continue to be articulated, albeit sensitively.

The October Standing Committee heard that Rev Leonard's sermon and parish mailing letter that week were going to acknowledge the cost of living crisis but to encourage giving. A recent tree survey of the St James' campus indicating work needed to fulfil our Health and Safety responsibilities and some essential work on one of our investment properties underlined the breadth of financial requirements. On a positive note for our work with young people and following an e-vote by PCC to split the advertised Youth Minister position into two part-time positions, an offer had been made to Pamela Zabbia to fill an 18 hour a week Youth Worker role using two thirds funding from the St Eligius' Diocesan Development Grant. The 20 hours a week Youth Minister role remained unfilled.

The November PCC heard that already some generous one-off gifts and new standing orders had been received in response to Rev Leonard's recent appeal – such a blessing. In line with the intention to continue to support others at the same rate (10% of the previous year's unrestricted income, not including appeal response amounts), the PCC agreed the Annual Mission Giving proposed by the Charity & Mission Group (£16083 divided between 8 charities). A discussion on progress with the Parish Priorities concluded that some committees were working to capacity, our paid workers were making a positive impact but could do so much more with more volunteers to support them. Plans were made to enthuse more members of our congregations to offer their time and skills.

Other major items for the period

Learning to be a 'church living with Covid' remained a major issue for 2022, assessing what positive things to keep and lessons to be learnt as the effects of the pandemic reduce. Projects continuing from 2021 were as follows:

1. Plans to reconfigure the St Mary & St John's Parish Centre to make it a better resource for, and more visible to, the community. (on hold while the Gorse Ride Regeneration Project takes shape further.)
2. Purchase of St Eligius' Church and some surrounding land, together with plans to re-order and make it a better resource for the community. (Despite some meetings, progress continues to be frustratingly slow. The PCC has made the necessary resolutions to release funds from investments. Further re-ordering using the Diocesan grant awaits the completion of the purchase.)
3. Solving the major drainage problem with St James' car park. (Work completed in February 2022.)
4. Upgrading the St James' Church Centre kitchen. (on hold initially when funds were needed for major repairs to the church, then on hold because of pandemic-related issues, [problems of meeting advisors and funding deficit;] now quotes being gathered for consideration by the PCC, with a hope to do this work in 2023.)

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Financial review

As a parish, we are incredibly blessed to benefit from the legacy of past generations of worshippers, who have faithfully supported the church through their regular giving and one-off gifts of money or property. We should also be thankful for their careful stewardship that means we have a cushion of financial resources available to us. Not all parishes are so fortunate. In thanks to God for the blessing of these past gifts, we aspire to be good stewards in our turn and to manage our finances in a sound and prudent way, both year by year and in our strategic planning.

2022 Results

Overall, the results for 2022 show a shortfall of income over expenditure of £40,980 on everyday unrestricted funds, £100,707 total loss less £59,727 unrealised losses (see SOFA on page 13). This shortfall can be explained to a certain degree however, by certain key factors. Firstly, regular giving was down, there was less potential yield from Parish investments due to prevailing economic headwinds, traditional sources of Parish income have not yet fully recovered in the aftermath of the pandemic and maintenance to the St James' church car park was required to rectify extensive drainage problems. Measures remain in place to reduce expenditure on utilities, cleaning and other costs. Income from residential property continued to contribute significant sums but it was clear that the pandemic still caused significant headwinds for the Parish. Regular reports were made to the PCC, its Standing Committee and Finance committee. The unrestricted reserves referred to below under 'reserves policy' were drawn upon and the PCC, Finance committee, Standing Committee and its officers kept the position under constant review.

Expenditure continued to be dominated by Parish Share, which amounted to over £165,000. This single item accounts for around 50% of the overall total of expenditure. Whilst maintenance of our land and properties continues to be managed well, there are always significant needs both for routine work such as grounds maintenance, and more exceptional expenditure which cannot always be predicted or planned. Essential property maintenance was carried out. Our commitment to support mission work in our locality, the country and abroad was discussed by the PCC and it was unanimously decided that it should remain constant despite the challenging circumstances. Over £15,000 was committed to our charitable giving causes proposed by the Charity & Mission Group.

Our Long-term Investments showed a significant decrease in their 'book' value. This is indicative of the prevailing economic conditions in 2022, whereby there was a lower propensity for funds to be set aside by either the public or indeed commercial organisations due to unfavourable factors such as the cost of living crisis and rising inflation. It is to be hoped that this is a short-term phenomenon due to the current downturn, and the longer-term trend of our investment funds performing above general average market comparisons over a long period, will return. Regular assessment of our Long-term Investments is carried out by the Finance and Stewardship committee and any perceived significant change or challenge will be actively addressed.

Management of the gift aid recording and claim system was carried out by the treasurer and gift aid secretary. Gift aid and the related gift aid small donations scheme contributed very significantly to our income, and the high level of commitment by our regular donors is very much valued.

