THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BERKSWICH

England & Wales · Charity number 1129997

Details

Other names	BERKSWICH PCC, STAFFORD
Status	Registered
Legal form	Previously excepted
Registered	2009-06-04
Register	View on the Charity Commission register

Contact

Address	Berkswich Parish Office Holy Trinity Church Baswich Lane Stafford ST17 0BY
Phone	01785253111
Email	rosie.broom@berkswich.org.uk
Website	www.berkswich.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Parish of three churches within the Berkswich area of Stafford.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£140,993	£122,389	-	-
2023-12-31	£120,285	£130,015	-	-
2022-12-31	£118,005	£132,335	-	-
2021-12-31	£111,216	£104,271	-	-
2020-12-31	£104,812	£125,327	-	-

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Trustees

Name	Role	Appointed
Rev Graham William Adamson	Chair	2018-04-29
BERYL JEAN FOSTER		
COLIN JONES		
Christopher Bowen		2021-05-25
Dorothy Lindrea Sterling		2013-11-21
Julie Ann Morrison		2013-10-29
Julie Grymel		2021-05-25
KEITH CUTHBERT BRADLEY		2018-04-29
MARY CHARLOTTE MOSS		
Madeleine Dudek		2021-05-25
Margaret Elizabeth Johnson		2018-04-29
Mark Dudek		2021-05-25
PHILIP LESLIE BOTFIELD		
Paul Browne		2023-06-01
Rev David Clark		2021-05-25
Rev John Sterling		2021-05-25
Sarah Mitchell		2021-05-25
Susan Hatton		2021-05-25
Susan Mary Sapsford		2021-05-25

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England & Wales - Charity number 1129997

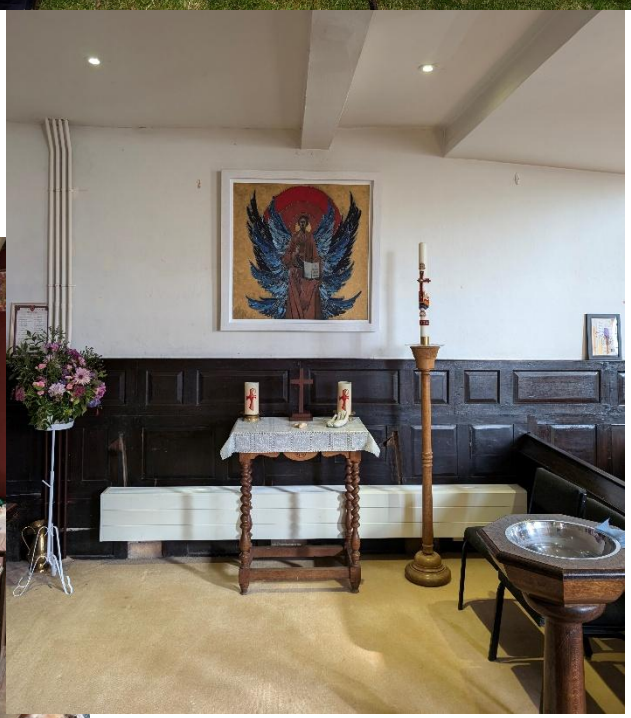
Accounts

PARISH OF BERKSWICH

GOD'S LOVE IN COMMUNITY

Annual Report for the year ending 31st December 2024

Charity Commission registration number: 1129997



Dear all,

Welcome to our 2024 Annual Report.

This report is always a good opportunity to spend some time taking stock—reflecting on who we are, strengthening relationships, and looking ahead to the future.

We are truly blessed with a dedicated team of volunteers who serve on the PCC and work tirelessly behind the scenes to ensure the smooth running of our three places of worship. Without their commitment, much of what we do would not be possible, and I am deeply grateful for their service.

On a personal note, having spent the last part of this year ill, the family and myself have been grateful for your support and prayers and look forward to the year ahead. The path ahead may not be easy or what we expect, but I trust that it will be the right one. My hope is that Christ's Church here in Berkswich will continue to grow—like tender new shoots taking root for the future. Growth in service and mission can only happen when we are confident in ourselves and our faith, and that is something we continue to nurture together.

Serving God

Worship remains at the heart of our parish. All Saints, Holy Trinity and St Thomas provide spaces where people can encounter God—whether through personal prayer or in corporate worship.

Holy Trinity, as the parish church, holds a special place as the heart of our community— as a space in which we gather together to offer mutual support and love through our drop-in, Crafty Café, and other events we have seen many testify to this. It is also a house of prayer, and those who join us for other community events feel this too – as the steady increase in candle usage during these times attests to.

The celebration of the Sacraments offers us a regular rhythm in our worship life. It is a joy to witness and participate in both personal and communal expressions of faith both at our Sunday services and our Midweek services. As a parish, we came together for several key celebrations, including the Feasts of SS Thomas, All Saints, Holy Trinity, the Triduum and our 'fifth Sunday' parish eucharists.

While as with most other parishes in the nation our congregational numbers are still recovering post-COVID, we remain hopeful and are still seeing growth. Baptisms and weddings have declined significantly from the past, while funerals, interments, and ashes burials have remained steady. Interestingly, even after humanist or civic funerals, many still seek comfort and hope from the church—reminding us of the deep and enduring need for God in people's lives.

Serving Our Community

Our churches remain open and welcoming to the wider community, striving to serve all ages and backgrounds. We firmly believe that no one is excluded from God's love, and we seek to reflect that in our parish life.

I hope that people see all our churches as an extension of their own homes—places of peace, refuge, and connection. Our engagement with local schools remains. Last year, we welcomed pupils and teachers from Berkswich CofE Primary School, Oakridge, Barnfields and have involvement with Walton High School too. We are pleased to see these relationships continue into 2025.

Our churches also serve as vibrant community hubs. Holy Trinity hosts a well-attended weekly drop-in and Crafty Café; St Thomas hosts our Church School on many occasions along with our thriving chapter of the Mothers' Union, and All Saints sees people regularly gather to share poetry and support at our Poetry Café. Finally, our churchyard and gardens continue to be a place of solace for visitors, dog walkers, and those remembering loved ones.

Serving You

At its heart, our parish is a welcoming place—a home for all who seek God. It has been a privilege to gather together, pray, and serve alongside so many of you over the past year.

Safeguarding remains a top priority. In light of national concerns, we continue to review and strengthen our policies to ensure that our parish is a safe space for everyone. The Parish of Berkswich is a place where individuals can find their own space to connect—with God, with others, and with themselves. As we look to the year ahead, we build upon all that has been, trusting in God's guidance for what is to come.

We move forward in faith, hope, and love.

Thank you again for all you have done. I commend all the reports which await you in this review of 2024 and look forward to walking with you with anticipation and an eagerness to be transformed by God's Spirit.

Fr Graham

Objectives and Activities

The Parochial Church Council of Berkswich (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Graham Adamson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Berkswich. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach and provide loving support to non church members of the community.

Statement of Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Berkswich it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

The Parish of Berkswich demonstrates public benefit with the following activities

- Regular physical and virtual public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.

- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc) and social action.
- Encouraging local community and commercial activities, through advertising local services and facilities via the Three Decker, our Parish Magazine.

Achievements and Performance

1. **Development of opportunities for prayer, reflection and faith sharing**
    a. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
    b. The number of Special Christmas services in each church to welcome as many families to joyful celebration as we could.
    c. Our All Souls service and Blue Christmas service offered opportunity for the recently bereaved to have a space where they can have peace to reflect.
    d. The drop-in provides much valued and appreciated opportunities for support and fellowship.
    e. A space by the Lychgate is being developed as an area to use art to help our community reflect and react to events. This year, the space was provided to reflect on the conflict in Ukraine and to mark Harvest, Easter and Christmas.
    f. Following the success of Berkswich Unlocked art exhibition, we launched Crafty Café – a café with a specific focus on providing mindfulness and mental health support to the community. The café has been used by providers in the area as a 'social prescription'.

2. **Planning and development of fundraising activities**
    Following the pandemic we were able to relaunch our Christmas and Summer Fayre fundraising activities, organise concerts, coffee mornings and other events. We look forward to doing more in 2024.

3. **Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.**
    Discipleship courses and discussions were held which gave opportunities to learn and worship together in formal and informal settings, and to meet people. A Lent and Advent WhatsApp Daily Reflection provided a successful way for the congregation to consider their faith during these important festivals. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. **Ecumenical links**
    The parish remains a part of the LoveStafford ecumenical group.

Church Attendance 2024

The average **Sunday** service attendances are as follows (2023 in brackets):

Holy Trinity: 64 (52) – NB these exclude online worshippers.

St Thomas': 30 (Choral Evensong)

All Saints: 21 (18)

Online Worship: 8 households; approx. 120 Facebook 'views'

The average **weekday** service attendances are as follows:

Holy Trinity: 6 (5)

St Thomas': 25 (17)

All Saints: 0 (3)

Dora Rose Nursing Home (monthly): 25

Winchester Court (monthly): 12 (8)

Parish Electoral Roll: there are currently **135** people on the Electoral Roll (APCM 2023 =153)

Fresh Expressions average **monthly** attendance

Holy Trinity	40
St Thomas'	0
All Saints	0

Occasional Offices (parish-wide)

Baptisms	15 (12)
Banns	2 (1)
Weddings	5 (3)
Funerals	35 (66)

Issues raised for action at PCC meetings included:

Social events.

Wider Deanery and Diocesan Matters.

Responses to national safeguarding issues and what we can do to offer a reassuring voice to the wider parish community

Reviews to regular service pattern, including the continuing success of monthly Choral Evensong and Digging Deeper

Continued management of and development of our church buildings.

Deepening discipleship through WhatsApp reflections, and other activities.

Deeper engagement with and development of our new (and established) 'cafes' – including Tuesday Drop-in, Crafty Café, Poetry Café, after-worship coffee.

Integration of and development of Digging Deeper services with parish life

Continuing parish involvement in wider Deanery Synod discussions around Shaping for Mission

Financial Review

See Treasurers report.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £33,084. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £52,36) which is substantially higher than this target. The PCC are comfortable with this surplus during the current economic uncertainty.

Investment policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standing item on all PCC Agendas and is considered at every meeting). All PCC members (and members of the congregation) have been encouraged to complete the on-line safeguarding courses, Basic and Foundation (previously C0 and C1), and all who have a statutory obligation to obtain a DBS are expected to do so.

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others

who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year. Incident Reporting is a standing item on all PCC Agendas and considered at every meeting.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our congregational wardens, Church Wardens, PCC and appointed officers who have all worked so tirelessly on our behalf.

Risk Management

The Church Wardens with the Parish Health and Safety Officer carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England and is a charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery or Diocesan Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 9 times a year. Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Employment, Mission and Outreach, Buildings and Churchyards and Finance. Each reports back to the PCC.

PCC meetings are all public meetings and all members of the congregation are invited to attend. Members are entitled to attend at all PCC meetings, but do not have a vote.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £11,232. All these donations were received without conditions.

Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC

Expenses paid to Trustees

1 trustee was reimbursed £1,217 for travel and subsistence during the year.

Reference and Administrative details

The Parish of Berkswich is a Registered Charity number 1129997 and has three churches: Holy Trinity (the Parish Church) is situated in Baswich; St Thomas' is situated in Walton-on-the-Hill, and All Saints is situated in Brocton. The parish is part of the Diocese of Lichfield within the Church of England. The correspondence address is: Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Website: www.berkswich.org.uk

PCC members who have served from 1st January 2023 until the date this report was approved were:

Ex-Officio

Vicar	The Revd Graham Adamson SCP
Curate	The Revd David Clark
Assistant Priests	The Revd Joy Bishop
	The Revd John Sterling
Church Wardens	Chris Bowen
	Mary Moss
Diocesan Synod	Dorothy Sterling
Deanery Synod Reps	Julie Morrison (and Planned Giving)
	Mary Sapsford

Elected Members

Euan Adamson (until May 2024)

Maddy Dudek

Mark Dudek

Julie Grymel

Sue Hatton (PCC Secretary)

Sarah Mitchell

Andrew Morrison (PCC Treasurer and Finance until May 2023)

Mary Moss (Mission & Outreach and Safeguarding Officer)

Julie Wainwright (from May 2022)

Paul Browne (Treasurer from May 2023)

Kathy Browne (from May 2023)

Non PCC members, who help with the running of the churches

Rosie Broom (Parish Office Administrator from January 2023)

Colin Jones (Congregational Warden – St Thomas)

Bob Gilson (Congregational Warden – All Saints then St Thomas)

Beryl Foster (Congegational Warden – Holy Trinity)

After serving on the PCC for six years it is currently the parish policy for people to take a year off before standing again.

PCC Sub-Committees

Standing Committee
Fr. Graham Adamson (Vicar), Mary Moss (Parish Warden), Chris Bowen (Parish Warden), Andrew Morrison (until May 2023) (Finance Officer), Paul Browne (Finance Officer), Sue Hatton (Secretary).

Buildings and Churchyards Committee
Fr Graham Adamson, Chris Bowen, Judith Rennard, Colin Jones, Beryl Foster, Bob Gilson, Dave Hatton, Robert MacFarland, Mark Garside

Employment Committee
Fr Graham Adamson, Chris Bowen, Andrew Morrison (until May 2023), Paul Browne (from May 2023), Phil Botfield (advisory)

In addition, ad-hoc committees and teams were formed to fulfil specific functions through the year – for example the Christmas Fayre Committee.

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

Day to day management control of the churches is exercised by the Incumbent Revd. Graham Adamson, and the Churchwardens, Mary Moss and Chris Bowen, contactable through the Parish Office, Baswich Lane, Stafford, ST17 0BN, Telephone 01785 253111 or email at:

- graham.adamson@berkswich.org.uk
- wardenmary@berkswich.org.uk
- wardenchris@berkswich.org.uk

Name and addresses of advisers

Parish Bankers	Cooperative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT
Independent Examiner	Jonathan Hill Lichfield Diocesan Board of Finance, St Marys House, The Close, Licfield. WS13 7LD
Architects	Adrian Mathias, BHB Architects

Revd. Graham Adamson SCP, Vicar of Berkswich

Berkswich PCC Reports

Stafford Synod Reports 2024

Significant discussions for us as a Church and parish took place in both Diocesan and Deanery Synod this year.

Diocesan Synod in 2024 discussed both local, national and global issues. These included

- the now formal link between the Diocese of Lichfield and the Diocese of Hyderabad in Pakistan (which will be focused on links with our church schools)
- the financial situation the Diocese finds itself in
- clergy wellbeing and recruitment
- a new Net-Zero Carbon Action plan 2024-30

The last meeting of 2023 had asked Stafford Deanery to consider what they wanted Synod to discuss and reflect on, and this has shaped the meetings in 2024.

We began in February with a 'Discussion time', providing a place for Synod Reps to consider how we welcome people into our churches; what we can do to respond to the ongoing situation in Ukraine; what our voice in the next General Election should be; are we too hung up on church instead of being Christians; and how we encourage our communities to go deeper into God.

During our June meeting we had a presentation from Tim Watson of the *Greenhouse Project*. Greenhouse is a way of supporting parishes in developing Fresh Expressions and Pioneer Ministries, giving them grass-roots support and resources to introduce new initiatives and gain support in growing them. The project was due to be launched in Stafford Episcopal Area in September 2024, but this was cancelled due to staffing changes and, sadly, has not been rearranged.

In September Synod met not in a church but in one of our Deanery Church Schools. The meeting took the form of a Question and Answer with Julie Jones, the Diocesan CEO. Julie answered many challenging questions comprehensively and honestly, including considering whether the Diocese was too 'admin top heavy'. Julie has close Stafford connections, and it was good to hear from her at Deanery.

In December, the last meeting of the year involved a presentation from the Diocesan organisation *Transforming Communities*. The team from Transforming Communities discussed many of the initiatives we have been involved in – including *Enabling All* and *Places of Welcome*, but also some we have not yet introduced in the parish, including *Dementia Friendly Church*.

The finances of the Deanery were also discussed, our bank account being closed by Barclays earlier that year. It was decided that we will not investigate setting up a new bank account until newly

revealed plans to merge Stafford Deanery with Eccleshall and Stone are finalised. This possible merger is due to be the focus of the first Synod of 2025.

Buildings and Churchyards

I shall be standing down as Chair of this committee this year and would like to record my thanks to the committee members for their help and patience as it has been a relatively quiet year for buildings work. In particular, I wish to express my thanks to Mark Garside, David Hatton and my fellow Warden, Mary Moss. Without the involvement of these three very little would have been done. I will, however, continue in the role until a replacement comes forward. Mark has produced a spreadsheet listing all the church buildings and work required at each together with a priority for that work. This is an extremely useful document for the committee to focus their efforts.

A big thank you also to our gardening teams at St Thomas' and Holy Trinity who keep our churchyards tidy.

Issues listed by Church

All Churches and Hall: The Lighting in place in our churches has, or is in the process of being brought up to date, with LED fittings and bulbs installed wherever possible. Replacement Fire Extinguishers have been procured and are in the process of replacing the existing ones. Unlike traditional extinguishers, these units are general purpose and do not require the same level of inspection. Both these items are intended to reduce ongoing costs to the Parish. To aid access to buildings key safes have been installed at St Thomas's and the Hall.

All Saints: There are existing issues at All Saints which require attention, namely external painting, problems with the bell and clearing of the east side drainage grills. These items will be addressed in the coming months. Following the utility billing issue Dave Hatton has continued to monitor the meter readings and send them in. On a minor matter the Vestry mirror has been relocated, following a general tidy up of the vestry and kitchen areas.

Holy Trinity: The churchyard clean-up was well supported but yet again we ran out of time before a significant impact could be made. Going forward, it may be prudent to consider an additional date perhaps in the autumn. There is still an ongoing problem with neighbours to the churchyard having issues relating to the trees and part of the boundary wall, but we are hoping to meet with the principal person, with a representative from the Diocese shortly. Since the last report the doors have been repaired but the weather seems to have caused them to warp when it is damp. Also, one of the top bolts had come adrift but Dave H has refixed it. The problems with the guttering over the main door and on the corner of the transept have been addressed and a roof leak where the transept

extension meets the original church pillar has been addressed. Since the last report the rear door closer has been removed and refixed. Also following the theft reported last rear a security system has been installed at the back door.

St Thomas': Work continues to replace internal lights but the main concern over the past year has been the falling plaster, predominantly in the altar area but in other areas too. 2024 was an extremely wet year and this has taken its toll on the church. There has been work carried out to remove all loose plaster and make good the roof that was causing water ingress. Going forward more work will be required on the roof to the leadwork but the contractor is happy that the immediate issues have been resolved but we do need to review regularly.

Parish Treasurer's Report

Over the course of the year there were a number fund raising events which provided a major input to the Parish funs – the most notable being the Summer Fete and the Christmas Fayre both of which raised significant sums. Other Events such as the Makers Market and additional social events all made contribution to our funds. The success of these events is due in large part both to the many volunteers who generously gave of their time in organisation and running them and to those who provided monetary and material contributions.

As ever a mainstay of the parish finances are the dependable and generous donations given by regular donors and are much appreciated.

As we go into 2025 and beyond the question of finding finance for building maintenance with be an important aspect of our finances as well as ensuring that we fulfil our Common Fund obligation.

Paul Browne Treasurer 2024

Planned Giving and Gift Aid Officer's Report

We started 2022 with 87 people in the scheme. The number of people on the scheme decreases every year, with some moving to the Direct Giving (direct debit) scheme run by Lichfield diocese.

I have completed a table showing the last three years of Parish Planned Giving and Gift Aid contributions from you, as shown below.

Source of donation	**2022**	**2023**	**2024**
Total Planned Giving Donations Gift Aided	£36,482	£31,834	£28,488
Total Planned Giving Donations Not Gift Aided	£5,482	£6,720	£7,631
Grand Total from Planned giving Scheme	£41,964	£38,554	£36,079

One-Off White Gift Aided Donation Envelopes	£2,411	£1,883	£3,310
Gift Aided Tax reclaim on Gift Aided Donations	£9,237	£8,008	£7,552
Grand Total Income for Year	**£53,613**	**£48,445**	**£46,981**

These figures do not include money from Direct Giving. This is sorted out by the Lichfield Diocesan Gift Aid Team who send any monies from this scheme directly to the church bank account. We have an approximate total for the year of £11,500 from the Direct Giving.

The majority of the Parish income comes from some sort of Planned Giving donations and where possible Gift Aided Tax is reclaimed. This money is used to pay the Parish Share, which in turn pays the clergy wages and the upkeep for the churches; it also helps other churches who have only a small congregation and so are unable to support themselves.

If anyone wishes to join a Planned Giving Scheme, you can contact myself. My phone number can be found in the church magazine.

Julie Morrison – Parish Gift Aid Secretary 19/4/25

Safeguarding

Safeguarding countrywide has become a feature in the news of late. However, in 2024 as a parish we continued to take safeguarding seriously and to try to make sure that everyone is made aware that safeguarding is everyone's responsibility and reporting any concern however small. We encouraged members of our congregations to follow the basic and foundation courses online to give them a clearer understanding.

All clergy and those responsible for safeguarding are up to date with the Diocesan safeguarding training. All PCC members are encouraged to gain the Basic and Foundation certificates and have an up-to-date DBS certificate. Our Safeguarding Policy was updated and can be viewed on our website.

In addition we intend to continue the practice of having a Sunday dedicated to Safeguarding.

Music and choir

The choir appreciate the dedication and support from our organist and choir master, Roy Wightman. He is willing to take time to find suitable music to suit the voices of our choir. He also sometimes composes his own version of an anthem or setting. We are grateful for his and Jeremy's time in accompanying our sung services and for the recessional organ voluntaries played weekly.

The choir has regular practices on a Friday during the school term. They concentrate on the hymns and settings for the up-and-coming Sunday along with any major events coming up like the Christmas Nine Lessons and Carols and the Triduum at Easter. Eight/ nine months out of twelve the choir sing at the monthly Choral Evensong. This requires the learning of new anthems, new and varied settings, Magnificat, Nunc Dimittis and psalm.

We are very fortunate in the parish to have some very talented musicians, whether on the violin, organ or piano. Patrick and Kerry on the violin and Roy and Jeremy on the organ and piano. All these give so much time to the enjoyment of music and praise within the parish. In June 2024 everyone, including the choir, joined together to perform a concert in support of Iona in her quest to attend a youth choral training week.

St Thomas and Holy Trinity Churchyard gardening team

Another year has passed and once again St Thomas's church garden has been maintained to a high standard. Kept neat and tidy by a regular group of 6-8 volunteers, weeding, mowing, trimming, path clearing and cutting back of shrubs which have overgrown, it is admired by passers by and visitors to the church. The Bench has been sanded and re varnished and draws people in to sit and have a moment of quiet.
David helps to keep the lawns maintained along with sharpening and cleaning the mowers.
Christine keeps the tubs by the front door stocked with beautiful seasonal plants to cheer us as we enter. Roger P Jones spent a couple of days cutting back all the trees which were overgrown which was brilliant as it was too big a job for all of us. The perimeter church wall is also kept tidy and free of weeds. The team is led by John Morris and our reward is hearing visitors say how lovely our treasured garden is.

Holy Trinity Churchyard is maintained by a small but dedicated team, who are never unwilling to accept offers of help from others! We are always willing to accept any assistance (and that does not just require heavy lifting – help with lighter work is useful too). One stretch of the churchyard is strimmed just twice a year, left the rest of the time as a 'wild-area'. This has seen a marked increase in biodiversity within the whole of the churchyard.

Drop-in

This is going strongly with attendance of 17 – 20 plus each week, so obviously answering a need in the community. The drop in has a welcoming and friendly atmosphere. Some people spend their time helping each other with crosswords. Other games and puzzles are available but mostly talk. All birthdays are celebrated with a cake, homemade of course! We have had several new people join the group over the last year. It's open to all, so if you know someone who may be lonely, or is recently bereaved, they would be very welcome.

Thanks again to Berly Foster who does a lot of the organising and to all who help so much.

Dora Rose

David visits Dora Rose most weeks. The normal pattern is for a pastoral call, chatting to residents and staff and introducing himself to new residents on one week and the following week he holds an act of worship which includes distribution of Holy Communion.

Three or four times a year there is a said Eucharist, generally at Epiphany, Easter, Harvest and for another significant event in the life of the Church or the nation. Services are well attended by residents and visitors sometimes join us as do staff if their duties permit.

At Christmas we held a Carol Service, ably supported by members of the Church choir, and to mark Remembrance Day Stafford Grammar School contributed to the service with readings and a trumpeter to play the Last Post and Reveille.

Healing Ministry

In November twelve members of the congregations gathered at Winchester Court to explore Christian Healing Ministry. One outcome was to offer the laying on of hands and anointing as part of the monthly Eucharist at Winchester Court. This has been well received by those who attend that service. Following that session four people have been trained to offer the ministry of laying on of hands with prayer for healing. They have begun to exercise this ministry during our time of healing at Eucharists in the Parish, including at Winchester Court.

David's healing ministry extends to his role at Katharine House Hospice. This ministry was recognised by the diocese when David was licensed as Volunteer Chaplain by Bishop Matthew in April.

Crafty Café

This successful craft group is now in its 3rd year and continues to serve and engage with the wider local community, offering a safe space for people to be creative, socialise and form positive relationships. We continue to be mindful of and clear about our safeguarding responsibilities.

It is now well known that crafting can alleviate the symptoms of anxiety, depression, loneliness and even dementia according to research (Crafts Council, 2020).

Various crafts are on offer each week, including painting, stitching, colouring, knitting, crochet and various other activities.

We also organise regular group activities such as decorating the lychgate for Christmas, with knitted nativity figures; making over a hundred angels to decorate the Church for Michaelmas; and recently, some members knitted a prayer blanket for a church member moving to a new home.

Whilst we do not overtly discuss religion unless someone initiates the conversation, the topic often arises in conversation. Some people now attend church regularly and some for special occasions. Many, who may not engage with the Church will still ask for our prayers for themselves or for loved ones.

The group is perhaps best summed up in the words of a carer who attends regularly:

‘ I love this group; it’s two hours a week when I can forget about my worries and it doesn’t matter if I cry…I’m just accepted.’

Mary Sapsford

Flower arrangers

The flower arrangers were asked for some input for the annual report. These are some of their comments.

Sustainability - Communication - Guidance - Fellowship

The flowers in church have always been important to me. I find real joy in being in God's house; at peace, making everywhere beautiful. It's also a great time for fellowship and enjoying what we create.

It's been good to have a challenge, exploring new ways of arranging flowers. It's a learning curve but I think we are all improving with practise. It's a great way to worship and praise God

Colour – Beauty - Prayer

The flower arrangers are really trying to work towards more sustainable flower arrangements – with the care of God's creation always in our mind and heart.

I really enjoy the opportunity I have been given.

Cleanliness – Hygiene

I always like to start my flower arranging with a prayer, thanking God for the flowers and privilege of arranging them.

I enjoy flower arranging.

Rota – Support - Guidance

I enjoy the friendship of the group I am in. I love the beauty of the flowers.

I find flower arranging very therapeutic – it's not something I had done before arriving in this parish.

I enjoy and find it a privilege to arrange flowers in Holy Trinity.

Flower arranging is a bit like gardening – it helps me relax and connect with nature.
With Sue's guidance and patience I am now able to try new things and last year started our Easter garden.

Overwhelmingly, it was obvious from their comments just how dedicated a bunch of flower arrangers we are fortunate to have. Everyone had some positive, constructive comments to make, and everyone is committed to taking the best possible care of God's Creation, with suggestions such as...

'Take only the foliage that you need, don't waste it'

'Use beads or plastic covered chicken wire in preference to an oasis'

'Keep flower arranging vessels clean to avoid contamination'

'Pour used flower water away outside, not down the kitchen sink as it blocks easily with debris'

There are 11 flower arrangers in Holy Trinity, divided into 4 groups so working on a rota and led by Beryl Foster and Mary Sapsford. Kathy Browne is responsible for the flower arrangements in St. Thomas' Church, and works with the help of Jean and Olive, while Sue Hodgens and Julie take care of the flower arrangements in All Saints.

Take care of our planet – God's Creation!

Social and Fundraising

Our fundraising efforts for 2024 began with a Quiz in January, which was well supported with approximately 16 teams of 4. Our Quizmaster Bob Mudway once again, planned the quiz and we are grateful for his continued enthusiasm and commitment.

As usual our main fundraiser for the year was the Parish Summer Fete, held at Milford Cricket Club, raising over £6000. This was a huge task which involved an enormous amount of effort from many people. We are thankful that we had many willing hands volunteering to cover the whole range of tasks from car parking, manning a stall, baking, printing, donating goods, sourcing Grand Draw prizes etc.. Without that help the Fete would not be the success that it is.

The twice yearly Makers' Markets were very popular and give local artists an opportunity to display and sell their crafts, as well as bringing in some funds for the Parish. Crafty Café work hard to produce small gifts for sale, Parish Plants are for sale, and the sale of refreshments help to raise a few extra pounds for the funds.

Other social events during the year included the Cheese and Wine evening, a 'Concert for Iona', to enable Iona to attend a Choral Singing workshop in York, a National Tea Day gathering after the Holy Eucharist service on a Sunday, and a very entertaining performance by 'Go Ukulele Crazy!' which included David and Angela Clark playing their ukuleles! Later in the year the John Moor Quire performed an interesting and enjoyable Concert of Georgian era carols and songs, which was well attended, and we also held our traditional Christmas Fayre, another good fundraiser as it also includes the Christmas Draw.

Katharine House Hospice also benefitted from funds raised at a Coffee Morning held at St. Thomas' Church, where there was a range of gifts donated, flowers for sale, plants, books etc.. And of course plenty of choice of home-made cakes to eat in or take home! The four Lent Lunches also raised funds for Christian Aid and our Parish Funds.

Thanks go to everyone who has helped in any way to provide a social occasion or a major fundraiser. If anyone has any ideas for future events, please let us know!

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BERKSWICH

England & Wales - Charity number 1129997

Accounts

PARISH OF BERKSWICH

GOD'S LOVE IN COMMUNITY

Annual Report for the year ending 31st December 2023

Charity Commission registration number: 1129997

Dear all,

Welcome to our 2023 Annual Report.

Amongst other things, the events of October 7, seem to reflect the feeling that we have had a very unsettling and unusual 2023. I'm not sure whether we are seeing some kind of corporate PTSD following all we experienced during the Pandemic, but things seem difficult.

Within the Diocese and wider Church of England, debates have raged over some very important – but dividing – issues. The ongoing discussions from Living in Love and Faith – the CofE's consultation process exploring marriage, gender and sexuality (which we ourselves played a part in – our voice was heard) has highlighted some serious theological divisions within the church, while the continued fall-out from the Independent Inquiry into Child Sexual Abuse has made stark the appalling history of secrecy and cover-ups which has been done in the name of protecting "the Church".

In our Parish, we have had to say goodbye to several well-loved, and well-missed faces, people who gave so much to the life and work of this place. I am always hesitant to single people out (everyone whose funeral we took in 2023 is equally loved by God) but our dear sisters in Christ Sheila Daniel, whose diligent work as Electoral Role officer for so many years has been outstanding; Di Smith – whose bed-socks have warmed many of your feet; Janet Jones – who, with Colin, did so much for St Thomas and the wider parish; and to add, Gil Bentley, Eric Johnstone, and so many more will be much, much missed. And, although we are talking about 2023, I feel we ought to mark too how much our brother in Christ Bob Moore gave in prayer, in worship and in service to this parish.

It does feel that – to borrow from WB Yeats – "things have fallen apart, the centre cannot hold". Darkness, exhaustion, worry, disagreement, and so many other emotions can feel overwhelming.

But we have the hope of Christ, the reminder that – as St John puts it – 'the light shines in the darkness, and the darkness did not overcome it'. The great mystery of our faith is that our God, who is truth and grace and peace, isn't some distant and impersonal being who stands apart from us but is someone who, in love for us and for the world, came as one of us, took flesh and form so that we could feel God's love, hear God' truth, experience God's grace and share God's peace. Even in the darkness of our world, there is so much of that light we can rejoice in this year.

- Nationally, the anointing of HM King Charles III with Holy Oil at his Coronation reminded us of our own individual callings to serve God – and the part we as the national Church can play in helping our community mark such occasions.

- The continuing success and growth of Our Mothers' Union, our Crafty Café, our Poetry Café, our Drop-in, and so many other activities we offer (together with continuing increases in the size of our worship communities), are ways in which we are reflecting the Light of Christ into the darkness seen by those around us.
- We have had light shone on Scripture with our WhatsApp Lent/Advent reflections, Bible Studies and – while thinking about ethical issues – Digging Deeper.
- The light we enter into when we gather to worship has, throughout 2023, been wonderful – the return of our Family Eucharists the delights of worshipping at the 10.30 Thursday Eucharist in St Thomas's; the return of school Eucharists; the delights of gathering in the candle-light for our Christmas Carol Services; the Triduum, where were joined by Revd. Romita Shrisunder as our guest preacher; the Songs of Praise for the Coronation; Remembrance Day; our quiet reflective services using Taizé chants – all thanks to so many of our musicians and choir, readers, intercessors, flower arrangers, welcomers, servers, chalice administrators, cleaners, and David, Joy and John for making it happen.
- Our Makers Market, Cheese and Wine Evening, coffee mornings, Christmas Fair, Quiz Night, and so many other social events have drawn people – new and old – into our family.
- The honour of David's increased work in Katherine House and the opportunity we've had for the first time since lockdown to host the Cooperative Funeral Society Memorial Service have allowed us to walk with people through what can be the darkest moments of their lives.

We could go on and on – but thank you to everyone who has worked so hard to help further Christ's Kingdom here in Berkswich in 2023.

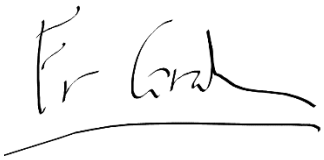
The future still looks, if not uncertain, different. The diocese has just launched the new strategy which they are expecting to shape how we minister over the next 6 years. By 2030 we are expecting to play our part in having seen

1. a growth in the overall worshipping community of 34,000 new disciples (this is effectively a doubling of every congregation in the Diocese – representing 0.9% of the population)
2. 200 new worshipping Communities which are established and sustainable – new initiatives in nursing homes or schools or houses
3. an increased culture of Vocations leading to at least a trebling of numbers of people in licensed ministries (ordained and lay)
4. an active plan in every parish for engaging with their local population beyond the church walls – something we work hard at here in Berkswich, and something we will need to work even harder at
5. a strong connection between every primary and secondary school and their parish church

6. no fewer than 30 young people per year aged between 18 and 30 who are called to leadership being supported through with a high-quality development programme offered by the Diocese.
7. the age profile of each worshipping community reflecting the age profile of the community which it serves
8. every worshipping community reflecting the diversity of the community they serve
9. all people being able to see themselves reflected in the leadership and governance of the Diocese

Hard work – but work which we are, thanks to everyone here, well placed to thrive in achieving.