In 2023, Kate Hembra has returned to the role of Parish Administrator after an interval of a few years, with the previous incumbent Pamela Zabbia moving into another role within the Parish. Kate will continue to undertake the management accounting, enabling reporting to the Finance and Stewardship committee and the PCC. Kate and Pamela deserves our sincere thanks for all the work they do or have done to support the finance team.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Projects – financial progress report for 2022

The Covid pandemic continued to limit our activities during the early part of 2022. As the general recovery became more established during the year, we were able to renew our strategic thinking about projects with major financial implications.

Our plan to purchase the former garrison church building of St Eligius from the Ministry of Defence involves negotiations with both the Defence Infrastructure Organisation (DIO) and Crest, the developer. Legal exchanges continued and accelerated during 2022 concerning the terms of purchase. The PCC has agreed to purchase on terms negotiated by our solicitors. This requires significant investment from some of our investment reserves, converting long term PCC designated investments into fixed assets. Due to further legal and procedural delays the transaction has yet to be completed.

Planned work to change the structure of St Mary & St John's Parish Centre remained on hold until the effects of the Gorse Ride redevelopment work on the estate are more clearly understood. Communications continue with Wokingham Borough Council and the contractors and work on the redevelopment started, resulting in some changes to arrangements for access to the centre. Funds in hand specifically restricted to support this work amount to just over £19,000, which is believed to be sufficient for the purpose based on the current plans.

Finally, work underway to evaluate options to improve SJ Church Centre kitchen and catering facilities, which most of us would agree is well overdue, remained effectively on hold at the start of 2022, but work was restored later in the year. An appeal for increases in regular giving and one-off donations in October resulted in some most welcome lump sum donations, some specifically for this project. This take us much closer to being satisfied that we can pay for the work. Work is ongoing to ensure there are firm and solid plans in place for this much needed project whilst ensuring we do the right things at the right time from a stewardship perspective. Further fundraising is anticipated in 2023 with the aim that work can be commissioned as soon as possible.

Financial Governance

The Finance and Stewardship Committee consisted of the Treasurer, Finance team (which includes those who manage income and expenditure, the financial accounting, and data production), Churchwardens and PCC members. This committee plans to meet regularly to agree and approve financial statements, manage issues and concerns, review processes and how to improve our efficiency, consider reports on the management of our property assets and investment assets and provide reporting, support and guidance to the PCC as required. A review of stewardship of investments is regularly undertaken to ensure our funds continue to be invested wisely. The committee for convenience of members continues to meet on Zoom. Attendance at virtual finance committee meetings in 2022 was good.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Reserves Policy

The PCC has three categories of Funds:

- Restricted
- Designated
- Unrestricted and undesignated

It has established appropriate Reserves policies for each category and, in the case of Designated Reserves, for each separate type of reserve. The full statement of our reserving policy is available on request.

The PCC is substantially dependent on voluntary income. While much of this income is received regularly through planned giving schemes, single or spontaneous donations and collections are not easily predictable. The PCC has major property assets, including the historic church of St James, Finchampstead and its associated Church Centre. In the past these buildings have required significant maintenance expenditure. This requirement will continue in the future and, while some expenditure can be planned for, other work will be unpredictable as regards both timing and amount. Having regard to these unpredictable elements of its activities, as well as the nature of its other resources and commitments, the PCC's policy for unrestricted and undesignated Church and Parish Fund is to hold as reserves between 3 and 6 months of anticipated expenditure. At 31st December 2022 Church & Parish unrestricted and undesignated fund had decreased from about £154,000 to £113,000, to a significant degree due to lower cash balances. This reserve approximates to 4 months of expenditure. This sum remains within our target range.

Should our reserves fall outside the determined range, the PCC will take appropriate steps to correct the position within 24 months or sooner if possible. In normal circumstances the PCC will carry out a review of its Reserves once a year, as part of the process for preparing the year-end accounts.

Risk Management

The PCC recognises its responsibility to assess and manage the various risks to which it is exposed:

a) Financial

The Financial Management software enables the Treasury Team to make regular reports to the Finance & Stewardship Committee and to track and analyse trends much more effectively. The PCC asks the Finance & Stewardship Committee to assess the income/expenditure situation and takes appropriate action to ensure its financial stability regularly. A Financial Update from the Treasurer is a standard agenda item for the PCC and Standing Committee meetings. Control is maintained over cash receipts and cheques over £1,000 drawn on the CAFcash accounts require two signatures from a short, designated list. All payments via online banking require to be authorized by two signatories. There is good recording of invoices received and paid in order to show a full audit trail from receiving the invoice to being able to identify where the invoice is posted in the accounts. This work is undertaken by our employed office administrator. All financial data on computer is backed up regularly so that records can be recreated if necessary. Fund balances are in interest bearing accounts mainly with the Diocese and CAF.

b) Reputational

The PCC and its committees oversee all activities that impact on the local population as appropriate.

c) Statutory

The PCC and Church members in general have a wide range of expertise that is called upon to ensure that the PCC complies with its legal and statutory duties. The PCC secretary updates Charity Trustee details with the Charity Commission and submits accounts and reports. A churchwarden has taken responsibility for Health & Safety. In line with the Licensing of Premises Act, the Church Centre has an Entertainment Licence. Fire Protection devices in all premises are regularly checked/renewed to meet statutory guidelines. Gas safety testing and testing of electrical appliances are carried out in all premises as legally required. Every effort is made to comply with GDPR (General Data Protection Regulations).