Thank you again for all you have done. I commend all the reports which await you in this review of 2023 and look forward to walking with you with anticipation and an eagerness to be transformed by God's Spirit.



Fr Graham

Objectives and Activities

The Parochial Church Council of Berkswich (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Graham Adamson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Berkswich. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach and provide loving support to non church members of the community.

Statement of Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Berkswich it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

The Parish of Berkswich demonstrates public benefit with the following activities

- Regular physical and virtual public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.

- Community involvement, including the support of local cultural events (music, artistic, etc) and social action.
- Encouraging local community and commercial activities, through advertising local services and facilities via the Three Decker, our Parish Magazine.

Achievements and Performance

1. **Development of opportunities for prayer, reflection and faith sharing**
    a. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
    b. The number of Special Christmas services in each church to welcome as many families to joyful celebration as we could.
    c. Our All Souls service and Blue Christmas service offered opportunity for the recently bereaved to have a space where they can have peace to reflect.
    d. The drop-in provides much valued and appreciated opportunities for support and fellowship.
    e. A space by the Lychgate is being developed as an area to use art to help our community reflect and react to events. This year, the space was provided to reflect on the conflict in Ukraine and to mark Harvest, Easter and Christmas.
    f. Following the success of Berkswich Unlocked art exhibition, we launched Crafty Café – a café with a specific focus on providing mindfulness and mental health support to the community. The café has been used by providers in the area as a 'social prescription'.

2. **Planning and development of fundraising activities**
    Following the pandemic we were able to relaunch our Christmas and Summer Fayre fundraising activities, organise concerts, coffee mornings and other events. We look forward to doing more in 2024.

3. **Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.**
    Discipleship courses and discussions were held which gave opportunities to learn and worship together in formal and informal settings, and to meet people. A Lent and Advent WhatsApp Daily Reflection provided a successful way for the congregation to consider their faith during these important festivals. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. **Ecumenical links**
    The parish remains a part of the LoveStafford ecumenical group.

Church Attendance 2023

The average **Sunday** service attendances are as follows (2022 in brackets):

Holy Trinity: 52 (41) – NB these exclude online worshippers.

St Thomas': 48 (Choral Evensong)

All Saints: 18 (20)

Online Worship: 8 households; approx. 120 Facebook 'views'

The average **weekday** service attendances are as follows:

Holy Trinity: 5 (0)

St Thomas': 17 (17)

All Saints: 3 (6)

Dora Rose Nursing Home (monthly): 20

Winchester Court (monthly): 8 (0)

Online Worship: 8; approx. 40 Facebook 'views'

Parish Electoral Roll: there are currently **153** people on the Electoral Roll (APCM 2022 =153)

Fresh Expressions average **monthly** attendance

Holy Trinity (Trinity Ark suspended due to pandemic)	0
St Thomas'	0
All Saints	0

Issues raised for action at PCC meetings included:

Living in Love and Faith developments

Support of Staffordshire Women's Aid and other local bodies

Social events, and introduction of shared lunches following fifth Sunday Parish Eucharists.

Reviews to regular service pattern, including the continuing success of monthly Choral Evensong and Digging Deeper

Continued management of and development of our church buildings.

Deepening discipleship through WhatsApp reflections, and other activities.

Deeper engagement with and development of our new (and established) ‘cafes’ – including Tuesday Drop-in, Crafty Café, Poetry Café, after-worship coffee.

Plans for the return of Trinity Ark and development of after school homework café

Integration of and development of Digging Deeper services with parish life

Continuing parish involvement in wider Deanery Synod discussions around Shaping for Mission

Financial Review

See Treasurers report on page 27.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £33,084 (2021: £26,067) It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £52,369 (£66,698) which is substantially higher than this target. The PCC are comfortable with this surplus during the current economic uncertainty.

Investment policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity’s investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income

at excessive or high risk – known as “purchasing income”, where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

“We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate.”

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops’ guidance on safeguarding children and vulnerable adults). Safeguarding is a standing item on all PCC Agendas and is considered at every meeting). All PCC members (and members of the congregation) have been encouraged to complete the on-line safeguarding courses, Basic and Foundation (previously C0 and C1), and all who have a statutory obligation to obtain a DBS are expected to do so.

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity’s beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity’s money or assets, damage to the charity’s property or harm to the charity’s work or reputation.

The trustees are not aware of any Serious Incidents in the last year. Incident Reporting is a standing item on all PCC Agendas and considered at every meeting.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do

not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our congregational wardens, Church Wardens, PCC and appointed officers who have all worked so tirelessly on our behalf.

Risk Management

The Church Wardens with the Parish Health and Safety Officer carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England and is a charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery or Diocesan Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 9 times a year. Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Employment, Mission and Outreach, Buildings and Churchyards and Finance. Each reports back to the PCC.

PCC meetings are all public meetings and all members of the congregation are invited to attend. Members are entitled to attend at all PCC meetings, but do not have a vote.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £11,232 (2021: £16,451). All these donations were received without conditions.

Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC

Expenses paid to Trustees

1 trustee was reimbursed £1,217 (2021: £635) for travel and subsistence during the year.

Reference and Administrative details

The Parish of Berkswich is a Registered Charity number 1129997 and has three churches: Holy Trinity (the Parish Church) is situated in Baswich; St Thomas' is situated in Walton-on-the-Hill, and All Saints is situated in Brocton. The parish is part of the Diocese of Lichfield within the Church of England. The correspondence address is: Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Website: www.berkswich.org.uk

PCC members who have served from 1st January 2022 until the date this report was approved were:

Ex-Officio

Vicar	The Revd Graham Adamson SCP
Curate	The Revd David Clark
Assistant Priests	The Revd Joy Bishop
	The Revd John Sterling
Church Wardens	Chris Bowen
	Judith Rennard (until May 2023)
	Mary Moss (from May 2023)
Diocesan Synod	Dorothy Sterling
Deanery Synod Reps	Julie Morrison (and Planned Giving)
	Mary Sapsford

Elected Members

Euan Adamson (from May 2022)

Keith Bradley

Maddy Dudek

Mark Dudek

Beryl Foster (Congregational Warden – Holy Trinity)

Julie Grymel

Sue Hatton (PCC Secretary)

Sarah Mitchell

Andrew Morrison (PCC Treasurer and Finance until May 2023)

Mary Moss (Mission & Outreach and Safeguarding Officer)

Julie Wainwright (from May 2022)

Paul Browne (Treasurer from May 2023)

Kathy Browne (from May 2023)

Non PCC members, who help with the running of the churches

Pauline Aston (Parish Office Administrator until May 2022)

Rosie Broom (Parish Office Administrator from January 2023)

Colin Jones (Congregational Warden – St Thomas)

Bob Gilson (Congregational Warden – All Saints)

After serving on the PCC for six years it is currently the parish policy for people to take a year off before standing again.

PCC Sub-Committees

Standing Committee
Fr. Graham Adamson (Vicar), Judith Rennard (Parish Warden), Chris Bowen (Parish Warden), Andrew Morrison (until May 2023) (Finance Officer), Sue Hatton (Secretary).

Buildings and Churchyards Committee
Fr Graham Adamson, Chris Bowen, Judith Rennard, Colin Jones, Beryl Foster, Bob Gilson, Dave Hatton, Robert MacFarland

Parish Finance Committee
Fr. Graham Adamson, Andrew Morrison (until May 2023), Julie Morrison, Chris Bowen, Judith Rennard, Keith Bradley, Sue Hatton

Employment Committee
Fr Graham Adamson, Chris Bowen, Andrew Morrison (until May 2023), Phil Botfield (advisory)

In addition, ad-hoc committees and teams were formed to fulfil specific functions through the year – for example the Christmas Fayre Committee.

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

Day to day management control of the churches is exercised by the Incumbent Revd. Graham Adamson, and the Churchwardens, Mary Moss and Chris Bowen, contactable through the Parish Office, Baswich Lane, Stafford, ST17 0BN, Telephone 01785 253111 or email at:

- graham.adamson@berkswich.org.uk
- wardenmary@berkswich.org.uk
- wardenchris@berkswich.org.uk

Name and addresses of advisers

Parish Bankers	Cooperative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT
Independent Examiner	Jonathan Hill Lichfield Diocesan Board of Finance, St Marys House, The Close, Licfield. WS13 7LD
Architects	Adrian Mathias, BHB Architects

Revd. Graham Adamson SCP, Vicar of Berkswich

Berkswich PCC Reports

Stafford Deanery Synod 2023

The first Deanery Synod of 2023 took place on the 7th March 2023 at St John's church, Littleworth. Revd Ann Richardson, stipendiary Area Dean gave a very interesting talk about how the Deanery system operates in Birmingham Diocese.

Deanery Synod met again on the 7th June at All Saints Church Hall in Milwich. A social evening was held, during which the outgoing Rural Dean, Prebendary Richard Grigson was thanked for his leadership over the previous five years.

This was the last Synod meeting before elections were held to elect new members for the next three years.

Synod reconvened on the 28th September at Holy Trinity Church, Baswich. The new Rural Dean, Revd Cath Brumfitt and the Assistant Rural Dean, Rev Graham Adamson, introduced themselves.

This was the first meeting of the new term for the Deanery Synod.
Revd G Adamson welcomed everyone to the meeting and explained the various aspects to the evening. Everyone was asked to pick up a jigsaw piece and to pray regularly for the Synod member whose name was written on it.
Revd C Brumfitt also welcomed everyone and led the first part of the service which included her initial thoughts as to how the Deanery will hope to move forward in the coming 3 years.

Appointment of the Lay Chair: The Rural Dean had received 2 nominations: John Clark and Philip Taylor. Following the counting of postal votes and votes cast on the night, Philip Taylor was duly elected to serve as Lay Chair for the next 3 years. Sue Savage was elected as Secretary and Paul Evans as Treasurer. Stuart Hodson was elected as Deputy Lay Chair.

The Rural Dean thanked John Clark for his years of service as Lay Chair and thanked Philip Taylor for being willing to take on the role. She then commissioned the new Lay Chair and Synod.

The final Deanery Synod meeting for 2023 was held on 6th December at St John's Church, Littleworth.

The opening worship was led by Revd Carl Rudd and people from St John's.
The Rural Dean thanked John Clark for his work over the past several years as Lay Chair.
Stuart Hodson paid tribute to John and reflected on his time as Lay Chair, thanking him for a lot of excellent work over the years. John was presented with a voucher for Afternoon Tea for 2 at the Moat House Hotel. He reflected on his time as Lay Chair and thanked people for their support and gift. Reports from the General and Diocesan Synods were circulated prior to the meeting.

Members were then split into groups and asked to consider a number of questions.
Each group was asked to consider the following:

- Why are you on Synod?
- What can you bring to Synod?
- What do you hope to gain from synod that will be useful for your parish?
- What does this term of synod need to focus on?

The notes from the groups will be considered by the Standing Committee at their next meeting with a view to this forming an action plan for the term of this synod.

Revd Graham led the closing worship with the St Nicholas collect and the Grace.

Dorothy Sterling, Deanery and Diocesan Synod Representative

Buildings and Churchyards

The big project of this year has been our church quinquennial reports – 5 yearly inspections by our architect. The reports identified work to be done in each of the three churches – some of which needs to be completed more urgently than others. We will continue to work through the issues identified.

Thank you once again to all who help on our buildings – in maintenance, cleaning, and gardening – your support is very much appreciated.

All Churches: Electrical, gas and H&S inspections for all three churches have been carried out, and all our utilities are now under the remit of "Parish Buying" – a church wide build buying scheme. This has not, however, made us immune to the significant increased costs of energy.

All Saints: There were no existing issues at All Saints but the committee are looking at external painting requirements and problems with the bell. We believe that through the use of a dehumidifier, a solution to the condensation issues in the vestry and kitchen area has been found.

Holy Trinity: The churchyard clean-up was well supported and the team included some non-parishioners which was very nice to see. There is an ongoing problem with neighbours to the churchyard having issues relating to the trees and part of the boundary wall. Our problems with the main doors appear to have been fixed. Almost all of our lights have been replaced with LEDs, resulting in a decrease in energy use (and slightly more reliable lighting).

St Thomas': As with Holy Trinity, most of the lighting has now been replaced. The quinquennial report highlighted some pointing issues around the building, and the diocese has been approached for advice, funding suggestions.

Parish Treasurer's Report for 2023

The year has presented a financial challenge and in particular meeting the Common Fund target has been particularly difficult. At the year-end there was a shortfall of nearly £12,000 in meeting this target and it proved necessary to draw on reserves in order to achieve this. The meeting of the Common Fund target will continue to be a major challenge in the year ahead.

Over the course of the year there were a number fund raising events which provided a major input to the Parish funs – the most notable being the Summer Fete and the Christmas Fayre both of which raised significant sums. Other Events such as the Makers Market and additional social events all made contribution to our funds. The success of these events is due in large part both to the many volunteers who generously gave of their time in organisation and running them and to those who provided monetary and material contributions.

As ever a mainstay of the parish finances are the dependable and generous donations given by regular donors and are much appreciated.

As we go into 2024 and beyond the question of finding finance for building maintenance with be an important aspect of our finances as well as ensuring that we fulfil our Common Fund obligation.

Paul Browne Treasurer 2023

Planned Giving and Gift Aid Officer's Report

We started 2022 with 87 people in the scheme. The number of people on the scheme decreases every year, with some moving to the Direct Giving (direct debit) scheme run by Lichfield diocese.

I have completed a table showing the last three years of Parish Planned Giving and Gift Aid contributions from you, as shown below.

Source of donation	**2020**	**2021**	**2022**
Total Planned Giving Donations Gift Aided	£38,974	£38,349	£36,482
Total Planned Giving Donations Not Gift Aided	£5,063	£5,695	£5,482
Grand Total from Planned giving Scheme	£44,017	£44,044	£41,964
One-Off White Gift Aided Donation Envelopes	£4,996	£1,295	£2,411
Gift Aided Tax reclaim on Gift Aided Donations	£10,438	£9,415	£9,237
Grand Total Income for Year	**£59,451**	**£54,754**	**£53,613**

The white envelopes have been used a little more during the year, possibly due to more services being held, with a rise in attendance.

These figures do not include monies from Direct Giving, Just Giving or other schemes run for us by the Diocese. These are sorted out by the Lichfield Diocesan Gift Aid Team who send any monies from these schemes directly to the church bank account.

The majority of the Parish income comes from some sort of Planned Giving donations and where possible Gift Aided Tax is reclaimed. This money is used to pay the Common Fund, which in turn pays the clergy wages and the upkeep for the churches; it also helps other churches who have only a small congregation and so are unable to support themselves.

If anyone wishes to join a Planned Giving Scheme, you can either contact Bob Moore, a Congregational Stewardship Recorder or myself. My phone number can be found in the church magazine.

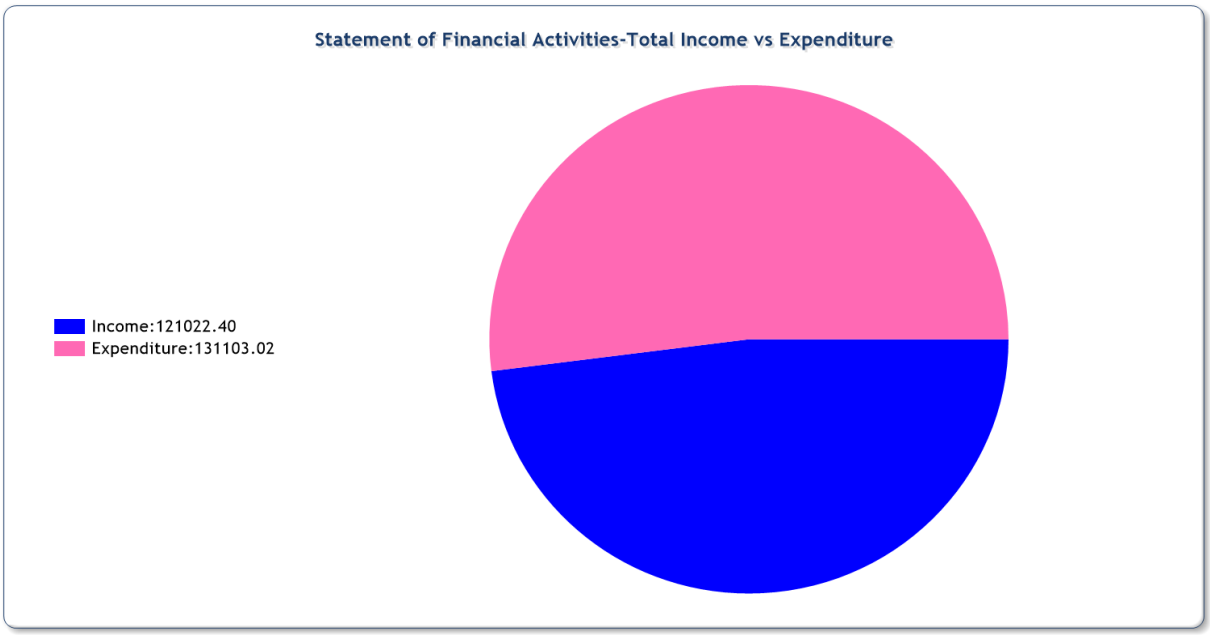
I would like to thank Bob Moore who is the Stewardship recorder for All Saints. Thank you, for all your assistance.

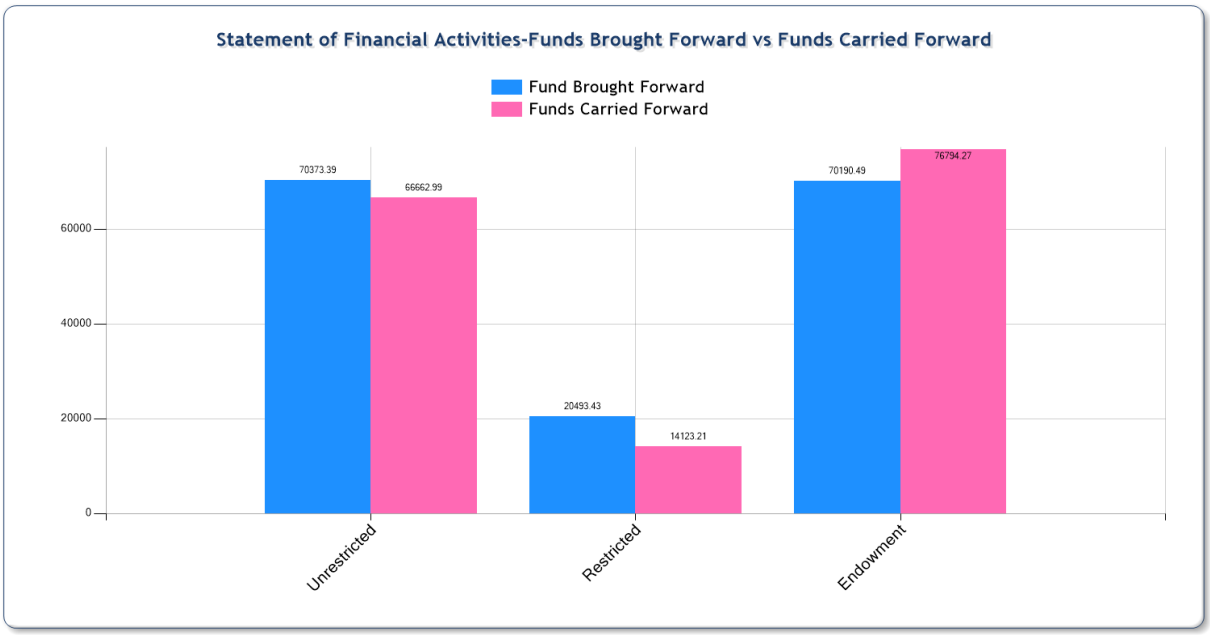
Julie Morrison – Parish Gift Aid Secretary 23/1/23

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts					
Donations and legacies	£79,604	£557	-	£80,161	£84,583
Income from charitable activities	£24,801	£58	-	£24,860	£23,690
Other trading activities	£11,352	-	-	£11,352	£11,432
Investments	£4,528	£120	-	£4,648	£3,133
Other income	-	-	-	-	-
Total income	**£120,286**	**£736**	**-**	**£121,022**	**£122,840**
Payments					
Raising funds	£1,240	£181	-	£1,421	£293
Expenditure on charitable activities	£127,315	£905	-	£128,220	£133,305
Other expenditure	£1,460	-	-	£1,460	£399
Total expenditure	**£130,016**	**£1,086**	**-**	**£131,103**	**£133,997**
Net income / (expenditure) resources before transfer	**(£9,731)**	**(£351)**	**-**	**(£10,081)**	**(£11,158)**
Transfers					
Gross transfers between funds - in	£10,105	£4,085	-	£14,190	-
Gross transfers between funds - out	(£4,086)	(£10,106)	-	(£14,191)	-
Other recognised gains / losses					
Gains/losses on investment assets	-	-	£6,603	£6,603	£591
Gains on revaluation, fixed assets, charity's own use	-	-	-	-	-
Net movement in funds	**(£3,711)**	**(£6,371)**	**£6,603**	**(£3,477)**	**(£10,567)**
Total funds brought forward	**£70,373**	**£20,493**	**£70,190**	**£161,057**	**£171,623**
Total funds carried forward	**£66,662**	**£14,123**	**£76,794**	**£157,580**	**£161,057**
Represented by					
Unrestricted					
General fund	£57,265	-	-	£57,265	£60,976
Designated					
Churchyard Designated Fund	£4,000	-	-	£4,000	£4,000

Parish Accounts (Des)	£5,397	-	-	£5,397	£5,397
Restricted					
Accessibility Appeal	-	£4,351	-	£4,351	£4,351
Agency collection	-	-	-	-	-
AS Brocton Fund	-	£4,647	-	£4,647	£10,907
Bells Fund	-	£341	-	£341	-
Churchyard Restricted Fund	-	£723	-	£723	£1,184
Flower Fund	-	£209	-	£209	£218
HT Baswich Fund	-	(£67)	-	(£67)	(£67)
Interior Decoration	-	£1,833	-	£1,833	£1,233
Parish Share Appeal	-	-	-	-	£81
Restoration Fund	-	£780	-	£780	£780
ST Walton Fund	-	£167	-	£167	£167
Youth Development Fund	-	£1,135	-	£1,135	£1,635
Endowment					
LDT Endowment Fund	-	-	£76,794	£76,794	£70,190
Total funds	**£66,662**	**£14,123**	**£76,794**	**£157,580**	**£161,057**

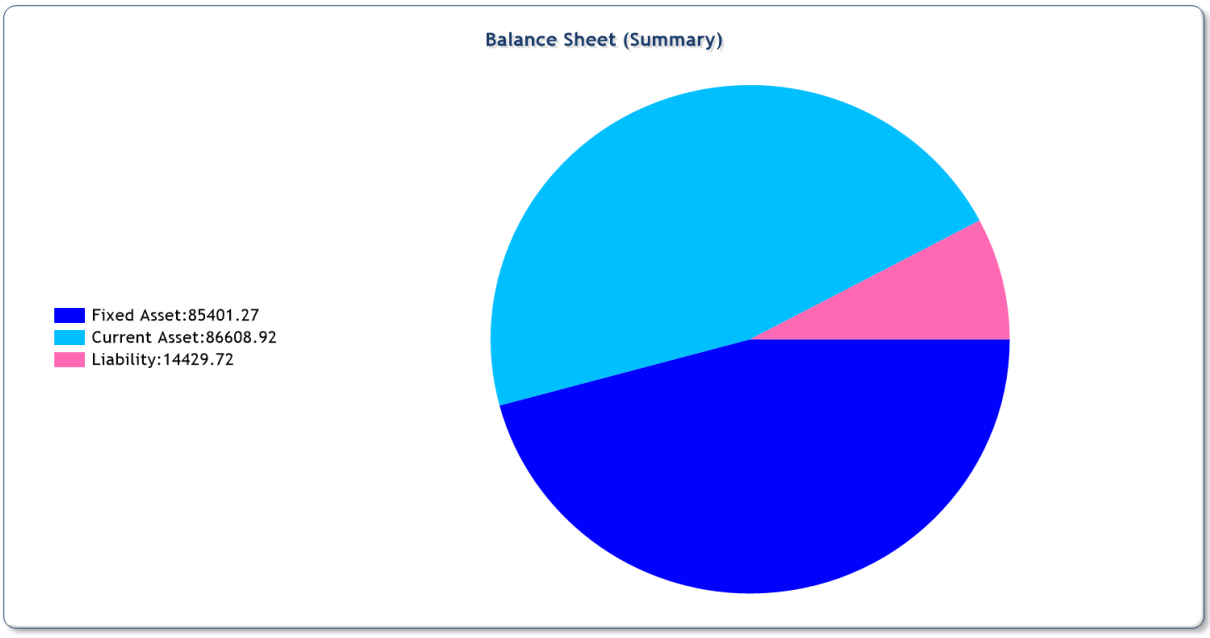




Balance Sheet (Summary)

	As at 31/12/2023	As at 31/12/2022
Fixed assets		
Tangible Assets	£8,607	£8,607
Investments	£76,794	£70,190
	£85,401	**£78,797**
Current assets		
Debtors	-	£7,904
Cash At Bank And In Hand	£86,608	£88,833
	£86,608	**£96,737**
Liabilities		
Creditors: Amounts Falling Due In One Year	£14,429	£14,477
	£14,429	**£14,477**
Net current assets less current liabilities	**£72,179**	**£82,259**
Total assets less current liabilities	**£157,580**	**£161,057**
Liabilities		
	-	**-**
Total net assets less liabilities	**£157,580**	**£161,057**
Represented by		
Unrestricted		

Unrestricted - General Funds		£57,265	£60,976
Designated			
Designated - Churchyard Designated Fund		£4,000	£4,000
Designated - Parish Accounts (Des)		£5,397	£5,397
Restricted			
Restricted - Accessibility Appeal		£4,351	£4,351
Restricted - AS Brocton Fund		£4,647	£10,907
Restricted - Bells Fund		£341	-
Restricted - Churchyard Restricted Fund		£723	£1,184
Restricted - Flower Fund		£209	£218
Restricted - HT Baswich Fund		(£67)	(£67)
Restricted - Interior Decoration		£1,833	£1,233
Restricted - Parish Share Appeal		-	£81
Restricted - Restoration Fund		£780	£780
Restricted - ST Walton Fund		£167	£167
Restricted - Youth Development Fund		£1,135	£1,635
Endowment			
Endowment - LDT Endowment Fund		£76,794	£70,190
	Fund Totals	**£157,580**	**£161,057**



Statement of Assets and Liabilities (by fund)

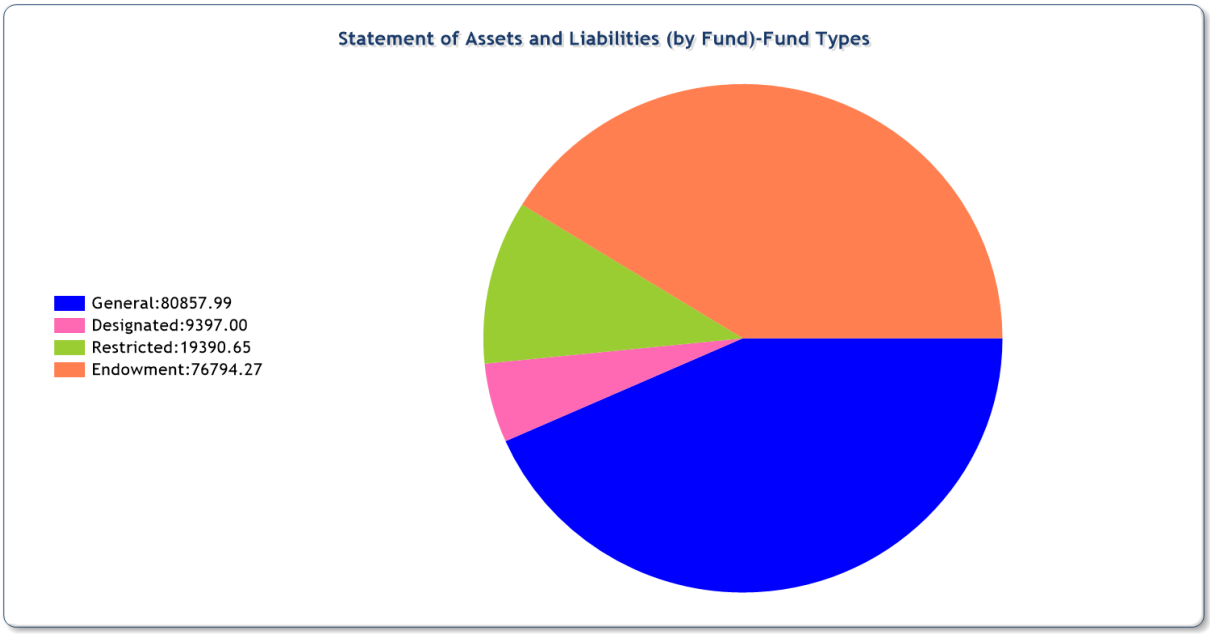
	Balance	Previous balance
Investments		

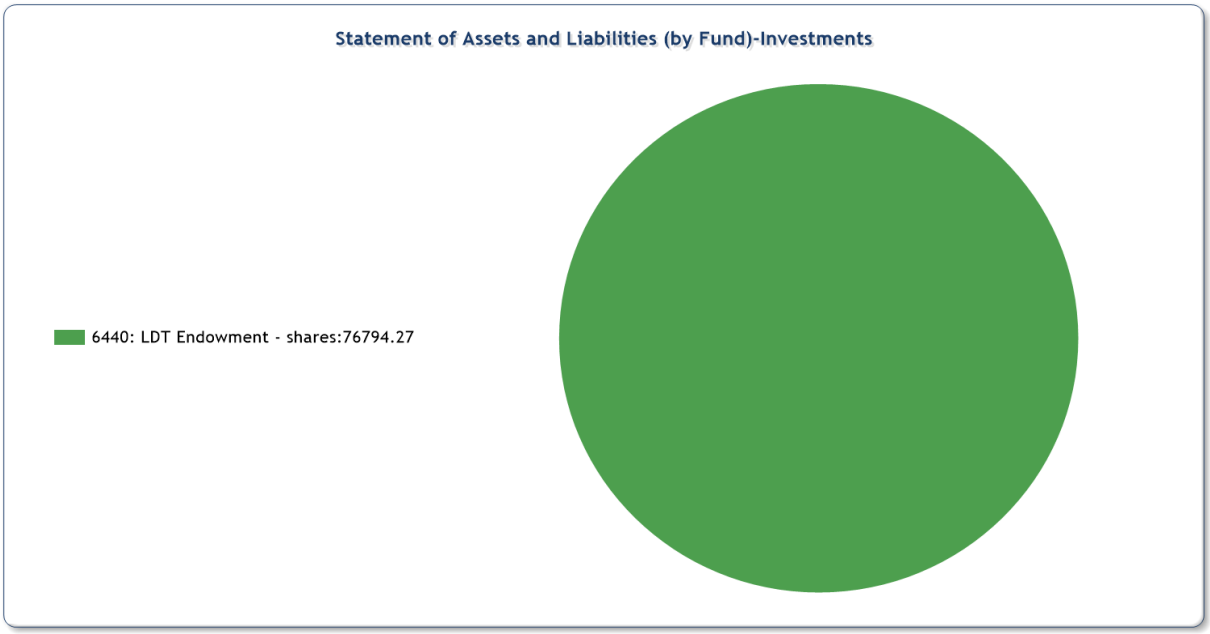
6440: LDT Endowment - shares				
LDT Endowment Fund	Endowment		£76,794	£70,190
			£76,794	£70,190
		Investments	£76,794	£70,190
Tangible Assets				
6435: Church Equipment				
General fund	Unrestricted		£8,607	£8,607
			£8,607	£8,607
		Tangible Assets	£8,607	£8,607
Cash At Bank And In Hand				
6501: Bank current account Co-op				
Accessibility Appeal	Restricted		£415	£415
AS Brocton Fund	Restricted		£98	£358
Bells Fund	Restricted		£341	-
Churchyard Designated Fund	Designated		£4,000	£4,000
Churchyard Restricted Fund	Restricted		(£5,720)	(£5,259)
Flower Fund	Restricted		(£137)	(£128)
HT Baswich Fund	Restricted		(£67)	(£67)
Interior Decoration	Restricted		-	(£160)
Parish Accounts (Des)	Designated		(£1,740)	(£1,740)
Parish Share Appeal	Restricted		-	£3,687
Restoration Fund	Restricted		(£87)	(£87)
ST Walton Fund	Restricted		(£1,433)	(£1,433)
Youth Development Fund	Restricted		£1,812	£1,812
General fund	Unrestricted		£8,262	£1,867
Agency collection	Restricted		£2,633	£335
			£8,382	£3,604
6505: Bank deposit account Co-op business sele				
Accessibility Appeal	Restricted		£834	£834
General fund	Unrestricted		£896	£2,104
Agency collection	Restricted		-	£1,912
			£1,730	£4,850
6510: CBF 7001D deposit account				
AS Brocton Fund	Restricted		£4,549	£10,549
Churchyard Restricted Fund	Restricted		£1,934	£1,934
Flower Fund	Restricted		£346	£346
Restoration Fund	Restricted		£867	£867
ST Walton Fund	Restricted		£1,880	£1,880

Youth Development Fund	Restricted		(£678)	(£178)
General fund	Unrestricted		(£26)	£509
Agency collection	Restricted		-	(£830)
			£8,874	£15,079
6515: CBF 7003D deposit account				
Accessibility Appeal	Restricted		£3,102	£3,102
Churchyard Restricted Fund	Restricted		£4,508	£4,508
Parish Share Appeal	Restricted		-	(£3,606)
General fund	Unrestricted		(£3,310)	£162
			£4,301	£4,168
6520: CBF 7004D deposit account				
Parish Accounts (Des)	Designated		£7,136	£7,136
ST Walton Fund	Restricted		(£280)	(£280)
General fund	Unrestricted		£54,609	£52,700
			£61,465	£59,556
6525: IDS Lichfield				
Interior Decoration	Restricted		£1,833	£1,393
General fund	Unrestricted		-	£160
			£1,833	£1,553
6590: Petty Cash in hand				
General fund	Unrestricted		£21	£21
			£21	£21
		Cash At Bank And In Hand	£86,608	£88,833
Debtors				
Z05: Accounts Receivable				
General fund	Unrestricted		-	£3,580
Agency collection	Restricted		-	£4,324
			-	£7,904
		Debtors	-	£7,904
Agency Accounts				
6699: Agency collections				
Agency collection	Restricted		£2,633	£5,741
			£2,633	£5,741
		Agency Accounts	£2,633	£5,741
Creditors: Amounts Falling Due In One Year				
6601: Common Fund Arrears				
General fund	Unrestricted		£11,796	(£50)
			£11,796	(£50)