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

d) Operational

The PCC takes responsibility for maintaining the fabric of the buildings, a major conservation project on the ancient church building having been completed in 2010. Trustee Indemnity Insurance is in place for PCC members. Our Insurance policies with Ecclesiastical Insurance are reviewed annually, thanks to the expertise of Peter McBrien. Health & Safety guidelines for Contractors on Church premises are written into all major contracts. The PCC has a Serious Incident Reporting Procedure for use by its groups (copy in Church Office). The Pastoral Team has a Pastoral Care Guidelines document. Non-PCC members with access to parish records sign a confidentiality statement. The PCC has a Safeguarding Policy and aims to ensure that all volunteers with children, young people and vulnerable adults have been appropriately checked. Off-site activities for young people are approved by the PCC and covered for insurance purposes subject to risk assessments being carried out. A Parish Social Media Policy is in place using Diocesan guidelines. There is a Parish Data and Information Policy Statement and a Data Privacy Statement.

For PCC members to be kept fully informed of church activities and to be in a position to fulfil their obligations as Charity trustees and to manage the church effectively, every member should be on at least one committee and each committee should be chaired by a PCC member, if at all possible, with minutes of all meetings being distributed to every PCC member ideally within two weeks of a meeting. Minutes are reviewed at both PCC and Standing Committee meetings. The Standing Committee tries to have representation on all committees.

During February 2022, the PCC approved a financial plan/budget for unrestricted income and expenditure for 2022 which of necessity included many assumptions on the likely recovery from the effects of the Covid pandemic. It included the known figure of marginally increased Parish Share and anticipated that other costs would rise in line with, or slightly above inflation except for energy costs which were likely to rise substantially. Despite economies, the budget anticipated an excess of unrestricted expenditure over income of around £15,000 for 2022. Through the year, the Finance Committee monitored figures and found normal income and expenditure to be largely in line with this budget, but extra funding was needed for unplanned and necessary maintenance items. Any stewardship campaign or appeal to meet these amounts was put off till the autumn in view of cost of living pressures.

Work began on a 2023 Budget in October to try to assess the impact of changes to many variables – Parish Share, Salaries, Inflation, Energy costs, Rental and investment income, Maintenance requirements, expected Voluntary Income given the outside pressures being faced, likely fundraising opportunities over and above designated or restricted ones, etc. After discussions in November and January 2023 by Finance Committee, a deficit budget of £15,116 was agreed by PCC in February 2023.

Structure, governance and management

Finchampstead & California Parochial Church Council is the governing body for St. James' Church, Finchampstead, St Mary & St John's Church, California (following the legal union of these two formerly separate parishes on 1 September 2011) and St Eligius' Church, Arborfield Green, following a small boundary change on 1 November 2017. There is one ancient church building, St James' Church, situated in Church Lane, Finchampstead, Wokingham, Berkshire, RG40 4LU and one more modern church building, formerly Arborfield Garrison Church, situated at Tope Rd, Arborfield Green, RG2 9NB (St Mary & St John's church uses Gorse Ride Junior School, Finchampstead for worship.) The parish is in Sonning Deanery in the Diocese of Oxford within the Church of England.

The point of contact is the Church Office Tel: 0118 973 0133, email: office@stjames.finchampstead.co.uk

The PCC's principal bankers are CAF Bank Ltd, 25 Kings Hill Ave, Kings Hill, West Malling, Kent, ME19 4JQ

The independent examiner, following the retirement of Paul Laird of Azets, is Chris Nisbet of Azets, Suites B & D, Burnham Yard, Beaconsfield, HP9 2JH.

The Parochial Church Council (PCC) is a registered charity. – no 1130075 and all its members (elected, ex officio and co-opted) are Charity Trustees registered with the Charity Commission.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

During the period from 1 Jan 2022 to 31 Dec 2022 the following served as members of the PCC (Trustees):-

Incumbent: Rev Dr Leonard Onugha.

Stipendiary Associate Priest: Rev Julian McAllen

New Communities Minister (attached to this parish): Rev Tonia Elliott (licensed 5 March 2018)

Churchwardens:

Mrs Marjorie Stalker (*served from APCM 2014*) *St Mary & St John's*

Mrs Ashlyn Webster (*served from APCM 2019*) *St Mary & St John's*

Mrs Joy Scovell (*served from APCM 2020 but not sworn in till 2021*) *St James'*

Mr Robert Alder (*served from APCM 2018*) *St James'* (Lay Vice Chair from 27 June 2022 and also supporting Treasurer from Nov 2020)

Mrs Lucia Golding (*served from APCM 2018*) *St Eligius'* (Lay Vice Chair to 27 June 2022)

Mr Paul Marsden (*served from APCM 2019*) *St Eligius'*

Representatives on the Deanery Synod (elected to 30 June 2023):

Mrs Nicky Alder

Mrs Carolyn Fox (PCC Secretary)

Mr Martin Hughes

Miss Joanne Myall (to APCM 2022)

Mrs Felicity Workman

Elected Member: (A to APCM 2022 and 2025, B to APCM 2023, C to APCM 2024)