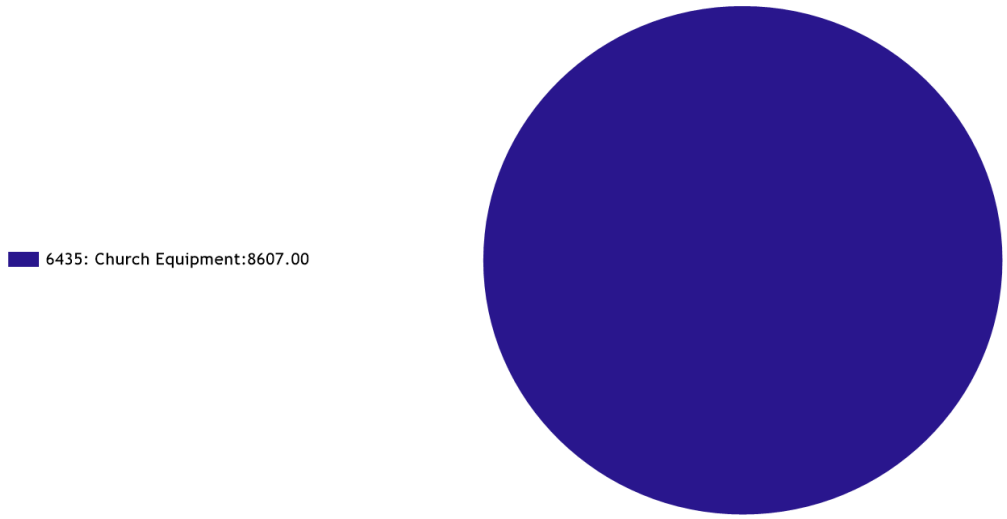
Z04: Accounts Payable

General fund	Unrestricted		-	£8,786
			-	£8,786
		Creditors: Amounts Falling Due In One Year	£11,796	£8,736
		Grand Total	**£157,580**	**£161,057**

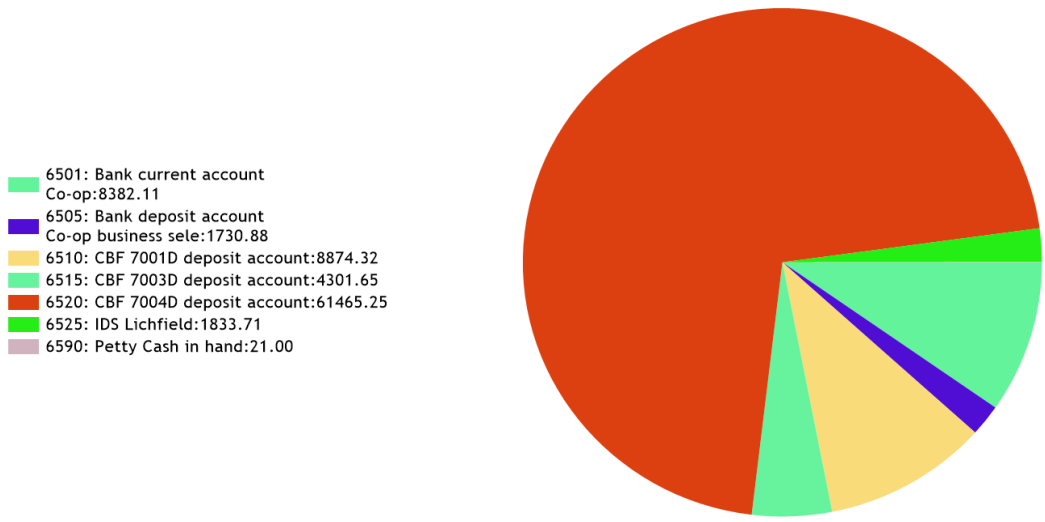




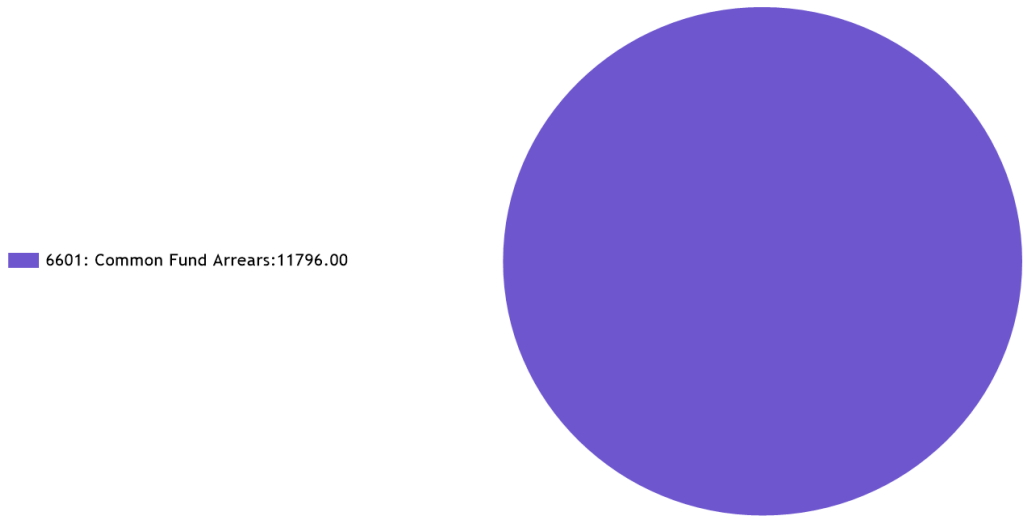
Statement of Assets and Liabilities (by Fund)-Tangible Assets



Statement of Assets and Liabilities (by Fund)-Cash At Bank And In Hand



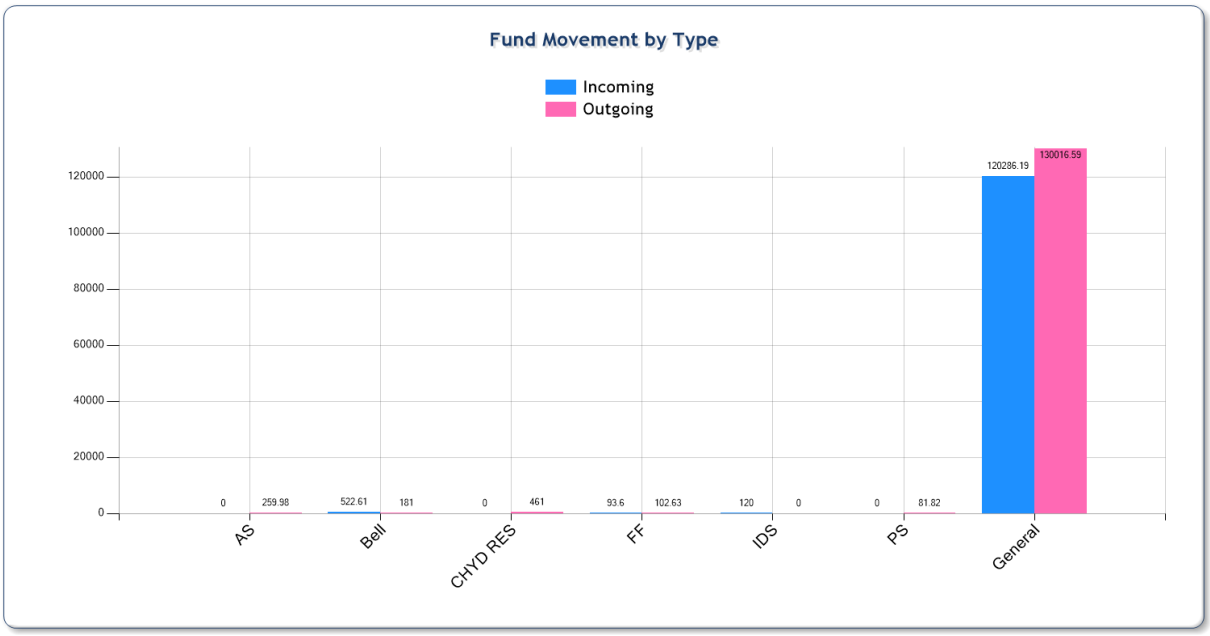
Statement of Assets and Liabilities (by Fund)-Creditors: Amounts Falling Due In One Year



Fund movement summary

Fund		Opening	Incoming	Outgoing	Transfers	Gains/Losses	Journals	Closing
ACC								
Restricted		£4,351	-	-	-	-	-	£4,351
	Sub-totals	**£4,351**	**-**	**-**	**-**	**-**	**-**	**£4,351**
AS								
Restricted		£10,907	-	£259	(£6,000)	-	-	£4,647
	Sub-totals	**£10,907**	**-**	**£259**	**(£6,000)**	**-**	**-**	**£4,647**
Bell								
Restricted		-	£522	£181	-	-	-	£341
	Sub-totals	**-**	**£522**	**£181**	**-**	**-**	**-**	**£341**
CHYD DES								
Designated		£4,000	-	-	-	-	-	£4,000
	Sub-totals	**£4,000**	**-**	**-**	**-**	**-**	**-**	**£4,000**
CHYD RES								
Restricted		£1,184	-	£461	-	-	-	£723
	Sub-totals	**£1,184**	**-**	**£461**	**-**	**-**	**-**	**£723**
END								
Endowment		£70,190	-	-	-	£6,603	-	£76,794
	Sub-totals	**£70,190**	**-**	**-**	**-**	**£6,603**	**-**	**£76,794**
FF								
Restricted		£218	£93	£102	-	-	-	£209
	Sub-totals	**£218**	**£93**	**£102**	**-**	**-**	**-**	**£209**
HT								
Restricted		(£67)	-	-	-	-	-	(£67)
	Sub-totals	**(£67)**	**-**	**-**	**-**	**-**	**-**	**(£67)**
IDS								
Restricted		£1,233	£120	-	£480	-	-	£1,833
	Sub-totals	**£1,233**	**£120**	**-**	**£480**	**-**	**-**	**£1,833**

Parish								
	Designated	£5,397	-	-	-	-	-	£5,397
	Sub-totals	**£5,397**	**-**	**-**	**-**	**-**	**-**	**£5,397**
PS								
	Restricted	£81	-	£81	-	-	-	-
	Sub-totals	**£81**	**-**	**£81**	**-**	**-**	**-**	**-**
REST								
	Restricted	£780	-	-	-	-	-	£780
	Sub-totals	**£780**	**-**	**-**	**-**	**-**	**-**	**£780**
ST								
	Restricted	£167	-	-	-	-	-	£167
	Sub-totals	**£167**	**-**	**-**	**-**	**-**	**-**	**£167**
YDF								
	Restricted	£1,635	-	-	(£500)	-	-	£1,135
	Sub-totals	**£1,635**	**-**	**-**	**(£500)**	**-**	**-**	**£1,135**
General								
	Unrestricted	£60,976	£120,286	£130,016	£6,020	-	-	£57,265
	Sub-totals	**£60,976**	**£120,286**	**£130,016**	**£6,020**	**-**	**-**	**£57,265**
	Totals	**£161,057**	**£121,022**	**£131,103**	**-**	**£6,603**	**-**	**£157,580**

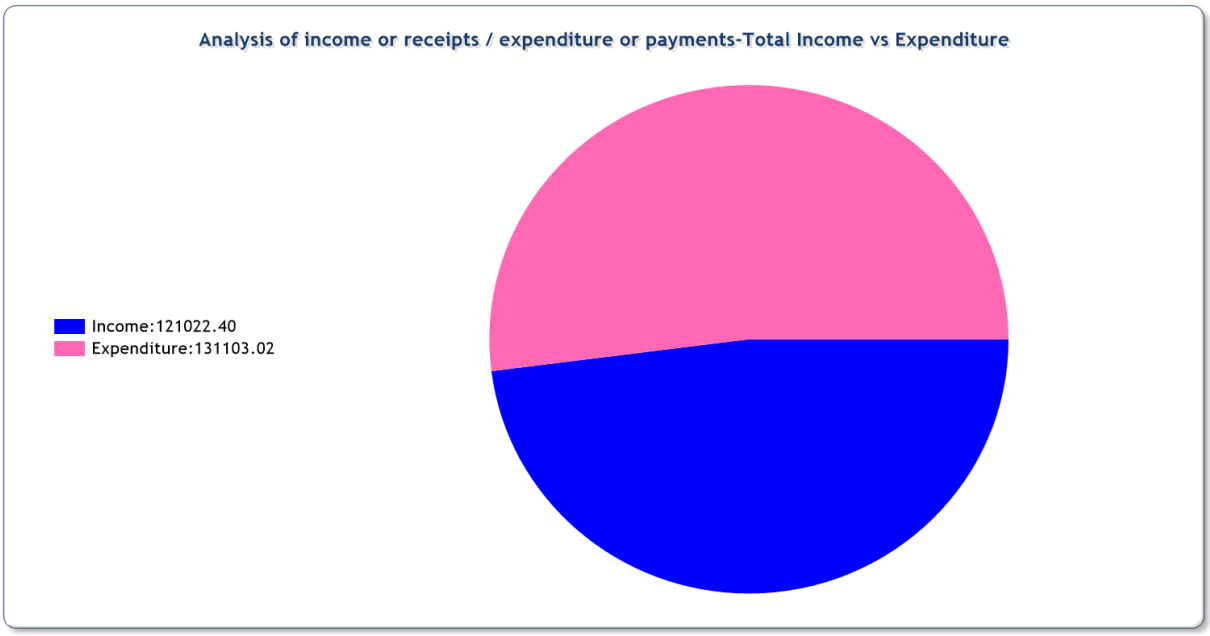


Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
RECEIPTS						
Donations and legacies						
0101 - Gift Aid - Bank	£30,743	-	-	-	£30,743	£40,329
0110 - Gift Aid - Envelopes	£7,293	-	-	-	£7,293	£9,043
0201 - Other planned giving	£9,660	-	-	-	£9,660	£4,756
0301 - Loose plate collections	£4,774	-	-	-	£4,774	£4,444
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	£119	-	-	-	£119	-
0501 - One-off Gift Aid gifts	£3,002	-	-	-	£3,002	£1,577
0510 - Coffee/Crafty Donations	£2,052	-	-	-	£2,052	-
0550 - Donations appeals etc	£2,289	-	£544	-	£2,834	£3,318
0601 - Tax recoverable on Gift Aid	£9,677	-	-	-	£9,677	£11,107
0701 - Legacies	£5,197	-	-	-	£5,197	£5,000
08A1 - Non-recurring one-off grants	£1,495	-	-	-	£1,495	£2,165
0901 - Other funds generated	£3,297	-	£12	-	£3,310	£2,841
1305 - Share/Ramp appeal	-	-	-	-	-	-
Donations and legacies Totals	**£79,604**	**-**	**£557**	**-**	**£80,161**	**£84,583**
Income from charitable activities						
0905 - Social events	£16,415	-	£58	-	£16,473	£13,838
1101 - Statutory Fees for weddings and funerals	£2,796	-	-	-	£2,796	£3,841
1105 - Local fees for weddings and funerals	£4,721	-	-	-	£4,721	£5,143

1210 - Bookstall sales to promote objectives	-	-	-	-	-	-
1230 - Church hall income	£868	-	-	-	£868	£868
Income from charitable activities Totals	**£24,801**	**-**	**£58**	**-**	**£24,860**	**£23,690**
Other trading activities						
0910 - Rummage sales etc	£746	-	-	-	£746	-
1220 - Bookstall sales - fund raising	-	-	-	-	-	-
1240 - Church hall reimbursement	-	-	-	-	-	-
1250 - Magazine income - advertising	£4,879	-	-	-	£4,879	£5,420
1260 - Parish magazine sales	£5,727	-	-	-	£5,727	£6,012
Other trading activities Totals	**£11,352**	**-**	**-**	**-**	**£11,352**	**£11,432**
Investments						
1001 - Dividends	£1,568	-	-	-	£1,568	£2,376
1020 - Bank and building society interest	£2,951	-	£120	-	£3,071	£756
1030 - Rent from lands or buildings	£8	-	-	-	£8	-
Investments Totals	**£4,528**	**-**	**£120**	**-**	**£4,648**	**£3,133**
Other income						
1310 - Insurance claims	-	-	-	-	-	-
1330 - Agency transfers	-	-	-	-	-	-
1340 - Petty cash	-	-	-	-	-	-
Other income Totals	**-**	**-**	**-**	**-**	**-**	**-**
Receipts Grand totals	**£120,286**	**-**	**£736**	**-**	**£121,022**	**£122,840**
PAYMENTS						
Raising funds						
1701 - Fees paid to fund raisers	£229	-	£181	-	£410	-
1710 - Costs of applying for grants	-	-	-	-	-	-
1720 - Costs of stewardship campaign	-	-	-	-	-	-
1730 - Costs of fetes & other events	£1,011	-	-	-	£1,011	£293
Raising funds Totals	**£1,240**	**-**	**£181**	**-**	**£1,421**	**£293**
Expenditure on charitable activities						
1801 - Giving to missionary societies	-	-	-	-	-	-
1870 - Secular charities	-	-	-	-	-	£41
1910 - Ministry parish share /Common Purse	£67,788	-	£81	-	£67,869	£67,788
2001 - Assistant staff costs	£3,383	-	-	-	£3,383	£7,132
2020 - Organist Costs	£1,940	-	-	-	£1,940	-
2050 - Salary of parish administrator	£13,121	-	-	-	£13,121	£4,161
2101 - Working expenses of incumbent	£3,007	-	-	-	£3,007	£1,216
2160 - Clergy mileage Wed/Funeral visits	£580	-	-	-	£580	-

2170 - Education	£46	-	-	-	£46	£30
2201 - Parish training and mission	£197	-	-	-	£197	£81
2210 - Coffee/Crafty Costs	-	-	-	-	-	-
2301 - Church running - insurance	£5,192	-	-	-	£5,192	£4,985
2310 - Office running costs (Phone,copier etc)	£3,721	-	-	-	£3,721	£5,483
2320 - Organ / piano tuning	£1,430	-	-	-	£1,430	-
2330 - Church maintenance	£5,346	-	£259	-	£5,606	£1,904
2331 - Cleaning	£1,840	-	-	-	£1,840	£1,947
2340 - Upkeep of services	£1,300	-	£7	-	£1,307	£2,875
2350 - Upkeep of churchyard	-	-	£461	-	£461	£1,389
2355 - Wedding and Funeral expenses	-	-	-	-	-	£75
2360 - Administration	£1,800	-	-	-	£1,800	-
2365 - Church office purchases/General expenses	£2,109	-	£95	-	£2,204	£199
2370 - Visiting speakers / locums	-	-	-	-	-	-
2401 - Church running - electric	£2,224	-	-	-	£2,224	£11,730
2410 - Church running - gas	£4,353	-	-	-	£4,353	£4,935
2420 - Church running - water	£327	-	-	-	£327	£186
2501 - Magazine expenses	£7,360	-	-	-	£7,360	£7,305
2510 - Bookstall costs	-	-	-	-	-	-
2560 - Hall- purchased on behalf of	-	-	-	-	-	-
2601 - Governance costs examination/audit fee	£244	-	-	-	£244	-
2701 - Church major repairs - structure	-	-	-	-	-	£9,834
2720 - Church interior and exterior decorating	-	-	-	-	-	-
Expenditure on charitable activities Totals	**£127,315**	**-**	**£905**	**-**	**£128,220**	**£133,305**
Other expenditure						
2315 - Subscriptions (various)	£1,460	-	-	-	£1,460	£399
Other expenditure Totals	**£1,460**	**-**	**-**	**-**	**£1,460**	**£399**
Payments Grand totals	**£130,016**	**-**	**£1,086**	**-**	**£131,103**	**£133,997**


Analysis of income or receipts / expenditure or payments-Total Income vs Expenditure
Income:121022.40
Expenditure:131103.02

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BERKSWICH

England & Wales - Charity number 1129997

Accounts

PARISH OF BERKSWICH

GOD'S LOVE IN COMMUNITY

Annual Report for the year ending 31st December 2022

Charity Commission registration number: 1129997

Parish life - In church and out of church a visual representation of our report

The Vicar's Reflection

Dear all,

Μεμνημένοι τοίνυν τῆς σωτηρίου ταύτης ἐντολῆς καὶ πάντων τῶν ὑπὲρ ἡμῶν γεγενημένων, τοῦ Σταυροῦ, τοῦ τάφου, τῆς τριημέρου ἀναστάσεως, τῆς εἰς οὐρανοὺς ἀναβάσεως, τῆς ἐκ δεξιῶν καθέδρας, τῆς δευτέρας καὶ ἐνδόξου πάλιν παρουσίας, Τὰ σὰ ἐκ τῶν σῶν σοὶ προσφέρομεν κατὰ πάντα καὶ διὰ πάντα.

Remembering, therefore, this command of the Saviour and all that came to pass for our sake, the cross, the tomb, the resurrection on the third day, the ascension into heaven, the enthronement at the right hand of the Father and the second, glorious coming, Thine own of Thine own we offer unto Thee, on behalf of all and for all

From the Divine Liturgy of Saint John Chrysostom

Welcome to our 2022 Annual Report.

Last year, in my introduction I reflected on the words of Isaiah 61 - of how God's people returned from their exile in Babylon back to a 'home' which they found to be similar yet different, with expectations met, expectations exceeded and expectations which fell short. In 2021 – and still into 2022 we too experienced similar emotions.

2022 however was much more 'normal' than the last few years, and it permitted us to look forwards and backwards in remembrance and in joy.

Remembrance is an important part of our faith. In Christian understanding, anamnesis (from the Attic Greek word ἀνάμνησις, meaning "reminiscence" or "memorial sacrifice") is an essential part of our understanding of the liturgy of the Eucharist. In the sacrament of the Eucharist, we remember both backwards into the past, faithfully recalling God's saving deeds in Our Lord's Last Supper ("do this in remembrance of me", we are reminded) but also forwards into the future - into the final fulfilment of that salvation which still is to come.

This year, we were able to better remember into the past, while also looking to the future

- We were thrilled to see the return of our Parish Triduum – the service of the three days of Maundy Thursday, Good Friday and Holy Saturday – after two years of a slightly different Holy Week; but in doing so we also tried new ways of journeying with each other through that, holding a very successful daily scripture reflections via the "new" medium of Whatsapp.

- We delighted in the return of our Christmas Fayre – with all the old, familiar stalls and activities in abundant supply. But while doing so also had the new experience of welcoming our visitors into our church, where we hosted even more stalls and held our first *Crib Festival*

- We delighted in Bishop Michael joining us to remember the 180th Anniversary of St Thomas – and looked forward to (some!) of the next 180 when Bishop Matthew joined us to license The Revd David Clark as Assistant Priest.

- We remembered the loss of loved ones with our All Souls Requiem Mass and, in a new innovation for the parish, a *Blue Christmas* service for those in our community who were facing the Christmas season without a loved one for the first time.

- We joined with our wider community and nation in looking back at the extraordinary life of Her Majesty the Queen, while looking forward to the reign of His Majesty King Charles.

- We gathered with colleagues from across the diocese and with our siblings in Christ from our German Nordkirche link by playing our part in hosting the first physical Anticipating Advent weekend since the first lockdown.

This year, let us continue to remember all the wonderful things we have; let us continue to rejoice in all we have done – and let us look forward with joy into a future which will once again be different, but similar; familiar yet unusual.

I commend all the reports which await you in this review of 2022.

Let us move forward with anticipation and an eagerness to be transformed.

Fr Graham

Objectives and Activities

The Parochial Church Council of Berkswich (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Graham Adamson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Berkswich. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer, scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach and provide loving support to non church members of the community.

Statement of Public Benefit

The trustees of the PCC are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Berkswich it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

The Parish of Berkswich demonstrates public benefit with the following activities:

- Regular physical and virtual public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc) and social action.
- Encouraging local community and commercial activities, through advertising local services and facilities via the Three Decker, our Parish Magazine.

Achievements and Performance

1. **Development of opportunities for prayer, reflection and faith sharing**
    a. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
    b. The number of Special Christmas services in each church to welcome as many families to joyful celebration as we could.
    c. Our All Souls service and Blue Christmas service offered opportunity for the recently bereaved to have a space where they can have peace to reflect.
    d. The drop-in provides much valued and appreciated opportunities for support and fellowship.
    e. A space via the Lychgate is being developed as an area to use art to help our community reflect and react to events. This year, the space was provided to reflect on the conflict in Ukraine.
    f. Following the success of Berkswich Unlocked art exhibition, we launched Crafty Café – a café with a specific focus on providing mindfulness and mental health support to the community. The café has been used by providers in the area as a 'social prescription'.

2. **Planning and development of fundraising activities**
    Following the pandemic we were able to relaunch our Christmas and Summer Fayre fundraising activities, and look forward to doing more in 2023.

3. **Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.**
    Discipleship courses and discussions were held which gave opportunities to learn and worship together in formal and informal settings, and to meet people. A Lent and Advent WhatsApp Daily Reflection provided a successful way for the congregation to consider their faith during these important festivals. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. **Ecumenical links**
    The parish remains a part of the LoveStafford ecumenical group.

Church Attendance 2022

The average **Sunday** service attendances are as follows (2021 in brackets):

Holy Trinity: 41 (12 (Jan-Sept); 35 (from Sept)) – NB these exclude online worshippers.

St Thomas': n/a

All Saints: 20 (21 (from Sept))

Online Worship: 8 households; approx. 90 Facebook 'views'

The average **weekday** service attendances are as follows:

Holy Trinity: n/a

St Thomas': 23 (20 (from Advent))

All Saints: 6 (9 (from Advent))

Dora Rose Nursing Home (monthly): 20

Online Worship: 8; approx. 40 Facebook 'views'

Parish Electoral Roll: there are currently **153** people on the Electoral Roll (APCM 2021 =153)

Fresh Expressions average **monthly** attendance

Holy Trinity (Trinity Ark suspended due to pandemic)	0
St Thomas'	0
All Saints	0

Issues raised for action at PCC meetings included:

Continued return to the buildings following the pandemic and through the cost of living crisis.

Reintroduction of social and fundraising events, including the Summer and Christmas fairs.

Introduction of shared lunches following fifth Sunday Parish Eucharists.

New "post-covid" regular service pattern, including a very successful new monthly Choral Evensong and Digging Deeper – many continuing to include online engagement.

Continued management of and development of our church buildings.

Deeper engagement with and development of our new (and established) 'cafes' – including Tuesday Drop-in, Crafty Café, Poetry Café, after-worship coffee.

Plans for the return of Trinity Ark and development of after school homework café.

Integration of and development of Digging Deeper services with parish life

Continuing parish involvement in wider Deanery Synod discussions around Shaping for Mission

Plans to allow the congregation a 'voice' in the Living in Love and Faith consultation process.

Financial Review

See Treasurers report on page 27.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £33,084 (2021: £26,067) It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £52,369 (£66,698) which is substantially higher than this target. The PCC are comfortable with this surplus during the current economic uncertainty.

Investment policy

The charity is granted power to invest in suitable investments under the PCC Powers Measure 1956 and the Trustees Act 2000. As a charity, the Trustees have a duty of care to take such advice as is appropriate before investments are undertaken. This advice is sought from the Central Board of Finance (CCLA) in London.

The charity's investment policies are based on two key principles: -

- Ethical Investment – this includes ensuring that investments are held in companies which have high standards of corporate governance and act in a responsible way towards stakeholders.
- Long-term responsibilities – the trustees are aware of their long-term responsibilities in respect of the Restricted and Unrestricted reserves and as a result follow a prudent approach to investment decisions.

Investment policy for long-term funds is aimed primarily at generating a sustainable income, with due regard to the need for the preservation of capital value, and the possible need to realise investments to meet operational needs. The charity does not have a policy of generating income at excessive or high risk – known as "purchasing income", where high returns are guaranteed at the expense of capital.

In summary, the charity has an overall policy to maximise income while preserving the real value of its funds. Due to the nature of the charity, an ethical investment policy is taken into consideration when investments are made:

The charity follows the Ethical Investment Advisory policy as recommended by the Lichfield Diocese which includes the following:

"We aim to invest in companies that:

* will develop their business in the interests of shareholders;
* demonstrate responsible employment practices;
* are conscientious concerning issues of corporate governance, the environment and human rights;
* are sensitive to the community in which they operate."

Planned giving, collections and donations are the main sources of fund raising along with tax recoverable.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standing item on all PCC Agendas and is considered at every meeting). All PCC members (and members of the congregation) have been encouraged to complete the on-line safeguarding courses, Basic and Foundation (previously C0 and C1), and all who have a statutory obligation to obtain a DBS are expected to do so.

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year. Incident Reporting is a standing item on all PCC Agendas and considered at every meeting.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our congregational wardens, Church Wardens, PCC and appointed officers who have all worked so tirelessly on our behalf.

Risk Management

The Church Wardens with the Parish Health and Safety Officer carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England and is a charity registered with the Charity Commission. The PCC is governed by the Parochial Church Council Powers Measure (1956) as amended that came into effect on 2nd January 1957, and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, the Churchwardens, a representative of the Readers, those elected to the Deanery or Diocesan Synod, and other members who are elected at the Annual Parochial Church Meeting, by those on the Electoral Roll. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The PCC meet 9 times a year. Given its responsibilities, the PCC has a number of sub committees, each dealing with a particular aspect of parish life. These include Employment, Mission and Outreach, Buildings and Churchyards and Finance. Each reports back to the PCC.

PCC meetings are all public meetings and all members of the congregation are invited to attend. Members are entitled to attend at all PCC meetings, but do not have a vote.

Related Parties

Donations from Related Parties

Donations from related parties during the year totalled £11,232 (2021: £16,451). All these donations were received without conditions.

Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC.

Expenses paid to Trustees

1 trustee was reimbursed £1,217 (2021: £635) for travel and subsistence during the year.

Reference and Administrative details

The Parish of Berkswich is a Registered Charity number 1129997 and has three churches: Holy Trinity (the Parish Church) is situated in Baswich; St Thomas' is situated in Walton-on-the-Hill, and All Saints is situated in Brocton. The parish is part of the Diocese of Lichfield within the Church of England. The correspondence address is: Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Website: www.berkswich.org.uk

PCC members who have served from 1st January 2022 until the date this report was approved were:

Ex-Officio

Vicar	The Revd Graham Adamson SCP
Curate	The Revd David Clark
Assistant Priests	The Revd Joy Bishop
	The Revd John Sterling
Church Wardens	Chris Bowen
	Judith Rennard (until 16/5/23)
	Mary Moss (& Safeguarding) (from 16/5/23)
Diocesan Synod	Dorothy Sterling
Deanery Synod Reps	Julie Morrison (and Planned Giving)
	Mary Sapsford

Elected Members

Euan Adamson (from 12/5/22)

Henry Birtley (until 12/5/22)

Phil Botfield (Buildings and Churchyards)

Kathy Browne (from 16/5/23)

Paul Browne (Treasurer) (from 16/5/23)

Keith Bradley

Maddy Dudek

Mark Dudek

Beryl Foster (Congregational Warden – Holy Trinity)

Julie Grymel

Sue Hatton (PCC Secretary)

Margaret Johnson (until 12/5/22)

Sarah Mitchell

Andrew Morrison (PCC Treasurer and Finance) (until 16/5/23)

Mary Moss (Mission & Outreach and Safeguarding Officer) (until 16/5/23)

Julie Wainwright (from 12/5/22)

Non PCC members, who help with the running of the churches

Pauline Aston (Parish Office Administrator) (until 3/5/22)

Rosie Broom (Parish Office Administrator) (from 1/1/23)

Colin Jones (Congregational Warden – St Thomas)

Bob Gilson (Congregational Warden – All Saints)

After serving on the PCC for six years it is currently the parish policy for people to take a year off before standing again.

PCC Sub-Committees

Standing Committee
Fr. Graham Adamson (Vicar), Judith Rennard (Parish Warden), Chris Bowen (Parish Warden), Andrew Morrison (until 16/5/23) (Finance Officer), Sue Hatton (Secretary).

Buildings and Churchyards Committee
Fr Graham Adamson, Chris Bowen, Judith Rennard, Colin Jones, Beryl Foster, Bob Gilson, Dave Hatton, Robert MacFarland

Parish Finance Committee
Fr. Graham Adamson, Andrew Morrison (until 16/5/23), Julie Morrison, Chris Bowen, Judith Rennard, Keith Bradley, Sue Hatton

Employment Committee
Fr Graham Adamson, Chris Bowen, Andrew Morrison (until 16/5/23), Phil Botfield (advisory)

In addition, ad-hoc committees and teams were formed to fulfil specific functions through the year – for example the Christmas Fayre Committee.

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

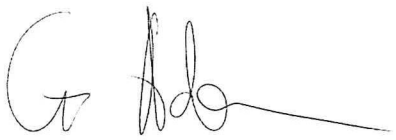
Day to day management control of the churches is exercised by the Incumbent Revd. Graham Adamson, and the Churchwardens, Mary Moss and Chris Bowen, contactable through the Parish Office, Baswich Lane, Stafford, ST17 0BN, Telephone 01785 253111 or email at:

- graham.adamson@berkswich.org.uk
- wardenmary@berkswich.org.uk
- wardenchris@berkswich.org.uk

Name and addresses of advisers

Parish Bankers	Cooperative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT
Independent Examiner	Jonathan Hill
	Lichfield Diocesan Board of Finance, St Marys House, The Close, Lichfield. WS13 7LD
Architects	Wood, Goldstraw & Yorath LLP

Approved by the PCC on 12th October 2023 and signed on their behalf by:



Revd. Graham Adamson SCP, Vicar of Berkswich

Berkswich PCC Reports

Stafford Deanery Synod 2022

There were three Deanery Synod meetings in 2022.