Mr Jeremy Allcock (C) (PCC Treasurer from 9 November 2020)

Mrs Janice Allen (A to APCM 2022 and then C from APCM 2022)

Mr David Atkinson (C to APCM 2022)

Mrs Sarah Booth (C)

Ms Cath Bowers (B from APCM 2022)

Mrs Thelma Campbell (A)

Mr Maurice Driver (B to APCM 2022)

Mrs Gemma Fient (C to 28 May 2022)

Mrs Juliana (Bettina) Faull (A from APCM 2022)

Mrs Emma Fowler (A from APCM 2022)

Mr Martin Hembra (A) (Deputy Churchwarden for SJ from APCM 2018)

Mrs Susan Holmes (A to APCM 2022)

Mrs Chris Ilsley (B)

Mrs Kate Meads (B to 27 April 2022)

Mrs Bev Mitchell-Wright (C)

Mr Richard Owen (B)

Mr Will Owen (A from APCM 2022)

Mrs Karen Remington (B to APCM 2022)

Mrs Pam Smith (A to APCM 2022)

Co-opted Members: None

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Members of the PCC are generally either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. Under the Synodical Government Amendment Measure 2003, the elected places come up for election on a three year cycle and members may stand for re-election. If anyone stands down early, a replacement fills the remainder of the three year term, to maintain the three year rotation. Where this is at the time of other elections, the total number are elected and then the one(s) to fill out-of-turn vacancies is (are) decided by lot.

The 15 (maximum) elected PCC members are in three groups A, B and C (see above) to hold office till, respectively, APCM 2022 and 2025, APCM 2023, and APCM 2024.

Deanery Synod representatives are elected for the 3 year term of the Synod (the present term being to 30 June 2023) and become ex officio members of the PCC.

The Churchwardens are elected annually at the 'Vestry Meeting' [name now changed to meeting of Parishioners (MOP)] and, under the Churchwardens Measure 2001, may be re-elected up to a maximum of six consecutive years served, unless the Vestry Meeting vote otherwise. **[NB in the current circumstances, the 2022 Vestry meeting voted for Marjorie Stalker to stand for an extra consecutive year.]** The churchwardens are admitted to office by the bishop usually between the APCM and 31 July each year but take up their place on PCC immediately after election. A retiring churchwarden continues in office until the successor is admitted to office. **[Because of problems associated with arranging in person admissions Joy Scovell could not be sworn in till September 2021, though she undertook the duties of churchwarden from the time she was elected in 2020.]**

Associate Priests and Associate Curates, licensed to the parish, are automatically part of the PCC. Licensed Lay Ministers may be required by the APCM to be part of the PCC.

The PCC is a corporate body formed under the Parochial Church Council (Powers) Measure 1956 as amended. The PCC makes all decisions corporately except that the Standing Committee has delegated powers to make decisions between PCC meetings subject to keeping the PCC informed as fully as necessary.

The practical work of the PCC is largely devolved to committees whose minutes are circulated to all PCC members, ideally within two weeks of the meetings. Recommendations for decision are highlighted and then brought to the PCC: (Committees:- Communications, IT and Publicity; Fabric & Property; Finance & Stewardship; SJ Worship & Liturgy; SMSJ Worship; SE Worship; Charity & Mission Group; SJ Social & Fundraising; SMSJ Social; SE Fundraising; Churchyard Committee; Community & Outreach; Growing Living Faith; Children & Youth; Green Team, Friends of St James', Pastoral. Not all committees have met in 2022.) The PCC formally receives all the minutes, acts on the items requiring decision and is responsible for developing the vision and strategy for the parish.

The PCC is responsible for all parish finance, including the appointment of a treasurer, and is required to ensure that the financial statements are examined by an independent examiner prior to presentation to the APCM.

Charity Trustee Induction and Training

The nomination papers state that nominees should not be "disqualified from being a Charity Trustee." The implications of the role of Charity Trustee are clearly stated in a paper setting out 7 Primary Responsibilities of Charity Trustees in the APCM Information Pack with additional reference to the Charity Commission publication 'The Essential Trustee: What you need to know.' The nomination sheets all remind candidates that they will become Charity Trustees and refer them to this 'Legal Responsibilities' paper. Candidates are reminded in the 'Profile of a PCC Member/Charity Trustee' document in the Information Pack that they must "take the role of Charity Trustee seriously". Further induction is available when registration forms are completed for new PCC members and afterwards if required.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Special Thanks

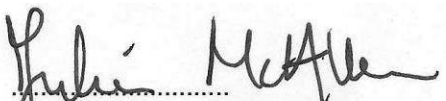
The PCC is immensely grateful for the financial commitment of so many people (over 300 of the 400 on the Electoral Roll are signed up for regular gifts). This is an important contribution towards the budget and ability to plan effectively. There is however no room for complacency as the underlying trend is reduced giving as new supporters are fewer in number and are giving less than those stopping because of death or moving away. The PCC is therefore extremely grateful for all those who review their giving regularly and would encourage more to do the same. PCC feels incredibly fortunate that there are individuals in the parish able and willing to make large donations in response to appeals to clear the deficits resulting from the pandemic and rising energy and other costs as a result of the Ukraine war. This was truly a magnificent blessing. Thank you all.

The PCC pays tribute to our clergy and paid staff for their hard work and dedication to the parish through the year.

In addition, however, week in, week out, the church, like many charities, could not function without all the generous gifts of time and expertise from volunteers. The PCC is truly grateful to all those who continued their efforts during the pandemic or who have gradually been able to resume through the year. We would love to see more volunteers resume their previous invaluable support or start to offer their time and expertise.

In summary, a huge thank you for all the contributions and the continued commitment of so many people to our parish life.

The Trustees Report was approved and signed on behalf of the PCC


.....
Reverend Julian McAllen
Dated: 4th May 2023

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

I report to the trustees on my examination of the financial statements of Parochial Church Council of the Ecclesiastical Parish of Finchampstead and California (the PCC) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the PCC's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr C J Nisbet ACA
Azets Audit Services

Christopher Nisbet

Suites B & D
Burnham Yard
Beaconsfield
Bucks
HP9 2JH

Dated: 9 May 2023

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income and endowments from:							
Donations and legacies	2	184,967	4,701	189,668	264,165	15,405	279,570
Charitable activities	3	16,063	304	16,367	27,336	366	27,702
Other trading activities	4	46,831	-	46,831	45,482	-	45,482
Investments	5	36,540	-	36,540	24,847	800	25,647
Other income	6	4,220	10,703	14,923	3,311	24,156	27,467
Total income		288,621	15,708	304,329	365,141	40,727	405,868
Expenditure on:							
Raising funds	7	6,573	-	6,573	5,971	-	5,971
Charitable activities	8	323,028	376	323,404	302,702	33,975	336,677
Other	13	-	16,209	16,209	-	32,069	32,069
Total resources expended		329,601	16,585	346,186	308,673	66,044	374,717
Net gains/(losses) on investments	14	(59,727)	(35,090)	(94,817)	101,696	37,306	139,002
Net (outgoing)/incoming resources before transfers		(100,707)	(35,967)	(136,674)	59,546	11,989	170,153
Gross transfers between funds		(4)	4	-	-	-	-
Net movement in funds		(100,711)	(35,963)	(136,674)	158,164	11,989	170,153
Fund balances at 1 January 2022		1,417,250	548,449	1,965,699	1,259,086	536,460	1,795,546
Fund balances at 31 December 2022		1,316,539	512,486	1,829,025	1,417,250	548,449	1,965,699

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

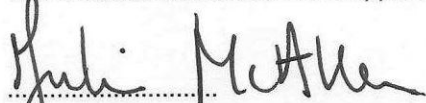
PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	15	206,200		210,600	
Investment properties	16	400,000		325,000	
Investments	17	974,149		1,143,966	
		<u>1,580,349</u>		<u>1,679,566</u>	
Current assets					
Debtors	18	13,084		23,617	
Cash at bank and in hand		247,387		269,782	
		<u>260,471</u>		<u>293,399</u>	
Creditors: amounts falling due within one year	19	(11,795)		(7,266)	
Net current assets			248,676		286,133
Total assets less current liabilities			<u>1,829,025</u>		<u>1,965,699</u>
Income funds					
Restricted funds	20	512,486		548,449	
<u>Unrestricted funds</u>					
Designated funds	21	1,203,760		1,263,279	
General unrestricted funds		112,779		153,971	
		<u>1,316,539</u>		<u>1,417,250</u>	
		<u>1,829,025</u>		<u>1,965,699</u>	

The financial statements were approved by the Trustees on 4th May 2023



Reverend Julian McAllen
Trustee

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2006 together with the PCC's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investment property and other investments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Church & Parish funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Voluntary income

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid is recognised at the same time as the income.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the Fete/Patronal festival and other social events are accounted for gross.

Income from investments

Dividends and interest are accounted for when due and receivable.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Intangible income

The PCC receives substantial practical assistance from individual church members, but the financial value is mainly unquantifiable and no attempt is made to reflect this in these accounts.

Other Income

The purchase and sales of goods and books are accounted for gross.

Rental income from the letting of church properties is recognised when the rental is due. No bad debt write-off/provision is recognised until formal recovery proceedings are started.

1.5 Expenditure

Expenditure and liabilities are recognised when a legal or constructive obligation exists to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Grants and donations are accounted for when paid over, or when awarded, if the award creates a binding obligation on the PCC.

1.6 Tangible fixed assets

The church, its furniture and fittings, and the churchyard are not included in the balance sheet.

Other freehold land and buildings held primarily or exclusively for charity use are included at the cost of acquisition or, where such cost is not available, at the estimated value at the time of acquisition. Land and buildings are generally not depreciated but are subject to an annual impairment review. The PCC considers that the market value of its interest in land and buildings is likely to be considerably in excess of their carrying value and considers it is not practicable to quantify the excess in view of the nature of the properties and that any attempt at such quantification would not assist the users of the accounts.

The Manor House, flats and grounds were given for "ecclesiastical purposes". The Custodial Trustees are the Diocesan Trustees (Oxford) Limited (DTOL) and the Administrative Trustees are the PCC. Four flats in a part of the property are let. The PCC has a formal interest in the property and bears the cost of all repair and maintenance.