At the meeting on 1st June at St Mary's, Stafford, the speaker was the Rev John Davis MBE. He spoke of his experiences on an official visit to Jerusalem in his capacity as President of Staffordshire and Wolverhampton St John's Ambulance. He spoke about how the churches out there are managing in the midst of all the tensions between the Arab and Israeli communities. He gave us the history of the Order of St John's and gave examples of the work carried out by members of St John's Ambulance.

At the meeting on 5th October, also at St Mary's, three curates, Sue Cooke, Iain Lingwood and Danny Payne, spoke about their life stories. This included how they came to seek training and ordination to the priesthood and how their journeys were progressing. It was a very interesting and enlightening meeting.

The Rural Dean, Prebendary Richard Grigson, was able to give Synod the good news that Philip Taylor had agreed to be Deanery Synod Secretary, so Deanery Synod members will be kept up to date with future meetings.

The final meeting of the year was hosted by us in Holy Trinity, Baswich. The speaker was Rev John Marshall, giving the details of The Passion Play that will take place in Victoria Park and St Mary's on Good Friday and Holy Saturday 2023.

The evening was also a social get together so drinks and nibbles were provided and we finished the evening singing Advent Carols.

Dorothy Sterling, Deanery and Diocesan Synod Representative

Church Flowers

Over the year many hours are spent by the people who decorate our three churches so beautifully week after week.

The standard of flower arranging is quite remarkable. It involves whole teams of people especially at major festival times. They purchase the flowers, get together to arrange them, and look after them during the week.

The presence of these arrangements enhances our worship areas magnificently. Across the three churches many people are involved including but not limited to Kathy, Mary, Jean, Beryl, Dorothy, Sue, Halina, Olive, Maddie and so many others who help for major festivals such as Christmas and Easter as well as preparing the bunches of flowers for Mothering Sunday. A big thank you to everyone who contributes in any way.

Contributions towards flowers will always be appreciated - maybe you can give in memory of a loved one?

We are truly grateful for the dedication already shown in all three churches and our recognition of its contribution to our worship life.

Joy Bishop

Pastoral Visitors Scheme

In January we began a five-session programme of preparation for pastoral visitors. Seven People attended the sessions led by David and Joy. Most had some experience of elements of pastoral care but the aim was to refresh and update previous ideas and also to develop a shared and agreed understanding of the purpose of visiting people on behalf of the Church.
The five sessions covered; Jesus' example of pastoral care, the emotional and time costs involved, the qualities and skills of a pastoral carer, building relationships, good listening skills, praying with people, facing specific situations including loss, loneliness and ill health, safeguarding and safe practice.

We also covered what pastoral visitors were not, i.e. counsellors, evangelists or long-term supporters.

The group were subsequently commissioned at a Parish Eucharist and are now available and can be referred by clergy as specific needs are identified.

The Revd. David Clark

Parish Choir Report

The choir began back again in 2022 as a masked choir and music stands spread out to follow guidelines issued by the central church. Choir practices returned and members of the choir were once again able to sing as a group rather than on their own making individual recordings. The choir support and lead the music at Holy Trinity and All Saints with the help of the organist, Roy Wightman. We said goodbye to Naomi Game-Blackmoor, who had taken on a full-time post at work, but we welcomed Jeremy Dutton in March who now is organist mainly at All Saints but recently has helped at Choral Evensong.

As covid restrictions were lifted the use of masks became optional. The choir work hard to prepare for weekly services and especially for special services, monthly Choral Evensongs, The Triduum, the Christmas Carol services to name a few. All these extra services require new and old anthems to be learnt and practiced.

The choir are very grateful to Roy Wightman whose input in choosing appropriate music and anthems, he, at times writing or adapting items to suit the voices. In the summer the choir lost their bass singer when Patrick Park moved house, so are on the lookout for a replacement. In October some of the choir joined in the Lichfield Diocesan Choral Festival run by Simon Rusell at St. Peters, Wolverhampton. This required the choir to learn, prior to the day, new settings and anthems for Choral Evensong. As time was short after the summer break to learn all the parts at the choir practices the choir were grateful to Kerry Milan who again took time to record all parts that were needed. On the day the choir joined other choirs to rehearse and sing Choral Evensong. We also celebrated Iona gaining her RSCM red ribbon and head chorister medal.

The choir and Roy Wightman have attended Friday Evening practices regularly and are willing to come to special services early for a warm-up and final brush up on pieces. Also, apart from Sunday services have supported midweek services, with those who are able singing at the monthly 10.30am Mothers Union Sung Eucharist at St. Thomas.

Mary Moss

St Thomas Garden

St Thomas's church garden has been well maintained over the years by volunteers from the village and the church. It was regularly entered for the best kept churchyard in Staffordshire competition whereby the garden

was maintained in a pristine condition and often awarded the top prize. It was with regret, due to a drop in energy levels within the group, and a lack of volunteers that we had to make the decision to stop entering as it took so much of our time.

However, the group of us that remain are determined to keep the church grounds looking neat and tidy. This of course is no mean task as it involves a lot of weeding, cutting back of shrubs and trees and of course the inevitable mowing of lawns. At certain times of the year the lawns are covered in leaves - another job! The gravel path is a constant battle trying to keep it free of weeds as much as possible. The perimeter of the church walls are also regularly swept and tidied up of leaves etc.

The bench, often used by people passing by to enjoy the peace and quiet, was given a new coat of varnish last year.

We also have an area to encourage wildlife.

The Mother's Union kindly donated some pots containing beautiful flowers for the summer of 2022 adorning the front door and were admired by both parishioners and passers-by alike. We were very grateful and for those who helped to water them throughout the summer, help in this is always welcome.

Another task has been the upkeep of the church car park and a big thank you has to go to those who have had to pick up rubbish along with mowing and cutting back of trees etc.
In addition to all this lawn mowers and tools have to be maintained & sharpened.
It all sounds like a lot of work, and it is. However, we volunteers get a great deal of satisfaction knowing and hearing just how lovely it looks and that it is very much appreciated.

We would love to have more help so if anyone would like to join our happy group you would be welcomed with open arms, the more the merrier. We will be starting up again for the year on April 4th at 10am, usually 1-2 hours every 2 or 4 weeks until the Autumn.

Please contact John Morris on 01785 252061 if you are interested or just come along and see what you think.

Val and John Morris

Churchyard and Gardening

We are grateful to the very dedicated team of volunteers who keep all our churchyard and gardens in such beautiful condition. 2022 saw our churchyard maintenance day return and it was good to be able to recover some of the work which had to be dropped during the pandemic. We have also had Holy Trinity churchyard used as research for a university dissertation on biodiversity. By keeping one section of the churchyard as a 'wild area' we have seen the number of vertebrates and wildlife more than quadruple. If you would like to help us with our gardens, please to let someone know.

Noel

Online Worship

With the lifting of Covid restrictions and the return to worshipping in our three buildings the amount of on-line worship has reduced. The Sunday Eucharist in Holy Trinity continues to be streamed live via zoom and Facebook and has a faithful remote congregation. Compline each Wednesday evening is only available online, as is Evening Prayer on the third Sunday of each month. Each of these services has a small live congregation and a varying number of Facebook participants.

During Advent the online worship diet was supplemented with Compline six days a week.

An innovation for Lent and Advent this year has been a short daily reflection on one of the set readings. These reflections were prepared by the parish clergy and published on WhatsApp each morning. Feedback to clergy suggests that these have been valued.

The Revd. David Clark

Intercessors, readers and servers

A very big thanks to all who have read, served or lead intercessions in the Parish during 2022 – both those who joined us to read or pray online or in person. We have been blessed to have had so many

One of the opportunities we had when we were restricted in how we could meet was the possibility of hearing new voices, shared amongst all of our worshiping community. We have been able to continue some of this into our physical worship. And, while the technology can sometimes let us down, we have been fed by and gained from being able to hear the voices of those who have remained at home – and we know that our online ministry has been valued by many. We will need to consider how best we use technology in the future- and what technological tools we need in the future. If you would be interested in playing a part in all of this, please do let me know.

Fr Graham

Katharine House and Blue Christmas

Through my volunteer chaplaincy at Katharine House Hospice a group of parishioners took part in a consultation exercise about the development of an Advanced Care Planning document. This is something that Katharine House are keen to finalise and then share widely, not least through churches, as a vehicle to encourage us all to talk about planning for our own deaths and the months and years before.

A monthly bereavement Café, facilitated by Kathy Jones, the hospice Chaplain and supported by David and members of other Stafford churches was established in October. Volunteers received training from Kathy and David to help them talk with those suffering grief and loss. Thanks to the company's generosity we are able to meet in the town centre Asda Café between 0930 and 1100 on the third Tuesday of each month. It is freely available on a drop-in basis for anyone who has been bereaved. It is not aimed only at the recently bereaved, indeed several people join us because they need to talk about a death that occurred several years ago.

Over recent years there has been a growing realisation in the Church that the Christmas period can be, for many people, a bitter-sweet time. The loss of a loved one, especially if this is the first Christmas without them, can be painful. All around may be joyful anticipation and celebrations but for some people there is the hurt of an empty space.

To recognise this and offer support we held a Blue Christmas service on the second Sunday of Advent. The aim was to provide time and space, in a Christian setting, for people to reflect, remember, and also celebrate the life of those they have loved but see no longer.

We personally invited families for whom we had conducted funerals during 2022 but extended the invitation via our usual channels so that anyone who wanted could share with us in a respite from the brightness and gaiety of the world and allow themselves some space for other emotions to be present.

The Revd. David Clark

Our Parish Magazine - Three Decker Report 2022

Production Team: Carol Dredge; Christine Hammond; Margaret Johnson; Kevin Kelly; Kevin Sneddon

The past year has been one of great changes to the production of the Three Decker. After several months of repeated errors creeping into the magazine, after it had been signed off, the Production Team reluctantly decided that the parish needed to find another printer. Quotations were received and it was decided that Mr. Print It of Stafford offered a quality magazine at a much-reduced cost. It was with some sadness that we cut our historical link with Benhill Press where the magazine had been printed since the 1880s.
The first copies of our new look magazine were delivered in August. The introduction of colour to our inside pages has refreshed and updated its appearance. It continues to be a source of spiritual refreshment and outreach; a vital way of keeping in touch with our local community in this large parish.

We are grateful to Fr. Graham, David, Joy and John for providing letters, sermons and other copy each month and for their support of the changes that have been made. We would also like to thank Mark and Maddie Dudek and Christine Gilson for their prayers, poetry, jokes and reports each month.

Recent appeals for more distributors and packers have been encouraging and there are over 60 people involved each month. A huge thank you to them and to Kevin Sneddon who oversees distribution. Just under 700 copies were distributed each month.

Whilst several advertisers were lost following Covid new businesses have chosen to advertise with us which meant that in 2022 the Three Decker was able to contribute once again to Parish Funds. The magazine subscription remains at £10 per annum. Carol Dredge, our treasurer, does an excellent job of keeping a record of subscriptions and advertising revenue. Christine Hammond continues to liaise with our local community groups and Kevin Kelly can always be relied upon to contribute interesting articles.

As editor and coordinator, I am extremely grateful for the hard work and support of the production team who meet on the first Tuesday of the month to discuss matters relating to distribution, finance and advertising. The year was a challenging one, but we are proud of our new -look publication.

Margaret Johnson (Editor)

Community art projects - Crafty Café

"I was a stranger and you invited me in." Matthew 25:35

In November we celebrated the first anniversary of this community service and outreach venture. Our aim was to support mental health by encouraging mindfulness activities within a loving, safe, inclusive and supportive environment. From the outset, it has far exceeded our expectations. We regularly host 30-40 people, of whom more than half are not Church attenders. They find out about us from friends, social media and via the Carers Association and Social Prescribing.

It is sometimes easier to share troubles whilst being engaged in crafting activities and people have talked about depression, anxiety, bereavement, family discord, financial difficulties and caring responsibilities.

As a result of attending Crafty Café, a few are now attending Church services and have supported various events e.g. Summer Fete, Christmas Fayre, Flower arranging etc.

We are very grateful to the Mothers Union for continuing to welcome, serve refreshments and chat to the attendees.

Some of the feedback received recently:

- "I was on my own having lost my husband, but it has been my lifesaver-something to look forward to each week"
- "There is a non -judgemental approach to us, what we do, who we are, that I appreciate."
- "I look forward to every Friday in anticipation of meeting friends old and new"
- "Everyone is made welcome"
- "I was welcomed from the very beginning"

Mary Sapsford

Lent and Easter Services

As soon as I came to review this period, I realised what a lot there was to look at. Also, the variety of different activities offered must surely have offered help to everyone.

Lent and Easter are the most important of all our activities in worship and it is so important that we engage with the whole of it. Our faith is based on our belief in the death and resurrection of Jesus Christ so following this journey is vital. Here are reflections on a few stages of that journey

- Ash Wednesday - The ashes are made from last year's palm crosses mixed with oil and mark the beginning of our Lenten journey wearing a cross of ash on our foreheads. Always a moving and symbolic service.
- Through the whole of Lent many ways of spending time in reflection were offered - WhatsApp daily reflections were found to be very useful by those who joined and Stations of the Cross in Holy Trinity on Saturday mornings were held and attended regularly, and the Sacrament of Reconciliation (Confession) was available if required before this each week. During Lent the Laying on of hands and anointing was offered during each Eucharistic service and was very much appreciated leading to this being offered monthly now in each church.
- Palm Sunday beginning Holy Week with a procession reminding us of the joyous reception into Jerusalem of Jesus and of the frailty of humanity as they called for his death just a few days later.
- Later on in Holy Week, we joined together for The Triduum - The three holiest days in our church year;-
    - The Revd Dr Jeanette Hartwell was the preacher over the three days and her input was much appreciated.
    - Maundy Thursday:- The service beginning with the reception of Holy Oils which had been blessed at Lichfield Cathedral earlier in the day and are for use in the parish through the year. This is followed by the washing of feet as we follow Jesus' example of humble service. The commemoration of the last supper re-enacting the upper room with Jesus and his disciples, The Altar of Repose when the body of Christ is taken to an altar and recalls the disciples with Jesus in Gethsemane when he asked them to watch and pray. The stripping of the Altar in a rush recalling the coming of soldiers and the flight of the disciples.
    - Good Friday:- A quieter service with readings including dramatic Passion narrative. Veneration of the Cross and simple Eucharist.
    - Holy Saturday Easter Vigil:- A profound service where light and life is brought back into the church. A very symbolic service with the Easter candle inscribed with the symbols of Christ's wounds is lit from a new fire and all other candles lit from it. The Exultet rings out the victory of Christ over death and darkness and with a chance to renew our Baptismal promises.

All these services were well attended given the fact of still early days in returning to communal worship post pandemic and the differing ways of reflection during Lent appreciated by many.

Joy Bishop

Advent/ Christmas

A busy time again with many opportunities offered for reflection and celebration.

The WhatsApp reflections having proved popular during Lent were offered again. Daily reflections on short passages of scripture. These were enthusiastically subscribed to by quite several people.

Compline via Zoom was offered every night except for Sundays during Advent.

The Giving Tree, (a Christmas tree in each church with labels suggesting a gift of certain value) whereby people could then buy a gift or voucher to be given to women and children I Stafford Women's Aid was well received and acted upon. These gifts were much appreciated.

The 180th anniversary of St. Thomas' Church, Walton on the Hill was also celebrated during Advent, Bishop Michael came and preached at the service which was well attended.

Carols by Candlelight - A busy time for everyone and our choir did wonderfully well with services at Holy Trinity on a Sunday and Midweek at St Thomas'.

Blue Christmas a service recognising that not everyone would have a happy Christmas many having lost loved ones during the year. A service of reflection and preparation for Christmas. This was well attended and a reflective time for bereaved and regular worshippers alike.

Christmas Eve A total of five Crib services were held between the three churches with a fair number attending each of them.

A Carol service was held at All Saints Brocton which always proves popular.

Midnight Mass (Bethlehem time) was held at Holy Trinity and at 11.30pm St. Thomas'

A service was held in each of our three churches on Christmas Day.

Joy Bishop

Poetry Café

The Poetry Café is a new venture which started in September 2022. It meets monthly at All Saints which is proving to be an ideal venue.

We meet to share poetry which may be serious or light-hearted. A session may include TS Eliot and Lewis Carroll. Each month has a different theme: these have included Journeys, the Seasons and Remembrance.

Members bring their own choice of poems which often reflects their experiences. The Café gives an opportunity to share thoughts and ideas. It also provides space for informal socialising over coffee.

Meetings are held at All Saints on the second Monday of each month between 10 and 12.

Judith Rennard

Shared Lunches

On the 28th of August 2022 after the 10.45 Parish Eucharist at Holy Trinity, the congregation sat down to a shared lunch. Large circular tables (very convivial!) and chairs were set up outside the church on the grass. We were blessed with a warm sunny day and everyone helped themselves from an amazing variety of "bring and share" food. We could choose from crisps, sandwiches, sausage rolls, slices of pizza, cakes and fruit. My offering was cheese and grapes.

Apart from sharing an excellent lunch, conversation flourished and it was a wonderful opportunity for fellowship with others in the parish. More such occasions have followed on the fifth Sundays of the month since then and, although the changing seasons have meant that they have been held inside the church, they proved to be just as popular and successful. Tables and chairs were quickly arranged in the transepts with plenty of room for everyone to mingle and eat.

There's no pressure or competition felt, just bring whatever you're able, be it homemade or something from the supermarket. Hopefully they will continue in the months ahead and maybe we'll soon be able to sit out in the sunshine again!

Pat Andrews

Summer Fete

As soon as the date is published it goes into our diary, a family event not to be missed. For many years we have attended as a family and brought along our granddaughter now 17 years old. She has joined us every year, becoming excited about pony rides and the bouncy castle as a toddler, through to smashing plates and enjoying a burger with grandad last year. The event continues to offer something for every age, good traditional family fun. The success of the Summer Fete increases each year with many new families from a wider community coming along to enjoy themselves and June 2022 must have hit a record attendance. Thanks to everyone involved.

Kathy Browne

Christmas Fayre

The Christmas fayre was a very special occasion this year spread between the hall and church. With Father Christmas in his grotto, it was a wonderful afternoon for all, young and older folk, enjoying lots of stalls which had an amazing assortment of goodies. Also a great array of refreshments were available for all. The feedback has been very encouraging it seemed to be just what people needed. A very happy and friendly occasion, well done all.

Beryl Foster

Drop In

We are very encouraged by the good number of people enjoying the friendly chat over tea/coffee biscuits and cake each Tuesday morning 10-12pm. We now have a great team of helpers on the rota who are always on hand to just listen or help in any way. New members would be most welcome, so if you know anyone who is struggling, maybe lonely, let them know about the “Drop In.” It’s a lovely friendly inclusive group.

Beryl Foster

Berkswich Mothers' Union

2022 was a very successful year for Berkswich Mothers' Union and we were able to present a full and varied programme to our members. Speaker topics included a visit from the Salvation Army, a Pilgrimage to the Holy Land, a Diocesan visit to Matlosane, South Africa, and an Advent Reflection. Our "branch led" meetings, with a wide variety of topics, continue to be popular and give our members the opportunity to engage with each other and discussions are often lively and thought-provoking.

Our annual Afternoon Tea in recognition of our Founder, Mary Sumner; the Jubilee Celebration of our Patron, HM Queen Elizabeth II; a joyous fund-raising afternoon in June and October Midday Prayer followed by a soup lunch, helped to raise vital funds for our two 2022 projects – the MU Relief Fund (£700) and the supply of bedding and towels to Staffordshire Women's Aid (£636). Sadly our joyous Jubilee celebration was followed by the death of our Queen and Patron and at our September committee meeting prayers were dedicated to her memory.

Of course, every part of Mothers' Union, whatever the occasion, is always underpinned by prayer and we give thanks for the opportunity to be fully involved in our monthly sung Eucharist at St. Thomas

Our work in the parish by helping at the Crafty Cafe and organising the cake stall at the Christmas and summer fetes continues and, in turn, we give many thanks for the ongoing support we receive from Father Graham Adamson and the wider parish.

Sadly 2022 saw the death of four of our long-standing members. However, we have attracted new members and with God's Grace we will move forward into 2023 renewed and refreshed to further the work of Mothers' Union.

Christine Gilson

Staffordshire Women's Aid

It has been widely reported that the coronavirus crisis has dramatically compounded domestic violence against women and charities like Staffordshire Women's Aid have seen a rise in demand for their services. Vulnerable women and children often have to flee their place of residence without adequate means of support and in need of shelter. Our Harvest Festival this year gave us the opportunity to put our faith into action and thanks to the generosity of our parishioners we were able to donate a large quantity of non-perishable food items and toiletries for such women and children; to add to the huge amount of bedding and toiletries raised for by our branch of the Mothers' Union

Building on this support, a "giving tree" was placed in St Thomas on the Sunday we celebrated it's 180th anniversary and was stripped bare! The message was "select a tag, buy the gift and drop it off (unwrapped) at one of our churches". Again, the parish responded wonderfully and all tags were quickly taken off the trees and the appropriate gifts purchased. All of the gifts and vouchers were taken to the Refuge on Christmas Eve. What a wonderful way of sharing the love of the Christ child at Christmas.

Fr Graham

Berkswich CofE Primary School

After a very different few academic years, 2022 saw us begin to return to a more normal pattern. It was a joy to be able to return to hosting our church school St Thomas, with (rather appropriately) our school Easter services being the first school 'service' back after lockdown. In July, after two years in which our year six leavers were unable to 'see off' their time in primary school with a special service (including presentation

of Bibles given by members of the congregation) in St Thomas, we were again able to mark the close links our school pupils have with St Thomas by saying goodbye to them in the church. One of the highlights of our Christmas service season was being able to host our School Band during our Carols by Candlelight service – they put a smile on all the congregations face.

In school itself we have again been able to return to weekly all year Collective Worship in the school hall. And year five and six took part in a hands-on Stations of the Cross hosted by several members of our congregation.

Thank you to the teachers, staff and pupils for all their continuing hard work and care for each other during this time.

Fr Graham

Ministry at Dora Rose Care Home

The parish includes Dora Rose Care Home not only geographically but also spiritually and as a valued part of our community. Several former worshippers from Holy Trinity are now residents, as are friends and family members of congregants These people receive frequent visits which keeps the church connection alive. David also exercises a chaplaincy role at the home. He visits each week to talk with residents and visitors, to be available for staff and to offer pastoral care. This has included ministering to families who are soon to be bereaved as well as conducting funerals of residents who have died.

A service, including Holy Communion, is held every two weeks and this has a sizeable ecumenical congregation. Around fifteen residents plus staff and occasional family visitors attend these acts of worship.

At Christmas some of the choir came to support a well attended and very well received Carol Service. David was able to hold a Eucharist to mark the Christmas season and another one is planned for Holy Week.

Staff, families and residents appreciate the church's care and some residents have reconnected with their faith after lengthy absence from their home church.

The Revd. David Clark

Buildings and Churchyards Committee

I have taken over Chair of this committee part way through the year and would like to record our thanks to Phil Botfield for 'carrying the baton' for so many years. The committee membership is listed elsewhere in the report. This Committee has met on three occasions and continue to deal with issues using a site-by-site approach. Bob has moved from his role of congregational warden from All Saints to St Thomas' and as such has taken up issues for that church. At the time of writing All Saints does not currently have a Congregational Warden. It is my intention to grow the committee further when a candidate for All Saints is known and should more specialist knowledge be required in the future. I would like to put on record our thanks to the gardening teams at our Churches who have done a wonderful job again over the past year.

All Churches: The committee are investigating and arranging, where necessary:
Electrical Tests, Gas Test and H&S inspection for all three churches as well as utility contracts for the three churches. Probably the most important issue for the coming year will be the Quinquennial Inspections and the committee have identified suitable Architects for approval by PCC.
All Saints: There were no existing issues at All Saints but the committee are looking at external painting requirements, problems with the bell and a solution to the condensation issues in the vestry and kitchen area. There has also been a utility billing issue going back to the Covid lockdown which is being challenged.

Holy Trinity: The churchyard clean-up was well supported and the team included some non-parishioners which was very nice to see. There is an ongoing problem with neighbours to the churchyard having issues relating to the trees and part of the boundary wall. We still have a problem with the main doors which the contractor has agreed to sort out but has yet to rectify. Efforts have been made to insulate the entrance from the rest of the church and the faulty thermostat/timer has been replaced. A number of the lights both inside and out have failed and whilst the outside ones have been replaced the committee are currently looking at a solution to replace the interior lights. There are problems with the guttering that need to be addressed and a quotation has been obtained. The Lych gate has had the proximity detector for the light replaced.

St Thomas': In addition to replacement of some internal spotlights, the locks to the church have been replaced. Whilst replacing the carpet tiles in the side room, some original tiles were uncovered and special thanks go to Christine and Bob Gilson for restoring them to their original condition. They are now uncovered for all to see and enjoy. A chain has been fitted to the car park as there had been criminal activity taking place. The committee are dealing with an ongoing problem to the rainwater drainage which requires faculty permission.

Chris Bowen

Parish Treasurer's Report for 2022

This year has been a challenging year but once again we have met our common fund (was Parish Share) commitments in full. We give thanks to the generosity of donors, who give so much on a regular basis. We also appreciate the hard work of those involved in fund-raising events, including 2 successful major Parish events: the Parish Summer Fete and the Christmas Fayre, raising over £12,000, as well as being enjoyable social events. The receipt of 2 legacies also helped to balance the books in 2022, if not at least helping with the cashflow.

Our aim is again to at least match if not better these outcomes in 2023. With rising utility costs, rising administrative costs, as well as the quinquennial reports and associated repairs they detail, there will be even more calls on our available resources in 2023.

Finally, once again my sincere thanks for the generosity of all who have given their time and money throughout the year.

Andrew Morrison, Treasurer January 2023

Planned Giving and Gift Aid Officer's Report

We started 2022 with 87 people in the scheme. The number of people on the scheme decreases every year, with some moving to the Direct Giving (direct debit) scheme run by Lichfield diocese.

I have completed a table showing the last three years of Parish Planned Giving and Gift Aid contributions from you, as shown below.

Source of donation	**2020**	**2021**	**2022**
Total Planned Giving Donations Gift Aided	£38,974	£38,349	£36,482
Total Planned Giving Donations Not Gift Aided	£5,063	£5,695	£5,482
Grand Total from Planned giving Scheme	£44,017	£44,044	£41,964
One-Off White Gift Aided Donation Envelopes	£4,996	£1,295	£2,411
Gift Aided Tax reclaim on Gift Aided Donations	£10,438	£9,415	£9,237
Grand Total Income for Year	**£59,451**	**£54,754**	**£53,613**

The white envelopes have been used a little more during the year, possibly due to more services being held, with a rise in attendance.

These figures do not include monies from Direct Giving, Just Giving or other schemes run for us by the Diocese. These are sorted out by the Lichfield Diocesan Gift Aid Team who send any monies from these schemes directly to the church bank account.

The majority of the Parish income comes from some sort of Planned Giving donations and where possible Gift Aided Tax is reclaimed. This money is used to pay the Common Fund, which in turn pays the clergy wages and the upkeep for the churches; it also helps other churches who have only a small congregation and so are unable to support themselves.

If anyone wishes to join a Planned Giving Scheme, you can either contact Bob Moore, a Congregational Stewardship Recorder or myself. My phone number can be found in the church magazine.

I would like to thank Bob Moore who is the Stewardship recorder for All Saints. Thank you, for all your assistance.

Julie Morrison – Parish Gift Aid Secretary 23/1/23

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number: 1129997

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 25/10/2023.

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 201 1 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period. No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax

refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included from the accounts by
s.10(2)(a)&(C) of the Charities Act 2011.
Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.
Fixed assets reported on in the accounts comprise church equipment which is not depreciated.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

The PCC of Berkswich
Financial Statements for the Year Ended 31st December 2022

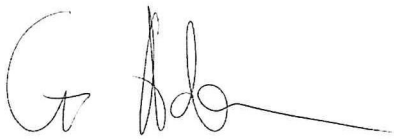
Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	79,748	4,000	835	—	84,583	85,792
Income from charitable activities	23,691	—	—	—	23,691	16,755
Other trading activities	11,433	—	—	—	11,433	7,167
Investments	3,133	—	—	—	3,133	2,073
Total income	**118,005**	**4,000**	**835**	**—**	**122,840**	**111,787**
Expenditure on:						
Raising funds	293	—	—	—	293	295
Expenditure on charitable activities	131,443	—	1,854	—	133,297	104,409
Other expenditure	599	—	—	—	599	990
Total expenditure	**132,335**	**—**	**1,854**	**—**	**134,189**	**105,695**
Net income / (expenditure) resources before transfer	**(14,329)**	**4,000**	**(1,019)**	**—**	**(11,349)**	**6,091**
Gains / losses on revaluation investments	**—**	**—**	**—**	**(9,365)**	**(9,365)**	**9,956**
Net movement in funds	**(14,329)**	**—**	**(1,019)**	**(9,365)**	**(20,714)**	**16,047**
Total funds brought forward	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,723**
Total funds carried forward	**60,976**	**9,397**	**20,493**	**70,190**	**161,056**	**181,769**
Represented by						
Unrestricted						
General fund	60,976	—	—	—	60,976	75,305
Designated						
Churchyard Designated	—	4,000	—	—	4,000	—
Parish Accounts (Des)	—	5,397	—	—	5,397	5,397
Restricted						
AS Brocton Fund	—	—	10,907	—	10,907	10,072
Accessibility Appeal	—	—	4,351	—	4,351	4,351
Churchyard Restricted Fund	—	—	1,185	—	1,185	2,358
Flower Fund	—	—	219	—	219	241
HT Baswich Fund	—	—	(67)	—	(67)	(43)
Interior Decoration	—	—	1,234	—	1,234	1,234
Parish Share Appeal	—	—	82	—	82	82
Restoration Fund	—	—	780	—	780	780
ST Walton Fund	—	—	167	—	167	723
Youth Development Fund	—	—	1,635	—	1,635	1,715
Endowment						
LDT Endowment Fund	—	—	—	70,190	70,190	79,555

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	8,607	8,607
Investments	70,190	79,555
	78,797	**88,163**
Current assets		
Debtors	7,904	7,534
Cash at bank and in hand	88,833	94,734
	96,737	**102,266**
Liabilities		
Creditors: Amounts falling due in one year	14,478	8,660
	14,478	**8,660**
Net current assets less current liabilities	**82,259**	**93,606**
Total assets less current liabilities	**161,056**	**181,769**
Total net assets less liabilities	**161,056**	**181,769**
Represented by		
Unrestricted		
General fund	60,976	75,305
Designated		
Churchyard Designated	4,000	—
Parish Accounts (Des)	5,397	5,397
Restricted		
Accessibility Appeal	4,351	4,351
Youth Development Fund	1,635	1,715
AS Brocton Fund	10,907	10,072
Churchyard Fund	1,185	2,358
Flower Fund	219	241
HT Baswich Fund	(67)	(43)
Interior Decoration	1,234	1,234
Parish Share Appeal	82	82
Restoration Fund	780	780
ST Walton Fund	167	723
Endowment		
LDT Endowment Fund	70,190	79,555
Funds of the church	**161,056**	**181,769**

Approved by the PCC on 12th October 2023 and signed on their behalf by:



Revd. Graham Adamson, Vicar of Berkswich

Analysis of Funds - 2022

		General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets							
Church Equipment -		8,607	—	—	—	8,607	8,607
	Totals	**8,607**	**—**	**—**	**—**	**8,607**	**8,607**
Fixed assets - Investments							
LDT Endowment - shares -		—	—	—	70,190	70,190	79,555
	Totals	**—**	**—**	**—**	**70,190**	**70,190**	**79,555**
Current assets - Cash at bank and in hand							
Bank current account Co-op -		1,868	2,261	(524)	—	3,604	1,491
Bank deposit account Co-op business sele -		2,105	—	2,746	—	4,851	3,066
CBF 7001D deposit account -		510	—	14,570	—	15,079	14,883
CBF 7003D deposit account -		162	—	4,006	—	4,168	4,114
CBF 7004D deposit account -		52,700	7,136	(280)	—	59,557	69,765
IDS Lichfield -		160	—	1,394	—	1,554	1,394
Petty Cash in hand -		21	—	—	—	21	21
	Totals	**57,526**	**9,397**	**21,910**	**—**	**88,833**	**94,734**
Current assets - Debtors							
Accounts Receivable -		3,580	—	4,324	—	7,904	7,534
	Totals	**3,580**	**—**	**4,324**	**—**	**7,904**	**7,534**
Liabilities - Agency accounts							
Agency collections -		—	—	5,741	—	5,741	6,130
	Totals	**—**	**—**	**5,741**	**—**	**5,741**	**6,130**
Liabilities - Creditors: Amounts falling due in one year							
Loans received -		(50)	—	—	—	(50)	—
Accounts Payable -		8,787	—	—	—	8,787	2,530
	Totals	**8,737**	**—**	**—**	**—**	**8,737**	**2,530**
	Grand total	**60,976**	**9,397**	**20,493**	**70,190**	**161,056**	**181,769**

Analysis of Funds - 2021

		General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets							
Church Equipment -		8,607	—	—	—	8,607	8,607
	Totals	**8,607**	**—**	**—**	**—**	**8,607**	**8,607**
Fixed assets - Investments							
LDT Endowment - shares -		—	—	—	79,555	79,555	69,599
	Totals	**—**	**—**	**—**	**79,555**	**79,555**	**69,599**
Current assets - Cash at bank and in hand							
Bank current account Co-op -		1,407	(1,739)	1,823	—	1,491	12,668
Bank deposit account Co-op business sele -		1,100	—	1,966	—	3,066	3,058
CBF 7001D deposit account -		313	—	14,569	—	14,883	14,875
CBF 7003D deposit account -		108	—	4,005	—	4,113	4,111
CBF 7004D deposit account -		62,909	7,136	(280)	—	69,765	69,728
IDS Lichfield -		160	—	1,233	—	1,393	1,233
Petty Cash in hand -		21	—	—	—	21	21
	Totals	**66,019**	**5,397**	**23,318**	**—**	**94,734**	**105,697**
Current assets - Debtors							
Accounts Receivable -		3,209	—	4,324	—	7,534	4,766
	Totals	**3,209**	**—**	**4,324**	**—**	**7,534**	**4,766**
Liabilities - Agency accounts							
Agency collections -		—	—	6,129	—	6,130	3,439
	Totals	**—**	**—**	**6,129**	**—**	**6,130**	**3,439**
Liabilities - Creditors: Amounts falling due in one year							
Accounts Payable -		2,530	—	—	—	2,530	19,508
	Totals	**2,530**	**—**	**—**	**—**	**2,530**	**19,508**
	Grand total	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,723**