The Church School was purchased in 1925 and is held under trusts "for ecclesiastical purpose in Finchampstead Parish". Under the terms of the conveyance of the property the Custodial Trustees are DTOL and the Administrative Trustees are the PCC. The PCC's interest is included at the cost of acquisition.

The Parish Centre in Billing Avenue was purchased in 2001 and is of a construction that the PCC estimated to have a useful life of 25 years. An allowance for depreciation is made for this building only each year.

Equipment used within the church is expensed as incurred. Office equipment is written off over 3-4 years and musical equipment is written off over 5 years.

1.7 Investment properties

Investment property, which is property held to earn rentals and/or for capital appreciation, is initially recognised at cost, which includes the purchase cost and any directly attributable expenditure. Subsequently it is measured at fair value at the reporting end date. The surplus or deficit on revaluation is recognised in the statement of financial activities.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies (Continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/ (expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the PCC reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Financial instruments

The PCC has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the PCC's balance sheet when the PCC becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

1.11 Gains and Losses on Investments

Realised gains and losses are recognised when investments are sold. Unrealised gains and losses are accounted for on revaluation of investments at 31 December.

2 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	122,590	4,701	127,291	144,965	2,735	147,700
Grants	14,739	-	14,739	-	12,170	12,170
Other collections	47,638	-	47,638	119,200	500	119,700
	<u>184,967</u>	<u>4,701</u>	<u>189,668</u>	<u>264,165</u>	<u>15,405</u>	<u>279,570</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Charitable activities

	2022 £	2021 £
Fees from weddings, baptisms and funerals	11,016	10,439
Other Activities	5,351	17,263
	<u>16,367</u>	<u>27,702</u>
Analysis by fund		
Unrestricted funds - general	15,060	27,143
Unrestricted funds - designated	1,003	193
Restricted funds	304	366
	<u>16,367</u>	<u>27,702</u>

4 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fete and other events	1,437	971
Rental income	45,394	44,511
	<u>46,831</u>	<u>45,482</u>

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Rental income	15,864	5,479	-	5,479
Dividend income	19,574	19,329	800	20,129
Interest receivable	1,102	39	-	39
	<u>36,540</u>	<u>24,847</u>	<u>800</u>	<u>25,647</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

6 Other income

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Helen Taylor Income Account	-	10,703	10,703	-	24,156	24,156
Contributions towards water bills	4,220	-	4,220	3,311	-	3,311
	<u>4,220</u>	<u>10,703</u>	<u>14,923</u>	<u>3,311</u>	<u>24,156</u>	<u>27,467</u>

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Investment management	6,573	5,971
	<u>6,573</u>	<u>5,971</u>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Charitable activity 1 2022 £	Charitable Activity 2 2022 £	Total 2022 £	Charitable activity 1 2021 £	Charitable Activity 2 2021 £	Total 2021 £
Staff costs	19,168	-	19,168	22,126	-	22,126
Depreciation	-	4,400	4,400	-	4,400	4,400
Parish share	165,915	-	165,915	164,742	-	164,742
Church services	700	-	700	672	-	672
Clergy expenses	2,022	-	2,022	2,661	-	2,661
Music,choir and organist	11,130	-	11,130	9,040	-	9,040
Other administration	14,000	-	14,000	11,103	-	11,103
Mission giving	16,083	-	16,083	14,955	-	14,955
Other	8,247	-	8,247	14,325	-	14,325
Maintenance costs	-	54,410	54,410	-	73,176	73,176
Insurance	-	12,110	12,110	-	11,434	11,434
Utilities	-	10,720	10,720	-	6,743	6,743
	<u>237,265</u>	<u>81,640</u>	<u>318,905</u>	<u>239,624</u>	<u>95,753</u>	<u>335,377</u>
Share of governance costs (see note 10)	4,499	-	4,499	1,300	-	1,300
	<u>241,764</u>	<u>81,640</u>	<u>323,404</u>	<u>240,924</u>	<u>95,753</u>	<u>336,677</u>
Analysis by fund						
Unrestricted funds - general	240,593	81,640	322,233	226,752	72,679	299,431
Unrestricted funds - designated	795	-	795	771	2,500	3,271
Restricted funds	376	-	376	13,401	20,574	33,975
	<u>241,764</u>	<u>81,640</u>	<u>323,404</u>	<u>240,924</u>	<u>95,753</u>	<u>336,677</u>

9 Description of charitable activities

Charitable activity 1

Promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Charitable activity 2

Maintenance of the Church, Churchyard, properties and associated grounds.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

10 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Independent examination & accountancy	-	4,310	4,310	-	1,300
Diocesan initiative costs	-	189	189	-	-
	-	4,499	4,499	-	1,300
Analysed between Charitable activities	-	4,499	4,499	-	1,300

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits other than to reimburse costs which they incurred in the running of the PCC. All payments made were approved according to the PCC policy and were evidenced by receipts.