Fund movement by type - 2022

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
ACC - Accessibility Appeal							
Restricted		4,351	—	—	—	—	4,351
	Sub-total for ACC	**4,351**	**—**	**—**	**—**	**—**	**4,351**
AS - AS Brocton Fund							
Restricted		10,072	835	—	—	—	10,907
	Sub-total for AS	**10,072**	**835**	**—**	**—**	**—**	**10,907**
CHYD - Churchyard Designated Fund							
Designated		—	4,000	—	—	—	4,000
	Sub-total for CHYD	**—**	**4,000**	**—**	**—**	**—**	**4,000**
CHYD - Churchyard Restricted Fund							
Restricted		2,358	—	1,173	—	—	1,185
	Sub-total for CHYD	**2,358**	**—**	**1,173**	**—**	**—**	**1,185**
END - LDT Endowment Fund							
Endowment		79,555	—	—	—	(9,365)	70,190
	Sub-total for END	**79,555**	**—**	**—**	**—**	**(9,365)**	**70,190**
FF - Flower Fund							
Restricted		241	—	22	—	—	219
	Sub-total for FF	**241**	**—**	**22**	**—**	**—**	**219**
HT - HT Baswich Fund							
Restricted		(43)	—	24	—	—	(67)
	Sub-total for HT	**(43)**	**—**	**24**	**—**	**—**	**(67)**
IDS - Interior Decoration							
Restricted		1,234	—	—	—	—	1,234
	Sub-total for IDS	**1,234**	**—**	**—**	**—**	**—**	**1,234**
PS - Parish Share Appeal							
Restricted		82	—	—	—	—	82
	Sub-total for PS	**82**	**—**	**—**	**—**	**—**	**82**
Parish - Parish Accounts (Des							
Designated		5,397	—	—	—	—	5,397
	Sub-total for Parish	**5,397**	**—**	**—**	**—**	**—**	**5,397**
REST - Restoration Fund							
Restricted		780	—	—	—	—	780
	Sub-total for REST	**780**	**—**	**—**	**—**	**—**	**780**
ST - ST Walton Fund							
Restricted		723	—	556	—	—	167
	Sub-total for ST	**723**	**—**	**556**	**—**	**—**	**167**
YDF - Youth Development Fu							
Restricted		1,715	—	79	—	—	1,635
	Sub-total for YDF	**1,715**	**—**	**79**	**—**	**—**	**1,635**
General - General fund							
Unrestricted		75,305	118,005	132,335	—	—	64,976
	Sub-total for General	**75,305**	**118,005**	**132,335**	**—**	**—**	**64,976**
	Grand total	**181,769**	**122,840**	**134,189**	**—**	**(9,365)**	**161,056**

Fund movement by type - 2021

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AS - AS Brocton Fund							
Restricted		9,502	570	—	—	—	10,072
	Sub-total for AS	**9,502**	**570**	**—**	**—**	**—**	**10,072**
CHYD - Churchyard Fund							
Restricted		3,281	—	924	—	—	2,357
	Sub-total for CHYD	**3,281**	**—**	**924**	**—**	**—**	**2,357**

END - LDT Endowment Fund							
Endowment		69,599	—	—	—	9,956	79,555
	Sub-total for END	**69,599**	**—**	**—**	**—**	**9,956**	**79,555**
FF - Flower Fund							
Restricted		390	—	149	—	—	241
	Sub-total for FF	**390**	**—**	**149**	**—**	**—**	**241**
HT - HT Baswich Fund							
Restricted		(42)	—	—	—	—	(42)
	Sub-total for HT	**(42)**	**—**	**—**	**—**	**—**	**(42)**
IDS - Interior Decoration							
Restricted		1,233	—	—	—	—	1,233
	Sub-total for IDS	**1,233**	**—**	**—**	**—**	**—**	**1,233**
PS - Parish Share Appeal							
Restricted		81	—	—	—	—	81
	Sub-total for PS	**81**	**—**	**—**	**—**	**—**	**81**
Parish - Parish Accounts (Des							
Designated		5,397	—	—	—	—	5,397
	Sub-total for Parish	**5,397**	**—**	**—**	**—**	**—**	**5,397**
REST - Restoration Fund							
Restricted		780	—	—	—	—	780
	Sub-total for REST	**780**	**—**	**—**	**—**	**—**	**780**
RMP - Ramp Appeal							
Restricted		4,351	—	—	—	—	4,351
	Sub-total for RMP	**4,351**	**—**	**—**	**—**	**—**	**4,351**
ST - ST Walton Fund							
Restricted		953	—	230	—	—	723
	Sub-total for ST	**953**	**—**	**230**	**—**	**—**	**723**
YDF - Youth Development Fu							
Restricted		1,834	—	120	—	—	1,714
	Sub-total for YDF	**1,834**	**—**	**120**	**—**	**—**	**1,714**
General - General fund							
Unrestricted		68,360	111,216	104,271	—	—	75,305
	Sub-total for General	**68,360**	**111,216**	**104,271**	**—**	**—**	**75,305**
	Grand total	**165,723**	**111,787**	**105,695**	**—**	**9,956**	**181,769**

Fund Description

Designated Fund

- Churchyard Designated Fund – Brian Duffy's unrestricted legacy to be spent on the churchyard.
- Parish Accounts – money designated for use in the parish as a whole rather than an individual church building.

Restricted Funds

- Churchyard - monies for the maintenance and upkeep of the churchyard.
- Flower fund - monies for the maintenance of flowers in church, weekly, Christmas and Easter.
- Parish Share Appeal – this fund was created when a special appeal was made to try and pay off the Parish Share deficit owed to the Diocese.
- Ramp/Accessibility Appeal – a project started to provide more accessibility to all of the churches.
- Restoration fund - monies are restricted for the maintenance and upkeep of musical instruments.
- Vicarage Decoration - monies for the maintenance and upkeep of the interior of the clergy houses.
- Youth Development - money's set aside for focused missional activities for the young people of our parish.
- Parish Accounts - 3 individual church funds - restricted for the maintenance and upkeep of individual churches.

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	40,329	—	—	—	40,329	35,687
Gift Aid - Envelopes	9,043	—	—	—	9,043	11,760
Other planned giving	4,757	—	—	—	4,757	3,471
Loose plate collections	4,444	—	—	—	4,444	1,233
One-off Gift Aid gifts	1,578	—	—	—	1,578	1,420
Donations appeals etc	2,483	—	835	—	3,318	13,896
Tax recoverable on Gift Aid	11,108	—	—	—	11,108	10,321
Legacies	1,000	4,000	—	—	5,000	—
Non-recurring one-off grants	2,166	—	—	—	2,166	6,982
Other funds generated	2,841	—	—	—	2,841	1,021
Total	79,748	4,000	835	—	84,583	85,792
Income from charitable activities						
Statutory Fees for weddings and funerals	3,841	—	—	—	3,841	1,016
Local Pcc fees weddings and funerals	5,143	—	—	—	5,143	3,638
Church hall income	869	—	—	—	869	1,369
Social events	13,838	—	—	—	13,838	10,732
Total	23,691	—	—	—	23,691	16,755
Other trading activities						
Church hall reimbursement	—	—	—	—	—	476
Magazine income - advertising	5,420	—	—	—	5,420	5,520
Parish magazine sales	6,013	—	—	—	6,013	1,171
Total	11,433	—	—	—	11,433	7,167
Investments						
Dividends	2,376	—	—	—	2,376	2,021
Bank and building society interest	757	—	—	—	757	52
Total	3,133	—	—	—	3,133	2,073
INCOME TOTAL	118,005	4,000	835	—	122,840	111,787
EXPENDITURE						
Raising funds						
Costs of fetes & other events	293	—	—	—	293	295
Total	293	—	—	—	293	295
Expenditure on charitable activities						
Secular charities	41	—	—	—	41	50
Ministry parish share /Common Purse	67,788	—	—	—	67,788	68,210
Parish share support	—	—	—	—	—	(5,882)
Assistant staff costs	7,133	—	—	—	7,133	4,751
Salary of parish administrator	4,161	—	—	—	4,161	8,083
Working expenses of incumbent	1,217	—	—	—	1,217	635
Clergy mileage Wed/Funeral visits	—	—	—	—	—	82
Education	31	—	—	—	31	93
Parish training and mission	174	—	—	—	174	434
Church running - insurance	4,986	—	—	—	4,986	4,819
Office running costs (Phone, copier)	5,557	—	—	—	5,557	896
Organ / piano tuning	—	—	—	—	—	310
Church maintenance	1,325	—	580	—	1,905	1,136
Cleaning	1,948	—	—	—	1,948	1,892
Upkeep of services	2,821	—	79	—	2,821	3,004
Upkeep of churchyard	216	—	1,173	—	1,389	924
Wedding and Funeral expenses	54	—	22	—	76	100

Administration	—	—	—	—	—	3,600
Church running - electric	11,731	—	—	—	11,731	2,232
Church running - gas	4,936	—	—	—	4,936	2,138
Church running - water	186	—	—	—	186	49
Magazine expenses	7,305	—	—	—	7,305	6,378
Hall- purchased on behalf of	—	—	—	—	—	476
Church major repairs - structure	9,834	—	—	—	9,834	—
Total	131,443	—	1,854	—	133,297	104,409
Other expenditure						
Church office purchases/General exp	200	—	—	—	200	66
Subscriptions (various)	399	—	—	—	399	924
Total	599	—	—	—	599	990
EXPENDITURE TOTAL	132,335	—	1,854	—	134,189	105,695
GRAND TOTAL	(14,329)	4,000	(1,019)	—	(11,349)	6,091

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

	2022	2021
Wages & Salaries	£ 4,161	£ 8,083
Average number of employees	1	1

During part of the year the PCC employed a parish administrator (part time). No payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

Trustees' Remuneration & Expenses

1 Trustee has been reimbursed £1,217 (2021: £635) for travel and phone expenses incurred during the year.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £11,232 (2021: £16,047).

Fees for the examination of the accounts

	2022 £	2021 £
Independent Examiner's fees	174	150
Other fees (eg accountancy services) paid to the Independent Examiner	70	-

Analysis of Transfer between Funds

There were no transfers in 2022 or 2021.

Fixed Assets

a. Tangible Fixed Assets

	Freehold Buildings £	Church Equipment £	Total £
Cost or Valuation			
As at 1st Jan	-	8,607	8,607
Additions in the year	-	-	-
Disposal in the year	-	-	-
Revaluation (if any)	-	-	-
Value at 31st Dec	-	8,607	8,607
Accumulated Depreciation			
As at 1st Jan	-	-	-
Charge for the year	-	-	-
Disposals	-	-	-
Value at 31st Dec	-	-	-
Net Book Value at 1st Jan 2022	-	8,607	8,607
Net Book Value at 31st Dec 2022	**-**	**8,607**	**8,607**

See Accounting Policy note on page 31.

b. Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Endowment funds	79,555	-	-	-	(9,365)	70,190
Total	**79,555**	**-**	**-**	**-**	**(9,365)**	**70,190**

Current Assets

Debtors

	2022 £	**2021 £**
Other debtors - unrestricted	3,580	3,210
Other debtors - agency	4,324	4,324
Total	**7,904**	**7,534**

Liabilities

Amounts falling due in one year

	2022 £	2021 £
Accruals	8,734	2,530
Diocesan parish share	-	-
Agency	5,741	6,130
Total	**14,478**	**8,660**

Statement of Financial Activities - 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	95,953	—	570	—	96,523	84,871
Income from charitable activities	6,022	—	—	—	6,022	9,356
Other trading activities	7,167	—	—	—	7,167	7,803
Investments	2,072	—	—	—	2,072	2,927
Other income	—	—	—	—	—	(80)
Total income	**111,216**	**—**	**570**	**—**	**111,787**	**104,878**
Expenditure on:						
Raising funds	295	—	—	—	295	—
Expenditure on charitable activities	102,985	—	1,423	—	104,409	111,389
Other expenditure	990	—	—	—	990	1,915
Total expenditure	**104,271**	**—**	**1,423**	**—**	**105,695**	**113,305**
Net income / (expenditure) resources before transfer	**6,945**	**—**	**(853)**	**—**	**6,091**	**(8,427)**
Transfers						
Gross transfers between funds - in	—	—	—	—	—	1,980
Gross transfers between funds - out	—	—	—	—	—	(1,980)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	9,956	9,956	4,478
Net movement in funds	**6,945**	**—**	**(853)**	**9,956**	**16,047**	**(3,949)**
Total funds brought forward	**68,360**	**5,397**	**22,366**	**69,599**	**165,723**	**169,672**
Total funds carried forward	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,722**

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 201 1 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period. No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax

refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Fixed assets reported on in the accounts comprise church equipment which is not depreciated.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

The PCC of Berkswich
Financial Statements for the Year Ended 31st December 2022

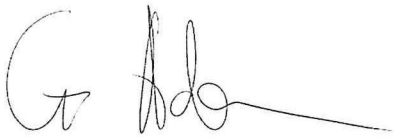
Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	79,748	4,000	835	—	84,583	85,792
Income from charitable activities	23,691	—	—	—	23,691	16,755
Other trading activities	11,433	—	—	—	11,433	7,167
Investments	3,133	—	—	—	3,133	2,073
Total income	**118,005**	**4,000**	**835**	**—**	**122,840**	**111,787**
Expenditure on:						
Raising funds	293	—	—	—	293	295
Expenditure on charitable activities	131,443	—	1,854	—	133,297	104,409
Other expenditure	599	—	—	—	599	990
Total expenditure	**132,335**	**—**	**1,854**	**—**	**134,189**	**105,695**
Net income / (expenditure) resources before transfer	**(14,329)**	**4,000**	**(1,019)**	**—**	**(11,349)**	**6,091**
Gains / losses on revaluation investments	**—**	**—**	**—**	**(9,365)**	**(9,365)**	**9,956**
Net movement in funds	**(14,329)**	**—**	**(1,019)**	**(9,365)**	**(20,714)**	**16,047**
Total funds brought forward	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,723**
Total funds carried forward	**60,976**	**9,397**	**20,493**	**70,190**	**161,056**	**181,769**
Represented by						
Unrestricted						
General fund	60,976	—	—	—	60,976	75,305
Designated						
Churchyard Designated	—	4,000	—	—	4,000	—
Parish Accounts (Des)	—	5,397	—	—	5,397	5,397
Restricted						
AS Brocton Fund	—	—	10,907	—	10,907	10,072
Accessibility Appeal	—	—	4,351	—	4,351	4,351
Churchyard Restricted Fund	—	—	1,185	—	1,185	2,358
Flower Fund	—	—	219	—	219	241
HT Baswich Fund	—	—	(67)	—	(67)	(43)
Interior Decoration	—	—	1,234	—	1,234	1,234
Parish Share Appeal	—	—	82	—	82	82
Restoration Fund	—	—	780	—	780	780
ST Walton Fund	—	—	167	—	167	723
Youth Development Fund	—	—	1,635	—	1,635	1,715
Endowment						
LDT Endowment Fund	—	—	—	70,190	70,190	79,555

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	8,607	8,607
Investments	70,190	79,555
	78,797	**88,163**
Current assets		
Debtors	7,904	7,534
Cash at bank and in hand	88,833	94,734
	96,737	**102,266**
Liabilities		
Creditors: Amounts falling due in one year	14,478	8,660
	14,478	**8,660**
Net current assets less current liabilities	**82,259**	**93,606**
Total assets less current liabilities	**161,056**	**181,769**
Total net assets less liabilities	**161,056**	**181,769**
Represented by		
Unrestricted		
General fund	60,976	75,305
Designated		
Churchyard Designated	4,000	—
Parish Accounts (Des)	5,397	5,397
Restricted		
Accessibility Appeal	4,351	4,351
Youth Development Fund	1,635	1,715
AS Brocton Fund	10,907	10,072
Churchyard Fund	1,185	2,358
Flower Fund	219	241
HT Baswich Fund	(67)	(43)
Interior Decoration	1,234	1,234
Parish Share Appeal	82	82
Restoration Fund	780	780
ST Walton Fund	167	723
Endowment		
LDT Endowment Fund	70,190	79,555
Funds of the church	**161,056**	**181,769**

Approved by the PCC on 12th October 2023 and signed on their behalf by:



Revd. Graham Adamson, Vicar of Berkswich

Analysis of Funds - 2022

		General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets							
Church Equipment -		8,607	—	—	—	8,607	8,607
	Totals	**8,607**	**—**	**—**	**—**	**8,607**	**8,607**
Fixed assets - Investments							
LDT Endowment - shares -		—	—	—	70,190	70,190	79,555
	Totals	**—**	**—**	**—**	**70,190**	**70,190**	**79,555**
Current assets - Cash at bank and in hand							
Bank current account Co-op -		1,868	2,261	(524)	—	3,604	1,491
Bank deposit account Co-op business sele -		2,105	—	2,746	—	4,851	3,066
CBF 7001D deposit account -		510	—	14,570	—	15,079	14,883
CBF 7003D deposit account -		162	—	4,006	—	4,168	4,114
CBF 7004D deposit account -		52,700	7,136	(280)	—	59,557	69,765
IDS Lichfield -		160	—	1,394	—	1,554	1,394
Petty Cash in hand -		21	—	—	—	21	21
	Totals	**57,526**	**9,397**	**21,910**	**—**	**88,833**	**94,734**
Current assets - Debtors							
Accounts Receivable -		3,580	—	4,324	—	7,904	7,534
	Totals	**3,580**	**—**	**4,324**	**—**	**7,904**	**7,534**
Liabilities - Agency accounts							
Agency collections -		—	—	5,741	—	5,741	6,130
	Totals	**—**	**—**	**5,741**	**—**	**5,741**	**6,130**
Liabilities - Creditors: Amounts falling due in one year							
Loans received -		(50)	—	—	—	(50)	—
Accounts Payable -		8,787	—	—	—	8,787	2,530
	Totals	**8,737**	**—**	**—**	**—**	**8,737**	**2,530**
	Grand total	**60,976**	**9,397**	**20,493**	**70,190**	**161,056**	**181,769**

Analysis of Funds - 2021

		General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets							
Church Equipment -		8,607	—	—	—	8,607	8,607
	Totals	**8,607**	**—**	**—**	**—**	**8,607**	**8,607**
Fixed assets - Investments							
LDT Endowment - shares -		—	—	—	79,555	79,555	69,599
	Totals	**—**	**—**	**—**	**79,555**	**79,555**	**69,599**
Current assets - Cash at bank and in hand							
Bank current account Co-op -		1,407	(1,739)	1,823	—	1,491	12,668
Bank deposit account Co-op business sele -		1,100	—	1,966	—	3,066	3,058
CBF 7001D deposit account -		313	—	14,569	—	14,883	14,875
CBF 7003D deposit account -		108	—	4,005	—	4,113	4,111
CBF 7004D deposit account -		62,909	7,136	(280)	—	69,765	69,728
IDS Lichfield -		160	—	1,233	—	1,393	1,233
Petty Cash in hand -		21	—	—	—	21	21
	Totals	**66,019**	**5,397**	**23,318**	**—**	**94,734**	**105,697**
Current assets - Debtors							
Accounts Receivable -		3,209	—	4,324	—	7,534	4,766
	Totals	**3,209**	**—**	**4,324**	**—**	**7,534**	**4,766**
Liabilities - Agency accounts							
Agency collections -		—	—	6,129	—	6,130	3,439
	Totals	**—**	**—**	**6,129**	**—**	**6,130**	**3,439**
Liabilities - Creditors: Amounts falling due in one year							
Accounts Payable -		2,530	—	—	—	2,530	19,508
	Totals	**2,530**	**—**	**—**	**—**	**2,530**	**19,508**
	Grand total	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,723**

Fund movement by type - 2022

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
ACC - Accessibility Appeal							
Restricted		4,351	—	—	—	—	4,351
	Sub-total for ACC	**4,351**	**—**	**—**	**—**	**—**	**4,351**
AS - AS Brocton Fund							
Restricted		10,072	835	—	—	—	10,907
	Sub-total for AS	**10,072**	**835**	**—**	**—**	**—**	**10,907**
CHYD - Churchyard Designated Fund							
Designated		—	4,000	—	—	—	4,000
	Sub-total for CHYD	**—**	**4,000**	**—**	**—**	**—**	**4,000**
CHYD - Churchyard Restricted Fund							
Restricted		2,358	—	1,173	—	—	1,185
	Sub-total for CHYD	**2,358**	**—**	**1,173**	**—**	**—**	**1,185**
END - LDT Endowment Fund							
Endowment		79,555	—	—	—	(9,365)	70,190
	Sub-total for END	**79,555**	**—**	**—**	**—**	**(9,365)**	**70,190**
FF - Flower Fund							
Restricted		241	—	22	—	—	219
	Sub-total for FF	**241**	**—**	**22**	**—**	**—**	**219**
HT - HT Baswich Fund							
Restricted		(43)	—	24	—	—	(67)
	Sub-total for HT	**(43)**	**—**	**24**	**—**	**—**	**(67)**
IDS - Interior Decoration							
Restricted		1,234	—	—	—	—	1,234
	Sub-total for IDS	**1,234**	**—**	**—**	**—**	**—**	**1,234**
PS - Parish Share Appeal							
Restricted		82	—	—	—	—	82
	Sub-total for PS	**82**	**—**	**—**	**—**	**—**	**82**
Parish - Parish Accounts (Des							
Designated		5,397	—	—	—	—	5,397
	Sub-total for Parish	**5,397**	**—**	**—**	**—**	**—**	**5,397**
REST - Restoration Fund							
Restricted		780	—	—	—	—	780
	Sub-total for REST	**780**	**—**	**—**	**—**	**—**	**780**
ST - ST Walton Fund							
Restricted		723	—	556	—	—	167
	Sub-total for ST	**723**	**—**	**556**	**—**	**—**	**167**
YDF - Youth Development Fu							
Restricted		1,715	—	79	—	—	1,635
	Sub-total for YDF	**1,715**	**—**	**79**	**—**	**—**	**1,635**
General - General fund							
Unrestricted		75,305	118,005	132,335	—	—	64,976
	Sub-total for General	**75,305**	**118,005**	**132,335**	**—**	**—**	**64,976**
	Grand total	**181,769**	**122,840**	**134,189**	**—**	**(9,365)**	**161,056**

Fund movement by type - 2021

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AS - AS Brocton Fund							
Restricted		9,502	570	—	—	—	10,072
	Sub-total for AS	**9,502**	**570**	**—**	**—**	**—**	**10,072**
CHYD - Churchyard Fund							
Restricted		3,281	—	924	—	—	2,357
	Sub-total for CHYD	**3,281**	**—**	**924**	**—**	**—**	**2,357**

END - LDT Endowment Fund							
Endowment		69,599	—	—	—	9,956	79,555
	Sub-total for END	**69,599**	—	—	—	**9,956**	**79,555**
FF - Flower Fund							
Restricted		390	—	149	—	—	241
	Sub-total for FF	**390**	—	**149**	—	—	**241**
HT - HT Baswich Fund							
Restricted		(42)	—	—	—	—	(42)
	Sub-total for HT	**(42)**	—	—	—	—	**(42)**
IDS - Interior Decoration							
Restricted		1,233	—	—	—	—	1,233
	Sub-total for IDS	**1,233**	—	—	—	—	**1,233**
PS - Parish Share Appeal							
Restricted		81	—	—	—	—	81
	Sub-total for PS	**81**	—	—	—	—	**81**
Parish - Parish Accounts (Des							
Designated		5,397	—	—	—	—	5,397
	Sub-total for Parish	**5,397**	—	—	—	—	**5,397**
REST - Restoration Fund							
Restricted		780	—	—	—	—	780
	Sub-total for REST	**780**	—	—	—	—	**780**
RMP - Ramp Appeal							
Restricted		4,351	—	—	—	—	4,351
	Sub-total for RMP	**4,351**	—	—	—	—	**4,351**
ST - ST Walton Fund							
Restricted		953	—	230	—	—	723
	Sub-total for ST	**953**	—	**230**	—	—	**723**
YDF - Youth Development Fu							
Restricted		1,834	—	120	—	—	1,714
	Sub-total for YDF	**1,834**	—	**120**	—	—	**1,714**
General - General fund							
Unrestricted		68,360	111,216	104,271	—	—	75,305
	Sub-total for General	**68,360**	**111,216**	**104,271**	—	—	**75,305**
	Grand total	**165,723**	**111,787**	**105,695**	—	**9,956**	**181,769**

Fund Description

Designated Fund

- Churchyard Designated Fund – Brian Duffy's unrestricted legacy to be spent on the churchyard.
- Parish Accounts – money designated for use in the parish as a whole rather than an individual church building.

Restricted Funds

- Churchyard - monies for the maintenance and upkeep of the churchyard.
- Flower fund - monies for the maintenance of flowers in church, weekly, Christmas and Easter.
- Parish Share Appeal – this fund was created when a special appeal was made to try and pay off the Parish Share deficit owed to the Diocese.
- Ramp/Accessibility Appeal – a project started to provide more accessibility to all of the churches.
- Restoration fund - monies are restricted for the maintenance and upkeep of musical instruments.
- Vicarage Decoration - monies for the maintenance and upkeep of the interior of the clergy houses.
- Youth Development - money's set aside for focused missional activities for the young people of our parish.
- Parish Accounts - 3 individual church funds - restricted for the maintenance and upkeep of individual churches.

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	40,329	—	—	—	40,329	35,687
Gift Aid - Envelopes	9,043	—	—	—	9,043	11,760
Other planned giving	4,757	—	—	—	4,757	3,471
Loose plate collections	4,444	—	—	—	4,444	1,233
One-off Gift Aid gifts	1,578	—	—	—	1,578	1,420
Donations appeals etc	2,483	—	835	—	3,318	13,896
Tax recoverable on Gift Aid	11,108	—	—	—	11,108	10,321
Legacies	1,000	4,000	—	—	5,000	—
Non-recurring one-off grants	2,166	—	—	—	2,166	6,982
Other funds generated	2,841	—	—	—	2,841	1,021
Total	79,748	4,000	835	—	84,583	85,792
Income from charitable activities						
Statutory Fees for weddings and funerals	3,841	—	—	—	3,841	1,016
Local Pcc fees weddings and funerals	5,143	—	—	—	5,143	3,638
Church hall income	869	—	—	—	869	1,369
Social events	13,838	—	—	—	13,838	10,732
Total	23,691	—	—	—	23,691	16,755
Other trading activities						
Church hall reimbursement	—	—	—	—	—	476
Magazine income - advertising	5,420	—	—	—	5,420	5,520
Parish magazine sales	6,013	—	—	—	6,013	1,171
Total	11,433	—	—	—	11,433	7,167
Investments						
Dividends	2,376	—	—	—	2,376	2,021
Bank and building society interest	757	—	—	—	757	52
Total	3,133	—	—	—	3,133	2,073
INCOME TOTAL	118,005	4,000	835	—	122,840	111,787
EXPENDITURE						
Raising funds						
Costs of fetes & other events	293	—	—	—	293	295
Total	293	—	—	—	293	295
Expenditure on charitable activities						
Secular charities	41	—	—	—	41	50
Ministry parish share /Common Purse	67,788	—	—	—	67,788	68,210
Parish share support	—	—	—	—	—	(5,882)
Assistant staff costs	7,133	—	—	—	7,133	4,751
Salary of parish administrator	4,161	—	—	—	4,161	8,083
Working expenses of incumbent	1,217	—	—	—	1,217	635
Clergy mileage Wed/Funeral visits	—	—	—	—	—	82
Education	31	—	—	—	31	93
Parish training and mission	174	—	—	—	174	434
Church running - insurance	4,986	—	—	—	4,986	4,819
Office running costs (Phone, copier)	5,557	—	—	—	5,557	896
Organ / piano tuning	—	—	—	—	—	310
Church maintenance	1,325	—	580	—	1,905	1,136
Cleaning	1,948	—	—	—	1,948	1,892
Upkeep of services	2,821	—	79	—	2,821	3,004
Upkeep of churchyard	216	—	1,173	—	1,389	924
Wedding and Funeral expenses	54	—	22	—	76	100

Administration	—	—	—	—	—	3,600
Church running - electric	11,731	—	—	—	11,731	2,232
Church running - gas	4,936	—	—	—	4,936	2,138
Church running - water	186	—	—	—	186	49
Magazine expenses	7,305	—	—	—	7,305	6,378
Hall- purchased on behalf of	—	—	—	—	—	476
Church major repairs - structure	9,834	—	—	—	9,834	—
Total	131,443	—	1,854	—	133,297	104,409
Other expenditure						
Church office purchases/General exp	200	—	—	—	200	66
Subscriptions (various)	399	—	—	—	399	924
Total	599	—	—	—	599	990
EXPENDITURE TOTAL	132,335	—	1,854	—	134,189	105,695
GRAND TOTAL	(14,329)	4,000	(1,019)	—	(11,349)	6,091

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

	2022	2021
Wages & Salaries	£ 4,161	£ 8,083
Average number of employees	1	1

During part of the year the PCC employed a parish administrator (part time). No payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

Trustees' Remuneration & Expenses

1 Trustee has been reimbursed £1,217 (2021: £635) for travel and phone expenses incurred during the year.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £11,232 (2021: £16,047).

Fees for the examination of the accounts

	2022 £	2021 £
Independent Examiner's fees	174	150
Other fees (eg accountancy services) paid to the Independent Examiner	70	-

Analysis of Transfer between Funds

There were no transfers in 2022 or 2021.

Fixed Assets

a. Tangible Fixed Assets

	Freehold Buildings £	Church Equipment £	Total £
Cost or Valuation			
As at 1st Jan	-	8,607	8,607
Additions in the year	-	-	-
Disposal in the year	-	-	-
Revaluation (if any)	-	-	-
Value at 31st Dec	-	8,607	8,607
Accumulated Depreciation			
As at 1st Jan	-	-	-
Charge for the year	-	-	-
Disposals	-	-	-
Value at 31st Dec	-	-	-
Net Book Value at 1st Jan 2022	-	8,607	8,607
Net Book Value at 31st Dec 2022	**-**	**8,607**	**8,607**

See Accounting Policy note on page 31.

b. Fixed Asset Investments

	At 1st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31st Dec £
Endowment funds	79,555	-	-	-	(9,365)	70,190
Total	**79,555**	**-**	**-**	**-**	**(9,365)**	**70,190**

Current Assets

Debtors

	2022 £	**2021 £**
Other debtors - unrestricted	3,580	3,210
Other debtors - agency	4,324	4,324
Total	**7,904**	**7,534**

Liabilities

Amounts falling due in one year

	2022 £	2021 £
Accruals	8,734	2,530
Diocesan parish share	-	-
Agency	5,741	6,130
Total	**14,478**	**8,660**

Statement of Financial Activities - 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	95,953	—	570	—	96,523	84,871
Income from charitable activities	6,022	—	—	—	6,022	9,356
Other trading activities	7,167	—	—	—	7,167	7,803
Investments	2,072	—	—	—	2,072	2,927
Other income	—	—	—	—	—	(80)
Total income	**111,216**	—	**570**	—	**111,787**	**104,878**
Expenditure on:						
Raising funds	295	—	—	—	295	—
Expenditure on charitable activities	102,985	—	1,423	—	104,409	111,389
Other expenditure	990	—	—	—	990	1,915
Total expenditure	**104,271**	—	**1,423**	—	**105,695**	**113,305**
Net income / (expenditure) resources before transfer	**6,945**	—	**(853)**	—	**6,091**	**(8,427)**
Transfers						
Gross transfers between funds - in	—	—	—	—	—	1,980
Gross transfers between funds - out	—	—	—	—	—	(1,980)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	9,956	9,956	4,478
Net movement in funds	**6,945**	—	**(853)**	**9,956**	**16,047**	**(3,949)**
Total funds brought forward	**68,360**	**5,397**	**22,366**	**69,599**	**165,723**	**169,672**
Total funds carried forward	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,722**

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number: 1129997

I report on the accounts for the year ended 31st December 2022 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Date: 25/10/2023.

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

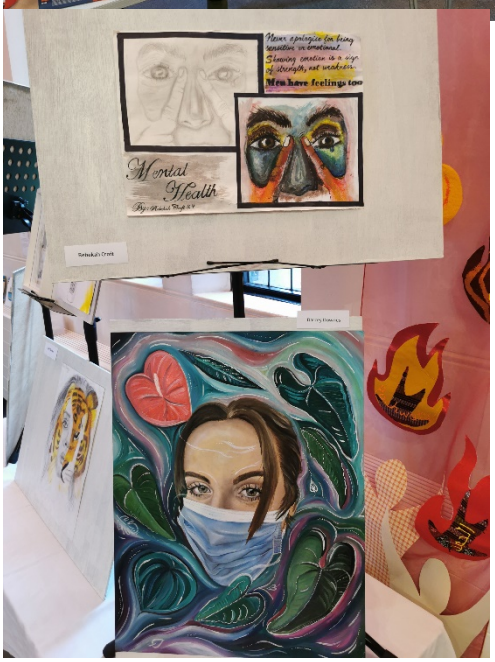
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BERKSWICH

England & Wales - Charity number 1129997

Accounts

PARISH OF BERKSWICH

GOD'S LOVE IN COMMUNITY



Annual Report for the year ending 31st December 2021

Shades
TWININGS

HYMNS
432
695

The Vicar's Reflections

Dear all,

"The spirit of the Lord God is upon me, because the Lord has anointed me; he has sent me to bring good news to the oppressed, to bind up the broken-hearted, to proclaim liberty to the captives, and release to the prisoners; to proclaim the year of the Lord's favour and the day of vengeance of our God; to comfort all who mourn"

Isaiah 61:1-2

Welcome to our 2021 Annual Report.

My mind has been on the book of Isaiah a lot recently. The passage above was written when God's people had returned from exile in Babylon. They returned to a place which was different to what they remembered and expected – to a smaller community, to a community and place which had been shaped and changed by their experiences in exile. Isaiah responds by reminding the people of an earlier time of exile – the wandering in the desert – and by proclaiming a 'year of the Lord's favour'.

According to the commandments in Leviticus, every 50th year was a Jubilee year. Everything was to stop. No work on the fields was to be allowed instead God would provide a bumper crop the year before so everyone could eat; debts were to be cancelled; anyone forced to sell their family land in order to survive was to be given it back; resident aliens and indentured workers were to be freed. Isaiah reminded the exiles of the promise of that Jubilee year – the promise God made of peace and justice – the promise that God will always be with us.