12 Employees

Employment costs	2022 £	2021 £
Wages and salaries (including employer pension contributions)	19,168	22,126

During 2022, four people were employed by the PCC, one in the Church Office, two job-share Youth & Family Workers for part of the year and a Children's Worker for part of the year. The PCC also pays the Director of Music, Organists/pianists, a Cleaner(s), and a gardening contractor, who are not employees of the PCC. We benefit from the Government initiative to help small businesses and charities that allows us to claim Employment Allowance. This effectively means there is no requirement for the PCC to pay employers national insurance.

13 Other

	Restricted funds 2022 £	Restricted funds 2021 £
Helen Taylor Trust costs	16,209	32,069
	16,209	32,069

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

14 Net gains/(losses) on investments

	Unrestricted funds designated	Restricted funds	Total	Unrestricted funds designated	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Revaluation of investments	(134,727)	(35,090)	(169,817)	101,696	37,306	139,002
Revaluation of investment properties	75,000	-	75,000	-	-	-
	<u>(59,727)</u>	<u>(35,090)</u>	<u>(94,817)</u>	<u>101,696</u>	<u>37,306</u>	<u>139,002</u>

15 Tangible fixed assets

	Freehold land and buildings	Church and PCC equipment	Total
	£	£	£
Cost			
At 1 January 2022	295,400	24,877	320,277
At 31 December 2022	295,400	24,877	320,277
Depreciation and impairment			
At 1 January 2022	84,800	24,877	109,677
Depreciation charged in the year	4,400	-	4,400
At 31 December 2022	89,200	24,877	114,077
Carrying amount			
At 31 December 2022	206,200	-	206,200
At 31 December 2021	210,600	-	210,600

The carrying value of land included in land and buildings comprises:

	2022	2021
	£	£
Freehold	15,000	15,000

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

16 Investment property

	2022 £
Fair value	
At 1 January 2022	325,000
Net gains or losses through fair value adjustments	75,000
	<u>400,000</u>
At 31 December 2022	<u>400,000</u>

Investment property relates to 43 McCarthy Way, Wokingham, and is stated on an open market value basis as determined by the treasurer, following consultation with relevant professionals.

	2022 £	2021 £
Freehold	<u>400,000</u>	<u>325,000</u>

17 Fixed asset investments

	PCC Equity Investments £	HT Trust Equity Investments	Total £
Cost or valuation			
At 1 January 2022	679,877	464,089	1,143,966
Valuation changes	(134,727)	(35,090)	(169,817)
	<u>545,150</u>	<u>428,999</u>	<u>974,149</u>
At 31 December 2022	<u>545,150</u>	<u>428,999</u>	<u>974,149</u>
Carrying amount			
At 31 December 2022	<u>545,150</u>	<u>428,999</u>	<u>974,149</u>
At 31 December 2021	<u>679,877</u>	<u>464,089</u>	<u>1,143,966</u>

18 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	3,738	14,599
Prepayments and accrued income	9,346	9,018
	<u>13,084</u>	<u>23,617</u>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
FINCHAMPSTEAD AND CALIFORNIA**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

19 Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	4,099	3,977
Other creditors	3,646	1,989
Accruals and deferred income	4,050	1,300
	<hr/>	<hr/>
	11,795	7,266
	<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 January 2021 £	Movement in funds				Movement in funds				Revaluations, gains and losses £	Balance at 31 December 2022 £
		Incoming resources £	Resources expended £	Revaluations, gains and1 losses £	Balance at January 2022 £	Incoming resources £	Resources expended £	Transfers £			
Helen Taylor Trust	457,968	25,151	(32,069)	37,306	488,356	10,860	(16,209)	-	(35,090)	447,917	
Kimberley Link	2,451	-	-	-	2,451	-	-	-	-	2,451	
Fledgelings Charity	1,103	83	-	-	1,186	176	-	-	-	1,362	
Parish Centre maintenance	19,367	-	-	-	19,367	-	-	-	-	19,367	
Friends of St James	3,273	390	-	-	3,663	487	-	-	-	4,150	
SJ Special Purpose	2,019	-	-	-	2,019	325	-	-	-	2,344	
Community and Outreach	805	-	-	-	805	-	-	-	-	805	
SMSJ Charities	1,007	-	-	-	1,007	-	-	(48)	-	959	
SMSJ £5,000 donation	522	-	-	-	522	-	-	-	-	522	
SMSJ Collections	-	-	-	-	-	-	-	52	-	52	
SJ Flowers	136	283	(351)	-	68	129	(197)	-	-	-	
Children & Youth	2,648	-	-	-	2,648	-	(180)	-	-	2,468	
Joint Community & Outreach	940	-	-	-	940	208	-	-	-	1,148	
St Eligius	19,692	14,071	(13,050)	-	20,713	25	-	-	-	20,738	
Church and Buildings	24,529	750	(20,574)	-	4,705	3,498	-	-	-	8,203	
	536,460	40,728	(66,044)	37,306	548,450	15,708	(16,586)	4	(35,090)	512,486	

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

20 Restricted funds

(Continued)

Helen Taylor Trust

This was set up as the result of a donation given for the purpose of maintaining the St James churchyard. The churchyard extension project begun in 2016 is essentially completed, thanks to fundraising and generous bequests. The fund will continue to be used for maintenance of the now much larger churchyard.