In 2021, the Church of England too has returned from something of an exile. It returned to a smaller church, to a changed church, and is having to ask itself serious questions about how and what the Church will look like in the future. In Lichfield Diocese, the Church has embarked upon an exercise called Shaping for Mission, a process intended to make within each parish and deanery in the diocese a sustainable life of discipleship, vocation and evangelism while facing a significant reduction in financial income.

We have to be realistic and acknowledge that Shaping for Mission will affect us here in Berkswich. It will result in some difficult decisions having to be made across the diocese, and we will not be shielded from that – and rightly so. But take heart, remember that promise of God - that promise of Jubilee, of a year of God's Favour.

We are already seeing signs of the hope and promise of God's favour.

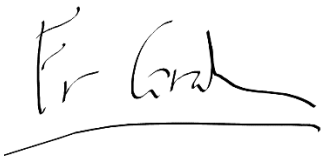
- We have grasped the opportunities we could find to proclaim good news with our worship – both reaching people in our buildings and online. We thank God for the success of the new 12noon BCP Said Eucharist in All Saints, and our new Thursday morning Sung Eucharist in

St Thomas, which regularly sees a congregation of 20 or more people – a noticeable increase from the previous 8am Sunday Said Eucharist.

- We have celebrated the artistic creativity of our parish community with our Lockdown Arts Exhibition
- We have found opportunities to bind up the broken-hearted through reaching out to the lonely with our Drop-In and through some incredible work supporting Staffordshire Women's Aid and other charities
- We have rejoiced at seeing our Mother's Union do so much to seek their vision of a World where God's love is shown through loving, respectful, and flourishing relationships
- We sought to give some comfort to the mourning by providing a space for people to reflect on their lockdown experiences with our anniversary flag project
- We took delight in the opportunity our 2021 Summer Fete (albeit with coronavirus mitigations) gave to provide some much needed laughter and enjoyment to our parish
- We have provided a love-filled safe space of creativity, laughter and friendship for a large number of people new to our church family thanks to our Crafty Café
- And much, much, more

There is so much we can give thanks to God for this year, so much we can celebrate this year, even amidst the pain we have continued to face. Thank you to you all for your hard work, and praise God for the Holy Spirit guiding us in this way.

As we look into 2022, we know that things will still be different, and will also involve hard work. But we have confidence in that hope of the year of God's favour, hope that remains even in these troubling times. Let us move forward with anticipation and an eagerness to be transformed.



Fr Graham

Objectives and Activities

The Parochial Church Council of Berkswich (the PCC) has the responsibility of co-operating with the incumbent, the Reverend Graham Adamson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelical, social and ecumenical. The PCC is also spiritually responsible for the maintenance of the church.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Berkswich. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer,

scripture, music and sacrament. Also, through non sacramental activities of hospitality and fellowship we aim to reach non church members of the community.

Administrative information.

The Parish of Berkswich is a Registered Charity number 1129997 and has three churches: Holy Trinity (the Parish Church) is situated in Baswich; St Thomas' is situated in Walton-on-the-Hill, and All Saints is situated in Brocton. The parish is part of the Diocese of Lichfield within the Church of England. The correspondence address is: Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Website: www.berkswich.org.uk

Vicar: The Revd Graham Adamson SCP

Curate: The Revd David Clark

Assistant Priest: The Revd Joy Bishop

Assistant Priest: The Revd John Sterling

Parish Office Administrator (furloughed and on long-term sick leave during 2021): Pauline Aston

PCC Treasurer: Andrew Morrison

PCC Secretary: Sue Hatton

Church Wardens: Judith Rennard, Chris Bowen

Congregational Wardens:

(Holy Trinity) Beryl Foster

(St Thomas') Colin Jones

(All Saints) Bob Gilson

Deanery Synod Representatives: Dorothy Sterling (ex-officio), Mary Sapsford, and Julie Morrison

Elected PCC members and year appointed: Henry Birtley (Co-opted), Beryl Foster (2017), Margaret Johnson (2016), Dorothy Sterling (ex-officio), Mary Moss (2017), Julie Morrison (ex-officio), Phil Botfield (2018), Keith Bradley (2017), Mark Dudek (2021), Maddy Dudek (2021), Julie Grymel (2021), Sarah Dredge (2021), Sue Hatton (2021), Mary Sapsford (ex-officio), Andrew Morrison (ex officio)

Ex officio members of PCC are: Clergy, Parish Churchwardens, Deanery Synod representatives. The post of Congregational Warden does not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC Secretary, Treasurer or Congregational Wardens must stand for election in their own right.

After serving on the PCC for six years it is currently the parish policy for people to take a year off before standing again.

During 2021, PCC discussed the need to implement a new committee structure. We hope to gradually roll this out during 2022.

Chair of Buildings and Churchyards Committee: Phil Botfield

Chair of the Social Committee: Bob Moore

Chair of the Mission and Outreach Committee: Mary Moss

Chair of the Finance Committee: Andrew Morrison

Safeguarding Co-ordinator: Mary Moss & Revd. Graham Adamson SCP

Planned Giving Officer: Julie Morrison

Parish Bankers; Cooperative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

Independent Examiner: Jonathan Hill, Diocese of Lichfield

Architects: Wood, Goldstraw & Yorath LLP

Day to day management control of the churches is exercised by the Incumbent Revd. Graham Adamson, and the Churchwardens, Judith Rennard and Chris Bowen, contactable through the Vicarage, 97 Baswich Lane, Stafford, ST17 0BY, Telephone 01785 251057.

- **Structure, Management and Governance**

The Parochial Church Council (PCC) is a body corporate established by the Church of England.

The Ecclesiastical Parish of Berkswich operates under the Parochial Church Council (Powers) Measure 1956 .

The PCC is registered with the Charity Commission, number 1129997.

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. PCC meetings are all public meetings and all members of the congregation are invited to attend. In 2021 due to the coronavirus pandemic, PCC meetings were held online via zoom. Members are welcomed to attend at all PCC meetings, but do not have a vote. It is the policy of this church to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs.

Issues raised for action at PCC meetings included:

Continued responses to changes in the Coronavirus regulations, and the impact that social distancing and mask wearing would have on our worship.

Plans to reopen our smaller churches after relaxation to social distancing guidelines. These plans included three cleaning days – one in each building – where all three came together to clean and prepare each others building to reopen, a conscious act of service to one another.

Provision to provide space for the congregation to have a voice in the Parish feedback to the 'Shaping for Mission' process in the form of meetings in the vicarage garden – feedback which will also be used within the parish as the PCC seeks out its future mission.

Proposals to restructure PCC to provide further opportunities for closer working between sub-committees and groups.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Safeguarding is a standing item on all PCC Agendas and is considered at every meeting). All PCC members (and members of the congregation) have been encouraged to complete the on-line safeguarding courses, Basic and Foundation (previously C0 and C1).

Reporting Serious Incidents

A Serious Incident is an adverse event, whether actual or alleged, which results in or risks significant harm to the charity's beneficiaries, employees, office holders, volunteers or to others who come into contact with the charity through its work, loss of the charity's money or assets, damage to the charity's property or harm to the charity's work or reputation.

The trustees are not aware of any Serious Incidents in the last year. Incident Reporting is a standing item on all PCC Agendas and considered at every meeting.

Fundraising

The PCC takes its fundraising responsibilities seriously and is very grateful to all donors – whether regular or occasional – for their support of the church and church events. PCC supporters are never taken for granted. The PCC take full responsibility for fundraising and do not use commercial organisations or professional fundraisers. All money raised is either by donations, fundraising events, special appeals or legacies for which the PCC are most grateful.

Volunteers

The members of the PCC would like to thank all the volunteers who work so hard to make our Church a lively and vibrant community. Our especial thanks go to our outgoing church wardens, Christine Gilson and Patrick Park, and to the Church Wardens appointed during our 2020 APCM, Chris Bowen and Judith Rennard, who have worked so tirelessly on our behalf and also Andrew Morrison, for his diligent care of our accounts during this difficult time.

The Coronavirus Pandemic

2021 was another particularly challenging year with the continuing disruption caused by the coronavirus pandemic and the consequent national lockdowns, restrictions on routine services, weddings and funerals as well as fundraising and other community events planned during the year. The PCC have tried to remain positive throughout to support the community as well as the fabric of our wonderful church buildings. Income has dropped considerably and particularly from the reduction in social activities and the need for our magazine to move to an online format for the year. However, we have seen an increase in other forms of giving such as standing orders, JustGiving and one-off donations. The Diocese offered to waive the Parish Share for 1 month which has been most welcome.

The clergy have worked extremely hard producing worship which can be reached both physically and virtually. Much of the online worship has reached a broader audience than the routine congregation. It is hoped that this regular virtual contact has and will continue to provide support to those most vulnerable.

PCC Sub-Committees:

Plans for a restructure of the PCC subcommittee were presented to PCC in Autumn. This process is still ongoing.

Standing Committee

Fr. Graham Adamson (Vicar), Judith Rennard (Parish Warden), Chris Bowen (Parish Warden), Margaret Johnson (PCC Vice-Chair from November), Andrew Morrison (Finance Officer), Sue Hatton (Secretary from November),

Buildings and Churchyards Committee

Phil Botfield, Chris Bowen, Judith Rennard, Colin Jones, Beryl Foster, Bob Gilson, Andrew Morrison, Pauline Aston (Parish Administrator)

Parish Finance Committee

Fr. Graham Adamson, Andrew Morrison, Julie Morrison, Chris Bowen, Judith Rennard, Keith Bradley, Pauline Aston, Parish Office Administrator

Mission and Outreach Committee

Mary Moss, Dorothy Sterling, Revd. John Sterling, Madeleine Botfield, Christine Gilson, Margaret Johnson, Dawn Blackshaw, Warren Low, Henry Birtley.

Employment Committee

Fr Graham Adamson, Andrew Morrison, Phil Botfield

Fundraising and Social Committee

Bob Moore, Beryl Foster, Julie Morrison, Jean Alden, Madeleine Botfield, Sheila Daniel, Monica Mudway, Bob Mudway, Chris Bowen, Alison Philp, Sue Hatton

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

• Related Parties

• Donations from Related Parties

Donations from related parties during the year totalled £16,451. All these donations were received without conditions.

• Remuneration paid to Trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the PCC

• Expenses paid to Trustees

1 trustee was reimbursed £2,289 for travel and subsistence during the year.

• Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £26,067 (2020 £27,651). It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £66,698 (2020 £56,313) which is substantially higher than this target.

• Risk Management

The Church Wardens with the Parish Health and Safety Officer carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

• Church Attendance 2021

The average **Sunday** service attendances are as follows:
Holy Trinity: 12 (Jan-Sept); 35 (from Sept)
St Thomas': 0
All Saints: 21 (from Sept)

The average **weekday** service attendances are as follows:

Holy Trinity: 0

St Thomas': 20 (from Advent)

All Saints: 9 (from Advent)

Parish Electoral Roll: there are currently **163** people on the Electoral Roll (APCM 2020 =159)

- **Occasional Offices**

  Funerals: 71

  Baptisms: 9

  Weddings: 2

  Burial of Ashes: 1

Fresh Expressions average **monthly** attendance

Holy Trinity (Trinity Ark suspended due to pandemic)	0
St Thomas'	0
All Saints	0

Statement of Public Benefit

The Parish of Berkswich demonstrates public benefit with the following activities

- Regular physical and virtual public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc) and social action.

- Encouraging local community and commercial activities, through advertising local services and facilities via the Three Decker, our Parish Magazine.

Objectives and Activities

- The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical.
- In the Parish of Berkswich we continue to develop within the Diocesan aim to Follow Christ in the Footsteps of Chad.
- Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

Achievements and Performance

1. **Development of opportunities for prayer, reflection and faith sharing**
    a. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
    b. The number of Special Christmas services in each church were doubled to welcome as many families to joyful celebration as we could while keeping people safe.
    c. Our All Souls service offered opportunity for the recently bereaved to have a space where they can have peace to reflect.
    d. The drop-in has relaunched and once more provides much valued and appreciated opportunities for support and fellowship.
    e. A space via the Lychgate is being developed as an area to use art to help our community reflect and react to events. This year, the space was provided to reflect on the first anniversary of the Lockdown.
    f. In August, Berkswich Unlocked was launched – an art exhibition of 'lockdown' artwork created by members of our community, offering space for the community to express and process what we have all been through while raising funds for the parish and *MIND*, the mental health charity.

Planning and development of fundraising activities

Our usual pattern of social activities had to be paused due to the pandemic. However, we were able to meet online for fun coffee mornings with a fundraising "spin". We also held a drop-by plant sale in the Vicarage front garden, and managed to arrange a belated Summer Fete in September.

2. **Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.**
Discipleship courses and discussions were held online which gave opportunities to learn and worship together in formal and informal settings, and to meet people. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

3. **Ecumenical links**

The parish remains a part of the LoveStafford ecumenical group and is a part of the local ecumenical Christmas and Easter Card scheme – this year primarily distributed via the schools and local area shops.

Approved by the PCC on 23rd March 2022 and signed on their behalf by

Revd. Graham Adamson SCP, Vicar of Berkswich

Stafford Deanery Synod 2021

We have three representatives on Deanery Synod – Mary Sapsford and Julie Morrison who are both elected members, and Dorothy Sterling, who is also a member of the Standing Committee.

Deanery Synod continued to be disrupted due to the pandemic. When we did meet – both online and in person – there was only one item on the agenda. Shaping for Mission, the Diocesan plan for church post-pandemic.

Deanery were informed of the programme for the Shaping for Mission process, and the parishes encouraged to engage (as a parish we did in the summer or 2021, and our findings fed back to the Deanery working group).

Synod was also consulted on the 'proposal' submitted to Bishop Matthew and Archdeacon Megan. It will be informed once decisions have been made.

Home Communions

Due to lockdown rules, Home Communions were paused unless in case of emergency. We are looking forward to recommissioning our Home Communion team in 2022.

Parish Choir Report

Without the pandemic Berkswich Parish Choir would, more than likely, not have learnt new skills, understood recording, and learnt challenging anthems. The choir became a virtual choir because there was no singing allowed in church. With the use of the already established zoom for services the choir were able to meet weekly for an online practice. The choirmaster and organist, Roy Wightman, on his keyboard took the muted choir through their parts; the choir sang along at home. This continued until recording started.

None of the choir had done anything like this before, needing to be equipped with headphones, a special recording app downloaded on a tablet or iPad, another device to listen to the music. Kerry Milan kindly recorded a backing track for each of the parts so that they could be practised. When ready for recording the choir relied on the skills of Father Graham to create backing tracks for all parts to come in at the correct time. These were then distributed to choir members to either record from Roy's accompaniment on the organ or Kerry's backing tracks if the anthem, setting, or hymn was being played unaccompanied. It was then left to Father Graham, his son Euan and Chris Bowen with their knowledge of the necessary software to balance the individual recordings against each other to achieve a finished level of performance ready to broadcast at services.

The hard work and many hours of time spent to achieve the recordings must be appreciated by all those who have listened to the carols, hymns, Gloria and settings, anthems, and the Nunc Dimittis. The virtual choir accompanied the celebration of Easter and fortunately singing was allowed in church by Advent, so Advent carols were sung at All Saints and at Christmas two nine lessons and carols services were sung live at Holy Trinity and St. Thomas to finish 2021 on a more positive note.

Mary Moss

Online Worship

By January 2021 we had all become, more or less, used to sharing and joining services which were available via zoom and Facebook. Of course, such worship does not fully replicate the sense of joining together in a physical church, but we have all been grateful for the presence of on-line church.

There has been a live-streamed Eucharist each Sunday which has been a hybrid service with increasing numbers of people in the building while others continue to join, lead intercessions, preach or read via zoom.

In addition, there have been services which have only been on-line. These include Evening Prayer each Sunday and Compline each Wednesday.

Compline, or Night Prayer, is an example of a service which is well-suited to zoom. It rarely lasts more than fifteen minutes so it would be unlikely to attract a congregation to one of our buildings, especially on a cold, wet November evening. But because it is easy to access on-line there has been a regular small congregation each week. We have been able to use Compline on our journey towards Christmas; during the season of Advent, when the liturgy was held each evening.

Similarly, during Lent we shared in a weekly on-line devotion using the Holy Rosary. This allowed us to introduce a form of spiritual development which gathered a consistent congregation each week.

In Holy Week we streamed some alternative types of worship rather than try and replicate the usual Triduum liturgy in the face of Covid restrictions.

One of the effects of the pandemic has been to drag the Church, local and national, into the technological age, and in record time too. This has enabled us to connect with people in the parish, and beyond, who, for various reasons were reluctant to cross the threshold of one of our buildings. One of the other noticeable, and joyful, factors about our online worship throughout the pandemic has been the way we have united across the parish in communion without regard to the building

where we might habitually worship. This is something we would need to replicate in our physical spaces too.

Whether you think the use of such technology in the context of worship is a positive step or not, I am sure that there is no way of putting the genie back in the bottle and we shall continue to develop how we join together to offer prayer and praise to God. I am equally sure that technology is not a substitute for gathering around the Lord's table to share in, and be nourished by, the Blessed Sacrament each week so do consider joining us physically as well as on-line.

The Revd. David Clark

Intercessors, readers and servers

A very big thanks to all who have read, served or lead intercessions in the Parish during 2021 – all those who helped online and in person, live and pre-recorded.

One of the opportunities we had when we were restricted in how we could meet was the possibility of hearing new voices, shared amongst all of our worshiping community. We hope to be able to continue this in the years ahead. It is abundantly clear that for the church to survive into the future it is going to have to work closer together, and we should be seeking to model that in our worship here in Berkswich – sharing and supporting each other, but also hearing from and worshipping with each other. We look forward to exploring how best to continue that into the future.

Our Parish Magazine - Three Decker Report 2021

Three Decker Team: Carol Dredge: Treasurer; Kevin Sneddon: Distribution; Christine Hammond; Kevin Kelly; Margaret Johnson: Editor & Co-ordinator.

The start of 2021 saw us continuing to publish the Three Decker in digital format which started in May 2020 following the first Covid lockdown. This was available on the parish website and also on Fr. Graham's weekly mail chimp. However, the team were acutely aware that many of our regular subscribers were unable to access this. We continued to navigate our way through lockdowns before making the decision to go back into print for the August magazine.

Before this could happen all distributors were contacted by telephone to ask whether they were still able to deliver copies on their round. Unfortunately, due to various reasons, several people were unable to commit to this again. This left us with the task of appealing for volunteers to take on these rounds. However, our prayers were answered when volunteers came forward to take on what were, in some cases, quite large rounds.

Unable to collect any subscriptions for a large part of the year magazine funds took a serious hit as we were still paying a fee to Benhill Press for the digital edition. We did receive some online donations during this time for which we were extremely grateful. Our advertising year starts in April and we were relieved that so many advertisers were willing to stay with us, even though we were not in print, so advertising fees were the only source of income. However, several were lost and, as

a result, we made the decision to reduce the number of pages by 4 which worked to our advantage as it reduced the fee we were paying to Benhill Press.

Whilst the team were unable to meet in person for several months during 2021 we were able to keep in regular contact by email and telephone. I would like to thank all the team for their support and encouragement during this time. Carol Dredge as treasurer and Kevin Sneddon in charge of distribution worked very hard in preparation for getting back into print and subsequently in dealing with changes to many of the rounds.

Sadly, on April 29th we lost a much- valued member of our team when Janet Kemp died suddenly. Janet had, for many years, been responsible for the advertising but had continued to stay on the team after relinquishing this responsibility. We continue to miss her wise words and support and encouragement when difficult decisions have to be made.

Finally, our grateful thanks to all distributors without whom there would be no Three Decker. We pray that it will continue to be an important source of the parish's mission and outreach in our local community for many more years.

Margaret Johnson

Community art projects - Anniversary Flags, Art Exhibition and Crafty Cafe

As the TV success of the Grayson Perry Art Club demonstrated, art was an important way in which the country expressed itself and tried to understand what it has been facing during the pandemic.

As a parish, we were keen to ensure that we could provide a space in which our community could lament the losses we have experienced; express our worry and confusion at what we are facing; and give thanks and recognise what good things have managed come out of the past year despite what we have been through. As a people of faith, we are built on the hope of the new life of Jesus Christ, and so it was particularly important to remember that last point.

We began this in March by providing an opportunity for people to mark the 1st anniversary of the lockdown. Fabric 'flags' were made available in the lychgate for people to decorate – writing or drawing words and images of their experiences and pains. From Easter to Pentecost, these were flown around the lychgate and drew a big response from the community – over 200 people contributing flags.

Following on from that, as restrictions eased over the summer we curated "Berkswich Unlocked". Works of art in a wide range of styles and mediums (including, but not limited to painting, sculpture, fabrics, photographs, and digital painting), created by local members of our community who either spent the lockdown honing existing artistic talents or learning something new, were displayed in Holy Trinity to over 500 visitors to the exhibition. It was a delight to have the privilege of sharing the stories of so many people in this way.

Finally, we finished the year by launching *Crafty Café* – a weekly gathering which seeks to be a love-filled place where creativity, laughter and friendship flourish (while providing a wide range of teas, coffees, and quality biscuits!). *Crafty Café* aims to be a safe and genuinely inclusive space that tackles loneliness, inspires creativity and improves emotional, physical and mental wellbeing and we are delighted that it has been such a success so far.

A big thank you to everyone who has been involved in organising and helping run our art projects.

Vicki Adamson

Summer Fete

After the 2020 Fete had to be cancelled, we were looking forward to 2021. Because of the pandemic, we had to move the fete from the beginning of Summer to the End – September – but despite that, the day was a happy and successful occasion, raising £8,400 and welcoming many members of our community into the cricket ground for some fun and laughter in a very difficult time.

A big thank you to all who helped organise and run stalls, catering, publicity, the Grand Draw and so much more – your hard work and dedication is very much appreciated.

Bob Moore

Drop In

We restarted the Drop in before Christmas, and it seems to be quite a popular return. We have unfortunately lost some of our lovely members during the last two years. We will miss them, and the fellowship we enjoyed. Having said that we still had a good return to our group, this time it being held in the church building. Still social distancing and wearing our masks! But it has been so lovely getting everyone back together for a cuppa and a chat and finding out how they have coped with it all. We look forward to this new year to new members joining us as word gets around that we are back, and old friends. So, if anyone is lonely or struggling do come along and join us, we will help where we can, even just to listen,

God bless, Beryl Foster.

Berkswich Mothers' Union

2021 was a difficult year for Mothers' Union but throughout lockdown and restrictions we have kept in touch with our members, especially those who are vulnerable and live alone. In May and June, masked and sanitised, we braved the breezy weather and gathered together in the lovely garden at St. Thomas. It was nice to meet together again – the birds sang for us, stories were shared and many beautiful prayers were read out by the members. Bring and buy and plant stalls raised much needed funds for MU projects. In July, August, September and October we were able to meet again indoors. We welcomed two speakers and held an afternoon tea and light lunch for our members. Our monthly Eucharist has now resumed and we have been pleased to see the wider congregation joining in with us.

As a group we have suffered the loss of loved ones, experienced isolation and fear. However, reflecting back on all we have achieved this year we feel optimistic and strong for the future. Our membership stands at 30 but we hope to build on this. Our involvement with the summer fete, crafty cafe and continued support of Women's Aid gives us the opportunity to promote and inform

on the wonderful work of Mothers' Union in this country and abroad. We give thanks, as always, for the inspiration of our founder Mary Sumner.

Staffordshire Women's Aid

It has been widely reported that the coronavirus crisis has dramatically compounded domestic violence against women and charities like Staffordshire Women's Aid have seen a rise in demand for their services. Vulnerable women and children often have to flee their place of residence without adequate means of support and in need of shelter. Our Harvest Festival this year gave us the opportunity to put our faith into action and thanks to the generosity of our parishioners we were able to donate a large quantity of non-perishable food items and toiletries for such women and children.

Building on this support, "giving trees" were placed in our three churches during Advent bearing gift tags listing Christmas gifts chosen by children and mums at the refuge. The message was "select a tag, buy the gift and drop it off (unwrapped) at one of our churches". Again the parish responded wonderfully and all tags were quickly taken off the trees and the appropriate gifts purchased. Beautifully tied with a tag and bow by Mothers' Union over seventy gifts and vouchers were taken to the Refuge on Christmas Eve by Father Graham. What a wonderful way of sharing the love of the Christ child at Christmas.

Berkswich CofE Primary School

2021 continued to be a tough time for all the schools in our area, including our Primary School. Our schools never closed and, even during the harshest lockdowns, teaching took place both in person for children of key workers and online. It is testament to the skills and dedication of our teaching staff that this could happen.

Collective Worship took place over zoom for most of the year, but in the summer term we were able to gather physically in the school playground to worship God together as a school and, as 2021 draws to a close, we rejoice to think that we might be able to worship together in the hall again (with the flexibility to move online if required).

Thank you to the teachers, staff and pupils for all their hard work and care for each other during this difficult time.

Walton High School

We were delighted that our Lockdown Arts exhibition gave many of the GSCE and A-Level art students in Walton an opportunity to display their work to the public. We were also invited in to speak to the Year 8 RE students about 'Life as a Priest'.

Ministry at Dora Rose Care Home

I have been involved with Dora Rose from 2020, shortly after the first residents arrived. Initially this was limited to a monthly visit to talk with residents. Of course, by April of that year visits were no longer permitted. But because of the initial relationship with the events team, it was possible to invite the residents to join our on-line worship. During the first lockdown our Sunday Eucharist on Facebook was shared with residents each week.

I was able to resume visits for a few months during the summer of 2020 when around fifteen residents were able to gather for a simple act of worship each month.

Corona virus again intervened, and it has only been since April of 2021 that regular visits became possible.

Since that time, we have shared in a service of the word once a fortnight. This service is followed by the offering of Holy Communion to those who wish to receive. For some residents, who had been regular communicants before entering Dora Rose, this allows them to reconnect with an important part of their faith, often after a gap of many months. It is not only residents who join in the worship, staff also stop to listen as do some of the volunteers.

I am also able to spend time in conversation with residents, and more recently talk with some of the staff and the occasional visitor.

The senior staff at Dora Rose have always welcomed the links with the wider parish and we are always looking to develop those links in new ways. As part of that Dora Rose contributed to the Lockdown art exhibition. Unfortunately, they were not able to visit Holy Trinity, but the exhibition went to them for a few days and was enjoyed by everyone.

Just before Christmas some of our choir joined me to hold a carol service in the main lounge. Members of staff, a volunteer helper and a visitor all gave readings and afterwards our choir members were able to chat with residents over drinks and mince-pies. This service was particularly well attended by residents and a number of family members made a special effort to be present.

Some members of our church congregations are now resident at Dora Rose and I know how much they value the contacts and visits from their friends in the parish. On their behalf I wish to thank you for your ministry of friendship and care.

In common with all care settings, the staff team at Dora Rose have been, and continue to be, under great pressure as they try to meet the needs of residents and families while keeping everyone safe. Please pray for them, and for the development of ministry in this part of our parish.

The Revd. David Clark

Buildings and Churchyards Report 2021

The Building and Churchyard committee have had another quiet year due to Covid, however the coming year bringing the Quinquennial Inspection will increase workloads significantly.

Although we have been unable to utilise the minor maintenance group set up in 2019, hopefully we will be able to start some tasks soon.

It was a joy to see so many people in our parish come together to clean all three churches prior to their re-opening in summer 2021. The PCC made the conscious decision to expect people from all

three buildings to come together to help each other – and we rejoice to say that many made a special effort to do so.

The committee have historically organised their work by a site-based approach, however we are now moving toward a service/task based approach, hence the note in the pew sheet during spring calling for people with relevant knowledge/experience of buildings and services (ie wi-fi, audio-visual, gas, water, sewage, electricity, decorating etc) to advise on various projects to come and join the committee. If you have such experience and would like to help with the physical development/maintenance of the parish then please contact Fr. Graham.

Churchyards

Trees – the trees in Holy Trinity churchyard continue to cause concern for our neighbours who have expressed dissatisfaction regarding light to their homes or root invasion to the walls at the rear of their properties. However, the Diocesesan arboriculturalist has inspected the trees and advises that no work is necessary, this will no doubt adversely impact on relationships with the affected neighbours.

Wall – following vehicle damage to St Thomas perimeter wall repairs are underway for the damage and for general renovation of the wall.

Electrical

Lighting – the local councillors have contributed some of their community fund to update external lighting at Holy Trinity and some internal lighting in St Thomas to energy efficient units, significantly reducing carbon footprint and contributing to sustainability.

Gas

The **boiler room** at St Thomas has been prone to flooding due to the rainwater soakaway being saturated and unable to accept more rainwater. A temporary solution has been achieved pending a more permanent repair.

Committee members. Colin Jones, a long-standing hard-working member of the committee who over the years has made a significant contribution to the upkeep of the parish and in particular St Thomas has retired from the group, his input will be sorely missed, however Colin has agreed to continue to remain as an adviser regarding electrical projects.

Philip Botfield

Parish Treasurer's Report for 2021

2021 was another particularly challenging year with the continuing disruption caused by the coronavirus pandemic and the consequent national lockdowns, restrictions on routine services,

weddings and funerals as well as fundraising and other events planned during the year. Income has dropped considerably and particularly from donations from Cash on Plate, social events and Weddings/Funerals. However, we have seen an increase in other forms of giving such as standing orders, JustGiving and one-off donations. Whilst some of the expenditure fell during the year, there is still an unplanned shortfall. The Diocese offered to waive the Parish Share (now known as the Common Share) for 1 month which has been most welcome, and together with the faithful giving in whatever form, we were able to meet our (albeit reduced) Parish share in full again this year. Please continue to support us in whatever form you can: With church events slowly returning to pre-pandemic, expenditure will undoubtably rise so continuing to support the parish financially remains imperative, to support clergy locally and those parishes who cannot support their clergy themselves.

Yours in Christ

Andrew Morrison, Treasurer

Planned Giving and Gift Aid Officer's Report 2021

We started 2021 with 95 people in the scheme with a number of people having moved to the Direct Giving scheme run by Lichfield diocese due mainly to the pandemic.

I have completed a table showing the last three years of Parish Planned Giving and Gift Aid contributions from you, as shown below.

Source of donation	**2019**	**2020**	**2021**
Total Planned Giving Donations Gift Aided	£38,747	£38,974	£38,319
Total Planned Giving Donations Not Gift Aided	£10,023	£5,063	£5,695
Grand Total from Planned giving Scheme	£48,770	£44,017	£44,014
One-Off White Gift Aided Donation Envelopes	£7,123	£4,996	£1,295
Gift Aided Tax reclaim on Gift Aided Donations	£10,894	£10,438	£9,408
Grand Total Income for Year	**£66,787**	**£59,451**	**£54,717**

We have had a decrease in this year's overall figures. The planned giving figures are down as are the white envelopes, which haven't really been used much this year. Obviously, this was because of very limited church services and some people not being able to give.

These figures do not include monies from Direct Giving or Just Giving. These are sorted out by the Lichfield Diocesan Gift Aid Team who send any monies from these schemes directly to the church bank account.

The majority of the Parish income comes from our Planned Giving Scheme donations and Gift Aided Tax being reclaimed. This money is used to pay the Parish Share, which in turn pays the

clergy wages and the upkeep for the churches; it also helps other churches who have only a small congregation and so are unable to support themselves.

If anyone wishes to join the Planned Giving Scheme, you can either contact Bob Moore, a Congregational Stewardship Recorder or myself. My phone number can be found in the church magazine.

I would like to thank both Sheila Daniel and Colin Jones who have both decided to step down from their duties as Stewardship recorders. They had both assisted me for a number of years, and Bob Moore who continues for All Saints. Thank you, all of you, for all your help during the previous years.

Julie Morrison – Parish Gift Aid Secretary 23/3/22

Approved by the PCC on 23rd March 2022 and signed on their behalf by

Revd. Graham Adamson, Vicar of Berkswich

- **Accounting Policies**

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 201 1 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).
The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

- **Going Concern**

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

- **Accounting Estimates and Prior Year Errors**

No changes to accounting estimates have occurred in the reporting period. No material prior year errors have been identified in the reporting period.