Kimberley Link Funds

In previous years money has been raised to support St Matthews Church & School in the Kimberley diocese. This link has broken down and the decision was made by the PCC to un-designate the Kimberley designated Fund so that the money can be released to fund other mission costs. After a recent correction, a balance of £2,451 remains. The PCC approved the Charity & Mission Group's proposal to send the money to Kimberley and Kuruman Diocese towards projects similar to its original purpose. Confirmation has been received from K & K that the projects are still live and accepting funds.

Fledgelings Charity Fund

The fund represents half the entrance fee for each session of the Fledgelings Baby & Toddler Group which is to be given to a chosen charity from time to time.

Parish Centre maintenance fund

This fund was set up with the excess funds given to acquire and fit out the St Mary & St John's Parish Centre and is to be used for major repairs (or replacement) to the Parish Centre. The terms of income to this fund have been changed. Previously, if there were any surpluses of donations for use of the Parish Centre over its running costs then they were transferred into this fund. In actual fact there hasn't been any excess in recent years but to reflect the contribution hiring of the Parish Centre must make to overall Parish costs the PCC formally removed the condition in 2015.

Friends of St James

Funds continue to be raised for maintenance, repair, alteration and enhancement of the Church of St James in Finchampstead including its fixtures and fittings.

SJ Special Purpose fund

Contains funds restricted for the purposes of: Memorial Garden, Bell restoration, and Church Hall curtains. There has been no draw down on these funds in 2022.

Community & Outreach

Money in this fund has been donated for use on community projects.

SMSJ Charity

This fund was set up to collect donations for and record payments to charity collections.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

20 Restricted funds	(Continued)
<p><u>SMSJ £5000 donation</u> The remaining balance of a £5000 donation restricted for use on community projects.</p> <p><u>SMSJ Collections</u> This fund was set up to collect and record donations for individuals such as retiring priests and school caretaker.</p> <p><u>SJ Flower Fund</u> A fund set up to record income & expenditure relating to the provision of flowers for St James' Church.</p> <p><u>Children & Youth</u> We have both a designated fund and a restricted fund that holds donations to aid work with young people in the parish. The designated fund records subscriptions made by the youth groups. The restricted fund records money donated by individuals specifically to help this area of work.</p> <p><u>Joint Community & Outreach</u> This fund has been established to receive income from the joint project that is operating in the Parish with the Finchampstead Baptist Church (Simple Lunch). Any income is used specifically to fund this project.</p> <p><u>St Eligius</u> This fund has been established in 2017 as a restricted fund to hold the money given to the PCC by the Diocese and other grants or bequests to help fund the costs of working with the new worship centre in Arborfield, St Eligius.</p> <p><u>Church and Buildings</u> Funds given to an appeal opened in December 2018 for funds for repairs and upgrades to parish church and buildings, opened following the damage to ancient wood at St James' church and requirements to modify the heating systems in that building.</p>	

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021 £	Movement in funds			Balance at 1 January 2022 £	Movement in funds			Balance at 31 December 2022 £
		Incoming resources £	Resources expended £	Revaluations, gains and losses £		Incoming resources £	Resources expended £	Revaluations, gains and losses £	
Long term investments	899,182	-	-	101,696	1,000,878	-	-	(59,727)	941,151
Church & Parish assets	251,569	-	-	-	251,569	-	-	-	251,569
Manor House maintenance	2,780	-	(2,500)	-	280	-	-	-	280
Fledgelings	1,704	87	-	-	1,791	176	-	-	1,967
Children & Youth	9,426	106	(771)	-	8,761	707	(675)	-	8,793
	<u>1,164,661</u>	<u>193</u>	<u>(3,271)</u>	<u>101,696</u>	<u>1,263,279</u>	<u>883</u>	<u>(675)</u>	<u>(59,727)</u>	<u>1,203,760</u>

Manor House Maintenance.

A fund to support planned and unplanned maintenance work on the Manor House building on the St James site.

Fledgelings Designated Fund

This fund is maintained with half the contributions made by members and is used to run the group including purchasing new toys and equipment.

Children and Youth designated fund

A fund set aside by the PCC to ensure the continuity of work in the parish with young people.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF FINCHAMPSTEAD AND CALIFORNIA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

22 Analysis of net assets between funds	Unrestricted funds	Designated funds	Restricted funds	Total	Unrestricted funds	Designated funds	Restricted funds	Total
	2022	2022	2022	2022	2021	2021	2021	2021
	£	£	£	£	£	£	£	£
Fund balances at 31 December 2022 are represented by:								
Tangible assets	35,800	170,400	-	206,200	40,200	170,400	-	210,600
Investment properties	-	400,000	-	400,000	-	325,000	-	325,000
Investments	-	545,150	428,999	974,149	-	679,877	464,089	1,143,966
Current assets/(liabilities)	76,979	88,210	83,487	248,676	113,771	88,002	84,360	286,133
	112,779	1,203,760	512,486	1,829,025	153,971	1,263,279	548,449	1,965,699

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
FINCHAMPSTEAD AND CALIFORNIA**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

23 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).