- **Description of Funds**

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements :-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

- **Accounting Policies continued**

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.
Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.
Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.
No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial. The accounts show some church equipment. So far, no depreciation has been provided on these. The PCC should consider writing these off over the next 3 to 4 years as they will have reduced in value since purchase.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Donations and legacies	95,953	—	570	—	96,523	84,871
Income from charitable activities	6,022	—	—	—	6,022	9,356
Other trading activities	7,167	—	—	—	7,167	7,803
Investments	2,072	—	—	—	2,072	2,927
Other income	—	—	—	—	—	(80)
Total income	**111,216**	**—**	**570**	**—**	**111,786**	**104,878**
Expenditure on:						
Raising funds	295	—	—	—	295	—
Expenditure on charitable activities	102,985	—	1,423	—	104,409	111,389
Other expenditure	990	—	—	—	990	1,915
Total expenditure	**104,271**	**—**	**1,423**	**—**	**105,695**	**113,305**
Net income / (expenditure) resources before transfer	**6,945**	**—**	**(853)**	**—**	**6,091**	**(8,427)**
Transfers						
Gross transfers between funds - in	—	—	—	—	—	1,980
Gross transfers between funds - out	—	—	—	—	—	(1,980)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	9,956	9,956	4,478
Net movement in funds	**6,945**	**—**	**(853)**	**9,956**	**16,047**	**(3,949)**
Total funds brought forward	**68,360**	**5,397**	**22,366**	**69,599**	**165,722**	**169,672**
Total funds carried forward	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,722**
Represented by						
Unrestricted						
General fund	75,305	—	—	—	75,305	68,360
Designated						
Parish Accounts (Des)	—	5,397	—	—	5,397	5,397
Restricted						
AS Brocton Fund	—	—	10,072	—	10,072	9,502
Churchyard Fund	—	—	2,357	—	2,357	3,281
Flower Fund	—	—	241	—	241	390
HT Baswich Fund	—	—	(42)	—	(42)	(42)
Interior Decoration	—	—	1,233	—	1,233	1,233
Parish Share Appeal	—	—	81	—	81	81
Ramp Appeal	—	—	4,351	—	4,351	4,351
Restoration Fund	—	—	780	—	780	780
ST Walton Fund	—	—	723	—	723	953
Youth Development Fund	—	—	1,714	—	1,714	1,834
Endowment						
LDT Endowment Fund	—	—	—	79,555	79,555	69,599

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
6435	Church Equipment	8,607	8,607
	Total Fixed assets	**8,607**	**8,607**
Current assets			
6440	LDT Endowment - shares	79,555	69,599
6441	LDT Endowment - deposit	—	—
6501	Bank current account Co-op	1,491	12,668
6505	Bank deposit account Co-op business sele	3,066	3,058
6510	CBF 7001D deposit account	14,883	14,875
6515	CBF 7003D deposit account	4,113	4,111
6520	CBF 7004D deposit account	69,765	69,728
6525	IDS Lichfield	1,393	1,233
6590	Petty Cash in hand	21	21
Z05	Accounts Receivable	7,533	4,766
	Total Current assets	**181,823**	**180,063**
Liabilities			
6699	Agency collections	6,129	3,439
Z04	Accounts Payable	2,530	19,508
	Total Liabilities	**8,660**	**22,948**
	Net Asset surplus(deficit)	**181,769**	**165,722**
Reserves			
	Excess / (deficit) to date	6,091	(8,427)
Z01	Starting balances	165,722	169,672
Z02	Gains/(losses) on investment assets	9,956	4,478
Z03	Gains/(losses) on reval of fixed assets	—	---
	Total Reserves	**181,769**	**165,722**
	Represented by funds		
	Unrestricted	75,305	68,360
	Designated	5,397	5,397
	Restricted	21,512	22,366
	Endowment	79,555	69,599
	Total	**181,769**	**165,722**

Approved by the PCC on 23rd March 2022 and signed on their behalf by

Revd. Graham Adamson, Vicar of Berkswich

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Church Equipment -	8,607	—	—	—	8,607	8,607
Totals	**8,607**	**—**	**—**	**—**	**8,607**	**8,607**
Current assets - Cash at bank and in hand						
Bank current account Co-op -	1,407	(1,739)	1,823	—	1,491	12,668
Bank deposit account Co-op business sele -	1,100	—	1,966	—	3,066	3,058
CBF 7001D deposit account -	313	—	14,569	—	14,883	14,875
CBF 7003D deposit account -	108	—	4,005	—	4,113	4,111
CBF 7004D deposit account -	62,909	7,136	(280)	—	69,765	69,728
IDS Lichfield -	160	—	1,233	—	1,393	1,233
Petty Cash in hand -	21	—	—	—	21	21
Totals	**66,019**	**5,397**	**23,318**	**—**	**94,734**	**105,697**
Current assets - Debtors						
Accounts Receivable -	3,209	—	4,324	—	7,533	4,766
Totals	**3,209**	**—**	**4,324**	**—**	**7,533**	**4,766**
Current assets - Investments						
LDT Endowment - shares -	—	—	—	79,555	79,555	69,599
Totals	**—**	**—**	**—**	**79,555**	**79,555**	**69,599**
Liabilities - Agency accounts						
Agency collections -	—	—	6,129	—	6,129	3,439
Totals	**—**	**—**	**6,129**	**—**	**6,129**	**3,439**
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	2,530	—	—	—	2,530	19,508
Totals	**2,530**	**—**	**—**	**—**	**2,530**	**19,508**
Grand total	**75,305**	**5,397**	**21,512**	**79,555**	**181,769**	**165,722**

Summary of Assets by Fund - 2020

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets	8,607				8,607
Investment Assets				69,599	69,599
Current Assets	79,261	5,397	25,807	-	110,465
Current Liabilities	(19,508)		(3,440)		(22,948)
	68,360	**5,397**	**22,366**	**69,599**	**165,722**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AS - AS Brocton Fund						
Restricted	9,502	570	—	—	—	10,072
Sub-total for AS	**9,502**	**570**	**—**	**—**	**—**	**10,072**
CHYD - Churchyard Fund						
Restricted	3,281	—	924	—	—	2,357
Sub-total for CHYD	**3,281**	**—**	**924**	**—**	**—**	**2,357**
END - LDT Endowment Fund						
Endowment	69,599	—	—	—	9,956	79,555
Sub-total for END	**69,599**	**—**	**—**	**—**	**9,956**	**79,555**
FF - Flower Fund						
Restricted	390	—	149	—	—	241
Sub-total for FF	**390**	**—**	**149**	**—**	**—**	**241**
HT - HT Baswich Fund						
Restricted	(42)	—	—	—	—	(42)
Sub-total for HT	**(42)**	**—**	**—**	**—**	**—**	**(42)**
IDS - Interior Decoration						
Restricted	1,233	—	—	—	—	1,233
Sub-total for IDS	**1,233**	**—**	**—**	**—**	**—**	**1,233**
PS - Parish Share Appeal						
Restricted	81	—	—	—	—	81
Sub-total for PS	**81**	**—**	**—**	**—**	**—**	**81**
Parish - Parish Accounts (Des						
Designated	5,397	—	—	—	—	5,397
Sub-total for Parish	**5,397**	**—**	**—**	**—**	**—**	**5,397**
REST - Restoration Fund						
Restricted	780	—	—	—	—	780
Sub-total for REST	**780**	**—**	**—**	**—**	**—**	**780**
RMP - Ramp Appeal						
Restricted	4,351	—	—	—	—	4,351
Sub-total for RMP	**4,351**	**—**	**—**	**—**	**—**	**4,351**
ST - ST Walton Fund						
Restricted	953	—	230	—	—	723
Sub-total for ST	**953**	**—**	**230**	**—**	**—**	**723**
YDF - Youth Development Fu						
Restricted	1,834	—	120	—	—	1,714
Sub-total for YDF	**1,834**	**—**	**120**	**—**	**—**	**1,714**
General - General fund						
Unrestricted	68,360	111,216	104,271	—	—	75,305
Sub-total for General	**68,360**	**111,216**	**104,271**	**—**	**—**	**75,305**
Grand total	**165,722**	**111,786**	**105,695**	**—**	**9,956**	**181,769**

Restoration fund - monies are restricted for the maintenance and upkeep of musical instruments
Ramp appeal – a project started to provide more accessibility to all of the churches
Flower fund - monies for the maintenance of flowers in church, weekly, Christmas and Easter
Parish Share Appeal – this fund was created when a special appeal was made to try and pay off the Parish Share deficit owed to the Diocese
Churchyard - monies for the maintenance and upkeep of the churchyard
Vicarage decoration - monies for the maintenance and upkeep of the clergy houses
Parish Accounts -
3 individual church funds - restricted for the maintenance and upkeep of individual churches

Summary of Fund Movements - 2020

	Reserves at 1st Jan £	Incoming Resources £	Resources Expended £	Investment Gains/Losses £	Transfers £	Reserves at 31st Dec £
Unrestricted Fund	**72,837**	**104,824**	**(110,604)**		**1,303**	**68,360**
Designated Funds						
Parish	5,397	-	-	-	-	5,397
						-
	5,397	**-**	**-**	**-**	**-**	**5,397**
Restricted Funds						
Holy Trinity Baswich	62				(105)	(42)
St Thomas, Walton	1,016				(62)	954
All Saints, Brocton	12,629		(2,311)		(816)	9,502
Churchyard	4,024		(238)		(505)	3,281
Ramp	4,335	4			12	4,351
Parish Share	81					81
Flowers	443	22	(75)			391
Restoration Fund	780					780
Youth Development	1,946		(91)		(20)	1,835
Decoration Fund	1,001	40			192	1,233
	26,317	**66**	**(2,714)**	**-**	**(1,303)**	**22,366**
Endowment Funds						
LDT Jones	65,121			4,478		69,600
						-
	65,121	**-**	**-**	**4,478**	**-**	**69,600**
Total Funds	**169,672**	**104,890**	**(113,318)**	**4,478**	**(0)**	**165,722**

Analysis of income and expenditure

Total

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
Gift Aid - Bank	35,687	—	—	—	35,687	37,325
Gift Aid - Envelopes	11,760	—	—	—	11,760	10,930
Other planned giving	3,471	—	—	—	3,471	4,323
Loose plate collections	1,233	—	—	—	1,233	1,461
Giving through church boxes	—	—	—	—	—	20
One-off Gift Aid gifts	1,420	—	—	—	1,420	3,649
Donations appeals etc	13,326	—	570	—	13,896	2,658
Tax recoverable on Gift Aid	10,321	—	—	—	10,321	13,765
Non-recurring one-off grants	6,981	—	—	—	6,981	6,255
Other funds generated	1,020	—	—	—	1,020	623
Social events	10,732	—	—	—	10,732	3,855
Total	95,953	—	570	—	96,523	84,871
Income from charitable activities						
Statutory Fees for weddings and funerals	1,016	—	—	—	1,016	5,901
Local Pcc fees weddings and Funerals	3,638	—	—	—	3,638	1,018
Church hall income	1,368	—	—	—	1,368	2,437
Total	6,022	—	—	—	6,022	9,356
Other trading activities						
Church hall reimbursement	475	—	—	—	475	68
Magazine income - advertising	5,520	—	—	—	5,520	3,372
Parish magazine sales	1,171	—	—	—	1,171	4,362
Total	7,167	—	—	—	7,167	7,803
Investments						
Dividends	2,021	—	—	—	2,021	2,509
Bank and building society interest	51	—	—	—	51	417
Total	2,072	—	—	—	2,072	2,927
Other income						
Petty cash	—	—	—	—	—	(80)
Total	—	—	—	—	—	(80)
INCOME TOTAL	111,216	—	570	—	111,786	104,878

EXPENDITURE						
Raising funds						
Costs of fetes & other events	295	—	—	—	295	—

Total	295	—	—	—	295	—
Expenditure on charitable activities						
Secular charities	50	—	—	—	50	—
Ministry parish share etc	68,210	—	—	—	68,210	72,960
Parish share support	(5,882)	---	---	---	(5,882)	(8,823)
Assistant staff costs	4,751	—	—	—	4,751	6,673
Salary of parish administrator	8,083	—	—	—	8,083	11,341
Working expenses of incumbent	634	—	—	—	634	822
Clergy mileage Wed/Funeral visits	81	—	—	—	81	111
Education	92	—	—	—	92	102
Parish training and mission	434	—	—	—	434	130
Church running - insurance	4,819	—	—	—	4,819	4,833
Office running costs (Phone,copier etc)	895	—	—	—	895	3,284
Organ / piano tuning	310	—	—	—	310	194
Church maintenance	906	—	230	—	1,136	3,211
Cleaning	1,891	—	—	—	1,891	1,980
Upkeep of services	2,733	—	269	—	3,003	104
Upkeep of churchyard	—	—	924	—	924	160
Wedding and Funeral expenses	100	—	—	—	100	—
Administration	3,600	—	—	—	3,600	3,600
Church running - electric	2,232	—	—	—	2,232	719
Church running - gas	2,137	—	—	—	2,137	3,827
Church running - water	48	—	—	—	48	117
Magazine expenses	6,378	—	—	—	6,378	4,830
Hall- purchased on behalf of	475	—	—	—	475	1,207
Total	102,985	—	1,423	—	104,409	111,389
Other expenditure						
Church office purchases/General expenses	66	—	—	—	66	735
Subscriptions (various)	923	—	—	—	923	1,180
Total	990	—	—	—	990	1,915
EXPENDITURE TOTAL	104,271	—	1,423	—	105,695	113,305
GRAND TOTAL	6,945	—	(853)	—	6,091	(8,427)

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

	2021	2020
Wages & Salaries	£ 8,083	£ 11,341
Average number of employees	1	1

During the year the PCC employed a parish administrator.No payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

Trustees' Remuneration & Expenses

1 Trustee has been reimbursed £715 (2020 £934) for travel and phone expenses incurred during the year.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £16,047. (2020 £16,732).

Fees for the examination of the accounts

	2021 £	2020 £
Independent Examiner's fees	150	150
Other fees (eg accountancy services) paid to the Independent Examiner	0	0

Analysis of Transfer between Funds

There were no transfers in 2021.

Analysis of Transfer between Funds - 2020

	Unrestricted £	Restricted £	Total £
Decoration Scheme transfer for the year	(192)	192	-
AS Brocton Fund	816	(816)	-
Churchyard Fund	505	(505)	-
HT Baswich Fund	105	(105)	-
Ramp Appeal	(12)	12	-
ST Walton Fund	62	(62)	-
Youth Development Fund	20	(20)	-
	1,303	(1,303)	-

Fixed Assets

a. Tangible Fixed Assets

	Freehold Buildings £	Church Equipment £	Total £
Cost or Valuation			
As at 1st Jan		8,607	8,607
Additions in the year			
Disposal in the year			
Revaluation (if any)			
Value at 31st Dec		8,607	8,607
Accumulated Depreciation			
As at 1st Jan			
Charge for the year			
Disposals			
Value at 31st Dec			
Net Book Value at 1st Jan 2021	0	8,607	8,607
Net Book Value at 31st Dec 2021	0	8,607	8,607

b. Fixed Asset Investments

					Change in market	At 31st

	At 1st Jan £	Additions £	Disposals £	Transfers £	value £	Dec £
Endowment funds	69,599				9,956	79,555
Total	69,599				9,956	79,555

Current Assets

a. Debtors

	2021 £	**2020 £**
Gift aid recoverable	0	0
Prepayments and accrued income	0	0
Other debtors	7,533	4,766
Total	7,533	4,766

Liabilities

a. Amounts falling due in one year

	2021 £	2020 £
Accruals	2,530	4,772
Diocesan parish share	0	14,735
Agency	6,130	3,440
Total	8,660	22,947

Statement of Financial Activities 2020							
		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming Resources							*see note 12 for full comparatives
Income and Endowments from:							
Donations and Legacies	**2a**	80,994	-	22	-	81,016	83,564
Activities for Generating Funds	**2b**	3,855	-	-	-	3,855	22,332
Income from Investments	**2c**	2,883	-	44	-	2,927	2,477
Church Activities	**2d**	17,092	-	-	-	17,092	20,267
Other	**2e**	-	-	-	-	-	1,973
Total		104,824	-	66	-	104,890	130,613
Resources Expended							
Expenditure on:							
Raising Funds	**3a**	-	-	-	-	-	614
Church Activities	**3b**	110,604	-	2,714	-	113,318	151,203
Other	**3c**	-	-	-	-	-	-
Total		110,604	-	2,714	-	113,318	151,817
Net Income/(Expenditure) before investment		(5,780)	-	(2,647)	-	(8,428)	(21,204)
Net gain/(losses) on investments	**7(b) & 8(a)**				4,478	4,478	9,143
Net Income/(Expenditure)		(5,780)	-	(2,647)	4,478	(3,949)	(12,061)
Transfer between Funds	**6**	1,303	-	(1,303)	-	(0)	-
Net Movement in Funds		(4,477)	-	(3,950)	4,478	(3,949)	(12,061)

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number 1129997

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: …….. Date: ……

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD

Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield, WS13 7LD
Tel: 01543 306030 Fax: 01543 306039

Lichfield Diocesan Board of Finance Inc. is a charitable company limited by guarantee and registered in England (Company No. 239561).
The Board is a Registered Charity (No. 1107827).

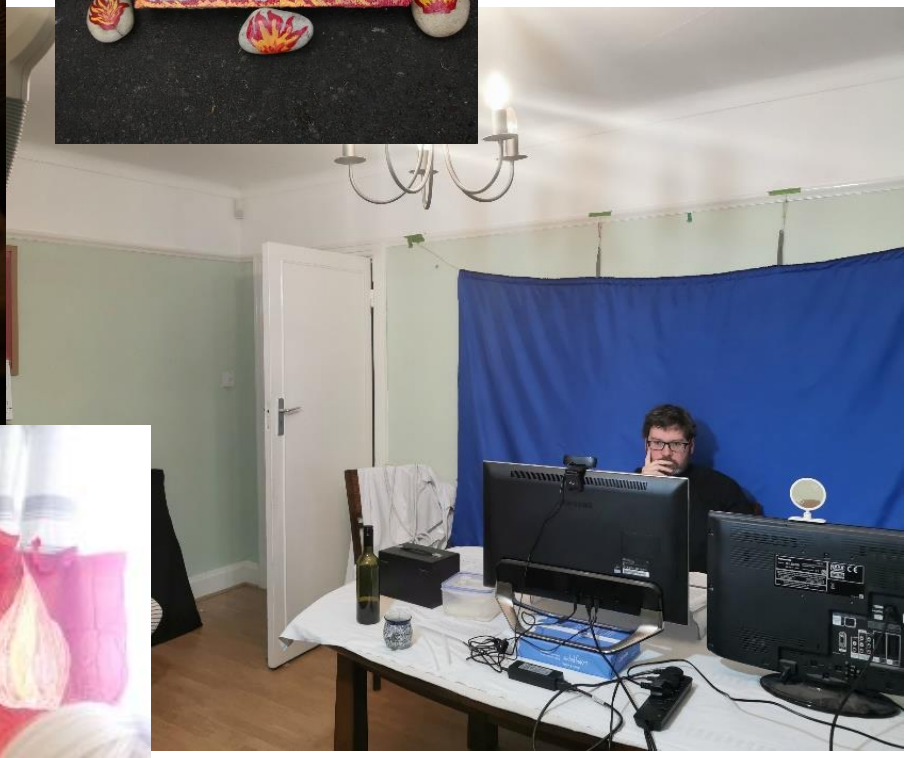
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BERKSWICH

England & Wales - Charity number 1129997

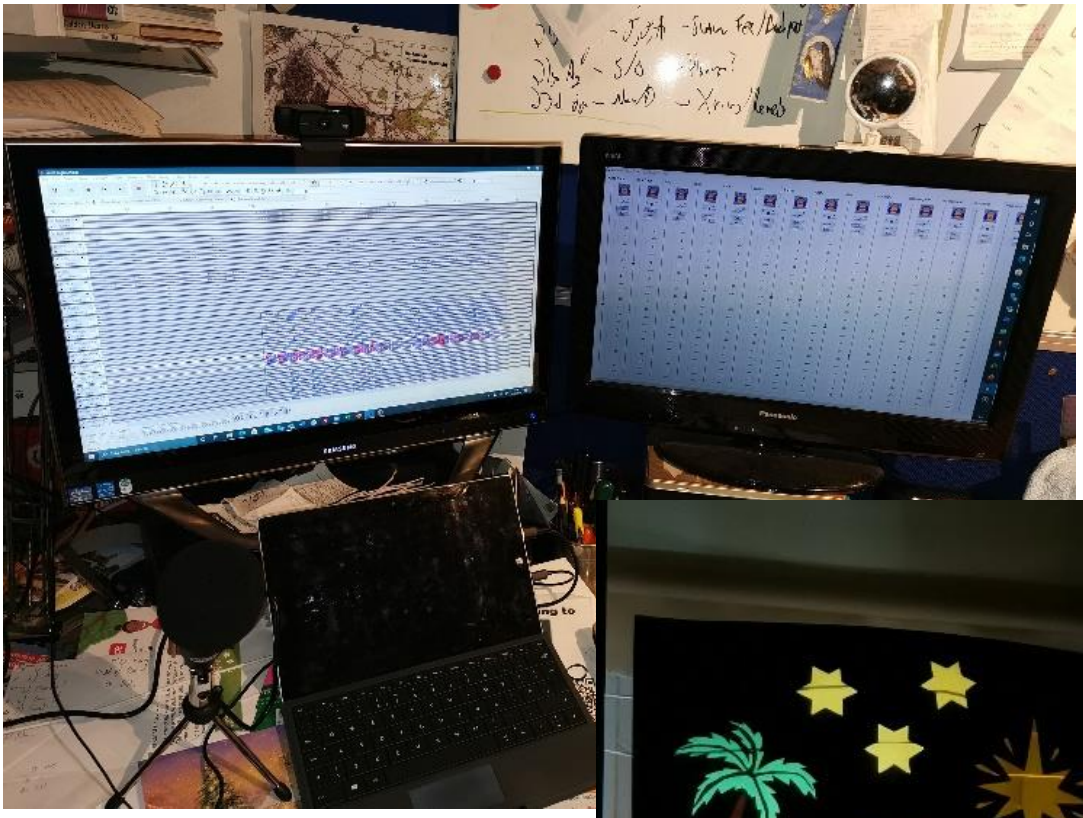
Accounts

PARISH OF BERKSWICH

GOD'S LOVE IN COMMUNITY



Annual Report for the year ending 31st December 2020



The Vicar's Reflections

Dear all,

Welcome to our 2020 Annual Report. I think it's fair to say that when historians look back on this decade that 2020 will be considered quite a year!

One particular issue has featured largely in our minds every month of 2020 – Coronavirus.

January saw us begin to consider how the virus would affect our services, as we took some initial steps to tighten up our hygiene practices during the distribution of communion (I remember mid-January hunting around the pharmacies in Stafford for enough anti-bacterial hand-gel to replace the existing stock in our creedance tables and home communion sets).

February saw the words 'Coronavirus' first appear in parish risk assessments, together with some initial attempts to mitigate the impact (I'm sure we all remember fumbling attempts to learn the British Sign Language for 'Peace be with you' as an alternative to a handshake during the Peace).

Early March, the rather alien practice of sanitising hands before entering a building began; the format of our Lent Lunches had to be completely revised; and a few weeks before lockdown began, we saw some of our communion practices change after we took the decision to suspend the Common Cup and begin to receive in one kind only.

On the morning of the 16th of March, after the Vicarage had to go into isolation following one of the children developing symptom, I had to make plans to cover the services for Sunday 22nd. By the evening of that day, those plans were redundant after the Health Secretary announced that Acts of Worship had to be suspended – an announcement which resulted in the longest suspension of public acts of worship this country has ever seen, with no worship taking place in our churches until we returned to Holy Trinity in September. From that point on, we have all had to cope with constantly changing plans and guidance.

I am pleased to be able to report, however, that despite this suspension the Eucharist still managed to be celebrated in this Parish each and every Sunday and Feast Day throughout that time. For the six months from Mothering Sunday 2020 to early September, the Vicarage dining room was converted into a film studio (complete with greenscreen, blackout curtains, and extra lighting and, for the duration, meals served wherever we had space) as we dipped our toes into the now familiar concept of 'online worship' – something which, I suspect, will in some form become a permanent feature of our lives. I must give personal thanks to the family who, even now, are still finding the family laptops, TVs, and other equipment co-opted for parish services and events (including at times when they ought to have been used for homework!).

As a Parish we have so many people to thank for enabling us to continue to gather to worship in some manner during this time. During the early parts of the outbreak, the Standing Committee met almost daily, and for a short period of time our PCC met weekly, to make plans and discuss how the parish could operate at this time – we should all give thanks to God for their dedication and willingness to give so much to ensure we could continue.

The Wardens, clergy, readers, intercessors, choir and countless others have all had to adapt to a different way of worshipping. We should forever be grateful to them for their willingness to explore this new world in which we have found ourselves – Christmas 2020 would certainly not have been as special without the incredible work of our Virtual Choir (and the team of people who so skilfully edited each individual recorded contribution into one).

One thing we should be thankful to God for is the way this time has forced us to consider our sense of spirituality in our homes – over lent and Holy Week we were encouraged to set up 'sacred spaces' in our homes in which we could pray and meditate, and I know many in our congregation have kept these spaces going. The pandemic also saw the creation of the Berkswich Lockdown Stations of the Cross, which were

created using materials (fabric, music scores from the choir) which should have been used during our Holy Week services had they happened in church.

We should also give thanks to those whose skills and expertise has given us the technology to still be able to remain in contact with one another – what would we have done in these circumstances without Zoom and other tools to be able to still see and hear from each other?

One of the truly frustrating aspects of our year was the delay and changes to the ordination to the Priesthood of our curate, David Clark. Under normal circumstances, an ordination sees us gather together in great numbers to rejoice. This year, the dates had to be postponed several times, and the service itself was much more restrained than normal. We must all give thanks to David for his patience and forbearance at this difficult time. He, together with Joy and John have been a tremendous support to us all in very difficult circumstances.

We also have to comment on the impact that these events have had on the training of our Reader-in-training Henry. The entire framework of the Reader training which Henry began in 2019 has had to be reconfigured from physical settings to virtual. This has required a lot of flexibility and (as we all have had to do so with the move online) much patience. Again, we should extend our thanks to him for his dedication and hard work.

Along with our Worship, we continued to find many ways to share God's Love with our Community:

- countless members of our congregations helped shielding neighbours by picking up shopping, prescription requests, and other essential items
- We held twice weekly 'virtual coffee mornings'
- Joy managed a telephone tree of volunteers who, on a regular basis, agreed to contact as many of our housebound and lonely as we could, providing some much-needed company
- Our Parish Magazine, The Three Decker, remained published – albeit electronically
- Funeral ministry, while reduced in content and very different, was still able to take place
- Ending the year on a high with Light up Berkswich windows from over 70 people decorated in the theme of a Christmas song or carol. The vast majority of the windows were created by non-churchgoers, and it was good to be able to reach them in this way.

As we finish 2020, many questions for the future remain. It is inevitable that changes will have to be made following this time – both in our country and in our church. Finances will inevitably remain difficult and as a society whatever normal we end up in will be different to times pre-Covid. When social distancing is dropped and we can return fully to our church buildings, some familiar faces will be missing (and the rest, especially mine, looking a little bit older!). In times like this we have to lean on the steadfast love of God – a love which even in the challenges and difficulties of our lives remains.

I look forward to walking with you as we find out what the next chapter of the story of God's church here in Berkswich looks like. This report is shorter than usual – many of the activities and events we would usually mark and celebrate have had to be paused – but I commend it and all the work of the Parish to you.

With my deep gratitude for all the love, service and commitment shown by so many to our Loving God. May God continue to bless you, those dear to you, and the work you undertake in His name.

Fr Graham

Administrative information.

The Parish of Berkswich is a Registered Charity number 1129997 and has three churches: Holy Trinity (the Parish Church) is situated in Baswich; St Thomas' is situated in Walton-on-the-Hill, and All Saints is situated in Brocton. The parish is part of the Diocese of Lichfield within the Church of England. The correspondence address is: Parish Office, Holy Trinity Church, Baswich Lane, ST17 0BY. Website: www.berkswich.org.uk

Vicar: The Revd Graham Adamson SCP

Associate Priest: The Revd Joy Bishop

Assistant Priest: The Revd John Sterling

Curate: The Revd David Clerk

Reader-in-training: Henry Birtley

Parish Office Administrator: Pauline Aston

PCC Treasurer: Andrew Morrison

PCC Secretary: Vacant

Church Wardens: Christine Gilson & Patrick Park

Congregational Wardens:

(Holy Trinity) Beryl Foster

(St Thomas') Colin Jones

(All Saints) Bob Gilson

Deanery Synod Representatives: Dorothy Sterling (ex-officio) and Julie Morrison

Elected PCC members and year appointed: Henry Birtley (2019), Madeleine Botfield (2015), Madeline Dudek (2020), Mark Dudek (2020), Mary Sapsford (2020), Julie Grymel (2020), Beryl Foster (2017), Margaret Johnson (2016), Dorothy Sterling (ex-officio), Mary Moss (2017), Julie Morrison (ex-officio), Phil Botfield (2018), Keith Bradley (2017), Warren Low (2015), Bob Moore (2015), Andrew Morrison (ex officio)

Ex officio members of PCC are: Clergy, Parish Churchwardens, Deanery Synod representatives. The post of Congregational Warden does not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC Secretary, Treasurer or Congregational Wardens must stand for election in their own right. After serving on the PCC for six years it is currently the parish policy for people to take a year off before standing again.

Chair of Buildings and Churchyards Committee: Phil Botfield

Chair of the Social Committee: Bob Moore

Chair of the Mission and Outreach Committee: Mary Moss

Chair of the Finance Committee: Andrew Morrison

Safeguarding Co-ordinator: Mary Moss & Revd. Graham Adamson SCP

Planned Giving Officer: Julie Morrison

Parish Bankers; Cooperative Bank, PO Box 250, Delf House, Southway, Skelmersdale, WN8 6WT

Independent Examiner: Diocese of Lichfield

Architects: Wood, Goldstraw & Yorath LLP

Day to day management control of the churches is exercised by the Incumbent Revd. Graham Adamson, and the Churchwardens, Christine Gilson and Patrick Park, contactable through the Parish Office, Holy Trinity Church, Baswich Lane, Stafford, ST17 0BY, Telephone 01785 253111.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Berkswich operates under the Parochial Church Council (Powers) Measure 1956. The PCC is registered with the Charity Commission, number 1129997.

The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. PCC meetings are all public meetings and all members of the congregation are invited to attend. The PCC held 15 meetings during the year (most of them extraordinary meetings to discuss the Pandemic). Members are welcome to attend at all PCC meetings, but do not have a vote. It is the policy of this church to hold in reserves the equivalent of two months general running costs and an additional one month's salary costs

The vast majority of our PCC meetings this year have been held virtually, and concerned with the operating of the parish under these very different circumstances.

Copies of our approved policies are available at http://www.berkswich.org.uk/our-policies.html

PCC Sub-Committees:

Standing Committee

Fr. Graham Adamson (Vicar), Christine Gilson (Parish Warden), Patrick Park (Parish Warden), Warren Low (PCC Vice-Chair), Andrew Morrison (Finance Officer), Vacant (Secretary),

Buildings and Churchyards Committee

Phil Botfield, Patrick Park, Colin Jones, Beryl Foster, Bob Gilson, Warren Low, Julie Grymel, Andrew Morrison, Pauline Aston (Parish Administrator)

Parish Finance Committee

Fr. Graham Adamson, Andrew Morrison, Julie Morrison, Patrick Park, Christine Gilson, Keith Bradley, Pauline Aston, Parish Office Administrator

Mission and Outreach Committee

Mary Moss, Dorothy Sterling, Revd. John Sterling, Madeleine Botfield, Christine Gilson, Margaret Johnson, Warren Low, Henry Birtley, Mary Sapsford, Mark Dudek, Madeline Dudek.

Employment Committee

Fr Graham Adamson, Andrew Morrison, Phil Botfield

Fundraising and Social Committee

Bob Moore, Beryl Foster, Julie Morrison, Jean Alden, Madeleine Botfield, Sheila Daniel, Monica Mudway, Bob Mudway, Chris Bowen, Alison Philp, Sue Hatton

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). All PCC members are encouraged to complete the on-line safeguarding courses, C0 and C1.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is equivalent to £36,098. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year-end was £X which is substantially higher than this target.

Risk Management

The Church Wardens with the Parish Health and Safety Officer carry out regular Health and Safety Reviews and regularly inspect premises for potential hazards. We have safeguarding policies in place for child protection and for work with vulnerable adults, including rigorous DBS checking of staff and volunteers. Our insurances are reviewed annually to ensure adequate cover. An informal review of any new risks which may impact the work of the Church in the Parish is ongoing.

Church Attendance 2020

The average **Sunday** service attendances are as follows:

(Jan-Mar) Holy Trinity: 68 adults, 6 (under sixteen)

Jan-Mar) St Thomas': 17 adults, 1 (under sixteen)

(Jan-Mar) All Saints: 32 adults, 1 (under sixteen)

Consolidated Online (Mar-Sept) – 93

Physical & Virtual (Sept-Dec) – 80 online, 14 physical

The average **weekday** service attendances (Jan-March) are as follows:

Holy Trinity: 43

All Saints: 5

Parish Electoral Roll: there are currently **164** people on the Electoral Roll (APCM 2020 =163)

Occasional Offices

Funerals: 59

Baptisms: 1

Weddings: 1

Burial of Ashes: 2

Fresh Expressions average **monthly** attendance (Jan-Mar only)

Holy Trinity (Trinity Ark)	90
St Thomas'	0
All Saints	0

Statement of Public Benefit

The Parish of Berkswich demonstrates public benefit with the following activities

- Regular public worship open to all.
- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc) and social action.
- Encouraging local community and commercial activities, through advertising local services and facilities via the Three Decker, our Parish Magazine.

Objectives and Activities

- The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical.
- In the Parish of Berkswich we continue to develop within the Diocesan aim to Follow Christ in the Footsteps of Chad.
- Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that that live within the parish.

Achievements and Performance

1. **Development of opportunities for prayer, reflection and faith sharing**
    a. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
    b. Pre-Easter workshops for children were held at Holy Trinity, and Stations of the Cross/Nativity were held for years five and six in our Church School.
    c. Special Christmas services in each church welcomed many families and schools to joyful celebration.
    d. Regular quiet sessions offer opportunities for the recently bereaved to have a space where they can have peace to reflect.
    e. The drop-in continues to provide much valued and appreciated opportunities for support and fellowship
    f. Advent Quiet Days have taken place in Holy Trinity
    g. Pilgrim courses were held throughout the year.
    h. Monthly Sunday Evening services include Come to the Quiet, a Quarterly memorial service, a service of Healing and Wholeness, and an Evensong with Discussion Sermon.
    i. Fortnightly Bible Study Group

Planning and development of fundraising activities

Well proven fund-raising events - Parish Quiz Nights, Raffles (at every event of course), Lent lunches, Harvest Supper, etc. are a staple of the year. We have a number of concerts/recitals drawing in the wider community, but the major event of the year and one which raises the most money from a single event, is the Parish Summer Fete. Like the Fete, the Christmas Fayre also provides money-making opportunities which not only assist in financially supporting the parish, but UK and overseas charities also. All our events, as well as fundraising to help our finances, are a major part of the Parish Outreach into the local community.

2. **Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.**
Advent and other discipleship courses were held across the parish which gave opportunities to learn and worship together in formal and informal settings, and to meet people. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

3. **Ecumenical links**
The parish remains a part of the LoveStafford ecumenical group and is a part of the local ecumenical Christmas and Easter Card scheme.

2020 Reports

Stafford Deanery Synod 2020

We have three representatives on Deanery Synod, Julie Morrison, Mary Sapsford and Dorothy Sterling (ex officio), who is also a member of the Standing Committee.

Due to the lockdown, no Synod meetings were held in 2020. We look forward to them resuming (even if online for a short period) in 2021.

Buildings and Churchyards Report 2020

From March till September, our buildings were closed for worship. Following the relaxation of lockdown over the summer, we tentatively returned to worship in Holy Trinity (the largest of our churches, so the easiest building to keep the required 2m social distancing in) in September. Worship continued there until the second lockdown in November where, while we were not permitted to hold public acts of worship, we were permitted to stream the service from church.

The actions needed to ensure that the church building is covid secure has required us to make some (hopefully) temporary alterations. Boundary tape to mark social distancing has been placed on all the floors, 'high contact' items (eg kneelers) have had to be removed or cleaned after every use, and several of the pews have had to be roped off. We will rejoice when these markers can be permanently removed from the building. A through risk assessment and processes for ensuring we have records of everyone who has entered the buildings for any purpose (required for the government Test & Trace function) has been carried out.

Sadly, the lockdown has also impacted on the work of the various gardening teams. The stay at home rules required us to cease work completely for quite extended periods of time, and even now the gardening teams are limited – the rule of six and guidance which requires individual households work in separate 'zones' limits what we are able to do. We are very grateful to all who have so diligently continued doing what they can in very difficult circumstances. As with the buildings, we have a detailed coronavirus risk assessment policy to ensure the safety of our volunteers, and anyone who has assisted with the gardening has to have their details retained for Test and Trace purposes.

When we return to all our buildings and gardens fully, we will be grateful for any support and assistance you can give us in helping fully recommission our properties.

Obviously while all this is happening, our buildings are still aging and requiring maintenance. Just before lockdown began, the doors in All Saints which had been damaged by the lintel were replaced; the lightening conductor and earthing rods in St Thomas's were extensively improved, and other small repair works carried out.

The trees in our Churchyard continue to be an issue especially for neighbours, we receive a number of complaints each year and try to work with our neighbours given the constraints that are on us. An

audit of the churchyard trees was undertaken during the year and advice has been taken from the Diocesan surveyor. We anticipate that further work will be needed regarding this matter.

The roofing problems at Holy Trinity remain, as do issues with our church bells. The oldest of our bells is just under 700 years old, and part of the bell frame dates from the 13th Century – a hard task is ahead of us to ensure that they do not fall silent permanently.

Holy Trinity Lych Gate is in need of refurbishment and we are grateful to Bob Gilson for the work he has started in addressing this.

St Thomas' tower similarly requires quite substantial work to the louvres, frames and clock duct.

We had just begun gathering together a small team of volunteers to form a working party for minor B&C repairs/projects. We hope once lockdown ends we will be able to use them to help with minor works.

Many thanks go to the Congregational Wardens who have continued to be vital in the physical management of the churches.

Parish Treasurer's Report for 2020

What can you say about 2020 – a year like no other in History! Comparisons with 2019 are just not possible because of the limitations on meetings, meetings both spiritual and social.
There have been positives however despite this lack of social interaction: The Parish share was met in full thanks to the generosity of donors, many of whom made their contributions though direct bank credits, and the fact that our Share was reduced by the Diocese because of the effect of the Pandemic. Without either of these the Parish would not have our yearly commitments. I am reminded of the widow's mite in the gospels of Mark and Luke……

Although income was severely reduced, expenditure was also reduced and the Government Furlough scheme payments we were able to continue to employ our Parish Administrator. Payments were also made to our organists and cleaners to continue to secure their services. There were also reduced payments to the utility companies because of the lack of use of our buildings.

We were also able to provide on line services whilst meetings were restricted, without having to purchase costly equipment, something that looks destined to continue and restrictions on meetings slowly become lifted We have much to be grateful for in 2020 because we have been able to adapt and because of God's providence – Hallelujah

Andrew Morrison
Treasurer

Planned Giving and Gift Aid Officers Report for 2020

We started 2020 with 111 people in the scheme and finished with about 95 as a number of people have moved to the Direct Giving scheme run by Lichfield diocese due to the pandemic.

I have completed a table showing the last three years of Parish Planned Giving and Gift Aid contributions from you, as shown below.

Source of donation	2018	2019	2020
Total Planned Giving Donations Gift Aided	£38,771	£38,747	£38,974
Total Planned Giving Donations Not Gift Aided	£12,103	£10,023	£5,063
Grand Total from Planned giving Scheme	£50,874	£48,770	£44,017
One-Off White Gift Aided Donation Envelopes	£5,658	£7,123	£4,996
Gift Aided Tax reclaim on Gift Aided Donations	£10,552	£10,894	£10,438
Grand Total Income for Year	£67,084	£66,787	£59,451

We have had a decrease in this year's overall figures. The planned giving figures are down as are the white envelopes, which haven't really been used much this year. Obviously this was because of no church services and some people not being able to give.

These figures do not include monies from Direct Giving or Just Giving. These are sorted out by the Lichfield Diocesan Gift Aid Team who send any monies from these schemes directly to the church bank account. Neither does it include monies raised by the "Coffee Mornings" which were good fun to attend.

The majority of the Parish income comes from our Planned Giving Scheme donations and Gift Aided Tax being reclaimed. This money is used to pay the Parish Share, which in turn pays the clergy wages and the upkeep for the churches; it also helps other churches who have only a small congregation and so are unable to support themselves.

If anyone wishes to join the Planned Giving Scheme, you can either contact one of the Congregational Stewardship Recorders or myself. My phone number can be found in the church magazine, which for the past year has been on-line only.

I would like to thank all the Congregational Stewardship Recorders who assist me. They are Sheila Daniel for Holy Trinity, Colin Jones for St Thomas', and Bob Moore for All Saints. Thank you all of you, for all that you do.

Julie Morrison – Parish Gift Aid Secretary

Financial Statements for the Year Ended 31st December 2020

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 201 1 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

Post-balance sheet events

The worldwide outbreak of the COVID-19 virus represents a significant event since the end of the financial year. The Charity has reviewed its cash flow forecasts and considered the impact on going concern, concluding that the going concern basis remains an appropriate basis of preparation for these financial statements given the likely cash flow impact of operations for 12 months from the date of signing this report. COVID-19 is considered to be a non-adjusting post year end event and therefore has not been taken into account in preparing these Financial Statements as at 31 December 2019

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements :-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Accounting Policies continued

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

Berkswich PCC

End of Year Financial Statements

Year ending 31 December 2020

Berkswich
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

		Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
	Donations and legacies	84,849	22	-	84,871	105,895
	Income from charitable activities	9,357	-	-	9,357	8,425
	Other trading activities	7,803	-	-	7,803	12,663
	Investments	2,883	44	-	2,927	2,479
	Other income	-80	-	-	-80	1,153
Total income		**104,812**	**66**	**-**	**104,878**	**130,614**
Expenditure on:						
	Raising funds	-	-	-	-	614
	Expenditure on charitable activities	123,411	2,714	-	126,125	148,715
	Other expenditure	1,916	-	-	1,916	2,489
Total expenditure		**125,327**	**2,714**	**-**	**128,041**	**151,819**
Net income / (expenditure) resources before transfer		**-20,515**	**-2,647**	**-**	**-23,163**	**-21,205**
Transfers:						
Gross transfers between funds - in		1,636	345	-	1,981	4,160
Gross transfers between funds - out		-333	-1,648	-	-1,981	-4,160
Other recognised gains / losses						
Gains/losses on investment assets		-	-	-	-	9,143
Gains on revaluation, fixed assets, charity's own use		-	-	-	-	
Net movement in funds		**-19,212**	**-3,950**	**-**	**-23,163**	**-12,062**
Reconciliation of funds						
Total funds brought forward		**78,234**	**26,317**	**65,121**	**169,672**	**181,734**
Total funds carried forward		**59,022**	**22,367**	**65,121**	**146,510**	**169,672**
Represented by						
Unrestricted						
	General fund	53,625	-		53,625	72,837
Designated						
	Parish Accounts (Des)	5,397	-		5,397	5,397
Restricted						
	Agency collection	-	-	-	-	
	AS Brocton Fund	-	9,502	-	9,502	12,629
	Churchyard Fund	-	3,282	-	3,282	4,024
	Flower Fund	-	391	-	391	443
	HT Baswich Fund	-	-43	-	-43	62
	Interior Decoration	-	1,234	-	1,234	1,001
	Parish Share Appeal	-	82	-	82	82
	Ramp Appeal	-	4,351	-	4,351	4,335
	Restoration Fund	-	780	-	780	780
	ST Walton Fund	-	953	-	953	1,015
	Youth Development Fund	-	1,835	-	1,835	1,946
Endowment						
	LDT Endowment Fund	-	-	65,121	65,121	65,121

There may be minor discrepancies in the totals if the pence are not being shown

Berkswich

Balance Sheet detailed

		As at 31/12/2020	As at 31/12/2019
Fixed assets			
	6435: Church Equipment	8,607	8,607
	6440: LDT Endowment - shares	65,121	65,121
	6441: LDT Endowment - deposit	-	-
	Total Fixed assets	**73,728**	**73,728**
Current assets			
	6501: Bank current account Co-op	12,668	3,865
	6505: Bank deposit account Co-op business sele	3,058	2,058
	6510: CBF 7001D deposit account	14,876	17,423
	6515: CBF 7003D deposit account	4,112	4,094
	6520: CBF 7004D deposit account	69,729	69,434
	6525: IDS Lichfield	1,234	1,034
	6590: Petty Cash in hand	21	21
	Z05: Accounts Receivable	4,767	2,564
	Total Current assets	**110,465**	**100,495**
Liabilities			
	6699: Agency collections	3,440	1,622
	Z04: Accounts Payable	34,243	2,929
	Total Liabilities	**37,683**	**4,550**
	Net Asset surplus (deficit)	**146,510**	**169,672**
Reserves			
	Excess/(deficit) to date	-23,163	-21,205
	Z01: Starting balances	169,672	181,734
	Z02: Gains/(losses) on investment assets	-	9,143
	Total Reserves	**146,510**	**169,672**

Represented by Funds

	General (Unrestricted)	53,625	72,837
	Designated	5,397	5,397
	Restricted	22,367	26,317
	Endowment	65,121	65,121
	Total	**146,510**	**169,672**

Berkswich
Fund movement summary
Selected period: 01 January 2020 to 31 December 2020

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
AS - AS Brocton Fund	12,629	-	2,311	-816	-	9,502
CHYD - Churchyard Fund	4,024	-	238	-505	-	3,282
END - LDT Endowment Fund	65,121	-	-	-	-	65,121
FF - Flower Fund	443	22	75	-	-	391
HT - HT Baswich Fund	62	-	-	-105	-	-43
IDS - Interior Decoration	1,001	40	-	192	-	1,234
Parish - Parish Accounts (Des)	5,397	-	-	-	-	5,397
PS - Parish Share Appeal	82	-	-	-	-	82
REST - Restoration Fund	780	-	-	-	-	780
RMP - Ramp Appeal	4,335	4	-	12	-	4,351
ST - ST Walton Fund	1,015	-	-	-62	-	953
YDF - Youth Development Fund	1,946	-	91	-20	-	1,835
General - General fund	72,837	104,812	125,327	1,303	-	53,625
Totals	**169,672**	**104,878**	**128,041**	**-**	**-**	**146,510**

Berkswich

Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

	General	Designated	Restricted	Endowment	Total This year	Total Last year
Income and endowments from:						
Donations and legacies						
0101 - Gift Aid - Bank	37,325.88	-	-	-	37,325.88	17,920.75
0110 - Gift Aid - Envelopes	10,930.60	-	-	-	10,930.60	18,982.30
0201 - Other planned giving	4,323.61	-	-	-	4,323.61	12,000.32
0301 - Loose plate collections	1,454.97	-	6.75	-	1,461.72	8,283.80
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	20.90	-	-	-	20.90	120.89
0501 - One-off Gift Aid gifts	3,649.95	-	-	-	3,649.95	3,667.31
0510 - Gifts of quoted securities	-	-	-	-	-	-
0550 - Donations appeals etc	2,643.12	-	15.50	-	2,658.62	5,591.48
0601 - Tax recoverable on Gift Aid	13,765.92	-	-	-	13,765.92	15,004.39
0701 - Legacies	-	-	-	-	-	-
0801 - Recurring grants	-	-	-	-	-	-
08A1 - Non-recurring one-off grants	6,255.29	-	-	-	6,255.29	1,811.66
0901 - Other funds generated	623.61	-	-	-	623.61	985.02
0905 - Social events	3,855.30	-	-	-	3,855.30	21,546.72
1305 - Share/Ramp appeal	-	-	-	-	-	-
Donations and legacies Totals	**84,849.15**	**-**	**22.25**	**-**	**84,871.40**	**105,894.64**
Income from charitable activities						
1101 - Statutory Fees for weddings and funerals	5,901.00	-	-	-	5,901.00	2,842.00
1105 - Local Pcc fees weddings and Funerals	1,018.00	-	-	-	1,018.00	1,239.00
1210 - Bookstall sales to promote objectives	-	-	-	-	-	-
1230 - Church hall income	2,437.60	-	-	-	2,437.60	4,344.00
Income from charitable activities Totals	**9,356.60**	**-**	**-**	**-**	**9,356.60**	**8,425.00**
Other trading activities						
0910 - Rummage sales etc	-	-	-	-	-	-
1220 - Bookstall sales - fund raising	-	-	-	-	-	35.50
1240 - Church hall reimbursement	68.17	-	-	-	68.17	820.08
1250 - Magazine income - advertising	3,372.00	-	-	-	3,372.00	4,820.00
1260 - Parish magazine sales	4,362.97	-	-	-	4,362.97	6,987.20
Other trading activities Totals	**7,803.14**	**-**	**-**	**-**	**7,803.14**	**12,662.78**
Investments						
1001 - Dividends	2,509.63	-	-	-	2,509.63	1,682.74
1020 - Bank and building society interest	373.23	-	44.14	-	417.37	795.93
1030 - Rent from lands or buildings	-	-	-	-	-	-
Investments Totals	**2,882.86**	**-**	**44.14**	**-**	**2,927.00**	**2,478.67**
Other income						
1310 - Insurance claims	-	-	-	-	-	1,353.20
1320 - Surplus - sales of fixed assets	-	-	-	-	-	-

	General	Designated	Restricted	Endowment	Total This year	Total Last year
1330 - Agency transfers	-	-	-	-	-	-
1340 - Petty cash	(80.00)	-	-	-	(80.00)	(200.00)
Other income Totals	**(80.00)**	**-**	**-**	**-**	**(80.00)**	**1,153.20**
Income and endowments Grand totals	**104,811.75**	**-**	**66.39**	**-**	**104,878.14**	**130,614.29**
Expenditure on:						
Raising funds						
1701 - Fees paid to fund raisers	-	-	-	-	-	-
1710 - Costs of applying for grants	-	-	-	-	-	-
1720 - Costs of stewardship campaign	-	-	-	-	-	-
1730 - Costs of fetes & other events	-	-	-	-	-	614.44
1740 - Investment management costs	-	-	-	-	-	-
Raising funds Totals	**-**	**-**	**-**	**-**	**-**	**614.44**
Expenditure on charitable activities						
1801 - Giving to missionary societies	-	-	-	-	-	-
1830 - Giving - relief and development agencies	-	-	-	-	-	-
1850 - Home mission	-	-	-	-	-	-
1870 - Secular charities	-	-	-	-	-	200.00
1901 - Stipends quota	-	-	-	-	-	-
1910 - Ministry parish share etc	78,872.00	-	-	-	78,872.00	69,283.00
2001 - Assistant staff costs	6,673.39	-	-	-	6,673.39	8,032.33
2050 - Salary of parish administrator	11,341.26	-	-	-	11,341.26	11,938.57
2101 - Working expenses of incumbent	822.73	-	-	-	822.73	2,313.80
2120 - Council tax	-	-	-	-	-	-
2130 - Parsonage house expenses	-	-	-	-	-	-
2140 - Water rates - vicarage	-	-	-	-	-	-
2150 - Vicar's telephone	-	-	-	-	-	-
2160 - Clergy mileage Wed/Funeral visits	111.36	-	-	-	111.36	11.85
2170 - Education	102.78	-	-	-	102.78	318.04
2201 - Parish training and mission	130.00	-	-	-	130.00	575.55
2301 - Church running - insurance	4,833.18	-	-	-	4,833.18	4,771.73
2310 - Office running costs (Phone,copier etc)	3,284.97	-	-	-	3,284.97	5,320.56
2320 - Organ / piano tuning	194.00	-	-	-	194.00	766.00
2330 - Church maintenance	824.36	-	2,387.45	-	3,211.81	3,535.00
2331 - Cleaning	1,980.00	-	-	-	1,980.00	2,047.26
2340 - Upkeep of services	(60.56)	-	165.15	-	104.59	3,013.39
2350 - Upkeep of churchyard	-	-	160.99	-	160.99	3,002.34
2355 - Wedding and Funeral expenses	-	-	-	-	-	-
2360 - Administration	3,600.00	-	-	-	3,600.00	1,800.00
2370 - Visiting speakers / locums	-	-	-	-	-	39.60
2401 - Church running - electric	719.68	-	-	-	719.68	(65.95)
2410 - Church running - gas	3,827.18	-	-	-	3,827.18	6,126.09
2420 - Church running - water	117.39	-	-	-	117.39	128.82
2430 - Church running - oil	-	-	-	-	-	-
2440 - Church running - heating and lighting	-	-	-	-	-	-
2501 - Magazine expenses	4,830.00	-	-	-	4,830.00	11,760.00
2510 - Bookstall costs	-	-	-	-	-	-
2520 - Hall running - oil	-	-	-	-	-	-

	General	Designated	Restricted	Endowment	Total This year	Total Last year
2530 - Hall running - electricity	-	-	-	-	-	-
2540 - Hall running - gas	-	-	-	-	-	-
2550 - Hall running - insurance	-	-	-	-	-	-
2560 - Hall- purchased on behalf of	1,207.44	-	-	-	1,207.44	836.06
2570 - Hall running - telephone	-	-	-	-	-	-
2580 - Hall running - water	-	-	-	-	-	-
2590 - Hall running - heating and lighting	-	-	-	-	-	-
2601 - Governance costs examination/audit fee	-	-	-	-	-	-
2701 - Church major repairs - structure	-	-	-	-	-	12,407.22
2710 - Church major repairs - installation	-	-	-	-	-	-
2720 - Church interior and exterior decorating	-	-	-	-	-	556.00
2801 - Hall + major repairs - structure	-	-	-	-	-	-
2820 - Hall + major repairs - installation	-	-	-	-	-	-
2830 - Hall + interior and exterior decorating	-	-	-	-	-	-
2840 - Other PCC property upkeep	-	-	-	-	-	-
2901 - New building parsonage house	-	-	-	-	-	-
2910 - New building house for curate	-	-	-	-	-	-
2920 - New building Church	-	-	-	-	-	-
2930 - New building Hall	-	-	-	-	-	-
Expenditure on charitable activities Totals	**123,411.16**	**-**	**2,713.59**	**-**	**126,124.75**	**148,715.26**
Other expenditure						
2015 - Church office purchases/General expenses	735.12	-	-	-	735.12	834.79
2315 - Subscriptions (various)	1,180.81	-	-	-	1,180.81	1,654.59
Other expenditure Totals	**1,915.93**	**-**	**-**	**-**	**1,915.93**	**2,489.38**
Expenditure Grand totals	**125,327.09**	**-**	**2,713.59**	**-**	**128,040.68**	**151,819.08**

DIOCESE OF LICHFIELD

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number 1129997

I report on the accounts for the year ended 31st December 2020 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

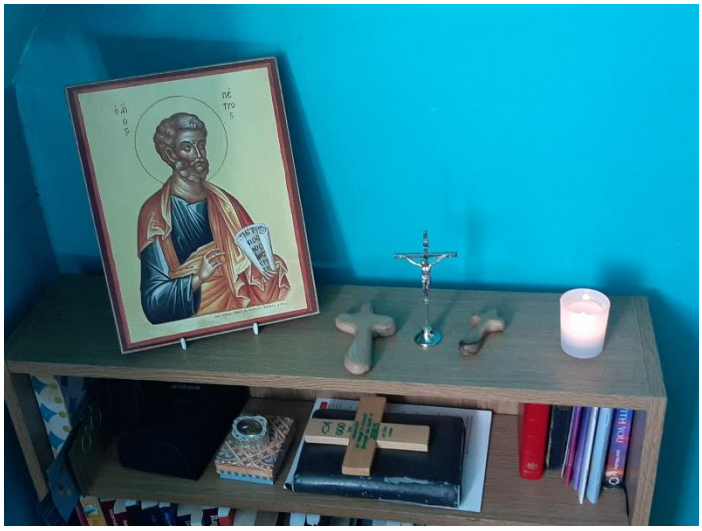
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: JONATHAN HILL Date: 23/11/2021

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD



The PCC of Berkswich

Financial Statements for the Year Ended 31st December 2020

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 201 1 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).
The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern

Post-balance sheet events

The worldwide outbreak of the COVID-19 virus represents a significant event since the end of the financial year. The Charity has reviewed its cash flow forecasts and considered the impact on going concern, concluding that the going concern basis remains an appropriate basis of preparation for these financial statements given the likely cash flow impact of operations for 12 months from the date of signing this report. COVID-19 is considered to be a non-adjusting post year end event and therefore has not been taken into account in preparing these Financial Statements as at 31 December 2019

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements :-

a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest

b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Accounting Policies continued

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included from the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

Berkswich PCC

End of Year Financial Statements

Year ending 31 December 2020

Berkswich
Statement of Financial Activities
For the period from 01 January 2020 to 31 December 2020

		Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
	Donations and legacies	84,849	22	-	84,871	105,895
	Income from charitable activities	9,357	-	-	9,357	8,425
	Other trading activities	7,803	-	-	7,803	12,663
	Investments	2,883	44	-	2,927	2,479
	Other income	-80	-	-	-80	1,153
Total income		**104,812**	**66**	**-**	**104,878**	**130,614**
Expenditure on:						
	Raising funds	-	-	-	-	614
	Expenditure on charitable activities	123,411	2,714	-	126,125	148,715
	Other expenditure	1,916	-	-	1,916	2,489
Total expenditure		**125,327**	**2,714**	**-**	**128,041**	**151,819**
Net income / (expenditure) resources before transfer		**-20,515**	**-2,647**	**-**	**-23,163**	**-21,205**
Transfers:						
Gross transfers between funds - in		1,636	345	-	1,981	4,160
Gross transfers between funds - out		-333	-1,648	-	-1,981	-4,160
Other recognised gains / losses						
Gains/losses on investment assets		-	-	-	-	9,143
Gains on revaluation, fixed assets, charity's own use		-	-	-	-	
Net movement in funds		**-19,212**	**-3,950**	**-**	**-23,163**	**-12,062**
Reconciliation of funds						
Total funds brought forward		**78,234**	**26,317**	**65,121**	**169,672**	**181,734**
Total funds carried forward		**59,022**	**22,367**	**65,121**	**146,510**	**169,672**
Represented by						
Unrestricted						
	General fund	53,625	-		53,625	72,837
Designated						
	Parish Accounts (Des)	5,397	-		5,397	5,397
Restricted						
	Agency collection	-	-	-	-	
	AS Brocton Fund	-	9,502	-	9,502	12,629
	Churchyard Fund	-	3,282	-	3,282	4,024
	Flower Fund	-	391	-	391	443
	HT Baswich Fund	-	-43	-	-43	62
	Interior Decoration	-	1,234	-	1,234	1,001
	Parish Share Appeal	-	82	-	82	82
	Ramp Appeal	-	4,351	-	4,351	4,335
	Restoration Fund	-	780	-	780	780
	ST Walton Fund	-	953	-	953	1,015
	Youth Development Fund	-	1,835	-	1,835	1,946
Endowment						
	LDT Endowment Fund	-	-	65,121	65,121	65,121

There may be minor discrepancies in the totals if the pence are not being shown

Berkswich

Balance Sheet detailed

		As at 31/12/2020	As at 31/12/2019
Fixed assets			
	6435: Church Equipment	8,607	8,607
	6440: LDT Endowment - shares	65,121	65,121
	6441: LDT Endowment - deposit	-	-
	Total Fixed assets	**73,728**	**73,728**
Current assets			
	6501: Bank current account Co-op	12,668	3,865
	6505: Bank deposit account Co-op business sele	3,058	2,058
	6510: CBF 7001D deposit account	14,876	17,423
	6515: CBF 7003D deposit account	4,112	4,094
	6520: CBF 7004D deposit account	69,729	69,434
	6525: IDS Lichfield	1,234	1,034
	6590: Petty Cash in hand	21	21
	Z05: Accounts Receivable	4,767	2,564
	Total Current assets	**110,465**	**100,495**
Liabilities			
	6699: Agency collections	3,440	1,622
	Z04: Accounts Payable	34,243	2,929
	Total Liabilities	**37,683**	**4,550**
	Net Asset surplus (deficit)	**146,510**	**169,672**
Reserves			
	Excess/(deficit) to date	-23,163	-21,205
	Z01: Starting balances	169,672	181,734
	Z02: Gains/(losses) on investment assets	-	9,143
	Total Reserves	**146,510**	**169,672**

Represented by Funds

	General (Unrestricted)	53,625	72,837
	Designated	5,397	5,397
	Restricted	22,367	26,317
	Endowment	65,121	65,121
	Total	**146,510**	**169,672**

Berkswich
Fund movement summary
Selected period: 01 January 2020 to 31 December 2020

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Fund balances Carried forward
AS - AS Brocton Fund	12,629	-	2,311	-816	-	9,502
CHYD - Churchyard Fund	4,024	-	238	-505	-	3,282
END - LDT Endowment Fund	65,121	-	-	-	-	65,121
FF - Flower Fund	443	22	75	-	-	391
HT - HT Baswich Fund	62	-	-	-105	-	-43
IDS - Interior Decoration	1,001	40	-	192	-	1,234
Parish - Parish Accounts (Des)	5,397	-	-	-	-	5,397
PS - Parish Share Appeal	82	-	-	-	-	82
REST - Restoration Fund	780	-	-	-	-	780
RMP - Ramp Appeal	4,335	4	-	12	-	4,351
ST - ST Walton Fund	1,015	-	-	-62	-	953
YDF - Youth Development Fund	1,946	-	91	-20	-	1,835
General - General fund	72,837	104,812	125,327	1,303	-	53,625
Totals	**169,672**	**104,878**	**128,041**	**-**	**-**	**146,510**

Berkswich

Analysis of income and expenditure
Selected period: 01 January 2020 to 31 December 2020

	General	Designated	Restricted	Endowment	Total This year	Total Last year
Income and endowments from:						
Donations and legacies						
0101 - Gift Aid - Bank	37,325.88	-	-	-	37,325.88	17,920.75
0110 - Gift Aid - Envelopes	10,930.60	-	-	-	10,930.60	18,982.30
0201 - Other planned giving	4,323.61	-	-	-	4,323.61	12,000.32
0301 - Loose plate collections	1,454.97	-	6.75	-	1,461.72	8,283.80
0401 - Regular gift days	-	-	-	-	-	-
0410 - Giving through church boxes	20.90	-	-	-	20.90	120.89
0501 - One-off Gift Aid gifts	3,649.95	-	-	-	3,649.95	3,667.31
0510 - Gifts of quoted securities	-	-	-	-	-	-
0550 - Donations appeals etc	2,643.12	-	15.50	-	2,658.62	5,591.48
0601 - Tax recoverable on Gift Aid	13,765.92	-	-	-	13,765.92	15,004.39
0701 - Legacies	-	-	-	-	-	-
0801 - Recurring grants	-	-	-	-	-	-
08A1 - Non-recurring one-off grants	6,255.29	-	-	-	6,255.29	1,811.66
0901 - Other funds generated	623.61	-	-	-	623.61	985.02
0905 - Social events	3,855.30	-	-	-	3,855.30	21,546.72
1305 - Share/Ramp appeal	-	-	-	-	-	-
Donations and legacies Totals	**84,849.15**	**-**	**22.25**	**-**	**84,871.40**	**105,894.64**
Income from charitable activities						
1101 - Statutory Fees for weddings and funerals	5,901.00	-	-	-	5,901.00	2,842.00
1105 - Local Pcc fees weddings and Funerals	1,018.00	-	-	-	1,018.00	1,239.00
1210 - Bookstall sales to promote objectives	-	-	-	-	-	-
1230 - Church hall income	2,437.60	-	-	-	2,437.60	4,344.00
Income from charitable activities Totals	**9,356.60**	**-**	**-**	**-**	**9,356.60**	**8,425.00**
Other trading activities						
0910 - Rummage sales etc	-	-	-	-	-	-
1220 - Bookstall sales - fund raising	-	-	-	-	-	35.50
1240 - Church hall reimbursement	68.17	-	-	-	68.17	820.08
1250 - Magazine income - advertising	3,372.00	-	-	-	3,372.00	4,820.00
1260 - Parish magazine sales	4,362.97	-	-	-	4,362.97	6,987.20
Other trading activities Totals	**7,803.14**	**-**	**-**	**-**	**7,803.14**	**12,662.78**
Investments						
1001 - Dividends	2,509.63	-	-	-	2,509.63	1,682.74
1020 - Bank and building society interest	373.23	-	44.14	-	417.37	795.93
1030 - Rent from lands or buildings	-	-	-	-	-	-
Investments Totals	**2,882.86**	**-**	**44.14**	**-**	**2,927.00**	**2,478.67**
Other income						
1310 - Insurance claims	-	-	-	-	-	1,353.20
1320 - Surplus - sales of fixed assets	-	-	-	-	-	-

	General	Designated	Restricted	Endowment	Total This year	Total Last year
1330 - Agency transfers	-	-	-	-	-	-
1340 - Petty cash	(80.00)	-	-	-	(80.00)	(200.00)
Other income Totals	**(80.00)**	**-**	**-**	**-**	**(80.00)**	**1,153.20**
Income and endowments Grand totals	**104,811.75**	**-**	**66.39**	**-**	**104,878.14**	**130,614.29**
Expenditure on:						
Raising funds						
1701 - Fees paid to fund raisers	-	-	-	-	-	-
1710 - Costs of applying for grants	-	-	-	-	-	-
1720 - Costs of stewardship campaign	-	-	-	-	-	-
1730 - Costs of fetes & other events	-	-	-	-	-	614.44
1740 - Investment management costs	-	-	-	-	-	-
Raising funds Totals	**-**	**-**	**-**	**-**	**-**	**614.44**
Expenditure on charitable activities						
1801 - Giving to missionary societies	-	-	-	-	-	-
1830 - Giving - relief and development agencies	-	-	-	-	-	-
1850 - Home mission	-	-	-	-	-	-
1870 - Secular charities	-	-	-	-	-	200.00
1901 - Stipends quota	-	-	-	-	-	-
1910 - Ministry parish share etc	78,872.00	-	-	-	78,872.00	69,283.00
2001 - Assistant staff costs	6,673.39	-	-	-	6,673.39	8,032.33
2050 - Salary of parish administrator	11,341.26	-	-	-	11,341.26	11,938.57
2101 - Working expenses of incumbent	822.73	-	-	-	822.73	2,313.80
2120 - Council tax	-	-	-	-	-	-
2130 - Parsonage house expenses	-	-	-	-	-	-
2140 - Water rates - vicarage	-	-	-	-	-	-
2150 - Vicar's telephone	-	-	-	-	-	-
2160 - Clergy mileage Wed/Funeral visits	111.36	-	-	-	111.36	11.85
2170 - Education	102.78	-	-	-	102.78	318.04
2201 - Parish training and mission	130.00	-	-	-	130.00	575.55
2301 - Church running - insurance	4,833.18	-	-	-	4,833.18	4,771.73
2310 - Office running costs (Phone,copier etc)	3,284.97	-	-	-	3,284.97	5,320.56
2320 - Organ / piano tuning	194.00	-	-	-	194.00	766.00
2330 - Church maintenance	824.36	-	2,387.45	-	3,211.81	3,535.00
2331 - Cleaning	1,980.00	-	-	-	1,980.00	2,047.26
2340 - Upkeep of services	(60.56)	-	165.15	-	104.59	3,013.39
2350 - Upkeep of churchyard	-	-	160.99	-	160.99	3,002.34
2355 - Wedding and Funeral expenses	-	-	-	-	-	-
2360 - Administration	3,600.00	-	-	-	3,600.00	1,800.00
2370 - Visiting speakers / locums	-	-	-	-	-	39.60
2401 - Church running - electric	719.68	-	-	-	719.68	(65.95)
2410 - Church running - gas	3,827.18	-	-	-	3,827.18	6,126.09
2420 - Church running - water	117.39	-	-	-	117.39	128.82
2430 - Church running - oil	-	-	-	-	-	-
2440 - Church running - heating and lighting	-	-	-	-	-	-
2501 - Magazine expenses	4,830.00	-	-	-	4,830.00	11,760.00
2510 - Bookstall costs	-	-	-	-	-	-
2520 - Hall running - oil	-	-	-	-	-	-

	General	Designated	Restricted	Endowment	Total This year	Total Last year
2530 - Hall running - electricity	-	-	-	-	-	-
2540 - Hall running - gas	-	-	-	-	-	-
2550 - Hall running - insurance	-	-	-	-	-	-
2560 - Hall- purchased on behalf of	1,207.44	-	-	-	1,207.44	836.06
2570 - Hall running - telephone	-	-	-	-	-	-
2580 - Hall running - water	-	-	-	-	-	-
2590 - Hall running - heating and lighting	-	-	-	-	-	-
2601 - Governance costs examination/audit fee	-	-	-	-	-	-
2701 - Church major repairs - structure	-	-	-	-	-	12,407.22
2710 - Church major repairs - installation	-	-	-	-	-	-
2720 - Church interior and exterior decorating	-	-	-	-	-	556.00
2801 - Hall + major repairs - structure	-	-	-	-	-	-
2820 - Hall + major repairs - installation	-	-	-	-	-	-
2830 - Hall + interior and exterior decorating	-	-	-	-	-	-
2840 - Other PCC property upkeep	-	-	-	-	-	-
2901 - New building parsonage house	-	-	-	-	-	-
2910 - New building house for curate	-	-	-	-	-	-
2920 - New building Church	-	-	-	-	-	-
2930 - New building Hall	-	-	-	-	-	-
Expenditure on charitable activities Totals	**123,411.16**	**-**	**2,713.59**	**-**	**126,124.75**	**148,715.26**
Other expenditure						
2015 - Church office purchases/General expenses	735.12	-	-	-	735.12	834.79
2315 - Subscriptions (various)	1,180.81	-	-	-	1,180.81	1,654.59
Other expenditure Totals	**1,915.93**	**-**	**-**	**-**	**1,915.93**	**2,489.38**
Expenditure Grand totals	**125,327.09**	**-**	**2,713.59**	**-**	**128,040.68**	**151,819.08**

DIOCESE OF LICHFIELD

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number 1129997

I report on the accounts for the year ended 31st December 2020 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: JONATHAN HILL Date: 23/11/2021

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD

Independent Examiner's report to the trustees/members of The PCC of Berkswich

Registered charity number 1129997

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Signed: JONATHAN HILL Date: 23/11/2021

Jonathan Hill FCMA CGMA
Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield WS13 7LD

Lichfield Diocesan Board of Finance
St Mary's House, The Close, Lichfield, WS13 7LD
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Lichfield Diocesan Board of Finance Inc. is a charitable company limited by guarantee and registered in England (Company No. 239561).
The Board is a Registered Charity (No. 1107827).